

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
August 20, 2020 – 6:00 p.m. – Hybrid
to participate go to: <https://bit.ly/2Y9JAde> or
phone 1-408-418-9388 (note: this is a toll call)

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Thomas Lacey – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present
David Baroody (Ass't. Supt. for Business) – present
Glenn Hurlock – (Director of Special Education) - excused
Dawn Stetz (District Clerk - Host) – present
Lucas Wisniewski (Alt. Host) - present

PLEDGE OF ALLEGIANCE: Mrs. Leisa Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:17 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; potential litigation, the employment history of particular personnel and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association. **Motion Carried: 9-0**

RECONVENE: At 7:04 p.m., it was moved by Mr. Hall, seconded by Mr. Wachtmeister to reconvene to Regular Session. **Motion Carried: 9-0**

PUBLIC COMMENT: There were no public comments.

CONSENT AGENDA ITEMS

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board of Education approve the minutes for the meetings held on May 20, 2020, June 1, 2020, June 11, 2020, June 22, 2020 and July 1, 2020.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Sarah Randall	School Psychologist	Momot	September 1, 2020	Salary of \$51,904 (step 3, M+30)	4-year probationary appointment.

Richard Durham	STEM Program Teacher/Coordinator	Districtwide	2020-2021 School Year	Stipend of \$5,230	
Anna LaHart, Jordan Oshier	Math Department Chair	PHS	2020-2021 School Year	Per Contract	They will be sharing the stipend
Erica Buskey, Rosemary Manchester	English Department Chair	PHS	2020-2021 School Year	Per Contract	They will be sharing the stipend
Jerri Charlebois, Jennifer McCoy	Special Education Department Chair	PHS	2020-2021 School Year	Per Contract	They will be sharing the stipend
Susan Fresn	Social Studies Department Chair	PHS	2020-2021 School Year	Per Contract	
Jennifer Slattery	Science Department Chair	PHS	2020-2021 School Year	Per Contract	
Alison Armstrong-Zantana	Foreign Lang./ Business/Tech Department Chair	PHS	2020-2021 School Year	Per Contract	
William Verity	Arts Department Chair	PHS	2020-2021 School Year	Per Contract	
Diane Emery	10-month Typist	Momot	September 1, 2020	Salary of \$26,692	52-week probationary appointment.
Kara Ambrosio	School Monitor	Districtwide	September 1, 2020	\$12.64/hour	52-week probationary appointment.
Laura Durbray	Head Teacher	Oak	2020-2021 School Year	Per Contract	
Brandy Ducatte	Building Technologist	Oak	2020-2021 School Year	Per Contract	

Summer Work

Recommend that the Board of Education approve 80 additional summer hours for Danielle Jackson, at the student non-contact rate of \$32.80, to be utilized by August 31, 2020.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board of Education approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Anika Craig	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared

Increase in Pay

Recommend that the Board of Education increase the salary of Ruth Gratton to Level A, \$12.64/hour, of the CSEA salary scale, effective September 1, 2020.

Recommend that the Board of Education increase the salary of Laura Lopez-Kennedy to Level A, \$12.64/hour, of the CSEA salary scale, effective September 1, 2020.

Resignations/Retirement

Recommend the Board of Education accept Kristen Banting’s letter of resignation as Special Education Teacher, effective September 19, 2020.

Recommend the Board of Education accept Nicole Byrne-Navarro’s letter of resignation as Teaching Assistant, effective September 1, 2020.

Recommend the Board of Education accept Mary Jo Jubert’s letter of resignation as 10-month Typist, effective August 1, 2020.

Recommend the Board of Education accept Patrick Towey’s letter of resignation as Music Teacher, effective August 31, 2020.

Recommend the Board of Education accept Patricia Liberty’s letter of retirement as AIS Teacher for Thomas E. Glasgow Elementary (Bailey), effective December 1, 2020.

Recommend the Board of Education accept Katherine Cutter’s letter of retirement as Teaching Assistant for the Plattsburgh High School, effective September 1, 2020.

Business

Reports for Board of Education Information

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (June 2020)
- 2) High School Extraclassroom Activity Fund Reports (June & July 2020)
- 3) Summary of Budget Transfers for the month ending June & July 2020 under \$25,000
- 4) Summary of Monthly Wire Transfers (June 30, 2020 & July 31, 2020)
- 5) Food Service Profit and Loss Statement (May & June 2020)
- 6) Budget Status Reports (June 30, 2020 & July 31, 2020)
- 7) Revenue Status Report (June 2020)

Treasurer’s Report

Recommend the Board of Education accept the June 30, 2020 and July 31, 2020 Treasurer’s Reports as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$47,439.40

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 47,439.40	A2020-152-1300	Admin Salary -Momot	A2250-152-4200	Special Education Admin
		<i>To cover cost of change in Special Education Admin</i>		
\$ 26,809.0	A9030-800-0000	Social Security	A9901-960-0000	Transfer to Debt Service
		<i>To cover cost of Debt Service expenses</i>		

Motion Carried: 9-0

Old Business (► Indicates item to be discussed.)

