

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting  
March 25, 2021 – 6:00 p.m. – PHS**

to participate go to: <https://bit.ly/3vJhODt> or  
phone 1-408-418-9388 (note: this is a toll call)

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Thomas Lacey – present  
Ronald Marino – present  
Clayton Morris – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales –(Ass't. Supt. for Curriculum & Instruction) – present  
Glenn Hurlock - (Director of Special Education) - excused  
Dawn Stetz (District Clerk - Host) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Leisa Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 6:01 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for inboard Policy 2330; the employment history of particular personnel and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association. **Motion Carried: 8-0**

**RECONVENE:** At 7:01, it was moved by Mr. Hall, seconded by Mr. Wachtmeister to reconvene to Regular Session. **Motion Carried: 8-0**

**PUBLIC COMMENT:** Mr. Mulligan, teacher and president of the teachers' union, spoke on behalf of the Teacher's Association in reference to the "return to school", giving the Board some insight into the lives of teachers and what they have experienced this past year since COVID. He stated that although teachers are excited to welcome back students, there is a level of a feeling of hesitation due to COVID and many other reasons such as the quality of instruction. He expressed that the association is ready to take on the big challenge of reopening school, but know what they have had to deal with is not normal; i.e. learning new technology, student's mental health...

Ms. Slattery, parent, spoke of her concerns regarding the district's policy on COVID testing for students (her daughter) and the inconsistencies and the difference of opinions between her primary care provider vs. the district's medical director. She also expressed her concerns about the negative interactions she has had with the district's medical director.

Ms. Adams, teacher and parent, also spoke to the district's COVID testing protocols and procedures stating she would like to see more transparency from the district with regards to notifying the community of any COVID cases within our schools.

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to approve the following consent agenda items, removing item #11.1.C.2 MOA – Return to in-person Instruction:

Minutes

Recommend the Board of Education approve the minutes for the meeting held on March 11, 2021.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

**CSE, CPSE and 504 Plan Recommendations**

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Probationary/Miscellaneous Appointments**

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Elizabeth Cutaia, Lianna Gelwicks, Joseph Mazzella, Catherine McCormick, and Heather Sullivan	Extra Half Period (6 <sup>th</sup> Class)	PHS	2020-2021 School Year	Stipend of \$511.00	Per Contract
Piper Wells-Bruce	Extra Half Period (6 <sup>th</sup> Class)	PHS	2020-2021 School Year	Stipend of \$250.50 (prorate)	Per Contract
Brett LaValley Aimee McLane Paul Cole Joe Lancellotti Sarah McCarty	Extra Half Period (6 <sup>th</sup> Class)	SMS	2020-2021 School Year	Stipend of \$511.00	Per Contract
Felicia Terry	School Monitor	Momot	March 26, 2021	\$12.64/hour	52-week probationary appointment 2.5 hrs/day
Kim Quinn Jackie Stewart Todd Bailey Cathy Whalen Kathleen Buckley- Howard	8 <sup>th</sup> Grade Advisor Graduation Slide Show Graduation Slide Show Tennis Science Olympiad	SMS	2020-2021 School Year	Per Contract	This replaced the January 14, 2021 approved advisors.
Allison Maggy	Drama Club Volunteer	District	2020-2021 School Year	N/A	

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board of Education approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Carter Brown	Non- Certified	\$88/day \$17.90/hour	Teaching Assistant Tutor	Cleared
Merisa Longe (Back date to 3/18/21)	N/A	\$13.00/hour \$13.00/hour	Food Service Helper School Monitor	Cleared
Taylor Saltus	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Julie Sharron	N/A	\$14.81/hour	Food Service Helper	Cleared
Madison Wheeler	Non- Certified	\$88/day \$17.90/hour	Teaching Assistant Tutor	Cleared

**Increase in Hours**

Recommend the Board of Education increase the hours for Giles Davies, Custodial Work from 4 hours/day to 8 hours/day. Note he will also be transferring from Stafford Middle School to Oak Street Elementary School, effective March 22, 2021.

**Retirements/Resignations**

Recommend the Board of Education accept Jessica Alexander's letter of resignation As School Monitor, effective March 11, 2021.

Recommend the Board of Education accept Carla Ensel's letter of retirement as Elementary Teacher for Momot Elementary, effective July 2, 2021.

Recommend the Board of Education accept Kathy Lambert's letter of retirement as Custodial Worker for Oak Street Elementary, effective February 27, 2021.

Recommend the Board of Education accept Lorri Willett-Thatcher's letter of retirement as an English for Plattsburgh High School, effective July 30, 2021.

