

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting  
June 17, 2021 – 7:00 p.m. – Duken Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Thomas Lacey – present  
Ronald Marino – present  
Clayton Morris – present  
Derek Rosenbaum – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
Dawn Stetz (District Clerk - Host) – present  
Glenn Hurlock - (Director of Special Education) - excused  
Norbert Nedierer (Director of Bldng. & Grounds) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Leisa Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** 6:04 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to call the meeting to order and enter into Executive Session to discuss matters as provided for inboard Policy 2330; the employment history of particular personnel. **Motion Carried: 9-0**

**RECONVENE:** At 8:21 p.m., it was moved by Mr. Morris, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 9-0**

**SPOTLIGHT:** Mr. Barnhart, Principal of Oak Street School shared their school's yearbook.

**REPORT:** Superintendent Lebrun and Assistant Superintendent for Curriculum and Instruction updated the Board on:  
-Summer Success  
-Recovery and Teaching Learning Plan  
-Federal Funding Recovery Plan

**Public Comment:** Kate Dermody (parent) and Maggie Dermody (student) thanked the teachers for their positive experiences for students. Kate Dermody expressed a need for more positive and morale for students at Momot for after school.

**Consent Agenda Items**

It was moved by Mr. Hall, seconded by Mr. Morris to recommend the Board of Education approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on May 18, 2021 and June 7, 2021.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations. *Appendix I*

**Personnel****Probationary/Miscellaneous Appointments****Probationary Appointments**

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

<b>EMPLOYEE</b>	<b>POSITION/TENURE AREA</b>	<b>GRADES/ DEPT.</b>	<b>EFFECTIVE DATE</b>	<b>PAY RATE</b>	<b>COMMENTS</b>
Jori Lagree	Elementary Teacher	TBD	September 1, 2021	Salary of \$48,561 (step 1 M)	4-year probationary appointment.
Molly Purcell	Elementary Teacher	TBD	September 1, 2021	Salary of \$48,561 (step 1 M)	4-year probationary appointment.
Sierra Caramia	Occupational Therapist	Momot	September 1, 2021	Salary of \$51,825 (step 1 M+30)	26-week probationary appointment.
Lauren Beauchamp	Music Teacher	Momot	September 1, 2021	Salary of \$43,665 (step 1 B)	4-year probationary appointment.
MaryKate Krol	Physical Education	Momot/SMS	September 1, 2021	Salary of \$58,353 (step 7 M)	3-year probationary appointment.
Abbie Miller	Math Teacher	SMS	September 1, 2021	Salary of \$50,193	4-year probationary appointment.
Cody Fulmer	ELA Teacher	SMS/PHS	September 1, 2021	Salary of \$48,561 (step 1 M)	4-year probationary appointment.
Scott Ferris	School Monitor	Oak	June 18, 2021	\$12.64/hour	52-week probationary appointment.

2) **Special Education Summer Services - 2021**

Recommend the Board of Education approve the following staff members for the 2021 Special Education Extended School Year (ESY) services, which will run Mondays- Thursdays, from 9-11:30 am, from July 5, 2021-August 12, 2021:

<b>Program:</b>	<b>Contract Title:</b>	<b>Staff Members:</b>	<b>Hourly Wage:</b>	<b>Total Hours:</b>
Special Education ESY Services	Teacher	Kristy Clark Jessica Colburn Tracy Hosler Lisa Kelley Jennifer Stone	Per Negotiated Contract for Student Contact Hours	Up to 60 Hours Each
Special Education ESY Services	Teaching Assistant	Elizabeth Church Stacy Edwards Patricia Hartshorn Pamela Macey Elizabeth Christon	Per Negotiated Contract for Student Contact Hours	Up to 60 Hours Each
Special Education ESY Services	Nurse	Sandy Miller	Per Negotiated Contract for Student Contact Hours	Up to 108 Hours
Special Education ESY Services	Student Aide	Christina Coryea Carrie Desilets Nicole Dutton Susan LaMora Rhonda Trombly-O'Hagan Chris Winterbottom	Per Negotiated Contract	Up to 60 Hours Each
Special Education ESY Services	Related Service Provider	Margret Felty (Speech)	Per Negotiated Contract for Student Contact Hours	Up to 60 Hours

