

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Reorganization and Regular Meeting
September 24, 2020 – 6:00 p.m. – Hybrid

*to participate go to: <https://bit.ly/2Hm1CUc> or
phone 1-408-418-9388 (note: this is a toll call)*

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Thomas Lacey – present
Ronald Marino – excused
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived at 6:06)

Others

Jay C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present
David Baroody (Ass't. Supt. for Business) – present
Glenn Hurlock – (Director of Special Education) - excused
Dawn Stetz (District Clerk - Host) – present
Lucas Wisniewski (Alt. Host) - present

PLEDGE OF ALLEGIANCE: Mrs. Leisa Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:05 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; potential litigation, the employment history of particular personnel and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association. **Motion Carried: 8-0**

At 6:06 p.m., Mr. Wachtmeister entered Executive Session.

RECONVENE: At 7:28 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 9-0**

PUBLIC COMMENT – Lea Jock, a parent of Glasgow Elementary, expressed her concern on the matter of teacher's being allowed to bring their children to school on remote days.

CONSENT AGENDA ITEMS

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items with the addition of approving the September 10, 2020 minutes, changing item 8.4.B.2 to read "increase the hours" instead of "reduce" and item 8.4.C.4 to have the effective read September 30, 2020.

Minutes

Recommend the Board of Education approve the minutes for the meeting held on September 10, 2020.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel**Probationary/Miscellaneous Appointments**

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Francesca Bieber	Advanced Placement (AP) Coordinator	PHS	2020-2021 School Year	Per Contract	
Anna Miller	School Monitor	Momot	September 25, 2020	\$12.64/hour Level 1	2.5 hours/day – 52-week probationary appointment.
Kelly Chew	School Monitor	PHS	September 25, 2020	\$12.64/hour Level 1	4 hours/day – 52-week probationary appointment.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board of Education approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Daniela Girani	N/A	\$17.90/hour	Tutor	Cleared
Margaret Tolosky	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared

Change in Hours

Recommend the Board of Education reduce the hours of Tiffany Gould, Student Aide, from 7.5 hours a day to 6.5 hours a day, effective September 25, 2020.

Recommend the Board of Education increase the hours for Stephanie Badger, Food Service Helper from 5 hours a day to 5.5 hours a day, effective September 25, 2020.

Retirement/Resignation

Recommend the Board of Education accept Pamela Frederick's letter of retirement as a Math Teacher, effective October 14, 2020.

Recommend that the Board of Education accept the letter of resignation from Laura Lopez-Kennedy, School Monitor, effective September 1, 2020.

Recommend that the Board of Education accept the letter of resignation from Christine Neal, School Monitor, effective September 1, 2020.

Recommend that the Board of Education accept the letter of resignation from Kim Crockett, Clerk, effective September 30, 2020.

Business**Reports for Board of Education Information**

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (July & August 2020)
- 2) High School Extraclassroom Activity Fund Reports (August 2020)
- 3) Summary of Budget Transfers for the month ending August 2020 under \$25,000
- 4) Summary of Monthly Wire Transfers (August 31, 2020)
- 5) Budget Status Reports (August 31, 2020)
- 6) Revenue Status Report (revised June 2020)

Treasurer's Report

Recommend the Board of Education accept the August 31, 2020 Treasurer's Report as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$29,160.10

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 29,160.10	A2250-471-4800	Sped Ed Tuition/Public Schools	A2250-472-4800	Sped Ed Tuition/Other Agencies

To cover cost of Student cost for Astor/Vanderheyden

Districtwide Safety Plan

Recommend the Board of Education approve the Districtwide School Safety Plan as presented in *Appendix III*.

Resolution – Retention and Disposition Schedule

RESOLVED, By the Board of Education of the Plattsburgh City School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion Carried: 9-0

Correspondence

- The Board received correspondence re: PCSD recognition as a CFES Brilliant Pathways School of Distinction and a Safety Award the District received.

Old Business (► Indicates item to be discussed.)**Board Policies**

BOARD POLICIES - The following policies need to be approved so the district is compliant with Education Law 2-D. The focus of the statute was to foster privacy and security of personally identifiable information (PII) of students and certain PII related to classroom teachers and principals.

BP #8635 – Data Privacy and Security – 2nd Reading

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board of Education approve a 2nd Reading to Board Policy #8635 – Data Privacy and Security.

Motion Carried: 9-0

BP #8635-R – Education Law 2-d Rider for Contracts with Third Party Vendor – 2nd Reading

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve a 2nd Reading to Board Policy #8635-R– Education Law 2-d Rider for Contracts with Third Party Vendor.

Motion Carried: 9-0

BP #8635-E – Parents’ Bill of Rights for Student Data Privacy and Security – 2nd Reading

It was moved by Mr. Hall, seconded by Mr. Lacey to recommend the Board of Education approve a 2nd Reading to Board Policy #8635-E– Parents’ Bill of Rights for Student Data Privacy and Security.

Motion Carried: 9-0

New Business**Business****Memorandum of Agreements (MOA's)****Athletic Coordinator**

It was moved by Mrs. Goerlitz, seconded by Mr. Morris to recommend the Board of Education authorize the Board President and Superintendent of schools to execute a Memorandum of Agreement (MOA), with the Plattsburgh Teachers' Association, regarding the Athletic Coordinator position as detailed in *Appendix IV*.