### **Business**

#### **Reports for Board of Education Information**

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (February 2021 and revised July – January reports)
- 2) High School Extraclassroom Activity Fund Report (February 2021)
- 3) Summary of Budget Transfers for the month ending February 2021 under \$25,000
- 4) Summary of Monthly Wire Transfers (February 28, 2021)
- 5) Food Service Profit & Loss Statement (February 2021)
- 6) Budget Status Report (February 28, 2021)
- 7) Revenue Status Report (February 28, 2021)

#### **Treasurer's Report**

Recommend the Board of Education accept the February 28, 2021 Treasurer's Report as presented in *Appendix II*.

#### **Surplus Equipment**

Recommend the Board approve the disposal of the following surplus equipment, in the most effective manner as determined by the District's Purchasing Agent.

Serial	Model	Serial	Model
5769	HP 6005	5226	Dell 380
5124	Dell 380	3645	Toshiba TDP-SW20
5768	HP 6005	5764	HP 6005
5804	HP 6005	5011	Dell 760
3827	Dell GX620	2295	Dell GX620
2544	Dell 755	1877	Easy Pro projector
5251	Dell 380	5279	Dell 380
5256	Dell 380	5264	Dell 380
5288	Dell 380	5278	Dell 380
5337	Dell Optiplex 780	5344	Dell Optiplex 780
5348	Dell Optiplex 780	2674	Dell Optiplex 755
6412	Dell ProDesk 400 G1	6011	Dell Inspiron 660
5806	HP 6005	5807	HP 6005
5812	HP 6005	5814	HP 6005
5118	Dell Optiplex 760	5784	HP 6005
5789	HP 6005	5121	Dell Optiplex 760
5368	Okidata B431N	2735	Dell 2400MP Projector
2421	Dell 2400MP Projector	3645	Toshiba TDP-SW20U
2399	Dell 2400MP Projector	6143	Mitsubishi EX241U
5108	Dell 1410X DLP	7782	Lenovo 300e 2 <sup>nd</sup> gen
7765	Lenovo 300e 2 <sup>nd</sup> gen	8102	Lenovo 300e 2 <sup>nd</sup> gen
8092	Lenovo 300e 2 <sup>nd</sup> gen	8383	Lenovo 300e 2 <sup>nd</sup> gen
7872	Lenovo 300e 2 <sup>nd</sup> gen	7715	Lenovo 300e 2 <sup>nd</sup> gen
7937	Lenovo 300e 2 <sup>nd</sup> gen	7912	Lenovo 300e 2 <sup>nd</sup> gen
7684	Lenovo 300e 2 <sup>nd</sup> gen	7795	Lenovo 300e 2 <sup>nd</sup> gen
7816	Lenovo 300e 2 <sup>nd</sup> gen	7757	Lenovo 300e 2 <sup>nd</sup> gen
7797	Lenovo 300e 2 <sup>nd</sup> gen	7663	Lenovo 300e 2 <sup>nd</sup> gen
7916	Lenovo 300e 2 <sup>nd</sup> gen	7753	Lenovo 300e 2 <sup>nd</sup> gen
8279	Lenovo 300e 2 <sup>nd</sup> gen	7749	Lenovo 300e 2 <sup>nd</sup> gen
9001	Lenovo 300e 2 <sup>nd</sup> gen	7871	Lenovo 300e 2 <sup>nd</sup> gen
7246	Acer Spin B118	7746	Lenovo 300e 2 <sup>nd</sup> gen
7769	Lenovo 300e 2 <sup>nd</sup> gen	7920	Lenovo 300e 2 <sup>nd</sup> gen
7828	Lenovo 300e 2 <sup>nd</sup> gen	7215	Acer Spin B118
7874	Lenovo 300e 2 <sup>nd</sup> gen		
Serial	Model	Serial	Model
5787	HP 6005	5801	HP 6005
5442	Dell Optiplex 380	5437	Dell Optiplex 380
2985	Dell Optiplex 760	2666	Dell Optiplex 755

5810	HP 6005	5811	HP 6005
2669	Dell Optiplex 755	5757	HP 6005
5753	HP 6005	5822	HP 6005
5833	HP 6005	5791	HP 6005
5127	Dell Optiplex 760	5128	Dell Optiplex 760

**Motion Carried: 8-0**

### Correspondence

- Thank you letter re: generous donation to Momot's special education program

### Old Business (► Indicates item to be discussed.)

#### Board Policies – 2<sup>nd</sup> Readings

#### BP #0101 - GENDER NEUTRAL SINGLE-OCCUPANCY BATHROOMS (2<sup>nd</sup> Reading)

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board of Education review a 2<sup>nd</sup> reading of BP #0101 – Gender Neutral Single- Occupancy Bathrooms. This new policy will ensure the District stays within compliance per State law. First Reading was received by the Board on March 11, 2021.

