

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Regular Meeting
July 1, 2016 – 7:00 a.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
David Stone – present
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass’t Principal) - present
Gilles Fortin (Momot Elementary School Principal) – present
Susan Wilson (Momot Elementary Ass’t Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
David Baroody (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
Fortune Ellison – (Director of Special Education) - present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

CALL TO ORDER: At 7:04 a.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order.

Motion Carried: 9-0

Public Comment – There were no public comments.

It was moved by Mr. Rotz

ELECTION OF OFFICERS

President – Mr. Rotz nominated Mrs. Boise for the office of President and Mrs. Goerlitz seconded the nomination. There were no other nominations, nominations were closed and Mrs. Boise was elected President of the Board of Education for 2016-2017.

Motion Carried: 9-0

The District Clerk administered the Oath of Office to Leisa Boise who then presided over the meeting.

Mrs. Goerlitz nominated Mr. Rotz for the office of Vice President and Mr. Hall seconded the nomination. There were no other nominations, nominations closed and Mr. Rotz was elected Vice President of the Board of Education for 2016-2017.

Motion Carried: 9-0

The District Clerk administered the Oath of Office to Mr. Rotz.

APPOINTMENT OF OFFICERS

Appointment of District Clerk

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2016-June 30, 2017 at a stipend of \$4,568.00.

Motion Carried: 9-0

The Oath of Office is administered to the newly appointed District Clerk.

Appointments of District Treasurer & Deputy Treasurer

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board appoint Christine Le Clair as Deputy Treasurer for the period of July 1, 2016-June 30, 2017, without additional compensation.

Motion Carried: 9-0

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board appoint Kristina M. LaDuke as District Treasurer at an annual salary of \$78,038.00 for the period July 1, 2016-June 30, 2017.

Motion Carried: 9-0

Tax Collector

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board appoint the Clinton County Treasurer’s Office as the Plattsburgh City School District Tax Collector for 2016-2017, at a cost of \$10,700 per agreement.

Motion Carried: 9-0

Internal Claims Auditor

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2016-June 30, 2017 at an hourly rate of \$15.92.

Motion Carried: 9-0

Oath of Office

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

OTHER APPOINTMENTS

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the appointments as presented below:

Central Treasurer - Extraclassroom Activity Funds

Stafford Middle School

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2016-June 30, 2017.

Plattsburgh High School

Donna Durocher as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Plattsburgh High School for the period July 1, 2016-June 30, 2017.

Internal Auditor – Extraclassroom Activity Funds

Kristina LaDuke as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2016-June 30, 2017.

Custodians of Petty Cash Funds

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal

School Attorney

Recommend the Board appoint Girvin & Ferlazzao, PC as general counsel for 2016-2017, at an hourly rate of \$160 for all legal services except litigation and hearings, and at an hourly rate of \$180 for matters of litigation, hearings, special education, and construction law.

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2016-June 30, 2017 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$195.00 per hour.

School Physician

Recommend the Board approving Roger E. Patnode, M.D. of Plattsburgh Primary Pediatrics as School Physician for the period of July 1, 2016 – June 30, 2017, for a monthly stipend of \$1,400 and \$125/hour for time spent in the school district.

LEA Asbestos Designee

Norbert Neiderer as the Plattsburgh City School District’s Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2016-June 30, 2017.

Integrated Pest Management Officer

Norbert Neiderer as the Plattsburgh City School District’s Integrated Pest Management Officer, without additional compensation, effective July 1, 2016-June 30, 2017.

Independent (External) Auditor

Boulrice and Wood P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2016 for a fee of \$14,200.

Records Access and Records Retention Officer

Superintendent John C. Lebrun, or designee as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2016-June 30, 2017.

Superintendent of Schools John C. Lebrun as the Records Appeal Officer, without additional compensation, effective July 1, 2016-June 30, 2017.

Title IX Officer

John C. Lebrun, or designee as Title IX Officer, without additional compensation, for the period July 1, 2016-June 30, 2017.

504 Coordinator

Glenn Hurlock as the 504 Coordinator, without additional compensation, for the period July 1, 2016-June 30, 2017.

Homeless Liaison

Superintendent John C. Lebrun, or designee as the Homeless Liaison, without additional compensation, for the period July 1, 2016-June 30, 2017.

Census Taker/Attendance Supervisor

Michael Haley as Census Taker/Attendance Supervisor for the period July 1, 2016-June 30, 2017 at a per diem rate of \$300.00, not to exceed 15 days.

Purchasing Agent

Superintendent John C. Lebrun as Purchasing Agent, without additional compensation, for the period July 1, 2016-June 30, 2017.

Designated Education Official

Superintendent of Schools, John C. Lebrun as Designated Education Official, without additional compensation, for the period July 1, 2016-June 30, 2017.

Committee on Special Education and Committee on Preschool Special Education

Committee on Special Education

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2016-June 30, 2017:

Chairperson	Fortune Ellison Gilles Fortin, Sue Wilson, Jayson Barnhart, Claudine Clark, Jamie LaBarge, and Glenn Hurlock (alternate)
School Psychologists	Tracie McCarthy (alternate) Kelly Bilow (alternate) James Debella (alternate) Julie Miller (alternate) Sunshine Turner (alternate) Sheldon Cullen (alternate) Garret McLean (alternate) TBD (alternate)
Speech Therapists	Thomas Schaub Tammi Reil (alternate) Margaret Felty (alternate) Kate Foster-Gagnier (alternate) Beth Dumas (alternate) Helen Pennington Melissa Light(alternate)

Special Education Teacher	Child’s Teacher as defined by Federal Regulations
Parent Member	TBD pending annual reviews
Nurse Practitioner	Linda Haubner, N.P.
	Jacqueline Bracy, Nurse
School Physician	Roger Patnode, M.D.
Child’s teacher as defined by Federal Regulations.	
Child’s parent as defined by Federal Regulations.	

Committee on Preschool Special Education

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2016-June 30, 2017:

Chairperson/District Representative : TBD

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative Christa VanCour

and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
 - for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
 - a professional who participated in the evaluation of the child;
- or
- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.
- for a child being reviewed:
- the child’s teacher.

Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

District Trash & Recyclable

Recommend the Board approve Casella Waste Systems to provide the District’s Trash & Recyclable Materials collection for 2016-2017, at the annual rate of \$4,2290.

Bus Maintenance & Repair 2016-2017

Recommend the Board approve Champlain Peterbilt to provide the District’s Bus Maintenance & Repair for 2016-2017, per the following rates:

Shop rate.....	\$80/hour
Labor for 30-day DOT inspection.....	\$240
Labor for lube, oil & filter service.....	\$144
Labor for transmission service.....	\$144
Labor for annual brake test inspection.....	\$440
Parts discount 30%	

Motion Carried: 9-0

DESIGNATIONS

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve the designations as presented below:

Official Bank Depositories

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2016-June 30, 2017 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
School Tax Account	Tax Certiorari Account
Insured Cash Sweep Account	

Safe Deposit Box

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2016-June 30, 2017. The Superintendent John C. Lebrun, District Treasurer Kristina LaDuke, and Board President shall be authorized to have access (any two of the three present to authorize access).

Posting of Notices of Meetings of Board of Education

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2016-2017 school year.

Official Newspaper

The Press Republican as the District's official newspaper for the period July 1, 2016-June 30, 2017.

Substitute/Temporary On Call Pay Rates

The following 2016-2017 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2016-2017 Pay Rate</u>
Teacher Aide/Student Aide	\$9.80/hour
Teacher Aide (Library) (Retired)	\$14.40/hour
Typist	\$9.80/hour
Typist (Retired)	\$16.50/hour
Monitor	\$9.80/hour
Monitor (Retired)	\$10.30/hour
LPN	\$12.35/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$9.80/hour
Food Service Helper (Retired)	\$10.30/hour
Cook Manager	\$11.30/hour
Cook Manager (Retired)	\$11.85/hour
Custodial Worker	\$12.50/hour
Custodial Worker (Retired)	\$13.25/hour
Bus Driver	\$15.20/hour
Bus Driver (Retired)	\$17.00/hour
Summer Laborer	\$9.70/hour
Category 2 (Certified) Teacher	\$100.00/day
Category 3 (Uncertified) Teacher	\$90.00/day
Registered Nurse	\$110.00/day
Teaching Assistant	\$9.80/hour
Teaching Assistant (Retired)	\$14.00/hour
Tutor	\$16.80/hour
Teacher (after 35 consecutive school days in the same teaching position)	\$197.43/day

Motion Carried: 9-0

RECORDS RETENTION AND DISPOSITION SCHEDULE

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

Motion Carried: 9-0

REGULAR BOARD MEETING DATES

It was moved by Mr. Hall, seconded by Mr. Rotz to recommend the Board hold its regular meetings during the 2016-2017 at 6:00 p.m. as presented in *Appendix I*.

Motion Carried: 9-0

ASSOCIATION MEMBERSHIPS

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA)
- National School Boards Association (NSBA)

Motion Carried: 9-0

AUTHORIZATIONS

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve the authorizations as presented below:

Certification of Payrolls

The Superintendent or, his designee to certify all payrolls for the period July 1, 2016-June 30, 2017.

Temporary Investments of Funds

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2016-June 30, 2017 in the following institutions:

Chase Bank	Key Bank
Champlain National Bank	NYClass
Community Bank	NBT Bank
Glens Falls National Bank	TD Bank

Authorization for Budget Transfers

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

Authorization for Signature on Contracts

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

Approval of Attendance at Conferences

The Superintendent of Schools John C. Lebrun or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2016-June 30, 2017. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

Authorized Signature on Checks and for Wire Transfers

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

Authorized Signatures on Extraclassroom Activity Accounts

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer
Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

Bondings

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer	\$1,000,000
Assistant Superintendent for Business	\$1,000,000
Tax Collector	\$1,000,000

State and Federal Fund Applications and Certifications

The Superintendent of Schools John C. Lebrun to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

Title IX and Section 504 Statement

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

NAME: John C. Lebrun, Title IX Officer
ADDRESS: Plattsburgh City School District
49 Broad Street, Plattsburgh, NY 12901-3396
TELEPHONE: (518) 957-6001

NAME: Glenn Hurlock, 504 Coordinator
ADDRESS: Plattsburgh High School
1 Clifford Drive, Plattsburgh, NY 12901-2640
TELEPHONE: (518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

Property Tax Refunds and Tax Roll Adjustments

The Superintendent John C. Lebrun to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

Mileage Reimbursement Rate

The reimbursement of pre-approved transportation expenses for the 2016-2017 school year at the current allowable Internal Revenue Service rate (\$.54 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2017.

Borrowing (Credit Card)

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

District Owned Cell Phones

The following are authorized to utilize district owned cell phones: Superintendent of Schools John “Jay” Lebrun; NERIC Senior Systems and Network Technician Lucas Wisniewski, and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2016-2017 school year.

Cooperative Purchasing Agreement

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
 - a. To abide by majority decisions of the participating districts on quality standards;
 - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

Motion Carried: 9-0

ADOPTION OF ALL POLICIES AND CODE OF ETHICS

It was moved by Mr. Sherman, seconded by Mrs. Goerlitz to recommend the Board readopt all of its Policies and its Code of Ethics (*Appendix II*) presently in effect.

Motion Carried: 9-0

ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board pass the following resolution:

RESOLVED, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

RESOLVED, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

Motion Carried: 9-0

TAX WARRANT

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend, the Board of Education approve a tax warrant for 2016-2017 featuring a Total (Gross) School Tax Levy of \$21,109,637 (Current (Net Collection) Tax Levy of \$21,071,302).

Motion Carried: 9-0

2016-2017 NONRESIDENT TUITION RATES

It was moved by Mr. Morris, seconded by Mr. Krieg **that** Based on Board Policy 5152, Admission of Nonresident Students, recommend that the Board set the 2016-2017 tuition rate for Grades K-6 at \$4,000 and Grades 7-12 at \$8,000.

Motion Carried: 9-0

CONSENT AGENDA ITEMS

It was moved by Mrs. Goerlitz, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the June 23, 2016 Board minutes.

CSE/CPSE Recommendations

Recommend the Board approve the Committee on Special Education recommendations as presented in *Appendix III*.

Personnel Items

Appointments

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Stephen Crain	Certified	\$100/day	Teacher	Cleared

Events Coordinator/Liaison

Recommend the Board approve the appointment of Craig Howard to the position of PHS Events Coordinator/Liaison, effective July 1, 2016 and for the 2016-2017 school year, with an annual stipend of \$1,930.

Vehicle Maintenance Worker

Recommend the Board approve the appointment of Larry Miller to the position of Vehicle Maintenance Worker, effective July 1, 2016 and for the 2016-17 school year, with an annual stipend of \$6,212.

Consultant Services

Recommend the Board approve the consultant services agreement for 2016-2017 for writing of prescriptions, for support services and Medicaid claims for Special Education and 504 students, with Linda Haubner, LNP, at the rate of \$100/hour, not to exceed 65 hours.

Resignation

Recommend the Board accept Jamie Armstrong’s letter of resignation as Science Teacher, effective August 3, 2016.

Summer School Bus Driver/Monitor

Recommend the Board approve the following bus drivers for CVES Summer School, which is scheduled for July 11, 2016 – August 19, 2016.

Joyce Charland, Bus Driver @ \$18.49/hour, 4 hours/day
 Holly Bates, Bus Monitor @ \$21.32/hour, 3 hours/day

Special Education Summer Services - 2016

Recommend the Board appoint the following Special Education staff to provide summer services from July 11-August 19, 2016, not to exceed the hours listed below:

<u>Position/Name</u>	<u>Authorization & Contract Rate</u>	<u>Position/Name</u>	<u>Authorization & Contract Rate</u>
Special Education Teacher		Special Education Teaching Assistant	
Kristen Walker	45 hours @ \$47.74/hr.	Penny Manor	20 hrs. for substitute purposes @ \$28.65/hr.
TBD PHS	45 hours @ \$47.74/hr.	Susan Stowe	20 hrs. for substitute purposes @ \$28.65/hr.
TBD PHS Transition	14 hours @ \$47.74/hr.	Elizabeth Christon	20 hrs. for substitute purposes @ \$28.65/hr.

College Advancement Program (CAP) Coordinator

Recommend the Board appoint Alan Feazelle as College Advancement Program (CAP) Coordinator for the 2016-2017 school year at a stipend of \$898.

Advancement Program (AP) Coordinator

Recommend the Board appoint Kate Flynn as College Advancement Program (AP) Coordinator for the 2016-2017 school year at a stipend of \$898.

Business Items

Surplus Equipment

It was moved by Mrs. Goerlitz, seconded by Mr. Rotz to recommend the Board approve the disposal of the surplus equipment in *Appendix IV*, in the most cost effective manner as determined by the District's Purchasing Agent. **Motion Carried: 9-0**

BOARD REPORTS/REMARKS

Board members congratulated the presidents on their elections and Mr. Sherman as a new Board member.

Public Comment – There were no public comments.

ADJOURNMENT

At 7:31 a.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz.

Motion Carried: 9-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
**Board of Education Regular Meeting
July 21, 2016 – 7:00 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – excused
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – excused
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass’t Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Susan Wilson (Momot Elementary Ass’t Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
David Baroody (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
Fortune Ellison – (Director of Special Education) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:05 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 6-0**

Reconvene: At 7:21 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to reconvene to Regular Session. **Motion Carried: 6-0**

Public Comment: There were no public comments.

Consent Agenda Items - It was moved by Mr. Marino, seconded by Mr. Rotz to approved the following consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on July 1, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
TBD	Assistant Principal (12 months)	Momot Elementary	September 1, 2016	TBD	
Stephanie Branch	School Psychologist	Momot Elementary	September 1, 2016	\$47,445 (step 1, M+30)	4-year probationary appointment. Certified: Provisional, School Psychologist & MA/CAS
Jessica Dunn-Williams	Special Education	Momot Elementary	September 1, 2016	\$47,445 (step 1, M+30) (pending ot's)	4-year probationary appointment. Certified: Initials, Special Ed B-6 & Early Childhood B-2

Stephen Brown	Bus Driver	Districtwide	September 1, 2016	\$15.64/hour	52-week probationary appointment. 4 hrs./day
Lydia Gricoski	Modified Gymnastics Coach	Districtwide	2016-2017 school year	Stipend of \$2,628	

Summer Hours-2016

- a. Approve summer hours for Abby Graves, from July 11, 2016-August 19, 2016, not to exceed 45 hours @ \$47.74 to provide special education services.
- b. Approve summer hours for Heather Queguiner, from July 11, 2016-August 19, 2016, not to exceed 4 days (6 hrs/day) at \$31.99/hour to work on DTSDE Leadership Team for Focus District summer work. Heather will be replacing Janet Hankins, who was previously approved at the June 23, 2016 Board meeting.
- c. Approve summer hours for Anna LaHart, from July 11, 2016-August 19, 2016, not to exceed 18 hours at \$31.99/hour to work on Pre-Calculus Curriculum Development during the summer. Ann will be replacing Pamela Frederick and Sue LaPierre, who were previously approved at the June 23, 2016 Board meeting.
- d. Approve summer hours for Kathryn VanArman, from July 11, 2016-August 19, 2016, not to exceed 6 hours at \$31.99/hour to work on Professional Improvement Committee during the summer. Kathryn will be replacing Gabe Girard, who were previously approved at the June 23, 2016 Board meeting.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Stephen Brown	N/A	\$15.20/hour	Bus Driver	N/A

Resignations

- 1) Recommend the Board accept the letter of resignation from Hannah Emery as Teaching Assistant for the Plattsburgh City School District, effective July 15, 2016.
- 2) Recommend the Board accept the letter of resignation from Kate Bulluck as Music Teacher at Bailey Avenue School, effective August 31, 2016.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (June 2016)
- 2) High School Extraclassroom Activity Fund Reports (June 2016)
- 3) Food Service Profit and Loss Statement (June 2016)

Treasurer’s Report

Recommend the Board accept the June 30, 2016 **Treasurer’s Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$190,425.63

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$37,879.63	A2250-472-4800	BOCES - Computer Services <i>To cover 2014-2015 non-resident tuition expense for 2 students at Beekmantown Central School</i>	A2250-471-4800	Spec Ed Tuition – Public Schools
\$152,546.00	A9020-800	Teacher’s Retirement System <i>To cover losses in Food Service Program</i>	A9901-930	Transfer to Food Service

Motion Carried: 6-0

Correspondence

- Letter to City Council congratulating on the downtown revitalization monies recently received.
- NYSSBA Area 6 Dinner Meeting – July 27th, Malone at 5:00 p.m.

New Business

Business

Professional Development Plan

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the Professional Development Plan, effective 2016-2018.

Motion Carried: 6-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks

- NYSSBA Convention – NYC, October 17-20, 2015

Board Member Reports/Remarks

All Board members present congratulated Ms. Maggy on her Assistant Principal appointment.

Public Comment: Mr. Neiderer reported the Capital projects are going well and commented that the pool project is on track.

Adjournment: At 7:33 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
**Board of Education Special Meeting
July 28, 2016 – 6:00 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – excused
Fred Wachtmeister – excused

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:00 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 6-0**

Reconvene: At 7:50 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 6-0**

Adjournment: At 7:51 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to adjourn. **Motion Carried: 6-0**

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
**Board of Education Special Meeting
August 4, 2016 – 6:00 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – excused
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk) – present
TBD (Plattsburgh High School Ass't Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) - present
Gilles Fortin (Momot Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Susan Wilson (Momot Elementary Ass't Principal) – present

PLEDGE OF ALLEGIANCE: Mr. Rotz led the pledge of allegiance.

Executive Session/Call to Order: At 6:00 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 6-0**

At 6:06, Mr. Hall entered Executive Session.

Reconvene: At 7:04 p.m., it was moved by Mr. Morris, seconded by Mr. Hall to reconvene to Regular Session. **Motion Carried: 7-0**

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on July 21, 2016 and July 28, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today with the following additions:

Personnel

A.1 Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Alexis Facticeau	Math Teacher	Stafford Middle	September 1, 2016	Salary of \$44,261 (Step 1, M)	4 year probationary appointment. Tenure area of Math Teacher. Certification: Initial - Mathematics
Cody Hampton	Music Teacher	Stafford Middle	September 1, 2016	Salary of \$45,853 (Step 3, B+30)	4 year probationary appointment. Tenure area of Music Teacher. Certification: Initial – Music.

