

## **Meeting of the Board of Education (Thursday, March 24, 2022)**

*Generated by Dawn Stetz on Tuesday, March 29, 2022*

### **Roll Call**

Mrs. Burdo (present)  
Ms. Gervich (present)  
Mr. Hall (present)  
Mr. Lacey (excused)  
Mr. Morris (present)  
Ms. Phillips (present)  
Mr. Rosenbaum (present)  
Mr. Sherman (present)  
Mr. Wachtmeister (present)

### Also Present:

Mr. Lebrun, Superintendent of Schools  
Mrs. Zales, Assistant Superintendent of Curriculum & Instruction  
Mrs. Dawn Stetz, District Clerk  
Mr. Jamie LaBarge, Stafford Middle Principal

### **PLEDGE OF ALLEGIANCE**

Ms. Gervich lead the Pledge of Allegiance.

### **Call to Order/Executive Session**

At 6:00 p.m., it was moved by Mrs. Burdo, seconded by Mr. Hall to call the meeting to order and to go into Executive Session to to discuss matters as provided for in Board Policy 2330; collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the the Plattsburgh Teachers' Association (PTA) and the Plattsburgh Administrative Council (PAC) and the employment history of a particular person.

**MOTION CARRIED: 8-0**

### **RECONVENE**

At 7:34 p.m., it was moved by Mrs. Burdo, seconded by Mr. Morris to reconvene to Public Session.

**MOTION CARRIED: 8-0**

**PUBLIC COMMENT** - there were no public comments.

**ADOPTION OF AGENDA**

It was moved by Mr. Morris, seconded by Mrs. Burdo to recommend the Board of Education adopt the Agenda as presented.

**MOTION CARRIED: 8-0**

**CONSENT AGENDA**

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board of Education approve the Consent Agenda Items, 7.2 through 9.2.

Minutes

Recommend the Board approve the minutes for the meetings held on March 10, 2022.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations.

CONSENT AGENDA – PERSONNEL

**Probationary/Miscellaneous Appointments - Probationary Appointments**

Recommend the Board of Education appoint the following probationary/ Miscellaneous appointments:

<b>Employee</b>	<b>Position/Tenure Area</b>	<b>Grades/Dept</b>	<b>Effective Date</b>	<b>Pay Rate</b>	<b>Comments</b>
Vern Harrison	Coach	Boys' Modified Track	2021-2022 School Year	Per Contract	
Tammy Daniels	Long-Term Substitute English Teacher	PHS	November 30, 2021 through February 14, 2022	Salary of \$43,665, Step 1, B, prorated	Extending end date. Initial approval was for December 2, 2021 through January 28, 2022
Tammy Daniels	Building Substitute Teacher	PHS	February 15, 2022 through June 24, 2022	Per Diem Sub Rate	

**Resignations/Retirements**

Recommend the Board of Education accept the following retirements/resignations as presented or read in by the Superintendent of Schools:

- 1) Susan LaMora's letter of retirement as Student Aide at Glasgow Elementary School, effective June 30, 2022.

**Substitute/Temporary On Call (TOC) Appointments**

Recommend the Board of Education approve the substitute appointments and rates of pay as presented.

<b>Name</b>	<b>Certification</b>	<b>Rate</b>	<b>Position</b>	<b>Fingerprint Status</b>
Merisa Longe (backdated 3/11/2022)	N/A	\$14.00/hour	Cook Manager	Cleared
Christian Rodriguez (backdated 3/10/2022)	N/A	\$14.00/hour	Typist	Cleared

CONSENT AGENDA - BUSINESS

Reports for Board of Education Information

Recommend the Board of Education approve the following Business Reports:

- 1) Middle School Extra classroom Activity Report (February 28, 2022)
- 2) High School Extra classroom Activity Fund Report (February 28, 2022)
- 3) Summary of Budget Transfers for the month ending February 2022 under \$25,000
- 4) Summary of Monthly Wire Transfers (February 28, 2022)
- 5) Food Service Profit & Loss Statement (February 2021)
- 6) Budget Status Report (February, 2022)
- 7) Revenue Status Report (February 28, 2022)

Treasurer's Report

Recommend the Board of Education accept the February 28, 2022 Treasurer's Report as presented.

