

FACILITIES DEVELOPMENT GOALS

In meeting its goals of high quality education and fiscal responsibility, the Board of Education will strive to develop district facilities in a manner that addresses economic concerns, quality education needs, safety, durability, maintenance, insurance and flexibility.

Accordingly, the Board establishes the following broad goals for facilities development:

1. Integrate facilities planning with other aspects of district planning in a comprehensive program designed to support the Board's educational philosophy and instructional goals.
2. Address state learning standards and student educational needs in developing educational specifications for school buildings.
3. Design facilities for sufficient flexibility to permit program modification or the introduction of new programs.
4. Involve the community, district staff and experts in facilities development.
5. Design economically feasible facilities that meet student educational needs.
6. Seek all possible mechanisms for financing school facilities.
7. Provide adequate school space to accommodate future improvements in educational programs and services.
8. Consider the adaptability of school facilities for community use.

Cross-ref: 8110, School Building Safety

Ref: 8 NYCRR §14.1 (School Buildings and Grounds General Requirements)
8 NYCRR §155 (Educational Facilities)

Adoption date: March 23, 2006

FITNESS/WELLNESS CENTER

The Plattsburgh Senior High School Fitness/Wellness Center has been developed primarily for use by the Physical Education Department and the students of the district. It has also the intent to offer the facility in conjunction with the Districtwide Wellness Program to staff members of the district. District Administration will establish guidelines for use of the Fitness/Wellness Center.

Adoption date: March 23, 2006

FITNESS/WELLNESS CENTER REGULATION

All users of the Center agree to abide by the Center's Rules and Regulations while in the facility (Exhibit 7010-E.2). These Rules and Regulations are posted in the room and may change from time to time and such changes will be conspicuously posted. Failure to abide by the Center's Rules and Regulations may result in termination of use.

Times

Physical Education	8 AM to 5 PM	Monday through Friday on all school days
Intramurals		
Athletic Teams	5 PM to 9:30 PM	Under supervision of coach of teams (Teams may work in conjunction with Intramurals with Intramural Supervisor agreement.)
Open		Open to PCSD students in grades 6-12, current and retired district employees appointed by the Board of Education, and employee's spouse and family member as defined under the school district health insurance plan. (District employee must be present at time of use by children.) School District ID card must be presented to use the facility before and after school hours (6:30 a.m. to 8:00 a.m. and 5:00 p.m. to 9:00 p.m.) and holidays and vacations.
	6:30 to 8 AM (Monday through Friday)	With supervision
	6 PM to 9 PM	As indicated by communications and posted times.
<i>All posted times must have adequate supervision.</i>		
School Vacations		As communicated throughout district based on adequate staffing.

Supervision

The Center will be supervised at all times by Physical Education/Coaches or certified teachers and administrators employed by Plattsburgh City School District who have gone through special training on all pieces of equipment. The training will be handled by the Physical Education Staff. There will be a minimum of two general training sessions a year by the staff along with individual training as necessary. All supervisors will be CPR certified and have completed the First Aid class.

Screening Process

A completed Fitness Center Release Form will be requested from those district employees and spouses/family members who wish to utilize the facility (Exhibit 7010-E.1).

Adoption date: March 23, 2006

FITNESS/WELLNESS CENTER EXHIBIT

RELEASE FORM

I _____, understand and agree that in consideration of being granted access to and the use of facilities of the Plattsburgh City School District, I assume any and all risk with respect to such access and use, and hereby release the Plattsburgh City School, its responsibilities, agents, servants, and employees, from liability for any injuries sustained or damage incurred in the course of such access and use resulting from any cause whatsoever which may be sustained.

Signed _____

Date _____

Parent's Signature _____
(if necessary)

Adoption date: March 23, 2006

FITNESS/WELLNESS CENTER EXHIBIT

Rules and Regulations

- NO food or drinks in the Fitness Center. (Bottled Water OK)
- Wear proper clothing. (No jeans, belts, streets shoes or jewelry)
- You must be supervised to use this facility.
- Language and behavior must be appropriate.
- Use all equipment correctly. If you have questions, ask the supervising staff.
- Treat all Fitness Center users, staff and equipment with respect at all times.
- Return all plate weight, dumbbells and accessories to their storage racks after each use.
- Please wipe down all machines, benches and cardio equipment after each use.
- No backpacks or bookbags in the Fitness Center.

NOTE

The above rules have been posted on a large sign board as you enter the Fitness/Wellness Center

Adoption date: March 23, 2006

FACILITIES PLANNING

The Board of Education is responsible for the regular operation and orderly development of the school district's physical plant. In carrying out this responsibility, the Board is concerned with both short-term and long-range planning.