Program:	Contract Title:	Staff Members:	Hourly Wage:	Total Hours:
Special Education ESY Services	Bus Monitor	Tina Simpson	Per Negotiated Contract	Up to 120 Hours
Special Education ESY Services	Substitute Teachers	Michele Dupree	Per Negotiated Contract for Student Contact Hours	As Needed
Special Education ESY Services	Substitute Teaching Assistant	Tammy Daniels Cheryl Pecore Nanette Rogers	Per Negotiated Contract for Student Contact Hours	As Needed
Special Education ESY Services	Substitute Related Service Provider	Beth Dumas (Speech)	Per Negotiated Contract for Student Contact Hours	As Needed
Special Education ESY Services	Substitute Student Aide	Christina Holland	Per Negotiated Contract	As Needed

### **Summer School Bus Driver/Monitor**

Recommend the Board approve the following bus drivers for CVES Summer School, which is scheduled for July 5, 2021 – August 13, 2021.

Tina Simpson, Bus Monitor @ \$20.23/hour, 3.5 hours/day  
 Joyce Charland, Bus Driver @ \$25.85/hour, 3.5 hours/day (July 6-16, 2021)  
 TBD, Bus Driver @ \$20.00/hour, 3.5 hours/day (July 19-August 13, 2021)

### **Summer School - 2021**

Recommend the Board of Education approve the following summer instruction for our targeted academic support. Summer Success will run from July 5, 2021-August 13, 2021 and be held on Monday-Thursday each week.

Faculty Member	Assignment	Number of hours/Dates	Hourly Wage
Christopher Hartmann	SMS Social Studies Office Hours	Thursdays only from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
TBD	PHS Social Studies Office Hours	Thursdays only from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Andrew Ducharme	SMS ELA Office Hours	Thursdays only from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Erica Buskey	PHS ELA Office Hours	Thursdays only from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Anna LaHart	PHS Math Office Hours	Thursdays only from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Jason Nisoff	SMS Math Office Hours	Thursdays only from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Kate Relation	PHS Science Office Hours	Thursdays only from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Hannah Bouyadi	SMS Science Office Hours	Thursdays only from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Brenda Bieber	Secondary Core Replacement (Language!)	Monday-Thursday from 10:00-11:30 AM	Per Negotiated Contract for Student Contact Hours
Courtney McGowan	Elementary Math Grade K	Monday- Thursday from 8:30-9:30 AM	Per Negotiated Contract for Student Contact Hours
Megan Duquette	Elementary Math Grade 1	Monday- Thursday from 8:30-9:30 AM	Per Negotiated Contract for Student Contact Hours
Jessica Dunn-Williams	Elementary Math Grade 2	Monday- Thursday from 8:30-9:30 AM	Per Negotiated Contract for Student Contact Hours
Paul Cole	Elementary Math Grade 3	Monday- Thursday from 8:30-9:30 AM	Per Negotiated Contract for Student Contact Hours

Faculty Member	Assignment	Number of hours/Dates	Hourly Wage
Jenna Hayden	Elementary Math Grade 4	Monday- Thursday from 8:30-9:30 AM	Per Negotiated Contract for Student Contact Hours
Jason Nisoff	Elementary Math Grade 5	Monday- Thursday from 8:30-9:30 AM	Per Negotiated Contract for Student Contact Hours
Paul Cole	Elementary Core Replacement	Monday-Thursday – 9:30-12:30 PM	Per Negotiated Contract for Student Contact Hours
Michelle Walpole	Elementary Core Replacement	Monday-Thursday – 9:30-12:30 PM	Per Negotiated Contract for Student Contact Hours
Jessica Dunn-Williams	Elementary Core Replacement	Monday-Thursday – 9:30-12:30 PM	Per Negotiated Contract for Student Contact Hours
Megan Duquette	Elementary Core Replacement	Monday-Thursday – 9:30-12:30 PM	Per Negotiated Contract for Student Contact Hours
Jenna Hayden	Elementary Core Replacement	Monday-Thursday – 9:30-12:30 PM	Per Negotiated Contract for Student Contact Hours
Sarah Burleigh	Elementary Core Replacement	Monday-Thursday – 9:30-12:30 PM	Per Negotiated Contract for Student Contact Hours
Tedi Bourg	Elementary Core Replacement	Monday-Thursday – 9:30-12:30 PM	Per Negotiated Contract for Student Contact Hours
Valeri Raugi	PHS Credit Recovery	Monday-Thursday from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Nicole Rock	SMS Credit Recovery	Monday-Thursday from 10:00 AM-1:00 PM	Per Negotiated Contract for Student Contact Hours
Nanette Rogers	Facilitated Play	Monday-Thursday from 9:00-11:00 AM	Per Negotiated Contract for Student Contact Hours

