

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
July 5, 2017 – 7:00 a.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived 5:40)

Others

Jay C. Lebrun (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER: At 5:36 p.m., it was moved by Mr. Marino, seconded by Mr. Morris to call the meeting to order.
Motion Carried: 8-0

Public Comment – There were no public comments.

ELECTION OF OFFICERS

President – Mr. Hall nominated Mrs. Boise for the office of President and Mr. Krieg seconded the nomination. There were no other nominations, nominations were closed and Mrs. Boise was elected President of the Board of Education for 2017-2018.
Motion Carried: 8-0

The District Clerk administered the Oath of Office to Leisa Boise who then presided over the meeting.

Mr. Marino nominated Mr. Rotz for the office of Vice President and Mr. Krieg seconded the nomination. There were no other nominations, nominations closed and Mr. Rotz was elected Vice President of the Board of Education for 2017-2018.
Motion Carried: 8-0

The District Clerk administered the Oath of Office to Mr. Rotz.

APPOINTMENT OF OFFICERS

Appointment of District Clerk

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2017-June 30, 2018 at a stipend of \$4,728.00.
Motion Carried: 8-0

The Oath of Office is administered to the newly appointed District Clerk.

Appointments of District Treasurer & Deputy Treasurer

It was moved by Mr. Sherman, seconded by Mrs. Morris to recommend the Board appoint Christine Le Clair as Deputy Treasurer for the period of July 1, 2016-June 30, 2017, without additional compensation.
Motion Carried: 8-0

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend the Board appoint Kristina M. LaDuke as District Treasurer at an annual salary of \$85,944.00 (Inclusive of Medicaid Compliance Office Stipend) for the period July 1, 2017-June 30, 2018.
Motion Carried: 8-0

Tax Collector

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board appoint the Clinton County Treasurer’s Office as the Plattsburgh City School District Tax Collector for 2017-2018, at a cost of \$11,000 per agreement.

Motion Carried: 8-0

Internal Claims Auditor

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board appoint Lori Kever as Internal Claims Auditor for the period July 1, 2017-June 30, 2018 at an hourly rate of \$16.48.

Motion Carried: 8-0

Oath of Office

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

At 5:40 p.m., Mr. Wachtmeister entered Public Session.

OTHER APPOINTMENTS

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the appointments as presented below:

Central Treasurer - Extraclassroom Activity Funds

Stafford Middle School

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2017-June 30, 2018.

Plattsburgh High School

Denise Kennedy as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Plattsburgh High School for the period July 1, 2017-June 30, 2018.

Internal Auditor – Extraclassroom Activity Funds

Kristina LaDuke as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2017-June 30, 2018.

Custodians of Petty Cash Funds

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal

School Attorney

Recommend the Board appoint Girvin & Ferlazzao, PC as general counsel for 2017-2018, at an hourly rate of \$160 for all legal services except litigation and hearings, and at an hourly rate of \$180 for matters of litigation, hearings, special education, and construction law.

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2017-June 30, 2018 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$195.00 per hour.

LEA Asbestos Designee

Norbert Neiderer as the Plattsburgh City School District’s Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2017-June 30, 2018.

Integrated Pest Management Officer

Norbert Neiderer as the Plattsburgh City School District’s Integrated Pest Management Officer, without additional

compensation, effective July 1, 2017-June 30, 2018.

Independent (External) Auditor

Boulrice and Wood P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2017 for a fee of \$14,500.

Records Access and Records Retention Officer

Director of Management David J. Baroody, or designee as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2017-June 30, 2018.

Director of Management David J. Baroody as the Records Appeal Officer, without additional compensation, effective July 1, 2017-June 30, 2018.

Title IX Officer

John C. Lebrun, or designee as Title IX Officer, without additional compensation, for the period July 1, 2017-June 30, 2018.

504 Coordinator

Glenn Hurlock as the 504 Coordinator, without additional compensation, for the period July 1, 2017-June 30, 2018.

Homeless Liaison

Director of Management David J. Baroody, or designee as the Homeless Liaison, without additional compensation, for the period July 1, 2017-June 30, 2018.

Purchasing Agent

Director of Management David J. Baroody as Purchasing Agent, without additional compensation, for the period July 1, 2017-June 30, 2018.

Designated Education Official

Superintendent of Schools, John C. Lebrun as Designated Education Official, without additional compensation, for the period July 1, 2017-June 30, 2018.

BOCES Food Service Agreement 2017-18

Recommend that the Board of Education approve the shared services agreement between the Plattsburgh City School District and the Clinton-Essex-Warren-Washington Counties Board of Cooperative Education Services for the provision of food services at the William A. Fritz Center for FY 2017-2018. (Appendix IX).

Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules, and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Standard Work Day and Reporting Resolution RS 2417-A

Recommend the Board pass the following resolution:

Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on Appendix I as the standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities.

Bus Maintenance & Repair 2017-2018

Recommend the Board approve Champlain Peterbilt to provide the District’s Bus Maintenance & Repair for 2017-2018, per the following rates:

Shop rate.....	\$80/hour
Labor for 30-day DOT inspection.....	\$240
Labor for lube, oil & filter service.....	\$144
Labor for transmission service.....	\$144
Labor for annual brake test inspection.....	\$440
Parts discount	30%

Motion Carried: 8-0

DESIGNATIONS

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board approve the designations as presented below:

Official Bank Depositories

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2017-June 30, 2018 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
School Tax Account	Tax Certiorari Account
Insured Cash Sweep Account	

Safe Deposit Box

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2017-June 30, 2018. The Superintendent John C. Lebrun, District Treasurer Kristina LaDuke, and Board President shall be authorized to have access (any two of the three present to authorize access).

Posting of Notices of Meetings of Board of Education

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2017-2018 school year.

Official Newspaper

The Press Republican as the District’s official newspaper for the period July 1, 2017-June 30, 2018.

Substitute/Temporary On Call Pay Rates

The following 2017-2018 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2017-2018 Pay Rate</u>
Clerk	\$10.50/hour
Teacher Aide/Student Aide	\$10.50/hour
Teacher Aide (Library) (Retired)	\$14.55/hour
Typist	\$10.50/hour
Typist (Retired)	\$16.50/hour
Monitor	\$10.50/hour
Monitor (Retired)	\$11.00/hour
LPN	\$12.35/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$10.50/hour
Food Service Helper (Retired)	\$10.65/hour
Cook Manager	\$11.45/hour
Cook Manager (Retired)	\$12.00/hour
Custodial Worker	\$12.65/hour
Custodial Worker (Retired)	\$13.40/hour
Maintenance Mechanic	\$13.40/hour
Bus Driver	\$15.80/hour
Bus Driver (Retired)	\$17.20/hour

Summer Laborer	\$10.40/hour
Category 2 (Certified) Teacher	\$105.00/day
Category 3 (Uncertified) Teacher	\$95.00/day
Registered Nurse	\$110.00/day
Teaching Assistant	\$80.00/day
Teaching Assistant (Retired)	\$91.00/day
Tutor	\$16.80/hour
Teacher (after 35 consecutive school days in the same teaching position)	\$198.25/day

Motion Carried: 9-0

RECORDS RETENTION AND DISPOSITION SCHEDULE

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

Motion Carried: 9-0

REGULAR BOARD MEETING DATES

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board hold its regular meetings during the 2017-2018 at 6:00 p.m. as presented in *Appendix I*.

Motion Carried: 9-0

ASSOCIATION MEMBERSHIPS

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA)
- National School Boards Association (NSBA)

Motion Carried: 9-0

AUTHORIZATIONS

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the authorizations as presented below:

Certification of Payrolls

The Superintendent or, his designee to certify all payrolls for the period July 1, 2017-June 30, 2018.

Temporary Investments of Funds

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2017-June 30, 2018 in the following institutions:

Chase Bank	Key Bank
Champlain National Bank	NY Class
Community Bank	NBT Bank
Glens Falls National Bank	TD Bank

Authorization for Budget Transfers

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

Authorization for Signature on Contracts

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

Approval of Attendance at Conferences

The Superintendent of Schools John C. Lebrun or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2017-June 30, 2018. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

Authorized Signature on Checks and for Wire Transfers

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

Authorized Signatures on Extraclassroom Activity Accounts

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

Bondings

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer	\$1,000,000
Director of Management	\$1,000,000
Tax Collector.....	\$1,000,000

State and Federal Fund Applications and Certifications

The Superintendent of Schools John C. Lebrun to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

Title IX and Section 504 Statement

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

- NAME: John C. Lebrun, Title IX Officer
- ADDRESS: Plattsburgh City School District
49 Broad Street, Plattsburgh, NY 12901-3396
- TELEPHONE: (518) 957-6001

- NAME: Glenn Hurlock, 504 Coordinator
- ADDRESS: Plattsburgh High School
1 Clifford Drive, Plattsburgh, NY 12901-2640
- TELEPHONE: (518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

Property Tax Refunds and Tax Roll Adjustments

The Director of Management David J. Baroody to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

Mileage Reimbursement Rate

The reimbursement of pre-approved transportation expenses for the 2017-2018 school year at the current allowable Internal Revenue Service rate (\$.535 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2018.

Borrowing (Credit Card)

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

District Owned Cell Phones

The following are authorized to utilize district owned cell phones: Superintendent of Schools John “Jay” Lebrun; Director of Management David J. Baroody; NERIC Senior Systems and Network Technician Lucas Wisniewski, and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement’ for the 2017-2018 school year.

Cooperative Purchasing Agreement

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
 - a. To abide by majority decisions of the participating districts on quality standards;
 - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

Motion Carried: 9-0

ADOPTION OF ALL POLICIES AND CODE OF ETHICS

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board readopt all of its Policies and its Code of Ethics (*Appendix II*) presently in effect.

Motion Carried: 9-0

ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board pass the following resolution:

RESOLVED, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

RESOLVED, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

Motion Carried: 9-0

TAX WARRANT

It was moved by Mr. Marino, seconded by Mr. Morris to recommend, the Board of Education approve a tax warrant for 2017-2018 featuring a Total (Gross) School Tax Levy of \$ _____ (Current (Net Collection) Tax Levy of \$21,721,816).

Motion Carried: 9-0

2017-2018 NONRESIDENT TUITION RATES

It was moved by Mr. Rotz, seconded by Mr. Krieg, based on Board Policy 5152, Admission of Nonresident Students, recommend that the Board set the 2017-2018 tuition rate for Grades K-6 at \$4,000 and Grades 7-12 at \$8,000.

Motion Carried: 9-0

CONSENT AGENDA ITEMS

It was moved by Mr. Krieg, seconded by Mr. Marino to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the June 22, 2017 Board minutes.

CSE/CPSE Recommendations

Recommend the Board approve the Committee on Special Education recommendations as presented in *Appendix III*.

Personnel Items

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
James Rock	Custodial Worker	Duken (4 hrs) Momot (4 hrs)	July 28, 2017	Salary of \$28,941 (prorated)	24-week probationary appointment. This is an increase from 4 to 8 hours.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Stacey Papineau	N/A	\$18.13/hour	Cook Manager	Cleared
Mary Ward	Cert./Retired	\$105/day	Teacher	N/A

Events Coordinator/Liason

Recommend the Board approve the appointment of Craig Howard to the position of PHS Events Coordinator/Liaison, effective July 1, 2017 and for the 2017-2018 school year, with an annual stipend of \$1,973.

Vehicle Maintenance Worker

Recommend the Board approve the appointment of Larry Miller to the position of Vehicle Maintenance Worker, effective July 1, 2017 and for the 2017-18 school year, with an annual stipend of \$6,352.

Summer Cafeteria

Recommend the Board appoint Stephanie Brow to the position of Cook Manager, with a limited, nonrecurring assignment of CVES Summer School, July 10, 2017 – August 18, 2017, at a rate of \$15.05/hour, effective July 1, 2017.

Consultant Services

Recommend the Board approve the consultant services agreement for 2017 summer related services for writing of prescriptions, for support services and Medicaid claims for Special Education and 504 students, with Linda Haubner, NP, at the rate of \$100/hour.

Retirement

Recommend the Board accept Christopher Beaudin’s letter of retirement as English Teacher, effective July 1, 2017.

Focus Review Summer Services - 2017

Recommend the Board appoint 6 additional hours (1 day) for the following Special Education staff to provide summer services from July 10-August 18, 2017, per contract rate:

Nina Bell	Joanne Scott	Kristy Boas
Jessica Gilbo	Michele McCloud	Shannon Rabideau
Garret McLean		

College Advancement Program (CAP) Coordinator

Recommend the Board appoint Anna LaHart and Jordan Oshier as College Advancement Program (CAP) Coordinators for the 2017-2018 school year at a stipend of \$451 each.

Advancement Program (AP) Coordinator

Recommend the Board appoint Kate Flynn and Louis Piccirillo as College Advancement Program (AP) Coordinators for the 2017-2018 school year at a stipend of \$451 each.

Business Items

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$34,262.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 4,000.00	A2250-490-4100	BOCES - Special Ed	A1621-400-3200	Buildings & Grounds Contractual
\$ 11,350.00	A5510-571-4500	Gasoline	A1621-400-3200	Buildings & Grounds Contractual
\$ 18,912.00	A5540-453-4525	Athletic Transportation	A1621-400-3200	Buildings & Grounds Contractual

To cover the expense for concrete pad for PHS sports complex bleachers.

Motion Carried: 9-0

BOARD REPORTS/REMARKS

Mr. Wachtmeister asked that the word “recess” be used consistently throughout the School Board Calendar.

Mrs. Boise thanked Mr. Marino and Mr. Rotz for attending graduation and to everyone who made the day special. She gave kudos to the student speaker on that day and commented on what a great job the Superintendent did.

Public Comment – There were no public comments.

ADJOURNMENT

At 6:01 a.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to adjourn.

Motion Carried: 9-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
 Minutes of the Meeting of the
Board of Education Regular Meeting
August 10, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
 Amelia Goerlitz – present
 Robert Hall, Jr. – present
 Steve Krieg – present
 Ronald Marino – present
 Clayton Morris – excused
 Tracy Rotz – (Vice-president) – present
 Roderick Sherman – present
 Fred Wachtmeister – present (arrived 7:11)

Others

John C. Lebrun (Superintendent of Schools) – present
 Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
 David Baroody (Director of Management) – present
 Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
 Glenn Hurlock (Plattsburgh High School Principal) – present
 James Manchester (Plattsburgh High School Ass't Principal) – present
 Jamie LaBarge (Stafford Middle School Principal) – excused
 Trevor Cameron (Stafford Middle School Ass't Principal) - excused
 Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
 Jayson Barnhart (Oak Street Elementary School Principal) – present
 Susan Wilson (Momot Elementary School Principal) – present
 Jamie Maggy (Momot Elementary Ass't Principal) – present
 Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER: At 5:58 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to call the meeting to order.

Motion Carried: 7-0

At 7:11, Mr. Wachtmeister entered Executive Session.

Public Comment – There were no public comments.

Reconvene: At 7:55 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session.

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to approve the following:

Minutes

Recommend the Board approve the minutes for the meeting held on July 5, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today with the following changes:

8.4.A.1 change Daniel Johnson's appointment to read FT 8 hours/day and Winema Baker's appointment to read PT 4 hours/day.

8.4.B.5 change Melissa Light's effective date to read September 1, 2017.

11.2.A remove - previously approved.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIV E DATE	PAY RATE	COMMENTS
Jill Silver	Director of School Health Services	Districtwide	August 1, 2017- June 30, 2018	Monthly stipend of \$1,400	Pending Fingerprint clearance.

				\$125/hour	
Dr. Megan Cabrera	Temp for the Director of School Health Services	Districtwide	August 11, 2017- August 31, 2017	\$125/hour	Not to exceed 10 hours
Erin Stepowany	English Teacher	Stafford Middle 7 th Grade	September 1, 2017	Salary of \$63,635 (step 12, M)	3-year probationary appointment Certified English 7-12, permanent.
Parker Carpenter	English Teacher	Stafford Middle/ Plattsburgh High	September 1, 2017	Salary of \$44,447 (step 1, M)	4-year probationary appointment. Certified ELA 7-12, Initial.
Stephanie Boutin	English Teacher	Plattsburgh High	September 1, 2017	Salary of \$44,447 (step 1, M)	4-year probationary appointment. Certified ELA 7-12, Initial.
Thomas Oughton	Business Education Teacher	Plattsburgh High	September 1, 2017	Salary of \$50,843 (step 5, M)	3-year probationary appointment. Certified: Business & Dist. Educator, Permanent
Richard Durham	STEM Program Teacher/Coordinator	Districtwide	2017-2018 School Year	Stipend of \$5,122	
Christopher Hartmann	Athletic Coordinator	Districtwide	2017-2018 school year	Stipend of \$7,029	4 hrs/day
Aimee McLane	Special Education Teacher (Summer)	Districtwide	Summer 2017	\$47.94/hour	Not to exceed 10 hours.
Kate Foster-Gagnier	Speech Therapist (Summer)	Districtwide	Summer 2017	\$47.94/hour	An increase of 9 hours (total 33 hours)
Nina Bell, Kristy Boas	Substitute Special Education Teacher	Districtwide	Summer 2017	\$47.94/hour	Not to exceed 20 hours each.
Penny Manor	Substitute Teaching Assistant	Districtwide	Summer 2017	\$28.77/hour	Not to exceed 20 hours
Lydia Gricoski	Modified Gymnastics Coach	Districtwide	2017-2018 school year	Stipend of \$2,639	
Alfie LaDue	Boys' Varsity Soccer Coach - Volunteer	Districtwide	2017-2018 school year	N/A	
Kristine Bennett-Barnes	Special Education Coordinator/CSE-CPSE Chair	Districtwide	2017-2018 School Year	Stipend of \$7,547	
Daniel Johnson	Custodial Worker (Full time - 8 hours/day)	Plattsburgh High	August 14, 2017	\$13.61/hour	52-week probationary appointment
David Thompson	Custodial Worker (Full time - 8 hours/day)	Plattsburgh High	August 31, 2017	\$13.61/hour	52-week probationary appointment. Pending fingerprint clearance
Winema Baker	Custodial Worker (Part time - 4 hours/day)	Plattsburgh High	August 14, 2017	\$13.61/hour	52-week probationary appointment

Intramural Coaches

Recommend the Board approve the appointments of the staff listed below as intramural coaches for the 2017-2018 school year at a stipend per negotiated agreement at the maximum sessions per negotiated agreement:

<u>Oak Street</u>	Annmarie Curle	<u>Momot</u>	Jesse Terry
<u>Stafford Middle</u>	Shae LaPorte		Karin Sherman
	Dylan Everleth		

Building Technologists

Recommend the Board approve the appointment of the staff members listed below as Building Technologists for the 2017-2018 school year. Their rate of pay will be based on the negotiated contract hourly rate, not to exceed hours as follow:

		Not to Exceed
<u>High School</u>	Wendy Demane	52.5
	Gwenael Queguiner	52.5
<u>Stafford Middle</u>	Brian Gottlob	52.5
	Todd Bailey	52.5
<u>Bailey Avenue</u>	Sheldon Cullen	80.0
<u>Oak Street</u>	Danielle Jackson	80.0
<u>Momot</u>	Tasha Nadge	33.3

Dan Devins 33.3
 Melissa Caraballo 33.3

Head Teachers

Recommend the Board approve the appointment of the staff members listed below as Head Teachers for the 2017-2018 school year, at the contractual rate of \$1,218:

Bailey Avenue Shasta Whitford
Oak Street Laura DuBray

Miscellaneous Summer Hours-2017

Recommend the Board approve the following corrections to summer work due to staff transfer/committee replacement:

Building	Topic	Staff Member	Hourly Wage	Number of hours
Bailey	Universal Team	Sheldon Cullen served on Bailey’s Universal team for summer work replacing Stephanie Lasher.	Hourly wage as per contract (non-student contact)	3 hours
District	NGSS - Science	Jessica Charland will serve as a 1 st grade representative for summer work replacing Erin McGill.	Hourly wage as per contract (non-student contact)	9 hours
District	My Math Training	Jessica Charland will serve as a 1 st grade representative for summer work replacing Erin McGill.	Hourly wage as per contract (non-student contact)	9 hours
District	Social Studies Deliberation training	Jessica Charland will serve as a 1 st grade representative for summer work replacing Erin McGill.	Hourly wage as per contract (non-student contact)	18 hours
Momot	Kindergarten Math training	Beth Cutaiar served on Momot’s K Team as a transfer.	Hourly wage as per contract (non-student contact)	3 hours

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Christopher Beaudin	Certified	\$105/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	N/A
John Chimento	Certified	\$105/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Nicholas Hebert	Non-Certified	\$80/day	Teaching Assistant	Cleared
Brady Noel	Non-Certified	\$80/day	Teaching Assistant	Cleared
Susan Scott	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Lauren Snel	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Annette Wells	Non-Certified	\$80/day	Teaching Assistant	Cleared
James Agnew	N/A	\$18.18/hour	Maintenance Worker	Cleared
Donald Morrow	N/A	\$13.40/hour	Custodial Worker	Cleared

Retirement/Resignation

- 1) Recommend the Board accept the letter of retirement from Lori Wills as Special Education Teacher for the Stafford Middle School, effective September 30, 2017.
- 2) Recommend the Board accept the letter of retirement from Donald Morrow as Custodial Worker for Oak Street Elementary School, effective August 25, 2017.
- 3) Recommend the Board accept the letter of retirement from Rowena Genier as Special Education Teacher for Bailey Avenue Elementary School, effective December 31, 2017.
- 4) Recommend the Board accept the letter of resignation from Alfie LaDue as Modified Boys’ Soccer Coach, effective July 6, 2017.

Recommend the Board accept the letter of resignation from Melissa Light as Speech Therapist for Momot Elementary School, effective September 1, 2017.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (June 2017)
- 2) High School Extraclassroom Activity Fund Reports (June 2017)
- 3) Summary of Budget Transfers for the month of June, 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (June 30, 2017)
- 5) Food Service Profit and Loss Statement (June 2017)
- 6) Budget Status Report (June 30, 2017)
- 7) Revenue Status Report (June 30, 2017)

Treasurer’s Report

Recommend the Board accept the June 30, 2017 **Treasurer’s Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$106,656.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 13,048.00	A2110-480-1100	Bailey Ave Textbooks	A2110-480-4100	District-Wide Textbooks
\$ 24,465.00	A2110-480-1300	Momot Textbooks	A2110-480-4100	District-Wide Textbooks
\$ 12,699.00	A2110-480-1400	Oak Textbooks	A2110-480-4100	District-Wide Textbooks
\$ 23,766.00	A2110-480-2100	SMS Textbooks	A2110-480-4100	District-Wide Textbooks
\$ 32,678.00	A2110-480-2200	PHS Textbooks	A2110-480-4100	District-Wide Textbooks

To consolidate textbooks funds to one budget code for oversight by Curriculum Director.