The Superintendent of Schools shall be responsible for the formulation and implementation of the following plans for school building facilities:

1. Comprehensive long-range facilities development plan. This plan shall be kept current and re-evaluated at least annually. It shall include an appraisal of the following:
 - a. Educational philosophy of the district, with resulting administrative organization and program requirements.
 - b. Present and projected pupil enrollments.
 - c. Space use and state rated pupil capacity of existing facilities.
 - d. Priority of need of maintenance, repair or modernization of existing facilities, including consideration of the obsolescence and retirement of certain facilities.
 - e. Provision of additional facilities.

2. Five-year capital facilities plan. This plan will be updated annually and shall include the following:
 - a. A yearly breakdown of the estimated expenses for construction, additions, alterations, major repairs, system replacement and repairs and maintenance and energy consumption.
 - b. A districtwide building inventory including the number and type of facilities; the age, capacity, use and size of each building; and each building's safety ratings, energy sources, probable useful life, major system repairs needed and asbestos reports.

Cross-ref: 7000, Facilities Development Goals

Ref: 8 NYCRR Part 155 (Educational Facilities)

Adoption date: March 23, 2006

CONSTRUCTION SAFETY

The Board of Education recognizes the district's responsibility to provide a safe school environment for students and staff during construction and maintenance projects.

The Superintendent of Schools or designee shall be responsible for ensuring that district procedures for safeguarding the safety and health of students and staff are consistent with state law and regulation, including the Uniform Code of Public School Building Inspections, Safety Rating and Monitoring and the Uniform Safety Standards for School Construction and Maintenance Projects. Specifically, the Superintendent shall be responsible for the following items at the specified phase of the construction project:

Pre-Construction

1. Ensure proper planning for the safety of building occupants during construction or maintenance activities.
2. Hire a New York State licensed architect or engineer for projects costing more than \$5,000.
3. Ensure safety issues are addressed for bid specifications and contract documents.
4. Provide notice to parents, staff and the community in advance of any construction project costing \$10,000 or more to be conducted in an occupied school building. The notice is to be given at least two months prior to date on which construction is to begin, except in the case of emergency construction projects, in which case notice will be given as soon as practical. The notice will provide information on the district's obligation to provide a safe school environment during construction projects. The notice may be given by publication in the district newsletter, direct mailings, or by holding a public hearing on the project.
5. Revise the district's emergency management plan, when appropriate, to accommodate the construction process including a revised emergency exit plan and emergency evacuation and relocation procedures during the construction process.

During Construction

1. Monitor construction and maintenance activities to check for safety violations and to ensure that certificate of occupancy requirements are continuously maintained.
2. Ensure that all areas to be disturbed through renovation or demolition are tested for lead and asbestos.
3. Investigate and respond to health and safety complaints.
4. Conduct fire drills during construction to familiarize students and staff with revised emergency procedures.

5. Ensure compliance with statutory and regulatory requirements regarding noise abatement, exits, ventilation, air quality, fire and hazard prevention, chemical fumes, gases and other contaminants, asbestos abatement and lead paint and radon testing and mitigation.

Post Construction

1. Conduct a walk-through inspection with the Health and Safety Committee to confirm the area is ready to be reopened for use.

Cross-ref: 7100 Facilities Planning
8110, School Building Safety
8112, Health and Safety Committee

Ref: Education Law §§409-d (Comprehensive Public School Building Safety Program; 409-e (Uniform Code of Public School Buildings Inspection, Safety Rating and Monitoring)
8 NYCRR Part 155.4 (Uniform Code of Public School Building Inspections, Safety Rating and Monitoring)
8 NYCRR Part 155. 5 (Uniform Safety Standards for School Construction and Maintenance Projects)
9 NYCRR Parts 600-1250 (Uniform Fire Prevention & Building Code)

Adoption date: March 23, 2006

CONSTRUCTION SAFETY EXHIBIT

Notification of Construction

To: Faculty, Staff, Parents, Guardian, Students and other concerned parties

Date:

The _____ School District anticipates conducting a construction project commencing on _____. The project will be conducted at the _____ (name and address of school). The project will consist of the following:

In furtherance of the district's commitment to safety and in accordance with regulations of the Commissioner of Education, the district will provide a safe school environment throughout this project. This will include an update of the school emergency plan to reflect any temporary exits or procedures needed as a result of the construction work at the school. Fire drills will be held to familiarize students and staff with any temporary exits. The construction area will be separated from occupied areas of the building, all kept to a minimum while the building is occupied. All applicable federal and stated rules and regulations will be strictly adhered to throughout the length of this project.

Specific questions or concerns about this project may be directed to _____ at _____ (telephone number).

Sincerely,

Building Principal

Adoption date: March 23, 2006

NAMING FACILITIES

The Board of Education is responsible for naming any new facility. The Board, in its discretion, may establish procedures for the naming of any building or other district facility. In selecting a name for any facility, the Board may take into account those persons who have been involved in the planning, construction or renovation of the facility, or any other relevant considerations. Suitable building plaques or other memorials may be authorized by the Board.

Adoption date: March 23, 2006