Motion Carried: 9-0

Remote Wednesdays for PTA

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board of Education authorize the Board President and Superintendent of Schools to execute a Memorandum of Agreement (MOA), with the Plattsburgh Teachers' Association, regarding children accompanying members to work on Wednesdays and an amended secondary schedule.

Appendix V.

Motion Carried: 5-4

ROLL CALL: YES: Mrs. Boise, Mrs. Goerlitz, Mr. Morris, Mr. Lacey and Mr. Sherman
NO: Mr. Hall, Mr. Rotz, Mr. Marino and Mr. Wachtmeister

External Auditor Report – 2019-2020

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend that the Board of Education receive the 2019-2020 Financial Statements and Management Letter from Boulrice & Wood CPAs, P.C. It was stated what a tremendous job by Mrs. LaDuke and the business office.

Motion Carried: 9-0

Concluding Reports and Remarks**Superintendent's Reports/Remarks**

- 20% 'holdback' – Superintendent Lebrun gave the Board a brief summary of the Governor's communications (in the last few months) on possible reductions in school districts. He also said the Governor began deferring 20% of every scheduled aid payment, which it is unknown if this is permanently. Mr. Baroody reiterated the District is facing 20% deferment and that to date we have seen a reduction in aid from BOCE, just under \$200,000 and reimbursement from DASNY (\$400,000 for the Footbridge) is on hold until late October. Building aid was held in September (\$300,000) and it looks like lottery aid will also be held which is \$450,000. Mr. Baroody stated that through September we are looking at almost 1.375 million dollars withheld. The outlook of when the District could run out of money is February. He stated that we are still hoping to get STAR reimbursements, but that could \$380,000 less. He commented that spending has been restricted a completed the Building Principal for adhering to the strict protocols put in place – we are being very frugal. Superintendent Lebrun informed the Board that it was very heartening when the Governor announced that the September aid payment would flow in full, but the Governor retracted that the very next day. Point being it is very hard to predict. To sum it up we have a 45ish million-dollar operation with about 45% of that coming from state aid with potentially 20% of that not coming.
- Interscholastic Athletics – Superintendent Lebrun stated our District has a willingness to participate in a curtailed and amended fall sport season. Limitations on travel and competition to within Clinton County only. Preference to play games only on the weekends where families can self-transport. COVID specific requirements such as mask wearing and limitations on spectators, etc. The District awaits Section VII's schedule. *See recording for a much more detailed dialogue.*
- Possible School Closure – The Superintendent discussed, if and when we may need to close school due to someone in the district testing positive for the COVID virus, the protocols and stated the District is prepared.

BOARD REPORTS/REMARKS

Mrs. Goerlitz congratulated Mr. Neiderer for the work his staff is doing – that it is much appreciated. She was delighted that we in our 3rd week of school.

Mr. Hall thanked Mr. Neiderer, teachers, parents, students, admins and staff for getting us into 3 weeks. He stated that he is not sure he could support sports. He shared that he rode the bridge yesterday – it looks good and safe and thanked everyone.

Mr. Lacey congratulated the staff and substitute teachers for their commitment during these times.

Mr. Marino congratulated everyone on well-done job so far, recognizing Superintendent Lebrun's leadership and hard work. He stated he thinks we will get through this as we are and will continue to do so as an unified body.

Mr. Sherman commented three weeks is amazing and he thinks that everyone understands the risks. Thanked everyone including the community and parents.

MR. Wachtmeister referred to a Press Republican article about the SRO's and he thinks we need to do some research on the alternatives and on the pros and cons of using the Sheriff Department or the NYS Police. He also mentioned the letters that were sent to the Clinton County Industrial Development Agency (IDA), that Superintendent Lebrun wrote, were excellent. Mr. Wachtmeister shared that he participated in the Health Consortium Board of Directors meeting and how please he is with the changes that were made and he hopes it continues.

Mr. Rotz discussed the SRO article Mr. Wachtmeister referred to, pointing out that the District's SRO's were developed by a plan Mr. Baroody checking with numerous school districts around New York State and worked with the City Police on the salaries.

Mrs. Boise thanked Mr. Baroody and Kris LaDuke for their exceptional work with the audit stating they do a great job all of the time and it is appreciated. She gave a special thank you to Superintendent Lebrun and his administrative staff for keeping the Board updated on daily events. She reported she spoke with some teachers recently and the true excitement for them to be back was definitely shared regardless of the unknown. They truly had their hearts into it because they wanted to be with their students, which is the best thing for kids is to be in school. The teachers also gave a lot of kudos to the Tech Department and appreciate the efforts put forward. Mrs. Boise feels our District can be very, very proud at the accomplishments that have been made in recent months and sent a huge thank you to everyone!

PUBLIC COMMENT: There were no public comments.

RECONVENE/ADJOURNMENT: At 8:32 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to reconvene to Regular Session and adjourn.

Motion Carried: 9-0

A full recording of this meeting is available at www.plattscsd.org

Respectfully,

Dawn Stetz
District Clerk