

**CITY SCHOOL DISTRICT
PLATTSBURGH, NEW YORK**

Minutes of the
BOARD OF EDUCATION REORGANIZATION AND REGULAR MEETING
held at Duken Elementary School Building on July 2, 2012 at 7:00 a.m.

The Oath of Office was administered to Superintendent of Schools, James Short, and newly elected Board members: Robert Hall, Jr. and Amelia Goerlitz.

District Clerk Dawn Stetz opened the meeting at 7:03 a.m.

ROLL

Board of Education

Amelia Goerlitz – present
Leisa Boise – present
Robert Hall, Jr. – present
Stephen Krieg – excused
Clayton Morris – present
Tracy Rotz – present (left at 7:50 a.m.)
David A. Stone – present (arrived at 7:20 a.m.)
Steven Sullivan – excused
Fred Wachtmeister – present (left at 8:39 a.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn T. Stetz (District Clerk) – present

PLEDGE OF ALLEGIANCE Mrs. Boise led the Pledge of Allegiance.

ELECTION OF OFFICERS

President - Mrs. Goerlitz nominated Mrs. Boise for the office of President and Mr. Wachtmeister seconded the nomination.

There were no other nominations, nominations were closed, and Mrs. Boise was elected President of the Board of Education for 2012-2013. MOTION CARRIED: 6-0

The District Clerk administered the Oath of Office to Leisa Boise who then presided over the meeting.

Vice-president - Mr. Hall nominated Mr. Rotz for the office of Vice-president and Mr. Wachtmeister seconded the nomination.

There were no other nominations, nominations were closed, and Mr. Rotz was elected Vice-president of the Board of Education for 2012-2013. MOTION CARRIED: 6-0

The District Clerk administered the Oath of Office to Mr. Rotz.

APPOINTMENT OF OFFICERS

Appointment of District Clerk - Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2012-June 30, 2013 at a stipend of \$4,060.

MOTION CARRIED: 6-0

The Oath of Office was administered to the District Clerk.

Appointments of District Treasurer & Deputy Treasurer

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board appoint Kristina M. Burdo as District Treasurer at an annual salary of \$68,388 for the period July 1, 2012-June 30, 2013. MOTION CARRIED: 6-0

Mr. Rotz moved, seconded by Mr. Morris that the Board appoint Jean Bruce as Deputy Treasurer, without additional compensation, for the period July 1, 2012-June 30, 2013. MOTION CARRIED: 6-0

Tax Collector - Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board appoint the Clinton County Treasurer’s Office as the Plattsburgh City School District Tax Collector for 2012-2013, at a cost of \$10,500 per agreement. MOTION CARRIED: 6-0

Internal Claims Auditor - Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2012-June 30, 2013 at an hourly rate of \$14.94. MOTION CARRIED: 6-0

Oaths of Office -The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

OTHER APPOINTMENTS - Mrs. Goerlitz moved, seconded by Mr. Rotz that the Board approve the appointments as presented below:

Central Treasurer - Extraclassroom Activity Funds

Stafford Middle School - Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2012-June 30, 2013.

Plattsburgh High School - Lori Schudde as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at Plattsburgh High School for the period July 1, 2012-June 30, 2013.

Internal Auditor – Extraclassroom Activity Funds

Kristina Burdo as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2012-June 30, 2013.

Custodians of Petty Cash Funds

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal

School Attorney

Girvin & Ferlazzo, PC as the School Attorney for the period July 1, 2012-June 30, 2013 per proposal dated June 10, 2008 at an annual retainer of \$30,000, exclusive of disbursements, which will cover up to 200 hours of services for the 2012-2013 school year, billed in equal monthly installments of \$2,500 per month and authorize the Board President to sign the School Attorney Agreement. The fee includes any and all services required by the District up to the hour limit, except for litigation, hearings, construction, and special education. Services requested beyond the annual 200 hours will be billed at the normal hour rate of \$160 for all services except for litigation and hearings which will be billed at \$175 per hour.

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2012-June 30, 2013 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$150.00 per hour.

School Physician

Roger E. Patnode, M.D. of Plattsburgh Primary Pediatrics as School Physician for the period July 1, 2012-June 30, 2013, for a monthly stipend of \$1,000 and \$100/hour for time spent in the school district.

LEA Asbestos Designee

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2012-June 30, 2013.

Integrated Pest Management Officer

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2012-June 30, 2013.

Independent (External) Auditor

Conroy, Boulrice, Telling & Trombley P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2012 for a fee of \$13,300.

Internal Auditor

Pinto, Mucenski, Hooper, VanHouse & Co., CPA's, P.C. as Internal Auditors for the Plattsburgh City School District, effective July 1, 2012-June 30, 2013, not to exceed \$5,260.

Records Access and Records Retention Officer

Associate Superintendent John C. Lebrun as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2012-June 30, 2013.

Superintendent of Schools James M. Short as the Records Appeal Officer, without additional compensation, effective July 1, 2012-June 30, 2013.

Title IX Officer

John C. Lebrun as Title IX Officer, without additional compensation, for the period July 1, 2012-June 30, 2013.

504 Coordinator

Glenn Hurlock as the 504 Coordinator, without additional compensation, for the period July 1, 2012-June 30, 2013.

Homeless Liaison

Associate Superintendent John C. Lebrun as the Homeless Liaison, without additional compensation, for the period July 1, 2012-June 30, 2013.

Census Taker/Attendance Supervisor

Michael Haley as Census Taker/Attendance Supervisor for the period July 1, 2012-June 30, 2013 at a per diem rate of \$300.00, not to exceed 15 days.

Purchasing Agent

Associate Superintendent John C. Lebrun as Purchasing Agent, without additional compensation, for the period July 1, 2012-June 30, 2013.

Designated Education Official

Superintendent of Schools, James M. Short as Designated Education Official, without additional compensation, for the period July 1, 2012-June 30, 2013.

Committee on Special Education and Committee on Preschool Special Education

Committee on Special Education

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2012-June 30, 2013:

Chairperson	Claudine Selzer-Clark
	Glenn Hurlock (alternate)

School Psychologists Suzanne Frechette
 Kelly Bilow (alternate)
 James Debella (alternate)
 Steve Crain (alternate)
 Sunshine Turner (alternate)
 Sheldon Cullen (alternate)
 Garret McLean (alternate)
 TBD (alternate)

Speech Therapists Susan Hurd
 Tammi Reil (alternate)
 Margaret Felty (alternate)
 Thomas Schaub (alternate)
 TBD (alternate)

Special Education Teacher Child’s Teacher as defined by Federal Regulations
 Parent Member [TBD pending annual reviews](#)
 Nurse Practitioner Linda Haubner, N.P.
 School Physician Roger Patnode, M.D.
 Child’s teacher as defined by Federal Regulations.
 Child’s parent as defined by Federal Regulations.

Committee on Preschool Special Education

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2012-June 30, 2013:

Chairperson/District Representative Claudine Selzer-Clark

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative Vickie Driscoll

and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
- a professional who participated in the evaluation of the child;

or

- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child’s teacher.

Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

MOTION CARRIED: 6-0

DESIGNATIONS – It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the designations as presented below:

Official Bank Depositories

- 1) Glens Falls National Bank and Trust Co. as depository for the period July 1, 2012-June 30, 2013 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
School Tax Account	Tax Certiorari Account

Safe Deposit Box - Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2012-June 30, 2013. The Associate Superintendent John C. Lebrun, District Treasurer Kristina Burdo, and Board President shall be authorized to have access (any two of the three present to authorize access).

Posting of Notices of Meetings of Board of Education - Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2012-2013 school year.

Official Newspaper -The Press Republican as the District’s official newspaper for the period July 1, 2012-June 30, 2013.

Substitute/Temporary On Call Pay Rates

The following 2012-2013 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2012-2013 Pay Rate</u>
Teacher Aide	\$8.90/hour
Teacher Aide (Retired)	\$16.50/hour
Typist	\$8.90/hour
Typist (Retired)	\$16.50/hour
Monitor	\$8.90/hour
Monitor (Retired)	\$9.60/hour
LPN	\$11.10/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$8.90/hour
Food Service Helper (Retired)	\$9.05/hour
Cook Manager	\$10.30/hour
Cook Manager (Retired)	\$11.00/hour
Custodial Worker	\$11.40/hour
Custodial Worker (Retired)	\$12.95/hour
Bus Driver	\$13.80/hour
Bus Driver (Retired)	\$16.50/hour
Summer Laborer	\$8.50/hour
Category 1 (Preferred/Match) Teacher	\$90.00/day
Category 2 (Certified) Teacher	\$81.90/day
Category 3 (Uncertified) Teacher	\$72.90/day
Registered Nurse	\$108.00/day
Teaching Assistant	\$8.90/hour
Teaching Assistant (Retired)	\$13.50/hour
Tutor	\$16.00/hour
Teacher (after 35 consecutive school days in the same teaching position)	\$187.65/day

MOTION CARRIED: 6-0

RECORDS RETENTION AND DISPOSITION SCHEDULE – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

MOTION CARRIED: 6-0

REGULAR BOARD MEETING DATES – It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board hold its regular meetings during the 2012-2013 at 6:00 p.m. as presented in *Appendix I*.

MOTION CARRIED: 6-0

ASSOCIATION MEMBERSHIPS – It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA)
- National School Boards Association (NSBA)

MOTION CARRIED: 6-0

AUTHORIZATIONS – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the authorizations as presented below:

Certification of Payrolls

The Superintendent or, his designee, the Associate Superintendent to certify all payrolls for the period July 1, 2012-June 30, 2013.

Temporary Investments of Funds -The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2012-June 30, 2013 in the following institutions:

Chase Bank	Key Bank
Champlain National Bank	MBIA
Community Bank	NBT Bank
Glens Falls National Bank	TD Bank

Authorization for Budget Transfers - The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

Authorization for Signature on Contracts -The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

Approval of Attendance at Conferences - The Superintendent of Schools James Short or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2012-June 30, 2013. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

Authorized Signature on Checks and for Wire Transfers - The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

Authorized Signatures on Extraclassroom Activity Accounts

Stafford Middle School	Central Treasurer & Middle School Principal or District Treasurer
Plattsburgh High School	Central Treasurer & High School Principal or District Treasurer

Bondings - A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer	\$1,000,000
Assistant Superintendent for Business	\$1,000,000
Tax Collector.....	\$1,000,000

State and Federal Fund Applications and Certifications - The Superintendent of Schools James Short to be the authorized representative of the District to sign and file all applications and certifications for State and Federal

funds.

Title IX and Section 504 Statement - The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually. "It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

NAME:	John C. Lebrun, Title IX Officer
ADDRESS:	Plattsburgh City School District 49 Broad Street, Plattsburgh, NY 12901-3396
TELEPHONE:	(518) 957-6003
NAME:	Glenn Hurlock, 504 Coordinator
ADDRESS:	Plattsburgh High School 1 Clifford Drive, Plattsburgh, NY 12901-2640
TELEPHONE:	(518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials."

Property Tax Refunds and Tax Roll Adjustments - The Associate Superintendent John C. Lebrun to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

Mileage Reimbursement Rate - The reimbursement of pre-approved transportation expenses for the 2012-2013 school year at the current allowable Internal Revenue Service rate (\$.555 per mile currently).

Borrowing (Credit Card) - The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

District Owned Cell Phones -The following are authorized to utilize district owned cell phones: Superintendent of Schools James Short; Associate Superintendent James "Jay" Lebrun; NERIC Senior Systems and Network Technician Lucas Wisniewski, Director of Special Education Claudine Selzer-Clark and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES - Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2012-2013 school year.

Cooperative Purchasing Agreement

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.

- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
 - a. To abide by majority decisions of the participating districts on quality standards;
 - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

MOTION CARRIED: 6-0

ADOPTION OF ALL POLICIES AND CODE OF ETHICS – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board readopt all of its Policies and its Code of Ethics (*Appendix II*) presently in effect.
MOTION CARRIED: 6-0

ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW – It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board pass the following resolution:

RESOLVED, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

RESOLVED, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

MOTION CARRIED: 6-0

TAX WARRANT – It was moved by Mr. Rotz, seconded by Mr. Hall to recommend, the Board of Education approve a tax warrant for 2012-2013 featuring a Total (Gross) School Tax Levy of \$19,863,597 (Current (Net Collection) Tax Levy to be announced).
MOTION CARRIED: 6-0

2012-2013 NONRESIDENT TUITION RATES – It was moved by Mr. Rotz, seconded by Mr. Hall that based on Board Policy 5152, Admission of Nonresident Students, recommend that the Board set the 2012-2013 tuition rate for Grades K-5 at \$3,675 and Grades 6-12 at \$13,293.
MOTION CARRIED: 6-0

At 7:20 a.m., Dr. Stone entered meeting.

CONSENT AGENDA ITEMS – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items as follows moving Personnel Item #A – Retirement to non consent.

Minutes

Recommend the Board approve the minutes of the meeting of the Board of Education held on June 21, 2012. (Copy attached.)

CSE Recommendations

Recommend the Board approve the Committee on Special Education recommendations as presented in *Appendix III*.

Personnel Items

Resignation - Recommend the Board accept Jamie Nichols’ resignation as Special Education Teacher at Oak Street Elementary School, effective July 6, 2012.

2012 Summer Work Authorizations - Recommend the Board approve the following for 2012 summer services/work as provided in *Appendix IV*.

Special Education 2012 Summer Services -Recommend the Board appoint the special education 2012 summer services staff as provided in *Appendix V*.

CVES Special Education Summer Program - Transportation

- (1) Recommend the Board approve Summer 2012 work for Lawrence Bosley, Bus Driver from July 5, 2012 – August 15, 2012, for an anticipated four hours daily, at the hourly rate of \$15.74
- (2) Recommend the Board approve Summer 2012 work for Holly Bates, Bus Monitor from July 5, 2012 – August 15, 2012 for an anticipated four hours daily, at the hourly rate of \$19.39.
- (3) Recommend the Board approve Summer 2012 work for Tina Simpson, Bus Monitor on an occasional basis, at the hourly rate of \$14.47.

Termination of Employment

- (1) Recommend the Board terminate the employment of Danny Fountain, Groundskeeper, effective July 2, 2012, per NYS Civil Service Law Section 71.
- (2) Recommend the Board terminate the employment of Tim Hanrahan, Social Studies Teacher at Stafford Middle School, effective July 1, 2012.

Elimination/Reduction - Recommend the Board approve the elimination of two Typist positions, one Groundskeeper position, one Licensed Practical Nurse position, one Food Service Helper position (part-time), one Bus Monitor position (part-time) and the reduction of two .5 FTE School Monitor positions from 7.5 hours to 3.75 hours daily, effective July 2, 2012.

Substitute/Temporary On Call Appointments - Recommend the Board appoint Ingrid Clark as substitute school monitor at \$9.60/hour. Fingerprint status: Cleared.

Fall Coaches

Recommend the Board appoint the following fall coaches for the 2012-2013 school year:

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Football	Varsity Head	Jerry DeFayette	TBD
	Varsity Asst.	Gary Ryan	TBD
		Keith Tedford	TBD
	JV Head	Jim Manchester	\$4,127
	JV Asst.	William Meyers*	\$2,932
	Modified Asst. Modified Asst.	Vern Harrison*	\$2,498 TBD
Cross Country	Boys Varsity	Kevin Larkin	\$3,095
	Girls Varsity	Corey Mousseau	\$3,095
	Special Needs	Jesse Terry	\$2,498
Boys Soccer	Varsity	Chris LaRose	\$4,562
	JV	TBD	
	Modified	Tim Hanrahan	\$2,498
Girls Soccer	Varsity	Tim Mulligan	\$4,562
	JV	Kate Flynn	\$2,932
	Modified	TBD	
Swim	Girls Varsity	John Ruff*	\$3,964
	Girls Modified	Pat Goodell	\$2,498
Volleyball	Varsity	Vickie McMillan	\$3,801
	JV	Shae Gilmore	\$3,095
	Modified	Cindy McMahan	\$2,281
Football Cheering	Varsity	Michelle Rugar	\$2,770

Managers Fall Cathy Whalen \$3,801
 *Non-Teacher Coaches

Business Items

Trash and Recyclable Materials Removal Bid Award

Recommend the Board approve the bid for Trash and Recyclable Materials Removal for the 2012-2013 school year as recommended by the Associate Superintendent, Mr. Lebrun - #2012-01 Valley Sanitation, \$27,057.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfer:

Budget Transfers over \$25,000 requiring Board approval

The following details budgetary transfers of \$25,000 or more requiring Board approval.
 \$
 The total amount of the transfers listed is: 50,000.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 50,000.00	A2250-490-48-200	BOCES Shared Svs.	A2250-472-48	Tuition Paid to All Other

To cover tuition expense for a special education foster care student placed out of state.

MOTION CARRIED: 7-0

Maintenance and Repair of School Buses Bid Award - The Board of Education approved Bid for Maintenance and Repair of School Buses for the 2012-2013 school year in the amounts listed below to Champlain Peterbilt.

Shop rate per hour	\$80
Labor for 30-day DOT inspection	\$240
Labor for lube, oil & filter service	\$144
Labor for transmission service	\$144
Labor for annual brake test inspection	\$440

CORRESPONDENCE

BUSINESS

2012-2013 Cafeteria Meal Prices

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board establish meal and milk prices for 2012-2013 as follows:

	<u>Currently</u>	<u>Recommend</u>
Elementary Breakfast	\$1.30	\$1.35
Secondary Breakfast	\$1.30	\$1.35
Elementary Lunch	\$1.90	\$2.00
Secondary Lunch	\$2.20	\$2.30

MOTION CARRIED: 7-0

In State Conference Request – It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve the requests of Fred Wachtmeister, Board member to attend the NYSSBA Winds of Change workshop on July 10, 2012.

MOTION CARRIED: 7-0

At 7:39 a.m. Mr. Rotz was excused.

Section VII Mergers

Boys Varsity Ice Hockey

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board approve Seton Catholic School's request to merge with the Plattsburgh City School District for the sport of Boys Varsity Ice Hockey for the 2012-

2013 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix VI*). MOTION CARRIED: 5-1

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board approve the merger with Willsboro School District and Plattsburgh City School District for the sport of Boys Varsity Hockey for the 2012-2013 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix VII*). MOTION CARRIED: 5-1

Modified-JV-Varsity Football

Recommend the Board approve Seton Catholic School’s request to merge with the Plattsburgh City School District for the sport of Modified-JV-Varsity Football for the 2012-2013 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix VIII*).

MOTION TO POSTPONE CARRIED: 6-0

INSTRUCTIONAL

PERSONNEL (Not part of Consent Agenda)

Contract Amendment – Associate Superintendent – It was moved by Mr. Morris, seconded by Mr. Wachtmeister to recommend the Board approve the amendment to John “Jay” Lebrun’s contract and authorize the President of the Board of Education to execute the amendment. The amendment extends the Associate Superintendent’s contract through June 20, 2017 and establishes his 2012-2013 salary (\$96,090) and employer 403(b) plan contribution (\$17,000). MOTION CARRIED: 6-0

Retirement It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to:

- (1) Recommend the Board accept Thomas Sears’ retirement as Custodial Worker, effective July 30, 2012.
 - (2) Recommend the Board accept Roderick Sherman’s retirement as Math Teacher at the Plattsburgh High School, effective July 1, 2012.
 - (3) Recommend the Board accept Gaye Grabowski’s retirement as AIS Teacher at Momot Elementary School, effective June 30, 2012.
- MOTION CARRIED: 6-0

2012-2013 Exempt Salaries

It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to recommend the Board approve the following 2012-2013 exempt salaries:

Jean Bruce	\$51,611
Kristina Burdo	\$68,388
Dawn Stetz	\$56,840
Kathleen Light	\$49,819
Norbert Neiderer	\$72,429
Deborah Timmons	\$49,051

MOTION CARRIED: 6-0

BOARD REPORTS/REMARKS

Dr. Stone welcomed new board members. He also expressed the need for the Board to concentrate on their public relations to help improve public perception.

Mr. Morris also welcomed new board members. He mentioned the need to change the budget process and emphasized looking at employee benefits.

Mr. Wachtmeister is interested in comparing the district’s health care to other entities such as the City/County/BOCES.

Mrs. Boise expressed her appreciation to Mr. Sherman for his year’s of service.

At 8:39 a.m., Mr. Wachtmeister was excused.

PUBLIC COMMENT: Mrs. Coryea spoke regarding the recent reassignment of the extra classroom activity funds and stated she believes the person who has been appointed at the high school is not the right person for the job and

feels that there is some unfair distribution of work. She inquired on several agenda items. She thanked Mrs. Boise for representing the Board as president and welcomed Mr. Hall and Mrs. Gorelitz. She also commented on how there are districts in New York State that negotiate all levels at one once and feels that is a fair way to do negotiations.

ADJOURNMENT: At 8:45 a.m., it was moved by Mr. Morris, seconded by Mrs. Goerlitz to adjourn.

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
August 2, 2012 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present (excused 7:47 p.m.)
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present (arrived 6:18 p.m.)
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – present (arrived 6:16 p.m.)
Steven Sullivan – present
Fred Wachtmeister – (arrived 6:10 p.m.) present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - present

EXECUTIVE SESSION: At 6:05 p.m., it was moved by Mr. Rotz, seconded by Mr. Morris to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 negotiations, contracts and employment of particular personnel. **Motion Carried: 6-0**

At 6:10 p.m., Mr. Wachtmeister entered Executive Session.

At 6:16 p.m., Dr. Stone entered Executive Session.

At 6:18 p.m., Mr. Krieg entered Executive Session.

RECONVENE/CALL TO ORDER: At 7:46 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 9-0**

At 7:47 p.m., Mrs. Boise was excused.

PLEDGE OF ALLEGIANCE: Mr. Rotz led the pledge of allegiance.

REPORT: Claudine Selzer-Clark, Special Education Director presented the Annual Report for the Committee on Special Education and the Committee on Preschool Special Education for the 2011-12 school year. The report included: Demographic, referral, meeting and program data for CPSE and CSE, Status on the implementation of the District’s continuum of service for the year, Highlights, trends and accomplishments of the District’s Special Education program, and considerations for future programming.

PUBLIC COMMENTS

Fritz Tobrocke – Mr. Tobrocke requested the Board follow up on his inquiries regarding substitutes.