The total amount of the transfers listed is: \$77,056.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 77,056.00	A2110-121-4200	Elementary Teacher Salaries	A2825-150-4200	Social Worker Salaries

To recode employee salary from Title 1 Grant to the general fund per State Education Department.

Motion Carried: 8-0

Correspondence

Old Business (► Indicates item to be discussed.)

Section VII Merger – Girls’ Ice Hockey

It was moved by Mr. Krieg, seconded by Mr. Sherman to recommend the Board approve, adding, AuSable Valley Central School to the list of schools requesting to merge with the Plattsburgh City School District for the sport of Girls’ Ice Hockey for the 2017-2018 school year. The Board originally approved the merger requests from Peru Central School, Seton Catholic High School and Saranac on June 8, 2017.

Motion Carried: 8-0

New Business

Business

Board Policy Meal Charge Policy – First Reading

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board review Board Policy #8505 Meal Charge Policy. This new policy will insure compliance with federal requirements for the USDA Child Nutrition Program, and will

provide oversight and accountability for the collection of outstanding student meal balances.

Motion Carried: 8-0

Plattsburgh High School Athletics Emergency Action Plan

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board receive the Plattsburgh High School Athletics Emergency Action Plan.

Motion Carried: 8-0

Job Reclassification – Senior Typist

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board authorize the signing of a MOA that would add a Senior Typist title and salary schedule to the existing PCSD/CSEA contract.

Motion Carried: 8-0

Internal Auditor Report – 2016-2017

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board accept the Report of Internal Auditor for 2016-17 school year from Pinto, Mucenski, Hooper, VanHouse & Co.

Motion Carried: 8-0

Instructional

German-American Partnership Program (GAPP)

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve the German-American Partnership Program (GAPP) plans for the 2017-18 academic year.

Motion Carried: 8-0

**Concluding Reports and Remarks
Superintendent's Reports/Remarks**

BOARD REPORTS/REMARKS

Mr. Sherman gave the Board an article on NPR (fake news) that was distributed at the TEACH conference he attended.

Mr. Hall congratulated the new hires.

Mrs. Goerlitz commented how beneficial it was to spend time with staff from other districts and in listening to other districts, realized ours is in good shape and very fortunate.

Mr. Wachtmeister asked the Superintendent to gather information on the sick day allocation for recent retirees.

Mr. Rotz congratulated new hires.

Mrs. Boise also congratulated new hires and encouraged everyone to enjoy the rest of the summer.

Public Comment – There were no public comments.

ADJOURNMENT

At 8:05 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
 Minutes of the Meeting of the
Board of Education Regular Meeting
August 24, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
 Amelia Goerlitz – excused
 Robert Hall, Jr. – excused
 Steve Krieg – present
 Ronald Marino – present
 Clayton Morris – present
 Tracy Rotz – (Vice-president) – present
 Roderick Sherman – present
 Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
 Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
 David Baroody (Director of Management) – present
 Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
 Glenn Hurlock (Plattsburgh High School Principal) – present
 James Manchester (Plattsburgh High School Ass't Principal) – present
 Jamie LaBarge (Stafford Middle School Principal) – present
 Trevor Cameron (Stafford Middle School Ass't Principal) - present
 Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
 Jayson Barnhart (Oak Street Elementary School Principal) – present
 Susan Wilson (Momot Elementary School Principal) – present
 Jamie Maggy (Momot Elementary Ass't Principal) – present
 Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER: At 6:08 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 6-0**

Reconvene: At 7:15 p.m., it was moved by Mr. Krieg, seconded by Mr. Marino to reconvene to Regular Session.

Public Comment – Mr. Mossey referenced the poor condition the trees were in at Plattsburgh High and Momot Elementary, sharing his knowledge/experience on horticulture. He also stated he noted the Momot parking lot lights remain on during daylight.

It was moved by Mr. Rotz, seconded by Mr. Krieg to approve the following:

Minutes

Recommend the Board approve the minutes for the meeting held on August 10, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today adding the following:

- 8.4 PERSONNEL
 - A. Appointments
 - 1) Probationary Appointments

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Kimberly Gilmore	Senior Typist (11 month)	Special Education Office	September 11, 2017	\$32,371 (prorated)	8-week probationary apt.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jennifer LeCuyer	Elementary Teacher	Momot – Kindergarten	September 1, 2017	Salary of \$44,447 (step 1, M)	4-year probationary appointment Certified: NY Childhood Education
Kristin Brannon	Elementary Teacher	Oak – 5 th Grade	September 1, 2017	Salary of \$44,447 (step 1, M)	4-year probationary appointment Certified: NY Childhood Education
Jennifer Jolicoeur	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2017-2018 School Year	Stipend of \$3,000	Scheduled release time also provided.
Claudine Selzer-Clark	504 Coordinator	Districtwide	2017-2018 School Year	N/A	
Deborah Smith	LPN	Districtwide	Summer 2017	\$24.53/hour	Sports Clearances, Additional 20 hours. 45 hours approved June 8, 2017.
Kimberly Gilmore	Senior Typist (11 month)	Special Education Office	September 11, 2017	\$32,371 (prorated)	8-week probationary apt.
Kimberly Gilmore	Senior Typist (11 month)	Special Education Office	September 11, 2017	\$32,371 (prorated)	8-week probationary apt.

Fall Coaches

Recommend the Board appoint the following fall coaches for the 2017-2018 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Soccer	Modified Coach	Robert Knowles	Per contract
	Modified Volunteer	Joseph Tolosky	N/A
Girls' Soccer	Varsity Volunteer	Brian Micheels	N/A
	JV Volunteer	Molly Flynn	N/A
Cheer	Volunteer	Elizabeth Khristiansen	N/A (Pending)

Committee on Special Education and Committee on Preschool Special Education

a. Committee on Special Education

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2017-June 30, 2018:

- Chairperson Fortune Ellison, Kris Bennett-Barnes
Sue Wilson, Jayson Barnhart, Claudine Clark, Jamie LaBarge, and Glenn Hurlock (alternate)
- School Psychologists Tracie McCarthy (alternate)
Kelly Bilow (alternate)
James Debella (alternate)
Julie Miller (alternate)
Sunshine Turner (alternate)
Sheldon Cullen (alternate)
Garret McLean (alternate)
Stephanie Branch (alternate)
- Speech Therapists Thomas Schaub
Tammi Reil (alternate)
Margaret Felty (alternate)
Kate Foster-Gagnier (alternate)
Beth Dumas (alternate)
Helen Pennington
TBD (alternate)
- Special Education Teacher Child's Teacher as defined by Federal Regulations
- Parent Member TBD pending annual reviews
- RPN Jacqueline Bracy, Nurse
- Director of School Health Services Jill Silver, F.N.P.
- Child's teacher as defined by Federal Regulations.
- Child's parent as defined by Federal Regulations.

b. Committee on Preschool Special Education

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2017-June 30, 2018:

Chairperson/District Representative : Kris Bennett-Barnes

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative Christa VanCour
and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
 - for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
 - a professional who participated in the evaluation of the child;
- or
- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child’s teacher.

c. Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Focus Grant

a. Clerical Support

Recommend the Board approve clerical support (per their respective contract rate of pay) funded by the Title I Improvement grant, not to exceed \$1,280 for the 2016-17 school year.

b. Consultant Teacher Training

Recommend the Board approve the following staff for Focus Grant Consultant Teacher Training, not to exceed 6 hours each, at a rate of \$32.13/hour:

Kristy Boas
Nicole Friend

Summer Services – PAR

Recommend the Board approve 5 hours each, at a rate of \$32.13/hour for the following PAR panel to provide summer services for 2017:

Mary Defayette
Mary Gertch-Cochran
Jacqueline Germaine
Nina Bell
Jennifer Slattery

Momot Elementary School Summer Services – 2017

Recommend the Board appoint the following staff to provide summer services for Momot Elementary, summer 2017, related to the Pre-K Screening/Assessment, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Pre-K SCREENING/ASSESSMENT			
Amanda Cota	7 hours/per contract	Dan Devins	7 hours/per contract
Kate Foster-Gagnier	7 hours/per contract	Tracie McCarthy	7 hours/per contract

CVES Special Education Summer Program

Recommend the Board approve Charlene O'Connor, Food Service Director for Summer 2017 work up to 150 hours, at the hourly rate of \$42.54.

Emergency Summer CSE Meeting

Recommend the Board approve 1 hour each, at a rate of \$32.13/hour for emergency summer CSE meeting for the following staff:

James DeBella
Jerry Defayette
Amy Sholtis

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Sheila Healy	Non-Certified	\$95/day \$80/day	Teacher Teaching Assistant	Cleared
Melinda McCray	Certified	\$105/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Linzee Wright	Licensed	\$110.00/day	Registered Nurse	Pending
Joseph Beshon, III	N/A	\$12.65/hour	Custodial Worker	Cleared

Resignations/Retirement

- 1) Recommend the Board accept the letter of resignation from Keely Dew as Physical Education Teacher for the Plattsburgh High School, effective August 10, 2017.
- 2) Recommend the Board accept the letter of resignation from Surinderpal Kaur Gill as School Monitor, effective August 17, 2017.
- 3) Recommend the Board accept the letter of retirement for John Delisle as Custodial Worker, effective September 1, 2017.

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Summary of Budget Transfers for the month of July, 2017 under \$25,000
- 2) Summary of Monthly Wire Transfers (July 31, 2017)
- 3) Budget Status Report (July 31, 2017)

Treasurer's Report

Recommend the Board accept the July 31, 2017 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$34,978.85

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 34,511.63	A1620-477-3200	Electricity	A1620-400-3200	Buildings & Grounds Contractual
\$ 467.22	A1620-479-3200	Water/Sewer	A1620-400-3200	Buildings & Grounds Contractual

To cover the expense for removal of underground fuel tank at Duken building.

Crisis Response Manual

Recommend the Board receive the Crisis Response Manual.

Property Tax Refund Settlement – Gerard P. Nudi & Switchco, LLC

Recommend that the Board of Education approve a property tax refund for Gerard P. Nudi and Switchco, LLC in the amount of \$5,102.20, in satisfaction of a recently-settled tax certiorari proceeding.

Motion Carried: 6-0

Old Business (► Indicates item to be discussed.)**Board Policy Meal Charge Policy – Second Reading**

It was moved by Mr. Rotz, seconded by Mr. Morris to recommend the Board approve Board Policy #8505 Meal Charge Policy. This new policy will insure compliance with federal requirements for the USDA Child Nutrition Program, and will provide oversight and accountability for the collection of outstanding student meal balances.

Motion Carried: 6-0

New Business**Business****Bid Award – PHS Bleacher Upgrade****Contract No. 1 (General Construction)**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board of Education approve Plattsburgh High School's Visitor Bleacher Upgrade (Project No. 2017-035) contract no. 1 (General Construction) to **Nickerson Corp. of Bay Shore, NY** in the total bid amount of **\$100,624** subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.

Motion Carried: 6-0

Contract No. 2 (Electrical)

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board of Education approve Plattsburgh High School's Visitor Bleacher (Project No. 2017-035) contract no. 2 (Electrical) to **Dow Electric of Malone, NY** in the total bid amount of **\$19,800** subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.

Motion Carried: 6-0

Contract Amendment – Superintendent

It was moved by Mr. Krieg, seconded by Mr. Marino to recommend the Board approve the amendment to John "Jay" Lebrun's contract and authorize the President of the Board of Education to execute the amendment. Pursuant to paragraph 3 of the agreement, the amendment extends the Superintendent's contract through June 20, 2021.

Motion Carried: 6-0

Board Member Reports/Remarks

Mr. Morris wished everyone a great start to the school year.

Mrs. Boise shared a list of upcoming events. She noted that all schools will be involved in Home Coming again this year.

Public Comment – There were no public comments.

ADJOURNMENT

At 7:40 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
September 7, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – excused
Steve Krieg – present
Ronald Marino – present (arrived: 6:03)
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived: 6:11)

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER: At 6:00 p.m., it was moved by Mr. Krieg, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel.
Motion Carried: 5-0

At 6:03 p.m., Mr. Marino entered Executive Session.
At 6:11 p.m., Mr. Wachtmeister entered Executive Session.

Reconvene: At 6:30 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to reconvene to Regular Session.
Motion Carried: 7-0

Public Comment – There were no public comments.

It was moved by Mr. Marino, seconded by Mr. Rotz to approve the following:
Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on August 24, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jennilee Montanile	Special Education Teacher	Stafford Middle	TBD	Salary of \$44,447 (Step 1, M) prorated based on start date	4-year probationary appointment Certified: NYS Special Education

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Bailey Rabideau	Speech Therapist	Momot	September 8, 2017	Salary of \$44,447 (Step 1, M) prorated based on start date	4-year probationary appointment Certified: NY Speech
Benjamin Saunders	Physical Education Teacher	Plattsburgh High	TBD	Salary of \$39,650 (Step 1, BS) prorated based on start date	4-year probationary appointment Certified: NYS Physical Education
Alexa Martin	Intramural Advisor (Girls' Modified Soccer)	Districtwide	2017-2018 School Year	\$44.69/session	Not to exceed 27 sessions.
William Creighton	School Monitor	Districtwide	September 8, 2017	\$11.82/hour	52-week probationary period. 2.5 hrs./day
Valeri Raugi	Tutor	PHASEWON/CORE	2017-2018 School Year	\$16.80/hour	Grant funded program via One-Work Source.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
John Delisle	N/A	\$13.40/hour	Custodial Worker	Cleared
Diane Emery	N/A	\$10.50/hour	Typist	Cleared
Natalia Dunn	N/A	\$10.50/hour \$10.50/hour	School Monitor Teacher/Student Aide	Cleared
Dylan Martin	N/A	\$12.65/hour \$12.65/hour	Grounds Keeper Custodial Worker	Cleared

Superintendent Remarks – Superintendent Lebrun shared highlight of events taking place within the district and reported that student enrollment is on the rise.

Board Member Reports/Remarks

Mr. Sherman commented on how well the first day of school seemed to go when doing the school rounds with Administration and other board members. He expressed his thanks to the administrators and teachers for making it so.

Mr. Marino also thanked the administrators and teachers for a smooth start. He added how impressed he was with the Board President's good work and interactions with school district staff.

Mr. Morris stated he was at Bailey on opening day and expressed the classrooms looked great – very enjoyable atmosphere.

Mr. Wachtmeister updated the Board on the The Small City school funding case, Maisto v State of New York. Other topics he also discussed were: mental health issues and what programs are available in our district, NYSSBA convention – Association of Small City School Districts Breakfast in Lake Placid is on Oct 13th, 7:00 a.m., and asked for a list of new programs that was referenced in an email from the Superintendent. Mr. Wachtmeister also mentioned the September 26th GAPP reception.

Mrs. Boise reported how well opening day went and thanked the staff for their hard work. She commented that touring the schools on opening day is the best way to kick off the new school year. Mrs. Boise encouraged her fellow Board members to attend as many events, throughout the year, as they could.

Public Comment – There were no public comments.

ADJOURNMENT

At 6:51 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
September 21, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present (left 7:05)
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER: At 6:03 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and possible litigation. **Motion Carried: 7-0**

Reconvene: At 7:05 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to reconvene to Regular Session.

Motion Carried: 7-0

At 7:05, Mr. Rotz was excused from meeting.

Spotlight: The Board took time to recognize retirees and welcomed the GAPP students.

Public Comment – There were no public comments.

Consent Agenda Items

It was moved by Mr. Krieg, seconded by Mr. Hall to approve the following:

Minutes

Recommend the Board approve the minutes for the meeting held on September 7, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
William Titherington	Custodial Worker	Districtwide	September 25, 2017	\$13.61/hour	52-week probationary appointment.
Jayson Nisoff and Jerry Defayette	Tutors	Champlain Home for Children	2017-2018 School Year	\$47.94/hour	Not to exceed 193 hours each.

Increase in Hours

Recommend the Board approve an increase of hours for Stephanie Brow as Food Service Helper at the Plattsburgh High School, from 2.5 hours/day to 5 hours/day, effective September 25, 2017 (rate of pay is unchanged).

Winter Coaches

Recommend the Board appoint the following winter coaches for the 2017-2018 school year at a stipend per negotiated agreement:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Swim	Varsity	Shawn Farrell	\$4,187
	Varsity – TA	Bill Myers	\$28.77/hour
	Modified	Tom Schaub	\$2,639
Boys' & Girls' Bowling	Varsity	TBA	\$2,409
Boys' Ice Hockey - Varsity	Head Coach	James Reidy	\$5,392
	Assistant Coach	Russell Holland	\$3,901
	Volunteer	Robin Weeden	N/A
	Volunteer	Robby Knowles	N/A
Girls' Basketball	Varsity	TBA	\$5,392
	JV	TBA	\$3,901
	Modified A	Kristy Boas	\$3,040
Boys' Basketball	Varsity	Chris Hartmann	\$5,392
	JV	Pat Shaughnessy	\$3,901
	Modified A	Dylan Everleth	\$3,040
Winter Cheering	Varsity	Michelle Rugar	\$3,212
Winter Track	Varsity	Vern Harrison	\$3,901

Resignations/Retirement

- 1) Recommend the Board accept the letter of resignation from Jennifer LeCuyer as Teaching Assistant for Momot Elementary, effective September 1, 2017.
- 2) Recommend the Board accept the letter of resignation from Stephanie Brow as Bus Monitor for the Plattsburgh City School District, effective September 25, 2017.
- 3) Recommend the Board accept the letter of resignation from William Titherington as Food Service Helper at Plattsburgh High School, effective September 25, 2017.

Business**RTI Attendance Plan**

Recommend, the Board accept the District's RTI Attendance Model.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$43,131.25

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 43,131.25	A2110-130-4200	Secondary Teacher Salaries	A2110-400-4000	Instructional – Sick Time Payout

To cover instructional staff sick time payout at retirement as per contract.

Motion Carried: 6-0

Correspondence

- Letter from Senator Little welcoming Board members, faculty and students into the 2017-2018 School Year.

Old Business (► Indicates item to be discussed.)**2017-2018 School Calendar**

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board approve the revised 2017-2018 School Calendar. NOTE: This was originally approved at the March 9, 2017 Board meeting.

Motion Carried: 6-0

New Business**Business****Property Tax Refund**

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend that the Board of Education approve a property tax refund for the Samuel F. Vilas Home in the amount of \$14,951.68, in satisfaction of a recently-settled tax certiorari proceeding. No vote: Mr. Marino

Motion Carried: 5-1

NYSSBA Voting Delegates

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board nominate Mr. Sherman and appoint him as a member as the voting delegate for the October 2017 NYSSBA Annual Convention in Lake Placid, NY.

Motion Carried: 6-0

Concluding Reports and Remarks**Board Member Reports/Remarks**

Mrs. Boise thanked Mrs. Seeber for all her work with the GAPP. She commented how the homecoming parade was one of the best attended. Mrs. Boise also stated she attended the GAPP welcoming ceremony, which was great and attended several games recently.

Public Comment – There were no public comments.

ADJOURNMENT

At 8:06 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
October 26, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – excused
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:02 p.m., it was moved by Mr. Marino, seconded by Mr. Morris to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and possible litigation. **Motion Carried: 7-0**

Reconvene: At 7:05 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session.

Motion Carried: 7-0

At 7:05, Mr. Rotz was excused from meeting.

Spotlight: School Board Recognition Week – Superintendent Lebrun presented the Board with a momentum in appreciation of their service to the District. He also thanked Mr. Gottlob, Mr. Tisdale, their students, Mr. Jeanette and Mr. Neiderer for taking a vital role in making Board members' gifts.

Public Comment – There were no public comments.

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mr. Rotz to approve the following:

Minutes

Recommend the Board approve the minutes for the meeting held on September 21, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Julie Nichols	School Monitor	Bailey Avenue	October 27, 2017	\$11.82/hour	52-week probationary appointment. 2.25 hrs. day.
Michelle Hunt	School Monitor	Stafford Middle	October 27, 2017	\$11.82/hour	52-week probationary appointment. 2.50 hrs. day.
Amy Graves	Bus Monitor	Districtwide	October 27, 2017	\$11.82/hour	52-week probationary appointment. 4 hrs. day.
Brian Herkalo	Volunteer Ass't Advisor	PHS Drama Club	2017-2018 School Year	N/A	

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Geneva Barnaby	Certified	\$105/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Barbara Fallon (Place)	Certified	\$105/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Courtney Jefferson	Certified	\$105/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Alyssa Kolb	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Corinne Williams	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Joseph Beshon III	N/A	\$10.50/hour	Bus Monitor	Cleared
Jocelyn Hart	RPN License	\$110/day	Registered Nurse	Cleared
Carol Harvey (effective 9/22/17)	N/A	\$10.50/hour	Teacher/Student Aide	Cleared
Chasity LaPorte	N/A	\$11.45/hour	Cook Manager	Cleared
Nancy Montefusco	N/A	\$13.61/hour	School Monitor	

Winter Coaches

Recommend the Board appoint the following winter coaches for the 2017-2018 school year at a stipend per negotiated agreement:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' & Girls' Bowling	Varsity	Benjamin Saunders	\$2,409
Girls' Basketball	Varsity	Thomas Lacey	\$5,392
	JV	Molly Flynn	\$3,901
	Volunteer	Alexis Facticeau	N/A
Boys' Basketball	Volunteer	Scott Cutaiar	N/A

Spring Coaches

Recommend the Board appoint the following winter coaches for the 2017-2018 school year at a stipend per negotiated agreement:

SPORT	POSITION	EMPLOYEE	STIPEND
Tennis	Boys' Varsity	Cathy Whalen	\$2,467
	Boys' Varsity	Randy Whalen (Volunteer)	N/A
	Girls' Varsity	TBD	\$2,467
Golf	Varsity	Rusty Bigelow	\$2,467

Baseball	Varsity JV Modified	Patrick Shaughnessy Chris Boule Benjamin Saunders	\$4,187 \$3,212 \$2,639
----------	---------------------------	---	-------------------------------

Track	Girls' Varsity	Vern Harrison (Head) TBD (Ass't)	\$3,901 \$2,868
	Girls' Modified	Gabe Girard	\$2,639
	Boys' Varsity	Adam Mehan (Head) TBD (Ass't)	\$3,901 \$2,868
	Boys' Modified	Jesse Terry	\$2,639
Softball	Varsity	Shae LaPorte & Cindy McMahaon (Head)** Joe McMahan (Volunteer)	\$2,093.50 \$2,093.50 N/A
	JV	Jenny Walker	\$3,212
	Modified	TBD	\$2,639
Unified Basketball	Coach	Haley Feazelle	\$753
	Advisor	Kyle LaBrake	\$753

** Will split stipend equally

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (July, August & Sept. 2017)
- 2) High School Extraclassroom Activity Fund Reports (July, August & Sept. 2017)
- 3) Summary of Budget Transfers for the months of August & Sept., 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (August 31, 2017 & September 30, 2017)
- 5) Food Service Profit and Loss Statement (September 2017)
- 6) Budget Status Report (August 31, 2017 & September 30, 2017)

Treasurer's Report

Recommend the Board accept the July 31, 2017 **Treasurer's Report** as presented in *Appendix II*.

