

Annual Performance Review – Goal Setting

Plattsburgh City School District

Evaluation Method:

Goal Setting

School Year: _____

Staff Member:

Building:

Subject/Grade Level:

The first three columns below will be completed after a conference between the teacher and supervisor.

Goal Statement (s)	Action Plan	Target Dates	Supervisor's initials indicates consensus with goal, action plan, and target dates.	Supervisor's initials indicate task is complete.

Teacher Reflection (complete at end of evaluation year – use the reverse side if more space is needed.)

This form will be completed if the Goal Setting Option is chosen. It will be completed and given to the administrator by the end of May.

In this option, the teacher establishes a set of goals relating to the needs of the teacher, the building and the district. Each teacher works cooperatively with his/her supervisor to establish the goals, expectations, and progress towards completion.