CONSENT AGENDA

It was moved by Mr. Wachtmeister, seconded by Mr. Sullivan to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meetings held on July 2, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE**Recommendations**

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments**

- (1) Recommend the Board appoint **Susan Levaque** as College Advancement Program (CAP) Coordinator for the 2011-2012 and 2012-2013 school years at a stipend of \$845.00.
- (2) Recommend the Board appoint **Karen Bisso** as Advanced Placement (AP) Coordinator for the 2011-2012 school year at a stipend of \$845 and for the 2012-2013 school year at a stipend of \$853.00.
- (3) Recommend the Board approve **Mary Defayette** for summer work; Bailey/Rtl/AIS, at \$30.41/hour, not to exceed 6 hours. This replaces Mary Lou LaRocque-Megarr, who was approved at the July 2, 2012 Board meeting.

Building Technologists

Recommend the Board approve the appointment of the staff members listed below as building technologists for the 2012-2013 school year. Their rate of pay will be based on the negotiated contract hourly rate, not to exceed hours of service per contract.

School	Not to Exceed	Recommendation
Stafford Middle	47.5 hours	Bryan Gottlob
	47.5 hours	Kym Duffina
Bailey Avenue Elementary	80 hours	Sheldon Cullen
Oak Street Elementary	80 hours	Michele McCloud
Momot Elementary	33.3 hours	Tasha Nadge
	33.3 hours	Dan Devins
	33.3 hours	Melissa Caraballo

Head Teachers

Recommend the Board approve the appointments and rate of pay of the Head Teachers for 2012-2013 as listed below:

School	Stipend	Recommendation
Bailey Avenue Elementary	\$853	Mary Lou LaRocque-Megarr
Oak Street Elementary	\$853	Laura DuBray
Momot Elementary	\$853	Roxanne LaBarge

CVES Special Education Summer School Program

Recommend the Board pass the following: BE IT RESOLVED that the Plattsburgh City School District intends to participate in the 2013 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2013 summer school; and BE IT FURTHER RESOLVED, that no later than August 3, 2012, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2013 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

School Physician for Home Football Games

Recommend the Board appoint C. Phillip Volk, M.D. as the District's School Physician for Home Football Games. As Dr. Volk is volunteering his time, this is without compensation.

Fall Coaches**Interscholastic Coaching Positions: 2012-13 School Year (REVISED)**

Sport	Position	Recommendation	Salary
Football**	Varsity Hd. Coach	**Jerry DeFayette	\$3,177
		**Keith Tedford	\$3,177
	Var. Assistant	**William Myers	\$3,177
		**Erik Turner*	\$3,177
	Head JV	Jim Manchester	\$4,127
	JV Assistant	Brett Carpenter*	\$2,932

	Modified Asst.	Vern Harrison	\$2,498
	Modified Asst.	Adam Mehan	\$2,498
	Volunteer	Gary Ryan	N/A
Girls Soccer	Modified	Chelsea LaRose	\$2,498
Gymnastics	Varsity	Janice Trudeau	\$3,204
	Modified	Brittany Edwards	\$2,498
Boys Soccer	JV Coach	Chris O'Connor	\$2,932

* Pending completion of required paperwork for coaching certificate

**Coaches agreed to divide equally

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Katherine Lewis	Speech Pathologist	Momot Elementary	September 1, 2012	\$43,578.00 (step 1, M+15)	3 year probationary appt. Certification status: NYS Speech - Initial
Beth Dumas	Speech Pathologist	Plattsburgh High & Bailey Avenue Elementary	September 1, 2012	\$42,066.00 (step 1, M)	3 year probationary appt. Certification status: NYS Speech - Initial
Heidi Wilkins	Special Education Teacher	Plattsburgh High	September 1, 2012	\$42,066.00 (step 1, M)	2 year probationary appt. Certification status: NYS Special Ed - Permanent
Tiffani Light	Special Education Teacher	Oak Street Elementary (8:1:2)	September 1, 2012	\$42,066.00 (step 1, M)	2 year probationary appt. Certification status: NYS Special Ed - Professional
Michelle Tolosky	Special Education Teacher	Momot Elementary	September 1, 2012	\$45,090.00 (step 1, M +30)	3 year probationary appt. Certification status: NYS Special Ed - Initial
Kyle LaBrake	Reading Teacher	Alternative - Stafford Middle/Duken	September 1, 2012	\$37,530.00 (step 1, BS)	3 year probationary appt. Certification status: NYS Elementary & Reading pending
Marcy DePaul	School Psychologist	Alternative – Stafford Middle/Duken/Momot	September 1, 2012	\$43,578.00 (step 1, MS +15)	3 year probationary appt. Certification status: NYS School Psych. – Provisional
Nichole Mitchell	School Psychologist	Momot Elementary	September 1, 2012	\$42,066.00 (step 1, MS)	3 year probationary appt. Certification status: NYS School Psych – Provisional pending
Jordan Ellithorpe	Mathematics Teacher	Plattsburgh High School	September 1, 2012	\$42,066 (step 1, MS)	3 year probationary appt. Certification status: NYS Mathematics - Initial
Anna LaHart	Mathematics Teacher	Plattsburgh High School	September 1, 2012	\$42,066 (step 1, MS)	3 year probationary appt. Certification status: NYS Mathematics
Tim Hanrahan	Teaching Assistant	PHS	September 1, 2012	\$30,683 (step 10)	

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

Diana Davies	N/A	\$8.90/hour	School Monitor	Cleared
David Provost	N/A	\$12.95/hour	Custodial Worker	Cleared
Nicole Perry	N/A	\$8.90/hour	Typist	Cleared
Deborah Long	N/A	\$8.90/hour	Typist	Cleared

Athletic Trainer

Recommend the Board continue **Mark Donnelly** as Emeritus Athletic Trainer, effective August 15, 2012 through June 26, 2013 with a stipend of \$18,000 and authorize the Superintendent of Schools to sign the Memorandum of Understanding.

BUSINESS**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (June 2012)
- 2) High School Extraclassroom Activity Fund Report (June 2012)
- 3) Food Service Profit and Loss Statement (June 2012)
- 4) Summary of Budget Transfers for the month of June 2012 under \$25,000
- 5) Summary of Monthly Wire Transfers (June 30, 2012)
- 6) Budget Status Report (June 30, 2012)
- 7) Revenue Status Report (June 30, 2012)

Treasurer's Report

Recommend the Board accept the June 30, 2012 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 40,295.99	A2250-490-48-200	Boces Shared Services	A2250-400-48	Sepecial Ed Contractual

To cover summer school expenditure.

Saranac Bus Lease Agreement for 2012-2013 School Year

Recommend the Board authorize the signing of the Bus Lease Agreement (*Appendix III*) with Saranac Central School District, effective July 1, 2012 ending June 30, 2013. The agreement provides for the rental for the use of school buses at the sum of \$2.81 per mile, plus the cost of a driver, if provided.

CVES Adult Education Sponsorship Agreement

Recommend the Board authorize the Superintendent of Schools to sign the CVES Adult Education Sponsorship Agreement for the 2012-13 school year as presented in *Appendix IV*. This agreement covers all CVES Adult Education Courses CO-SER 103.

Motion Carried: 8-0

CORRESPONDENCE

- CEWW School Boards Association Meetings for 2012-2013
- CVES Administrative Structure Study

OLD BUSINESS (► Indicates item to be discussed.)**Football Merger with Seton**

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board approve Seton Catholic School's request to merge with the Plattsburgh City School District for the sport of Modified-JV-Varsity Football for the 2012-2013 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix V*).

Motion Carried: 8-0

NEW BUSINESS**Business**

Reductions In Force – It was moved by Mr. Sullivan, seconded by Mr. Krieg to recommend the Board approve the following reductions in force, effective June 30, 2012:

2.0 FTE	English	PHS
2.0 FTE	Social Studies	PHS/SMS

1.0 FTE	Mathematics	PHS
1.0 FTE	Engineering	PHS
0.5 FTE	Science	PHS
2.0 FTE	Odyssey	Oak/Momot Street Elementary
0.5 FTE	Music	Elementary
1.0 FTE	Foreign Language	PHS
4.0 FTE	Teaching Assistants	Districtwide

Motion Carried: 8-0

INSTRUCTIONAL

Personnel Items (not part of Consent Agenda)

Tenure Recommendations

(1) Recommend the Board appoint **Amy Moore** to tenure in the tenure area of Elementary teacher, effective October 18, 2012.

(2) Recommend the Board appoint **Margret Felty** to tenure in the tenure area of Speech & Hearing Handicapped, effective October 13, 2012.

Motion Carried: 8-0

CONCLUDING REPORTS and REMARKS

Superintendent’s Reports/Remarks

- The Superintendent stated the Board of Education Retreat is scheduled for August 9, 2012 (not open to the public). The purpose of the retreat is to discuss board processes and goals.
- The Board will be meeting on August 7, 2012, 7:30 a.m. for the CVES Board of Education Election.
- Superintendent Short provided the Board with a revised 2012-2013 PSCD School Calendar.
- Superintendent Short reassigned members to the Board Committees and will provide members with a revised copy.

BOARD MEMBER REPORTS/REMARKS

Mr. Wachtmeister –referenced the NYSSBA Law Conference he attended and provided a analysis of the conference of contracts around the state and attorney discussion of upcoming environment for negotiations. He provided the district with emails regarding this matter and thinks it would be helpful that they be included with the minutes (see attached).

Mr. Wachtmeister referenced the New York State Association of Small City School District’s newsletter articles summarizing recent legislation and focusing on lawsuit information. He also stated (for Foreign Language) he would like to see the district acquire donations towards German and French programs via companies who have an interest – same for the FARSI program.

Mr. Wachtmeister inquired on the end-of-year budget – Mr. Lebrun responded. He referenced an Albany Times Union article dealing with legislator earmarks for some school districts not as efficient at putting the money into foundation aid.

Mr. Rotz commended the gymnastics community on the way they handled the fundraising for the program. He thanked Claudine for her presentation. He is very pleased with the job well done via the administrators, director and faculty.

PUBLIC COMMENT – There were no public comments

ADJOURNMENT

At 9:27 p.m., it was moved by Mr. Sullivan, seconded by Mr. Hall to adjourn.

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
August 23, 2012 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present (arrived 6:41 p.m.)
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) - excused

EXECUTIVE SESSION: At 6:16 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 negotiations, contracts and employment of particular personnel. **Motion Carried: 5-0**

At 6:41 p.m., Mr. Hall entered Executive Session.

RECONVENE/CALL TO ORDER: At 7:28 p.m., it was moved by Dr. Stone, seconded by Mr. Rotz to reconvene into Regular Session and call the meeting to order. **Motion Carried: 6-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

REPORT: Doris Sullivan, President, gave a Woodman of the World presentation and provided the Board with American Flags/Patriot’s Handbooks. Linda Gonyo-Horne, Vice President let administration know if they would like more handbooks for the students, to let them know. A flag of honor in memory of the heroes and victims of September 11, 2001 was also presented to the District. In addition, 84 flags for the classrooms, 16 flags for outdoor use on flag poles/athletic events were provided.

PUBLIC COMMENTS

Mr. Tobrocke – Asked if the Board received substitute teacher information he foiled and wanted to know the Board’s reaction. Superintendent Short explained the process for public comment and foil requests and how the Board will have an opportunity to later share their comments during Board comments.

Mr. Chumara – Commented on the work that needs to be done on the courtyard at PHS. He also discussed CSEA contract negotiations; stating the percentage contribution for health insurance has stayed the same when other businesses’ employee’s contributions have increased. He also asked if the Board does a long-range plan and if yes, how long is it?

Mr. Wagner – Spoke on behalf of Boy Scouts of America informing the Board of the program. He asked the Board and administration for permission to present the program to elementary level students indicating that PCSD is currently the only school district in the area who does not allow them to do so.

CONSENT AGENDA

It was moved by Mr. Rotz, seconded by Wachtmeister to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meetings held on August 2, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE**Recommendations**

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Leave of Absences**

Recommend the Board approve an unpaid leave of absence for **Kimberly Bouissey**, Elementary teacher, effective the 2012-2013 school year.

Recommend the Board approve an unpaid leave of absence for **Debra Davis**, Elementary teacher, effective the 2012-2013 school year.

Recommend the Board approve an unpaid leave of absence for **Erin Castine**, Teaching Assistant, effective the 2012-2013 school year.

Resignations

Recommend the Board accept **Marjorie Light's** letter of resignation as English teacher, effective September 2, 2012.

Recommend the Board accept **Heather Bezio's** letter of resignation as Occupational Therapist, effective July 31, 2012.

Recommend the Board accept **Patrick Burke's** letter of resignation as Jazz Ensemble Instructor, effective August 14, 2012.

Recommend the Board accept **Allen Seymour's** letter of resignation as Bus Driver, effective August 6, 2012.

Appointments

Recommend the Board appoint the following appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Trevor Cameron	M.S. Assistant Principal/Coordinator of Athletics	Districtwide	September 1, 2012	\$72,000 (prorated \$60,000)	3 year probationary appt. Replacing J. Staves, who is retiring. 12-month position.
Erica Buskey	English Teacher	Middle School – Grade 7	September 1, 2012	\$46,602 (step 4 + M)	Reappointment, replacing M. Light, who resigned.
Erin Castine	LTS – Elementary Teacher	Momot Elementary – Grade 2	September 4, 2012 – June 21, 2013	\$42,066 (Step 1 + M)	Replacing D. Davis, who is on leave.
Craig Howard	Events Coordinator/Liaison	PHS	2012-2013 school year	\$1,800	
Charlene O'Connor	Food Service Director	District	2012-2013 school year	\$58,359	Exempt salary
Nancy Montefusco	Bus Monitor (8-week probationary appt.)	District	TBD	\$11.34/hour (step 5)	4 hours/day

Recommend the Board approve **Avis Mesec** for summer work; Bailey/Typist, at \$20.64/hour, not to exceed 5 summer days.

Recommend the Board approve **Bonnie Waldron** for summer work; Oak/Typist, at \$21.88/hour, not to exceed 5 summer days.

Recommend the Board approve **MaryJo Jubert** for summer work; PHS/Typist, at \$18.52/hour, not to exceed 5 summer days.

Recommend the Board approve **Clifford J. Staves** for summer work; PHS/Athletic Director, at \$548.26/day, not to exceed 5 summer days.

Recommend the Board approve **Joyce Charland** for summer work; Districtwide/Bus Driver at \$15.89/hour, not to exceed 20.5 hours.

Recommend, the Board of Education approve 13 hours of additional summer work in June, 2012 at the hourly rate of \$35.40 and 111 hours of additional summer work in July, 2012 at the hourly rate of \$35.94, pertaining to CVES food service delivery, for **Charlene O'Connor**, Food Service Director.

Recommend the Board approve 10 days of summer work for **PHS Counselors**, effective August 20, 2012, per the following:

- Alan Feazelle – 3 days @ \$350.95/day
- Heather Hall – 3 days @ \$270.81/day
- Rory Lapage – 1 day @ \$240.57/day
- Amy Tisdale – 3 days @ \$285.93/day

Recommend the Board approve an **increase in the daily schedule** of the following:

- Joyce Charland, Bus Driver to 6 hours
- Roy Seem, Bus Driver to 6 hours
- Jeanne Barber, Bus Monitor to 4 hours
- Julie Sharron, Bus Monitor to 3.5 hours

Fall Coaches

Interscholastic Coaching Positions: 2012-13 School Year (REVISED)

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Volleyball	Volunteer	Taylor McMahon*	N/A

* Pending completion of required paperwork for coaching certificate

**Coaches agreed to divide equally

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Elizabeth Johnson	N/A	\$8.90/hour \$13.80	Bus Monitor Bus Driver	Cleared
Alan Salls	N/A	\$13.80	Bus Driver	Cleared
Kayla Furnia	Certified	\$81.90/day	Teacher	Cleared
Alison Perry	Certified	\$81.90/day	Teacher	Cleared
Aubrin Breyette	Certified	\$81.90/day	Teacher	Cleared
Kaitlyn Jubert	Uncertified	\$72.90/day	Teacher	Cleared
Talitha Besette	Certified	\$81.90/day	Teacher	Cleared

Grant-Based Consultant Services Agreement

Recommend the Board authorize the Superintendent of Schools to execute a Grant-Based Services Agreement (*Appendix II*) not to exceed \$19,052 with Thelma Carrino to consult on Principal Evaluation Development (APPR) in alignment with Race to the Top Grant regulations, effective August 2012 through June 30, 2013.

BUSINESS

Reports for Board Information

- The following are presented for Board information:
- Summary of Budget Transfers for the month of July 2012 under \$25,000
- Summary of Monthly Wire Transfers (July 31, 2012)
- Budget Status Report (July 31, 2012)

Treasurer's Report

Recommend the Board accept the July 31, 2012 **Treasurer's Report** as presented in *Appendix III*.

Computer Hardware Disposal

Recommend the Board of Education declare as surplus and approve the disposal of the technology equipment listed on *Appendix IV*.

JCEO Headstart Agreement

The Board authorized the Superintendent of Schools to sign the JCEO Headstart agreement for the 2012-2013 school year as presented in *Appendix V*. This agreement covers services for 3 students at an annual rate of \$4,521.38 per child, or \$9,042.76.

SUNY Plattsburgh Child Care Agreement

The Board authorized the Superintendent of Schools to sign the SUNY Plattsburgh Child Care Center agreement for the 2012-2013 school year as presented in *Appendix VI*. This agreement covers services for 6 students fostering smooth transitions for those students between its prekindergarten program and the School District kindergarten.

Motion Carried: 6-0

CORRESPONDENCE

- Invite for PCSD retirees – September 13th Board recognition

OLD BUSINESS (► Indicates item to be discussed.)

NEW BUSINESS

Internal Audit Report: It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board accept the 2011-2012 Internal Audit Report prepared by Pinto Mucenski Hooper VanHouse & Co. **Motion Carried: 6-0**

Gymnastics Merger with Lake Placid

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Lake Placid School's request to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2012-2013 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix VII*).

Motion Carried: 6-0

INSTRUCTIONAL

Personnel Items (not part of Consent Agenda)

CONCLUDING REPORTS and REMARKS

Superintendent's Reports/Remarks

Updated Board committee list

Consultant teachers and par panel members training of evaluation system see Jake's email from Claudine

BOARD MEMBER REPORTS/REMARKS

Dr. Stone spoke regarding Mr. Tobrocke's question on the substitute teaching information – stating it is his understanding that 83% of the district's substitute teachers are not retired teachers and finds that completely reasonable.

Mr. Wachtmeister also found the substitute information to be helpful and stated he felt a retired teacher going in as a substitute may be more useful than someone new – at times and that it is good that it is monitored to keep an eye on the practice.

Regarding the Boy Scouts coming into the schools, Mr. Wachtmeister feels we should think about that decision and referred to the districts anti discrimination policy.

Mr. Wachtmeister referenced Mr. Chumara's comment on contract negotiations and explained the variety of issues that are dealt with as each contract has to be looked at individually on their own merit. There is negotiations with employees, i.e. cost sharing and with the consortium of providers, i.e. cost of health care. Physician savings to health care is one way for the plan administration to revisit their reimbursement rates for network providers. But

that might change whether the physician chooses to participate in the network. He stated how health care affects the local economy in many ways so we need to be careful. Mr. Wachtmeister commented the five year plan is always a great idea – problem is the revenue from the state is less predictable and their timeline is on a year-to-year basis which does not fit well with a long-range plan.

Mrs. Boise thanked expressed her appreciation for the Woodman of the World Flag presentation and the positive response from parents and kids for the Gymnastic program.

PUBLIC COMMENT

Mr. Toebrocke – Spoke on the substitute information and stated that it is unacceptable of how many retired teachers sub in the district.

ADJOURNMENT

At 8:39 p.m., it was moved by Mr. Rotz seconded by Mr. Hall to adjourn.

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
**Board of Education/School Budget Hearing
September 13, 2012 – 7:30 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – present (arrived 7:22 p.m.)
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - excused
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION: At 6:25 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; particular personnel and pending litigation. **Motion Carried: 7-0**

RECONVENE/CALL TO ORDER: At 7:01 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

SPOTLIGHT: Recognition of Retirees – The following retirees were present and recognized: Linda Bushey, Ingrid Clark, Gaye Grabowski, Roderick Sherman, Kathleen Stark, and Victoria Washburn. Each of their administrators recognized the years of exemplary service; commenting on the positive impact they had on students and the schools, thanking them all and stated how their presence will be missed. It was noted the high school retirees had a total of over 200 years of service.

REPORT: Plattsburgh High School (PHS) Discipline Data and Regents Exams Data

PHS Principal, Glenn Hurlock and Assistant Principal, Jamie LaBarge gave a data presentation on Plattsburgh High School which included discipline data and Regents Exams data. The discipline data showed significant decreases in most areas. Following their presentation, Mr. Hurlock and Mr. LaBarge responded to questions from the Superintendent of Schools and Board Members with some discussion centered on the Dignity for all Students Act and the non-reported situations that do not get pulled into data and how the high school is creating a reporting mechanism for those situations. Mr. Hurlock stated he is reinstating the Respect Committee to help address these some of the issues.

PUBLIC COMMENTS

Mr. Tobrocke – stated for the past six and a half months he has requested three foils and was not charged for the first two and then was charged for the third. He stated he was told the District can charge it feels like it. Mr. Tobrocke’s concerned with the inconsistency. He also commented on another concern he had with some disciplinary action he heard took place concerning a bus drive.

Scott Kinne – addressed the retirees congratulating them for their year’s of service. He also acknowledged the exemplary work that Mr. Hurlock and Mr. LaBarge have done with the high school. He also addressed how the

students who have transferred to PHS feel accepted. Mr. Kinne is very proud of the teachers and administrators at PHS and very proud to work there.

CONSENT AGENDA

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meetings held on August 23, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE

Recommendations

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Retirement

Recommend the Board accept **Jill Phaneuf's** letter of resignation for retirement as Science teacher, effective June 30, 2013.

Leave of Absence

Recommend the Board approve an unpaid leave of absence for **Dawn Bump**, Food Service Helper for the 2012-2013 school year.

