

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
June 22, 2020 – 6:00 p.m. – Hybrid

to participate go to: <https://bit.ly/3diyesb> or
phone 1-408-418-9388 (note: this is a toll call)

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – excused
Ronald Marino – present
Clayton Morris – present
Tracy Rotz–(Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales –(Ass't. Supt. for Curriculum & Instruction) – present
David Barody (Ass't. Supt. for Business) – excused
Fortune Ellison-(Director of Special Education) - excused
Dawn Stetz (District Clerk - Host) – present
Lucas Wisniewski (Alt. Host) - present

PLEDGE OF ALLEGIANCE: Mrs. Leisa Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 5:20 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; the employment history of particular personnel and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association. **Motion Carried: 8-0**

At 6:30 p.m., Mr. Rotz was excused.

RECONVENE: At 6:33 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to reconvene into Regular Session. **Motion Carried: 7-0**

Public Comment there were no public comments.

Consent Agenda Items

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board approve the following consent agenda items.

Minutes

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRAD ES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Emily Beach	Elementary Teacher	TBD	September 1, 2020	\$45,376 Masters Level 1	4-year probationary appointment.

Jessica Kalvaitis	Elementary Teacher	TBD	September 1, 2020	\$45,376 Masters Level 1	4-year probationary appointment.
Liann Gelwicks	Special Education	TBD	September 1, 2020	\$47,008 Masters Level 2	4-year probationary appointment.
Joseph Mazzella	Special Education	TBD	September 1, 2020	\$45,376 Masters Level 1	4-year probationary appointment.
Sue Higgins	Writing Coach	Bailey	2020-2021 School Year	\$1,500	
Kristin Bronan	Writing Coach	Oak	2020-2021 School Year	\$1,500	
Alicia DuBray Lori Darst	Writing Coach	Momot	2020-2021 School Year	\$1,500 each	
Emily Owens Sarah McCarty	Writing Coach	SMS	2020-2021 School Year	\$1,500 each	
Rosemary Manchester Jennifer Slattery	Writing Coach	PHS	2020-2021 School Year	\$1,500 each	

Summer Work

Recommend the Board of Education approve Nina Cole for 160 hours, per contract, of summer work for the Special Education Office.

Recommend the Board of Education approve the following summer work:

Building	Topic	Staff Member	Hourly Wage	Number of hours
District	Tier 1 and Tier 2 Social/Emotional/Behavioral Intervention	All PreK-Grade 5 Classroom Teachers, Special Education Teachers, AIS providers, Related Service Providers, Student Support Services and Teaching Assistants	per contract for teachers and as per contract for TAs	3 hours each
District	Tier 1 and Tier 2 Social/Emotional/Behavioral Intervention	All Grade 6-12 Classroom Teachers, Special Education Teachers, AIS providers, Related Service Providers, Student Support Services and Teaching Assistants	per contract for teachers and as per contract for TAs	3 hours each
District	Training on Functional Behavior Assessment	District-wide Special Education Teachers and Student Support Services	per contract	3 hours each
District	Training in Cognitive Behavioral Therapy	Student Support Services	per contract	3 hours each
District	Completion of My Math Alignment document	Brandy Ducatte, Amanda Madore, Anna LaHart, Todd Bailey, Jennifer Wild, Jordan Oshier, Karen Donoghue.	per contract	9 hours each
Momot	Coordination of all easyCBM measures and benchmarking information.	Kari Herkalo	per contract	6 hours
Momot	Case partners review roles and responsibilities, crisis responses and procedures and implementation of PBIS for the 2020-2021 school year.	Kelly Cooper, Tracie McCarthy, Savannah Douglas, TBD	per contract	3 hours each
Momot	Data Team to work through the initial steps to determine an action plan for 2020-2021 and back map work for the upcoming year.	Kari Herkalo, Catherine Devins, Tracie McCarthy, Kelly Cooper, Krystyn Walsh, Jen Jolicoeur, Jessica Dunn-Williams	per contract	3 hours each
Momot	Universal Team to complete necessary work to address social/emotional needs and those outlined in Ci3T Behavior Protocol in preparation for 2020-2021 school year.	Tracie McCarthy, Kelly Cooper, Jessica Dunn-Williams, Erin Castine, Lindsey Frakes, Danielle Seem	per contract for teachers and as per contract for TAs	5 hours each
Bailey Ave.	Ci3T groupings – to determine appropriate groupings for incoming K students and existing core replacement groups.	Sheldon Cullen, Shasta Whitford, Patricia Liberty, Lisa Frechette, Jessica Colburn, TBD	per contract	5 hours each
Baily Ave.	Universal Team to update re-entry plan based on safety recommendations and considerations for the kick off of the first week of school.	Tracey Giroux, Jessica Colburn, Jen Stone, Cara Meyers, Justin Hart, Stephanie Lasher, Sheldon Cullen	per contract	5 hours each
PHS	Ci3T Behavioral Team plan for return to school for both short- and long-term strategies to support students emotionally, as well as, staff upon return.	James DeBella, Jen McCoy, Jen Slattery, Stephanie Boutin, Sunshine Quinn, Susan Fresn, Tim Mulligan	per contract	5 hours each
PHS	AIS Placement and Ci3T Literacy – coordination of scheduling, entering data into Clear track, and preparing materials for providers.	Bethany LeClair	per contract	8 hours each