Summer Success will run from July 5, 2021-August 13, 2021 and be held on Monday- Thursday each week. I have identified two individuals. The first individual will provide coordination and pre-planning that needs to occur prior to July 5<sup>th</sup>. The second individual will manage summer school for the six weeks.

Faculty Member	Assignment	Number of hours/Dates	Hourly Wage
Rosemary Manchester	Summer Success Coordinator Planning	Not to exceed 45 hours	Per Negotiated Contract for Non-Student Contact Hours
Shasta Whitford	Summer Success Coordinator during summer school hours	Monday-Thursday from 8:00 AM-1:30 PM	Per Negotiated Contract for Student Contact Hours

## IT Programmers

Building	Topic	Name	Hourly Wage	Number of hours/days
District	IT Programmer	Marcin Hertel (grade 8)	\$13.00/hour	July 5, 2021 – August 27, 2021, 6 hours/day.
District	IT Programmer	Garrett Monett (grade 10)	\$13.00/hour	July 5, 2021 – August 27, 2021, 6 hours/day.
District	IT Programmer	MacKaley Agno (grade 11)	\$13.00/hour	July 5, 2021 – August 27, 2021, 6 hours/day.
District	IT Programmer	Aiden Dona	\$12.64/hour	July 5, 2021 – August 27, 2021, 6 hours/day.
District	IT Programmer	Kade Sellars (grade 9)	\$12.64/hour	July 5, 2021 – August 27, 2021, 6 hours/day.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board of Education approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Sherry Longe	N/A	\$14.84/hour	Food Service	Cleared

Peyton Sample	N/A	\$113/day \$88/day \$13.00/hour \$17.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide Tutor	Cleared
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**Leave of Absence**

Recommend the Board of Education approve an unpaid leave of absence for Emily Owens from May 12, 2021 through June 25, 2021.

Recommend the Board of Education approve an unpaid leave of absence for Sarah Randall from June 18, 2021 through June 25, 2021.

Recommend the Board of Education approve an unpaid leave of absence for Chesney Weeden from June 18, 2021 through June 25, 2021.

Recommend the Board of Education approve an unpaid leave of absence for Sarah Myer from November 15, 2021 through November 26, 2021.

**Resignations/Retirements**

Recommend the Board of Education accept Lynne Sheehan’s letter of retirement as LPN at Stafford Middle School, effective June 26, 2021.

Recommend the Board of Education accept Nieves Abad’s letter of resignation as Typist for the Athletic Department, effective June 23, 2021.

Recommend the Board of Education accept Emily Beach’s letter of resignation as Elementary Teacher at Momot Elementary, effective July 1, 2021.

**Business**

**Reports for Board of Education Information**

The following are presented for Board of Education information:

Middle School Extraclassroom Activity Report (May 2021)

High School Extraclassroom Activity Fund Report (May 2021)

Summary of Budget Transfers for the month ending May 2021 under \$25,000

Summary of Monthly Wire Transfers (May 31, 2021)

Food Service Profit & Loss Statement (May 2021)

Budget Status Report (May 31, 2021)

Revenue Status Report (May 31, 2021)

**Treasurer’s Report**

Recommend the Board of Education accept the May 31, 2021 Treasurer’s Report as presented in *Appendix II*.

