

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Reorganization and Regular Meeting
July 1, 2021 – 7:00 a.m. (Duken)

ROLL

Board of Education

Nikki Burdo (Vice President) – present
Amy Gervich (President) – present
Robert Hall, Jr. – present
Thomas Lacey – present
Clayton Morris – present
Brigitte Phillips – present
Derek Rosenbaum – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales –(Ass't. Supt. for Curriculum & Instruction) – present
Glenn Hurlock-(Director of Special Education) - excused
Dawn Stetz (District Clerk) – present

PLEDGE OF ALLEGIANCE: Mr. Lebrun
led the pledge of allegiance.

CALL TO ORDER: At 6:00 a.m., it was moved by Mr. Hall, seconded by Mr. Sherman to call the meeting to order.

Motion Carried: 9-0

ELECTION OF OFFICERS

President

Mr. Morris nominated Mr. Wachtmeister for the office of President and Mr. Sherman seconded the nomination.

Mr. Lacey nominated Ms. Gervich for the office of President and Mr. Rosenbaum seconded the motion.

Nominations were closed and Ms. Gervich was elected President of the Board of Education for 2021-2022.

VOTE: In favor of Mr. Wachtmeister – Mr. Morris, Mr. Hall, Mr. Wachtmeister and Mr. Sherman
In favor of Ms. Gervich – Ms. Gervich, Mrs. Burdo, Mr. Lacey, Ms. Phillips and Mr. Rosenbaum

Motion Carried: 5-4

The District Clerk administered the Oath of Office to Amy Gervich who then presided over the meeting.

Vice-president

Mr. Lacey nominated Mrs. Burdo for the office of Vice-president and Mr. Rosenbaum seconded the nomination.

Mr. Wachtmeister nominated Mr. Morris for the office of Vice-president and Mr. Sherman seconded the nomination.

Nominations were closed and Mrs. Burdo was elected as Vice-president of the Board of Education for 2021-2022.

VOTE: In favor of Mr. Morris – Mr. Morris, Mr. Hall, Mr. Wachtmeister and Mr. Sherman
In favor of Mrs. Burdo – Ms. Gervich, Mrs. Burdo, Mr. Lacey, Ms. Phillips and Mr. Rosenbaum

Motion Carried: 5-4

The District Clerk administered the Oath of Office to Mrs. Burdo.

APPOINTMENT OF OFFICERS

Appointment of District Clerk

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2021-June 30, 2022. **Motion Carried: 9-0**

The Oath of Office is administered to the newly appointed District Clerk.

Appointments of District Treasurer & Deputy Treasurer

It was moved by Mr. Hall, seconded to Mr. Sherman to recommend the Board appoint Christine Le Clair as Deputy Treasurer for the period of July 1, 2021-June 30, 2022, without additional compensation. **Motion Carried: 9-0**

It was moved by Ms. Phillips, seconded by Mr. Sherman to recommend the Board appoint Kristina M. LaDuke as District Treasurer for the period July 1, 2021-June 30, 2022. **Motion Carried: 9-0**

Tax Collector

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board appoint Christine Le Clair as District Tax Collector for the period July 1, 2021 – June 30, 2022 with an annual stipend of \$4,000. **Motion Carried: 9-0**

Internal Claims Auditor

It was moved by Mr. Hall, seconded by Mr. Lacey to recommend the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2021-June 30, 2022 at an hourly rate of \$18.95. **Motion Carried: 9-0**

Oath of Office

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

OTHER APPOINTMENTS

It was moved by Mr. Hall, seconded by Mr. Sherman to recommend the Board approve the appointments as presented below:

OTHER APPOINTMENTS

Recommend the Board approve the appointments as presented below:

Central Treasurer - Extraclassroom Activity Funds

Stafford Middle School

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2021-June 30, 2022.

Plattsburgh High School

Avis Mesec as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Plattsburgh High School for the period July 1, 2021-June 30, 2022.

Internal Auditor – Extraclassroom Activity Funds

Kristina LaDuke as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2021-June 30, 2022.

