

**CITY SCHOOL DISTRICT
PLATTSBURGH, NEW YORK**

Minutes of the
BOARD OF EDUCATION REORGANIZATION AND REGULAR MEETING
held at Duken Elementary School Building on July 1, 2011 at 7:00 a.m.

The Oath of Office was administered to Superintendent of Schools, James Short. Note: Clayton Morris and David A. Stone were administered their oaths on May 18, 2011 when they took office.

District Clerk Mary Huckleba opened the meeting at 7:01 a.m.

ROLL

Board of Education

Patricia Bentley – excused
Leisa Boise – present
Brian Herkalo – present
Stephen Krieg – present (arrived at 7:05 a.m.)
Clayton Morris – excused
Tracy Rotz – present (left at 7:50 a.m.)
David A. Stone – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Mary S. Huckleba (District Clerk) – present

PLEDGE OF ALLEGIANCE

Mrs. Boise led the Pledge of Allegiance.

ELECTION OF OFFICERS

President

Mr. Rotz nominated Mrs. Boise for the office of President and Mr. Wachtmeister seconded the nomination.

There were no other nominations, nominations were closed, and Mrs. Boise was elected President of the Board of Education for 2011-2012.

Vote on the nomination

Vote on the motion 5 – yes
0 – no

7:05 a.m. – Mr. Krieg arrived.

The District Clerk administered the Oath of Office to Leisa Boise who then presided over the meeting.

Vice-president

Mr. Wachtmeister nominated Mr. Rotz for the office of Vice-president and Mrs. Boise seconded the nomination.

There were no other nominations, nominations were closed, and Mr. Rotz was elected Vice-president of the Board of Education for 2011-2012.

Motion carried

Vote on the motion 6 – yes
0 – no

The District Clerk administered the Oath of Office to Mr. Rotz.

7:08 – Mr. Krieg stepped out of the meeting.

APPOINTMENT OF OFFICERS Appointment of District Clerk

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board appoint Mary S. Huckeba as District Clerk for the period July 1, 2011-July 31, 2011 at a stipend of \$397.95.

Motion carried
Vote on the motion 5 – yes
0 – no

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board appoint Dawn T. Stetz as District Clerk for the period August 1, 2011-June 30, 2012 at stipend of \$3,675.82.

Motion carried
Vote on the motion 5 – yes
0 – no

The Oath of Office was administered to the newly appointed District Clerk.

Appointments of District Treasurer & Deputy Treasurer

1) Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board appoint Kristina M. Burdo as District Treasurer at an annual salary of \$67,377 for the period July 1, 2011-June 30, 2012.

Motion carried
Vote on the motion 5 – yes
0 – no

2) Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board appoint Jean Bruce as Deputy Treasurer, without additional compensation, for the period July 1, 2011-June 30, 2012.

Motion carried
Vote on the motion 5 – yes
0 – no

Tax Collector

Mr. Rotz moved, seconded by Mr. Sullivan that the Board appoint the Clinton County Treasurer's Office as the Plattsburgh City School District Tax Collector for 2011-2012, at a cost of \$10,500 per agreement (Appendix I).

Motion carried
Vote on the motion 5 – yes
0 – no

Internal Claims Auditor

Mr. Herkalo moved, seconded by Mr. Sullivan that the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2011-June 30, 2012 at an hourly rate of \$13.93.

Motion carried
Vote on the motion 5 – yes
0 – no

7:10 a.m. – Mr. Krieg returned to the meeting.

Oaths of Office

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

OTHER APPOINTMENTS

Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve the appointments as presented below:

Central Treasurer - Extraclassroom Activity Funds1) Stafford Middle School

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2011-June 30, 2012.

2) Plattsburgh High School

Deborah Long as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at Plattsburgh High School for the period July 1, 2011-June 30, 2012.

Internal Auditor – Extraclassroom Activity Funds

Kristina Burdo as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2011-June 30, 2012.

Custodians of Petty Cash Funds

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal

School Attorney

- 1) Girvin & Ferlazzo, PC as the School Attorney for the period July 1, 2011-June 30, 2012 per proposal dated June 10, 2008 at an annual retainer of \$30,000, exclusive of disbursements, which will cover up to 200 hours of services for the 2011-2012 school year, billed in equal monthly installments of \$2,500 per month and authorize the Board President to sign the School Attorney Agreement. The fee includes any and all services required by the District up to the hour limit, except for litigation, hearings, construction, and special education. Services requested beyond the annual 200 hours will be billed at the normal hour rate of \$160 for all services except for litigation and hearings which will be billed at \$175 per hour.
- 2) Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2011-June 30, 2012 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$150.00 per hour.

School Physician

Roger E. Patnode, M.D. of Plattsburgh Primary Pediatrics as School Physician for the period July 1, 2011-June 30, 2012, for a monthly stipend of \$1,000 and \$100/hour for time spent in the school district.

LEA Asbestos Designee

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2011-June 30, 2012.

Integrated Pest Management Officer

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2011-June 30, 2012.

Independent Auditor

Conroy, Boulrice, Telling & Trombley P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2011 for a fee of \$12,900.

Records Access and Records Retention Officer

- 1) Assistant Superintendent for Business John C. Lebrun as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2011-June 30, 2012.
- 2) Superintendent of Schools James M. Short as the Records Appeal Officer, without additional compensation, effective July 1, 2011-June 30, 2012.

Title IX Officer

John C. Lebrun as Title IX Officer, without additional compensation, for the period July 1, 2011-June 30, 2012.

504 Coordinator

Glenn Hurlock as the 504 Coordinator, without additional compensation, for the period July 1, 2011-June 30, 2012.

Homeless Liaison

Assistant Superintendent for Business John C. Lebrun as the Homeless Liaison, without additional compensation, for the period July 1, 2011-June 30, 2012.

Census Taker/Attendance Supervisor

Michael Haley as Census Taker/Attendance Supervisor for the period July 1, 2011-June 30, 2012 at a per diem rate of \$300.00, not to exceed 15 days.

Purchasing Agent

Assistant Superintendent for Business John C. Lebrun as Purchasing Agent, without additional compensation, for the period July 1, 2011-June 30, 2012.

Designated Education Official

Superintendent of Schools, James M. Short as Designated Education Official, without additional compensation, for the period July 1, 2011-June 30, 2012.

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Committee on Special Education and Committee on Preschool Special Education

1) Committee on Special Education

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2011-June 30, 2012:

- Chairperson Claudine Selzer-Clark
 Glenn Hurlock (alternate)
- School Psychologists Suzanne Frechette
 Kelly Bilow (alternate)
 James Debella (alternate)
 Kris Lutters (alternate)
 Steve Crain (alternate)
 Sunshine Turner (alternate)
 Sheldon Cullen (alternate)
 Garret McLean (alternate)
- Speech Therapists Susan Hurd
 Tammi Reil (alternate)
 Jan Kinne (alternate)
 Margaret Felty (alternate)
 Thomas Schaub (alternate)
- Special Education Teacher Child's Teacher as defined by
 Federal Regulations
- Parent Member Larry Mousseau
- Nurse Practitioner Linda Haubner, N.P.
- School Physician Roger Patnode, M.D.
- Child's teacher as defined by Federal Regulations.
- Child's parent as defined by Federal Regulations.

2) Committee on Preschool Special Education

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2011-June 30, 2012:

- Chairperson/District Representative Claudine Selzer-Clark

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child's residence:

- County Representative Vickie Driscoll

and

for a child evaluated for the first time:

- the child's teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health's Early Intervention Program;
- a professional who participated in the evaluation of the child;
- or
- a professional employed by the school district other than the Chairperson, the child's teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child's teacher.

Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules, and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Motion carried

Vote on the motion 6 – yes
0 – no

DESIGNATIONS

Mr. Wachtmeister moved, seconded by Mr. Krieg that the Board approve the designations as presented below:

Official Bank Depositories

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2011-June 30, 2012 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
School Tax Account	Tax Certiorari Account

Safe Deposit Box

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2011-June 30, 2012. The Assistant Superintendent for Business John C. Lebrun, District Treasurer Kristina Burdo, and Board President shall be authorized to have access (any two of the three present to authorize access).

Posting of Notices of Meetings of Board of Education

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2011-2012 school year.

Official Newspaper

The Press Republican as the District's official newspaper for the period July 1, 2011-June 30, 2012.

Substitute/Temporary On Call Pay Rates

The following 2011-2012 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2011-2012 Pay Rate</u>
Teacher Aide	\$8.90/hour
Teacher Aide (Retired)	\$16.50/hour
Typist	\$8.90/hour
Typist (Retired)	\$16.50/hour
Monitor	\$8.90/hour
Monitor (Retired)	\$9.60/hour
LPN	\$11.10/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$8.90/hour
Food Service Helper (Retired)	\$9.05/hour

Cook Manager	\$10.30/hour
Cook Manager (Retired)	\$11.00/hour
Custodial Worker	\$11.40/hour
Custodial Worker (Retired)	\$12.95/hour
Bus Driver	\$13.80/hour
Bus Driver (Retired)	\$16.50/hour
Summer Laborer	\$8.50/hour
Category 1 (Preferred/Match) Teacher	\$100/day
Category 2 (Certified) Teacher	\$91/day
Category 3 (Uncertified) Teacher	\$81/day
Registered Nurse	\$120/day
Teaching Assistant	\$8.90/hour
Teaching Assistant (Retired)	\$13.50/hour
Tutor	\$16.00/hour
Teacher (after 35 consecutive school days in the same teaching position)	\$185.79/day

Motion carried Vote on the motion 6 – yes
0 – no

RECORDS RETENTION AND DISPOSITION SCHEDULE

Mr. Rotz moved, seconded by Mr. Sullivan that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

Motion carried Vote on the motion 6 – yes
0 – no

REGULAR BOARD MEETING DATES

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board hold its regular meetings during the 2011-2012 at 6:00 p.m. as presented in Appendix II.

Motion carried Vote on the motion 6 – yes
0 – no

ASSOCIATION MEMBERSHIPS

Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve membership in the following associations:

- New York State School Boards Association
- New York State Association of Small City School Districts
- Clinton County School Boards Association
- National School Boards Association

Motion carried Vote on the motion 6 – yes
0 – no

AUTHORIZATIONS

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board approve the authorizations as presented below:

Certification of Payrolls

The Superintendent or, his designee, the Assistant Superintendent for Business to certify all payrolls for the period July 1, 2011-June 30, 2012.

Temporary Investments of Funds

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2011-June 30, 2012 in the following institutions:

- Chase Bank
- Champlain National Bank
- Community Bank
- Glens Falls National Bank
- Key Bank
- MBIA
- NBT Bank
- TD Bank

Authorization for Budget Transfers

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

Authorization for Signature on Contracts

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

Approval of Attendance at Conferences

The Superintendent of Schools James Short or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2011-June 30, 2012. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

Authorized Signature on Checks and for Wire Transfers

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

Authorized Signatures on Extraclassroom Activity Accounts

- Stafford Middle School
- Plattsburgh High School
- Central Treasurer & Middle School Principal or District Treasurer
- Central Treasurer & High School Principal or District Treasurer

Bondings

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

- District Treasurer\$1,000,000
- Assistant Superintendent for Business\$1,000,000
- Tax Collector\$1,000,000

State and Federal Fund Applications and Certifications

The Superintendent of Schools James Short to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

Title IX and Section 504 Statement

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

NAME: John C. Lebrun, Title IX Officer
ADDRESS: Plattsburgh City School District
49 Broad Street, Plattsburgh, NY 12901-3396
TELEPHONE: (518) 957-6003

NAME: Glenn Hurlock, 504 Coordinator
ADDRESS: Plattsburgh High School
1 Clifford Drive, Plattsburgh, NY 12901-2640
TELEPHONE: (518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

Property Tax Refunds and Tax Roll Adjustments

The Assistant Superintendent for Business John C. Lebrun to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

Mileage Reimbursement Rate

The reimbursement of pre-approved transportation expenses for the 2011-2012 school year at the current allowable Internal Revenue Service rate (\$.555 per mile currently).

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Borrowing (Credit Card)

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

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District Owned Cell Phones

The following are authorized to utilize district owned cell phones: Superintendent of Schools James Short; Assistant Superintendent for Business John “Jay” Lebrun; NERIC Senior Systems and Network

Technician Kevin Ryan, and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2011-2012 school year.

Cooperative Purchasing Agreement

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
 - a. To abide by majority decisions of the participating districts on quality standards;
 - b) That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c) That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

Motion carried

Vote on the motion 6 – yes
0 – no

ADOPTION OF ALL POLICIES AND CODE OF ETHICS

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board readopt all of its Policies and its Code of Ethics (Appendix III) presently in effect.

Mr. Krieg requested that the Board review the policy section on budget and suggested having budget experts form a committee.

Motion carried

Vote on the motion 6 – yes

0 – no

ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board pass the following resolution:

RESOLVED, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

RESOLVED, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

Motion carried

Vote on the motion 6 – yes
0 – no

TAX WARRANT

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board of Education approve a tax warrant for 2011-2012 featuring a Total (Gross) School Tax Levy of \$19,314,881 and a Current (Net Collection) Tax Levy of \$19,298,737.

Mr. Short stated that the recommendation is based on the Board’s discussion during budget development to return any benefit of an increase in assessments to the taxpayers. Based on the recommendation, the 2011-2012 tax rate is \$21.3582 per \$1,000 of assessment. Mr. Wachtmeister stated that he supported increased assessments be used to reduce the projected tax rate; and in the future, let whatever happens as the result of the tax cap happen.

Motion carried

Vote on the motion 6 – yes
0 – no

2011-2012 NONRESIDENT TUITION RATES

Based on Board Policy 5152, Admission of Nonresident Students, Mr. Rotz moved, seconded by Mr. Sullivan that the Board set the 2011-2012 tuition rate for Grades K-5 at \$2,768 and Grades 6-12 at \$12,113.

Mr. Wachtmeister stated that the Board may want to reconsider admitting non-resident students as a new revenue stream and requested data about impact of accepting non-resident students on State aid and on class sizes. In response to a question from Mr. Krieg, Mr. Short explained that non-resident students were accepted based on space available with the caution that no distinction may be made between a regular education and a special education student. Mr. Lebrun noted that there is estimation (guess) of what the resulting increase in non-residents would be if tuition rates are reduced.

Motion carried

Vote on the motion 6 – yes
0 – no

CONSENT AGENDA ITEMS Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board approved the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on June 9, 2011.

CSE/CPSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix IV.

Personnel Items **Resignation**
The Board accepted Dolores Williams' resignation as a food service worker, effective August 9, 2011.

Substitute/Temporary On Call Appointments
The Board approved the appointments and rates of pay as presented. All have fingerprint clearance or are exempt.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Kenneth Hicks	Substitute Custodial Worker, \$11.40/hr.	Cleared
Norman LaPoint	Substitute Custodial Worker, \$11.40/hr.	Cleared
Jeffrey Bombeck	Tutor, non-certified, contract hourly rate	Exempt
David Rosoff	Tutor, non-certified, contract hourly rate	Cleared
Christopher Binion	Substitute Teaching Assistant, \$8.90/hr.	Cleared

2011 Summer Work Authorizations
The Board approved the following for 2011 summer services/work.

<u>Recommendation</u>	<u>Description</u>
Carolyn Miller	SMS AIMSweb, at contract hourly rate, not to exceed 12 hours
Kathy Meyer	SMS 504 plans/student scheduling, at contract hourly rate, not to exceed 30 hours

Special Education 2011 Summer Services
The Board appointed the special education 2011 summer services staff as listed:

<u>Special Education Teachers</u>	<u>Rate and Authorization</u>
Kristie Hulbert	at contract hourly rate, not to exceed 36 hours
Kristine Bennett Barnes	at contract hourly rate, not to exceed 45 hours
Jessica Colburn	at contract hourly rate, not to exceed 45 hours
Karri Jock	at contract hourly rate, not to exceed 45 hours
Robin Schelle	at contract hourly rate, not to exceed 45 hours
Aimee McLane	at contract hourly rate, not to exceed 25 hours
Jerri Charlebois	at contract hourly rate, not to exceed 18 hours
Jackie Cianfrocco	at contract hourly rate, not to exceed 57 hours
Nichole Nevader	at contract hourly rate, not to exceed 18 hours
Michelle McCloud	at contract hourly rate, not to exceed 33 hours
Lisa Kelley	at contract hourly rate, not to exceed 18 hours
Amanda Oliver	at contract hourly rate, not to exceed 9 hours
<u>Teaching Assistants</u>	
Cynthia O'Neil	at contract hourly rate, not to exceed 36 hours with Kristie Hulbert
MaryBeth Lonergan	at contract hourly rate, not to exceed 36 hours with Kristie Hulbert

Joanne Circelli	at contract hourly rate, not to exceed 45 hours with Robin Schelle
Charlene Barry	at contract hourly rate, not to exceed 45 hours with Karri Jock
Sandra Davidson	at contract hourly rate, not to exceed 45 hours with Karri Jock
Penny Manor	at contract hourly rate, not to exceed 45 hours with Karri Jock
Anita Squier	at contract hourly rate, not to exceed 45 hours with Jessica Colburn
Pamela Terry	at contract hourly rate, not to exceed 45 hours with Jessica Colburn
Susan Stowe	at contract hourly rate, not to exceed 20 hours for subbing purposes
Kathy Miller	at contract hourly rate, not to exceed 20 hours for subbing purposes
<u>Speech Therapist</u>	
Margret Felty	at contract hourly rate, not to exceed 48 hours
<u>Occupational Therapists</u>	
Sue O'Dell	at contract hourly rate, not to exceed 28.5 hours
April Myers-Lautenschuetz	at contract hourly rate, not to exceed 3 hours
Heather Bezio	at contract hourly rate, not to exceed 7.5 hours
<u>Counseling</u>	
Stephen Visco	at contract hourly rate, not to exceed 9 hours
Sheldon Cullen	at contract hourly rate, not to exceed 18 hours
Steve Crain	at contract hourly rate, not to exceed 6 hours

Building Technologists

The Board approved the appointment of the staff members listed below as building technologists for the 2011-2012 school year. Their rate of pay will be based on the negotiated contract hourly rate.

<u>School</u>	<u>Not to exceed Hours</u>	<u>Recommendation</u>
Bailey	80	Sarah McCarty
Oak	80	Michele McCloud
Momot	25	Debra Davis
	25	Melissa Caraballo
	25	Mary Gertsch-Cochran
	25	Dan Devins
SMS	47.5	Kym Duffina
	47.5	Bryan Gottlob
PHS	47.5	Rod Sherman
	47.5	Gwenaël Quéguiner

Head Teachers

The Board approved the appointments and rate of pay of the Head Teachers for 2011-2012 as listed below:

- Mary Lou LaRocque (\$845) – Bailey Avenue Elementary School
- Laura DuBray (\$845) – Oak Street Elementary School
- Kristine Lutters (\$845) – Momot Elementary School

Innovation Fund Project (i3 Grant)

The Board approved the following additional honorariums for participation in the Innovation Fund Project (i3 Grant) during the 2010-2011 school year. The honorariums are covered by the i3 Grant.

Elementary Team

- Beth Cutaiair (Evaluatee) – \$250
- Lori Darst (Evaluatee) – \$250
- Jennifer Jolicoeur (Evaluatee) – \$250

Secondary Team

- Shawn Farrell (Evaluatee) – \$250
- Kathy Stark (Evaluatee) – \$250
- Patrick Duniho (Evaluatee) – \$250

Unpaid Leave of Absence

The Board granted the request of Julie Bullis for a one year unpaid leave of absence during the 2011-2012 school year, effective September 1, 2011.

Business Items

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2010-2011 Budget Transfers for the month of May 2011 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (May 2011)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (May 2011)
- 4) Summary of Monthly Wire Transfers (May 31, 2011)
- 5) Certificates of Deposit and Reserve Accounts (May 31, 2011)
- 6) Food Service Profit and Loss Statement (May 2011)
- 7) Revenue Status Report (Month Ending May 2011)
- 8) Budget Status Report (Month Ending May 2011)

Treasurer's Report

The Board accepted the May 31, 2011 Treasurer's Report as presented in Appendix V.

Budget Transfers over \$25,000

The Board authorized the budget transfers as presented.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$19,555	A2010-150-42-01 Instr. Salaries – Professional Dev.	A2110-133-42 Home Teaching Salaries
\$20,000	A2820-150-42 Psychologist Salaries	A2110-133-42 Home Teaching Salaries
\$10,200	A2110-100-42 Pre-K Teacher Salaries	A2110-133-42 Home Teaching Salaries

CVES Special Education Summer School Program

The Board passed the following:

BE IT RESOLVED that the Plattsburgh City School District intends to participate in the 2012 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2012 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2011, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to

participate in the 2012 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

Motion carried Vote on the motion 6 – yes
0 – no

BUSINESS

Plattsburgh Teachers' Association Memorandum of Agreement

Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the Memorandum of Agreement with the Plattsburgh Teachers' Association as detailed in Appendix VI. The memorandum establishes the hourly rates for summer, evening school, home teaching, grants, Jazz Ensemble when credit for participation is granted, etc. for teachers and teaching assistants when involved in direct student contact and when not involved in direct student contract.

Motion carried Vote on the motion 6 – yes
0 – no

Out of State Conference Requests

1) Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the requests of Glenn Hurlock, Jamie LaBarge, and James Short to attend the AFT TEACH Conference in Washington, D.C., July 10-14, 2011. As Mr. Short is a presenter, the conference sponsors are paying for his registration and lodging.

Motion carried Vote on the motion 6 – yes
0 – no

2) Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the request of James Short to present at the meeting of the NEA Foundation Teams, July 24-27, 2011 in Washington, D.C. As Mr. Short is presenting, the NEA Foundation is paying all expenses.

Motion carried Vote on the motion 6 – yes
0 – no

3) Mr. Herkalo moved, seconded by Mr. Sullivan that the Board approve the request of James Short to attend the National Conference of State Legislatures Meeting in San Antonio, Texas, August 9-11, 2011. As Mr. Short is presenting in a session on collaborative education reform, AFT will pay all his expenses.

Motion carried Vote on the motion 6 – yes
0 – no

Section VII Mergers

1) Boys Varsity Ice Hockey

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board approve Willsboro Central School District's request to merge with the Plattsburgh City School District for the sport of Boys Varsity Ice Hockey for the 2011-2012 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (Appendix VII).

Motion carried Vote on the motion 6 – yes
0 – no

2) Girls Gymnastics

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve Keene Central School District's request to merge with the Plattsburgh City School District for the sport of Girls Gymnastics for the 2011-2012 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (Appendix VIII).

Motion carried Vote on the motion 6 – yes
0 – no

INSTRUCTIONAL

Field Trip/Fund Raiser Request

Mr. Rotz moved, seconded by Mr. Sullivan that Board approve the request (Appendix IX) of Sarah McCarty for Oak Street School students completing Grade 5 in June 2012 to participate in the Teton Science School in Jackson Hole, Wyoming, June 24-30, 2012, and to conduct fund raising activities to support the trip at no cost to the District.

Motion carried Vote on the motion 6 – yes
0 – no

PERSONNEL

Continuing Agreement – Superintendent of Schools

Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve James M. Short's Continuing Agreement as presented in Appendix X and authorize the President of the Board of Education to execute the agreement. The Continuing Agreement extends the Superintendent's contact through June 30, 2016 and establishes his 2011-2012 salary at the same rate as 2010-2011 (\$169,108).

Motion carried Vote on the motion 6 – yes
0 – no

Contract Amendment – Associate Superintendent

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve the amendment to John "Jay" Lebrun's contract as presented in Appendix XI and authorize the President of the Board of Education to execute the amendment. The amendment extends the Associate Superintendent's contact through June 30, 2016 and establishes his 2011-2012 salary (\$91,411) and employer 403(b) plan contribution (\$16,500).

Motion carried Vote on the motion 6 – yes
0 – no

2011-2012 Exempt Salaries

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the following 2011-2012 exempt salaries:

Jean Bruce	\$50,848
Kristina Burdo	\$67,377
Mary Huckeba	\$5,446.14 (July 1-31, 2011)
Kathleen Light	\$49,083

Norbert Neiderer	\$71,359
Charlene O'Connor	\$57,497
Deborah Timmons	\$48,326

Motion carried	Vote on the motion 6 – yes
	0 – no

7:50 a.m. – Mr. Rotz left the meeting.

Science Teacher

Mr. Herkalo moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee:	Sonal Patel-Dame
Tenure area:	Science
Date of commencement of the 3 year probationary appointment:	September 1, 2011
Expiration date of the 3 year probationary appointment:	August 31, 2014
Certification status:	NYS Initial Certificate, Biology 7-12, effective 9/1/09; Chemistry 7-12 pending
Initial district-wide assignment:	Plattsburgh High School
Base salary:	Step 1, Masters (\$41,648)

Motion carried	Vote on the motion 5 – yes
	0 – no

SUPERINTENDENTS' REPORTS/REMARKS

- Survey from Clinton County Schools Boards Association
Mr. Short asked the Board if there were any topics of interest. College Readiness; Connecting Communities, Schools, and Businesses; and Legal Update were selected.
- NYSSBA Workshop on Teacher and Principal Evaluations – Final Answers, Questions on July 21 in Lake Placid
Mr. Short reported that Mr. Morris is interested in attending and asked if anyone else would like to attend. A reminder will be sent to Board members.

ADJOURNMENT

There being no further business, Mr. Sullivan moved, seconded by Mr. Herkalo that the meeting be adjourned at 7:53 a.m.

Motion carried	Vote on the motion 5 – yes
	0 – no

Mary S. Huckeba
District Clerk

**CITY SCHOOL DISTRICT
PLATTSBURGH, NEW YORK**

Minutes of the Meeting of the
Board of Education
August 4, 2011 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived 7:56 p.m.)
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz - present
David Stone – excused
Steven Sullivan – excused
Fred Wachtmeister (Vice-president) – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – excused
Gilles Fortin (Momot Elementary School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

Executive Session - At 6:15, p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Rotz that the Board go into Executive Session for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons and contractual negotiations). **Motion carried 6-0**

Reconvene - At 7:28 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg that the Board reconvene into Regular Session. **Motion carried 6-0**

Pledge of Allegiance Mr. Rotz led the pledge of allegiance.

Report Special Education Annual Report - Claudine Selzer-Clark, Special Education Director presented the Board with the Special Education Annual Report. She reported new data that has been tracked over the years and reviewed the programs’ accomplishments, growth, staffing numbers, space availability, class size, due process, and transportation. She also pointed out there has been an increase in special education students graduating.

Public Comment No public comment.

Consent Agenda Items It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to approve the following consent agenda items:

Minutes The Board approved the minutes of the meeting held on July 1, 2011.

Adoption of the Agenda The Board adopted the agenda for the meeting with a change to **CONSENT Agenda Item 8.4 Personnel, B.2 Appointments**, Holly Bates appointment to read *not to exceed “90” hours* (replacing “84” hours)

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations in Appendix I.

Resignations The Board accepted the resignation of John Beaumont from the position of Custodial Worker, effective June 4, 2011.
The Board accepted the resignation of Steven Martin from the position of Custodian, effective the close of business on July 22, 2011.

The Board accepted the resignation of Susan Wilson from the position of Girls Modified Swim Coach for the 2011-2012 school year.

AppointmentsSubstitute/Temporary On Call (TOC) Appointments

The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Elizabeth Tregan	Substitute Teacher, Certified, \$91/day	Cleared
Shirley Butler	Substitute Teacher, Certified, \$91/day	n/a
Leo Garrant	TOC Custodial Worker, \$11.40/hour	Cleared
Danielle Scholl	TOC Monitor, \$8.90/hour	Cleared
Danielle Scholl	TOC Typist, \$8.90/hour	Cleared
Starr Goble	TOC Cook Manager, \$10.30/hour	n/a

2011 Summer Work Authorizations

Recommend the Board approve the following for 2011 summer services/work.

<u>Recommendation</u>	<u>Description</u>
Joe Lancellotti	SMS/AIMSWeb, not to exceed 12 hours at \$30.11/hour
Holly Bates	Bus Monitor, not to exceed 90 hours at \$19.39/hour
Susan Stowe	2011 Special Education Summer Services Teaching Assistant, 45 hours with Kris Barnes replacing previous appointment of no more than 20 hours for subbing
Jackie Lafountain	Athletic Office, not to exceed 37.5 hours at \$18.42/hour

Coaching Appointments

Recommend the Board approve the 2011-2012 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	Varsity Coach	Jerry Defayette	\$3,258*
	Varsity Assistant	Keith Tedford	\$2,000*
	JV Assistant	William Myers	\$2,000*
Boys Soccer	Assistant	Craig Knowles	\$2,258
Swim	Girls Modified	Pat Goodell	\$2,473

**Stipends of Football Varsity Coach, Varsity Assistant, and JV Assistant to be divided among 5 coaches with two yet to be appointed*

Business**Reports for Board Information** The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of June 2011 under \$25,000
- 2) Middle School Extraclassroom Activity Report (June 2011)
- 3) High School Extraclassroom Activity Fund Report (June 2011)
- 4) Food Service Profit and Loss Statement (June 2011)
- 5) Summary of Monthly Wire Transfers (June 30, 2011)
- 6) Certificates of Deposit and Reserve Accounts (June 30, 2011)
- 7) Revenue Status Report (June 30, 2011)
- 8) Budget Status Report (June 30, 2011)

Treasurer's Report

The Board accepted the June 30, 2011 Treasurer's Report as presented in Appendix II.

Saranac Bus Lease Agreement for 2011-2012

Recommend the Board authorize the signing of the Bus Lease Agreement (Appendix III) with Saranac Central School District, effective July 1, 2011 ending June 30, 2012. The agreement provides for the rental for the use of school buses at the sum of \$2.75 per mile, plus the cost of a driver, if provided.

Surplus Property – Mobile Rock Climbing Wall

Recommend, the Board of Education declare the American Rock Climbing Systems 25' Mobile Rock Climbing Wall as surplus property and approve its disposal via online auction. **Motion carried 6-0**

Correspondence No correspondence.