C.3 Resignation

Recommend the Board accept Tara Forkey's letter of resignation, effective September 5, 2016, as a Speech Therapist at Bailey Avenue School.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel
Appointments

1) **Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Kathleen Howard	Science Teacher	Stafford Middle	September 1, 2016	Salary of \$44,261 (step 1, M)	4-year probationary appointment. Certified: Reissuance Pending.
Hannah Tubbs	Science Teacher	Plattsburgh High	September 1, 2016	Salary of \$44,261 (step 1, M)	4-year probationary appointment. Certified: Initial Pending.
TBD	School Librarian	Bailey/Oak	September 1, 2016	TBD	
Jennifer McCoy	Proctor	PHS	August 2016	\$47.74/hour	Regents exam -not to exceed 4.5 hours.
Richard Durham	STEM Program Teacher/Coordinator	Districtwide	2016-2017 School Year	Stipend of \$5,101	
James Manchester	Athletic Coordinator	Districtwide	2016-2017 school year	Stipend of \$7,212	4 hrs/day
Holly Bates	Cleaner/Messenger	Districtwide	August 15, 2016	Salary of \$33,346 (prorated)	8-week probationary appointment. Contingent on approval of LOA.
Jenny Walker	Modified Girls' Volleyball Coach	Districtwide	2016-2017 school year	Stipend of \$2,628	
Alfred LaDue	Modified Boys' Soccer Coach	Districtwide	2016-2017 school year	Stipend of \$2,628	
Alexis Facticeau	Math Teacher	Stafford Middle	September 1, 2016	Salary of \$44,261 (Step 1, M)	4 year probationary appointment. Tenure area of Math Teacher. Certification: Initial - Mathematics
Cody Hampton	Music Teacher	Stafford Middle	September 1, 2016	Salary of \$45,853 (Step 3, B+30)	4 year probationary appointment. Tenure area of Music Teacher. Certification: Initial – Music.

Change of Title

Recommend the Board authorize the change in title for Maryann Ellsworth from Monitor to Clerk at a pay rate of \$14.70/hour, at an unchanged schedule, effective September 1, 2016. Eight-week probationary appointment.

Special Education Summer Hours-2016

Approve 18 additional summer hours for Margaret Felty @ \$47.74/hr. from July 11, 2016-August 19, 2016 to provide special education services. Margaret will be covering the remaining hours for Kate Gagnier. Kate was initially approved for 21 hours at the June 23, 2016 Board meeting.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Elizabeth Basso	Certified	\$100/day	Teacher	Cleared
Lauren Vaccaro	Non-Certified	\$85/day	Teacher	Cleared

Leave

Recommend the Board approve a leave of absence (without pay) for Holly Bates as Custodial Worker and Bus Monitor, effective August 15, 2016 through October 7, 2016.

Retirement/Resignation

Recommend the Board accept the letter of retirement from Kym Duffina as Math Teacher for the Stafford Middle School, effective July 1, 2016.

Recommend the Board accept the letter of resignation from LaShauna Quarles as Science Teacher for Stafford Middle School, effective September 1, 2016.

Recommend the Board accept Tara Forkey’s letter of resignation, effective September 5, 2016, as a Speech Therapist at Bailey Avenue School.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Summary of Budget Transfers for the month of June 30, 2016 under \$25,000
- 2) Budget Status Report (June 30, 2016)
- 3) Revenue Status Report (June 30, 2016)

Motion Carried: 7-0

New Business

Business

Internal Auditor Report – 2015-2016

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board accept the Report of Internal Auditor for 2015-16 school year from Pinto, Mucenski, Hooper, VanHouse & Co.

Motion Carried: 7-0

Personnel Items (not part of Consent Agenda)

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
David Barody	Director of Management	Districtwide	August 8, 2016	Salary of \$87,500 (prorated)	

Motion Carried: 7-0

Items Removed from Consent Agenda

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Superintendent Lebrun confirmed NYSSBA convention attendance: Rotz, Sherman and Boise. He also discussed mobile devices for each board member.

Board Member Reports/Remarks

Board members congratulated Mr. Barody on his new appointment. Mr. Hall also asked members to explore the possibility of having earlier meetings.

Public Comment

Mrs. Coryea congratulated Mr. Barody on his new appointment.

Adjournment: At 7:17 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Special Meeting
August 25, 2016 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – excused
Fred Wachtmeister – present (arrived 6:45)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk) – present
TBD (Plattsburgh High School Ass’t Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Trevor Cameron (Stafford Middle School Ass’t Principal) - excused
Gilles Fortin (Momot Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Susan Wilson (Momot Elementary Ass’t Principal) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:21 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 5-0**

At 6:45, Mr. Wachtmeister entered Executive Session.

Reconvene: At 7:00 p.m., it was moved by Mr. Krieg, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 6-0**

Consent Agenda Items

It was moved by Mr. Wachtmeister, seconded by Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on August 4, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CONSENT AGENDA

8.4 Personnel
A.1 Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Shasta Whitford	Speech Language Pathologist	Bailey Avenue	September 1, 2016	Salary of \$44,261 (Step 1, M)	4 year probationary appointment. Tenure area Speech. Certification: Professional- Speech & Lang. Disabilities.
Zella Aikens	School Monitor	Oak Street	September 6, 2016	\$11.65/hour	52-week probationary appointment. 2.25 hrs./day
Brenda Ireland	School Monitor	Bailey Avenue	September 6, 2016	\$11.65/hour	52-week probationary appointment. 2.25 hrs./day
William Titherington	Food Service Helper	PHS	September 1, 2016	\$10.55/hour	52-week probationary appointment. 5.5 hrs./day
Susan LaMora	Teacher/Student Aide	Bailey Avenue	September 6, 2016	\$13.50/hour	8-week probationary appointment. 6.5 hrs./day
Brett Carpenter	Volunteer Football Coach	Modified	2016-2017 School Year	N/A	

- B. **Resignations**
 - 4. Recommend the Board accept David Baroody's letter of resignation, effective August 8, 2016, as Assistant Principal/Athletics Administrator at Plattsburgh High School.
 - 5. Recommend the Board accept Susan LaMora's letter of resignation, effective September 6, 2016, as school monitor at Bailey Avenue School.
- C. **Increase in Hours**
 Recommend the Board approve and increase in hours for Ericka Gould, Teacher/Student Aide from 2.5 hrs./day to 6.5 hrs./day at Bailey Avenue School, effective September 6, 2016, at an unchanged rate of pay.

11.2 **Personnel Items (not part of Consent Agenda)**
 A. **Probationary/Miscellaneous Appointments**

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
TBD	Assistant Principal/Athletic Administrator	PHS	TBD	TBD	4 year probationary appointment. Tenure area of Assistant Principal, pending certification: Initial SBL

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Claudine Selzer-Clark	CPSE Chairperson	Districtwide	2016-2017 school year	N/A	
Amy Moore, Sabrina Hamilton, and Michele McCloud	Professional Development Presenters	Districtwide	October 2016	\$100 stipend per workshop	Staff Development Day
Steve Graf, Susan Levaque, Sarah McCarty, and Jordan Oshier	Professional Development Presenters	Districtwide	October 2016	\$150 stipend per workshop	Staff Development Day
Todd Bailey, Alexa Martin, Rory LaPage, Lori Darst, James DeBella, Tasha Nadge, Susan Higgins, Alyssa Manning, Melissa Light, Kristine Bennett-Barnes, Kym Taylor, Nicole Adams, Jessica Colburn, Danielle Seem, Sonal Patel-Dame, Jennifer Jolicoeur, Matt Boire and Kelly Metzgar	Professional Development Co-Presenters	Districtwide	October 2016	\$300 stipend per workshop	Staff Development Day
Shasta Whitford	Speech Language Pathologist	Bailey Avenue	September 1, 2016	Salary of \$44,261 (Step 1, M)	4 year probationary appointment. Tenure area Speech. Certification: Professional- Speech & Lang. Disabilities.
Zella Aikens	School Monitor	Oak Street	September 6, 2016	\$11.65/hour	52-week probationary appointment. 2.25 hrs./day
Brenda Ireland	School Monitor	Bailey Avenue	September 6, 2016	\$11.65/hour	52-week probationary appointment. 2.25 hrs./day
William Titherington	Food Service Helper	PHS	September 1, 2016	\$10.55/hour	52-week probationary appointment. 5.5 hrs./day
Susan LaMora	Teacher/Student Aide	Bailey Avenue	September 6, 2016	\$13.50/hour	8-week probationary appointment. 6.5 hrs./day
Brett Carpenter	Volunteer Football Coach	Modified	2016-2017 School Year	N/A	

Consultant Teachers

Recommend the Board appoint the following staff to participate in the Consultant Teacher Workshop on August 24, 2016, not to exceed 4 hours at \$31.99/hour:

Donna Baker	Chris Beaudin	Kris Bennett	Brenda Bieber
Neil Bowlen	Erica Buskey	Melissa Caraballo	Jerri Charlebois
Jessica Colburn	Amanda Cota	Beth Cutaiair	Alicia Dubray
Andrew Ducharme	Jessica Dunn-William	Peggy Eaglefeather	Carla Ensel
Alexis Facticeau	Lindsey Frakes	Nicole Friend	Jessica Gilbo
Sabrina Hamilton	Lisa Kelly	Kyle LaBrake	Joe Lancellotti
Chris LaRose	Andrea Latorra	Brett LaValley	Amanda Madore
Michele McCloud	Jennifer McCoy	Aimee McLane	Sara Myers
Shannon Rabideau	Amy Sholtis	Krystyn Smith	Nancy Steadman
Katie VanArman	Jenny Walker	Heidi Wilkins	Lori Wills

Grading – Summer 2016

Recommend the Board approve the following staff, up to 2 hours, for grading August exams: Katelyn Flynn, Pam Frederick, Anna LaHart, Corey Mousseau, Jordan Oshier, and Amy Sholtis.

Recommend the Board approve Hannah Tubbs for summer work (approved as “TBD” at June 9, 2016 Board meeting), related to the Development of Interim Assessment, Curriculum Development and/or Student Placement. Not to exceed 5 hours, based on the negotiated contract hourly rate.

PAR - Summer 2016

Recommend the Board appoint the following staff to provide summer services related to PAR, not to exceed 4 hours each. Their rate of pay will be based on the negotiated contract hourly rate.

- Nichole Nevader
- Mary Gertsch-Cochran
- Mary Defayette
- Nina Bell
- Jacquelyn Germain

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Joanne Circelli	Certified (TA)	\$90/day \$14.00/hour \$16.80/hour	Teacher Teaching Assistant Tutor	N/A
Sandra Barnes	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Jordan Brown	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Iktimal Daher	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Stephanie Spera	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Angela Williams-Minehan	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Dorothy Chauvin	N/A	\$9.80/hour	Monitor/Food Service Cook Manager/Student Aide/ Teacher Aide	Cleared
Stacie Rutkowski	N/A	\$9.80/hour	Typist	Cleared
Sherry Longe	N/A	\$9.80/hour	Food Service Helper	Cleared

Resignations

Recommend the Board accept the letter of resignation from Sherry Longe as Food Service Helper and Bus Monitor for the Plattsburgh City School District, effective August 31, 2016.

Recommend the Board accept the letter of resignation from Sarah Myers as Volleyball Coach for the Plattsburgh City School District , effective August 16, 2016.

Recommend the Board accept the letter of resignation from Tara Forkey as Speech Pathologist for Bailey Avenue School, effective September 5, 2016.

Recommend the Board accept David Baroody’s letter of resignation, effective August 8, 2016, as Assistant Principal at Plattsburgh High School.

Recommend the Board accept Susan LaMora’s letter of resignation, effective September 6, 2016, as school monitor at Bailey Avenue School.

Increase in Hours

Recommend the Board approve and increase in hours for Ericka Gould, Teacher/Student Aide from 2.5 hrs./day to 6.5 hrs./day at Bailey Avenue School, effective September 6, 2016, at an unchanged rate of pay.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (July 2016)
- 2) High School Extraclassroom Activity Fund Reports (July 2016)
- 3) Summary of Monthly Wire Transfers (July 31, 2016)
- 4) Summary of Budget Transfers for the month of July 31, 2016 under \$25,000
- 5) Budget Status Report (July 31, 2016)
- 6) Food Service Program Profit & Loss Statement (June 2016)

Treasurer’s Report

Recommend the Board accept the July 31, 2016 Treasurer’s Report as presented in Appendix II.

Motion Carried: 6-0

Correspondence

Old Business (► Indicates item to be discussed.)

New Business

Business

Instructional

Personnel Items (not part of Consent Agenda)

Substitute Rates

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board authorize the superintendent to execute a memorandum of agreement with CSEA #6468 which establishes that any Plattsburgh City S.D. employee and CSEA #6468 Unit Member who performs substitute/temporary basis work in a non-promotional title will be compensated at a rate of \$2 above the Board of Education- approved substitute rate for the applicable position/title.

Motion Carried: 6-0

Salary Amendment

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board amend the 2016-17 salary for Kristina LaDuke (Treasurer) to \$83,038, effective August 26, 2016, pro-rated for the balance of the fiscal year, AND designate Kristina LaDuke as Medicaid Compliance Officer for the Plattsburgh City School District.

Motion Carried: 6-0

Probationary/Miscellaneous Appointment

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the following appointment:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
James Manchester	Assistant Principal/Athletic Administrator	PHS	August 26, 2016	Salary of \$84,000 prorated	4 year probationary appointment. Tenure area of Assistant Principal, pending certification: Initial SBL

Concluding Reports and Remarks

Superintendent's Reports/Remarks: Superintendent Lebrun reported on the following:

- Athletics Update - change in regional leadership
-numbers are really good in football and girls' soccer
- Recalibration
- 2016-2017 Meal Prices

Board Member Reports/Remarks

Board members congratulated Mr. Manchester on his new position and expressed their appreciation to retirees. They also expressed their appreciation to Ms. Zales for her presentation and stated they are very optimistic for the future.

Mr. Hall thanked administration for getting the pool up and running.

Mrs. Boise thanked all administrators for their hard work.

Public Comment: Mr. LaBarge expressed his appreciation to the Board and Administration for the Capital Project improvements.

Adjournment: At 8:40 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Special Meeting
September 8, 2016 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – excused
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived 6:06)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk) – present
TBD (Plattsburgh High School Ass't Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) - present
Gilles Fortin (Momot Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Susan Wilson (Momot Elementary Ass't Principal) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:04 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 6-0**

At 6:06, Mr. Wachtmeister entered Executive Session.

Reconvene: At 6:49 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 7-0**

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board approve the consent agenda items.

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on August 25, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Catherine McCormick	Special Education Teacher	PHS	September 1, 2016	At current salary rate	3 year probationary. Tenure area of Special Education Teacher. NYS Certification: Professional, SWD 7-12

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jennifer Jolicoeur	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2016-2017 School Year	\$3,000 Stipend	Scheduled release time also provided
Kristine Bennette-Barnes	Special Education Coordinator on Special Assignment (TOSA)	Districtwide	2016-2017 School Year	\$3,000 Stipend	Scheduled release time also provided
Brett Carpenter	Volunteer Football Coach	Modified	2016-2017 School Year	N/A	
Derek Wiebel	Volunteer Football Coach	Varsity	2016-2017 School Year	N/A	

Summer Hours- 2016

- a. Recommend the Board appoint the following staff to provide summer work to prepare for the new school year, not to exceed 3 days as follows:
 Jessica Chase @ \$100/day
 Tammy Daniels @ \$100/day
 Catherine McCormick @ \$31.99/hour
- b. Approve summer hours for Jordan Oshier, not to exceed 10 hours at \$31.99/hour related to the Development of Interim Assessment, Curriculum Development and/or Student Placement (AIS). Jordan will be replacing Pamela Frederick, who was previously approved at the June 9, 2016 Board meeting.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	<u>Fingerprint</u> Status
Kristen Gommell	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
David Hazel	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Samantha Kelley	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Mary Lou Leavitt	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Karen Myers	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Joseph Tobin	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Sarah Trombley	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Melanie Werenczaj	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Brittany Bell (effective September 1, 2016)	N/A	\$9.80/hour \$9.80/hour	School Monitor Bus Monitor	Cleared
Stephanie Brow (effective September 1, 2016)	N/A	\$9.80/hour \$9.80/hour \$9.80/hour	School Monitor Bus Monitor Student Aide/Teacher Aide	Cleared
Shannon Holt	N/A	\$9.80/hour \$9.80/hour	School Monitor Student Aide/Teacher Aide	Cleared

Decrease in Hours

Recommend the Board approve a decrease in hours for Maryanne Ellsworth as School Monitor to one hour/daily, at an unchanged rate of pay, effective August 23, 2016.

Resignations

- 1) Recommend the Board accept the letter of resignation from Catherine McCormick as English Teacher for the Plattsburgh High School, effective September 1, 2016.
- 2) Recommend the Board accept the letter of resignation from Heidi Davey as Teaching Assistant for the Plattsburgh High School, effective September 1, 2016.
- 3) Recommend the Board accept the letter of resignation from Ericka Gould as School Monitor for Bailey Avenue School, effective August 26, 2016.
- 4) Recommend the Board accept the letter of resignation from Brandon Bosworth as Teaching Assistant for Stafford Middle School, effective September 1, 2016.
- 5) Recommend the Board accept the letter of resignation from James Manchester as Athletic Coordinator and Physical Education Teacher for the Plattsburgh City School District, effective August 26, 2016. **Motion Carried: 7-0**

New Business

Business

Smart Schools Bond Act

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board approved the Smart Schools Bond Act Preliminary Investment Plan. **Motion Carried: 7-0**

NYSSBA Voting Delegates

It was moved by Mrs. Boise, seconded by Mr. Morris to nominate and appoint Mr. Sherman as the voting delegate for the 2016 NYSSBA Annual Meeting in Buffalo, NY. NOTE: Mr. Sherman abstained. **Motion Carried: 6-0-1**

It was moved by Mr. Rotz, seconded by Mr. Hall to nominate and appoint Mrs. Boise as the alternate voting delegate for the 2016 NYSSBA Annual Meeting in Buffalo, NY. NOTE: Mrs. Boise abstained. **Motion Carried: 6-0-1**

Concluding Reports and Remarks

Superintendent's Reports/Remarks: Superintendent Lebrun reported on the following:

- Athletics Update - change in regional leadership
-numbers are really good in football and girls' soccer
- Recalibration
- 2016-2017 Meal Prices

Superintendent Lebrun mentioned upcoming sporting events.

Board Member Reports/Remarks

Mr. Sherman thanked administrators for a great start of the year.

Mr. Marino welcomed Jamie Maggy.

Mr. Morris welcomed Jamie Maggy and stated he was looking forward to a great start of the year.

Mr. Hall is also looking to a great start of the year, stating he is hearing good things.

Mr. Wachtmeister wished everyone a great year.

Mrs. Boise stated she had toured the schools on 1st day in session and feedback was very positive. She expressed her appreciation to all involved for making a successful day.

Public Comment: There were no comments.

Adjournment: At 7:04 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Special Meeting
September 22, 2016 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived 6:24)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk) – excused 7:27
James Manchester (Plattsburgh High School Ass't Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) - excused
Susan Wilson (Momot Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:11 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 7-0**

At 6:24, Mr. Wachtmeister entered Executive Session.

