

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
February 11, 2021 – 6:00 p.m. – Virtual
to participate go to: <https://bit.ly/3tvsapB> or
phone 1-408-418-9388 (note: this is a toll call)

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Thomas Lacey – present
Ronald Marino – present
Clayton Morris – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present
Glenn Hurlock - (Director of Special Education) - excused
Dawn Stetz (District Clerk - Host) – present
Lucas Wisniewski (Alt. Host) – present

PLEDGE OF ALLEGIANCE: Mrs. Leisa Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:00 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for inboard Policy 2330; the employment history of particular personnel, potential litigation and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association. **Motion Carried: 8-0**

At 6:54, Mrs. Boise was excused from Executive Session.

RECONVENE: At 6:55, it was moved by Mr. Hall, seconded by Mr. Morris to reconvene to Regular Session.

Motion Carried: 7-0

The Board took a 10-minute recess.

At approximately 7:05 Mrs. Boise entered Regular Session.

REPORT: Sports Report – Superintendent Lebrun discussed the possible start of Winter, Higher-Risk Sports and reported that they can start after February 1st. He gave a shout out to Chris Hartmann, Jill Silver, Jackie Bracy and all nurses for working hard to get together a plan. The Superintendent reported the Governor requires our local health department to approve conditions/plans. Our plan includes: sports shall not start (in Clinton County) until after February 15th, sports shall be halted if certain COVID related metrics change for the worse, no spectators will be permitted in any facilities, Board of Educations must approve the start of these sports, a preparedness plan must be developed for each sport, which needs to be approved by the districts medical director, parents must agree to any COVID investigations, etc. For more details, go to link for recording found on the district's website.

PUBLIC COMMENT: There were no public comments.

CONSENT AGENDA ITEMS

It was moved by Mr. Marino, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items, adding item #11.1.H: Resolution to approve Winter Higher Risk Sports.

Minutes

Recommend the Board of Education approve the minutes for the meetings held on July 20, 2020, August 4, 2020, August 20, 2020 and January 14, 2021.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel**Probationary/Miscellaneous Appointments**

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Wanda Koehler	Account Clerk Typist	Duken	March 8, 2021	Salary of \$32,000 (pro-rated)	52-week probationary appointment.
Nicole Gilbert	School Monitor	Momot	February 12, 2021	\$12.64/hour	52-week probationary appointment – 2.5 hours/day.
Christina Holland	Long-term Substitute Student Aide/Teacher Aide	Momot	February 12, 2021 through June 25, 2021	\$13.00/hour	
Mary Swanson	Student Aide/Teacher Aide	Momot	February 12, 2021	\$14.32/hour	6.5 hours/day – 52-week probationary appointment.
Marcia Brinton	Student Aide/Teacher Aide	Glasgow	February 12, 2021	\$14.32/hour	6.5 hours/day – 52-week probationary appointment.
Kristina LaDuke	Temporary Purchasing Agent	Business Office	Extended Through March 31, 2021	N/A	Original approval was at the January 14, 2021 Brd. mtng.

WINTER Coaches

Recommend the Board appoint the following winter coaches for the 2020-2021 school year at a stipend to be determined based on length of season, pending approval of high-risk sports: *Tentative figures pending new contract.*

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Ice Hockey	Varsity – Head Coach Assistant Coach Volunteer Volunteer	Joseph Tolosky Matthew Tolosky Brenden Carnright Kyle Erickson	\$5,505 \$3,983 N/A N/A
Girls' Ice Hockey	Varsity – Head Coach Volunteer	Trevor Cameron Kara Barber	Self-funded position N/A
Girls' Basketball	Varsity	Joseph Mazzella	\$5,505
	JV	Karin Raville	\$3,983
	Modified A	Kristy Clark	\$3,104
	Modified B	Cynthia McMahon	\$2,694
Boys' Basketball	Varsity	Chris Hartmann	\$5,505
	JV	Brad LaValley	\$3,983
	Modified A	Alfie LaDue	\$3,104
	Modified B	Brad LaValley	\$2,694
Cheering	Varsity	Michelle Rugar	\$3,280