EXCEL Capital Project

Mr. Wachtmeister asked if there were any future building projects. Mr. Lebrun stated there are some general areas like roofing. Mr. Lebrun said, currently the State has been doing it every five years, but with the status of aid, he does not see that being the case for the future. He anticipates the normal 5 year cycle will be increased to 7, 8 or even more years. Mr. Wachtmeister noted that schools are going to have to save longer, do less and funds will have to be taken out of general funds and not capital project funds.

Mr. Morris asked Mr. Lebrun to elaborate more on what kind of future projects need to be completed. Mr. Lebrun stated spacing at Momot, roofing at the high school, etc. Mr. Morris also wanted to make sure that a building committee is formed as we have done in the past.

At 7:56 p.m., Ms. Bentley entered meeting.

New Business

Standard Work Day and Reporting Resolution RS 2417-A

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board pass the following resolution: Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on Appendix IV as the standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials.

Motion carried 7-0

NYSASCSD's Education Funding Litigation

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board authorize an expenditure of \$1,000 for support of the New York State Association of Small City School Districts' litigation against the State of New York regarding providing a sound basic education for every student in New York State.

Mr. Wachtmeister stated he is in support of this and feels it is important to get the State to do what is right and provide proper education to our students. He also stated that if we want to get more money from the State this is an important way to do so. Mr. Wachtmeister reported that the directors of the Small Cities Association are meeting on Monday to develop strategies in school aid.

Mr. Krieg asked how many years have we done this. Mr. Wachtmeister replied about 3 years and also explained the process. Discussion also took place about on-going litigations. Mr. Krieg pointed out that there is a lot of litigations that result in little change. Ms. Bentley will support this, but feels litigation is unnecessary. Roll call **YES:** Ms. Bentley, Mrs. Boise, Mr. Herkalo, Mr. Morris, Mr. Rotz, Mr.

Wachtmeister. **NO:** Mr. Krieg.

Motion carried 6-1

Section VII Mergers

Girls Varsity Ice Hockey

It was moved by Mr. Rotz, seconded by Ms. Bentley to recommend the Board approve the request to merge with Chazy, Beekmantown, Saranac, NCCS, and Seton for the sport of Girls Varsity Ice Hockey for the 2011-2012 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application. (Appendix V).

Motion carried 7-0

Girls Gymnastics

It was moved by Mr. Rotz, seconded by Ms. Bentley to recommend the Board approve the request to merge with Lake Placid Central School for the sport of Girls Gymnastics for the 2011-2012 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application. (Appendix VI).

Motion carried 7-0

District Owned Cell Phones

It was moved by Mr. Rotz, seconded by Ms. Bentley to recommend the Board authorize the following to utilize District owned cell phones: Superintendent of Schools James Short; Associate Superintendent James “Jay” Lebrun; Director of Special Education Claudine Selzer-Clark, NERIC Senior Systems and Network Technician Kevin Ryan, and Director of Buildings, Grounds, and Transportation Norbert Neiderer as provided for in Board Policy 8332. **Motion carried 7-0**

Grant-Based Consultant Services Agreement

It was moved by Ms. Bentley, seconded by Mr. Wachtmeister to recommend the Board authorize the Superintendent of Schools to execute a Grant-Based Services Agreement (Appendix VII) not to exceed \$25,052 with Thelma Carrino to consult on Principal Evaluation Development (APPR) in alignment with Race to the Top Grant regulations, effective August 2011 through June 30, 2012.

Mr. Morris asked if this was included in the budget. Superintendent Short responded yes. Ms. Bentley asked if the work will involve communicating with teachers. Superintendent Short stated that it will involve having conversations with teachers. Mr. Wachtmeister is pleased to hear the District is taking advantage of Thelma’s expertise and experience and that it will be good for the District. **Motion carried 7-0**

Revisions to Board Policies – First Reading (Appendix VIII)

The following policy revisions were presented for first review:

- 1) 0110 Anti-Harassment
- 2) 0111 Anti-Discrimination
- 3) 1120-R School District Records Regulations
- 4) 1420-R Complaints About Curricula or Instructional Materials Regulations
- 5) 2210 Board Organizational Meeting
- 6) 3200 Administrative Organization
- 7) 4321.12 Use of Time Out Rooms and Physical Restraints
- 8) 8700 Insurance
- 9) 9280-R Professional Staff Development Regulation
- 10) 9280-E.1 Professional Staff Development Exhibit: Inservice Credit Application
- 11) 9280-E.2 Professional Staff Development Exhibit: Inservice Credit Summary
- 12) 9280-E.3 Professional Staff Development Exhibit: PCSD Certificate of Completion Form Inservice Credit Activity

No action required

Instructional: Out of State Conference Request

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board approve the request of Keith West to attend Project Lead the Way training (Gateway to Technology Basic) at Duke University in Durham, North Carolina, July 31 – August 12, 2011. **Motion carried 7-0**

Personnel Items

Appointments

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board approve the following long-term substitute appointment:

Name of appointee:	Kathleen Randall
Tenure area:	Elementary
Date of commencement of the 1 year substitute appointment:	August 1, 2011
Expiration date of the 1 year substitute appointment:	June 30, 2012
Certification status:	NYS Certification PreK-Grade 6 Permanent effective 2/1/09 and SWD Grades 1-6, Professional effective 2/1/10
Assignment:	Bailey Avenue Elementary School, Grade 1
Base salary:	Step 2, Masters + 15 (\$44,642) Motion carried 7-0

Project Coordinator

It was moved by Mr. Rotz, seconded by Mr. Herkalo to recommend the Board appoint Diana Lavery as the 21st Century Community Learning Center Project Coordinator at a stipend of \$33,000, effective July 1,

2011 through June 30, 2012 per attached job description (Appendix IX).

Mr. Wachtmeister and Ms. Bentley inquired if Ms. Lavery was currently full time with the District. Superintendent Short stated yes and clarified that the position on the agenda is an additional position. There was concern expressed by Ms. Bentley on whether this would be too many hours for a person who is already full time. Mr. Morris also expressed his concern on the pay and the hours. He feels we should be giving this position to another person besides a current teacher. Like someone who has been let go. Mr. Morris is not sure we are getting what we are paying for and feels we could pay less.

Roll call **YES:** Mrs. Boise, Mr. Herkalo, Mr. Krieg, Mr. Rotz, Mr. Wachtmeister. **NO:** Mr. Morris, Ms. Bentley. **Motion carried 6-2**

Project Related Additional Duties/Responsibilities

It was moved by Ms. Bentley, seconded by Mr. Wachtmeister to recommend that the Board authorize a \$500 stipend for the District Treasurer Kristina Burdo, so as to reflect the temporary assignment of increased duties and responsibilities related to the 21st Century Community Learning Center Grant, effective July 1, 2011 through August 30, 2011, per attached job description (Appendix X). just assume it go to another person. Mr. Krieg asked if this entails additional hours of work. Superintendent Short responded yes. **Motion carried 7-0**

Superintendent's Reports/Remarks

2011-2012 Committees on Which Board Members Serve

NYS Association of Small City Schools District – Mr. Wachtmeister	District-wide Educational Improvement Council (DWEIC) – Mr. Krieg, Mr. Morris.
NYSSBA Legislative Liaison – Mr. Wachtmeister	Academic Intervention Services (AIS) – Mrs. Boise, Mr. Morris.
Community Health (SMS – Heart Smart) – Mrs. Boise	Facilities Planning – Ms. Bentley, Mr. Herkalo, Mr. Morris, Mr. Sullivan, Mr. Rotz (alternative)
Professional Improvement Committee – roles are going to change and expand a bit – Mr. Krieg, Ms. Bentley, Mr. Wachtmeister. The Board would like to ask Mr. Stone. Ms. Bentley stated she would withdraw if Mr. Stone is interested.	Athletics Framework – Mr. Herkalo, Mr. Krieg, Mr. Rotz, Mr. Sullivan, Ms. Bentley (alternative).
Gifted and Talented – Mr. Morris.	Board Policy Review – Mr. Morris, Mr. Wachtmeister. Mr. Rotz (Reader),
Negotiations/Contracts Review - Administrative: Mr. Wachtmeister, Mrs. Boise, Mr. Sullivan. Teaching: Mr. Morris, Ms. Bentley, Mr. Krieg. Support: Mr. Morris, Mr. Herkalo, Ms. Bentley.	Audit Committee – Mrs. Boise, Mr. Krieg, Mr. Morris, Mr. Sullivan
Technology Committee – Mr. Herkalo, Mr. Sullivan.	District Student Support Team – Mr. Morris, Ms. Bentley (not if Mr. Stone is a yes), possibly Mr. Stone.

Annual Professional Performance Review: Superintendent Short provided Board members with NYSSBA documentation on APPR. This is one of several handouts – others to be provided at future meetings. This is to keep the Board up-to-date on the process. He pointed out the State of New York wants to fast tract the process for 3020a's. The State will also be requiring school districts to report the evaluation data on their teachers.

Superintendent Short also wanted the Board to be aware of how many hours have been spent on APPR via the I3 grant from September – June. 157 employee days/400 administrator hours (not counting spring hours). He also stated that in the next couple of years many more hours will be spent on developing/learning the process.

Meetings/Conferences: Superintendent Short feels it is important that the Board have representation for the Local Government Leadership Institute on August 25th.

He also informed the Board that the State School Boards convention is in Buffalo NY this year, October 27th – 30th. If board members are interested in going, please let the District Clerk know by the next board meeting. Ms. Bentley has been to two of these and feels it is very important to have board representation.

Board Member Reports

Ms. Bentley stated the District acted in good faith in the Race-to-the Top and is disgusted in the outcome. The State broke their agreement. The State Education Department and the Board of Regents have lied and acted in bad faith. She has little confidence that anyone in the State Education Department or the Board of Regents have any integrity.

Mr. Wachtmeister reported that Small Cities Association Board of Director’s are meeting on Monday to develop strategies in school aid.

At 8:49 p.m., Ms. Boise was excused.

Board Members Remarks

Mr. Morris welcomed Dawn Stetz to her first board meeting.

Mr. Wachtmeister expressed how important it is that we begin thinking of the budget development process and asked the administration to provide an update on how we ended the year financially and the implications for the remainder of the year. He also requested of the administration to provide, at each board meeting some sort of budget development update. Mr. Wachtmeister feels we owe it to our students, staff and community to provide this information. Mr. Lebrun spent some time reporting on the district fiscal position at the end of the 2010-2011 school year. Mr. Lebrun also discussed the future on the District’s fund balance, State aid and the tax cap. He reiterated that the district will no longer be able to sustain its previous levels of fund balance appropriation.

Mr. Rotz reported while he was visiting St. Lawrence University that their counselor was impressed with what Plattsburgh High School had to offer their students. The counselor stated that colleges are looking at not only grades, but how well rounded students are. Mr. Rotz feels the community needs to know that the so called “extras” really help our students get admitted to colleges.

Ms. Bentley expressed the importance of how we prepare our students for life beyond high school. She also feels programs like engineering and aeronautical engineering make it possible for our students to have a productive life.

Mr. Morris stated he feels our community has supported our “extra” programs and it is the State that has made it difficult.

Public Comment No public comment.

Adjournment At 9:19 p.m., it was moved by Mr. Wachtmeister, seconded by Ms. Bentley that the meeting be adjourned. **Motion carried 6-0**

Respectfully,

Dawn Stetz
District Clerk

**CITY SCHOOL DISTRICT
PLATTSBURGH, NEW YORK**

Minutes of the Meeting of the
Board of Education
August 25, 2011 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived 6:50 p.m.)
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – present (excused 6:59 p.m.)
David Stone – excused
Steven Sullivan – excused
Fred Wachtmeister (Vice-president) – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) – excused

Executive Session - At 6:36, p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Morris that the Board go into Executive Session for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons and contractual negotiations). **Motion carried 5-0**

At 6:50 p.m., Ms. Bentley arrived.
At 6:59 p.m., Mr. Rotz was excused.

Reconvene - At 7:19 p.m., it was moved by Mr. Krieg, seconded by Mr. Morris that the Board reconvene into Regular Session. **Motion carried 5-0**

Pledge of Allegiance – Mr. Wachtmeister led the pledge of allegiance.

Report District Safety Plan Public Hearing - Jamie LaBarge, PHS Assistant Principal, shared with the Board that he has been working with Jeff Sisson of CVES, using a standardized template in developing the District Safety Plan. Mr. LaBarge presented to the Board a “Draft” generic publication for the public and mentioned there will be a confidential publication for the District. He stated the new plan addresses the District’s consolidation of administration. Mr. LaBarge also mentioned the Plattsburgh Police Department can provide employee training for early detection of potential violent behavior, which is a state mandated service the district will need to provide.

Ms. Bentley asked Mr. LaBarge about the bullying program. She also commented that Michael Caraballo of Plattsburgh State sent out a nice description on how to respond on earth quakes and hurricanes. She offered to forward the email to Mr. LaBarge.

Mr. LaBarge complimented Officer Clarke of the police department on his rapport with students when presenting at the school. Mr. LaBarge and Mr. Hurlock stated the District is going to be working with two officers this year. Superintendent Short shared that he sent a letter to Mayor Kasprzak and Chief Racicot giving them kudos. Mr. Morris asked for administration to send a second letter from the School Board and Superintendent of Schools thanking the Mayor and Chief for their exemplary service. After further discussion, the Board agreed to put a resolution on September’s agenda recognizing the quality partnership between the Plattsburgh P.D. and District.

Mr. Wachtmeister asked Superintendent Short if certain policies are reviewed with district employees, students and parents so they are aware of their responsibilities. Superintendent Short replied that building meetings are held periodically so the staff is reminded of the policies re: harassment, discrimination, etc. He also stated that policies are distributed to all employees throughout the year.

Public Comment No public comment.

Consent Agenda Items It was moved by Mr. Wachtmeister, seconded by Mr. Morris to approve the following consent agenda items with the exception of item numbers 8.4.B-1 (Athletic Trainer Contract) & B-4 (Coaches):

Minutes The Board approved the minutes of the meeting held on August 4, 2011.

Adoption of the Agenda The Board adopted the agenda for the meeting as written.

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations in *Appendix I*.

PERSONNEL

Resignations The Board accepted:
Charles Strebendt's resignation, for retirement, as school bus driver/custodial worker, effective September 6, 2011.
Joy Demarse's resignation, for retirement, as English language arts teacher, effective June 30, 2012.
Harvey LaTour's resignation, for retirement, as custodial worker, effective October 15, 2011.
Lynda Bond's resignation as school monitor at Bailey Avenue, effective August 16, 2011.

Appointments Substitute/Temporary On Call (TOC) Appointments - The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position</u>	<u>Fingerprint Status</u>
David	Yonteff	Certified	\$91.00/day	Substitute Teacher Cleared
Tara	Hemingway	Certified	\$91.00/day	Substitute Teacher Cleared
Chahbaz	Azarkadeh	Uncertified	\$81.00/ day	Substitute Teacher Cleared
Senta	Azarkadeh	Uncertified	\$81.00/ day	Substitute Teacher Cleared
Sannia	Brindisi	Certified	\$91.00/day	Substitute Teacher Cleared
Logan	Gravel	Certified	\$91.00/day	Substitute Teacher Cleared
Lori	Kashorek	Certified	\$91.00/day	Substitute Teacher Cleared

2011 Summer Work Authorizations - The Board approved the following for 2011 summer services/work.

<u>Recommendation</u>	<u>Description</u>
Kelly Bilow	AIS/Student Intervention Team, not to exceed 12 hours at \$30.11/hour
Marjorie Brown	i3 innovative summer coordination/facilitation; 40 hours at \$30.11/hour
Michele McCloud Nichole Nevader Emily Sullivan Mary "Beth" Flynn Amanda Madore	i3 innovative stakeholder training (APPR); 20 hours at \$30.11/hour

Business

Reports for Board Information - The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of July 2011 under \$25,000
- 2) Summary of Monthly Wire Transfers (July 31, 2011)
- 3) Certificates of Deposit and Reserve Accounts (July 31, 2011)
- 4) Budget Status Report (July 31, 2011)

Treasurer's Report - The Board accepted the July 31, 2011 Treasurer's Report as presented in *Appendix III*.

CVES Adult Education Sponsorship Agreement

The Board authorized the Superintendent of Schools to sign the CVES Adult Education Sponsorship Agreement for the 2011-2012 school year as presented in *Appendix IV*. This agreement covers all CVES Adult Education Courses CO-SER 103 and the Accident Prevention/Pre-Licensing CO-SER 401.

SUNY Preschool Agreement

The Board authorized the Superintendent of Schools to sign the SUNY Plattsburgh Child Care Center agreement for the 2011-2012 school year as presented in *Appendix V*. This agreement covers services for 9 students fostering smooth transitions for those students between its prekindergarten program and the School District kindergarten.

Motion carried 5-0

Correspondence Mr. Short distributed a letter from Mr. LeBrun to Mayor Kasprzak.

EXCEL Capital Project No update at this time.

New Business

Internal Audit Report: It was moved by Mr. Wachtmeister, seconded by Ms. Bentley to accept the 2010-2011 Internal Audit Report prepared by Pinto Mucenski Hooper VanHouse & Co. Mr. LeBrun stated the report will be presented to Board members by the firm sometime later in the fall. Mr. Morris stated we seem to be in compliance and commented on how well we were doing. He also expressed his concerns on the focus of the audits.

Mr. Wachtmeister emphasized the importance of the audit and thought it might be in our best interest to place it on the district web site.

Motion carried 5-0

Revisions to Board Policies – Second Reading (*Appendix VI*) It was moved by Ms. Bentley, seconded by Mr. Krieg to approve the following policy revisions:

- 1) 0110 Anti-Harassment
- 2) 0111 Anti-Discrimination
- 3) 1120-R School District Records Regulations
- 4) 1420-R Complaints About Curricula or Instructional Materials Regulations
- 5) 2210 Board Organizational Meeting
- 6) 3200 Administrative Organization
- 7) 4321.12 Use of Time Out Rooms and Physical Restraints
- 8) 8700 Insurance
- 9) 9280-R Professional Staff Development Regulation
- 10) 9280-E.1 Professional Staff Development Exhibit: Inservice Credit Application
- 11) 9280-E.2 Professional Staff Development Exhibit: Inservice Credit Summary
- 12) 9280-E.3 Professional Staff Development Exhibit: PCSD Certificate of Completion Form Inservice Credit Activity

Motion carried 5-0

Instructional:

Personnel Items (not part of Consent Agenda)

Appointments

It was moved by Ms. Bentley, seconded by Mr. Wachtmeister to appoint **Patrick Burke** to the position of Jazz Ensemble instructor for PHS and SMS for the 2011-2012 school year. Per negotiated contract: up to \$3,800.

Motion carried 5-0

It was moved by Mr. Wachtmeister, seconded by Ms. Bentley to appoint **Kristen Walker** to a 3 year probationary appointment of Special Education Teacher, effective September 1, 2011. Tenure area: Special Education. Initial assignment: Momot Elementary, Grade 3. Certification status: NYS Initial Certificate, Students w/Disabilities (Grades 1-6). Base salary: Step 1 (+37) \$40,151.

Motion carried 5-0

Reassignments

It was moved by Ms. Bentley, seconded by Mr. Morris to approve the reassignment of custodial worker **Patricia**

Goodfellow to the Plattsburgh High School, increasing her daily work schedule from 3.75 to 8 hours/day, effective August 29, 2011 at an unchanged hourly rate of \$12.91/hour. **Motion carried 5-0**

It was moved by Mr. Morris, seconded by Ms. Bentley to approve an increase in the daily schedule for **Lawrence Bosley**, bus driver, from 4 to up to 8 hours/day, at an unchanged hourly rate of \$15.51/hour, effective September 1, 2011. **Motion carried 5-0**

It was moved by Ms. Bentley, seconded by Mr. Krieg to approve an increase in the daily schedule for **Roy Seem**, bus driver, from 3.75 to up to 5 hours/day, at an unchanged hourly rate of pay of \$14.63/hour, effective September 1, 2011. **Motion carried 5-0**

Athletic Trainer

It was moved by Mr. Morris, seconded by Mr. Wachtmeister to continue **Mark Donnelly** as Emeritus Athletic Trainer, effective August 15, 2011 through June 26, 2012 with a stipend of \$15,000 and authorize the Superintendent of Schools to sign the Memorandum of Understanding. (*Appendix II*)

Mr. Morris would like to give Mr. Donnelly an increase in stipend, but feels the District needs to adhere to the approved budget so would like to ask the Booster Club to help meet the hours Mr. Donnelly is working. He requested administration to send a letter to the Booster Club, from the Superintendent of Schools and the Board asking them to help with Mr. Donnelly’s stipend. Mr. Wachtmeister felt this was an excellent idea and stated the Board is going to be faced with some hard choices in the next 2-3 years and the community may have to find alternative ways to pay for certain programs.

Motion carried 5-0

Coaching Appointments

It was moved by Mr. Morris, seconded by Mr. Wachtmeister to approve the 2011-2012 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	Varsity Assistant	*Erik Turner	\$1,500
	Modified Assistant	Vern Harrison	\$2,473
	Modified Assistant	Brett Carpenter	\$2,473
Boys Soccer	JV Coach	Alex Pierce	\$2,903
Girls Soccer	Varsity Assistant	**Saania Brindisi	\$2,258
	Modified	Jodi Forgette	\$2,473
	Modified	Jill Rock	\$2,473
Volleyball	Modified Assistant	Cindy McMahon	\$2,258
	Modified Assistant	Jody Emery	\$2,258

*All coaching appointments are contingent on the individual maintaining their NYS coaching certification.
 *Stipends of Football Varsity Coach, Varsity Assistant, and JV Assistant to be divided among 5 coaches with one yet to be appointed
 **Being paid at the jv pay rate*

Mr. Morris asked and received clarification on stipends. **Motion carried 5-0**

Superintendent’s Reports/Remarks

Race to the Top (RTTT):

Superintendent Short stated the Principals have been heavily involved in the process and shared some documents on the Common Core Learning Standards, Teacher/Principal Evaluations and Network Team. He reviewed the positive things the District currently has going on and expressed he would like to implement them into the RTTT Initiative. Superintendent Short also stated the District should be allowed to choose their own multiple measures and not the State. Superintendent Short informed the Board there is a meeting on Monday at 1:00 to discuss the implementation of APPR with teachers, principals and BOE representatives.

Superintendent Short shared the RTTT deliverables that the State is looking at for this year and the areas of the District that are affected right away. He stated there is a lot of work ahead, however administrators feel there are some very valuable components. Superintendent Short also provided information on the certification

requirements/process for the evaluation process. Mr. Morris asked how much the State is giving schools for this mandate. Superintendent Short responded very little, if any. Mr. Wachtmeister recognized the loss of the District's Assistant Superintendent. She could have devoted the time to this new process and not take away from the administrator's time.

NYSSBA'S 92nd Annual Convention & Education Expo: Ms. Bentley stated she would be attending the convention this year. The District Clerk will follow up with Board members not in attendance.

Tax Cap meeting today – comptroller discussion: Superintendent Short reported on the meeting that took place regarding the tax cap, additionally stating not one legislator was in attendance.

NYSASCSD (Small City Schools)

Information was distributed to Board members regarding the school formulas. Mr. Wachtmeister stated the information is to help explain the process for allocating education dollars. He asked the Board to provide feedback at a later date. Mr. Wachtmeister stated it would be good to explain how the district was affected by the budgetary process over the last few years. The District needs to reach out to community so they understand.

Board Member Comments

Mr. Wachtmeister spoke in Regards to the comptroller report stating the Governor, State Senator and Assemblywomen lied to the state and citizens regarding mandate relief.

Mr. Morris stated he is in favor of P.A.R. and the concept of professional growth/development of teachers, but is against some of the States intentions for APPR and as a District we need to work on this so the impact is as little as possible. We want to educate and make our teachers better teachers.

Ms. Bentley agrees with Mr. Morris and Mr. Wachtmeister. She is also concerned about performance reviews. They should be constructive and provide guidance for improvement when needed and give kudos where deserved. We need to make it clear to our staff that our focus is to make this work well for our students and human resources.

Mr. Krieg asked the Superintendent for clarification on his comment earlier regarding a health insurance mandate. Superintendent Short explained that the comptroller hinted there could be a mandate that all public employees contribute a certain amount for health insurance statewide for municipal and public employees.

Mrs. Boise shared with the Board her attendance for the landing of the plane, a donation from Fed Ex to BOCES, and how much it meant to the students to be part of the program. Great donation!

Public Comment No public comment.

Adjournment At 9:26 p.m., it was moved by Mr. Wachtmeister, seconded by Ms. Bentley that the meeting be adjourned. **Motion carried 5-0**

Respectfully,

Dawn Stetz
District Clerk

**CITY SCHOOL DISTRICT
PLATTSBURGH, NEW YORK**

Minutes of the Meeting of the
Board of Education
September 15, 2011 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) present
David Stone – present
Steven Sullivan – excused
Fred Wachtmeister – present (arrived 6:14)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present (arrived 7:31)
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

EXECUTIVE SESSION: - At 6:11 p.m., it was moved by Mr. Herkalo, seconded by Mr. Rotz that the Board go into Executive Session for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons and contractual negotiations). **Motion carried: 6 -0**

At 6:14 p.m., Mr. Wachtmeister entered meeting.

RECONVENE - At 6:55 p.m., it was moved by T. Rotz, seconded by that the Board reconvene into Regular Session. **Motion carried: 7-0**

PLEDGE OF ALLEGIANCE: Malcolm Holloway led the pledge of allegiance.

SPOTLIGHT: The Board received a brief presentation by club advisor, Susan LaPierre and students: Malcolm Holloway, Zoe Prenoveau and Savanha Bulriss on the College for Every Student (CFES) program. Representing CFES, Mr. Boise presented PHS with a banner, recognizing them as a “School of Distinction” letting them know they will also be receiving a plaque at a later date. Mrs. Boise thanked Mrs. LaPierre and students for the time they put into the successful program.

PUBLIC COMMENT: No public comment.

CONSENT AGENDA ITEMS

Agenda: It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to approve the following consent agenda items with the following changes/additions to the agenda:

8.4.A6 PERSONNEL – Resignations (Consent Agenda) - ADD **Kathleen Stark’s** resignation, for retirement, as Social Studies teacher, effective July 2, 2012.

8.4.C1 PERSONNEL - Appointments - CHANGE hourly rate for Darlene Burl, TOC Cook Manager to read \$8.90/hour.

8.4.C3 PERSONNEL – Appointments - CHANGE first name for Volunteer, Jason Lavarnway (Boys Soccer) to read **Justin**.

Minutes: The Board approved the minutes of the meeting held on August 25, 2011.

PERSONNEL (Consent)

Resignations: The Board accepted:

Victoria Washburn’s resignation, for retirement, as Music teacher, effective July 1, 2012.

Linda Bushey’s resignation, for retirement, as Math teacher, effective July 2, 2012.

Janet Kinne’s resignation, for retirement, as Speech Therapist, effective July 2, 2012.

Evelyn Stearns' resignation, for retirement, as Teaching Assistant, effective July 2, 2012.
Kristen Walker's resignation as Teaching Assistant, effective August 26, 2011.
Kathleen Stark's resignation, for retirement, as Social Studies teacher, effective July 2, 2012.

Leave of Absence

The Board approved an unpaid leave of absence for **Susan Wilson**, English teacher, effective November 2 through January 22, 2012.

Appointments

Substitute/Temporary On Call (TOC) Appointments

The Board approved the following appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position</u>	<u>Fingerprint Status</u>	
Carol	Rock	Certified	\$91.00/day	Substitute Teacher	n/a
Julia	DeArmas	n/a	\$10.30/hour	TOC Cook Manager	Cleared
Darlene	Burl	n/a	\$8.90/hour	Substitute: School Monitor & Teacher Aide	Cleared
Darlene	Burl	n/a	8.90/hour	Substitute Food Service	Cleared
Nancy	Saucier	n/a	\$8.90/hour	Substitute Food Service	Cleared

2011 Summer Work Authorizations

The Board approved the following for 2011 summer services/work.

<u>Name</u>	<u>Description</u>
Kathy Stark	PHS/AIS (sub for Charlie Lustig), not to exceed 8 hours at \$30.11/hour
Rory MacRae	PHS 504 Coordinator and Graduation Coach, not to exceed 8 hours at \$30.11/hour

Coaching Appointments

The Board approved the 2011-2012 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	JV Assistant	*Brett Carpenter	**\$1,500
	Modified Assistant	Gary Ryan	\$2,473
Boys Soccer	Modified	Tracey Giroux	\$2,473
	Volunteer	Justin Lavarney	\$0

*All coaching appointments are contingent on the individual maintaining their NYS coaching certification.
 *Moved up from modified position (Board approved 8-25-11)
 **Stipends of Football Varsity Coach, Varsity Assistant, and JV Assistant to be divided among 5 coaches.*

BUSINESS (Consent)

Academic Intervention Services (AIS) Plan

The Board accepted the Academic Intervention Services (AIS) 3-year Plan, June 2011 – June 2014.

NYSSBA Voting Delegates

The Board appointed Ms. Bentley as the voting delegate at the 2011 NYSSBA Annual **Meeting** in Buffalo, NY, and Mr. Stone as the alternate.

Budget Transfers over \$25,000

The Board authorized the following budget transfers totaling \$532,611 as listed on *Appendix I*.

Motion carried: 7 -0

CORRESPONDENCE: It was moved by Mr. Morris, seconded by Mr. Wachtmeister to authorize a letter to the Mayor, from the School Board and Superintendent of School, be mailed. The letter expresses the District's

appreciation for the ongoing efforts of the Chief of Police, Officer Clarke and the entire Plattsburgh Police Department.

Motion carried: 7-0

EXCEL CAPITAL PROJECT No update at this time.