Reconvene: At 7:27 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 8-0**

APPOINTMENT OF CLERK PRO TEM: Due to the absence of the District Clerk, it was moved by Mr. Marino, seconded by Mr. Wachtmeister to appoint Mr. Baroody as Clerk Pro Tem. **Motion Carried: 8-0**

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Consent Agenda Items

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on September 8, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Piper Bruce	English Teacher	PHS/SMS	October 24, 2016	Salary of \$58,589 prorated (step 10 +M)	3 year probationary. Tenure area of English Teacher. NYS Certification: English 7-12/Reading
Lori Kashorek	Music Teacher	Districtwide	October 24, 2016	Salary of \$47,445 - prorated (step 3 + M)	4 year probationary. Tenure area of Music Teacher. NYS Certification: Music
Todd Bailey	Building Technologist	SMS	2016-2017 School Year	Per Negotiated Contract	Not to exceed 52.5 hours (shared with B. Gottlob)
David Carpenter	Coaching Internship	Districtwide	September 7, 2016	N/A	Fingerprinting has been cleared.
Shae LaPorte/Dylan Everleth	Intramural Coaches	SMS	2016-2017 School Year	Per Negotiated Contract	Not to exceed 30 hours each.

Summer Hours- 2016

Approve summer hours for Jennifer Creedan (@ 6 hours) at \$28.65/hour and Jerry Charlebois (@2 hour) at \$47.74/hour for Special Education Summer Services – 2016. This was previously approved at the July 1, 2016 Board meeting as a TBD PHS Transition.

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Megan Briddell	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Patricia McCartney	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Stephanie Brow	N/A	\$9.80/hour	Food Service Helper	Cleared
Deborah Garrand	N/A	\$9.80/hour	Food Service Helper	Cleared
Tammy Malpass	N/A	\$9.80/hour	Food Service Helper	Cleared
Kenneth Neverett (effective 9-16-16)	N/A	\$9.80/hour	School Monitor	Cleared
Christina Stout	N/A	\$9.80/hour	Food Service Helper	Cleared

Retirement

Recommend the Board accept the letter of retirement from Donna Stockdale as School Monitor for the Plattsburgh City School District, effective October 1, 2016.

Resignations

Recommend the Board accept the letter of resignation from Justine Rotz as JV Girls' Basketball Coach for the Plattsburgh City School District, effective September 15, 2016.

Recommend the Board accept the letter of resignation from John Lebrun as Associate Superintendent and Purchasing Agent for the Plattsburgh City School District, effective July 1, 2016.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (August 2016)
- 2) High School Extraclassroom Activity Fund Reports (July 2016-Revised & August 2016)
- 3) Summary of Budget Transfers for the month of August 31, 2016 under \$25,000
- 4) Summary of Monthly Wire Transfers (August 31, 2016)
- 5) Budget Status Report (August 31, 2016)

Treasurer’s Report

Recommend the Board accept the August 31, 2016 **Treasurer’s Report** as presented in *Appendix II*.

Motion Carried: 8-0

Correspondence

- APPR Approval
- Lead Testing

New Business

Business

External Auditor Report – 2015-2016

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board receive the 2015-2016 Financial Statements and Management Letter from Boulrice & Wood CPAs, P.C.

Motion Carried: 8-0

Personnel Items (not part of Consent Agenda)

Probationary/Miscellaneous Appointments

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board appoint the following probationary/Miscellaneous appointment:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Christopher Hartman	Athletic Coordinator	Districtwide	2016-2017 School Year	Stipend of \$7,000 (prorated)	

Motion Carried: 8-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

- October 27th Board Meeting
- Lead Testing
- Homecoming

Board Member Reports/Remarks

Mr. Wachtmeister discussed the MAISTO case, Indigenous Peoples’ Day, and German/American Day.

Mr. Rotz congratulated Piper Bruce and Chris Hartmann on their new position.

Mr. Sherman congratulated members involved in helping to establish APPR approval in the PCSD. He also stated he hopes the GAAP Program continues to be supported in the PCSD. Mr. Sherman congratulated Piper Bruce and Lori Kashorek on their new positions.

Mr. Marino also congratulated Piper Bruce and Lori Kashorek on their new positions.

Mrs. Boise congratulated Piper Bruce, Lori Kashorek and Chris Hartmann on their new positions. She also stated she would like to see Board members, as a group, to participate in the 2016 PHS Homecoming Parade.

Public Comment: There were no comments.

Adjournment: At 8:37 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz to adjourn.

Motion Carried: 8-0

Respectfully,

David Baroody
Pro Tem Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Special Meeting
October 13, 2016 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
James Manchester (Plattsburgh High School Ass't Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) - excused
Susan Wilson (Momot Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – excused
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:04 p.m., it was moved by Mr. Krieg, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 9-0**

Reconvene: At 7:35 p.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to reconvene to Regular Session. **Motion Carried: 9-0**

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on September 22, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jessica Rafferty	Teaching Assistant	SMS	October 14, 2016	Salary of \$23,691 prorated (Step I)	4 year probationary. Tenure area of Teaching Assistant. NYS Certification: Teaching Assistant – Level I

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Justine Rotz	Teaching Assistant	Oak Street	October 14, 2016	Salary of \$23,691 prorated (Step I)	4 year probationary pending certification. Tenure area of Teaching Assistant.
Lori Wills	Tutor	Champlain Home for Children	2016-2017 School Year	\$47.74	Not to exceed 214.5 hours.
Ruth Marshall	School Bus Monitor	Districtwide	October 14, 2016	\$12.24/hour	52-week probationary period. 4 hours/day, 10 months.
<u>Head Coach:</u> Jamie Reidy <u>Assistant Coaches:</u> Matt Rogers Emily Raville Russ Holland Trevor Cameron <u>Volunteer:</u> Robert Knowles	Girls' Hockey Coach	Districtwide	2016-2017 School Year	N/A	

Professional Development – October 7, 2016

Recommend the following individuals be approved for their preparation and presentation services in providing professional development on October 7th Superintendent's Day, to be paid the following stipend:

Name	Amount
Todd Bailey	\$300
Steve Graf	\$150
Sue Levaque	\$150
Alexa Martin	\$300
Rory LaPage	\$300
Lori Darst	\$300
Amy Moore	\$100
Sabrina Hamilton	\$100
Michele McCloud	\$100
James DeBella	\$300
Tasha Nadge	\$300
Sue Higgins	\$300
Alyssa Manning	\$300
Melissa Light	\$300
Sarah McCarty	\$150
Jordan Oshier	\$150
Kris Bennett-Barnes	\$300
Kimberly Taylor	\$300
Nicole Adams	\$300
Jessica Colburn	\$300
Danielle Seem	\$300
Sonal Patel-Dame	\$300
Kelly Metzgar – private individual	\$300
Jennifer Jolicoeur	\$300
Corey Mousseau	\$300

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Fingerprint</u> <u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Status</u>
Grace Banker	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Richard Becker	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Jennifer Dwyer	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Taylor Florio	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Taylor Manor	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Adam Newman	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Hasna Sattar	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Victor Lambert	Certified - Retired	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Stephanie Brow	N/A	\$9.80/hour	School Bus Monitor	Cleared
Elizabeth Johnson	N/A	\$9.80/hour	Food Service Helper	N/A (resigned)
Catherine Labombard	N/A	\$9.80/hour	School Bus Monitor	Cleared
Tammy Malpass	N/A	\$9.80/hour	School Monitor	Cleared
Katherine Moore	N/A	\$9.80/hour	Student Aide/Teacher Aide	Cleared
John Neiman	N/A	\$13.25/hour \$13.25/hour	Cleaner/Messenger Custodial Worker	N/A (retired)
Starr Rabideau	N/A	\$9.80/hour \$9.80/hour	Student Aide/Teacher Aide School Monitor	Cleared
Hasna Sattar	N/A	\$9.80/hour \$9.80/hour	Food Service Helper School Monitor	Cleared
Donna Stockdale	N/A	\$10.30/hour	School Monitor	N/A (retired)
Barbara Stone	N/A	\$9.80/hour	Typist	Cleared

Resignations

Recommend the Board accept the letter of resignation from Elizabeth Johnston as Food Service Helper for the Plattsburgh City School District, effective October 3, 2016.

Recommend the Board accept the letter of resignation from Adam Mehan as Indoor Track and Field Coach for the Plattsburgh City School District, effective the 2016-2017 school year.

Business

SEQRA RESOLUTIONS

Recommend the Board adopt the following SEQRA RESOLUTIONS related to a proposed \$100,000 Annual Capital Project:

1) Resolved, that the Plattsburgh City School District will act as Lead Agency for the purposes of reviewing and completing the SEQRA process relative to any proposed capital project at Plattsburgh High School.

2) WHEREAS, The Board of Education of the Plattsburgh City School District is proposing a Capital Project consisting of external light fixture replacements and upgrades at the High School Facility; and

WHEREAS, The Board of Education proposes to proceed with the Proposed Action and wishes to take all actions necessary in connection therewith in order to comply with the State Environmental Quality Review Act ("SEQR"); and

WHEREAS, The Proposed Action has been determined to have no significant environmental impact and are "normal and routine construction and maintenance activities", is a Type II Action pursuant to SEQR, 6 NYCRR, Section 617.5 (c), (8) which describes Type 2 activities and includes the following subsections:

- (1) maintenance or repair involving no substantial changes in an existing structure or facility;
- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, The Board of Education believes that it has complied with the regulations for SEQR;

THEREFORE, BE IT RESOLVED, That the Board of Education of the Plattsburgh City School District hereby declares completion of the SEQR process as it relates to this Proposed Action.

Mr. Rotz abstained.

Motion Carried: 8-0-1

Correspondence

- **CVES Board Vacancy**
- **ESSA Development Meeting**
- **CEWW School Boards Association Meeting**

New Business

Instructional

Field Trip/Fund Raiser Request

Varsity Baseball Team

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the request of James Manchester for the Varsity Baseball Team to travel to Myrtle Beach, April 10 - 14, 2017, to participate in the Mingo Bay Baseball Tournament. Fund raising will be conducted under the auspices of the Booster Club. There is no cost to the District.

Motion Carried: 9-0

Foreign Language Class

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve the request of Alison Armstrong-Zantana for the Foreign Language class (40 students and 1 chaperone) to travel to Montreal, Canada on October 21, 2016. Students will be visiting the Museum of Fine Arts.

Motion Carried: 9-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks - October 27th meeting cancelled. The November 17th meeting has been reschedule to November 10th.

Board Member Reports/Remarks

Mrs. Goerlitz compliment Mrs. Zales and others on a successful Superintendent's Day.

Mr. Wachtmeister Reminded everyone November 8th is election day.

Mr. Sherman remarked that Staff Development Day was remarkable.

Mr. Morris stated that Superintendent's Day was spectacular, which was a breath of fresh air. He also thanked administration for the Board gift.

Mrs. Boise commended everyone on a very successful Superintendent's Day. She also mentioned Homecoming was a success.

Public Comment: There were no public comments.

Adjournment: At 7:58 p.m., it was moved by Mr. Morris, seconded by Mr. Krieg to adjourn. **Motion Carried: 9-0**

Respectfully,

Dawn T. Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Special Meeting of the
Board of Education Special Meeting
October 26, 2016 – 4:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – excused
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Dawn Stetz (District Clerk)

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 4:35 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 7-0**

Reconvene: At 5:16 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to reconvene to Regular Session. **Motion Carried: 7-0**

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Sherman to recommend the Board approve the consent agenda items.

Minutes

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Personnel

Appointments

Probationary Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Susan Baker	School Monitor	Districtwide	October 17, 2016	\$11.65/hour	52-week probationary period @ 2.5 hours/day.
Stephanie Brow	Food Service Helper	Districtwide	October 17, 2016	\$10.55/hour	52-week probationary period @ 2.5 hours/day.
Maryanne Ellsworth	Clerk	Districtwide	September 1, 2016	\$14.70/hour	52-week probationary period @ 2.5 hours/day.
Maureen Harrigan	Food Service Helper	Districtwide	October 17, 2016	\$10.73/hour	3 hours/day.
Tracie McCarthy	Presenter	Professional Development	October 7, 2016	Stipend of \$300	Staff Development Day

Coaching Appointment

Recommend the Board authorize the Superintendent of Schools to initially appoint a coach for the Girls’ Varsity Basketball team and the Girls’ JV Basketball team prior to Board approval at the November 10, 2016 board meeting.

Increase Hours

Recommend the Board approve Lynne Sheehan, Teacher Aide/Student Aide, to be increased from 6.5 hours/day to 7 hours/day at an unchanged rate of pay, retroactive to October 13, 2016.

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Colbie Griffin (effective 10/24/16)	N/A	\$15.20/hour	Bus Driver	N/A
Ruth Marshall (effective 10/17/16)	N/A	\$9.80/hour	Clerk	Cleared
Maria Roth (effective 10/19/16)	Licensed	\$110/day	Registered Nurse	Cleared
Cricket Terry	N/A	\$9.80/hour	Clerk	N/A

Retirement/Resignation

Recommend the Board accept the letter of retirement from Steven Tice as Science Teacher for the Plattsburgh High School, effective November 2, 2016.

Recommend the Board accept the letter of resignation from Brad LaValley as Girls’ Varsity Basketball Coach for the Plattsburgh City School District, effective October 18, 2016.

Motion Carried: 7-0

Instructional

Field Trip Request

Recommend the Board approve the request of Jean Seeber to take her French and German students to Montreal for a tour of the Holocaust Museum on Tuesday, November 1, 2016. Approximately 40 students will participate with 4 chaperones.

Motion Carried: 7-0

Concluding Reports and Remarks

Board Member Reports/Remarks

Mr. Krieg informed the Board that he is now on the ESSA committee.

Public Comment: There were no public comments.

Adjournment: At 5:22 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to adjourn. **Motion Carried: 7-0**

Respectfully,

Dawn T. Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Meeting
November 10, 2016 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:07 p.m., it was moved by Mr. Marino, seconded by Mr. Sherman to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 9-0**

Reconvene: At 6:34 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session. **Motion Carried: 9-0**

Public Comment: There were no comments.

Report: CVES Update and Overview of Special Education Services – Dr. Davey and Mr. McDonald gave a Power Point presentation reviewing programs available through Champlain Valley Educational Services. Questions were asked and answered.

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on October 13, 2016 and October 26, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Trevor Cameron	Tutor	Champlain Home for Children	2016-2017 School Year	\$47.74/hour	Not to exceed 214.5 hours.
Stephanie Brow	Bus Monitor	Districtwide	November 14, 2016	\$11.65/hour	52-week probationary period. 4 hours/day.
Maureen Bardelcik	School Monitor	Districtwide	November 14, 2016	\$11.65/hour	52-week probationary period. 2.25 hours/day.
Tiffany Gould	Teacher Aide/Student Aide	Districtwide	November 14, 2016	\$13.50/hour	26-week probationary period. 6.5 hours/day.
James Rock	Custodial Worker	Districtwide	November 14, 2016	\$13.41/hour	52-week probationary period. 4 hours/day.
Maureen Faucher	Varsity Coach	Girls' Basketball	2016-2017 School Year	Stipend of \$5,370	
Molly Flynn	JV Coach	Girls' Basketball	2016-2017 School Year	Stipend of \$3,884	
Alexis Facticeau	Volunteer – JV/Varsity	Girls' Basketball	2016-2017 School Year	N/A	
Valeri Raugi	Tutor	PHASEWON/CORE	2016-2017 School Year	\$16.00/hour	Grant funded program.
Nanette Rogers	Tutor	PHASEWON/CORE	2016-2017 School Year	\$16.00/hour	Grant funded program.

Committee on Special Education

Recommend the Board appoint Kristine Bennett-Barnes as Chairperson on the Committee on Special Education for the remainder of the 2016-2017 school year, with an end date of June 30, 2017.

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Jessica Baker	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Joyce Dirolf	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Elizabeth Folley	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Yazmin Lewis	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Megan Matzelle	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Katherine Savard	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Victor Lambert	Certified - Retired	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Jennifer Rizzo	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Maureen Golden Bardelcik	N/A	\$9.80/hour	Food Service Helper	Cleared
Tammy Fritz	N/A	\$9.80/hour \$9.80/hour \$9.80/hour	Food Service Helper School Monitor Student Aide/Teacher Aide	Cleared
Marcy Glode	N/A	\$9.80/hour \$9.80/hour \$9.80/hour \$9.80/hour	Clerk Food Service Helper School Monitor Student Aide/Teacher Aide	Cleared

Nicole Hewitt-Wood	N/A	\$9.80/hour	Food Service Helper	Cleared
Sharon King	N/A	\$9.80/hour \$9.80/hour \$9.80/hour	Food Service Helper School Monitor Student Aide/Teacher Aide	Cleared

Unpaid Leave

Recommend the Board approve an unpaid leave of absence for Sarah Myers, Math Teacher, effective December 5, 2016 through on or about January 9, 2017.

Resignations

- 1) Recommend the Board accept the letter of resignation from Tiffany Gould as School Monitor for Oak Street Elementary School, effective November 14, 2016.
- 2) Recommend the Board accept the letter of resignation from Jessica Rafferty as Teacher's Aide for the Plattsburgh City School District, effective October 14, 2016.
- 3) Recommend the Board accept the letter of resignation from Holly Bates as Bus Monitor and Custodian Worker for the Plattsburgh City School District, effective October 28, 2016.

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (September 2016)
- 2) High School Extraclassroom Activity Fund Reports (September 2016)
- 3) Summary of Budget Transfers for the month of September 30, 2016 under \$25,000
- 4) Summary of Monthly Wire Transfers (September 30, 2016)
- 5) Food Service Profit & Loss Statement (September 2016)

Treasurer's Report

Recommend the Board accept the September 30, 2016 **Treasurer's Report** as presented in *Appendix II*.

Motion Carried: 9-0

New Business**Business****Section VII Mergers – Boys' and Girls' Indoor Track**

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board approve Chazy Central's request to merge with the Plattsburgh City School District for Boys' and Girls' Indoor Track for the 2016-2017 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application.

VOTE: YES – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Marino, Mr. Morris, Mr. Rotz, Mr. Sherman

NO – Mr. Wachtmeister

Motion Carried: 8-1

Instructional**Field Trip/Fund Raiser Request****Science Olympiad - Ithaca**

It was moved by Mr. Morris, seconded by Mr. Sherman to recommend the Board approve Corey Mousseau's request for approximately 20 students (4 chaperones) to participate in the Science Olympiad Competition in Ithaca, NY and tour the Cornell University campus, December 2 – 3, 2016.

Motion Carried: 9-0

Science Olympiad - Boston

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board approve Corey Mousseau's request for approximately 20 students (4 chaperones) to participate in the Science Olympiad Competition in Boston/Cambridge Massachusetts and tour the Massachusetts Institute of Technology (MIT), January 20-21, 2017.

Motion Carried: 9-0

Adirondack Youth Climate Summit

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board approve Amy Sholtis' request for approximately 5 students (2 chaperones) to participate in the Adirondack Youth Climate Summit in Tupper Lake, NY, November 2-4, 2016.

Motion Carried: 9-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks – The Superintendent reviewed the following up-coming workshops:

- CVES Workshop – January 5, 2017
- CVES Workshop – November 17, 2016

Board Member Reports/Remarks

Mr. Sherman shared a memo regarding the NYSSBA convention, as the voting delegate.

Mrs. Goerlitz thanked Mr. Sherman for his memo.

Mr. Krieg had questions on the Special Education recommendations included in the Board packet. He referenced a State Senate bill for tax exemptions for private schools.

Mr. Wachtmeister discussed several topics on politics such as the Mayoral race, school taxes and the STAR program. He also inquired on if there was any misuse of classroom time, in our district, regarding politics. Superintendent Lebrun responded the concerns/complaints were perhaps higher than last year, but handled appropriately. Mr. Wachtmeister requested that, as we do for school elections/budget votes, that a reminder addressing appropriate behavior be sent to all staff. He also recognized that it is Veterans Day tomorrow and discussed the meaning of it.

Mrs. Boise thanked Dr. Davey and Mr. McDonald for their presentation and services. She commented on the NYSSBA convention having been time well spent. Mrs. Boise also thanked Mr. Wachtmeister for representing the Board with Small City Schools and Mr. Sherman for representing the Board at the NYSSBA convention as voting delegate.

Public Comment: There were no public comments.

