

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Regular Meeting
March 12, 2020 – 5:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – excused
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present
David Baroody (Ass't. Supt. for Business) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk) – excused
Glenn Hurlock – Plattsburgh High School Principal

PLEDGE OF ALLEGIANCE: Mrs. Leisa Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 5:31 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; the employment history of particular personnel and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association. **Motion Carried: 7-0**

At 6:00, Mr. Morris entered Executive Session.

RECONVENE: At 7:53 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Hall to reconvene to Regular Session. **Motion Carried: 8-0**

Spotlight: Innovative Course Proposals

Public Comment - There were no public comments.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the following consent agenda items.

Recommend the Board of Education approve the consent agenda items.

Minutes

Recommend the Board of Education approve the minutes for the meetings held on February 6, 2020 and February 10, 2020.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Brianna Marbut	School Monitor	PHS	March 13, 2020	\$12.18/hour (Level 1)	4 hours/day. 52-week probationary appointment

Co-Curricular Advisors for the 2019-2020 School Year

BAILEY AVENUE ELEMENTARY

Recommend the Board of Education appoint the following staff members who will conduct clubs for 4 afternoons during the month of March, per contract:

Sarah Burleigh	Val Parker	*Christina Coryea	Jessica Colburn
Betty Frady	Justin Hart	Catherine Pellerin	Ericka Gould
Beth Crahan	Danielle Jackson		

*To be approved for \$245.90 to include reimbursement for supplies.

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board of Education approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Yvonne Carroll	N/A	\$11.80	School/Bus Monitor	Cleared
Jacqueline Cianfrocco	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	N/A
Elizabeth Clermont	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Mary Defayette	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	N/A
Melissa Devan	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Michele Esquilin	N/A	\$12.10/hour	Cook Manager	Cleared
Meghan Farley	Certified-TA	\$88/day	Teaching Assistant	Cleared
Kristie Fries	N/A	\$11.80/hour	School Monitor	Cleared
Tammy Gardner	N/A	\$11.80/hour \$11.80/hour	Food Service School Monitor	Cleared
Ruth Graton	N/A	\$11.80/hour	School Monitor	Cleared
Jori Lagree	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Jazlyne Pratt	N/A	\$11.80	Student Aide/Teacher Aide	Cleared
Cynthia O'Neil	Certified-Retired TA	\$98/day	Teaching Assistant	N/A
Louise Seymour	N/A	\$11.80	School/Bus Monitor	Cleared
Anita Squier	Certified-Retired TA	\$98/day	Teaching Assistant	N/A
Ciera VerSchneider	Non-Certified	\$88/day \$17.90/hour	Teaching Assistant Tutor	Cleared

Retirements

Recommend the Board of Education accept Judith Casey-Sanger's letter of retirement as AIS Teacher for Plattsburgh High School, effective June 30, 2020.

Recommend the Board of Education accept Jacqueline Cianfrocco's letter of retirement as Special Education Teacher for Plattsburgh High School, effective June 29, 2020.

Recommend the Board of Education accept Sandra Davidson's letter of retirement as Teaching Assistant for Momot Elementary School, effective June 30, 2020.

- Recommend the Board of Education accept Mary Defayette’s letter of retirement as Elementary Teacher for Bailey Avenue School, effective June 30, 2020.
- Recommend the Board of Education accept Donna Durocher’s letter of retirement as Typist/Principal Secretary for Momot Elementary School, effective August 1, 2020.
- Recommend the Board of Education accept Kathy Miller’s letter of retirement as Teaching Assistant for Bailey Avenue School, effective June 30, 2020.
- Recommend the Board of Education accept Cynthia O’Neil’s letter of retirement as Teaching Assistant for Momot Elementary School, effective May 1, 2020.
- Recommend the Board of Education accept Valerie Parker’s letter of retirement as Teaching Assistant for Bailey Avenue School, effective June 29, 2020.
- Recommend the Board of Education accept Jean Seeber’s letter of retirement as Foreign Language Teacher for Plattsburgh High School, effective June 30, 2020.
- Recommend the Board of Education accept Tomi Seguin’s letter of retirement as Teaching Assistant for Stafford Middle School, effective June 30, 2020.
- Recommend the Board of Education accept Anita Squier’s letter of retirement as Teaching Assistant for Oak Street School, effective June 30, 2020.
- Recommend the Board of Education accept Susan Verba’s letter of retirement as Teaching Assistant for Momot Elementary School, effective June 30, 2020.
- Recommend the Board of Education accept Scott Waite’s letter of retirement as AIS Teacher for Bailey Avenue School, effective June 29, 2020.

Resignations

- Recommend the Board of Education accept Heather Evans’ letter of resignation as School Counselor for Oak Street School, effective March 8, 2020.
- Recommend the Board of Education accept Brittani Hellen’s letter of resignation as School Monitor for Plattsburgh High School, effective February 11, 2020.
- Recommend the Board of Education accept Taylor Reil’s letter of resignation as Teaching Assistant for Momot Elementary School, effective March 26, 2020.

