

## **Meeting of the Board of Education (Thursday, January 13, 2022)**

*Generated by Dawn Stetz on Friday, January 14, 2022*

### **OPENING OF MEETING**

#### **Roll Call**

Mrs. Burdo (present)  
Ms. Gervich (present)  
Mr. Hall (present) arrived: 6:02 p.m.  
Mr. Lacey (present) excused: 7:22 p.m.  
Mr. Morris (present) excused 7:36 p.m.  
Ms. Phillips (present) excused: 6:54 p.m.  
Mr. Rosenbaum (present)  
Mr. Sherman (present)  
Mr. Wachtmeister (present)

#### Also Present:

Mr. Lebrun, Superintendent of Schools  
Mrs. Zales, Assistant Superintendent of Curriculum & Instruction  
Mrs. Stetz, District Clerk  
Mr. Norbert Neiderer, Buildings and Grounds Supervisor

### **PLEDGE OF ALLEGIANCE**

Ms. Gervich lead the Pledge of Allegiance

### **CALL TO ORDER/EXECUTIVE SESSION**

At 6:00 p.m., it was moved by Mrs. Burdo, seconded by Mr. Rosenbaum to recommend the Board of Education call the meeting to order and to go into Executive Session to discuss matters as provided for in Board Policy 2330; collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the the Plattsburgh Teachers' Association (PTA) and the Plattsburgh Administrative Council (PAC), the employments history of a particular person and possible litigation.

### **MOTION CARRIED: 8-0**

At 6:02 p.m., Mr. Hall entered Executive Session.

At 6:54 p.m., Ms. Phillips was excused from Executive Session.

At 7:22 p.m., Mr. Lacey was excused from Executive Session.

### **RECONVENE**

At 7:35 p.m., it was moved by Mr. Sherman, seconded by Mr. Hall to reconvene into Regular Session.

### **MOTION CARRIED: 7-0**

At 7:36 p.m., Mr. Morris was excused from Executive Session.

### **PUBLIC COMMENT**

There were no public comments

### **ADOPTION OF AGENDA**

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board of Education adopt the Agenda as presented, with the following additions:

- 7.2 Minutes - edit the December 2, 2021 board minutes to indicate Mr. Sherman and Mr. Lacey were excused from the meeting.

-8.1 Personnel - appoint Neil Bowlen as TOSA Dean of Students for PHS, per contract, effective January 31, 2022 through June 30, 2022.

appoint Stephen Peryea as Long-Term Social Studies Substitute Teacher for PHS, effective January 31, 2022 through June 30, 2022 at a salary of \$43,665, step 1, B, prorated, with individual health insurance.

appoint Piper Wells-Bruce to a 3-year probationary appointment as English Teacher for PHS, effective February 14, 2022 at a salary of \$, M15, prorated.

-13.4 New Business - approve a ski club merger with Beekmantown Central School District.

**CONSENT AGENDA**

It was moved by Mrs. Burdo, seconded by Mr. Sherman to recommend the Board of Education approve the Consent Agenda Items, 7.2 through 9.5.

**MOTION CARRIED: 6-0**

Minutes

Recommend the Board approve the minutes for the meetings held on December 2, 2021, with a change - marking Mr. Sherman and Mr. Lacey as "excused".

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations.

CONSENT AGENDA - PERSONNEL

Probationary/Miscellaneous Appointments - Probationary Appointments|

Recommend the Board of Education appoint the following probationary/ Miscellaneous appointments:

Employee	Position/Tenure Area	Grades/Dept	Effective Date	Pay Rate	Comments
Piper Wells-Bruce	English Teacher	7-12	February 14, 2022	Salary of \$71,409 step 15, M, prorated	3-year probationary appointment
Neil Bowlen	TOSA Dean of Students	PHS	January 31, 2022 through June 30, 2022	10% of base salary, prorated	
Stephen Peryea	Long-Term Social Studies Substitute Teacher	PHS	January 31, 2022 through June 30, 2022	Salary of \$43,665 step 1, B, prorated	Includes individual health insurance benefits.
Mary Lou Megarr	Building Substitute Teacher	CI3T (Momot)	2021-2022 School Year	\$218.33/day	
Joseph Lancellotti Aimee McLane Jenna Hayden Thomas Schaub Michelle Walpole Samantha Trudeau Sarah Myers	Extra Period (6 <sup>th</sup> Class)	SMS	2021-2022 School Year	Stipend of \$1,000 each	Per Contract
Gary Lambert	Volunteer Coach	Indoor Track	2021-2022 School year	N/A	

Jessica Alexander	Cook Manager	Momot	January 14, 2022	\$15.98/hour	52-week probationary appointment. 6 hours/day
Littaney Blas	Student Aide/Teacher Aide	Glasgow	January 14, 2022	\$14.53/hour	52-week probationary appointment. 6.5 hours/day
Thomas Brusio	Student Aide/Teacher Aide	Glasgow	January 24, 2022	\$14.53/hour	52-week probationary appointment. 6.5 hours/day
Brandon Cook	Custodial Worker	PHS	January 14, 2022	Salary of \$31,407, pro-rated	52-week probationary appointment. 3:00-11:30 p.m. shift.
Mary Rose Rampersad	Food Service Helper	Momot	January 14, 2022	\$14.10/hour	52-week probationary appointment. 7.5 hours/day
Carrie Paola	Food Service Helper	PHS	January 14, 2022	\$14.10/hour	52-week probationary appointment. 5.5 hours/day
Imad Lahoudak	Food Service Helper	PHS	January 14, 2022	\$14.10/hour	52-week probationary appointment. 6 hours/day
Travis Collins	School Monitor	Momot	January 14, 2022	\$14.03/hour	52-week probationary appointment. 2.5 hours/day

### Resignations/Retirements

Recommend the Board of Education accept the following retirements/resignations as presented or read in by the Superintendent of Schools:

- 1) Stephanie Badger's letter of resignation as Cook Manager at Momot Elementary School, effective January 1, 2022.
- 2) Sadie Kaltenbach's letter of resignation as Food Service Helper for the Plattsburgh High School, effective December 20, 2021.
- 3) Matthew Montefusco's letter of resignation as Custodian for the Plattsburgh High School, effective December 13, 2021.

### Substitute/Temporary On Call (TOC) Appointments

Recommend the Board of Education approve the substitute appointments and rates of pay as presented.

Name      Certification      Rate      Position (Subs)      Fingerprint Status

Olivia Danise	Non-Certified	\$105.00/day \$90.00/day \$19.00/hour	Teacher Teaching Ass't. Tutor	Cleared
Kristen Kavanaugh	Non-Certified	\$105.00/day \$90.00/day \$19.00/hour	Teacher Teaching Ass't. Tutor	Cleared
Brandon Cook (Backdated 12/3/21)	N/A	\$15.00/hour  \$15.00/hour	Custodial Worker Buildings, Grounds, Trans.	Cleared
Carrie Paola (Backdated 12/13/21)	N/A	\$14.00/hour  \$14.00/hour \$14.00/hour	Food Service Helper School Monitor Student Aide/ Teacher Aide	Cleared
Jamie Prandato (Backdated 12/14/21)	N/A	\$14.10/hour	Food Service Helper	Cleared
Jessica Chase	N/A	\$14.00/hour \$14.00/hour	School Monitor Student Aide/ Teacher Aide	Cleared
Imad Lahoudak	N/A	\$14.00/hour	Food Service Helper	Cleared

## CONSENT AGENDA - BUSINESS

### *Reports for Board of Education Information*

Recommend the following Board of Education approve the Business Reports:

- 1) Middle School Extra classroom Activity Reports (November and December 2021)
- 2) High School Extra classroom Activity Fund Report (November 2021)
- 3) Summary of Budget Transfers for the months ending November and December 2021 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2021 and December 31, 2021)

- 5) Food Service Profit & Loss Statements (November and December 2021)
- 6) Budget Status Reports (November and December, 2021)
- 7) Revenue Status Report (December, 2021)

Treasurer's Report

Recommend the Board of Education accept the November 30, 2021 and December 31, 2021 Treasurer's Report as presented.

