

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Regular Meeting
December 3, 2020 – 6:00 p.m. – Virtual
*to participate go to: <https://bit.ly/3o7tg7q> or
phone 1-408-418-9388 (note: this is a toll call)*

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Thomas Lacey – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Ass’t. Supt. for Curriculum & Instruction) – present
David Baroody (Ass’t. Supt. for Business) – present
Glenn Hurlock - (Director of Special Education) - excused
Dawn Stetz (District Clerk - Host) – present
Lucas Wisniewski (Alt. Host) – present

PLEDGE OF ALLEGIANCE: Mrs. Leisa Boise led the pledge of allegiance.

CALL TO ORDER: At 6:00 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Hall to call the meeting to order.
Motion Carried: 9-0

PUBLIC COMMENT: There were no public comments.

CONSENT AGENDA ITEMS

It was moved by Mrs. Goerlitz, seconded by Mr. Marino to recommend the Board approve the consent agenda items:

Minutes

Recommend the Board approve the minutes for the meetings held on November 12, 2020 and November 19, 2020.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Probationary/Miscellaneous Appointments

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Charlene O'Connor	Long-term Substitute Food Service Director	Districtwide	December 2, 2020 through June 30, 2021	Daily rate of \$398.94	3 days a week
Jennifer Jolicoeur	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2020-2021 School Year	10% of Salary	Per New Contract
Sandra Verity	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2020-2021 School Year	Stipend of \$3,000	Per New Contract. Mentoring 2 new teachers.

Sarah McCarty	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2020-2021 School Year	Stipend of \$1,500	Per New Contract. Mentoring 1 new teacher.
Elizabeth Cutaiair	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2020-2021 School Year	Stipend of \$4,500	Per New Contract. Mentoring 3 new teachers.
Michelle Unigarro	Long-term Substitute Art Teacher	Oak/Glasgow	December 3, 2020 through January 29, 2021	TBD	

Co-Curricular Advisory's for the 2020-2021 School Year

PLATTSBURGH HIGH SCHOOL – *Tentative figures pending new contract. Pending approval of system for pro-rating stipends based on actual activity.*

Club/Advisor	Points	Stipend	Club/Advisor	Points	Stipend
After Prom Party 2/TBA	13	\$491.00	National Honor Society/Jennifer Slattery	34	\$1,283.00
After Prom Party 1/TBA	13	\$491.00	Peer Mentor/Fran Bieber	22	\$830.00
After Prom Party 1/TBA	13	\$491.00	PHS Green Team/Parker Carpenter-Kerr	34	\$1,283.00
Amnesty International/Stephanie Boutin	12	\$453.00	Model UN/Katherine McCormick	16	\$603.00
Creative Arts Club/Kyle LaBrake	6	\$226.00	Quidditch/Parker Carpenter-Kerr	12	\$453.00
Creative Arts Club/Alexa Martin	6	\$226.00	Science Club/Sonal Patel-Dame	3	\$113.00
CFES/Susan LaPierre	55	\$2,075.00	Science Club/Kate Relation	3	\$113.00
Drama Club/Cheryl Maggy	90	\$3,396.00	Science Club/Jennifer Slattery	3	\$113.00
Equilocity/James DeBella	12	\$453.00	Science Club/Corey Mousseau	3	\$113.00
French Club/Jila Yadollahpour	20	\$755.00	Senior Class/Sue Fresn	76	\$2,868.00
Freshman Class/Fran Bieber	46	\$1,736.00	Senior Slide Show/Corey Mousseau	12	\$453.00
GAPP/Jessica Klimkiewicz	34	\$1,283.00	Sophomore Class/Jerri Charlebois	56	\$2,113.00
GAPP/Jean Seeber	34	\$1,283.00	Spanish Club/Alison Armstrong-Zantana	20	\$755.00
Junior Class/Jennifer McCoy	33	\$1,245.00	Student Association/Carrie Bednarz	33	\$1,245.00
Junior Class/Neil Bowlen	33	\$1,245.00	Student Association/Hannah Bouayadi	33	\$1,245.00
Key Club/Fran Bieber	34	\$1,283.00	United Voices/Valeri Raugi	12	\$453
Multi-Cultural Club/Jila Yadollahpour	44	\$1,660.00	Yearbook/Heather Sullivan	145	\$5,471.00

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board of Education approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Kelly Jamieson	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Michelle Unigarro	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared

Retirement

Recommend the Board of Education accept Anmarie Curle's letter of retirement as Physical Education Teacher at Oak Street Elementary, effective December 18, 2020.