Adjournment: At 7:56 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to adjourn. **Motion Carried: 9-0**

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Special Meeting of the
Board of Education Special Meeting
November 16, 2016 – 4:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present

Amelia Goerlitz – present

Robert Hall, Jr. – present

Steve Krieg – present

Ronald Marino – present

Clayton Morris – present

Tracy Rotz – (Vice-president) – excused

Roderick Sherman – present

Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present

Dawn Stetz (District Clerk)

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 4:34 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Morris to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel.
Motion Carried: 7-0

Reconvene/Adjournment: At 6:08 p.m., it was moved by Mr. Sherman, seconded by Mr. Hall to reconvene to Regular Session.
Motion Carried: 7-0

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Meeting
December 8, 2016 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – excused
Steve Krieg – present
Ronald Marino – excused
Clayton Morris – present
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – excused
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:10 p.m., it was moved by Mr. Krieg, seconded by Mr. Sherman to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel.
Motion Carried: 5-0

Reconvene: At 6:45 p.m., it was moved by Mr. Morris, seconded by Mr. Wachtmeister to reconvene to Regular Session.
Motion Carried: 5-0

Public Comment: There were no comments.

Report: Mrs. Zales gave a Power Point presentation on the District's literacy training, which is being guided by Dr. Lori Elliot. Mrs. Zales explained the purpose of the developmental writing training is to understand the stage of writing to align the District's instruction and make it developmentally appropriate. She also stated the purpose of writer's workshop training is to understand the framework and its application in the classroom. Mrs. Zales recognized the good, hard work of the teachers and administrators.

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mr. Sherman to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on November 10, 2016 and November 16, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel-Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Keely Dew	Physical Education Teacher	PHS	January 3, 2017	\$39,485 (Step 1 BA- prorated)	4-year probationary appointment. NYS certification: Initial – PE

EMPLOYEE	POSITION/TENU RE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Sandy Verity	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2016-2017 School Year	Stipend of \$1,500	Peer Assistance and Review Model (PAR)
Elizabeth Cutaia	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2016-2017 School Year	Stipend of \$3,000	Peer Assistance and Review Model (PAR)
Sarah McCarty	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2016-2017 School Year	Stipend of \$3,000	Peer Assistance and Review Model (PAR)
Erin McGill	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2016-2017 School Year	Stipend of \$1,500	Peer Assistance and Review Model (PAR)

Co-Curricular Advisory's for the 2016-2017 School Year**PLATTSBURGH HIGH SCHOOL**

Club/Advisor	Points	Stipend	Club/Advisor	Points	Stipend
Adventure Club/Whitney Herbold-LaCroix	10	\$392.00	Junior Class/Cheryl Maggy	60	\$2,352.00
Adventure Club/Kyle LaBrake	10	\$392.00	Key Club/Fran Bieber	30	\$1,176.00
After Prom Party 2/TBA	18	\$705.00	Multi-Cultural Club/Jila Yadollahpour	40	\$1,568.00
After Prom Party 1/Rosemary Manchester	18	\$705.00	National Honor Society/Jennifer Slattery	30	\$1,176.00
Amnesty International/Lorri Willet-Thatcher	10	\$392.00	PHS Green Team/Amy Sholtis	30	\$1,176.00
Antibullying Club/Val Raugi	10	\$392.00	Model UN/Kate McCormick	7	\$274.00
Creative Arts Club/Kyle LaBrake	5	\$196.00	Model UN/TBD	7	\$274.00
Creative Arts Club/Alexa Martin	5	\$196.00	Science Club/Sonal Patel-Dame	3	\$118.00
CFES/Susan LaPierre	50	\$1,960.00	Science Club/Kate Flynn	4	\$157.00
CFES-Mentor/Fran Bieber	20	\$784.00	Science Club/Jennifer Slattery	3	\$118.00
Drama Club/Cheryl Maggy	82	\$3,214.00	Senior Class/Sue Fresn	70	\$2,744.00
Drama Club Music Director/Patrick Towey	20	\$784.00			
French Club/Jila Yadollahpour	20	\$784.00	Senior Slide Show/Corey Mousseau	10	\$392.00
Freshman Class/Fran Bieber	20	\$784.00	Sophomore Class/Jerri Charlebois	50	\$1,960.00
Freshman Class/Cindy McMahon	20	\$784.00	Spanish Club/Alison Armstrong-Zantana	15	\$588.00
Future Business Leaders of America/Val Raugi	10	\$392.00	Strategy Games (Chess) Club/Mark Aloï	10	\$392.00
GAPP/Steve Graf	30	\$1,176.00	Student Association/Rosemary Manchester	27.5	\$1,078.00
GAPP/Jean Seeber	30	\$1,176.00	Student Association/Hannah Tubbs	27.5	\$1,078.00
GSA Advisor/Jean Seeber	10	392.00	Yearbook/Heather Sullivan	131	\$5,134.00

Co-Curricular Advisory's for the 2016-2017 School Year**STAFFORD MIDDLE SCHOOL**

Club/Advisor	Points	Stipend	Club/Advisor	Points	Stipend
Jazz Ensemble/ Patrick Towey	60	\$2,561.28	Foreign Language/Jackie Germain	7.5	\$320.16
Spelling Bee/Paul Cole	15	\$640.32	Foreign Language/Andrya Heller	7.5	\$320.16
Student Council Advisor/Penny Manor	40	\$1,707.52	Chess-Backgammon/Scott Given	15	\$640.32
Multi-Media Club/Bryan Gottlob	40	\$1,707.52	8th Grade Volunteers/Carol Passno	10	\$426.88
8th Grade Advisor/Kim Quinn	30	\$1,280.64	Math Counts/Todd Bailey	15	\$640.32
Technology Club/ Bryan Gottlob	15	\$640.32	Yearbook/Tomi Seguin	60	\$2,561.28
Tennis – Cathy Whalen	15	\$640.32	Homework Club/Carol Passno (pending approval)	30	\$1,280.64
Graduation Slide Show/Jackie Stewart (pending approval)	7.5	\$320.16	Graduation Slide Show/Todd Bailey (pending approval)	7.5	\$320.16

INTERSCHOLASTIC SPRING COACHING POSITIONS: 2016-17 SCHOOL YEAR

SPORT	POSITION	EMPLOYEE	STIPEND
Tennis	Boys' Varsity	Cathy Whalen	\$2,456

SPORT	POSITION	EMPLOYEE	STIPEND
Tennis	Boys' Varsity	Randy Whalen (Volunteer)	N/A
	Girls' Varsity	TBD	\$2,456
Golf	Varsity	Rusty Bigelow	\$2,456
Baseball	Varsity	James Manchester	\$3,170**
		Patrick Shaughnessy	\$1,000**
		Tracy Rotz (Volunteer)	N/A
		Chris King (Volunteer)	N/A
	JV	Chris Boule	\$3,199
		Robbie Knowles (Volunteer)	N/A
	Modified	Dylan Everleth	\$2,628

**

Track	Girls' Varsity	Vern Harrison (Head)	\$3,884
		TBD (Ass't)	\$2,856
	Girls' Modified	Brett LaValley	\$2,628
	Boys' Varsity	Adam Mehan (Head)	\$3,884
		Kate Flynn (Ass't)	\$2,856
	Boys' Modified	Jesse Terry	\$2,628
Softball	Varsity	Shae LaPorte (Head)	\$4,170
	JV	Cindy McMahon	\$3,199
		Joe McMahon (Volunteer)	N/A
	Modified	Jenny Walker	\$2,628

Salary of \$4,170 for varsity baseball split between two coaches

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented. Fingerprint

Name Certification Rate Position (Subs) Status

Elizabeth Donovan	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Hannah Williams	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Damaris Martinez	N/A	\$16.30/hour	Tutor	Pending Clearance
Michelle Hunt	N/A	\$9.80/hour \$9.80/hour \$9.80/hour	Food Service Helper School Monitor Student Aide/Teacher Aide	Cleared
Kerry Kotzur	N/A	\$12.50/hour	Custodial Worker	Pending
Christine Romanelli	N/A	\$9.80/hour	Food Service Helper	Cleared

Resignations

Recommend the Board accept the letter of resignation from Justine Rotz as Teaching Assistant for Oak Street Elementary School, effective December 31, 2016.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (October 2016)
- 2) High School Extraclassroom Activity Fund Reports (October 2016)
- 3) Summary of Budget Transfers for the month of October 31, 2016 under \$25,000
- 4) Summary of Monthly Wire Transfers (October 31, 2016)
- 5) Food Service Profit & Loss Statement (October 2016)
- 6) Budget Status Report (October 31, 2016)

Treasurer's Report

Recommend the Board accept the October 31, 2016 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$81,074.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$53,298.00	A9020-800	Teacher Retirement	A2280-490-4100	BOCES - Occupational Education
<i>To cover the expense for increased number of students attending BOCES CV Tech & ADK P-Tech Programs.</i>				

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$27,776.00	A2110-120-4200	Full Day K Teacher Salaries	A1964-400-4100	Refund on Real Property Taxes
<i>To cover tax certiorari settlements for CVPH, Carrolls & Rite Aide.</i>				

Motion Carried: 5-0**Old Business (► Indicates item to be discussed.)****School Safety Plan**

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to recommend the Board approve the revised Plattsburgh City School District's District Wide School Safety Plan. The change made was to the "Training, Drills and Exercises" section, #4.

Motion Carried: 5-0**Correction to Minutes-Change in Hours**

It was moved by Mr. Sherman, seconded by Mr. Krieg to recommend the Board approve the correction (to the October 26, 2016 Board Minutes) of hours approved for Maryanne Ellsworth, Clerk from 2.5 hours/day to 2.25 hours/day.

Motion Carried: 5-0**New Business****Business****CVPH Tax Certiorari Settlement Refund**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve a refund in the amount of \$12,278 resulting from the stipulation of settlement for parcel ID 207.14-3-33.1-2.

Motion Carried: 5-0**Approval of New Clubs****Homework Club**

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to recommend the Board approve the establishment of a Stafford Middle School co-curricular club called: "Homework Club". The club will offer students an opportunity to get assistance with their homework in a supervised setting. Computers are available for student use and 8th grade students are on hand to offer additional assistance.

Motion Carried: 5-0**Graduation Slide Show**

It was moved by Mr. Sherman, seconded by Mr. Krieg to recommend the Board approve the establishment of a Stafford Middle School co-curricular club called: "Graduation Slide Show". This is a task performed by teachers, the end result being a slide show which is shown at the 8th grade moving up ceremony. The teachers involved gather photos from any/all events involving 8th grade students that occurred throughout the school year. Baby pictures, provided by the students, are also incorporated into the slide show. Music is selected as an audio background to the viewing portion.

Motion Carried: 5-0**Section VII Mergers – Lacrosse**

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve AuSable Valley, Seton Catholic, Peru, Saranac and Beekmantown's request to merge with the Plattsburgh City School District for the sport of Varsity Boys' Lacrosse for the 2016-2017 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Applications (Appendix III).

Motion Carried: 5-0**Instructional****Field Trip/Fund Raiser Request****CFES**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approved Susan LaPierre's request for approximately 20 students (2 chaperones) to participate in the Potsdam-Canton College Explore through College for Every Students (CFES) at no cost to the District. Students will visit private, large public, large community and technical colleges.

Motion Carried: 5-0

Atwater Market/Museum of Archeology – Montreal, CA

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to recommend the Board approve Jila Yadollahpour's request for approximately 35 students (3 chaperones) to participate a day trip visiting the Atwater Market and Museum of Archeology in Montreal, Canada, March 3, 2017.

Motion Carried: 5-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks - The Superintendent discussed:

- 2016-2017 Enrollment Report
- Science Olympiad
- January 5th CVES Workshop
- NYSUT Collective Bargaining Committee
- Upcoming Games/Concerts

Board Member Reports/Remarks

Mr. Sherman thanked Mrs. Zales for her presentation.

Mr. Morris thanked Mrs. Zales for her presentation and wished everyone Happy Holidays.

Mr. Krieg thanked Mrs. Zales for her presentation and discussed information provided by the National School Boards Association (NSBA) in regards to the areas/subjects experiencing a teacher shortage and the possible reasons why. He stated that there continues to be an oversupply of elementary applicants in all states, although not as much as there has been in the past. It was stated that the shortages seem to be in Math, Science, Special Education, high school English to mention a few. Part of the problem the perception of decrease status in the teaching status more recently which is having an impact of the number students going into teaching. Mr. Krieg further discussed the NSBA panel's statements and views on the matter.

Mr. Wachtmeister also added to the subject of the shortage (or non-shortage) on teachers and stated it will be interesting to see what the impact of new administration (secretary of administration) will have on the area of education. He also discussed a conference call with the Small Cities' Board of Directors in regards to the upcoming budget and state aid.

Mrs. Boise thanked Carrie for her presentation and everyone in the District for the incredible job they are doing. She also recognized Maureen King, a former employee of the district and wished everyone a Happy Holiday.

Public Comment: There were no public comments.

Adjournment: At 8:22 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Krieg to adjourn.

Motion Carried: 5-0

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Meeting
January 5, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – excused
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – excused
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:05 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Morris to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 6-0**

At 6:07 p.m., Mr. Rotz entered Executive Session.

Reconvene: At 7:12 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Hall to reconvene to Regular Session. **Motion Carried: 7-0**

Report: Mr. Baroody gave a Power Point presentation on Verizon's Wireless' offer of installing Small Cells in the PCSD.

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve the consent agenda items. It was moved by Mr. Sherman, seconded by Mrs. Goerlitz to add a resolution in opposition of nominee Betsy DeVos for Secretary of Education and Support for Public Education. **Motion Carried: 7-0**

Consent Agenda Items

Recommend the Board approve the consent agenda items with adding the following item to consent agenda:

BUSINESS, 8.5.C

Recommend the Board approve a resolution in opposition of nominee Betsy DeVos for Secretary of Education and Support for Public Education.

Minutes

Recommend the Board approve the minutes for the meeting held on December 8, 2016.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Robert Newell	Bus Monitor	Districtwide	January 6, 2017-June 23, 2017	\$11.65/hour	Probationary period of 52 weeks. 3.75/hours/day
Catherine Sample	Tutor (Temporary)	Districtwide	December 19, 2016	\$25/hour	Home Instruction
Tom Lacey	Girls' Modified Basketball Volunteer	Districtwide	2016-2017 school year	N/A	
Vern Harrison	Indoor Track Coach	Districtwide	2016-2017 school year	Stipend of \$3,884	Due to resignation of A. Mehan. They were originally approved (8/25/16) \$1,942 each.

Director of Management

Recommend the Board execute an Agreement employing David Baroody as the Director of Management from August 8, 2016 through June 30, 2019 at a salary, already approved, of \$87,500 for the 2016-2017 school year, and such other terms and conditions of employment as set forth in the Agreement submitted to the Board of Education, which Agreement shall be appended (*Appendix II*) to the minutes of this meeting.

Co-Curricular Advisory's for the 2016-2017 School Year

PLATTSBURGH HIGH SCHOOL

Club/Advisor	Points	Stipend
After Prom Party 2/Hannah Tubbs	18	\$705.00

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Parker Carpenter	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Daniel O'Halloran	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Louis Joseph Piccirillo	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Kim Provost	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Michelle Hunt	N/A	\$9.80/hour \$12.50/hour \$12.50/hour	Bus Monitor Cleaner/Messenger Custodial Worker	Cleared

Increase in Hours

Recommend the Board increase Holli Filion's Bus Driver (Districtwide) hours from 4 hours per day to 6.5 hours per day at an unchanged rate of pay, retroactive to November 27, 2016 through June 23, 2017.

Leave of Absences (without pay)

Recommend the Board approve an unpaid leave of absence for Holli Filion as a school lunch monitor (Districtwide) at 2.5 hours per day, effective November 27, 2016 through June 23, 2017. This is due to her increase in bus driver hours. This is contingent on approval of Ms. Filion's increase in hours.

Recommend the Board approve an unpaid leave of absence for Denice Marshall, Teaching Assistant for Oak Street Elementary, effective January 17, 2017 through January 27, 2017.

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (November 2016)
- 2) High School Extraclassroom Activity Fund Reports (November 2016)
- 3) Summary of Budget Transfers for the month of November 30, 2016 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2016)
- 5) Food Service Profit & Loss Statement (November 2016)
- 6) Budget Status Report (November 30, 2016)

Treasurer's Report

Recommend the Board accept the November 30, 2016 **Treasurer's Report** as presented in *Appendix III*.

Resolution

Recommend the Board approve a resolution in opposition of nominee Betsy DeVos for Secretary of Education and Support for Public Education. **Motion Carried: 7-0**

New Business**Business****School Tax Collection Report**

It was moved by Mr. Sherman, seconded by Mr. Krieg to recommend the Board accept the School Tax Collection Report for 2016-2017 as presented:

School Tax Receivable	\$18,793,210.65
Reduction in Tax Roll	\$ 62,170.77
Adjusted School Tax Receivable	\$18,731,039.88
Less: Tax Received	\$17,678,837.12
Unpaid 2016-2017 School Taxes	\$ 1,052,202.76
Plus: Penalties Due as of 12/1/16	\$ 23,530.02
Total Unpaid Taxes Plus Penalties	\$ 1,075,732.78

Motion Carried: 7-0

Instructional**Field Trip/Fund Raiser Request****NYS Band Directors Assoc. Honor Concert Bands**

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve Patrick Towey and Daryle Redmond's request for approximately 4 students (2 chaperones) to participate in the NYS Band Directors Association Honor Concert Bands. Students will be performing high quality music under the guidance of a nationally respected conductor.

Motion Carried: 7-0

Drama Club Trip to NYC

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve Cheryl Maggy's request for approximately 47 Drama Club students to participate in an educational day trip to New York City on June 3, 2017, at no cost to the District.

Motion Carried: 7-0

Concluding Reports and Remarks**Superintendent's Reports/Remarks**

- Legislative Advocacy Breakfast – January 27, 2017 (Lake Placid)
- Budget Calendar Timeline
- Board Committees – update
- Athletic Mergers
- Upcoming Games/Concerts

Board Member Reports/Remarks

Mrs. Boise thanked Mr. Baroody for his presentation and stated she was looking forward to a positive New Year.

Mr. Sherman discussed the proposed resolution acted on tonight, commenting that if Betsy DeVos becomes Secretary of Education and Support for Public Education it would change title funds, which could hurt our district.

Public Comment: There were no public comments.

Adjournment: At 7:50 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Meeting
January 19, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present (arrived 6:06)
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – excused
Fred Wachtmeister – present (arrived 6:11)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:03 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 5-0**

At 6:06 p.m., Mr. Hall entered Executive Session.

At 6:11 p.m., Mr. Wachtmeister entered Executive Session.

Reconvene: At 7:33 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to reconvene to Regular Session. **Motion Carried: 7-0**

Public Comment: Kye Ford, a community member, shared concerns with the School Board, about the District's planned agreement with Verizon for the installation of small cell antennas.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on January 5, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Louis Piccirillo	Science Teacher	PHS	January 20, 2017	Salary of \$42,669 prorated	4-year probationary appointment. Replacing S.

				(step 1 B+30)	Tice, who retired. NYS certification: Physics 7-12
Sarah Favro	Teaching Assistant	Oak Street	February 27, 2017	Salary - \$23,691 prorated (step 1)	4-year probationary appointment. Replacing J. Rotz, who resigned.
Jerry Defayette and Kristy Boas	Substitute Tutor	Champlain Home for Children	2016-2017 School Year	\$47.74/hour	
Megan Briddell	Long Term Substitute (LTS) Media Specialist	Bailey/Oak	January 3, 2017 thru June 23, 2017	Salary of \$39,485 prorated (step 1 BS)	Replacing K. Curran, who retired. LTS due to unsuccessful candidate search.