NEW BUSINESS

Personnel Items (not part of Consent Agenda)

Appointments

Custodial Worker

It was moved by Mr. Rotz, seconded by Mr. Herkalo to recommend the Board appoint **Katherine Underwood** to a District-wide, 26-week probationary appointment as Custodial Worker, effective September 16, 2011, at the pro-rated, entry level 2011-2012 salary of \$20,869, with an initial assignment of Bailey Avenue and Oak Street schools.

Motion carried 7-0

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board appoint **Douglas Martin** to a District-wide, 26-week probationary appointment as Custodial Worker, effective September 16, 2011, at the pro-rated, entry-level 2011-2012 salary of \$20,869, with an initial assignment of Plattsburgh High and Stafford Middle Schools.

Motion carried 7-0

21st Century Program Educator/Treasurer

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board appoint **Catherine Hite** as a 21st Century Program Educator at a stipend of \$16,200, for the 2011-2012 school year per attached job description.

Motion carried 7-0

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board appoint **Karen Donoghue** as a 21st Century Program Educator at a stipend of \$16,200, for the 2011-2012 school year per attached job description.

Motion carried: 7-0

It was moved by Mr. Wachtmeister, seconded by Mr. Herkalo to recommend the Board appoint **Kris Burdo** as the 21st Century Treasurer at a stipend of \$8,500, for the 2011-2012 school year per attached job description.

Motion carried: 7-0

Change in Pay

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve a change in pay step for **Maureen Titherington**, Cook Manager, from 2011-2012 step F to 2011-2012 step I, resulting in an increase in hourly rate from \$14.80 to \$15.22, effective September 1, 2011.

Motion carried: 7-0

It was moved by Mr. Rotz, seconded by Wachtmeister to recommend the Board approve a change in pay step for **Stacey Papineau**, Cook Manager, from 2011-2012 step D to 2011-2012 step H, resulting in an increase in hourly rate from \$14.53 to \$15.08, effective September 1, 2011.

Motion carried: 7-0

CONCLUDING REPORTS AND REMARKS

Superintendent's Reports/Remarks

Race to the Top (RTTT)

Superintendent Short reported the changes to APPR and gave the Board a handout on the District's plan for teacher evaluations and development; outlining teaching standards. Superintendent Short also gave a briefing on the presentation he gave to faculty the start of the school year. He will be providing a summary presentation to Board members at a later date.

NYSSBA'S 92nd Annual Convention & Education Expo

Superintendent Short stated he will be reviewing the resolutions being proposed at the NYSSBA Annual Convention at a later date. The Board agreed that Ms. Bentley will be the voting delegate with Mr. Stone being the alternate. Superintendent Short asked Board members to provide their feedback on the proposed Resolutions at the next board meeting.

NYSSBA's Collaboration vs. Conflict (October 4th)

Superintendent Short provided Board members with information on the Collaboration vs. Conflict training. He asked Board members to let Mrs. Stetz know if they are interested.

Hockey Merger

Superintendent Short informed the Board that Mr. Staves is currently investigating with Saranac on a possible hockey merger with Saranac/Peru. The merger has been approved by CVAC with a 10-1 vote. He also stated that if this merger were to take place, this would make us a Division I team and that the players would wear Saranac jerseys. This would allow students to still participate in hockey, and to do so in a cost effective manner.

Mr. Morris questioned if we should have a hockey program given the declining enrollment.

Audit Committee

Mr. Lebrun informed the Board that the external audit is complete and the auditor's will be presenting the Board with the external audit report at the September 29th board meeting. Mr. Lebrun will contact the audit committee to schedule a pre meeting with the auditors.

BOARD MEMBER COMMENTS/REPORTS

Mr. Wachtmeister discussed the Press Republican article regarding the city's municipal bond rating, including reserve built up, cutting costs, special funds and the tax cap. Mr. Wachtmeister stated the District is allowed to, by law, have a reserve fund of 4%. He stated that other municipalities are allowed to have a much higher rate for reserve funds and that he would personally like to see our district maintain the reserve fund at 4%.

Mr. Krieg

Mr. Krieg thanked the administrators for the work they have been doing and will be doing for the teacher evaluation requirements and is also looking forward to the reception for the German exchange students.

Mr. Rotz announced he will also be attending the reception on the 30th. He invited everyone present to participate in the Buddy walk on September 18th.

Mrs. Boise thanked all administrators for a great opening day. She had a pleasant experience doing the rounds. She also complimented Mr. Fortin on his wall and Mr. Fortin in return thanked Mr. Lebrun and the maintenance department. Mrs. Boise stated she loved getting to see the students and what a great day it was.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

At 8:29 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg that the meeting be adjourned. **Motion carried 7-0**

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education September 29, 2011 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – present
Leisa Boise (President) – present (arrived 6:52)
Brian Herkalo – present (arrived 7:16)
Steve Krieg – present (arrived 7:21)
Clayton Morris – present
Tracy Rotz – (Vice-president) present
David Stone – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

EXECUTIVE SESSION: At 6:15 p.m., it was moved by Mr. Morris, seconded by Ms. Bentley to call the meeting to order and enter into Executive Session. **Motion Carried: 6-0**

At 6:52 p.m., Mrs. Boise entered meeting.
At 7:16 p.m., Mr. Herkalo entered meeting.
At 7:21 p.m., Mr. Krieg entered meeting.

RECONVENE: At 7:38 p.m. it was moved by Mr. Sullivan, seconded by Mr. Rotz to reconvene into Regular Session. **Motion Carried: 9-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

It was moved by Mr. Morris, seconded by Ms. Bentley to move Public Comments to the first item on the agenda. **Motion Carried: 9-0**

It was moved by Mr. Herkalo, seconded by Mr. Wachtmeister to move Hockey to follow Public Comments. **Motion Carried: 9-0**

PUBLIC COMMENTS

Jim Maston, Richard, Tracey, Collin and Grayson Giroux, Matt Magee, Ed Champagne, Matt Tolosky and Devin Richards all expressed their support for the high school hockey program.

Superintendent Short informed the audience there was no intention to have any board action to eliminate the hockey program. He reviewed the past history of what took place for the hockey mergers. Due to low numbers last year and this year, Plattsburgh tried to do a merger with no avail. So now the question is do we have enough players to field a team? Superintendent Short stated it is not just about the money, but also the safety of the team.

In response to Mr. Morris’ question, Mr. Staves reported the State requires a minimum of 9 players (plus a goalie) for a high school hockey team. Superintendent Short requested Mr. Hurlock announces an early sign up so we can get an accurate number. Mr. Morris assured the audience that hockey is not on the chopping block for this year and the Board was trying to make sure we had a place for the athletes. He stated how impressed he was at how many people showed up for tonight’s meeting and commented that, unfortunately sports will be looked at for next year’s budget.

Mr. Wachtmeister thanked everyone for coming and sharing their thoughts. He agreed we will not be cutting hockey this year, but stated people need to pay attention this spring when decisions will be made for next year’s budget. He encouraged people to get in touch with District administration and stay informed.

Mr. Rotz agreed with Mr. Tolosky; that there was an unnecessary spin put on the hockey program by the media. As far as he is concerned, as long as there are the numbers, there will be a team.

Mr. Stone agreed that there was information in the media that was misleading. He is also on board with hockey, but he feels we have to pay attention to the safety of the athletes and that can be done as long as we follow the standards.

Mr. Sullivan stated the Board is in support of the hockey program.

Mr. Krieg stated he agreed with the board members and was glad everyone came tonight.

Mr. Herkalo supports hockey also and informed the audience the Board needs feed back from the community during the next budget process.

Ms. Bentley agrees with the Board also that the program will not be cut due to money, only if there are not enough numbers. As for next year every sport will be looked at and she is sorry the media got the info confused. We hope our hockey team is fielded and has a successful year.

Mrs. Boise concurred with her fellow board members. She wants the community to know the Board does support hockey.

REPORT: Mr. Hurlock presented on Discipline, Regents Exams, College Readiness, and Mission/Goals Data, collected during the 2010-2011 school year. Following his presentation, Mr. Hurlock and Mr. LaBarge responded to questions from Board Members with some discussion centered on enrollment, behavioral issues and how the data was collected.

Justine Rotz introduced Melanie Haferkamp, German exchange student staying with her family. Superintendent Short welcomed the exchange student and announced there is a reception welcoming the German students tomorrow afternoon at 3:00.

CONSENT AGENDA ITEMS: It was moved by Mr. Rotz, seconded by Ms. Bentley to:

MINUTES: Approve the minutes of the meeting held on September 15, 2011.

Adoption of the AGENDA: Adopt the agenda with the following changes as motioned above, to move Public Comments to the first item on the agenda with Hockey to follow.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PERSONNEL

Appointments

Substitute/Temporary On Call (TOC) Appointments: Approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position</u>	<u>Fingerprint Status</u>
Marueen	Harrigan	N/A	TOC: School Monitor and Food Service Helper	Cleared
Ann	Defayette	N/A	TOC Food Service Helper	Cleared
Lauramae	Miller	N/A	TOC Custodial Worker	Cleared

Coaching Appointments: Approve the 2011-2012 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Gymnastics	Modified	Brittany Edwards	\$2,473

All coaching appointments are contingent on the individual maintaining their NYS coaching certification.

BUSINESS

Reports for Board Information: The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (July/August 2011)
- 2) High School Extraclassroom Activity Fund Report (July/August 2011)
- 3) Summary of Monthly Wire Transfers (August 31, 2011)
- 4) Certificates of Deposit and Reserve Accounts (August 31, 2011)
- 5) Budget Status Report (August 31, 2011)

Treasurer’s Report: Accept the August 31, 2011 Treasurer’s Report as presented in *Appendix II*.

Impartial Hearing Officer (IOH) Appointment: Approve the following resolution appointing an IHO:

RESOLVED, that the Board of Education of the *Plattsburgh City School District* approves the appointment of *Paul Bumbalo* in a special education impartial hearing pursuant to the Board’s compensation policy and pursuant to the Regulations of the Commissioner of the New York State Education Department section 200.5(j)(3)(ii) (*Appendix III*).

District Plan - Response to Intervention: Accept the Plattsburgh City School District’s Response to Intervention, 2-year plan – September 2011 – June 2013. **Motion Carried: 9-0**

CORRESPONDENCE: No correspondence.

OLD BUSINESS (► Indicates item to be discussed.)

EXCEL Capital Project: No update at this time.

NEW BUSINESS

School Safety Plan: It was moved by Mr. Rotz, seconded by Ms. Bentley to adopt the Plattsburgh City School District’s **District Wide School Safety Plan**. Ms. Bentley thought it was quite good, especially the section on dignity and expressed her appreciation for all the hard work. **Motion Carried: 9-0**

Field Trip Request: It was moved by Mr. Rotz, seconded by Ms. Bentley to approve **Linda Sullivan’s** request for possibly two (2) students (one being an alternate) to participate in the New York State School Music Association (NYSSMA) Conference All-State Symphonic Band, December 1-4, 2011, in Rochester, New York **Motion Carried: 9-0**

External Audit Report: It was moved by Mr. Sullivan, seconded by Mr. Herkalo to accept the 2010-2011 **External Audit Report** prepared by Conroy, Boulrice, Telling & Trombley, PC. **Motion Carried: 9-0**

Audit Corrective Action Plan: It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to approve the 2010-2011 **audit corrective action plan**. Mr. Lebrun responded to Mr. Morris’ concerns regarding the limitation of the fund balance. **Motion Carried: 8-1**

At 9:30 p.m., Mr. Stone was excused.

CONCLUDING REMARKS AND REPORTS

Race to the Top (RTTT)

Superintendent Short distributed a handout to Board members on Negotiations of Procedures for New Teacher Evaluations.

NYSSBA Proposed Resolutions – Superintendent Short reviewed the proposed resolutions within the voting delegates guide. He referred to his email sent earlier this week regarding information on the resolutions. He asked the Board to provide feedback at the October 13th board meeting.

Ms. Bentley reported she will be attending the Pre-Convention School Law Seminar, Small Cities’ breakfast, and will try to get in the legislation conferences which are usually hot topics. She invited Board members to share their views.

Board Member Reports/Remarks

Mr. Sullivan commented on the number of city kids involved in hockey.

Mr. Morris commented on the tough times the Board will be faced with this budget session.

Mr. Wachtmeister agrees the Board will have to make some tough decisions this spring. He suggested we add utility tax as a future agenda item. He stated the Board is going to have to raise taxes or some of those programs will have to go away.

Mrs. Boise reported her visit to the high school for the prep rally and what a good time she had. She also reported visiting Bailey's new lunch program which is a huge hit; with the students, faculty and staff and how it was a positive experience.

PUBLIC COMMENT: There were not comments.

ADJOURNMENT: At 9:41 p.m., it was moved by Mr. Rotz, seconded by Mr. Sullivan to adjourn.

MOTION CARRIED: 8-0

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education October 13, 2011 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – present (excused 7:36)
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) present
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present (arrived 6:28 &
excused 8:20)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

EXECUTIVE SESSION: At 6:08 p.m., it was moved by Ms. Bentley, seconded by Mr. Sullivan to call the meeting to order and enter into Executive Session. **Motion Carried: 6-0**

At 6:28 p.m., Mr. Wachtmeister entered Executive Session.

RECONVENE: At 7:35 p.m. it was moved by Mr. Rotz, seconded by Mr. Sullivan to reconvene into Regular Session. **Motion Carried: 8-0**

At 7:36 p.m., Mr. Herkalo was excused.

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

REPORT: Mr. Lebrun provided a presentation on the Tax Cap. Questions were asked and answered. Mr. Lebrun will email the presentation to Board members, as requested.

At 8:20 p.m., Mr. Wachtmeister was excused.

PUBLIC COMMENTS: There were no comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Rotz, seconded by Ms. Bentley to:

MINUTES: Approve the minutes of the meeting held on September 29, 2011.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PERSONNEL

Appointments

Substitute/Temporary On Call (TOC) Appointments

Approve the appointments and rates of pay as presented.

<u>Name</u>		<u>Certification</u>	<u>Rate</u>	<u>Position</u>	<u>Fingerprint Status</u>
Boyea	Jacquelyn	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Buehler	Kara	Non-certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared

Ciccarelli	Elizabeth	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Douglas	Stephanie	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Martineau	Jenna Marie	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Hayden	Jenna	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Wade	Debra	Non-certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Gadway	Heather	Non-certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Recore	Gail	Non-certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Banting	Kristen	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant	Cleared
Dingman	Rachel	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant	Cleared
Samson	Sarah	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Evens	Joan	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Bracey	Mary Beth	Non-certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Smith	Mindy	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Thwaits	Jamie	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Bailey	Todd	Certified	per current BOE approved rates	TOC: Teacher; Teacher Assistant; Tutor	Cleared
Huarte	Federico	Non-certified	per current BOE approved rates	TOC: Teacher; Teacher Tutor	Cleared
Dandrow	Janet	Non-certified	per current BOE approved rates	TOC: Teacher	Cleared
Binion	Chris	n/a	per current BOE approved rates	TOC: TA	Cleared
Garrant	Pamela	n/a	\$8.90/hour	TOC: Food Service	Cleared
Mulholland	Kathleen	Licensed	\$120/day	Substitute RN	Cleared
Seymour	Jeannette	Licensed	\$11.10/hour	Substitute LPN	Cleared

Internal Auditor

Recommend, the Board of Education approve **Pinto, Mucenski, Hooper, VanHouse & Co., CPAs, P.C. as Internal Auditors** for the Plattsburgh City School District for the period of July 1, 2011 to June 30, 2012, at a cost not expected to exceed \$5,260.

Resignations

Recommend the Board accept **Amanda Oliver's** resignation as modified volleyball coach, effective the 2011-2012 school year.

BUSINESS**Contracts relating to the 21st Century Community Learning Center Program Grant**

Recommend the Board authorize the Superintendent of Schools to execute the following contracts (July 1, 2011 through June 30, 2012) for the 21st Century Community Learning Center Program as listed below and detailed in *Appendix II*.

American Red Cross	\$ 1,500.00
Behavioral Health Services North, Inc	\$ 29,932.00
Champlain Valley Family Center	\$ 59,925.00
Child Care Coordinating Council of the North Country, Inc	\$ 6,400.00
Cornell Cooperative Extension of Clinton County	\$ 28,449.00
Literacy Volunteers of Clinton County	\$ 20,388.00
North Country Cultural Center for the Arts	\$ 4,039.00
Plattsburgh Public Library	\$ 2,000.00
The Research Foundation of State University of New York on behalf of SUNY Plattsburgh (the "Foundation")	\$ 18,828.00
YMCA	\$245,130.00
North Country Center for Independence, Ltd	\$ 500.00

Consultant Services Agreement

Recommend the Board authorize the Superintendent of Schools to execute a **Consulting Services Agreement** (*Appendix III*) with **Thelma Carrino** to consult on **NYS RTTT Principal Evaluation Development (APPR)** between the Plattsburgh City School District and Saranac Central School District, effective August 2011 through June 30, 2012. **Motion Carried: 6-0**

CORRESPONDENCE: Superintendent Short distributed information on a Healthy Schools NY conference Winning the "Race to the Top". He also shared information on a BOCES conference dinner – "Legal Update".

OLD BUSINESS: (► Indicates item to be discussed.)

EXCEL Capital Project: No update at this time.

NEW BUSINESS**Field Trip Request**

It was moved by Mr. Sullivan, seconded by Ms. Bentley to approve **Kate Bulluck's** request for seven (7) students to participate in the New York State School Music Association (NYSSMA) Zone 5 Area All-State, November 18-19, 2011, in Philadelphia, NY. **Motion Carried: 6-0**

CONCLUDING REPORTS and REMARKS**Superintendent's Reports/Remarks**

Race to the Top – Superintendent Short referred to previous documents shared with the Board giving them an update of the District's progress.

NYSSBA Proposed Resolutions – Convention in Buffalo

Superintendent Short referred to Ms. Bentley as our voting delegate and informed the Board to contact her with any feedback.

Board Member Remarks/Reports**Ms. Bentley**

Ms. Bentley reported she attended the DSST meeting today. Discussion took place regarding assessment, analysis and data gathering for APPR. She stated the Board should be aware of the pressures on teachers and administrators (especially teachers) for the implementation of APPR. Ms. Bentley also shared with the Board the direction she was taking as voting delegate when attending the NYSSBA convention in Buffalo.

Mr. Stone

Mr. Stone asked if he should have abstained from voting on the field trip request due to the fact his son will be participating. Superintendent Short responded he did not have to abstain, but to publically announce (as he did) that his son is participating.

PUBLIC COMMENT: No public comment.

ADJOURNMENT: At 8:38 p.m., it was moved by Mr. Sullivan, seconded by Ms. Bentley to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education
October 27, 2011 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) present
David Stone – excused
Steven Sullivan – excused
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

EXECUTIVE SESSION: At 6:16 p.m., it was moved by Mr. Rotz, seconded by Mr. Herkalo to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (employment history of particular persons and contractual negotiations). **Motion Carried: 5-0**

RECONVENE: At 7:42 p.m. it was moved by Mr. Rotz, seconded by Mr. Herkalo to reconvene into Regular Session. **Motion Carried: 5-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

REPORT: Mr. Hurlock, Mr. LaBarge and Mrs. MacRae gave a Power Point presentation on PHS student At-Risk Data for the 2010-2011 school year. Questions were asked and answered.

PUBLIC COMMENTS: There were no comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Rotz, seconded by Mr. Krieg to:

MINUTES: Approve the minutes of the meeting held on October 13, 2011.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PERSONNEL

Appointments - Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

Name Certification Rate Position Fingerprint Status

Azarkadeh	Senta	Non-certified	per currant BOE approved rates	Tutor	Cleared
Azarkadeh	Chahbaz	Non-certified	per currant BOE approved rates	Tutor	Cleared
Hemingway	Tara	Certified	per currant BOE approved rates	Teacher Assistant & Tutor	Cleared
Brindi	Saania	Certified	per currant BOE approved rates	Teacher Assistant & Tutor	Cleared
Howell	Steven	Non-certified	per currant BOE approved rates	Tutor	Cleared
Rock	Karen L.	Certified	per currant BOE approved rates	Tutor	Cleared
Ellithorpe	Jordan	Certified	per currant BOE approved rates	Tutor	Cleared

Tutors at the Champlain Home for Children (Title I)

Appoint the staff members listed below as tutors and substitute tutors for the 2011/2012 school year for students who are placed at the Champlain Home For Children. Tutors: **Mary Lou LaRocque** and **Scott Keeney** at \$44.94/hour, not to exceed 219 hours each; Substitute Tutors: **Ilene Fessette** as needed at \$44.94/hour, **Bill Herzog** as needed at \$44.94/hour.

Long-term Science Substitute Teacher

Approve **Derrick Campbell** as a part-time, long-term science substitute at Plattsburgh High School, at a daily rate of \$91 through January 27, 2012 and a salary of \$9,289.25 from January 30, 2012 through June 30, 2012, and without eligibility for the District's health insurance benefit.

Intramural Coaching Appointments

Approve the 2011/2012 Intramural Coaching appointment as listed.

<u>Oak Street</u>	<u>130 Session Recommendation</u>
Max. 20 sessions per activity	Kim Quinn (\$41.89 per session) Anmarie Curle (\$41.89 per session)
<u>Momot Elem.</u>	<u>150 Sessions Recommendation</u>
Max. 20 sessions per activity	Karin Trombley (\$41.89 per session) Anmarie Curle (\$41.89 per session) Mema Miller (<u>Mirjam Boucek</u>) (\$41.89 per session) Jesse Terry (\$41.89 per session) Brad LaValley (\$41.89 per session)

Coaching Appointments

Approve the 2011-2012 Winter Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Swim	Boys Varsity	Scott Keeney	(\$3,925)
	Boys Modified	Pat Goodell	(\$2,473)
Bowling (Boys & Girls)	Varsity	Vickie McMillan	(\$2,258)
Ice Hockey	Varsity Coach	James Reidy*	(\$5,054)
	Var. Assistant	Russell Holland*	(\$3,656)
	Volunteer	Matt Stetz	
Girls Basketball	Varsity Coach	Jamie Latinville	
		Jim Manchester	(\$3,335)
		C. Joseph Staves	(\$1,719)
		LaShauna Quarles**	(\$3,656)
Boys Basketball	Mod. A	Cynthia McMahon**	(\$2,850)
	Varsity Coach	Chris Hartmann	(\$5,054)
	JV Coach	Ryan Earle***	(\$3,656)
	Mod. A	Chris LaRose**	(\$2,850)
	Volunteer	Pat Shaughnessy	
Basketball Cheering	Varsity Coach	Michelle Rugar	(\$2,742)
Winter Track	Varsity Coach	Vern Harrison*	(\$3,656)
Mgrs. & Services		Tom Armstrong	(\$3,011)

* Temporary Coaches

** New Winter Coaches but are teachers who have coached for us prior or in other sports

*** Ryan Earle is moving from Mod. A to JV Boys

All coaching appointments are contingent on the individual maintaining their NYS coaching certification.

BUSINESS**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (September 2011)
- 2) High School Extraclassroom Activity Fund Report (September 2011)
- 3) Summary of Monthly Wire Transfers (September 30, 2011)
- 4) Certificates of Deposit and Reserve Accounts (September 30, 2011)
- 5) Summary of Budget Transfers for the month of September 2011 under \$25,000

- 6) Food Service Profit and Loss Statement (June 2011)
- 7) Budget Status Report (September 30, 2011)

Treasurer’s Report - Recommend the Board accept the September 30, 2011 Treasurer’s Report as presented in *Appendix II*.

2012-2013 School Calendar - Recommend the Board adopt the **2012-2013 School Calendar** as presented in *Appendix III*.

Surplus Equipment -Recommend the Board approve the disposal of the **surplus equipment** listed (*Appendix IV*) in the most cost effective manner as determined by the District’s Purchasing Agent. **MOTION CARRIED: 6-0**

CORRESPONDENCE: Superintendent Short distributed the Fall newsletter to Board members and a draft letter to the Booster Club, on their behalf, regarding the Athletic Director’s salary. The Superintendent and Mr. Lebrun showed the Board the new District web page announcing the District is now on Face Book and has a Twitter account.

OLD BUSINESS (► Indicates item to be discussed.)

EXCEL Capital Project: No update at this time

NEW BUSINESS

Conference Request – It was moved by Mr. Rotz, seconded by Mr.Krieg, to approve **Mark Donnelly’s** request for participating in the Eastern Athletic Trainers Association conference, January 2012 in Boston, Massachusetts.

MOTION CARRIED: 6-0

CONCLUDING REPORTS/REMARKS

Superintendent’s Reports/Remarks: Superintendent Short shared an APPR document on the Essential Elements of an Appeals Procedure.

Superintendent Short recognized that it is School Board Recognition Week (October 31 – November 4, 2011). He commended the Board for their dedication and for being a paperless board.

BOARD MEMBER REPORTS/REMARKS

Mr. Rotz

Mr. Rotz expressed the importance of all the District’s special programs. He also commented on his wonderful experience having a German exchange student. Mr. Rotz requested administration to look up laws and policies on advertising within the schools; particularly on sports receiving revenue. He also commended Superintendent Short for doing a great job.

Mrs. Boise

Mrs. Boise thanked everyone for participating in the fundraiser for Ms. King; stating what a great turnout it was.

Mr. Morris

Mr. Morris reported he recently went to a NYSSBA conference and would like to discuss changing the process on how the Board presents the budget to the community. Superintendent Short asked Mr. Morris to share the material he received at the conference.

PUBLIC COMMENTS: There were no comments.

ADJOURNMENT: At 8:46 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz, District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education
November 17, 2011 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) present
David Stone – present (6:26 p.m.)
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) – present

EXECUTIVE SESSION: At 6:14 p.m., it was moved by Ms. Bentley, seconded by Mr. Herkalo to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (employment history of particular persons).

Motion Carried: 8-0

At 6:26 p.m., Dr. Stone entered Executive Session.

RECONVENE: At 7:00 p.m. it was moved by Mr. Rotz, seconded by Ms. Bentley to reconvene into Regular Session.

Motion Carried: 9-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

SPOTLIGHT: Principal Zales, parents and students from Oak Street School, along with Chief Desmond and Officer Clark presented the Board with the events that took place during Red Ribbon Week. Students also recited the pledge to live a life without drugs and alcohol. Board members along with administrators were invited to sign Officer Clarke’s “red” squad car.

The Board thanked Principal Zales, students, Chief Desmond, and Officer Clark for their presentation. Board members highly commended Officer Clark on his work with the students.

PUBLIC COMMENTS: There were no comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Rotz, seconded by Ms. Bentley to:

MINUTES: Approve the minutes of the meeting held on October 27, 2011.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written with the addendum listing additional substitutes -agenda item PERSONNEL/APPOINTMENTS 8.4.A1 and to move consent agenda item PERSONNEL/ RESIGNATION 8.4.B. (Kate Messner’s resignation) to non-consent agenda item PERSONNEL ITEMS 11.3.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PERSONNEL

Appointments - Substitute/Temporary On Call (TOC) Appointments

The Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position	Fingerprint Status	
Dorothy	Jubert	Non-certified	\$8.90/hour	Food Service	Cleared
Barbara	McGee	Certified	\$91/day	Teacher	Conditional Clearance
Rich	Amanda	Certified	per current BOE approved rates	Tutor	Cleared
Matthews	Katie	Certified	per current BOE approved rates	Teacher Teaching Assistant Tutor	Cleared
Becker	Richard	Non-certified	per current BOE approved rates	Teacher Teaching Assistant Tutor	Cleared
Ronan	Mary	Non-certified	per current BOE approved rates	Teacher Teacher Assistant Tutor	Cleared
Chan Seng	Jacqueline	Non-certified	per current BOE approved rates	Teacher Teacher Assistant Tutor	Cleared
Dean	Jonathan	Certified	per current BOE approved rates	Teacher Tutor	Cleared
Dean	Lorian	Certified	per current BOE approved rates	Teacher Tutor	Cleared
Edwards	Brittany A.	Certified	per current BOE approved rates	Teacher	Cleared
Rock	Karen L.	Certified	per current BOE approved rates	Teacher	Cleared
Reed	Taylor	Non-certified	per current BOE approved rates	Teacher	Cleared

Co-Curricular Advisors for the 2011-2012 School Year

Recommend the Board approve the appointments of staff members listed below as co-curricular advisors at Stafford Middle School and the High School for the 2011-2012 school year at the stipend listed.

PLATTSBURGH HIGH SCHOOL

Club/Advisor	Stipend	Club/Advisor	Stipend
Senior Class/Sue Fresn	\$2,646.21	Junior Class/Charlie Lustig	\$1,134.00
Junior Class Co-Adv/Mike Nichols	\$1,134.00	Sophomore Class/Jerri Charlebois	\$1,890.15
Freshman Class/William Herzog	\$1,323.11	After Prom Party 1/Jackie Cianfrocco	\$756.06
After Prom Party 2/Cheryl Maggy	\$756.06	CFES/Susan LaPierre	\$1,512.12
Peer Mentor/Rory LaPage	\$756.06	Chess Club/Steve Tice	\$189.02
Model UN-Comm/Charlie Lustig	\$567.05	Dance Club-Co Adv/Jennifer Slattery	\$283.52
Dance Club-Co Adv/Alison ArmstrongZantana	\$283.52	Drama Club/Cheryl Maggy	\$3,024.24
French Club/Jila Yadollahpour	\$567.05	GAPP/Jean Seeber	\$2,268.18
GSA Advisor/Marje Brown	\$756.06	Literary Society/Jayme Keable	\$0
Key Club/Fran Bieber	\$1,134.09	Creative Arts/Donna Baker	\$945.08
Multi-Cultural Club/Jila Yadollahpour	\$1,323.11	National Honor Society/Jennifer Slattery	\$1,323.11
PHS Green Team/Amy Sholtis	\$1,134.09	Science Olympiad 1/Cory Mousseau	\$945.08
Science Olympiad 2/Sonal Patel-Dame	\$189.02	Senior Grad Presentation/Wendy Demane	\$567.05
Spanish Club/Alison Armstrong-Zantana	\$567.05	Student Association/Susan LaPierre	\$1,890.15
Yearbook/Wendy Demane	\$4,914.39	Future Business Leaders of America/Val Raugi	\$378.03

STAFFORD MIDDLE SCHOOL

Club/Advisor	Stipend	Club/Advisor	Stipend
Jazz Ensemble/ Burke, Patrick	\$2,410.70	Foreign Language/ Clarin, Christele	\$602.70
Drama/ Dolan, Lawrence	\$1,607.14	Chess-Backgammon/Given, Scott	\$602.70
Student Council Advisor/Manor, Penny	\$1,205.40	Recycling Club/McLane, Aimee	\$401.80
Study Buddy/Meyer, Kathryn	\$803.58	8th Grade Advisor/Meyer, Kathy	\$602.70
Spelling Bee/Miller, Carolyn	\$602.70	Math Counts/Mulligan, Timothy	\$602.70
8th Grade Advisor/Niles, Teresa	\$602.70	Study Buddy/Queguiner, Heather	\$803.58
Library Club/Puschak, Russell	\$602.70	Yearbook/Seguin, Tomi	\$2,008.94
Design Technology/West, Keith	\$803.58	FSO Faculty Liaison/Wills, Lori	\$803.58

BUSINESS

Reports for Board Information

Middle School Extraclassroom Activity Report (October 2011)

- 2) High School Extraclassroom Activity Fund Report (October 2011)
- 3) Summary of Monthly Wire Transfers (October 31, 2011)
- 4) Certificates of Deposit and Reserve Accounts (October 31, 2011)
- 5) Summary of Budget Transfers for the month of October 2011 under \$25,000
- 6) Food Service Profit and Loss Statement (October 2011)
- 7) Budget Status Report (October 31, 2011)

Treasurer’s Report - Recommend the Board accept the October 31, 2011 Treasurer’s Report as presented in *Appendix II*.