Business

Reports for Board of Education Information

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (October 2020)
- 2) High School Extraclassroom Activity Fund Reports (October 2020)
- 3) Summary of Budget Transfers for the month ending October 2020 under \$25,000
- 4) Summary of Monthly Wire Transfers (October 31, 2020)
- 5) Budget Status Reports (October 31, 2020)

Treasurer’s Report

Recommend the Board of Education accept the October 31, 2020 Treasurer’s Report as presented in *Appendix II*.

Motion Carried: 9-0

Correspondence: The Board received correspondence from a parent regarding the District’s move to remote instruction and a notice of request for financial assistance for the Vilas home.

New Business

Business

Board Policy

BP #5405 – Nutrition and Physical Activity– 1st Reading

The Board of Education received a 1st Reading for revisions to Board Policy #5405- Nutrition and Physical Activity. Questions were asked and Mr. Barody will do the follow up.

Donation

It was moved by Mr. Wachtmeister, seconded by Mr. Marino to recommend that the Board of Education accept a donation of 6 guitars to the PHS musical program.

Motion Carried: 9-0

Personnel Items (not part of Consent Agenda)

Leave of Absence

It was moved by Mr. Lacey, seconded by Mr. Marino to recommend the Board of Education approve an unpaid leave of absence for Tiffany Taylor, Student Aide at Momot Elementary, effective October 24, 2020 through June 30, 2021.

Motion Carried: 9-0

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board of Education approve an unpaid leave of absence for Kelli Gottschall, Art Teacher at Oak Street Elementary, effective December 4, 2020 through April 30, 2021.

Motion Carried: 9-0

Tenure Appointments – It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Louis Piccirillo	Science	PHS	January 19, 2021
Sarah Favro	Teaching Assistant	Oak	February 26, 2021

Motion Carried: 9-0

Items Removed from Consent Agenda

Substitute/Temporary On-Call Pay Rates

It was moved by Mr. Wachtmeister, seconded by Mr. Marino to recommend the Board of Education approve the following substitute rates for January 1, 2021 through June 30, 2021:

Motion Carried: 9-0

Mr. Sherman motioned for an amendment to vote to approve the \$12.50 now and at a future meeting, when we get the data and revisit this topic. Mr. Marino seconded the motion.

- Clerk: \$12.50/hour
- Teacher Aide/Student Aide: \$12.50/hour
- Typist: \$12.50/hour
- Monitor: \$12.50/hour
- Food Service Helper: \$12.50/hour
- Cook Manager: \$12.50/hour
- Cook Manager (Retired): \$12.50/hour
- Summer Laborer: \$12.50/hour

Motion Carried: 9-0

Concluding Reports and Remarks
Superintendent's Reports/Remarks

Superintendent Lebrun reported three new, positive COVID cases within the school community and more are expected – post Thanksgiving break. He reported the opening committee prefers in-person instruction to Hybrid instruction, prefer Hybrid instruction to Remote instruction. Current decision is entirely appropriate and prudent.

Board Member Reports/Remarks

Mr. Morris wished everyone a great Christmas and Happy New Year and everyone to stay safe.

Mr. Wachtmeister stated the Violas Home is asking for a tax break and that he would not be in favor of the PILOT's proposal. He noted that there is a December 17th Public Hearing.

Mr. Hall agrees with Mr. Wachtmeister and wished everyone a good holiday season.

Mr. Sherman congratulated AnnMarie Curle on her retirement – she had a lot of services with the District and was well liked. He commented that a lot more information is needed before he would support the PILOT. As to the parent letter, he agrees we want the kids back in full motion as soon as we can, but if we need to consider the health risks. I do know this, Carrie and the teachers have spent a lot of time on what has been lost on the curriculum side and the students will get that back.

Mr. Marino wished everyone a Merry Christmas and hoped everyone's Thanksgiving was good and he applauded the reopening committee.

Mr. Lacey wished everyone a Happy Holiday and that everyone stay safe. He congratulated AnnMarie on her retirement and

Mr. Rotz wished Happy Holidays to everyone.

Mrs. Boise gave a special thanks to the Re-opening Committee for their continued work to keep the students, not only educated and safe (the staff as well). Congratulated Mr. Piccirillo and Ms. Favro on their tenure appointments, two excellent teachers and AnnMarie Curle on her retirement. She wished everyone a Happy Holiday and hopes everyone enjoys their family.

Public Comment: There were no public comments

ADJOURNMENT: At 6:41 p.m., it was moved by Mr. Marino, seconded by Mr. Lacey to reconvene to adjourn.

Motion Carried: 9-0

A full recording of this meeting is available at www.plattscsd.org

Respectfully,

Dawn Stetz
District Clerk