PHS	Social Studies training on new platforms for US History and Participation in Government.	Susan Fresn and Neil Bowlen	per contract	18 hours each
PHS	Create a curriculum to support of Engineering and AP Computer Science in lieu of Project Lead the Way.	Wendy DeMane	per contract	18 hours each
SMS	Coordination of Ci3T Literacy	Samantha Trudeau	per contract	12 hours
SMS	Universal Team to coordinate PBIS for start of school year	Janet Hankins, Christina Santella, Grace Prue, Kelly Billow, Pat Shaughnessy, Shae Laporte, Jenna Hayden and Alexis Facticeau	per contract	12 hours each
Oak Street	Universal Team – to update and align building with PBIS/Ci3T social/emotional work. Plan for PBIS kickoff.	Chesney Weeden, Kristy Clark, Garret McLean, Sabrina Hamilton, Anne Martin	per contract for teachers and as per contract for TAs	5 hours each
Oak Street	Data Team – Review of data and trends, procedures and protocols, govern data process in building, review assessment tools and map out 2020-2021 school year	Laura DuBray, Jayme Keable, Brandy Ducatte, Kristin Branon, Amanda Madore, Amy Moore, Jessica Gilbo	per contract	6 hours each

3) Substitute/Temporary On Call (TOC) Appointments – Recommend the Board of Education approve the appointments and rates of pay as presented.

Fingerprint

Name Certification Rate Position (Subs) Status

Julie Bullis	Non-Certified (retired teacher)	\$113/day \$98/day \$17.90/hour	Teacher Teaching Assistant Tutor	N/A
Sandra Davidson	Non-Certified (retired TA)	\$103/day \$98/day \$17.90/hour	Teacher Teaching Assistant Tutor	N/A

Business

Reports for Board of Education Information

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (May 2020)
- 2) High School Extraclassroom Activity Fund Reports (May 2020)
- 3) Summary of Budget Transfers for the month ending May 2020 under \$25,000
- 4) Summary of Monthly Wire Transfers (May 31, 2020)
- 5) Budget Status Reports (May 31, 2020)
- 6) Revenue Status Report (May 2020)

Treasurer’s Report

Recommend the Board of Education accept the May 31, 2020 Treasurer’s Reports as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$36,500.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 36,500.00	A9030-800-0000	Social Security	A9060-800-0000	Health Insurance

Increase in Health Insurance Expense

Motion Carried: 7-0

Old Business (► Indicates item to be discussed.)**Board Policies****BP #6700- Purchasing – 2nd Reading**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve changes to Board Policy #6700 – Purchasing. Revisions are to ensure the District stays within compliance per State law. First reading was reviewed at the June 1, 2020 board meeting.

Motion Carried: 7-0**BP #6700-R – Purchasing Regulations – 2nd Reading**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board of Education approve changes to Board Policy #6700-R – Purchasing Regulations. Revisions are to ensure the District stays within compliance per State law. First reading was reviewed at the June 1, 2020 board meeting.