**Motion Carried: 8-0**

### New Business

#### Business

#### Return to In-person Instruction Plan

It was moved by Mr. Hall, seconded by Mr. Lacey to recommend the Board of Education approve the PCSD Return to In-person Instruction Plan, with an effective date of April 12, 2021.

**Motion Carried: 6-2**

**ROLL CALL: Yes:** Mr. Sherman, Mr. Wachtmeister, Mrs. Boise, Mrs. Goerlitz, Mr. Hall and Mr. Lacey  
**NO:** Mr. Morris and Mr. Marino

#### Updated District Safety Plan – Pandemic/Communicable Disease

It was moved Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board of Education approve the required addition of a Pandemic/Communicable Disease plan to our District Safety Plan.

**Motion Carried: 8-0**

### MEMORANDUM OF AGREEMENTS (MOA's)

#### MOA - Family Sick Time for Quarantined Children

It was moved by Mr. Marino, seconded by Mrs. Goerlitz to recommend the Board of Education approve a MOA with the Plattsburgh Teachers' Association regarding the use of family sick time to care for guaranteed children. *MOA to be distributed at meeting.*

**Motion Carried: 8-0**

### 2021-2022 School Calendar

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education approve the 2021-2022 School Calendar.

**Motion Carried: 6-2**

**VOTE: Yes:** Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Lacey, Mr. Morris and Mr. Sherman  
**No:** Mr. Marino and Mr. Wachtmeister

### Maintenance & Repair of School Buses – BID #2022-01

It was moved by Mrs. Goerlitz, seconded by Mr. Lacey to recommend, the Board of Education award BID #2022-01— Maintenance & Repair of School Buses, from July 1, 2021 through June 30, 2024, to the Advocacy and Resource Center, reflective of the following pricing: Shop rate per hour \$80; Labor for 30-day DOT inspection \$225; Labor for lube, oil & filter service \$135; Labor for transmission service \$130; Labor for annual brake test inspection \$425; Fluids (fully synthetic) wholesale + 20%; Parts wholesale + 20%.

**Motion Carried: 8-0**

### BP #8635-R Plattsburgh 2-d Rider (Third Party Contractors)

Recommend the Board of Education authorize the deviation from BP #8635-R Plattsburgh 2-d Rider (Third Party Contractors), to allow the Data Privacy Officer to enter into a data privacy agreement in an organization (Kahoot), which may hold data on storage processors outside of the United States.

**Motion Carried: 8-0**

**Concluding Reports and Remarks****Superintendent's Reports/Remarks**

- April Board Meeting (April 22<sup>nd</sup>) – he informed the board we need to schedule a meeting on April 22<sup>nd</sup> to vote on the BOCES budget and board elections.
- Announced the start of fall 2 sports will be delayed from March 29<sup>th</sup> to April 5<sup>th</sup> due to COVID and to the request from our district's nurses.
- 2021-2022 School Budget – Update  
Superintendent Lebrun reported there was not much to report as of late adding the current budget draft still reflects a spending increase of less than 1% with a tax levy increase of approximately 2%. He reported that the State budget is due by April 1<sup>st</sup> and that the District's next budget committee meeting is scheduled for Wednesday. Some notable topics the committee will be discussing are: the purchase of a school bus, the reintroduction of summer school and the possible introduction of a dean of students for Momot Elementary.

**Board Member Reports/Remarks**

Mr. Sherman congratulated the three retirees.

Mr. Lacey expressed how impressed he was with Mr. Mulligan's public comment.

Mrs. Goerlitz stated her decision to return in full-person was not made lightly and thinks it is best for students. She also feels it is time to allow attendees to attend in person.

Mr. Hall congratulated the retirees.

Mr. Wachtmeister referred to an article in the OnBoard regarding district clerks rising to the challenges of remote meetings, recognizing Mrs. Stetz's work. He also inquired on the status of SRO's in the district. Mr. Wachtmeister read an article in the Press Republican regarding the Barker sisters and some history of our district. He requested this article be filed with the minutes.

Mrs. Boise congratulated the retirees and thanked Mr. Mulligan for the information he shared with the Board. She also thanked everyone in advance for their hard work and dedication to make the return to school as smooth as possible.

**Public Comment:** Ms. Couch, parent, also spoke to the district's policy for COVID testing agreeing with a parent's previous comments that a note from their primary care taker should be sufficient for the child to return to school.

Ms. Gervich, parent, asked for clarification on livestreaming and families choosing to go remote and how flexible the district will be if a student is home sick. Can the student participate remotely if they are home sick? Superintendent Lebrun responded yes students should be able to join that livestream but stated, he thought it would not change the way their absences were reported.

**ADJOURNMENT:** At 8:41 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to reconvene to adjourn.

**Motion Carried: 8-0**

A full recording of this meeting is available at [www.plattscsd.org](http://www.plattscsd.org)

Respectfully,

Dawn Stetz  
District Clerk