Motion Carried: 7-0

Correspondence

Thank-you card from PHS Student Association Advisors and Student Officers.

Old Business (► Indicates item to be discussed.)

2017-2018 School Calendar

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board approve the revised 2017-2018 School Calendar. Changes reflect the New York State testing schedule. NOTE: Calendar was originally approved at the March 9, 2017 Board meeting.

Motion Carried: 7-0

New Business

Business

External Auditor Report – 2016-2017

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board receive the 2016-2017 Financial Statements and Management Letter from Boulrice & Wood CPAs, P.C.

Motion Carried: 7-0

Section VII Merger – Boys' Swim

It was moved by Mr. Krieg, seconded by Mr. Goerlitz to recommend the Board approve Seton Catholic Central High School's request to merge with the Plattsburgh City School District for the sport of Boys' Swim for the 2017-2018 school year.

Appendix III

Motion Carried: 6-1-0

No vote: Mr. Morris

Instructional & Accountability Requirements for Writing Grades 6-12

The Board received the PCSD Instructional and Accountability Requirements for Writing Grades 6-12. Questions and answers to follow.

Board Policy 5150.1 “Residency Determinations” – First Reading

The Board reviewed the additional language added to Board Policy - #5150.1 Residency Determinations.

Instructional**Approval of New Clubs****Reality Check**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board approve the establishment of a Stafford Middle School co-curricular club called “Reality Check”. The club will offer students a chance to oppose the efforts by BIG TOBACCO companies to market their product to young people. **Motion Carried: 7-0**

Fermata Nowhere

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board approve the establishment of a Stafford Middle School Acapella group that would like to be recognized as an official co-curricular club. The group currently consists of 26 members, practices twice a week and has already had notable performances. **Motion Carried: 7-0**

Field Trips**NYS Band Directors Association Honor Concert Bands**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve Patrick Towey and Daryle Redmond’s request for approximately 4 students (2 chaperones) to participate in the NYS Band Directors Association Honor Concert Bands. Students will be performing high quality music under the guidance of a nationally respected conductor. March 2-4, 2018, Syracuse, NY. **Motion Carried: 7-0**

Varsity Baseball Team

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve Patrick Shaughnessy’s request for the Varsity Baseball Team to travel to Myrtle Beach, April 1 - 7, 2018, to participate in the Mingo Bay Baseball Tournament. Fund raising will be conducted under the auspices of the Booster Club. There is no cost to the District. **Motion Carried: 7-0**

Wild Center

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve Amy Sholtis’ request for the Green Team (approximately 4 students (2 chaperones)) to hold an Adirondack Youth Climate Summit at the Wild Center in Tupper Lake, NY; November 7-9, 2017. **Motion Carried: 7-0**

Science Olympiad Invitational

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve Corey Mousseau’s request for the Science Olympiad team to attend one of two possible invitationals in January 2018. It would be either the MIT invitational or the Yale invitational. **Motion Carried: 7-0**

NYSSMA Conference

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Lori Kashorek’s request for 1 student (1 chaperone) to participate in the New York State School Music Association (NYSSMA), All-State String Orchestra, Rochester, NY; November 30 - December 3, 2017. **Motion Carried: 7-0**

NYSSMA Zone 5 Area All-State Festival

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Lori Kashorek’s request for 6 students (2 chaperones) to participate in the New York State School Music Association (NYSSMA), All-State Symphony Orchestra, Philadelphia, NY; November 17-18, 2017. **Motion Carried: 7-0**

Concluding Reports and Remarks**Superintendent’s Reports/Remarks**

Superintendent Lebrun gave a thank-you to PIC and Mrs. Zales for the early-release day planning. He also stated the Health Insurance Consortium’s plan encountered some distress – their board is seeking remediation, which would require a mid-year rate increase. Superintendent Lebrun also informed the Board that the Small City Schools MAISTO case, which was recently

dismissed, has won the appeal and has been reactivated. Mr. Lebrun also reported administration is working to better understand the severity of the safety condition of the foot bridge.

Board Member Reports/Remarks

Mr. Marino discussed the footbridge; who is responsible for upkeep/repair, the emerging liability of concern and possibly closing the bridge.

Mr. Morris asked if we close the bridge, does it affect the gas pipeline and will students still try to cross it unsafely.

Mr. Hall stated there are many questions the District needs to have answered and put before school attorneys; do we own the bridge? Mr. Hall thanked administration for the Board recognition and gifts.

Mr. Rotz agreed with comments regarding the bridge and added we need to get a timeline from engineers and find out where the City stands on this matter.

Mr. Krieg agreed that we need to find out a timeline and have a conversation with the City.

Superintendent Lebrun summed up Board comments/concerns/wishes:

- Explore topic with City (are they willing to help with repairs)
- Legally inform ourselves
- Seek to getting definitive opinion/timetable from engineers

Mrs. Boise reported her participation at the NYSSBA convention, commenting what a great opportunity for networking and the information she obtained was very useful. She also thanked administration for their gifts.

Public Comment – There were no public comments.

ADJOURNMENT

At 7:59 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
November 9, 2017 – 5:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) – excused
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 5:35 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and possible litigation. **Motion Carried: 6-0**

Reconvene: At 7:08 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 6-0**

Spotlight: The PHS Select Vocal Ensemble performed for the Board.

Public Comment – Roisin Creedon-Carey, PHS student, spoke in support of the newly Quidditch Club.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Sherman to approve the following:

Minutes

Recommend the Board approve the minutes for the meeting held on October 26, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT. PHASEWON/CORE	EFFECTIVE DATE	PAY RATE	COMMENTS
Nanette Rogers	Substitute Tutor	PHASEWON/CORE	2017-2018 School Year	\$11.82/hour	Grant funded program via One-Work Source

Co-Curricular Advisory's for the 2017-2018 School Year

PLATTSBURGH HIGH SCHOOL

Club/Advisor	Points	Stipend	Club/Advisor	Points	Stipend
Adventure Club/Whitney Herbold-LaCroix	11	\$443.00	Junior Class/Jennifer McCoy	33	\$1,330.00
Adventure Club/Kyle LaBrake	11	\$443.00	Junior Class/Neil Bowlen	33	\$1,330.00
After Prom Party 2/Hannah Tubbs	19	\$765.00	Key Club/Fran Bieber	34	\$1,370.00
After Prom Party 1/Rosemary Manchester	19	\$765.00	Multi-Cultural Club/Jila Yadollahpour	44	\$1,773.00
Amnesty International/Lorri Willet-Thatcher	12	\$483.00	National Honor Society/Jennifer Slattery	34	\$1,370.00
Creative Arts Club/Kyle LaBrake	6	\$242.00	PHS Green Team/Amy Sholtis	34	\$1,370.00
Creative Arts Club/Alexa Martin	6	\$242.00	Model UN/Kate McCormick	16	\$645.00
CFES/Susan LaPierre	55	\$2,216.00	Science Club/Sonal Patel-Dame	4	\$161.00
CFES-Mentor/Fran Bieber	22	\$886.00	Science Club/Kate Flynn	4	\$161.00
Drama Club/Cheryl Maggy	90	\$3,626.00	Science Club/Jennifer Slattery	4	\$161.00
Drama Club Music Director/Patrick Towey	22	\$886.00	Senior Class/Sue Fresn	76	\$3,062.00
French Club/Jila Yadollahpour	20	\$806.00	Senior Slide Show/Corey Mousseau	11	\$443.00
Freshman Class/Fran Bieber	23	\$927.00	Sophomore Class/Jerri Charlebois	56	\$2,256.00
Freshman Class/Cindy McMahon	23	\$927.00	Spanish Club/Alison Armstrong-Zantana	20	\$806.00
Future Business Leaders of America/Val Raugi	16	\$645.00	Strategy Games (Chess) Club/Mark Aloï	15	\$604.00
GAPP/Steve Graf	34	\$1,370.00	Student Association/Carrie Bednarz	33	\$1,330.00
GAPP/Jean Seeber	34	\$1,370.00	Student Association/Hannah Tubbs	33	\$1,330.00
GSA Advisor/James DeBella	12	\$483.00	Maker Space Club/Corey Mousseau	12	\$483
Foosball/Alan Feazelle	0	0			

Co-Curricular Advisors for the 2017-2018 School Year

STAFFORD MIDDLE SCHOOL

Club/Advisor	Points	Stipend	Club/Advisor	Points	Stipend
Jazz Ensemble/ Patrick Towey	60	\$2,572.00	Foreign Language/Jackie Germain	10	\$429.00
Spelling Bee/Sarah McCarty	15	\$643.00	Foreign Language/Andrya Heller	10	\$429.00
Student Council Advisor/Penny Manor	40	\$1,714.67	Science Olympiad/ Kathleen Buckley-Howard	20	\$857.00
Multi-Media Club/Bryan Gottlob	30	\$1,286.00	8th Grade Volunteers/Carol Passno	10	\$429.00
8th Grade Advisor/Kim Quinn	30	\$1,286.00	Math Counts/Todd Bailey	15	\$643.00
Technology Club/ Bryan Gottlob	15	\$643.00	Yearbook/Tomi Seguin	60	\$2,572.00
Tennis – Cathy Whalen	15	\$643.00	Homework Club/Carol Passno (pending approval)	30	\$1,286.00
Graduation Slide Show/Jackie Stewart	7.5	\$322.00	Graduation Slide Show/Todd Bailey (pending approval)	7.5	\$322.00

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Status
Uzma Farooki	Non-Certified	\$95/day \$80/day	Teacher Teaching Assistant	Cleared

		\$16.80/hour	Tutor	
Sylvie Levesque	N/A	\$16.80/hour	Tutor	Cleared
Andrew Lower	N/A	\$16.80/hour	Tutor	Cleared
Caitlin O'Donnell	Non-Certified	\$80/day	Teaching Assistant	Cleared
Jeanne Smith	Certified	\$105/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Sherry Longe	N/A	\$10.50/hour	Bus Monitor	Cleared

Motion Carried: 6-0

Old Business (► Indicates item to be discussed.)

Board Policy 5150.1 “Residency Determinations” – Second Reading

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the additional language added to Board Policy - #5150.1 Residency Determinations.

Motion Carried: 6-0

New Business

Business

SSIP Investment Plan

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the District’s Preliminary Smart Schools Investment Plan (SSIP). This is the first step, of many, required by the New York State Education Department before final submission for approval.

Motion Carried: 6-0

Instructional

Approval of New Club - Quidditch Club

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the establishment of a Plattsburgh High School co-curricular club called “Quidditch Club”. The club will offer students the opportunity to participate in a non-traditional sport that has spread throughout the world, as inspired by the Harry Potter series. Students have sought the creation of a new club at PHS, the Quidditch Club, and it has been approved by the PHS SIP Team. The group would be advised by Piper Wells-Bruce and officers have been selected. Approximately 35 students have expressed an interest in starting this club.

Motion Carried: 6-0

Field Trips

Science Olympiad Competition

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Corey Mousseau’s request for the Science Olympiad Team (approximately 30 students - 4 chaperones) to attend the Dartmouth Invitational held at Dartmouth College in Hanover, NH – December 15-16, 2017.

Motion Carried: 6-0

Personnel Items (not part of Consent Agenda)

Change in Salary

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend that the Board of Education approve Christine Le Clair, Payroll Clerk, a change in salary to \$35,360 (pro-rated) effective November 10, 2017.

Motion Carried: 6-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Superintendent Lebrun informed the Board there will be a 10% increase in healthcare costs, effective January 2018. Mentioning the increase in claims for the last several months has caused a financial distress. He fears there will be more similar actions in the future.

Superintendent Lebrun also informed the Board that the footbridge has necessarily been closed which was necessary for student safety. More information to follow.

Board Member Reports/Remarks

Mr. Sherman thanked the Superintendent for his work and time spent on the healthcare committee.

Mr. Krieg asked how many districts participate in health consortium groups. He commented that he believes the District would not experience this if it belonged to a statewide/national group.

Mr. Rotz thanked the Select Vocal Ensemble for their performance. He also stated he felt 100% confident that closing the footbridge down was the right decision, for the safety of the community/students. He expressed his appreciation to the Superintendent, Mr. Baroody and Mr. Neiderer for their work on this matter.

Mrs. Boise extended her thank you to the Select Vocal Ensemble and Mr. Verity for their performance. She also stated she felt the right decision was made in closing the footbridge. Mrs. Boise wished everyone a happy Thanksgiving!

Public Comment – There were no public comments.

ADJOURNMENT

At 7:51 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
November 15, 2017 – 5:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – excused
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – excused
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – excused
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) – excused
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – excused
Susan Wilson (Momot Elementary School Principal) – excused
Jamie Maggy (Momot Elementary Ass't Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 5:34 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order. **Motion Carried: 7-0**

Discussion on Student Transportation

Superintendent Lebrun gave a Power Point presentation, on the footbridge, providing information such as the engineering report, estimate on repairs (\$417,600) and footbridge history. Superintendent Lebrun also discussed alternate transportation via the Clinton County Public Transit (CCPT) bus service and their routes/schedule. He reminded the audience this would be a temporary fix for students most affected by the bridge closure.

Superintendent Lebrun introduced Mr. James Bosely, Planning Technician, of the CCPT transportation service, stating he is looking forward to working with Mr. Bosley in helping finalize transportation options for our students. The Board and audience asked questions of Mr. Bosely in regards to:

- bus routes/schedule
- safety on county bus
- cost for transportation per student
- possibility of adding new routes specified to student needs
- timeline on temporary fix

Superintendent Lebrun thanked Mr. Bosley for his time, knowledge and expertise.

Public Comments: The following concerns/feedback were shared by the public:

- Concern was expressed if students had to walk would they be alert for class(es)?
- Supervision for students on shuttle.
- Cost is a concern and, also the schedule for those who get breakfast for kids/after school events.
- Questions were asked about the maintenance of the bridge/agreement
- Liability issues.
- Important, not only for students, but community also to keep bridge open.
- Funding possibilities

- Is the bridge really unsafe to use
- Student safety at risk closing the bridge

The public was very thankful of the District looking into alternative transportation for students.

Superintendent Lebrun asked if it was the will of the Board to put some sort of temporary transportation in place for students?

Mr. Marino discussed the need to know the timeline/costs. He stated the conversations with the City has not been productive. Mr. Marino thanked the public for coming to tonight’s meeting and encouraged them to attend the City Council meeting tomorrow night. Agreed with using CCPT transportation services for bussing students as a short-term solution.

Mr. Rotz commented that, per agreement, maintenance belongs to the City and the school district should not own the bridge. He feels closing the bridge is a necessity for the safety of the students/community. He also encouraged the public to go to the City Council meeting tomorrow night. Mr. Rotz feels bussing should be offered to both south & north side students. He thanked the public for sharing their valid concerns. Agreed with using CCPT transportation services for bussing students as a short-term solution.

Mr. Sherman stated he would like to see a long-term solution reached, referring to the resolution between the City and School District. He commented on how the two worked together on building the bridge and how they need to work together again. Agreed with using CCPT transportation services for bussing students as a short-term solution.

Mr. Morris agreed with most of what was being said, reiterating that the City needs to help out. He also agreed with using CCPT transportation services for bussing students as a short-term solution.

Mrs. Goerlitz agreed with using CCPT transportation services for bussing students as a short-term solution.

Mr. Hall agreed with what was being said – he is concerned the temporary transportation will not meet all needs, but is reassured it will work. Mr. Hall encouraged everyone to go to the City Council meeting tomorrow night.

Mrs. Boise thanked Mr. Bosley for coming tonight and agreed with the temporary transportation arrangement.

It was moved by Mr. Morris, seconded by Mr. Hall to work with CCPT to provide temporary transportation, for students with a tentative end date of April 1, 2018.

ADJOURNMENT

At 7:03 p.m., it was moved by Mr. Marino, seconded by Mr. Morris to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
December 7, 2017 – 5:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present (arrived 7:08)
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 7:08 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel.

Motion Carried: 7-0

At 7:08, Mr. Marino entered Executive Session

Reconvene: At 7:08 p.m., it was moved by Mr. Krieg, seconded by Mr. Morris to reconvene to Regular Session.

Motion Carried: 8-0

Spotlight: Performance by the acapella Stafford Middle School group “Fermata Nowhere”

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Krieg to approve the following:

Minutes

Recommend the Board approve the minutes for the meetings held on November 9 & 15, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Elizabeth Cutaiair	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2017-2018 School Year	Stipend of \$3,750	Per Contract
Sarah McCarty	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2017-2018 School Year	Stipend of \$3,000	Per Contract
Sandy Verity	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2017-2018 School Year	Stipend of \$750	Per Contract
Aimee McLane, Gabriel Girard, Paul Cole, Jerry Defayette, Wendy DeMane, Susan Levaque, Catherine McCormick, Corey Mousseau	Teaching a 6 th period	PHS	2017-2018 school year	Stipend of \$500 each	Per Contract
Jerri Charlebois, Heidi Wilkins	Teaching 5.5 periods	PHS	2017-2018 school year	Stipend of \$250 each	Per Contract
William Verity (Arts), Donna Baker (English), Jila Yadollahpour (F.L., Business, Tech), Jennifer Slattery (Science), and Susan Fresn (Social Studies)	Department Chairs	PHS	2017-2018 school year	Stipend of \$500 each	Per Contract
Anna LaHart & Jordan Oshier (Math), Jackie Cianfrocco & Jennifer McCoy (Spec. Ed)	Department Chairs	PHS	2017-2018 school year	Stipend of \$250 each	Per Contract

Retirement

Recommend the Board accept the letter of retirement from Jane Pike, Child Advocate at Oak Street School, effective December 2, 2018.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Dylan Carter	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Christine Clinton	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Taylor Lagace	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Melissa Wickers	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (October 31, 2017)
- 2) High School Extraclassroom Activity Fund Reports (October 31, 2017)
- 3) Summary of Budget Transfers for the months of October 31, 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (October 31, 2017)
- 5) Food Service Profit and Loss Statement (October 2017)
- 6) Budget Status Report (October 31, 2017)

Treasurer’s Report

Recommend the Board accept the October 31, 2017 **Treasurer’s Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$166,876.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 17,000	A2020-160-4200	Clerical Salaries	A9060-800	Health Insurance
\$ 60,000	A2110-120-4200	Full Day K Teacher Salaries	A9060-800	Health Insurance
\$ 40,000	A2110-121-4200	Elem. Teacher Salaries	A9060-800	Health Insurance
\$ 49,876	A2250-151-4200	Special Ed Teaching Ass’t.	A9060-800	Health Insurance

To cover health insurance increases effective 1/1/18

Motion Carried: 8-0

Correspondence

A letter from Mayor Read regarding the Footbridge Agreement was shared with the Board.

New Business

Business

Board Policy 5020.3 “Students with Disability Pursuant to Section 504” – First Reading

The Board accepted a first reading of Board Policy 5020.3 “Students with Disability Pursuant to Section 504”. The revisions are to ensure the District stays within compliance per State law.

Creation of Modified B Boys’ & Girls’ Basketball

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board authorize the creation of a Modified B Boys’ Team and a Modified B Girls’ Basketball Team.

Motion Carried: 8-0

Instructional

Approval of New Club - Yearbook Club (Bailey)

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve a Yearbook Club at Bailey Avenue School. This club will be offered to second grade students who will be a part of creating their school yearbook. Students will be utilizing computer programs to create layouts, edit pages, insert captions and photos, etc.

Motion Carried: 8-0

Personnel Items (not part of Consent Agenda)

Tenure Appointments – It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Jennifer Carter-Kelly	Teaching Assistant	Bailey	January 13, 2018
Michale Morris	Teaching Assistant	Momot	January 12, 2018

Motion Carried: 8-0

Concluding Reports and Remarks**Superintendent's Reports/Remarks**

- Learning from our Colleagues: Making It Happen Here (January 11, 2018, 6:00 p.m.)
- Superintendent Lebrun reported there is temporary transportation being provided for students, in lieu of the footbridge. He commended the District is continuing to work hard on a resolution.

Board Member Reports/Remarks

Mr. Hall inquired on the status of the Momot Elementary cafeteria, the route for the transportation provided to students, and stated what a nice performance, tonight by Fermata Nowhere. Mr. Baroody is hoping the cafeteria will be ready after the break, January 2nd.

Mrs. Goerlitz also remarked on how nice tonight's performance was and wished everyone a Happy Holiday.

Mr. Rotz concurred on tonight's performance, thanked President Boise for their gifts and wished everyone a Happy Holiday.

Mr. Sherman expressed his thanks to Superintendent Lebrun and Mr. Baroody for their time on the footbridge and wished everyone a Happy Holiday.

Mr. Marino echoed the same feelings on the Acapella group's performance tonight and wished everyone a Happy Holiday.