INTERSCHOLASTIC SPRING COACHING POSITIONS: 2016-17 SCHOOL YEAR

SPORT	POSITION	EMPLOYEE	STIPEND
Tennis	Girls' Varsity	Keely Dew	\$2,456
Track	Girls' Varsity (Assistant)	Lori Latremore	\$2,856
Baseball	Modified	Robert Knowles	\$2,628

Co-Curricular Advisory's for the 2016-2017 School Year

BAILEY AVENUE SCHOOL

Club/Advisor	Stipend	Club/Advisor	Stipend
Bottle Flip/Jessica Colburn	\$143.00	Bottle Flip/Elizabeth Frady	\$143.00
2 nd Grade Kick Ball/Elizabeth Christan	\$143.00	Hula Hoop/Kathy Miller	\$143.00
Hula Hoop/Sue Higgins	\$143.00	Games, Games, Games/Beth Dumas	\$143.00
Games, Games, Games/Jennifer Stone	\$143.00	Dance Club/Sarah Burleigh	\$143.00
Dance Club/Lisa Frechette	\$143.00	Dance Club/Valerie Parker	\$143.00
Clay Club/Alyssa Manning	\$143.00		

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

Fingerprint

Name	Certification	Rate	Position (Subs)	Status
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Patricia Kelly	Certified	\$100/day \$9.80/hour \$16.80/hour \$110.00/day	Teacher Teaching Assistant Tutor Nursing	Cleared
Jocelyne Saliba	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Katelyn Stetz	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teaching Assistant Tutor	Cleared
Donna Stockdale	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared

Resignation

Recommend the Board accept the letter of resignation from Dylan Everleth as the Boys' Modified Baseball Coach, effective January 9, 2017.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (December 2016)
- 2) High School Extraclassroom Activity Fund Reports (December 2016)
- 3) Summary of Budget Transfers for the month of December 31, 2016 under \$25,000
- 4) Summary of Monthly Wire Transfers (December 31, 2016)
- 5) Food Service Profit & Loss Statement (December 2016)
- 6) Revenue Status Report (December 31, 2016)
- 7) Budget Status Report (December 31, 2016)

Treasurer's Report

Recommend the Board accept the December 31, 2016 **Treasurer's Report** as presented in *Appendix III*.

Standard Work Day and Reporting Resolution RS 2417-A

Recommend the Board pass the following resolution:

Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on *Appendix I* as the standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities.

Motion Carried: 7-0

Correspondence

Old Business (► Indicates item to be discussed.)

Section VII Merger –Outdoor Track

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the “amended” section merger for outdoor track to include girls as well as boys. Chazy Central’s request to merge with the Plattsburgh City School District for the sport of Boys’ and Girls’ Outdoor Track for the 2016-2017 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application. The original merger was approved at the June 9, 2016 Board meeting.

Motion Carried: 6-1

VOTE: Yes – Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Marino, Mr. Rotz & Mr. Wachtmeister

NO – Mr. Morris

New Business

Business

Verizon Wireless Small Cells

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the lease agreement between the Plattsburgh City School District and Verizon Wireless to place small cells at Plattsburgh High School and the PCSD Bus Garage. After discussion, it was was moved by Mr. Morris, seconded by Mr. Hall to postpone this agenda item.

Motion Carried: 7-0

Unified Basketball

It was moved by Mr. Rotz, seconded by Mr. Marino to recommend the Board approve the creation of a unified bask program for spring 2017.

Motion Carried: 7-0

Surplus Equipment

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board approve the disposal of the following surplus equipment, in the most effective manner as determined by the District’s Purchasing Agent.

ECC	Serial	Brand/Model	Type
2198		Toshiba	Projector
2742		Dell 2400	Projector
1948		EZPro	Projector
3881		Dell 2400	Projector
323		Panasonic	Cassette deck
	67400138	Toshiba	Tube TV
	034594	Sony	DVD/VHS
794528H		Lexmark T650n	Printer
3577		DVR	Server
0937		HP Laserjet 2200	Printer
IMC7		Kodack	Carousel
	50810174	VHS Recorder	
5395		Oki B431	Printer
0326		HP Laserjet 4000	Printer
18		Sharp VHS	VCR
		2 CRT Monitors	
2385		Dell 620	Computer
2384		Dell 620	Computer
3187		Dell 260	Computer
3237		Apple emac	Computer
2577		Dell 2400	Projector
4890	CN68HTA08P	HP	Scanner
2435		Dell 620	Computer
3903		Dell 2400	Projector

3879		SB680	Smartboard
3578	KBD200A	Pelco	
3763		Smart(black)	Smartboard
		PBX Phone system	

Motion Carried: 7-0

Instructional

New Course – Leadership in Sports

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the PCSD Board support the addition of a new course, Leadership in Sports, to the Plattsburgh High School course catalog. If approved, the course will start with the beginning of the second semester of this year. The course proposal was unanimously supported by the PHS SIP Committee and is attached.

Motion Carried: 7-0

New Club – The Maker’s Club

Recommend the Board support the creation of a new club at Plattsburgh High School – The Maker’s Club. The purpose of the club would be to create an environment where students can utilize school resources to pursue creative projects incorporating various aspects of technology.

Motion Carried: 7-0

Items Removed from Consent Agenda

Concluding Reports and Remarks

Superintendent’s Reports/Remarks - Superintendent Lebrun discussed the following items:

- Legislative Advocacy Breakfast – January 27, 2017 (Lake Placid)
- Upcoming Games/Concerts

Board Member Reports/Remarks

Mr. Morris stated he was looking forward to great conversations for budget season.

Mr. Krieg congratulated Louis Piccirillo on his new teaching position.

Mr. Wachtmeister invited any other board members to join him in attending the SCSD Annual State Budget Seminar scheduled for March 4th in Albany, NY. He also reviewed Governor Cuomos’ budget proposals for education. He also discussed the resolution adopted by the board at the January 5th board meeting and stated he would have also supported the resolution.

Mrs. Boise thanked Mr. Ford for the information on cell towers and the audience for coming to tonight’s meeting.

Public Comment: There were no public comments.

Adjournment: At 8:10 p.m., it was moved by Mr. Marino seconded by Mr. Krieg to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Meeting
February 9, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) - present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: At 6:00 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 8-0**

Reconvene: At 7:05 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session. **Motion Carried: 8-0**

Public Hearing: Superintendent Lebrun reported on the District's Smart School Plan.

Public Comment: Kye Ford, a community member, reported to the School Board that he had a follow-up conversation with Mr. Baroody about the District's planned agreement with Verizon for the installation of small cell antennas.

Consent Agenda Items

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the consent agenda items. It was also moved by Mr. Morris, seconded by Mr. Krieg to add the following items to the agenda:

NEW BUSINESS

- 11.1.D Recommend the Board approve the District's Smart Schools Bond Act Plan.
- 11.1.E Recommend the Board approve a contribution towards the Lady Hornet Hockey program in the amount of \$500 per annum per Plattsburgh City School District student.

Minutes

Recommend the Board approve the minutes for the meeting held on January 19, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Faye Dayton	Tutor (Temporary)	Districtwide	February 1, 2017	\$25/hour	Home Instruction

INTERSCHOLASTIC SPRING COACHING POSITIONS: 2016-17 SCHOOL YEAR

SPORT	POSITION	EMPLOYEE	STIPEND
Baseball	Varsity (Volunteer Team Manager)	Brett Rotz	N/A
Softball	Girls' Varsity (Volunteer)	Kyle Burdo	N/A

Co-Curricular Advisory's for the 2016-2017 School Year

OAK STREET SCHOOL

Club/Advisor	Stipend	Club/Advisor	Stipend
Basketball/Annmarie Curle	\$202.00	Cheerleading/Nicole Friend	\$202.00
Art & Design Club/Alyssa Manning	\$202.00	Sewing/Christina Coryea	\$202.00
Garden/Andrea LaTorra	\$202.00	Mindfulness & Movement/Amanda Madore	\$202.00
Lego/Amy Moore	\$202.00	Dancing/Jessica Klimkiewicz	\$202.00
Photography/Megan Briddell	\$202.00		

Co-Curricular Advisory's for the 2016-2017 School Year

BAILEY AVENUE SCHOOL – Note: Originally approved at January 19, 2017 meeting as Bottle Flip/Jessica Colburn - \$143. See following revision below.

Club/Advisor	Stipend	Club/Advisor	Stipend
Bottle Flip/Jessica Colburn	\$71.50	Bottle Flip/Cara Meyers	\$71.50

Co-Curricular Advisory's for the 2016-2017 School Year

MOMOT ELEMENTARY SCHOOL

Club/Advisor	Stipend	Club/Advisor	Stipend
Cheerleading Basics/Michelle Rugar	\$530.00	Chess Club/Mary Gertsch-Cochran	\$155.00
Health & Fitness/Steve Visco	\$202.50	Health & Fitness/Julie Miller	\$202.50
Recycling Club/Sue O'Dell	\$265.00	Recycling Club/Abby Graves	\$265.00
Momot Magazine/Tasha Nadge	\$365.00	Momot Magazine/Jessica Dunn-Williams	\$365.00
Momot Music Theater/Mary Fortin	\$855.00	Game Boards & Cards/Jennifer Walker	\$107.50
Game Boards & Cards/Taylor Reil	\$107.50	Movement & Dance Club/Jennifer Walker	\$107.50
Movement & Dance Club/Karen Bernardi	\$107.50		

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Mosammad Afrin	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Kristin Branon	Certified	\$9.80/hour \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Cheryl Fournia	Non-Certified	\$9.80/hour \$16.80/hour	Teaching Assistant Tutor	Cleared
Dana Gagne	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Sunil Attri	N/A	\$15.20/hour	Bus Driver	
Stephen Brown	N/A	\$12.50/hour	Custodial Worker	Cleared

Lynn Drown	N/A	\$9.80/hour \$9.80/hour \$9.80/hour	School Monitor Student Aide/Teacher Aide Bus Monitor	Conditional Clearance thru 3/8/17
Cheryl Fournia	N/A	\$9.80/hour	Student Aide/Teacher Aide	Cleared
David Johnson	N/A	\$12.50/hour \$12.50/hour	Custodial Worker Cleaner/Messenger	Cleared

Motion Carried: 8-0

Correspondence

- Letter of Appreciation from Rotary

Old Business (► Indicates item to be discussed.)

Verizon Wireless Small Cells

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the lease agreement between the Plattsburgh City School District and Verizon Wireless to place small cells at Plattsburgh High School and the PCSD Bus Garage.

Motion Carried: 6-2

**Vote: YES – Mrs. Boise, Mr. Hall, Mr. Marino, Mr. Morris, Mr. Rotz, and Mr. Sherman
NO - Mr. Krieg and Mrs. Goerlitz**

New Business

Business

Property Tax Refunds

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend that the Board of Education approve a property tax refund for Rite Aid in the amount of \$8,647.90, in satisfaction of a recently-settled tax certiorari proceeding.

Motion Carried: 8-0

It was moved by Mr. Marino, seconded by Mr. Morris to recommend that the Board of Education approve a property tax refund for Carrols (Burger King) in the amount of \$10,845.07, in satisfaction of a recently-settled tax certiorari proceeding.

Motion Carried: 8-0

Preparation for May 16, 2017 Board Election and Budget Vote

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 16, 2017, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 2, 2017 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.

5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion Carried: 8-0

Board of Registration

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend that the Board appoint and designate the **Clinton County Board of Elections** as the **Board of Registration** of the Plattsburgh City School District to serve for a term of one year.

Motion Carried: 8-0

Smart Schools Bond Act Plan

It was moved by Mr. Morris, seconded by Mr. Sherman to recommend the Board approve the District’s Smart Schools Bond Act Plan. **Motion Carried: 8-0**

Girls’ Hockey

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board approve a contribution towards the Lady Hornet Hockey program in the amount of \$500 per annum per Plattsburgh City School District student. **Motion Carried: 8-0**

Instructional

Innovative Course Application Instructions

It was moved by Mr. Sherman, seconded by Mr. Morris to recommend, the Board of Education accept the Innovative Course Application, which will provide a framework for the creation and approval of new curricular offerings, effective February 10, 2017. **Motion Carried: 8-0**

Recruitment Guide

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend, the Board of Education accept the Recruitment Guide, which will provide a framework for recruitment, selection and engagement of new faculty, effective February 10, 2017. **Motion Carried: 8-0**

Personnel Items (not part of Consent Agenda)

Tenure Appointments Tenure Appointments – It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE
Rosemary Manchester	English Teacher	Plattsburgh High	March 11, 2017

Motion Carried: 8-0

Superintendent’s Reports/Remarks

Budget Report – Superintendent Lebrun reviewed a “first” draft (of many to come) of the rollover budget with the assumption status quo with next year’s rates, he noted this does not include a school bus, which was decided last year is much needed. He also gave a summary of a draft of the 2017-2018 Executive Budget Proposal (Government’s budget) as it impacts the District. He discussed the foundation aid and reimbursement expenses. He reiterated this is not the final document, but based on the Executive Proposal, there isn’t much in new discretionary spending available next year. Final document should be available April 1st. Superintendent Lebrun expressed his concern regarding the foundation aid formula and the possibility of it being made subject to political influence. He stated more information would be provided at the March 9th board meeting and a final document would be ready for approval by April 1st.

2017-2018 School Calendar – A draft of next year’s school calendar was shared with the Board. A Final calendar will be provided once SED/BOCES finalizes theirs.

CCSBA Banquet – Board members were informed that the banquet is May 4th.

Lead Results – Superintendent Lebrun reported the final report was much more positive than originally told. All 58 resources retested were found to be below limit.

Board Member Reports/Remarks

Mr. Krieg reported to the Board his attendance at the National School Boards Association Equity Symposium in January. He specifically discussed two session he attended referring to their website. NOTE: Mr. Krieg had also provided Board members with an email prior to tonight’s meeting, giving a summary of events.

Mr. Sherman discussed the analysis of Executive Budget.

Mr. Marino reassured Mr. Ford and the public that if something comes up negative regarding the deal with Verizon Wireless the District would do what is in the students best interest.

Mrs. Boise thanked everyone for coming tonight and thanked Carrie and everyone for their hard work.

Public Comment: Mr. Kritzer asked if the District is concerned in how they are going to replace the software/hardware when it become obsolete.

Mr. Ford asked more questions regarding the deal between Verizon and the District involving cell towers.

Adjournment: At 8:06 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to adjourn. **Motion Carried: 8-0**

Respectfully,

Dawn T. Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Meeting
March 9, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (6:24 p.m.)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - excused
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) - present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: 6:10 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations.

Motion Carried: 7-0

At 6:24 p.m., Mr. Wachtmeister entered Executive Session.

Reconvene: At 7:12 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session.

Motion Carried: 8-0

Report – Superintendent Lebrun and Mr. Baroody presented the Board with a second budget draft showing a projected spending plan of \$42,976,173. The current budget draft should allow for a slight expansion of the programmatic offerings for the District (includes a new Business teacher for PHS). There was lengthy discussion about the tax cap and how the capital exclusion was raising that limit. There was further discussion about the need to purchase a bus and the impact of that upon the tax cap amount.

Public Comment - There were no public comments.

Consent Agenda Items

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on February 9, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

INTERSCHOLASTIC SPRING COACHING POSITIONS: 2016-17 SCHOOL YEAR

SPORT	POSITION	EMPLOYEE	STIPEND
Varsity Lacrosse	Volunteer Assistant Coach	Tom Pillsworth	N/A
	Volunteer Assistant Coach	Adam Sullivan	N/A

Modified Baseball	Volunteer Assistant Coach	Josh McMillan	N/A
	Volunteer Assistant Coach	Robert G. Knowles	N/A
Boys' & Girls' Modified Track	Volunteer Coach	Gabriel Girard	N/A

Election Inspectors

Recommend the Board appoint Betsy Baker, Carol Chase, Ernest Cleveland, Sally Connolly, Shila Desso, David Ellsworth, Shelley Fracalossi, Marc Gendron, Robert Joyce, Linda LaMarche, Ann Sandford, Barbara LaTulipe, Susan McFadden, Lou McIntyre, Maria Pelkey and Juanita Stone to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 16, 2017; each inspector shall receive either \$150 or \$165 (if chairperson) as compensation of his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections.

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Kathleen "Katie" Cantwell	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Michelle Dupree	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Kiley Regan	Non-Certified	\$9.80/hour \$16.80/hour	Teaching Assistant Tutor	Cleared
Winema Baker (effective 3/6/17)	N/A	\$9.80/hour \$12.50/hour	Food Service Helper Cleaner/Messenger	Cleared
Cindy Bates (effective 3/6/17)	N/A	\$9.80/hour \$9.80/hour \$9.80/hour	School Monitor Student/Teacher Aide Food Service Helper	Cleared
Brianna Knight (effective 3/6/17)	N/A	\$9.80/hour \$9.80/hour \$9.80/hour	School Monitor Student/Teacher Aide Food Service Helper	Cleared

Business**CVES Special Education Summer School Program**

Recommend the Board pass the following: BE IT RESOLVED that the Plattsburgh City School District intends to participate in the 2017 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2017 summer school; and

BE IT FURTHER RESOLVED, that the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2017 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (January 2017)
- 2) High School Extraclassroom Activity Fund Reports (January 2017)
- 3) Summary of Budget Transfers for the month of January 31, 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (January 31, 2017)
- 5) Food Service Profit & Loss Statement (January 2017)
- 6) Revenue Status Report (January 31, 2017)
- 7) Budget Status Report (January 31, 2017)

Treasurer's Report

Recommend the Board accept the January 31, 2017 **Treasurer's Report** as presented in *Appendix II*.

Motion Carried: 8-0

Old Business (► Indicates item to be discussed.)**Plattsburgh City School District's School Safety Plan**

It was moved by Mr. Marino, seconded by Mr. Sherman to approve a required action plan for when students make threats of violence (against themselves, including suicide-page #31). NOTE: A revised School Safety Plan was approved at the December 8, 2017 Board meeting with a revision to "Training, Drills and Exercises" section, #4. (*Appendix III*)

Motion Carried: 8-0

New Business

Business

2017-2018 School Calendar

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the 2017-2018 School Calendar. NOTE: 1st Draft shared with Board on February 9, 2017. (Appendix IV) **Motion Carried: 8-0**

Instructional

Field Trips

Explorica Educational Tours

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve Jila Yadollahpour’s request for 6 students, 1 chaperone to participate in an Explorica Educational Tour to Germany, Switzerland, Italy and France, April 7 – 18, 2017. During this trip, students will have the opportunity to visit some most well-known historical sites and architectural landmarks. This is at no cost to the District. **Motion Carried: 8-0**

College for Every Student (CFES)

Recommend the Board approve Susan LaPierre’s request for 20 students to participate in an overnight visit to the Albany area for a College Explore through College for Every Student (CFES) at no cost to the District for March 23 & 24, 2017. Students will visit private, large public, large community and technical colleges. **Motion Carried: 8-0**

Personnel Items (not part of Consent Agenda)

Tenure Appointment – It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE
Karen Donoghue	Elementary Teacher	Momot	May 11, 2017

Motion Carried: 8-0

Items Removed from Consent Agenda

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

CVES Board Candidate Nominations due March 20th. Voting takes place on April 20th – it was moved by Mr. Wachtmeister and seconded by Mr. Marino to suspend the rules to place an action item on the agenda to nominate Mrs. Boise as a CVES candidate to represent Plattsburgh City S.D. **Motion Carried: 7-0-1**

Mrs. Boise abstained

It was then moved by Mr. Krieg, seconded by Mr. Hall to nominate Mrs. Boise as CVES candidate to represent Plattsburgh City S.D. **Motion Carried: 7-0-1**

Mrs. Boise abstained

Kinship Caregivers – Superintendent Lebrun discussed a possible amendment to the District’s current policy regarding residency. He has been in contact with a local agency who informed him of the Kinship Caregivers program which is a formal process where family members (i.e., grandparents) are allowed to take temporary custody during certain family emergency situations. After further discussion, Superintendent Lebrun stated he would get more information.

Student Recognition – Superintendent Lebrun recognized students for the anti-bullying videos stating several PCSD schools/students received awards. He also congratulated athletes for a successful winter season and welcomed the upcoming spring season.

Board Member Reports/Remarks

Mickey Goerlitz discussed the Math competition the SMS students recently won and was disappointed the information was not in the media. Administration will look into the matter.

Rod Sherman discussed a bill (H.R. 610) being proposed by the house of representatives regarding distribution of Federal funds for elementary and secondary education. Mr. Sherman stated this is exactly what the Board did not want and goes against the resolution the Board recently passed.

