

Meeting of the Board of Education (Thursday, April 14, 2022)

Generated by Dawn Stetz on Thursday, April 14, 2022

Roll Call

Mrs. Burdo (present)
Ms. Gervich (present)
Mr. Hall (excused)
Mr. Morris (excused)
Ms. Phillips (present)
Mr. Rosenbaum (present)
Mr. Sherman (present)
Mr. Wachtmeister (present) arrived 6:04

Also Present:

Mr. Lebrun, Superintendent of Schools
Mrs. Zales, Assistant Superintendent of Curriculum & Instruction
Mrs. Dawn Stetz, District Clerk

Mrs. Susan Wilson, Director of Management
Mr. Norbert Neiderer, Director of Facilities
Mr. Glenn Hurlock, Director of Special Education
Mr. Jayson Barnhart, Oak Principal
Mrs. Marie Denis, Momot Principal
Mr. Jamie LaBarge, Stafford Middle Principal
Ms. Jamie Maggy, PHS Co-Principal
Mr. Daniel Valenzuela, PHS Co-Principal
Mrs. Shasta Whitford, Glasgow Principal

PLEDGE OF ALLEGIANCE

Ms. Gervich lead the Pledge of Allegiance.

Call to Order/Executive Session

At 6:00 p.m., it was moved by Ms. Phillips, seconded by Mrs. Burdo to call the meeting to order and to go into Executive Session to to discuss matters as provided for in Board Policy 2330; collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the the Plattsburgh Teachers' Association (PTA) and the Plattsburgh Administrative Council (PAC), potential litigation and the employment history of a particular person.

MOTION CARRIED: 5-0

At 6:04 p.m., Mr. Wachtmeister entered Executive Session.

RECONVENE

At 7:35 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Rosenbaum to reconvene to Public Session.

MOTION CARRIED: 6-0

PUBLIC COMMENT: There were no public comments.

ADOPTION OF AGENDA

Recommend the Board of Education adopt the Agenda as presented.

CONSENT AGENDA

It was moved by Mrs. Burdo, seconded by Mr. Wachtmeister to recommend the Board of Education approve the Consent Agenda Items, 7.2 through 9.2 with the following changes/additions:

Consent Agenda - Personnel

8.1 Probationary Appointments

"TBD" for Student Aide to read Amber Coss, PHS \$14.75/hour

Remove "TBD" for Student Aide, Oak

New Business (Non-Consent)

Remove 13.6 MOS - PAC Sick Leave

Minutes

Recommend the Board approve the minutes for the meetings held on March 24, 2022.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations.

CONSENT AGENDA - PERSONNEL

Probationary/Miscellaneous Appointments - Probationary Appointments

Recommend the Board of Education appoint the following probationary/ Miscellaneous appointments:

Employee	Position/Tenure Area	Grades/Dept	Effective Date	Pay Rate	Comments
Adam Sullivan	Volunteer Coach	Boys' Lacrosse	2021-2022 School Year	N/A	
Michael Deloria	Volunteer Coach	Varsity Baseball	2021-2022 School Year	N/A	
Amber Coss	Student Aide/Teacher Aide	PHS	April 15, 2022	\$14.75/hour	7 hours/day 52-week probationary appointment
Sarah King	School Monitor	Oak	April 12, 2022	TBD	2.25 hours/day 52-week probationary appointment PENDING FINGERPRINTING
Keith Kimble	School Monitor	Momot	April 25, 2022	\$14.03/hour	2.5 hours/day 52-week probationary appointment
Maureen Harrigan	Custodial Worker	SMS	April 15, 2022	\$15.10/hour	4 hours/day 52-week probationary appointment

Increase in Hours/New Assignments

Recommended Action: Recommend the Board of Education approve:

- 1) an increase in hours for Scott Ferris from a 2.25-hour monitor to a 3.75-hour monitor with a new assignment at PHS, at his current hourly rate, effective April 15, 2022.
- 2) a new assignment for Pam Poissant as Student Aide from Plattsburgh High School to Momot Elementary School, at her current hours and hourly rate, effective April 15, 2022.