Appointments

Recommend the Board approve the following appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Maribeth Mackinnon	Occupational Therapist	Districtwide	September 1, 2012	\$63,234 (step 20 + B)	26 week probationary w/ appointment date of March 1, 2013. Replacing H. Bezio, who resigned.
Jack Brand	Teaching Assistant	PHS 8:1:2	September 1, 2012	\$22,518	3 year probationary appt., Expanded in-district special education programs.
Dana Lutters	Teaching Assistant	Duken-SMS Alternative	September 1, 2012	\$22,518	3 year probationary appt., Expanded in-district special education programs.
Pam Macey	Teaching Assistant	Momot 8:1:2	September 1, 2012	\$22,518	3 year probationary appt., Expanded in-district special education programs.
Danielle Seem	Long Term Substitute Teaching Assistant	Momot	September 4, 2012 – June 21, 2013	\$22,518	Replacing E. Castine, who is on leave filling in for D. Davis, who is on leave.
Matthew Pray	Jazz Ensemble Instructor	Districtwide	2012-2013 school year		Replacing P. Burke, who resigned.
Scott Kinne MaryLou Megarr-Larocque	Tutors	Champlain Home For Children	2012-2013 school year	\$45.39/hour	Consolidated Title Grant Funds. Not to exceed 176.5 hours each.
Lynn Sheehan	Teacher Aide/Student Aide	SMS	September 1, 2012	\$14,706	8-week probationary appt. Individual student need.
Catherine Pellerin	Teacher Aide/Student Aide	Bailey	September 1, 2012	\$14,706	26-week probationary appt. 6.5 hours/day Individual student need.

Michael Morris	Teacher Aide/Student Aide	Momot	September 1, 2012	\$14,706	26-week probationary appt. 6.5 hours/day Individual student need.
Rhonda Trombly O'Hagan	Teacher Aide/Student Aide	Oak	September 1, 2012	\$14,706	26-week probationary appt. 6.5 hours/day Individual student need.
Chris Winterbottom	Teacher Aide/Student Aide	Oak	September 1, 2012	\$14,706	26-week probationary appt. 6.5 hours/day Individual student need.
Dawn Bump	Cook Manager	CVES	2012-2013 school year	\$18.88/hour (step 15)	8-week probationary appointment – 5.5 hours/day

Recommend the Board of approve an increase in hours for **Susan Scott**, School Monitor, from 2.5 hours/day to 3.75 hours/day, effective September 14, 2012.

Recommend the Board approve **Michelle Tolosky** for summer work; CVES/Special Education at negotiated rate, not to exceed 30 hours. This fills the new hire spot approved at the July 2, 2012 Board meeting.

Recommend the Board approve **Barbara Davis-Mecon** for summer work; SMS/Nursing at \$45.39/hour, for 10 additional hours. She was originally approved for 60 hours, at the July 2, 2012 board meeting, giving a total of 70 hours.

Recommend the Board approve appointment of **Kelly Everleth** and **Gwenael Queguiner** as building technologist for the 2012-2013 school year for Plattsburgh High School. Their rate of pay will be based on the negotiated contract hourly rate, not to exceed hours of service per contract.

Recommend the Board of approve an increase in hours for **Patricia Bouchard**, Food Service Helper, from 5.0 hours/day to 5.5 hours/day, effective September 14, 2012.

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Keith Armstrong	Certified	\$81.90/day	Teacher	Cleared
Katlyn Kilkeary	Certified	\$81.90/day	Teacher	Cleared
Leanne Wood	Certified	\$81.90/day	Teacher	Cleared
Jacqueline Harding	Non Certified	\$72.90/day	Teacher	Cleared
Charlene Barry	Non Certified	\$13.50/hour	Teaching Assistant	Cleared
Janet Kinne	Certified	\$81.90/day	Teacher	Cleared
Elizabeth Crahan	N/A	\$8.90/hour	School/Bus Monitor	Cleared
Thomas Sears	N/A	\$12.95/hour	Custodial Worker	Cleared
Kevin Champagne Ilene Fessette	Certified	\$45.39/hour	Tutor (Champlain Home)	

Business

Disposal of Vehicle

Recommend the Board approve the disposal of Plattsburgh City School district bus #10, a 1999 Thomas model code FS6 (VIN 4UZ6CJAA5XCB92442), via sealed bid.

Motion Carried: 8-0

NEW BUSINESS

Business mr. mlorris mr. hall

Gymnastics Merger with Chazy - It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board approve Chazy school's request to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2012-2013 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix II*).

Motion Carried: 8-0

CONCLUDING REPORTS and REMARKS

Superintendent's Reports/Remarks

- NYSSBA Annual Convention – Rochester, NY, October 25-27, 2012. Mr. Short asked the Board to inform Mrs. Stetz if they plan on attending.
- NYSSBA State Mandated Training for New School Board Members – Mrs. Stetz will be registering Mr. Hall and Mrs. Goerlitz for the training taking place in Lake Placid.

Introduce Board/Community Discussion Concept – Superintendent Short introduced an opportunity to have a dialogue between the Board and community by holding a couple of forums through out the year to express ideas on budget and other issues.

BOARD MEMBER REPORTS/REMARKS

Mr. Wachtmeister - discussed politics and education referring to a few articles in the Press Republican. He discussed the concern for the time it will take to complete the teacher evaluations (APPR). He also discussed the tax cap and the candidates' views. Mr. Wachtmeister also mentioned he thinks it is a great idea to hold public forums and welcomes the opportunity to communicate with the community.

Mrs. Boise – expressed her thanks to all administrators for speaking on behalf of our retirees, commenting on what great people they are and she stated how smooth opening day went for the schools and thanked everyone for the job they do everyday.

PUBLIC COMMENT

Mr. Tobrocke – Encouraged the Board to seriously consider having dialogue with the community – it would be a good thing for the community.

ADJOURNMENT

At 9:17 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to adjourn.

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
**Board of Education/School Budget Hearing
September 27, 2012 – 7:30 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – excused
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - excused
David Stone – excused
Steven Sullivan – present (arrived 6:34 p.m.)
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - excused
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:11 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order and it was moved by Mr. Krieg, seconded by Mr. Hall to enter into Executive Session to discuss matters as provided for in Board Policy 2330; particular personnel and pending litigation.

Motion Carried: 5-0

RECONVENE: At 7:32 p.m., it was moved by Mr. Hall, seconded by Mr. Morris to reconvene into Regular Session and call the meeting to order.

Motion Carried: 6-0

PLEDGE OF ALLEGIANCE: Ms. Katelyn Stetz, student of PHS, led the pledge of allegiance.

SPOTLIGHT: Retirement - The Board recognized Janet Kinne, retired Special Education teacher. Mrs. Selzer-Clark and Mrs. NancyJean Osborn expressed their appreciation for all her hard work stating she played a vital role for Students with Disabilities and how she always went above and beyond what was asked of her. Superintendent Short provided Ms. Kinne with a gold apple award.

College For Every Student (CFES) - The Board received a brief presentation by the PHS Principal, Mr. LaBarge, CFES club advisor, Susan LaPierre and students: Harley LaDuke, who recited the CFES mission statement and Cole Langlois who recited the PHS mission statement. Representing CFES, Mr. Boise explained the goal of CFES is to help students do better in life by helping them take that next step towards their education. He presented PHS with a banner, recognizing them as a “School of Distinction” letting them know they will also be receiving a plaque at a later date. Mr. Boise thanked Mrs. LaPierre and students for the time they put into making the program so successful. Mrs. LaPierre asked administration to consider introducing the program at the elementary level in the future. When students: Katelyn Stetz, Harley LaDuke and Cole Langlois were asked what the CFES program meant to them, they replied how the program has opened their eyes to what options are out there, and not only did it give them a chance to see different colleges, but it helped them to interact more with the high school students and staff members – getting to know each other better. The students also expressed their appreciation to Mrs. LaPierre and Mr. Meyers. Superintendent Short presented students and Mrs. LaPierre with certificates of appreciation.

PUBLIC COMMENTS

Mr. Tobrocke – Commented that he was told that Public Comments were to be no longer than 3-5 minutes and asked that the Board Comments also be limited to the same.

CONSENT AGENDA

It was moved by Mr. Morris, seconded by Mr. Sullivan to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on September 13, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE**Recommendations**

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Retirement**

Recommend the Board accept **Louis Jabaut's** letter of resignation for retirement as Building Maintenance Mechanic, effective December 17, 2012.

Recommend the Board accept **LaVerne Hicks'** letter of resignation for retirement as School Monitor, effective September 14, 2012.

Leave of Absence

Recommend the Board approve an unpaid leave of absence for **Lori Thompson**, Momot School Monitor, effective September 28, 2012 – June 30, 2013.

Appointments

Recommend the Board approve the following probationary appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jennifer Creedon	Teacher Aide/Student Aide	High School	September 17, 2012	\$12.50/hour	26-week probationary appointment – 2.75 hours/day
Elizabeth Crahan	Bus Monitor (reappointment)	District	September 28, 2012	\$11.02/hour (step 3)	Non-probationary -3.5 hrs/day
Elizabeth Crahan	School Monitor	Momot Elementary	September 28, 2012	\$11.02/hour	8-week probationary appointment– 2.5 hrs/day

Summer Work - Recommend the Board approve **Aimee McLane** for summer work; Special Education compensated at negotiated rate, for 3 additional hours. Aimee was originally approved for 30 hours by the Board on July 2, 2012. This would give her a total of 33 hours.

Increase in Hours - Recommend the Board approve an increase in hours for **Cathy Dubrey**, Food Service Helper, from 3.5 hours/day to 5.0 hours/day, effective September 28, 2012.

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Heather Bella	Licensed	\$108.00/day	Nurse (Registered)	Cleared
Elizabeth Wildman	Licensed	\$108.00/day	Nurse (Registered)	Cleared
Melodie St. Clair	Certified	\$81.90/day	Teacher	Cleared
Leanne Wood	Certified	\$81.90/day	Teacher	Cleared
Angela Gregory	Non Certified	\$72.90/day	Teacher	Cleared
William Myers	N/A	\$8.90/hour 12.50/hour	Teaching Assistant Student Aide	Cleared
Kym Taylor	N/A	\$8.90/hour \$16.00/hour	Teaching Assistant Tutor	Cleared
Jennifer Creedon	Non Certified N/A	\$72.90/day \$8.90/hour \$12.50/hour	Teacher Teaching Assistant Student Aide	Cleared
Claire Stockman	N/A	\$16.00/hour	Tutor	Cleared
Lynda Bond	N/A	\$8.90/hour	Food Service Helper	Cleared
Robin Quinn	N/A	\$8.90/hour	School Monitor	Cleared
Donna Stanton	N/A	\$8.90/hour	School Monitor/Food Service Helper	Cleared
Taylor Reil	N/A	\$8.90/hour	Student Aide	Cleared

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (July & August 2012)
- 2) High School Extraclassroom Activity Fund Report (July & August 2012)
- 3) Summary of Budget Transfers for the month of August 2012 under \$25,000
- 4) Summary of Monthly Wire Transfers (August 31, 2012)
- 5) Budget Status Report (August 31, 2012)

Budget Transfers over \$25,000

Recommend the Board authorize budget transfer as presented: The total amount of the transfers listed is: \$359,981

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 56,804	A2250-490-48-200	BOCES-Handicapped Services	A2110-121-42-24	Speech Teacher Salaries
\$ 38,671	A2250-490-48-200	BOCES-Handicapped Services	A2110-166-42	Monitor Salaries
\$ 77,275	A2250-490-48-200	BOCES-Handicapped Services	A2250-150-42	Special Education Teacher Salaries
\$ 47,102	A2250-490-48-200	BOCES-Handicapped Services	A2250-151-42	Special Education TA Salaries
\$ 52,476	A2250-490-48-200	BOCES-Handicapped Services	A2820-150-42	Psychologist Salaries
	<i>To cover salaries for programs taken back from BOCES.</i>			
\$ 58,718	A1983-490-00-002	BOCES Shared Svs - Capital Exp.	A1981-490-00-001	BOCES Shared Svs - Administrative Charges
\$ 28,935	A2250-490-48-200	BOCES-Handicapped Services	A1981-490-00-001	BOCES Shared Svs - Administrative Charges
	<i>To cover underbudgeted amount for BOCES Shared Services Administrative Charges.</i>			

Treasurer's Report

Recommend the Board accept the August 31, 2012 **Treasurer's Report** as presented in *Appendix II*.

MOTION CARRIED: 6-0

New Business

Field Trip/Fund Raiser Requests It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to:

Approve the request of James Manchester for the **Varsity Baseball Team** to travel to Myrtle Beach, April 2-6, 2013, to participate in the Mingo Bay Baseball Tournament. Fund raising will be conducted under the auspices of the Booster Club. There is not cost to the District.

Approve the request of Linda Sullivan/Sandy Verity for **Lucas Barton** and **Amy DeMane** to participate in the New York State School Music Association (NYSSMA) Conference All-State, Rochester NY, November 29, 2012 – December 2, 2012.

MOTION CARRIED: 6-0

External Audit Report It was moved by Mr. Morris, seconded by Mr. Sullivan to recommend the Board accept the 2011-2012 External Audit Report prepared by Conroy, Boulrice, Telling & Trombley, PC. Mr. Wachtmeister stated that GASB 45 is mentioned which is a requirement that districts state what their liability for future post-retirement benefits are and asked if they are required to be done on a regular basis. Mr. Lebrun responded they do an actuarial assessment every other year and a base report every year. Mr. Wachtmeister asked if he could receive a copy and asked that it be put on the website.

Mr. Wachtmeister commented on several matters referenced on pages 8 & 9 of the audit report; one being the abandonment of the Foundation Aid formula and the application Gap Elimination Aid (GEA) deduction from State Aid impeding long- term planning efforts. Mr. Lebrun stated that it would be almost impossible for our district to develop an accurate five-year plan in this current state aid climate. Mr. Wachtmeister asked Mr. Lebrun if he anticipated that there will be further new APPR, unfunded, mandates that will drive cost increases for districts and Mr. Lebrun replied yes. Mr. Wachtmeister referenced the reserve fund asking Mr. Lebrun if the District was found to be within the 4% limitation and Mr. Lebrun responded yes.

Mr. Morris commented that when the audit committee met with the auditors, it was found to be a clean audit and no problems were found and they were very happy with the results.

Mr. Wachtmeister asked what legal action has taken place regarding the tax certiorari proceedings. Mr. Lebrun responded that both the number of claims and the total value of claims have increased – exclusively commercial properties. Mr. Lebrun informed the Board that College residential property and Main Mill investment groups are two largest dollar value of many claims as examples.

MOTION CARRIED: 6-0

Instructional**Personnel Items (not part of Consent Agenda)**

21st Century Treasurer It was moved by Mr. Sullivan, seconded by Mr. Hall to recommend the Board appoint Kris Burdo as the 21st Century Treasurer at a stipend of \$8,500, for the 2012-2013 school year per attached job description. - *Appendix III*.

MOTION CARRIED: 6-0

CONCLUDING REPORTS and REMARKS**Superintendent's Reports/Remarks**

NYSSBA – Sustaining Quality Schools – November 8, 2012, Cricket's Restaurant – Superintendent Short asked the Board to let Mrs. Stetz know if they are interested in going.

Class size enrollment staffing data trends – Superintendent Short shared a student enrollment and staff tracking report with the Board. He started with the number of cuts that have taken place from 2006 – 2012 with the majority of that being during 2007-2008; highlighting the differences in staffing between now and the 2008 school year; 25% reduction in administration, 12% reduction in general education positions (however there has been an increase 25% local special education due to widening the continuum of local services), and a 10% reduction in support staff. Superintendent Short noted during this period of time there was a 3% enrollment reduction.

Mr. Morris asked if a Freshman would still be able to come in and graduate with the required credits. Superintendent Short responded yes. Mr. Morris asked what the average number of study halls assigned to students is and Mr. Hurlock replied an average of 3 study halls a day with about 75-100 students to a study hall– Mr. Hurlock commented that it is a very different school than it was four years ago. He also commented that for those students who do not receive the support at home, they are getting their school work done during study hall which, in turn brings the discipline issues down.

Mr. Wachtmeister would like to encourage students to take advantage of the CVTECH programs and that we should encourage CVTECH to seek additional programs that would benefit our students.

Follow up -Introduce Board/Community Discussion Concept – Superintendent Short is going to keep working on this process and would like to develop a way for questions to come in. First get together scheduled will be some time in November. As we go on we will get feedback from the community.

BOARD MEMBER REPORTS/REMARKS

Mr. Wachtmeister was wondering if we could discuss with members of the health consortium if it is possible to lower provider rate reimbursement now that there are more people paying which would share the consortium money. He also asked that if the consortium addressed how the Affordable Act will affect future costs and premiums. Superintendent Short stated they do get the reports on the potential impact and indicated he will follow up on his question on provider rate.

Mr. Wachtmeister shared an informational sheet he compiled (using the Citizens Budget Commissions web site) of 13 local school districts listing revenue and cost. He encouraged the Board to go to the website cbcnj.org.

PUBLIC COMMENT

Mr. Tobrocke noted at the last meeting he mentioned about the problem the child on the bus and wanted to provide more info. The reason the child had a problem is because the YMCA bus was in the way and the city school district bus had to wait a few minutes. I mentioned it to the Principal and in the future I don't think that bus should be parked in the city school district's way anymore.

Mrs. Coryea – asked for clarification on agenda item 11.3, Personnel -21st Century Treasurer. She is confused as to whether or not the district has something called Project Connect or 21st Century and asked if the stipend is being paid with district dollars or grant money. Mrs. Coryea asked are the number of hours worked for the stipend listed and will the person be working during regular hours or outside the regular work day?

Mrs. Coryea also mentioned that CSEA recently had a union meeting and decided to do something for the community in “adopt a spot program” and they thought they could adopt the Foot Bridge. She has contacted Kevin Ferrington and wanted to make sure who owns the footbridge stating she didn't want to step on anybody's toes. Mr. Wachtmeister and Superintendent Short stated that PCSD owns the bridge and the upkeep is the City's responsibility and for her to keep working with Kevin.

Tammy Kreckil –thanked the Board for allowing her daughter (Chazy student) to come and participate with the PCSD gymnastics program.

ADJOURNMENT

At 9:12 p.m., it was moved by Mr. Morris, seconded by Mr. Sullivan to adjourn.

MOTION CARRIED: 6-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
October 11, 2012 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present (arrived 6:15 p.m.)
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – present (arrived 6:13 p.m.)
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:08 p.m., it was moved by Mr. Krieg, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; particular personnel. **Motion Carried: 5-0**

At 6:13 p.m., Dr. Stone entered Executive Session.

At 6:15 p.m., Mr. Hall entered Executive Session.

RECONVENE: At 7:19 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

PLEDGE OF ALLEGIANCE: Meghan Weeden, PHS student, led the pledge of allegiance.

SPOTLIGHT: German American Partnership Program (GAPP) students: Sarah Ashabranner read the Core Values of the PCSD and Nathan Noelting read the District’ Mission Statement. A handout of the program’s history along with a scrapbook were shared with Board members. Ms. Seeber, GAPP Advisor, proceeded to thank the Board, Administration, Community Members and parents for their support. Ms. Seeber explained German students came here for 4 weeks and our students went to Germany for 4 weeks and stated how proud she was at how well the kids adjusted to the culture. Ms. Seeber and PHS GAPP student Joshua LaBounty then presented a slide show to Board members. After the slide show presentation, GAPP students then shared a description of their personal experience.

Ms. Weeden explained her experience with her host family being difficult and how she stayed with another family after being there for about a week. Overall she had a great experience and stated how it has changed her outlook on Plattsburgh, making her realize how much she liked Plattsburgh and appreciated her family.

Ms. Ashabranner commented she joined the club later in the year and really enjoyed her stay in Germany and explained the difficulty at first being in class and overcoming the language barrier. She too had a great experience and grew an appreciation for Plattsburgh and her family.

Mr. LaBounty stated he had a great experience and really got along with his exchange student. Being somewhere different and being cut off from home allowed him to be independent and to experience freedom. He appreciated the history in Europe stating it was amazing and how it opened his eyes to the differences.

Mr. Noelting commented he was a substitute so he did not host here, but loved his host family in Germany and he wouldn't change the experience for anything. He stated the bond the Plattsburgh students formed among each other made them a family.

Ben Shultz, a former student also spoke of his positive experience back in 2008.

Superintendent Short commented that out of all the previous GAPP presentations this is the first time he has heard, from students, how they reflected on being away in another area and developed a renewed appreciation for this area which he finds fascinating and gets it. Discussion also took place among students on how they were able (or not) to balance the school work load during their time away. After much discussion between the Board and students, the Board expressed their appreciation to Ms. Seeber for her dedication letting her know they agree what a great program it is for students. Certificates of acknowledgement were presented to students by the Board President and School Superintendent.

PUBLIC COMMENTS

Mr. Chmura - stated he felt the Board missed the opportunity of raising the CSEA's health share. His concern is if the local employees don't start sharing those expenses it becomes the tax payer's responsibility. He would like to have further discussion to this matter. As to the concept of a community forum, he would like to recommend a website be set up for the community to share their ideas.

CONSENT AGENDA

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on September 27, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE

Recommendations

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Personnel

Retirement

Recommend the Board accept **David Stanley's** letter of resignation for retirement as Custodial Worker, effective October 8, 2012.

Leave of Absence

Recommend the Board approve an unpaid leave of absence for **Marjorie Brown**, PHS English Teacher, effective October 14, 2012 – June 30, 2013. The leave is due to grant-based work Ms. Brown will be doing for the American Federation of Teachers.