Ron Marino stated he looks forward to the upcoming budget discussions/procedures.

Mrs. Boise stated the recent musical received raving reviews from parents.

Public Comments

Donna Baker discussed the Kinship Caregivers' programs.

Adjournment: At 8:25 p.m., it was moved by Mr. Hall, seconded by Mr. Krieg to adjourn. **Motion Carried: 8-0**

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Meeting
March 23, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: 6:06 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations.

Motion Carried: 8-0

At 7:22 p.m., Mr. Wachtmeister was excused from Executive Session.

Reconvene: At 7:31 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to reconvene to Regular Session.

Motion Carried: 7-0

Report – Mr. Baroody gave an update to the Board regarding the latest version of the 2017-18 budget draft. He stated that there were only nominal changes to the expense side of the budget since the last meeting and that the District is still waiting on financial expenditures from both BOCES and NERIC Costs. Revenue projections were also discussed. Mr. Baroody highlighted that day school tuition (foster care), Medicaid revenue, Title funding, and out of District tuition charges were areas of either concern or uncertainty moving forward. Lastly, Mr. Baroody summarized that currently, the tax cap stands at a 3.85% increase and that the determination of State Aid on/around April 1st would have an additional impact on next year's budget projection.

Public Comment - There were no public comments.

Consent Agenda Items

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

Consent Agenda Items

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on March 9, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments**

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

<u>Fingerprint</u>				
<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Status</u>
David Fenlaw	N/A	\$12.50/hour	Custodial Worker	Pending
Surinderpal Gill	N/A	\$9.80/hour	School Monitor	Cleared
		\$9.80/hour	Student/Teacher Aide	
		\$9.80/hour	Food Service Helper	

Retirement

Recommend the Board accept Theresa Maher's letter of retirement as Teaching Assistant for Plattsburgh High School, effective April 24, 2017.

Leave of Absence

Recommend the Board approve an unpaid leave of absence for Clare LaPier as Teaching Assistant for Momot Elementary, effective March 31, 2017 through June 23, 2017.

Business**K-12 Comprehensive Guidance Plan**

Recommend the Board receive the PCSD K-12 Comprehensive Guidance Plan.

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (February 2017)
- 2) High School Extraclassroom Activity Fund Reports (February 2017)
- 3) Summary of Budget Transfers for the month of February 28, 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (February 28, 2017)
- 5) Food Service Profit & Loss Statement (February 2017)
- 6) Revenue Status Report (February 28, 2017)
- 7) Budget Status Report (February 28, 2017)

Treasurer's Report

Recommend the Board accept the February 28, 2017 **Treasurer's Report** as presented in *Appendix II*.

Motion Carried: 7-0

Correspondence – Superintendent Lebrun shared a letter from Mike Harris, BC&A asking for a postponement on the Capital Project BID awards.

Old Business (► Indicates item to be discussed.)**Antibullying/SAVE Club**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend that the Board of Education remove the Antibullying/SAVE Club from the list of clubs at Plattsburgh High School due to a lack of student participation. The club advisor, Valeri Raugi, would not be paid for the second semester as a result of this change. **Motion Carried: 7-0**

New Business**Business****District Trash & Recyclable**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve Casella Waste Systems to provide the District's Trash & Recyclable Materials collection for 2017-2018, at the annual rate of \$44,256.

Motion Carried: 7-0

Capital Projects – Momot Elementary/Plattsburgh High Schools – It was moved by Mr. Marino, seconded by Mr. Hall to postpone action for the following BIDS (until the April 6th Board meeting):

- 1) Recommend the Board of Education approve capital project contract No.1 – (General Construction) to _____ in the total bid amount of \$ _____ subject to the final review or required post bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.
- 2) Recommend the Board of Education approve capital project contract No. 2 – (Mechanical) to _____ in the total bid amount of \$ _____ subject to the final review or required post bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.
- 3) Recommend the Board of Education approve capital project contract No. 3 – (Plumbing) to _____ in the total bid amount of \$ _____ subject to the final review or required post bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.
- 4) Recommend the Board of Education approve capital project contract No. 4 – (Electrical) to _____ in the total bid amount of \$ _____ subject to the final review or required post bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.
- 5) Recommend the Board of Education approve capital project contract No. 5 – (Site Work) to _____ in the total bid amount of \$ _____ subject to the final review or required post bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.

Motion Carried: 7-0

**Instructional
Field Trip**

Burlington Discover Jazz Festival

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board of Education approve the Plattsburgh High School Jazz Ensemble's request to travel to Burlington, Vt., on June 8, 2017. The group will be performing at the Burlington Discover Jazz Festival at the Church Street Marketplace. There will be 18 student-performers and 4 chaperones.

Motion Carried: 7-0

Innovative Course Recommendations

It was moved by Mr. Sherman, seconded by Mr. Rotz to recommend the Board approve the following Innovative Courses for the Plattsburgh High School, effective the 2017-2018 school year. Contingent upon student interest/enrollment.

- 1) Introduction to Sport Science
- 2) Science Fiction
- 3) Diversity Through Film and Text
- 4) AP English Literature and Composition
- 5) College Math Prep 2
- 6) AP Macroeconomics

Motion Carried: 7-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks - Superintendent Lebrun referred to the Cafeteria Profit and Loss Statement giving the Food Service Department kudos on showing a profit for this school year (as of February 2017) of \$5,649. He noted the department took a loss of \$155,763. Superintendent Lebrun also discussed:

- CCSBA Annual Recognition Dinner - May 4th (Registration due April 7th)
- CVES Annual Meeting – April 5th (Registration due March 23rd)

Board Member Reports/Remarks

Rod Sherman stated how pleased he was to see elective return to the high school.

Mr. Marino added to Mr. Sherman's statement saying it was a breath of fresh air.

Mr. Krieg concurred with both Mr. Sherman and Mr. Marino's statements.

Mickey Goerlitz thanked Mr. LaBarge and student council for remembering grandparents. She thanked Mr. Cameron for his work in getting the information to the media on the Math competition the SMS students recently won. Mrs. Goerlitz commented the High School musical was well done.

Mr. Rotz agreed with Mrs. Goerlitz about the musical, adding with all the hurtles the drama club had to endure he was very impressed with the outcome. He also congratulated Mr. Lebrun with how smooth early dismissal went (due to inclement weather) and the right call in using a snow day the following day.

Mrs. Boise thanked all involved for the innovative course recommendations. She also acknowledged the good work by the Food Service Department and what a great musical the high put on, calling attention to the Jazz Band.

Public Comment - There were no public comments.

Adjournment: At 8:12 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to adjourn. **Motion Carried: 7-0**

Respectfully,

Dawn T. Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education Meeting
April 6, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – excused
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – excused
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) - present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – excused
Jamie Maggy (Momot Elementary Ass't Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: 6:04 p.m., it was moved by Mr. Krieg, seconded by Mr. Morris to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations.

Motion Carried: 6-0

Reconvene: At 7:13 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to reconvene to Regular Session.

Motion Carried: 6-0

Spotlight – The Board received presentations/demonstrations from students in Mr. Mousseaus' programs: Maker's Space & Science Olympiad.

Report – Mr. Baroody gave an update to the Board regarding the latest version of the 2017-18 budget draft. He commented that the State budget has not been approved as of yet. Mr. Baroody discussed one option the Board could act on would be to increase the appropriate fund balance, which would put the tax cap under 3% or increase the tax cap to 3.84% (which would still be under the tax cap) and leave the appropriate fund balance as is. Mr. Baroody gave the Board an option of approving a budget tonight or wait and schedule a special board meeting after April break in hopes the State passes a budget so we know more of what we are getting. The Board shared their preference and stated they would like to vote on the budget at later date – April 18th.

Mrs. Boise asked for a list of veteran programs and timeline.

Mr. Marino state he would like 2.9% tax rate.

Mr. Morris is fine with 3.84% tax rate.

Mrs. Goerlitz is okay with increasing fund balance and going with a 2.9% tax rate

Mr. Krieg agreed with the 2.9% tax rate.

Mr. Wachtmeister is okay with a 3.84% tax rate confirming with no programmatic reductions and asked if any would be reinstated/added. He also stated it would behoove K-12 students if Board/Administration held a meeting in reference to programmatic opportunities being more available.

Mrs. Boise likes 2.9% tax rate, but too concerned about the fund balance and needs to go with 3.84% tax rate.

Public Comment – Mrs. Coryea and Mr. Staves both gave accolades to the Choral Concert and also thanked the District for their use of facilities for the North Country Honor Flight; emphasizing what a success it was and recognizing the increased interest from the District/Community.

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board approve the consent agenda items.

Consent Agenda Items

Minutes

Recommend the Board approve the minutes for the meeting held on March 23, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today removing 10.A Capital Projects.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Coaches

Recommend the Board appoint the following winter coaches for the 2016-2017 school year at a stipend per negotiated agreement:

SPORT	POSITION	RECOMMENDATION	STIPEND
Unified Basketball	Coach	Kyle Labrake	\$750
	Advisor	Haley Feazelle	\$750

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented. Fingerprint

Name	Certification	Rate	Position (Subs)	Status
Maureen McMahan	Non-Certified	\$90.00/day	Teacher	Cleared
Giles Davies	N/A	\$12.50/hour	Custodial Worker	Pending
Chasity LaPorte	N/A	\$9.80/hour	School Monitor	Cleared
		\$9.80/hour	Student Aide/Teacher Aide	
Heather Powers	N/A	\$9.80/hour	School Monitor	Cleared
Chasity LaPorte	N/A	\$9.80/hour	Food Service Helper	Cleared

Resignation

Recommend the Board accept Heather Powers’ letter of resignation as School Monitor for Bailey Avenue School, effective March 31, 2017.

Leave of Absence

Recommend the Board approve an unpaid leave of absence for Kathy Lambert as Custodial Worker for the Plattsburgh High School, effective February 21, 2017 through approximately May 30, 2017.

Business

Textbook Selection, Assessment & Recommendation Process

Recommend the Board endorse the Textbook Selection Procedures, Assessment and Recommendation process suggested by the Curriculum Office. The policy currently exists and this will formally sets up a procedure for textbook selection. This will be effective September 1, 2017.

Motion Carried: 6-0

Old Business (► Indicates item to be discussed.)**New Business****Business****Regular Board Meeting Dates**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board hold its regular meetings during the 2017-2018 at 6:00 p.m. as presented in *Appendix II*. **Motion Carried: 6-0**

District Response To Intervention (RTI) Plan-One Year Extension

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to approve the District Student Support Team's (DSST) request for a one-year extension regarding the update of the District's RTI Plan. The plan was originally approved by the BOE and covered the interval of time from September 2014-June 2017. Therefore, the plan would need to be updated and resubmitted to the BOE at some point this spring. The request for an extension is based on completing the Systems Approach to RTI training/planning and to be able to weave this process into the new plan. The work currently being done could drastically impact the look of the RTI Plan within the next year. **Motion Carried: 6-0**

Exempt Salaries

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board approve the 2017-2018 exempt salary for Norbert Neiderer at \$85,475. **Motion Carried: 6-0**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the 2017-2018 exempt salary for Charlene O'Connor at \$69,086. **Motion Carried: 6-0**

Contract Amendment – Director of Management

It was moved by Mr. Marino, seconded by Mrs. Goerlitz to recommend the Board approve the amendment to Dave Barody's contract and authorize the President of the Board of Education to execute the amendment. The amendment extends the Director of Management's contract through June 30, 2020 and establishes his 2017-2018 salary (\$90,562). (*Appendix III*). **Motion Carried: 6-0**

Adoption of the 2017-2018 Proposed Budget

It was moved by Mr. Marino, seconded by Mrs. Goerlitz recommend the Board postpone adopting the 2017-2018 Proposed Budget until April 18, 2017. **Motion Carried: 6-0**

Annual Capital Outlay Project SEQRA Resolution

It was moved by Mr. Morris, seconded by Mr. Krieg to adopt the following RESOLUTIONS related to a proposed \$100,000 Annual Capital Project:

1) Declare the Plattsburgh City School District as Lead Agency for the purposes of reviewing and completing the SEQRA process relative to the proposed project at the High School Facility.

2) High School Facility

WHEREAS, The Board of Education of the Plattsburgh City School District is proposing a Capital Project consisting of capital upgrades at the High School Facility and Site; and

WHEREAS, The Board of Education proposes to proceed with the Proposed Action and wishes to take all actions necessary in connection therewith in order to comply with the State Environmental Quality Review Act ("SEQR"); and

WHEREAS, The Proposed Action has been determined to have no significant environmental impact and are "normal and routine construction and maintenance activities", is a Type II Action pursuant to SEQR, 6 NYCCR, Section 617.5 (c), (8) which describes Type 2 activities and includes the following subsections:

(1) maintenance or repair involving no substantial changes in an existing structure or facility;

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, The Board of Education believes that it has complied with the regulations for SEQR;

THEREFORE, BE IT RESOLVED, That the Board of Education of the Plattsburgh City School District hereby declares completion of the SEQR process as it relates to this Proposed Action. **Motion Carried: 6-0**

Concluding Reports and Remarks

Superintendent's Reports/Remarks

- Need to set dates for:
 - CVES Budget Vote/Board Election – April 20th
 - TEACH Conference – July 20-22, 2017 – Washington, D.C.

Board Comments

Mrs. Boise gave kudos to the music department's Choral Concert and thanked Mr. Mousseau and his team of students for being amazing.

Public Comment - There were no public comments.

Adjournment: At 8:31 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to adjourn. **Motion Carried: 6-0**

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Special Board of Education Meeting
April 18, 2017 – 6:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived 6:42)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - excused
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) - excused
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – excused
Susan Wilson (Momot Elementary School Principal) – excused
Jamie Maggy (Momot Elementary Ass't Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – excused

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Call to Order: At 6:38 p.m., it was moved by Mr. Hall, seconded by Mr. Rotz to call meeting to order.

Motion Carried: 7-0

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

Personnel

Resignation

Recommend the Board approve the resignation of Holli Fillion as Bus Driver and School Monitor for the Plattsburgh City School effective April 21, 2017.

Motion Carried: 7-0

At 6:42 p.m., Mr. Wachtmeister entered meeting.

Old Business (► Indicates item to be discussed.)

Adoption of the 2017-2018 Proposed Budget

It was moved by Mrs. Goerlitz, seconded by Mr. Rotz to recommend the Board adopt the 2017-2018 Proposed Budget in the amount of \$42,840,628.00.

Motion Carried: 7-1

VOTE: Yes – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Marino, Mr. Rotz and Mr. Sherman

No – Mr. Wachtmeister

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Superintendent Lebrun reminded Board members of the 7:30 a.m. board meeting on Thursday.

Adjournment: At 7:21 p.m., it was moved by Mr. Hall, seconded by Mr. Krieg to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Special Board of Education Meeting
April 20, 2017 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - excused
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – excused
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) - excused
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused
Jayson Barnhart (Oak Street Elementary School Principal) – excused
Susan Wilson (Momot Elementary School Principal) – excused
Jamie Maggy (Momot Elementary Ass't Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – excused

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Call to Order: At 7:32 a.m., it was moved by Mr. Hall, seconded by Mr. Marino to call meeting to order.

Motion Carried: 6-0

Consent Agenda Items

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

Personnel

Appointments

- 1) **Substitute/Temporary On Call (TOC) Appointments** – Recommend the Board approve the appointments and rates of pay as presented. Fingerprint

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Status</u>
Keith Bilyeau (effective 4/19/17)	N/A	\$15.20/hour	Bus Driver	N/A
Anna Miller	N/A	\$9.80/hour \$9.80/hour	School Monitor Teacher Aide/Student Aide	N/A

Retirement

Recommend the Board accept Anne Frazier's letter of retirement as Principal's Secretary at Momot Elementary, effective June 30, 2017.

Motion Carried: 6-0

New Business

Business

CVES Board of Cooperative Educational Services Board Election

The following four candidates are running for the four vacant seats: Ed Marin (Beekmantown), Thomas McCabe (Keene), Leisa Boise (Plattsburgh), and Bruce Murdock (Schroon Lake).

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Ed Marin for one of the four seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 6-0

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Thomas McCabe for one of the four seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 6-0**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Leisa Boise for one of the four seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 6-0**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Bruce Murdock for one of the four seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 6-0**

CVES Board of Cooperative Educational Services Administrative Budget Vote

Recommend that the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the 2017-2018 school year. **Motion Carried: 6-0**

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Superintendent Lebrun relayed Dr. Davey's appreciation of the Board meeting today and taking the time to vote.

Mrs. Boise acknowledged Mrs. Frazier retirement.

Adjournment: At 7:34 a.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to adjourn. **Motion Carried: 6-0**

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

**Minutes of the Meeting of the
Board of Education Meeting
May 3, 2017 – 6:00 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present (arrived 6:07)
Steve Krieg – present
Ronald Marino – excused
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – present (arrived 6:07)

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Executive Session/Call to Order: 6:02 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations. **Motion Carried: 5-0**

Reconvene: At 7:28 p.m., it was moved by Mr. Hall, seconded by Mr. Morris to reconvene to Regular Session.

Motion Carried: 5-0

At 7:28 p.m., Mr. Wachtmeister was excused.

Spotlight – The Superintendent and Mr. Verity surprised the Board in having the Plattsburgh High School students sing the Plattsburgh High School Alma Mater.

Report – Superintendent Lebrun presented the 2017-2018 Budget proposal of \$42,840,628 which calls for an increase of 2.72%. He commented that this increase is within the tax levy cap and shared a table listing the possible tax impact on tax payers. As for programs, one Business Teacher position along with new secondary elective offerings would be added to the budget. A .5 Custodial Position would also be added to the budget. Superintendent Lebrun noted the significant investments in technology would not impact the budget, tax assessments/certiorari settlements are an area of concern and encouraged new homeowners to consult City Assessor regarding impact of changes to the STAR program.

Superintendent Lebrun reminded the public that the vote is on May 16th in three locations; Bailey Avenue, Momot Elementary and Duken. He also stated that there are three Board seats open and the three incumbents are running unopposed.

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on April 6, 2017, April 18, 2017 and April 20, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

Old Business (► Indicates item to be discussed.)**Annual Capital Project – Plattsburgh High School**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board of Education approve the annual capital project for the Plattsburgh High School's Exterior Lighting Project Upgrade (Project No. 2016-163) No. 1 – (Electrical) to S & L Electric, Inc., in the total bid amount of \$58,900 subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.

Motion Carried: 6-0**New Business****Business****District Response To Intervention (RTI) Plan-One Year Extension**

It was moved by Mr. Sherman, seconded by Mr. Morris to approve Mr. Cameron's request for a one-year extension regarding the update of the District's AIS Plan. The request for an extension is do to the fact that an extension has also been granted for the RTI plan.

Motion Carried: 6-0**Vehicle Disposal/Purchase**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board of Education approve the disposal of a 2013 Ford Transit Connect XL (VIN NMOLS7AN), via trade-in towards the purchase of a 2017 Dodge Ram ProMaster 1500 van.

Motion Carried: 6-0**Property Tax – NYRPTL 459**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve, pursuant to NY State Real Property Tax Law 459, Persons who are Physically Disabled, a tax exemption relating to home improvements for people with disabilities.

Motion Carried: 6-0**Instructional****Field Trip Request – Teton Science School**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Sarah McCarty's request for approximately 10-36 students to attend the Teton Science School in Kelly, Wyoming, June 24 – 30, 2018. (*Appendix III*)

Motion Carried: 6-0**Instructional Textbooks – First Review**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board accept the following textbooks as first review for Math, grades 1-5:

1. My Math, McGraw Hill, copyright: 2017
2. Envision Math, Pearson, copyright: 2010

Motion Carried: 6-0**Concluding Reports and Remarks****Superintendent's Reports/Remarks**

- NYSSBA Annual Convention – Lake Placid – October 12-14, 2017
- Clinton Community College Institute for Advanced Manufacturing – May 8th @ 3:30

Board Member Reports/Remarks

Mr. Sherman and Mr. Krieg reported they met with City Council regarding policies and join resolutions for the District and City to provide better services to the community. It was also noted by Mr. Krieg that there is a NYSSBA reception for Board members on June 28th at the Wild Center in Tupper Lake.