Motion Carried: 7-0**BP #6710 – Purchasing Authority Goals – 2nd Reading**

It was moved by Mrs. Goerlitz, seconded by Mr. Sherman to recommend the Board of Education approve changes to Board Policy #6710 – Purchasing Authority Goals. Revisions are to ensure the District stays within compliance per State law. First reading was reviewed at the June 1, 2020 board meeting.

Motion Carried: 7-0**BP #6740 – Purchasing Procedures – 2nd Reading**

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board of Education approve changes to Board Policy #6740 – Purchasing Procedures. Revisions are to ensure the District stays within compliance per State law. First reading was reviewed at the June 1, 2020 board meeting.

Motion Carried: 7-0**New Business****Business****Contract Amendment – Superintendent**

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board of Education approve the amendment to John “Jay” Lebrun’s contract and authorize the President of the Board of Education to execute the amendment. Pursuant to paragraph 3 of the agreement, the amendment extends the Superintendent’s contract through June 20, 2024.

Motion Carried: 7-0**Contract Amendment – Assistant Superintendent for Curriculum & Instruction**

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board of Education approve the amendment to Carrie Harvey-Zales’ contract and authorize the President of the Board of Education to execute the amendment. The amendment extends the Assistant Superintendent’s contract through June 20, 2024.

Motion Carried: 7-0**Budget Vote/Board Member Election Results**

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board of Education approve the final results for the June 16, 2020 School Budget Vote (Budget passed with 1,630 yes votes to 970 no votes) and School Board Election as shown on the attached tabulation (*Appendix III*), and that the Board hereby, confirms the results, following the canvass, and further, that the following candidates be declared elected to the terms indicated:

Mr. Thomas Lacey (3 year term – 7/1/20-6/30/23)

Mr. Roderick Sherman (3 year term – 7/1/20-6/30/23)

Mr. Robert Hall, Jr. (3 year term – 7/1/20-6/30/23) **Motion Carried: 7-0**

Superintendent Lebrun thanked Mrs. Stetz.

Workers Compensation

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board of Education authorize the usage of the reserve in the amount of \$154,211; and re-establish the reserve in the amount of \$155,787.

Motion Carried: 7-0**Tax Certiorari**

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board of Education authorize the usage of the reserve in the amount of \$9203.69; and re-establish the reserve in the amount up to \$1,899,530.

Motion Carried: 7-0**Employee Benefit Accrued Liability**

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board of Education authorize the usage of the reserve in the amount of \$6645.23; re-establish the reserve in the amount up to \$178,640. **Motion Carried: 7-0**

ERS-Retirement Reserve

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education authorize the usage of the reserve up to \$200,000; re-establish the reserve in the amount up to \$714,520.

Motion Carried: 7-0

TRS-Sub Account-Retirement Reserve

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board of Education re-establish the reserve in the amount up to \$350,000.

Motion Carried: 7-0

Personnel Items (not part of Consent Agenda)

Tenure Appointments – It was moved by Mr. Morris, seconded by Mr. Wachtmeister to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Shasta Whitford	Speech Therapist	Bailey	September 1, 2020
Jessica Dunn-Williams	Special Education	Momot	September 1, 2020
Emily Owens	Social Studies	SMS	September 1, 2020
Haley Feazelle	Special Education	SMS	September 1, 2020
Alexis Facticeau	Math	SMS	September 1, 2020
Kathleen Buckley-Howard	Science	SMS	September 1, 2020
Erin Stepowany	English	SMS	September 1, 2020
Lori Kashorek	Music	SMS	September 1, 2020
Jessica Rafferty	Teaching Assistant	SMS	September 1, 2020
Carrie Bednarz	Math	PHS	September 1, 2020
Matthew Rabideau	Math	PHS	September 1, 2020
Hannah Bouayadi	Science	PHS	September 1, 2020

Motion Carried: 7-0

Items Removed from Consent Agenda**Athletic Mergers****Section VII Merger – Boys' Swim**

Recommend the Board of Education approve Seton's request to merge with the Plattsburgh City School District for the sport of Boys' Swim for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix IV*

Section VII Merger – Gymnastics

Recommend the Board of Education approve AuSable Valley and Seton's requests to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix V*