Leave of Absence

Recommend the Board of Education approve an unpaid leave of absence for:

Dana Kozak from February 28, 2022 through April 29, 2022. This is an extension of her original request for leave of absence which was Board approved on March 3, 2022 (February 9, 2022 through February 25, 2022).

Resignations/Retirements

Recommend the Board of Education accept the following retirements/resignations as presented or read in by the Superintendent of Schools:

- 1) Thomas Lacey's letter of resignation as School Board Member for Plattsburgh City School District, effective March 27, 2022.
- 2) Catherine Pellerin's letter of retirement as Student Aide for Glasgow Elementary, effective June 30, 2022.
- 3) Anna Shaw's letter of resignation as School Monitor for Momot Elementary, effective March 22, 2022.

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board of Education approve the substitute appointments and rates of pay as presented.

Name	Certification	Rate	Position	Fingerprint Status
Evie Angle	Non-Certified	\$105.00/day	Teacher	Cleared
		\$90.00/day	Teaching Assistant	
		\$19.00/hour	Tutor	
Sadie Clough	Non-Certified	\$90.00/day	Teaching Assistant	Cleared
		\$19.00/hour	Tutor	
		\$105.00/day	Teacher	
Ryan Revette	Non-Certified	\$90.00/day	Teaching Assistant	
		\$19.00/hour	Tutor	

CONSENT AGENDA - BUSINESS

Reports for Board of Education Information

Recommended Action: Recommend the Board of Education approve the following Business Reports:

- 1) Middle School Extra classroom Activity Report (March 2021)
- 2) High School Extra classroom Activity Fund Report (March 2021)
- 3) Summary of Budget Transfers for the month ending March 2021 under \$25,000
- 4) Summary of Monthly Wire Transfers (March 31, 2021)
- 5) Food Service Profit & Loss Statement (March 2021)
- 6) Budget Status Report (March 31, 2021)
- 7) Revenue Status Report (March 31, 2021)

Treasurer's Report

Recommended Action: Recommend the Board of Education accept the March 2022 Treasurer's Report as presented.

MOTION CARRIED: 6-0

NEW BUSINESS (not part of Consent Agenda)

Adoption of the 2022-2023 Proposed Budget

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board of Education adopt the 2022-2023 Proposed Budget in the amount of \$48,303,122.

Here are some highlights on the 2022-2023 school budget:

- The tax levy is unchanged from previous drafts. It is \$24,525,714, which reflects a \$480,516 increase (1.998% increase). This figure is 'tax cap' compliant, so a simple majority (50%+1) is required for voter approval.
- The budget amount reflects at 4.07% increase.
- The appropriated fund balance is \$1,797,892, which is slightly higher than in recent years, but still within the range of what we've sometimes appropriated in past budgets. The displacing of general fund expenditures to the federal fund (specifically the stimulus grants) should mean that not only will we not likely consume any of that appropriated fund balance, but that we may build it further... which will be very useful as we look to contribute to a capital reserve fund.
- The capital reserve fund resolution is also before the Board of Education, but that has no direct impact upon the proposed budget.
- The following have been included in this budget: PHS Math Teacher, PHS Business Teacher, Stipend for college equivalency leadership, increase in tech equipment funding.
- The following have not been included in this budget, but will be accomplished via the federal stimulus grants for the next two years: continuation of PHS Dean of Students, part-time Data Clerk.
- The following have not been included in this budget: Increase of Technology Integrationist from 0.5-1.0FTE, AIS Elementary Math position; 2nd shift custodial supervisor. The Elementary Math AIS position may be accomplished by re-deploying a current teacher, based upon scheduling and/or class size. One way or another, we are committed to staffing this position.

MOTION CARRIED: 6-0

Adoption of a Proposed Capital Reserve Fund

It was moved by Mr. Wachtmeister, seconded by Ms. Phillips to recommend, the Board of Education approve a 2022 ballot resolution as follows: Shall the Plattsburgh City School District be authorized to (1)create a Capital Reserve Fund for the purpose of financing the general improvements, construction, reconstruction, renovations or addition to various School District buildings and grounds, including site work and the acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings are to be used; (2)fund said reserve to the ultimate amount of \$2,000,000; and (3)annually deposit into the Capital Reserve fund such portion of the General Fund and/or available unappropriated fund balance as determined by the Board of Education. The probably duration of the Capital Reserve Fund is 10 years.