Donation

Recommend the Board accept a donation of 230 feet of wainscot cap molding and 4 sheets of ½ inch luan wood from the Curtis Lumber of Plattsburgh for the Stafford Middle School. These materials will be used by the school’s tech club to make frames for the Stafford Pride Behavior Expectations for common areas of the school such as the cafeteria, gym, and library. **MOTION CARRIED: 9-0**

CORRESPONDENCE: Superintendent Short distributed information on the NYSSBA College Readiness Conference.

OLD BUSINESS (► Indicates item to be discussed.)

EXCEL Capital Project: No update at this time

NEW BUSINESS

Field Trip Request

It was moved by Mr. Sullivan, seconded by Mr. Morris to approve **Jila Yadollahpour’s** request for six students to participate in the NETC Educational Tours to “France”, April 2012 in France. **MOTION CARRIED: 9-0**

It was moved by Mr. Sullivan, seconded by Ms. Bentley to approve **Daryle Redmond’s** request for four students to participate in the New York State Band Directors Association (NYSBDA) Middle School Honor Band in Syracuse, NY, March 2012. **MOTION CARRIED: 9-0**

Conference Requests

It was moved by Ms. Bentley, seconded by Mr. Rotz to recommend the Board approve the request of the Superintendent of Schools to attend the Innovation Fund Meeting, December 1-2, 2011 in Latham, NY. Expenses will be funded by the Innovation Fund. **MOTION CARRIED: 9-0**

It was moved by Mr. Rotz, seconded by Ms. Bentley to recommend the Board approve the request of the Superintendent of Schools to attend the Northeastern Council of School Superintendents Conference, December 8-9, 2011 in Lake Placid, NY. **MOTION CARRIED: 9-0**

Resignations

It was moved by Mr. Rotz, seconded by Mr. Morris to accept **Kate Messner’s** resignation as 7th Grade English teacher, effective December 30, 2011.

Board members recognized Kate’s distinguished career as a teacher and expressed how sorry they were to loose her and wished her well in her career in publishing, stating they would welcome her back to the District anytime.

CONCLUDING REPORTS/REMARKS

Superintendent’s Reports/Remarks: Superintendent Short shared the 2011 School Enrollment & Projections with the Board and administrators. Superintendent Short also gave a preliminary analysis on the budget and past cuts.

Superintendent Short distributed material Mr. Morris received at a NYSSBA meeting that provided information on the Guilderland Central School District school budget process. He suggested the Board think about changing their

approach of presenting information to tax payers. Mr. Morris gave an overview of the material handed out. Questions were asked and answered.

BOARD MEMBER REPORTS/REMARKS

Mr. Rotz

Mr. Rotz asked administration to send him the information they received stating the District cannot advertise using business banners.

Mrs. Boise

Mrs. Boise thanked Ms. Bentley, Dr. Stone and Mr. Morris for attending the recent NYSSBA conferences. She agrees with Mr. Morris that the Board needs to educate the community more on the budget. Mrs. Boise gave kudos to the FSA at Oak Street for the amazing job they do with the students. She also commented on the positive experience high school students had with the Hall Pass Tour coordinated by Sue LaPierre.

Mr. Morris

Mr. Morris stated he strongly feels the Board needs to reach out to the public for their input on this year's budget.

Mr. Wachtmeister

Mr. Wachtmeister provided the Board with a brochure on Goals and Strategies for 2012, which was provided at the NYS Association of Small City School Districts (SCSD) meeting he attended on November 4th. He also provided the following information - Areas of Discussion:

- 1) Establishment of the Association 2012 action plan (see attached listing 11/4/11 agenda)
- 2) Litigation: Hussein v. State of New York lawsuit by several school districts (small cities) and parents and students in those districts to require the State to meet its constitutional obligation to fund the State's K-12 public schools. Similar to the CFE case several years ago that established the Foundation Aid formula that has all but been scrapped by laws passed under the Cuomo administration.
- 3) Establish the Associations lobbying calendar January 10, 2012 – March 8, 2012 (seminar)
- 4) Annual Conference – May 20-21, 2012 Program likely to focus around a mock trial presenting the Hussein arguments.

At the Association Board meeting we were joined by NYS Education Commissioner John King and Assistant Commissioner Charles Szuberla. The following is a brief summary of the thoughts of Commissioner King:

Commented on Common Core Curriculum, Professional Development, RTTT, Resources Assessments trend to Common Core Development of a common data platform APPR. SED goal turnaround low performing schools.

School aid – The 2011-2012 enacted budget provided for \$800 million in additional education aid for 2012-2013. However, \$400 million is for expense based aid leaving \$400 million for new operating aid. Look for supplement for the \$400 million – high tax aid mentioned. NYS budget going into the 2012 budget process will be \$2.6 billion deficit. Long term structural issues – health care costs and legacy (pension) costs. School District Consolidation – doesn't save much regional consolidation most helpful in Long Island and Westchester. For next several years districts must figure out how to spend less money which will be based on income growth. Will not really get more money without improvements.

Commissioner suggested the building aid be similar to foundation aid – districts would receive a little but each year based on wealth and when enough saved then use for building projects. Very pessimistic (regarding the infusion of new money). Without resources needed focus on program that are successful. Seeking ESEA waiver for NCLB Title I Part B. Cut scores – hire AIS. His suggestions: No credible evidence that salary increase for extra credits matters in student achievement as opposed to money put into programs class size – no measurable difference for example of 26 instead of 25 students class size argument overrated. How dollars get spent vs. tough choices more dollars? Where do the extra dollars to? Salary, pensions, health care – retirees also mentioned equity – argument not having traction now.

Ms. Bentley

Ms. Bentley shared the information she received at the NYSSBA Convention in Buffalo. She stated she felt our District is way ahead of most districts as far as the APPR process. Ms. Bentley expressed the importance of having

representation at the conferences.

Mr. Stone

Mr. Stone commented on his experience attending the NYSSBA Convention in Buffalo for the first time and how pleased he is with our progress, as a district, with APPR.

PUBLIC COMMENTS: There were no comments.

ADJOURNMENT: At 9:01 p.m., it was moved by Mr. Rotz, seconded by Ms. Bentley to adjourn.

Motion Carried: 9-0

Respectfully,

Dawn Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the

Board of Education

December 15, 2011 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) excused
David Stone – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) – excused

EXECUTIVE SESSION: At 6:15 p.m., it was moved by Mr. Sullivan, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (employment history of particular persons and negotiations).

Motion Carried: 5-0

RECONVENE: At 7:22 p.m. it was moved by Mr. Wachtmeister, seconded by Mr. Morris to reconvene into Regular Session.

Motion Carried: 5-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

MOMENT OF SILENCE IN MEMORY OF MAUREEN KING, Oak Street Elementary Teacher.

REPORT: Mr. Donald Hooper, the District’s Internal Auditor presented the Board with the 2010-2011 audit report. Questions were asked and answered. Mr. Lebrun provided the Board with contact information for both the Internal Auditor, Donald Hooper and Internal Claims Auditor, Lori Keever. Superintendent Short commented he is very pleased with the District’s performance.

PUBLIC COMMENTS: There were no comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to:

MINUTES: Approve the minutes of the meeting held on November 17, 2011.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PERSONNEL

Appointments - Substitute/Temporary On Call (TOC) Appointments

Approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position</u>	<u>Fingerprint Status</u>
Downs, Kevin	N/A	\$13.80/hour	Bus Driver	Cleared
McCartney, James	N/A	\$8.90/hour	School Monitor	Exempt
Young, Jillian	N/A	\$8.90/hour	School Monitor	Exempt
Dunn-Williams, Jessica	Non-certified	per current BOE approved rates	Teacher, Teaching Assistant	Cleared
Perry, David	Certified	per current BOE approved rates	Teacher Teaching Assistant	Cleared
Supinski, Tiffany	Certified	per current BOE approved rates	Teacher Teaching Assistant	Cleared
Chaskey, Elizabeth	Non-certified	per current BOE approved rates	Teacher Teaching Assistant	Cleared
Collins, Kristin	Non-certified	per current BOE approved rates	Teacher Teaching Assistant	Cleared

Long Term Social Studies Teacher

Approve **Michael Nichols** as a temporary long-term social studies substitute teacher at Plattsburgh High School, increasing his daily rate to \$185.79, effective November 28, 2011 - December 22, 2011.

Coaching Appointment

Approve the 2010-2011 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Swim Boys Modified	Teaching Assistant	Timothy Hanrahan	\$26.96/hr.

BUSINESS

Disposal of Fixed Assets: Declare two **commercial food slicers** (Hobart Model 1612, serial #1837391 and Hobart Model 4963, serial #1268071) as surplus property and approve their disposal via auction or sealed bid.

Dissolve the Amnesty International Club: Dissolve the **Amnesty International Club** based on the request from the PHS Principal, Mr. Hurlock. This club has been inactive for more than a couple of years.

Donation: Accept an anonymous **donation of \$500** to assist providing meals to Momot students.

Motion Carried: 5-0

CORRESPONDENCE: Superintendent Short reminded Board members of the NYSSBA conference on January 5th regarding college readiness; stating the deadline is Monday the 19th. He also shared an email from Board member Dr. Stone regarding the District's music department's accomplishments with students. Mrs. Boise shared a thank-you note received by Germany regarding the German exchange program. Superintendent Short stated our students travel to Germany in April.

NEW BUSINESS**Business**

Field Trip Request/Fundraiser: It was moved by Mr. Sullivan, seconded by Mr. Morris to approve **Linda Sullivan's** request for three students to participate in the New York State Band Directors Association High School **Honor Jazz Ensemble**, March 2-4 2012 in Syracuse, NY.

Motion Carried: 5-0

It was moved by Mr. Sullivan, seconded by Mr. Morris to approve the request of **James Manchester** for the Varsity Baseball Team to travel to Myrtle Beach, April 6-14, 2012, to participate in the **Mingo Bay Baseball Tournament**. Fund raising will be conducted under the auspices of the Booster Club. There is not cost to the District.

Motion Carried: 5-0

School Tax Collection Report

It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board accept the School Tax Collection Report 2011-2012 as presented:

School Tax Receivable	\$17,028,520.65
Reduction In Tax Roll:	<u>2,029.04</u>
Adjusted School Tax Receivable	17,026,491.61
Less: Tax Received	<u>16,010,189.58</u>
Unpaid 2011 School Taxes	1,016,302.03
Plus: Penalties Due as of 12/1/11	<u>22,108.67</u>
Total Unpaid Taxes Plus Penalties	1,038,410.70

Motion Carried: 5-0

Personnel Items (not part of Consent Agenda)

Appointments: It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board appoint **Danielle Scholl** as a partial reinstatement to the position of clerk for a total of up to five hours/week, effective December 13, 2011 at a rate of \$10.78/hour.

Motion Carried: 5-0

CONCLUDING REPORTS/REMARKS**Superintendent's Reports/Remarks**

Superintendent Short discussed the upcoming budget and asked the Board for feedback on how they would like to proceed with a Community Budget Forum. He provided the Board with the 2012-2013 Budget Development Calendar pointing out that a facilities meeting and community forum still need to be added to the calendar.

Superintendent Short stated the purpose of the forum would be for the community to give the Board a sense of what direction they would like to see the District go and at the same time the community will become more educated about the budget, and then the Board would decide on the final direction.

Mr. Morris would like to see the Board reach out to the public to get a better understanding of what direction to go, before the budget is drafted.

Mr. Krieg is in favor of the forum, and interested to hear more about the proposed logistics.

Mr. Wachtmeister suggested we start early January, invite the general public and certain organizations. The District would need to advertise that we are having a community forum; inviting the community to come out and discuss issues at hand. Mr. Wachtmeister stated it is important that there be a second forum for the Board to receive more feedback while they are in the process of developing a budget (after the Governor's address to the State). He also suggested the information on the website should include contingency budget figures.

BOARD MEMBER REPORTS/REMARKS

Mrs. Boise:

Mrs. Boise commented on how wonderful the music program is at Oak Street School. She also publicly thanked the entire District for showing support to friends and family of Maureen King.

Mr. Wachtmeister:

Mr. Wachtmeister announced that he attended the NYSSBA Winter Law Conference "Solving the School Budget Puzzle" last week. He shared the following statements:

Jay Worona, NYSSBA General Counsel – "Tax cap law may allow for a majority vote on basic program budget then put propositions up that would require a 60% supermajority. SED is okay with this. DOB says best if all have 60% vote. Districts should check with school attorney."

Together Real Property taxes and STAR revenue made up more than 50% of school district revenues in 2010. Questions: As STAR payments are a form of state revenue used to offset the local school levy, what % of the Plattsburgh district budget comes from local property tax payers?

Presentation by Charles Szuberla, Assistant Commissioner of School Operations SED – While graduation rates have gone up, college instructors and employers say graduates are not prepared for college and work. We need better results. Regents reform agenda designed to improve student achievement. Implementing that agenda requires looking hard at where we are currently investing education dollars and organize our districts student achievement tied to effective teachers. School districts face serious economic challenges over the next several years. These fiscal stresses are:

- A) Declining enrollments increasing stranded costs.
- B) The ratio of currently employed district employees covered by TRS to retirees has declined significantly, therefore retirement contributions by districts have increased in part because there are fewer active workers contributing and in turn more are taking funds out as pensioners. This combined with uneven investment returns have led to fluctuating upward inclined TRS contributions.
- C) Teacher salary increases as well as faster than CPI increases in health insurance contribute to reduced investment into direct student education.
- D) The increasing cost of post retirement benefits reducing resources to meet current student needs.
- E) End to increased Federal "stimulus" funding.
- F) District fund balance will be reduced over the next three or four years.
- G) Property tax cap and reduced State Aid growth now tied to increases in personal income growth.
- H) The effect on individual districts will vary by several factors including inequities of wealth and available reserves.
- I) GEA State Aid cuts ranged significantly from county to county effects - Clinton County was one of the most effected by the reductions.
- J) Little mandate relief.

- K) The triborough law was referenced as the most significant impediment to shifting health insurance costs onto employers and retirees by protecting step increases, reducing union willingness to offer concessions. One area mentioned would see applying step increases at mid year or later.

It was moved by Mr. Wachtmeister, seconded by Mr. Morris to add to the agenda a motion to change the date of the February board meeting. **Motion Carried: 5-0**

It was moved by Mr. Wachtmeister, seconded by Mr. Morris to approve changing the February 9, 2011 board meeting to February 16, 2011. **Motion Carried: 5-0**

PUBLIC COMMENTS: There were no comments.

ADJOURNMENT: At 8:45 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Sullivan to adjourn. **Motion Carried: 5-0**

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education
January 12, 2012 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) present
David Stone – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – excused
Gilles Fortin (Momot Elementary School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – excused
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

EXECUTIVE SESSION: At 6:12 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (employment history of particular persons and negotiations).

Motion Carried: 6-0

RECONVENE: At 7:08 p.m. it was moved by Mr. Rotz, seconded by Mr. Krieg to reconvene into Regular Session.

Motion Carried: 6-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

MISSION STATEMENT and CORE VALUES READERS

SPOTLIGHT: Mr. Devins and students of the 21st CCLC Lego League gave a power point presentation to the Board and demonstrated the projects put together during the competitions. Superintendent Short and President Boise provided each student with a certificate of accomplishment.

REPORT: Mr. Clamser report to the Board on the CVES budget reviewing recent revenue loss, reduction in staff, and cost-saving accomplishments. Mr. Clamser also provided a draft of the 2012-2013 Capital Budget projection & Administrative budget – Retiree Health Insurance. Questions were asked and answered. Mr. Clamser will be providing more information to Superintendent Short as follow up to Board questions.

PUBLIC COMMENTS: There were no comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to:

MINUTES: Approve the minutes of the meeting held on December 15, 2011 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written, omitting the elementary appointment at Oak Street Elementary School.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PERSONNEL

Appointments - Substitute/Temporary On Call (TOC) Appointments

Approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position</u>	<u>Fingerprint Status</u>
Janke, Barbara	Certified	per current BOE approved rates	Teaching Assistant	Cleared
Bresette, Talitha	Certified	per current BOE approved rates	Teacher, Teaching Assistant, Tutor	Cleared
Pepin, Sierra	Non-certified	per current BOE approved rates	Teacher, Teaching Assistant	Cleared
Booth, Kaitlyn Saxe	Non-certified	per current BOE approved rates	Teacher, Teaching Assistant	Cleared
O'Mara, Danielle	Certified	per current BOE approved rates	Teacher, Teaching Assistant	Cleared

Coaching Appointments

Appoint the following INTERSCHOLASTIC **SPRING** COACHING POSITIONS: 2011-12 SCHOOL YEAR

<u>SPORT</u>	<u>POSITION</u>	<u>RECOMMENDATION</u>	<u>SALARY</u>
TENNIS	Varsity Coach	PETER LUGURI	\$2312
	Girls Coach	AMANDA OLIVER	\$2312
GOLF	Varsity Coach	RUSTY BIGELOW	\$2312
BASEBALL	Varsity Coach	JAMES MANCHESTER	\$3925
	JV Coach	CHRIS BOULE	\$3011
	Modified	PAT GOODELL	\$2473
	Modified	TIM HANRAHAN	\$2473
GIRLS TRACK	Varsity Coach	COREY MOUSSEAU	\$3656
	Modified	BRETT LAVALLEY	\$2473
BOYS TRACK	Var. Assistant	JESSE TERRY	\$1792*
	Modified	BRAD LAVALLEY	\$2473
SOFTBALL	JV Coach	SHAE LAPORTE	\$2903

ALL OF THE ABOVE ARE RETURNING COACHES

* THE TRACK ASSISTANT HAVE AGREED TO DIVIDE THE 2 SALARIES (\$5376) INTO 3 AMOUNTS (\$1792) IN ORDER TO PROVIDE MORE STAFFING (OTHER TWO APPOINTMENTS PENDING COACHING LICENSES)

Retirement

Accept **Charlene Barry's** resignation, for **retirement**, as teaching assistant, effective July 1, 2012.

BUSINESS

Reports for Board Information

The following were presented for Board information:

- 1) Middle School Extraclassroom Activity Report (November 2011)
- 3) High School Extraclassroom Activity Fund Report (November 2011)
- 4) Food Service Profit and Loss Statement (November 2011)
- 5) Summary of Budget Transfers for the month of November 2011 under \$25,000
- 6) Summary of Monthly Wire Transfers (November 30, 2011)
- 7) Certificates of Deposit and Reserve Accounts (November 30, 2011)
- 8) Budget Status Report (November 30, 2011)

Treasurer's Report: Accept the November 30, 2011 **Treasurer's Report** as presented in *Appendix II*.

Donation: Accept a **donation of \$500** from Maplefields through their Exxon-Mobil Science Grant funds to fund a portion of the transportation and activities for the Science Olympiad.

Motion Carried: 6-0

CORRESPONDENCE: No correspondence.

NEW BUSINESS

Business -Tax Refund

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to approve a 2011-2012 school tax refund in the amount of \$32,058.66 to the **Plattsburgh Airbase Redevelopment Corporation**, based upon the correction of 2011 assessments of real property for the tax identification number parcels 221.16-1-17.11, 221.16-1-17.13, 221.16-1-17.41, 221.16-1-17.42, and 221.16-1-17.305. After discussion, Mr. Lebrun stated he will bring this back to the board after conducting some research and will report his findings to the Board.

Roll call vote on motion: No’s - Mr. Wachtmeister, Dr. Stone, Mr. Herkalo

Yes’s – Mrs. Boise, Mr. Rotz, Mr. Krieg,

Motion Failed: 3-3

CONCLUDING REPORTS/REMARKS

Superintendent’s Reports/Remarks: Superintendent Short discussed the Envisioning Virtual Learning NYS; reporting to the Board the District is looking at options and he will continue to provide the Board with more information. He also recognized the Stafford Middle School’s FSO for their donation to students of \$250 for the purchase of a ping pong table. Superintendent Short also reported to the Board the Budget Forum has been scheduled for January 25th, 6:00 p.m., at the Duken Building. He also reviewed the information that will be mailed to participants and the process that will take place on the 25th. He encouraged Board members to attend, reminding them this is a great opportunity to listen to the community.

BOARD MEMBER REPORTS/REMARKS

Mr. Wachtmeister: Mr. Wachtmeister reported on his NYSASCSD meeting on January 10, 2012. He met with Jocelyn Dax, Deputy Secretary, Assembly Ways and Means committee. Ms. Dax emphasized that the Assembly was inclined to support greater targeting of State Education aid to higher need school districts. She indicated that we (small cities association) should talk to the Senate to place greater aid to high needy districts instead of to less needy districts (implied was support for wealthier districts in politically important areas of the State).

Ms. Dax also indicated that Districts were fortunate when Foundation Aid was adopted.

Roundtable on how districts will face the future under the tax cap and continuing fiscal stress. The overall picture From around the State was one that the easy reduction decisions are behind us and future reductions will greatly impact students.

Litigation update – need to ask participating districts for greatly increased fees. The decision was also made to ask non-participating districts for any additional contribution, see if NYSUT locals or NYSUT itself can contribute non small city districts with profiles that would benefit from the goal of the Husein Lawsuit.

The need for money is partially driven by the States legal strategy to drive up the cost of litigation. The earlier CFE lawsuit was funded to a great extent by the Gates and other foundations – they give to large cities like NYC but the small cities group is not big enough – the splash would not be large enough.

PUBLIC COMMENTS: There were no comments.

ADJOURNMENT: At 9:01 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to adjourn.

Motion Carried: 6-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education
January 26, 2012 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) -excused

EXECUTIVE SESSION: At 6:10 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (employment history of particular persons and negotiations).

Motion Carried: 8-0

RECONVENE: At 7:26 p.m. it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to reconvene into Regular Session.

Motion Carried: 8-0

At 7:23 p.m., Mr. Herkalo was excused.

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

MISSION STATEMENT and CORE VALUES READERS

SPOTLIGHT

REPORT: Superintendent Short introduced Michele Armani who presented to the Board on the Champlain Valley Educational Services National Work Readiness Credential giving the Board a detailed overview of the program.

PUBLIC COMMENTS: There were no comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Rotz, seconded by Mr. Sullivan to:

MINUTES: Approve the minutes of the meeting held on January 12, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PERSONNEL

BUSINESS

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (December 2011)
- 2) High School Extraclassroom Activity Fund Report (December 2011)

- 3) Food Service Profit and Loss Statement (December 2011)
- 4) Summary of Budget Transfers for the month of December 2011 under \$25,000
- 5) Summary of Monthly Wire Transfers (December 31, 2011)
- 6) Budget Status Report (December 31, 2011)
- 7) Revenue Status Report (December 31, 2011)

Treasurer’s Report

Recommend the Board accept the December 31, 2011 **Treasurer’s Report** as presented in *Appendix II*.

Motion Carried: 7-0

CORRESPONDENCE: Superintendent Short provided the Board with information on the March 15th presentation: Connecting Schools, Communities and Businesses (presented by the Clinton-Essex-Warren-Washington School Boards Association, in collaboration with BOCES).

NEW BUSINESS

A. Comprehensive Educational Plan (CEP)

It was moved by Mr. Rotz, seconded by Mr. Krieg to approve the SED 2011-2012 Comprehensive Educational Plan (CEP) for Stafford Middle School.

Motion Carried: 7-0

CONCLUDING REPORTS/REMARKS

Superintendent’s Reports/Remarks

2012-2013 School Calendar Early Release Days - Superintendent Short provide the Board with a draft schedule of early release days for the 2012-2013 school year. He noted there were a total of eight days (two more than last year) stating the additional days requested are needed due to the State mandates with APPR.

Mr. Wachtmeister stated he understands the need for the extra days due to the new State mandates, and pointed out the loss of instructional time and had questions on the general calendar schedule. Much discussion also took place regarding APPR. Generally speaking the Board was in favor of continuing with the suggested early release days for 2012-2013 school year.

Mr. Morris suggested the District (in the future) extend the day after instructional time by about 15 minutes to avoid taking additional early release days.

Budget Forum – Superintendent Short commented that last night’s budget forum had 49 participants and was very beneficial. He will be providing the Board with a summary of the feedback survey completed by participants. Superintendent Short stated this was a great opportunity for community members to educate one another and thought this was a good process overall.

Executive Budget Proposal – Superintendent Short commented on what the budget outlook is and what it means to Plattsburgh City Schools. The budget is not looking promising he said. The next few weeks will consist of finer points for the Board to start thinking about the direction the district is going to take.

Mr. Lebrun went over the budget process referencing the budget timeline calendar. He reviewed the governor’s proposal given last week which is subject to change. The common feeling is that New York State will see a timely April 1st budget. The chances of the State adding funds is highly unlikely. Mr. Lebrun commented that our district is well below the average for aid. He stated our district will not be receiving additional aid and he proceeded to layout the ground work for the budget process, stating a non-mandated list will be provided to the Board as part of the process to identify the 2 million dollars they need to illuminate to meet budget.

Mr. Lebrun summed it up by saying there will be no increase in State aid, which puts a greater burden on the tax levy. Two other factors make this worse: Federal ARRA funds are gone and the inability of the district to continue to rely on fund balance to close the gap of revenue and expenditures. The Board will have to rely on reserves/fund balance. So less help available from fund balance and no help from stimulus money and no help from state aid, rollover budget reflects a tax levy of 2.5 million.

BOARD MEMBER REPORTS/REMARKS

Mr. Wachtmeister: Mr. Wachtmeister handed out material provided at the NYSSBA budget workshop he attended last month. He reviewed the per pupil tax levy explaining the effect it would have on our district. He also reviewed the average State aid cuts by county noting the average cut was \$937 per student, with Clinton County over \$1,600 per student. Mr. Wachtmeister commented on the poor decision making of our legislators and governor and how K-12 Education was ill represented by our elected officials.

Mr. Wachtmeister also referenced a report developed by the Rockefeller Institute that in essence described the regional distribution of revenue and spending in the New York State Budget, fiscal year 2009-10. He also referenced the Comprehensive Educational Plan, page 16, part two – School Profile where it talks about our community and student population and how it has been effected and the fact that we are trying to adapt to a changing environment.

PUBLIC COMMENTS: There were no comments.

ADJOURNMENT: At 8:46 p.m., it was moved by Mr. Rotz seconded by Mr. Wachtmeister to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education
February 16, 2012 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – excused
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – excused
Steven Sullivan – present (Executive Session only)
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – excused
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) - present

EXECUTIVE SESSION: At 6:06 p.m., it was moved by Mr. Rotz, seconded by Ms. Bentley to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (negotiations).

Motion Carried: 5-0

At 6:10 p.m., Mr. Wachtmeister entered Executive Session.

At 7:16 p.m., Mr. Sullivan was excused.

RECONVENE: At 7:30 p.m. it was moved by Ms. Bentley, seconded by Mr. Rotz to reconvene into Regular Session.

Motion Carried: 5-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

MISSION STATEMENT and CORE VALUES READERS

PUBLIC COMMENTS: There were no comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Rotz, seconded by Ms. Bentley to:

MINUTES: Approve the minutes of the meeting held on January 26, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

PERSONNEL

Resignations: Accept **Ingrid Clark’s** resignation, for **retirement**, as school monitor, effective June 16, 2012.
Accept **Marianne Bernard’s** resignation, for **retirement**, as Math teacher, effective September 15, 2012.

Leave of Absence: Approve an **extended unpaid leave of absence** for **Susan Wilson**, English teacher, through February 24, 2012. At the September 15, 2011 board meeting the Board approved an unpaid leave of absence for Ms. Wilson, effective November 2 through January 22, 2012.

Appointments

Athletic Trainer: Modify Mark Donnelly's 2011-2012 Memorandum of Understanding – Emeritus Athletic Trainer Agreement increasing it by \$2,000 (total of \$17,000) for additional services provided.