**Motion Carried: 9-0**

**New Business**

**Business**

**Memorandum of Agreement (MOA) – Administrative Council**

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board of Education approve a MOA with the Plattsburgh Administrative Council regarding the treatment, on a non-precedent setting basis, of certain unused vacation days.

**Motion Carried: 9-0**

**Memorandum of Agreement (MOA) – CSEA**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve a MOA with the CSEA Unit 6468 regarding the treatment of salaries/pay rates which fall below the equivalent substitute rate.

**Motion Carried: 9-0**

**Exempt Salaries**

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board of Education approve the following 2021-22 exempt salaries, as well as a \$500 one-time, non-base adjusting individual payment of \$500 and an amendment to each individual's contract terms allowing for a 50% discount of non-resident children's tuition cost.

Wanda Koehler \$33,120

Christine Le Clair \$41,709

Kristina LaDuke \$98,623

Katie Palkovic \$48,902  
 Dawn Stetz \$78,232  
 Dawn Stetz (Clerk) \$5,242

**Motion Carried: 9-0**

**Federal Funding Recovery Plan**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve the first draft of the PCSD Federal Funding Recovery Plan.

**Motion Carried: 9-0**

**Response to Intervention Plan (RTI)**

It was moved by Mr. Sherman, seconded by Mr. Lacey to recommend the Board of Education approve the Response to Intervention Plan (RTI) – September 2021 – June 2024.

**Motion Carried: 9-0**

**Increase in 2020-2021 Budget**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education increase the 2020-21 budget by the following amounts:

\$331,666 – Grant CARES ACT(ESSER)  
 \$87,891 – Grand CARES ACT(GEER)

**Motion Carried: 9-0**

**Tenure Appointments** – It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Kristin Branon	Elementary Teacher	Oak	September 1, 2021
Jennifer LeCuyer	Elementary Teacher	Momot	September 1, 2021
Bailey Fregeau	Speech	Momot	September 8, 2021
Kelly Cooper	School Counselor	Momot	September 1, 2021
Courtney McGowan	Elementary Teacher	Momot	September 1, 2021
Parker Carpenter	English Teacher	SMS/PHS	September 1, 2021
Samantha Trudeau	Elementary Teacher	SMS	September 1, 2021
Stephanie Boutin	English Teacher	PHS	September 1, 2021

**Motion Carried: 9-0**

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

- Graduation Update – the Superintendent gave updates on high school graduation, stating it will be held at the high school on June 25<sup>th</sup> at 6:00 p.m. He invited all Board members.
- Superintendent Lebrun presented Mrs. Goerlitz, Mrs. Boise and Mr. Marino with parting gifts, thanking them for their years of service.

**Board Member Reports/Remarks**

Mr. Marino stated he enjoyed 8 years being on the board and hopefully we all worked together for the good of the students.

Mr. Sherman said it was a pleasure to work with the three board members leaving us and thanked them for their work.

Mr. Morris thanked the three board members for the time they dedicated and for always putting students first. It’s been a joy Working with you and on a person level, thank you for being a friend.

Mrs. Goerlitz thanked everyone, it’s been a joy working with you and for the kids.

Mr. Rosenbaum echoed the thank you’s to the board members leaving and thanked the Board for welcoming him and his questions.

Mr. Hall echoed the comments being made and that it has been an honor and pleasure working with the board members thanked them for their service.

Mr. Wachtmeister expressed his appreciation of knowing the board members who are leaving and getting to work with them over the years. Emphasizing Mrs. Boise's strong leadership skills and thanked her for being President for so many years. Mr. Wachtmeister requested the Superintendent compose two letters to the City Council. One regarding the City taking ownership of the footbridge and the other regarding putting SRO's back in the schools. After much discussion, the Board concurred.

**Public Comment:** Dale Dowdle spoke in support of the City of Plattsburgh owning the Footbridge and placing School Resource Officers back in the schools. Amy Gervich also supports School Resource Officers and making sure buildings are safe with up-to-date requirements.

**ADJOURNMENT:** At 9:31p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to reconvene to adjourn.

**Motion Carried: 9-0**

Respectfully,

Dawn Stetz  
District Clerk