Mrs. Boise thanked Mrs. Zales for her hard work and how impressed she was with the students at the Nationalization Ceremony. She thanked the staff and students for representing the District so well.

Public Comment - There were no public comments.

Adjournment: At 8:07 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to adjourn. **Motion Carried: 6-0**
Respectfully,

Dawn T. Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Meeting
May 16, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) - present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – excused
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – present
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Pro Tem/Executive Session/Call to Order: At 6:03 p.m., it was moved by Mr. Hall, seconded by Mr. Morris to call the meeting to order and to appoint Mr. Baroody as Pro Tem. At 6:04, it was moved by Mr. Rotz, seconded by Mr. Krieg to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and negotiations.
Motion Carried: 8-0

Reconvene: At 7:54 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session.

Motion Carried: 8-0

Spotlight - Superintendent Lebrun presented Mrs. Boise with a certificate of recognition from NYSSBA.

Report – Mrs. Zales presented information to the Board on Ci3T.

Public Comment: There were no comments.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on May 3, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today omitting Consent agenda item 8.4.A.1.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments****Probationary/Miscellaneous Appointments****Districtwide Summer Services – 2017 - pending school budget approval****Math Module Preparation/Training**

Recommend the Board appoint the following staff for Kindergarten Training on Math Modules, during summer 2017, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Amanda Cota (prep time/trainer)	9 hours/Per Contract	Erin Moriarity	3 hours/Per Contract
Stephanie Lasher	3 hours/Per Contract	Susan Higgins	3 hours/Per Contract
Beth Flynn	3 hours/Per Contract	Kimberly Bouissey	3 hours/Per Contract
Mary Herbest	3 hours/Per Contract		

Secondary Science Teachers Development of NGSS Tasks

Recommend the Board appoint the following staff for Science Teachers Development of NGSS tasks, during summer 2017, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
James Munger	12 hours/Per Contract	Richard Durham	12 hours/Per Contract
Mary Maye	12 hours/Per Contract	Kathleen Sciole	12 hours/Per Contract
Kathleen Buckley-Howard	12 hours/Per Contract	Barbara Napper	12 hours/Per Contract
Jennifer Slattery	12 hours/Per Contract	Katelyn Flynn	12 hours/Per Contract
Sonal Patel-Dame	12 hours/Per Contract	Corey Mousseau	12 hours/Per Contract
David Sponable	12 hours/Per Contract	Louis Picirillo	12 hours/Per Contract
Amy Sholtis	12 hours/Per Contract	Hannah Tubbs	12 hours/Per Contract
Kari Chase	12 hours/Per Contract	Brett LaValley	12 hours/Per Contract
Jackie Cianfrocco	12 hours/Per Contract	Catherine McCormick	12 hours/Per Contract
Jerry Defayette	12 hours/Per Contract	Gabriel Girard	12 hours/Per Contract

Elementary Science Teachers Development of NGSS Tasks

Recommend the Board appoint the following Elementary staff for Science Teachers Development of NGSS tasks, during summer 2017, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Jessica Colburn	9 hours/Per Contract	Kristy Boas	9 hours/Per Contract
Joanne Scott	9 hours/Per Contract	Robin Shelle	9 hours/Per Contract
Michele McCloud	9 hours/Per Contract		

Elementary Teachers Development of NGSS

Recommend the Board appoint Elementary staff (Grades K-5) for Elementary Teachers Development of NGSS, during summer 2017, at a non-student contract hourly rate, not to exceed 9 hours each.

Teachers Deliberation Training

Recommend the Board appoint the following staff for Deliberation training and creation of a deliberation task, July 26-28, 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Christopher Boule	18 hours/Per Contract	Kevin Champagne	18 hours/Per Contract
Christopher LaRose	18 hours/Per Contract	Neil Bowlen	18 hours/Per Contract
Susan Fresn	18 hours/Per Contract	Susan Levaque	18 hours/Per Contract
Emily Owens	18 hours/Per Contract	Christopher Hartman	18 hours/Per Contract
Carolyn Miller	18 hours/Per Contract	Debra Favro	18 hours/Per Contract
Kevin Larkin	18 hours/Per Contract	Jacqueline Stewart	18 hours/Per Contract
Kari Chase	18 hours/Per Contract	Brett LaValley	18 hours/Per Contract
Jackie Cianfrocco	18 hours/Per Contract	Catherin McCormick	18 hours/Per Contract
Jerry Defayette	18 hours/Per Contract	Gabriel Girard	18 hours/Per Contract
Jessica Colburn	18 hours/Per Contract	Kristy Boas	18 hours/Per Contract
Joanne Scott	18 hours/Per Contract	Robin Shelle	18 hours/Per Contract
Michele McCloud	18 hours/Per Contract		

Oak Street School Data Team

Recommend the Board appoint the following Oak Street School Data Team to meet on goals, benchmarking, data review, procedures and protocols, review of assessment tools, DDI, during summer 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Shannon Rabideau	20 hours/Per Contract	Laura DuBray	20 hours/Per Contract
Jayne Keable	20 hours/Per Contract	Jessica Klimkiewicz	20 hours/Per Contract
Brandy Ducatte	20 hours/Per Contract		

Oak Street Universal Team

Recommend the Board appoint the following Oak Street School Universal Team to review alignment of Oak Street with District initiative, code of conduct, family handbook, and Focus School visit, during summer 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Kristy Boas	6 hours/Per Contract	Garret McLean	6 hours/Per Contract
Sabrina Hamilton	6 hours/Per Contract	Anita Squier	6 hours/Per Contract

Bailey Avenue School Data Team

Recommend the Board appoint the following Bailey Avenue School Data Team to meet on goals, benchmarking, data review, procedures and protocols, review of assessment tools, DDI, during summer 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Sheldon Cullen	6 hours/Per Contract	Tracey Giroux	6 hours/Per Contract
Patricia Liberty	6 hours/Per Contract	Jessica Charland	6 hours/Per Contract
Erin Moriarity	6 hours/Per Contract	Lori Mahoney	6 hours/Per Contract
Amanda Rogers	6 hours/Per Contract	Shasta Whitford	6 hours/Per Contract
Beth Dumas	6 hours/Per Contract	Rowena Genier	6 hours/Per Contract
Lisa Frechette	6 hours/Per Contract		

Bailey Avenue Universal Team

Recommend the Board appoint the following Bailey Avenue School Universal Team to review alignment of Bailey Street with District initiative, code of conduct, and family handbook, during summer 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Tracey Giroux	3 hours/Per Contract	Jessica Colburn	3 hours/Per Contract
Erin Moriarity	3 hours/Per Contract	Kathy Miller	3 hours/Per Contract
Alyssa Manning	3 hours/Per Contract	Brianna Howie	3 hours/Per Contract
Stephanie Lasher	3 hours/Per Contract	Julie Bullis	3 hours/Per Contract

PHS AIS Placement Meetings

Recommend the Board appoint the following Plattsburgh High School staff for AIS Placement Meetings, during summer 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Bethany Soucy	25 hours/Per Contract	Donna Baker	10 hours/Per Contract
Kevin Champagne	10 hours/Per Contract	Amy Sholtis	10 hours/Per Contract
Judy Casey-Sanger	10 hours/Per Contract	Jerri Charlebois	10 hours/Per Contract
Pamela Frederick	10 hours/Per Contract	Sarah Myers	4 hours/Per Contract

PHS Child Study Team – CVTECH Enrollees

Recommend the Board appoint the following Plattsburgh High School staff for the Child Study Team - review of CVTEC enrollees, July 19, 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Bethany Soucy	2 hours/Per Contract	James DeBella	2 hours/Per Contract
Susan Fresn	2 hours/Per Contract	Lorri Willett-Thatcher	2 hours/Per Contract

PHS Child Study Team – Protocols/Procedures

Recommend the Board appoint the following Plattsburgh High School staff for the Child Study Team to review protocols and procedures, during summer 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
James DeBella	6 hours/Per Contract	Carrie Bednarz	6 hours/Per Contract
Sunshine Turner	6 hours/Per Contract	Lorri Willett-Thatcher	6 hours/Per Contract
Jennifer McCoy	6 hours/Per Contract		

Momot Universal Team

Recommend the Board appoint the following Momot Elementary School Universal Team to review, revise and update PBIS systems, during summer 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Tracie McCarthy	6 hours/Per Contract	Mary Gertsch-Cochran	6 hours/Per Contract
Erin Castine	6 hours/Per Contract	Laura Buck	6 hours/Per Contract
Lindsey Frakes	6 hours/Per Contract	Jennifer Walker	6 hours/Per Contract
Jesse Terry	6 hours/Per Contract	Melissa Caraballo	6 hours/Per Contract
Steve Visco	6 hours/Per Contract	Michelle Gottschall	6 hours/Per Contract

Momot Crisis Team

Recommend the Board appoint the following Momot Elementary School Crisis Team to review Crisis plan, during summer 2017, at a non-student contract hourly rate, not to exceed the following hours:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Tracie McCarthy	4 hours/Per Contract	Julie Miller	4 hours/Per Contract
Stephanie Branch	4 hours/Per Contract	Steve Visco	4 hours/Per Contract

Elementary Teachers My Math Training

Recommend the Board appoint Elementary staff (Grades 1-5 regular education) for My Math training, during summer 2017, at a non-student contract hourly rate, not to exceed 9 hours each.

My Math and Modules

Recommend the Board appoint the following staff for Creation of Instructional, Assessment and Accountability Requirements for My Math and Modules, during summer 2017, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Carla Ensel	12 hours/Per Contract	Karen Donoghue	12 hours/Per Contract
Brandy Ducatte	12 hours/Per Contract	Amanda Cota	12 hours/Per Contract
Anna LaHart	12 hours/Per Contract	Jordan Oshier	12 hours/Per Contract

Elementary Teachers Deliberation Training

Recommend the Board appoint Elementary staff (Grades K-5) for Elementary Teachers Deliberation Training, during summer 2017, at a non-student contract hourly rate, not to exceed 18 hours each.

Professional Improvement Committee (PIC)

Recommend the Board appoint the following staff to serve on the Professional Improvement Committee (PIC), during summer 2017, at a non-student contract hourly rate, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Beth Flynn	6 hours/Per Contract	Erin McGill	6 hours/Per Contract
Jayne Keable	6 hours/Per Contract	Michelle Gottschall	6 hours/Per Contract
Jennifer Slattery	6 hours/Per Contract	Katie VanArman	6 hours/Per Contract

Leave of Absence

Recommend the Board approve a request for unpaid leave for Jennifer Wild, effective May 30, 2017 through June 23, 2017.

Retirement

Recommend the Board accept the letter of retirement from Mary Ward as Pre-K Teacher at the Momot Elementary School, effective June 26, 2017.

Recommend the Board accept the letter of retirement from Felix Morrow as Custodial Worker for the Stafford Middle School, effective August 25, 2017.

Recommend the Board accept the letter of retirement from Charles Bordeau as Custodial Worker for the Plattsburgh High School, effective July 29, 2017.

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (April 2017)
- 2) High School Extraclassroom Activity Fund Reports (April 2017)
- 3) Summary of Budget Transfers for the month of April, 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (April 30, 2017)
- 5) Food Service Profit and Loss Statement (April 2017)
- 6) Budget Status Report (April 30, 2017)
- 7) Revenue Status Report (April 30, 2017)

Treasurer's Report

Recommend the Board accept the April 30, 2017 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$ 106,229.06

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 20,221.14	A2110-480-1300	Momot Textbooks	A2110-480-4100	District Wide Textbooks.
\$ 531.37	A2110-480-1400	Oak Street Textbooks	A2110-480-4100	District Wide Textbooks.
\$ 10,842.42	A2110-480-2100	SMS Textbooks	A2110-480-4100	District Wide Textbooks.
\$ 23,455.98	A2110-480-2200	PHS Textbooks	A2110-480-4100	District Wide Textbooks.
\$ 349.25	A2110-480-4300	Seton Academy Textbooks	A2110-480-4100	District Wide Textbooks.
\$ 2,680.00	A2110-480-4301	Parochial Textbooks	A2110-480-4100	District Wide Textbooks.
\$ 379.84	A2630-460-1100	Bailey Computer Software	A2110-480-4100	District Wide Textbooks.

\$ 350.00	A2630-460-2100	SMS Computer Software	A2110-480-4100	District Wide Textbooks.
\$ 1,315.31	A2630-460-2200	PHS Computer Software	A2110-480-4100	District Wide Textbooks.
\$ 5,000.00	A2010-486-4000	Curriculum Training/Work	A2110-480-4100	District Wide Textbooks.
\$ 1,500.00	A2010-490-4000	BOCES Curriculum Training/Work	A2110-480-4100	District Wide Textbooks.
\$ 5,616.70	A2010-500-4000	PBIS Supplies	A2110-480-4100	District Wide Textbooks.
\$ 209.37	A2010-502-4000	Curriculum Director Supplies	A2110-480-4100	District Wide Textbooks.
\$ 10,736.72	A2010-501-4000	Curriculum Training Supplies	A2110-480-4100	District Wide Textbooks.
\$ 23,040.96	A2010-150-4201	Curriculum Salaries	A2110-480-4100	District Wide Textbooks.

To consolidate textbook & software funds to purchase new Math series.

CVES Adult Education Sponsorship Agreement

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board authorize the Superintendent of Schools to sign the CVES Adult Education Sponsorship Agreement for the 2017-2018 school year as presented in *Appendix III*. This agreement covers all CVES Adult Education Courses CO-SER 103.

Motion Carried: 8-0

Old Business (► Indicates item to be discussed.)

Instructional Textbooks – Second Review/Adoption

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board adopt the following textbooks as second review for Math, grades 1-5:

1. My Math, McGraw Hill, copyright: 2017
2. Envision Math, Pearson, copyright: 2010

Motion Carried: 8-0

New Business

Business

Scholarships

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board approve the request of PHS students to establish the Joseph Congelosi, Jr. and Huda Badr Memorial Scholarship. The \$1,000 scholarship shall be awarded annually at the PHS graduation ceremony.

Motion Carried: 8-0

Concluding Reports and Remarks

Board Member Reports/Remarks

Mr. Hall received an update from Mr. Manchester about the outcome of the prom.

Mrs. Goerlitz stated she would like to talk further to Ms. Zales about her initiative.

Mrs. Boise complimented the Varsity Tennis, Baseball and Softball teams on their league championships. She recognized Mr. Morrow and Mr. Bordeau on their retirements.

Mr. Morris complimented Mrs. Zales on her presentation and moving the District forward in terms of curriculum and instruction.

Public Comment/Budget Vote/Board Member Election Preliminary Results

The District Clerk reported a passing budget as follows: YES – 468 and NO – 277
Mr. Hall, Mr. Krieg and Mr. Sherman as re-elected board members.

Public Comment - There were no public comments.

Adjournment: At 9:07 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to adjourn.

Motion Carried: 8-0

Respectfully,

David Baroody, Pro Tem Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

**Minutes of the Meeting of the
Board of Education Meeting
June 8, 2017 – 6:00 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present
Clayton Morris – present
Tracy Rotz – (Vice-president) – present
Roderick Sherman – present
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present
David Baroody (Director of Management) – present
Fortune Ellison – (Director of Special Education) – present
Dawn Stetz (District Clerk)
Glenn Hurlock (Plattsburgh High School Principal) – present
James Manchester (Plattsburgh High School Ass't Principal) – present
Jamie LaBarge (Stafford Middle School Principal) – excused
Trevor Cameron (Stafford Middle School Ass't Principal) – present
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present
Jayson Barnhart (Oak Street Elementary School Principal) – present
Susan Wilson (Momot Elementary School Principal) – present
Jamie Maggy (Momot Elementary Ass't Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Pro Tem/Executive Session/Call to Order: At 6:05 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel, negotiations and litigation. **Motion Carried: 7-0**

Reconvene: At 7:27 p.m., it was moved by Mr. Morris, seconded by Mr. Rotz to reconvene to Regular Session.

Motion Carried: 7-0

Public Comment: There were no public comments.

It was moved by Mr. Rotz, seconded by Mr. Sherman to approve the following consent agenda items:

Minutes

Recommend the Board approve the minutes for the meeting held on May 16, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today with the following additions:

8.4 CONSENT AGENDA

PERSONNEL

Retirements

B.3 Recommend the Board accept the letter of retirement from William Herzog as English Teacher at the Plattsburgh High School, effective June 26, 2017.

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

11. NEW BUSINESS (NON-CONSENT)

Business

L. Resolution-Better Serve Community by Sharing Services/Costs

Recommend the Board approve the following Resolution:

A Resolution for The City of Plattsburgh and the Plattsburgh City School District to
Better Serve Its Community by Sharing Services and Costs

WHEREAS the City of Plattsburgh and the Plattsburgh City School District share exactly the same property boundaries, residents, and businesses for whom they have service responsibilities, and

WHEREAS it serves the best interests of all city residents and the business community for those entities to provide high quality services in the most efficient manner, and

WHEREAS sharing any type of services or revenues between the two entities will directly impact the same residents, business owners, and property tax payers within these two identical property jurisdictions, and,

WHEREAS the members of the Common Council and members of the Board of Education value this unique situation and consider it to be an opportunity for the City and the School district to better serve the community, and

WHEREAS these entities have struggled in recent years to balance limited resources with increased service needs, conditions that have had an impact on real property taxes and

WHEREAS the Governor has put forth incentives and assistance for governing bodies across the state to work in partnerships to bring about property tax savings, now therefore be it

RESOLVED: that the Common Council and the Board of Education request that the Mayor and the Superintendent of the Schools work together with their administrators, staff and bargaining units to develop a plan for sharing areas of services and revenues, and be it further

RESOLVED: that these bodies request a joint committee be appointed to facilitate and oversee this plan's development and implementation, all of which is intended to better serve the residents and children of the City of Plattsburgh, and be it further

RESOLVED: that such collaborations be implemented in a manner that is respectful of bargaining unit rights, respectful of the missions of both the City and the District, and with a goal to either improve current services or maintain current services more cost effectively.

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Sandra Verity and Beth Cutair	PAR Consultant Teacher	Districtwide	2016-2017 School Year	Stipend of \$750 each	Peer Assistance and Review Model (PAR)
Sandra Verity and Beth Cutair	PAR Consultant Teacher	Districtwide	2017-2018 School Years	Per Contract	Peer Assistance and Review Model (PAR)
Chris Boule	Model UN Club Advisor	PHS	2016-2017 School Year	Stipend of \$274	
Donna Durocher	Principal's Secretary	Momot Elementary	July 1, 2017	Salary of \$38,845.40	11 month position. 13-week probationary apt.
Surinderpal Gill	School Monitor	Bailey Avenue Elementary	June 9, 2017	\$11.65/hour	2.25 hours/day. 52-week probationary apt.
Keith Bilyeau	Bus Driver	Districtwide	September 5, 2017	\$15.88/hour	52-week probationary period.