Mr. Morris stated tonight's group was great, thanked Board and Superintendent Lebrun for their work on the footbridge, specifically Bobby Hall, Sr. He also wished everyone a Happy Holiday.

Public Comment: There were no public comments.

ADJOURNMENT

At 7:45 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz, to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Regular Meeting
January 4, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – present
Fred Wachtmeister – present (arrived 6:15)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:03 p.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 6-0**

At 6:15, Mr. Wachtmeister entered Executive Session.

Reconvene: At 7:03 p.m., it was moved by Mr. Hall, seconded by Mr. Sherman to reconvene to Regular Session. **Motion Carried: 7-0**

Report: Mrs. Ellison, Special Education Director, gave a Power Point presentation on the CPSE Annual Report.

Consent Agenda Items

It was moved by Mr. Marino, seconded by Mr. Sherman to approve the following:

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on December 7, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Megan Briddell	Special Education Long Term Substitute Teacher	Bailey	January 2, 2018 through June 22, 2018	Salary of \$39,650 (Step 1, BA, prorated)	

Retirement/Resignation

- 1) Recommend the Board accept the letter of retirement from Deborah Smith, LPN at Stafford Middle School, effective March 5, 2018.
- 2) Recommend the Board accept the letter of resignation from Zella Aikens, School Monitor at Oak Street School, effective January 2, 2018.

8.5 Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (November 30, 2017)
- 2) High School Extraclassroom Activity Fund Reports (November 30, 2017)
- 3) Summary of Budget Transfers for the months of November 30, 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2017)
- 5) Food Service Profit and Loss Statement (November 2017)
- 6) Budget Status Report (November 30, 2017)

Treasurer’s Report

Recommend the Board accept the November 30, 2017 **Treasurer’s Report** as presented in *Appendix II*.

Glens Fall National Bank Tax Checking Account

Recommend that the Board of Education close the District’s tax checking account with Glens Falls National bank, effective January 5, 2018.

School Tax Collection Report

Recommend the Board accept the School Tax Collection Report for 2017-2018 as presented:

School Tax Receivable \$19,502,494.98
 Reduction in Tax Roll \$15,855.70
 Adjusted School Tax Receivable \$19,486,639.28
 Less: Tax Received \$18,252,595.82
 Unpaid 2017-2018 School Taxes \$ 1,234,043.46
 Plus: Penalties Due as of 12/1/17 \$ 27,669.71
 Total Unpaid Taxes Plus Penalties \$ 1,261,713.17

Motion Carried: 7-0

Correspondence

Old Business (► Indicates item to be discussed.)

SSIP Investment Plan

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board approve the District’s Smart Schools Investment Plan (SSIP). This is the final submission for approval that is required by the New York State Education Department. The preliminary plan was reviewed by the Board on November 9, 2017.

Motion Carried: 7-0

After-Prom Party

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend the Board approve re-instatement of the After-Prom Party as a co-curricular activity at Plattsburgh High School.

[Background Information: The club's accounts were transferred to the Student Association because it lacked student officers and we were considering working with the PHS Community-School Organization. The club now has student officers and the monies transferred to the Student Association will be returned upon Board of Education approval of this request for re-instatement.]

Motion Carried: 7-0

Board Policy 5020.3 "Students with Disability Pursuant to Section 504" – Second Reading

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board adopt changes to Board Policy 5020.3 "Students with Disability Pursuant to Section 504". The revisions are to ensure the District stays within compliance per State law.

Motion Carried: 7-0

New Business**Business****Board Policy "Naloxone (Narcan) Policy for Opioid Overdose" – First Reading**

The Board reviewed Board Policy "Naloxone (Narcan) Policy for Opioid Overdose". This policy will ensure the District stays within compliance per State law.

Property Tax Refunds

- 1) It was moved by Mr. Krieg, seconded by Mr. Hall to recommend that the Board of Education approve a property tax refund for Renaissance Village Suites, Property ID#221.7-1-22.1, in the amount of \$18,333.79 in fiscal year 2016, in satisfaction of a recently-settled tax certiorari proceeding.

Motion Carried: 6-1

VOTE: YES - Mrs. Boise, Mrs. Gorelitz, Mr. Hall, Mr. Krieg, Mr. Sherman and Mr. Wachtmeister
NO – Mr. Marino

- 2) It was moved by Mr. Hall, seconded by Mr. Krieg to recommend that the Board of Education approve a property tax refund for Renaissance Village Suites, Property ID#221.7-1-22.1, in the amount of \$19,164.99 in fiscal year 2017, in satisfaction of a recently-settled tax certiorari proceeding.

Motion Carried: 6-1

VOTE: YES - Mrs. Boise, Mrs. Gorelitz, Mr. Hall, Mr. Krieg, Mr. Sherman and Mr. Wachtmeister
NO – Mr. Marino

Surplus Equipment

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board approve the disposal of the following surplus equipment, in the most effective manner as determined by the District's Purchasing Agent.

Serial	Model	Serial	Model
5623	HP 1350 AOI	NA	Typewriter
5733	Dell 745	2643	Dell 1720 Printer
3720	Dell GX280	3773	SmartBoard
5390	OKI B431	2725	Dell 2330
5364	OKI B431	6146	Mitsubishi EX241U
5377	OKI B431	3969	Dell Dimension 3000
5308	Dell 380	5483	Dell GX620
5826	Dell 380	5424	Dell 380
5252	Dell 380	5374	OKI B431
180	JVC VCR	3237	Apple eMac
1808	HP Laserjet 4000	5367	OKI B431
5375	OKI B431	5396	OKI B431
3984	Dell 1720	5186	HP LJ P2055

1746	HP LJ 2100	0459	HP LJ 4000
2665	Dell 755	5279	OKI B431
3577	Day Automation Camera SVR	2069	HP LJ 1200
2408	HP 2840 AIO	3637	HP Scanjet 3670
3638	HP Scanjet 3670	NA	Canon LIDE 600F
NA	Canon LIDE 100	3437	Dell GX270
2408	HP CLJ 2840 AIO		

Motion Carried: 7-0

Athletic Department Donation

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend that the Board of Education accept a donation of \$7,200 from the PHS Booster Club, and the amendment of the 2017-2018 voter approved budget, specifically A2855-299-2566, and approve the purchase of a Richey Athletics jumping pit system.

Motion Carried: 7-0

Instructional

Innovative Course Recommendations

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board approve the following Innovative Courses for the Plattsburgh High School, effective the 2018-2019 school year. Based on the following stipulations

a. Multicultural Literature

i. Stipulations

1. No Staffing impact
2. Class runs with a minimum of 10 students
3. Costs of novel come from building budget codes

b. AP Statistics

i. Stipulations

1. No Staffing impact
2. Class runs with a minimum of 10 students

c. The Big Question in Physics

i. Stipulations

1. No Staffing impact
2. Class runs with a minimum of 10 students
3. This course replaces the course titled AP Physics C

d. Science Research, Service and Inquiry

i. Stipulations

1. No Staffing impact
2. Class runs with a minimum of 10 students
3. Cost of course materials to be taken from building budget

Motion Carried: 7-0

- 2) It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board **not approve** the following Innovative Course based on the following:

a. Psychology

- Director and DWEIC felt like running both AP Psychology and Psychology was redundant. Further the proposal was narrow in scope in comparison to many of the Psychology 101 course descriptions reviewed. The rigor and scope of our current AP course seems to be on par with what is being offered collegiately.

Motion Carried: 7-0

Approval of New Club - Yearbook Club (Bailey)

It was moved by Mr. Goerlitz, seconded by Mr. Hall to recommend the Board approve a Yearbook Club at Bailey Avenue School. This club will be offered to second grade students who will be a part of creating their school yearbook. Students will be utilizing computer programs to create layouts, edit pages, insert captions and photos, etc.

Motion Carried: 7-0

Concluding Reports and Remarks
Superintendent's Reports/Remarks

Superintendent Lebrun shared the Budget Calendar Timeline. He reported to Board members that there has been minimal usage on the transportation provided students in lieu of the footbridge. Superintendent Lebrun also recognized Ms. Raugi and Mrs. Slattery for using National Honor Society funds to pay for a cab for transportation for students after one of their meetings.

Mr. Wachmeister reported on the status of the MAISTO litigation, stating it has moved passed the Pellet division level, which is a plus for the District. He requested the administration to consider providing support for the litigation, as it has done in the past. He reiterated his position on the footbridge – he does not feel the District should expend their funds on the bridge and the District should not be in ownership of the bridge. He referred to the Falcon Seaboard and how the original agreement between the City and the Town did not include the District. Mr. Wachmeister made note that the State Education Department (and others) is reaching out to legislators with a request to increase staffing. They are desperately short of staff. He gave kudos to faculty for providing highly motivated students the opportunity to participate in the Science Olympiad program emphasizing value and success on staff and curriculum. Mr. Wachmeister also encouraged faculty to help those students not at that level to reach their potential. He stated the worthiness of the Curriculum Director position and commented on what a great job Mrs. Ellison has done with the Special Education program.

Mr. Sherman stated he was excited about the program offerings.

Mr. Marino expressed his enthusiasm for budget season to start.

Mr. Hall reported on his meeting with City Council members regarding the footbridge and that there is another one scheduled for Monday.

Mrs. Boise thanked Mrs. Ellison for doing a very good job on her presentation tonight – provided lots of information. She also thanked Board members for meeting with City Council on the footbridge. Mrs. Boise acknowledged Mrs. Zales for her time and looks forward to some feedback. She is very proud of the District's staff and administration and commented on the great teamwork.

Public Comment: There were no public comments.

ADJOURNMENT

At 8:33 p.m., it was moved by Mr. Sherman, seconded by Mr. Marino, to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
January 18, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present (arrived 6:46)
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived 6:15)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:02 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 6-0**

At 6:15, Mr. Wachtmeister entered Executive Session.

At 6:46, Mr. Morris entered Executive Session.

Reconvene: At 7:14 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to reconvene to Regular Session.

Motion Carried: 8-0

Public Comment

Ms. Dinai Robertson, Violence Prevention Education and Outreach Coordinator with SUNY Plattsburgh and Mr. Reidy, Radius Coordinator with SUNY Plattsburgh shared the LGBTQ Crisis Resources available to students. They encouraged the District to start groups for LGBTQ and to let students know what services are available.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Krieg to approve the following:

Minutes

Recommend the Board approve the minutes for the meetings held on January 4, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel**Appointments****Winter/Spring Coaches**

Recommend the Board appoint the following winter coaches for the 2017-2018 school year at a stipend per negotiated agreement:

SPORT	POSITION	RECOMMENDATION	STIPEND
Girls' Basketball	Modified B	Kate Flynn	\$2,639
Boys' Basketball	Modified B	Brad LaValley	\$2,639

Spring Coaches

Recommend the Board appoint the following winter coaches for the 2017-2018 school year at a stipend per negotiated agreement:

SPORT	POSITION	RECOMMENDATION	STIPEND
Tennis	Girls' Varsity	Brian Micheels	\$2,467
Track	Girls' Varsity - Ass't.	Megan Briddell	\$2,868
	Boys' Varsity - Ass't.	Kate Flynn	\$2,868
Softball	Modified	Sydney Burdo	\$2,639
Baseball	Volunteer	Tracy Rotz	N/A

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board

approve the appointments and rates of pay as presented. Fingerprint

Name Certification Rate Position (Subs) Status

Michael Branch	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Erica Niles	Non-Certified	\$80/day	Teaching Assistant	Cleared
Melanie Taylor	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Zella Aikens	N/A	\$10.50/hour	School Monitor	Cleared
Sherry Longe	N/A	\$10.50/hour	School Monitor	Cleared

Resignations

Recommend the Board accept a letter of resignation from Nicole Rascoe, Teacher Aide/Student Aide for Plattsburgh High School and Bailey Elementary, effective January 22, 2018.

Recommend the Board accept a letter of resignation from William Titherington, Custodial Worker for Oak Street School, effective January 26, 2018.

Business**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$33,330.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 33,330.00	A2110-130-4200	Secondary Teacher Salaries	A2820-150-4200	Psychologist Salaries

To cover the salary expense not covered by Title I & V grants.

Motion Carried: 8-0

Old Business (► Indicates item to be discussed.)**Memorandum of Agreement**

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board authorize the Superintendent of Schools and Board President to sign a Memorandum of Agreement between the Plattsburgh City School District and Plattsburgh Teachers' Association re-inserting Article IX, NEWLY EMPLOYED PERSONNEL, Sections C. and D. The language was inadvertently omitted in the printing of the final contract. **Motion Carried: 8-0**

Board Policy "Naloxone (Narcan) Policy 8121.1. for Opioid Overdose" – Second Reading

It was moved by Mr. Krieg, seconded by Mr. Marino to recommend the Board adopt Board Policy 8121.1. "Naloxone (Narcan) Policy for Opioid Overdose". This policy will ensure the District stays within compliance per State law.

Motion Carried: 8-0**New Business****Business****NYSASCSD – Litigation Support**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board approve the District's contribution of \$1,000 to New York State Association of Small City School Districts (NYSASCSD) to support the litigation of eleven plaintiff districts in the fight for a sound basic education for every student in New York State. This contribution represents the 2017-2018 school year. **Motion Carried: 8-0**

Instructional**Field Trips****College For Every Student**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve for members of the PHS College For Every Student club, advised by Ms. Susan LaPierre, to participate in an overnight visit to SUNY-Potsdam, Clarkson University, SUNY-Canton, and St. Lawrence University. This trip is open to any interested juniors and will take place on January 25-26. It will allow students to learn about life on campus, the high school requirements for applying to the colleges, financial aid, and the contrasts between different types of post-secondary institutions. **Motion Carried: 8-0**

PHS Select Vocal Ensemble

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve for members of the PHS Select Vocal Ensemble, directed by Mr. William Verity, to travel to Ithaca, New York for Ithaca College's 2018 Gospel Music Festival. Students will depart for Ithaca on Friday, April 13, 2018, and return to Plattsburgh on Sunday, April 15, 2018.

Motion Carried: 8-0**PHS Concert Bands**

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board approve for PHS students selected for the New York State Band Directors Association Honor Concert Bands to travel to Syracuse for the organization's rehearsals and performances on March 2-4, 2018. Chosen students will be accompanied by Mr. Patrick Towey and Mr. Daryle Redmond. **Motion Carried: 8-0**

Science Olympiad Team

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve for the PHS Science Olympiad Team, advised by Mr. Corey Mousseau, to travel to Syracuse, New York, to compete and the New York State Science Olympiad Tournament at LeMoyne College, on March 9-10, 2018. **Motion Carried: 8-0**

PHS Jazz Ensemble

It was moved by Mr. Sherman, seconded by Mr. Morris to recommend the Board approve for the PHS Jazz Ensemble, directed by Mr. Patrick Towey, to travel to Boston, Massachusetts for a "Spring Performance Tour." The group will depart on Thursday, March 22nd, and will return to Plattsburgh on Sunday, March 25th. **Motion Carried: 8-0**

PHS Multicultural Club

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve for members of the PHS Multicultural Club, advised by Mrs. Jila Yadollahpour, to travel to Ireland, Scotland, and England. The group will be departing on Thursday, March 29, 2018 and will return on Saturday, April 7, 2018. **Motion Carried: 8-0**

Items Removed from Consent Agenda

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Superintendent Lebrun discussed the flooding in the Underwood neighborhood stating school personnel has done tremendous work serving families. He also shared a brief summary of the Governor's budget proposal and stated Mr. Baroody is working on the rollover budget, noting health care cost is increasing considerably. Superintendent Lebrun noted it is time to discuss a new Capital Project and confirmed Board members serving on the facilities committee.

Board Member Reports/Remarks

Mr. Hall noted he left Monday's meeting (with City Council) hopeful, but as of today has not heard back from the City. Superintendent Lebrun asked if it was the Board's will to have the school's attorney present at the next School Board meeting. It was a unanimous yes.

Mr. Wachtmeister would like the District to examine our Title IX policies and make sure the District is in compliance. He shared his written thoughts (filed with minutes) on the Governor's 2018-2019 Budget proposal. Mr. Wachtmeister reported on the Small City School's latest meeting in Albany and expressed their interpretation on the Governor's budget proposal.

Mrs. Boise thanked Mr. Reidy and Ms. Robertson for their information. She also thanked the District as a whole in the response to families affected by the flooding. Mrs. Boise gave kudos to Mr. Verity on their performance at the Newman Center.

Public Comment: There were no public comments.

ADJOURNMENT

At 7:49 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz, to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Regular Meeting
February 8, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – excused
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk) - excused
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:07 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 8-0**

Reconvene: At 7:10 p.m., it was moved by Mr. Hall, seconded by Mr. Rotz to reconvene to Regular Session. **Motion Carried: 8-0**

Spotlight: Momot Reading Buddies

Public Comment: There were no public comments.

PRO TEM Clerk – It was moved by Mr. Rotz, seconded by Mr. Hall to appoint Mr. Baroody as Pro Tem Clerk. **Motion Carried: 8-0**

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on January 18, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments - Probationary/Miscellaneous

Recommend the Board appoint the following probationary/miscellaneous appointments::

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Chasity LaPorte	School Monitor	District Wide	February 9, 2018	\$11.82/hour	52-week probationary appointment. 2.25 hrs./day.
Mark Elkins	School Monitor	District Wide	February 9, 2018	\$11.82/hour	52-week probationary appointment. 2.5 hrs./day.
Maryanne Ellsworth	Teacher Aide/Student Aide	Oak Street/PHS	February 9, 2018- June 22, 2018	\$17.02/hour	8-week probationary appointment. 4.75 hrs./day
Lynn Sheehan	LPN	PHS	March 5, 2018	Salary of \$26,041 (prorated)	26-week probationary appointment.
Winema Baker	Custodial Worker	Duken/PHS	February 9, 2018	Salary of \$28,304 (prorated)	
Joe Beshon III	Custodial Worker	Oak Street	February 9, 2018	Salary of \$28,304 (prorated)	52-week probationary appointment.
Kevin Champagne	Personal Finance Class (sixth class)	PHS	2017-2018 Second Semester	Stipend of \$250	Per the recent teachers' contract language.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board

approve the appointments and rates of pay as presented.

Fingerprint

Name Certification Rate Position (Subs) Status

Angela Curry	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Jessica Falace	Non-Certified	\$80/day	Teaching Assistant	Cleared
Anissa Miller	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Sarah Slater	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Andrea Parness	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Anya Tomaskeski	Non-Certified	\$80/day	Teaching Assistant	Cleared
Gillian Toth	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Wanda Koehler	N/A	\$10.50/hour \$10.50/hour	School Monitor Food Service	Cleared
Dustin Stowe	N/A	\$10.50/hour \$10.50/hour	School Monitor Student Aide/Teacher Aide	Cleared
Andrea Trombley	N/A	\$10.50/hour \$10.50/hour \$10.50/hour	Clerk Student Aide/Teacher Aide Typist	Cleared

Co-Curricular Advisory's for the 2018-2018 School Year MOMOT ELEMENTARY

Grades	Club	Instructor(s)	Total Minutes	Total Hours	Total Paid
2-3	Cheerleading Basics	Michelle Rugar	495	8.25	395.51
4-5	Cheerleading Basics	Michelle Rugar	495	8.25	395.51
4-5	Kindness Project	Sue O'Dell Maribeth Mackinnon	360	6	287.64
4-5	Mindfulness Club	Danielle Seem Steve Visco	360	6	287.64
4-5	Yearbook Club	Jessica Dunn – Williams Beth O'Neil	585	9.75	467.42
2-5	Health and Fitness	Steve Visco Julie Miller	495	8.25	395.51
3	Momot Snack Club	Melissa Bistor-Cross	270	4.5	215.73
5	Momot Snack Club	Abby Leonard	270	4.5	215.73
4	Momot Snack Club	Alicia DuBray	270	4.5	215.73
K-1	Story Time Yoga	Tasha Nadge Danielle Seem	150	2.5	119.85

Teacher
Contract
Hourly
Rate
\$47.94

2-3	Story Time Yoga	Tasha Nadge Danielle Seem	225	3.75		179.78
-----	-----------------	------------------------------	-----	------	--	--------

Coaching Appointment

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Kristy Boas	Boys' Modified B Basketball Coach	PHS	February 6, 2018 thru March 9, 2018	Stipend of \$2,639 prorated	

Resignations/Retirements

Recommend the Board accept a letter of resignation from William Creighton, School Monitor for Momot Elementary School, effective February 5, 2018.

Recommend the Board accept a letter of resignation from Thomas Oughton, Business Education Teacher for Plattsburgh High School, effective April 9, 2018.

Recommend the Board accept a letter of resignation from Lynne Sheehan, Student Aide/Teacher Aide for Stafford Middle School, effective March 5, 2018.

Recommend the Board accept a letter of retirement from Wendy Bezio, Teaching Assistant for Stafford Middle School, effective July 2, 2018.

Recommend the Board accept a letter of retirement from MaryBeth Lonergan, Teaching Assistant for Momot Elementary School, effective July 2, 2018.

Recommend the Board accept a letter of retirement from Carolyn Miller, Social Studies Teacher for Stafford Middle School, effective June 25, 2018.

Leave of Absence

Recommend the Board of Education approve a temporary leave of absence for Maryanne Ellsworth, a 1-hour per day Monitor (District Wide) and a 2.25-hour per day Clerk (District Wide) from February 9, 2018 – June 29, 2018.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (December 31, 2017)
- 2) High School Extraclassroom Activity Fund Reports (December 31, 2017)
- 3) Summary of Budget Transfers for the months of December 31, 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (December 31, 2017)
- 5) Food Service Profit and Loss Statement (December 2017)
- 6) Budget Status Report (December 31, 2017)
- 7) Revenue Status Report (December 31, 2017)

Treasurer's Report

Recommend the Board accept the December 31, 2017 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The total amount of the transfers listed is: \$38,644.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 38,644.00	A2110-121-4200	Elementary Teacher Salaries	A2110-120-4200	FD K Teacher Salaries

To recode employee salary to correct code

BOARD RESOLUTION – Non-Resident Tuition Payments

Recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Plattsburgh City School District is owed tuition payments for non-resident students from the AuSable Valley Central School District for the school years of 2014-15, 2015-16, and 2016-17, which were previously unknown due to an error made by the Clinton County Department of Social Services; and

WHEREAS, the Business Office and Superintendent have made demand for such payments on the AuSable Valley business office and Superintendent, which have been ignored/denied; and

WHEREAS, the Board of Education wishes to seek reimbursement of tuition payments due to it,

BE IT RESOLVED, the Board of Education of the Plattsburgh City School District hereby authorizes its attorneys, Girvin & Ferlazzo, to commence an appeal to the Commissioner of Education seeking tuition reimbursement from the AuSable Valley Central School District and/or the Clinton County Department of Social Services, and authorizes the Superintendent of Schools to execute and verify any necessary documents.