Revisions to the 2020-2021 School Calendar

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board of Education approve the revised 2020-2021 School Calendar.

Motion Carried: 9-0

Board Policies

BP #8130- School Safety Plans and Teams – 2nd Reading

It was moved by Mrs. Goerlitz, seconded by Mr. Morris to recommend the Board of Education approve changes to Board Policy #8130 – School Safety Plans and Teams Second Reading. Revisions are to ensure the District stays within compliance per State law. First reading was reviewed at the June 22, 2020 board meeting.

Motion Carried: 9-0

New Business

Business

Internal Auditor Report – 2019-2020

It was moved by Mr. Marino, seconded by Mr. Lacey to recommend the Board of Education receive the Report of Internal Auditor for the 2019-2020 school year from Pinto, Mucenski, Hooper, VanHourse & Co.

Motion Carried: 9-0

BOARD POLICIES

BP #5151 – Education of Homeless Children and Youth – 1st Reading

It was moved by Mrs. Goerlitz, seconded by Mr. Sherman to recommend the Board of Education receive a 1st Reading to Board Policy #5151 – Education of Homeless Children and Youth. This new policy is to ensure the District stays within compliance per State Law.

Motion Carried: 9-0

BP #1900 – Title I Parent and Family Engagement – 1st Reading

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board of Education receive a 1st Reading to Board Policy #1900– Title I Parent and Family Engagement. The revisions are so the District stays within compliance per State Law.

Motion Carried: 9-0

BP #1900-E.1 – School Parent Compact – 1st Reading

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board of Education receive a 1st Reading to Board Policy #1900-E.1– School Parent Compact. This is to ensure the District stays within compliance per State Law.

Motion Carried: 9-0

Thomas E. Glasgow Elementary School – It was moved by Mr. Morris, seconded by Mr. Marino to approved the following resolution:

RESOLUTION FOR SCHOOL NAME CHANGE

WHEREAS, the Board of Education of the Plattsburgh City School District has considered naming the Bailey Avenue Elementary School; and

WHEREAS, it is acknowledged by the Board that retired and recently deceased Principal, Thomas E. Glasgow, dedicated his life to the students of Plattsburgh; and

WHEREAS, the Board would like to recognize Mr. Glasgow by naming the Bailey Avenue Elementary School after him, it hereby resolves:

Effective September 1, 2020 the Bailey Avenue Elementary School will be known as the “Thomas E. Glasgow Elementary School.”

Motion Carried: 9-0

Credit Recovery

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board of Education approve the District’s request for the ability to allow credit recovery for any grade level (6-12) student who fails a course due to the COVID situation. Throughout the balance of the pandemic a temporary suspension of the Credit Recovery Policy is being requested.

Motion Carried: 9-0

Athletic Mergers

Section VII Merger – Boys’ Swim

It was moved by Mr. Sherman, seconded by Mr. Rotz to recommend the Board of Education approve Seton’s request to merge with the Plattsburgh City School District for the sport of Boys’ Swim for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

Appendix IV

Motion Carried: 8-1

VOTE: Yes-Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Lacey, Mr. Marino, Mr. Rotz, Mr. Sherman and Mr. Wachtmeister
NO-Mr. Morris

Section VII Merger – Gymnastics

It was moved by Mr. Hall, seconded by Mr. Sherman to recommend the Board of Education approve AuSable Valley and Seton’s requests to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2020-2021 school

year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix V*

Motion Carried: 8-1

VOTE: Yes-Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Lacey, Mr. Marino, Mr. Rotz, Mr. Sherman and Mr. Wachtmeister
NO-Mr. Morris

Section VII Merger – Modified Football

It was moved by Mr. Hall, seconded by Mr. Lacey to recommend the Board of Education approve Seton’s request to merge with the Plattsburgh City School District for the sport of Modified Football for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

Appendix VI

Motion Carried: 7-2

VOTE: Yes-Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Lacey, Mr. Marino, Mr. Rotz and Mr. Sherman
NO- Mr. Wachtmeister and Mr. Morris

Section VII Merger – Football Cheer

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board of Education approve Seton’s request to merge with the Plattsburgh City School District for the sport of Football Cheer for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

Appendix VII

Motion Carried: 6-3

VOTE: Yes-Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Lacey, Mr. Rotz and Mr. Sherman
NO- Mr. Wachtmeister, Mr. Marino and Mr. Morris