Appointments

Recommend the Board approve the following appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
William Herzog	English Teacher (.50 FTE)	High School	September 1, 2012	\$24,057	Reappointment, replacing M. Brown, who is on leave
Robin Quinn	School Monitor	Bailey/Oak	October 12, 2012	\$11.18/hour	8-week probationary appointment– 2.5 hrs/day

Recommend the Board approve the following winter interscholastic coaching positions for the 2012-2013 school year:

SPORT	POSITION	EMPLOYEE	STIPEND
Swim	Boys Varsity	Scott Keeney	\$3,964
	Boys Modified	Pat Goodell	\$2,498
Bowling (Boys & Girls)	Varsity	Vickie McMillan	\$2,281
Ice Hockey	Varsity Coach	James Reidy*	\$5,105
	Var. Assistant	Russell Holland*	\$3,693
	Volunteer	Matt Stetz	\$0
	Volunteer	Jamie Latinville	\$0
Girls Basketball	Varsity Coach	Jim Manchester	\$2,552.5
		C. Joseph Staves	\$2,552.5
	JV Coach	Brad LaValley**	\$3,693
	Mod. A	Cynthia McMahan	\$2,878
Boys Basketball	Varsity Coach	Chris Hartmann	\$5,105
	JV Coach	Ryan Earle*	\$3,693
	Mod. A	Chris LaRose**	\$2,878
	Volunteer	Pat Shaughnessy	
Basketball Cheering	Varsity Coach	Michelle Rugar	\$2,770
Winter Track	Varsity Coach	Vern Harrison*	\$1,846
		Jesse Terry	\$1,846
Mgrs. & Services		Tom Armstrong	\$3,801

- * Temporary Coaches
- ** New Winter Coach but is a teacher who has previously coached

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Scott Goldfarb	N/A	\$13.80/hour	Bus Driver	Cleared
Amanda Latremore	N/A	\$8.90/hour	School Monitor/Food Service/Teacher Aide/Typist/Library Aide	Cleared
Shawna Garcia (effective October 1, 2012)	N/A	\$13.80/hour	Bus Driver	Cleared
Elise Rock	Licensed	\$108.00/day	Nurse (Registered)	Cleared
Terriann Fresn	Licensed	\$108.00/day	Nurse (Registered)	Cleared

MOTION CARRIED: 7-0

Business

New Business - Business

Field Trip

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the request of Kate Bulluck for **9 students** to participate in the New York State School Music Association (NYSSMA), **All-State Orchestra** Conference, Potsdam NY on November 16-17, 2012.

MOTION CARRIED: 7-0

Concluding Reports and Remarks
Superintendent's Reports/Remarks

Administrator & APPR Capacity – Superintendent Short shared a graph with Board members showing the percentages of each administrator's responsibility of evaluations needing to be completed; showing the hours it will take to complete the evaluations.

Mr. Wachtmeister and Mr. Morris asked the Superintendent if the district was anticipating the need to hire additional personnel to help out with the new evaluation process? Superintendent Short responded yes. Discussion took place on the type of help and cost needed to meet the mandates required by the State.

Freedom of Information Law (F.O.I.L.) Request System -- Superintendent Short reviewed the District's history of F.O.I.L.S stating while now dealing with more requests and to help the community members and district streamline the process, the District is asking that a specific form be used to foil a request – this form can be found on the website. The F.O.I.L. can then be viewed electronically, at the Duken building or a person can receive a paper copy for a fee. Superintendent Short mentioned we also receive informal requests via email and if we can direct them to the website we will do that and when needed we will request a form be completed first.

Mr. Morris asked for more detail on the cost. Superintendent Short responded that the district will not charge for foils that can be emailed or viewed here at the office. If we are asked to photocopy we would have to charge. And he further explained when the district is asked to supply a document/report the district does not already have generated, then the district is not required to compile that report.

Community Forum – Superintendent Short commented on the great job Ms. Livingston did in the Press Republican on the community forum. He also reported there has not been any feedback received as of yet. He is in the process of talking to another party on the concept and invited board members to participate in the discussion. Mr. Morris volunteered for Wednesday of next week. Superintendent Short stated he is looking into working with the college on ways the district can connect with the community. One example he referred to is a means of communicating via website.

Board Member Reports/Remarks

Mr. Wachtmeister suggested the District start keeping track of the time personnel puts into the F.O.I.L. requests. He encouraged Board members to check the WCFE website where you can find the views of candidates on the issues dealing with education: APPR, School aid tax cap and minimum wage. Mr. Wachtmeister also shared a letter he wrote to Senators Schumer, Gillibrand and Congressman Owens referencing Federal Education Aid; asking the Board for their consent to send out from the Board as a whole. The Board unanimously agreed.

Mrs. Boise thanked Mr. Wachtmeister for the letter. She mentioned \$600 was raised for a fundraiser for the Fleming Family.

ADJOURNMENT

At 9:36 p.m., it was moved by Mr. Morris seconded by Mr. Rotz to adjourn.

MOTION CARRIED: 7-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education/School Budget Hearing
October 25, 2012 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – excused
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) - present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 7:31 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment of particular personnel.

Motion Carried: 7-0

RECONVENE: At 7:31 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Rotz to reconvene into Regular Session and call the meeting to order.

Motion Carried: 7-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS

Mr. Chmura asked for clarification on the purpose/timing of executive sessions and feels he is missing out on information and would like a response from the Board. He also stated he is surprised that the district is reaching out to PSUNY on the communications piece. Mr. Chmura referred to the “Front Porch Forum” stating it works - the press writes an article and the public can respond - people can see the conversation.

Mr. Chmura contacted district office on safe walkways and feels the Board can do it at a low cost and asked how many teachers actually carpool stating if we can reduce the number of cars on the road, it would be safer. Bullying – he hates to see that get tied up in a committee. He feels the problem could be solved here at a low cost and should be done soon. Mr. Chmura asked if the District offers a class to parents and students about finances and selecting a college – he shared an article from the Wall Street Journal, titled Teaching the ABCs of College Costs.

CONSENT AGENDA

It was moved by Mr. Rotz, seconded by Mr. Morris to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on October 11, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today omitting the high school co-curricular recommendations (part of item #8.4.B.2).

CSE and CPSE**Recommendations**

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Leave of Absence**

Recommend the Board approve an unpaid FMLA leave of absence for **Emily Sullivan**, Bailey/Oak Schools Art Teacher, effective December 3, 2012 – December 21, 2012 (15 days).

Appointments

Recommend the Board approve the following probationary appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Janet Marquis	Food Service Helper	High School	October 26, 2012	\$9.64/hour	26-week probationary appointment – 3.5 hours/day
Jennifer Rock	School Monitor (Temporary)	Momot	October 26, 2012 – June 14, 2013	\$10.71/hour	2.5 hours/day

Co-Curricular Advisors for the 2012-2013 School Year

Recommend the Board approve the appointments of staff members listed below as co-curricular advisors at Stafford Middle School for the 2012-2013 school year at the stipend listed.

STAFFORD MIDDLE SCHOOL

Club/Advisor	Stipend	Club/Advisor	Stipend
Jazz Ensemble/ Pray, Matthew	\$2,435.00	Foreign Language/ Clarin, Christele	\$609.00
Drama/ Dolan, Lawrence	\$1,826.00	Chess-Backgammon/Given, Scott	\$609.00
Student Council Advisor/Manor, Penny	\$1,623.00	Recycling Club/Passno, Carol	\$406.00
Study Buddy/Quarles, LaShauna	\$609.00	8th Grade Volunteers/Sciole, Kathleen	\$406.00
Spelling Bee/Miller, Carolyn	\$609.00	Math Counts/Farrell, Shawn	\$609.00
8th Grade Advisor/Quinn, Kim	\$812.00	Science Olympiad/Patell-Dame, Sonal	\$609.00
Library Club/Puschak, Russell	\$609.00	Yearbook/Seguin, Toni	\$2,232.00
Technology Club/Gottlob, Bryan	\$609.00	Tennis – Cathy Whalen	\$609.00

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (September 2012 *-to be provided at November meeting*)
- 2) High School Extraclassroom Activity Fund Report (September 2012)
- 3) Summary of Budget Transfers for the month of September 2012 under \$25,000
- 4) Summary of Monthly Wire Transfers (September 30, 2012)
- 5) Food Service Profit and Loss Statement (September 2012)
- 6) Budget Status Report (September 30, 2012)

Treasurer's Report

Recommend the Board accept the September 30, 2012 **Treasurer's Report** as presented in *Appendix II*.

Co-curricular Club Addition – Tennis

Recommend the Board of Education approve the creation of the Stafford Middle School Tennis Club, an extra curricular activity.

Disposal of Equipment

Recommend the Board of Education declare as surplus and approve the disposal, via sealed bid, of the following items:

- i. 1997 Ford F350 truck (VIN 1FTHF36H7VEC40575) with 8' Fisher Plow, with 46,028 miles, in as-is condition.
- ii. Groen TDB-20 steam kettle (serial #76613).

MOTION CARRIED: 7-0

Concluding Reports and Remarks
Superintendent's Reports/Remarks

Race-to-the Top (RTTT) – Superintendent Short discussed the requirements. He then shared a publication titled CRREO (Center for Research, Regional Education and Outreach, State University of New York at New Paltz) written by Kenneth Mitchell, Lower Hudson Council of School Superintendents. The article is based on a study of the impact of RITT on schools in the Westchester area - both Costs and Consequences. Superintendent Short also discussed APPR plans to be approved by the State and commented that the plan for PCSD has not been submitted as of yet. He commented one concern mentioned in the document is that of over testing and under teaching.

Mr. Morris asked for clarification on what direction the Board/District wants to go in. His sense is the State has a plan for all districts and he asked the Principals what is the first step? Superintendent Short responded we have already taken the first step by using a state-approved template, i.e., Teacher Evaluation Development (TED), which is a third of what needs to be done.

Mr. Morris wanted to know where the district was with Common Core Curriculum – Principals responded they have been working on common core curriculum throughout the schools – some implementing the curriculum.

Mr. Morris asked the Principals what they are looking for from the Board as a group. The general response from administration was an opportunity to discuss a plan for the district and support as they prioritize the order in which the district is going to accomplish meeting RITT requirements. The Board discussed the costs to meet requirements and it was determined the action for the District's next steps will take place over the next three months.

Mickey praised the committee for their hard work and commitment and stated she is pleased to be on the committee. She noted she felt the cost will decrease once it progresses.

Follow up - Community Discussion Concept – Superintendent Short shared the advisement he received from PSUNY was not to do a one-time forum – instead it was recommended to create a web based question/answer dialogue.

Resolution - State Aide – involves the Ticonderoga School District. Superintendent Short stated PCSD does not have this concern, but asked the Board if it is a resolution they wish to support. Mr. Wachtmeister stated he does not support it – he feels it will create a separate pool of money and to only be targeted to those districts within the Adirondack Park in turn reducing it from others. He does not feel we would benefit from it and that it needs to be looked into further. Another question is does this counter the position we have taken in the law suit on fiscal equity. Superintendent Short will look further into this matter.

Sustaining Quality Schools Workshop – November 8, 2012 - It was decided that Mr. Morris, Mrs. Boise, and Superintendent Short will be attending.

Board Member Reports/Remarks

Mr. Wachtmeister - referred to three documents you can find on the following website: osc.state.ny.us:

As an Early Warning System – dealing with fiscal stress.

State of NY Financial Condition Report, March 31, 2012 - has information on where the government spends money.

New York City's Economic and Fiscal Analysis (1980-2010) - offers a break down of the conditions of cities in New York State.

Mr. Wachtmeister shared with the Board that he will be in a conference call with the Commissioner of Education, via the Small City Schools, next Wednesday on the 31st regarding 3020a which they may be changing the process and asked that if anyone has any thoughts to that to please call him.

Mrs. Boise - mentioned Home Coming was a great job done by all and thanked everyone for the support. She commented on all the efforts put forth on the new mandates coming into play and how the Board recognizes it and is here to support administration and will do everything possible.

She recognized that it was Mr. Staves last Board meeting and expressed the Board's appreciation for all his year's of service to the district and that he will be greatly missed.

ADJOURNMENT

At 9:06 p.m., it was moved by Mr. Rotz seconded by Mr. Krieg to adjourn.

MOTION CARRIED: 7-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education/School Budget Hearing
November 25, 2012 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present (arrived 6:08 p.m.)
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – excused
Fred Wachtmeister – Executive Session only

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:01 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment of particular personnel and negotiations. **Motion Carried: 5-0**

At 6:08 p.m., Mr. Wachtmeister and Mr. Hall entered Executive Session.

RECONVENE: At 7:20 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Rotz to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

At 7:19 p.m., Mr. Wachtmeister was excused.

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS: Mrs. Coryea – referenced agenda item: 8.5 Business – Budget transfer of \$25,000, support staff leave – contingency. She inquired what is support staff leave contingency and leave contingency and wanted to know why the transfer would come out of the lesser of the two? Mrs. Coryea indicated a response via email would suffice.

CONSENT AGENDA

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on October 25, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE

Recommendations

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PersonnelAppointments

Recommend the Board approve the following probationary appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jessica Gilbo	Special Education Teacher	Momot	January 2, 2013	\$25,239.60 (prorated) Step 1, + M	3 year probationary appointment - New position.
Alan W. Bailey	Building Maintenance Mechanic	District Wide	Pending fingerprinting clearance	\$15.92/hour	Replacing Louis Jabaut, who retired.

Coaching Appointment

Approve **David Sponable** and **Michael Nichols** as teaching assistants for the 2012-2013 Boy's modified swim at \$27.23/hour.

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Rebecca Whitney	Non-Certified	\$72.90/day	Teacher	Cleared
Rosalyn LaBare	Non-Certified	\$72.90/day	Teacher	Cleared
Whitney Herbold-LaCroix	Non-Certified	\$72.90/day	Teacher	Cleared
Marianne Kelly	Non-Certified	\$72.90/day	Teacher	Cleared
Katelyn Brisson	Non-Certified	\$72.90/day	Teacher	Cleared
Amanda Burgess	Certified	\$81.90/day	Teacher	Cleared
Lauren Blair	N/A	\$11.40/hour	Buildings, Grounds, Transportation	Cleared
Maribel Elizondo	N/A	\$8.90/hour	Monitor, Teacher Aide	Cleared
Kimberly Ashlaw	Certified	\$81.90/day	Teacher	Cleared
Christen Cranker	Certified	\$81.90/day	Teacher	Cleared
Suzanne Kitchen	Non-Certified	\$72.90/day	Teacher	Cleared
Marta Monzelio	N/A	\$108/day	Registered Nurse	Cleared
Lorelei Rodgers	N/A	\$108/day	Registered Nurse	Cleared
Robert Newell	N/A	\$8.90/hour	Teacher Aide/Student Aide	Cleared

Co-Curricular Advisors for the 2012-2013 School Year

Recommend the Board approve the appointments of staff members listed below as co-curricular advisors at the High School for the 2012-2013 school year at the stipend listed.

PLATTSBURGH HIGH SCHOOL

Club/Advisor	Stipend	Club/Advisor	Stipend
Senior Class/Sue Fresn	\$2,700.00	Junior Class/Charlie Lustig	\$1,125.00
Junior Class Co-Adv/Mike Nichols	\$1,125.00	Sophomore Class/Jerri Charlebois	\$1,900.00
Freshman Class/William Herzog	\$1,340.00	After Prom Party 1/Jackie Cianfrocco	\$600.00
After Prom Party 2/Cheryl Maggy	\$600.00	CFES/Susan LaPierre	\$1,800.00
Model UN-Comm/Charlie Lustig	\$560.00	Student Association/Susan LaPierre	\$1,900.00
CFES Mentor/Fran Bieber	\$940.00	Drama Club/Cheryl Maggy	\$3,000.00
French Club/Jila Yadollahpour	\$745.00	GAPP/Jean Seeber	\$2,250.00
GSA Advisor/Lorri Willet-Thatcher	\$560.00	Yearbook/Sullivan, Heather	\$5,002.00
Key Club/Fran Bieber	\$1,120.00	Creative Arts/Donna Baker	\$1,120.00
Multi-Cultural Club/Jila Yadollahpour	\$1,490.00	National Honor Society/Jennifer Slattery	\$1,120.00

PHS Green Team/Amy Sholtis	\$1,120.00	Science Olympiad 1/Cory Mousseau	\$810.00
Senior Slide Show/Heather Sullivan	\$600.00	Future Business Leaders of America/Val Raugi	\$745.00
Spanish Club/Alison Armstrong-Zantana	\$745.00	School Store/Susan LaPierre	\$490.00

Business

Budget Transfers over \$25,000

Recommend the Board authorize budget transfer as presented: The total amount of the transfers listed is: \$27,075.34

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 27,075	A2110-160-42-98	Support Staff Leave Contingency	A1964-400-45	Refund on Real Property Taxes
<i>To cover refund to PARC/PHA for 2011 school taxes paid on property deemed exempt.</i>				

MOTION CARRIED: 6 -0

Correspondence

- Response from Congressman Bill Owens re: Federal Education Funding
- Champlain Valley Educational Services Program Services Guide

New Business

Business

Standard Work Day and Reporting Resolution RS 2417-A

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board pass the following resolution: Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on Appendix IV as the standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials.

MOTION CARRIED: 6-0

Instructional

It was moved by Dr. Stone, seconded by Mr. Rotz to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE
Glenn Hurlock	Principal	High School	January 1, 2013
Jamie LaBarge	Assistant Principal	High School	January 25, 2013

MOTION CARRIED: 6-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks

- CEWWSBA – NYSED Initiatives – January 10, 2013 – Superintendent Short asked Board members to let the district clerk know if they are interested in attending – the deadline is December 17th.
- 2012 School Enrollment and Projections – Superintendent Short noted this report will be available via the school district website. He commented on the projection of Kindergarten enrollment for next year.

Board Member Reports/Remarks

Mr. Rotz read a statement prepared by Mr. Wachtmeister as follows:

1. Regarding the letter from Congressman Owens – Appreciated the response with its explanation of the situation in Washington. However, the amount of money he supported increasing Title I and IDEA is woefully inadequate and there was no response to the point that other areas of the education budget could be reduced to increase Title I and IDEA funding more. If the Board wishes I would be willing to write a follow up letter for the Board to consider.

2. Comment at the end of meeting – I would like to commend Superintendent Short for his diligence at the Health Insurance Consortium meeting in ensuring that full transparency and necessary information is provided to the Board of Directors to make the best possible decisions impacting the District, the taxpayers and our employers.

Mrs. Boise congratulated Mr. Hurlock and Mr. LaBarge on their tenure appointments.

ADJOURNMENT

At 7:43 p.m., it was moved by Dr. Stone, seconded by Mr. Krieg to adjourn.

MOTION CARRIED: 6-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
December 13, 2012 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – present (arrived 6:18 p.m.)
Clayton Morris – present
Tracy Rotz – (Vice-president)
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:12 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 7-0**

At 6:18 p.m., Mr. Krieg entered Executive Session.

RECONVENE: At 7:30 p.m., it was moved by Mr. Morris seconded by Mr. Rotz to reconvene into Regular Session and call the meeting to order. **Motion Carried: 8-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS

Mr. Chumura referred to the new forum for communication available online, stating he was unable to access it so he is bringing his concerns before the Board tonight. He encourages that communication between the Board of Education and public take place during the Board meetings. Mr. Chumura also shared a few programs/concerns that PCSD should look into:

- Grant with CCC on exposing students to the work world, especially for those students who are not college bound.
- Collaborative sharing of services.
- Traffic and how dangerous it is - schools promoting walking – which would be safer and in turn there would be less accidents.
- SUNY events (literary/art) – feels student should be encouraged to attend – there is a lot there for them to learn.
- More input from kids as to what they want for an education.
- Virtual learning – other schools are using Kindles as a learning tool.
- Possibility of our students being paid to work in the schools or utilized as volunteers.

Mr. Chumura also inquired on the contract for Superintendent Short referring to the District’s goals – he would like to see input from students/community to see if the District is meeting those goals.

Mrs. Corvea mentioned the passing of a CSEA member and stated she believes the District has to put a policy into place so there is a guideline for employees/students. She feels a guideline would be good for giving direction on what type of leave an employee can use for attending memorials, and take care of student needs, etc.

CONSENT AGENDA

It was moved by Mr. Morris, seconded by Mr. Sullivan to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on November 15, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today as written.

CSE and CPSE

Recommendations

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Recommend the Board approve the following probationary appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Sherry Longe	Custodial Worker	PHS	December 14, 2012	\$14,354 prorated	16-week probationary appointment – annual salary \$26,467 (2012-2013)

Intramural Coaching Appointments

Recommend the Board approve the appointments of the staff listed below as intramural teachers for the 2012/2013 school year at the stipend as listed.

Building Intramurals

130 Sessions

Recommendation

Oak Street

(Max. 20 sessions per activity)

Kim Quinn
Annmarie Curle

\$42.31 per session
\$42.31 per session

Momot Elem.

(Max. 20 sessions per activity)

Karin Trombley
MemaBoucek
Jesse Terry

\$42.31 per session
\$42.31 per session
\$42.31 per session

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Susan Lyon	N/A	\$8.90/hour	School Monitor/Food Service	Cleared
Carolyn Macey	N/A	\$8.90/hour	School Monitor/Food Service/Teacher Aide	Cleared

Business

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (September & October 2012)
- 2) High School Extraclassroom Activity Fund Report (October 2012)
- 3) Summary of Budget Transfers for the month of October 2012 under \$25,000
- 4) Summary of Monthly Wire Transfers (October 31, 2012)
- 5) Food Service Profit and Loss Statement (October 2012)
- 6) Budget Status Report (October 31, 2012)

Treasurer's Report

Recommend the Board accept the October 31, 2012 **Treasurer's Report** as presented in *Appendix II*.

Motion Carried: 8-0

Correspondence

Old Business (► Indicates item to be discussed.)

New Business**Business: Field Trips**

It was moved by Mr. Sullivan, seconded by Mr. Morris to recommend the Board approve the request of Linda Sullivan/Hilary Soulia for 6 students to participate in the **New York State Band Directors Association Band or Jazz Ensemble**, Syracuse NY, March 1-3, 2013.

Motion Carried: 8-0

It was recommend by Mr. Sullivan, seconded by Dr. Stone to recommend the Board approve the request of Jila Yadollahpour for 15 students to participate in the **Ireland, London and Dublin trip** visiting some Europe's most well-known and historical cities and architectural landmarks, March 28 – April 6, 2013.

Motion Carried: 8-0

2012-2013 21st Century Agreement

It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board authorize the agreement between SUNY Plattsburgh and Plattsburgh City School District. The agreement states that SUNY Plattsburgh will provide counselors and staff for the Project Connect program funded in part by the 21st Century Grant extension from July 1, 2012 through June 30, 2013 for a fee of \$100,000.00.

Motion Carried: 8-0

The Research Foundation Agreement

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board authorize the agreement between The Research Foundation State University of NY on behalf of SUNY Plattsburgh (the Foundation) and Plattsburgh City School District. The Foundation will provide Third Party Evaluator services for the 21st Century Grant Program from July 1, 2012 through June 30, 2013 for a fee of \$18,828.