Coaching Appointments: Approve the 2011-2012 Spring Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
BOYS TRACK	VARSITY COACH	VERN HARRISON	\$3656
	VAR. ASSISTANT	ADAM MEHAN	\$1792*
SOFTBALL	VARSITY	VICTORIA MCMILLAN	\$3925
	JV COACH	SHAE GILMORE	\$2903

* ALL OF THE ABOVE ARE RETURNING COACHES

* THE TRACK ASSISTANT HAVE AGREED TO DIVIDE THE 2 SALARIES (\$5376) INTO 3 AMOUNTS (\$1792) IN ORDER TO PROVIDE MORE STAFFING

Substitute/Temporary On Call (TOC) Appointments

Approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Carol	Rock	Certified	\$91.00/day	Teacher n/a
Marie Florence	Saint-Fleur	Non-certified	per current BOE approved rates	Teacher Cleared
Teri	Deyo	Certified	per current BOE approved rates	Teacher, Teaching Assistant Tutor Cleared
Erin	Jamison	Non-certified	per current BOE approved rates	Teacher, Teaching Assistant Tutor Cleared
Emily	Crossman	Non-certified	per current BOE approved rates	Teacher, Teaching Assistant Cleared
Melissa	Devan	Certified	per current BOE approved rates	Teacher, Cleared
Marcine	Colon	Certified	per current BOE approved rates	Teacher, Teaching Assistant Tutor Cleared
Jason	Duell	N/A	\$8.90/hour	Monitor/Food Service Cleared Effective 2/6/12
Niki	Barcomb	N/A	\$8.90/hour	Food Service Cleared
James	Nichols	N/A	\$8.90/hour	Monitor/Food Service Cleared
Amanda	Terpstra	N/A	\$11.40/hour \$8.90/hour	Custodial Worker Bus Monitor Cleared
Sherry	Longe	N/A	\$11.40/hour \$8.90/hour	Custodial Worker Bus Monitor Cleared
Jason	Duell	N/A	\$11.40/hour \$8.90/hour	Custodial Worker Bus Monitor Cleared

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (January 2012)
- 2) High School Extraclassroom Activity Fund Report (January 2012)
- 3) Food Service Profit and Loss Statement (January 2012)
- 4) Summary of Budget Transfers for the month of January 2012 under \$25,000
- 5) Summary of Monthly Wire Transfers (January 31, 2012)
- 6) Budget Status Report (January 31, 2012)

7) Revenue Status Report (January 31, 2012)

Treasurer's Report: Accept the January 31, 2012 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Authorize budget transfer as presented:

Amount	From	To
\$114,419	A2250-490-48-200 BOCES Handicapped Services	A2280-490-00-100 BOCES Occ. Ed Services

To cover the expense for additional students attending CV-Tech.

Donation: Accept a **donation from Target** to be used to fund field trip expenses at Momot Elementary School.

Motion Carried: 5-0

CORRESPONDENCE: Superintendent Short provided the Board with correspondence from District Superintendent King on the CVES's administrative budget and board of education elections.

NEW BUSINESS

2012 Biennial Review of Shared Decision Making (CR 100.11): It was moved by Ms. Bentley, seconded by Mr. Rotz to approve the 2012 Biennial Review of Shared Decision Making and assessments of its success and authorize the Board President to sign the Statement of Assurances as presented in *Appendix III*. **Motion Carried: 5-0**

Preparation for May 15, 2012 Board Election and Budget Vote: It was moved by Mr. Rotz, seconded by Ms. Bentley to recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 15, 2012, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 1, 2012 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Board of Registration: It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend that the Board appoint and designate **Harold Brohinsky** and **Steven Lawrence Carpenter** as the **Board of Registration** of the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote.

Motion Carried: 5-0

CONCLUDING REPORTS/REMARKS**Superintendent's Reports/Remarks**

BOCES WORKSHOP: Superintendent Short provided information on the Connecting Schools, Communities & Businesses workshop on March 15th. He asked that interested board members contact Mrs. Stetz by March 1st. He also gave the board an update on the No Child Left Behind's status with school districts.

BUDGET: Superintendent Short gave a recap on the budget and asked the Board to provide feedback. In his recap he reviewed the reductions made in the last few years. Superintendent Short stated he will meet with administrators and provide his recommendation of reductions; among those recommendations will be a list of non-mandated costs.

Superintendent Short reported when we took the roll over budget and used the executive proposal from Governor Cuomo, it put us at a budget gap of 2.5 million dollars. And with fund balance we are still looking at up to 20 positions. Superintendent Short stated he is not saying the district is doing that but he wants to make sure the public knows the seriousness of the District's financial situation.

Mr. Lebrun stated that the District was able to save some money – health insurance consortium has voted on a 3% increase and our district planned for 7% so with that and a couple of additional retirements that came in, it brings the budget gap down a bit. Superintendent Short commented we still have a long way to go.

Superintendent Short and Mr. Lebrun recommended the Board use a little of the fund balance, but cautioned against over reliance on it. Superintendent Short complimented the Board on having a steady/consistent tax rate and how they have maintained programs for students.

Mr. Lebrun discussed the tax levy percentage rate with the Board, providing more information including reserves and ERS tax bill.

Ms. Bentley asked for suggestions from the Superintendent and management team. She stated that the bottom line is people have to understand we have limited resources with expanding needs and lacking support from the State. She requested Mr. Lebrun to update and provide the 10 year tax overview sheet.

Mr. Wachtmeister commented on the suggestions made from the budget forum participants. He also referred back to past budget hardships. He does not want to make any drastic changes in our program offerings unless it is suggested something is not needed. If he feels we are cutting too much out, he will vote no. He pointed out there is a tremendous amount of inequity on how Albany distributes the state money. Mr. Wachtmeister commented that we are in this situation not because of anything we as a district did, but because of political decisions.

Mr. Rotz shared the same sentiments as Ms. Bentley and Mr. Wachtmeister; stating it is hard to support the government and he also felt this year will be even harder to eliminate more.

Mr. Morris would like to receive the number of students in each program that will be suggested to be eliminated. He stated if we are going to educate our public we need to have another forum.

Mrs. Boise feels the number of students who will be effected by each program eliminated will be very useful. She stated we don't want to see anyone loose their job but we have to do the best we can with what we have.

The Board discussed a range of tax impacts above the tax cap because of limited Stated Aid; concerned about severe effects to the District's school programs.

After receiving Board feedback, Superintendent Short stated he will provide the Board with the first round of budget figures and provide the scope of reductions needed for discussion.

BOARD MEMBER REPORTS/REMARKS

Mr. Morris asked can and/or is our district looking into consolidating with other school districts? Superintendent Short responded he has offered other districts to participate in that conversation. He stated the mergers do not necessarily have to be all students and school buildings it could be as simple as district management, business office

functions.

Mr. Morris inquired on setting a date for a Facilities committee meeting and Superintendent Short stated he would follow up with committee members.

Ms. Bentley commented that getting to meetings has been a challenge and would like the Board to know that she wants to participate fully. She requested we look further into the possibility of her participating via the web if she cannot physically be present. Superintendent Short will look into the legal and technical elements in doing so. Ms. Bentley also requested the District to look into what other districts do in this matter.

Ms. Bentley inquired on the suit against the formula for State Aid. Superintendent Short commented on how the District supports that and that it still remains a very winnable situation and we, as a District, will keep supporting it.

PUBLIC COMMENTS: Mr. LaBarge shared with the Board the success the District's Science Olympiad Team had during their February trip to Clarkston University. He stated their next competition will be in Buffalo, March 30th and 31st. Superintendent Short commented that the Olympiad Team is one example of the many great programs the District has to offer our students and what our students can do.

ADJOURNMENT: At 8:51 p.m., it was moved by Mr. Rotz seconded by Ms. Bentley to adjourn.

Motion Carried: 5-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

**Minutes of the Meeting of the
Board of Education
March 8, 2012 – 6:00 p.m. – Duken School Building**

ROLL

Board of Education

Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - present

EXECUTIVE SESSION: At 6:09 p.m., it was moved by Ms. Bentley, seconded by Mr. Morris to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (negotiations) and particular personnel.

Motion Carried: 8-0

At 6:10 p.m., Mr. Krieg entered meeting.

RECONVENE: At 7:29 p.m. it was moved by Mr. Rotz, seconded by Mr. Herkalo to reconvene into Regular Session.

Motion Carried: 9-0

At 7:30 p.m., Mr. Rotz was excused.

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS: There were no comments.

At 7:35, Dr. Stone was excused.

CONSENT AGENDA ITEMS: It was moved by Mr. Wachtmeister, seconded by Ms. Bentley to:

MINUTES: Approve the minutes of the meeting held on February 16, 2012, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

CSE Subcommittee: Approve the appointment of the people listed below to the Committee on **Special Education Subcommittees** for the sole purpose of conducting 2011-12 annual and triennial reviews of students with a disability, effective April 1, 2012.

Plattsburgh High School

Chairperson: Glen Hurlock/ Jamie LaBarge (alternate)
School Psychologist: Sunshine Turner/Steve Crain
Parent: TBD
Child’s Teacher as defined by Federal Regulations

Strafford Middle School

Chairperson: Patricia Amo/TBD (alternate)
 School Psychologist: Kelly Bilow
 Parent: TBD
 Child's Teacher as defined by Federal Regulations

Bailey Avenue School

Chairperson: NancyJean Osborn
 School Psychologist: Sheldon Cullen
 Parent: TBD
 Child's Teacher as defined by Federal Regulations

Oak Street School

Chairperson: Carrie Zales
 School Psychologist: Garret McLean
 Parent: TBD
 Child's Teacher as defined by Federal Regulations

Momot Elementary School

Chairperson: Gilles Fortin
 School Psychologist: Suzanne Frechette
 James DeBella (alternate)
 Kris Lutters (alternate)
 Parent : TBD
 Child's Teacher as defined by Federal Regulations

CVES/Preschool

Parents: TBD

Personnel

Appointments

Coaching Appointments

Approve the **2011-2012 Spring Interscholastic** Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
SOFTBALL	MODIFIED	DANIELLE JACKSON	\$2473
	MODIFIED	KATE FLYNN	\$2473

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Provost, Jessica	Certified	per current BOE approved rates	Teacher, Teaching Assistant Tutor	Cleared
Ross, Mary Ann	Non-certified	per current BOE approved rates	Teacher, Teaching Assistant Tutor	Cleared
Carlin, Grace	Certified	per current BOE approved rates	Teacher, Teaching Assistant Tutor	Cleared
Fulton, Aubrey	Certified	per current BOE approved rates	Teacher, Teaching Assistant Tutor	Cleared
LaPoint, Norman	Non-certified	\$11.40/hour	Groundskeeper	Cleared

Business

Approve an Amendment to the Cooperative Liquid Asset Securities System Municipal Cooperation

Recommend the Board approve the following resolution:

AMENDMENT DATED AS OF APRIL 23, 2012 TO THE COOPERATIVE LIQUID ASSET SECURITIES SYSTEM MUNICIPAL COOPERATION AGREEMENT AS AMENDED AND RESTATED AS OF OCTOBER 20, 1999.

The Municipal Cooperation Agreement referenced above is hereby amended so that it shall now be by and between the Village of Potsdam and the Participants thereto. In addition, the following definitional changes are made:

Section 1. The definition of “Investment Advisor” means the investment advisor with which the Governing Board has contracted to serve in such capacity under the Agreement.

The definition of “Lead Participant” means the Village of Potsdam, but solely in its capacity as Lead Participant hereunder and not individually.

The definition of “Services Agreement” means the agreement between the Governing Board and the Investment Advisor, as the same may be amended from time to time, providing for administrative and investment advisory services to the Governing Board (*Appendix II*).

Motion Carried: 7-0

Dr. Stone returned to meeting 7:37 p.m.

CORRESPONDENCE: Superintendent Short provided the Board with correspondence from the Champlain Valley Educational Services (CVES) regarding their Board Election and Administrative Budget Vote. He also provided correspondence between PCSD and Seton regarding a football and hockey merger for next school year. Superintendent Short distributed 2012 calendars to each Board member which featured the PCSD soccer team.

Old Business (► Indicates item to be discussed.)

► **2012-2013 Budget:** Presentation of First Budget Draft – Superintendent Short gave a Power Point presentation providing background information on previous year’s budgets including a summary of past reductions. He also reviewed this year’s budget process thus far; the reaction to Executive Proposal and rollover budget; discussing the impact of aid projection and the district’s budget forum. Superintendent Short discussed health insurance rates, fund balance, tax cap, and special education reimbursements. He stated he made cuts that did not affect student programs and personnel and in doing so (includes using fund balance) he was able to bring the gap down from \$2.5 to \$1.7 million. This figure took into consideration a calculated tax cap of 3.01% levy increase.

Superintendent Short discussed programs/areas that could be impacted due to cuts. Those areas included: 9-18 Instructional positions, and 5 Support Staff positions. Program impact include: Secondary course offerings, Pre-Kindergarten supplemental, Music program (scope), Odyssey (scope), Drop-Out Prevention, Secondary Co-Curricular, Elem. Intramurals, Kindergarten (full – ½), Interscholastic Athletics (scope), Child Advocacy, Nursing, Foreign Languages (scope), Special Education Services Redesigns, BOCES Services. Miscellaneous: Substitute Rate Reductions, Ed. Tech, Summer Work, Curriculum Work, Supplies, Equipment, Overtime, and Bus Purchase. He also reviewed what it would mean if the District went to contingent budget.

Superintendent Short noted that working with administration he will provide continued analysis and impact Information. The Board needs to continue thinking about priorities – by April 5th budget needs to be approved by the board to be put before voters. He noted that if the budget is defeated twice, it automatically goes to a contingent budget which means 0% levy increase among other restrictions.

Superintendent Short discussed parent advocacy – stating parents asked what they can do to help get more state aid? Parents have decided to form a group to start getting ready to fight legislation for next year. The group will be meeting at the high school, 6:30 on March 14th. He encouraged the community to refer to the District’s website to access information on the tax cap along with other budget documents.

The Superintendent asked the Board for their feedback.

Mr. Herkalo hates to see anything go – he stated we have new companies coming into our area and/or are already here that need educated people. We need educated people in languages, with common sense that want to be here to fill these needed positions. My heart is with the kids and to have to take certain programs away is not acceptable. If we can do our reductions without hurting those important programs that will keep us competitive with the future, I would be fine with paying a little more taxes.

Mr. Krieg would also like to see nothing cut but we have to put a vote before the community. He likes the idea of administrators coming up with the programs that least impact students.

Ms. Bentley thanked Superintendent Short for a cogent and pertinent presentation that laid out the serious obstacles

the district has to face. She referred to a presentation Mr. Lebrun did at a previous board meeting and encouraged those present to look at the district website to learn more about the tax cap. She is delighted to see a crowd at tonight's meeting, but she noted the time to come out and comment is also when good things go on that are not related to cuts.

Ms. Bentley noted we also need teachers (employees) to advocate with parents and the Board needs to continue to be supportive. She commented to participate doesn't mean just going to Albany, which is important, but to also remind neighbors and colleagues the future of this city is dependent on the quality of the school district which helps prepare good employees/professionals/trades people who will stay in the area to boost the economy. Ms. Bentley stated the Board has their work cut out for them and she is hopeful the tax property assessments go up so the tax levy can go down.

Mr. Wachtmeister commented on the possible cuts listed. He felt there were a few things on the list we may be able to do without with a minimal affect to students. He is all in favor of not making any cuts and put 13% tax levy increase before the voters. Mr. Wachtmeister encouraged the community to contact Senator Little and Assembly member Dupery. He stated that education is an important part of the community that needs to be supported. Governor Cuomo is not an advocate for students, his statistics are manipulated and no one challenges him. He also noted we have an opportunity for utility taxes. Basic academic programs need to be preserved –we have already suffered reductions, - Plattsburgh is known for their great programs. He stated we are in this financial burden because of decisions made by Albany, the business community, and Washington. He recommends the district put it before the voters – a heavier tax burden or students be short changed? Mr. Wachtmeister stated if more programs are cut, the district will not attract people to come to this area (or stay). He wants the community to vote.

Mr. Morris concurs with Mr. Wachtmeister and stated he can also support a 13 % tax, no lower than 8% and has confidence that the tax payers will come out to vote in support of the budget, but it needs to be a budget that they are going to like in terms of education for this city. As educators we keep cutting – taxpayers have the right to have a budget they can be proud of and have the choice. He commented we need to let the tax payers have the right to make the choice of paying a 13% tax increase or cutting programs. He supports very few cuts recommended. We have been cutting for four years, we can no longer keep cutting.

Mr. Sullivan asked what is a true impact of a 3% increase? He will provide comments next time around. He is not sure he could support a tax rate as high as 13% and would like to obtain more information before making a decision.

Dr. Stone agrees with most of what has been said tonight. He shared that his family has lived in Plattsburgh for seven years and has a high assessed property; \$850/month. He chose Plattsburgh because of the great school system. He commented my son has had every opportunity to succeed, we are very pleased. Yes it is expensive – but he is getting a great education. We need to be careful on any cuts. We don't want to do something in the present that will impact us in a negative way in the future. Example: If we have to pull ESL and all those students have to take standardized tests, and they don't have a bridge to the test, then their test scores are going to go down, requiring the state to get involved. If we cut back music, which is correlated to increased math, reading, science scores, which will also impact test scores, which will also require the state to get involved. Dr. Stone stated that it is a known fact that extra curricular activities are predictors of college success for kids. He stated the district needs to be careful about taking markers away that help students succeed. I am struggling like everyone else on a tax increase and that is why I feel we need to seriously consider going with "pay-to-play" with sports/music and with some kind of poverty guidelines. I have a son in three sports and would be struggling like everyone else. We cannot afford to water down our programs. He stated it is important that during this process, we cannot destroy the things that make our kids successful. And we cannot allow people to pontificate information that is not factual and it is our (the Board community's) ethical responsibility to correct people when they do that.

Mrs. Boise thanked everyone who has contributed their expertise through this painful process. No one wants to see anyone's job gone or any programs cut, but she stated she personally cannot support a 13% tax increase. I don't want to see these programs cut and I support these programs, but we have some tough decisions to make.

Mr. Wachtmeister stated he felt the Board has taken a conservative position in keeping the best of what we have. Superintendent Short stated he will still provide the data pieces previously discussed so the Board has all

the facts. He discussed the possibility of reopening tuition for secondary students as a revenue generator. After further discussion, The Board expressed an interest and requested the Superintendent provide more information.

New Business - Section VII Merger – Girls Varsity Softball It was moved by Mr. Sullivan, seconded by Ms. Bentley to approve Seton Catholic’s request to merge with the Plattsburgh City School District for the sport of **Girls Varsity Softball** for the 2011-2012 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix III*). **Motion Carried: 7-1**

Instructional

Field Trip Request: It was motioned by Mr. Sullivan, seconded by Dr. Stone to approve the request of **Susan LaPierre** for PHS students to visit colleges in the Albany, NY area, March 29-30, 2012. The trip will be at no cost to the District. **Motion Carried: 8-0**

Personnel Items (not part of Consent Agenda)

Tenure Recommendation: It was moved by Ms. Bentley, seconded by Mr. Herkalo to appoint **Jesse Terry** to tenure in the tenure area of Physical Education, effective January 5, 2012. **Motion Carried: 8-0**

CONCLUDING REPORTS/REMARKS

Superintendent’s Reports/Remarks

Dignity for All Students Act – Superintendent Short informed the Board that the Dignity for All Students Act goes into effect July 1, 2012. To meet obligations within new act the District is looking at modifications in the Code of Conduct and Board Policies.

Board Meetings – Board participation via videoconferencing – Superintendent Short informed the board that if a board members is unable to attend a meeting, it is technically and legally possible for a board member to participate and vote during board meetings via videoconferencing as long as both parties can be seen and heard and both locations are advertised as being open to the public. Videoconferencing is defined as physically being heard and seen. He stated there can be a delay in communications which can make it awkward. It is up to the Board on whether they want this to become practice. Ms. Bentley thanked the Superintendent for checking into this matter and stated she would like to try this on March 22nd.

Update on School Budget Vote Timelines - Superintendent Short gave board members an update on the timeline for the legal requirements of the budget vote, informing members that board petitions were available via the Duken Office and have a deadline of April 25th. Absentee applications are available the first week of April. He stated that Ms. Stetz would be participating in a district clerk meeting on Friday reviewing budget vote requirements and discussing paperless board packets/meetings. Superintendent Short noted the cost savings to the district, due to less services required of the Clinton County Board of Elections, no longer having to have the voting machines transported back and forth and the fact of staying with lever machines along with some restructuring in the District office will be about \$3,000. He also noted that correspondence to poll workers and the budget legal notice will be mailed out shortly..

BOARD MEMBER REPORTS/REMARKS

Mr. Morris requested that “tuition paying students” be put on the next board agenda and expressed his concern about the time frame with the budget – he wants to make sure the public knows what they are voting for and what is at stake.

Superintendent Short stated the District needs to remember to follow electioneering rules. He also stated the next board meeting is March 22nd and more details will be provided on the District’s budget website, notices/articles will be in the newspaper, and the newsletter and budget post cards will be mailed out some time before the vote.

PUBLIC COMMENTS

Mr. Tobrocke stated he was glad he came tonight because as a tax payer if he would have read a 13% tax increase in the paper, he would have said no way but listening to tonight’s conversation he agrees we have cut enough. He stated he agrees with most of the board members and agrees we should pay the higher taxes. He stated the public needs to know what was said here tonight. He also expressed his concern that the District utilizes a lot of

retired teachers for subbing instead of young teachers that he feels should be called first.

Anna Casola stated the main reason she came here tonight is to support the Odyssey Program which her granddaughter participates in. She stated she cannot pay more taxes, and feels the Board has to recognize the public has taken cuts, so the District needs to.

Mr. Wright expressed his concern about the Bailey Avenue parking lot and its safety issues. He provided a diagram to Mr. Lebrun. He stated the “pay-to-play” concept is a slippery slope and that the Board needs to be more creative in getting budget information out to the community. He believes a vast majority of people would vote for a 13% tax increase if they knew what was discussed here at tonight’s meeting.

Ms. Seem reported she is trying to organize a parent group to advocate to legislators on the District’s behalf. We want to educate community members and it is important to send personal letters to our legislators. The meeting is next Wednesday, 6:30 p.m., at the high school cafeteria. She too would pay any amount of tax increase. She has always been impressed with the programs the district has had to offer.

Mr. LaBarge announced the drama production; Foot Loose is this weekend and that the high school has over 90 Students participating. He also announced the boy’s varsity basketball team will be playing on Saturday, Hudson Valley Community College at 5:00 p.m.

ADJOURNMENT: At 10:04 p.m., it was moved by Ms. Bentley seconded by Mr. Sullivan to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the

Board of Education

March 22, 2012 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – present (videoconference)
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - present

EXECUTIVE SESSION: At 6:13 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (negotiations) and particular personnel.

Motion Carried: 7-0

At 6:26 p.m., Mr. Krieg entered Executive Session.

RECONVENE: At 7:19 p.m. it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to reconvene into Regular Session.

Motion Carried: 8-0

Ms. Bentley joined the meeting via skype (videoconference)

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Superintendent Short informed the public that Ms. Bentley will be participating in tonight’s board meeting via videoconferencing.

PUBLIC COMMENTS: Ms. Gerianne Wright-Downs, a parent of two special-needs students spoke in favor of keeping honors, AP and college offerings an in no way would recommend eliminating special educational services. She stated her students not only are academically solid, but they also benefit from chorus, band, Select Vocal Ensemble, Key Club and Drama Club and sports. She feels this is what makes an academically solid student a global student, a well rounded student.

Ms. Suzanne Barton asked the Board to please try to find all avenues to try and save all of our programs. I agree with Gerianne, our children need to be challenged and need more than academics. She complimented the board in the excellent job they have done in the past and stated even if we have to raise the tax cap to keep the programs she is in favor of that. Ms. Barton provided information on students’ success who participate in music.

CONSENT AGENDA ITEMS: It was moved by Mr. Morris, seconded by Mr. Rotz to:

MINUTES: Approve the minutes of the meeting held on March 8, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel**Change in Retirement Date**

Approve **Janet Kinne's** request to change the effective date of her retirement from July 2, 2012 to June 30, 2012.

Approve **Charlene Barry's** request to change the effective date of her retirement from July 1, 2012 to April 5, 2012.

Resignation: Accept **Lisa Rabideau's** letter of resignation as school monitor at Oak Street school, effective April 9, 2012.

Appointments**Substitute/Temporary On Call (TOC) Appointments**

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Manor, Robert	N/A	\$8.90/hour	Food Service Helper	Cleared
Longe, Sherry	N/A	\$8.90/hour	School Monitor	Cleared

8.5 Business -Reports for Board Information: The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (February 2012)
- 2) High School Extraclassroom Activity Fund Report (February 2012)
- 3) Food Service Profit and Loss Statement (February 2012)
- 4) Summary of Budget Transfers for the month of February 2012 under \$25,000
- 5) Summary of Monthly Wire Transfers (February 29, 2012)
- 6) Budget Status Report (February 29, 2012)
- 7) Revenue Status Report (February 29, 2012)

Treasurer's Report: Accept the February 29, 2012 **Treasurer's Report** as presented in *Appendix II*.

Resolution to Amend The PCSD 403(b) Retirement Plan: Approve the following resolution (*Appendix III*):

WHEREAS, the Plattsburgh City School District ("District") maintains the Plattsburgh City School District 403(b) Retirement Plan ("Plan"); and

WHEREAS, the Plan was duly adopted on the 22nd day of April, 2010 by the District's Board of Education ("Board"); and

WHEREAS, the Board desires to amend the Plan as regards sections 6.2 & 6.3 Plan-to-Plan Transfers to and from the Plan;

NOW, THEREFORE, BE IT RESOLVED that sections 6.2 **Plan-to-Plan Transfers to the Plan** and 6.3 **Plan-to-Plan Transfers from the Plan** are hereby amended to read as follows:

6.2 Plan-to-Plan Transfers to the Plan

(a) At the direction of the Employer, for a class of Employees who are participants or beneficiaries in another plan under Section 403(b) of the Code, the Administrator may permit a transfer of assets to the Plan as provided in this Section 6.2. Such a transfer is permitted only if the other plan provides for the direct transfer of each person's entire interest therein to the Plan and the participant is an employee or former employee of the Employer. The Administrator and any Vendor accepting such transferred amounts may require that the transfer be in cash or other property acceptable to it. The Administrator or any Vendor accepting such transferred amounts may require such documentation from the other plan as it deems necessary to effectuate the transfer in accordance with Section 1.403(b)-10(b)(3) of the Income Tax Regulations and to confirm that the other plan is a plan that satisfies Section 403(b) of the Code.

(b) The amount so transferred shall be credited to the Participant's Account Balance, so that the Participant or Beneficiary whose assets are being transferred has an accumulated benefit immediately after the transfer at least equal to the accumulated benefit with respect to that Participant or Beneficiary immediately before the transfer.

(c) To the extent provided in the Individual Agreements holding such transferred amounts, the amount transferred shall be held, accounted for, administered and otherwise treated in the same manner as an Elective Deferral by the Participant under the Plan, except that (1) the Individual Agreement which holds any amount transferred to the Plan must provide that, to the extent any amount transferred is subject to any distribution restrictions required under Section 403(b) of the Code, the Individual Agreement must impose restrictions on distributions to the

Participant or Beneficiary whose assets are being transferred that are not less stringent than those imposed on the transferor plan and (2) the transferred amount shall not be considered an Elective Deferral under the Plan in determining the maximum deferral under Section 3.

6.3 Plan-to-Plan Transfers from the Plan

(a) At the direction of the Employer, the Administrator may permit a class of Participants and Beneficiaries to elect to have all or any portion of their Account Balance transferred to another plan that satisfies Section 403(b) of the Code in accordance with Section 1.403(b)-10(b)(3) of the Income Tax Regulations. A transfer is permitted under this Section 6.3(a) only if the Participants or Beneficiaries are employees or former employees of the employer (or the business of the employer) under the receiving plan and the other plan provides for the acceptance of plan-to-plan transfers with respect to the Participants and Beneficiaries and for each Participant and Beneficiary to have an amount deferred under the other plan immediately after the transfer at least equal to the amount transferred.

(b) The other plan must provide that, to the extent any amount transferred is subject to any distribution restrictions required under Section 403(b) of the Code, the other plan shall impose restrictions on distributions to the Participant or Beneficiary whose assets are transferred that are not less stringent than those imposed under the Plan. In addition, if the transfer does not constitute a complete transfer of the Participant's or Beneficiary's interest in the Plan, the other plan shall treat the amount transferred as a continuation of a pro rata portion of the Participant's or Beneficiary's interest in the transferor plan (e.g., a pro rata portion of the Participant's or Beneficiary's interest in any after-tax employee contributions).

(c) Upon the transfer of assets under this Section 6.3, the Plan's liability to pay benefits to the Participant or Beneficiary under this Plan shall be discharged to the extent of the amount so transferred for the Participant or Beneficiary. The Administrator may require such documentation from the receiving plan as it deems appropriate or necessary to comply with this Section 6.3 (for example, to confirm that the receiving plan satisfies Section 403(b) of the Code and to assure that the transfer is permitted under the receiving plan) or to effectuate the transfer pursuant to Section 1.403(b)-10(b)(3) of the Income Tax Regulations.

BE IT FURTHER RESOLVED that the Plan, as amended is hereby approved and adopted.

Motion Carried: 9-0

CORRESPONDENCE: There was no correspondence.

Old Business (► Indicates item to be discussed.)

2012-2013 School Calendar Revisions

It was moved by Mr. Rotz, seconded by Mr. Herkalo to approve revisions to the 2012-2013 School Calendar as presented in Appendix III. NOTE changes/additions: spring break, Nov. 20 & March 22 teacher only days, and early release days.

Motion Carried: 9-0

2012-2013 Budget: Superintendent Short gave a Power Point presentation reviewing budget information shared at the March 8th budget board meeting along with Board feedback from that meeting, which included discussions regarding Pay-to-Play and Non-Resident Tuition. He stated more research needs to take place and feels they are not an immediate solution, but definitely worth looking into.

Superintendent Short then presented a second draft of the 2012-2013 budget informing the Board the State has not yet approved a budget as of today and are not expected to do so until some time next week. He stated there is speculation of additional (minimal) aid but to not expect more than 1%. If this takes place, the Superintendent asked the question: If any increase in aid is realized, do we reduce tax levy, increase programs or reduce reliance on reserves? He then presented a summary on Fund Balance (explaining the process); giving a breakdown for the next few years.