Motion Carried: 8-0

Old Business (► Indicates item to be discussed.)

Memorandum of Agreement

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board authorize the Superintendent of Schools and Board President to sign a Memorandum of Agreement between the Plattsburgh City School District and Plattsburgh Teachers’ Association modifying Article XVII, SICK-FAMILY-BEREAVEMENT LEAVE, Section K. The new language would include “nieces or nephews”

Motion Carried: 8-0

New Business

Business

Preparation for May 15, 2018 Board Election and Budget Vote

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 15, 2018, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 1, 2018 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$160.00 or \$175.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion Carried: 8-0

Board of Registration

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend that the Board appoint and designate **the Clinton County Board of Elections** as the **Board of Registration** of the Plattsburgh City School District to serve for a term of one year. **Motion Carried: 8-0**

Board Policy 6670, “Petty Cash Accounts” – First Reading

The Board reviewed Board Policy 6670, “Petty Cash Accounts”. The addition to the policy includes the PHS School Store. *No action required.*

Board Policy 4772, “Graduation Ceremonies for Students with Disabilities” – First Reading

The Board reviewed Board Policy 4772, “Participation in Graduation Ceremonies for Students with Disabilities”. This policy will ensure the District stays within compliance per State law, specifically “Zacharay’s Law” which goes into effect February 27, 2018. *No action required.*

Instructional

Field Trips

PHS Drama Club

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve for members of the PHS Drama Club, advised by Mrs. Cheryl Maggy, to travel to New York City to tour the city and see a Broadway musical. *[Board approval is sought because the club will be traveling through New Jersey on their way to New York City.]*

Motion Carried: 8-0

PHS Select Vocal Ensemble

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve for members of the PHS Select Vocal Ensemble to travel to Burlington, Vermont, to perform the National Anthem at a Vermont Lake Monsters home game on Wednesday, June 20, 2018. *[Board approval is sought because the group will be traveling across state lines.]*

Motion Carried: 8-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Budget Rollover – Mr. Baroody updated the Board on the 2018-2019 budget rollover. The most significant item is the healthcare code.

Capital Project Update – Superintendent Lebrun updated the Board on the status of our most recent capital project. He further noted the facilities committee met this week to discuss our next project.

Board Reports/Remarks

Mr. Wachtmeister gave a brief history of events regarding the footbridge. He feels the District should not be in the business of owning a bridge and ownership of the bridge should be conveyed to the City. He is in favor of demolishing the bridge emphasizing the liability issues with owning a bridge is a major concern.

Mr. Morris shared that he went to Bailey Avenue Concert, which was outstanding. He stated he enjoyed the Momot presentation and likes being in a different location for board meetings. Mr. Morris agreed with Mr. Wachtmeister in terms of the footbridge.

Mr. Hall, Mrs. Goerlitz and Mr. Krieg all congratulated Momot students, teachers and principals on a wonderful presentation and expressed that they loved the new cafeteria.

Mrs. Boise stated she enjoyed the opportunity to be at Momot – very special. She congratulated the Science Olympiad teams on regional win. Mrs. Boise stated the CV-TEC job fair is a great opportunity for the District.

Public Comment: There were no public comments.

ADJOURNMENT

At 8:10 p.m., it was moved by Mr. Rotz, seconded by Mr. Morris, to adjourn.

Motion Carried: 8-0

Respectfully,

David Baroody
Pro Tem Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Regular Meeting
March 8, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present (left 7:41)
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present (left 8:30)
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk) – present
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) – excused
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – excused
Susan Wilson (Momot Elementary School Principal) – excused
Jamie Maggy (Momot Elementary Ass't Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – excused

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:04 p.m., it was moved by Mr. Sherman, seconded by Mr. Rotz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and litigation. **Motion Carried: 9-0**

Reconvene: At 7:40 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to reconvene to Regular Session. **Motion Carried: 9-0**

At 7:41 p.m., Mr. Rotz was excused

Public Comment: Mrs. LaPierre thanked Board members for supporting the College For Every Students (CFES) program and invited members to the College & Career Readiness, March 22nd from 11:00 – 1:15 p.m. @ PHS.

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mr. Rotz to approve the following consent agenda items:

Minutes

Recommend the Board approve the minutes for the meetings held on February 8, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous

Recommend the Board appoint the following probationary/miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Michelle Hunt	Teacher Aide/Student Aide	SMS	March 9, 2018	\$13.70/hour	52-week probationary appointment. 7 hours/day.
Brian Micheels	Long Term Substitute Elementary Teacher	Bailey	February 26, 2018 – June 22, 2018	Per Contract	
Heather Sullivan	Yearbook Director	PHS	2017-2018 School Year	\$4,000	
Cynthia McMahon	Yearbook Ad/Sponsor Director	PHS	2017-2018 School Year	\$500	

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Brianna Currier	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Nicole Emanuele	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Eman Faruki	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Shannon Matthews	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Elliott Munger	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Justin Seymour	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Kevin Hunt (retro 2/28/18)	N/A	\$10.50/hour \$10.50/hour \$12.65/hour \$12.65/hour	School Monitor Student Aide/Teacher Aide Cleaner Messenger Custodial Worker	Cleared
Maryanne Ellsworth	N/A	\$10.50/hour \$10.50/hour	Clerk School Monitor	Cleared
Stephen Steele	N/A	\$12.65/hour \$12.65/hour	Cleaner Messenger Custodial Worker	Cleared

Spring 2018 Coaching Appointments

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Kyle Burdo	Modified Softball – Volunteer	PCSD	2017-18 School Year	N/A	
Molly Flynn	JV Softball – Volunteer	PCSD	2017-18 School Year	N/A	
Robby Knowles	JV Baseball - Volunteer	PCSD	2017-18 School Year	N/A	
Adam Sullivan Tom Pillsworth	Assistant Varsity Lacrosse Coach	PCSD	2017-18 School Year	N/A	Lacrosse program is self-funded
Rich Gottschall	Girls’ Tennis – Volunteer	PCSD	2017-18 School Year	N/A	Fingerprinting is pending

**Co-Curricular Advisory’s for the 2018-2018 School Year
BAILEY ELEMENTARY**

EMPLOYEE	STIPEND	EMPLOYEE	STIPEND	EMPLOYEE	STIPEND
Michael Bordeau	\$123	Elizabeth Christon	\$123	Kylie McLean	\$123
Elizabeth Bach	\$123	Susan Higgins	\$123	Christina Coryea	\$123

Katherine Bradford	\$123	Megan Briddell	\$123	Kathleen Miller	\$123
Amanda Rogers	\$123	Jennifer Stone	\$123	Stephanie Lasher	\$123
Cara Meyer	\$123				

Resignations/Retirements

Recommend the Board accept a letter of resignation from Michelle Hunt, School Monitor for Stafford Middle School, effective March 9, 2018.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (January 31, 2018 and a **revised December 31, 2017**)
- 2) High School Extraclassroom Activity Fund Reports (January 31, 2018)
- 3) Summary of Budget Transfers for the months of January 31, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (January 31, 2018)
- 5) Food Service Profit and Loss Statement (January 2018)
- 6) Budget Status Report (January 31, 2018)
- 7) Revenue Status Report (January 31, 2018)

Treasurer’s Report

Recommend the Board accept the January 31, 2018 **Treasurer’s Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.
 The total amount of the transfers listed is: \$45,040.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 45,040.00	A2110-121-4200	Elementary Teacher Salaries	A2110-120-4200	FD K Teacher Salaries

To recode employee salary to correct code – this transfer amends prior Board approval transfer of \$38,644

Motion Carried: 8-0

Old Business (► Indicates item to be discussed.)

Board Policy 6670, “Petty Cash Accounts” – Second Reading

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve Board Policy 6670, “Petty Cash Accounts”. The addition to the policy includes the PHS School Store.

Motion Carried: 8-0

Board Policy 4772, “Graduation Ceremonies for Students with Disabilities” – Second Reading

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board approve Board Policy 4772, “Participation in Graduation Ceremonies for Students with Disabilities”. This policy will ensure the District stays within compliance per State law, specifically “Zacharay’s Law” which goes into effect February 27, 2018.

Motion Carried: 8-0

New Business

Business

Professional Development Plan

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board approve the Professional Development Plan two-year plan - 2018-020.

Motion Carried: 8-0

RTI Plan

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board approve the Response To Intervention (RTI), three-year plan - March 2018-June 2021.

Motion Carried: 8-0

Instructional**Field Trips****PHS French Classes**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve for students in Ms. Yadollahpour's French 2 classes to travel to Montreal to visit the Museum of Archeology and the Atwater Market. *[Board approval is sought because the students will be travelling to out of state to another country for the day.]*

Motion Carried: 8-0

PHS Jazz Ensemble

It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to recommend the Board approve for students in Mr. Towey's Jazz Ensemble at PHS to travel to Burlington, Vermont, on Friday, June 8th, to play at the Burlington Jazz Festival 2018. *[Board approval is sought because the class will be travelling across state lines.]*

Motion Carried: 8-0

At 8:30 p.m., Mr. Rotz was excused.

Concluding Reports and Remarks**Superintendent's Reports/Remarks**

- Footbridge – Superintendent Lebrun reported that return to use persists and in the meantime the our partnership with Clinton Community transportation is working well. Superintendent asked Board members for their feedback.

Mr. Marino stated he would like to see the bridge back in use, but under City ownership.

Mr. Wachtmeister stated he would like this matter solved sooner than later. He also would like to see the bridge opened for foot traffic and owned by the City. Mr. Wachtmeister summed up the following facts and events:

1. Bridge has deteriorated over the last few years
2. Engineers deemed bridge unsafe for usage
3. Monies from state sources are available for repair
4. Convey bridge to City for ownership
5. City has committed to build two new bridges

Mr. Wachtmeister would like the District to have discussion with City and make a decision on repairing bridge and conveying ownership to the City. If no progress is made, put bid out for demolishing bridge

Mr. Morris wants this to get into motion so it can get decided so we have answers and can start the process.\

Mr. Sherman agrees with what has been said, but still has an open mind and would like the District to have the discussion with mayor.

- 2018-2019 School Budget – Superintendent Lebrun reference the current budget status report in the Board packet. He stated there is a large gap between projected increases and revenue increases. Superintendent Lebrun noted that there is a significant increase in health care costs.
- School Calendar – Superintendent Lebrun plans to have a draft of the school calendar before the Board at the March 22nd meeting.
- Capital Project Update – Mr. Baroody reported the current Capital Project is in its final stages and will be completed soon – going through punch lists. The District is now in the beginning stages for a new capital project.
- Mr. Baroody also spoke to the School Safety discussions ensuing - sharing information on armed personnel within the district. The Board had the following comments:

Mr. Morris feels the District needs to have a sense of urgency – the longer we wait the likelihood something is going to happen. He would like to see the District act quickly in putting something in place and getting feedback from the community.

Mr. Marino would like to see a forum put together to obtain feedback and to do it quickly.

Mr. Rotz agrees that this needs to be done quickly. He likes the idea of having an armed personnel in the schools and to have it be someone who is trained and who can develop a good relationship with students. Mr. Rotz feels there are many more benefits to taking this option.

Mr. Sherman discussed how it (armed personnel) would help the climate of schools – teachers and students are stressed. He is hoping this will become a funded mandate.

Mr. Wachtmeister supports the idea of armed personnel within the school. He wants to make sure we invite the police department to the forum. Mr. Wachtmeister also wants us to look at the broader picture and discuss ways of prevention, mental illness, and ensuring a safe environment in schools. Mr. Wachtmeister informed the Board that Small City School will be discussing safety in schools at their next meeting.

Mrs. Goerlitz agrees with everyone and likes the idea of the forum to get feedback.

Mr. Krieg also agreed with comments being said tonight and especially on the mental health issue.

Mrs. Boise echoed all thoughts being discussed and agreed to move forward with a forum. She thanked Mrs. Zales and Mrs. Jolicoeur for their work on the plans.

Public Comment: There were no public comments.

ADJOURNMENT

At 8:47 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz, to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Regular Meeting
March 22, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present (arrived 6:09)
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present (left 6:09)
Roderick Sherman – present
Fred Wachtmeister – present (arrived 6:09)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:03 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and litigation. **Motion Carried: 7-0**

At 6:09 p.m., Mr. Krieg and Mr. Wachtmeister entered Executive Session.

Reconvene: At 6:31 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to reconvene to Regular Session. **Motion Carried: 9-0**

At 6:32 p.m., Mr. Rotz was excused.

Public Comment: A community member expressed her concern for the safety of students when crossing Rugar Street to the high school and would like to see a crossing guard at that location. Another community asked what the school is doing to work with the utility company to remove the gas line from the top of the footbridge?

Consent Agenda Items

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on March 8, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel**Appointments****Election Inspectors**

Recommend the Board appoint Betsy Baker, Carol Chase, Ernest Cleveland, Sally Connolly, Shila Desso, David Ellsworth, Shelley Fracalossi, Marc Gendron, Robert Joyce, Linda LaMarche, Ann Sandford, Barbara LaTulipe, Susan McFadden, Lou McIntyre, Maria Pelkey and Juanita Stone to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 15, 2018; each inspector shall receive either \$160 or \$175 (if chairperson) as compensation of his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Kayla Boise	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Margaret Griffiths	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Megan Kanofsky	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Barbara Shpack	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Cynthia Arnold	N/A	\$10.50/hour	Food Service Helper	Cleared
Nicole Major	N/A	\$10.50/hour	Bus Monitor	Cleared
Lindsay McCormick	N/A	\$110/day	Registered Nurse	Cleared
Starr Rabideau	N/A	\$10.50/hour	Food Service Helper	Cleared

Co-Curricular Advisory's for the 2017-2018 School Year**OAK STREET ELEMENTARY**

<u>FACULTY NAME</u>	<u>CLUB</u>	<u>HOURS</u>	<u>STIPEND</u>	<u>Totals</u>
Annmarie Curle	Basketball	5	\$202.00	
Christina Coryea	Helping Hand – Community Service	5	\$101.00	
Katie Bradford	Helping Hand – Community Service	5	\$101.00	
Nicole Friend	Guided Drawing	5	\$202.00	
Jessica Klimkiewicz	Dance	5	\$202.00	
Shannon Rabideau	Olympic Symbols	5	\$202.00	
Amy Moore	Lego	5	\$202.00	= 1212.00
Erin McGill	Yearbook	16	\$656.00	
Alyssa Manning	Yearbook	16	\$656.00	
Danielle Jackson	Yearbook	16	Paid by FSA (\$656.00)	

Resignations/Retirements

Recommend the Board accept a letter of resignation from Brianna Howie, Elementary Teacher for Bailey Avenue School, effective June 30, 2018.

Recommend the Board accept a letter of resignation from Janet Marquis, Food Services Helper for Stafford Middle School, effective March 12, 2018.

Recommend the Board accept a letter of retirement from Scott Jeannette, Building Maintenance Mechanic, effective May 12, 2018.

Motion Carried: 8-0

New Business

Business

Donation – Drum Set

It was moved by Mr. Sherman, seconded by Mr. Krieg to recommend the Board accept a family donation of drums (approximate value of \$2,000) to the District’s Music Department.

Motion Carried: 8-0

Independent External Auditor

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend that the Board of Education approve the Independent (External) Auditor Boulrice and Wood P.C. as the Independent External Auditor to prepare the audit report of the school district records for the fiscal years ending June 30, 2018-2020, at the respective rates of \$14,750, \$15,300 and \$15,800.

Motion Carried: 8-0

Board Policy 6700-R, “Purchasing Regulation” – First Reading

The Board reviewed Board Policy 6670, “Petty Cash Accounts”. The addition to the policy includes language regarding contracting with small and minority businesses, women’s business enterprises and labor surplus area firms. *No action required.*

Instructional

Field Trips

PHS French Classes – Montreal’s Museum of Fine Arts

It was moved by Mr. Sherman, seconded by Mr. Morris to recommend the Board approve for students in Ms. Armstrong-Zantana’s Spanish 4 and Spanish 5 classes and students in Ms. Yadollahpour’s French 4 and French 5 classes to travel to Montreal to visit the Museum of Fine Arts in April. *[Board approval is sought because the students will be travelling out of state to another country for that day.]*

Motion Carried: 8-0

Personnel Items (not part of Consent Agenda)

Tenure Appointments – It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE
Alyssa Manning	Art Teacher	Districtwide	May 11, 2018

Motion Carried: 8-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

- CVES Board Nominations – Due March 26th – No nominations were made.
- 2018-2019 School Calendar-Superintendent Lebrun provided Board members with a draft of next year’s calendar. It will be on the agenda for approval at the April 12th meeting.
- 2018-2019 School Budget – Superintendent Lebrun commented that more information will be available once the State passes their budget – hopefully on April 1st. The Audit committee has been meeting and stated the outlook does not look promising.
- School Safety Forum – Superintendent Lebrun stated the purpose of this forum is to identify reasonable ideas related to school safety and security. To create a slate of options which will be discussed and considered in the coming weeks, so as to determine ‘best practices’ for our schools (which reflect our community’s values and priorities). Superintendent Lebrun suggested the following agenda topics be discussed: Armed Personnel in Schools, Security Infrastructure and Security Protocols.

The Board heard from several community members/school district employees. The following topics/ideas were discussed:

Armed Personnel

- Highly trained and experienced personnel (retired officers) are available to hire
- Maintain training

- Sense of security – officers in all buildings
- Ability to develop a good rapport between officer and students, which can be a preventative
- Salary rate considerably lower
- Response time would be immediate

Infrastructure (hardening of buildings)

- Sensors, cameras, metal detectors
- Lock-out vestibules
- Panic buttons
- Need to audit schools

Protocols

- Mental health support/response
- DASA training
- Staff/Student and Community training with law enforcement
- Solidify procedures
- See something, say something
- School climate
- Build partnerships with agencies
- Threat assessments
- Drills/Response

Board Reports/Remarks

The Board was very pleased at tonight’s turn out and thanked the public for coming and sharing their thoughts on School Safety and discussed/requested the following:

- Possibility of getting funding through State (send letter to State legislators)
- Needing an itemized list of costs both structural and armed personnel related
- How mental health and bullying play a part
- Identifying the problem early (kids needing help)
- Awareness – See something say something
- Need to prioritize (number of things need to be done)
- Sense of urgency – we still need to protect kids

The Board recognized students/staff for their wonderful music concerts. They Stated that the CFES was well attended as well as the spaghetti dinner fundraiser.

Public Comment: There were no public comments.

ADJOURNMENT

At 8:40p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz, to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Regular Meeting
April 12, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:06 p.m., it was moved by Mr. Krieg, seconded by Mr. Hall to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel, negotiations and litigation. **Motion Carried: 8-0**

Reconvene: At 7:46 p.m., it was moved by Mr. Morris, seconded by Mr. Krieg to reconvene to Regular Session. **Motion Carried: 8-0**

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on March 22, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Election Inspectors (Additional Names)

Recommend the Board appoint Barbara Barry, Joseph Barry, Debra Breyette, Ann Marie Acciaro and James Trombley to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 15, 2018; each inspector shall receive either \$160 or \$175 (if chairperson) as compensation of his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections.

NOTE: Initial appointments were acted on at the March 22, 2018 Board meeting.

Extra Period (Sixth Class) Stipend

Recommend the Board approve a \$250 stipend (per contract) to Catherine McCormick for teaching an extra period (sixth class), PHS School Store, in the second semester of the 2017-2018 school year.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board

approve the appointments and rates of pay as presented. Fingerprint

Name Certification Rate Position (Subs) Status

Cynthia Allen	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Brad Bousquet (effective 3/6/18)	Non-Certified	\$16.80/hour	Tutor	Cleared
Nicole Byrne-Navarro	Non-Certified	\$80/day	Teaching Assistant	Cleared
Heidi Christon	Non-Certified	\$80/day	Teaching Assistant	Cleared
Justin Gunnell	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Luke Jenks	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Andrea Trombley	Non-Certified	\$80/day	Teaching Assistant	Cleared
Denise Gladue	N/A	\$10.50/hour	Student Aide/Teacher Aide	Cleared
Nicole Byrne-Navarro	N/A	\$10.50/hour	Student Aide/Teacher Aide	Cleared

8.5 Business Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (February 2018)
- 2) High School Extraclassroom Activity Fund Reports (February 2018)
- 3) Summary of Budget Transfers for the months of February 28, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (February 28, 2018)
- 5) Food Service Profit and Loss Statement (February 2018)
- 6) Budget Status Report (February 28, 2018)
- 7) Revenue Status Report (February 28, 2018)

Treasurer's Report

Recommend the Board accept the February 28, 2018 Treasurer's Report as presented in *Appendix II*.

Motion Carried: 8-0

Old Business (► Indicates item to be discussed.)**Board Policy 6700-R, "Purchasing Regulation" – Second Reading**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve a revised Board Policy 6670, "Petty Cash Accounts". The addition to the policy includes language regarding contracting with small and minority businesses, women's business enterprises and labor surplus area firms. *NOTE: First reading by the Board was at the March 22, 2018 meeting.*

Motion Carried: 8-0

New Business**Business****Contract Amendment – Director of Management**

It was moved by Mr. Rotz, seconded by Mr. Morris to recommend the Board approve the amendment to Dave Barood's contract and authorize the President of the Board of Education to execute the amendment. The amendment extends Mr. Barood's contract through June 30, 2022 and establishes his 2018-2019 salary (\$97,637).

Motion Carried: 8-0

2018-2019 School Calendar

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the 2018-2019 School Calendar.