Motion Carried: 8-0

Cornell Cooperative Extension Agreement

It was moved by Mr. Morris, seconded by Mr. Sullivan to recommend the Board authorize the agreement between the Cornell Cooperative Extension of Clinton County and Plattsburgh City School District. The Cornell Cooperative Extension will provide 4-H Youth Development service for the Project Connect program funded by the 21st Century Grant extension from July 1, 2012 through June 30, 2013 for a fee of \$28,449.

Motion Carried: 8-0

School Tax Collection Report

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board accept the School Tax Collection Report **2012-2013** as presented.

School Tax Receivable	\$17,552,385.46	
Reduction In Tax Roll:	\$ 37,642.74	
Adjusted School Tax Receivable	\$17,514,742.72	
Less: Tax Received	\$16,628,028.22	
Unpaid 2012 School Taxes	\$ 886,714.50	
Plus: Penalties Due as of 12/1	\$ 65,960.39	
Total Unpaid Taxes Plus Penalties	\$ 952,674.89	Motion Carried: 8-0

Liquidation of Portion of Tax Certiorari Reserve

It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board authorize the liquidation of \$32,058.66 from District's tax certiorari reserve, so as to satisfy the refund of 2011 property taxes paid by the Plattsburgh Airbase Redevelopment Corporation, in accordance with judgment index #12-1089 of the State Court of the State of New York, Clinton County.

Motion Carried: 8-0

Board Policy 4321.16, Medicaid Compliance Program - First Reading

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board review Board Policy: 4321.16, Instruction: Medicaid Compliance Program. The revisions are necessary for continuing the District's compliance with Medicaid procedures.

Motion Carried: 8-0

Instructional

It was moved by Dr. Stone, seconded by Mr. Sullivan to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE
Rory LaPage (MacRae)	School Counselor	High School	January 31, 2013

Motion Carried: 8-0

Personnel Items (not part of Consent Agenda)**Concluding Reports and Remarks****Superintendent's Reports/Remarks**

- CEWWSBA – NYSED Initiatives – January 10, 2013
Dr. Stone will be attending along with PSUNY colleagues.

Board Member Reports/Remarks

Mr. Wachtmeister reported on the December 4th NYS Association of Small City School Districts meeting of the Board of Directors providing members with the minutes. Specifically, he discussed the finances of the association and effects/stress to districts from storm “Sandy”. He also shared discussion that took place regarding State Aid such as (1) Elimination of 1st budget vote in small cities if board approved budget is within 2% levy increase parameter mandate relief; (2) Allow small city school districts to present portions of the school budget in separate resolutions requiring a super majority vote only for the portions exceeding the tax levy cap; (3) possibly having the vote at a different time of the year to save costs.

Mr. Wachtmeister shared the Profit and Loss statement and Balance Sheet from NYSASCSD stating he would provide the Superintendent with the audit results. He also commented on the on-going lawsuit referring to the litigation dues chart stating anticipated trial will begin in March and a decision may be made by the fall. Superintendent Short noted our district was not on the list of contributing and he felt it should be and is going to research that matter. Mr. Wachtmeister stated he would like to see the testimonies be placed on the District's web site and asked that they be mailed to Board members.

Mr. Wachtmeister discussed the impact Hurricane Sandy will have on state budgetary needs for 2013-2014 - may reduce anticipated increase in state aid. He shared a news release from NYSSBA on the Fiscal Clift and an article regarding the North Country and their scores.

Mrs. Boise gave thanks to the staff for their effort put forth into the winter concerts and thanked Mrs. Coryea for her public comment and asked for moment of silence for Dave Stanley.

The Board thanked everyone for coming this evening and wished them a safe and happy holiday.

PUBLIC COMMENT - there were no comments.

ADJOURNMENT: At 8:35 p.m., it was moved by Mr. Rotz seconded by Mr. Wachtmeister to adjourn.

MOTION CARRIED: 8-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
**Board of Education/School Budget Hearing
January 10, 2013 – 7:30 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Clayton Morris – present (arrived 6:15 p.m.)
Tracy Rotz – (Vice-president)
David Stone – excused
Steven Sullivan – present
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – excused
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:07 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel.

Motion Carried: 6-0

At 6:15 p.m., Mr. Morris entered Executive Session.

RECONVENE: At 7:10 p.m., it was moved by Mr. Rotz, seconded by Mr. Sullivan to reconvene into Regular Session and call the meeting to order.

Motion Carried: 7-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

REPORT: Mrs. Claudine Seltzer, Principal of Alternative School gave a presentation on the Middle School Alternative Education Program which includes both general and special education students. She explained the program is for those students struggling in a regular classroom setting. The Alternative Program focuses on the student’s behavioral and emotional needs hoping to prepare them to go back into the regular school setting; teaching them to be socially appropriate. She stated the support from the District Office, Officer Clark, PINS and YMCA has been greatly appreciated.

PUBLIC COMMENTS

Mr. Chmura asked for clarification on how to use the web forum. He also referred to Public Law and Executive and Public Sessions. Mr. Chmura discussed related topics to education in general and suggested he would like to see the Board discuss these upcoming budget issues.

CONSENT AGENDA

It was moved by Mr. Morris, seconded by Mr. Sullivan to approve the consent agenda items as follows, moving item 8.4.A.1 to 11.3 Personnel -non consent.

Motion Carried: 7-0

Minutes

Recommend the Board approve the minutes for the meeting held on December 13, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today as written.

CSE and CPSE**Recommendations**

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments**

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Sandra Rock	Certified	\$81.90/day	Teacher	Cleared
Ryan Fessette	Non Certified	\$72.90/day	Teacher	Cleared
Katherine Lavery	N/A	\$8.90/hour	Teacher Aide/Student Aide	Cleared
Clifford J. Staves	Certified	\$81.90/day	Teacher	Cleared

Reassignments

Recommend the Board approve an increase in the daily schedule for Lynne Sheehan, Teacher Aide/Student Aide, from 6.5 to 7 hours daily, at the unchanged rate of \$16.41/hour, effective January 11, 2013.

Retirement

Recommend the Board accept a letter of retirement from Julie Dominy, Food Service Worker at Momot Elementary School, effective December 31, 2012.

Business

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (November 2012)
- 2) High School Extraclassroom Activity Fund Report (November 2012)
- 3) Summary of Budget Transfers for the month of November 2012 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2012)
- 5) Food Service Profit and Loss Statement (November 2012)
- 6) Budget Status Report (November 30, 2012)

Treasurer's Report

Recommend the Board accept the November 30, 2012 **Treasurer's Report** as presented in *Appendix II*.

Disposal of Technology Equipment

Recommend the Board declare the following equipment as surplus and authorize its disposal.

<u>ECC</u>	<u>Model</u>	<u>ECC</u>	<u>Model</u>	<u>ECC</u>	<u>Model</u>	<u>ECC</u>	<u>Model</u>	<u>ECC</u>	<u>Model</u>
1074	LaserWriter 16/600	1731	Clamshell iBook	2056	eMac	2059	eMac	2444	Optiplex GX270
2028	Optiplex GX270	2062	PowerBook G4	670	PowerBook G4	3490	eMac	2443	Optiplex GX270
2017	Optiplex GX270	916	iBook White	1969	PowerBook G4	2135	eMac	2454	Optiplex GX270
3564	Optiplex GX270	2293	iBook G4	976	CLJ 4550	3366	eMac	2002	Optiplex GX270
3662	Optiplex GX280	1111	Panasonic VCR	659	OfficeJet G95	930	iMac	5487	Optiplex GX270
443	CTX Projector	40	Apple Newton	5649	Optiplex GX270		LOCKRO WS	5488	Optiplex GX270
	Dell Monitors (9)	27	Apple Newton	3210	Optiplex GX260	11932	Copier	3566	Optiplex GX270
3713	Optiplex GX280	37	Apple Newton	1991	Dell Inspiron 8000	11331	Copier	3458	Optiplex GX270
2270	Optiplex GX280	28	Apple Newton	900	Dell Inspiron 2500	11953	Copier	3448	Optiplex GX270

2361	Latitude D610	39	Apple Newton	2912	Optiplex GX270	3457	Optiplex GX270	3447	Optiplex GX270
2035	Optiplex GX270	1742	AGFA Snapscan	3236	eMac	2451	Optiplex GX270		

Motion Carried: 7-0

Old Business (► Indicates item to be discussed.)

Board Policy 4321.16, Medicaid Compliance Program - SECOND Reading

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board review Board Policy: 4321.16, Instruction: Medicaid Compliance Program. The revisions are necessary for continuing the District’s compliance with Medicaid procedures.

Motion Carried: 7-0

New Business

Business

Refunding (Refinancing) Bond Resolution

It was moved by Mr. Morris, seconded by Mr. Sullivan to recommend the Board approve the Refunding Bond Resolution as presented in *Appendix III*.

Motion Carried: 7-0

Surplus Property Bids

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board accept the results of the December 14, 2012 sealed bid for surplus property (disposal approved by the Board: September 13, 2012 and October 25, 2012 meetings) as follows:

- 1999 Thomas FS6 (VIN 4UZ6CJAA5XCB92442) (bus #10) for \$2,201 to Helm Salvage.
- 1997 Ford F350 (VIN 1FTHF36H7VEC40575) with 8’ Fisher plow for \$3,505 to Helm Salvage.
- Groen TDB-20 steam kettle (serial #6613) to George Moore Truck & Equipment for \$400.

Motion Carried: 7-0

Personnel Items (not part of Consent Agenda)

Appointments

It was moved by Mr. Morris, seconded by Mr. Sullivan to recommend the Board approve the following probationary appointment:

12.	EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
	TBA C	CSE Chairperson – Temporary Part Time	K-12	January 11, 2013 – June 30, 2013	TBA	Grant Based

0

Motion Carried: 7-0

Superintendent’s Reports/Remarks

New NY Education Reform Commission – Superintendent Short reviewed the following eight areas of reform that the State is recommending:

- Institute full day pre-kindergarten
- Integrate community and social services in the school system.
- Extend the school day and school year
- Improve teacher quality by recruiting top students into the field, increasing clinical experience and establishing a rigorous professional entrance exam
- Increase the collaboration between high schools and community colleges to create “College in the High School” where a student may receive an associate degree in six years of high school
- Increase the use of technology, particularly in areas suffering from a narrow curriculum and increase the use of technology in individualized student testing.
- Increase transparency and accountability of the educational system.

Superintendent Short shared the 2013-2014 Budget Development Calendar with the Board. He also announced that Dr. Stone and PSUNY staff were representing PCSD at a conference tonight with Commissioner King.

Superintendent Short announced his luncheon with the Commissioner King which took place today, with the focus of discussion being on the reforms around Common Core Standards.

Board Member Reports/Remarks

Mr. Krieg commented on the District expanding food service with CVES. He is concerned with the cost of health insurance for food service retirees. Superintendent Short agreed it is good to keep an eye on short and long term costs. Mr. Krieg also discussed NYSSBA's disapproval for the formula which involves personal income growth. He expressed an interest in having the Board write individual letters of support. Mr. Lebrun agreed to draft a letter to legislation for the Board to review.

PUBLIC COMMENT - there were no comments.

ADJOURNMENT: At 8:20 p.m., it was moved by Mr. Rotz seconded by Mrs. Goerlitz to adjourn.

MOTION CARRIED: -0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education/School Budget Hearing
January 24, 2013 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present (arrived 7:16)
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president)
David Stone – present (excused: 7:35)
Steven Sullivan – excused
Fred Wachtmeister – present (arrived 7:15)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:09 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 6-0**

At 7:15 p.m., Mr. Wachtmeister entered Executive Session.

At 7:16 p.m, Mrs. Boise entered Executive Session.

RECONVENE: At 7:26 p.m., it was moved by Dr. Stone, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 8-0**

At 7:35 p.m., Dr. Stone was excused.

PLEDGE OF ALLEGIANCE: A member from the Green Team led the pledge of allegiance.

SPOTLIGHT: The PHS Green Team gave a Power Point presentation to Board members. Students on the Green Team included: Nasser Issou, Kiesha McCray, Calli Miller, Connick Miller, Destiny Nisen, Risha Sheni, and Sara Warmuth along with Mrs. Amy Sholtis, PHS teacher/Green Team leader. Superintendent Short presented students with certificates of recognition.

PUBLIC COMMENTS

Mrs. Corvea referenced 8.4.B, personnel appointment; expressing her concerns with the process that was taken.

CONSENT AGENDA

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on January 10, 2013.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today as written.

CSE and CPSE**Recommendations**

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments**

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Amanda Fuller	Certified	\$81.90/day	Teacher	Cleared
Carolyn Gallo	Certified	\$81.90/day	Teacher	Cleared
Stacy LaChapelle	Certified	\$81.90/day	Teacher	Cleared
Thomas Marnes	Certified	\$81.90/day	Teacher	Cleared
Jenny St. Louis	Certified	\$81.90/day	Teacher	Cleared
Meagan Giroux	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Komlantse Gossou	Non-Certified	\$72.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Alyssa Manning	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Roberta Peryea	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Jessica Loughman	Non-Certified	\$72.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Danielle Freedman	Non-Certified	\$72.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student/Aide/Teacher Aide	Cleared
Norman Gebo	N/A	\$11.40/hour	Custodial Worker	Cleared
Mickie Rock	N/A	\$11.02/hour	School Bus Monitor	Cleared

Reassignments - Recommend the Board approve an increase in the daily schedule for Jennifer Creedon, Teacher Aide/Student Aide, from 2.75 to 6.5 hours daily, at the unchanged rate of \$12.50/hour, effective January 25, 2013.

Motion Carried: 7-0

Correspondence – Superintendent Short shared a drafted letter to legislation on behalf of the Board as requested by Mr. Krieg at the January 10th Board meeting. The correspondence expresses the Board's concern about the linking of school aid funding to the growth in personal income rates. The Board agreed to forward the letter to Governor Cuomo, Speaker Silver, Senator Little, Senator Skelos, Assemblyman Morelle, and Assemblywoman Duprey.

New Business**Business****Field Trips**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board approve the request of Cheryl Maggy for 48 students and 6 chaperones to travel to New York City, Saturday, June 1, 2013 to see a Broadway show, sight see and to conduct pizza sales and other fundraisers to cover the expenses.

Motion Carried: 7-0

Preparation for May 21, 2013 Board Election and Budget Vote

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 21, 2013, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 7, 2013 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion Carried: 7-0

Board of Registration

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend that the Board appoint and designate **Harold Ryan** and **Steven Lawrence Carpenter** as the **Board of Registration** of the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote.

Motion Carried: 7-0

Personnel Items (not part of Consent Agenda)

Appointments

It was moved by Mr. Morris, seconded by Mr. Sullivan to recommend the Board approve the following probationary appointment:

Extraclassroom Activity

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to appoint Margaret “Cricket” Terry as Central Treasurer for the Extraclassroom Activity Fund at Plattsburgh High School, without additional compensation, effective January 28, 2013 – June 30, 2013.

Motion Carried: 7-0

Consulting Teacher Honorarium

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to approve distribution of Innovation Grant funded honorariums to the following consultant Teachers for APPR evaluations and supporting the Peer Assistance and Review Model:

Second Year – Stipend of \$2,800	First Year – Stipend of \$1,400
Jennifer Jolicoeur	Thomas Via
Susan Higgins	Pamela Frederick
Elizabeth Cutaiar	
Mary Lou LaRocque-Megarr	

Motion Carried: 7-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Annual Professional Performance Review (APPR) State Approval Update - Superintendent Short informed the board the PSCD APPR plan has been approved by the State with slight changes with the most significant change being on how we measure, assess, and ultimately score teachers on their local growth measure and the evaluation process. He explained the difficulty in making a plan before implementation and as the District goes through the year, there will be

amendments made on an annual basis. Superintendent Short further explained the correlation between the APPR plan State Aide increase. The NYS Department will be annualizing data from districts and may order corrective action.

Small City School Districts (NYSASCSD) – Superintendent Short discussed the on-going litigation regarding school aid. As a follow up from the January 10th meeting he reported the district did not contribute \$1,000 last year as was done in previous years. He suggested to the Board the District could submit \$2,000 which would cover \$1,000 for the 2011-2012 school year and \$1,000 for the 2012-2013 school year.

Preliminary Estimate of State Aid - overall picture is the State was looking at a 3% increase to schools in aid but not for PCSD which is .87% increase and PCSD lost about \$250,000 in High Tax Aid. Superintendent Short stated the District is going to set budget based on Executive Proposal.

Mr. Lebrun reviewed the Executive Budget Proposal and agreed with the Superintendent that revenue for the school district is not great. He gave the Board a brief summary of the State’s Foundation Aid focusing on High Tax Aid. Based on proposal we stand to lose approx. \$253,000 which is about half of the High Tax Aid and negates what would be a decent increase.

Superintendent Short and Mr. Lebrun stated they will provide the Board at the March meeting with a rollover budget status update. The Board then can discuss staffing, programs and application use of fund balance.

Board Member Reports/Remarks

Mr. Wachtmeister reviewed his Small City Schools Districts’ meeting last week. He discussed the foundation aid, GEA restoration, personal income growth, and stated the most discouraging part of the meeting was discussion on safe schools.

He provided district administration with an analysis of a piece of legislation put forth by Assemblywoman Shields changing the formula which would entitle PCSD to more money. If it turns out to be the case he would like to see the Board support this.

Litigation – he encouraged the board to provide the funds Superintendent Short recommended in supporting NYSASCSD. He will provide the Superintendent with the budget to share with board members. It was agreed to put the motion on the February board meeting agenda

Leisa thanked PHS for putting together the health fair; giving kudos to Kim Quinn and Jessica Matthews for a job well done.

PUBLIC COMMENT

Mrs. Coryea asked Superintendent Short on the schools that lost their increase in stated aid; where the money goes? She also referred to the honorarium pay on the agenda, wanting to know if the grant covers all of this – Superintendent Short responded yes it does. Mrs. Coryea asked will this continue? Superintendent Short said it will be a matter of if the grant monies continue.

Mrs. Coryea wanted to know who does the grant research and noticed at the last board meeting there was a grant that supported Special Ed. Superintendent Short stated this is the same grant and explained the relation. She wanted to know how a person could find out if there is a grant out there like for school safety. Superintendent Short stated there are many listings and various people look at what is out there. She asked for his help in steering her in the right direction.

ADJOURNMENT: At 9:01 p.m., it was moved by Mr. Rotz seconded by Mrs. Goerlitz to adjourn.

MOTION CARRIED: 7-0
Respectfully,

Dawn Stetz, District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
February 14, 2013 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – excused
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Clayton Morris – present (arrived 6:21)
Tracy Rotz – (Vice-president) - excused
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:08 p.m., it was moved by Mrs. Goerlitz, seconded by Dr. Stone to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 6-0**

At 6:21 p.m., Mr. Morris entered Executive Session.

RECONVENE: At 7:29 p.m., it was moved by Mr. Morris, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

PLEDGE OF ALLEGIANCE: Mr. Wachtmeister led the pledge of allegiance.

PUBLIC COMMENTS

Mr. Tobrocke stated he would like the Board to start from the top when looking at cuts for 2013-2014. He also asked why the district has an Associate Superintendent, commenting that other districts do not.

Mr. Chmura recommended the Board discuss the Plan A vs. Plan B healthcare coverage. He stated he feels Plan B would have a significant savings. Mr. Chmura also mentioned the cost for the pension fund is going to increase as well. He stated he was surprised the community has not participated more in the dialogue via the web on the budget forum. Mr. Chmura also asked about other questions he submitted that have been unanswered.

Mr. Wachtmeister addressed the abovementioned concerns.

CONSENT AGENDA

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on January 24, 2013.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today as written.

CSE and CPSE**Recommendations**

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments**

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Megan Murphy	Non-Certified	\$72.90/day \$8.90/hour \$8.90 hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Scott Tarbox	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Brian Ellsworth	N/A	\$10.71/hour	School Bus Monitor	Cleared
Charissa Provost	N/A	\$8.90/hour	School Monitor, Food Service, Teacher Aide/Student Aide	Cleared

Business

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (December 2012)
- 2) High School Extraclassroom Activity Fund Report (December 2012)
- 3) Summary of Budget Transfers for the month of December 2012 under \$25,000
- 4) Summary of Monthly Wire Transfers (December 31, 2012)
- 5) Food Service Profit and Loss Statement (December 2012)
- 6) Budget Status Report (December 31, 2012)

Treasurer's Report

Recommend the Board accept the December 31, 2012 **Treasurer's Report** as presented in *Appendix II*.

Mileage Reimbursement

Set the District's mileage reimbursement rate to the current IRS rate of .565 cents per mile, effective January 1, 2013.

MOTION CARRIED: 7-0

Correspondence

- Superintendent Short shared the letters sent to legislation per Mr. Krieg's request regarding school aid funding.

10. Old Business (► Indicates item to be discussed.)**11. New Business****11.1 Business****New York State Association of Small City School Districts (NYSASCSD) – Litigation Support**

It was moved by Mr. Hall, seconded by Mr. Morris to recommend the Board approve the District's contribution of \$2,000 to NYSASCSD to support the litigation of eleven plaintiff districts in the fight for a sound basic education for every student in New York State. This contribution represents the 2011-2012 and 2012-2013 school years.

MOTION CARRIED: 7-0

Early Notification of Retirement Incentive – Teachers’ Association MOA

It was moved by Mr. Sullivan, seconded by Mr. Hall to recommend the Board authorize the Board President and Superintendent of Schools to execute the Memorandum of Agreement for Compensation for Early Notification of Retirement for members of the Plattsburgh Teachers’ Association as detailed in *Appendix III* which expires March 14, 2013.

MOTION CARRIED: 7-0

Early Notification of Retirement Incentive – Civil Service Employees’ Association MOA

It was moved by Mr. Sullivan, seconded by Mr. Morris to recommend the Board authorize the Board President and Superintendent of School to execute the Memorandum of Agreement for Compensation for Early Notification of Retirement for members of the Civil Service Employees’ Association as detailed in *Appendix IV* which expires March 14, 2013.

MOTION CARRIED: 7-0

**Instructional
Field Trips**

It was moved by Mr. Sullivan, seconded by Mr. Krieg to recommend the Board approve the request of Susan LaPierre for PHS students to take a 2-day trip (dates to be determined as colleges confirm sometime in April) to visit colleges in the Albany, NY area. The trip will be at no cost to the District – this is supported by the College For Every Student (CFES) program.