Superintendent Short explained that under the new state property-tax-cap, if the district goes over the tax cap, the vote will need to pass with a 60% rate. He informed the Board that if we exceed the tax threshold we are required to put it in writing for the voters to see. He stated the board is allowed to present two budget votes before it goes to contingency, which would mean a 0% tax levy increase. He discussed setting a budget figure to advance to the public. He then reviewed in detail his revised recommendations, based on previous Board discussion, with a tax levy of 5.5%.

He asked the board what tax levy percentage they want to present to the community and asked them to give him the direction to go with on program cuts so he can present a budget for final board approval at the April 4th board meeting.

Mr. Wachtmeister stated that after the last meeting and hearing from Superintendent Short, he feels some of the reductions being presented can be done with minimal impact to students, but would like to see certain programs

remain. He commented he could go down to 9% (initially 13%) and that it is a safe number he can support and put to the public which could be brought down with additional state aid provided to schools.

Mr. Sullivan stated he can support a 5.55% tax increase (initially 3%), as presented by Superintendent Short. He stated that would cost the average homeowner about \$142/year. He commented he does not want to cut pre-k supplemental transportation. Superintendent Short explained the differences between the TPK and UPK programs.

Mr. Morris would like the public to have the right to vote on a budget without significant cuts; one that creates an atmosphere of a good school. He stated that the last four years we have done nothing but cut with the idea that it is what the public wants. Mr. Morris suggested we give the voters a budget, keeping all programs in tact, cutting in the areas we can. He commented if we present the budget to tax payers and it fails he has no problem presenting a second budget at a lower tax levy %. Mr. Morris stated we need to allow our tax payers that option because it is the right thing to do. He commented that the last four budgets had a turnout of less than 10% of our qualified voters. Mr. Morris stated he can support a 9% or 10% increase.

Dr. Stone is supportive of a 7% to 9% tax increase. He cannot support reducing programs that are markers for academic success and stated if we reduce them, it would result in lower test scores; which means with the coming APPR for teachers, good educators would be losing their jobs and schools will be put on corrective action plans. He stated he cannot support cutting those programs and that it is a waste of time, energy and good effort talking about taking away programs that make our kids successful.

Ms. Bentley stated the more she thought about 13% she felt it is too high and that 5.55% will not give us enough revenue to do what we are required by the state. Ms. Bentley can support between an 8% and 9% increase, but hates to do it because it is a disaster to homeowners, but at the same time loathes to cut the essential programs. She agrees; lets see how the tax payers feel about that - if they want to keep the programs they are going to have to fund it.

Mr. Herkalo commented that our students are our most valuable assets - they are the future. He would hate to see the district go to contingency which would mean cutting everything. He supports a 5.5% increase, but could go as high as a 7% increase.

Mr. Krieg supports a 5.55% increase because it preserves a lot of the important programs, i.e., music, Odyssey engineering but is also willing to go as high as 8%.

Mr. Rotz generally agrees with what everyone is saying. He stated it is harder and harder to find places to cut and agrees with the public comments made earlier tonight on how important the non academic programs are as well as academics. He agrees \$142/year is a small price to pay for education and he personally doesn't mind paying it, but on the flip side the Board has been saying that for the last few years and that \$142 is now \$400 and \$500. He stated there are some academic programs we can eliminate that have low numbers. Mr. Rotz commented he could live with a 5.5% increase, but would like to see what the numbers look like between 4% and 5%.

Mrs. Boise commented everyone has made great points. No one wants to see anyone lose their job or programs get cut, but we have to consider the community. She stated she could support between a 4% and 5% increase. Ms. Boise commented that the Board has some tough choices ahead of them.

Superintendent Short asked the Board what positions they would take if any increase in aid is realized; do we reduce tax levy, increase programs or reduce reliance on reserves?

Mr. Herkalo stated he would put 50% towards educational programs and 50% to a tax reduction.

Mr. Morris stated if we get the money before the vote, put it towards the tax rate and if received after the vote, put it towards the tax levy or reserve depending on what the tax rate ends up being. He also stated there are many variables that need to be considered before a final decision can be made.

Mr. Rotz stated if the money is received before the budget vote, put it towards the tax rate and after the vote, put it towards the reserves. He commented that the bottom line is: if the state continues to not give money we are not

going to continue with these programs unless we have an incredibly high tax height every year.

Mr. Wachtmeister stated fund balance.

Mr. Krieg stated he would put it all towards the fund balance.

Ms. Bentley agrees put it all towards the fund balance.

Mr. Wachtmeister emphasized the importance of the public understanding the implications of a failed budget.

Superintendent Short stated overreliance on fund balance can create your own cliff. The cuts you would have been doing today, you will end up doing tomorrow. He also reminded the community that discussions are taking place on consolidating within the district (building mergers) and/or with other neighboring districts which include at the district office level, back office (not building mergers) - doing things to make good management overall.

New Business

Business

Authorization of Club

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to authorize the creation of an **Origami Club** at PHS, with Donna Baker as the advisor (unpaid).

Motion Carried: 9-0

Modification to the Family Life Science Course

It was moved by Mr. Rotz, seconded by Ms. Bentley to approve the course name for Family Life Science be changed to **Senior Seminar** and that all seniors be required to take the course as a quarter-year/.25 credit during the fall semester. The course would focus on the college application process and life skills rather than the current curriculum which is very similar to a second course in Health.

Motion Carried: 9-0

Personnel Items (not part of Consent Agenda)

Appointments

It was moved by Mr. Morris, seconded by Mr. Wachtmeister to appoint **Lindsay Oertel** to a long-term substitute position as Elementary Teacher, effective March 23, 2012 – June 22, 2012. Tenure area: Elementary. Initial assignment: Oak Street School, Grade 5. Certification status: NYS Initial Childhood Education (Grades 1-6). Base salary: Step 1, Masters (\$13,743.84 – prorated).

Motion Carried: 9-0

It was moved by Ms. Bentley, seconded by Mr. Sullivan to appoint **Brian Micheels** to a long-term substitute position as Elementary Teacher, effective April 16, 2012 – June 22, 2012. Tenure area: Elementary. Initial assignment: Bailey Avenue School, Grade 1. Certification status: NYS Initial Childhood Education (Grades 1-6). Base salary: Step 1, Masters (\$10,620.24 – prorated).

Motion Carried: 9-0

CONCLUDING REPORTS/REMARKS

Superintendent's Reports/Remarks

Superintendent Short discussed the tuition policy and Mr. Lebrun provided the Board with an update. The Board requested this item be kept on the agenda to discuss further after the school budget vote (under old business).

BOARD MEMBER REPORTS/REMARKS

Mr. Wachtmeister gave the Board a brief update on the small city schools lawsuit; which will be argued next Monday. He commented that hopefully at some point in 2013 we will have a resolution on how the state can better formulate State Aid.

PUBLIC COMMENTS Mr. Fritz Tobrocke stated cutting programs will increase drop outs, which in turn creates more crime. The busier you keep the kids in school, the less chance they will be out causing trouble. He then discussed the use of retired teachers being utilized as substitute teachers within PCS. Mr. Tobrocke asked that the Board adopt a policy where the young people are called first before a retired teacher is called to substitute.

Mr. Joe Staves spoke as a tax payer in regards to research and statistics that support co-curricular; stating that it is proven that students who participate in co-curricular attend and perform better and all around become better

citizens. It is good for the community to keep kids busy. He also spoke on behalf of the support staff in the district complimenting the CSEA organization and asked that the support staff be recognized more for the work they do for the district. Mr. Staves questioned the equity of the TPK and UPK programs.

ADJOURNMENT: At 9:33 p.m., it was moved by Mr. Rotz seconded by Mr. Sullivan to adjourn.

Motion Carried: 9-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the

Board of Education

April 5, 2012 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – present (videoconference)
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - present

EXECUTIVE SESSION: At 6:08 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (negotiations) and particular personnel.

Motion Carried: 6-0

At 6:13 p.m., Dr. Stone entered Executive Session and at 6:40 p.m., Mr. Herkalo entered Executive Session.

RECONVENE: At 7:25 p.m. it was moved by Mr. Herkalo, seconded by Mr. Wachtmeister to reconvene into Regular Session.

Motion Carried: 8-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Superintendent Short informed the public that Ms. Bentley will be participating in tonight’s board meeting via videoconferencing.

PUBLIC COMMENTS:

Ms. Lacy, Ms. Franquolis, Ms. Mitchell-Briehl, Ms. Hoge, Ms. Castle-Hackett, Ms. Timmons, Ms. Ward, Ms. Terry, Ms. Myjer and Mr. Haynes all spoke in support of the Pre-K programs at Momot Elementary and Bailey Avenue Schools. They all stressed how vital both programs are in teaching healthy eating habits to our youngest (and parents) and provide the nutrition students need to be healthy, which in turn gives them the ability to learn more, providing a huge boost to their education. It was discussed how the programs prepare students for Kindergarten and how all Pre-K services are essential to the well being of students/families, emphasizing also on the special needs and bussing services. Letters, supporting the Pre-K programs, from parents who were not able to attend tonight’s meeting were shared with the Board.

Ms. Coryea spoke of the inequity of funding for one Pre-K program vs the other. In the Momot Pre-K program a breakfast and lunch is served which often offers organic or exotic foods while the Bailey Pre-K is only able to offer a snack. If our district feels the need to supplement the Momot Pre-K program by thousands of dollars, I ask why can't this additional funding be split between both Pre-K programs?

Suzanne Barton stated at the last board meeting she supported the increase in taxes because she feels we need to save as many programs as we can, but after thinking more about it, she cannot support a 7% or higher increase in taxes. As a city worker she herself has taken a reduction in hours to keep her employment and has taken on a second job. Based on what she has lost she cannot afford an increase. She stated we have to make sure the kids

don't just come to school to do reading and math or they will lose their creativity and/or imagination.

Mr. Chumara complimented Mr. Rotz for his wisdom in stating the obvious that the Board has been singing the same old song to tax payers for years and pointing out that further cuts could be enacted on programs with a small number of students. He stated he was disappointed with Mr. Morris and Mr. Wachtmeister for suggesting a budget increase of 13%. Using a vote as a referendum or survey – that makes a mockery of the board's responsibility and insults the tax payers and ignores the fact that over 50% of the students come from families below the poverty index. \$142 increase on top of previous increases hurts those families and he feels the Board should stay within the parameters of the tax cap. He also suggested the Board restudy and restructure mentioning that over 75% of the budget is allocated to payroll and benefits. He suggested some areas that could be re-evaluated are: 1) retired employees could start paying something towards health insurance and 2) the health care benefit buy back and 3) sick time benefits. He feels everything should be publicly discussed with involvement from the unions. If taxes continue to increase, he fears tax payers will have no choice but to rebel and reject the budget and worse our public school system will implode.

Cricket Terry spoke on behalf of the support staff and referenced the continued reductions asking who is going to do the work of that support person when they are gone? She answered it will be some other support staff member who has already taken on more and asked Board members to please remember that when making reductions.

Ms. Coryea spoke in support of CSEA members stating the support staff stands to lose 5% of membership. She asked that there be equity amongst the units.

CONSENT AGENDA ITEMS: It was moved by Mr. Morris, seconded by Mr. Krieg to:

MINUTES: Approve the minutes of the meeting held on March 22, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today's agenda as written.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

CSE Subcommittees

Recommend the Board approve the appointment of the people listed below to the Committee on **Special Education Subcommittee Parent Representative Members** for the sole purpose of conducting 2011-12 annual and triennial reviews of students with a disability, effective April 20, 2012.

- Michelle Duval** – Bailey
- Julie Dahlen** – Bailey
- Shannon Oldag** – Oak Street
- Lindsay Webber** - Momot

Personnel

Resignation -Accept **Kathleen Randall's** letter of resignation as long-term substitute teacher at Bailey Avenue School, effective April 16, 2012.

Change in Tutor Hours –Champlain Home for Children (Title I) -Approve **Mary Lou LaRocque-Megarr's** hours be increased by 50 through the Title I Grant funds for tutoring at the Champlain Valley Home for Children (up to 219 hours were originally approved at the October 27, 2011 board meeting).

Approve **Scott Keeney's** hours be decreased by 50 through the Title I Grant funds for tutoring at the Champlain Valley Home for Children (up to 219 hours were originally approved at the October 27, 2011 board meeting).

Long-Term Substitute Teacher - Approve **Erica Buskey** as a temporary long-term guided study hall substitute teacher at Plattsburgh High School, increasing her daily rate to \$185.79, effective December 1, 2011 – January 31, 2012 (36 days).

Appointments

Substitute/Temporary On Call (TOC) Appointments

Approve the appointments and rates of pay as presented.

Fingerprint

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Status</u>
Ed Guenther	N/A	\$16/hour	Tutor	Cleared

Business**Budget Transfers over \$25,000**

Authorize budget transfer as presented:

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 25,051.00	A9020-800-45	Teacher Retirement	A9010-800-45	Employees Retirement
	<i>To cover the district's share of retirement expense.</i>			
\$ 19,843.65	A2110-480-13	Momot Textbooks	A2110-480-40-22	Textbooks - District
\$ 549.58	A2110-480-11	Bailey Textbooks	A2110-480-40-22	Textbooks - District
\$ 4,195.87	A2110-480-14	Oak Testbooks	A2110-480-40-22	Textbooks - District
\$ 115.00	A2110-480-40-80	Parochial Textbooks	A2110-480-40-22	Textbooks - District
\$ 70.50	A2110-480-40-80-26	Seton Academy Textbooks	A2110-480-40-22	Textbooks - District
\$ 1,281.50	A2110-480-40-80-29	Seton Catholic MS/HS Textbooks	A2110-480-40-22	Textbooks - District
\$ 18,227.90	A2010-500-40	Supplies - Curriculum Devel.	A2110-480-40-22	Textbooks - District
	<i>To cover the purchase of enVision Math Common Core curriculum textbooks & materials.</i>			

Appointment of Election Inspectors - Appoint Martha Bartoszek, Marion Carron, Ernest Cleveland, Mary Ellen Cleveland, Sally Connolly, Robert Joyce, Bonita Langlois, Barbara LaTulipe, Susan McFadden, Maria Pelkey, William Quick, Janet Quick, and Janet Tuomey to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 15, 2012; each inspector shall receive either \$150 or \$165 (if in charge of collecting ballots at the close of election) as compensation for his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections

Motion Carried: 8-0

CORRESPONDENCE: Superintendent Short reviewed the vote time line and shared letters from constituents regarding the school budget.

Old Business (► Indicates item to be discussed.)

2012-2013 Proposed Budget: Presentation of Final Budget - Superintendent Short reviewed what took place at the last few board meetings stating the Board agreed to make cuts that are necessary but with less effect on students. He informed the board/community the state has adopted a budget, giving the district very little aid.

Superintendent Short presented the Board with a proposed 2012-2013 spending plan totaling \$38,388,474 with tax-levy increase of 5.82% (based on the recommendations from the majority of the Board). He noted the plan is a decrease in the overall spending by .03% from this year's spending plan and because of the changes in state aid anticipated local tax levy is \$20,439,327 (a 5.82% increase to the tax levy). He reported this surpasses the district's 3.01% threshold which means the budget will need a 60% voter approval.

The following items listed are anticipated to come out of the budget:

- 2 FTE Secondary English,
- 2FTE Math
- 1 FTE Secondary Social Studies
- 25% reduction in Summer Guidance
- 75% reduction in Summer Curriculum
- 50% reduction in district level instructional supplies
- 1 FTE Monitoring position
- 50% reduction in Maintenance overtime
- 50% reduction in Custodial overtime

2 FTE Clerical (1 FTE District Office, .5 FTE Momot, .5 FTE Athletics)
1 FTE Grounds Keeper
1 FTE Custodial Worker
Bus Replacement
5 Teaching Assistants
3:30-5:20 program at PHS
Field Trips
Interscholastic Athletics (B & G Varsity Soccer assistant coaches, Second Modified Volleyball, B & G Basketball, Softball and Baseball, elimination of Gymnastics, misc. equipment, .5 clerical position mentioned above)

What is included and added to the budget, which is a savings is the additional district-based special education offerings being in-housed and less outsourcing with BOCES (even though we will have to add people, it still saves) giving a better product to students/parents.

Other areas that the Board is still looking at for their long term plan, but do not effect the budget at this time which include contracting space and offering mast consolidations with neighboring schools for superintendent, administrative, and payroll services.

Items sustained:

1 FTE Social Studies
1 FTE Engineering/Technology
1 FTE Music
2 FTE Odyssey
6 FTE Child Advocates
1 FTE Foreign Language
Modification of Substitute Pay Rates
Education Technology Support
50% of summer guidance work
50% of summer curriculum work
50% of district-level instructional supplies
Re-K (Targeted Pre-K) supplemental support
Total Universal Pre-K & Targeted Pre-K Programs
Summer Maintenance Work (Student Workers)
50% of Maintenance Overtime
50% of Custodial Overtime
District-wide Equipment
PHS Co-Curricular
Elementary Intrmurals
Full-day Kindergarten
Nursing Support
Head Teacher Stipend
Building Technologist Stipend
Majority of Interscholastic Athletic Programs

Superintendent Short stated if the community can't support the proposed spending plan, then the community needs to know that for the second vote presented, some items from the second list (along with the first list) will need to go. If a second budget vote does not pass, then the district goes to contingency (0% tax levy), which would mean virtually most of the items from the second list will go (along with the first list).

Mr. Herkalo thanked Mr. Lebrun and Superintendent Short for the work they have done. He is happy with the programs they were able to keep. After confirming there were no direct hits to the curriculum, he stated the increase is lower than what he expected and he can support the 5.82% tax rate.

Mr. Krieg stated he sympathizes with those who spoke of cuts in pay and does believe the taxes are too high but does not want to see programs cut. He is pleased with the 5.82% presented tonight.

Ms. Bentley appreciates the comments made tonight. She stated she feels very comfortable that the programs that make the district unique are being preserved and is very comfortable with the tax rate of 5.82% and encourages every person in the audience to get people out to vote so we get the 60% majority, because if it fails most of the programs will be gone. She is not happy about a significant tax increase, but stated this tax increase is much less than what she originally thought it would be especially given the lack of funding from both the state and the federal government. She is hopeful that we will see an improvement in state and federal aid to education and a rationalization of what has been coming down. It is everyone's responsibility to see that all students grow up in Plattsburgh well educated and cared for. She is very sympathetic to the concerns expressed about the support staff stating the Board has tried to be mindful of that and pointed out there are also five reductions of teachers and that everybody is bearing a bigger burden. In order to make our instructional and support staff as effective and really efficient as possible we have a number of things we have to accomplish. Ms. Bentley does feel uneasy about taking out all field trips and if there is any way to introduce funding for field trips she would like to see that happen. She asked everyone to take the time to endorse and ask for support for this budget.

Mr. Wachtmeister stated he will not support the 5.82% - he believes it needs to be somewhat higher. He asked questions related to the 2013-2014 school year budget. He asked how much more did the district get from the state for this year - Mr. Lebrun confirmed \$133,000. Mr. Wachtmeister estimated that we may get roughly another \$120,000 - \$140,000 for 2013-2014. He talked about the fund balance and how long that would last and inquired on how long our retirement reserves will last - Mr. Lebrun responded about 4 years. Mr. Wachtmeister asked how long the debt service reserve would last - Mr. Lebrun responded approximately til 2021 - long term. He also inquired on whether there is space in the buildings if there is going to be an increased population of students. Superintendent Short answered it depends what happens with Kindergarten and first grade enrollments. Discussion took place on the District's options if additional space is needed. Superintendent Short also informed the Board there are possible merging opportunities with other neighboring districts.

Mr. Wachtmeister stated he will not support the proposed budget because of the reductions that have already taken place at the schools - he agrees you can only squeeze so much out of our staff and/or programs. He also pointed out that we are seeing a shift of the responsibility for providing education from the state onto local communities that are being forced to make decisions regarding the raising of taxes and the reduction of programs. We have been making reductions for the last three years and at some point there is no more fat to trim. He commented we are at the point where the community needs to decide what level of education should be provided or do they prefer a reduction in taxes. Mr. Wachtmeister stated it will be clear if the budget is voted down the only direction to go is to reduce staff and programs, which will not only effect the educational opportunities here at Plattsburgh but will also effect the property values which in turn will not attract people to Plattsburgh. He stated the people responsible for this is Governor Cuomo, Senator Little and Assemblywoman Duprey how what they have done to education is an abomination and the pressure is not going to be there to force politicians to do the right things as long as we assist them in making these reductions - unless the board/community clearly sends a message.

Mr. Rotz stated the formula for the 2% cap means 3.01% which requires a 51% majority to pass the budget. Anything higher requires a 60% majority. He stated he does not want to decimate the school and cut programs to get to that level or below. He stated he does not have an issue coming in with a fair budget and taking a chance on a 60% majority. Mr. Rotz agreed any further cuts made that someone is affected: students, employees, tax payers. He commends Superintendent Short and Mr. Lebrun at getting it down to 5.82%, but that being said cannot support that number. He feels there are more cuts the district can make that will have minimal effect on students. He fully understands the value of language programs. He just put his daughter on a plane to Germany, but he also feels the district doesn't have to start language in 7th grade - start it in 8th grade. He again, stated he cannot support a 5.82% tax increase.

Mr. Morris complimented Superintendent Short and Mr. Lebrun on a great budget and stated that two years ago he would have voted yes in a heartbeat. He feels we have cut enough in both programs and staff. He stated this is not a sign of a good school district in my mind. He agreed with Mr. Rotz there are places the district can cut no problem, but it is not the quality of education he is use to. Mr. Morris sated we have to start looking at different ways of coming up with a budget and is not sure what the answer is, but is voting no and wants to hear from the voters on what direction to go.

Dr. Stone thanked everyone for being here and thanked them for their comments. He stated he can't disagree with anything that was said tonight – they were all valid points. He agrees with Mr. Wachtmeister that Janet Duprey and Betty Little advocated their responsibilities to the citizens of Plattsburgh. They had opportunity to increase taxes on those who have and chose not to, so here we are having this conversation tonight. He asked when is it going to stop? Dr. Stone stated he would support the 5.82% but doesn't want to be here next year having the same conversation. He commented if we don't take measures to make things different, we will be having the same conversation. He asked are we going to take ownership or are we going to be enslaved to policies and practices that keep us held down? And who suffers? Our children do. We have to do something drastic, we have to act. If we don't then the burden is increased once again on the people who can afford it the least. Dr. Stone stated he will support it this year, but if we have to have this conversation next year, he will not do it again. He commented that everyone needs to find 10 people who are in favor of this budget and get them out to vote. We need to make a plan for next year on how to overturn this system that is not allowing our children an adequate, fully fundable, fully resourced, equitable education.

Mrs. Boise asked what the dollar amount would be for taxpayers on the average household of \$150,000 based on a tax of 5.82%. Mr. Lebrun replied approximately \$173/year. Mrs. Boise thanked everyone for coming out tonight and for their comments. She gave kudos to Superintendent Short and Mr. Lebrun, the school administrators, teaching and support staff for all their hard work. She stated it is a sad time when we have to ask how much do we give to the tax payers or take away from our students. Mrs. Boise reminded people the big pieces to remember here is that we are a tight community and we are also a team in the district and she hopes people remember the Board is here to do the best they can and in the end will do what is best for everyone here; for students as well as the community. She stated she will support a 5.82% increase.

Adoption of the 2012-2013 Proposed Budget – It was moved by Mr. Krieg, seconded by Mr. Herkalo to adopt the 2012-2013 Proposed Budget in the amount of \$38,388,474.

Motion Carried: 5-3

Roll call vote on motion: No - Mr. Wachtmeister, Mr. Morris and Mr. Rotz

Yes – Ms. Bentley, Mrs. Boise, Mr. Hurkalo, Mr. Krieg and Dr. Stone

2012-2013 Property Tax Report Card – It was moved by Mr. Morris, seconded by Mr. Rotz to approve the 2012-2013 Property Tax Report Card as presented in *Appendix II*.

Motion Carried: 8-0

Instructional

Field Trip/Fund Raiser Request – It was moved by Dr. Stone, seconded by Mr. Rotz to approve the request of Cheryl Maggy, Drama Club Advisor, for 47 students and 8 chaperones to travel to New York City, Saturday, May 19, 2012 to see a Broadway show, sightsee and to conduct pizza and carwash sales to cover the expenses.

Motion Carried: 8-0

Instructional Textbook – First Review

Living by Chemistry was presented for first review. This is for use in Regents Chemistry. After Board discussion, it was agreed to put on the May agenda for approval. No motion taken.

CONCLUDING REPORTS/REMARKS

Superintendent's Reports/Remarks

The Board agreed to hold their Board meeting on April 26th at 6:00 p.m. to vote on the CVES BOCES Administrative Budget and to also add to the agenda approval of the 21st Century RFPS.

BOARD MEMBER REPORTS/REMARKS

Mr. Morris stated he is saddened the budget didn't go the way he wanted but will work hard at supporting this budget. It is our budget and our job to help the community understand it so they can vote intelligently.

Dr. Stone reported that on March 29th & 30th PHS Olympiad teams competed in State championships in Buffalo, NY with 54 schools being represented at the competition. PHS took about 16 - 18 kids on the trip. He reported there were 25 events and for each event kids competed in pairs. PHS had 12 top 20 finishes; 5 top 10 finishes and 2 of teams received bronze medals which makes them the third best in the state of New York in their class in this field. He stated he continually watches our science and music teachers nurture our children through the relations they have with them. Dr. Stone commented he could not be more happier that his family moved here with all the opportunities

his son has had. He stated he will fight to prevent the district from being watered down no matter what the program is or who the student is – he feels everyone of our kids deserve to have those programs/services.

Mr. Rotz stated this is an unfortunate situation we are in but commented we all will come out of it and continue the district on a great path. Like Dr. Stone, he is also glad his family moved into the district. He stated how moving it was to hear people talk about the Pre-K programs and how he fully understands where they are coming from in having a child with special needs. He thanked the administration for making the tough budget decisions.

Ms. Bentley was also very moved by the comments from the community earlier in the meeting. She stated the budget is fair and reasonable and preserves the quality in our school district, but does not think it will be easy to pass. She also agreed that we need to be an influence on the political side to get things changed. Ms. Bentley recognized the hard work the Board has done and stated she will miss serving the district and has immense respect for the people on the board.

PUBLIC COMMENTS

Mr. Rubal quoted Colin Read of SUNY Plattsburgh who said “there should be a balance between education and Finance”. Mr. Rubal stated he does not see much of that with this Board. He informed the Board as a business owner he can afford the tax increases where most cannot. He is thinking about moving because of the insane taxes, which in turn, will leave 40 people unemployed. Mr. Rubal stated his taxes in California on property valued at over \$3 million are half of what his taxes are in Plattsburgh on property valued at \$800,000. He informed the Board that people will not be moving here to Plattsburgh for the education because the taxes are too high.

Mr. Kruehl thanked everyone for their hard work and said their hearts are in the right place and how painful it was for him to watch this meeting. He called the Board’s attention to a new organization of 30 (mostly parents) called the Plattsburgh Community United for Education which has been recently involved in a letter writing campaign to legislators about the gap issue and will be helping with the budget vote, but the main focus for the group is the long range fight for more support from our legislators and the state.

Ms. Coryea thanked everyone for the work they put in for the budget and thinks we all have our work cut out for us to encourage tax payers to vote yes. She expressed her gratitude for the support shown tonight for CSEA and administrators.

ADJOURNMENT: At 10:00 p.m., it was moved by Dr. Stone seconded by Mr. Morris to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

**Minutes of the Meeting of the
Board of Education
April 26, 2012 – 6:00 p.m. – Duken School Building**

ROLL

Board of Education

Patricia Bentley – present (videoconference)
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – excused
Gilles Fortin (Momot Elementary School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) excused
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – excused
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) - excused

CALL TO ORDER: At 6:03 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to call the meeting to order. **Motion Carried: 8-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Superintendent Short informed the public that Ms. Bentley will be participating in tonight’s board meeting via videoconferencing.

PUBLIC COMMENTS:

Mr. Chumara inquired on the 21st Century after-school program and the status of the teacher’s contract. Superintendent Short informed Mr. Chumara the after-school partnership is at no cost to the district. The Superintendent also stated there is no negotiating going on at this time for teachers, but will discuss with Mr. Lebrun and respond to his questions via email.

CONSENT AGENDA ITEMS: It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to:

MINUTES: Approve the minutes of the meeting held on March 22, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written. **Motion Carried: 8-0**

Old Business (► Indicates item to be discussed.)

Board of Registration:

It was moved by Mr. Wachtmeister, seconded by Ms. Bentley to recommend the Board appoint and designate Harold Ryan as **Machine Custodian/Board of Registration** (replacing Harold Brohinsky, who was approved at the February 16, 2012 board meeting) and **Edward Nason** as an alternate for the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote. **Motion Carried: 8-0**

New Business

CVES Board of Cooperative Educational Services Board Election

The following six candidates are running for the five vacant seats: Larry Barcomb (Chazy), Bryan Garvey (Willsboro), Evan Glading (Ticonderoga), Linda Gonyo-Horne (Northeastern Clinton), David Hall (Peru), and Sue Reaser (Westport).

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board of Education of the Plattsburgh City School District cast one vote for **David Hall** for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

It was moved by Ms. Bentley, seconded by Mr. Sullivan to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Sue Reaser** for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

It was moved by Mr. Rotz, seconded by Mr. Sullivan to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Larry Barcomb** for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

It was moved by Mr. Sullivan, seconded by Mr. Rotz to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Linda Gonyo-Horne** for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the 2012-2013 school year. **Motion Carried: 8-0**

After School Partnership Agreement

It was moved by Ms. Bentley, seconded by Mr. Wachtmeister to accept the Project Connect proposal from the Education, Health and Human Services Division, PSUNY Plattsburgh and authorize the Board President and Superintendent of Schools to execute a partnership agreement.