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board of Education approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	<u>Fingerprint</u> Status
Victoria Aguilar-Oropeza	N/A	\$12.50/hour	School Monitor	Cleared
Daniela Girani	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Jamie Havicon	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	PENDING

Chasity LaPorte	N/A	\$12.50/hour	School Monitor	Cleared
Jessica Mousseau	N/A	\$12.50/hour \$12.50/hour \$12.50/hour	School Monitor Typist Clerk	Cleared
Madison Rondeau	Certified	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor

Increase in Hours

Recommend the Board of Education approved an increase in hours for Winema Kenny's Food Service position from 5 hours/day to 5.5 hours/day, effective February 12, 2021.

Retirements/Resignations

Recommend the Board of Education accept Kelly Everleth's letter of retirement as Business/Technology Teacher for Stafford Middle School, effective July 2, 2021.

Recommend the Board of Education accept Mary Fortin's letter of retirement as Music Teacher for Momot Elementary, effective July 2, 2021.

Recommend the Board of Education accept Chasity LaPorte's letter of resignation as School Monitor for Oak Street Elementary, effective February 8, 2021.

Business**Reports for Board of Education Information**

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (December 2020)
- 2) High School Extraclassroom Activity Fund Reports (December 2020)
- 3) Summary of Budget Transfers for the month ending December 2020 under \$25,000
- 4) Summary of Monthly Wire Transfers (December 31, 2020)
- 5) Food Service Profit & Loss Statements (December 2020)
- 6) Budget Status Reports (December 31, 2020)
- 7) Revenue Status Report (December 31, 2020)

Treasurer's Report

Recommend the Board of Education accept the December 31, 2020 Treasurer's Report as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$206,287.56

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
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Explanation for Transfer: Retiree Waiver of District Sponsored Health Ins.

\$ 75,000.00	A28551504200	Coaching	A13101504200	Payroll*
\$ 66,287.56	A21101404200	Sub Teaching	A13101504200	Payroll*
\$ 65,000.00	A16224003200	Security-Contractual	A14204004100	Legal Services**

* To cover payroll expenses

** To cover legal expenses.

Motion Carried: 8-0

New Business**Business****Athletic Merger - Boys' Swim**

It was moved by Mr. Hall, seconded by Mr. Lacey to recommend the Board of Education approve Saranac Central's request to merge with the Plattsburgh City School District for the sport of Boys' Swim for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

Appendix III

Motion Carried: 8-0

SEORA RESOLUTION**Annual Capital Outlay Project SEORA Resolution**

It was moved by Mr. Wachtmeister, seconded by Mr. Marino to adopt the following RESOLUTIONS related to a proposed \$100,000 Annual Capital Project:

1) Declare the Plattsburgh City School District as Lead Agency for the purposes of reviewing and completing the SEQR process relative to the proposed renovation project at the Plattsburgh Senior High School Facility.

2) Plattsburgh Senior High School Facility

WHEREAS, The Board of Education of the Plattsburgh City School District is proposing a Capital Project consisting of capital upgrades at the Plattsburgh Senior High School Facility; and

WHEREAS, The Board of Education proposes to proceed with the Proposed Action and wishes to take all actions necessary in connection therewith in order to comply with the State Environmental Quality Review Act ("SEQR"); and

WHEREAS, The Proposed Action has been determined to have no significant environmental impact and are "normal and routine construction and maintenance activities", is a Type II Action pursuant to SEQR, 6 NYCRR, Section 617.5 (c), (8) which describes Type 2 activities and includes the following subsections:

- (1) maintenance or repair involving no substantial changes in an existing structure or facility;
- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, The Board of Education believes that it has complied with the regulations for SEQR;

THEREFORE, BE IT RESOLVED, That the Board of Education of the Plattsburgh City School District hereby declares completion of the SEQR process as it relates to this Proposed Action.