Section VII Merger – Girls’ Lacrosse

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board of Education approve Saranac Central’s, Beekmantown Central’s, Peru Central’s and Chazy’s request to merge with the Plattsburgh City School District for the sport of Girls’ Lacrosse for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VIII*

Motion Carried: 9-0

Section VII Merger – Boys’ Lacrosse

It was moved by Mr. Sherman seconded by Mr. Marino to recommend the Board of Education approve AuSable Valley’s, Saranac Central’s, Beekmantown Central’s, Peru Central’s and Northeastern’s request to merge with the Plattsburgh City School District for the sport of Boys’ Lacrosse for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix IX*

Motion Carried: 9-0

Section VII Merger – Girls’ Ice Hockey

It was moved by Mr. Hall, seconded by Mr. Rotz to recommend the Board of Education approve Seton’s, Peru Central’s, Willsboro Central’s and Saranac Central’s requests to merge with the Plattsburgh City School District for the sport of Girls’ Ice Hockey for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix X*

Motion Carried: 8-1

VOTE: Yes-Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Lacey, Mr. Marino, Mr. Rotz, Mr. Morris and Mr. Sherman
NO- Mr. Wachtmeister

Section VII Merger – Boys’ Ice Hockey

It was moved by Mr. Sherman, seconded by Mr. Rotz to recommend the Board of Education approve Seton’s request to merge with the Plattsburgh City School District for the sport of Boys’ Ice Hockey for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix XI*

Motion Carried: 7-2

VOTE: Yes-Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Lacey, Mr. Marino, Mr. Rotz and Mr. Sherman
NO- Mr. Wachtmeister and Mr. Morris

Personnel Items (not part of Consent Agenda)

Tenure Appointments – It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Susan Wilson	Principal	Momot	

Motion Carried: 9-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

- Thomas E. Glasgow’s Pre-School Program – Superintendent Lebrun is recommending that Glasgow Elementary follow the same model as Momot Elementary, which is their Pre-School program going from a ½ day model to full-day model.
- NYSSBA Convention – Superintendent Lebrun asked Board members to let the District Clerk know if they wish to participate in this year’s NYSSBA’s Convention, virtually.
- Virtual Board Meetings – Discussion took place on how to conduct future meetings, virtually, hybrid, or all in person. It was agreed to go with full person as long as the social distancing can be maintained.
- State Aid Update – Superintendent Lebrun updated the Board on the Pre-school aid – we were anticipating a 20% cut but since then have received full payment. He also reported that the State continues to underpay aids by 20% (state aid holdbacks). The indication so far is that it is temporary. Superintendent Lebrun specified what this means for our district. Currently we are short \$199,590 BOCES aid \$126,189 of access cost aid and \$302 of building aid and \$5,859 summer aid which is a total over \$633,000 in holdbacks.

BOARD REPORTS/REMARKS

Mr. Sherman asked Mr. Baroody for an update on the footbridge. Mr. Baroody gave specifics of the final construction, stating the bridge should be ready for use at the start of the school year. He congratulated the retirees and Sue on her tenure. Mr. Sherman referred to the Industrial Development Agency (IDEA) reports questioning the real property tax exemption figure.

Mr. Wachtmeister discussed school aid and the distribution among districts. He stated the comptroller’s website provides a wealth of information. He reiterated what Mr. Sherman said regarding the new rendition of the PILOT for the PRIME project, stating that he does not trust this.

Mrs. Boise congratulated the retirees and Mrs. Wilson on her tenure appointment. She commented on what a well-done job on the parent forums. She gave a special thank you to the re-opening committee.

Mrs. Goerlitz congratulated Mrs. Wilson and all the retirees and stated the re-opening committee were so sensitive to the needs of the student. She thought that Carrie and Jay did an excellent job with the parent forum, thanking them for their efforts.

Mr. Morris thanked everyone on the planning board for their good work at an impossible time. He also mentioned the District’s money situation – he feels we are running into a crisis situation and unfortunately, things are going to be different.

Mr. Marino concurs with what other members said: congratulated Mrs. Wilson and stated the planning committee did an excellent job! He is especially proud of the fact that we have a Thomas E. Glasgow school and how Tom really cared about the school and in addition, how Tom was always involved with the community.

Mr. Lacey congratulated Mrs. Wilson on her tenure and feels the District is continuing to do a great job.

PUBLIC COMMENT:

EXECUTIVE SESSION: At 7:46 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; potential litigation, the employment history of particular personnel and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically, the Plattsburgh Teachers’ Association

Motion Carried: 9-0

RECONVENE/ADJOURNMENT: At 8:30 p.m., it was moved by Mr. Marino, seconded by Mr. Wachtmeister to reconvene to Regular Session and adjourn.

Motion Carried: 9-0

A full recording of this meeting is available at www.plattscsd.org

Respectfully,

Dawn Stetz
District Clerk