

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**January 14, 2021 – 6:00 p.m. – Virtual**  
to participate go to: <https://bit.ly/3ntAwd7> or  
phone 1-408-418-9388 (note: this is a toll call)

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Thomas Lacey – present  
Ronald Marino – present  
Clayton Morris – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales –(Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – excused  
Glenn Hurlock - (Director of Special Education) - excused  
Dawn Stetz (District Clerk - Host) – present  
Lucas Wisniewski (Alt. Host) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Leisa Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 6:03 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for inboard Policy 2330; the employment history of particular personnel. **Motion Carried: 8-0**

**RECONVENE:** At 7:03, it was moved by Mrs. Goerlitz, seconded by Mr. Hall to reconvene to Regular Session. **Motion Carried: 8-0**

**PUBLIC COMMENT:** There were no public comments.

**CONSENT AGENDA ITEMS**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve the consent agenda items:

- 8.1 Minutes**  
Recommend the Board approve the minutes for the meetings held on December 3, 2020, December 10, 2020 and December 18, 2020.
- 8.2 Adoption of the Agenda**  
Recommend the Board of Education adopt the agenda for the meeting being held today.
- 8.3 CSE, CPSE and 504 Plan Recommendations**  
Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Probationary/Miscellaneous Appointments**

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Andrew McGill	Long-term Substitute Art Teacher	Glasgow	February 1, 2021	Salary of \$40,480, prorated (Step 1, B)	
Stephanie Badger	Cook Manager	Momot	January 15, 2021	\$16.10/hour	52-week probationary appointment – 6 hours/day.
Randy Whalen	Volunteer Coach	Bowling	2020-2021 School Year	N/A	
Kristina LaDuke	Temporary Purchasing Agent	Business Office	Through March 1, 2021	N/A	

**Co-Curricular Advisory's for the 2020-2021 School Year**

**STAFFORD MIDDLE SCHOOL** – Tentative figures pending new contract. Pending approval of system for pro-rating stipends based on actual activity.

Club/Advisor	Points	Stipend	Club/Advisor	Points	Stipend
Spelling Bee/Sarah McCarty	15	\$657.00	Math Counts/Todd Bailey	15	\$657.00
Multi-Media/Tech Club/Bryan Gottlob	40	\$1,751.00	Reality Check/Kim Quinn	15	\$657.00
Fermata Nowhere/Cody Hampton	30	\$1,313.00			

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board of Education approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Julianna Baker	Non-Certified	\$103/day \$88/day \$17.90/hour \$12.50/hour	Teacher Teaching Assistant Tutor Teacher Aide/Student Aide	Cleared
Tammy Cecil	N/A	\$16.43/hour	Cook Manager	N/A
James Kelly	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Kathy Light	N/A	\$30/hour	Account Clerk/Typist	N/A
John Neyenhouse	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared

**Retirement/Resignation**

Recommend the Board of Education accept Margaret Garrand's letter of retirement as Cook Manager for Momot Elementary, effective January 4, 2021.

Recommend the Board of Education accept Robin Joy's letter of resignation as Account Clerk Typist for the Business Office, effective January 19, 2021.

Recommend the Board of Education accept Roger O'Connell letter of resignation as School Monitor for Momot Elementary, effective January 7, 2021.

Recommend the Board of Education accept Michael Waldron's letter of resignation as Student Aide for Momot Elementary, effective December 17, 2020.

Recommend the Board of Education accept David Baroody's letter of resignation as Assistant Superintendent for Business, effective January 14, 2021.

**Business****Reports for Board of Education Information**

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (November 2020)
- 2) High School Extraclassroom Activity Fund Reports (November 2020)

- 3) Summary of Budget Transfers for the month ending November 2020 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2020)
- 5) Food Service Profit & Loss Statements (September 2020, October 2020, and November 2020)
- 6) Budget Status Reports (November 30, 2020)

**Treasurer’s Report**

Recommend the Board of Education accept the November 30, 2020 Treasurer’s Report as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$50,000.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
<i>Explanation for Transfer: Retiree Waiver of District Sponsored Health Ins.</i>				
\$ 50,000.00	A90308000000	Social Security	A90608000000	Health Insurance

**Resolution – Settlement Agreement**

Recommend the Board of Education approve the following settlement agreement:

**RESOLUTION**

**BE IT RESOLVED**, that the Board of Education of the Plattsburgh City School District hereby approves the settlement agreement dated January 14, 2021, authorizes the President of the Board of Education to execute the same, and approves the payment of money contained therein.

**Motion Carried: 8-0**

**Correspondence**

- Parent letter thanking the District for their support.

**New Business**

**Business**

It was moved by Mr. Wachtmeister, seconded by Mr. Morris to recommend that the Board of Education increase the 2020-2021 budget in the amount of \$178,286 for the purpose of paying the Georgia Pacific Tax Settlement which will come from the tax certiorari reserve.

**Motion Carried: 8-0**

**JCEO/Duken Lease Agreement**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board of Education authorize the Superintendent to enter into a contract for a Space Utilization Agreement with JCEO\_for Duken classroom #9, at the rent (increased 2% per annum) of \$3,534.00, for the lease term October 1, 2020 through September 30, 2021.

**Motion Carried: 8-0**

**Donation**

It was moved by Mr. Lacey, seconded by Mr. Marino to recommend the Board of Education accept a donation of \$2,525 to the Music Department, from Mr. Kashorek; expressing his thanks to not only the Music Department, but the teachers (both active and retired), parents, students and administration for their tremendous show of support. It was Lori’s wish that, instead of flowers, she might continue to educate young musicians through donations.

**Motion Carried: 8-0**

**Mileage Reimbursement Rate**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve the reimbursement of pre-approved transportation expenses for the 2020-2021 school year at the current allowable Internal Revenue Service rate (\$.56 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2021.