Custodians of Petty Cash Funds

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Co-Principals
Plattsburgh High School	\$100	Director of Special Education

School Attorney

1) Recommend the Board appoint Girvin & Ferlazzo, PC as general counsel for 2021-2022, at an hourly rate of \$180 per hour for all legal services except litigation and hearings, at an hourly rate of \$200 per hour for matters of litigation, hearings, special education, and construction law and at an hourly rate of \$215 per hour for construction matters.

2) Recommend the Board appoint Insley & Douthat LLP (Matthew Douthat) as Legal Counsel for the Plattsburgh City School District for the period July 1, 2021-June 30, 2022 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$175.00 per hour.

LEA Asbestos Designee

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2021-June 30, 2022.

Integrated Pest Management Officer

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2021-June 30, 2022.

Independent (External) Auditor

Boulrice and Wood P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2021 for a fee of \$15,900.

Records Access and Records Retention Officer

- 1) Superintendent of Schools, John C. Lebrun, or designee as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2021-June 30, 2022.
- 2) Superintendent of Schools, John C. Lebrun, as the Records Appeal Officer, without additional compensation, effective July 1, 2021-June 30, 2022.

Title IX Officer

Carrie Zales or designee as Title IX Officer, without additional compensation, for the period July 1, 2021-June 30, 2022.

504 Coordinator

Claudine Selzer-Clark as the 504 Coordinator, without additional compensation, for the period July 1, 2021-June 30, 2022.

Homeless Liaison

Superintendent of Schools, John C. Lebrun, or designee as the Homeless Liaison, without additional compensation, for the period July 1, 2021-June 30, 2022.

Purchasing Agent

District Treasurer, Kristina LaDuke as temporary Purchasing Agent, without additional compensation, for the period July 1, 2021-June 30, 2022.

Designated Education Official

Superintendent of Schools, John C. Lebrun as Designated Education Official, without additional compensation, for the period July 1, 2021-June 30, 2022.

Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules, and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Standard Work Day and Reporting Resolution RS 2417-A

Recommend the Board pass the following resolution:

Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on Appendix I as the standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities.

Motion Carried: 8-1

DESIGNATIONS

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board approve the designations as presented below:

Official Bank Depositories

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2021-June 30, 2022 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
Insured Cash Sweep Account	Tax Certiorari Account

Posting of Notices of Meetings of Board of Education

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2021-2022 school year.

Official Newspaper

The Press Republican and The Sun as the District's official newspapers for the period July 1, 2021-June 30, 2022.

Motion Carried: 9-0

Substitute/Temporary On Call Pay Rates

It was moved by Mr. Sherman, seconded by Mr. Hall to recommend the following 2021-2022 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2021-2022 Pay Rate</u>
Clerk	\$14.00/hour
Teacher Aide/Student Aide	\$14.00/hour
Teacher Aide (Library) (Retired)	\$17.00/hour
Typist	\$14.00/hour
Typist (Retired)	\$18.00/hour
Monitor	\$14.00/hour
LPN	\$14.00/hour
LPN Retired	\$18.00/hour
Food Service Helper	\$14.00/hour
Cook Manager	\$14.00/hour
Cook Manager (Retired)	\$15.00/hour
Custodial Worker	\$15.00/hour
Custodial Worker (Retired)	\$16.00/hour
Maintenance Mechanic	\$16.00/hour
Bus Driver	\$22.00/hour
Summer Laborer	\$14.00/hour
Category 2 (Certified) Teacher	\$115.00/day
Category 3 (Uncertified) Teacher	\$105.00/day
Registered Nurse	\$115.00/day
Teaching Assistant	\$90.00/day
Teaching Assistant (Retired)	\$100.00/day
Tutor	\$19.00/hour
Teacher (after 35 consecutive school days in the same teaching position)	\$218.33/day

Motion Carried: 9-0

RECORDS RETENTION AND DISPOSITION SCHEDULE

It was moved by Mr. Hall, seconded by Mr. Rosenbaum to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

Motion Carried: 9-0

REGULAR BOARD MEETING DATES

It was moved by Mr. Sherman, seconded by Mr. Lacey to recommend the Board hold its regular meetings during the 2021-2022 at 6:00 p.m. as presented in *Appendix II*.

