

Meeting of the Board of Education (Wednesday, November 10, 2021)

Generated by Dawn Stetz on Monday, November 29, 2021

OPENING OF MEETING

Roll Call

Mrs. Burdo (present)
Ms. Gervich (present)
Mr. Hall (present)
Mr. Lacey (present)
Mr. Morris (present)
Ms. Phillips (present)
Mr. Rosenbaum (present)
Mr. Sherman (present)
Mr. Wachtmeister (present)

Also Present:

Mr. Lebrun, Superintendent of Schools
Mrs. Zales, Assistant Superintendent of Curriculum & Instruction
Mrs. Stetz, District Clerk
Mr. Norbert Neiderer, Buildings and Grounds Supervisor
Mr. Glenn Hurlock, Special Education Director
Mrs. Susan Wilson, Momot Elementary Principal
Mr. Jayson Barnhart, Oak Street Elementary Principal
Mr. Jamie LaBarge, SMS Principal
Mrs. Jamie Maggy, PHS Principal

Pledge of Allegiance

Call to Order/Executive Session

At 6:00 p.m., it was moved by Ms. Phillips, seconded by Mr. Hall to recommend the Board of Education call the meeting to order and to go into Executive Session to discuss matters as provided for in Board Policy 2330; collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association (PTA) and the employment history of a particular person.

MOTION CARRIED: 9-0

Reconvene

At 7:29 p.m., it was moved by Mr. Hall, seconded by Mr. Sherman to reconvene into Regular Session.

MOTION CARRIED: 9-0

REPORT

The Building Principals gave a report on the start of their school year for their building.

PUBLIC COMMENT

A parent and student spoke in support of the wrestling merger presented on tonight's agenda.

ADOPTION OF AGENDA

It was moved by Ms. Phillips, seconded by Mr. Morris to recommend the Board of Education adopt the Agenda as presented and with the following additions:

CONSENT AGENDA, NEW BUSINESS

- 9.5 Wrestling Merger with Saranac Central School
- 9.6 Swim Merger with Chazy Central School

PERSONNEL (Non-Consent)

15.2 Appointment of Susan Wilson as Director of Business, effective November 12, 2021 at a salary of \$105,000, prorated.

MOTION CARRIED: 9-0

CONSENT AGENDA

It was moved by Mrs. Burdo, seconded by Mr. Hall to recommend the Board of Education approve the Consent Agenda Items, 7.2 through 9.6.

Minutes

Recommend the Board approve the minutes for the meetings held on October 21, 2021.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations.

PERSONNEL

Action (Consent): 8.1 Probationary/Miscellaneous Appointments - Probationary Appointments
Recommended Action: Recommend the Board of Education appoint the following probationary/ Miscellaneous appointments:

| Employee | Position/Tenure Area | Grades/Dept | Effective Date | Pay Rate | Comments |
|-------------------|-----------------------------|--------------------|-----------------------|---------------------------------|---------------------------------|
| Daniel Valenzuela | Co-Principal | PHS | December 13, 2021 | Salary of \$98,500, prorated | 3-year probationary appointment |
| Evelyn McCord | English Teacher | PHS | November 11, 2021 | Salary of \$50,193.00, prorated | 4-year probationary appointment |
| Bethany LeClair | AIS/Ci3t Coordinator | PHS | 2021-2022 School Year | Step 2 +M Stipend of \$511 | |

| | | | | | |
|-----------------------|---|--------------|--------------------------|----------------------------|----------------------------|
| Erin McGill | Yearbook Advisors | Oak | 2021-2022 School Year | Stipend of \$1,000/each | |
| Sandra Verity | PAR Consultant | | | | |
| Jennifer Jolicoeur | Teacher on Special Assignment (TOSA) | Districtwide | 2021-2022 School Year | 10% of Salary | Mentoring new teachers. |
| Elizabeth Cutaiar | PAR Consultant Teacher on Special Assignment (TOSA) | Districtwide | 2021-2022 School Year | Stipend of \$4,500 | Mentoring new teachers. |
| Sandra Verity | PAR Consultant Teacher on Special Assignment (TOSA) | Districtwide | 2021-2022 School Year | Stipend of \$3,000 | Mentoring new teachers. |
| Sarah McCarty | PAR Consultant Teacher on Special Assignment (TOSA) | Districtwide | 2021-2022 School Year | Stipend of \$3,000 | Mentoring new teachers. |
| Paul Cole | PAR Consultant Teacher on Special Assignment (TOSA) | Districtwide | 2021-2022 School Year | Stipend of \$1,500 | Mentoring new teachers. |
| Mary Maye | PAR Consultant Teacher on Special Assignment (TOSA) | Districtwide | 2021-2022 School Year | Stipend of \$1,500 | Mentoring new teachers. |
| Erin Stepowany | PAR Consultant Teacher on Special Assignment (TOSA) | Districtwide | 2021-2022 School Year | Stipend of \$1,500 | Mentoring new teachers. |
| Michael Bordeau | Boys' & Girls' Indoor Track Varsity Coach | District | 2021-2022 School Year | Per Contract | |

