

SIP Minutes
September 10, 2019

In Attendance: Mary Jo Jubert, Liz Garrand, Amanda Cota, Rhonda Bailey, Sue Wilson, Melissa Caraballo, Kenna Felio

Absent: Jesse Terry, Kelly Cooper

1. Planning SIP Goals
 - a. Discussion regarding how to best structure professional development around our three goals for the year
 - b. SIP felt surviving staff, with specifics, would be best.
 - c. At the Sept. Faculty Meeting – SIP will seek feedback on needs for professional development as they pertain to our SIP Goals 2019-2020.

2. Multi-Purpose Room and other indoor recess opportunities
 - a. Discussion about the use of Multi-purpose room for indoor recess, allowing children more opportunities for play. This will also give students a chance to leave the classroom for indoor recess.
 - b. Materials would have to be organized and gathered for students of all grade levels. Faculty, staff, and student feedback would provide focus as to what materials to provide in this space. Donations and grants may be available to provide such resources. This will be a focus of SIP in the upcoming school year.

3. Parent Feedback from Open House
 - a. The survey reflected the top two preferred forms of communication were email and facebook. SIP didn't feel other methods needed to continue (Hornet Buzz, etc.)

4. Collaboration at Faculty Meetings
 - a. Discussion about the best way to organize collaboration for Faculty Meetings.
 - b. Faculty/Staff will have the opportunity to share concerns and/or feedback during Faculty Meetings with a representative from SIP, Data Team, and/or Universal.
 - c. Discussion on ways to create more communication and collaboration as a team will be provided during faculty meeting. This was a result of the staff survey and response regarding the question, "What makes a successful team?" Communication and collaboration were the top two responses.

Other:

Technology Needs

- Teachers asked about device roll-out timelines? Sue will check for updates regarding devices and access to technology for students, faculty, and staff
- Needs assessment survey will be provided to staff on September 25th. This survey will provide a map to providing professional development in Technology. (Data Team Action Plan for 19-20)