

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
August 22, 2019 – 6:00 p.m. – Duken School Building

**ROLL**

Board of Education

Leisa Boise (President) – excused  
Amelia Goerlitz – excused  
Robert Hall, Jr. – excused  
Steve Krieg – excused  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass’t. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass’t. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) - excused  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
James Manchester (Plattsburgh High School Ass’t Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal) - present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – excused  
Jamie Maggy (Momot Elementary Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mr. Rotz led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 6:17 p.m., it was moved by Mr. Marino, seconded by Mr. Sherman to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; possible litigation and the employment history of particular personnel. **Motion Carried: 5-0**

**RECONVENE:** At 7:02 p.m., it was moved by Mr. Sherman, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 5-0**

**Public Comment** – Mr. Harris, architect from BC & A updated the Board on the Footbridge project, informing them that all bids that were received came in higher than the allocated funding from Senator Little and Assemblyman Jones that totaled \$450,000. Mr. Harris did state he is working on other options and will report back to the Board at a later date.

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on July 24, 2019 and August 1, 2019 .

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel-Appointments

Probationary/Miscellaneous Appointments Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Cassie Sellars	Registered Nurse	SMS	September 1, 2019	Salary of \$45,376 (step 1 +M)	4-year probationary appointment.

Danielle Jackson	Technology Integrationist (TOSA)	District Wide	2019-2020 school year	Stipend of \$6,170	Full release
Susan Levaque	Technology Integrationist (TOSA)	Districtwide	2019-2020 school year	Stipend of \$3,500	Partial release
Susan Higgins	Writing Coach	Districtwide	2019-2020 school year	Stipend of \$1,500	Replacing Amanda Rogers, who was approved at the June 20, 2019 Board meeting.
Jenny Walker	Elementary Techer	Momot 1 <sup>st</sup> Grade	September 2, 2019	Current salary	4-year probationary appointment. Transfer to new certification area.
Susan Fresn (S.S.) Jennifer Slattery (Science), William Verity (Arts, Business, Music), Jean Seeber (LOTE, Technology)	Department Chairs	Secondary	2019-2020 school year	Stipend of \$500	Per Contract
Jordan Oshier (Math), Anna LaHart (Math), Jennifer McCoy (Spec. Ed), Jackie Cianfrocco (Spec. Ed), Erica Buskey (ELA), Rosemary Manchester (ELA)	Department Chairs	Secondary	2019-2020 school year	Stipend of \$250	Per Contract
Kyle LaBrake	Building Section 504 Coordinator	PHS	2019-2020 school year	Stipend of \$500	
Bethany LeClair	Building AIS Coordinator	PHS	2019-2020 school year	Stipend of \$500	
Elizabeth Cutaia	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2018-2019 School Year	Stipend of \$4,500	Per Contract
Sarah McCarty	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2018-2019 School Year	Stipend of \$3,000	Per Contract
Jennifer Jolicoeur	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2018-2019 School Year	Stipend of \$7,900	Per Contract
Sandy Verity	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2018-2019 School Year	Stipend of \$1,500	Per Contract
Jennifer Meschinelli	Principal's Secretary (11-month)	PHS	August 23, 2019	Salary of \$34,599 prorated (step 6)	52-week probationary appointment.
Justin Rock	Custodial Worker	PHS	August 19, 2019	\$14.02/hour (Level 1)	52-week probationary appointment. 8.0 hours/day
Jennifer Murray	Student Aide/Teacher Aide	Districtwide	September 3, 2019	\$14.11/hour (Level 1)	52-week probationary appointment. 6.5 hours/day
Nicole Dutton	Student Aide/Teacher Aide	Districtwide	September 3, 2019	\$14.11/hour (Level 1)	52-week probationary appointment. 6.5 hours/day
Christine Neal	School Monitor	Momot	September 4, 2019	\$12.18/hour (Level 1)	52-week probationary appointment. 2.5 hours/day
Donna Polynice	School Monitor	Momot	September 4, 2019	\$12.18/hour (Level 1)	52-week probationary appointment. 2.5 hours/day
Chasity LaPorte	Clerk	Oak	September 4, 2019	\$15.10/hour (Level 1)	1 hour/day
John Woodcock	Food Service Helper	Districtwide	September 3, 2019	\$12.57/hour (Level 1)	52-week probationary appointment. 3 hours/day
Jennifer Meschinelli	Central Treasurer – Extra Classroom Activity Funds	PHS	August 23, 2019 – June 30, 2020	No additional compensation	

**Summer Work – Special Education**

Recommend the Board of Education approve the following Special Education staff to provide summer services – 2019. Not to exceed 20 hours each.