| | | | | | |
|----------------|-------------------|--------------|-------------------|---|--|
| Stacey Beebie | School Monitor | Oak | November 27, 2021 | Rate of \$14.03/hour Step 6 | 52-week probationary appointment. 2.25 hrs/day Contingent on passing School Bus Driver Road Test and all 19A requirements are satisfied. 52-week probationary appointment |
| Donald Hubbard | School Bus Driver | District | November 11, 2021 | Rate of \$35.00/hour | 52-week probationary appointment |
| Todd Polhemus | Custodial Worker | Duken PHS | November 11, 2021 | Salary of \$31,407, prorated Level 1 | 52-week probationary appointment 4 hours/day |
| Emily Herkalo | Custodial Worker | SMS | November 11, 2021 | Salary of \$15,704, prorated | 52-week probationary appointment |

PCSD Retired Substitute Reimbursement

Recommend the Board of Education approve a per diem rate of \$218.33 for PCSD retired Substitute Teachers, who have subbed for the District for more than 5 consecutive days.

Extension for Interim Principal

Recommend the Board of Education extend Chris Mazzella's position as Interim Principal at the high school, through December 10, 2021 and approve up to 30 additional days for training/mentoring to be completed by June 30, 2022, both at his current stipend.

Resignations/Retirements

Recommended Action: Recommend the Board of Education accept the following retirements/resignations as presented or read in by the Superintendent of Schools:

1. Merisa Longe's letter of resignation as Food Service Helper at Stafford Middle School, effective September 28, 2021.
2. Craig Howard's letter of retirement as Custodial Worker for the Plattsburgh High School, effective December 18, 2021.

Substitute/Temporary On Call (TOC) Appointments

Recommended Action: Recommend the Board of Education approve the substitute appointments and rates of pay as presented.

Name Certification Rate Position (Subs) Fingerprint Status

| | | | | |
|-----------------------------------|-----|---|--|---------|
| Catie Parker (eff. 11/2/21) | N/A | \$ 19.00/hour | Tutor | Cleared |
| Nancy Montefusco | N/A | \$ 14.00/hour | Teacher Aide/Student Aide | Cleared |
| Holly Bates | N/A | \$ 14.00/hour \$ 16.00/hour \$ 16.00/hour | Food Service Helper Custodial Worker Cleaner | N/A |
| Travis Collins (eff. 11/10/21) | N/A | \$ 14.00/hour | School Monitor | Cleared |
| Craig Howard | N/A | \$16.00/hour | Custodial Worker | N/A |
| Richard Mason | N/A | \$15.00/hour | Custodial Worker | Cleared |

BUSINESS

Reports for Board of Education Information

Recommend the Board of Education approve the Business Reports.

- 1) Middle School Extra classroom Activity Report (September 2021)
- 2) High School Extra classroom Activity Fund Report (September 2021)
- 3) Summary of Budget Transfers for the month ending September 2021 under \$25,000
- 4) Summary of Monthly Wire Transfers (September 30, 2021)
- 5) Food Service Profit & Loss Statement (September 2021)
- 6) Budget Status Report (September, 2021)

Treasurer's Report

Recommend the Board of Education accept the September 30, 2021 Treasurer's Report as presented.

Budget Transfers over \$25,000

Recommend the Board of Education approve the following Budget Transfers over \$25,000:

| AMOUNT | FROM | DESCRIPTION | TO | DESCRIPTION |
|---|--------------|------------------------------------|--------------|-----------------------------------|
| \$20,000.00 | A21104724100 | Tuition Paid to Other | A22504724800 | Spec Ed Tuition paid to all other |
| <i>Residential Placement</i> | | | | |
| \$14,000.00 | A21104714100 | Tuition Paid to Public Schools | A22504724800 | Spec Ed Tuition paid to all other |
| <i>Residential Placement</i> | | | | |
| \$78,600.00 | A22504904800 | BOCES-Special Education | A26301604200 | Computer Asst - Support |
| New Hire | | | | |
| \$59,483.34 | A21101302200 | 7-12 Teachers-PHS | A20201521100 | Admin Salary-Glasgow |
| New Hire | | | | |
| \$25,500.00 | A28154094700 | Health Services-Physician Contract | A28154904100 | BOCES-Health Services |
| <i>BOCES contact for school physician</i> | | | | |
| <hr/> | | | | |
| \$197,583.34 | | | | |