NOTE: 1st Draft was provided to the Board on March 22, 2018. Mr. Wachtmeister wanted it publically noted that Indigenous Day is not considered a "Legal/National" holiday, but is the District's Columbus Day. **Motion Carried: 8-0**

Surplus Equipment

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend that the Board approve the disposal of the following surplus:

Serial	Model		Serial	Model
1388	Apple eMac		5372	Oki B430 Printer
2961	Dell optiplex 760		2448	Apple iMac
2457	Apple iMac		3806	Apple iMac
3815	Apple iMac		2438	Apple iMac
0931	Apple iMac		0913	Apple iMac
6155	Mitsubishi EX240		5930	Mitsubishi EX240
2227	HP Color Laserjet 3550		3437	Dell optiplex 270
2381	Dell Optiplex 620		M4K068838	Brother Typewriter
MLZW039216	Epson Scanner		3766	Smartboard
H6T7J31	Dell Dimension 4600		2408	Hp Laserjet 2840
5056	UTC Retail POS		2744	Dell Projector 2400
2580	Dell Projector 2400		2743	Dell Projector 2400
3996	Dell Projector 2400		3973	Dell Projector 2400
2578	Dell Projector 2400		3995	Dell Projector 2400
2738	Dell Projector 2400		2572	Dell Projector 2400
2807	Dell Projector 1409x		5922	Dell Projector 1410x
3962	Dell Projector 2400		2808	Dell Projector 1409x
2583	Dell Projector 2400		3961	Dell Projector 2400
2576	Dell Projector 2400		2466	Dell Projector 2400
2573	Dell Projector 2400		2419	Dell Projector 2400
2740	Dell Projector 2400		2737	Dell Projector 2400
2571	Dell Projector 1410x		2569	Dell Projector 2400
2575	Dell Projector 2400		2741	Dell Projector 2400
2739	Dell Projector 2400		3938	Cisco Switch 3550
0960	Cisco Switch 2900		0957	Cisco Switch 3500
3305	Cisco Switch 2950		3307	Cisco Switch 2950
3306	Cisco Switch 2950		3297	Cisco Switch 2950
3304	Cisco Switch 2950		3298	Cisco Switch 2950
3299	Cisco Switch 2950		3308	Cisco Switch 2950
3940	Cisco Switch 2950		3901	Cisco Switch 2950
0970	Ultimate Technology POS		61103042	Ultimate Technology POS
5902	Mitsubishi XDS50U		5901	Mitsubishi XDS50U
2505	Dell D630		2650	Dell D630

Motion Carried: 8-0

Instructional**Field Trip****College For Every Student (CFES)**

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to recommend the Board approve for members of the Junior Class to participate in an overnight visit to the Albany area with the College For Every Student club, advised by Ms. LaPierre. The group will have the opportunity to visit the University at Albany, Sage College, Hudson Valley Community College, Siena College, Rensselaer Polytechnic Institute, and Skidmore College on April 17 and 18. *[Board approval is sought because the students will be staying overnight in the Albany area.]*

Motion Carried: 8-0

**Concluding Reports and Remarks
Superintendent’s Reports/Remarks**

Change in date for Board Meeting(s)- Superintendent Lebrun would like to schedule another board meeting for Board to approve budget (to ensure meeting timelines) for Monday, April 23rd or Tuesday, April 24th. The District Clerk will be in touch.

School Safety – Superintendent reported that he met with the Chief of Police. The Chief provided a rubric for the district to utilize for each building to self-reflect on the District’s protocols, which the Superintendent plans to start the process. The Superintendent also reported there is not a definitive answer, but they are finding out to hire a security person may be unfeasible for the District.

Adirondac Publication – Fourth graders learn about nature – Superintendent Lebrun shared a publication of the Adirondac, with all Board members, which featured are schools.

CCPT bus subsidy – It was moved by Mr. Hall, seconded by Mr. Krieg to authorize the Superintendent of Schools to enter into agreement with the Clinton County Public Transportation to continue to provide student transportation, on school days, through June 23, 2018. **Motion Carried: 7-1**

VOTE - YES: Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Morris, Mr. Rotz, Mr. Sherman and Mr. Wachtmeister

NO: Mr. Marino

2018-2019 School Budget – Mr. Lebrun shared an update on the budget – reporting that the tax levy limit (tax cap), as of now, is \$22,577,574 (3.78% increase). Current budget drafts show a projected tax revenue of \$22,542,574 (3.62% increase). Current expenditure plan draft is \$44,963,076 (4.95% increase). Superintendent discussed the budget committee’s discussions and progress and mentioned they will be meeting again. Current budget gap is \$393,000.

Board Member’s Reports/Remarks

Mr. Wachtmeister reiterated he does not want the District to be in the business of owning/maintaining the footbridge. If the City does not take ownership and see to the repairs (\$ from Senator Little), then he feels the District should demolish the bridge.

Mr. Sherman is willing to go above the tax cap in place of cutting programs – security may need to be put as an added feature.

Mr. Wachtmeister inquired on past tax levies indicating if we had gone closer to the cap in previous years, we may have had less of a problem. He requested health care costs and projections be mailed to the Board along with tax levy information. He stated he is also willing to go above the tax cap

Mrs. Boise – thanked everyone involved in the budget process.

Public Comment: There were no public comments.

ADJOURNMENT

At 8:29 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg, to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Special Meeting
April 16, 2018 – 7:30 a.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present (arrived 7:40)
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – present
Fred Wachtmeister – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 7:37 a.m., it was moved by Mr. Sherman, seconded by Mr. Marino to call the meeting to order. **Motion Carried: 6-0**

At 7:40 a.m., Mr. Hall entered Executive Session.

Memorandum of Agreement (MOA)

It was moved by Mr. Morris, seconded by Mr. Sherman to recommend the Board authorize the Superintendent of Schools and Board President to sign two Memoranda of Agreements (MOA) between the Plattsburgh City School District and Plattsburgh Teachers' Association revising Article XXXIX, Retirement Incentive. **Motion Carried: 5-2**

VOTE – YES: Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Morris and Mr. Sherman
NO: Mr. Marino and Mr. Wachtmeister

PUBLIC COMMENT – There were no comments.

ADJOURNMENT

At 8:38 p.m., it was moved by Mr. Morris, seconded by Mr. Hall to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz, District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Regular Meeting
April 24, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present (arrived 6:36)
Robert Hall, Jr. – present
Steve Krieg – present (arrived 6:06)
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived 6:06)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - excused
Dawn Stetz (District Clerk) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) - present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:00 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 5-0**

At 6:06 p.m., Mr. Krieg and Mr. Wachtmeister entered Executive Session.
At 6:36 p.m., Mrs. Goerlitz entered Executive Session.

Reconvene: At 7:08 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to reconvene to Regular Session. **Motion Carried: 8-0**

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on April 12, 2018 and April 16, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel**Appointments****Probationary/Miscellaneous**

Recommend the Board appoint the following probationary/miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Cindy Bates	Food Service Helper	District Wide	April 25, 2018	\$10.71/hour	52-week probationary appointment. 3 hrs./day.
Sherry Longe	Food Service Helper	District Wide	April 25, 2018	\$10.71/hour	52-week probationary appointment. 3 hrs./day.
Starr Rabideau	Food Service Helper	District Wide	April 25, 2018	\$10.71/hour	52-week probationary appointment. 3 hrs./day.

Resignations/Retirements

Recommend the Board accept a letter of resignation from Joey Young, Custodial Worker/Grounds Keeper for Plattsburgh City School District, effective April 23, 2018.

Recommend the Board accept a letter of resignation from Deborah Long, Typist for the Special Education Department, effective June 30, 2018.

Recommend the Board accept a letter of retirement from Debra Favro, Social Studies Teacher for Stafford Middle School, effective June 30, 2018.

Recommend the Board accept a letter of retirement from Jo Ann Hynes, Elementary Teacher for Momot Elementary School, effective June 24, 2018.

Recommend the Board accept a letter of retirement from Roxanne LaBarge, Elementary Teacher for Momot Elementary School, effective June 30, 2018.

Recommend the Board accept a letter of retirement from Maribeth Mackinnon, Occupational Therapist for Momot Elementary School, effective June 30, 2018.

Recommend the Board accept a letter of retirement from Peggy McCartney, Elementary Teacher for Bailey Elementary School, effective June 27, 2018.

Recommend the Board accept a letter of retirement from Barbara Napper, Science Teacher for Stafford Middle School, effective June 24, 2018.

Recommend the Board accept a letter of retirement from Susan O'Dell, Occupational Therapist for Momot Elementary School, effective June 30, 2018.

Recommend the Board accept a letter of retirement from Heather Queguiner, School Counselor for Stafford Middle School, effective June 29, 2018.

Recommend the Board accept a letter of retirement from Gwenael Queguiner, Foreign Language Teacher for Stafford Middle School, effective June 23, 2018.

Recommend the Board accept a letter of retirement from Stephen Visco, Child Advocate for Momot Elementary School, effective July 1, 2018.

Recommend the Board accept a letter of retirement from Pammy Maloney, Teaching Assistant for Bailey Avenue School, effective July 2, 2018.

Recommend the Board accept a letter of retirement from Penny Manor, Teaching Assistant for Stafford Middle School, effective June 24, 2018.

Recommend the Board accept a letter of retirement from Pamela Terry, Teaching Assistant for Momot Elementary School, effective July 2, 2018.

Motion Carried: 8-0

New Business

Business

Adoption of the 2018-2019 Proposed Budget

Superintendent Lebrun gave a brief review reporting that the budget committee has met several times dealing with a significant gap driven largely by a significant increase in health care costs. The committee made a preliminary decision of not replacing a vacant elementary position, a vacant business position, and a vacant teaching assistant position due to class sizes. Those alone would not nearly bridge the existing budget gap. The committee then reviewed the District's revenue and expense codes and even with amending some of them - a significant gap still remained. This is when the retirement incentive came into play, which was authorized/agreed upon by the Teachers' union and the Board. The incentive has allowed us to keep our programs/staff status quo. Superintendent Lebrun stated that the current budget proposal does not address any security enhancements. He suggested if that is not okay with the Board, they may want to amend the recommended proposed budget of \$44,598,843 and asked for their feedback.

Mr. Marino would like to see the Board stick with the budget proposal of \$44,598,843 and not add money for something we do not have a definite plan.

Mr. Krieg is in favor of adding money aside for security enhancement and inquired on the increase in BOCES shared services – administration line item on the budget. Mr. Krieg wanted it noted that he supports the BOCES Shared services, but noticed the increase in charges.

Mr. Rotz is also in favor of putting additional funds aside for security enhancement of some kind.

Mr. Wachtmeister agrees with the idea of putting money aside for security purposes. He asked what positions are being replaced. Superintendent Lebrun replied that all retiree's positions listed on tonight's agenda are budgeted for in next year's budget, except for the Foreign Language Teacher position. Superintendent Lebrun reiterated the three positions (elementary, business education and teaching assistant) that are not being replaced were not considered a cut in programming, but done due to a change in class size.

Mr. Wachtmeister inquired on certain line item budgets and Mr. Baroody answered. He also discussed the different avenues the District could have taken over the years that would have put more money into the fund balance. In order to measure the impact, Mr. Wachtmeister asked that the following information be provided to the Board at the first meeting in October: class sizes in high school guidance, foreign language (middle and high school), and elementary.

Mrs. Goerlitz agreed with putting additional funds aside for security enhancements.

Mr. Sherman also agrees with putting money aside for security enhancements. He also expressed his concern that the District was not going to have a Business Education Teacher. Mr. Sherman asked how the students would be obtaining the skills taught in a Business Education Class. He wanted to also know if class sizes grow next fall, do we have money in the budget to cover another teacher? Superintendent Lebrun reassured the Board that the students would be learning basic computing skills starting in the middle school. Superintendent Lebrun stated there are no additional funds in the budget allocated specifically for instructional staff, but there are emergency funds to engage an additional educator. Mr. Sherman asked that Mrs. Zales send him the State Curriculum requirements for basic computing skills.

Mr. Marino inquired on a few budget line items such as the NERIC code – Superintendent Lebrun responded. Mr. Baroody will send Mr. Marino more detailed information.

Mr. Hall asked if we had any idea how much it would be to have a safety audit done on all our buildings and for a timeline of when it will take place and the cost for a resource officer. Superintendent Lebrun stated it would cost approximately \$60,000 per officer and the District is in the process of scheduling the audits with the City Police.

Mr. Rotz like the idea of adding money to the budget for safety enhancement and also likes the idea of hiring a resource officer.

Mrs. Boise likes the idea of adding money to the budget for safety enhancement.

It was agreed, by the Board to amend the original budget proposal by adding \$75,000 for safety enhancements (using appropriated fund balance).

After much discussion it was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board adopt the 2018-2019 Proposed Budget in the amount of \$44,673,843. **Motion Carried: 7-1**

VOTE: YES – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Marino, Mr. Rotz and Mr. Sherman
NO – Mr. Wachtmeister

**Instructional
Kindness Club**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Approve the creation of the Kindness Club at Bailey Avenue School for the 2017-2018 School Year. The objective is to reduce social isolation and create a connectedness and inclusive classroom, school and community. Mrs. Selzer-Clark will be the advisor at no cost to the District.

Motion Carried: 8-0

**Concluding Reports and Remarks
Superintendent's Reports/Remarks**

Superintendent Lebrun spoke of an equipment assistance program grant that Mrs. O'Connor received for which is a savings to our tax payers and the District. Superintendent Lebrun addressed the recent retirees and thanked the Board for authorizing the incentive which has saved the District money and thanked everyone who played a role, including the retirees.

Board Member's Reports/Remarks

Mr. Sherman stated there is a lot of talent retiring and appreciates the difficult decisions they made and wished them an enjoyable retirement.

Mrs. Goerlitz mentioned that Laurie Kashorek wrote a grant for the Strings program, which allowed her to purchase a few string instruments for the District.

Mr. Krieg hopes the community recognizes that the huge increase in our budget was due to the increase in health insurance.

Mr. Wachtmeister spoke on the poor system for health care.

Mr. Rotz thanked the budget committee, Mr. Baroody and Superintendent Lebrun for their work.

Mrs. Boise also thanked the budget committee, congratulated all retirees and thanked the Board for the good discussion tonight on the budget and school safety. She also thanked Laurie Kashorek and Charlene O'Connor for their work on the grants.

Public Comment: There were no public comments.

ADJOURNMENT

At 8:37 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz, to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Special Meeting
April 26, 2018 – 7:30 a.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – excused
Clayton Morris – excused
Tracy Rotz–(Vice-president) – excused
Roderick Sherman – present
Fred Wachtmeister –present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER: At 7:34 a.m., it was moved by Mr. Hall, seconded by Mr. Wachmeister to call the meeting to order.
Motion Carried: 5-0

New Business

Business

CVES Board of Cooperative Educational Services Board Election

The following three candidates are running for the three vacant seats: Larry Barcomb (Chazy), Evan Glading (Ticonderoga), and Linda Gonyo-Horne (Northeastern Clinton).

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Larry Barcomb** for one of the three seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 5-0**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Evan Glading** for one of the three seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 5-0**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Linda Gonyo-Horne** for one of the three seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 5-0**

CVES Board of Cooperative Educational Services Administrative Budget Vote

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend that the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the 2018-2019 school year. **Motion Carried: 5-0**

ADJOURNMENT

At 7:39 a.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to adjourn. **Motion Carried: 5-0**

Respectfully,

Dawn Stetz, District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
May 2, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk) – present
Norbert Neiderer, Transportation Director – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:04 p.m., it was moved by Mr. Sherman, seconded by Mrs. Goerlitz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 8-0**

Reconvene: At 7:30 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to reconvene to Regular Session.

Motion Carried: 8-0

Public Budget Hearing: Superintendent Lebrun gave a power point presentation on the 2018-2019 school budget that was approved by the Board at it's April 24th meeting and will go before voters on May 15th. The proposed budget amount is \$44,673,843.

Superintendent Lebrun gave a brief review reporting that the budget committee has met several times dealing with a significant gap driven largely by a significant increase in health care costs. The committee made a preliminary decision of not replacing a vacant elementary position, a vacant business position, and a vacant teaching assistant position due to class sizes. Those alone would not nearly bridge the existing budget gap. The committee then reviewed the District's revenue and expense codes and even with amending some of them - a significant gap still remained. This is when the retirement incentive came into play, which was authorized/agreed upon by the Teachers' union and the Board. The incentive has allowed us to keep our programs/staff status quo. Superintendent Lebrun stated he is very pleased with the outcome.

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on April 24, 2018 & April 26, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel Appointments Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented. Fingerprint

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Status</u>
Pamela Terry	Non-certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	N/A
Madeline Seller	Non-certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Steve Visco	Certified	\$105/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	N/A
Cynthia Arnold	N/A	\$10.50/hour	Bus Monitor	Cleared

Probationary/Miscellaneous Appointments

<u>EMPLOYEE</u>	<u>POSITION/TENURE AREA</u>	<u>GRADES/ DEPT.</u>	<u>EFFECTIVE DATE</u>	<u>PAY RATE</u>	<u>COMMENTS</u>
Sherry Longe	Custodial Worker	SMS	May 3, 2018	Salary of \$28,304 (prorated)	52-week probationary period. 3.75 hours/day

Motion Carried: 8-0

New Business

Business

Complaint Procedures

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve the District’s Complaint Procedures. The procedure outlines how complains will be handled by the Plattsburgh City School District at each building level. This guidance supports BOE Policy 1440 Public Complaints.

Motion Carried: 8-0

Annual Capital Project SEORA Resolution – Momot Elementary School

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to adopt the following RESOLUTIONS related to a proposed \$100,000 Annual Capital Project:

- 1) Declare the Plattsburgh City School District as Lead Agency for the purposes of reviewing and completing the SEORA process relative to the proposed project at the Momot Elementary School Facility.
- 2) Momot Elementary School Facility

WHEREAS, The Board of Education of the Plattsburgh City School District is proposing a Capital Project consisting of capital upgrades at the Momot Elementary School Facility and Site; and

WHEREAS, The Board of Education proposes to proceed with the Proposed Action and wishes to take all actions necessary in connection therewith in order to comply with the State Environmental Quality Review Act ("SEQR"); and

WHEREAS, The Proposed Action has been determined to have no significant environmental impact and are "normal and routine construction and maintenance activities", is a Type II Action pursuant to SEQR, 6 NYCCR, Section 617.5 (c), (8) which describes Type 2 activities and includes the following subsections:

- (1) maintenance or repair involving no substantial changes in an existing structure or facility;

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, The Board of Education believes that it has complied with the regulations for SEQR;

THEREFORE, BE IT RESOLVED, That the Board of Education of the Plattsburgh City School District hereby declares completion of the SEQR process as it relates to this Proposed Action.

Motion Carried: 8-0

Board Member's Reports/Remarks

Mr. Sherman inquired on where we were with the school safety committee. Mr. Baroody replied that he sent an email last week and will follow up next week. After further discussion, the Board requested that there be a committee of board members. Mr. Baroody will send an email next week to see who is interested. Superintendent Lebrun reported that the Chief of Police will soon be ready to conduct the building safety audits.

Mr. Morris stated there are other board committees that need to hold meetings such as the facilities committee to name one.

Mr. Hall asked for administration to give the Board an update on testing at the next meeting.

Mr. Krieg referred to a bill that is out there on teacher evaluation, which he supports.

Mr. Wachtmeister referred to the bill as being positive. He also discussed the Buffalo Business Journal article on Affluence Rankings. He asked the District Clerk to please scan and email to Board members.

Public Comment: There were no public comments.

ADJOURNMENT

At 8:01 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Sherman, to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting-Budget Vote
May 15, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present (arrived 6:35)
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – present (excused 6:45)
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk) – present
Norbert Neiderer, Transportation Director – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:05 p.m., it was moved by Mr. Sherman, seconded by Mr. Marino to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 6-0**

At 6:35 p.m., Mr. Krieg entered Executive Session.

At 6:45 p.m., Mr. Sherman was excused.

Reconvene: At 8:31 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to reconvene to Regular Session.

Motion Carried: 6-0

Public Comment: Mrs. Megarr-LaRocque commented about NYSMA.

Consent Agenda Items

It was moved by Mr. Hall, seconded by Mr. Morris to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on May 2, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and 504 recommendations as presented in *Appendix I*.

Personnel**Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
James Agnew	Building Maintenance Mechanic	Duken/Momot/Bus Garage	May 16, 2018	Salary of \$37,883 –prorated (Step 5)	8-week probationary appointment.