Superintendent Short informed the Board the past program was operated through a grant, and when it ended the district submitted an RFP and that the cost will be paid for by parents. He also reported the high school is pursuing a second grant targeting high school students. **Motion Carried: 7-0-1(Abstain)**

CONCLUDING REPORTS/REMARKS

Superintendent's Reports/Remarks

BOARD MEMBER REPORTS/REMARKS

Mrs. Boise – Mrs. Boise thanked the district for their contribution in helping with the recent death of a former Plattsburgh student.

Mr. Rotz - Mr. Rotz also expressed his appreciation to the district on the abovementioned.

Mr. Wachtmeister- Mr. Wachtmeister commented on how far the district has come in providing programs to help student – more proactive compared to years ago.

Dr. Stone – Dr. Stone commented on what a devastating affect on the community and offered his condolences to the family, and expressed his appreciation to the district for their effort in communicating with Plattsburgh students in while in Germany during this difficult time.

Mr. Herkalo – Mr. Herkalo stated his thoughts and prayers are with the families.

PUBLIC COMMENTS

Ms. Stork – Ms. Stork inquired on the process for awarding the RFP for the After-School Partnership (Project

Connect). Superintendent Short responded by explaining the steps taken in the process and stated that there will be correspondence going out to the YMCA including the criteria used in reviewing the RFP's along with feedback.

ADJOURNMENT: At approximately 7:30 p.m., it was moved by Mr. Rotz seconded by Mr. Krieg to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
May 2, 2012 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present (excused at 7:16 p.m.)
Clayton Morris – present (entered at 7:16 p.m.)
Tracy Rotz – (Vice-president) - present
David Stone – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) -excused

EXECUTIVE SESSION: At 6:11 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Sullivan to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 negotiations, contracts and employment of particular personnel.

Motion Carried: 5-0

At 7:16 p.m., Mr. Morris entered Executive Session and Mr. Krieg was excused.

RECONVENE: At 7:17 p.m. it was moved by Mr. Rotz, seconded by Mr. Sullivan to reconvene into Regular Session.

Motion Carried: 5-0

PLEDGE OF ALLEGIANCE: Mr. Rotz led the pledge of allegiance.

PUBLIC COMMENTS: There were no public comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Wachmeister, seconded by Mr. Morris to amend the agenda moving item #6 – Budget Hearing to follow item #11 New Business. It was moved by Mr. Morris, seconded by Mr. Sullivan to:

MINUTES: Approve the minutes of the meeting held on April 26, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda with the following amendment: move item #6 – Budget Hearing to follow item #11 New Business.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

CSE Subcommittees

Recommend the Board approve the appointment of **Steffanie LeClair** – Oak Street, to the Committee on **Special Education Subcommittee Parent Representative** for the sole purpose of conducting 2011-12 annual and triennial reviews of students with a disability, effective April 20, 2012.

Personnel

Appointments

Events Liaison/Coordinator – Recommend the Board of Education approve the creation of the part-time (estimated average 45-minutes per workday) position of PHS Events Liaison/Coordinator, to be compensated with a stipend of \$1,800 annually.

Retirement

Recommend the Board accept **Kristine Lutters'** letter of resignation, for retirement, as Child Advocate at Momot Elementary School, effective June 30, 2012.

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (March 2012)
- 2) High School Extraclassroom Activity Fund Report (March 2012)
- 3) Summary of Budget Transfers for the month of March 2012 under \$25,000
- 4) Summary of Monthly Wire Transfers (March 31, 2012)
- 5) Budget Status Report (March 31, 2012)
- 6) Revenue Status Report (March 31, 2012)

Treasurer's Report

Recommend the Board accept the March 31, 2012 **Treasurer's Report** as presented in *Appendix II*.

Surplus Equipment

Recommend the Board approve the disposal of the surplus equipment listed in the most cost effective manner as determined by the District's Purchasing Agent.

ECC/Asset	MAKE	MODEL	S/N
208	Apple	se	f8096jwm5011
10/1699	Apple	cd300	ss32143rm3023
443/1698	Apple	m1254	lc3375qhva2
78	Apple	macplus	f4324ydm0001
384/1025	Apple	colorclassic	sg30217ec2c
4	Apple	a2s1016b	a2s3-003401
	APC	backup pro 280	pb9942135067
	APC	suvs1000	ws9734082541
	APC	dla1500	as0238232219
	APC	ps450	ns0047241149
	APC	smartups1000	ws9642022214
	Liebert	gxt3000rt-120	9919600023af7t1
	Dell	1909wb	cn-04mgyf-74261-9ct-9521
181	panasonic	ct-20g21u	ma60731445
3118	Apple	Emac	ym2332vdnak
3318	Apple	Emac	g83317t8nm1
3604	Apple	Emac	g843264eqj7
2092	Apple	Emac	g83373bdnm0
3581	Apple	Emac	g84324chqj7
3113	Apple	Emac	ym2332w2nak
3320	Apple	Emac	g83317t9nm1
3592	Apple	Emac	g84328daqj7
733/712	Apple	PowerMac g4	xb1140e8kxq
	Misc	Heatsinks	
	Misc	Daughter Boards	

965	Dell	GX270	91BP851
3391/362	Dell	GX260	GBGF631
2006/329	Dell	GX270	D8K9B31
968	Dell	GX270	21VP851
3555	Dell	GX280	JP0QQ51
1930/1430	Dell	GX150	H5TCG01
3191/545	Dell	GX260	HNK9B21

Motion Carried: 5-0

CORRESPONDENCE: Superintendent Short provided the Board with letters from: 1) Mr. and Mrs. Bushey expressing their appreciation to the administration and staff, at PHS, for allowing their daughter to complete her senior student teaching, 2) Jean Seeber thanked the Board and administration for their support for the German American Partnership (GAP) program letting them know GAP would like to do a presentation to the Board in the near future, 3) Patty Bentley's letter of resignation and, 4) the New York State Association of School Nurses (NYSASN) recognizing Cheryl Maggy, RN/School Nurse at PHS for her active involvement on the NYSASN Board of Directors.

OLD BUSINESS (► Indicates item to be discussed.)

Instructional Textbook – Second Review/Adoption – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the adoption of the following textbook for Regents Chemistry which was presented for first review on April 5, 2012. Title: **Living By Chemistry**, Publisher: Bedford, Freeman and Worth, Copyright: 2010.

Motion Carried: 5-0

NEW BUSINESS

Out of State Conference Request – It was moved by Mr. Wachtmeister, seconded by Mr. Morris to recommend the Board approve the requests of James Short, Tracy Rotz, and Rod Sherman to attend the 2012 Labor-Management Collaboration conference titled **Collaborating to Transform the Teaching Profession** taking place in **Cincinnati, OH** at not cost to the district – they will be doing a presentation on the Plattsburgh Annual Professional Performance Review (APPR) for teachers.

Motion Carried: 5-0

BUDGET HEARING: Presentation of the 2012-2013 Proposed Budget – Superintendent Short presented the the 2012-2013 budget proposal. The projected tax rate is 5.82%. The Superintendent emphasized the importance of voters completing the Exit Poll survey stating this information will be very useful to the District and stated the survey will be available on line before the vote. He also reported there two seats to be filled on the board and the candidates running for board are Amelia Goerlitz, Robert Hall, Jr., and Kenneth Baker. Superintendent Short reported the vote is on May 15th, three voting districts: Bailey, Momot and Duken, and that the polls are open from 7:00 a.m. – 8:00 p.m.

At 8:15 p.m., Mr. Rotz was excused.

CONCLUDING REPORTS/REMARKS

Superintendent's Reports/Remarks None at this time.

BOARD MEMBER REPORTS/REMARKS

Mr. Morris shared that his tax assessments went down and discussion took place on what that could mean to tax payers.

Mr. Wachmeister requested Mr. Lebrun contact the assessor and inquire on what the assessments mean to City of Plattsburgh and the school district, which would help the district understand the trend residentially and commercially. He also shared that the Governor's is establishing a new NY Education Reformed Commission to redesign the educational system.

PUBLIC COMMENTS: Mr. Marino stated he was going to encourage people to vote no on the budget and commented on the district's recent newsletter.

Mr. Rubal expressed his concerns with decisions the district has made and stated he would have been happy to vote for the budget if it was within the cap, but will not be voting for this one.

ADJOURNMENT: At 8:53 p.m., it was moved by Mr. Morris, seconded by Mr. Wachtmeister to adjourn.

Respectfully,

Dawn Stetz
District Clerk

DRAFT

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

**Minutes of the Meeting of the
Board of Education
April 26, 2012 – 6:00 p.m. – Duken School Building**

ROLL

Board of Education

Patricia Bentley – present (videoconference)
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz – (Vice-president) - present
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – excused
Gilles Fortin (Momot Elementary School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) excused
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – excused
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) - excused

CALL TO ORDER: At 6:03 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to call the meeting to order. **Motion Carried: 8-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Superintendent Short informed the public that Ms. Bentley will be participating in tonight’s board meeting via videoconferencing.

PUBLIC COMMENTS:

Mr. Chumara inquired on the 21st Century after-school program and the status of the teacher’s contract. Superintendent Short informed Mr. Chumara the after-school partnership is at no cost to the district. The Superintendent also stated there is no negotiating going on at this time for teachers, but will discuss with Mr. Lebrun and respond to his questions via email.

CONSENT AGENDA ITEMS: It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to:

MINUTES: Approve the minutes of the meeting held on March 22, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda as written. **Motion Carried: 8-0**

Old Business (► Indicates item to be discussed.)

Board of Registration:

It was moved by Mr. Wachtmeister, seconded by Ms. Bentley to recommend the Board appoint and designate Harold Ryan as **Machine Custodian/Board of Registration** (replacing Harold Brohinsky, who was approved at the February 16, 2012 board meeting) and **Edward Nason** as an alternate for the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote. **Motion Carried: 8-0**

New Business

CVES Board of Cooperative Educational Services Board Election

The following six candidates are running for the five vacant seats: Larry Barcomb (Chazy), Bryan Garvey (Willsboro), Evan Glading (Ticonderoga), Linda Gonyo-Horne (Northeastern Clinton), David Hall (Peru), and Sue Reaser (Westport).

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board of Education of the Plattsburgh City School District cast one vote for **David Hall** for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

It was moved by Ms. Bentley, seconded by Mr. Sullivan to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Sue Reaser** for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

It was moved by Mr. Rotz, seconded by Mr. Sullivan to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Larry Barcomb** for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

It was moved by Mr. Sullivan, seconded by Mr. Rotz to recommend the Board of Education of the Plattsburgh City School District cast one vote for **Linda Gonyo-Horne** for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion Carried: 8-0

It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the 2012-2013 school year. **Motion Carried: 8-0**

After School Partnership Agreement

It was moved by Ms. Bentley, seconded by Mr. Wachtmeister to accept the Project Connect proposal from the Education, Health and Human Services Division, PSUNY Plattsburgh and authorize the Board President and Superintendent of Schools to execute a partnership agreement.

Superintendent Short informed the Board the past program was operated through a grant, and when it ended the district submitted an RFP and that the cost will be paid for by parents. He also reported the high school is pursuing a second grant targeting high school students. **Motion Carried: 7-0-1(Abstain)**

CONCLUDING REPORTS/REMARKS

Superintendent's Reports/Remarks

BOARD MEMBER REPORTS/REMARKS

Mrs. Boise – Mrs. Boise thanked the district for their contribution in helping with the recent death of a former Plattsburgh student.

Mr. Rotz - Mr. Rotz also expressed his appreciation to the district on the abovementioned.

Mr. Wachtmeister- Mr. Wachtmeister commented on how far the district has come in providing programs to help student – more proactive compared to years ago.

Dr. Stone – Dr. Stone commented on what a devastating affect on the community and offered his condolences to the family, and expressed his appreciation to the district for their effort in communicating with Plattsburgh students in while in Germany during this difficult time.

Mr. Herkalo – Mr. Herkalo stated his thoughts and prayers are with the families.

PUBLIC COMMENTS

Ms. Stork – Ms. Stork inquired on the process for awarding the RFP for the After-School Partnership (Project

Connect). Superintendent Short responded by explaining the steps taken in the process and stated that there will be correspondence going out to the YMCA including the criteria used in reviewing the RFP's along with feedback.

ADJOURNMENT: At approximately 7:30 p.m., it was moved by Mr. Rotz seconded by Mr. Krieg to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
May 2, 2012 – 6:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present (excused at 7:16 p.m.)
Clayton Morris – present (entered at 7:16 p.m.)
Tracy Rotz – (Vice-president) - present
David Stone – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) -excused

EXECUTIVE SESSION: At 6:11 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Sullivan to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 negotiations, contracts and employment of particular personnel.

Motion Carried: 5-0

At 7:16 p.m., Mr. Morris entered Executive Session and Mr. Krieg was excused.

RECONVENE: At 7:17 p.m. it was moved by Mr. Rotz, seconded by Mr. Sullivan to reconvene into Regular Session.

Motion Carried: 5-0

PLEDGE OF ALLEGIANCE: Mr. Rotz led the pledge of allegiance.

PUBLIC COMMENTS: There were no public comments.

CONSENT AGENDA ITEMS: It was moved by Mr. Wachmeister, seconded by Mr. Morris to amend the agenda moving item #6 – Budget Hearing to follow item #11 New Business. It was moved by Mr. Morris, seconded by Mr. Sullivan to:

MINUTES: Approve the minutes of the meeting held on April 26, 2012 as written.

ADOPTION OF THE AGENDA: Adopt today’s agenda with the following amendment: move item #6 – Budget Hearing to follow item #11 New Business.

CSE and CPSE: Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

CSE Subcommittees

Recommend the Board approve the appointment of **Steffanie LeClair** – Oak Street, to the Committee on **Special Education Subcommittee Parent Representative** for the sole purpose of conducting 2011-12 annual and triennial reviews of students with a disability, effective April 20, 2012.

Personnel

Appointments

Events Liaison/Coordinator – Recommend the Board of Education approve the creation of the part-time (estimated average 45-minutes per workday) position of PHS Events Liaison/Coordinator, to be compensated with a stipend of \$1,800 annually.

Retirement

Recommend the Board accept **Kristine Lutters'** letter of resignation, for retirement, as Child Advocate at Momot Elementary School, effective June 30, 2012.

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (March 2012)
- 2) High School Extraclassroom Activity Fund Report (March 2012)
- 3) Summary of Budget Transfers for the month of March 2012 under \$25,000
- 4) Summary of Monthly Wire Transfers (March 31, 2012)
- 5) Budget Status Report (March 31, 2012)
- 6) Revenue Status Report (March 31, 2012)

Treasurer's Report

Recommend the Board accept the March 31, 2012 **Treasurer's Report** as presented in *Appendix II*.

Surplus Equipment

Recommend the Board approve the disposal of the surplus equipment listed in the most cost effective manner as determined by the District's Purchasing Agent.

ECC/Asset	MAKE	MODEL	S/N
208	Apple	se	f8096jwm5011
10/1699	Apple	cd300	ss32143rm3023
443/1698	Apple	m1254	lc3375qhva2
78	Apple	macplus	f4324ydm0001
384/1025	Apple	colorclassic	sg30217ec2c
4	Apple	a2s1016b	a2s3-003401
	APC	backup pro 280	pb9942135067
	APC	suvs1000	ws9734082541
	APC	dla1500	as0238232219
	APC	ps450	ns0047241149
	APC	smartups1000	ws9642022214
	Liebert	gxt3000rt-120	9919600023af7t1
	Dell	1909wb	cn-04mgyf-74261-9ct-9521
181	panasonic	ct-20g21u	ma60731445
3118	Apple	Emac	ym2332vdnak
3318	Apple	Emac	g83317t8nm1
3604	Apple	Emac	g843264eqj7
2092	Apple	Emac	g83373bdnm0
3581	Apple	Emac	g84324chqj7
3113	Apple	Emac	ym2332w2nak
3320	Apple	Emac	g83317t9nm1
3592	Apple	Emac	g84328daqj7
733/712	Apple	PowerMac g4	xb1140e8kxq
	Misc	Heatsinks	
	Misc	Daughter Boards	

965	Dell	GX270	91BP851
3391/362	Dell	GX260	GBGF631
2006/329	Dell	GX270	D8K9B31
968	Dell	GX270	21VP851
3555	Dell	GX280	JP0QQ51
1930/1430	Dell	GX150	H5TCG01
3191/545	Dell	GX260	HNK9B21

Motion Carried: 5-0

CORRESPONDENCE: Superintendent Short provided the Board with letters from: 1) Mr. and Mrs. Bushey expressing their appreciation to the administration and staff, at PHS, for allowing their daughter to complete her senior student teaching, 2) Jean Seeber thanked the Board and administration for their support for the German American Partnership (GAP) program letting them know GAP would like to do a presentation to the Board in the near future, 3) Patty Bentley's letter of resignation and, 4) the New York State Association of School Nurses (NYSASN) recognizing Cheryl Maggy, RN/School Nurse at PHS for her active involvement on the NYSASN Board of Directors.

OLD BUSINESS (► Indicates item to be discussed.)

Instructional Textbook – Second Review/Adoption – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the adoption of the following textbook for Regents Chemistry which was presented for first review on April 5, 2012. Title: **Living By Chemistry**, Publisher: Bedford, Freeman and Worth, Copyright: 2010.

Motion Carried: 5-0

NEW BUSINESS

Out of State Conference Request – It was moved by Mr. Wachtmeister, seconded by Mr. Morris to recommend the Board approve the requests of James Short, Tracy Rotz, and Rod Sherman to attend the 2012 Labor-Management Collaboration conference titled **Collaborating to Transform the Teaching Profession** taking place in **Cincinnati, OH** at not cost to the district – they will be doing a presentation on the Plattsburgh Annual Professional Performance Review (APPR) for teachers.

Motion Carried: 5-0

BUDGET HEARING: Presentation of the 2012-2013 Proposed Budget – Superintendent Short presented the the 2012-2013 budget proposal. The projected tax rate is 5.82%. The Superintendent emphasized the importance of voters completing the Exit Poll survey stating this information will be very useful to the District and stated the survey will be available on line before the vote. He also reported there two seats to be filled on the board and the candidates running for board are Amelia Goerlitz, Robert Hall, Jr., and Kenneth Baker. Superintendent Short reported the vote is on May 15th, three voting districts: Bailey, Momot and Duken, and that the polls are open from 7:00 a.m. – 8:00 p.m.

At 8:15 p.m., Mr. Rotz was excused.

CONCLUDING REPORTS/REMARKS

Superintendent's Reports/Remarks None at this time.

BOARD MEMBER REPORTS/REMARKS

Mr. Morris shared that his tax assessments went down and discussion took place on what that could mean to tax payers.

Mr. Wachmeister requested Mr. Lebrun contact the assessor and inquire on what the assessments mean to City of Plattsburgh and the school district, which would help the district understand the trend residentially and commercially. He also shared that the Governor's is establishing a new NY Education Reformed Commission to redesign the educational system.

PUBLIC COMMENTS: Mr. Marino stated he was going to encourage people to vote no on the budget and commented on the district's recent newsletter.

Mr. Rubal expressed his concerns with decisions the district has made and stated he would have been happy to vote for the budget if it was within the cap, but will not be voting for this one.

ADJOURNMENT: At 8:53 p.m., it was moved by Mr. Morris, seconded by Mr. Wachtmeister to adjourn.

Respectfully,

Dawn Stetz
District Clerk

DRAFT

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education/School Budget Vote
May 15, 2012 – 7:00 p.m. – Duken School Building

ROLL

Board of Education

Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present (arrived 7:01 p.m.)
Tracy Rotz – (Vice-president)-present
David Stone – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - present

EXECUTIVE SESSION: At 6:45 p.m., it was moved by Ms. Bentley, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330 (negotiations) and particular personnel.

Motion Carried: 5-0

Mr. Morris, Dr. Stone and Mr. Sullivan entered Executive Session at a later time.

RECONVENE: At 7:15 p.m. it was moved by Ms. Bentley, seconded by Mr. Rotz to reconvene into Regular Session.

Motion Carried: 8-0

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

SPOTLIGHT – Ms. Bocheck gave a Power Point presentation to the Board on the Elementary Art Program. Mr. Short announced that Thursday, May 17th, 5:00 p.m., is the official opening day of the Annual District Art Show in the Duken Gym. He announced the art work will be displayed for three weeks.

APPOINTMENT OF CLERK PRO TEM – It was moved by Ms. Bentley, seconded by Mr. Krieg to appoint Jay Lebrun as Clerk Pro Tem.

Motion Carried: 8-0

PUBLIC COMMENTS: Mr. Keswick spoke on behalf of the gymnastics program and the possibilities on fundraising for the program which has been recently cut. Superintendent Short asked for Mr. Keswick’s contact information and stated he would be in contact regarding fundraising.

The following statement was made by Ms. Bentley, who has recently resigned as a board member:

Thank you for this personal privilege to speak as a board member prior to the business of the night. This is my last Board meeting after 4 years of service. As the Board knows, but perhaps members of the community do not, I am resigning because I now spend several months out of Plattsburgh during the winter and, while the accommodation of technology makes it possible to “Attend” the Board meetings, it precludes my involvement in important Board functions, such as committee work, district and regional events and in Executive sessions prior to the board, meetings. While I appreciate the support to keep me on the Board, it is simply unfair to other Board members to participate so minimally.

My service on this board has been some of the hardest work I have ever done and I believe most people know I’ve done some hard work in the course of my career. I am awed by the complications and detail that the district and the board deals with continuously. I have made clear before that I am extraordinarily disappointed in the Federal and State Government for abandoning their responsibilities for funding and support of Public Education. These the same entities which keep attaching more mandates while reducing funding, leaving the burden of support to the local level. The attacks on educators and particularly on unionized employees makes for good political theater but is based in rhetoric rather than fact and has the effect of discouraging

teachers and staff, confusing parents and taxpayers and diminishing rather than improving the teaching and learning environments in all our schools.

I have immense respect for the School board individually and as a whole. We do not always agree, except on the need to do our best for the students while balancing the needs of the community. It is a Herculean task. We are aided by talented, committed and experienced administrators and principals who provided information as asked, who keep us informed about the myriad issues in the buildings, among staff and in the law. We as a community are served by a passionate and professional faculty and staff who work tirelessly and energetically to “light the lamp of learning in every student.

Just last night I attended the Spring Concert featuring the Chorus, the String Orchestra and the Band. Since the only thing I play is a radio, I was moved by the music and the selections and wowed by the percussion ensemble. But I stand in awe to see nearly 100 students engage their program so passionately and with such energy. It is truly magical! I have witness the same in stirring athletic events. I take pride in our Science Olympians and I am humbled by the progress and success of our many students with special needs. This is the most IMPORTANT work that can be done in a lifetime.

To those who complain about high taxes—talk to the state and federal representatives. HOLD them responsible to fund what they demand. To those who complain about the salaries and benefits of our employees—think about doing this work yourself and value it for what it is—Hard, demanding work that requires significant education and an internal passion to teach. Think about the benefits in terms of what these bring to the community in terms of better care, facilities and care for all. Think about agreements negotiated in an atmosphere of mutual trust and respect with all sides compromising to achieve fairness and progress. Would that the Congress and President would take the lesson!!

To those who have served on the Board, I salute you with utmost respect and in many ways, affection. To those who will begin their service, I offer my sincere best wishes and encourage you – this requires fierce application and time—it is a steep learning curve but it is some of the most rewarding work you can do. Good luck, stay in touch and be assured that I will be following the proceedings with interest and attention. You are on the side of the Angels.

CONSENT AGENDA ITEMS

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes of the meeting held on May 2, 2012.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

Personnel

Appointment

Recommend, the Board of Education appoint **Brian Ellsworth** to the position of School Monitor, effective May 16, 2012 at the entry-level rate of \$10.71/hr., with an initial assignment of Oak Street Elementary School (2.25 hours/day).

Resignation

Recommend the Board accept letter of resignation from **Robin Quinn** as school monitor at Oak Street Elementary School, effective April 30, 2012. **Motion Carried: 8-0**

CORRESPONDENCE: Superintendent Short gave student recognition to **Ian Bellerive, Kamie St. Germaine** and **Tristan Smith** for participating in the Annual New York State Skills Competitions (Skills USA Regional and State Conference) and placing in the top 5 of their division.

NEW BUSINESS

Business

Four Winds-Saratoga Contract

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to authorize the Superintendent of Schools to sign the annual contract as presented in *Appendix I* for tutorial services for students of the Plattsburgh City School District during the 2012-2013 school year, who may be admitted to Four Winds-Saratoga. **Motion Carried: 8-0**

Board Policies 0100, 0110, and 0112 First Readings

The Board reviewed the following Revisions to Board Policies: 0100; Equal Opportunity Nondiscrimination, 0110; Sexual Harassment, 0112 Student Harassment Bullying Prevention for first review (*Appendix II*). The revisions are

necessary for compliance within the newly mandated Dignity for all Students Act. The Board provided Superintendent Short with feedback - No action necessary.

PERSONNEL: It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to appoint Thelma Carrino as substitute administrator at Oak Street Elementary in Mrs. Zales absence. Mrs. Carrino will be paid at a rate of \$250 .5 per diem effective May 23, 2012.

CONCLUDING REPORTS and REMARKS

Superintendent’s Reports/Remarks

Superintendent Short asked the Board to consider if they should continue to participate with National School Boards Association (and others), commenting no decisions need to be made tonight - this will be addressed at the annual meeting.

Superintendent Short expressed his appreciation to Ms. Bentley for her years of service as school board member, presenting her with an educator’s apple.

Board Member Reports/Remarks

Board members thanked Ms. Bentley for her time and expressed how she will be missed.

Mr. Wachtmeister requested the Superintendent draft a letter from the Board to Mr. Brohinsky thanking him for his years of service for the district’s school budget votes.

Mrs. Boise commented on how well the prom and after-prom party went and thanked everyone involved, especially Cheryl Maggie and Jackie Cianfrocco for all their hours put into making it successful.

2012-2013 Budget Vote and Board Member Election

The District Clerk provided a tabulation of the 2012-2013 School Budget Vote and School Board Election results at the Board meeting, reporting the school budget vote failed with 729 yes votes, 1,365 no votes.

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to approve the results of the May 15, 2012, School Budget Vote and School Board Election, as shown on the attached tabulation, and that the Board

Hereby, confirms the results, following the canvass, and further, that the following candidates be declared elected to the terms indicated:

Mr. Robert Hall, Jr. (5 year term – 7/1/12-6/30/17)

Ms. Amelia “Mickey” Goerlitz (1 year term – 5/16/12-6/30/13)

Motion Carried: 8-0

Superintendent Short requested the Board hold a meeting on Thursday, May 17th to discuss their options: presenting a second budget vote which would be on June 19th or go straight to contingency. After further discussion, the Board agreed to meet at the Oak Street gymnasium on Thursday, May 17th.

Adjournment It was moved by Mr. Rotz, seconded by Mr. Morris to adjourn.

Motion Carried: 8-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education/School Budget Hearing
May 17, 2012 – 7:00 p.m. – Oak Street Elementary School

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president)-present (arrived 7:25 p.m.)
David Stone – present
Steven Sullivan – present (arrived 7:10 p.m.)
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - present

CALL MEETING TO ORDER: At 7:03 p.m. it was moved by Mr. Herkalo, seconded by Dr. Stone to call the meeting to order. **Motion Carried: 7-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

At 7:10 p.m., Mr. Sullivan entered meeting and at 7:25 p.m., Mr. Rotz entered meeting.

PUBLIC COMMENTS:

Mr. Guenther spoke in favor of the music program and asked for the Board’s support.

Ms. Armstrong commented she appreciates the boards attempt to put forth a budget to serve the students in spite of the lack of state aid and encouraged the Board to put forward another budget above contingency. She supports the pre-K program and would like to preserve what is academically and culturally good for kids and sacrifice sports.

Ms. Ostry spoke in support of the Odyssey program and asked the Board to keep the program. She commented she hopes the Board would try for another budget because she is not sure the public understood what was at stake.

Mr. Korkoski spoke in support of the gymnastics program and requested approval for fundraising for the program.

Mr. Rubal encouraged the Board to keep the second budget under the cap.

Mr. Chmura spoke of cuts needing to be made with employee benefits and not just student programs.

Mr. Marino commented that based upon the recent vote the Board has a responsibility to bring quality education at an affordable price and urged the board to keep that in mind as they move forward.

Ms. Gallicchio spoke in support of the Odyssey program.

New Business

2012-2013 School Budget Revote - Second Budget Proposal/Timeline

Superintendent Short provided the Board with the May 15th school budget vote results and feedback from the exit poll surveys. The Board discussed a second budget proposal and timeline. Superintendent Short reviewed the process that takes place after a budget has been defeated. He stated the Board can put forth another budget for

voters or go straight to contingency. If the Board goes for a second vote the revote has to occur on June 19th, stating the Board will need to have an approved budget by next week in order to meet all the required deadlines by the state. The Superintendent commented the Board is required to have another Budget Hearing which would be scheduled for June 7th. He reminded the Board a second budget vote is defeated the district has to go to a contingent budget.

Superintendent Short welcomed newly elected Ms. Goerlitz who will be filling Ms. Bentley's seat and Mr. Robert Hall, Jr. who was in the audience who will fill in for Mr. Herkalo, starting July 1st.

Superintendent Short reviewed the exit poll survey feedback providing the programs ranked by the community. The Superintendent then reviewed Tier I, Tier II and Tier III budget options. Tier I is what was put before voters on May 15th, Tier II is what he is recommending for the second vote and Tier III is contingency. He asked the Board do you want to present a second budget and if yes, at what tax levy rate?

The Board unanimously agreed to present a second budget before voters. Superintendent Short asked the Board to now tell him at what tax levy increase.

Mr. Sullivan said he would support the average, about 2.84%.

Mr. Morris stated since the vote failed by 65%, he is going to listen to the tax payers and supports a 2% tax levy. He also stated the Board has to look into the future with cuts, not just next year. He feels we need to hit sports more and wants to see another \$100,000 cut from sports.

