

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
January 16, 2020 – 5:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – excused
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – excused
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present
David Baroody (Ass't. Supt. for Business) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk) - present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 5:35 p.m., it was moved by Mr. Hall, seconded by Mr. Wachtmeister to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; the employment history of particular personnel, potential litigation and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Teachers' Association. **Motion Carried: 6-0**

RECONVENE: At 7:01 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 6-0**

Spot Light:

CTE Program - Mark Davey and Michell Friedman gave a presentation on the CVESs Career & Technical Education (CTE) programs available and a few students also gave comments on their experiences.

Barker's Celebration - Dan Ladue also gave a presentation educating the Board on the Barker sisters legacies, successes and the positive impact they had on the school district.

Smart Schools Plan/Technology Integration - Danielle Jackson and Susan Levaque gave a presentation on the District's technology accomplishments and goals.

Public Comment - There were no public comments.

Consent Agenda Items

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board of Education approve the minutes for the meeting held on December 5, 2019.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel**Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Anna LaHart	Extra Full Period	PHS	2019-2020 School Year (1/2 year)	Stipend of \$250	
Tina McGee	Bus Driver	District Wide	January 17, 2020	\$24.00/hour (Level 1)	4 hours/day. 52-week probationary appointment.

Co-Curricular Advisory's for the 2019-2020 School Year**OAK STREET ELEMENTARY**

FACULTY NAME	CLUB	HOURS	STIPEND	Totals
Sandy Verity	Bucket Drumming	7	\$353.50	\$353.50

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board of Education approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Elizabeth Berry	Non-Certified	\$88/day	Teaching Assistant	Cleared
Kim Boussey	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	N/A
Stephanie Egan	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Jori Lagree	Non-Certified	\$17.90/hour	Tutor	Cleared
Randy Pulsifer	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Emily Rottingen	Non-Certified	\$17.90/hour	Tutor	Cleared
Robin Beshon	N/A	\$13.40/hour	Custodial Worker	Cleared
Kristie Fries	N/A	\$11.80/hour	Student Aide/Teacher Aide	Cleared
Alex Osterhoudt	N/A	\$13.40/hour	Custodial Worker	Cleared
Beth Rust	N/A	\$13.40/hour	Custodial Worker	Cleared

Resignation/Retirement

Recommend the Board of Education accept Tammy Malpass' letter of resignation as School Monitor, effective November 26, 2019.

Recommend the Board of Education accept Fortune Ellison's letter of retirement as Special Education Director for the Plattsburgh City School District, effective June 30, 2020.

Leave of Absence

Recommend the Board of Education approve an unpaid leave of absence for Tiffany Taylor, Student Aide, from February 10, 2020 through June 9, 2020.

Business**Reports for Board of Education Information**

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (November 2019)
- 2) High School Extraclassroom Activity Fund Reports (November 2019)
- 3) Summary of Budget Transfers for the month ending November 30, 2019 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2019)
- 5) Food Service Program Profit and Loss Statement (November 2019)

6) Budget Status Reports (November 30, 2019)

Treasurer's Report

Recommend the Board of Education accept the November 30, 2019 Treasurer's Reports as presented in *Appendix II*.

Surplus Equipment

Recommend the Board of Education approve the disposal of the following surplus equipment, in the most effective manner as determined by the District's Purchasing Agent.

Serial	Model	Serial	Model
5230	Dell 380	5228	Dell 380
5231	Dell 380	5229	Dell 380
5045	Dell 1410X	5578	Dell 1410X
5239	Dell 380	2632	Dell 755
5237	Dell 380	5236	Dell 380
5420	Dell 380	2983	Dell 760
2557	Dell 755	5416	Dell 380
5234	Dell 380	5235	Dell 380
5225	Dell 380	5232	Dell 380
5242	Dell 380	5241	Dell 380
5243	Dell 380	5271	Dell 380
5284	Dell 380	5259	Dell 380
5283	Dell 380	5268	Dell 380

Budget Transfers over \$25,000

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$175,000.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 175,000.00	A9020-800-0000	Teacher's Retirement	A9060-800-0000	Health Insurance

To cover members health insurance

Motion Carried: 6-0

Old Business (► Indicates item to be discussed.)**SSIP Investment Plan**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board of Education approve the District's Preliminary Smart Schools Investment Plan (SSIP). The Board approved preliminary plans on November 9, 2017 and January 4, 2018. This is the final step (Phase III) required by the New York State Education Department.

Motion Carried: 6-0

New Business**Business****Webb Island Bridge Repair Project (Phase 2) Bid Award – Contract #2 (General Construction)**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve Webb Island Bridge Repair Project (Project No. 2019-102) contract to Luck Bros. Inc., in the total bid amount of \$93,000.00.

Motion Carried: 5-1

VOTE: Yes – Mrs. Boixe, Mr. Hall, Mr. Morris, Mr. Rotz and Mr. Wachtmeister

No – Mr. Marino

Office of the State Comptroller's Audit

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend that the Board of Education accept the NYS Office of the State Comptroller's Report of Examination and the Corrective Action Plan: Procurement, for the period July 1, 2018 – August 31, 2019.