MOTION CARRIED: 7-0

It was moved by Mr. Sullivan, seconded by Mr. Krieg to recommend the Board approve the request of Michelle Rugar, for PHS students to participate in the 1st Annual NYSPHSAA Cheerleading Competition, March 9th in Rochester, NY. Fundraising will be conducted through the Booster Club.

MOTION CARRIED: 7-0

Concluding Reports and Remarks**Superintendent’s Reports/Remarks**

2013-2014 School Calendar – Superintendent Short informed the Board the calendar has been delayed due to the New York State Education Department and the testing schedules. He stated BOCES did approve their calendars at last night’s board meeting. They approved calendars for the next three school years, which we plan to do at the March 7th Board meeting. He also informed the Board that the District will follow BOCES calendars for the extensive vacation times.

Rollover Budget Status Update – Mr. Lebrun gave the Board a handout of budget information stating the upcoming budget is dire and the process will be challenging. He commented the budget will be based on the Executive budget proposal for State Aid. He referred to the roll-over budget handout stating it will be the most useful information to the Board. Mr. Lebrun reported significant cost increases (faculty salaries, employee and retiree benefits) with only a modest increase in revenue (0.97 % in state aid). With this being said significant increases in these areas are a valid threat to the district’s budget. Mr. Lebrun stated he will know what the percentage of the tax cap is before the next board meeting and commented the Board will spend time discussing the Districts programming and will receive fund balance analysis. He spoke of how the tax calculation does not match inflation.

Board Member Reports/Remarks

Dr. Stone – reported that 25-30 PHS students participated in the Science Olympiad at Potsdam, NY with the A and B teams. The A team came in first, B team placed 4th, out of 14 schools participating. A group of those kids will be competing in Buffalo next month. Dr. Stone noted that these kids have been involved in: cross country, track, swimming, music, chorus, NHS, key club, chorus, tennis, etc. He commented on the relationship between science, music, extra-curricular activities, and GPA and high achievement. He stated if we take these things away from our children, then we are cheating them, pointing out it is not a simple process eliminating programs that there are too many variables. Dr. Stone acknowledged the District teachers involved with this group - Mrs. Demane, Mrs. Patel-Dame and Mr. Mousseau.

Mr. LaBarge said the kids had a great time and Mr. Hurlock commented on how the students work hard to do all the fundraising. They stated the district needs to find ways to help finance the program to encourage the teacher’s to stay with the program. It takes many hours and they are stretched too thin.

Mr. Wachtmeister added it does appear we are going to be going through a difficult budget process again and encouraged the community to come to our meetings to share their feedback letting us know what programs they value

and what is acceptable for a tax levy increase. He discussed a timeline for providing budget information on our web site.

Mr. Wachtmeister provided Superintendent Short with multiple documents and articles on budget related information, comparing other districts. Mr. Wachtmeister commented on the upcoming Small City Schools budget seminar for Feb 27th in Albany. He would like to go and asked the Board to let the District Clerk know if they are also interested in attending.

Mr. Wachtmeister thanked the District Office for working diligently on successfully refinancing district bonds which resulted in a \$237,194 budgetary savings, benefitting the District's programs.

PUBLIC COMMENT

Mr. Tobrocke discussed the web site with the question and answer format. He asked for clarification on the early incentives for both teachers and support staff. He suggested a cut in pay for administrators and teachers in order to fund the Science Olympiad and similar groups.

Mr. Baker commented on NYSSBA's definition of what a school board member does. He discussed the districts costs, which included salaries, health insurance, and retirement and suggested when it comes time to negotiate contracts, control the factors, which include mandates. He stated that people are taxed out and this area does not support these obscene salaries.

Mr. Chmura – requested clarification on teacher-student ratio.

ADJOURNMENT: At 8:59 p.m., it was moved by Mrs. Goerlitz seconded by Mr. Hall to adjourn.

MOTION CARRIED: 7-0

Respectfully,

Dawn Stetz,
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
March 7, 2013 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present (arrived 6:14)
Amelia Goerlitz – excused
Robert Hall, Jr. – present (excused 6:26)
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:10 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 5-0**

At 6:14 p.m, Mrs. Boise entered Executive Session.

At 6:26 p.m., Mr. Hall was excused.

RECONVENE: At 6:25 p.m., it was moved by Mr. Hall, seconded by Mr. Rotz to reconvene into Regular Session and call the meeting to order. **Motion Carried: 5-0**

At 7:10 p.m., Mr. Sullivan was excused.

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS

Mr. Tobrocke commented on the following:

- How the minutes reflect public comments
- Website Q & A timely responses
- Suggested sale of Duken building
- The use of building and grounds’ funds
- Change the voting sites due to safety reasons.
- Questioned the 2012 voting results, absentee ballot process and budget advocacy

Mr. Graves, president of the PHS Booster Club acknowledged Mr. Hartman for a well-done job that the boys basketball team did with the recent clinic held. He also wanted to know why an activity like this can’t be covered without additional insurance costs?

REPORTS: Update on School Budget/Tax Cap – Superintendent Short gave a Power Point presentation on the 2013-2014 school budget proposing an education budget that balances community needs and wants as well as students.

He discussed the following:

- Revenue limits which included State and Federal Aid, Tax Cap, and Grants.
- Expenditure Strains such as Employee/Teacher Retirement, Health Insurance.

- Emerging needs (Mandates/Regulations) such as APPR, Administration/Faculty evaluation capacity, Professional development, Core Curricular, Graduation Standards, Special Education, and Managerial Requirements.
- Student Support Services (Local needs) including Counseling & Psychological Services, Career and College Planning, Drop Out Prevention and Family Support.
- Community Wants are: Student opportunity/involvement, Additional Performing Arts, Athletics, CAP/AP Advancements, Languages and Quality Education.

Superintendent Short discussed financial solutions such as Program Modifications, Collective Bargaining, Local Tax Considerations, Reserve/Fund Balance, Merger/Consolidation Concepts and Governor’s Proposals. He also reviewed the current draft budget of \$39,689,892, anticipated revenue at \$17,974,295, Tax Levy (2%) \$20,335,597 leaving the district with a current gap of \$1,380,000.

Superintendent Short stated the next steps to be taken by the Board will be to discuss: Program Modification, Tax Levy, Reserve/Fund Balance, Further Analysis of Reserves, Eye on State Aid Discussions, Eye on Sequestration Impacts, Final Decisions on Reductions, and Final budget for community consideration.

At 8:16 p.m., Mr. Sullivan entered Regular Session.

Mr. Lebrun gave a Power Point presentation on the Tax Cap. He reviewed the tax levy limit is not 2% (it is projected at 5.2%) for this year and explained the 60% “super” majority approval rate versus the 51% “simple” majority approval rate. Mr. Lebrun shared the State budget deadline is April 1st, “unofficial” deadline for PCSD budget is April 18th and that the school budget vote/election is May 21st. He reviewed the Base Formula, going over the data that makes up that formula, which included: prior year tax levy, tax base growth factor, PILOTS receivable, local capital tax levy, tort exclusions, levy growth factor, carryover, and pension exclusion. Mr. Lebrun noted that the Power Point slide show will be available via the District’s web site.

CONSENT AGENDA

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on February 14, 2013.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today as written.

CSE and CPSE

Recommendations

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Erica Gould	N/A	\$8.90/hour	School Monitor	Cleared
Megan Murphy	N/A	\$8.90/hour	Teacher Aide/Student Aide	Cleared
Nathan Snow	Non-Certified	\$72.90/day \$8.90/hour	Teacher Teacher Aide/Student Aide	Cleared
Susan Riedl	Certified	\$81.90/day	Teacher Teacher Aide/Student Aide	Cleared
Brittany Godreau	Certified	\$81.90/day \$8.90/hour	Teacher Teacher Aide/Student Aide	Cleared
Laurie DuBay	N/A	\$16.00/hour	Tutor	Cleared
Kylie McLean	N/A	\$16.00/hour	Tutor	Cleared

A. Coaching Appointments

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING COACHING POSITIONS: 2012-13 SCHOOL YEAR**

SPORT	POSITION	EMPLOYEE	STIPEND
Tennis	Boys Varsity	Cathy Whalen	\$2,335
	Girls Varsity	Amanda Oliver	\$2,335
Golf	Varsity	Rusty Bigelow	\$2,335
Baseball	Varsity	James Manchester Tracy Rotz (vol) Kale Panetti (vol)	\$3,964
	JV	Chris Boule	\$3,041
	Modified	Patrick Goodell	\$2,498
Track	Girls Varsity	Corey Mousseau (Head) *Caprise Johnson (Ass't)	\$3,693 \$1,810
	Girls Modified	Brett LaValley	\$2,498
	Boys Varsity	Vernon Harrison (Head) *Jesse Terry (Ass't) *Adam Mehan (Ass't)	\$3,693 \$1,810 \$1,810
	Boys Modified	Bradley LaValley	\$2,498
Softball	Varsity	Neil Bowlen William Meyers (vol)	\$3,968
	JV	Shae LaPorte	\$2,932
	Modified	Kate Flynn	\$2,498

ALL OF THE ABOVE ARE RETURNING COACHES

*** THE TRACK ASSISTANTS HAVE AGREED TO DIVIDE THE 2 SALARIES (\$5376) INTO 3 AMOUNTS**

B. Retirements

- 1) Recommend the Board accept Mary VonBargen's letter of resignation for retirement from her Special Education teaching position, effective July 1, 2013.
- 2) Recommend the Board accept Roger Lacroix's letter of resignation for retirement from his English teaching position, effective July 2, 2013.
- 3) Recommend the Board accept Mirjam Boucek's letter of resignation for retirement from her Art teaching position, effective June 30, 2013.

C. The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (January 2013)
- 2) High School Extraclassroom Activity Fund Report (January 31, 2013)
- 3) Summary of Monthly Wire Transfers (January 31, 2013)

Treasurer's Report

Recommend the Board accept the January 31, 2013 **Treasurer's Report** as presented in *Appendix II*.

MOTION CARRIED: 5-0

Correspondence

- Rotary Club of Plattsburgh – PHS Awarded Grant.
- Senator Little letter to the Board thanking the Board for their comments and concerns regarding the future of public school education.

New Business**Business****School Calendars**

Recommend the Board review drafts of the **2014-2015, 2015-2016 and 2016-2017 School Calendars**.

School Election District Resolution

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board pass the resolution stated in *Appendix III*, effective immediately, in order to conform to the reconfiguration of voting districts by the City of Plattsburgh.

MOTION CARRIED: 5-0

Concluding Reports and Remarks Superintendent's Reports/Remarks

Nominations/Election of CVES Board of Education Members - Superintendent Short reported to the Board that Mrs. Boise currently represents PCSD so we do not need to submit a nomination, but we will be voting in April.

Board Member Reports/Remarks

Mr. Wachtmeister shared the following summary from the NYSASCSD legislative breakfast and Board of Directors Meeting and asked that the March newsletter be mailed to Board members:

On February 27 2013 the Association held a legislative breakfast where a number of key legislative leaders/members provided those present with their understanding of where the NYS budget process was and what might be available to assist school districts and school boards develop their budgets for the 2013-2014 school year.

SUMMARY: Legislative leaders from both the Republican and Democratic parties addressed the gathering of small city superintendents and BOE members. As one would expect the perspectives of the two sides differed.

The Republican position ascribed the need for a property tax levy cap to increases in the property tax over many years. The economic contraction of 2008 added fuel to the fire of property tax relief. There was a recognition that poor districts need help NOW. Raising taxes on the wealthy is not an option as the rich are moving out of NYS. A favorite example was Tom Golisano's move to Florida. NYS lost \$13,000 per day of tax revenue as well as the sizable philanthropy that Mr. Golisano distributed in NYS. Minority Leader Brian Kolb indicated the reason taxes were lower in places like Florida and Texas were due to public worker contracts providing lower wages and benefits. From this it follows that teacher unions need to address the cost side. Teachers need to reopen contracts and be flexible to save programs. Specific areas mentioned that may help districts included Pensions-only 1 or 2 more years of increases then relief. The Pension smoothing proposals provide for reduced pension contribution now paying interest on deferred amount which will make this proposal more costly in the long run.

The Democratic viewpoint for the most part saw a greater need to raise revenue by increased taxation on those able to pay more. Statistics like NY being the 3rd wealthiest state with approx. 44,000 millionaires and 66 billionaires could raise \$2-\$3 billion more in taxes with a 1% increase in taxes on the wealthy. No new taxes on the rich were a promise honored whereas the promise to provide a Sound Basic Education was broken. The CFE case was addressed by Gov. Spitzer in 2008 to increase state aid to education by phasing in Foundation aid over four years of \$7 billion more in state aid. The Great Recession derailed Foundation aid phase in and the imposition of the Gap elimination Adjustment reduced state aid by \$2.7 billion that is only now being slowly replaced that will ten or more years to bring state aid back to the level of 2008. Taking the \$21 billion in state education aid and dividing by the 3 million students in NYS the state is providing \$6900 per student. The NYS GDP is \$1.2 trillion; K-12 spending equals 2.5% of that in state aid and 6% with local property tax added to state aid. A great disparity in education spending exists where wealthy districts spend roughly \$30,000 per student in contrast with poorer districts spending \$10,000 or more less per student. A number of Democratic legislators strongly support the Association's Hussein lawsuit against the state. One possible source of additional money would be savings in Medicaid but it should be remembered that 70% of Medicaid spending is used for seniors and children. One factor to watch out for is the "shares" issue of how to regionally distribute state education dollars. For example Long Island had 13% of state students but receives 20% of state education aid. Generally it has been Senate Republicans that look out for suburban districts.

One area of consensus amongst Republicans and Democrats appears to be the need to address the difference between School Districts and other Municipalities in dealing with the 60% vote to override the tax levy cap. Minority Leader Kolb used Schenectady as an example. Schenectady County needs 9 of 15 votes on the legislature to override whereas the School District needs 1200 of 2000 voters. Bob Biggerstaff, SCSD executive director provided further background information. From late 1990's through 2006 small cities received less state aid relative to other districts. When Foundation aid enacted 2007-08, 2008-09, small cities received more aid. When phasing out of Foundation aid occurred in 2009-10 and then the GEA small cities again received less % aid. When the state developed Foundation Aid formula, it defined successful school union only the bottom 50% of districts to come up with the amount needed for aid. The association believes that cutting out the top and bottom 10% using the remaining 80% would have generated more state aid and more accurately provide the needed resources to provide all NYS students a Sound Basic Education. Targeting aid is crucial as opposed to spreading money equally among districts.

One idea circulating in the legislature is to combine the pension stabilization money and the grant money in Gov. Cuomo's budget proposal and putting it into GEA restoration or Foundation aid or some combination of them thereby increasing aid available for operating purposes now.

More concerning the conference can be found on the NYSASCSD Newsletter, March 2013 Vol. XXVII, No. 3. The website is scsd.neric.org.

This summary and the NYSASCSD Newsletter together should be attached to the minutes for Thursday's meeting.

The Newsletter contains a sample letter that urges support for the Russel/Lupardo Assembly bill that if enacted would generate greatly increased aid for Plattsburgh over the current formula for distributing state education aid. In fact my guess is that almost all Clinton/Essex county/Franklin county school districts would benefit from the proposed legislation.

If possible maybe the BOE could discuss the possibility of using the letter as a template for asking Assemblywoman Duprey to sign on as a sponsor the legislation and maybe Senator Little might use it as a template for introducing legislation into the Senate. A few years ago a chart showing the impact on school districts of the GEA and freezing Foundation aid showed Clinton County as having been more significantly affected than most other counties in the state.

Mr. Wachtmeister offered to compose a letter from the Board in support of the Russel/Lupardo Assembly bill that if enacted would generate greatly increased aid for Plattsburgh over the current formula for distributing state education aid. He reiterated that this will not change anything for this year but it is a start for next year's budget to get back aid that was lost. Discussion took place regarding Plan A and Plan B health insurance.

Mrs. Boise thanked Mr. Wachtmeister for the information he gives to the board and for his time servicing on NYSASCSD. She also thanked the board members for their support along with the administrators, parents, coaches, and students.

PUBLIC COMMENT

Mr. Tobrocke referred to the Superintendent's salary and buy-out from health insurance.

Mrs. Corvea asked questions on the breakdown of the budget presentation for Grants. She also, referred to paperwork on federal cuts.

ADJOURNMENT: At 9:52 p.m., it was moved by Mr. Sullivan seconded by Mr. Rotz to adjourn.

MOTION CARRIED: 5-0

Respectfully,

Dawn Stetz,
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education/School Budget Hearing
March 21, 2013 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – present (6:14 p.m.)
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – present (7:06 p.m.)
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:10 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 5-0**

At 6:14 p.m, Mr. Krieg entered Executive Session.

At 7:06 p.m., Dr. Stone entered Executive Session.

RECONVENE: At 7:23 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS

Mr. Chmura clarified he thought the school district has excellent teachers, but the district is lacking in the finance area. He also discussed switching from Plan A to Plan B stating there can be significant savings and would like to have an informative session on the plans. Mr. Chmura stated he would like to reduce the hurt for tax payers.

Mr. Tobrocke commented on how great the drama club play was this weekend. He also inquired on Public Comment procedures. Mr. Tobrocke discussed the sale of property that the district owns.

Suzanne Barton suggested the district consolidate so the Duken building could be sold. She suggested shared services and to look at savings when the teachers’ contract is up for review. Mrs. Barton stated she is in favor of a lower tax rate. She expressed how impressed she was with the Science Olympiad and commented on our teachers donating a lot of their time stating we need to do more for our children academically.

Ken Baker stated he recently found out the district runs their own votes and would like the district to make that public. He had several questions regarding the vote pertaining to voting machines, voting sites, appointing of poll workers, voting results and procedures for challenging a vote and asked that he receive a reply from the district.

Paul Stevens expressed his appreciation to the high school student advocate/counselor and Assistant Principal for helping his son through a difficult time. He stated they do an awesome job and those are the jobs we need to keep. Constant contact through admission, stay and when home.

Consent Agenda Items

Recommend the Board approve the consent agenda items. It was moved by Mr. Rotz, seconded by Mr. Krieg to:

Minutes

Recommend the Board approve the minutes for the meetings held on **March 7, 2013**.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today with the following changes: 8.4.A Appointments – change Lori Clukey’s position to read Custodial Worker and add 11.3 Personnel – Recommend the Board accept Patricia Amo’s letter of resignation for retirement from her Middle School Principal position, effective July 2, 2013, in accordance with the terms of the retirement incentive MOU dated March 19, 2013.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Appointments**

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Fingerprint</u>	<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Status</u>
	Caitlin Langr	Non-Certified	\$72.90/day \$8.90/hour	Teacher Teacher Aide/Student Aide	Cleared
	Joan Doyle	Certified	\$81.90/day \$8.90/hour	Teacher Teacher Aide/Student Aide	Cleared
	Lori Clukey	N/A	\$11.40/hour	Custodial Worker	Cleared

Coaching Appointments

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING COACHING POSITION**: 2012-13 SCHOOL YEAR

SPORT	POSITION	EMPLOYEE	STIPEND
Tennis	Boys Varsity	Randy Whalen (vol)	

Retirements

- 1) Recommend the Board accept Susan Hurd’s letter of resignation for retirement from her Speech and Hearing position, effective July 2, 2013.
- 2) Recommend the Board accept Linda Haubner’s letter of resignation for retirement from her Nurse Practitioner position, effective June 22, 2013.
- 3) Recommend the Board accept Deborah Facticeau’s letter of resignation for retirement from her Teaching Assistant position, effective June 14, 2013.
- 4) Recommend the Board accept Richard Smith’s letter of resignation for retirement from his Custodial Worker position, effective July 2, 2013.

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Summary of Budget Transfers for the month of January 2013 under \$25,000
- 2) Food Service Profit and Loss Statement (January 2013)
- 3) Budget Status Report (January 31, 2012)

Motion Carried: 8-0

Correspondence – Superintendent Short shared the following correspondence with Board members:

- Letters of response regarding state funds from:
Speaker Sheldon Silver
Senator Elizabeth Little
Assemblywoman Janet Duprey
- Letters of gratitude to Corey Mousseau and Sonal Patel-Dame for their participation in the 2012-2013 Science Olympiad.

Old Business (► Indicates item to be discussed.)

School Calendar – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the **2013-2014 School Calendar**.

New Business

Business

Personnel Items (not part of Consent Agenda) – It was moved by Mr. Sullivan, seconded by Mr. Morris to recommend the Board accept Patricia Amo’s letter of resignation for retirement from her Middle School Principal position, effective July 2, 2013, in accordance with the terms of the retirement incentive MOU dated March 19, 2013.

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Clinton County School Boards Recognition Dinner – Friday, May 2nd

2013-2014 School Budget

Superintendent Short referred to changes in state funding for public schools and commented there are more changes to come that may affect the district’s cost structures. He is expecting the state budget to be final sometime this weekend. Essentially at the last board meeting the district was at a 1.3 million dollar gap. The Superintendent reported he made some internal changes with no effect on current programs. He would like to hear some discussion on how the Board feels about the tax cap. He is recommending a 2.5% tax levy increase (the district is allowed over 5% which is within the cap) and using only what we are currently scheduled to use for the fund balance would leave a 1.3 million dollar gap.

How do we close that gap: there are features in the state budget that should help us – restored high tax aid is one. The goal is to offer a budget that does not reduce any current program in the district. Cut through attrition and spending trends, using the same reliance on reserves. Superintendent Short stated once the state budget is finalized the Board then can make final decisions and then focus on a longer term plan such as health insurance, contract negotiations, and possible consolidation. He feels a long term plan will make a difference over the years and stated if we can get through the up and down budget years and at the same time preserve and maintain some quality for schools and stability for tax payers, this will put the district on a good path. The Superintendent then asked the Board for feedback on his recommendation of a 2.5% tax levy increase, reminding them this year’s tax cap is a little over 5% and that this is not a final vote.

Health Insurance Information Session

The Superintendent responded to comments on contracted negotiations stating the Board has discussed Plan B. He commented the suggestion has come in multiple formats, mostly community members, to look at Plan B. The Superintendent suggested an information session be held where professionals can explain the difference between Plan A and Plan B and answer questions. Also within that would be an opportunity to receive feedback from employee/community groups.

Feedback from Board Members

Mr. Rotz is okay with a 2.5% tax levy increase and thought it was a great idea for having an informative meeting on the health insurance plans.