Section VII Merger – Modified Football

Recommend the Board of Education approve Seton's request to merge with the Plattsburgh City School District for the sport of Modified Football for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VI*

Section VII Merger – Football Cheer

Recommend the Board of Education approve Seton's request to merge with the Plattsburgh City School District for the sport of Football Cheer for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VII*

Section VII Merger – Girls' Lacrosse

Recommend the Board of Education approve Saranac Central's, Beekmantown Central's, Peru Central's and Chazy's request to merge with the Plattsburgh City School District for the sport of Girls' Lacrosse for the 2020-2021 school year and

authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VIII*

Section VII Merger – Boys’ Lacrosse

Recommend the Board of Education approve AuSable Valley’s, Saranac Central’s, Beekmantown Central’s, Peru Central’s and Northeastern’s request to merge with the Plattsburgh City School District for the sport of Boys’ Lacrosse for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix IX*

Section VII Merger – Girls’ Ice Hockey

Recommend the Board of Education approve Seton’s, Peru Central’s, Willsboro Central’s and Saranac Central’s requests to merge with the Plattsburgh City School District for the sport of Girls’ Ice Hockey for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix X*

Section VII Merger – Boys’ Ice Hockey

Recommend the Board of Education approve Seton’s request to merge with the Plattsburgh City School District for the sport of Boys’ Ice Hockey for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix XI*

Concluding Reports and Remarks

12.1 Superintendent’s Reports/Remarks

- Tax Collector - Superintendent Lebrun will have a proposal at the next board meeting for tax collections
- State Aid - The District did not receive June’s state aid (1.3 million) which is concerning, but this was anticipated considering the circumstances.
- Waterfront Development – Mr. Wachtmeister referred to an article in the Press Republican concerning the water front development. He wanted to know if the Board wanted to communicate to the Common Council/IDEA letting them know we understand this is coming, we are opposed to anything other than the uniform tax-exempt policy. The Board agreed to move forward - the Superintendent will draft the letter.
- Graduation – Superintendent Lebrun referred to this year’s graduation being this Saturday, which will be an outdoor ceremony and mentioned there will also be another gathering, “family time”, the following day.

Board Member Reports/Remarks

Mr. Morris congratulated the seniors, applauding their efforts in the fact that they are graduating and truly wished them a good day. Kudos to the staff and administration for a job well done.

Mr. Marino also congratulated the seniors and their ingenuity in putting things together is outstanding.

Mr. Sherman thanked the staff for all they did this year and all students for getting through a difficult year. He also thanked the seniors. He thanked Steve Krieg for all his years of service on the Board.

Mrs. Goerlitz agreed the students managed to get through some difficult times and worked hard. She thanked Steve for his service and will miss him and she welcomed Mr. Lacey on the Board.

Mr. Wachtmeister commented it has been an interesting year and referred to the changes the students and staff had to make. He also gave kudos out to the CSEA personnel and administration, including Ms. Stetz. He pointed out that he has lost an election before, and encouraged Steve to run again.

Mr. Hall thanked Steve for all his years of service and the staff for all their work. Congratulated the graduation class and all the students moving up in grades.

Mrs. Boise thanked Ms. Stetz for the exception job during these challenging times, especially the vote. She pointed out that

a very nice job was done by Mr. Manchester and Mr. Hartmann (and staff) on the Athletic Banquet. She also participated in the 8th grade moving up ceremony and commented what a great job! Congratulations to Mr. Sherman and Mr. Hall for your re-election and to Mr. Lacey to becoming part of the Board. A special thanks to Mr. Krieg who brought a lot to the Board. His passion truly was for education and for the students. He will be missed and appreciate all his time and effort on the Board. Congratulations to all our seniors and to Mr. Lebrun for making this graduation extra special for them. She thanked the staff and students for all their extra work, including parents.

PUBLIC COMMENT: None public comments.

EXECUTIVE SESSION: At 7:20 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; the employment history of particular personnel and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association.

RECONVENE: At 8:25 p.m., it was moved by Mr. Hall, seconded by Mr. Sherman to reconvene into Regular Session.

ADJOURNMENT: At 8:25 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to adjourn.

A full recording of this meeting is available at www.plattscsd.org

Respectfully,

Dawn Stetz
District Clerk