Budget Transfers over \$25,000

Recommend the Board of Education approve the following Budget Transfers over \$25,000.

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 26,181.00	A9030800000	Social Security	A22504714800	Spec Ed Tuition Paid to Public Schools
\$124,000.00	A90208000000	Teachers' Retirement	A22504714800	Spec Ed Tuition Paid To Publich Schools

*Estimated tuition billing for 21-22 & current expense*

School Tax Collection Report

Recommended Action: Recommend the Board of Education accept the School Tax Collection Report for 2021-2022 as presented: 1) School Tax Receivable \$22,215,134.64 2) Reduction in Tax Roll (\$427.75) 3) Adjusted School Tax Receivable \$22,214,706.89 4) Less: Tax Received \$21,038,683.58 5) Unpaid 2021-2022 School Taxes \$ 1,176,023.31 6) Plus: Penalties Due as of 12/1/21 \$ 28,648.86 7) Total Unpaid Taxes Plus Penalties \$1,204,672.17

*Surplus Equipment*

Recommend the Board of Education approve the disposal of the following surplus equipment in the most effective manner as determined by the District's Purchasing Agent.

Serial	Model	Serial	Model
5287	Dell Optiplex 380	5260	Dell Optiplex 380
2362	Dell Optiplex GX620	5285	Dell Optiplex 380
5948	HP Elite 8300	5233	Dell Optiplex 380
5342	Dell Optiplex 780	2970	Dell Optiplex 780
2875	Dell Optiplex 780	2528	Dell Optiplex 780
5343	Dell Optiplex 780	5765	HP 6005
6424	HP Prodesk 400	5794	HP 6005
5019	Dell Optiplex 760	5018	Dell Optiplex 760
2965	Dell Optiplex 760	5330	Dell Optiplex 380
2204	Dell 1700N	3749	Dell 1700N
3891	Cisco 2801	3928	Cisco 3750
FD01120X14G	Cisco Switch	2555	Dell Optiplex 755
2335	Elmo Digital Overhead	5129	Dell Optiplex 760
0998	HP Printer	U61325B9N831133	Brother Printer
2048	HP Laserjet 3020	5758	HP 6005
5830	HP 6005	5796	HP 6005
5778	HP 6005	5829	HP 6005
2377	Dell Optiplex 620	5772	HP 6005
5847	HP 6005	6260	HP Pro 400
5838	HP 6005	5820	HP 6005
5798	HP 6005	6181	HP 6005
6025	HP 6005	2640	Dell 2130CN
5219	Dell Optiplex 380	2874	Dell Optiplex 755
6510	Dell Optiplex 990	2558	Dell Optiplex 755
5024	Dell Optiplex 760	2521	Dell Optiplex 760
6509	Dell Optiplex 990	5944	HP 8300
6511	Dell Optiplex 990	0368	HP Laserjet 4000
5652	Kyocera KM-1650	0855	HP Designjet 800
5654	Kyocera KM-6030	Misc DVD Players/Speakers	

**MOTION CARRIED: 6-0**

**OLD BUSINESS** (not part of Consent Agenda)

Footbridge Resolution - Project 09120001 0007-014

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend, the Board of Education approve an ordinary contingent expense in the amount of \$406,720.63 for the Saranac River/Webb Island/Thelma I. Douglass Footbridge Project.

**MOTION CARRIED: 6-0**

Memorandum of Agreement (MOA) - Teachers' Association - Sick Bank

It was moved by Mrs. Burdo, seconded by Mr. Hall to recommend the Board of Education approve a Memorandum of Agreement (MOA) with the Plattsburgh Teachers' Association (PTA) related to how members shall make a request for use of the Sick Bank.