Business

Reports for Board of Education Information

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (January 2020)
- 2) High School Extraclassroom Activity Fund Reports (January 2020)
- 3) Summary of Budget Transfers for the month ending January 31, 2020 under \$25,000
- 4) Summary of Monthly Wire Transfers (January 31, 2020)
- 5) Food Service Program Profit and Loss Statement (January 2020)
- 6) Budget Status Reports (January 31, 2020)
- 7) Revenue Status Report (January 31, 2020)

Treasurer’s Report

Recommend the Board of Education accept the January 31, 2020 Treasurer’s Reports as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$78,161.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 44,093	A2810-150-4200	Guidance Counselor	A2250-471-4800	Spec Ed - Tuition paid to public schools
\$ 8,114	A2610-150-4200	Librarian Salaries	A2250-471-4800	Spec Ed - Tuition paid to public schools
<i>To cover Fostercare billing-Saranac</i>				

\$ 25,954	A16201604200	Custodial Salaries	A22504714800	Spec Ed - Tuition paid to public schools
<i>To cover Fostercare billing-Ichabod Crane CSD</i>				

Motion Carried: 8-0

Correspondence

New Business

Business

CVES Board Candidate Nominations

It was moved by Mr. Marino, seconded by Mrs. Goerlitz to recommend the Board of Education nominate Mrs. Boise as a CVES_candidate to represent Plattsburgh City S.D.

Motion Carried: 8-0

2020-2021 School Calendar

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board of Education approve the 2020-2021 School Calendar.

Motion Carried: 8-0

Exempt Salaries

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve the following 2020-2021 exempt salaries:

- Christine Le Clair \$39,299
- Kristina LaDuke \$95,288
- Robin Joy \$40,268
- Norbert Neiderer \$95,000
- Charlene O'Connor \$76,597
- Katie Palkovic \$47,248
- Dawn Stetz \$75,586
- Dawn Stetz (Clerk) \$5,065

ROLL CALL: YES – Mr. Rotz, Mrs. Goerlitz, Mr. Wachtmeister, Mr. Hall and Mrs. Boise
 NO – Mr. Morris, Mr. Marino and Mr. Krieg

Motion Carried: 5-3

Contract Amendment – Assistant Superintendent for Business

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board of Education approve the amendment to Dave Baroody’s contract and authorize the President of the Board of Education to execute the amendment. The amendment extends Mr. Baroody’s contract through June 30, 2024 and establishes his 2020-2021 salary (\$111,836).

Motion Carried: 5-3

VOTE: YES – Mr. Rotz, Mrs. Goerlitz, Mr. Wachtmeister, Mr. Hall and Mrs. Boise
 NO – Mr. Morris, Mr. Marino and Mr. Krieg

Election Services Agreement – Clinton County Board of Elections

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board of Education approved the Election Services Agreement between the Plattsburgh City School District and Clinton County Board of Elections for the May 19, 2020 School Budget Vote and Board Elections.

Motion Carried: 8-0

Board Policy # 5605 – Voter Registration for Students

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education review Board Policy #5605 – Voter Registration for Students. This new policy is required due to changes to the state Election Law Section 5-507, which requires school districts to adopt a policy regarding the pre-registration of students ages 16 and 17. Getting young people pre-registered is viewed as a way to improve voting participation.

Motion Carried: 8-0

Merger - Section VII Merger – Girls’ Lacrosse

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board of Education approve adding Chazy Central’s request to merge with the Plattsburgh City School District for the sport of Girls’ Lacrosse for the 2019-2020 school year and

authorize the Superintendent of School and Board President to sign the Section VII Merger Application. As agreed, PHS will host but administrative support from Peru Central, Beekmantown Central, Saranac Central and Chazy Central is expected. *NOTE: The original merger was Board approved on January 16, 2020. Appendix III*

Motion Carried: 8-0

Athletic Merger - Section VII Merger – Modified Lacrosse

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board of Education approve the Plattsburgh High School’s request to merge with the Peru Central School District for the sport of Modified Lacrosse for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application. *Appendix IV*

Motion Carried: 8-0

Instructional

Instructional Textbooks – US History/Government - First Review

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board accept the on-line platform adoption as first read for US History and Participation in Government.

Motion Carried: 8-0

Items Removed from Consent Agenda

- 8.4.A.3 Tomi Seguin TA Substitute
- 8.4.B.1 Julie Bullis’ Retirement Letter
- 11.2.A Multicultural Club’s Field Trip Request
- 11.2.B Fermata Nowhere Acapella’s Field Trip Request

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

- 2020-2021 School Budget Update
- Footbridge

Board Member Reports/Remarks

Mr. Krieg stated he is in favor of a later school start time and he has concerns regarding the NYS budget.

Mr. Wachtmeister discussed the importance of the distribution of Federal Aide, for our District. The budget is up in the air due to the Coronavirus. He also pointed out that the PILOT given to the Vila Home is nowhere near the PILOT given to PRIME. Mr. Wachtmeister would like BOCES to have a plan in place for upcoming census.

Mr. Rotz recognized the tremendous job that our faculty, staff and students do each day. Thanked all involved commenting we have the best faculty/staff in Clinton County.

Mrs. Boise thanked Mr. Hurlock for his presentation. Thanked the Girls’ Lacrosse team and for the t-shirts. Mrs. Boise also thanked everyone in the audience for coming.

ADJOURNMENT

At 8:58 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Krieg to adjourn.

Motion Carried: 8-0

Respectfully,

David Baroody
Pro tem Clerk