Motion Carried: 6-0

Athletic Merger - Section VII Merger – Girls' Lacrosse

It was moved by Mr. Rotz, seconded by Mr. Marino to recommend the Board of Education approve Peru Central's, Beekmantown Central's and Saranac Central's request to merge with the Plattsburgh City School District for the sport of

Girls' Lacrosse for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application. PHS will host but administrative support from Peru Central, Beekmantown Central and Saranac Central is expected. *Appendix III*

Motion Carried: 6-0

Standard Work Day and Reporting Resolution RS 2418

Recommend the Board pass the following resolution:

Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on Appendix IV as the standard workdays for its employees and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these members to the clerk of this body.

Motion Carried: 6-0

School Tax Collection Report

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board of Education accept the School Tax Collection Report for 2019-2020 as presented:

*School Tax Receivable \$21,044,189.32
Reduction in Tax Roll (\$3,948.73)
Adjusted School Tax Receivable \$21,040,240.59
Less: Tax Received \$19,921,250.71
Unpaid 2018-2019 School Taxes \$ 1,118,989.88
Plus: Penalties Due as of 12/1/19 \$ 25,743.79
Total Unpaid Taxes Plus Penalties \$1,144,733.67*

Motion Carried: 6-0

Instructional

Innovative Course Recommendations

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the following Innovative Courses for the Plattsburgh High School, effective the 2020-2021 school year. Based on the following stipulations

- 1) **Drawing**
 - a. Stipulations
 - i. No Staffing impact
 - ii. Class runs with a minimum of 10 students
 - iii. Costs of course to come from building budget codes
- 2) **Painting**
 - a. Stipulations
 - i. No Staffing impact
 - ii. Class runs with a minimum of 10 students
 - iii. Costs of course to come from building budget codes
- 3) **AP English Language and Composition**
 - a. Stipulations
 - i. 11th Grade ELA must have enough sections to accommodate student population
 - ii. No staffing impact (no hire necessary)
 - iii. Class runs with minimum of 10 students
 - iv. Cost of course to be taken from building budget
- 4) **AP Literature and Composition**
 - a. Stipulations
 - i. No Staffing impact
 - ii. Class runs with a minimum of 10 students
 - iii. Cost of course materials to be taken from building budget
- 5) **Global Diplomacy in International Relations**
 - a. Stipulations
 - i. No staffing impact (no hire necessary)
 - ii. Class runs with minimum of 10 students
 - iii. Cost of course to be taken from building budget
 - iv. The club stipend for Model UN would no longer exist

Motion Carried: 6-0

Field Trips**NYSSMA All-State Conference - Albany**

It was moved by Mr. Marnio, seconded by Mr. Wachtmeister to recommend the Board of Education approve Patrick Towey's request to attend the NYSSMA All-State Conference Instrument Jazz Ensemble with his selected student. The practices and performances will be on March 1-2 in Albany, New York. *[Board approval is needed since this is an overnight trip.]*

Motion Carried: 6-0

GAPP - Germany

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board of Education approve Jean Seeber's request to travel to Rastede, Germany, with 21 students and a total of three chaperones including herself. This trip is part of the bi-annual GAPP exchange program that our district has participated in for over 20 years. The group plans to depart for Germany on March 31st and will return to Plattsburgh on April 28th. *[Board approval is needed since the group will be crossing international boundaries (Canada and Germany) and because this trip will require staying overnight for nearly a month.]*

Motion Carried: 6-0

Drama Club – NY City

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board of Education approve Cheryl Maggy's request to bring members of the Drama Club to New York City on Wednesday, May 20th. The group will tour New York City and see a Broadway show (Hamilton). *[Board approval is needed since the group will cross state lines, going through New Jersey, on their way to and from New York City.]*

Motion Carried: 6-0

Concluding Reports and Remarks**Superintendent's Reports/Remarks**

- 2020-2021 Budget Calendar Timeline – Mr. Baroody shared the budget calendar with the Board.
- PILOT – Superintendent Lebrun reviewed recent communications and went into specifics on how the PRIME will negatively impact tax payers and the school district. In summary, The PRIME Plattsburgh PILOT proposal will raise district taxpayers' taxes and/or reduce programming for students.
- Building Dedication Request – After discussion, the Board was in favor of naming a building/room after Tom Glasgow. It was moved by Mr. Morris, seconded by Mr. Marino to suspend the rules and recommend Bailey Avenue School be named after Thomas E. Glasgow.

Motion Carried: 6-0

Board Member Reports/Remarks

Mr. Hall commented that all presentations were very enjoyable but soured by PILOT and footbridge updates.

Mr. Wachtmeister discussed the PILOT and noted that the District has not been asked how this will affect the students. He feels this has definitely and intentionally done so and referenced an article in the Press Republican.

Mr. Marino stated his concerns with the PILOT and that he went to a recent PILOT meeting.

Mr. Morris thought the presentations were fantastic! He agrees with Mr. Marino and Mr. Wachtmeister whole heartedly and thanked Jay, Fred and Ron for their work on the PILOT.

Mrs. Boise said what great spotlights! She loves it when the students share their great experiences. She also commented how exceptional the SMS/PHS concert was.

At 9:11 p.m., Mr. Rotz was excused.

Public Comment - There were no public comments.

ADJOURNMENT

At 9:18 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to adjourn.

Motion Carried: 5-0

Respectfully,

Dawn Stetz, District Clerk