Motion Carried: 9-0

ASSOCIATION MEMBERSHIPS

It was moved by Ms. Phillips, seconded by Mr. Sherman to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA) **Motion Carried: 9-0**

AUTHORIZATIONS

It was moved by Mr. Hall, seconded by Mr. Sherman to recommend the Board approve the authorizations as presented below for the period July 1, 2021- June 30, 2022:

Certification of Payrolls

The Superintendent or, his designee to certify all payrolls.

Temporary Investments of Funds

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure in the following institutions:

Chase Bank	Key Bank
Champlain National Bank	NY Class
Community Bank	NBT Bank
Glens Falls National Bank	TD Bank

Authorization for Budget Transfers

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

Authorization for Signature on Contracts

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

Approval of Attendance at Conferences

The Superintendent of Schools John C. Lebrun or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

Authorized Signature on Checks and for Wire Transfers

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

Authorized Signatures on Extraclassroom Activity Accounts

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer Plattsburgh High School Central Treasurer & High School Co-Principals or District Treasurer

Bondings

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer	\$1,000,000
Assistant Superintendent for Business/Business Official.....	\$1,000,000
Tax Collector.....	\$1,000,000

State and Federal Fund Applications and Certifications

The Superintendent of Schools John C. Lebrun to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

Title IX and Section 504 Statement

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

- NAME: Carrie Harvey-Zales, Title IX Officer
- ADDRESS: Plattsburgh City School District
49 Broad Street, Plattsburgh, NY 12901-3396
- TELEPHONE: (518) 957-6001

- NAME: Claudine Selzer-Clark, 504 Coordinator
- ADDRESS: Glasgow Elementary School
50 Bailey Avenue, Plattsburgh, NY 12901-2640
- TELEPHONE: (518) 563-2410 ext. 1009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

Property Tax Refunds and Tax Roll Adjustments

The Superintendent of Schools, John “Jay” C. Lebrun, to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

Mileage Reimbursement Rate

The reimbursement of pre-approved transportation expenses for the 2021-2022 school year at the current allowable Internal Revenue Service rate (\$.56 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2022.

Borrowing (Credit Card)

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

District Owned Cell Phones

The following employee is authorized to utilize district owned cell phones: Director of Facilities III Norbert Neiderer.

Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement’ for the 2021-2022 school year.

Cooperative Purchasing Agreement

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
 - a. To abide by majority decisions of the participating districts on quality standards;
 - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

Motion Carried: 9-0

ADOPTION OF ALL POLICIES AND CODE OF ETHICS

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board readopt all of its Policies and its Code of Ethics (*Appendix III*) presently in effect.

Motion Carried: 9-0

TAX WARRANT

It was moved by Mr. Morris, seconded by Mr. Rosenbaum to recommend, the Board of Education approve a tax warrant for 2021-2022 featuring a Total (Gross) School

Tax Levy of \$24,045,198 (Current (Net Collection) Tax Levy of \$24,023,543).

Motion Carried: 9-0

ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW

It was moved by Mr. Sherman, seconded by Mr. Lacey to recommend the Board pass the following resolution:

RESOLVED, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

RESOLVED, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

Motion Carried: 9-0

2021-2022 NONRESIDENT TUITION RATES

Based on Board Policy 5152, Admission of Nonresident Students, it was moved by Mr. Hall, seconded by Ms. Phillips to recommend that the Board set the 2020-2021 tuition rate for Grades K-6 at \$4,000 and Grades 7-12 at \$8,000.