Mr. Hall is okay with 2.5% and would like the district to maintain programs and thinks it is a good idea on the informative meeting.

Mr. Krieg would like to see a 0% increase but does not want programs cut so will modify if necessary and likes the idea of have a meeting on the health insurance to look at saving money.

Mr. Wachtmeister confirmed that a 1% tax levy increase is almost \$200,000 in revenue and suggested the levy increase of 2.5% generates about \$495,000 remaining budget gap is 1.2 million. Discussion took place on the different scenarios that could take place depending on the final state budget. Mr. Wachtmeister also inquired on retirement reserves, debt service reserves. Mr. Lebrun responded retirement service reserves has a balance of about 4 years and a balance of 2 years for debt services. It was also confirmed that the district has about two to three years left of fund balance at 1.9 million per year.

Looking at a long range plan, Mr. Wachtmeister suggested a 5% tax levy increase, which stays within the tax cap, because this would increase the cushion for the district's fund balance for use in future budgets. He stated he feels the informative meeting is a great idea. Mr. Wachtmeister also added that he would like the district to get a legal opinion on the impact of a change in health insurance and if we have the right to unilaterally change from Plan A to Plan B, what defenses do we have? If the district does not do it, what are the consequences and can we not exclude retirees?

Mr. Sullivan is in favor of a 2.5% tax levy increase but would like to see the impact on the average home and agrees the informative meeting is a good idea.

Mr. Morris would like to see a 1% – 2% increase in the tax levy (if it did not affect any programs) looking at it short term, but 3% - 5% for long term. He would like to receive more information on the health plans and likes the idea of the meeting. He also commented on consolidating school districts.

Dr. Stone thinks it is a great idea for an information session. He supports a 2.5% tax levy increase, but also feels we have to look at the long range. He agrees we should look at selling the Duken building and look into consolidation. Dr. Stone agreed the district needs to have long term planning and fiscal management.

Mrs. Boise stated she would be comfortable with a 2.5% tax levy increase and does not want to see more cuts. She is all in favor for the informative meeting.

All Board members agreed they want facts presented at the informational meeting.

Board Member Reports/Remarks

Mr. Wachtmeister referred to School Law which is available via the NYSSBA web site and suggested the district make this available via the home page. (NYYSBA). In addition he reviewed the process of appointing the machine custodians for voting purposes. Mr. Wachtmeister also discussed the correspondence received by legislators in response to the Board's letter regarding State aid.

Mr. Rotz thanked Mrs. Amo for her services and wished her the best of luck. He stated the district needs to look at shared services, which will take time.

Mr. Morris thanked the public for coming and congratulated Mrs. Amo on her retirement. He also responded that action was taken a few meetings ago for the voting machine custodians stating they have done this for years and the voting process is done per state law.

Dr. Stone stated the science Olympiad had 376 teams that participated and out of 53 teams our district made it to states and finished 14th in the state. Two of the three teams who finished in front of us are kids who participate in science and math academies only.

Mrs. Boise remarked on how outstanding the drama show was and thanked Mr. and Mrs. Stevens for taking their time to come and share their positive experience with the district. The Board appreciates everyone's feedback and always tries to put the students, staff, and community first. She stated the Board has some hard times ahead of them and works

together with everyone's best interest in mind. She also expressed her appreciation to Mrs. Amo for all her years of service stating she will be missed and wished her the best. Mrs. Boise also thanked the public for coming to share their comments and reminded the public that during public comment they have the right to comment but do not have the right to debate with the Board.

PUBLIC COMMENT

Mr. Tobrocke discussed the cost to the district on the buy back on insurance and asked if that is something that can be eliminated or negotiated and feels it is a high cost to the tax payers.

Suzane Barton thanked all the teachers for donating their time for the Science Olympiad and expressed the district cannot cut anymore programs, we are at bare bones as it is. She expressed her appreciation to the Board and congratulated Mrs. Amo.

Mr. Chmura discussed Plan A and Plan B health insurance plans, encouraging the District to get to Plan B and save money. He thanked Mr. Lebrun, Mr. Short and the district clerk for working with him on the foils.

ADJOURNMENT: At 9:16 p.m., it was moved by Mr. Morris seconded by Mr. Sullivan to adjourn.

MOTION CARRIED: 8-0

Respectfully,

Dawn Stetz,
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
April 11, 2013 – 7:30 p.m. – Duken School Building

ROLL

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:13 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel.

Motion Carried: 7-0

At 6:26 p.m., Dr. Stone entered Executive Session.

At 6:30 p.m., Mr. Morris entered Executive Session.

RECONVENE: At 7:31 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Sullivan to reconvene into Regular Session and call the meeting to order.

Motion Carried: 9-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS

Ken Baker referred to his questions at the previous board meeting on the school election/budget vote and noted additional questions pertaining to the appointed machine custodians and poll workers.

Mr. Chmura mentioned other districts switched from Plan A to Plan B, his interest in discontinuing buyouts and Medicare Part B reimbursements. He stated he would hate to see cuts in staff and programs and would like to see that avoided this year.

Bob Burnell spoke in favor of reinstating the gymnastics program.

Consent Agenda Items

Recommend the Board approve the consent agenda items. It was moved by Mr. Morris, seconded by Mr. Sullivan to:

Minutes

Recommend the Board approve the minutes for the meetings held on **March 21, 2013**.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommendations - Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

CSE Subcommittee - Recommend the Board approve the appointment of the people listed below to the Committee on Special Education Subcommittee Parent Representative Members for the sole purpose of conducting 2012-2013 annual and triennial reviews of students with a disability, effective April 12, 2013.

Plattsburgh High School

Chairperson: Glen Hurlock/ Jamie LaBarge (alternate)
School Psychologist: Sunshine Turner/Steve Crain
Parent: TBD
Child’s Teacher as defined by Federal Regulations

Strafford Middle School

Chairperson: Patricia Amo/Trevor Cameron (alternate)
School Psychologist: Kelly Bilow
Parent: TBD
Child’s Teacher as defined by Federal Regulations

Bailey Avenue School

Chairperson: NancyJean Osborn
School Psychologist: Sheldon Cullen
Parent: TBD
Child’s Teacher as defined by Federal Regulations

Oak Street School

Chairperson: Carrie Zales
School Psychologist: Garret McLean
Parent: Ann Wolf, Michelle Duval, Abigail Lawliss
Child’s Teacher as defined by Federal Regulations

Momot Elementary School

Chairperson: Gilles Fortin
School Psychologist: Suzanne Frechette
James DeBella (alternate)
Nichole Mitchell (alternate)
Parent : TBD
Child’s Teacher as defined by Federal Regulations

Personnel

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (February 2013)
- 2) High School Extraclassroom Activity Fund Report (February 2013)
- 3) Summary of Budget Transfers for the month of February 2013 under \$25,000
- 4) Summary of Monthly Wire Transfers (February 28, 2013)
- 5) Food Service Profit and Loss Statement (February 2013)
- 6) Budget Status Report (February 28, 2013)
- 7) Revenue Status Report (February 28, 2013)

Treasurer’s Report

Recommend the Board accept the February 28, 2013 **Treasurer’s Report** as presented in *Appendix II*.

Appointment of Election Inspectors

Recommend the Board appoint Marion Carron, Ernest Cleveland, Mary Ellen Cleveland, Sally Connolly, Robert Joyce, Barbara LaTulipe, Susan McFadden, Maria Pelkey, Gretchen Barton, David Ellsworth, Carol Chase and Janet Tuomey to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 21, 2013; each inspector shall receive either \$150 or \$165 (if in charge of collecting ballots at the close of election) as compensation for his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections.

Motion Carried: 9-0

Correspondence – Superintendent Short shared the following correspondence with Board members:

- Letter from Betty Little regarding State aid.
- Letter from a former student of PCSD advocating for music.
- Letter drafted by Mr. Wachtmeister on behalf of the Board to legislators regarding a bill supporting more funding for districts.
- Memo from the Superintendent regarding voting questions. The Superintendent informed the public this information has also been posted to the District's web site. He stated to the public that the school district is bound by law and all school district elections and budget votes are run by school district's Board of Education per requirements of Education Law.

New Business

Business

Instructional

Instructional Textbooks – First Reviews

- (1) Geometry; Pearson series (Common Core) – This is for use in regular and honors.
- (2) Algebra 1; Pearson series (Common Core) – This is for use in Regents.
- (3) Algebra 2; Pearson series (Common Core) – This is for use in regular and trigonometry honors.

Motion Carried: 9-0

Personnel Items (not part of Consent Agenda)

Leave of Absence

(1) It was moved by Mr. Morris, seconded by Mr. Sullivan to recommend the Board approve an unpaid leave of absence for Marjorie Brown, PHS English Teacher, effective the 2013-2014 school year. This would be an extension to an approved, unpaid leave of absence for a majority of the 2012-2013 school year. The leave is due to grant-based work Ms. Brown will continue to do for the American Federation of Teachers.

Motion Carried: 9-0

(2) It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to recommend the Board approve an unpaid leave of absence for Debra Davis, Elementary teacher, effective the 2013-2014 school year. This would be an extension to an approved, unpaid leave of absence for the 2012-2013 school year.

Motion Carried: 9-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks

2013-2014 School Budget Proposal

Superintendent Short started by informing the public there is a Health Insurance Information Session Scheduled for April 23, 2013 at 6:00 p.m., Stafford Middle School. He then gave a brief presentation on the 2013-2014 budget proposal; giving a general overview of this year's budget versus next year's budget. He stated that increases in revenue allows the district to close the gap without additional cuts for the 2013-2014 school year, yet suggested cuts from the past three years would need to remain in effect. The Superintendent discussed fund balance, retirement reserves, and state, local and federal aid. Superintendent Short is recommending a 2013-2014 school budget of \$39,432,807 with a 2.49% tax levy increase, which is well below the tax cap of 5.58%.

Mr. Lebrun shared with the public that April 25th is when the budget will be approved by the Board, May 8th is the school budget hearing and May 21st is the school budget vote/board elections.

It was moved by Mr. Sullivan, seconded by Mr. Morris to approve \$39,432,807 for the 2013-2014 school year budget with a tax levy increase of 2.49%.

Mr. Wachtmeister clarified that the tax levy limitation cap for this year is 5.58% which could be put out to voters which would need a simple majority to pass and asked if it is allowed for a carryover? Mr. Lebrun responded yes with limitations. Mr. Wachtmeister discussed and suggested reinstating the gymnastics program and field trips. Discussion also took place on the projected increase in elementary classes at Momot Elementary and Oak Street Elementary for the 2013-2014 school year. Mr. Wachtmeister also suggested the Board look at reinstating part time/full time Music, Elementary, Foreign Language, and Odyssey programs and stated he will not support the motion.

Mr. Morris is concerned on how the district would fill all three elementary positions. The Superintendent replied the suggested budget consists of two elementary positions, and for the third he would have to look at transferring funds.

Mr. Morris' concern is class sizes and stated he feels the budget should be increased by \$35,000 to cover the third elementary teacher and if not used, maybe use it to support reinstating other programs. Take care of supporting what we have now and think of the long range plan.

Dr. Stone asked for clarification on if there is money budgeted to replace the unpaid leave position and the Superintendent replied yes. Dr. Stone stated he supports the motion with it being amended adding the third elementary teacher, gymnastics, field trips and Odyssey program.

Mr. Wachtmeister suggested the additional funds needed for the abovementioned be taken from the fund balance.

Mr. Rotz agrees with what is being said but wants to stay with 2.49% and does not have a problem taking more money out of the fund balance/reserves to maintain the 2.49%.

Mrs. Goerlitz agrees with Mr. Rotz and thanked the administration for the work they did on the budget.

Mr. Hall asked for more clarification on assessments? Mr. Lebrun informed the Board May 1st is when the tentative tax rolls are reported and sometime in June is when the district finds out the tax rate. Mr. Hall also agrees with 2.49% and to take additional monies out of reserve funds to support reducing elementary class size and if not needed reinstate gymnastics and field trips.

Mr. Wachtmeister stated he feels we need to decide now if we are going to fund gymnastics and field trips.

Mrs. Boise supports a 2.49% tax levy increase, supports taking money out of the fund balance and would like to see gymnastics reinstated.

Mr. Sullivan agrees with the discussion but worries about public perception if we add things.

Mr. Krieg would like to wait and see how the meeting on health insurance goes before voting on the budget.

Board members expressed their appreciation to Superintendent Short, Mr. Lebrun and the administrators for their work on the budget. After much discussion, it was moved by Mr. Wachtmeister, seconded by Mr. Krieg to postpone approving a budget to put before voters until the April 25th board meeting.

Roll call vote on motion to postpone: No - Mr. Morris, Mr. Rotz, Mrs. Goerlitz and Mr. Sullivan
Yes – Mr. Wachtmeister, Mrs. Boise, Mr. Hall, Mr. Krieg and Dr. Stone
Motion to Postpone Carried: 5-4

Board Member Reports/Remarks

At 9:25 Mr. Morris and Mr. Sullivan were excused.

Mr. Hall asked Mr. Hurlock to verify that the text books for first review are available on line.

Mrs. Goerlitz stated the district-wide music concert was absolutely wonderful and congratulated those involved.

Mr. Wachtmeister gave a report on small city schools requesting the information be included as an attachment to the minutes. Mr. Wachtmeister also added that he would like the district to get a legal opinion, in writing, on the impact of a change in health insurance and if we have the right to unilaterally change from Plan A to Plan B, what defenses do we have? If the district does not do it, what are the consequences and can we not exclude retirees?

Mrs. Boise thanked Mr. Burnell for his support and complimented Superintendent Short, Mr. Lebrun and administrators for the work they put into the budget. She shared her appreciation to the student for writing to the Board regarding the music program. She also thanked the Board for their time and efforts, emphasizing Mr. Wachmeister's time spent in Albany.

PUBLIC COMMENT

Ms. Germain discussed the value of the Odyssey program for elementary students.

ADJOURNMENT: At 9:32 p.m., it was moved by Dr. Stone seconded by Mr. Rotz to adjourn.

MOTION CARRIED: 7-0

Respectfully,

Dawn Stetz,
District Clerk

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PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
April 25, 2013 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present (arrived 6:22 p.m.)
Clayton Morris – excused
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – present (arrived 7:15 p.m.)
Fred Wachtmeister – present (arrived 7:31 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:09 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 5-0**

At 6:22 p.m., Mr. Krieg entered Executive Session.

At 7:15 p.m., Mr. Sullivan entered Executive Session.

RECONVENE: At 7:30 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

At 7:31 p.m., Mr. Wachtmeister entered Regular Session.

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

REPORT: Mrs. Zales, Mr. Fortin, Mrs. Giroux, and Mrs. LaRocque-Megarr presented to the Board on the District Student Support Team (DSST) goals, which meet mandates required by the State such as APPR and Common Core State Standards. After the presentation, the Board was asked to formally accept and document that these are the goals for DSST to work towards. They also requested the Board to assist DSST financially for training and stressed a need for a coordinator. Questions were asked and answered.

PUBLIC COMMENTS

Mr. Chmura suggested collaborating with other schools on a curriculum coordinator. He thanked the district for the forum on Plan A and Plan B. After providing the Board with data, Mr. Chmura encouraged the district to switch all employees to Plan B which he feels will save the district and tax payers a significant amount of money.

Mr. Marino stated he was very impressed with the presentation at the forum the other day. He referenced the April 17th article of the Press Republican regarding the school getting more aid and suggested the Board not raise taxes and leave the money into the reserves for long range planning. He also commented that the Board has an opportunity to control expenses and still be able to provide a quality education.

Mr. Tobrocke spoke on behalf of tax payer’s health insurance and hardships. He inquired on field trips taking place this current school year – wanting to know how they were being funded. Mr. Tobrocke also discussed and compared the PCSD school budget expenses to other school district budget expenses.

Mr. Staves expressed his support for the gymnastics program and asked the Board to consider funding gymnastics.

Mrs. Trudeau stated she is a parent of a Plattsburgh student and a tax payer and has a spouse who is a teacher at another school district. She spoke of hard times and the difficult decisions the Board has before them now and in the future. She asked the Board to consider two way communication opportunities between the Board and public by referencing a previous forum as a good example. She feels this would be very helpful to both the Board and the public.

Mrs. Barton spoke on behalf of the music department and encouraged the Board to reinstate the music teacher at Momot Elementary.

Consent Agenda Items

Recommend the Board approve the consent agenda items. It was moved by Mr. Wachtmeister, seconded by Mr. Hall to:

Minutes

Recommend the Board approve the minutes for the meetings held on **April 11, 2013**.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommendations - Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Change in Tutor Hours – Champlain Home For Children (Title I)

Recommend the Board approve Mary Lou LaRocque-Megarr and Scott Keeney's hours be increased by 60 each through the Title I Grant funds for tutoring at the Champlain Valley Home for Children. The money would come out of the Title I carryover funds from last year's allotted funds. (up to 176.5 hours each were originally approved at the September 13, 2013 board meeting).

Appointments

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Kylie McLean	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Roderick Sherman	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Dianne Olson	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Kris Coste	Non-Certified	\$72.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Brenda Gottlob	Certified	\$8.90/hour \$8.90/hour	Student Aide/Teacher Aide Teaching Assistant	Cleared
Nathan Noelting	N/A	\$8.50/hour	Laborer	N/A
Richard Smith	N/A	\$12.95/hour	Custodial Worker	Cleared

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (March 2013)
- 2) High School Extraclassroom Activity Fund Report (March 2013)
- 3) Summary of Budget Transfers for the month of March 2013 under \$25,000

- 4) Summary of Monthly Wire Transfers (March 31, 2013)
- 5) Food Service Profit and Loss Statement (March 2013)
- 6) Budget Status Report (March 31, 2013)
- 7) Revenue Status Report (March 31, 2013)

Treasurer's Report Recommend the Board accept the March 31, 2013 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the budget transfers as presented.

The total amount of the transfers listed is: \$ 300,000.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 300,000	A2250-490-41	BOCES Handicapped Services	A9901-960-00	Transfer to Debt Service

To cover Bond principle & interest payments.

Motion Carried: 8-0

Old Business (► Indicates item to be discussed.)

Instructional Textbooks – Second Review/Adoption – It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board adopt the following textbooks which were presented for first review on April 11, 2013.

- (1) Geometry; Pearson series (Common Core) – This is for use in regular and honors.
- (2) Algebra 1; Pearson series (Common Core) – This is for use in Regents.
- (3) Algebra 2; Pearson series (Common Core) – This is for use in regular and trigonometry honors.

Motion Carried: 8-0

Adoption of the 2013-2014 Proposed Budget - It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board take from the table the motion to adopt the 2013-2014 Proposed Budget in the amount of \$39,432,807.

Roll call vote: No - Mr. Wachtmeister, Mrs. Goerlitz, Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Rotz, Dr. Stone
Yes - Mr. Sullivan

Motion failed: 1-7

It was moved by Mr. Wachtmeister, seconded by Dr. Stone to adopt a budget of \$39,632,807 which includes support for gymnastics, an elementary teacher, field trips, and reinstating music and a modified odyssey program taking the increase in the budget out of undesignated fund balance.

Roll call vote: No - Mrs. Boise, Mr. Hall, Mr. Rotz,
Yes – Mrs. Goerlitz, Mr. Krieg, Dr. Stone, Mr. Sullivan, Mr. Wachtmeister

Motion Carried: 5-3

New Business

Business

CVES Board of Cooperative Educational Services Board Election - The following five candidates are running for the five vacant seats: Christopher Belair (Northern Adirondack), Richard Malaney (Putnam), James Martineau (AuSable Valley), Michael St. Pierre (Crown Point), and Lori Sanders (Saranac). It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to:

Recommend the Board of Education of the Plattsburgh City School District cast one vote for Christopher Belair for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Recommend the Board of Education of the Plattsburgh City School District cast one vote for Richard Malaney for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Recommend the Board of Education of the Plattsburgh City School District cast one vote for James Martineau for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Recommend the Board of Education of the Plattsburgh City School District cast one vote for Michael St. Pierre for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Recommend the Board of Education of the Plattsburgh City School District cast one vote for Lori Saunders for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

CVES Board of Cooperative Educational Services Administrative Budget Vote – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend that the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the 2013-2014 school year.

Motion Carried: 8-0

Personnel Items (not part of Consent Agenda)

Leave of Absence – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve an unpaid leave of absence for Robin Quinn, Bailey School Monitor, effective April 9, 2013 through the end of the 2012-2013 school year.

Motion Carried: 8-0

Summer Hours

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve summer hours for Richard Durham, not to exceed 95 hours @\$30.41/hour. This will allow for completion of required reporting for the 21st Century Grant.

Motion Carried: 8-0

Tenure Recommendations – It was moved by Mr. Sullivan, seconded by Mrs. Goerlitz to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE
NancyJean Osborn	Elementary Principal	Bailey	August 22, 2013
Sarah Burleigh	Teaching Assistant	Bailey	September 1, 2013
Amanda Cota	Elementary Teacher	Momot	September 1, 2013
Lawrence Dolan	Teaching Assistant	Middle	September 1, 2013
Nicole Friend (Facteau)	Teaching Assistant	Oak	September 1, 2013
Dana Kozak	Teaching Assistant	Oak	September 1, 2013
Joseph Lancellotti	Special Education	Middle	September 1, 2013
Shae LaPorte	Physical Education	Middle	September 1, 2013
Stephanie Lasher	Elementary Teacher	Bailey	September 1, 2013
Pammy Maloney	Teaching Assistant	Bailey	September 1, 2013
Michael Nichols	Teaching Assistant	High	September 1, 2013
Hilary Soulia	Music Teacher	Middle	September 1, 2013
Dianna Stoyanoff	Elementary Teacher	Momot	September 1, 2013

Motion Carried: 8-0

Concluding Reports and Remarks

Board Member Reports/Remarks

Mr. Krieg discussed Plan A vs. Plan B – expressed Plan B is at least as good as what state employees get and it is a good plan. He stated we have to think about if we are going to move towards that plan and supports doing it unilaterally and would like to hear feedback from the public.

Mr. Wachtmeister - commented that information on Plan A and Plan B is available on the district’s web site. He commended the Board on reinstating the programs to the budget which is to be voted on this May 21st. Mr. Wachtmeister also commented on the lack of education support by our legislation and asked the Superintendent to provide, via the web, the list of reductions and the amount of State aid lost.