Motion Carried: 8-0

Preparation for May 18, 2021 Board Election and Budget Vote

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board of Education pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 18, 2021, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 11, 2021 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.

2. The three School Election Districts have been previously established by the Board of Education

and the polling places shall be at Momot Elementary School, Duken School Building, and Glasgow Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.

3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.

4. Voting machines are authorized for use in the annual election and budget vote.

5. Each inspector shall receive either \$165.00 or \$180.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election. **Motion Carried: 8-0**

Board of Registration

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend that the Board of Education appoint and designate the Clinton County Board of Elections as the Board of Registration of the Plattsburgh City School District to serve for a term of one year. **Motion Carried: 8-0**

Election Inspectors

It was moved by Mrs. Goerlitz, seconded by Mr. Marino to recommend the Board of Education appoint Ann Marie Acciaro, Betsy Baker, Barbara Barry, Joseph Barry, Deborah Breyette, Carol Chase, Sally Connolly, Shila Desso, David Ellsworth, Shelley Fracalossi, James Frenya, Marc Gendron, Lori Keever, Linda LaMarche, Barbara LaTulipe, Lou McIntyre, Julia Miller, Maria Pelkey, Ann Sandford, Juanita Stone, James Trombley and Michael Trudo to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 18, 2021; each inspector shall receive either \$165.00 or \$180.00 (if chairperson) as compensation of his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections. **Motion Carried: 8-0**

Board Policies – 1st Readings (no action is required)

BP #1235 – Civility and decorum

The Board of Education reviewed a 1st reading of Board Policy #1235 – Civility and decorum. This is a new policy to ensure professional conduct amongst employees.

BP #9645 – Disclosure of Wrongful Conduct

The Board of Education reviewed a 1st reading of Board Policy #9645 – Disclosure of Wrongful Conduct. This is a new policy to ensure professional conduct amongst employees.

External Auditor

It was moved by Mr. Marino, seconded by Mr. Morris to recommend that the Board of Education approve the Independent (External) Auditor Boulrice and Wood P.C. as the Independent External Auditor to prepare the audit report of the school district records for the fiscal years ending June 30, 2021-2023, at the respective rates of \$15,900, \$16,200 and \$16,500.

Motion Carried: 8-0

WINTER HIGH RISK SPORTS

It was moved by Mr. Marino, seconded by Mr. Morris to approve the following Winter High Risk Sports Resolution:

Resolution to approve Winter Higher Risk Sports

WHEREAS, on January 22, 2021, the Governor and the New York State Health Department authorized schools to operate certain higher-risk winter sports effective February 1, 2021 as may be permitted and authorized by local county health departments; and,

WHEREAS, the New York State Department of Health, NYSPHSAA, and Section 7 have issued guidelines for the operation of Sports and Recreation related to higher-risk winter sports; and,

WHEREAS, on January 28, 2021 the Clinton County Executive and Public Health Director approved schools within Clinton County to operate winter high risk sports, subject to certain requirements; and,

WHEREAS, the Superintendent of Schools has shared with the Board the plan to provide Winter High Risk Sports in accordance with New York State Department of Health, County Department of Health, and any applicable league health and safety requirements and the Board is comfortable with such plan and wishes to approve such sports at this time.

IT IS THEREFORE RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Plattsburgh City School District hereby approves the commencement of and participation in the following interscholastic sports for the 2020-21 winter sports season: Girls' Basketball (Modified, JV and Varsity), Boys' Basketball (Modified, JV and Varsity), Girls' Hockey (Varsity), Boys' Hockey (Varsity) and Winter Cheer (Varsity).

BE IT FURTHER RESOLVED, that the Board delegates to and authorizes the Superintendent to take any action he deems necessary and appropriate to ensure that such sports are implemented in a safe manner consistent with applicable guidelines. This includes the authority to temporarily suspend or modify District participation in any of the above sports if the Superintendent deems such action necessary.