Motion Carried: 9-0

CONSENT AGENDA ITEMS

It was moved by Mr. Sherman, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board of Education approve the minutes for the meetings held on June 17, 2021 and June 22, 2021.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations. *Appendix IV*

Personnel Items

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Rick Durham	STEM	District	2021-2022 School Year	\$5,230 Stipend	
Christopher Hartman	Athletic Coordinator	District	2021-2022 School Year	\$16,000 Stipend	
Katina Provencal	Business Teacher	SMS	September 1, 2021	Salary of \$56,721 (step 4, M+30)	4-year probationary appointment.
Kari Prescott	Math Teacher	PHS	September 1, 2021	Salary of \$56,721 (step 6, M)	4-year probationary appointment.
Laura DuBray	Head Teacher	Oak	2021-2022 School Year	Per contract	
Shasta Whitford	Head Teacher	Glasgow	2021-2022 School Year	Per contract	
Amanda Cota, Abby Leonard, Laura Vasquez and Courtney McGowan	Building Technologists	Momot	2021-2022 School Year	18.75 hours each	
Norbert Neiderer David Sponable Jayson Barnhart Jamie LaBarge Tracie McCarthy Shasta Whitford James Manchester Sue Wilson Kathleen Sciole Matthew Tisdale Nancy Steadman Claudine Selzer	District Safety Committee	District			
Sue Higgins	Writing Coach	Glasgow	2021-2022 School Year	\$1,500 stipend	
Kristin Branon	Writing Coach	Oak	2021-2022 School Year	\$1,500 stipend	
Alicia DuBray Lori Darst	Writing Coach	Momot	2021-2022 School Year	\$1,500 stipend, each	
Emily Owens Sarah McCarty	Writing Coach	SMS	2021-2022 School Year	\$1,500 stipend, each	
Rosemary Manchester Jennifer Slattery	Writing Coach	PHS	2021-2022 School Year	\$1,500 stipend, each	

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Peytom Sample	Non-Certified	\$105/day \$90/day \$19.00/hour	Teacher Teaching Assistant Tutor	N/A
Jalen Abellard (effective May 20, 2021)	N/A	\$13.00/hour	On-Call Laborer	N/A
Moran Pierce	N/A	\$13.00/hour	On-Call Laborer	N/A

Events Coordinator/Liaison

Recommend the Board approve the appointment of Craig Howard to the position of PHS Events Coordinator/Liaison, effective July 1, 2021 and for the 2021-2022 school year, with an annual stipend of \$2,252.

Vehicle Maintenance Worker

Recommend the Board approve the appointment of Larry Miller to the position of Vehicle Maintenance Worker, effective July 1, 2021 and for the 2021-22 school year, with an annual stipend of \$7,254.

Committee on Special Education and Committee on Preschool Special Education

a. Committee on Special Education

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2021-June 30, 2022:

- Chairperson Glenn Hurlock, Nina Cole
Sue Wilson, Jayson Barnhart, Claudine Clark, Jamie LaBarge, and TBD (alternate)
- School Psychologists Tracie McCarthy (alternate)
Kelly Bilow (alternate)
James DeBella (alternate)
Savannah Douglas (alternate)
Sunshine Turner (alternate)
Sheldon Cullen (alternate)
Garret McLean (alternate)
Sarah Randall (alternate)
- Speech Therapists Shasta Whitford
Thomas Schaub
Tammi Reil (alternate)
Margaret Felty (alternate)
Kate Foster-Gagnier (alternate)
Beth Dumas (alternate)
Helen Pennington
Bailey Rabideau (alternate)
- Special Education Teacher Child’s Teacher as defined by Federal Regulations
- Parent Member TBD pending annual reviews
- RPN Jacqueline Bracy, Nurse
- Director of School Health Services TBD
- Child’s teacher as defined by Federal Regulations.
- Child’s parent as defined by Federal Regulations.

b. Committee on Preschool Special Education

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2021-June 30, 2022:

Chairperson/District Representative: Nina Cole

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative Jessica Matthews
and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
- a professional who participated in the evaluation of the child;

or

- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child’s teacher.

c. Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Summer Hours – Recommend the Board of Education approve the following summer Hours for 2021:

Summer School

Building	Topic	Staff Member	Hourly Wage	Number of hours
District	District Technology Committee	Susan Higgins, Bryan Gottlob, Sarah McCarty, Michelle Gottschall, Daniel Devins, Erin McGill, Courtney McGowan, Tasha Nadge, Abby Leonard, Sheldon Cullen, Brandy Ducatte, Wendy Demane, Kathleen Sciole, Todd Bailey, Kristen Gommel	Per Negotiated Contract for Non-Contact Hours	6 hours each

Special Education Summer Services - 2021

Recommend the Board appoint the following Special Education staff to provide Special Education Extended School Year (ESY) services which will run Mondays-Thursdays, 9-11:30 a.m., from July 5, 2021 – August 12, 2021, not to exceed the hours listed below:

<u>Position/Name</u>	<u>Authorization & Contract Rate</u>	<u>Position/Name</u>	<u>Authorization & Contract Rate</u>
*Occupational Therapist/Alina Feller	60 hours @ a rate per contract (student contact hours)	*Physical Therapist/Catherine Premore	60 hours @ a rate per contract (student contact hours)
*Substitute Occupational Therapist/Eryn Revette	As needed @ a rate per contract (student contact hours)	Speech/Margaret Felty	Additional 9 hours (total of 69 hours) @ a rate per contract (student contact hours). Initially approved for 60 hours June 17, 2021.
Teacher Aide/Christina Holland (Replacing Nicole Dutton)	60 hours @ a rate per contract (student contact hours)		
*Pending Fingerprint Clearance			

Summer Music Hours

Recommend the Board of Education approve a pool of 60 hours, at the student contact rate, per contract, of summer work (2021) for the purpose of providing 4th and 5th grade students missed instrumental lessons, to be divided amongst the following Music Teachers: John Keener, Kailey Czyz, Jordan Haulton and Sandy Verity.

Summer School Bus Driver

Recommend the Board approve the following bus driver (TBD approved at the June 17, 2021 board meeting): Scott Goldfarb @\$25.85/hour, 3.5 hours/day (August 2, 2021-August 6, 2021).

College Advancement Program (CAP) Coordinator

Recommend the Board of Education appoint Carrie Bednarz as College Advancement Program (CAP) Coordinators for the 2021-2022 school year at a stipend of \$921.

Advancement Program (AP) Coordinator

Recommend the Board appoint Francesca Bieber as College Advancement Program (AP) Coordinators for the 2021-2021 school year at a stipend of \$921.

Coaches**FALL Coaches**

Recommend the Board appoint the following Fall coaches for the 2021-2022 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Football	Varsity Head Coach	Michael Bordeau	Per Contract
	Varsity Ass't. Coach	Mike Deloria	Per Contract
	Varsity Ass't. Coach	Joseph Mazzella	Per Contract
	Varsity Volunteer	John DeAngelo, Chris Rowell, Neil Bowlen, Pat Goodell	N/A
	JV Head Coach	Justin Hart	Per Contract
	JV Ass't. Coach	William Chapman	Per Contract
	JV Ass't. Coach	Brett Carpenter	Per Contract
	Modified Co-Coach	Vern Harrison	Per Contract
	Modified Co-Coach	TBD	Per Contract
Football Cheer	Varsity Coach	Michelle Rugar	Per Contract
Boys' Soccer	Varsity Head Coach	Christopher LaRose	Per Contract
	JV Head Coach	Alfie LaDue	Per Contract
	Modified Head Coach	Louis Piccirillo	Per Contract
	Modified Volunteer	Riley Savastano	N/A
Girls' Soccer	Varsity Head Coach	Tim Mulligan	Per Contract
	JV Head Coach	Katelyn Relation	Per Contract
	JV Volunteer Ass't Coach	Molly Flynn	N/A
	Modified Head Coach	Catherine McCormick	Per Contract
Girls' Swim	Varsity Head Coach	TBD	Per Contract
	Modified Head Coach	Scott Given	Per Contract
Girls' Swim	Pool Deck Monitor	William Myers	Per Contract
Volleyball	Varsity Head Coach	Cindy McMahan	Per Contract
	JV Head Coach	Jenny Walker	Per Contract
	Modified Head Coach	Elizabeth Cutaia	Per Contract
	Modified Volunteer	Molly Channel	N/A
Boys' Cross Country	Varsity Head Coach	Adam Mehan	Per Contract
Girls' Cross Country	Varsity Head Coach	Bailey Fregeau	Per Contract
Boys' & Girls' Modified Cross Country	Modified Head Coach	Jesse Terry	Per Contract
Gymnastics	Varsity Head Coach	Janice Trudeau	Per Contract
	Modified Head Coach	Jordan Haulton	Per Contract