**MOTION CARRIED: 8-0**

**INSTRUCTIONAL** (not part of Consent Agenda)

Field Trip Request - Explorica Educational Tour

It was moved by Mr. Sherman, seconded by Ms. Phillips to recommend the Board of Education approve Jila Yadollahpour's request for 7 students, 2 chaperones to participate in an Explorica Educational Tour to Germany, Switzerland, Italy and France, April 15–23, 2022. During this trip, students will have the opportunity to visit some most well-known historical sites and architectural landmarks. This is at no cost to the District.

**MOTION CARRIED: 8-0**

## CONCLUDING REMARKS AND REPORTS

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#### Superintendent's Reports/Remarks

Superintendent Lebrun shared a revenue & expense summary sheet and 2022-2023 Budget Proposal sheet (draft 3), showing this year's budget vs. next year's proposal; stating the proposed tax levy increase is tax cap-compliant and reflects a 1.99% increase. He noted that the appropriated fund balance is somewhat higher than in recent years, but that this might change before April 14th's Board approval. Superintendent Lebrun listed additions in the budget draft, not in the budget but will be paid for through grant monies and items not yet in the budget but are hoping for an increase in State Aid to allow for them.

#### Currently in the budget draft

Restored Math teaching position (\$91,000)

Restored Business Education teaching position (\$91,000)

Stipend(s) for expanded college equivalency advising (\$4,000)

Increase in Tech hardware (\$35,000)

#### Not in the budget but will be paid for through grant monies

PHS Dean of Students (2 years)

Data Clerk 1/2 time (2 years)

#### Items that may be added

2nd tech integrationist (\$91,000)

Elementary Math AIS teaching position (\$91,000)

Custodial Supervisory Position (\$ TBD)

Superintendent Lebrun noted the NY State Budget should be finalized April 1st and hopes there will be an increase in aid. This may allow for the three items listed as "Items that may be added" to be included in the final budget draft/proposal, and for the District not to use as much of the fund balance as is currently projected. He said the budget committee will meet after April 1st and finalize the budget for Board approval on April 14th. He happily noted there are 0 cuts in programming and staff.

Superintendent Lebrun did share that there may be a capital reserve fund for a possible project down the road presented on the ballot. This would allow the District to save prospectively for the local share of an eventual capital project.

#### Board Member Reports/Remarks

Ms. Phillips inquired on the status of the current capital project. Superintendent Lebrun report it is almost complete - mostly punch list items remaining.

Mr. Hall discussed what is left to do on the athletic fields. He noted that he is in favor of a paperless newsletter.

Mr. Wachtmeister discussed the cost of living index and the foundation aid. Small City's Association is pushing for a foundation update, which has not been done in years.

Mrs. Burdo is excited about the strategic plan.

Mr. Rosenbaum asked if absentee ballots will be mailed to all voters as was in 2020. District Clerk responded that is not required this year.

Mr. Sherman reference the foundation aid and requested that the facilities committee be involved in the walk through for the punch list items.

Mr. Morris told Ms. Zales what a fantastic job her and the DWEIC committee is doing with the strategic planning. He said Superintendent's Day was a success, teacher's gave positive feedback and loved the hybrid format and the topics. He thanked the Superintendent, Ms. Zales and the Administrators.

Ms. Gervich attended two of the Superintendent Day sessions stating it was fun to see how engaged everyone was. She is very grateful to faculty, staff, administrators for their work.

#### **PUBLIC COMMENT**

Mr. LaBarge expressed his appreciation for Officer Clark and commented on the outstanding work he does and his knowledge in juvenile law is amazing. He thanked the Board for fighting for that. Mr. LaBarge stated what an outstanding job the PHS students did on Superintendent's Day, which was also recognized faculty.

#### **ADJOURNMENT**

At 8:51 p.m., it was moved by Ms. Phillips, seconded by Mr. Hall to recommend the Board of Education adjourn the meeting.

#### **MOTION CARRIED: 8-0**

Respectfully,

Dawn Stetz  
District Clerk