Mrs. Boise – commended the DSST group who presented tonight – and shared her support for the group.

Public Comment

Mr. Chmura and Mr. Marina expressed their disappointment in the Board’s action on the budget proposal.

Mr. Waite on behalf of the teacher’s union, stated they appreciate the working relationship they have had with the Board when it comes to negotiations and encouraged that relationship to continue. He expressed on behalf of the teachers a willingness to work collaboratively with the Board for solutions. He also questioned the equivalency between Plan A and Plan B.

Mrs. Megarr spoke regarding the forum on health insurance and the different scenarios. She feels if Plan B was comparable to Plan A it would have been well received by now and expressed the lack of planning by the Health Consortium. Mrs. Megarr suggested the consortium come up with a viable plan and encouraged the Board to work with the consortium.

Adjournment – At 9:25 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Krieg to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz,
District Clerk

-

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
June 6, 2013 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – excused
Amelia Goerlitz – present
Robert Hall, Jr. – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - excused
David Stone – excused
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:16 p.m., it was moved by Mr. Morris, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 5-0**

RECONVENE: At 7:35 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to reconvene into Regular Session and call the meeting to order. **Motion Carried: 5-0**

PLEDGE OF ALLEGIANCE: Mr. Wachtmeister led the pledge of allegiance.

PUBLIC COMMENTS – There were no public comments.

Consent Agenda Items

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items:

Minutes

Recommend the Board approve the minutes for the meetings held on **May 21, 2013**.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommendations - Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Recommend the Board approve the following 3 year probationary appointment:

Name of appointee:	Jamie LaBarge
Tenure area:	Principal
Date of commencement of the 3 year probationary appointment:	July 1, 2013
Certification status:	NYS School Bulding Leader, Initial Certificate, effective January 1, 2010.
Initial district-wide assignment:	Stafford Middle School Principal
Base Salary:	\$93,495 (2013/2014 School Year)

Grant-Based Consultant Services Agreement

Recommend the Board authorize the Superintendent of Schools to execute a Grant-Based Services Agreement (*Appendix II*) not to exceed \$19,052 with Thelma Carrino to consult on Principal Evaluation Development (APPR) in alignment with Race to the Top Grant regulations, effective August 2013 through June 30, 2014.

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Meghan Powers	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Patrick Shaughnessy	Certified	\$81.90/day \$8.90/hour \$8.90/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared

Business**2013-2014 School Board Calendar**

Recommend the Board approve the board calendar for the 2013-2014 school year (*Appendix III*).

Maintenance and Repair of School Buses

Recommend the Board approve Champlain Peterbilt for the maintenance and repair of school buses for the 2013-2014 school year, per the following rates:

Shop rate per hour	\$ 80
Labor for 30-day DOT inspection	\$240
Labor for lube, oil & Filter service	\$144
Labor for transmission service	\$144
Labor for annual brake test inspection	\$440

Cafeteria Meal Prices - 2013-2014

Recommend the Board approve the 2013-2014 cafeteria meal prices as follows:

	<u>Currently</u>	<u>Recommend</u>
Elementary and Secondary breakfasts	\$1.35	\$1.40
Elementary lunches	\$2.00	\$2.10
Secondary lunches	\$2.30	\$2.40

CVES Cafeteria Agreement

Recommend the Board of Education renew the Agreement for Provision of Food Services for 2013-2014 with the Clinton-Essex-Warren Washington Counties Board of Cooperative Educational Services as appended in *Appendix IV*.

Saranac Bus Lease Agreement - 2013-2014

Recommend the Board authorize the signing of the Bus Lease Agreement (*Appendix V*) with Saranac Central School District, effective July 1, 2013 ending June 20, 2014. The agreement provides for the rental for the use of school buses at the sum of \$2.91 per mile, plus the cost of a driver when necessary.

Motion Carried: 5-0

Correspondence – Superintendent Short reviewed the following correspondence with Board members:

- Correspondence from Mr. King, CVES to PCSD students acknowledging their accomplishments with the SkillsUSA Regional and State Conferences.
- SMS Voyager Team’s “Celebration of Time” – June 7, 9-11:00 a.m., SMS
- Parent letter regarding handicap egress safety

New Business**Business****Board Policy 4741 – Class Rank (First Reading)**

The Board reviewed Board Policy 4741, Class Rank. The revision will put the District in alignment with other district’s timelines affording our students better opportunities for external scholarships and college entry decisions.

Reserve Funds – It was moved by Mrs. Goerlitz, seconded by Mr. Hall to approve the following:

- 1) Tax Certiorari Reserve – Recommend the Board authorize the funding of the Tax Certiorari Reserve to be re-established in an amount not to exceed \$1,676,145.
- 2) Workers' Compensation Reserve – Recommend the Board authorize the funding of the Workers' Compensation Reserve to be re-established in an amount not to exceed \$113,095.
- 3) Employee Benefits Accrued Liability Reserve – Recommend the Board authorize the Employee Benefit Accrued Liability Reserve to be re-established in an amount not to exceed \$185,955.

Questions were asked and answered. In addition, Mr. Wachtmeister wanted it noted the increase in numbers of Tax Certiorari claims, which included some of the following businesses, to list a few: Rite Aid, Carrols Corporation (Burger King), HMC Nominee Company, Main Mill Investments, Plattsburgh Plaza, Mountain Lake Publication, Plattsburgh Suites, Kinney Drugs, Verizon, Aldi, and Skyway Properties, totaling a significant amount of money. It was also stated that if the claims are successful, it concentrates the tax burden on the remaining tax payers.

Motion Carried: 5-0

Exempt Salaries - 2013-2014

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve the following 2013-2014 exempt salaries:

Jean Bruce	\$52,643
Kristina Burdo	\$69,756
Dawn Stetz	\$57,977
Kathleen Light	\$50,815
Norbert Neiderer	\$73,878
Charlene O'Connor	\$59,526
Deborah Timmons	\$50,032
Dawn Stetz (Clerk)	\$ 4,141

Motion Carried: 5-0

2013-2014 Budget Vote and Board Member Election

It was moved by Mr. Hall, seconded by Mr. Morris to recommend the Board approve the final results (includes affidavits) of the May 21, 2013, School Budget Vote (Budget passed with 800 yes votes to 745 no votes) and School Board Election, as shown on the attached tabulation (*Appendix VI*), and that the Board:

Hereby, confirms the results, following the canvass, and further, that the following candidates be declared elected to the terms indicated:

Mrs. Amelia Goerlitz, (5 year term – 7/1/13-6/30/18)

Mr. Ronald A. Marino (5 year term – 7/1/13-6/30/18)

Motion Carried: 5-0

Internal Audit Report - 2012-2013

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board accept the 2012-2013 Internal Audit Report prepared by Pinto Mucenski Hooper VanHouse & Co.

Motion Carried: 5-0

Personnel Items (not part of Consent Agenda)

Unpaid Leave of Absence

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board approve Jamie LaBarge's request for a three year, unpaid leave of absence, effective July 1, 2013 through June 30, 2016. Mr. LaBarge is requesting an unpaid leave of absence to accept the position of Stafford Middle School Principal.

Motion Carried: 5-0

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Legal services RFP – The Board agreed to submit an RFP for legal services. It was noted it has been a few years since this has been done.

School insurance RFP – Superintendent Short stated this has been completed and asked for Board involvement in reviewing bids and will follow up on this at a later date.

Building use study/Shared services study – Superintendent Short reported the District has met with a consultant and a few Board members both from Plattsburgh and Beekmantown to look at if this concept was feasible. He recommended PCSD start a building use study right away and set a course forward for a long-range building plan. The District would be looking at maintenance needs, building use and possibly consolidating buildings. Early next week he could have a RFP for the cost of the study. He also wanted to know if the Board is interested in doing a shared services study involving Beekmantown in the management and operations areas.

Mr. Hall, Mrs. Goerlitz, and Mr. Krieg agreed to the shared services study and the building use study. Mr. Morris stated he supports the shared service study, but felt we should find out more information as a district on the buildings use subject before having a study done.

Mr. Wachtmeister shared his previous experience in a study done on the district for use of buildings and asked if the district was thinking of building closures or reconfiguration. Superintendent Short responded that would be the purpose of the study to see what is suggested and most feasible for the District. Mr. Wachtmeister asked about enrollment projections. Superintendent Short responded there is no way of knowing for sure, and that would be part of the study. Mr. Wachtmeister stated he is not in favor of closing any elementary schools and feels the district needs to pay attention to maintaining the quality of educational programs being offered which determines on whether families will want their children to attend our district. He did state he supports both studies, but does not support a merger, sharing superintendents or business offices.

Superintendent Short stated we owe it to the District and the community to conduct the studies to receive data and facts.

Graduation – Superintendent Short asked the Board to let the District Clerk know who will be attending graduation on June 22nd.

Comptroller Audit Update – Superintendent Short and Mr. Lebrun shared with the Board that the Comptroller’s report was a clean audit which is extremely rare. They found no area of risks in the first phase and then in the second phase with payroll found no recommendations. They stated this is a tremendous achievement.

Superintendent recognized Mr. Sullivan for his board services for five years and expressed the District’s appreciation.

Board Member Reports/Remarks

Mr. Wachtmeister inquired on whether Assemblywoman Betty Little responded to the Board’s letter. He also mentioned the Small City School’s meeting and shared information on health care. Superintendent Short stated he will provide the Board with the information. Mr. Wachtmeister also shared information on an analysis of the States 2013-2014 budget break downs. He also inquired on the outcome of the health consortium meeting today. Superintendent Short commented it was a productive meeting and will keep the Board up-to-date.

Public Comment

Mrs. Coryea congratulated Mr. LaBarge on his appointment to the Middle School. Employee benefit reserves clarified it to be vacation buyout and stated it only benefits about ¼ of the CSEA 12-month employees.

Ms. Terry congratulated Mr. LaBarge on his appointment to the Middle School stating he will be missed.

Adjournment: At 9:00 p.m., it was moved by Mr. Morris seconded by Mr. Krieg to adjourn.

Motion Carried: 5-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
June 19, 2013 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Robert Hall, Jr. – present
Steve Krieg – present
Clayton Morris – present (arrived 7:03)
Tracy Rotz – (Vice-president) - present
David Stone – excused
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
Trevor Cameron (AP/Athletic Coordinator) - present

EXECUTIVE SESSION/CALL TO ORDER: At 6:08 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations. **Motion Carried: 5-0**

At 7:03, Mr. Morris entered Executive Session.

RECONVENE: At 7:19 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 6-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS

Mr. Chmura discussed dialogue between the Board and public at meetings. He also asked for long range budget details to be provided and stated he feels a five-year term for Board members is too long. Mr. Chmura discussed concerns such as bullying, low test results and inquired on “neighborhood” schools and tours of the district. He requested information on dro-out rates and stated he hopes that the recommendations of the building use study are implemented. Mr. Chmura suggested the Board look into the Superintendent’s suggestions on mergers and job sharing.

Consent Agenda Items

It was moved by Mr. Morris seconded by Mr. Rotz to recommend the Board approve the consent agenda items:

Consent Agenda Items

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on **June 6, 2013**.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today with the following change/addition: Item 8.4 Personnel, A. Appointments, #2 change Elizabeth Frady to read Special Education Teacher, not to exceed 45 hours @ \$27.80/hour and add Stacey Edwards-Fredette, who will replace Elizabeth Frady’s original position as substitute, not to exceed 20 hours @ \$27.80/hour.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments**Substitutes**

Substitute/Temporary On Call (TOC) Appointments - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Barry Harrigan (effective 6/13/13)	N/A	\$11.40/hour	Custodial Worker	Cleared
Jacob Morrow	N/A	\$8.50/hour	Laborer	N/A

Special Education Summer Services - 2013

Recommend the Board appoint the following Special Education staff to provide summer services from July 8 – August 16, 2013, not to exceed the hours listed below:

<u>Position/Name</u>	<u>Authorization & Contract Rate</u>	<u>Position/Name</u>	<u>Authorization & Contract Rate</u>
Special Education Teacher		Special Education Teaching Assistant	
Elizabeth Cutaia	90 hours @ \$46.34/hr.	Penny Manor	45 hours @ \$27.80/hr.
Jessica Colburn	45 hours @ \$46.34/hr.	Sue Stowe	45 hours @ \$27.80/hr.
Karri Jock	45 hours @ \$46.34/hr.	Cynthia O'Neil	45 hours @ \$27.80/hr.
Heidi Wilkins	57 hours @ \$46.34/hr.	Val Parker	45 hours @ \$27.80/hr.
Aimee McLane	60 hours @ \$46.34/hr.	Anita Squier	45 hours @ \$27.80/hr.
Lara Kinne	45 hours @ \$46.34/hr.	Nina Osborne	45 hours @ \$27.80/hr.
Karen Brennan Bisso	10 hours @ \$46.34/hr.	Pam Macey Elizabeth Frady Stacey Edwards-Fredette (sub) Beth Christian (sub)	45 hours @ \$27.80/hr. 45 hours @ \$27.80/hr. 20 hours @ \$27.80/hr. 20 hours @ \$27.80/hr.
Michelle Whitbeck	45 hours @ \$46.34/hr.		
		Special Education Teacher Aides	
Speech Therapist		Chris Winterbottom	45 hours @ \$12.99/hr.
Margret Felty	69 hours @ \$46.34/hr.	Catherine Pellerin	45 hours @ \$12.99/hr.
Tom Schuab Beth Dumas (sub)	45 hours @ \$46.34/hr. 20 hours @ \$46.34/hr. purposes - speech		
Psychological Services		Occupational Therapist	
Marcy DePaul	12 hours @ \$46.34/hr.	Sue O'Dell	19.5 hours @ \$46.34/hr.
		Marybeth McKinnon	12 hours @ \$46.34/hr.

Bailey Avenue School Common Core Curriculum Summer Services - 2013

Recommend the Board appoint the following staff to provide summer services for Bailey Avenue, summer 2013, related to Common Core Curriculum development, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization & Contract Rate</u>	<u>Name</u>	<u>Authorization & Contract Rate</u>
Beth Flynn	6 hours @ \$31.05/hr.	Susan Higgins	6 hours @ \$31.05/hr.
Stephanie Lasher	6 hours @ \$31.05/hr.	Erin Moriarity	6 hours @ \$31.05/hr.

Jessica Colburn	6 hours @ \$31.05/hr.	Julie Bullis	6 hours @ \$31.05/hr.
Danielle Jackson	6 hours @ \$31.05/hr.	Erin McGill	6 hours @ \$31.05/hr.
Lori Mahoney	6 hours @ \$31.05/hr.	Rowena Genier	6 hours @ \$31.05/hr.
Karri Jock	6 hours @ \$31.05/hr.	Mary Defayette	6 hours @ \$31.05/hr.
Lindsay Dillman	6 hours @ \$31.05/hr.	Peg McCartney	6 hours @ \$31.05/hr.
Mary Lou LaRocque-Megarr	6 hours @ \$31.05/hr.		

Bailey Avenue School Pre K and K Screening Summer Services– 2013

Recommend the Board appoint the following staff to provide summer services for Bailey Avenue, summer 2013, related to Pre K and Kindergarten screening, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization & Contract Rate</u>	<u>Name</u>	<u>Authorization & Contract Rate</u>
Stephanie Lasher	6 hours @ \$46.34/hr.	Erin Moriarity	6 hours @ \$46.34/hr.
Catherine Conway	6 hours @ \$46.34/hr.		

Bailey Avenue School Clerical Summer Services – 2013

Recommend the Board appoint the following staff to provide summer clerical support for Bailey Avenue, summer 2013, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization & Contract Rate</u>	<u>Name</u>	<u>Authorization & Contract Rate</u>
Avis Mesec	75 hours @ \$21.16/hr.		

Oak Street School RTI Summer Services - 2013

Recommend the Board appoint the following staff to provide summer services for Oak Street, summer 2013, related to RTI services, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization & Contract Rate</u>	<u>Name</u>	<u>Authorization & Contract Rate</u>
Michelle McCloud	18 hours @ \$31.05/hr.	Laura DuBray	18 hours @ \$31.05/hr.
Jane Pike	18 hours @ \$31.05/hr.	Garret McLean	18 hours @ \$31.05/hr.
Amanda Oliver	18 hours @ \$31.05/hr.	Wendy Parker	18 hours @ \$31.05/hr.
Amy Moore	18 hours @ \$31.05/hr.	Brandy Ducatte	18 hours @ \$31.05/hr.

Oak Street School Additional Clerical Support for 2013-2014 school year

Recommend the Board appoint the following staff to provide additional clerical support for Oak Street School for the 2013-2014 school year, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization & Contract Rate</u>	<u>Name</u>	<u>Authorization & Contract Rate</u>
Bonnie Waldron	75 hours @ \$22.41/hr.		

Stafford Middle School Guidance Summer Services - 2013

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Stafford Middle, summer 2013, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization & Contract Rate</u>	<u>Name</u>	<u>Authorization & Contract Rate</u>
Christina Santella	10 days @\$308.61 /day (12-13) @\$322.84 /day (13-14)	Heather Queguiner	10 days @ \$353.97/day (12-13) @ \$364.53/day (13-14)
Janet Hankins	10 days @ \$263.25/day (12-13) @ \$276.52/day (13-14)	Jeri Hebert	75 hours @ \$21.39/hr. (13-14)

Plattsburgh High AIS/Special Education Summer Services - 2013

Recommend the Board appoint the following staff to provide AIS/Special Education summer services, summer 2013, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization & Contract Rate</u>	<u>Name</u>	<u>Authorization & Contract Rate</u>
Bethany Soucy, AIS Coordinator	16 hours @ \$31.05/hr.	Charles Lustig	8 hours @ \$31.05/hr.
Sandy Kowalowski	8 hours @ \$31.05/hr.	Judy Casey-Sanger	4 hours @ \$31.05/hr.
Jerri Charlebois	8 hours @ \$31.05/hr.	Tim Hanrahan	4 hours @ \$31.05/hr.
Donna Baker	8 hours @ \$31.05/hr.	Andrew Ducharme	4 hours @ \$31.05/hr.
Jennifer Slattery	8 hours @ \$31.05/hr.	Terry Niles	4 hours @ \$31.05/hr.

Plattsburgh High School Guidance Summer Services - 2013

Recommend the Board appoint the following guidance counselors to provide summer services for Plattsburgh High, summer 2013, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization & Contract Rate</u>	<u>Name</u>	<u>Authorization & Contract Rate</u>
Alan Feazelle	20 days @ \$350.95/day (12-13) @ \$361.44/day (13-14)	Heather Hall	20 days @ \$270.81/day (12-13) @ \$284.24/day (13-14)
Amy Tisdale	20 days @ \$285.93/day (12-13) @ \$299.68/day (13-14)	Rory LaPage	8 days @ \$240.57/day (12-13) @ \$253.36/day (13-14)

Business

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (May 2013)
- 2) High School Extraclassroom Activity Fund Report (May 2013)
- 3) Summary of Budget Transfers for the month of May 30, 2013 under \$25,000
- 4) Summary of Monthly Wire Transfers (May 31, 2013)
- 5) Food Service Profit and Loss Statement (May 2013)
- 6) Budget Status Report (May 31, 2013)
- 7) Revenue Status Report (May 31, 2013)

Treasurer's Report

Recommend the Board accept the May 31, 2013 **Treasurer's Report** as presented in *Appendix II*.

Trash and Recyclable Materials Removal Bid Award

Recommend the Board award Bid #2013-01 Trash and Recyclable Materials Removal for the 2013-2014 fiscal year, to Casella Waste Services, in the amount of \$35,286 (*Appendix III*).

Motion Carried: 6-0

Old Business**Board Policy 4741 – Class Rank (Second Reading)**

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board approve Board Policy 4741, Class Rank. The revision will put us in alignment with other district's timelines affording our students better opportunities for external scholarships and college entry decisions (*Appendix IV*).

Motion Carried: 6-0

New Business**Business****Shared Services Contract**

It was recommended by Mr. Krieg, seconded by Mr. Wachtmeister to recommend the Board authorize the Superintendent to enter into a joint contract (not to exceed \$15,000) with Beekmantown Central School District to conduct a shared services study by Castallo and Silky, Education Consultants.

Motion Carried: 6-0

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Building Use Study

Superintendent Short asked the Board if there is an interest in moving forward with the building use study? Mr. Hall, Mr. Krieg, Mr. Wachtmeister, Mr. Rotz and Mrs. Boise replied yes, and Mr. Morris replied no.

SMS Ramp

Superintendent Short asked the Board if there is interest in building a ramp at the middle school, reiterating it is not required by building code, but some feel it should be done. He indicated that he is prepared, at the direction of the Board, to proceed.

It was moved by Mr. Wachtmeister, seconded by Mr. Hall that the rules be suspended to allow for the making of motions related to a building use study and the Stafford Middle school ramp. **Motion Carried: 5-1**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to empower the District to enter into contract to build a ramp at SMS. **Motion Carried: 6-0**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to authorize District Administration to enter into a building use study similar to the proposal put forward with the agreement that a citizen’s advisory committee be established to assist with the study. **Motion Carried: 5-1**

Superintendent Short acknowledged Mrs. Amo’s retirement stating it was her last meeting and that he honors and respects all the hard work she has done for Stafford Middle school; presented her with a brass apple.

Board Member Reports/Remarks

Mr. Krieg wanted to clarify when he spoke in reference to the employee benefit at the last Board meeting, he did not mean to impugn any specific group he just wanted to clarify the amount.

Mr. Wachtmeister shared two letters with the Board addressed to Assemblywoman Duprey and Senator Little, on behalf of the Board, regarding their support for the Russell-Lopardo Bill. The Board expressed their appreciation and gave the go ahead. He also stated an email was recently sent to Board members referencing the 13-14 school budget information. Mr. Wachtmeister referred to the State Comptroller’s web site; stating it has lots of useful information on how our area compares to other municipalities and that information on school districts will be available at a later date.

Mr. Rotz congratulated Mrs. Amo on her retirement.

Mrs. Boise congratulated both Mrs. Amo (on her retirement) and Mr. LaBarge (on his new position).

Public Comment: There were no public comments

Adjournment: At 8:08 p.m., it was moved by Mr. Rotz seconded by Mr. Hall to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz
District Clerk