Tracy Gonyo/Haley Feazelle	Substitute Special Ed Teachers	\$48.95/hour
Susan Verba	Substitute Teaching Assistant	\$29.37/hour
Cheryl Pecore	Substitute Student Aide	\$15.35/hour
Jackie Bracy/Cheryl Maggy	Substitute School Nurse	\$48.95/hour

**Fall Coaches**

Recommend the Board appoint the following Fall coaches for the 2019-2020 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Football	Varsity Ass't. Coach	Michael Deloria	\$3,983

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Christine Neale	N/A	\$11.80/hour	Bus Monitor	N/A
Frank Carron	N/A	\$20.00/hour	Bus Driver	Cleared

**Retirement/Resignation**

Recommend the Board accept Karen Everleth's letter of resignation as Student Aide/Teacher Aide for the Plattsburgh City School District, effective August 7, 2019.

Recommend the Board accept Cheryl Pecore's letter of resignation as Student Aide/Teacher Aide for the Plattsburgh City School District, effective August 1, 2019.

Recommend the Board accept Sarah Burleigh's letter of resignation as Teaching Assistant for Bailey Avenue School, effective August 1, 2019.

Recommend the Board accept Gary Ryan's letter of resignation as Assistant Coach for Varsity Football, effective August 22, 2019.

Recommend the Board accept Amanda Rogers' letter of resignation as Elementary Teacher for Bailey Avenue School, effective September 9, 2019.

**Business****Internal Auditor Report – 2018-2019**

Recommend the Board receive the Report of Internal Auditor for the 2018-2019 school year from Pinto, Mucenski, Hooper, VanHourse & Co. **Motion Carried: 5-0**

**New Business****Business****School Board Policy #0110 – Harassment – First Reading**

The Board of Education accepted a first reading Board Policy #0110 "Harassment". The revisions are to best ensure the District stays within compliance per State Law. NOTE: This will replace #0110-R also. *No action required.*

**Resolution – Purchase of Copiers**

It was moved by Mr. Wachtmeister, seconded by Mr. Marino to recommend that the Board of approve the following resolution for the purpose of purchasing

1 copier. This resolution supports the Plattsburgh City School District entering into a five (5) year contract with CR BOCES for NERIC services in Co-ser 604. More specifically, the Co-ser is for the purchase of one (1) new copier for Stafford Middle School. The copier will replace the copier located in the Main Office that is at the end of its useful life. **Motion Carried: 5-0**

**Concluding Reports and Remarks****Superintendent's Reports/Remarks**

- Update 2019-2020 Committees List which Board Members Serve – reviewed and updated.
- Non-resident Tuition – will discuss at a later time.

- Girls' Lacrosse – the comment was made that it made sense and the Board needs to have a discussion about future mergers. Other districts seem less willing to serve as hosts. Maybe a solution is having a rotational system. Will be discussed at a later time.
- Footbridge – It was reiterated that the bids were higher than money afforded to the District. Mr. Baroody and Mr. Harris are pursuing a possible solution and may be able to come up with funding. On a positive note it was reported by Mr. Baroody that NYSEG is removing the pipeline – making good progress. Mr. Sherman voiced his concerns about rumors that people are using the footbridge. It was noted that Mr. Baroody and Mr. Neiderer check on a daily basis and will follow up even more.
- PILOT Superintendent Lebrun stated the IDEA has approved the Vilas PILOT and will consider the PRIME PILOT at a later date. The district shared its position in writing, with the IDEA Board of Directors.
- Back to School – Superintendent Lebrun invited the Board to join opening day for staff and the tour of schools for student's first day.

**Board Member Reports/Remarks**

Mr. Sherman welcomed Ms. Sellars to the District and acknowledged Mr. Neiderer and his staff for their hard work.

Mr. Marino also welcomed Ms. Sellars.

Mr. Morris welcomed Ms. Sellars and wished her a good year; adding that Oak Street Elementary is look good and that he is excited for the new school year.

Mr. Wachtmeister discussed the Board's position on the PILOT (Prime) and requested his letter and summary be included in minutes.) He further stated that he and Mr. Sherman attended the meeting as citizens and explained why they thought the PILOT was inadequate. He encouraged the community to read the disposition the District took. He plans on attending the next couple of meetings. Mr. Wachtmeister also discussed the Child's Victim Act, which gives any student who felt they were abused, rights to initiate law suites.

Mr. Rotz thanked Mr. Sherman and Mr. Wachtmeister for their work. He congratulated Ms. Sellars on her new position. Mr. Rotz wished everyone good luck for the start of school. He also thanked the Lacrosse group and hopes the Board will have an answer soon.

**ADJOURNMENT**

At 7:54 p.m., it was moved by Mr. Sherman, seconded by Mr. Marino to adjourn.

**Motion Carried: 5-0**

Respectfully,

Dawn Stetz  
District Clerk