Dr. Stone supports the Superintendent's recommendation of 2.84% (Tier II) and discussed the possibility of the vote not passing and how uncivil people are to one another. Dr. Stone stated that regardless of what the Board does, people's lives are going to be affected. He stated we have to take the path that least impacts our children's ability to achieve, succeed, to thrive and to be able to become good citizens. He encouraged the community to vote on the bigger elections because the people in office have put the schools in New York in this situation. He commented the funding mechanism for schools in the State of New York is antiquated. We need a fair, equitable system to educate our children.

Ms. Goerlitz agreed with Tier II - 2.84%.

Mr. Herkalo stated he is an advocate for the kids, he supports Tier II - 2.84% with a little more cuts from sports.

Mr. Krieg would like to see a little lower than Tier II, maybe cut a little more in sports – he hates to see sports cut too deeply and recommended to not replace the retiree of the child advocate position.

Mr. Wachtmeister supports Tier II – 2.84% - he cannot support 2%. His recommendations for cuts is as follows: 1FTE Social Studies, 1 FTE Engineering/Tech, 2 FTE Odyssey, \$110,000 from Interscholastic Sports, \$1,800 SMS Co-Curricular, \$4,400 PHS Co-Curricular, 1 FTE Child Advocate, \$40,000 modification substitute pay, .5 FTE Music, and a \$15,000 reduction in equipment. Giving a balance of \$548,738 slightly under the 3.01% cap.

Mr. Rotz stated that 2.84% is fair and he does not support taking additional monies from athletics. He stated if we have to go lower he would support cutting Odyssey and Foreign Language and would like to add back to Music.

Mrs. Boise supports 2.84% and does not want to see sports as the only target.

Mr. Morris stated it is important the Board agree on the tax levy increase tonight and for the Superintendent to get feedback from administrators before deciding the specifics.

Mr. Lebrun recommended the board approve a budget of \$37,812,744 with a 2.84% tax levy increase.

It was moved by Mr. Wachtmeister, seconded by Mr. Sullivan to adopt a budget of 37,812,744 with a

2.84% tax levy increase.

Motion Carried: 7-2

It was agreed the Superintendent will bring a recommendation of cuts to the Board, based on the number above, and after meeting with administrators. Superintendent Short asked if there was anything else the Board would like more information on?

Mrs. Boise asked if we have enough coverage in grounds, clerical and custodial if positions were eliminated.

The Board agreed to meet on May 24th at 7:30 to finalize the second budget proposal. Mr. Wachtmeister requested if something is not sustainable then leave it in so it is an accurate reflection of what the voters are voting on.

Mr. Wachtmeister asked Board members to consider making an additional \$80,000 in reductions for Athletics. Board members responded as follows:

Mr. Sullivan - hold at current \$30,000

Mr. Morris - \$80,000

Dr. Stone - \$40,000

Ms. Goerlitz – abstained

Mr. Rotz – hold at current \$30,000

Mr. Herkalo - \$45,000

Mr. Krieg - \$50,000

Mrs. Boise - \$50,000

Mr. Wachtmeister - \$110,000

Public Comment

Mr. Staves spoke in support of athletics stating in his 44 years of working in the district he has seen athletics play a vital role in teaching kids social skills, giving them a sense of being, team experience and keeps them fit. He feels it is important for kids to participate in sports because it not only keeps them out of trouble; it enables them to interact with one another, keeps them healthy and gives them life learning skills. Mr. Staves gave the Board his notice of retirement for October 2012.

Rod Sherman reviewed what has been cut over the years stating it is not the same district it was a few years back. He commented that he understands why tax payers voted no – they can't afford the taxes. He also commented the State of New York has failed to fund our district and encouraged the audience to talk to their legislatures.

Mr. Dowdle commented on the exit poll, referring to the ranking results and asked the Superintendent for confirmation on the tax levy increase.

Charles Guenther – (Stafford Middle School student) spoke in favor of the Music and Odyssey programs.

Mr. Wagner spoke on how he moved to Plattsburgh because of the great school system and encouraged the Board to find creative ways to advocate to the State to get the money back and reduce mandates. He commented he was sad the vote failed, understands, but feels it was shortsighted.

Mrs. Zales asked the Board if, in addition to the exit poll feedback shared tonight, they were going to ask for the administrator's feedback. She also commented that the district needs to educate the parents/community more about the programs at the schools.

Ms. Riblaci spoke in support of sports and feels the public needs to learn more about the programs. She asked the Board to try to preserve Art and Music.

Mr. Nissenbann expressed his appreciation on what Mrs. Zales said about educating the community on the district's programs and that the exit poll results may not be a true reflection. He also spoke in support of the Music/Art programs.

Mr. Marion commented the Board has a responsibility to provide quality education at a fordable price and the Board didn't do it this year.

Mr. Rubal stated you have to balance education with tax payers. He does not think a fair budget is 3%, but feels the budget would pass with a 2% tax increase.

Ms. Bentley (recently retired board member) stated the recent budget proposal was a responsible way to approach what needed to be offered for a quality education. She stated how people look to buy houses in a good school district/community. She felt privileged at serving on the board and hopes this second budget will pass. She takes great pride in the Plattsburgh School District and the programs. She encouraged everyone to consider this next budget very carefully and encouraged the public to speak to the Board about their concerns. This is not a district that has not done their job and she takes great pride in having served on the board and supports the 2.8% budget. Ms. Bentley stated the Board is here to educate and provide a learning and teaching environment for young people so they become good citizens in the community.

Mr. Fredette shared his concerns on employee benefits, school funding and high taxes.

Mr. Guenther stated even though he will be taking a cut as an employee, education is where the focus needs to be. He commended the Board and administration for their hard work and stated he hopes the community can work together.

Adjournment: At 9:39 p.m., it was moved by Mr. Sullivan, seconded by Mr. Rotz to adjourn.

Motion Carried: 9-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Meeting of the
Board of Education/Special Meeting
May 24, 2012 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president)-present
David Stone – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) - present

CALL MEETING TO ORDER: At 7:35 p.m. it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to call the meeting to order. **Motion Carried: 7-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

Superintendent Short explained the agenda for the special meeting tonight, which was scheduled for budget business only, letting the audience know the next regular board meeting will be June 7th. He also explained the protocol for public speaking, asking the audience to keep their remarks limited to two minutes or less and to remain cordial and respectful.

PUBLIC COMMENTS

Ms. Terry spoke as a CSEA member and asked the Board to reconsider the LPN cuts. She stated the nurses are already busy and if you add the special education kids next year, that will increase their work load even more.

Ms. Ostry spoke in support of the Odyssey and Music programs asking the Board to reconsider reducing the two and shared a letter of support with the Board.

Ms. Coryea asked the Board to remove themselves from any connections they may have to teachers or programs and to do what is best for the tax payers.

Ms. Armstrong acknowledged that the Board’s mission is to dedicate your efforts to support the district and Children and it is not solely based on the tax payer’s interest. She expressed the need to put pressure on the State and Federal leaders. She also stated that she feels the pre-k services should not be cut.

Mr. Marino echoed the comment stated earlier and that is for the Board to do the right thing. He feels the Board’s job is to look after the children and programs and at the same time the tax payers; to provide a good education at a reasonable cost. Mr. Marino encouraged the Board to use the feedback from the exit poll surveys taking the tax payers into consideration also, when making their decisions.

Correspondence

Superintendent Short shared with the Board, letters from parents in support of various programs.

New Business**2012-2013 School Budget Revote - Second Budget Proposal/Timeline**

Superintendent Short stated at their May 17th meeting, the Board approved a 2.84% tax levy increase for the second vote which is June 19, 2012. He stated the purpose of the Board meeting tonight is to recommend a detailed budget, cutting an additional \$500,000 to get to the 2.84%. Superintendent Short also stated that if the second vote fails, the district will then go to contingency which would mean the district would have to cut an additional \$600,000.

Based on the exit poll surveys and having met with administration, Superintendent Short provided the Board with his recommendation for reductions. He informed the Board that within the reductions, there is an additional \$102,257 that can be put back into the budget. His recommendation for that additional money was to put aside about \$40,000 in case they need to apply it to maintenance and grounds, special education, or increased enrollment at the elementary level. He also recommended to use the balance (of the \$102,257) which would be about 60,000, to restore a .5 FTE to music and a .5 FTE to foreign language.

The Superintendent asked Board members for their feedback and if they would support adding a .5 FTE time position to both foreign language and music programs.

Mr. Morris replied yes and thanked the Superintendent for his effort.

Dr. Stone stated he does not support any reduction in foreign language, music or odyssey and does not support sharing (consolidating) a music position with another district.

Mr. Krieg stated he would also like to see the music and foreign language positions remain full time, but since we can't do that he supports the Superintendent's recommendation.

Ms. Goerlitz asked questions regarding the music position and stated she does not support sharing the music position.

Mr. Wachtmeister stated we are here today living with the last three years of reductions due to decisions made in Albany and he is not very hopeful that this budget will pass but hopes the voters will come out and vote yes. He supports the Superintendent's recommendation of restoring the .5 FTE time positions in music and foreign language and in using the remaining balance as the need arises. Mr. Wachtmeister did state he would like to restore the pre-k cuts and take the money from the substitute teacher rate.

Mr. Rotz stated everyone can argue we need to keep everything but that is not reality. He stated we need to look out for the students and tax payers. Mr. Rotz shared the recommendation that concerns him is the nursing reductions, but does support the Superintendent's recommendations. He also commended Mr. Staves and said he is sorry to see him go.

Mrs. Boise stated she is concerned about the nursing and the grounds keeper and asked if we could look at the custodial overtime. The Superintendent stated they have made reductions in the overtime and Mr. Neiderer explained that sometimes there isn't that person to pull in and end up needing someone to stay longer than their normal day. Mrs. Boise agrees with adding .5 FTE time position to music and foreign language, although hates to see the reductions. She also would like more information on the nursing situation and supports the child advocates remaining in the buildings. She stated she is sad that the Board has to be put into this situation of making reductions and stated we are volunteers and work very hard with the students and tax payers best interests in mind.

Superintendent Short reiterated to the Board that it was agreed that he would leave the special education, nursing, and grounds positions as is and keep an eye on these items and if necessary, do a budget transfer to cover costs. The Superintendent then asked the Board where they stood with pre-k. After discussion, it was agreed not to put the \$24,133 for transportation and food back into pre-k, and to restore .5 FTE for both music and foreign language.

Dr. Stone asked the Board how they felt about sharing a music position with another district. The majority of members present stated yes, if doable. Superintendent Short stated he we will keep exploring what works for Plattsburgh first.

Board Member Reports/Remarks

Mr. Wachtmeister stated how important it is for the district to reach out to the community and provide the information and that the community needs to know what changes have taken place in the last three years and for people to understand how many reduced positions there have been. He suggested showing the public the budget that is being put forth and what additional areas (\$600,000) will be reduced if the second budget fails. He also suggested putting an ad in the paper so that people get the most information possible to make an educated decision.

Mr. Morris stated he would like to see the Board (at the next meeting) decide what the budget would look like if it goes to contingency.

Mr. Krieg referred to a constituent's question via the Press on employee benefits. He explained the main benefits paid out to employees are pensions and health insurance. He stated the Board has no control of pension contributions – they are set by the State. He also pointed out the Board does have some control with health insurance costs – they are negotiated in local contracts; however the plans available are negotiated by a consortium that includes representative of schools in the BOCES District.

Mr. Wachtmeister commented the employees' utilization of benefits goes back to many more members of the community creating a flow of money which in turn is a benefit to the community.

Mrs. Boise thanked everyone for coming and being part of this process and expressed her appreciation to the administrators for all their hard work.

Public comment

Mr. Guenther thanked Dr. Stone for the notes on being civil and spoke against a 20% cut in substitute pay.

Mr. Sherman thanked the Board and Administrators for all that they have done and stated they have been very thorough in the process. He commented he appreciated their volunteering and commitment. He also stated what is happening in Albany is not in our best interest and asked that people commit time to fix this problem. It is the public's turn to communicate with Albany so the Board is not in this predicament next year.

Adjournment

At 9:52, it was moved by Mr. Rotz, seconded by Mr. Krieg to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education/School Budget Hearing
June 7, 2012 – 7:30 p.m. – Duken School Building

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – present
Brian Herkalo – present (arrived 7:41 p.m.)
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president)-excused
David Stone – excused
Steven Sullivan – present
Fred Wachtmeister – (arrived at 7:26 p.m.) present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Associate Superintendent) – present
Dawn Stetz (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Gilles Fortin (Momot Elementary School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) - present

CALL MEETING TO ORDER: At 6:08 p.m. it was moved by Ms. Goerlitz, seconded by Mr. Sullivan to call the meeting to order. **Motion Carried: 5-0**

At 7:26 p.m., Mr. Wachtmeister entered Executive Session.

RECONVENE: At 7:33 p.m., it was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to reconvene into Regular Session. **Motion Carried 6-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

BUDGET HEARING: Presentation of the 2012-2013 Second Budget Proposal

Superintendent Short gave a Power Point presentation on the second budget proposal going before voters on June 19, 2012. He reviewed a budget of \$37,812,744, with a tax levy increase of 2.84% (under the cap) which includes the following reductions:

Instructional: 10 FTE Teachers and 5 FTE Teaching Assistants, 2 FTE clerical, 1 FTE monitor, 1 FTE custodial, 1 FTE LPN, 1 FTE Groundkeeper and overtime.

General Areas: Bus replacement, summer work, district supplies/curriculum funds/equipment, field trips, PHS extended day program, and athletics; varsity soccer assistant coaches, Modified B volleyball, basketball, softball and baseball, gymnastics and miscellaneous equipment. Odyssey program, supplemental transportation & food service at Momot TPK, substitute teacher usages/rate changes, PHS & SMS master schedule changes, and music master schedule changes.

Superintendent Short stated if the second budget fails, the Board must adopt a contingency budget with a 0% tax levy increase. This would require the Board cut up to \$550,000 which could include the following areas: Music programs, child advocate program, pre-K, full-day kindergarten, foreign languages, PHS/SMS Co-curricular, Interscholastic athletics, technologists, head teacher functions, and engineering.

Superintendent Short shared additional data compiled from the May 15th vote exit poll survey. He encouraged the community to exercise their right to vote and informed them the registration deadline is June 12th with the Board of Elections. To be a qualified voter you must be 18 years of age, a city resident and a U.S. citizen. The polls are open between 7:00 a.m. – 8:00 p.m. at Bailey, Momot and Duken.

At 7:41 p.m., Mr. Herkalo entered meeting.

PUBLIC COMMENTS

Ms. Keswick – spoke in favor of the gymnastics program and in support of the proposal presented before the board tonight.

Consent Agenda Items: It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on May 15, 2012, May 17, 2012, and May 24, 2012. (Copies attached.)

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE

Recommendations

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Recommend the Board appoint **Ann St. Germain** to the position of School Monitor, effective June 8, 2012 at the entry-level rate of \$10.71/hour with an initial assignment of Oak Street Elementary School (2.25 hours/day).

Recommend the Board appoint **Caprice Johnson Miller** as the assistant coach for varsity Girls Track at a stipend of \$1,792 for the 2011-2012 school year. NOTE: The track assistant coaches agreed to divide the salaries into three amounts in order to provide more staffing.

Retirement

Recommend the Board accept **Christine Rizos'** letter of resignation, for retirement, as a Foreign Language teacher at Plattsburgh High School, effective July 2, 2012.

Recommend the Board accept **Keith West's** letter of resignation, for retirement, as a Technology teacher at Plattsburgh High School, effective June 30, 2012.

Recommend the Board accept **Clifford "Joe" Stave's** letter of resignation, for retirement, as Director of Athletics, Health and Physical Education at Plattsburgh High School, effective November 1, 2012.

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Guanga, Mitchell	N/A	\$8.50/hour	Laborer	N/A
Cummins, Margaret	N/A	\$8.50/hour	Laborer	N/A
Fountain, Marvin	N/A	\$13.80/hour	Substitute Bus Driver	Cleared

Business

Reports for Board Information

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (April 2012)
- 2) High School Extraclassroom Activity Fund Report (April 2012)
- 3) Food Service Profit and Loss Statement (March/April 2012)
- 4) Summary of Budget Transfers for the month of April 2012 under \$25,000
- 5) Summary of Monthly Wire Transfers (April 30, 2012)
- 6) Budget Status Report (April 30, 2012)
- 7) Revenue Status Report (April 30, 2012)

Treasurer's Report

Recommend the Board accept the April 30, 2012 **Treasurer's Report** as presented in *Appendix II*.

Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 25,630.00	A9020-800-45	Teacher Retirement	A9060-801-45	Retiree Medicare Reimbursement
<i>To process Medicare reimbursement payments to retirees.</i>				
\$ 35,000.00	A2250-151-42	Spec. Ed Teaching Assistant Salary	A2250-157-42	Spec. Ed Substitute Teachers
<i>To cover substitute salaries for special ed teachers.</i>				

John A. Caramia, Sr. Scholarship

Recommend the Board accept a one-time scholarship of \$500, in the memory of John A. Caramia, Sr., for one graduating senior of the class of 2012, who declares an interest in becoming a teacher.

Appointment of Election Inspectors

Recommend the Board appoint Gretchon Barton, Martha Bartoszek, Marion Carron, Ernest Cleveland, Mary Ellen Cleveland, Sally Connolly, Brian Ellsworth, Robert Joyce, Bonita Langlois, Barbara LaTulipe, Susan McFadden, Maria Pelkey, William Quick, Janet Quick, and Janet Tuomey.

2012-2013 School Board Calendar

Recommend the Board approve the board calendar for the 2012-2013 school year.

Motion Carried 7-0

Correspondence

Superintendent Short shared with the Board, letters from parents/faculty supporting the Momot Pre-K program and a letter of recognition to Harold Brohinsky.

Old Business (► Indicates item to be discussed.)

Board Policies 0100, 0110, and 0112 Second Readings

It was moved by Mr. Sullivan, seconded by Mr. Morris to recommend the Board approve the revisions to Board Policies 0100; Equal Opportunity Nondiscrimination, 0110; Sexual Harassment, and 0112; Student Harassment Bullying Prevention which were presented for first review at the May 15, 2012 Board Meeting.

Motion Carried 7-0

New Business

Business

CSEA Memorandum of Understanding (MOU)

It was recommended by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board ratify the recently negotiated three-year (July 1, 2012 – June 30, 2015) collective bargaining agreement MOA between the Plattsburgh City School District and Plattsburgh Civil Service Employees' Association as outlined in the Memorandum of Understanding – *Appendix III*.

Motion Carried 7-0

Mr. Wachmeister asked for the administration to give a summary of changes for the public. Mr. Lebrun responded a three-year contract was signed, effective July 1, 2012 through June 30, 2015. Under the agreement, CSEA employees will receive a 1.5 % step increase each of the three years, but there will be no overall salary increase in the first year. In 2013-2014 and 2014 and 2015, salaried employees will receive \$300, in addition to the step increase, and hourly employees will get an additional \$.30 an hour. This means a cost to the district as follows:

2012-2013	\$32,196
2013-2014	\$57,354
2014-2015	\$58,214

Agreement for Provision of Food Services

It was moved by Mr. Wachtmeister, seconded by Mr. Morris to recommend the Board approve the cafeteria services agreement between BOCES and the Plattsburgh City School District for the 2012-2013 school year - *Appendix IV*

Mr. Wachtmeister asked if there would be any cost to the community and/or district? Superintendent Short responded no and that the PCSD is self funed, because of its effieciency and well run system we will be sharing services with BOCES at no additional cost to PCSD. A good example of many more ways to share and merge at no additional costs.

Motion Carried 7-0

Fundraising for the Gymnastics Program

It was moved by Mrs. Goerlitz, seconded by Mr. Herkalo to recommend the Board approve fundraising for the Gymnastic program per attached guidelines. Mr. Wachtmeister asked how many other teams with be available for competing. Mr. Staves responded a total of three schools for next year, like this year. Prior years there were 4 schools, and earlier years 5 schools.

Motion Carried 7-0

Long-Range Technology Plan

It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board approve the updated Long-Range Technology Plan which is updated every three years.

Motion Carried 7-0

Preparation for June 19, 2012 Budget Vote

It was moved by Mr. Sullivan, seconded by Mr. Wachtmeister to recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of a second school budget vote to be held on June 19, 2012, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, June 12, 2012 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion Carried 7-0

Board of Registration

It was moved by Mr. Morris, seconded by Mr. Wachtmeister to recommend that the Board appoint and designate **Harold Ryan** and **Steven Lawrence Carpenter** as the **Board of Registration** and **Edward Nason** as an alternate of the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the second school budget vote and any referendum that requires a public vote.

Motion Carried 7-0

Personnel Items (not part of Consent Agenda)

Tenure Recommendations It was moved by Mr.: Sullivan, seconded by Mrs. Goerlitz to

- (1) Recommend the Board appoint **Sheldon Cullen** to tenure in the tenure area of School Psychologist, effective September 1, 2012.
- (2) Recommend the Board appoint **Lindsay Dillman** to tenure in the tenure area of Elementary, effective September 1, 2012.
- (3) Recommend the Board appoint **Danielle Jackson** to tenure in the tenure area of Elementary, effective September 1, 2012.
- (4) Recommend the Board appoint **Karri Jock** to tenure in the tenure area of General Special Education, effective September 1, 2012.
- (5) Recommend the Board appoint **Jessica Klimkiewicz** to tenure in the tenure area of Elementary, effective September 1, 2012.

- (6) Recommend the Board appoint **Amanda Oliver** to tenure in the tenure area of Elementary, effective September 1, 2012.
- (7) Recommend the Board appoint **Lara Kinne** to tenure in the tenure area of Teaching Assistant, effective September 1, 2012.
- (8) Recommend the Board appoint **Cathleen Whalen** to tenure in the tenure area of Health, effective September 1, 2012.
- (9) Recommend the Board appoint **Jerry Defayette** to tenure in the tenure area of General Special Education, effective September 1, 2012.
- (10) Recommend the Board appoint **Jayne Keable** to tenure in the tenure area of Teaching Assistant, effective September 1, 2012.
- (11) Recommend the Board appoint **Kyle LaBrake** to tenure in the tenure area of Teaching Assistant, effective September 1, 2012.

Motion Carried 6-1-0 (Mr. Herkalo abstained)

Superintendent Report/Remarks

Code of Conduct – Superintendent Short reviewed the process and changes of the Code of Conduct. He informed the Board a hearing and action for approval of the changes by the Board will take place at a future meeting.

Board Member Reports/Remarks

Mr. Herkalo and Mr. Hurlock announced one of the winners of the National Merit Scholarship was Plattsburgh High School student: Etienne Beguin. They also commented that 12 rainbow awards were received by students, which requires a 94.5 average or higher each year of high school.

Mr. Wachtmeister inquired when the 2011-2012 budget will be closed out. Superintendent Short and Mr. Lebrun replied there will be some action required by the Board at the June 21st board meeting and they would have more information then.

Mrs. Boise thanked Mrs. Keswick for her support with gymnastics.

Public comment

Mrs. Coryea publically thanked the Board for accepting CSEA contract. She felt it was very fair for both sides. She also thanked them for their support for the gymnastics program.

Adjournment

At 8:25 p.m., it was moved by Mr. Sullivan, seconded by Mr. Morris to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

**Minutes of the Meeting of the
Board of Education
June 21, 2012 – 7:30 p.m. – Duken School Building**

ROLL

Board of Education

Leisa Boise (President) – present
Amelia Goerlitz – excused
Brian Herkalo – present (arrived 6:45 p.m.)
Steve Krieg – present
Clayton Morris – present
Tracy Rotz – (Vice-president)- present
David Stone – present
Steven Sullivan – excused
Fred Wachtmeister – present (arrived 6:16 p.m.)

Others

James M. Short (Superintendent of Schools) –
John “Jay” Lebrun (Associate Superintendent) –
Dawn Stetz (District Clerk) –
Patricia Amo (Stafford Middle School Principal) –
Gilles Fortin (Momot Elementary School Principal) –
Carrie Harvey-Zales (Oak Street Elementary School Principal) –
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) –
Norbert Neiderer (Director of Buildings & Transportation)–
NancyJean Osborn (Bailey Avenue Elementary School Principal) –
Claudine Selzer-Clark (Director of Special Education) –
C. Joseph Staves (Athletic Director) -

CALL MEETING TO ORDER: At 6:12 p.m. it was moved by Mr. Rotz, seconded by Dr. Stone to call the meeting to order. **Motion Carried: 5-0**

At 6:16 p.m., Mr. Wachtmeister entered Executive Session.

At 6:45 p.m., Mr. Herkalo entered Executive Session.

RECONVENE: At 7:25 p.m., it was moved by Mr. Rotz, seconded by Dr. Stone to reconvene into Regular Session. **Motion Carried 7-0**

PLEDGE OF ALLEGIANCE: Mrs. Boise led the pledge of allegiance.

PUBLIC COMMENTS: There were no public comments.

Consent Agenda Items

It was moved by Mr. Rotz, seconded by Mr. Herkalo to recommend the Board approve consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on June 7, 2012. (Copy attached.)

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE

Recommendations

Approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Ella Wood	N/A	\$8.90/hour	School Monitor/Food Service	Cleared

Business**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (May 2012)
- 2) High School Extraclassroom Activity Fund Report (May 2012)
- 3) Food Service Profit and Loss Statement (May 2012)
- 4) Summary of Budget Transfers for the month of May 2012 under \$25,000
- 5) Summary of Monthly Wire Transfers (May 31, 2012)
- 6) Budget Status Report (May 31, 2012)
- 7) Revenue Status Report (May 31, 2012)

Treasurer's Report

Recommend the Board accept the May 31, 2012 **Treasurer's Report** as presented in *Appendix II*.

MOTION CARRIED: 7-0

Correspondence

- CVES Board of Education Vacancy – Superintendent Short informed the Board that the Beekmantown CVES board member resigned; therefore an election will take place allowing candidates to run from the Beekmantown, Moriah and Peru school districts.
- NYSSBA – Superintendent Short shared with the Board that the district received an email from Tim Kraemer congratulating us on a passed budget.
- Email correspondence parents – Mr. Wachtmeister shared an email sent to the Board from parents regarding regarding the school budget vote.

New Business**Business****Budget Transfers over \$25,000**

It was moved by Mr. Rotz, seconded by Mr. Herkalo to recommend the Board authorize the following budget transfers as presented:

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 50,000.00	A2250-490-48-200	BOCES Shared Service	A1310-400-41	Business Admin. Contractual
	<i>To cover WINCAP license fees, set up, conversion & training.</i>			

MOTION CARRIED: 7-0

Reserve Funds

Tax Certiorari Reserve – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board authorize the funding of the Tax Certiorari Reserve to an amount not to exceed \$1,205,768.

MOTION CARRIED: 7-0

Workers' Compensation Reserve – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board authorize the funding of the Workers' Compensation Reserve to an amount not to exceed \$105,844.

MOTION CARRIED: 7-0

Employee Benefits Accrued Liability Reserve – It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board authorize the partial liquidation of the Employee Benefits Accrued Liability Reserve in the amount of at least \$7,574.83, funding the reserve at an amount not to exceed \$170,021.

MOTION CARRIED: 7-0

2012-2013 Budget Re-vote (June 19 2012)

It was moved by Mr. Wachtmeister, seconded by Mr. Herkalo to recommend the Board accept the results of the June 19, 2012, School Budget Re-Vote, as shown on the attached tabulation.

MOTION CARRIED: 7-0

Superintendent's Reports/Remarks

Superintendent Short reminded the Board that the Reorganizational meeting is July 2nd at 7:00 a.m. Superintendent Short recognized board member, Mr. Herkalo for the years of fine service, presenting him with an Apple Award commenting he will be missed.

Board Member Reports/Remarks

Mr. Morris commented to Mr. Herkalo that it has been a pleasure serving with him on the board, that he has been encouraging and it has been an honor working with him. Mr. Morris referenced WIRY's commentary this morning regarding the district's vote and faculty. He is infuriated by the commentary and feels something needs to be done and what was said today was wrong.

Dr. Stone thanked Mr. Herkalo for his service and commitment to the students. He also commented he feels part of the Board's responsibility is to correct someone if they are not speaking factually.

Mr. Herkalo stated he is very proud to have served on this Board.

Mr. Krieg thanked Mr. Herkalo and wished him luck. He also commented on the vote showed people really do want to support education and they did not like it when we went over the cap.

Mr. Wachtmeister commended the Board for doing what it did for the budget development process including the first budget which was above the cap. He stated he felt it was important to get the feedback from the public. Next year he would be comfortable in putting before the voters another budget above the cap to sacrifice programs. We need to have the community realize what is going on.

Mr. Wachtmeister commented on the email (attached) mentioned earlier on regarding benefits. He stated this should be talked about at a future meeting and asked when the negotiation procedures begin for teachers and administrators? After much discussion, it was agreed to look at other entities and their changes in health benefit contributions. He also wants to know what the premiums are for both plan A and B and what the savings would be.

Mr. Wachtmeister inquired about corresponding with the City Council and Mayor (as suggested by constituents) regarding the pilots that have been negotiated. He offered to compile the correspondence and put it before the Board for approval. Mr. Wachtmeister asked if we could find out, from the assessor, where were the reductions. He also spoke in regards to the exit poll comments that there are too many administrators. He stated we do not have enough administrators due to the continual mandates from the State. Mr. Wachtmeister suggested maybe we should have a study done on the district's operations as did BOCES. He also requested a list of voters for June.

Mr. Wachtmeister spoke in favor of the Burgh for supporting the district's second budget and expressed his appreciation on their stance.

Mr. Rotz thanked Mr. Herkalo and expressed that it was a privilege serving with him and it will be sad to see him go.

Mrs. Boise commented on how he has been a great asset and enjoyed working with him and that he always puts his heart and sole in all decisions made and always stood by them, which she respects.

Mr. Herkalo thanked the Board, Jake, Jay and administrators.

Adjournment

At 8:07, p.m., it was moved by Mr. Herkalo, seconded by Mr. Rotz to adjourn.

Motion Carried: 7-0

Respectfully,

Dawn Stetz,
District Clerk