Retirement/Resignation

- 1) Recommend the Board of Education accept Ian Stiles' letter of resignation as Science Teacher for the Stafford Middle School, effective September 1, 2021.
- 2) Recommend the Board of Education accept Alexis Facticeau's letter of resignation as Math Teacher for Stafford Middle School, effective September 1, 2021.

Business Items**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$ 159,765.69

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 34,317.59	A5510-167-4200	Bus Driver Sub/OT	A2110-120-1300	K-3 Teachers
<i>Increase in unemployment cost</i>				
\$ 50,592.64	A2250-490-4100	BOCES Shared Svc-Spec Ed	A2110-130-2100	7-12 Teachers SMS
<i>Increase in transfer due to loss for the year</i>				
\$ 74,855.46	A2250-490-4100	BOCES Shared Svc-Spec Ed	A2110-130-2200	7-12 Teachers PHS
<i>Explanation: Contract Settlement</i>				

Motion Carried: 9-0

BUSINESS

CVES Medical Director

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve the District's participation in the CVES Medical Director Cooperative Service for the 2021-2022 school year.

Motion Carried: 9-0

Duken Lease Agreement

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board authorize the Superintendent to continue with a Space Utilization Agreement with the Plattsburgh City School District Federal Credit Union for Duken classroom #5, at the rent (increased 2%) of \$4,804.20, for the lease term July 1, 2021 through June 30, 2022.

Motion Carried: 8-0-1

Mr. Sherman abstained.

JCEO Lease Agreement

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board of Education authorize the Superintendent to enter into a contract for a Space Utilization Agreement with JCEO for Duken classroom #9, at the rent (increased 2% per annum) of \$3,604.68, for the lease term October 1, 2021 through September 30, 2022.

Motion Carried: 9-0

Saranac Bus Lease Agreement for 2021-2022 School Year

It was moved by Mr. Lacey, seconded by Mr. Wachtmeister to recommend the Board authorize the signing of the Bus Lease Agreement with Saranac Central School District, effective July 1, 2021 through June 30, 2022. The agreement provides for the rental for the use of school buses at the sum \$3.54 per mile, plus the cost of a driver, if provided.

Motion Carried: 9-0

SUPERINTENDENTS' REPORTS/REMARKS

- District Safety Plan – There will be a public hearing at the August 19th board meeting.

BOARD REPORTS/REMARKS

Ms. Phillips is very excited to serve on the board and looks forward to learning from other members.

Mr. Rosenbaum welcomed new board members.

Mrs. Burdo is excited to be part of the Board and looks forward to a common goal.

Mr. Hall welcomed new board members and looks forward to a non-COVID year.

Mr. Wachtmeister hopes COVID is behind us and looks forward to helping new board members acclimate to board procedures and the history of the District.

Mr. Morris thanked everyone for coming and congratulated the newly elected President and Vice President. He stated it is going to be a tough year to help students get caught up. It will be an extremely hard-working year for the Board and Administrators. He wished everyone a great summer.

Mr. Sherman welcomed new board members and audience. He congratulated new officers, stating change is good and the Board is here to help and our responsibility is to serve the students.

Mr. Lacey agreed it is going to be a difficult year and we have a good Board. He is confident in every single board member.

Ms. Gervich is really excited to begin as Board President and appreciates the support. She would like the district to consider an intensive mentor program for our new teachers.

ADJOURNMENT: At 7:47 a.m., it was moved by Mr. Hall, seconded by Mr. Lacey to adjourn.

Motion Carried: 9-0

Respectfully,

Dawn Stetz
District Clerk