

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**June 1, 2020 – 6:00 p.m. – Virtual**

*to participate go to: <https://bit.ly/36Avy7F> or  
phone 1-408-418-9388 (note: this is a toll call)*

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) - excused  
Dawn Stetz (District Clerk - Host) – present  
Lucas Wisniewski (Alt. Host) - present

**PLEDGE OF ALLEGIANCE:** Mrs. Leisa Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 6:00 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Marino to call the meeting to order. **Motion Carried: 9-0**

**Report:** 2020-2021 School Budget Hearing (form more details refer to the recording for tonight's board meeting located on the District's website.

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board approve the following consent agenda items.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board of Education approve the appointments and rates of pay as presented.

Fingerprint

Name      Certification                      Rate                      Position (Subs)      Status

Cynthia O'Neil	Non-Certified (retired TA)	\$103/day \$98/day \$17.90/hour	Teacher Teaching Assistant Tutor	N/A
Anita Squier	Non-Certified (retired TA)	\$103/day \$98/day \$17.90/hour	Teacher Teaching Assistant Tutor	N/A

Retirement/Resignation

Recommend the Board of Education accept Susan Gertsch’s letter of retirement as School Monitor for Momot Elementary School, effective June 30, 2020.  
 Recommend the Board of Education accept Mindy Fay’s letter of resignation as School Psychologist for Momot Elementary School, effective June 18, 2020.

**Business**

**Budget Transfers over \$25,000**

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$88,453.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 88,453.00	A2110-140-42	Substitute Teacher Salaries	A9060-800-000	Health Insurance

*Increase in health insurance expense*

**Motion Carried: 9-0**

**New Business**

**Business**

**Board Policies**

**BP #6700- Purchasing – 1st Reading**

It was moved by Mr. Hall, seconded by Mr. Marino to recommend the Board of Education review Board Policy #6700 – Purchasing. Revisions are to ensure the District stays within compliance per State law. **Motion Carried: 9-0**

**BP #6700-R – Purchasing Regulations – 1st Reading**

It was moved by Mr. Krieg, seconded by Mr. Sherman to recommend the Board of Education review Board Policy #6700-R – Purchasing Regulations. Revisions are to ensure the District stays within compliance per State law.

**Motion Carried: 9-0**

**BP #6710 – Purchasing Authority Goals – 1st Reading**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education review Board Policy #6710 – Purchasing Authority **Motion Carried: 9-0**

Goals. Revisions are to ensure the District stays within compliance per State law.

**BP #6740 – Purchasing Procedures – 1st Reading**

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg recommend the Board of Education review Board Policy #6740 – Purchasing Procedures. Revisions are to ensure the District stays within compliance per State law.

**Motion Carried: 9-0**

**2020-2021 Property Tax Report Card**

It was moved by Mrs. Goerlitz, seconded by Mr. Marino recommend the Board of Education approve the 2020-2021 Property Tax Report Card. **Motion Carried: 9-0**

**Superintendent Reports/Remarks**

Tax Collection due to staffing reduction at the Clinton County Treasurer’s Office and is no longer in the position to service as Tax Collector. There is no proposal before the Board at this moment, but there are other options.

Census Paperwork – As Mr. Wachtmeister has done in the past, the Superintendent encourages all constituents to complete.

Board meeting on vote day – there will not be a board meeting held on vote day – it will be held a few days later when results are available. Discussion took place regarding the incoming absentee ballots, the process for tallying on vote day and the meeting to follow to accept vote results.

**Board Member Reports/Remarks**

Mrs. Goerlitz thanked Ms. Stetz for all her hard work. She asked if there was an update on graduation. Superintendent Lebrun responded there really hasn’t been any updates as of today – he will be participating in a meeting with regional superintendents

and Assemblyman Jones.

Mr. Morris thanked Ms. Stetz for all her work and Superintendent Lebrun for his on graduation.

Mr. Wachtmeister thanked the District Office and staff, particularly Ms. Stetz for all their work and discussed the future Budget and the reduction in State Aid. He asked Superintendent. Lebrun when the District Plan for re-opening school will be available. Superintendent Lebrun responded they are still waiting for more details from the State and stated that a committee will be put together to work out the logistics. Mr. Wachtmeister also asked about budget expenditures and the end-of-year books.

Mr. Hall thanks to Ms. Stetz and Superintendent Lebrun for all their hard work on: the ballots, the budget and with graduation. He also inquired on the status of devices for anticipating remote learning.

Mr. Sherman discussed the Federal Stimulus money, urging constituents to contact our federal legislators asking the schools get some of that money too. He also encouraged the Superintendent to reach out to our legislators. Mr. Sherman asked the status of the footbridge and he asked who is responsible for the graduation-hornet signs. Mr. Baroody stated the bridge should be open by the time school starts. Mr. Sherman thanked Ms. Stetz for all the hard work.

Mr. Marino expressed his thanks in all the good work Ms. Stetz and Superintendent Lebrun are doing. He also thanked the teachers in all the districts for all the extra work they have done.

Mr. Krieg thanked everyone for stepping up to the plate – teachers, administration and thanks to the District Clerk. He stated given the constraints the district is under, he felt the graduation plan was well done.

Mr. Rotz agreed with all of the thank-you's to the District Office, teachers, volunteers.

Mrs. Boise thanked Ms. Stetz for going above and beyond and for the exceptional job. She also thanked Ms. Stetz and Lucas for running the virtual meetings. She also thanked the Superintendent for putting his heart and soul into our students.

**PUBLIC COMMENT:** Kirt Gervich, a parent, asked how the class sizes will be affected with the District not filling some of the teaching positions. Superintendent Lebrun replied that yes in one area of our elementary instruction, class size would rise slightly. Mr. Gervich also asked how the non-replacement of custodial staff might impact sanitizing in schools? Superintendent Lebrun's response was we don't know if we will be back in session before or after a vaccine, or if it will be in partial attendance or full attendance, so yes there will be a burden put on our custodial staff, but we had to look at the budget proportionally and the position was eliminated through attrition. His next question was with so much uncertainty in the budget why some administrators received a raise? Superintendent responded it's in their collective bargaining agreement. He stated he is curious at evidence that Board members are using when they make the assumption that the District will receive a stimulus packet. Superintendent Lebrun stated he gets the information from legislators and shares that information with the Board. Mr. Gervich asked Superintendent Lebrun to elaborate on a timeline for students to maybe return to school. Superintendent Lebrun responded his personal opinion is that it will be later than the fall.

**RECONVENE/ADJOURN:** At 7:00 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to convene to adjourn.

**Motion Carried: 9-0**

A full recording of this meeting is available at [www.plattscsd.org](http://www.plattscsd.org)

Respectfully,

Dawn Stetz, District Clerk