Motion Carried: 5-3

VOTE: YES: Mrs. Boise, Mrs. Goerlitz, Mr. Lacey, Mr. Marino and Mr. Sherman

NO: Mr. Morris, Mr. Wachtmeister and Mr. Hall

Personnel Items (not part of Consent Agenda)

Leave of Absence

It was moved by Mr. Marino, seconded by Mr. Lacey to recommend the Board of Education approve extending an unpaid leave of absence for Lynne Sheehan, Licensed Practical Nurse at Stafford Middle School, through January 31, 2021. The Board approved her initial request (at the January 14, 2021 meeting), which was from January 4, 2021 through January 25, 2021.

Motion Carried: 8-0

Substitute/Temporary On Call Pay Rates

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board of Education approve the following 2020-2021 Substitute/Temporary

On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2020-2021 Pay Rate</u>
Clerk	\$13.00/hour
Teacher Aide/Student Aide	\$13.00/hour
Typist	\$13.00/hour
Monitor	\$13.00/hour
LPN	\$13.00/hour
Food Service Helper	\$13.00/hour
Cook Manager	\$13.00/hour
Cook Manager (Retired)	\$13.00/hour
Summer Laborer	\$13.00/hour

Motion Carried: 8-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Rollover Budget – Superintendent Lebrun reviewed the Governor's Executive Budget Proposal. He stated that there is a false assumption presented in that it would seem there is an increase in school aide. There are actually two fairly significant budget reductions: one has to do with the State Star funding and the other is no calling Service Aid (stand-alone direct expense aid). Superintendent Lebrun is hearing very positive information on the Federal Stimulus directed to schools, but nothing is official as of yet. He feels the problem is that the State's budget and the school aid funding is balanced largely on the back of the stimulus at the expiration of that federal stimulus/funding – the gap persists. It is unclear yet whether the federal stimulus money will flow directly to school districts or first through New York State. Superintendent Lebrun stated the main take away is that our foundation aid is flat – our expense base aid is reduced and our total funding looks fairly status quo, reflecting a modest increase based on receiving stimulus funding.

Superintendent Lebrun referred to the District's rollover budget assumes the same scope of operation next year as we have this year, noting not all information is known yet for next year. He noted a decision about whether a bus will be purchased has not been made, we know that the tax cap reflects a 1.94% increase (allowable limit) and that the fund balance is 1.3 million dollars. All of those assumptions yield a budget gap of \$315,000, reminding the Board there are more numbers to finalize. He stated the budget audit committee will meeting in the next couple of weeks.

Board Committees were reestablished.

Board Member Reports/Remarks

Mr. Lacey commented he will be getting the vaccine on Monday.

Mr. Sherman appreciates all the work on getting sports going again and hopes we can get all our students back in school.

Mr. Hall stated he is in favor of getting our students back to school in person and feels that the Board should do future meetings in person also.

Mr. Wachtmeister wanted to make sure that the minutes reflect that he was a “no” for the vote on the the sports resolution.

Mr. Morris thanked everyone for everything they are doing and stated he is looking forward to getting all of our students back to class, in person. He plans to start attending board meeting in person because he has been vaccinated. He understands if people are not ready for that and if we have to go remote. Mr. Morris expressed that he voted no for the sports resolution because he thinks the students need to be back to school full time before sports.

Mrs. Goerlitz thanked everyone for working so hard on the plan for sports, stating she voted yes because she feels our students need to have something normal. She also feels we need to get the students back into school.

Mrs. Boise voted yes because she feels it affects the mental status of our students and they need something positive right now. She thanked everyone who was involved in putting that forward and thanked the district staff and administration for the tireless days they are putting in and the challenges they are facing.

Public Comment: Kurt Gervich expressed his support in students going back to school full time and his concern with students getting less school and falling behind.

ADJOURNMENT: At 7:55 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Lacey to reconvene to adjourn.

Motion Carried: 8-0

A full recording of this meeting is available at www.plattscsd.org

Respectfully,

Dawn Stetz
District Clerk