Surplus Equipment

Recommend the Board of Education approve the disposal of the following surplus equipment in the most effective manner as determined by the District's Purchasing Agent:

| Serial | Model | Serial | Model |
|---------|-------------------|--------|-------------------|
| 5277 | Dell 380 | 5275 | Dell 380 |
| 2855 | Dell Optiplex 760 | 2117 | HP 1300N printer |
| 5454 | Dell 380 | 5705 | Dell Optiplex 745 |
| 5448 | Dell 380 | 5008 | Dell Optiplex 760 |
| 2840 | Dell Optiplex 760 | 5447 | Dell Optiplex 380 |
| 5446 | Dell Optiplex 380 | 5294 | Dell Optiplex 380 |
| 5923 | Dell Optiplex 380 | 2458 | Apple iMac |
| 2460 | Apple iMac | 6251 | Dell Inspiron 20 |
| 5295 | Dell Optiplex 380 | 5460 | Dell Optiplex 380 |
| 5762 | Hp 6005 | 2583 | Dell 2400MP |
| 6067 | Mitsubishi EX321U | 5110 | Dell 1410X DLP |
| H8HBR41 | Dell | 2964 | Dell Optiplex 760 |
| 2897 | Dell Optiplex 760 | 5868 | Brother Fax |
| 2335 | Visual Presenter | 2555 | Dell Optiplex 755 |
| 5129 | Dell Optiplex 760 | | |

Athletic Mergers

Section VII Merger - Wrestling

Recommend the Board of Education approve PCSD's request to merge (2 students) with the Saranac Central School District for the sport of Wrestling for the 2021-2022 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

Boy's Swim Merger

Recommend the Board of Education approve Chazy's request to merge with the Plattsburgh City School District for the sport of Boys' Swim for the 2021-2022 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

MOTION CARRIED: 9-0

OLD BUSINESS (not part of Consent Agenda)

Co-Curricular Advisors - SMS

It was moved by Mr. Hall, seconded by Mr. Sherman to recommend the Board of Education make changes/additions to the Stafford Middle School Co-Curricular Advisors (approved by the Board on October 21, 2021) as follows:

CHANGES

Science Club stipend should be \$1094.20 1st/2nd payment \$ 547.10

Yearbook Co-curricular should be \$1422.46 1st/2nd payment \$ 711.23 (Sam Trudeau)

Yearbook Co-curricular should be \$1422.46 1st/2nd payment \$ 711.23 (Sarah Myers)

ADDITIONS

8th Grade Advisor, Kim Quinn 30 points Stipend \$1313.04 1st/2nd payment \$656.52

MOTION CARRIED: 9-0

PERSONNEL (not part of Consent Agenda)

Memorandum of Agreement (MOA) - PAC

It was moved by Mr. Sherman, seconded by Mrs. Burdo to recommend the Board of Education approve a Memorandum of Agreement (MOA) with the Plattsburgh Administrative Council (PAC), approving a salary adjustment for PAC member Jamie Maggy, of \$98,500, effective December 13, 2021.

MOTION CARRIED: 9-0

Director of Business

It was moved by Mrs. Burdo, seconded by Mr. Hall to recommend the Board of Education appoint Susan Wilson as Director of Business, effective November 12, 2021 at a salary of \$105,000, prorated.

MOTION CARRIED: 9-0

CONCLUDING REMARKS AND REPORTS

Ms. Phillips congratulated Mr. Valenzuela. She feels the emotional/social goals are being made within the buildings. She commented how it was nice to hear the vaccines will make a difference.

Mr. Hall thanked the Principals for their updates and congratulated everyone. He asked how it was going with the YSA's - Superintendent Lebrun reported it was going well and he invited feedback from the Principal. Mr. Hall inquired on the status of the capital projects - Superintendent Lebrun commented that there is some progress and that a more detailed report will be provided at a later date.

Mrs. Burdo congratulated Ms. Wilson, Ms. Maggy and Mr. Valenzuela. She mentioned that her daughter attended the prom, which was a success. Mrs. Burdo told Colby he did a great job addressing the Board tonight.

Mr. Morris congratulated the two new hires. He mentioned he has been to a couple of events of late and is impressed with all staff attending to our student needs, from the tech department, crossing guards, etc. He sees the kids' excitement.

Mr. Sherman agreed with Mr. Morris and emphasized parents and students, giving them a big thanks also.

Mr. Rosenbaum asked about more specifics on guidelines for COVID and is happy the pediatric vaccines is out.

Mr. Lacey stated it is good to hear from the Principals and would like to see it happen more often.

Ms. Gervich congratulated Mr. Valenzuela, Ms. Wilson and Ms. Maggy and thanked everyone for coming tonight and would like the Board to consider future spotlights. She thanked Colby for speaking tonight and mentioned the next board meeting is scheduled for December 2nd.

PUBLIC COMMENT: There were no public comments.

ADJOURNMENT

At 8:26, it was moved by Mrs. Burdo, seconded by Mr. Hall to recommend the Board of Education adjourn the meeting.

MOTION CARRIED: 9-0

Respectfully,

Dawn Stetz
District Clerk