**MOTION CARRIED: 6-0**

Records Access and Records Retention Officer

It was moved by Mr. Hall, seconded by Mr. Sherman to recommend the Board of Education appoint the Director of Management, Susan Wilson or designee as the Records Access and Records Retention Officer, without additional compensation, effective January 14, 2022-June 30, 2022. **MOTION CARRIED: 6-0**

Purchasing Agent

It was moved by Mr. Wachtmeister, seconded by Mrs. Burdo to recommend the Board of Education appoint the Director of Management, Susan Wilson as Purchasing Agent, without additional compensation, for the period January 14, 2022-June 30, 2022.

**MOTION CARRIED: 6-0**

Homeless Liaison

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board of Education appoint the Director of Management, Susan Wilson, or designee as the Homeless Liaison, without additional compensation, for the period January 14, 2022-June 30, 2022.

**MOTION CARRIED: 6-0**

**NEW BUSINESS** (not part of Consent Agenda)

TDC Education Grant - SMS

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board of Education approve a TDC Education Grant in the amount of \$400 as part of Stafford Middle School's Home and Careers program. The \$400 will be used to buy a computer simulation to practice the financial skills to be independent. Students have to live on a budget and an up-to-date financial environment. There are 12 communities they will randomly be placed in, then depending on their interview skills they will get jobs at various income levels. Then they must try to live for one year without going broke or deeply in debt forcing them to move back in with their parents.

**MOTION CARRIED: 6-0**

Surplus Equipment - F-350 Truck

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommended Action: Recommend the Board of Education approve the disposal of the District's 2001, F-350 pick-up truck.

**MOTION CARRIED: 6-0**

School Monitor Position

It was moved by Mr. Hall, seconded by Mrs. Burdo to recommend, the Board of Education approve the creation of a 5.5-hour School Monitor position, to be assigned to Plattsburgh High School.

**MOTION CARRIED: 6-0**

### Merger - Ski Club

It was moved by Mr. Rosenbaum, seconded by Mr. Sherman to approve a ski merger with Beekmantown Central School District.

**MOTION CARRIED: 6-0**

### **SUPERINTENDENT'S REPORTS/REMARKS**

Superintendent Lebrun reported that State Aid should become known soon.

### **BOARD MEMBER REPORTS/REMARKS**

Mr. Hall thanks the Superintendent for all updates, including COVID updates. He asked how the situation is with substitutes. Are we surviving? Superintendent Lebrun responded that between the reduction of days needed to quarantine and with the number of retirees subbing, it has been better.

Mr. Wachtmeister thanked the Superintendent for filling in for him on a couple of the Small City Schools meetings. He discussed the budget procedure/process. Mr. Wachtmeister asked for minutes from the DWEIC meetings.

Mrs. Burdo gave kudos to Mr. Hartmann, Mr. LaBarge and the Superintendent for insuring masks are worn at sporting events. She is delighted about the grant and to see the ski club come back. Mrs. Burdo is thankful for the youth officers and has been very impressed at the success of the COVID clinics.

Mr. Rosenbaum thanked the Superintendent and Mrs. Wilson for moving the ski club along and thinks the grant is great.

Mr. Sherman thanked the District staff for their flexibility in making sure our schools remain open. It is important to keep our schools open. He noted the new plan utilizing retirees.

Ms. Gervich asked if our nurses were seeing a reprieve. Superintendent responded not yet, but soon. Ms. Gervich shared an email from Ms. Patel-Dame inviting Board members to the Science Olympiad on January 29th and she thanked faculty members for helping out. Ms. Gervich asked if we were measuring the effectiveness of the 3-5 program? Superintendent Lebrun stated there has been a significant shift and is hoping it will be more effective.

### **PUBLIC COMMENT**

There were no public comments

### **ADJOURNMENT**

At 8:40 p.m., it was moved by Mrs. Burdo, seconded by Mr. Hall to recommend the Board of Education adjourn the meeting.

**MOTION CARRIED: 6-0**

Respectfully,

Dawn Stetz  
District Clerk