Districtwide Summer Services – 2018 - pending school budget approval**Coordination of Ci3T – Read Naturally Intervention**

Recommend the Board appoint the following staff for Coordination – Read Naturally Intervention, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Elizabeth Frady	2 hours/\$29.04/hour	Shasta Whitford	2 hours/\$32.43/hour
Beth Christon	2 hours/\$29.04/hour	William Corcoran	2 hours/\$29.04/hour
Nikki Rock	2 hours/\$29.04/hour	Cindy O’Neil	2 hours/\$29.04/hour
JoAnn Hynes (replacement)	2 hours/\$32.43/hour	Roxanne LaBarge (replacement)	2 hours/\$32.43/hour
Kari Herkalo	2 hours/\$32.43/hour	Daniel Devins	2 hours/\$32.43/hour

Coordination of Ci3T – Heggerty Phonemic Awareness

Recommend the Board appoint the following staff for Coordination – Heggerty Phonemic Awareness, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Kathy Miller	2 hours/\$29.04/hour	Elizabeth Frady	2 hours/\$29.04/hour
Beth Christon	2 hours/\$29.04/hour	Patricia Liberty	2 hours/\$32.43/hour
Elizabeth Bach	2 hours/\$32.43/hour	Daniel Devins	2 hours/\$32.43/hour
Jennifer Jolicoeur	2 hours/\$32.43/hour	Catherine Devins	2 hours/\$32.43/hour

Coordination of Ci3T – Reading Mastery

Recommend the Board appoint the following staff for Coordination – Reading Mastery, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Scott Waite	2 hours/\$32.43/hour	Patricia Liberty	2 hours/\$32.43/hour
Kathy Miller	2 hours/\$29.04/hour	Valerie Parker	2 hours/\$29.04/hour
Elizabeth Frady	2 hours/\$29.04/hour	Lisa Frechette	2 hours/\$32.43/hour
Elizabeth Bach	2 hours/\$32.43/hour	Joanne Scott	2 hours/\$32.43/hour
Anita Squier	2 hours/\$29.04/hour	Ellen Fesette	2 hours/\$29.04/hour
Shannon Rabideau	2 hours/\$32.43/hour	Elizabeth Church	2 hours/\$29.04/hour

Laura DuBray	2 hours/\$32.43/hour	Jayne Keable	2 hours/\$32.43/hour
Jessica Gilbo	2 hours/\$32.43/hour	William Corcoran	2 hours/\$29.04/hour
Michele McCloud	2 hours/\$32.43/hour	Brandy Ducatte	2 hours/\$32.43/hour
Sara Favro	2 hours/\$29.04/hour	Kristie Hulbert	2 hours/\$32.43/hour
Stacey Edwards	2 hours/\$29.04/hour	Angela Frechette	2 hours/\$32.43/hour
Marybeth Lonergan (replacement)	2 hours/\$29.04/hour	Daniel Devins	2 hours/\$32.43/hour
Jennifer Jolicoeur	2 hours/\$32.43/hour	Kristin Walker	2 hours/\$32.43/hour
Jo Ann Hynes (replacement)	2 hours/\$32.43/hour	Kari Herkalo	2 hours/\$32.43/hour
Catherine Devins	2 hours/\$32.43/hour	Susan Walker	2 hours/\$29.04/hour

Coordination of Ci3T – Phonics of Reading

Recommend the Board appoint the following staff for Coordination – Phonics of Reading, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Beth Christon	2 hours/\$29.04/hour	Patricia Liberty	2 hours/\$32.43/hour
Elizabeth Bach	2 hours/\$32.43/hour	Shasta Whitford	2 hours/\$32.43/hour
Nikki Rock	2 hours/\$29.04/hour	Jayne Keable	2 hours/\$32.43/hour
Denice Marshall	2 hours/\$29.04/hour	Anne Martin	2 hours/\$29.04/hour
Daniel Devins	2 hours/\$32.43/hour	Kari Herkalo	2 hours/\$32.43/hour
Catherine Devins	2 hours/\$32.43/hour	Roxanne LaBarge (replacement)	2 hours/\$32.43/hour
Jo Ann Hynes (replacement)	2 hours/\$32.43/hour	Katie Keyes	2 hours/\$29.04/hour

Coordination of Ci3T – Corrective Reading

Recommend the Board appoint the following staff for Coordination – Corrective Reading, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Kyle LaBrake	2 hours/\$32.43/hour	Bethany Soucy	2 hours/\$32.43/hour
Brandy Ducatte	2 hours/\$32.43/hour	Joanne Scott	2 hours/\$32.43/hour
Anita Squier	2 hours/\$29.04/hour	Ellen Fesette	2 hours/\$29.04/hour
Katherine Bradford	2 hours/\$29.04/hour	Laura DuBray	2 hours/\$32.43/hour
Kristy Boas	2 hours/\$32.43/hour	Jayne Keable	2 hours/\$32.43/hour
Roxanne LaBarge (replacement)	2 hours/\$32.43/hour	Jo Ann Hynes (replacement)	2 hours/\$32.43/hour
Rick Durham	2 hours/\$32.43/hour	Michelle Walpole	2 hours/\$32.43/hour
Paul Cole	2 hours/\$32.43/hour	Russell Puschak	2 hours/\$32.43/hour
Tomi Seguin	2 hours/\$29.04/hour	Andrew Ducharme	2 hours/\$32.43/hour

Coordination of Ci3T – Language!

Recommend the Board appoint the following staff for Coordination – Language!, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Kyle LaBrake	2 hours/\$32.43/hour	Bethany Soucy	2 hours/\$32.43/hour
Kerri Chase	2 hours/\$32.43/hour	Brenda Bieber	2 hours/\$32.43/hour
Nancy Strack	2 hours/\$32.43/hour	Paul Cole	2 hours/\$32.43/hour
Thomas Schaub	2 hours/\$32.43/hour	Aime McLane	2 hours/\$32.43/hour
Michelle Walpole	2 hours/\$32.43/hour	Sarah McCarty	2 hours/\$32.43/hour

Coordination of Ci3T – Rewards

Recommend the Board appoint the following staff for Coordination – Rewards, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Joanne Scott	2 hours/\$32.43/hour	Anita Squier	2 hours/\$29.04/hour
Ellen Fesette	2 hours/\$29.04/hour	Laura DuBray	2 hours/\$32.43/hour
Paul Cole	2 hours/\$32.43/hour	James Munger	2 hours/\$32.43/hour

Bailey Kindergarten Screening

Recommend the Board appoint the following staff for incoming Kindergarten students at Bailey Avenue School, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Sheldon Cullen	6 hours/\$32.43/hour	Erin Moriarity	6 hours/\$32.43/hour
Stephanie Lasher	6 hours/\$32.43/hour	Beth Dumas	6 hours/\$32.43/hour
April Myers-Lautenschautz	6 hours/\$32.43/hour		

Bailey Pre-K Screening

Recommend the Board appoint the following staff for Pre-K screening of incoming students at Bailey Avenue School, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>
Catherine Conway	6 hours/\$32.43/hour

Bailey CT Services

Recommend the Board appoint the following staff for Bailey teachers to plan for CT services, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Kylie McLean	8 hours/\$32.43/hour	Elizabeth Bach	8 hours/\$32.43/hour

Bailey Avenue Universal Team

Recommend the Board appoint the following Bailey Avenue School Universal Team – an update of reteaching of PBIS tools, map out behavior strategies and boosters for staff meetings, practice and familiarize team with drill down process of data analysis and map out 2018-2019 universal meetings during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Tracey Giroux	6 hours/\$32.43/hour	Jessica Colburn	6 hours/\$32.43/hour
Sheldon Cullen	6 hours/\$32.43/hour	Jennifer Stone	6 hours/\$32.43/hour
Alyssa Manning	6 hours/\$32.43/hour	Lorraine Mahoney	6 hours/\$32.43/hour
Stephanie Lasher	6 hours/\$32.43/hour	Julie Bullis	6 hours/\$32.43/hour
Cara Meyers	6 hours/\$29.04/hour		

Development of Inquiry Based Science Tasks

Recommend the Board appoint the following staff for **Elementary staff's (Grades K-5 regular education)** Development of Inquiry Based Science tasks, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below. **Also includes the following teachers:**

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
James Munger	6 hours/\$32.43/hour	Richard Durham	6 hours/\$32.43/hour
Mary Maye	6 hours/\$32.43/hour	Kathleen Sciole	6 hours/\$32.43/hour
Kathleen Buckley-Howard	6 hours/\$32.43/hour	Barbara Napper (replacement)	6 hours/\$32.43/hour
Jennifer Slattery	6 hours/\$32.43/hour	Katelyn Flynn	6 hours/\$32.43/hour
Sonal Patel-Dame	6 hours/\$32.43/hour	Corey Mousseau	6 hours/\$32.43/hour
David Sponable	6 hours/\$32.43/hour	Louis Picirillo	6 hours/\$32.43/hour
Amy Sholtis	6 hours/\$32.43/hour	Hannah Tubbs	6 hours/\$32.43/hour

Development of Social Studies Framework Tasks

Recommend the Board appoint the following staff for **Elementary staff's (Grades K-5 regular education)** Development of Social Studies Framework tasks, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours. **Also includes the following teachers:**

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Christopher Boule	6 hours/\$32.43/hour	Kevin Champagne	6 hours/\$32.43/hour
Christopher LaRose	6 hours/\$32.43/hour	Neil Bowlen	6 hours/\$32.43/hour
Susan Fresn	6 hours/\$32.43/hour	Susan Levaque	6 hours/\$32.43/hour
Emily Owens	6 hours/\$32.43/hour	Christopher Hartman	6 hours/\$32.43/hour
Carolyn Miller (replacement)	6 hours/\$32.43/hour	Debra Favro (replacement)	6 hours/\$32.43/hour
Kevin Larkin	6 hours/\$32.43/hour	Jacqueline Stewart	6 hours/\$32.43/hour

Oak Street School Data Team

Recommend the Board appoint the following Oak Street School Data Team to meet on goals, benchmarking, data review, procedures and protocols, review of assessment tools, DDI, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Shannon Rabideau	13 hours/\$32.43/hour	Laura DuBray	13 hours/\$32.43/hour
Jayne Keable	13 hours/\$32.43/hour	Nancy Steadman	13 hours/\$32.43/hour
Brandy Ducatte	13 hours/\$32.43/hour	Andrea LaTorra	13 hours/\$32.43/hour
Nicole Friend	13 hours/\$32.43/hour		

Oak Street Universal Team

Recommend the Board appoint the following Oak Street School Universal Team to review alignment of Oak Street with District initiative, code of conduct, family handbook, and Focus School visit, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Jane Pike (replacement)	6 hours/\$32.43/hour	Garret McLean	6 hours/\$32.43/hour
Ellen Fessette	6 hours/\$29.04/hour	Kristy Boas	3 hours/\$32.43/hour
Wendy Parker	3 hours/\$32.43/hour	Joanne Scott	3 hours/\$32.43/hour
Anita Squier	3 hours/\$29.04/hour		

Literacy Committee – Writing Plan

Recommend the Board appoint the following staff for Literacy Committee – Writing Plan, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Andrea LaTorra	9 hours/\$32.43/hour	Catherine McCormick	9 hours/\$32.43/hour
Donna Baker	9 hours/\$32.43/hour	Erica Buskey	9 hours/\$32.43/hour
Erin Stepowany	9 hours/\$32.43/hour	Joanne Scott	9 hours/\$32.43/hour
Kris Bennett-Barnes	9 hours/\$32.43/hour	Lindsey Frakes	9 hours/\$32.43/hour
Lori Darst	9 hours/\$32.43/hour	Melissa Caraballo	9 hours/\$32.43/hour
Nancy Steadman	9 hours/\$32.43/hour	Nicole Adams	9 hours/\$32.43/hour
Peggy McCartney (replacement)	9 hours/\$32.43/hour	Rosemary Manchester	9 hours/\$32.43/hour
Sarah McCarty	9 hours/\$32.43/hour	Stephanie Boutin	9 hours/\$32.43/hour
Susan Higgins	9 hours/\$32.43/hour	Tasha Nadge	9 hours/\$32.43/hour
Tracie McCarthy	9 hours/\$32.43/hour		

Mathematics Committee – Update Modules & My Math

Recommend the Board appoint the following staff for updates of Instructional, Assessment and Accountability Measures for My Math and Modules, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Carla Ensel	15 hours/\$32.43/hour	Karen Donoghue	15 hours/\$32.43/hour
Brandy Ducatte	15 hours/\$32.43/hour	Amanda Cota	15 hours/\$32.43/hour
Anna LaHart	15 hours/\$32.43/hour	Jordan Oshier	15 hours/\$32.43/hour
Catherine Conway	15 hours/\$32.43/hour	Elizabeth Cutaiair	15 hours/\$32.43/hour
Erin Moriarity	15 hours/\$32.43/hour	Jennifer Wild	15 hours/\$32.43/hour
Lori Mahoney	15 hours/\$32.43/hour	Todd Bailey	15 hours/\$32.43/hour
Sarah Myers	15 hours/\$32.43/hour		

PHS AIS Placement Meetings

Recommend the Board appoint the following Plattsburgh High School staff for AIS Placement Meetings, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Bethany Soucy	25 hours/\$32.43/hour	Donna Baker	10 hours/\$32.43/hour
Neil Bowlen	10 hours/\$32.43/hour	Amy Sholtis	10 hours/\$32.43/hour
Judy Casey-Sanger	10 hours/\$32.43/hour	Jerry Charlebois	10 hours/\$32.43/hour
Pamela Frederick	10 hours/\$32.43/hour		

PHS Child Study Team – CVTEC Enrollees

Recommend the Board appoint the following Plattsburgh High School staff for the Child Study Team - review of CVTEC enrollees, July 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Bethany Soucy	2 hours/\$32.43/hour	Carrie Bednarz	2 hours/\$32.43/hour
Jackie Cianfrocco	2 hours/\$32.43/hour	Amy Sholtis	2 hours/\$32.43/hour
Kate Flynn	2 hours/\$32.43/hour	Rosemary Manchester	2 hours/\$32.43/hour
Sunshine Turner	2 hours/\$32.43/hour		

PHS US History Horizontal Curriculum Map Alignment

Recommend the Board appoint the following Plattsburgh High School staff for the US History – horizontal curriculum map alignment, July 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Neil Bowlen	2 hours/\$32.43/hour	Susan Fresn	2 hours/\$32.43/hour

PHS 6-12 Curriculum Maps and Interim Assessment/Update Algebra 2 Curriculum

Recommend the Board appoint the following Plattsburgh High School staff to format universally all 6-12 curriculum maps and interim assessments and update Algebra 2 curriculum, July 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>
Anna LaHart	2 hours/\$32.43/hour

PHS Physics - NYSSLS

Recommend the Board appoint the following Plattsburgh High School staff to create 3D lessons aligned with NYSSLS, as well as, introductory labs for each unit in Physics, July 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Louis Piccirillo	2 hours/\$32.43/hour	Corey Mousseau	2 hours/\$32.43/hour

PHS Biology - NYSSLS

Recommend the Board appoint the following Plattsburgh High School staff to create techniques to engage students in lessons aligned to the NYSSLS in Biology, July 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Katelyn Flynn	2 hours/\$32.43/hour	Amy Sholtis	2 hours/\$32.43/hour

PHS Chemistry - NYSSLS

Recommend the Board appoint the following Plattsburgh High School staff to create techniques to engage students in lessons aligned to the NYSSLS in Chemistry, July 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Sonal Patel-Dame	2 hours/\$32.43/hour	Katelyn Flynn	2 hours/\$32.43/hour

PHS Stat way and Quant way Courses

Recommend the Board appoint the following Plattsburgh High School staff to collaborate with SUNY Plattsburgh to propose new courses that align with Stat way and Quant way courses, July 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>
Jordan Oshier	2 hours/\$32.43/hour

PHS Math Curriculum

Recommend the Board appoint the following Plattsburgh High School staff to update assigned math curriculum to include standards based grading and differentiated instruction, July 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>
Jordan Oshier	2 hours/\$32.43/hour

Special Education Teachers Next Generation Math Standards Training

Recommend the Board appoint the following staff for Next Generation Math Standards training, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 6 hours each.

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Jerri Charlebois	6 hours/\$32.43/hour	Jackie Cianfrocco	6 hours/\$32.43/hour
Jerry Defayette	6 hours/\$32.43/hour	Kyle LaBrake	6 hours/\$32.43/hour
Whitney Lacroix	6 hours/\$32.43/hour	Jennifer McCoy	6 hours/\$32.43/hour
Catherine McCormick	6 hours/\$32.43/hour	Heather Sullivan	6 hours/\$32.43/hour
Heidi Wilkins	6 hours/\$32.43/hour	Keri Chase	6 hours/\$32.43/hour
Brett LaValley	6 hours/\$32.43/hour	Kari Jock	6 hours/\$32.43/hour
Gabriel Girard	6 hours/\$32.43/hour	Haley Feazelle	6 hours/\$32.43/hour
Joseph Lancellotti	6 hours/\$32.43/hour	Aimee McLane	6 hours/\$32.43/hour
Jennilee Montanile	6 hours/\$32.43/hour	Brenda Bieber	6 hours/\$32.43/hour

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Judy Casey-Sanger	6 hours/\$32.43/hour	Elizabeth Bach	6 hours/\$32.43/hour
Jessica Colburn	6 hours/\$32.43/hour	Lisa Frechette	6 hours/\$32.43/hour
Jennifer Stone	6 hours/\$32.43/hour	Nina Bell	6 hours/\$32.43/hour
Jessica Gilbo	6 hours/\$32.43/hour	Kristy Boas	6 hours/\$32.43/hour
Michele McCloud	6 hours/\$32.43/hour	Shannon Rabideau	6 hours/\$32.43/hour
Joanne Scott	6 hours/\$32.43/hour	Kristie Hulbert	6 hours/\$32.43/hour
Robin Schelle	6 hours/\$32.43/hour	Krystyn Smith	6 hours/\$32.43/hour
Lisa Kelley	6 hours/\$32.43/hour	Kristin Walker	6 hours/\$32.43/hour
Elizabeth Garrand	6 hours/\$32.43/hour	Jennifer Walker	6 hours/\$32.43/hour
Angel Frechette	6 hours/\$32.43/hour	Jessica Dunn-Williams	6 hours/\$32.43/hour

Teachers Next Generation Math Standards Training

Recommend the Board appoint **Elementary staff (Grades K-5 regular education)** for Next Generation Math Standards training, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 6 hours each. **Also includes the following teachers:**

Shawn Farrell	Jason Nisoff	Alexis Facticeau
Sarah Myers	Todd Bailey	Carrie Bednarz
Pam Frederick	Matt Rabideau	Anna LaHart
Sue LaPierre	Tim Mulligan	Jordan Oshier

Teachers Next Generation ELA Standards Training

Recommend the Board appoint **Elementary staff (Grades K-5 regular education)** for Next Generation ELA Standards training, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 6 hours each. **Also includes the following teachers:**

Bethany Soucy	Nancy Strack	Sarah McCarty
Andrew Ducharme	Erica Buskey	Erin Stepowany
Parker Carpenter	Donna Baker	Stephanie Boutin
Rosemary Manchester	Piper Wells-Bruce	Lorri Willett Thatcher

Special Education Teachers Next Generation ELA Standards Training

Recommend the Board appoint the following staff for Next Generation ELA Standards training, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 6 hours each.

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Jerri Charlebois	6 hours/\$32.43/hour	Jackie Cianfrocco	6 hours/\$32.43/hour
Jerry Defayette	6 hours/\$32.43/hour	Kyle LaBrake	6 hours/\$32.43/hour
Whitney Lacroix	6 hours/\$32.43/hour	Jennifer McCoy	6 hours/\$32.43/hour
Catherine McCormick	6 hours/\$32.43/hour	Heather Sullivan	6 hours/\$32.43/hour
Heidi Wilkins	6 hours/\$32.43/hour	Keri Chase	6 hours/\$32.43/hour
Brett LaValley	6 hours/\$32.43/hour	Kari Jock	6 hours/\$32.43/hour
Gabriel Girard	6 hours/\$32.43/hour	Haley Feazelle	6 hours/\$32.43/hour
Joseph Lancellotti	6 hours/\$32.43/hour	Aimee McLane	6 hours/\$32.43/hour
Jennilee Montanile	6 hours/\$32.43/hour	Brenda Bieber	6 hours/\$32.43/hour
Judy Casey-Sanger	6 hours/\$32.43/hour	Elizabeth Bach	6 hours/\$32.43/hour
Jessica Colburn	6 hours/\$32.43/hour	Lisa Frechette	6 hours/\$32.43/hour
Jennifer Stone	6 hours/\$32.43/hour	Nina Bell	6 hours/\$32.43/hour
Jessica Gilbo	6 hours/\$32.43/hour	Kristy Boas	6 hours/\$32.43/hour
Michele McCloud	6 hours/\$32.43/hour	Shannon Rabideau	6 hours/\$32.43/hour
Joanne Scott	6 hours/\$32.43/hour	Kristie Hulbert	6 hours/\$32.43/hour
Robin Schelle	6 hours/\$32.43/hour	Krystyn Smith	6 hours/\$32.43/hour
Lisa Kelley	6 hours/\$32.43/hour	Kristin Walker	6 hours/\$32.43/hour
Elizabeth Garrand	6 hours/\$32.43/hour	Jennifer Walker	6 hours/\$32.43/hour
Angel Frechette	6 hours/\$32.43/hour	Jessica Dunn-Williams	6 hours/\$32.43/hour

Professional Improvement Committee (PIC)

Recommend the Board appoint the following staff to serve on the Professional Improvement Committee (PIC), during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Beth Flynn	6 hours/\$32.43/hour	Erin McGill	6 hours/\$32.43/hour
Jayne Keable	6 hours/\$32.43/hour	Michelle Gottschall	6 hours/\$32.43/hour
Jennifer Slattery	6 hours/\$32.43/hour	Kim Quinn	6 hours/\$32.43/hour

Momot Universal Team

Recommend the Board appoint the following Momot Elementary School Universal Team to review universal recognition system, plan for implementation of PBIS handbook, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Lindsey Frakes	6 hours/\$32.43/hour	Mary Fortin	6 hours/\$32.43/hour
Danielle Seem	6 hours/\$29.04/hour	Melissa Caraballo	6 hours/\$32.43/hour

Momot – PBIS Model

Recommend the Board appoint the following Momot Elementary Case partners to review roles and responsibilities, response procedures and implementation of PBIS model, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Tracie McCarthy	6 hours/\$32.43/hour	Julie Miller	6 hours/\$32.43/hour
Stephanie Branch	6 hours/\$32.43/hour	TBD (Replacement)	6 hours/\$32.43/hour

Momot – AIM Web Account Manager

Recommend the Board appoint the following as AIM Web Account Manager to coordinate all necessary testing materials for benchmarking, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours

<u>Name</u>	<u>Authorization/Contract Rate</u>
Kari Herkalo	6 hours/\$32.43/hour

Momot Pre-K/Kindergarten Screening

Recommend the Board appoint the following staff for Pre-K/Kindergarten screening of incoming students at Momot Elementary School, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Tracie McCarthy	6 hours/\$32.43/hour	Daniel Devins	6 hours/\$32.43/hour
Kari Scott	6 hours/\$32.34/hour	Kate Foster-Gagnier	6 hours/\$32.43/hour

SMS – Cross Curricular Writing Program

Recommend the Board appoint the following Stafford Middle School staff to create and implement a cross curricular writing program within 7th grade, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Erin Stepowany	12 hours/\$32.43/hour	Emily Owens	12 hours/\$32.43/hour
Kevin Larkin	12 hours/\$32.43/hour	Alexis Facticeau	12 hours/\$32.43/hour
Todd Bailey	12 hours/\$32.43/hour	Kathleen Buckley-Howard	12 hours/\$32.43/hour
Parker Carpenter	12 hours/\$32.43/hour		

SMS – Earth System Standards

Recommend the Board appoint the following Stafford Middle School staff to develop 3D lessons for MS Earth System standards, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Kathleen Sciole	6 hours/\$32.43/hour	Mary Maye	6 hours/\$32.43/hour

SMS – ELA Horizontal Curriculum Map

Recommend the Board appoint the following Stafford Middle School staff to rewrite the horizontal curriculum map for Grade 7 ELA, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Erin Stepowany	8 hours/\$32.43/hour	Parker Carpenter	8 hours/\$32.43/hour

SMS – Human Impacts

Recommend the Board appoint the following Stafford Middle School staff to develop 3D lessons for MS Human Impacts, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
James Munger	6 hours/\$32.43/hour	Richard Durham	6 hours/\$32.43/hour

Leave of Absence

Recommend the Board approve a leave of absence, without pay, for James Agnew as Custodial Worker from May 16, 2018 thru July 16, 2018.