MOTION CARRIED: 6-0

2022-2023 Property Tax Report Card

It was moved by Mrs. Burdo, seconded by Mr. Wachtmeister to recommend the Board of Education approve the 2022-2023 Property Tax Report Card as presented.

MOTION CARRIED: 6-0

Increase in Club Allocation (Momot/Oak)

It was moved by Ms. Phillips, seconded by Mr. Sherman to recommend Action: Recommend the Board of Education approve a \$500 increase in club fund allocations for each of Oak St. Elementary School and Momot Elementary School.

MOTION CARRIED: 6-0

Resolution - Phone System

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board of Education pass the following Resolution: WHEREAS, the Board of Education of the Plattsburgh School District (hereinafter referred to as the "District") desires to enter into a 5 year service agreement with the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services (hereinafter referred to as "CR BOCES") in order for the CR BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being Installment Purchase request services in Co-Ser 623. NOW, THEREFORE, it is RESOLVED, that the Board of Education of the Plattsburgh School District agrees to enter into a contract with the CR BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the total amount of \$145,420.56 and associated CR BOCES charges with such amount to include annual CR BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the CR BOCES budget or mandated by any federal, state or local authority. This amount may be amended with the approval of both parties. The District will be liable to CR BOCES for early cancellation or withdrawal from this agreement to the same extent that CR BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by CR BOCES as consequence of any such early cancellation or withdrawal. The District further agrees to indemnify, defend and hold BOCES, its elected officials, its employees, and agents, harmless from any and all liability, claims including bodily injury or property damage, causes of action, damages and expenses, including attorney fees, which may arise out of the negligent actions of the District, its elected officials, employees, agents, invitees, and volunteers while using this service. Payment will be made as part of a regular annual CR BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of CR BOCES. This contract will be for a maximum period of 5 years commencing on or about July 2022 and continuing through June 2027.

MOTION CARRIED: 6-0

MOA - Plattsburgh Teachers' Association (PTA) Contract

It was moved by Mr. Sherman, seconded by Mrs. Burdo to recommend the Board ratify the recently negotiated, four-year (July 1, 2022 – June 30, 2026) collective bargaining agreement between the Plattsburgh City School District and Plattsburgh Teachers' Association (PTA) as outlined in the Memorandum of Agreement (MOA).

MOTION CARRIED: 6-0

CONCLUDING REMARKS AND REPORTS

Superintendent's Reports/Remarks

Superintendent Lebrun informed the Board there needs to be a board meeting scheduled for April 28th to vote on BOCES' budget and elect board members.

He also stated that the May 17th board meeting will be moved to May 18th due to the fact that ballots will need to be hand tallied.

Board Member's Reports/Remarks

Mrs. Burdo thanked the administrators for coming tonight expressing her appreciation for all they do.

Mr. Rosenbaum thanked Mr. Mulligan for his work on the contract.

Ms. Gervich thanked everyone for their work and participation on the strategic planning. She is excited about the process. She commented on the posters that were made showing the District's Mission statement. Ms. Gervich would like the Board to consider inviting a student to join the Board. Ms. Gervich would like a schedule to get reports from Administrators - letting them know the happenings going on in the schools and maybe the union presidents also. She congratulated all participants in the State competitions for Olympiad. Ms. Gervich wished everyone a relaxing and enjoyable spring break. She thanked the staff for their summer offerings and commented on the fabulous photos of students in the schools that Ms. Zales shared.

PUBLIC COMMENT: There were no public comments.

EXECUTIVE SESSION (in necessary)

At 8:06 p.m., it was moved by Mr. Wachtmeister, seconded by Mrs. Burdo to recommend the Board of Education call the meeting to order and to go into Executive Session to discuss matters as provided for in Board Policy 2330; specifically the employment history of a particular person.

MOTION CARRIED: 6-0

RECONVENE/ADJOURNMENT

At 10:36 p.m., it was moved by Mr. Wachtmeister, seconded by Mrs. Burdo to recommend the Board of Education reconvene and it was moved by Ms. Phillips, seconded by Mr. Sherman to adjourn the meeting.

MOTION CARRIED: 6-0

Respectfully,

Dawn Stetz

District Clerk