**Motion Carried: 8-0**

**School Tax Collection Report**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education accept the School Tax Collection Report for 2020-2021 as presented:

*School Tax Receivable \$21,689,776.72*  
*Reduction in Tax Roll (\$8,581.14)*  
*Adjusted School Tax Receivable \$21,681,195.58*  
*Less: Tax Received \$20,620,272.53*  
*Unpaid 2020-2021 School Taxes \$ 1,060,923.05*  
*Plus: Penalties Due as of 12/1/20 \$ 25,584.53*  
*Total Unpaid Taxes Plus Penalties \$1,086,507.58*

**Motion Carried: 8-0**

**Tax Certiorari Settlement**

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend that the Board of Education approve a property tax refund for Georgia Pacific in the amount of \$267,823.06 in satisfaction of a recently-settled tax certiorari proceeding.

**Motion Carried: 8-0**

**Capital Improvement Project – Phase 2 Bid Awards**

Recommend the Board of Education approve the following bid awards for the Capital Improvement Project – Phase 2:

**Contract No. 1 (General Construction)**

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend Murnane Building Contractors, Inc., in the total bid amount of **\$1,042,800** subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 8-0**

**Contract No. 2 (Mechanical)**

It was moved by Mr. Wachtmeister, seconded by Mr. Lacey to recommend K & L Plumbing & Heating, in the total bid amount of **\$844,700** subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 8-0**

**Contract No. 4 (Electrical)**

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend Weydman Electric, in the total bid amount of **\$831,500** subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 8-0**

**Contract No. 5 (Sitework)**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend Luck Brothers Contracting, in the total bid amount of **\$904,200** subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 8-0**

**Instructional****Innovative Course Recommendations**

It was moved by Mrs. Goerlitz, seconded by Mr. Marino to recommend the Board of Education approve the following Innovative Courses for the Plattsburgh High School, effective the 2020-2021 school year. Based on the following stipulations:

- 1) Hands on Geometry
  - a. Stipulations
 

This course would be combined with The Mathematics of Origami as a full year course. This would replace Non-Regents Geometry. Authors have stated that new course would be inclusive of curricula/standards covered in the Non-Regents Geometry course.
  - i. No Staffing impact

- ii. Class runs with a minimum of 10 students
  - iii. Costs of course to come from building budget codes
- 3) Hands on Statistics and Probability
- a. Stipulations
    - This course will run every other year – opposite two singletons (VMAPS and STEAM)
    - i. No staffing impact (no hire necessary)
    - ii. Class runs with minimum of 10 students
    - iii. Cost of course to be taken from building budget
- 4) Data Science
- a. Stipulations
    - This course will run every other year – opposite two singletons (VMAPS and STEAM)
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Cost of course materials to be taken from building budget

**Motion Carried: 8-0**

### **Personnel Items (not part of Consent Agenda)**

#### **Leave of Absence**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education approve an unpaid leave of absence for Lynne Sheehan, Licensed Practical Nurse at Stafford Middle School, effective January 4, 2021 through January 25, 2021.

**Motion Carried: 8-0**

### **Items Removed from Consent Agenda**

#### **Concluding Reports and Remarks**

##### **Superintendent's Reports/Remarks**

- MEALS – Superintendent Lebrun stated that parents received information on the delivery of meals, 5 days a week.
- 2021-2022 Budget Calendar Timeline – Superintendent Lebrun reviewed the budget time line.
- CAP/AP – Superintendent updated the Board on the CAP/AP programs and their different current grading/costs. We are endeavoring to make them both, similarly, available and attractive to students and is currently working with the Clinton Community College on a new agreement.
- COVID – Superintendent Lebrun referred to the recent parent letter which informs families that remote instruction has been extended yet another week.
- HOURLY SUBSTITUTE RATES – Superintendent Lebrun shared figures with the Board as a follow-up to the last Board meeting.

##### **Board Member Reports/Remarks**

Mr. Sherman spoke of how Kashorek's donation struck his heart and expressed his appreciation for everything Lori and her husband did for the District. She was a prime example for our students and what a nice donation for her legacy.

Mr. Hall wanted to make sure the grounds crew was maintaining the footbridge and inquired on the County's contribution. Superintendent Lebrun assured the Board that our crew is maintaining the bridge and the District will be contacting the County on the contribution.

Mr. Wachtmeister supported Mr. Sherman's comments regarding the Kashoreks and what a great way to contribute.

Mr. Morris gave a shout out to staff and administrators for their work, especially these last few weeks.

Mrs. Goerlitz agreed with Rod, commenting on what a nice job Lori did getting the kids together and commented on what a fighter she was. She thanked Jay for the COVID updates.

Mrs. Boise gave a thank you to Lori's husband for the donation and expressed how Lori will be missed and she wished the family the best. Mrs. Boise gave a big thank you to the entire staff for their continued support for our students. Their hard work is greatly appreciated. Mrs. Boise recognized Mr. Rotz's resignation from the Board and thanked Mr. Rotz for all his

years of service, that he gave a lot of time and effort for the District. She wished him the best and hope that everything goes well in his future with everything he has going on. Mrs. Boise wished everyone a wonderful evening and to stay safe.

**Public Comment:** Ms. Gervich inquired if the District would be returning to remote learning after each break? She also encouraged, if possible, if we have to go remote again if additional subjects could be taught each day to the elementary population.

**ADJOURNMENT:** At 7:41 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to reconvene to adjourn.

**Motion Carried: 8-0**

A full recording of this meeting is available at [www.plattscsd.org](http://www.plattscsd.org)

Respectfully,

Dawn Stetz  
District Clerk