Substitute/Temporary On Call (TOC) Appointments – Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Kyle Ainsworth	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Katie Isaak	Non-Certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Joseph Tolosky	Non-certified	\$90/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Mary Ward	Certified	\$100/day \$9.80/hour \$16.80/hour	Teacher Teaching Assistant Tutor	Cleared
Benjamin Champagne	N/A	\$9.70/hour	Summer Laborer	N/A
Shea Frady	N/A	\$9.70/hour	Summer Laborer	N/A
Dylan Martin	N/A	\$9.70/hour	Summer Laborer	N/A
Lucas Rotz	N/A	\$9.70/hour	Summer Laborer	N/A

Fall Coaches

Recommend the Board appoint the following fall coaches for the 2017-2018 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Football	Varsity Head Coach	Pat Keleher	Per Contract
	Varsity Ass't. Coach	Brandon Keleher	Per Contract
	Varsity Ass't. Coach	Derek Wiebel	Per Contract
	Varsity Volunteer	Mike Deloria	N/A

	JV Head Coach	Dylan Everleth	Per Contract
	JV Ass't. Coach	Gary Ryan	Per Contract
	Modified Co-Coach	Vern Harrison	Per Contract
	Modified Co-Coach	Brett Carpenter	Per Contract
Boys Soccer	Varsity Head Coach	Chris LaRose	Per Contract
	JV Head Coach	Andrew Wylie	Per Contract
	Modified Head Coach	Alfie Ladue	Per Contract
Girls Soccer	Varsity Head Coach	Tim Mulligan	Per Contract
	JV Head Coach	Kate Flynn	Per Contract
	Modified Head Coach	Haley Feazelle	Per Contract
Boys Cross Country	Varsity Head Coach	Adam Mehan	Per Contract
Girls Cross Country	Varsity Head Coach	Corey Mousseau	Per Contract
Modified Cross Country	Head Coach	Jesse Terry	Per Contract
Girls Swimming	Varsity Head Coach	John Ruff	Per Contract
	Modified Head Coach	Scott Given	Per Contract
	TA-Liefguard	Bill Myers	Per Contract
Volleyball	Varsity Head Coach	Shae LaPorte	Per Contract
	JV Head Coach	Cindy McMahon	Per Contract
	Modified Coach	Jenny Walker	Per Contract
Gymnastics	Varsity Head Coach	Janice Trudeau	Per Contract
	Modified Head Coach	TBA	Per Contract
Cheerleading (Football)		Michelle Rugar	Per Contract
Manager & Service Club		TBA	Per Contract

Nursing Services – Summer 2017

Recommend the Board appoint the following Nursing staff to provide summer services for PCSD, providing athletic physicals/Pre-K Screening/vaccination records, summer 2017, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Cheryl Maggy	85 hours/per contract	Jacqueline Bracy	84 hours/per contract
Emily Burnham	60 hours/per contract	Kari Scott	50 hours/per contract
Deborah Smith	45 hours/per contract	Valerie Butler	30 hours/per contract
Sandra Miller	65 hours/per contract		

Stafford Middle School Guidance Summer Services - 2017

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Stafford Middle, summer 2017, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Christina Santella	12 days/Per Contract	Heather Queguiner	12 days/Per Contract
Janet Hankins	12 days/Per Contract		

Plattsburgh High School Guidance Summer Services - 2017

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Plattsburgh High, summer 2017, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Alan Feazelle	20 days/Per Contract	Heather Hall	20 days/Per Contract
Amy Tisdale	20 days/Per Contract	Rory LaPage	10 days/Per Contract

Additional Clerical Support for Summer 2017

Recommend the Board appoint the following staff to provide additional clerical support for Summer 2017, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Bonnie Waldron	75 hours/Per Contract	Avis Mesec	75 hours/Per Contract
Mary Jo Jubert	75 hours/Per Contract	Jeri Hebert	75 hours/Per Contract

Retirements

Recommend the Board accept the letter of retirement from Maria Wehrenberg as Teaching Assistant at the Stafford Middle School, effective June 30, 2017.

Recommend the Board accept the letter of retirement from Clare LaPier as Teaching Assistant at Momot Elementary School, effective May 11, 2017.

Retirements

Recommend the Board accept the letter of retirement from William Herzog as English Teacher at the Plattsburgh High School, effective June 26, 2017.

Business**DASA Incident Report/Response Form**

Recommend the Board approve the District-wide Dignity for All Students (DASA) Incident Report/Response Form. This form complies with DASA regulations. (*Appendix II*)

2017-2018 Budget Vote and Board Member Election

Recommend the Board approve the final results (includes affidavits) of the May 16, 2017:

School Budget Vote (Budget passed with 469 yes votes to 277 no votes) and School Board Election, as shown on the attached tabulation (*Appendix III*), and that the Board:

Hereby, confirms the results, following the canvass, and further, that the following candidates be declared elected to the terms indicated:

Mr. Roderick Sherman	(3 year term – 7/1/17-6/30/20)
Mr. Stephen Krieg	(3 year term – 7/1/17-6/30/20)
Mr. Robert Hall, Jr.	(3 year term – 7/1/17-6/30/20)

Motion Carried: 7-0

New Business**Business****Section VII Merger – Girls' Outdoor Track**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Chazy Central's request to merge with the Plattsburgh City School District for the sport of Girls' Outdoor Track for the 2017-2018 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix IV*

Motion Carried: 7-0

Section VII Merger – Girls' Ice Hockey

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Peru Central's/Seton Catholic's/Saranac Central's request to merge with the Plattsburgh City School District for the sport of Girls' Ice Hockey

for the 2017-2018 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application. *Appendix V* **Motion Carried: 7-0**

Section VII Merger – Gymnastics

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve AuSable Valley Central's request to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2017-2018 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VI* **Motion Carried: 7-0**

Section VII Merger – Girls' Indoor Track

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve Chazy Central's request to merge with the Plattsburgh City School District for the sport of Girls' Indoor Track for the 2017-2018 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VII* **Motion Carried: 7-0**

Section VII Merger – Boys' Ice Hockey

It was moved by Mr. Sherman, seconded by Mr. Krieg to recommend the Board approve Seton Catholic's/Willsboro's request to merge with the Plattsburgh City School District for the sport of Boys' Ice Hockey for the 2017-2018 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VIII* **Motion Carried: 7-0**

Section VII Merger – Boys' Lacrosse

It was moved by Mr. Sherman, seconded by Mr. Morris to recommend the Board approve AuSable Valley Central's, Seton Catholic's, Peru Central's, Saranac Central's and Beekmantown's request to merge with the Plattsburgh City School District for the sport of Boys' Lacrosse for the 2017-2018 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application. *Appendix IX* **Motion Carried: 7-0**

Capital Project - General Construction Contract

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board of Education approve capital project contract No.1 – (General Construction) to Murnane Building Contractors in the total bid amount of \$1,480,000 subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 7-0**

Capital Project – Mechanical Contract

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board of Education approve capital project contract No. 2 – (Mechanical) to K&L Plumbing and Heating in the total bid amount of \$175,000 subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 7-0**

Capital Project – Plumbing Contract

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board of Education approve capital project contract No. 3 – (Plumbing) to K&L Plumbing and Heating in the total bid amount of \$104,000 subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 7-0**

Capital Project – Electrical Contract

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board of Education approve capital project contract No. 4 – (Electrical) to Dow Electrician the total bid amount of \$280,000 subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 7-0**

Capital Project – Site Work Contract

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board of Education approve capital project contract No. 5 – (Site Work) to Laware Construction in the total bid amount of \$338,100 subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 7-0**

Resolution-Better Serve Community by Sharing Services/Costs

It was moved by Mr. Sherman, seconded by Mr. Morris to recommend the Board approve the following Resolution:

A Resolution for The City of Plattsburgh and the Plattsburgh City School District to
Better Serve Its Community by Sharing Services and Costs

WHEREAS the City of Plattsburgh and the Plattsburgh City School District share exactly the same property boundaries, residents, and businesses for whom they have service responsibilities, and

WHEREAS it serves the best interests of all city residents and the business community for those entities to provide high quality services in the most efficient manner, and

WHEREAS sharing any type of services or revenues between the two entities will directly impact the same residents, business owners, and property tax payers within these two identical property jurisdictions, and,

WHEREAS the members of the Common Council and members of the Board of Education value this unique situation and consider it to be an opportunity for the City and the School district to better serve the community, and

WHEREAS these entities have struggled in recent years to balance limited resources with increased service needs, conditions that have had an impact on real property taxes and

WHEREAS the Governor has put forth incentives and assistance for governing bodies across the state to work in partnerships to bring about property tax savings, now therefore be it

RESOLVED: that the Common Council and the Board of Education request that the Mayor and the Superintendent of the Schools work together with their administrators, staff and bargaining units to develop a plan for sharing areas of services and revenues, and be it further

RESOLVED: that these bodies request a joint committee be appointed to facilitate and oversee this plan’s development and implementation, all of which is intended to better serve the residents and children of the City of Plattsburgh, and be it further

RESOLVED: that such collaborations be implemented in a manner that is respectful of bargaining unit rights, respectful of the missions of both the City and the District, and with a goal to either improve current services or maintain current services more cost effectively.

Motion Carried: 7-0

Concluding Reports and Remarks

Board Member Reports/Remarks

Mr. Sherman commented on how outstanding the MS/HS concert was – exceptional!

Mr. Morris gave kudos to the music departments, commenting on the SMS acapella group performing at the mall.

Mr. Marino commented on the PHS jazz ensemble performing in Burlington and how amazed he was with the girls’ softball team (and coach) with their performance at their game against Peru.

Mrs. Boise stated she attended Rocket Day at the middles school, giving Mr. Durham (and students) kudos on a great job. She also gave accolades to: PHS’ Science Day, the Athletic Banquet, SMS’ Celebration of Time, 5th grade concert band and orchestra, Art show, Chorus concert, Jazz ensemble. Mrs. Boise reminded members that Momot’s Patriotic Day takes place on June 14th at 1:15.

Public Comment - There were no public comments.

Adjournment: At 8:08 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to adjourn. **Motion Carried: 7-0**

Respectfully,

Dawn T. Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education Meeting
June 22, 2017 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Ronald Marino – present (excused 7:04)
Clayton Morris – present
Tracy Rotz – (Vice-president) – excused
Roderick Sherman – present
Fred Wachtmeister – present – (arrived 6:22)

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Pro Tem/Executive Session/Call to Order: At 6:04 p.m., it was moved by Mr. Krieg, seconded by Mr. Marino to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel, negotiations and litigation. **Motion Carried: 7-0**

At 6:22 p.m., Mr. Wachtmeister entered Executive Session.

Reconvene: At 7:03 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to reconvene to Regular Session.

Motion Carried: 8-0

At 7:04 p.m., Mr. Marino was excused.

Public Comment: There were no public comments.

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to approve the following consent agenda items:

Minutes

Recommend the Board approve the minutes for the meeting held on June 8, 2017.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Summer School Bus Driver/Monitor - 2017

Recommend the Board approve the following bus drivers for CVES Summer School, which is scheduled for July 10, 2017 – August 18, 2017.

Scott Goldfarb, Bus Driver, per substitute rate schedule, 4 hours/day

Tina Simpson, Bus Monitor, \$17.43/hour, 3 hours/day

Stephanie Brow, Substitute Bus Monitor, per substitute rate schedule, 3 hours/day

Additional Clerical Support – Summer 2017

Recommend the Board appoint the following staff to provide additional clerical support for the summer of 2017, not to exceed the hours listed below: Donna Durocher, Principal's Secretary (Momot), 75 hours at \$23.54/hour

CSE Chair Summer Services – 2017

Recommend the Board appoint Kris Bennett-Barnes to provide CSE Chairperson summer services, not to exceed 20 days, at a student non-contact rate, per contract.

Special Education Summer Services - 2017

Recommend the Board appoint the following Special Education staff to provide summer services from July 10 – August 18, 2017, not to exceed the hours listed below:

<u>Position/Name</u>	<u>Authorization & Contract Rate</u>	<u>Position/Name</u>	<u>Authorization & Contract Rate</u>
Special Education Teacher Contact Hours		Special Education Teaching Assistant	
Kristen Walker	45 hours @ a rate per contract	Cynthia O'Neil	45 hours @ a rate per contract
Jessica Colburn	45 hours @ a rate per contract	Anita Squier	45 hours @ a rate per contract
Jennifer Stone	45 hours @ a rate per contract		
Catherine McCormick	12 hours @ a rate per contract		
TBD	10 hours @ a rate per contract		
		Special Education Teacher Aide	
Speech Therapist Contact Hours		Chris Winterbottom	45 hours @ \$14.93/hour
Beth Dumas	33 hours @ a rate per contract	TBD	45 hours @ a rate per contract
Kate Foster-Gagnier	24 hours @ a rate per contract		
Nurse Contact Hours			
TBD	45 hours @ a rate per contract		

Focus Review Summer Work

Recommend the Board appoint the following DTSDE Leadership Team for Focus District summer work, summer 2017, not to exceed the days listed below:

<u>Name</u>	<u>Authorization/Contract Rate</u>	<u>Name</u>	<u>Authorization/Contract Rate</u>
Heather Queguiner	3 days (6 hrs/day) per contract	Aimee McLane	3 days (6 hrs/day) per contract
Brett LaValley	3 days (6 hrs/day) per contract	Nina Bell	3 days (6 hrs/day) per contract
Michele McCloud	3 days (6 hrs/day) per contract	Garret McLean	3 days (6 hrs/day) per contract
Jennifer Meschinelli	10 days @ \$17.71/hour		

Deliberation/Inquiry Model Summer Services - 2017

Recommend the Board appoint Heidi Wilkins to be trained in the Deliberation/Inquiry Model as it pertains to the Social Studies Frameworks, summer 2017, per teacher contract hourly rate for the following dates (not to exceed 18):

- July 26th – 8:30-2:30 – The Why, Inquiry Based Teaching and Questioning
- July 27th – 8:30-2:30 - Live an Inquiry, Deliberation & Deliberative Dialogue
- July 28th – 8:30-2:30 - Creation of a Deliberative Classroom

Resignation

Recommend the Board accept the letter of resignation from Kathryn VanArman as English Teacher at Stafford Middle School, effective August 31, 2017.

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (May 2017)
- 2) High School Extraclassroom Activity Fund Reports (May 2017)
- 3) Summary of Budget Transfers for the month of May, 2017 under \$25,000
- 4) Summary of Monthly Wire Transfers (May 31, 2017)
- 5) Food Service Profit and Loss Statement (May 2017)
- 6) Budget Status Report (May 31, 2017)
- 7) Revenue Status Report (May 31, 2017)

Treasurer’s Report

Recommend the Board accept the May 31, 2017 **Treasurer’s Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$ 63,474.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 31,000.00	A2110-121-4200	Elementary Teacher Salaries	A2110-133-4200	Home Teaching Salaries
		<i>To cover the expense for increased tutoring needs.</i>		
\$ 32,474.00	A2250-151-4200	Special Ed Teaching Assistant Salaries	A2250-157-4200	Special Ed Sub Teacher Salaries
		<i>To cover the expense for substitutes due to increased absences.</i>		

Tax Certiorari Reserve

Recommend, the Board of Education re-establish the tax certiorari reserve fund in amount up to \$1,278,000.

Workers’ Compensation Reserve

Recommend, the Board of Education approve the liquidation of \$147,986 (from the Workers’ Compensation Reserve Fund) and re-establish the Workers’ Compensation Reserve fund in an amount up to \$147,679.

Employee Benefit Accrued Liability Reserve (EBALAR)

Recommend, the Board of Education re-establish the Employee Benefit Accrued Liability Reserve (EBALAR) fund in an amount up to \$325,000.

Saranac Bus Lease Agreement for 2016-2017 School Year

Recommend the Board authorize the signing of the Bus Lease Agreement (*Appendix III*) with Saranac Central School District, effective July 1, 2017 ending June 30, 2018. The agreement provides for the rental for the use of school buses at the sum \$3.29 per mile, plus the cost of a driver, if provided.

MOTION CARRIED: 7-0

Old Business (► Indicates item to be discussed.)

Resolution-Better Serve Community by Sharing Services/Costs

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board approve the following Resolution:

A Resolution for The City of Plattsburgh and the Plattsburgh City School District to Better Serve Its Community by Sharing Services and Costs

WHEREAS the City of Plattsburgh and the Plattsburgh City School District share exactly the same property boundaries, residents, and businesses for whom they have service responsibilities, and

WHEREAS it serves the best interests of all city residents and the business community for those entities to provide high quality services in the most efficient manner, and

WHEREAS sharing any type of services or revenues between the two entities will directly impact the same residents, business owners, and property tax payers within these two identical property jurisdictions, and,

WHEREAS the members of the Common Council and members of the Board of Education value this unique situation and consider it to be an opportunity for the City and the School district to better serve the community, and

WHEREAS these entities have struggled in recent years to balance limited resources with increased service needs, conditions that have had an impact on real property taxes and

WHEREAS the Governor has put forth incentives and assistance for governing bodies across the state to work in partnerships to bring about property tax savings, now therefore be it

RESOLVED: that the Common Council and the Board of Education request that the Mayor and the Superintendent of the Schools work together with their administrators, staff and bargaining units to develop a plan for sharing areas of services and revenues, and be it further

RESOLVED: that these bodies request a joint committee be appointed to facilitate and oversee this plan's development and implementation, all of which is intended to better serve the residents and children of the City of Plattsburgh, and be it further

RESOLVED: that such collaborations be implemented in a manner that is respectful of bargaining unit rights, respectful of the missions of both the City and the District, and with a goal to either improve current services or maintain current services more cost effectively. **MOTION CARRIED: 7-0**

New Business

Business

Duken Lease Agreements

PCSD Federal Credit Union

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board authorize the Superintendent to continue with a Space Utilization Agreement with the Plattsburgh City School District Federal Credit Union for Duken classroom #5, at the rent (increased 2% per annum) of \$4,351, for the lease term July 1, 2017 through June 30, 2018.

MOTION CARRIED: 7-0

Weight Watchers

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board authorize the Superintendent to continue with a Space Utilization Agreement with Weight Watchers North America, Inc., for Duken classroom #7, at the rent (increased 2% in 2017-18) of \$4,896, for the lease term July 1, 2017 through June 30, 2018.

MOTION CARRIED: 7-0

Plattsburgh Teachers' Association Contract

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board ratify the recently negotiated, three-year (July 1, 2017 – June 30, 2020) collective bargaining agreement between the Plattsburgh City School District and Plattsburgh Teachers' Association as outlined in the Memorandum of Understanding. **MOTION CARRIED: 6-0-1**
Mr. Wachtmeister abstained.

Instructional

German-American Partnership Program

It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to recommend the Board approve the German-American Partnership Program (GAPP) plans for the 2017-18 academic year. These plans are attached.

MOTION CARRIED: 7-0

Foosball Club-PHS

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve the creation of The Foosball Club at Plattsburgh High School with Alan Feazelle as the advisor. This club has been approved by the PHS SIP team and will start next year. Mr. Feazelle has already gotten funding for at least two foosball tables, which will be located in the cafeteria. His goal is to have tournaments with other schools in Clinton County that have their own foosball clubs.

MOTION CARRIED: 7-0

Personnel Items (not part of Consent Agenda)

Tenure Appointments – It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Elizabeth Bach	Special Education	Bailey	September 1, 2017
Todd Bailey	Math	Stafford Middle	September 1, 2017
William Corcoran	Teaching Assistant	Oak	September 1, 2017
Jennifer Creedon	Teaching Assistant	Plattsburgh High	September 1, 2017
Nicole Friend	Elementary Teacher	Oak	September 1, 2017
Elisabeth Garrand	Special Education	Momot	September 1, 2017
Melissa Light	Speech Therapist	Momot	September 1, 2017
Alexa Martin	Art	Plattsburgh High	September 1, 2017
Sarah Meyers	Math	Stafford Middle	September 1, 2017
Joanne Scott	Special Education	Oak	September 1, 2017
Patrick Shaughnessy	Physical Education/Health	Stafford Middle	September 1, 2017
Patrick Towey	Music	Plattsburgh High	September 1, 2017

MOTION CARRIED: 7-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Superintendent Lebrun noted the July 3rd Board meeting will be changed to the 5th due to the Holiday. He also brought to the attention of the Board how well the preliminary, YTD cafeteria financial report was looking. Superintendent Lebrun expressed his congratulations to the newly tenured teachers and to the teachers’ negotiations team.

Board Member Reports/Remarks

Mr. Sherman commended staff members on the 8th grade moving up ceremony.

Mrs. Boise gave an overview of functions she attended including the moving up ceremony, Celebration of Time, Patriotic Day @ Momot; giving all departments kudos for a job well done. Mrs. Boise reminded everyone that Graduation was this Saturday, Field House, 2:00 and for Board members to be there at 1:30. She also made mention that the Fall, GAPP welcoming ceremony is September 18th at 2:45.

Public Comment - There were no public comments.

Adjournment: At 7:24 p.m., it was moved by Mr. Krieg, seconded by Mr. Wachtmeister to adjourn.

MOTION CARRIED: 7-0

Respectfully,

Dawn T. Stetz
District Clerk