Retirement

Recommend the Board accept the letter of retirement from Patricia Bouchard as Food Service Helper at Stafford Middle School, effective June 1, 2018.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Status</u>
Wendy Bezio	Non-Certified	2018-2019 school year rates	Teacher Teaching Assistant Tutor	N/A
Kristin Fortrell	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared

Peggy McCartney	Certified	2018-2019 school year rates	Teacher Teaching Assistant Tutor	N/A
Maiya Giroux	Non-Certified	\$95/day \$80/day \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Tina Stoughton	N/A	\$22.20/hour	Custodial Worker	N/A
Zachary Hall	N/A	\$10.40/hour	Summer Laborer	N/A
Meghan Sullivan	N/A	\$10.40/hour	Summer Laborer	N/A
Mark Colgan	N/A	\$12.65/hour	Custodial Worker	Cleared

Business Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (March 2018)
- 2) High School Extraclassroom Activity Fund Reports (March 2018)
- 3) Summary of Budget Transfers for the month of March, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (March 31, 2018)
- 5) Food Service Profit and Loss Statement (March 2018)
- 6) Budget Status Report (March 31, 2018)
- 7) Revenue Status Report (March 31, 2018)

Treasurer’s Report

Recommend the Board accept the March 31, 2018 **Treasurer’s Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$ 330,000.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 50,000.00	A1620-160-4200	Custodial Salaries	A1620-169-4200	Custodial Sub/Overtime Salaries.
<i>To cover the salary expense for substitutes due to illness or vacant positions.</i>				
\$ 280,000.00	A9020-800-0000	Teachers Retirement System	A2110-400-4000	Instructional Incentive/Sick Payout.
<i>To cover the cost of retirement incentive adopted by the Board of Education April 2018.</i>				

Motion Carried: 6-0

New Business

Business

Scholarship

It was moved by Mr. Krieg, seconded by Mr. Marino to recommend the Board approve the request of PHS students to establish the Eric LaRocque Memorial Scholarship. The \$400 scholarship shall be awarded annually at the PHS graduation ceremony.

Motion Carried: 6-0

Personnel Items (not part of Consent Agenda)

Tenure Appointments – It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Tracie McCarthy	School Psychologist	Momot	September 14, 2018
Lindsey Frakes	Elementary Teacher	Momot	September 1, 2018

Motion Carried: 6-0

Budget Vote/Board Member Election Preliminary Results

The District Clerk gave the following preliminary results of the vote/election:
Budget passed with 376 Yes votes and 230 No votes.

Board Members tallies were as follows:

Amelia Goerlitz	477 votes
Ronald Marino	458 votes
Leisa Boise	487 votes

ADJOURNMENT

At 8:29 p.m., it was moved by Mr. Marino, seconded by Mr. Morris, to adjourn.

Motion Carried: 6-0

Respectfully,

Jay Lebrun
Clerk Pro Tem

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Regular Meeting
June 7, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
(excused: 7:40)
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk) – present
Norbert Neiderer, Transportation Director – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:00 p.m., it was moved by Mr. Hall, seconded by Mr. Rotz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 8-0**

At 7:40 p.m., Mr. Hall was excused.

Reconvene: At 7:58 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to reconvene to Regular Session. **Motion Carried: 7-0**

Public Comment

Consent Agenda Items

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on June 7, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and 504 recommendations as presented in *Appendix I*.

Personnel**Appointments****Districtwide Summer Services – 2018****Coordination of Ci3T – Reading Mastery**

Recommend the Board appoint the following staff for Coordination – Reading Mastery, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Elizabeth Christon	2 hours/\$29.04/hour	Jessica Colburn	2 hours/\$32.43/hour
Rhonda Bailey	2 hours/\$29.04/hour		

Additional Clerical Support for Summer 2018

Recommend the Board appoint the following staff to provide additional clerical support for Summer 2018, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Bonnie Waldron	75 hours/\$26.43/hour	Mary Jo Jubert	75 hours/\$22.44/hour
Avis Mesec	75 hours/\$24.96/hour	Jeri Hebert	75 hours/\$25.24/hour
Lori Schudde	37.5 hours/\$23.09/hour		

Elementary Literacy Advisors – Literacy Survival Kit Alignment

Recommend the Board appoint the following staff for Literacy Survival Kit Alignment, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Lindsey Frakes	12 hours/\$32.43/hour	Susan Higgins	12 hours/\$32.43/hour
Nancy Steadman	12 hours/\$32.43/hour	Melissa Caraballo	12 hours/\$32.43/hour
Mary Defayette	12 hours/\$32.43/hour	Nicole Adams	12 hours/\$32.43/hour
Danielle Jackson	12 hours/\$32.43/hour	Lori Darst	12 hours/\$32.43/hour

Teachers Next Generation Math Standards Training

Recommend the Board appoint **Wendy Parker** and **Krystyn Smith** for Next Generation Math Standards training, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 6 hours each. Krystyn is an addition and Wendy will be replacing Jason Nisoff, who was previously approved at the May 15, 2018 Board meeting.

Development of Social Studies Framework Tasks

Recommend the Board appoint **Jason Nisoff** and **Paul Cole** for Elementary staff's (**Grades K-5 regular education**) development of Social Studies Framework tasks, during summer 2018, at \$32.43/hour, not to exceed 6 hours each. Jason and Paul will be replacing Carolyn Miller and Debbie Favor, who were previously approved at the May 15, 2018 Board meeting.

Oak Street Universal Team

Recommend the Board appoint **Amy Moore** for Oak Street Universal Team to review alignment with District Initiative, code of conduct, student handbook, and Focus School visit, during summer 2018, at \$32.43/hour, not to exceed 6 hours. Amy will be replacing Wendy Parker, who was previously approved at the May 15, 2018 Board meeting.

Teachers Next Generation ELA Standards Training

Recommend the Board appoint **Krystyn Smith** for Next Generation ELA Standards training, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 6 hours.

Oak Street Summer Hours - 2018

Recommend the Board approve Heather Evans office transition time, Data team hours, and Universal Team hours for summer 2018, not to exceed 25 hours at \$32.43/hour.

Special Education Summer Services

Recommend the Board approve Kris Bennett-Barnes to provide CPSE and Special Education Coordinator services for summer 2018, not to exceed 160 hours (20 days) at \$32.43/hour.

Momot Universal Team

Recommend the Board appoint the following Momot Elementary School Universal Team to review universal recognition system, plan for implementation of PBIS handbook, during summer 2018, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>
Tracie McCarthy	6 hours/\$32.43/hour

Momot Pre-K/Kindergarten Screening

Recommend the Board appoint the following staff for Pre-K/Kindergarten screening of incoming students at Momot Elementary School, during summer 2018, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Amanda Cota	6 hours/\$32.43/hour		

Stafford Middle School Guidance Summer Services – 2018

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Stafford Middle School, summer 2018, not to exceed the hours listed below:

<u>Employee Name</u>	<u>Authorization/Contract Rate</u>
Christina Santella	12 days/per contract
TBD	12 days/per contract
Janet Hankins	12 days/per contract

Plattsburgh High School Guidance Summer Services – 2018

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Plattsburgh High School, summer 2018, not to exceed the hours listed below:

<u>Employee Name</u>	<u>Authorization/Contract Rate</u>
Alan Feazelle	20 days/per contract
Amy Tisdale	20 days/per contract
Rory LaPage	20 days/per contract

Nursing Services for the Summer of 2018

Recommend the Board appoint the following nursing staff to provide summer services for PCSD, providing athletic physicals/Pre-K Screening/vaccination records, summer 2018, not to exceed the hours listed below:

<u>Employee Name</u>	<u>Authorization/Contract Rate</u>
Cheryl Maggy	85 hours/per contract
Jacqueline Bracy	84 hours/per contract
Emily Burnham	60 hours/per contract
Kari Scott	50 hours/per contract
Lynne Sheehan	45 hours/per contract
Valerie Butler	30 hours/per contract
Sandra Miller	65 hours/per contract

2) **Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Krystyn Smith	Elementary Teacher	Momot Elementary	September 1, 2018	Current Salary	4-year probationary appointment
Tracy Gonyo	Special Education Teacher 12:1	Oak Street	September 1, 2018	\$46,481 (step 3 B+ 30)	4-year probationary appointment
Alison Rosenbaum	School Guidance Counselor	Stafford Middle	September 1, 2018	\$51,323 (step 3 M + 30)	4-year probationary appointment
Danielle Inhelder	Science Teacher	Stafford Middle	September 1, 2018	\$46,481 (step 2 M)	4-year probationary appointment

Resignation/Retirement

- 1) Recommend the Board accept the letter of resignation from Dennis LeFebvre as School Monitor at Oak Street Elementary School, effective June 22, 2018.
- 2) Recommend the Board accept the letter of retirement from Loy Newsom as Custodial Worker at Momot Elementary, effective July 31, 2018.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Cindy Bates	N/A	\$10.50/hour \$12.65/hour	Bus Monitor Custodial Worker	Cleared
Susan Bezio	N/A	\$10.50/hour	School Monitor	Cleared
Denise Gladue	N/A	\$10.50/hour	Food Service Helper	Cleared
Dennis LeFebvre	N/A	\$10.50/hour	Student Aide/Teacher Aide	Cleared
Alexandra LaTorra	N/A	\$10.40/hour	Summer Laborer	N/A
Elisa Rodriguez	N/A	\$10.40/hour	Summer Laborer	N/A
Brendan Whalen	N/A	\$10.40/hour	Summer Laborer	N/A

Business**CVES Adult Education Sponsorship Agreement**

Recommend the Board authorize the Superintendent of Schools to sign the CVES Adult Education Sponsorship Agreement for the 2017-2018 school year as presented in *Appendix II*. This agreement covers all CVES Adult Education Courses CO-SER 103.

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (April 2018)
- 2) High School Extraclassroom Activity Fund Reports (April 2018)
- 3) Summary of Budget Transfers for the month of April 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (April 30, 2018)
- 5) Food Service Profit and Loss Statement (April 2018)
- 6) Budget Status Report (April 30, 2018)
- 7) Revenue Status Report (April 30, 2018)

Treasurer’s Report

Recommend the Board accept the April 30, 2018 **Treasurer’s Report** as presented in *Appendix III*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$230,200.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 40,000.00	A2250-151-4200	Special Ed Teaching Assistants	A2250-157-4200	Special Ed Substitutes
<i>To cover the cost for Special Ed substitutes</i>				
\$ 190,200.00	A9020-800	Teacher’s Retirement System	A2110-400-4000	Inst. – Incentive/Sick Payout
<i>To cover the cost for sick time payout at retirement</i>				

Motion Carried: 7-0

New Business

Business

Retiree Health Insurance Cash-Option

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board authorize the Superintendent of Schools and Board President to sign a Memorandum of Agreement (MOA – *Appendix IV*) regarding Retiree Health Insurance Cash-Option.

Motion Carried: 7-0

Scholarship-Geoffrey A. Brenno

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approved the request made by the family of Geoffrey A. Brenno, a former substitute teacher in our district, to create the Geoffrey A. Brenno Memorial Scholarship. This \$500 scholarship will be awarded annually to a student from Plattsburgh High School, chosen by the faculty, who has a minimum GPA of a B, is involved in athletics, has an interest in mathematics, and models the characteristics of loyalty, honesty, and passion.

Motion Carried: 7-0

2018-2019 Budget Vote and Board Member Election

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board approve the final results (includes affidavit(s)) of the May 15, 2018 School Budget Vote (Budget passed with 377 yes votes to 230 no votes) and School Board Election as shown on the attached tabulation (*Appendix V*), and that the Board hereby, confirms the results, following the canvass, and further, that the following candidates be declared elected to the terms indicated:

- Mrs. Amelia Goerlitz (3 year term – 7/1/18-6/30/21)
- Mr. Ronald Marino (3 year term – 7/1/18-6/30/21)
- Mrs. Leisa Boise (3 year term – 7/1/18-6/30/21)

Motion Carried: 7-0

Personnel Items (not part of Consent Agenda)

Tenure Appointments – It was moved by Mr. Krieg, seconded by Mr. Morris to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Abby Leonard	Elementary Teacher	Momot	September 1, 2018

Motion Carried: 7-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Superintendent Lebrun reported that the footbridge will be repaired and reopened for public use.

Board Member Reports/Remarks

Mr. Sherman reported he has been to several music events and attended the athletic banquet, commenting on the extremely talented students we have in the District. He expressed his appreciation to the staff and how they take time to recognize our students.

Mrs. Goerlitz concurred with Mr. Sherman's comments adding she can't say enough about the District's music department.

Mr. Krieg discussed Georgia Pacific's 90% reduction in assessment. He also commented it is good the footbridge is getting fixed.

Mr. Wachtmeister referred to a report on the NYSASCD annual meeting in June. He discussed an article by the Times Union on Cynthia Nixon (a public education advocate and actress) speaking at a press conference in Albany on school aid and the importance of schools in NY.

Mrs. Boise was impressed with the staff and students of multiple events she attended: Salmon Release, ELA show case, Rocket Launch and the sports banquet. She also shared dates for upcoming events.

Public Comment – There were no public comments.

ADJOURNMENT

At 8:24 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg, to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York
Minutes of the Meeting of the
Board of Education Regular Meeting
June 21, 2018 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – excused
Amelia Goerlitz – present
Robert Hall, Jr. – present (arrived: 6:04)
Steve Krieg – present
Ronald Marino – present (arrived: 6:09)
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived:
6:04)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk) – present
Norbert Neiderer, Transportation Director – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER/EXECUTIVE SESSION: At 6:00 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and collective bargaining. **Motion Carried: 5-0**

At 6:04 p.m., Mr. Hall and Mr. Wachtmeister entered Executive Session.
At 6:09 p.m., Mr. Marino entered Executive Session.

Reconvene: At 7:40 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 8-0**

Public Comment – Mr. Graves identified himself, to the Board of Education, as the author of the most recent DASA Appeal.

Consent Agenda Items

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on June 7, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and 504 recommendations as presented in *Appendix I*.

Personnel**Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Natalie Smith	Occupational Therapist	Stafford Middle/Momot	September 1, 2018	Salary of \$48,095 (Step 6 B)	26-week probationary appointment
Catherine Cole	Occupational Therapist	PHS/Momot	September 1, 2018	Salary of \$44,867 (Step 1 M)	26-week probationary appointment
Kelly Cooper	School Guidance Counselor	Momot	September 1, 2018	Salary of \$54,551 (Step 5 M+30)	3-year probationary appointment
Grace Fox	School Guidance Counselor	Stafford Middle	September 1, 2018	Salary of \$51,323 (Step 3 M+30)	4-year probationary appointment
Samantha Trudeau	AIS Teacher	Stafford Middle	September 1, 2018	Salary of \$51,323 (Step 5 M)	3-year probationary appointment

Special Education Summer Services - 2018

Recommend the Board appoint the following Special Education staff to provide summer services from July 9, 2018 – August 17, 2018, not to exceed the hours listed below:

Position/Name	Authorization & Contract Rate	Position/Name	Authorization & Contract Rate
Special Education Teacher Contact Hours		Special Education Teaching Assistant	
Kristen Walker	45 hours @ a \$48.40/hour	Cynthia O'Neil	45 hours @ a \$29.04/hour
Jessica Colburn	45 hours @ a \$48.40/hour	Anita Squier	45 hours @ a \$29.04/hour
Jennifer Stone	45 hours @ a \$48.40/hour		
Kristy Boas	45 hours @ a \$48.40/hour		
Lisa Kelley	20 hours @ a \$48.40/hour		
		Special Education Teacher Aide	
Speech Therapist Contact Hours		Chris Winterbottom	45 hours @ \$15.54/hour
Beth Dumas	33 hours @ \$48.40/hour	Susan LaMora	45 hours @ \$14.57/hour
Kate Foster-Gagnier	33 hours @ \$48.40/hour		
Nurse Contact Hours			
Sandra Miller	45 hours @ a \$48.40/hour		

PHS/Oak Street Summer Hours - 2018

Recommend the Board approve Heather Gonyea-Evans counseling hours for summer 2018, not to exceed 6 days per contract.

Fall Coaches

Recommend the Board appoint the following Fall coaches for the 2018-2019 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Football	Varsity Head Coach	Pat Keleher	\$5,675
	Varsity Ass't. Coach	Brandon Keleher	\$3,938
	Varsity Ass't. Coach	Derek Wiebel	\$3,938
	Varsity Volunteer	Mike Deloria	N/A
	JV Head Coach	TBD	\$4,401
	JV Ass't. Coach	Gary Ryan	\$3,127
	JV Ass't. Coach	Ben Saunders	\$3,127
	Modified Co-Coach	Vern Harrison	\$2,664
	Modified Co-Coach	Brett Carpenter	\$2,664

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Soccer	Varsity Head Coach	Chris LaRose	\$4,864
	JV Head Coach	Alfie Ladue	\$3,301
	Modified Head Coach	Louis Piccirillo	\$2,664
Girls' Soccer	Varsity Head Coach	Tim Mulligan	\$4,864
	JV Head Coach	Kate Flynn	\$3,301
	Modified Head Coach	Haley Feazelle	\$2,664
Boys' Cross Country	Varsity Head Coach	Adam Mehan	\$3,301
Girls' Cross Country	Varsity Head Coach	Corey Mousseau	\$3,301
Boys' and Girls' Modified Cross Country	*Head Coach	Jesse Terry	\$2,664
Girls' Swimming	Varsity Head Coach	TBD	4,227
	Modified Head Coach	Scott Given	\$2,664
	TA-Liefguard	Bill Myers	\$29.04
Volleyball	Varsity Head Coach	Cindy McMahon	\$4,864
	JV Head Coach	Jenny Walker	\$3,301
	Modified Coach	Sydney Burdo	\$2,664
Gymnastics	Varsity Head Coach	Janice Trudeau	\$3,417
	Modified Head Coach	TBA	\$2,664
Cheerleading (Football)		Michelle Rugar	\$2,664

**Pending adequate athlete participation*

Resignation/Retirement

Recommend the Board accept the letter of resignation from Alison Rosenbaum as School Counselor at Stafford Middle School, effective June 12, 2018.

Recommend the Board accept the letter of resignation from Dylan Everleth as Physical Education Teacher at Momot Elementary and Stafford Middle Schools, effective September 1, 2018

Recommend the Board accept the letter of retirement from Kathleen Light as Account Clerk/Typist with the Plattsburgh City School District, effective July 28, 2018.

Business**Tax Certiorari Reserve**

Recommend, the Board of Education re-establish the tax certiorari reserve fund in amount up to \$1,530,977.

Workers' Compensation Reserve

Recommend, the Board of Education approve the liquidation of \$147,679 (from the Workers' Compensation Reserve Fund) and re-establish the Workers' Compensation Reserve fund in an amount up to \$145,000.

Employee Benefit Accrued Liability Reserve (EBALAR)

Recommend, the Board of Education re-establish the Employee Benefit Accrued Liability Reserve (EBALAR) fund in an amount up to \$350,000.

Retirement Reserve

Recommend, the Board of Education approve the liquidation of up to \$475,000 from the Retirement Reserve fund.

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (May 2018)
- 2) High School Extraclassroom Activity Fund Reports (May 2018)
- 3) Summary of Budget Transfers for the month of May 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (May 31, 2018)
- 5) Food Service Profit and Loss Statement (May 2018)
- 6) Budget Status Report (May 31, 2018)
- 7) Revenue Status Report (May 31, 2018)

Treasurer's Report

Recommend the Board accept the May 31, 2018 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$131,518.87

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 61,518.87	A9030-800	Social Security	A9901-9600	Transfer to Debt Service
<i>To cover the cost for Principal payment on BAN not budgeted.</i>				
\$ 70,000.00	A9020-800	Teacher's Retirement System	A2110-400-4000	Inst. – Incentive/Sick Payout
<i>To cover the cost for health insurance cash buyout in retirement.</i>				

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

Motion Carried: 8-0

New Business

Business

Change in Titles

Carrie Harvey-Zales

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve a change in title for Carrie Harvey-Zales from Director of Curriculum and Instruction to Assistant Superintendent for Curriculum and Instruction and authorize the President of the Board of Education to execute the contract (to be distributed at meeting). The agreement for the Assistant Superintendent becomes effective July 1, 2018 through 2022, establishing her 2018-2019 salary at \$133,391.00.

Motion Carried: 8-0

David Baroody

It was moved by Mrs. Goerlitz, seconded by Mr. Marino to recommend the Board approve a change in title for David Baroody from Director of Management to Assistant Superintendent for Business. His current salary, approved at the April 12, 2018 Board meeting, remains unchanged.

Motion Carried: 8-0

Concluding Reports and Remarks

12.1 Superintendent's Reports/Remarks

- NYSSBA Convention – New York City – October 25-27
- Graduation – Saturday at 10:00 a.m.

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Superintendent Lebrun reported that the footbridge will be repaired and reopened for public use.

Board Member Reports/Remarks

Mr. Sherman reported he attended the Celebration of Time – 20th year.

Mr. Morris attended Kindergarten graduation and commented on how it was well attended and well done.

Mrs. Goerlitz attended the 8th grade moving up ceremony and commented how special the kids felt and what an outstanding job the Board President did.

Mr. Krieg & Mr. Wachtmeister directed questions to Superintendent Lebrun and Mr. Baroody regarding reserve funds.

Mr. Rotz congratulated Mr. Baroody & Mrs. Zales, thanked all staff on another successful school year and thanked the Board.

Public Comment – There were no public comments.

ADJOURNMENT

At 7:59 p.m., it was moved by Mr. Morris, seconded by Mr. Hall, to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk