

Minutes of the
BOARD OF EDUCATION REORGANIZATION MEETING
held at Duken Elementary School Building on July 1, 2010 at 7:00 a.m.

Oaths of Office were administered to Board of Education members Stephen Krieg, Leisa Boise, and Clayton Morris and Superintendent of Schools James Short.

District Clerk Mary Huckeba opened the meeting at 7:03 a.m.

ROLL

Board of Education

Patricia Bentley – present (arrived at 7:05 a.m.)
Leisa Boise – present
Brian Herkalo – excused
Stephen Krieg – present
Clayton Morris – present
Richard Robbins – present (arrived at 7:07 a.m.)
Tracy Rotz – present
Steven Sullivan – excused
Fred Wachtmeister – present (left at 9:04 a.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Mary S. Huckeba (District Clerk) – present

PLEDGE OF ALLEGIANCE

Mrs. Boise led the Pledge of Allegiance.

APPOINTMENT OF OFFICERS

Appointment of District Clerk

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board appoint Mary S. Huckeba as District Clerk for the period July 1, 2010-June 30, 2011 at stipend of \$4,773.

Motion carried

Vote on the motion 5 – yes
0 – no

The Oath of Office was administered to the newly appointed District Clerk.

7:05 a.m. – Ms. Bentley arrived.

Appointments of District Treasurer & Deputy Treasurer

1) Mrs. Boise moved, seconded by Mr. Morris that the Board appoint Kristina M. Burdo as District Treasurer at an annual salary of \$65,256 for the period July 1, 2010-June 30, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

2) Mrs. Boise moved, seconded by Mr. Krieg that the Board appoint Thelma Carrino as Deputy Treasurer, without additional compensation, for the period July 1, 2010-June 30, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

7:07 a.m. Dr. Robbins arrived.

Tax Collector

Mrs. Boise moved, seconded by Mr. Rotz that the Board appoint the Clinton County Treasurer’s Office as the Plattsburgh City School District Tax Collector for 2010, at a cost of \$10,250.

Discussion: Last year’s fee was \$9,500. Mr. Lebrun reported the Clinton County Treasurer’s Office has good hours and the capacity to provide the service.

Motion carried Vote on the motion 7 – yes
0 – no

Internal Claims Auditor

Ms. Bentley moved, seconded by Mr. Wachtmeister that Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2010-June 30, 2011 at an hourly rate of \$13.49.

Motion carried Vote on the motion 7 – yes
0 – no

Oath of Office

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

ELECTION OF OFFICERS

President

Dr. Robbins nominated Mrs. Boise for the office of President and Mr. Wachtmeister seconded the nomination.

Nominations were closed and Mrs. Boise was elected President of the Board of Education for 2010-2011.

Vote on the nomination Vote on the motion 6 – yes
0 – no
1 – abstention (Mrs. Boise)

The District Clerk administered the Oath of Office to Leisa Boise who then presided over the meeting.

Vice-president

Mr. Morris nominated Mr. Rotz for the office of Vice-president and Dr. Robbins seconded the nomination.

Mrs. Boise nominated Mr. Morris for the office of Vice-president and Ms. Bentley seconded the nomination.

Mr. Wachtmeister moved, seconded by Mr. Krieg that the nominations for Vice-president be closed. Nominations were closed without objections.

Mr. Morris withdrew his name for consideration as Vice-president.

Mr. Wachtmeister moved, seconded by Ms. Bentley that the District clerk cast one vote for Mr. Rotz as Vice-president of the Board of Education for 2010-2011.

Motion carried Vote on the motion 6 – yes
0 – no
1 – abstention (Mr. Rotz)

The District Clerk administered the Oath of Office to Mr. Rotz.

OTHER APPOINTMENTS

Ms. Bentley moved, seconded by Mr. Wachtmeister the Board approve the appointments as presented below:

Central Treasurer - Extraclassroom Activity Funds

- 1) Stafford Middle School
Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2010-June 30, 2011.
- 2) Plattsburgh High School
Kelly Loner as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at Plattsburgh High School for the period July 1, 2010-June 30, 2011.

Internal Auditor – Extraclassroom Activity Funds

Kristina Burdo as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2010-June 30, 2011.

Custodians of Petty Cash Funds

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal

School Attorney

- 1) Girvin & Ferlazzo, PC as the School Attorney for the period July 1, 2010-June 30, 2011 per proposal dated June 10, 2008 an annual retainer of \$30,000, exclusive of disbursements, which will cover up to 200 hours of services for the 2010-2011 school year, billed in equal monthly installments of \$2,500 per month and authorize the Board President to sign the School Attorney Agreement. The fee includes any and all services required by the District up to the hour limit, except for litigation, hearings, construction and special education. Services requested beyond the annual 200 hours will be billed at the normal hour rate of \$160 for all services except for litigation and hearings which will be billed at \$175 per hour.
- 2) Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2010-June 30, 2011 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$150.00 per hour.

School Physician

Roger E. Patnode, M.D. of Plattsburgh Primary Pediatrics as School Physician for the period July 1, 2010-June 30, 2011, for a monthly stipend of \$1,000 and \$100/hour for time spent in the school district.

LEA Asbestos Designee

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2010-June 30, 2011.

Integrated Pest Management Officer

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2010 - June 30, 2011.

Independent Auditor

Conroy, Boulrice, Telling & Trombley P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2010 for a fee of \$12,500.

Internal Auditors

Pinto, Mucenski, Hooper, VanHouse, & Co., Certified Public Accountants, P.C. as Internal Auditors for the Plattsburgh City School District for the period of July 1, 2010-June 30, 2011 at a cost not anticipated to exceed \$10,040.

Records Access and Records Retention Officer

- 1) Assistant Superintendent for Business John C. Lebrun as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2010-June 30, 2011.
- 2) Superintendent of Schools James M. Short as the Records Appeal Officer, without additional compensation, effective July 1, 2010-June 30, 2011.

Title IX Officer

Thelma Carrino as Title IX Officer, without additional compensation, for the period July 1, 2010-June 30, 2011

504 Coordinator

Glenn Hurlock as the 504 Coordinator, without additional compensation, for the period July 1, 2010-June 30, 2011.

Homeless Liaison

Assistant Superintendent for Business John C. Lebrun as the Homeless Liaison, without additional compensation, for the period July 1, 2010-June 30, 2011.

Census Taker/Attendance Supervisor

Michael Haley as Census Taker/Attendance Supervisor for the period July 1, 2010-June 30, 2011 at a per diem rate of \$290.10, not to exceed 15 days.

Purchasing Agent

Assistant Superintendent for Business John C. Lebrun as Purchasing Agent, without additional compensation, for the period July 1, 2010-June 30, 2011.

Designated Education Official

Superintendent of Schools, James M. Short as Designated Education Official, without additional compensation, for the period July 1, 2010-June 30, 2011.

Committee on Special Education and Committee on Preschool Special Education

Committee on Special Education

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2010-June 30, 2011:

- | | |
|--|--|
| Chairperson | Claudine Selzer |
| School Psychologists | Suzanne Frechette
Kelly Bilow
James Debella
Kris Lutters
Steve Crain
Sunshine Turner
Sheldon Cullen
Garret McLean |
| Speech Therapists | Susan Hurd
Tammi Reil
Jan Kinne
Carol Rock
Margaret Felty
Thomas Schaub |
| Special Education Teacher | Child's Teacher as defined by Federal Regulations |
| Parent Member | Larry Mousseau |
| Nurse Practitioner | Linda Haubner, N.P. |
| School Physician | Roger Patnode, M.D. |
| Child's teacher as defined by Federal Regulations. | |
| Child's parent as defined by Federal Regulations. | |

Committee on Preschool Special Education

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2010-June 30, 2011:

Chairperson/District Representative Claudine Selzer

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child's residence:

- | | |
|-----------------------|-----------------|
| County Representative | Kathy O'Connor |
| County Representative | Vickie Driscoll |

and

for a child evaluated for the first time:

- the child's teacher if she/he has one; if not, an appropriately certified teacher;
 - for a preschool child in transition from early intervention, a professional designated by the Department of Health's Early Intervention Program;
 - a professional who participated in the evaluation of the child;
- or
- a professional employed by the school district other than the Chairperson, the child's teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child's teacher.

Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules, and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Discussion:

Ms. Bentley asked about legal expenses. Mr. Lebrun and Mr. Short stated the District did not go over the amount of the retainer. Mr. Wachtmeister stated that the May 31, 2010 budget status report provides information on the line item. Mr. Lebrun added that the legal code cover various attorneys including Girvin and Ferlazzo, Kevin Peryer, and Lou Louis. As of the end of the May \$81,597 was spent. Ms. Bentley asked that a detail analysis be provided at the next meeting.

In response to Mr. Krieg's question, Mr. Short explained the responsibilities of the Title IX Officer and 504 Coordinator.

Motion carried

Vote on the motion 7 – yes
0 – no

DESIGNATIONS

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve the designations as presented below:

Official Bank Depositories

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2010-June 30, 2011 for the following accounts:

- | | |
|----------------------|-------------------------------------|
| Special Aid Account | Debt Service Account |
| Capital Account | Scholarship Account |
| Multipurpose Account | SMS Extraclassroom Activity Account |
| Payroll Account | PHS Extraclassroom Activity Account |
| School Tax Account | Tax Certiorari Account |

Safe Deposit Box

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2010-June 30, 2011. The Assistant Superintendent for Business John C. Lebrun, District Treasurer Kristina Burdo, and Board President shall be authorized to have access (any two of the three present to authorize access).

Posting of Notices of Meetings of Board of Education

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2010-2011 school year.

Official Newspaper

The Press Republican as the District’s official newspaper for the period July 1, 2010-June 30, 2011.

Motion carried Vote on the motion 7 – yes
0 – no

RECORDS RETENTION AND DISPOSITION SCHEDULE

Dr. Robbins moved, seconded by Mr. Krieg that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

Motion carried Vote on the motion 7 – yes
0 – no

REGULAR BOARD MEETING DATES

Mr. Wachtmeister moved, seconded by Mr. Morris the Board hold its regular meetings during 2010-2011 at 6:00 p.m. as presented in Appendix I.

Motion carried Vote on the motion 7 – yes
0 – no

ASSOCIATION MEMBERSHIPS

Mr. Wachtmeister moved, seconded by Mr. Krieg that the Board approve membership in the following associations:

- New York State School Boards Association
- New York State Association of Small City School Districts
- Clinton County School Boards Association
- Plattsburgh-North Country Chamber of Commerce
- National School Boards Association

Discussion:

Ms. Bentley thought the Board had given up membership in the National School Boards Association (NSBA). Mr. Short stated that the membership had been discussed but no action was taken. Ms. Bentley suggested there is a need to monitor due to the cost which is \$2,800 for 2010-2011. NSBA membership is based on a district enrollment. Mr. Short reviewed the dues paid in 2009-2010. Regarding NSBA, Mr. Krieg stated that it is good to get perspective on issues from other states. Ms. Bentley stated she has found the journal to be useful. Mr. Wachtmeister stated that in looking at association memberships, if you look at the City or County you would find that each entity belongs to their respective associations. The District does the same as it provides access to information and resources when questions arise. He also noted that small city school districts have different regulations/laws than the Big 5 and rural school districts. The New York State Association of Small City School Districts speaks for the interests of small city school districts while the New York State School Boards Association (NYSSBA) has to meet the needs of various types of districts which sometimes are in conflict with each other. However, NYSSBA does provide major training including the mandated fiscal training for new Board members and reduced registration workshop/convention fees for members. The big savings

is that Board of Education members do not receive pay unlike city and county government representatives. There have been times when NYSSBA, NYSUT, and NYCOSB have worked together. NSBA does give significant benefits and going to conferences gives a broader perspective as well as access to lobbying materials. The NSBA website has a good area dealing with legal issues. He supports the memberships as they provide for Board members.

Mr. Morris stated that in the last three years the Board has been cutting back in the funds spent on professional development. As participation in professional development helps members to more effectively, it is time for the Board to reach out and attend conferences as a group.

Ms. Bentley stated she agrees with continuing memberships particularly with several new board members and officers. There is a need to commit to attend some of the conferences.

Mr. Krieg stated that as a new Board member, the NYSSBA website and updates have been helpful including the webinars.

Motion carried

Vote on the motion 7 – yes
0 – no

AUTHORIZATIONS

Mr. Wachtmeister moved, seconded by Mr. Krieg that the Board approve the authorizations as presented below:

Certification of Payrolls

The Superintendent or, his designee, the Assistant Superintendent for Business to certify all payrolls for the period July 1, 2010-June 30, 2011.

Temporary or the Investments of Funds

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2010-June 30, 2011 in the following institutions:

Chase Bank	Glens Falls National Bank	BankNorth
Citizens Bank	Key Bank	
Champlain National Bank	MBIA	
Community Bank	NBT Bank	

Authorization for Budget Transfers

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

Authorization for Signature on Contracts

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

Approval of Attendance at Conferences

The Superintendent of Schools James Short or, his designee the Assistant Superintendent for Instruction Thelma Carrino to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the

period July 1, 2010-June 30, 2011. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

Authorized Signature on Checks and for Wire Transfers

The District Treasurer, and in the absence of the District Treasurer, the Deputy Treasurer to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

Authorized Signatures on Extraclassroom Activity Accounts

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer
Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

Bondings

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer..... \$1,000,000
Assistant Superintendent for Business \$1,000,000
Tax Collector \$1,000,000

State and Federal Fund Applications and Certifications

The Superintendent of Schools James Short to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

Title IX and Section 504 Statement

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

~~"It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of sex, race, color, national origin, handicap or other protected status (amended) "~~*It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:*

NAME: Thelma Carrino, Title IX Officer
ADDRESS: Plattsburgh City School District
49 Broad Street
Plattsburgh, NY 12901-3396
TELEPHONE: (518) 957-6006

NAME: Glenn Hurlock, 504 Coordinator
ADDRESS: Plattsburgh High School
1 Clifford Drive
Plattsburgh, NY 12901-2640

TELEPHONE: (518) 561-7500 ext.5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

Property Tax Refunds and Tax Roll Adjustments

The Assistant Superintendent for Business John C. Lebrun to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

Mileage Reimbursement Rate

The reimbursement of pre-approved transportation expenses for the 2010-2011 school year at the current allowable Internal Revenue Service rate (\$.50 per mile currently).

Borrowing (Credit Card)

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

District Owned Cell Phones

The following are authorized to utilize district owned cell phones: Superintendent of Schools James Short; Assistant Superintendent for Business James “Jay” Lebrun; NERIC Senior Systems and Network Technician Kevin Ryan, and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2010-2011 school year.

Cooperative Purchasing Agreement

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting

results to the boards of education and making recommendations thereon.

- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
 - a. To abide by majority decisions of the participating districts on quality standards;
 - b) That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c) That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

Discussion:

Mr. Lebrun explained the Cooperative Bidding Resolution - St. Lawrence/Lewis BOCES combines approximately sixty school districts to participate in bulking purchasing. Another cooperative bid for Project Lead the Way supplies will be presented at a future date. Mr. Krieg stated cooperative bidding is a great idea however there is a need for oversight to be sure no one person is in charge of purchasing one class of items. Mr. Lebrun stated the bids are for most commonly used items in school districts. However if the District can obtain a better price by conducting its own bids or purchase off the State contract, that is what he does.

Ms. Bentley moved, seconded by Mr. Krieg that the Title IX and Section 504 Statement be amended to match Board Policy..."It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status..."

Motion to amend carried	Vote on the motion 7 – yes 0 – no
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Motion as amended carried	Vote on the motion 7 – yes 0 – no
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ADOPTION OF ALL POLICIES AND CODE OF ETHICS

Ms. Bentley moved, seconded by Mr. Krieg that the Board readopt all of its Policies and its Code of Ethics (Appendix II) presently in effect.

Motion carried	Vote on the motion 7 – yes 0 – no
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ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board pass the following resolution:

RESOLVED, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

RESOLVED, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

Motion carried

Vote on the motion 7 – yes
0 – no

TAX WARRANT (1ST Motion)

Mr. Wachtmeister moved, seconded by Mr. Morris that the Board approve the 2010-2011 Tax Warrant in the amount of \$18,509,806.

Discussion:

Ms. Bentley asked how different is amount from the figure discussed during budget discussions and from last year’s. This is a 2.45% increase over last year’s tax levy which is what was projected at the time of the budget vote. The May 1 final tax roll reflects a taxable assessed value which has increased 2.01% which translates to a projected tax rate increase of .2% not the 2.45% projected at the time of the vote. For individual taxpayers, if their assessment did not change, there will be a very small increase in their school tax bill. This is apparently not due to an increase in assessments but to new construction in the City.

Dr. Robbins suggested in speaking with the newspaper it should be highlighted. Mr. Krieg stated he appreciates the research stating it is apparently due to an increase in the tax base and to let constituents be aware. The levy will be increasing 2.45% which translates into a .2% tax rate increase. By doing this the community receives the benefit of an increased tax base.

Mr. Morris asked if it could be left at 2.45% on the rate as projected. Mr. Lebrun responded if the rate is to be increased 2.45% the levy would be amended to an increase of \$371,850 and a tax rate of \$21.103/\$1000, returning the rate to the top end of the last decade. The Board can do as it wishes as the voters approved a spending plan. The 2009 tax rate was \$20.60/\$1000.

Mr. Morris asked the status of the NYSTRS 55/25 retirement incentive. Mr. Short stated the judge has not ruled on the legal challenge which leaves three retirements in question; and which if rescinded will mean the layoff of two teachers. Mr. Morris stated it will cost the District money if the retirements are rescinded. Referring to the resignation of a foreign language teacher, Mr. Short stated he is not planning to fill the position. Mr. Morris stated there is an opportunity to save \$300,000 and perhaps save positions next year. He expects the Board will receive an enormous amount of flack if programs are cut next year. Mr. Short stated that any additional funds received from a change in the levy would go towards fund balance as the spending plan for 2010-2011 cannot be increased.

Dr. Robbins asked if the District issues a press release when the warrant is set. Mr. Short stated a press release is issued when an item warrants the release of information. Do taxpayers get an immediate benefit of growth in the tax base or does the Board go with the tax rate increase projected at the time of the budget vote.

Mr. Krieg clarified voters voted on a total budget and Mr. Short stated voters voted on the spending plan. People in the community tend to focus on the tax rate projected at the time of the vote. Mr. Short stated that if new money comes from the State or other sources, it cannot be used to increase the budget. Mr. Short clarified that the publications state projected levy and a projected tax rate change. The projected tax rate change is what people have an expectation of. Mr. Krieg stated if the tax rate increase is kept at 2.45% the increased levy can go towards reserves and available for the 2011-2012 budget. Mr. Lebrun stated the undesignated reserves cannot exceed 4% of the prior year's operating budget and the District typically under spends its budget.

Mr. Wachtmeister added it does take a bit of time to grasp all items as they are complicated. Some people might not be retiring which will have implications to be covered out of fund balance. The issue at hand is the tax warrant which in the past the Board has grabbed the excess for the fund balance. Personally he needs to leave the levy with as minimal a tax rate increase as possible. The taxpayers are voting on a spending plan. What is important to the tax rate is to keep it as even as possible and avoid sudden spikes. This time when there was a need to lay off people, the Board did not increase taxes when they could have. Next year the Board will be looking at a difficult tax year – put “monkey” on back of state legislators – best way to go is to the keep tax warrant as presented. He understands the position of Mr. Morris to restore some of the fund balance.

Ms. Bentley noted that it is an interesting question and she started out not wanting to see any tax increase. The tax rate does concern her at \$20.60 which is the highest in this BOCES and stunned how much higher than the next highest. She is supportive of the diverse and range of programs offered and is inclined to say the Board received the 2.45% increase and thinks the State will pull the pins out from everyone regarding State aid and supports the tax warrant at 2.45% which is pretty much at bare bones capitalizing on early retirements. She would like to see the Child Advocate position at PHS preserved. \$372,000 is not a huge grab or leap but planning for a more austere fiscal climate in the future.

Mr. Rotz clarified the warrant is a 2.45% increase; and due to an increase in the assessment roll, .2% increase in the tax rate.

Mr. Morris stated the most important item from the public speaking at meetings is support of programs. Plattsburgh is a great District because of the Board's decisions. When a budget is voted on the Board has to stick to it. A projected tax levy increase and tax rate increase of 2.45% is what was voted – the public does not get to vote for the budget as they should.

Mr. Rotz agrees there is a need to be concerned about next year. He asked if due to the way the teachers' contract is constructed, does the District expect more retirements next year. Mr. Short replied he would not bank on a lot of retirements.

Mr. Krieg spoke about what Ms. Bentley said about the overall rate per \$1,000 because it is based on the total tax roll and the City is constrained for development. It might be perfectly appropriate for a

higher rate per \$1,000. He thinks that is what people are looking at – in some areas the private sector is upset with the public sector. People look at the cost per pupil and think Plattsburgh is high compared to other districts which might be a good thing as Plattsburgh is providing a good education. He told a story about a neighbor when he was growing up who was struggling to pay her bills and the need to keep in mind that some people struggle to keep up.

Mr. Short stated the per pupil cost is impacted by changes in enrollment and Plattsburgh's has been decreasing which in turn increases the per pupil expenditure.

Mr. Krieg suggested a compromise 1.1% increase in the levy to put back into the fund balance.

On the issue of retirements, Mr. Wachtmeister stated there is a need to address requests for a retirement incentive next year. He will be a no as he had mixed feelings this year. Regarding per pupil costs, Plattsburgh's is the highest in Clinton County – expenditures make it difficult to compare as what drives the wage structure of a district is if there are a large number of teachers at the high end of the salary scale. Plattsburgh will have to wait a couple years to see the full impact of senior people retiring this year. Regarding the total assessed value compared to other school districts, there is a need to recognize the costs of having a state university, churches, etc. within the City limits.

Mr. Morris stated that there are exemptions available for people at certain income levels as well as veteran's and age-based exemptions.

Mr. Wachtmeister called the question.

Roll call vote on the motion	Mrs. Boiseyes
	Mr. Krieg no
	Mr. Morris no
	Dr. Robbins no
	Mr. Rotz no
	Mr. Wachtmeisteryes
	Ms. Bentley no
Motion failed	Vote on the motion 2 – yes 5 – no

TAX WARRANT (2nd Motion)

Mr. Morris moved, seconded by Ms. Bentley that the Board approve the 2010-2011 Tax Warrant in the amount of \$18,881,619.

Discussion:

Mr. Lebrun confirmed that the chart projecting the impact of a 2.45% increase in the tax rate chart is what was presented to the tax payers.

Dr. Robbins clarified that the motion increasing tax levy adds funds to the fund balance.

Mr. Lebrun stated that the levy would be \$371,850 greater than projected.

Mr. Wachtmeister stated this will improve the financial position of the district.

Dr. Robbins stated he will vote for the motion as his reading of the economic situation is it is going to be a lot worse than we think; which if it is the case, is to everyone's benefit to increase the fund balance to prevent massive layoffs and increases next year.

Ms. Bentley feels strongly the vote passed this year but does not think people will be willing to vote for any tax increase next year – not getting any help from the State and it will be the City taxpayers supporting the schools.

Mr. Lebrun stated he views his role as sustaining the District and has recommended expanding reserves while cautioning the Board against reliance on the fund balance. This year there was an increase in the use of the fund balance to balance the budget – continued use of reserves is not sustainable and in the future some reductions may be unavoidable. There is an end point to stave off program impact with taxes and fund balance.

Mr. Rotz agreed with Mr. Lebrun that the Board has the approval from the public for 2.45% and the majority of the public will remember a 2.45% increase. He is a City taxpayer and does want his taxes to go up – take what was approved by the voters.

Dr. Robbins agreed with Mr. Lebrun the extra fund balance gives the Board extra time to plan.

Mr. Short reminded Board members that they cannot balance budgets on reserves for forever.

Mr. Krieg stated that lately the press has been talking about tax levy not tax rates and what he would advocate is to split the difference – let taxpayers see a lesser tax rate increase.

Mr. Morris stated he thinks there will be a tax cap in the future and Plattsburgh taxpayers came out to support the budget as presented. He disagrees with Ms. Bentley that the budget will be voted down. If the District is running as it should, taxpayers will support the programs by voting yes for the budget.

Mr. Wachtmeister called the question.

Roll call vote on the motion	Mr. Krieg..... no
	Mr. Morrisyes
	Dr. Robbinsyes
	Mr. Rotz.....yes
	Mr. Wachtmeister no
	Ms. Bentley..... no
	Mrs. Boise no
Motion failed	Vote on the motion 3 – yes
	4 – no

9:04 a.m. – Mr. Wachtmeister left the meeting.

TAX WARRANT (3rd Motion) Mr. Krieg moved, seconded by Ms. Bentley that the Board approve the 2010-2011 Tax Warrant in the amount of \$18,706,556.

Discussion:

Referring to the 2.45% tax rate, Dr. Robbins stated that during next year’s budget discussion they will wish the funds were available and held it as the public authorized.

Mr. Morris agreed with Dr. Robbins and stated he will vote no on a tax rate increase of 1.5% – nothing less than 2%.

Ms. Bentley wanted to split the difference as she feels there will be huge fiscal issues next year – layoffs and program reductions and voted no at 2.45% as she has a threshold of \$20/\$1000 for the tax rate. 2.45% was approved. She will vote in favor as it is a reasonable

accommodation of both considerations – taxpayers and additional funds to the fund balance.

Mr. Rotz stated he is where Dr. Robbins is and agrees with Mr. Morris and would rather vote at the 2%.

Mr. Morris stated he will go to 2% but not lower.

Mr. Krieg called the question.

Roll call vote on the motion	Mr. Krieg.....yes
	Mr. Morris no
	Dr. Robbins no
	Mr. Rotz..... no
	Ms. Bentley.....yes
	Mrs. Boiseyes
Motion failed	Vote on the motion 3 – yes
	3 – no

In response to a question from the Board, Mr. Lebrun explained what is reflected on the tax bills is the amount of the tax levy and its change from year to year.

TAX WARRANT (4th Motion) Mr. Morris moved, seconded by Mr. Rotz that the Board approve the 2010-2011 Tax Warrant in the amount of \$18,798,714.

Roll call vote on the motion	Mr. Morrisyes
	Dr. Robbinsyes
	Mr. Rotz.....yes
	Ms. Bentley.....yes
	Mrs. Boiseyes
	Mr. Krieg.....yes
Motion carried	Vote on the motion 6 – yes
	0 – no

2010-2011 NONRESIDENT TUITION RATES

Based on Board Policy 5152, Admission of Nonresident Students, Dr. Robbins moved, seconded by Ms. Bentley that the Board set the 2010-2011 tuition rate for Grades K-5 at \$2,634 and Grades 6-12 at \$10,678.

Note: It was explained that while the District no longer accepts nonresident students there are some students who were grandfathered in when the policy went into effect necessitating the setting of the tuition rates.

Motion carried	Vote on the motion 6 – yes
	0 – no

CONSENT AGENDA ITEMS

Minutes

Mr. Morris moved, seconded by Mr. Krieg that the Board approve the consent agenda items.

- 1) The Board approved the minutes of the meeting of the Board of Education held on June 10, 2010.
- 2) The Board approved the minutes of the meeting of the Board of Education held on June 23, 2010.

CSE/CPSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix III.

Personnel Items

Resignations

- 1) The Board accepted Elizabeth Luscombe's resignation from her teaching position, effective June 30, 2010.
- 2) The Board accepted Laurene Johannes Mihalek's resignation for retirement purposes from her teaching position, effective July 2, 2010. Ms. Mihalek has worked in the District since 1981. (Note: By this action, Ms. Mihalek is removing the contingency in Board action on March 11, 2010, that her resignation is contingent upon the "55/25 NYS Legislation" or NYS legislation so related.)
- 3) The Board accepted the resignation of George M. Stackpole from his position as monitor, effective June 30, 2010.

Tutor and Substitute Appointments

The Board approved the appointments and rates of pay as presented. All have fingerprint clearance or are exempt.

<u>Name</u>	<u>Position</u>
Michael Nichols	Tutor; \$43.08/hour, effective May 24, 2010
Patricia Hinkley	Substitute Monitor; \$8.65/hour through 6/30/10; \$8.90/hour on and after 7/1/10, effective June 22, 2010
Karen Hulbert	Substitute Teacher Aide (Retired); \$16.50/hour
Jeanne Barber	Substitute Monitor (Retired); \$9.60/hour
Stacie Papineau	Substitute Monitor; \$8.90/hour

2010 Summer Work Authorization

The Board approved the following for 2010 summer services/work.

<u>Recommendation</u>	<u>Description</u>
Judy Casey-Sanger	PHS/AIS (Guided Study Hall Rep); \$44.94/hr. - not to exceed 8 hours
Ann Ford	611 ARRA Project; \$44.94/hr. – not to exceed 64 hours
Susan O'Dell	611 ARRA Project; \$44.94/hr. – not to exceed 64 hours
April Myers-Lautenschuetz	611 ARRA Project; \$44.94/hr. – not to exceed 64 hours
Aimee McLane	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
Debra Favro	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
James Munger	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
Nancy Strack	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
Kathryn Meyer	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
Susan Hurd	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
Kelly Bilow	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
Wendy Bezio	611 ARRA Project; \$26.96/hr. – not to exceed 8 hours
Kris Bennett Barnes	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
Suzanne Frechette	611 ARRA Project; \$44.94/hr. – not to exceed 8 hours
Jason Nisoff	611 ARRA Project; \$44.94/hr. – not to exceed 3 hours
Michelle McCloud	611 ARRA Project; \$44.94/hr. – not to exceed 3 hours
Garrett McLean	611 ARRA Project; \$44.94/hr. – not to exceed 3 hours

Special Education 2010 Summer Services

The Board appointed the special education 2010 summer services staff as listed:

<u>Teaching Assistants</u>	<u>Rate and Authorization</u>
Cindy O'Neil	\$26.96/hr.- not to exceed 54 hours
Mary Beth Lonergan	\$26.96/hr.- not to exceed 54 hours
Sandra Davidson	\$26.96/hr.- not to exceed 46 hours
Joanne Circelli	\$26.96/hr.- not to exceed 46 hours
Wendy Bezio	\$26.96/hr.- not to exceed 6 hours
Anita Squier	\$26.96/hr.- not to exceed 18 hours as a substitute, if needed
<u>Speech Therapist</u>	
Margaret Felty	\$44.94/hr. – an additional 18 hours (working in place of Tom Schaub); increasing her not to exceed to 60 hours
<u>School Psychologist</u>	
Suzanne Frechette	\$44.94/hr. – not to exceed 6 hours
<u>Teacher (SEIT)</u>	
Nicole Nevader	\$44.94/hr. – not to exceed 24 hours

Appointments of Summer Grounds Help

The Board approved the following appointments:

- 1) Armand Remillard as On-Call Temporary Laborer, effective June 28, 2010, at an hourly rate of \$8.25 through June 30, 2010 and \$8.50 on and after July 1, 2010.
- 2) Joseph Shannawi as On-Call Temporary Laborer, effective June 21, 2010, at an hourly rate of \$8.25 through June 30, 2010 and \$8.50 on and after July 1, 2010.
- 3) Lawrence Harney as On-Call Temporary Laborer, effective June 28, 2010, at an hourly rate of \$8.25 through June 30, 2010 and \$8.50 on and after July 1, 2010.
- 4) Ryan Bracy as On-Call Temporary Laborer, effective June 28, 2010, at an hourly rate of \$8.25 through June 30, 2010 and \$8.50 on and after July 1, 2010.
- 5) Seth Fout as On-Call Temporary Laborer, effective June 28, 2010, at an hourly rate of \$8.25 through June 30, 2010 and \$8.50 on and after July 1, 2010.
- 6) Timothy Strack as On-Call Temporary Laborer, effective June 28, 2010, at an hourly rate of \$8.25 through June 30, 2010 and \$8.50 on and after July 1, 2010.
- 7) Justin Lavarney as On-Call Temporary Laborer, effective June 14, 2010, at an hourly rate of \$8.25 through June 30, 2010 and \$8.50 on and after July 1, 2010.
- 8) Elizabeth Ultee as On-Call Temporary Laborer, effective June 21, 2010, at an hourly rate of \$8.25 through June 30, 2010 and \$8.50 on and after July 1, 2010.

Business Items**Reports for Board Information**

The following were presented for Board information:

- 1) Summary of 2009-2010 Budget Transfers for the month of May 2010 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (May 2010)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (May 2010)
- 4) Summary of Monthly Wire Transfers (May 31, 2010)
- 5) Certificates of Deposit and Reserve Accounts (May 31, 2010)

- 6) Food Service Profit and Loss Statement (May 2010)
- 7) Revenue Status Report (Month Ending May 2010)
- 8) Budget Status Report (Month Ending May 2010)

Treasurer's Report

The Board accepted the May 31, 2010 Treasurer's Report as presented in Appendix IV.

Surplus Equipment

The Board approved the disposal of the surplus equipment listed in the most cost effective manner as determined by the District's Purchasing Agent.

<u>Item Description</u>	<u>Model Name</u>	<u>Serial #</u>
Apple(c)-Mac	iMac/DV	RN0122UQJ8C
Apple(c)-Mac	iMac/DV	YM010689HQJ
Apple(c)-Mac	iMac/400	YM0366N2JAU
Apple(c)-Mac	iMac/400	YM046429JAU
Apple(c)-Mac	iMac/400	YM1152LAKLX
Apple(c)-Mac	iMac/400	YM1153TNKLX
Apple(c)-Mac	iMac/400	YM1153V1KLX
Apple(c)-Mac	iMac/400	YM1151QYKLX
Apple(c)-Mac	iMac/400	YM1119SNKLX
HP(p)	DJ 930c	SMX0CS1F0WW
Apple(c)-Mac	iMac/400	YM110BGDKLX
Apple(c)-Mac	iMac/400	YM11156KKLX
Apple(c)-Mac	iMac/500	YM1421AELFB
Apple(c)-Mac	iMac/500	YM1422M0LFB
Apple(c)-Mac	iMac/500	YM1422M4LFB
Apple(c)-Mac	iMac/500	YM1422MHLFB
Apple(c)-Mac	iMac/500	YM1422MLLFB
Apple(c)-Mac	iMac/500	YM1422MPLFB
Apple(c)-Mac	iMac/500	YM1422MXLFB
Apple(c)-Mac	iMac/500	YM1422NGLFB
Apple(c)-Mac	iMac/500	YM1422NLLFB
Apple(c)-Mac	iMac/500	YM1422NQLFB
Apple(c)-Mac	iMac/500	YM1422NSLFB
Apple(c)-Mac	iMac/500	YM1422NVLFB
Apple(c)-Mac	iMac/500	YM1422PMLFB
Apple(c)-Mac	iMac/500	YM1422YTLFB
Apple(c)-Mac	iMac/500	YM1422YWLFB
Apple(c)-Mac	iMac/500	YM1473J1LFB
Apple(c)-Mac	iMac/500	YM1473K3LFB
Apple(c)-Mac	iMac/400	RN1210ZNKWG
Apple(c)-Mac	iMac/400	RN1210ZCKWG
Apple(c)-Mac	iMac/400	YM1090AUKWG
Hobart chopper w attach.		U-75-18356
(3) Sharp Cash Registers	ER-2396	
Garland convection oven		#508100214303
Garland convection oven		#508100214305
Hobart Slicer	1712	#11-113595
GE Range/Oven	CR 40C	#SR CCD 5430
GE Range/Oven	CR 40C	#KTH 06 07 KGG 01
Cold Serving Line Unit	Precision Ind. BBLC-3-RT	#71583-0794
Blakelees Floor Mixer w attach.	#0060	#81743-1-5

Vulcan 3 deck pizza oven	#V0008	#1053 6.2W
GE Range/Oven	C440	#CTR 10R UCD 6202
Hobart Floor Mixer w attach.		#11-101-341, 115V
Hobart Mixer	8200	#1291817
Hobart Slicer w attach.		
McCall Stand Up Refrigerator	L1-1001	#M-707679
Traulsen 3-door Freezer		RLT 332 NUT

Discussion:

Ms. Bentley asked if the minutes were on the website due to Mr. Drake's comments on the radio. Mr. Morris stated that he responded to a letter regarding the salary comments made by Mr. Drake. Mr. Lebrun stated Mr. Drake came and apologized in person. Ms. Bentley would like him to come to a meeting and apologize publically.

Mr. Krieg called the question.

Motion carried Vote on the motion 6 – yes
0 – no

CORRESPONDENCE

A letter/petition from St. Peter's Church was received. Ms. Bentley noted that a number of signers are not City residents. Mr. Krieg stated he has some questions about the program. Mr. Short stated he has information about who is teaching and what is taught in the classrooms. The question asked was if there are teachers qualified to teach, why don't they teach the curriculum. Mr. Short will provide information for Board review and further discussion.

APPROVAL OF NEW CLUB

Ms. Bentley moved, seconded by Mr. Rotz that the Board approve the establishment of a Future Business Leaders of America co-curricular club at Plattsburgh High School.

Motion carried Vote on the motion 6 – yes
0 – no

TEXTBOOK ADOPTION

The following textbook for Social Studies 9 and 10 was presented for first review:

Title: World History Patterns of Interaction (New York Edition)
 Publisher: McDougal Littell
 Copyright: 2008

Mr. Krieg borrowed the copy to review.

PERSONNEL

Long-term Substitute Elementary Teacher

Mr. Morris moved, seconded Dr. Robbins that the Board approve the following long-term substitute appointment:

Name of appointee: Amanda Oliver
 Tenure area: Elementary
 Date of commencement of the long-term substitute appointment: July 1, 2010
 Expiration date of the long-term substitute appointment: June 30, 2011
 Certification status: NYS Initial Certification; Childhood Education (Grades 1-6) and Students with Disabilities (Grades 1-6), effective 02/01/2007

Initial district-wide assignment: AIS – Oak Street Elementary School
Base salary: Step 2, Column MS (\$43,145)

Motion carried Vote on the motion 6 – yes
0 – no

Music Teacher

Mr. Rotz moved, seconded by Dr. Robbins that the Board approve the following 3 year probationary appointment:

Name of appointee: Hilary Soulia
Tenure area: Music
Date of commencement of the 3 year probationary appointment: September 1, 2010
Expiration date of the 3 year probationary appointment: August 31, 2013
Certification status: NYS Initial Certificate, Music, effective 09/01/2010
Initial district-wide assignment: Stafford Middle School
Base salary: Step 1, Column B (\$37,157)

Motion carried Vote on the motion 6 – yes
0 – no

21st Century Community Learning Center Project Appointments

Mr. Short requested that action on the 21st Century Community Learning Center Project Appointments be tabled until next meeting in order to prepare additional information.

Mr. Rotz moved, seconded by Mr. Krieg that action on the 21st Century Community Learning Center Project Appointments be tabled until the next meeting.

Discussion:

Two of the positions (Project Coordinator, and Project Related Additional Duties/Responsibilities) work over the summer.

Ms. Bentley stated she understands that it is a function of the Plattsburgh Teachers' Association contract which warrants these kinds of appointments. However, she is concerned that a full time teacher is taking on the additional duties – how much time is there in a day.

Mr. Short stated that Kristine Lutters and Dianna Stoyanoff are site coordinators during the school year and Dianna Lavery and Kristina Burdo work over the summer. All have full time positions and he would like to further review how much is above and beyond regular schedules.

Mr. Krieg asked if the Board can advertize for other people for the positions as all are not teachers.

Mr. Short stated that the recommendation is for people who completed the work in the past. However, now that it is going to 12 months, there is a need to look at staffing a little closer. He explained that this is a competitive grant received for after school programs for students – providing educationally based childcare. This is the second time the District has received the grant which ends in 2012. As the District was awarded the grant twice in a row which is unusual, he does not expect the District to receive it for a third time.

Project Educator

Kristine Lutters as the 21st Century Community Learning Center Project Educator for Momot Elementary and Stafford Middle Schools at a stipend of \$_____, effective July 1, 2010 through June 30, 2011.

Project Educator

Dianna Stoyanoff as the 21st Century Community Learning Center Project Educator for Bailey Avenue and Oak Street Elementary Schools at a stipend of \$_____, effective July 1, 2010 through June 30, 2011.

Project Coordinator

Diana Lavery as the 21st Century Community Learning Center Project Coordinator at a stipend of \$_____, effective, effective July 1, 2010 through June 30, 2011.

Project Related Additional Duties/Responsibilities

Increase the 2010/2011 salary of the District Treasurer Kristina Burdo by \$_____, effective July 1, 2010 through June 30, 2011, so as to reflect the temporary assignment of increased duties and responsibilities related to the 21st Century Community Learning Center Grant.

Motion to table carried

Vote on the motion 6 – yes
0 – no

BOARD MEMBER COMMENTS

Ms. Bentley stated that having attended her first PHS commencement as a Board member she was disappointed, if not embarrassed, by the behavior of the graduates (walking across the stage in slippers, jumping off the stage). She expected a level of decorum as this is a significant celebration for the students and families. The District can do better.

Mr. Krieg stated his daughter was a graduate and attended the ceremony. The ceremony is for the students as long as they are not doing anything obscene or extremely disruptive. He is willing to let them be happy. He and his daughter were satisfied with ceremony.

Dr. Robbins commented there should be some control such as students not allowed to wear hats. There are ways for students to express themselves.

Ms. Bentley stated that the taxpayers pay and would be appalled. She is not looking to regiment a dress code. It is about students, parents, families and the community. She recently attended a graduation ceremony at a magnet school in Kentucky and people were wearing collared shirts.

ADJOURNMENT

There being no further business, Mr. Rotz moved, seconded by Mr. Krieg that the meeting be adjourned at 9:49 a.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on July 22, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived at 6:14 p.m.)
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present
Richard Robbins – present
Tracy Rotz (Vice-president) – present
Steven Sullivan – present (left at 8:45 p.m.)
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Carrie Zales (Oak Street Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Krieg moved, seconded by Mr. Sullivan that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons and contractual negotiations).

Motion carried

Vote on the motion 7 – yes
0 – no

6:14 p.m. – Ms. Bentley arrived.

Mr. Morris moved, seconded by Dr. Robbins that the Board return to public session at 7:35 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Mrs. Boise led the Pledge of Allegiance.

Spotlight

Plattsburgh Student Chorus for André Rieu Concert

Vocal music teachers, William Verity, Sandra Verity, and Celia Strebendt, spoke about the invitation and preparing 35 students for participation in André Rieu’s concert at Montreal’s Bell Centre on June 25, 2010. The student chorus accompanied Carmen Monarcha when she sang Michael Jackson’s Earth Song on the first anniversary of his death.

In late May Sophie Mitsoglou of Mountain Lake PBS contacted PHS Assistant Principal Jamie LaBarge with a request for a student chorus.

Based on criteria given to them, the teachers selected 35 students who proudly represented the District with only one dress rehearsal. The teachers thanked the Board for allowing the students to participate and Jamie LaBarge and Sophie Mitsoglou for all their help. They presented the Board with a picture of the choir signed by André Rieu.

Mr. Short and Mrs. Boise presented certificates thanking them for their work with the students. Mr. Short also gave them a key chain as they are "keys" to part of the Music Department.

Public Comment No one addressed the Board.

Consent Agenda Items Dr. Robbins moved, seconded by Mr. Rotz that the Board approve the consent agenda items including the addendum to the agenda (request to rescind resignation/retirement).

Minutes The Board approved the minutes of the meeting held on July 1, 2010.

Adoption of the Agenda The Board adopted the agenda and addendum.

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Resignations The Board acknowledged receipt of Gale Carroll's letter confirming her resignation/retirement date of July 1, 2010 even though the uncertainty of the outcome of the lawsuit against the Chapter 45 (55/25) Incentive continues to loom in the air.

The Board accepted Rosemary Manchester's resignation from her position as teaching assistant, effective July 14, 2010.

Rescinding of Resignation for Retirement The Board approved Shirley Butler's request to rescind her resignation for retirement purposes due to uncertainties in the outcome of the court decision on the implementation of the Charter 45 (55/25) retirement incentive and reinstate her as a full time science teacher, effective July 21, 2010.

Appointments 2010 Summer Work Authorization
The Board approved the 2010 summer work as listed:

<u>Name</u>	<u>Summer Work</u>	<u>Rate and Authorization</u>
Mary Ward	Momot RTI PreK-2	\$44.94/hr.- not to exceed 9 hours (working in place of Kris Lutters)

College Advancement Program Coordinator
The Board appointed Susan Levaque as College Advancement Program (CAP) Coordinator for 2010-2011 at a stipend of \$845.00.

Advanced Placement Coordinator
The Board appointed Karen Bisso as Advanced Placement (AP) Coordinator for 2010-2011 at a stipend of \$845.00.

Coaching Appointments

The Board approved the 2010-2011 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Football	Varsity Hd. Coach	Pat Goodell	\$5,269
	Var. Assistant	Mike Bordeau	\$3,656
	JV Hd. Coach	Jim Manchester	\$4,086
Cross Country	Boys Varsity	Kevin Larkin	\$3,065
	Girls Varsity	Corey Mousseau	\$3,065
Gymnastics	Varsity	Janice Trudeau	\$3,172
Boys Soccer	Varsity Coach	Chris LaRose	\$4,516
	Modified	Tim Hanrahan	\$2,473
	Modified	Garret McLean	\$2,473
Girls Soccer	Varsity Coach	Tim Mulligan	\$4,516
	JV Coach	Kate Flynn	\$2,903
Swim	Girls Varsity	John Ruff	\$3,925
	Girls Modified	Sue Wilson	\$2,473
Volleyball	Varsity Coach	Vickie McMillan	\$3,764
	Modified	Sabrina Hamilton	\$2,258
Managers	Fall	Cathy Whalen	\$3,764

Donation

The Board accepted a donation from Momot's PTO in the amount of \$2,340.10 to cover the cost of bus transportation for end of the year field trips for Grades PreK-5.

**Mountain Lake PBS
Voluntary Partnership
Agreement**

The Board authorized a payment of \$500 in support of the Mountain Lake PBS Voluntary School Partnership. This annual partnership entitles collaborating schools to access to VITAL Workshops and Professional Development Workshops, notification and access to all outreach activities, and to receive information on upcoming educational events.

**Reports for Board
Information**

The following were presented for Board information:

- 1) Stafford Middle School Extraclassroom Activity Report (June 2010)
- 2) Plattsburgh High School Extraclassroom Activity Fund Report (June 2010)
- 3) Summary of Monthly Wire Transfers (June 30, 2010)
- 4) Certificates of Deposit and Reserve Accounts (June 30, 2010)
- 5) Food Service Program Profit and Loss Statement (June 2010)

Treasurer's Report

The Board accepted the June 30, 2010 Treasurer's Report as presented in Appendix II.

**Maintenance and Repair
of School Buses**

The Board of Education approved an agreement with M.A. Jerry for the maintenance and repair of school buses for 2010-2011 as follows:

Shop Rate	\$73.00/hour
Labor for 30-day DOT inspection	\$255.50 (3.5 hours)
Labor for lube, oil & filter service	\$146 (2 hours)
Labor for transmission service	\$146 (2 hours)
Labor for annual brake test inspection	\$438 (6 hours)

Motion carried
Vote on the motion 8 – yes
0 – no

Correspondence

The Board received a thank you note from Alison Condo Mr. Short distributed copies of Champlain Valley Educational Services' Success Stories Volume 2. He also announced the September 11 date of the Required School Board Member Financial Training and reviewed the CEWW School Boards Association meeting schedule.

EXCEL Capital Project

Mr. Short offered a tour of the work sites. He will provide a comprehensive update in August.

Refunding Bond Resolution

Ms. Bentley moved, seconded by Mr. Krieg that the Board approve the Refunding Bond Resolution as presented in Appendix III.

Motion carried
Vote on the motion 8 – yes
0 – no

Textbook Adoption

Dr. Robbins moved, seconded by Mr. Wachtmeister that Board approve the adoption of the following textbook for Social Studies 9 and 10 which was presented for first review on July 1, 2010.

Title: World History Patterns of Interaction (New York Edition)
Publisher: McDougal Littell Copyright: 2008

Motion carried
Vote on the motion 8 – yes
0 – no

Out of State Conference Request

Ms. Bentley moved, seconded by Mr. Rotz that the Board approve the request of Claudine Selzer-Clark to attend the Wilson Reading Regional Conference in Boston, Massachusetts, July 26-27, 2010. The only cost to the District is for meals as she is accompanying Diane Smith whose attendance was approved previously.

Motion carried
Vote on the motion 8 – yes
0 – no

Appointments

1) Bailey Avenue Elementary School Principal
Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve the following 3 year probationary appointment:

Name of appointee: NancyJean Osborn
Tenure area: Principal

Date of commencement of the
3 year probationary appointment: August 23, 2010

Expiration date of the
3 year probationary appointment: August 22, 2013

Certification status: NYS School District Administrator,
Permanent Certificate, effective 2/1/00

Sick Leave: 30 days credited, effective August 23,
2010

Initial district-wide assignment: Bailey Avenue Elementary School
Principal

2010-2011 School Year Base Salary: \$85,000 (\$72,604.17 prorated August
23, 2010 through June 30, 2011)

Motion carried
Vote on the motion 8 – yes
0 – no

2) Physical Education Teacher

Mr. Morris moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Shae Gilmore
Tenure area: Physical Education
Date of commencement of the
3 year probationary appointment: September 1, 2010
Expiration date of the
3 year probationary appointment: August 31, 2013
Certification status: NYS Initial Certificate, Physical
Education, effective 9/1/2009
Initial district-wide assignment: Stafford Middle School
Base salary: Step 1, Column BS (\$37,157)

Motion carried Vote on the motion 8 – yes
0 – no

3) Special Education Teacher

Mr. Rotz moved, seconded by Ms. Bentley that the Board approve the following 2 year probationary appointment:

Name of appointee: Jerry Defayette
Tenure area: General Special Education
Date of commencement of the
2 year probationary appointment: September 1, 2010
Expiration date of the
2 year probationary appointment: August 31, 2012
Certification status: NYS Permanent Certificate, Special
Education, effective 2/1/2009
Initial district-wide assignment: Plattsburgh High School 8:1:1
Base salary: Step 1, Column MS (\$41,648)

Motion carried Vote on the motion 8 – yes
0 – no

4) Special Education Teacher

Mr. Morris moved, seconded by Mr. Sullivan that the Board approve the following 2 year probationary appointment:

Name of appointee: Karri Jock
Tenure area: General Special Education
Date of commencement of the
2 year probationary appointment: September 1, 2010
Expiration date of the
2 year probationary appointment: August 31, 2012
Certification status: NYS Permanent Certificate, Special
Education, effective 2/1/2005
Initial district-wide assignment: Bailey Avenue Elementary School
12:1:1
Base salary: Step 1, Column MS (\$41,648)

Motion carried Vote on the motion 8 – yes
0 – no

5) Special Education Teacher

Mr. Krieg moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

Name of appointee: Joseph Lancellotti
Tenure area: General Special Education
Date of commencement of the 3 year probationary appointment: September 1, 2010
Expiration date of the 3 year probationary appointment: August 31, 2013
Certification status: NYS Conditional Initial Certificate, Students with Disabilities, Grades 1-6 effective 2/1/2010 to 1/31/2012, Grades 5-9 9/1/2009 to 8/31/2011
Initial district-wide assignment: Stafford Middle School RR
Base salary: Step 1, Column BS+15 (\$38,654)

Motion carried Vote on the motion 8 – yes
0 – no

6) AIS Teacher

Mr. Rotz moved, seconded by Mr. Morris that the Board approve the following 3 year probationary appointment:

Name of appointee: Amanda Oliver
Tenure area: Elementary
Date of commencement of the 3 year probationary appointment: September 1, 2010
Expiration date of the 3 year probationary appointment: August 31, 2012 (Note: Credited one year Jarema Credit as a long-term substitute 2009-2010.)
Certification status: NYS Initial Certification; Childhood Education (Grades 1-6) and Students with Disabilities (Grades 1-6), effective 2/1/2007 and Literacy (B-6), effective 9/1/2008
Initial district-wide assignment: AIS – Oak Street Elementary School
Base salary: Step 2, Column MS (\$43,145)

Motion carried Vote on the motion 8 – yes
0 – no

7) Elementary Teacher

Mr. Sullivan moved, seconded by Mr. Krieg that the Board approve the following 3 year probationary appointment:

Name of appointee: Amanda Cota
Tenure area: Elementary
Date of commencement of the 3 year probationary appointment: September 1, 2010
Expiration date of the 3 year probationary appointment: August 31, 2013
Certification status: NYS Initial Certification; Childhood Education (Grades 1-6), effective 9/1/2009
Initial district-wide assignment: Momot Elementary School, K/1 Multiage
Base salary: Step 1, Column BS (\$37,157)

Motion carried Vote on the motion 8 – yes
0 – no

8) Elementary Teacher

Mr. Rotz moved, seconded by Mr. Krieg that the Board approve the following 3 year probationary appointment:

- Name of appointee: Dianna Stoyanoff
- Tenure area: Elementary
- Date of commencement of the 3 year probationary appointment: September 1, 2010
- Expiration date of the 3 year probationary appointment: August 31, 2013
- Certification status: NYS Initial Certification; Childhood Education, effective 9/1/2008
- Initial district-wide assignment: Momot Elementary School, Grade 1
- Base salary: Step 1, Column MS (\$41,648)

Motion carried Vote on the motion 8 – yes
0 – no

9) Long-term Substitute Elementary Teacher

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the following long-term substitute appointment:

- Name of appointee: Kathleen Randall
- Tenure area: Elementary
- Date of commencement of the Long-term substitute appointment: September 1, 2010
- Expiration date of the Long-term substitute appointment: June 30, 2011
- Certification status: NYS Permanent Certification, PreK, K, and Grades 1-6, effective 2/1/2009
- Initial district-wide assignment: AIS – Oak Street Elementary School
- Base salary: Step 1, Column MS (\$41,648)

Motion carried Vote on the motion 8 – yes
0 – no

10) 21st Century Community Learning Center Project Appointments
Project Coordinator

Ms. Bentley moved, seconded by Mr. Sullivan that the Board appoint Diana Lavery as the 21st Century Community Learning Center Project Coordinator at a stipend of \$44.94 per hour not to exceed 600 hours, effective, effective July 1, 2010 through June 30, 2011. Note: Timesheets reflecting hours beyond regular school hours will be submitted biweekly.

Mr. Short clarified this is the second year of the second grant with the expectation that after next year it will not be the program it is today. The Steering Committee's task is to look for ways to sustain the program when grant funding ends. They are starting a modest sliding fee schedule with the goal to eventually become a self sustaining program. Each year there is a requirement for a data report which has shown students consistently in the program are performing significantly better than those not in the program. The grant is approximately \$600,000 per year for 3 years which the District will not be able to sustain at current

levels. Mr. Short will provide additional information on this year's fee schedule.

Motion carried

Vote on the motion 8 – yes
0 – no

Project Related Additional Duties/Responsibilities

Ms. Bentley moved, seconded by Mr. Rotz that that the Board increase the 2010-2011 salary of the District Treasurer Kristina Burdo by \$31.55 per hour not to exceed 250 hours, effective July 1, 2010 through June 30, 2011, so as to reflect the temporary assignment of increased duties and responsibilities related to the 21st Century Community Learning Center Grant. Note: Timesheets reflecting hours beyond regular work hours will be submitted biweekly.

Motion carried

Vote on the motion 8 – yes
0 – no

**Superintendent's
Reports/Remarks**

Conferences/Workshops

Mr. Short asked if any Board member is interested in attending the conferences.

New School Board Member Academy – Mr. Krieg is registered.

Board Officers Academy – no interest due to schedule conflicts.

NYSSBA's 91st Annual Convention & Trade Show – Anyone interested in attending was asked to let Mr. Short no later than July 28 so as to take advantage of early registration discounts.

Committees on Which Board Members Serve – The 2010-2011 listing was reviewed and updated.

Board Retreat – August 12, 2010

Mr. Rotz and Mr. Morris are unavailable on that date. Mr. Short will send out a "Doodle" to establish a new date.

Board Member Reports

Mr. Wachtmeister stated he attend NYSSBA's School Law Conference on July 15 and will make conference information available. He stated that the State Comptroller's website posted information about downstate BOCES mishandling districts' moneys by keeping large reserves, over-funding reserves or establishing unauthorized reserves. He suggested the status of the local BOCES be reviewed.

8:45 p.m. – Mr. Sullivan left meeting.

He also noted that there have been newspaper articles regarding State testing and the possibility of raising cut-points for proficiency.

Board Members Remarks

Mr. Morris asked about the status of the Hockey program. Mr. Short stated there is question if the District should be looking at a merger with Saranac as we have about 11 students of which 9 are reliable. However, he has been informed Saranac has enough players with the merger with Peru and is not interested in a merger. In response to a question from Mr. Morris, Mr. Staves stated that a minimum number of players would be 16-18 without sickness or injuries – 22-24 would be a great number. Mr. Staves stated what is needed to do is to investigate options – pursue involving other schools or to allow the coach to schedule accordingly for the students and

their skill levels as bringing up younger students is not an option – dangerous and unsafe.

Mr. Krieg clarified that the District’s Hockey program starts at 9th grade and it is an expensive sport. Mr. Staves stated there is no other high school level program other than the high school programs.

Ms. Bentley commented she is a big fan of hockey but is concerned about spending \$25,000 to sustain a program which is not viable and would like to find a place for the juniors and seniors to play.

Mr. Wachtmeister asked when would be a reasonable time for the Board to discuss this issue again. For the last August meeting, Mr. Staves will have information on the options available.

Mr. Morris requested that discussion of a Utility Tax be placed on the August agenda. Mr. Wachtmeister concurred with his request.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mr. Krieg that the meeting be adjourned at 9:19 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education
held on August 26, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – present (arrived 6:09 p.m.)
Steve Krieg – present
Clayton Morris – present
Richard Robbins – excused
Tracy Rotz (Vice-president) – present (left 7:29 p.m.)
Steven Sullivan – present
Fred Wachtmeister – present (arrived 6:08 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Executive Session

Ms. Bentley moved, seconded by Mr. Sullivan that the Board go into executive session at 6:07 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons and contractual negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

6:08 p.m. – Mr. Wachtmeister arrived.

6:09 p.m. – Mr. Herkalo arrived.

Mr. Rotz moved, seconded by Mr. Krieg that the Board return to public session at 7:28 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

7:29 p.m. Mr. Rotz left the meeting.

Pledge of Allegiance

Mr. Morris led the pledge of allegiance

Welcome

The Board of Education and Mr. Short welcomed Bailey Avenue Elementary School’s Principal, NancyJean Osborn.

Public Comment

No one spoke.

Consent Agenda Items Mr. Morris requested that action on Coaching Appointments be removed from the consent agenda and placed on the regular agenda.
Mr. Herkalo moved, seconded by Ms. Bentley that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting held on July 22, 2010.

Adoption of the Agenda The Board adopted the agenda and addendum for the meeting being held.

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations in Appendix I.

Resignations The Board acknowledged receipt of Helen Cook's email stating she is going forward with her retirement which is effective July 1, 2010.
The Board accepted Denise Morrison's resignation from her teaching assistant position, effective August 17, 2010.

Appointments Substitute Appointments
The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Jessica Ribner	Teacher, Certified, \$91.00/day	Cleared
Emily Digilio	Teacher, Certified, \$91.00/day	Cleared
Kimberly Lincoln	Teacher, Certified, \$91.00/day	Cleared
Kimberly Lincoln	Teaching Ass't, Certified, \$8.90/hour	Cleared

2010 Summer Work Authorizations

The Board approved the 2010 summer work as listed:

<u>Name</u>	<u>Summer Work, Rate, and Authorization</u>
Jackie Lafountain	Athletic Office, \$17.84/hr, not to exceed 5 days
Kelly Loner	PHS Co-curricular, \$17.41/hr, not to exceed 3 hours
Roy Seem	Substitute Bus Driver, \$14.41/hr. (Sp. Ed. Summer School)
Allan Seymour	Substitute Bus Driver, \$14.84/hr. (Sp. Ed. Summer School)
Lawrence Bosley	Substitute Bus Driver, \$15.28/hr. (Sp. Ed. Summer School)
Joyce Charland	Substitute Bus Driver, \$15.43/hr. (Sp. Ed. Summer School)
Orville "Fred" Scroggin	Substitute Bus Driver, \$13.80/hr. (Sp. Ed. Summer School)
Holly Bates	Bus Monitor, \$18.78/hr. (Sp. Ed. Summer School)
Laverne Hicks	Substitute Bus Monitor, \$13.78/hr. (Sp. Ed. Summer School)
Tina Simpson	Substitute Bus Monitor, \$13.78/hr. (Sp. Ed. Summer School)
Gregory Hughes	Substitute Bus Monitor, \$8.90/hr. (Sp. Ed. Summer School)
Nancy Montefusco	Substitute Bus Monitor, \$10.58/hr. (Sp. Ed. Summer School)
Mary Defayette	Bailey/RTI, \$44.94/hr.- not to exceed 6 hours
Erin Donnelly	Bailey/RTI, \$44.94/hr.- not to exceed 6 hours
Ann Ford	611 ARRA Project, \$44.94/hr. – not to exceed hours reduced from 64 to 60 hours
Susan O'Dell	611 ARRA Project, \$44.94/hr. – not to exceed hours reduced from 64 to 60 hours
April Myers-Lautenschuetz	611 ARRA Project, \$44.94/hr. – not to exceed hours reduced from 64 to 60 hours
Wendy LaForest	611 ARRA Project, \$44.94/hr. – not to exceed hours 8 hours

Robin Schelle	Teacher Special Education Services, \$44.94/hr. - not to exceed hours reduced from 72 hours to 56 hours
Nichole Nevader	Special Education Teacher (SEIT), \$44.94/hr. – not to exceed hours increased from 24 to 40 hours

Athletic Trainer

The Board appointed Mark Donnelly as Emeritus Athletic Trainer, effective August 10, 2010 through June 26, 2011 with a stipend of \$15,000 and authorized the Superintendent of Schools to sign the Memorandum of Understanding – Emeritus Athletic Trainer Agreement (Appendix II). The agreement outlines the conditions/considerations of the employment of Mark Donnelly as Emeritus Athletic Trainer.

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2009-2010 Budget Transfers for the month of June 2010 under \$25,000 requiring the Superintendent's approval.
- 2) Summary of 2010-2011 Budget Transfers for the month of July 2010 under \$25,000 requiring the Superintendent's approval.
- 3) Summary of Monthly Wire Transfers (July 31, 2010)
- 4) Certificates of Deposit and Reserve Accounts (July 31, 2010)
- 5) Revenue Status Report (June 30, 2010)
- 6) Budget Status Report (June 30, 2010)
- 7) Budget Status Report (July 31, 2010)

Treasurer’s Report

The Board accepted the July 31, 2010 Treasurer’s Report as presented in Appendix III.

Budget Transfer over \$25,000

The Board authorized the budget transfer as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$48,000	A2250-490-48-200	A1310-490-00-600
	BOCES Handicapped Services	BOCES Business Administration
		To cover BOCES Business Administration CO-SER.

Disposal of Surplus Equipment

The Board authorized the disposal of the surplus equipment listed below.

<u>Equipment</u>	<u>Model</u>	<u>Serial #</u>	<u>Equipment</u>	<u>Model</u>	<u>Serial #</u>
Apple(c)-Mac	iMac/500	YM1422MELFB	Apple(c)-Mac	iMac/500	YM1422NHLFB
Apple(c)-Mac	iMac/400	YM110BFZKLX	Apple(c)-Mac	iMac/400	YM1153S5KLX
Apple(c)-Mac	iMac/400	YM1234VDKLB	Apple(c)-Mac	iMac/400	YM110BJRKLX
Apple(c)-Mac	iMac/500	YM1454DALFB	Apple(c)-Mac	iMac/500	YM1430NULFB
Apple(c)-Mac	iMac/400	YM0288AYJAU	Apple(c)-Mac	iMac/500	YM1430GSLFB
Apple(c)-Mac	iMac/400	YM110BJ5KLX	Apple(c)-Mac	iMac/400	YM119HTKLX
Apple(c)-Mac	iMac/400	YM11064BKLX	Apple(c)-Mac	iMac/400	YM110BEQKLX
Apple(c)-Mac	iMac/500	YM1463KKLFB	Apple(c)-Mac	iMac/400	YM046429JAU
Apple(c)-Mac	iMac/400	YM1115LJKLX	Apple(c)-Mac	iMac/400	YM1152LAKLX
Apple(c)-Mac	iMac/400	YM1151PEKLX	Apple(c)-Mac	iMac/400	RN1210ZKNKLG
Apple(c)-Mac	iMac/500	YM1430J0LFB	Apple(c)-Mac	iMac/400	RN1210ZCKWLG
Apple(c)-Mac	iMac/400	YM1153VEKLX	Apple(c)-Mac	iMac/400	YM0366N2JAU
Apple(c)-Mac	iMac/400	YM11051PKLX	Apple(c)-Mac	iMac/400	YM1153TNKLX
Apple(c)-Mac	iMac/500	YM1430K4LFB	Apple(c)-Mac	iMac/400	YM1153V1KLX
Apple(c)-Mac	iMac/500	YM1422MNLFB	Apple(c)-Mac	iMac/400	YM1151QYKLX
Apple(c)-Mac	iMac/500	YM1422P3LFB	Apple(c)-Mac	iMac/400	YM1119SNKLX
Apple(c)-Mac	iMac/400	YM110BDEKLX	Apple(c)-Mac	iMac/400	YM110BGDKLX
Apple(c)-Mac	iMac/400	YM1153VQKLX	Apple(c)-Mac	iMac/400	YM11156KKLX
Apple(c)-Mac	iMac/400	YM110BGNKLX	Apple(c)-Mac	iMac/500	YM1421AELFB
Apple(c)-Mac	iMac/500	YM1430H4LFB	Apple(c)-Mac	iMac/500	YM1422M0LFB
Apple(c)-Mac	iMac/400	YM1115E3KLX	Apple(c)-Mac	iMac/500	YM1422M4LFB
Apple(c)-Mac	iMac/400	YM11525MKLX	Apple(c)-Mac	iMac/500	YM1422MHLFB
Apple(c)-Mac	iMac/400	YM1234TGKLX	Apple(c)-Mac	iMac/500	YM1422MLLFB

Apple(c)-Mac	iMac/500	YM1430HWLFB	Apple(c)-Mac	iMac/500	YM1422MPLFB
Apple(c)-Mac	iMac/500	YM1463K1LFB	Apple(c)-Mac	iMac/500	YM1422MXLFB
Apple(c)-Mac	iMac/400	YM0372QAJAU	Apple(c)-Mac	iMac/500	YM1422NCLFB
Apple(c)-Mac	iMac/400	YM046424JAU	Apple(c)-Mac	iMac/500	YM1422NGLFB
Apple(c)-Mac	iMac/400	YM11155XKLX	Apple(c)-Mac	iMac/500	YM1422NLLFB
Apple(c)-Mac	iMac/500	YM1473HVLB	Apple(c)-Mac	iMac/500	YM1422NQLFB
Apple(c)-Mac	iMac/400	YM1115M0KLX	Apple(c)-Mac	iMac/500	YM1422NSLFB
Apple(c)-Mac	iMac/400	YM1234THKLX	Apple(c)-Mac	iMac/500	YM1422NVLFB
Apple(c)-Mac	iMac/500	YM1422MVLFB	Apple(c)-Mac	iMac/500	YM1422PMLFB
Apple(c)-Mac	iMac/400	YM0375CWJAU	Apple(c)-Mac	iMac/500	YM1422YTLFB
Apple(c)-Mac	iMac/400	YM1153VUKLX	Apple(c)-Mac	iMac/500	YM1422YWLFB
Apple(c)-Mac	iMac/400	YM11207SKLX	Apple(c)-Mac	iMac/500	YM14231MLFB
Apple(c)-Mac	iMac/400	YM1115MRKLX	Apple(c)-Mac	iMac/500	YM1473J1LFB
Apple(c)-Mac	iMac/400	YM0375CUJAU	Apple(c)-Mac	iMac/500	YM1473K3LFB
Apple(c)-Mac	iMac/400	YM0400DPJAU	Apple(c)-Mac	iMac/DV	RN0122UQJ8C
Apple(c)-Mac	iMac/400	YM1240JHKLX	Apple(c)-Mac	iMac/DV	YM010689HQJ
Apple(c)-Mac	iMac/500	YM1430JULFB	Apple(c)-Mac	iMac/400	YM110BJQKLX
Apple(c)-Mac	iMac/400	YM1153W9KLX	Apple(c)-Mac	iMac/400	YM1109S5KLX
Apple(c)-Mac	iMac/400	YM1115M5KLX	Apple(c)-Mac	iMac/400	YM1090AUKWG
Apple(c)-Mac	iMac/500	YM1430GZLFB			

CVES Adult Education Sponsorship Agreement

The Board authorized the Superintendent of Schools to sign the CVES Adult Education Sponsorship Agreement for the 2010-2011 school year as presented in Appendix IV. This agreement covers all CVES Adult Education Courses CO-SER 103 and the Accident Prevention/Pre-Licensing CO-SER 401.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

Peru Central School District’s resolution (August 10, 2010) regarding supporting BOCES working with others to clear the pathway of any matters that would block this BOCES from continuing essential services was received.

Mr. Short distributed an August 24, 2010 letter from the American Federation of Teachers providing additional information regarding the upcoming AFT Labor Management meeting in Washington, D.C. He also reported that up to \$1,500 of travel expenses will be covered and should cover the cost of driving the District’s van to Washington.

Ms. Bentley asked about Peru’s correspondence. Mr. Short stated that additional information will be coming as Regent Dawson has asked CVES districts to provide a cost analysis to provide the service. He expects additional information and a recommendation by the end of September.

EXCEL Capital Project

Mr. Short provided an update on the project from a job meeting held earlier in the day. The focus of the meeting was to determine what is needed for the opening of school. Mr. Short asked if there was an evening before students/staff return when Board members would like to tour the schools. September 1 at 6 p.m. was selected with everyone meeting at Duken. Mr. Short reminded those present that the funds for the project are EXCEL funds which is funded at the State level with no direct impact on the local taxpayer. Mr. Short stated that at this time the project is under budget and Mr. Lebrun will supply a listing of change orders. Mr. Short stated that Oak’s kitchen not being completed for opening school is part of the schedule and the Clinton County Board of Health is working with the district on the plan for providing meals at the school. Mr. Lebrun stated the project managers are onsite and their expertise has been very helpful.

Utility Tax

Mr. Short stated that discussion of a utility tax has been ongoing for a number of years as small city school districts may impose a utility tax.

Mr. Wachtmeister stated he is in favor of utility tax given the uncertain nature of State Aid and what is happening in Washington, D.C. The district would be most pro-active in adopting a utility tax up to the maximum allowed to reduce the property tax burden. A number of small city school districts receive hundreds of thousands of dollars from a utility tax. If the district is going to move in the direction of a utility tax a public hearing needs to be held and information provided to the community. The tax can only start at certain times of the year. Adoption of a utility tax would spread the burden to not only property owners. He asked to have the motion for action at the first meeting in September and for the district's administration to contact the school attorney on how to proceed.

Mr. Morris agreed with Mr. Wachtmeister and would like to see the funds spent when received. This is a way to save programs without increasing property taxes. He would like it on the agenda for a vote – tired of the discussion.

Mr. Krieg asked for clarification that it is a vote of the Board – Mr. Lebrun stated that there is no public referendum.

Ms. Bentley stated this is not in place of a property tax but a way to spread the tax burden to everyone. She asked about a way to generate tax revenue from tax exempt properties in the city as they have an obligation to support education.

Mr. Lebrun stated that his understanding is that wholly tax exempt entities would remain tax exempt; however residents residing in tax exempt properties may be subject to a utility tax. The utility tax is based on consumption of utilities that drives the amount of revenue received by the district. The revenue from a utility tax is an unknown from year to year as it is based on consumption unlike a property tax.

Mr. Wachtmeister suggested contacting business officials in districts which have adopted a utility tax (some as far back as the 1960s) about their experiences. He expects that after the first year the savings can be returned to the local taxpayer through the tax levy. He suggested that if there is to be a public hearing, community members be asked to submit questions prior to the hearing in order to prepare accurate responses.

Motion to Suspend Rules Mr. Morris moved, seconded by Mr. Wachtmeister that the rules be suspend to permit action on the matter of a utility tax as it may be time critical.

Roll call vote on the motion	Mr. Sullivan.....yes
	Mr. Wachtmeisteryes
	Ms. Bentley.....yes
	Mrs. Boiseyes
	Mr. Herkalo.....yes
	Mr. Krieg.....yes
	Mr. Morrisyes

Motion carried	Vote on the motion 7 – yes
	0 – no

Motion to Schedule Hearing

Mr. Morris moved, seconded by Ms. Bentley that the Board of Education, in consultation with the school attorney, as soon as possible schedule a hearing on the establishment of a utility tax.

Roll call vote on the motion	Mr. Sullivan.....yes
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Mr. Wachtmeisteryes
 Ms. Bentley.....yes
 Mrs. Boiseyes
 Mr. Herkalo.....yes
 Mr. Krieg..... no
 Mr. Morrisyes

Motion carried

Vote on the motion 6 – yes
 1 – no

**Out of State
 Conference Request**

Mr. Sullivan moved, seconded by Ms. Bentley that the Board approve the requests of James Short, Clayton Morris, Mary Louise Lamberti, Roderick Sherman, and MaryLou LaRocque to attend the American Federation of Teachers’ National Conference on Collaborative School Reform in Washington, D.C., October 6-8, 2010. AFT has received funding for this conference through the Bill & Melinda Gates Foundation. There is no registration fee and AFT will cover the cost of lodging and meals and attendees will drive to the conference using a District van.

Discussion: Ms. Bentley stated that she is very pleased in the interest and involvement of the school district. Mr. Morris stated that it is huge that the district has been asked to present and that others think that the district has something special.

Motion carried

Vote on the motion 7 – yes
 0 – no

Girls Gymnastics Merger

Mr. Morris moved, seconded by Mr. Krieg that the Board approve Seton Catholic Central School’s request to merge with Plattsburgh City School District for the sport of Girls Gymnastics for the 2010-2011 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (Appendix V).

8:33 p.m. – Mr. Herkalo left the meeting.

Mr. Short stated that one Seton student is involved. Mr. Sullivan thinks there should be more of this.

Motion carried

Vote on the motion 6 – yes
 0 – no

8:35 p.m. – Mr. Herkalo returned.

**Boys Varsity Ice Hockey
 Merger**

Mr. Morris moved, seconded by Mr. Wachtmeister that the Board approve Willsboro Central School District’s request to merge with Plattsburgh City School District for the sport of Boys Varsity Ice Hockey for the 2010-2011 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (Appendix VI).

Mr. Short reported that one Willsboro student is involved and there may be other schools asking to merge with Plattsburgh. At this time he is recommending keeping the hockey program intact for the school year. Mr. Krieg asked for clarification as to whether or not there are enough students for a team. Mr. Staves stated that the number of participants is a fine line and this might not be the only merger. Mr. Short stated the number is not what is preferred but other schools are now showing interest and he is

supporting going forward. Willsboro will provide transportation to away games. In response to Mr. Krieg’s question, Mr. Staves stated PHS can “field” a team. Mr. Morris voiced a concern about bringing players from other schools to have a “powerhouse” team. Mr. Short clarified the district is trying to provide opportunities for students.

Motion carried

Vote on the motion 7 – yes
0 – no

**Board Policy 5420 Student Health Services
Revision – 1st Review**

Board Policy 5420 and Regulation 5420-R Student Health Services (Appendix VII) were presented for first review. Mr. Short stated this has not been taken to the Board Policy Sub-committee due to timing issues and the legal requirement to have Epi pens available for all students. Guidance was received from NYSSBA policy services, the Board of Health, Dr. Patnode, and Linda Haubner. To stay compliant with the law, the district has communicated with a local pharmacy to receive a bid for Epi pens. Mrs. Boise extend the Board’s thanks to Linda Haubner and Dr. Patnode.

Ms. Bentley clarified that procedurally this will not be official until after the next Board meeting. Mr. Short stated that to his knowledge there has not been a need to use an Epi pen and 911 is available for any emergency.

Appointments

1) TPK Bus Monitor and Food Service Helper

Mr. Sullivan moved, seconded by Mr. Morris that the Board of Education approve the 26-week probationary appointment of Elizabeth Crahan, as follows and contingent on receiving 19A certification:

Name of Appointee: Elizabeth Crahan
Civil Service Title: Bus Monitor
Effective Date: August 27, 2010 (regular Bus Monitor calendar)
Fingerprint Status: Cleared
Initial Assignment: TPK transportation
Salary Schedule: Bus Monitor
Level: Entry
Salary: \$10.28/hr.
and

Name of Appointee: Elizabeth Crahan
Civil Service Title: Food Service Helper
Effective Date: August 27, 2010 (special TPK calendar)
Fingerprint Status: Cleared
Initial Assignment: Momot TPK
Salary Schedule: Food Service Helper
Level: Entry
Salary: \$9.03/hr.

Motion carried

Vote on the motion 7 – yes
0 – no

2) School Monitors

Mr. Wachtmeister moved, seconded by Ms. Bentley that the following be approved for a 26-week probationary appointment as a School Monitor, per the following:

Name of Appointee: Julie Sharron
Civil Service Title: School Monitor

Effective Date: August 27, 2010 (regular School Monitor Calendar + up to 4 hours of training)
 Fingerprint Status: Emergency Conditional
 Initial Assignment: Momot
 Salary Schedule: School Monitor; 2.5 hours
 Level: Entry
 Salary: \$10.28/hr.

Name of Appointee: Georgina Nephew
 Civil Service Title: School Monitor
 Effective Date: August 27, 2010 (regular School Monitor Calendar + up to 4 hours of training)
 Fingerprint Status: Emergency Conditional
 Initial Assignment: Oak Street Elementary
 Salary Schedule: School Monitor; 2.25 hours
 Level: Entry
 Salary: \$10.28/hr.

Name of Appointee: Penny Mesel
 Civil Service Title: School Monitor
 Effective Date: August 27, 2010 (regular School Monitor Calendar + up to 4 hours of training)
 Fingerprint Status: Cleared
 Initial Assignment: Momot
 Salary Schedule: School Monitor; 2.5 hours
 Level: Entry
 Salary: \$10.28/hr.

Name of Appointee: Mickie Rock
 Civil Service Title: School Monitor
 Effective Date: August 27, 2010 (regular School Monitor Calendar + up to 4 hours of training)
 Fingerprint Status: Cleared
 Initial Assignment: Oak Street Elementary
 Salary Schedule: School Monitor; 2.25 hours
 Level: Entry
 Salary: \$10.28/hr.

Motion carried

Vote on the motion 7 – yes
 0 – no

3) Teacher (Library) Aide Increase Hours

Mr. Wachtmeister moved, seconded by Ms. Bentley that the schedule of Michelle Rugar, Teacher (Library) Aide be increased from 6.5 hours to 7.5 hours daily and that her resultant 2010-2011 salary be amended to \$27,028.

In response to Ms. Bentley's question, Mr. Short explained that one full-time library aide position has been reduced through a retirement and the increased hours bring her to par with the library aides in the district.

Motion carried

Vote on the motion 7 – yes
 0 – no

4) Custodial Worker Increase Hours

Mr. Morris moved, seconded by Mr. Herkalo that the Board approve an increase in hours for Loren Neiman, Custodial Worker, from 3.75 hours to 8 hours daily, resulting in a new pro-rated 2010-2011 salary of \$22,121.36. This change will be effective August 30, 2010.

Motion carried

Vote on the motion 7 – yes
0 – no

5) 21st Century Learning Center Program Educators

- a) Mr. Krieg moved, seconded by Mr. Wachtmeister that the Board approve the appointment of Karen Donoghue as a 21st Century Program Educator for the 2010-2011 school year at a stipend of \$44.94 per hour (contract hourly rate) not to exceed 300 hours. Note: timesheets reflecting hours beyond regular school hours will be submitted biweekly. She will be working at Bailey and Oak Street Schools.

Mr. Short stated that the \$44.94 per hour is the teacher contract rate and that time sheets will be monitored. This is setting the stage for when the program is self-funded; and as enrollments increase, there might be recommendations for additional program educators. The amount of the grant is \$588,000 per year.

Motion carried

Vote on the motion 7 – yes
0 – no

- b) Mr. Sullivan moved, seconded by Mr. Herkalo that the Board approve the appointment of Catherine Hite as a 21st Century Program Educator for the 2010-2011 school year at a stipend of \$44.94 per hour (contract hourly rate) not to exceed 300 hours. Note: timesheets reflecting hours beyond regular school hours will be submitted biweekly. She will be working at Momot Elementary School.

Mr. Morris voiced his concern that in a few years this program will be self-funded. Mr. Short stated that when the program is self-funded it will not look the same. The grant ends at the end of the 2011-2012 school year. The original grant was for 5 years but due to a lawsuit the funding was reduced to three years and the District does not expect to receive the grant for a third round. This year families are paying a small stipend.

Motion carried

Vote on the motion 7 – yes
0 – no

6) Heath Teacher

Mr. Wachtmeister moved, seconded by Mr. Morris that the Board approve the following 2 year probationary appointment:

- Name of appointee: Cathleen Whalen
- Tenure area: Health
- Date of commencement of the 2 year probationary appointment: September 1, 2010
- Expiration date of the 2 year probationary appointment: August 31, 2012
- Certification status: NYS Initial Certification; Health Education, 09/01/2007
- Initial district-wide assignment: Stafford Middle School
- Base salary: Step 16 Column MS+30 (\$67,097)

Motion carried

Vote on the motion 7 – yes
0 – no

7) Elementary Teacher

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve the following 3 year probationary appointment:

- Name of appointee: Stephanie Lasher

Tenure area: Elementary
 Date of commencement of the
 3 year probationary appointment: September 1, 2010
 Expiration date of the
 3 year probationary appointment: August 31, 2013
 Certification status: NYS Initial Certification; Early Childhood
 Education (Birth-Grade 2), 02/01/2010
 Initial district-wide assignment: Kindergarten, Bailey Avenue Elementary
 Base salary: Step 1, Column MS (\$41,648)

Motion carried

Vote on the motion 7 – yes
 0 – no

8) Teaching Assistant

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

Name of appointee: Dana Kozak
 Tenure area: Teaching Assistant
 Date of commencement of the
 3 year probationary appointment: September 1, 2010
 Expiration date of the
 3 year probationary appointment: August 31, 2013
 Certification status: NYS Certification; Level One Teaching
 Assistant, 09/01/2009
 Initial district-wide assignment: Oak Street Elementary School
 Base salary: Step 2, Teaching Assistant (\$23,192)

Motion carried

Vote on the motion 7 – yes
 0 – no

9) Teaching Assistant

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board approve the following 3 year probationary appointment:

Name of appointee: Erin Castine
 Tenure area: Teaching Assistant
 Date of commencement of the
 3 year probationary appointment: September 1, 2010
 Expiration date of the
 3 year probationary appointment: August 31, 2013
 Certification status: NYS Initial Certification; Childhood
 Education (Grades 1-6), 02/01/2010
 Initial district-wide assignment: Momot Elementary School
 Base salary: Step 1, Teaching Assistant (\$22,294)

Motion carried

Vote on the motion 7 – yes
 0 – no

10) Teaching Assistant

Ms. Bentley moved, seconded by Mr. Krieg that the Board approve the following 3 year probationary appointment:

Name of appointee: Sarah Schwartz Burleigh
 Tenure area: Teaching Assistant
 Date of commencement of the
 3 year probationary appointment: September 1, 2010
 Expiration date of the
 3 year probationary appointment: August 31, 2013
 Certification status: NYS Initial Certification; Students with
 Disabilities (Birth – Grade 2), 09/01/2010
 Initial district-wide assignment: Bailey Avenue Elementary School

Base salary: Step 1, Teaching Assistant (\$22,294)

Motion carried Vote on the motion 7 – yes
0 – no

**Items Removed from
Consent Agenda**

Coaching Appointments

Mr. Morris moved, seconded by Mr. Wachtmeister that the Board approve the 2010-2011 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Football	JV Assistant	William Myers	\$2903
	Modified Assistant	Vern Harrison	\$2473
Boys Soccer	JV Coach	Alex Pierce	\$2903
	Varsity Assistant	Craig Knowles	\$3011
Girls Soccer	Varsity Assistant	Kristen Flynn*	\$3011
	Modified	Jill Parks	\$2473
	Modified	Jodi Forgette	\$2473
Volleyball	JV Coach	Jodi Emery	\$3065
	Assistant	Amanda Oliver	\$2258
Football Cheering	Varsity Coach	Michelle Rugar	\$2742

*Emergency Conditional

Mr. Morris asked what are the eight assistant coaching positions that were reduced from the budget. At Mr. Short's request, Mr. Staves responded: Varsity Football, JV Football, Boys and Girls Soccer, two Baseball, and two Softball assistants. Mr. Morris asked if assistants are assigned to sports with the most participants. Mr. Staves responded the coaches were given discretion to use assistants where it is most appropriate. Mr. Short noted that there is a recommendation for an emergency conditional appointment and the coach is in the process of completing her fingerprinting.

For the next meeting, Ms. Bentley requested a listing of all the fall sports with the number of participants and coaches. Mr. Staves stated rosters are due the end of the next week. Mr. Herkalo asked about busing students to games and then having the bus wait and return without any students. This is something that will be looked at.

Motion carried Vote on the motion 7 – yes
0 – no

**Superintendent's
Reports/Remarks**

School Climate Survey

This is the result of a question from Mr. Krieg about an "Onboard" article about a free school climate survey. It looks like an interesting prospect. Ms. Bentley thinks it would be important to participate in a national study. Board members were in support of participating.

Enrollments

Mr. Short reported that some grade levels are at capacity: Oak Grade 5 and Momot Grade 4. Some of the situations are difficult and principals are reviewing class lists and making phone calls to families who might volunteer to change schools. Many times families do not notify the district they have moved and it is discovered after school starts. Data will be more accurate after school starts as it usually takes about 7-10 days for enrollments to settle.

In response to a question regarding non-residents, Mr. Short stated there is an effort to keep families together and once students have connected to a

school not to transfer them to another building unless it is to the student's benefit. Tuition students are treated the same as resident students in this regard.

Mr. Wachtmeister stated that this highlights the need to confirm that students are city residents and here as tuition paying residents from last year. He suggested this be mentioned in newsletters that students need to be residents of the city and/or a tuition paying from the previous year.

Mr. Herkalo stated that PHS schedules have been sent out and parents are noting less electives and that earth science is full

Board Member Reports Mr. Herkalo reported he is back from Germany and is glad to be back home.

Board Members Remarks Mr. Wachtmeister requested information on the cost of an update of the TAC report using 2010 census data. He also stated that NYSSBA does provide a polling service and the district might want to poll the community for feedback on electives offered and direction they might want the district to move in.

Mr. Morris reported that the Board has received information that Ducky Drake has been requesting information about the Webb Island footbridge. It is the city's responsibility and the contract says the city should be taking care of the bridge. Mr. Wachtmeister stated that the City Councilors need to approach the district on the issue.

Mrs. Boise commented on the gym floor – nice!

Public Comment No one spoke.

Adjournment There being no further business, Mr. Sullivan moved, seconded by Mr. Krieg that the meeting be adjourned at 9:29 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on September 16, 2010 – 6:19 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present
Richard Robbins – excused
Tracy Rotz (Vice-president) – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

Executive Session

Mr. Rotz moved, seconded by Ms. Bentley that the Board go into executive session at 6:20 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons and contractual negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

Ms. Bentley moved, seconded by Mr. Krieg that the Board return to public session at 7:20 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Mr. Rotz led the Pledge of Allegiance

Reports

Plattsburgh High School Discipline Data and Regents Exams Data

PHS Assistant Principal, Jamie LaBarge presented the report on Discipline Data and Principal, Glenn Hurlock, presented the report on Regents Exams Data. The discipline data showed significant decreases in most areas. Following their presentation, Mr. Hurlock and Mr. LaBarge responded to questions from Board Members with some discussion centered on preparing students for life after high school – college, technical school, or workforce.

Public Comment Carrie Harvey-Zales (28 Erin Avenue) commended the staffs at Bailey-Oak Schools on Oak Street’s School Report Card as they were not cited for their special education subgroup assessments results.

Consent Agenda Items Mr. Morris requested the action on coaching appointments be removed from the Consent Agenda.
Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting held on August 26, 2010.

Adoption of the Agenda The Board adopted the agenda for the meeting.

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Resignations The Board accepted the resignation of Robin Doner, Food Service Helper, effective August 26, 2010.
The Board accepted the resignation of Mary Salton, Food Service Helper, effective September 1, 2010.

Leave of Absence The Board approved an unpaid leave of absence for Tammy Cecil, Monitor, effective September 7 through November 2, 2010.

Appointments Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Katherine Underwood	Custodial Worker; \$11.40/hr.	Pending
Mary Salton	Food Service Helper; \$8.90/hr.	Cleared
Scott Ferris	Monitor; \$8.90/hr.	Cleared
Joyce Samonek	Teaching Assistant, Certified, \$8.90/hr.	Cleared
Michael Bringley	Teacher, Certified, \$91/day	Cleared
Christopher Binion	Teacher, Non-Certified, \$81/day	Cleared
Luz Cibula	Teacher, Non-Certified, \$81/day	Cleared
Luz Cibula	Teaching Assistant, Certified, \$8.90/hr.	Cleared
Rachael Martindale	Teacher, Certified, \$91/day	Cleared
Heidi Davey	Teacher, Certified, \$91/day	Cleared
Janet Dandrow	Teaching Assistant, Certified, \$8.90/hr.	Cleared
Peter Butchko	Teacher, Certified, \$91/day	Cleared
Daniel Hammack	Teacher, Certified, \$91/day	Cleared
Cynthia Fudzinski	Teacher, Certified, \$91/day	Cleared
Eric Hoose	Teacher, Certified, \$91/day	Cleared
Eric Hoose	Teaching Assistant, Certified, \$8.90/hr.	Cleared
Jessie Pepe	Teacher, Certified, \$91/day	Cleared
JoAnne Slater	Teacher, Certified, \$91/day	Cleared
Dejesus Maritza	Teaching Assistant, Certified, \$8.90/hr.	Cleared
Dejesus Maritza	Teacher, Non-Certified, \$81/day	Cleared
Shana Kirk	Teacher, Certified, \$91/day	Cleared
Joseph Cross	Teacher, Certified, \$91/day	Cleared
Patrick Burke	Teacher, Certified, \$91/day	Cleared
Kelly Mahoney	Teacher, Certified, \$91/day	Cleared
Anna Sherman	Teacher, Certified, \$91/day	n/a

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

Mr. Short distributed copies of the CVES 2009-2010 Annual Report.

EXCEL Capital Project

Mr. Lebrun provided an update on the EXCEL Capital Project reporting that the district is at substantial completion at all sites except the high school (locker rooms and auditorium) and the Oak Cafeteria, which is not scheduled for completion until late fall.

Utility Tax

Mr. Short presented the Board the hearing notice and timeline for a public hearing to be held on Tuesday, November 9, 6:30 p.m. at PHS in the Auditorium. The location was selected due to parking and seating capacity. In order to comply with legal requirements for the notice of the hearing, November 9 is the earliest date possible. Mr. Krieg stated he would like the public to have more time to understand the issue. Ms. Bentley stated that she will be out of town November 8-18 and agreed with Mr. Krieg as her understanding is the hearing is to hear from the public and review the tax as a possible alternative to a property tax. There should not be a combative position between the City and School Board. In response to a question from Ms. Bentley, Mr. Short stated additional information can be provided to the public. Mr. Wachtmeister said there would be nothing wrong to have more than one public hearing if the law permits and noted that the NYS taxation department needs at least three months notice to implement the tax. The earliest possible time to start collecting would be March 1 meaning the State would need to be notified by December 1, 2010. He feels there is a need to get a sense of what the community says; and if adopted, there are number of options including what rate to set. Mr. Krieg stated that even as a Board Member, he is not satisfied with the information and has never seen a tax reduce another tax. Mr. Rotz asked if the Board may hold more than one public hearing so that the community can understand the issue and suggested it might be beneficial to push the hearing date back so the Board and community can have a better understanding of the issue. Mr. Morris asked if District administration has information needed to answer any questions. Mr. Lebrun stated he has questions and is trying to obtain answers. Mr. Morris asked if information will be provided to the public prior to the meeting. Mr. Short responded yes – via newsletters, website, including a mechanism for the public to ask questions and receive responses. Mr. Wachtmeister urged the Board to set a date before winter and inclement weather sets in as it is easier to get out in November rather than later in the year. He requested that information the Board has be posted on the website. Mr. Short suggested the date of November 30, 2010.

Public Hearing Date

Mr. Morris moved, seconded by Ms. Bentley that the public hearing be scheduled for November 30, 2010 at 6:30 p.m.

It was clarified that there is no intent of Board action on that date. The hearing is for public input.

Roll call vote on the motion

Mr. Wachtmeisteryes
Ms. Bentley.....yes
Mrs. Boiseyes
Mr. Krieg.....yes
Mr. Morrisyes
Mr. Rotz.....yes

Motion carried

Vote on the motion 6 – yes
0 – no

Following the selection of the public hearing date, Mr. Wachtmeister commented on the Press Republican's September 16, 2010 editorial, "Utility tax? Not in this city." He stated that the purpose of the public hearing is to gather information and public sentiment on the issue. He offered that people may circulate petitions on the issue; and perhaps the District can use the NYSSBA polling service following the hearing. The editorial stated the District does not listen to public sentiment – the Board did during recent budget discussions regarding particular programs. What standard does the editorial board use to say taxes are too high? Maybe if the PHS Auditorium is full of people not supporting the utility tax then he would not vote in favor. A June 13, 2010 Press Republican article said Plattsburgh's cost of living falls just above the indexed national average. He asserted that the district is more accountable to the public than other entities as school budgets are voted on unlike city and county budgets. What spending does the Press Republican feel should be reduced? There are some positions which assist young people who need a specific service. A utility tax can be used to reduce a property tax when first adopted. The Board has to say it is their responsibility is to provide an educational program to the students residing in the community.

**Board Policy 5420
Student Health Services
Revision Adoption**

Ms. Bentley moved, seconded by Mr. Morris that the Board approve the revisions to Board Policy 5420 and Regulation 5420-R Student Health Services (Appendix II) which were presented for first review on August 26, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Appointments

1) Jazz Ensemble Instructor/Advisor/Director

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board of Education appoint Richard Rabideau to the position of Jazz Ensemble Instructor/Advisor/Director for the 2010-2011 School year. His rate of pay will be per negotiated contract as the Stafford Middle School Jazz Club Advisor at the rate of 60 points and at \$44.94 per hour as the Plattsburgh High School Jazz Ensemble Director, not to exceed 75 hours.

In response to a question from Mr. Wachtmeister, Mr. Short confirmed that Mr. Rabideau is recently retired and none of the current staff requested the position.

Motion carried

Vote on the motion 6 – yes
0 – no

2) Custodial Worker

Mr. Rotz moved, seconded by Ms. Bentley that Patricia Goodfellow be appointed to the position of Custodial Worker as follows:

- Name of appointee: Patricia Goodfellow
- Civil Service Title: Custodial Worker
- Effective Date: September 17, 2010
- Fingerprint Status: Cleared
- Initial Assignment: Oak Street; 3.75 hours daily
- Salary Schedule: Custodial Worker
- Level: Entry (3.75 hours)
- Probationary period: 26 weeks

Salary: Pro-rated for 2010-2011 to \$9,639.10

Motion carried

Vote on the motion 6 – yes
0 – no

3) Food Service Helper

Mr. Rotz moved, seconded by Mr. Wachtmeister that Tammy Cecil be appointed to the position of Food Service Helper as follows:

Name of appointee: Tammy Cecil
Civil Service Title: Food Service Helper
Effective Date: September 7, 2010
Fingerprint Status: Exempt
Initial Assignment: Momot
Salary Schedule: Food Service Helper (hired after 1996)
Level: N
Probationary period: 8 weeks
Salary: \$11.30/hr.

Motion carried

Vote on the motion 6 – yes
0 – no

4) Teaching Assistant

Ms. Bentley moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

Name of appointee: Michael Nichols
Tenure area: Teaching Assistant
Date of commencement of the
3 year probationary appointment: September 1, 2010
Expiration date of the
3 year probationary appointment: August 31, 2013
Certification status: NYS Initial Certification; Social Studies
7-12, effective 2/1/07
Initial district-wide assignment: Plattsburgh High School
Base salary: Step 1, Teaching Assistant (\$22,294)

Motion carried

Vote on the motion 6 – yes
0 – no

5) Teaching Assistant

Mr. Rotz moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

Name of appointee: Lawrence Dolan
Tenure area: Teaching Assistant
Date of commencement of the
3 year probationary appointment: September 1, 2010
Expiration date of the
3 year probationary appointment: August 31, 2013
Certification status: NYS Initial Certification; Social Studies
7-12, 09/01/2009
Initial district-wide assignment: Stafford Middle School
Base salary: Step 1, Teaching Assistant (\$22,294)

Motion carried

Vote on the motion 6 – yes
0 – no

6) Teaching Assistant

Mr. Rotz moved, seconded by Ms. Bentley that the Board approve the Board approve the following 3 year probationary appointment:

Name of appointee: Nicole Facticeau
Tenure area: Teaching Assistant

Date of commencement of the
3 year probationary appointment: September 1, 2010

Expiration date of the
3 year probationary appointment: August 31, 2013

Certification status: NYS Initial Certification; Childhood
Education (Grades 1-6), 02/01/2008

Initial district-wide assignment: Oak Street Elementary School
Base salary: Step 1, Teaching Assistant (\$22,294)

Motion carried

Vote on the motion 6 – yes
0 – no

7) Teaching Assistant

Ms. Bentley moved, seconded by Mr. Rotz that the Board approve the following 3 year probationary appointment:

Name of appointee: Pammy Maloney
Tenure area: Teaching Assistant

Date of commencement of the
3 year probationary appointment: September 1, 2010

Expiration date of the
3 year probationary appointment: August 31, 2013

Certification status: NYS Initial Certification; Literacy (Birth-
Grade 6), 09/01/2009

Initial district-wide assignment: Bailey Avenue Elementary School
Base salary: Step 1, Teaching Assistant (\$22,294)

Motion carried

Vote on the motion 6 – yes
0 – no

8) Occupational Therapist

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve the following emergency conditional 26 week probationary appointment:

Name of Appointee: Heather Bezio
Civil Service Title: Occupational Therapist
Effective Date: October 1, 2010

Expiration Date of 26 week
Probationary Appointment: April 1, 2011

Fingerprint Clearance: Emergency Conditional
Initial Assignment: District-wide

Salary Schedule: Teachers' Association Contract
Base Salary: Step 11; Column BS (\$52,127)

Prorated salary: \$46,914.30

Mr. Short stated that this position came about because three programs have been brought back to the district from CVES with a cost savings and the students' IEPs require the additional support. Mr. Short stated it is difficult to meet the occupational therapy needs of students due to the shortage of qualified occupational therapists. If the district does not employ an additional occupational therapist, there will be a need to contract for services at a higher cost. At this time the district is not meeting all IEP needs

and this position will allow IEP needs to be met; and also possibly bill Medicaid as appropriate.

Mr. Krieg asked if the district can predict year-to-year or month-to-month the need for the services. He is concerned hiring someone who will not be fully used. Mrs. Selzer-Clerk responded that at this time the district is out of compliance. This position will help to meet current needs and absorb future related service demands. At this time the new hire's schedule is full.

Mr. Rotz stated his concern is different than Mr. Krieg's regarding needs now and not in future. The district cannot say to a parent it cannot provide a service if it is in an IEP. If services are in a student's IEP and not provided, there will be more costs as parents go through the due process, etc. Ms. Bentley asked if this is a civil service title. Mr. Short responded that the position falls under Civil Service Law and is not a tenured position. Mr. Wachtmeister stated that the Federal government should be underwriting 40% of IDEA costs not the 20% it current supports. Congressman Owens should submit legislation in Washington to fund IDEA as legislated.

Motion carried

Vote on the motion 6 – yes
0 – no

2010-2011 Interscholastic Coaching Appointments

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approved the 2010-2011 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	Volunteer	Josh McMillan	
Volleyball	Volunteer	Shae Gilmore	
	Volunteer	Hannah Emery	
	Volunteer	Elizabeth Tregan	
Gymnastics	Modified (8/30-9/16)	Janice Trudeau	\$816
	Modified (9/17-10/29)	Brittany Edwards	\$1,657

Mr. Morris asked if the volunteers are fingerprinted. Mr. Short stated that under State Education Department fingerprint regulations, the State Education Department is not authorized to process fingerprint applications for volunteers. Mr. Morris asked about volunteers working in buildings with students. Mr. Short stated this has caused him to review volunteer forums and background checks. Mr. Morris clarified that he is not speaking about people listed; but the process. He is not comfortable having volunteers working with students and at times alone with students.

Motion carried

Vote on the motion 6 – yes
0 – no

Superintendent's Reports/Remarks

Opening of School 2010

Mr. Short provided an update on the opening of school – things went extremely well – enrollment is up at PHS and several open houses have been held.

Internal and External Audit Reports

Both audits are completed and the Board Audit Sub-committee has met with the external auditor. At the next Board meeting, it is anticipated the reports will be accepted.

TAC Report Proposal

The Board has requested the cost to update last year's TAC report and the proposal was provided.

Fall Sport Teams (Participants and Coaches)

As requested, the Board received a summary of the number of participants and coaches for fall sports.

School Report Cards

There was a delay over the summer and the information is now available and will be forwarded electronically. There is good news for Oak Street Elementary who for the last two years was cited for not meeting AYP in two categories – they are not cited.

Webb Island Footbridge

Based on discussions it is clear the district owns the footbridge and the City of Plattsburgh responsible for its maintenance. Mr. Short reported he has communicated with and received a positive response from the Mayor to form a task force to look at issues related to the footbridge. He has suggested that the task force have representatives from the City, School District, and College (owns Webb Island), and NYSEG (has a right-of-way). He asked for people to represent the Board on the task force – Mr. Krieg, Ms. Bentley, Mr. Rotz, and Mr. Wachtmeister volunteered. Mr. Short will establish a meeting date and keep everyone informed.

Federal Jobs Bill

Federal money is going through the states to school districts to put people to work. There has been a delay in that NYS has not issued guidance for the use of the Federal Jobs Bill funds of approximately \$532,611. He proposed the Board allow him to apply the funds to only the strictest interpretation of the federal guidelines until State guidelines are received. Based on student needs, he recommended the re-instating of the student advocate at PHS and a foreign language position at SMS as well as funding a 2011 summer school program. Mr. Short clarified at this time he is looking to fill what the district has reduced as this is one-time one-year source of federal funding. Mr. Short stated he is not recommending restoring all positions cut through recent retirements. Ms. Bentley stated both positions are ones the Board did not want to give up but the Board had to make difficult decisions. She feels that at PHS the student advocate is a critical position and last year's caseload demonstrating the need for the position.

Regarding the TAC report, Ms. Bentley said she would like to discuss the issue before the Board spends \$13,750 and the city should be interested in the information.

Mr. Wachtmeister complimented Mr. Short regarding the establishment of a task force to address concerns of the Webb Island Bridge. He would support the TAC report as the data is valuable in helping the Board to understand the economic underpinnings of the area and requested that a copy be provided to Mr. Krieg and the Mayor so all are on the same page. Using Federal Job Bill funds, he would support the restoration of anyone laid off but needs to know the person is enhancing a program not doing something someone else should be doing. Responding to a question if coaches would be eligible, Mr. Short stated there are some questions and the need is not as pressing as the needs at PHS and SMS. Mr. Wachtmeister said there is a need for people to understand there may be drastic changes in the future and requested that action on the TAC report be placed on the next agenda.

Board Member Reports

Mr. Krieg provided information from a recent issue of Time magazine on what people are thinking about for the country. There was data showing that throwing money at education doesn't always help.

**Board Member
Remarks**

Mr. Morris offered a “hats off” to Mr. Wachtmeister on his comments about the Press Republican’s recent editorial on the utility tax.
Mrs. Boise reported that on opening day she toured the schools with Mr. Short. It was most gratifying to see everyone extremely happy.

Public Comment

Brian Dowling (41 City Hall Place) stated that the CV-TEC program is an excellent program and his daughter was steered into it as a junior. In her senior year she was going to take the second part but was told she could not because she need to take core classes to graduate – be sure core classes completed before taking program.
He provided a summary of school taxes rates in the area. Since he moved here tax bills have increased and now the Board wants to charge a sales tax. Clinton County provides a sale tax which is collected from people shopping from all over the area – don’t look for increase revenues, look for reductions. No one comes to meetings because the structure of the meeting is not friendly for the public.
Ben Wright (44 Champlain Street) asked that utility tax information be posted on the internet with a way for questions and feedback. He offered a word of caution that the Board needs to be careful to listen in good faith. He also asked that links to audits and school reports and other data be made available on the website. He also stated that he thinks the class sizes of his children (PreK, Grades 5 and 2) are great.

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mr. Krieg that the meeting be adjourned at 10:19 p.m.

Motion carried

Vote on the motion 6– yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on September 30, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – absent
Leisa Boise (President) – present
Brian Herkalo – present (6:26 p.m. arrived)
Steve Krieg – present
Clayton Morris – present (6:22 p.m. arrived)
Tracy Rotz (Vice-president) – present (7:27 p.m. left)
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

Executive Session

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board go into executive session at 6:08 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person and contractual negotiations).

Motion carried

Vote on the motion 5 – yes
0 – no

6:22 p.m. – Mr. Morris arrived.

6:26 p.m. – Mr. Herkalo arrived.

Mr. Rotz moved, seconded by Mr. Krieg that the Board return to public session at 7:26 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

7:27 p.m. – Mr. Rotz left the meeting.

Pledge of Allegiance

Mr. Sullivan led the Pledge of Allegiance.

**Annual Special
Education Report**

Claudine Selzer-Clark, Director of Special Education, presented the 2009/2010 Annual Special Education Report and responded to questions from the Board.

Public Comment No one spoke.

Consent Agenda Items Mr. Wachtmeister moved, seconded by Mr. Krieg that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting held on September 16, 2010.

Adoption of the Agenda The Board adopted the agenda for the meeting.

CPSE Recommendations The Board approved the Committee on Preschool Special Education recommendations as presented in Appendix I.

Resignations The Board accepted the resignation of Scott Ferris, Monitor, effective September 24, 2010.
The Board accepted the resignation of Penny Mesel from the position of school monitor, effective October 1, 2010.

Substitute Appointment The Board approved the substitute appointment and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Joyce Samonek	Monitor, \$8.90/hr.	Cleared
	Food Service Helper, \$8.90/hr.	
	Teacher Aide, \$8.90/hr.	

Reports for Board Information The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of August 2010 under \$25,000 requiring the Superintendent's approval.
- 2) Middle School Extraclassroom Activity Report (July and August 2010)
- 3) High School Extraclassroom Activity Fund Report (July and August 2010)
- 4) Summary of Monthly Wire Transfers (August 31, 2010)
- 5) Certificates of Deposit and Reserve Accounts (August 31, 2010)
- 6) Budget Status Report (August 31, 2010)

Treasurer's Report The Board accepted the August 31, 2010 Treasurer's Report as presented in Appendix II.

Budget Transfers over \$25,000 The Board authorized the budget transfers as presented in the total amount of \$448,784.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$171,950	A21101504067 Leave Contingency	A211012142S Elementary Teacher Salaries - ARRA
\$150,393	A211013042 Secondary Teacher Salaries	A211013042S Secondary Teacher Salaries - ARRA
\$46,139	A282015042 Psychologist Salaries	A282015042S Psychologist Salaries - ARRA
\$23,991	A282515042 Social Worker Salaries	A282515042S Social Worker Salaries - ARRA
<i>Utilization of ARRA funds</i>		
\$22,148	A21101504067 Leave Contingency	A282515042S Social Worker Salaries - ARRA
<i>To cover salary due to changes in Title 1 grant</i>		

\$34,163	A225049048200	A225015042S
	Special Ed Handicapped Services	Special Ed Teacher Salaries - ARRA
	<i>To cover salary for class previously at CVES</i>	

Learn and Serve America Program Contract

The Board authorized the Superintendent of Schools to sign a contract (Appendix III) with Champlain Valley Family Center to provide the NYS Education Learn and Serve America K-12 Program for the 2010/2011 school year for the amount of \$48,877.

Saranac Bus Lease Agreement

The Board authorized the signing of the Bus Lease Agreement (Appendix IV) with Saranac Central School District, effective July 1, 2010 ending June 30, 2011. The agreement provides for the rental for the use of school buses at the sum of \$2.45 per mile, plus the cost of a driver, if provided.

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

CEWW School Boards Association Program (November 4, 2010)

Mr. Short asked members to let his office know if they are attending.

Clinton County Department of Health – Correspondence was received regarding the indoor air monitoring at Stafford Middle School correlating with the Saranac River clean-up. The report was that the air all summer was cleaner than what would be found in most households. When work resumes next year the air sampling will continue. This information shows that the air filters provided to the middle school are working well.

Dr. Richard Robbins submitted his letter of resignation from the school board as he has moved his residence to Essex, NY, effective September 29, 2010. He mentioned he would like to continue as part of the school community. Mr. Short stated the Board will need to discuss options related to the vacancy.

New York State Association of Small City School Districts (NYSASCSD) is requesting \$1,000 to support the litigation of eleven plaintiff districts in the fight for a sound basic education for every student in New York State. Mr. Wachtmeister stated the last year the district contributed \$1,000 to the litigation. The plaintiff districts have been contribution \$10,000 or more a year as well as providing documentation supporting the litigation. He requested that action on the Board contributing support to the litigation be placed on the next agenda. There were no objections to his request.

EXCEL Capital Project

Board members were provided a summary of the budget status of the project.

Technical Assistance Center (TAC) Economic and Demographic Report

Mr. Short asked members if they would like the report updated following the recent census as proposed at a cost of \$13,750. He suggested sharing information with the City of Plattsburgh. Mr. Wachtmeister wished the price had come in lower as the template is much the same as the previous and less time would be involved. However, the data would be extremely helpful. For example, the Press stated in a recent article that people cannot afford a utility tax. He requested that action on the update be placed on the next agenda and that a call be made to see if a lower price can be negotiated.

2009-2010 Financial Report

Mr. Krieg moved, seconded by Mr. Morris that the Board accept the Financial Report June 30, 2010 and 2009 and the Management Letter as prepared by Conroy, Boulrice, Telling & Trombley, PC.

Motion carried

Vote on the motion 6 – yes
0 – no

**2009-2010 Internal
Audit Report**

Mr. Sullivan moved, seconded by Mr. Krieg that the Board accept the 2009-2010 Internal Audit Report prepared by Pinto Mucenski Hooper VanHouse & Co.

Mr. Short stated both audits were clean and the Business Office received high marks for its controls and practices

Motion carried

Vote on the motion 6 – yes
0 – no

**Approval of Contracts related
to the 21CCLC Grant**

Mr. Herkalo moved, seconded by Mr. Wachtmeister that the Board authorize the Superintendent of Schools to execute the following contracts (September 1, 2010 through June 30, 2011) for the 21st Century Community Learning Center (21CCLC) Program as listed below and detailed in Appendix V.

- 1) Behavioral Health Services North, Inc. (\$30,665) to provide Adventure Based Counseling
- 2) Champlain Valley Family Center (\$59,925) to provide the A Step Ahead Program
- 3) YMCA (\$242,528) to provide counselors/staff for the after school care program.

In response to a question from Mr. Herkalo regarding the number of YMCA employees, Mr. Short stated it depends on the number of students participating in the program. He reminded everyone that this year and next the program is grant funded and it is highly unlikely the district will be funded for a third round.

Motion carried

Vote on the motion 6 – yes
0 – no

**Board Policy Revision
4741 Class Rank**

A revision to Board Policy 4741 Class Rank was presented for first review (Appendix VI). The revision will permit the including of the physical education grade in a student’s GPA.

Reinstatement

Mr. Wachtmeister moved, seconded by Mr. Krieg that the Board of Education of the Plattsburgh City School District hereby re-appoint Lisa Contini from the seniority/recall list, pursuant to Education Law §3013, to a foreign language teacher position in the foreign language tenure area, effective October 4, 2010. Mrs. Contini will be reinstated with the 3.253 years seniority which she had accrued prior to being excessed.

Mr. Morris understood that two other positions were being reinstated. Mr. Short explained that there was no need to advertise this position due to recall rights. The Student Advocate position at PHS has been posted and interviews will be held. Regarding the Athletic Trainer, Mr. Short is still waiting for a guidance document from the State before moving this forward. This is “use it or loose it” money and possibly available through the summer of 2011. Funds cannot be used to increase the fund balance and only for targeted of positions. Mr. Wachtmeister clarified that one person was laid off and the student advocate was filled by a long-term substitute. There was a science position which was retained and a grade 3 position added. In

responding to a question, Mr. Short stated he plans to use all of the funds as appropriate and will provide a summary at a later date.

Motion carried

Vote on the motion 6 – yes
0 – no

Food Service Helper Appointment

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board approve the 26-week probationary appointment of Penny Mesel to the position of Food Service Helper, as follows:

- Name of appointee: Penny Mesel
- Civil Service Title: Food Service Helper
- Effective Date: October 1, 2010
- Fingerprint Status: Cleared
- Initial Assignment: Bailey Avenue (3-hours)
- Salary Schedule: Food Service Helper (hired after 1996)
- Level: 4
- Probationary Period: 26 weeks
- Salary: Pro-rated for 2010-2011 to \$4,624.31

Motion carried

Vote on the motion 6 – yes
0 – no

Board Member Reports

Mr. Wachtmeister commented on the Comptroller’s recent analysis of State revenues which might reach a point where State Aid will have to be reduced.

Board Members Remarks

Mr. Krieg asked about the Learn and Serve America program. Mr. Short stated it is a grant in which we are the lead agency and Champlain Valley Family Center implements the service learning program in the District. This is fully grant funded with approximately 800 students participating at the elementary level as well as students at SMS and PHS. Approximately 95% of district students participate in some way. This is an addition to clubs which may have a service learning component.

Mr. Morris asked about filling Dr. Robbins’ position stating that past history has been to appoint a former Board member. Mr. Short stated the options are: an election, leave position vacant until next election, or appoint someone until next election in May. The Board’s history has been to go to a former Board member or someone who has run for Board office. Mr. Short recommended filling the position as the Board will need continue to need five affirmative votes to pass any action. Mr. Wachtmeister supported appointing someone who has been before the voters – someone with experience who has been on the Board. He did not think he would be supportive of appointing someone who has not been previously elected to the Board. Mr. Sullivan and Mr. Morris supported appointing a previous Board member, Mr. Krieg – fill the position. Mr. Herkalo stated his time is more limited with his new position – fill the position. Mr. Morris knows of someone who would be interested and suggested Mr. Short contact previous Board members to canvas their interest. A special meeting on Monday, October 4 at 6:30 a.m. was selected as a time when most Board members were available to appoint someone before the next regular meeting.

Public Comment

Ben Wright (44 Champlain Street) asked about an air quality report during the summer when a building is empty. Mr. Short clarified that the testing was done to monitor the impact of the Saranac River clean-up on the building’s air quality and when work on the river clean-up resumes so will the air

testing. Mr. Wright suggested contacting the North Country Chamber of Commerce for information such as contained in the TAC report.

Board Member Remark Mr. Wachtmeister, referring to Mr. Dowling's question regarding area school tax rates and why higher than other districts in the county, said there is a need to address the information publically and for a discussion at the October 14 meeting.

Adjournment There being no further business, Mr. Wachtmeister moved, seconded by Mr. Sullivan that the meeting be adjourned at 8:49 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huceba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Special Meeting of the
Board of Education
held on October 4, 2010 – 6:30 a.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived 6:46 a.m.)
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz (Vice-president) – present (left at 7:21 a.m.)
Steven Sullivan – present (left at 7:07 a.m.)
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
Mary S. Huckeba (District Clerk) – present

Pledge of Allegiance

Mrs. Boise led the pledge of allegiance.

**Discussion of
Board Vacancy**

Mr. Short reviewed the Board's three options when a Board member vacates a seat: leave seat vacant, appoint someone until the next regular election, or hold a special election. In the past when a vacancy occurred the Board appointed a former Board member.

**Action on Board
Vacancy**

Mr. Morris moved, seconded by Mr. Wachtmeister that the Board appoint Theresa Bennett to fill the seat vacated by the resignation of Richard Robbins, effective immediately.

Mr. Krieg stated he is upset as he thinks the Board has an important issue before them and holding a 6:30 a.m. meeting does not bring the issue before the public. There should be an election considering the issue coming before the Board. He was unsure of the reasons why some of the former Board members could not be considered for an appointment. He has heard that the Board does not listen.

Mr. Short provided a brief summary of his contacts with former Board members:

Rich Cantwell said yes. However, his law firm is signed as an affiliate of the school attorney, Girvin & Ferlazzo. This is a conflict of interest as Board members cannot be an employee of the school board.

Dale Dowdle is listed as a member of the City Planning Board and would be ineligible to take office without resigning from the Planning Board. He is not in town to confirm whether or not he would want to resign from the Planning Board to take the appointment

Robert Shimko was pleased and honored to have been asked.

David Merkel did say yes but he would prefer January if a position is open at that time.

Messages were left for other former Board members.

6:46 a.m – Ms. Bentley arrived.

Mr. Krieg stated that the public feels they have been rushed and does not see the need for appointing a Board member at this time – should be done at a regular meeting.

Mr. Krieg moved that the Board hold an election – let the public weigh in. There was no second as there was a motion on the floor.

Mr. Krieg moved, seconded by Mr. Wachtmeister that the motion be tabled.

Roll call vote on the motion to table	Mr. Wachtmeister	no
	Ms. Bentley.....	no
	Mrs. Boise	no
	Mr. Herkalo.....	no
	Mr. Krieg.....	yes
	Mr. Morris	no
	Mr. Rotz.....	no
	Mr. Sullivan.....	no

Motion to table failed	Vote on the motion	1 – yes
		7 – no

Mr. Wachtmeister stated the Board is here because Dr. Robbins' resignation left the Board with three options. The only item before the Board at this time is a hearing on a utility tax. The meeting is being held at this time of day as this time is best for most members. If the decision is to hold an election, the legal notice requirements would be similar to those which occur during the budget process which is about a two month process and would put the vote into December – a difficult time to hold an election. Regarding the people on the list, anyone may be nominated for the vacancy. However, the Board's discussion centered on filling with someone who has been on the Board as they are knowledgeable and familiar with the position. Mrs. Bennett served several years including some as president, was elected with a large number of votes, is well known in the community, and recognized as someone open to input from the community. He has no problem supporting her nomination. The perception, mostly in Speak Out, that some people viewed the vote as a referendum on Mr. Morris is on the part of a minority. Public perception is what it is. Those saying the Board doesn't listen are those upset the Board does not do what they want. They have opportunities to stand up and be counted by speaking at Board meetings or personally contacting Board members. He intends to vote for Mrs. Bennett and has no idea how she will vote on any issue.

Ms. Bentley was pleased at the roster of former Board members willing to serve. Theresa Bennett is a tremendous choice to fill out the nine months. Ben Wright knew about the meeting and posted the information. She knows of a few people who are considering running in May. She had no idea how much work is involved and the complexity of issues the Board faces. The need is for someone with experience and she will vote for Mrs. Bennett.

Mr. Krieg restated that he does not see why the meeting had to be held at 6:30 on Monday morning and the issue not addressed at the next regular meeting when members of the public and media might be present. He has no problem with Theresa Bennett. Regarding public perception, you cannot know unless a scientific poll is taken. He is only asking that this be done at a regular board meeting at a time when media and public might be present.

Mr. Morris called the question.

Roll call vote on the motion to appoint	Ms. Bentley.....	yes
	Mrs. Boise	yes

Mr. Herkalo.....yes
 Mr. Krieg.....yes
 Mr. Morrisyes
 Mr. Rotz.....yes
 Mr. Sullivan.....yes
 Mr. Wachtmeisteryes

Motion carried

Vote on the motion 8 – yes
 0 – no

7:07 a.m. – Mr. Sullivan left the meeting.

Board Comments

Mr. Herkalo stated he feels the perception the Board does not do what is right is a small but loud minority.

Mr. Rotz agreed with Mr. Herkalo. He speaks with WIRY’s Ducky Drake on a regular basis and tells him when there is a Board meeting. Last Friday morning he said there was a vacancy. A lot of people talk but do not step up to the plate. He understands Mr. Krieg’s statement but by waiting two weeks there might be two people present. He would like to see a lot of people at the public hearing.

Mrs. Boise agreed with Mr. Rotz. Former members know exactly what they are getting into and the fact that she is willing to serve says a lot.

Mr. Krieg stated he will vote for Mrs. Bennett and it is true there a lot of meetings with no one present and most votes are unanimous. He has been in the audience during controversial votes. When there is something people care about they come.

Mr. Morris thinks the community supports education as evidenced by the budgets passing. There is silent majority behind the Board. The reason he wants action on the vacancy is there may be a time when it is difficult to have a quorum as people attend their children’s events or have other commitments. It is very important the Board has as it full membership of nine people. In retrospect, Dr. Robbins’ leave of five months was wrong.

Ms. Bentley encouraged Board members to read Colin Read’s article regarding the Utility Tax in Sunday’s paper. Today’s meeting may seem a little rushed; however, it is the right thing to do for the possibility of a full Board on October 14.

Mr. Wachtmeister stated regarding one Board member short – In retrospect, Dr. Robbins’ absence was too long and thinks this is the first time any board member was gone that long and would not do that again. It was a wonderful opportunity for Dr. Robbins.

7:21 p.m. Mr. Rotz left meeting.

Mr. Wachtmeister stated he hopes more people will run for the Board. Regarding Colin Read’s article, he did not think much of the article.

Mr. Krieg stated he was impressed by Mr. Read’s comments – especially saying it is a regressive tax. The TAC Report showed there is a high level of poverty in the city.

Adjournment

There being no further business Ms. Bentley moved, seconded by Mr. Morris that the meeting be adjourned at 7:25 a.m.

Motion carried

Vote on the motion 6– yes
 0 – no

Mary S. Huckeba
 District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on October 14, 2010 – 6:15 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – present (arrived at 6:35 p.m.)
Leisa Boise (President) – present
Brian Herkalo – absent
Steve Krieg – present
Clayton Morris – present
Tracy Rotz (Vice-president) – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

Executive Session

Mr. Krieg moved, seconded by Mr. Morris that the Board go into executive session at 6:15 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person and contractual negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

6:35 p.m. – Ms. Bentley arrived.

Ms. Bentley moved, seconded by Mr. Krieg that the Board return to public session at 7:34 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mr. Sullivan led the pledge of allegiance.

Welcome

Mrs. Boise welcomed Mrs. Bennett to the Board who, for the second time, is filling a mid-year vacancy. Mrs. Bennett stated she agreed to return but will not run for election.

Mr. Short announced that Mrs. Bennett has agreed to join the Quality Improvement Plan (QIP) Committee. As she serves on several mental health boards in the community, she will be a valuable resource to the committee.

- Public Comment** No one addressed the Board.
- Consent Agenda Items** Mr. Morris requested that appointments of substitutes and tutors be removed from the consent agenda.
Ms. Bentley moved, seconded by Mr. Krieg that the Board approve the consent agenda items.
- Minutes** The Board approved the minutes of the September 30, 2010 meeting and October 4, 2010 special meeting.
- Adoption of the Agenda** The Board adopted the agenda for the meeting being held.
- CSE and CPSE Recommendations** The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

Appointments

Coaching Appointments

The Board approved the 2010/2011 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	Modified Assistant	Brett Carpenter	\$2,473
Swim	Boys Varsity	Scott Keeney	\$3,925
	Boys Modified	Pat Goodell	\$2,473
Bowling (B&G)	Varsity	Vickie McMillan*	\$2,258
Ice Hockey	Varsity Coach	James Reidy	\$5,054
	Var. Assistant	Jamie Latinville	\$3,656
	Volunteer	Matt Stetz	
Girls Basketball	Varsity Coach	Sue Wilson	\$5,054
	JV Coach	Jim Manchester	\$3,656
	Mod. A	Kelly Weiss	\$2,850
Boys Basketball	Varsity Coach	Chris Hartmann	\$5,054
	JV Coach	Brad LaValley	\$3,656
	Mod. A	Ryan Earle	\$2,850
Basketball Cheering	Varsity Coach	Michelle Rugar	\$2,742
Winter Track	Varsity Coach	Vern Harrison	\$3,656
Mgrs. & Services		Tom Armstrong	\$3,011

* Only different coach from last year

Intramural appointments

The Board approved the appointments of the staff listed below as intramural teachers for the 2010/2011 school year at the stipend listed.

Building Intramurals

<u>Senior High</u>	<u>180 Sessions</u>	<u>Recommendation</u>	<u>Stipend</u>
(Max. 20 sessions per activity)			
		Chris Beaudin	\$41.89 per session
		Mike Bordeau	\$41.89 per session
		Chris LaRose	\$41.89 per session
		Tim Mulligan	\$41.89 per session
		Lori Latremore	\$41.89 per session
		Ilene Fessette	\$41.89 per session

<u>Stafford MS</u>	<u>180 Sessions</u>	<u>Recommendation</u>
(Max. 20 sessions per activity)		Pat Goodell \$41.89 per session
		Jim Manchester \$41.89 per session
		Chris Hartmann \$41.89 per session
		Jason Nisoff \$41.89 per session
		LaShauna Quarles \$41.89 per session
		Cathy Whalen \$41.89 per session
<u>Oak Street</u>	<u>130 Sessions</u>	<u>Recommendation</u>
(Max. 20 sessions per activity)		Kim Quinn \$41.89 per session
		Annmarie Curle \$41.89 per session
<u>Momot Elem.</u>	<u>150 Sessions</u>	<u>Recommendation</u>
(Max. 20 sessions per activity)		Karin Trombley \$41.89 per session
		Annmarie Curle \$41.89 per session
		Mirjam Miller \$41.89 per session
		Jesse Terry \$41.89 per session
		Brad LaValley \$41.89 per session

Girls Varsity Ice Hockey Merger

The Board authorized the District to merge with Chazy, Beekmantown, Saranac, NCCS, and Seton school districts for the sport of Girls Varsity Ice Hockey for the 2010/2011 school year and authorized the Superintendent of Schools and Board President to sign the Section VII Merger Application (Appendix II).

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

Mayor Kasprzak provided Mr. Short and each Board member with a certified copy of the City of Plattsburgh Common Council’s resolution, passed on October 7, 2010, in opposition to the Plattsburgh City School District’s proposed 3% levy on PMLD residential electric bills or any other applicable utility bill.

Board Policy Revision

4741 Class Rank

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve the revision to Board Policy 4741 Class Rank (Appendix III) which was presented for first review on September 30, 2010.

Discussion: Ms. Bentley is voting against the revision because only courses taken at PHS qualify when ranking for valedictorian or salutatorian which may leave out students who study abroad, etc.

Motion carried

Vote on the motion 6 – yes
1 – no (Ms. Bentley)

Technical Assistance Center (TAC)

Economic and Demographic Report

7:50 p.m. – As she is an employee of the Technical Assistance Center, Mrs. Bennett excused herself from the meeting and voting on the motion.

Ms. Bentley moved, seconded by Mr. Krieg that the Board authorize the expenditure of \$10,500 to the Technical Assistance Center (TAC) for an update of the Plattsburgh City School District Demographic and Economic Report October 2009 per the following proposal:

- Task 1 Personal/Household Financial Characteristics (as quoted - 40 hours, \$3,200)
- Task 2 Cost of Living and Labor Market Research (donated as community service - in conjunction with some of our local ongoing cost of living, etc. research - 30 hours, gratis)
- Task 3 Economic and Housing Forecasting (reduction in time spent to 60 hours, with additional 10 hours donated, \$4,000)
- Task 4 Demographic Forecasting (reduction in time to 40 hours - with existing data available only), \$3,200
- Other \$100 copying, printing, etc.

Mr. Wachtmeister commented on the reduction in cost due to the reduction in hours and a donation for some of the work. He asked if the report could be shared with the City government. Ms. Bentley would like the information shared with the City and perhaps the town.

Motion carried

Vote on the motion 6 – yes
0 – no

7:53 p.m. – Mrs. Bennett returned to the meeting.

NYSASCSD’s Education Funding Litigation

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board authorize an expenditure of \$1,000 for support of the New York State Association of Small City School Districts’ litigation against the State of New York regarding providing a sound basic education for every student in New York State.

As a member of the Association’s Board of Directors, Mr. Wachtmeister read the following excerpts from a statement made by Mr. Biggerstaff of the Association:

“Hussein is a landmark case in at least two respects; it will expand the findings in the historic CFE decision (NYC only) statewide and so it will help not just the plaintiffs’ districts but also all similar districts including most small city districts. The case will also give the courts the opportunity to recalibrate the true cost of a sound basic education in view of the Regents rejection of its own definition of a successful district. This definition was at the core of the State’s position in the CFE case costing out phase (CFE III in 2006) and in formulation of the foundation aid formula.

The State has responded to our demand for documents with a voluminous amount of material, emails, correspondence, reports, memos and data covering the three year period from 2006 to 2008 when the foundation aid formula was being developed and modified.

Professor Bruce Baker, a nationally renowned expert in education finance, has completed a first draft of his 100 page report on the cost of education in small city school districts and in particular in the plaintiffs’ districts. He has already started the second draft to incorporate the implications of the Regents change in cut scores and the findings of the Koretz Report.

The State Attorney General has devoted at least five senior attorneys to fighting this lawsuit. Attached is an invoice for \$1,000 for your district to qualify as a Supporting District.”

Mr. Krieg stated his experience with lawsuits is the only real winners are the lawyers and the amount that school districts receive is what the State gives them. He will be voting no and would like the funds to be used to support summer school. Mr. Wachtmeister provided background of the CFE

litigation and stated that what the association is trying to do is to ensure that adequate school aid is given to small cities school districts. It is a small amount of money.

Motion carried

Vote on the motion 6 – yes
1 – no (Mr. Krieg)

Utility Tax

Website Update: Mr. Short stated a webpage has been developed and asked for the Board's input before it goes live. Noting that it contains a lot of legal papers, Mr. Krieg stated what he would like people know is how it will impact them by providing scenarios. Ms. Bentley suggested moving the information regarding the law to the front and asked that information on tax rates be provided. Mr. Wachtmeister noted that the public hearing legal notice was in the paper including an email address to submit questions. Perhaps the press can bring this to the public.

Field Trip Request

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board approve the request of Kate Bulluck for seven students and one chaperone to participate in the New York State School Music Association Zone 5 Area All-State in Potsdam at the Crane School of Music, November 19-20, 2010.

Motion carried

Vote on the motion 7 – yes
0 – no

Student Advocate Appointment

Ms. Bentley moved, seconded by Mr. Krieg that the Board approve the following 3 year probationary appointment:

Name of appointee:	Rory MacRae
Tenure area:	School Counselor
Date of commencement of the 3 year probationary appointment:	October 15, 2010
Expiration date of the 3 year probationary appointment:	January 31, 2013 (granted Jarema Credit February 1, 2010 through October 14, 2010)
Certification status:	NYS School Counselor provisional certification, effective 02/01/2010
Initial district-wide assignment:	Plattsburgh High School Student Advocate
Base salary:	Step 2 Column MS+15 (\$44,642 annually, prorated \$38,168.91)

Mr. Wachtmeister pointed out that this is the second position restored due to the federal job bill.

Ms. Bentley stated she is pleased to be able to make this appointment and the recommendation follows a competitive search.

Motion carried

Vote on the motion 7 – yes
0 – no

Ms. Bentley and Mrs. Boise welcomed Ms. MacRae who was in attendance.

**Items Removed from
Consent Agenda
Appointments**

Tutor and Substitute Appointments

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board approve the tutor and substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Tonya Gadway	Substitute Monitor, \$8.90/hr.	Cleared
	Substitute Teacher Aide, \$8.90/hr.	
	Substitute Food Service Helper, \$8.90/hr.	
Magdeline Polanco	Substitute Monitor, \$8.90/hr.	Cleared
	Substitute Teacher Aide, \$8.90/hr.	
	Substitute Food Service Helper, \$8.90/hr.	
Lynda Bond	Substitute Monitor, \$8.90/hr.	Cleared
	Substitute Teacher Aide, \$8.90/hr.	
	Substitute Food Service Helper, \$8.90/hr.	
	Substitute Custodial Worker, \$11.40/hr.	
Craig Knowles	Substitute Monitor, \$8.90/hr. (eff. 10/06/10)	Cleared
Brandon Keith	Substitute Teacher, non-certified, \$81/day	Cleared
Jordan Ellithorpe	Substitute Teacher, certified, \$91/day	Cleared
Christina Peralta	Substitute Teacher, certified, \$91/day	Cleared
Rachel Cutter	Substitute Teacher, non-certified, \$81/day	Cleared
Gail Morris	Substitute Teacher, certified, \$91/day	Cleared
Karyn Christiansen	Substitute Teacher, certified, \$91/day	Cleared
Helena Patino	Tutor, certified, \$44.94/hr	Cleared
Sara Elder	Substitute Teacher, non-certified, \$81/day	Cleared

Motion carried

Vote on the motion 6 – yes
0 – no
1 – abstention (Mr. Morris)

**Superintendent's
Reports/Remarks**

- November 4, 2010 Clinton-Essex-Warren-Washington School Boards Program: a sign up sheet was passed.
- Tax Rate History: As requested Mr. Short provided the Board with the following information in graph form: 10-year Tax Rate Change Comparison, Year-to-Year Rate Change %, 10-year Tax Rate Change Stability, District vs. City Tax Levy History, Combined Wealth Ratio, and State Share Transportation Ratios.
Mr. Wachtmeister found the information helpful and asked it be posted on the website
Ms. Bentley suggested what makes Plattsburgh's schools unique are the variety of programs offered and suggested the information be sent to each councilor, mayor, and press.
- Federal Jobs Bill: Mr. Short reported that the District has received additional information on the federal jobs bill. He is recommending allocating the funds to restore positions, to fully fund K-12 summer school for the summer of 2011, and to buffer any mid year reductions in State Aid to prevent midyear cuts. He is still waiting for clarification on two final positions from Questar BOCES State Aid Planning.
- CVES Special Education Summer School Program
Board members were provided materials regarding the CVES Special Education Summer School Program. The rate CVES can charged is set by a rate setting unit in Albany which sets the rate a year or two years after

the program has ended. CVES is not allowed to bill more than the State rate, which they do not know until two years after the program has run and currently are running into a deficit. School districts are allowed to pay more than the rate but CVES is not allowed to bill more than the rate. In some areas BOCES has not provided services or school districts are paying beyond the set rate. Last summer CVES considered discontinuing the program. Districts were asked to cost out running their own program or pass a resolution allowing them to pay beyond the CVES billing rate. As of the Board meeting, there are three school districts left to consider the resolution – AuSable Valley, E-town Lewis, and Plattsburgh. The CVES Board has said they will wait until November to make a decision regarding the summer program. The cost analysis for Plattsburgh shows that if a program identical to what CVES provides is provided, the cost would come out almost the same. The CVES program exceeds what the students' IEPs require for a maintenance summer program of 2.5 hours compared to the CVES 5.5 hour/day program based on their labor agreements. If Plattsburgh ran its own 2.5 hours/day maintenance program per the students' IEPs, it is estimated that about \$50,000 could be saved. CVES has provided a resolution for Board action. Mr. Short responded to questions.

- School Law Book: The new edition has arrived and is available in three formats – book, online, or CD. Mr. Short asked Board members to indicate their preference.

Board Member Reports

Ms Bentley stated that as a resolution regarding the Utility Tax was on the agenda, she attended last Thursday's Common Council meeting and provided comments as an individual. She feels there is some merit in having joint meetings a few times a year. It is important to maintain open lines of communication with the City Council.

Mr. Wachtmeister reported on a meeting regarding the Saranac Footbridge that was attended the Superintendent of Schools, representatives from the Board of Education, NYSEG, SUNY Plattsburgh, and City Common Council including the Mayor. The footbridge is owned by the District and maintained by the City. NYSEG has a right of way on the bridge for a natural gas pipeline and the college owns Webb Island. There will be further discussions. The caging around the bridge is being repaired by NYSEG. Mr. Short stated that the City has done some patching and NYSEG installed the large sections of new caging. The meeting was very productive.

Board Members Remarks

Mr. Wachtmeister stated he and other Board members received a copy of the resolution passed October 7 by the City of Plattsburgh Common Council – and requested it be received as correspondence. Regarding the resolution, he is not sure if it is fully accurate due to comments regarding MLD rates. There is a sound idea for implementing a Utility Tax as the resolution states that the STAR exemption program is not funded in perpetuity. If the STAR exemption were eliminated, it would result in an increase in local property taxes. It makes great sense to have a different funding stream – he appreciates the Council giving him this insight and invited other officials to give their opinion.

Mr. Krieg stated whether or not someone supports a Utility Tax does not say whether or not they support schools.

Mr. Wachtmeister read comments in a Buffalo newspaper made by candidates for governor regarding taxes and a property tax cap.

Public Comment

Ben Wright (44 Champlain Street) suggested a Q&A section on the Utility Tax website. He has asked about the lack of press coverage and was told it is not just Plattsburgh's paper. He suggested using cable access and PSUNY's journalism department. As a parent, he has learned a lot by attending meetings. It is important for the public to know and see what the Board is trying to navigate.

Loren Latulipe (7 Kennedy Avenue) asked if anything can be done about Planned Parenthood coming into the schools and presented a petition.

Adjournment

There being no further business, Ms. Bentley moved, seconded by Mr. Sullivan that the meeting be adjourned at 9:36 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held October 28, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz (Vice-president) – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Executive Session

Ms. Bentley moved, seconded by Mr. Rotz that the Board go into executive session at 6:06 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons, contractual negotiations, and potential litigation).

Motion carried

Vote on the motion 7 – yes
0 – no

Mr. Rotz moved, seconded by Mr. Herkalo that the Board return to public session at 7:35 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mr. Herkalo led the Pledge of Allegiance.

Public Comment

No one spoke.

Consent Agenda Items

Mr. Rotz moved, seconded by Mr. Wachtmeister the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on October 14, 2010.

Adoption of the Agenda

The Board adopted the agenda for the meeting being held today.

CSE and CPSE Recommendations

The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

Resignation

The Board accepted Denise Dufresne's resignation from her position as school monitor, effective the end of the work day on November 3, 2010.

AppointmentsTutor and Substitute Appointments

The Board approved the tutor and substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Jay Sussdorff	Sub. Teacher, certified, \$91/day	Cleared
Lily Angelico	Sub. Teacher, non-certified, \$81/day	Cleared
Claire Stockman	Sub. Teacher, non-certified, \$81/day	Cleared
Jonathan Scarinzi	Sub. Teacher, certified, \$91/day	Cleared
Shallen Wells-Brunet	Sub. TA, non-certified, \$8.90/hr.	Cleared

Tutors at the Champlain Home for Children

The Board approved the appointment of the staff members listed below as tutors and substitute tutors for the 2010/2011 school year for students who are placed at the Champlain Home For Children.

Recommendations

Tutors: Mary Lou LaRocque at \$44.94/hour; not to exceed 222.5 hours

Scott Keeney at \$44.94/hour; not to exceed 222.5 hours

Substitute Tutors: Ilene Fessette as needed at \$44.94/hour

Kathy Stark as needed at \$44.94/hour

Coaching Appointment

The Board approved the 2010/2011 Interscholastic Coaching appointment as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Cross-country	Modified	Jesse Terry	\$2,473

Reports for Board Information

The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of September 2010 under \$25,000
- 2) Middle School Extraclassroom Activity Report (September 2010)
- 3) High School Extraclassroom Activity Fund Report (September 2010)
- 4) Food Service Profit and Loss Statement (September 2010)
- 5) Summary of Monthly Wire Transfers (September 30, 2010)
- 6) Certificates of Deposit and Reserve Accounts (September 30, 2010)
- 7) Budget Status Report (September 30, 2010)

Treasurer's Report

The Board accepted the September 30, 2010 Treasurer's Report as presented in Appendix II.

Donation

The Board accepted a \$750 donation from Maplefields to PHS to support math and science education.

Surplus Equipment

The Board approved the disposal of the surplus equipment listed in the most cost effective manner as determined by the District's Purchasing Agent.

<u>ECC Tag</u>	<u>Item Description</u>	<u>Model Name</u>
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652	Computer	iBook
671	Computer	G4/Titanium
688	Computer	iBook
689	Computer	iBook
698	Computer	iMac/600
759	Computer	iMac/400
768	Computer	iMac/400
898	Computer	Inspiron 2500
899	Computer	Inspiron 2500
1016	Computer	iBook
1707	Computer	Inspiron 3500
1708	Computer	iBook
1740	Computer	iMac/DV
1768	Computer	Inspiron 5000
1970	Computer	G4/Titanium
1983	Computer	iMac/400
1994	Computer	Optiplex GX110
2152	Switch/Hub	3024
2206	Computer	eMac
2433	Computer	iMac/500
2434	Computer	iMac/400
2934	Computer	Latitude C800
3103	Computer	eMac
3110	Computer	eMac
3114	Computer	eMac
3119	Computer	eMac
3120	Computer	eMac
3121	Computer	eMac
3123	Computer	eMac
3124	Computer	eMac
3126	Computer	eMac
3130	Computer	eMac
3134	Computer	eMac
3136	Computer	eMac
3138	Computer	eMac
3164	Computer	eMac
3165	Computer	eMac
3238	Computer	eMac
3686	Computer	Optiplex GX280
3687	Computer	Optiplex GX280
3692	Computer	Optiplex GX280
3702	Computer	Optiplex GX280
3706	Computer	Optiplex GX280
3707	Computer	Optiplex GX280
3708	Computer	Optiplex GX280
3709	Computer	Optiplex GX280
3865	Computer	Optiplex GX1
3886	Computer	iBook
5080	Computer	eMac
82	Monitor	Dell Monitor
760	Computer	iMac 400 MHz
765	Computer	iMac 400 MHz
849	Computer	iMac 400 MHz

951	Switch	Dell Switch
954	Switch	Dell Switch
986	Computer	iMac 400 MHz
1450	Computer	Dell Optiplex GX1
3146	Monitor	Dell Monitor

Motion carried

Vote on the motion 7 – yes
0 – no

CVES Special Education Summer School Program

Ms. Bentley moved, seconded by Mr. Krieg that the Board pass the following: RESOLVED that the Plattsburgh City School District intends to participate in the 2011 Summer School, and agrees to pay the actual CEWW BOCES rate for the 2009, 2010, and 2011 Summer School, notwithstanding SED tuition rates, as it is significantly less costly than providing the services in District; and it is further RESOLVED, that no later than November 1, 2010, the Clerk of the Board shall notify the CEWW BOCES in writing of the District’s commitment as described herein and the District’s intent to participate in the 2011 Special Education School Age Summer School.

Motion carried

Vote on the motion 7 – yes
0 – no

Out of State Conference

Mr. Wachtmeister moved, seconded by Mr. Krieg that the Board approve the requests of Roderick Sherman and Clayton Morris to attend the Shanker Institute in Washington, D.C., November 15-16, 2010. All expenses are paid by the Innovation Fund Grant.

Motion carried

Vote on the motion 7 – yes
0 – no

Early Notification of Retirement

Plattsburgh Teachers’ Association Memorandum of Agreement

Mr. Wachtmeister moved, seconded by Mr. Wachtmeister that the Board authorize the Board President and Superintendent of Schools to execute the Memorandum of Agreement for Compensation for Early Notification of Retirement for members of the Plattsburgh Teachers’ Association as detailed in Appendix III and which expires at 4 p.m. on January 7, 2011.

Mr. Wachtmeister clarified that this will provide \$2,000 to Association members who present an irrecoverable letter of resignation to retire no later than July 2, 2011 to the district by 4:00 p.m. on January 7, 2011. This is not a retirement incentive and the District has no intention of offering a retirement incentive this year – this is just for early notification of retirement.

Motion carried

Vote on the motion 7 – yes
0 – no

Field Trip/Fund Raiser Requests

Drama Club – New York City

Mr. Rotz moved, seconded by Mr. Herkalo that the Board approve the request of Cheryl Maggy, Drama Club Advisor, for 50 students and 5 chaperones to travel to New York City, Saturday, June 11, 2011 to see a Broadway show, sightsee and to conduct a candy or doughnut sale to cover the expenses.

Motion carried

Vote on the motion 7 – yes
0 – noMulti-cultural Club – Europe Trip

Mr. Rotz moved, seconded by Ms. Bentley that the Board approve the request of Jila Yadollahpour, Multi-cultural Club Advisor, for 9 students and 1 chaperone to participate in a 10 day Explorica Tour to Europe (Florence, Rome, and Athens), April 15-24, 2011 and to conduct various fund raisers to cover expenses.

Ms. Bentley complimented the club for providing this opportunity. Mr. Short stated that while the students will fund raise to cover the costs it is not expect they will raise enough to cover all expenses. Ms. Bentley and Mrs. Boise stated that they want to be sure that all students who qualify and want to, will have the opportunity to participate.

Motion carried

Vote on the motion 7 – yes
0 – no**School Monitor Appointment**

Mr. Rotz moved, seconded by Mr. Krieg that the Board approve the 26-week probationary appointment of Craig Knowles to the position of school monitor as follows:

Name of Appointee: Craig Knowles
Civil Service Title: School Monitor
Effective Date: October 29, 2010
Fingerprint Status: Cleared
Initial Assignment: Bailey Avenue; 2.25 hours
Salary Schedule: School Monitor
Level: Entry
Salary: \$10.28/hour

Motion carried

Vote on the motion 7 – yes
0 – no**Superintendent's Reports/Remarks**

Health Insurance and Workman's Compensation Consortium – Mr. Short reported he attended a meeting of the Consortium and was provided a cost analysis of the impact of new federal regulations and will forward the information electronically. Printed copies as requested will be made available.

November Superintendent's Report – Mr. Short reviewed a listing of data which he will present at the November meeting. He asked members to review and contact him with any additional data requests to be included in the report. Mr. Krieg requested a breakout on selected class enrollments of the number of students on free and/or reduced lunch. Mr. Short will see if that data is available. Ms. Bentley asked about the impact of teaching assistants and/or aides on programs.

Webb Island Pedestrian Footbridge – Mr. Short provided a summary of a recent meeting attended by representatives from the School District, City, NYSEG, and SUNY Plattsburgh. He stated that the most cost effective manner to repair the bridge is for funding to flow through the School District which may receive State aid on approximately 80% of the costs. The School District owns the bridge which the City of Plattsburgh maintains. The City has been using old street signs to repair the decking and NYSEG has been repairing the wire "caging" on the bridge in order to protect the natural gas pipeline on top of the "caging."

Mr. Krieg stated he is thinking that if it is in the best interests of the community for the District to retain ownership of the bridge, the District should retain ownership.

Mr. Wachtmeister stated it was a very productive meeting which did clarify that the District does own the bridge but the City is responsible for its repair. However as owners, the District insures the bridge. He thinks the School District should transfer the bridge to the City at the completion of a project to redo the bridge to where it should be using aid which has minimal local impact if the City will cover the costs above the school aid which was done when the bridge was constructed.

Mr. Short stated another meeting is scheduled for November 17 at 5 p.m.

New York State School Board Recognition Week – Mr. Short spoke about the “gift of education” and how teachers use data in the classroom. He presented each Board member with a laminated reference guide designed to provide essential information on two of the most widely valued approaches employed in schools today - Response to Intervention (RTI) which establishes a framework through which Differentiated Instruction (DI) can flourish. To demonstrate that the District is “hooked on data,” he also included an orange and black Thirteenth Lake Streamer which he tied and is used in fly fishing.

Board Member Reports

Mrs. Bennett reported she attended a meeting of the QIP. It is a fascinating process which is using a lot of data and a two-pronged approach to help keep students in school. One of her special issues is mental health and the committee will be involving community agencies as it looks at impediments to students’ success.

Board Members Remarks

Mr. Wachtmeister suggested that once the reports are established new data can be added giving a longitudinal picture. He cautioned that when looking at the data some of the per pupil expenditure is impacted by the age of the teaching staff and asked about the impact of last year’s retirements on the current year’s per pupil expenditure.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Krieg moved, seconded by Mr. Herkalo that the meeting be adjourned at 8:34 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on November 18, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz (Vice-president) – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Executive Session

Mr. Rotz moved, seconded by Mr. Herkalo that the Board go into executive session at 6:06 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons).

Motion carried

Vote on the motion 7 – yes
0 – no

Mr. Rotz moved, seconded by Mr. Morris that the Board return to public session at 7:21 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mr. Hurlock led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Renee Culley read the Core Values and Megan Jubert read the Mission Statement.

Spotlight

College for Every Student – Mr. Hurlock spoke about College for Every Student which is a nonprofit organization committed to raising the academic aspirations and performance of underserved youth so that they can prepare for, gain access to, and succeed in college.

PHS CFES Advisor, Ms. LaPierre spoke about the core practices of the organization – pathways to college, mentoring, and leadership through service.

Megan Jubert (a current PHS student) and Renee Culley (2010 alumni) spoke about what CFES has met to them.

Mrs. Boise thanked Ms. LaPierre for her presentation and the opportunities provided to the students. Mr. Hurlock thanked the Board for their support of the program. Certificates of Appreciation were presented to Ms. LaPierre, Renee Culley, and Megan Jubert.

Report

Budget – Class Size – Program Impact

Mr. Short reviewed two reports: 2010 School Enrollment and Projections and Budget – Class Size – Program Impact.

The projections show enrollments at the elementary level are increasing with Momot soon to be at capacity and enrollment stability at SMS and PHS.

CV-TEC enrollments are increasing. CAP/AP has 131 students participating. Clinton Community College has recently reduced their CAP tuition from \$300 to \$60 making the college credit available to more students. A review of secondary class sizes shows minimal impact on class sizes due to staffing reductions. Some reduction areas are continuing to be reviewed with the expectation of more reductions next year depending on the New York State budget.

Mr. Wachtmeister commented on the potential changes on the national and state levels due to the recent mid-term elections. He expects the district will lose another \$1,000,000 in aid, driving additional reductions in programs/staffing. Observations of Mr. Wachtmeister: staff reductions have not reached the elementary level, soon the district will have a shortage of classroom space and will need to be creative or have a building program, staff has been squeezed in the area of supplies, music program reductions seem to have created scheduling complications, there is a safety net to ensure that at-risk students have the support they need through the Student Advocates, a number of students receive mental health services, the position of Assistant Superintendent for Instruction might be an important position due to new regulations including K-12 coordination, there has been a significant number of reductions at the secondary level, and middle school issues related to moving of staff to elementary level and high school staff to the middle school.

Mr. Morris thanked Mr. Wachtmeister for looking into the political scene. The report is fantastic and shows that the Board made some drastic cuts; but if the district is going to continue current programs, there is a need to look at other ways – long distance learning, how to address Momot at capacity – Board needs to figure it out – needs to think about the education program which the community has supported.

Public Comment

Rodney Brown (16 Hillside Drive, Peru) and Robert Hall, Jr. (14 Crescent Drive): Mr. Brown and Mr. Hall addressed the Board as members of the Board of Directors of the Lake Champlain Waves (WAVES). The WAVES home pool is the Memorial Hall at Plattsburgh State; however, the pool will be closed for renovations from December 2010 for several months with the exact duration of the closure unknown. They have formally submitted an application for the use of the Stafford pool starting the week after Thanksgiving.

As representatives of the WAVES, they are requesting consideration from the Plattsburgh City School District Board of Education for use of the Stafford pool starting November 29, 2010 for a yet to be determined duration (the next WAVES session runs from November 29, 2010 through May 27, 2011.)

They are asking for consideration from the Board of Education to set the charge for use of the Stafford Pool at the same rate as they currently pay Plattsburgh State for use of the Memorial Hall pool which is \$13.50/hour with the understanding that they are obligated to provide additional payment for use of the pool during times that a custodian is not typically present in the school building.

Mr. Brown presented the District Clerk with a written copy of the request.

Consent Agenda Items

Mr. Morris moved, seconded by Mr. Rotz that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on October 28, 2010.

Adoption of the Agenda

The Board adopted the agenda for the meeting being held today.

CSE and CPSE Recommendations

The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

Resignations

- 1) The Board accepted Jamie Latinville's resignation as Ice Hockey Varsity Assistant Coach, effective November 2, 2010.
- 2) The Board accepted James Manchester's resignation from the position of Girls JV Basketball Coach in order to be recommended for the position of Girls Modified A Basketball Coach.
- 3) The Board accepted Kelly Weiss' resignation from the position of Girls Modified A Basketball Coach in order to be recommended for the position of Girls JV Basketball Coach.

Appointments

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Laurene Mihalek	Teacher, Certified, \$91/day	n/a
John Mulholland	Teacher, Certified, \$91/day	Cleared
Michelle Tolosky	Teacher, Certified, \$91/day	Cleared
Danielle Sanders	Teacher, Certified, \$91/day	Cleared
Craig McGuire	School Monitor, \$8.90/hr., eff. 11/1/10	Cleared
Shallen Wells-Brunett	Food Service Helper, \$8.90/hr., eff. 11/19/10	Cleared
Donna Stockdale	Typist, \$17.16/hr.*, eff. 11/19/10	Cleared
Sonya Chagnon	Cook Manager, \$10.30/hr., eff. 11/19/10	Cleared
Julie Sharron	Bus Monitor, \$10.28/hr.*, eff. 11/19/10	Cleared
Katie Pearl	School Monitor, \$8.90/hr., eff. 11/2/10	Cleared

* The Typist and Bus Monitor rates referenced above are greater than the approved substitute rates as these are for existing employees. By contract, District employees who substitute in another job title (assuming of course they are cleared by Civil Service for this work, if applicable), will be compensated at a rate equal to entry level.

Coaching Appointments

The Board approved the 2010/2011 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Ice Hockey	Varsity Assistant	Russell Holland	\$3,656
Girls Basketball	JV Coach	Kelly Weiss*	\$3,656
	Mod. A	Jim Manchester*	\$2,850

*Mr. Staves inadvertently placed Mr. Manchester and Mrs. Weiss in the wrong slots previously.

Head Teachers

The Board approved the appointments and rate of pay of the Head Teachers for 2010/2011 as listed below:

- Mary Lou LaRocque (\$845) – Bailey Avenue Elementary School
- Laura Dubray (\$845) – Oak Street Elementary School
- Kristine Lutters (\$845) – Momot Elementary School

Educational Technologists

The Board approved the appointments of the staff members listed below as educational technologists for the 2010/2011 school year. Based on negotiated contract, their rate of pay is \$44.94/hour.

<u>School</u>	<u>Not to exceed Hours</u>	<u>Recommendation</u>
Bailey	80	Sarah McCarty
Oak	80	Carol Rock
Momot	25	Debra Davis
	25	Melissa Caraballo
	25	Mary Gertsch-Cochran
	25	Dan Devins
SMS	47.5	Kym Duffina
	47.5	Bryan Gottlob
PHS	47.5	Rod Sherman

Reports for Board Information

The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of October 2010 under \$25,000
- 2) Middle School Extraclassroom Activity Report (October 2010)
- 3) High School Extraclassroom Activity Fund Report (October 2010)
- 4) Food Service Profit and Loss Statement (October 2010)
- 5) Summary of Monthly Wire Transfers (October 31, 2010)
- 6) Certificates of Deposit and Reserve Accounts (October 31, 2010)
- 7) Budget Status Report (October 31, 2010)

Treasurer’s Report

The Board accepted the October 31, 2010 Treasurer’s Report as presented in Appendix II.

Budget Transfers over \$25,000

The Board authorized the budget transfers as presented.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$34,513	A211012042 Full Day "K" Teacher Salaries	A211013042 Secondary Teacher Salaries
\$38,169	A211012042 Full Day "K" Teacher Salaries	A282515042 Social Worker Salaries
To cover the salary for restoration of two positions per Federal Education Jobs Restoration Act.		
\$41,561	A225049048200 BOCES Shared Service Handicapped Services	A225015142 Special Ed Teaching Assistant Salary
To cover the salary for class previously at BOCES.		
\$164,645	A225049048200 BOCES Shared Service Handicapped Services	A228049000100 BOCES Occ. Education Services
To cover BOCES Occupational Education expense.		

Disposal of Surplus Vehicles

The Board approved the disposal, via sealed bid, of the following vehicles (with the accompanying minimum bid amounts): 2000 Ford Taurus wagon (minimum bid \$1,000), and 1995 Ford F250 stake rack truck (minimum bid \$500).

Superintendent's Conference Request

The Board approved the request of the Superintendent of Schools to attend the Northeastern Council of School Superintendents' 40th Annual Conference in Lake Placid, December 9-10, 2010. Mr. Short will be attending as a "commuter."

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence:

The following correspondence was received:

- From Plattsburgh North Country Chamber of Commerce stating their opposition to a Utility Tax.
- CEWW School Boards Association Meeting/Program Announcement
- From Barker Yearbook Staff Member regarding purchasing an advertisement – Board Members are contributing for an advertisement.

Utility Tax

Mr. Short stated that the public hearing is scheduled November 30 at PHS in the auditorium. The Utility Tax webpage shows 75 hits and Mr. Lebrun has not received any emails from the email link on the page. Mr. Short stated he will open the hearing and have the website information available. The purpose of the hearing is for the Board to hear public comments. The Board is not expected to comment or discuss the issue at the hearing. There will be a 3 minute limit per person for comments.

Mr. Wachtmeister stated that he is disappointed that no one has used the email link. He asked if individual Board members would like to compose a statement to place on the Utility Tax webpage before or after the hearing.

Mrs. Bennett stated she would like to withhold judgment until she hears what the public has to say.

Mr. Morris said Board members who would like to prepare a statement should have the opportunity; however, he wants to hear the public's comments.

Mr. Krieg agreed with Mr. Morris.

Mrs. Bennett stated that it must be very clear that if an individual Board member issues a statement it is from the individual and not the Board of Education.

Mr. Wachtmeister commented on the Chamber of Commerce's letter in opposition to a Utility Tax.

Board Policies**Revision And Adoption****– First Review**

Revision to Board Policy Exhibit 3200-E Administrative Organization Chart

Revised Board Policy Exhibit 3200-E (Appendix III) was presented for first review.

Board Policy 4773 Policy To Ensure that Students with Disabilities Receive Appropriate Opportunities to Earn a High School Diploma and 4773-R IEP Diploma Procedures

Board Policy 4773 and 4773-R (Appendix IV) was presented for first review.

Out of State Conference

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board approve the request of Kate Messner to attend the National Council of Teachers of English (NCTE) annual convention in Orlando, Florida, November 19-22, 2010. All expenses, including two substitute days, will be paid by Walker/Bloomsbury.

Motion carried

Vote on the motion 7 – yes
0 – no

**Field Trip/Fund Raiser
Requests**

High School Honor Band

Mr. Wachtmeister moved, seconded by Mr. Morris that the Board approve Linda Sullivan’s request for two to three students and one chaperone to participate in the NYS Band Directors Association High School Honor Band, March 4-6, 2011 in Syracuse.

Motion carried

Vote on the motion 7 – yes
0 – no

Varsity Baseball Team’s 2011 Spring Break Trip to Myrtle Beach

Mr. Herkalo moved, seconded by Mr. Rotz that the Board approve the request of James Manchester for the Varsity Baseball Team to travel to Myrtle Beach, April 16-23, 2011, to participate in the Mingo Bay Baseball Tournament. Fund raising will be conducted under the auspices of the Booster Club.

Mr. Krieg clarified that this trip is at the expense of the students and the Booster Club and not paid for by the District. Mr. Morris stated this is a lot of work and a great job by Mr. Manchester.

Motion carried

Vote on the motion 7 – yes
0 – no

School Monitor Appointments

Mr. Morris moved, seconded by Mr. Rotz that the Board approve the probationary appointment of Lori Thompson, as follows:

- Name of appointee: Lori Thompson
- Civil Service Title: School Monitor
- Effective Date: November 19, 2010
- Fingerprint Status: Cleared
- Initial Assignment: Momot; 2.5 hours
- Salary Schedule: School Monitor
- Level: Entry
- Probationary Period: 26 weeks
- Salary/Compensation: \$10.28/hour

Motion carried

Vote on the motion 7 – yes
0 – no

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve the 26-week probationary appointment of Susan Scott to the position of School Monitor as follows:

- Name of Appointee: Susan Scott
- Civil Service Title: School Monitor
- Effective Date: November 15, 2010
- Fingerprint Status: Cleared
- Initial Assignment: SMS; 2.5 hours
- Salary Schedule: School Monitor
- Level: Entry
- Salary: \$10.28/hour

Motion carried

Vote on the motion 7 – yes
0 – no

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the 26-week probationary appointment of Lynda Bond to the position of School Monitor as follows:

- Name of Appointee: Lynda Bond
- Civil Service Title: School Monitor
- Effective Date: November 19, 2010
- Fingerprint Status: Cleared
- Initial Assignment: Bailey; 2.25 hours
- Salary Schedule: School Monitor
- Level: Entry
- Salary: \$10.28/hour

Motion carried

Vote on the motion 7 – yes
0 – no

Custodian Appointment

Mr. Krieg moved, seconded by Mr. Wachtmeister that the Board approve the 26-week probationary appointment of Steven Martin to the position of Custodian, as follows:

- Name of Appointee: Steven Martin
- Civil Service Title: Custodian
- Effective Date: Upon receipt of fingerprint clearance; not before 11/19/10
- Fingerprint Status: Pending
- Initial Assignment: PHS
- Salary Schedule: Custodian/Head Custodian
- Level: A
- Salary: Pro-rate from annualized salary of \$26,800 based upon effective start date (as determined by fingerprint clearance status)

Motion carried

Vote on the motion 7 – yes
0 – no

Superintendent's Reports/Remarks

Mr. Short presented Mr. Morris his Thirteen Lake Streamer and RTI data chart. This was presented to Board members at the last meeting. As Plattsburgh City School District was part of the study, Mr. Short provided Board members with a copy of Dr. Saul Rubinstein's study titled "Collaborating on School Reform: Creating Union-Management Partnerships to Improve Public School Systems."

In December there will be an internal audit report, a report from the QIP Committee, and an update on the Investing in Innovation Fund (i3) grant. In January a report comparing spending with neighboring districts, elementary principals reporting on RTI and use of data, and a proposed administrative succession plan.

Board Member Reports

Mrs. Bennett reported the QIP committee will be meeting with community leaders on November 30 and that she and Miss MacRae met with leaders in the mental health community who will be attending the November 30 meeting. Mr. Short stated Chief of Police Racicot will be attending for discussions regarding truancy. Mrs. Zales stated that she hopes the community providers are aware of the RTI steps the district has in place.

Board Members Remarks

Mr. Krieg asked about the petition regarding the way sex education is taught using Planned Parenthood. He agrees students should be taught everything but there is a difference between education and indoctrination. A public institution should be educating – not indoctrinating and district teachers should be teaching the curriculum.

Mr. Wachtmeister stated that since the petition was received there should be a Board response or at least an acknowledgement. Perhaps the petitioners could be advised as to how the decision was made to bring in Planned Parenthood. He requested a review of the curriculum which they could be invited to hear. He has no problem with Planned Parenthood.

Mr. Rotz agreed the Board needs to address the petition. The moral outlook of country has changed dramatically and it is important to have educated people teaching students.

Mrs. Bennett stated that when her child started school there was no sex education curriculum in place. Since that time Plattsburgh has made a commitment and has a curriculum in place in which every teacher has a teaching responsibility.

Mr. Short and Mr. Hurlock will provide information on what is taught and who addresses the students. Mr. Short will respond to the people who presented the petition and will inform them when the Board will be discussing the issue.

Adjournment

There being no further business, Mr. Wachtmeister moved, seconded by Mr. Rotz that the meeting be adjourned at 9:58 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on December 9, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present
Tracy Rotz (Vice-president) – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

Executive Session

Mr. Rotz moved, seconded by Mr. Krieg that the Board go into executive session at 6:12 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons, pending litigation).

Motion carried

Vote on the motion 8 – yes
0 – no

Mr. Rotz moved, seconded by Ms. Bentley that the Board return to public session at 7:34 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance Mr. Morris led the pledge of allegiance.

Reports

Internal Auditors Report

Don Hooper of Pinto, Mucenski, Hooper, VanHouse, & Co., Certified Public Accountants, P.C. reviewed the process and highlights of the Report of Internal Auditor July 1, 2009-June 30, 2010 which was accepted by the Board of Education on September 30, 2010.

Innovation Fund (i3) Grant

Mr. Short reviewed the background of the grant as it relates to Peer Assistance and Review (PAR) and what it will bring to the District. Plattsburgh is the only school district in Northern New York participating in this grant.

Ms. Marje Brown presented details of the Innovation Initiative – Improving Teacher Effectives Through Standards and a Comprehensive Teacher Evaluation System.

Mr. Short provided additional information on the new evaluation system for both tenured and non-tenured teachers.

Public Comment

Jim Tooley (4 Kennedy Avenue) stated he is 100% in favor of good teachers and 100% not in favor of a Utility Tax. He thanked the Board for the opportunity to speak at the Utility Tax Public Hearing and asked the Board to do the right thing and kill the Utility Tax.

Consent Agenda Items

Mr. Rotz moved, seconded by Ms. Bentley that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on November 18, 2010.

Adoption of the Agenda

The Board adopted the agenda for the meeting.

CSE and CPSE Recommendations

The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

Resignations

The Board accepted Linda Byrne-Luguri's resignation, for retirement, from her teaching assistant position, effective January 2, 2011 day end. Mrs. Byrne-Luguri has worked for the District since 2004.

The Board accepted Kelly Loner's resignation from her typist position (PHS Receptionist and Central Treasurer for Extraclassroom), effective November 23, 2010 end of the work day.

Appointments**Co-curricular – Stafford Middle School**

The Board approved the appointments of staff members listed below as co-curricular advisors at Stafford Middle School for the 2010-2011 school year at the stipend listed which is based on negotiated contract.

<u>Club</u>	<u>Advisor / Stipend</u>
Foreign Language	Christele Clarin / \$558
Drama	Lawrence Dolan / \$1,488
Chess/Backgammon	Scott Given / \$558
Student Council Advisor	Penny Manor / \$1,116
Principal's Award	Mary Maye / \$279
Recycling Club	Aimee McLane / \$372
8th Grade Advisor	Kathy Meyer / \$558
Study Buddy	Kathy Meyer / \$744
Spelling Bee	Carolyn Miller / \$558
Math Counts	Tim Mulligan / \$558
8th Grade Advisor	Teresa Niles / \$558
Principal's Award	Teresa Niles / \$279
Library Club	Russell Puschak / \$558
Science Club	LaShauna Quarles / \$279

Study Buddy	Heather Quéguiner / \$744
Jazz Ensemble	Richard Rabideau / \$2,233.20
Science Club	Kathleen Sciole / \$279
Yearbook	Tomi Seguin / \$1,860
Design Technology	Keith West / \$744
FSO Faculty Liaison	Lori Wills / \$744

Co-curricular – Plattsburgh High School

The Board approved the appointments of staff members listed below as co-curricular advisors at Plattsburgh High School for the 2010-2011 school year at the stipend listed which is based on negotiated contract.

<u>Club</u>	<u>Advisor / Stipend</u>
Senior Class	Susan Fresn / \$2,618
Junior Class	Charles Lustig / \$2,244
Sophomore Class	Donna Baker / \$1,870
Freshman Class	William Herzog / \$1,496
After-Prom Party 1	Jackie Cianfrocco / \$561
After-Prom Party 2	Cheryl Maggy / \$561
CFES	Susan LaPierre / \$1,496
CFES Mentor	Lori Latremore / \$748
Chess Club	Steven Tice / \$561
Communications	Charles Lustig / \$561
Dance Club-Co Advisor	Jennifer Slattery / \$281
Dance Club-Co Advisor	Alison Armstrong-Zantana / \$281
Drama Club	Cheryl Maggy / \$2,992
French Club	Jila Yadollahpour / \$748
GAPP	Jean Seeber / \$2,244
GSA Co-Advisor	Marje Brown / \$374
GSA Co-Advisor	Jill Phaneuf / \$374
Key Club	Fran Bieber / \$1,122
Literary Journal Club	Donna Baker / \$1,122
Multi-Cultural Club	Jila Yadollahpour / \$1,496
National Honor Society	Jennifer Slattery / \$1,122
PHS Green Team	Amy Sholtis / \$1,122
Science Olympiad 1	Shirley Butler / \$561
Science Olympiad 2	Corey Mousseau / \$561
Senior Grad Presentation	Karen A. Rock / \$561
Spanish Club	Alison Armstrong-Zantana / \$748
Student Association	Susan LaPierre / \$1,870
Yearbook	Wendy DeMane / \$4,862
Future Business Leaders of America	Karen A. Rock / Piloting \$0
School Store	Kelly Everleth / Piloting \$0

Coaching Appointments

The Board approved the 2010-2011 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Swim	Boys Modified Teaching Assistant	Timothy Hanrahan	\$26.96/hr.
	Volunteer	Bill Myers	Volunteer
Bowling (B&G)	Volunteer	Scott Beebie	Volunteer
Boys Basketball	Volunteer	Pat Shaughnessy	Volunteer

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprinting</u>
Paul O'Connell	School Monitor, \$8.90/hr., eff 12/10/10	Cleared
Maryanne Ellsworth	Typist, \$17.16/hr.*, eff 12/10/10	Cleared
Sonya Chagnon	School Monitor, \$8.90/hr., eff 12/10/10	Cleared
Sonya Chagnon	Food Service Helper, \$8.90/hr., eff 12/10/10	Cleared
Shallen Wells-Brunet	Monitor, \$8.90/hr., eff 12/10/10	Cleared
Shallen Wells-Brunet	Teacher Aide, \$8.90/hr., eff 12/10/10	Cleared
Michele Esquilin	Food Service Helper, \$8.90/hr., eff 12/10/10	Cleared
Michele Esquilin	Cook Manager, \$10.30/hr., eff 12/10/10	Cleared
Michele Esquilin	Monitor, \$8.90/hr., eff 12/10/10	Cleared
Fritz Tobrocke	Bus Driver, \$13.80/hr., eff 12/10/10	Cleared

*The CSEA contract holds that regular employees who substitute in another title will earn a rate of pay equivalent to the entry-level step.

Educational Technologists

The Board approved the appointment of the staff members listed below as educational technologists for the 2010-2011 school year. Based on negotiated contract, their rate of pay is \$44.94/hour.

<u>School</u>	<u>Not to exceed Hours</u>	<u>Recommendation</u>
PHS	61.75*	Rod Sherman
	33.25	Gwenaël Quéguiner

*Note: This reflects an increase of 14.25 hours from the previously approved 47.5 hours as he was the sole technologist until Mr. Quéguiner's appointment.

Budget Transfer over \$25,000

The Board authorized the budget transfer as presented.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$37,995	A9020-800-45 Teachers' Retirement System	A9010-800-45 Employee Retirement System
	To cover an increase in rates, above budgeted amount.	

Donation

The Board accepted Susan Williams' donation of a mint condition Yamaha Digital Piano to the PHS Music Department. The estimated value is \$500. Mr. Verity will be using it for his choral program and is extremely thankful for this donation from a student's parent.

Surplus Equipment

The Board approved the disposal of the surplus equipment listed in the most cost effective manner as determined by the District's Purchasing Agent.

<u>ECC Tag</u>	<u>Item Description</u>	<u>Model Name</u>
3222	Printer	DJ 6127
2168	Printer	DJ 6127
2291	Printer	DJ 6127
2290	Printer	DJ 6127
3722	Printer	DJ 6127
2292	Printer	DJ 6127
2167	Printer	DJ 6127
2166	Printer	DJ 6127
2165	Printer	DJ 6127
3186	Printer	DJ 6127
3207	Printer	DJ 6127
3197	Printer	DJ 6127
3242	Printer	DJ 6127

3252	Printer	DJ 6127
3194	Printer	DJ 6127
3245	Printer	DJ 6127
3244	Printer	DJ 6127
3202	Printer	DJ 6127
3192	Printer	DJ 6127
3201	Printer	DJ 6127
3243	Printer	DJ 6127
3241	Printer	DJ 6127
3246	Printer	DJ 6127
3247	Printer	DJ 6127
3224	Printer	DJ 6127
3215	Printer	DJ 6127
3240	Printer	DJ 6127
2172	Printer	DJ 6127
3211	Printer	DJ 6127
3208	Printer	DJ 6127
3193	Printer	DJ 6127
3227	Printer	DJ 6127
3249	Printer	DJ 6127
2051	Printer	DJ 6127
3199	Printer	DJ 6127
3248	Printer	DJ 6127
3209	Printer	DJ 6127
3161	Printer	DJ 6127
3250	Printer	DJ 6127
3216	Printer	DJ 6127
3212	Printer	DJ 6127
3220	Printer	DJ 6127
3196	Printer	DJ 6127
3226	Printer	DJ 6127
3210	Printer	DJ 6127
3225	Printer	DJ 6127
3217	Printer	DJ 6127
3200	Printer	DJ 6127
3251	Printer	DJ 6127
3204	Printer	DJ 6127
2141	Printer	DJ 6127
3205	Printer	DJ 6127
3635	Printer	DJ 6127
3185	Printer	DJ 6127
2138	Printer	DJ 6127
3203	Printer	DJ 6127
3636	Printer	DJ 6127
2142	Printer	DJ 6127
2137	Printer	DJ 6127
3184	Printer	DJ 6127
2356	Printer	DJ 6127

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

A letter from the New York State Association of School Nurses recognizing Linda Haubner, RN, BSN, CFNP, Nurse Practitioner, for her active involvement on the NYSASN Board of Directors was received.

**Petition regarding
Planned Parenthood**

Mr. Short asked for comments/reaction to a petition regarding Planned Parenthood presenting to classes. The Board was provided information regarding the various agencies and professional presenting in the schools.

Mr. Morris stated that Planned Parenthood is doing a good job providing information the State mandates. It is appropriate they provide the information with the teacher in the classroom.

Mrs. Bennett stated that this is sexual assault education. They are a federally recognized agency and are counselors which is important as many times issues are reported when information is provided. Planned Parenthood took over when the Crises Center closed.

Ms. Bentley stated she feels strongly about what Planned Parenthood does in the schools and the agency provides a variety of services to their clients. She stated that she has served twice on the board. Also, there is an opt-out option available for students.

Mr. Krieg noted that of all the agencies which come into the schools – it is the issue of abortion and a valid question to ask. He knows of districts in the State where Planned Parenthood does not teach the curriculum. Planned Parenthood advocates one side of an issue which has divided the nation.

Mr. Wachtmeister stated that a large number of signatures are from people outside of the City. Personally he has no problem with Planned Parenthood coming into the schools as a source of information. District staff should be present, should be explained to students they can opt-out, and students encouraged to share with parents what they have learned.

Mr. Short offered to take comments from the minutes and respond to the petition.

Utility Tax

Mr. Wachtmeister asked for a discussion by the Board as a committee of the whole as a great many things have been said at the Public Hearing and since the hearing.

Mr. Wachtmeister responded to questions raised at the recent public hearing on a Utility Tax, clarified issues which were raised at the hearing and in the media, read a statement regarding Nova Bus (copy filed with the minutes), and provided comments on the issue and future budget discussions.

Mr. Krieg stated he heard the sentiment of the community at the hearing – people are tired of taxes.

Ms. Bentley read a statement (copy filed with the minutes) of clarification of the intent and purpose of the Board even raising the prospect of implementing a Utility Tax.

Mr. Morris agreed with Ms. Bentley's statement adding his remarks regarding staffing cuts made over the past few years and the Board's responsibility to educate students.

Mr. Rotz stated he agrees with the majority of comments and thanked those who came to the hearing and tonight's meeting.

**Motion to discontinue
Pursuing a Utility Tax**

Mr. Rotz moved, seconded by Ms. Bentley that the Board discontinue pursuing the imposition of a Utility Tax.

Mr. Morris asked about suspending the rules to allow the motion to proceed.

Mr. Rotz moved, seconded Mr. Sullivan that the rules be suspended to permit action on the matter of a Utility Tax.

Motion carried

Vote on the motion 8 – yes
0 – no

Discussion:

Mrs. Bennett stated the role of the School Board is difficult as the job is to put forth the best educational program it can and the Board has to look at every program, every cost, every year. She understands people’s reaction to a new tax and has heard clearly from the citizens.

Mr. Krieg asked how long will the issue be put aside. Ms. Bennett stated the motion is to discontinue.

Mr. Wachtmeister said estimates were provided on what revenue might be generated by a Utility Tax. The Board can develop a budget for the community to make decisions.

Mr. Wachtmeister called the question.

Roll call vote

Mrs. Bennettyes
Ms. Bentley.....yes
Mrs. Boiseyes
Mr. Kriegyes
Mr. Morrisyes
Mr. Rotzyes
Mr. Sullivan.....yes
Mr. Wachtmeister no

Motion carried

Vote on the motion 7 – yes
1 – no

Board Policies Revision and Adoption

- 1) Revision to Board Policy Exhibit 3200-E Administrative Organization Chart
Ms. Bentley moved, seconded by Mr. Rotz that the Board approve the revision to Board Policy Exhibit 3200-E (Appendix II) which was presented for first review on November, 18, 2010.

Motion carried

Vote on the motion 8 – yes
0 – no

- 2) Board Policy 4773 Policy To Ensure that Students with Disabilities Receive Appropriate Opportunities to Earn a High School Diploma and 4773-R IEP Diploma Procedures
Mr. Rotz moved, seconded by Ms. Bentley that the Board adopted Board Policy 4773 and 4773-R (Appendix III) which were presented for first review on November 18, 2010.

Motion carried

Vote on the motion 8 – yes
0 – no

Early Notification of Retirement

Plattsburgh City Schools Unit #6468 of Local 810 CSEA

Mr. Sullivan moved, seconded by Mr. Morris that the Board authorize the Board President and Superintendent of Schools to execute the Memorandum of Agreement for Compensation for Early Notification of Retirement for members of the Plattsburgh Schools Unit #6468 of Local 810 CSEA as detailed in Appendix IV and which expires at 4 p.m. on January 7, 2011.

Motion carried

Vote on the motion 8 – yes
0 – no

2011-2012 School Calendar

Mr. Morris moved, seconded by Mr. Sullivan that the Board adopt the 2011-2012 School Calendar as presented in Appendix V.

Discussion:

Mr. Morris asked about the process. Mr. Short explained there is a CVES committee and Plattsburgh is represented by a teacher. Area schools try to remain consist due to CVES program schedules and districts determine emergency days and how unused days are scheduled.

Mr. Wachtmeister noted the work schedules in the District's labor contracts are not developed around religious holidays except those established by Federal Law.

Motion carried

Vote on the motion 8 – yes
0 – no

Lake Champlain WAVES Swim Club Request

Mr. Short reviewed the following request of the Lake Champlain WAVES Swim Club:

“WAVES respectfully requests consideration from the Plattsburgh City School District Board of Education for use of the Stafford pool starting November 29, 2010 for a yet to be determined duration (the next WAVES session runs from November 29, 2010 through May 27, 2011.).

WAVES respectfully requests consideration from the Plattsburgh City School District Board of Education to set the charge, for use of the Stafford Pool at the same rate as the WAVES pays Plattsburgh State for use of the Memorial Hall pool (\$13.50/hour). We understand that WAVES is obligated to provide additional payment for use of the pool during times that a custodian is not typically present in the school building.”

Mr. Short explained that the request is due to concern about a change in the pool usage rate if their roster falls below 50% of City residents. He also reminded Board Members of the accommodations provided by the WAVES when the SMS Pool was under renovation and the swim team needed to use the Memorial Hall Pool.

Mr. Rotz stated he does not have a problem granting the request, especially in light of the help they gave our swimmers last year.

10:00 p.m. – Mr. Wachtmeister stepped out of the meeting.

Mr. Morris moved, seconded by Mr. Rotz to suspend the rules to vote on the request of the WAVES.

Motion carried

Vote on the motion 7 – yes
0 – no

Mr. Morris moved, seconded by Mrs. Bennett that the Board the grant the request of the WAVES.

Motion carried

Vote on the motion 7 – yes
0 – no

10:02 p.m. – Mr. Wachtmeister returned to the meeting.

Selection Classification

Waivers

- 1) Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve a selective classification waiver for Colin Giroux to participate in Varsity Hockey.

Discussion:

Mrs. Bentley requested a roster of varsity sports by grade level and Mr. Short outlined the selective classification waiver process.

Mr. Sullivan and Mr. Rotz provided additional information on the skills of the students.

Mrs. Bennett stated that she votes against these on principle – especially contact sports.

Mr. Krieg said he thought younger students would not be brought up to varsity teams.

Motion carried

Vote on the motion 5 – yes
3 – no (Mrs. Bennett, Ms. Bentley, Mr. Krieg)

- 2) Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve a selective classification waiver for Eric Bechard to participate in Varsity Hockey.

Motion carried

Vote on the motion 5 – yes
3 – no (Mrs. Bennett, Ms. Bentley, Mr. Krieg)

Tenure

Recommendations

- 1) Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board appoint Rhonda Bailey to tenure in the tenure area of teaching assistant, effective January 3, 2011.

Motion carried

Vote on the motion 8 – yes
0 – no

10:07 p.m. – Due to the late hour, Mr. Short dismissed the administrators.

- 2) Mr. Rotz moved, seconded by Mr. Morris that the Board appoint Cynthia McMahon to tenure in the tenure area of teaching assistant, effective January 3, 2011.

Motion carried

Vote on the motion 8 – yes
0 – no

- 3) Mr. Rotz moved, seconded by Mr. Sullivan that the Board appoint Jennifer LeCuyer to tenure in the tenure area of teaching assistant, effective January 25, 2011.

Motion carried

Vote on the motion 8 – yes
0 – no

Termination of Probationary Appointment

Mr. Rotz moved, seconded by Mrs. Bennett that the probationary appoint of teacher Joanne Weiss be discontinued effective January 14, 2011 end of workday and that the Board of Education pass the following resolution:

Be it resolved, that the Board of Education of the Plattsburgh City School District hereby votes in regard to the recommendation of the Superintendent of Schools that the probationary appointment of teacher Joanne Weiss be discontinued. The Board directs the Superintendent to notify her of the effective date of her termination effective January 14, 2011 end of the work day.

Discussion:

Ms. Bentley stated that she will vote against the motion as she is concerned about the turnover of librarians at Momot Elementary School and believes the School Board needs to address the culture of the library and librarian at Momot to make it a desirable place for appointment.

Motion carried

Vote on the motion 6 – yes
1 – no (Ms. Bentley)
1 – abstention (Mr. Wachtmeister)

Superintendent’s Reports/Remarks

CEWW School Board Association Program – January 6, 2011

A sign-up sheet for the meeting was passed and Mr. Short announced a meeting is being planned for early February on the topic of Sharing, Restructuring High Schools, and School District Reorganization.

Data for School Budget Process

Mr. Short provided Board members with a code-by-code budget comparison of the District’s budget with budgets of three area school districts. Because districts code budget items differently, the comparison is “apples-to-oranges.” He asked the Board what data would be useful to have in preparation of next year’s budget and suggested looking at the major cost drivers for the past 5 years.

Ms. Bentley requested a summary of enrollments by building including instructional and non-instructional staff, co-curricular costs as a line item, and the random selection of an employee to see all compensation paid to an individual.

Mr. Krieg stated he would like a big picture of what has happened to the District over the past five years – enrollment, cost of three major personnel areas (salaries, fringe benefits, health insurance) including pension and retiree health insurance costs.

Mr. Wachtmeister provided a written list of his request and questions. (Copy filed with the minutes.)

Mr. Short distributed the 2011-2012 budget development calendar.

Board Member Reports

QIP Committee: Mrs. Bennett reported the QIP Committee had a great meeting and Mr. Short stated there will be a QIP report at a January meeting.

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mr. Wachtmeister that the meeting be adjourned at 10:35 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on January 13, 2011 – 6:24 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present
Tracy Rotz (Vice-president) – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – excused

Executive Session

Ms. Bentley moved, seconded by Mr. Rotz that the Board go into executive session at 6:25 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons, pending litigation).

Motion carried

Vote on the motion 9 – yes
0 – no

Mr. Rotz moved, seconded by Mr. Morris that the Board return to public session at 7:31 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Pledge of Allegiance

Mr. Wachtmeister led the pledge of allegiance.

Report

Response to Intervention (RtI) Data

District administrators (NancyJean Osborn, Carrie Harvey-Zales, Mary Louise Lamberti, Patricia Amo, Glenn Hurlock, Jamie LaBarge, and Claudine Selzer-Clark) spoke about Tier I research based interventions, data collection, and benchmarking which are used throughout all buildings. Following the report, administrators responded to questions from the Board.

Public Comment Anita Bodrogi shared a positive experience she had with her seven year old son at Bailey Avenue Elementary School. Kendrick Buchala asked why PHS did not observe the moment of silence on Monday and could they observe it on Friday.

Ms. Bentley asked the Board and those present to observe a moment of silence in respect for the student and all those who lost their lives or were injured in Tucson, Arizona. A moment of silence was observed.

Consent Agenda Items Ms. Bentley moved, seconded by Mr. Krieg that the Board approve the consent agenda items. Mr. Herkalo requested Momot Elementary School Extra and Co-curricular Appointments be removed from the consent agenda.

Minutes The Board approved the minutes of the meetings held on December 9, 2010 and January 6, 2011.

Adoption of the Agenda The Board adopted the agenda for the meeting being held.

CSE and CPSE Recommendations The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

- Resignations**
1. The Board accepted Laura St. John’s resignation from her monitor position, effective December 31, 2010.
 2. The Board accepted Carol Rock’s resignation for retirement purposes from her teaching position, effective July 2, 2011 in accordance with terms of the Compensation for Early Notification of Retirement (Plattsburgh Teachers’ Association) Agreement approved by the Board of Education on October 28, 2010. Mrs. Rock has worked in the District since 1979.
 3. The Board accepted Jane Kribs’ resignation for retirement purposes from her teaching position, effective July 1, 2011 in accordance with terms of the Compensation for Early Notification of Retirement (Plattsburgh Teachers’ Association) Agreement approved by the Board of Education on October 28, 2010. Ms. Kribs has worked in the District since 2001.
 4. The Board accepted Shirley Butler’s resignation for retirement purposes from her teaching position, effective July 2, 2011 in accordance with terms of the Compensation for Early Notification of Retirement (Plattsburgh Teachers’ Association) Agreement approved by the Board of Education on October 28, 2010. Mrs. Butler has worked in the District since 1986.
 5. The Board accepted David Provost’s resignation for retirement purposes from his position as Custodian, effective June 30, 2011 in accordance with terms of the Compensation for Early Notification of Retirement (CSEA, Plattsburgh City SD Unit #6468) Agreement approved by the Board of Education on December 9, 2010. Mr. Provost has worked in the District since 1972.

Appointments Bailey Avenue School Extra & Co-Curricular Appointments
The Board approved the list of extra and co-curricular activity advisors for Bailey Avenue Elementary School for the 2010-2011 school year. The rate of pay will be based on the negotiated contract amount of \$1804.50 (\$30.08 per hour for the total of 60 hours).

<u>Club</u>	<u>Recommendation and Hours</u>
Card Games Club	Mary Lou LaRocque Megarr (4 hrs.)
Woodworking Club	Jessica Colburn, Elizabeth Frady (4 hrs. each)
Cooking Club	Melissa Adams, Pam Macey, Nicole Bulriss (4 hrs. each)

Writer's Club	Lindsay Dillman (4 hrs.)
Tai Chi Club	Christine Suruda (4 hrs.)
Learn to Roller Skate Club	Erin McGill, Lori Mahoney (4 hrs. each)
Knitting & Sewing club	Catherine Conway, Theresa Munro (4 hrs. each)
Dance Club	Tracey Giroux (4 hrs.)
Roller Skating Club	Erin McGill, Elizabeth Christon (4 hrs. each)

Coaching Appointments

The Board approved the 2010-2011 Interscholastic Coaching appointment as listed. All have received fingerprint clearance or are exempt (grandfathered).

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Tennis	Varsity Coach	Peter Luguri	\$2312
	Girls Coach	Amanda Oliver	\$2312
Golf	Varsity Coach	Rusty Bigelow	\$2312
Baseball	Varsity Coach	James Manchester	\$3925
	JV Coach	Chris Boulé	\$3071
	Modified	Pat Goodell	\$2473
Girls Track	Varsity Coach	Corey Mousseau	\$3656
	Var. Assistant	Caprise Johnson	\$1792*
	Modified	Brett Lavalley	\$2473
Boys Track	Varsity Coach	Vern Harrison	\$3656
	Var. Assistant	Jesse Terry	\$1792*
	Var. Assistant	Adam Mehan	\$1792*
	Modified	Brad LaValley	\$2473
Softball	Varsity	Vickie McMillan	\$3925
	JV Coach	Shae Gilmore	\$2903
	Volunteer	Peter McMillan	

*The Track Assistants have agreed to divide the 2 salaries (\$5376) into 3 amounts (\$1792) in order to provide more staffing

Substitute Appointment

The Board approved the substitute appointment and rate of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Kaitlin Jorgensen	School Monitor, \$8.90/hr., eff. 11/15/10	Cleared

Budget Transfer over \$25,000

The Board authorized the budget transfer as presented.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$29,506	A9030-800-45 Social Security	A9030-800-45S Social Security-ARRA

To cover the Social Security expense for employees coded to ARRA.

Reports for Board Information

The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of November 2010 under \$25,000
- 2) Middle School Extraclassroom Activity Report (November 2010)
- 3) High School Extraclassroom Activity Fund Report (November 2010)
- 4) Food Service Profit and Loss Statement (November 2010)
- 5) Summary of Monthly Wire Transfers (November 30, 2010)
- 6) Certificates of Deposit and Reserve Accounts (November 30, 2010)
- 7) Budget Status Report (November 30, 2010)

Treasurer's Report The Board accepted the November 30, 2010 Treasurer's Report as presented in Appendix II.

Surplus**Property Bids**

The Board accepted the following bids for surplus property:

<u>Item</u>	<u>Bidder</u>	<u>Bid Amount</u>
1995 Ford F-250 'stake rack' (VIN 2FTHF26HOSCA60897)	Randy LaMere	\$1,850
2000 Ford Taurus wagon (VIN 1FAPF5824YA273107)	Neal Provost	\$1,705

Motion carried

Vote on the motion 9 – yes
0 – no

2011-2012 Budget

Mr. Short reported that the administration is working on a roll-over budget which when compared to the Governor's Proposed Budget will define the budget gap. The Board will then need to focus on closing the budget gap. Information requested by the Board for budget discussion is being compiled and will be presented along with the roll-over budget.

Mr. Krieg stated that of the options the Board will be facing – cutting programs is the worse when they should be looking a strengthening programs. He reviewed the following seven alternatives presented by the New York State School Boards Association (NYSSBA) and which he endorses and would like put up separately up for a vote in anticipation of a letter to legislators.

1. Implement a mandatory minimum health insurance contribution for all employees.
2. Enact a new Tier VI of the state pension plan.
3. Amend the Triborough provision of the Taylor Law to exclude teacher step increments from continuation until new contracts are negotiated.
4. Enable BOCES to negotiate a regional collective bargaining agreement for component districts to opt in.
5. Implement a statewide salary schedule for teachers.
6. Implement a temporary statewide salary freeze for all public employees.
7. Create lower-cost regional health insurance plans for all school employees.

Mr. Krieg also reviewed the conclusions and recommendations in the management report prepared by Locey & Cahill for the BOCES Health Insurance Consortium and a list of concessions made by employees in some New York State school districts. The benefits are so much better than the private sector and represent a theft from the students. The Board needs to look at items and hopefully can agree on some.

Mr. Sullivan stated that he does not endorse what Mr. Krieg stated.

Ms. Bentley stated that some items are long term and she would like to see more details regarding the concessions. She believes in regional negotiations but a long way from that. What the district wants to do is to attract the best teachers it can and there is a need to honor commitments made. She appreciates Mr. Krieg for bring information to the Board's attention.

Mr. Rotz stated he disagrees with Mr. Krieg about the public sector. He works within the public sector and does not get paid what people say and agrees with Mr. Sullivan.

Mr. Wachtmeister stated he supports Mr. Krieg in that the Board should take a look at the items. He would be willing to craft a letter if he had some sense of the Board's position. It is important for the Board to have a discussion. He has asked for a list of the areas which are non-mandated such as student advocates, Odyssey Program, increase class sizes within contract limits, extracurricular activities, interscholastic athletic program, foreign language, and music. He doesn't have a problem raising taxes as Albany and Washington have not "stepped up to the plate" – it is up to the community. Regarding re-opening negotiations, it is a give and take and what the list of concessions does not list

are any give-backs; most are quite minor and do not accommodate the level of reduction in State Aid that is expected. Regarding statewide negotiation of teacher contracts, he noted that upstate salaries are the lowest in the state and statewide negotiations might cost some districts more.

Mrs. Bennett said she would be glad for the opportunity to speak as some suggestions have merit and there is a need to look at things more closely. The reality is there will be some sort of a tax cap and the Board needs to plan and come up with suggestions for solutions that do not harm programs. She is interested in the Board's position on each recommendation.

Mr. Morris stated he agrees with many of Mrs. Bennett's comments and commented on the items.

Mr. Sullivan stated most of the items are out of the Board's hands.

Mr. Wachtmeister commented there is a need to communicate with legislators to keep them accountable.

Mr. Krieg reported that as a member of Clinton Community College Alumni Board he was informed that of the students who are Clinton County graduates 70% need remedial math and 45% remedial reading. The Board needs to deal with budget issues before fixing the problem.

Field Trip Request

Based on Mrs. Amo's recommendation, Mr. Rotz moved, seconded by Ms. Bentley that the Board approve the request of Daryle Redmond for two students and one chaperone to participate in the NYS Band Directors Association Middle School Honor Band, March 4-5, 2011 in Syracuse, New York.

Motion carried

Vote on the motion 9 – yes
0 – no

Appointments

1. Bus Monitor

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the following probationary appointment:

Name of Appointee: Julie Sharron
Civil Service Title: School Bus Monitor
Effective Date: January 14, 2011
Fingerprint Status: Cleared
Initial Assignment: Bus Monitor
Salary Schedule: School Monitor
Level: Entry
Probationary Period: 26 weeks
Salary/Compensation: \$10.28/hour

Motion carried

Vote on the motion 9 – yes
0 – no

2. Bus Monitor

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the following probationary appointment

Name of Appointee: Jeanne Barber
Civil Service Title: School Bus Monitor
Effective Date: January 14, 2011
Fingerprint Status: Exempt (Grandfathered)
Initial Assignment: Bus Monitor
Salary Schedule: School Monitor
Level: Entry
Probationary Period: 26 weeks
Salary/Compensation: \$10.28/hour

Motion carried

Vote on the motion 9 – yes
0 – no

3. Typist

Mr. Rotz moved, seconded by Mr. Morris that the Board approve the following appointment:

Name of Appointee: Deborah Long
Civil Service Title: Typist
Effective Date: January 14, 2011
Fingerprint Status: Cleared
Initial Assignment: PHS Receptionist
Salary Schedule: TA Library/Typist (10 months)
Level: Entry
Probationary Period: 26 weeks
Salary Compensation: Pro-rated based on effective start date from annualized salary of \$23,402.

Motion carried

Vote on the motion 9 – yes
0 – no

4. Teaching Assistant

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the following 3 year probationary appointment:

Name of appointee: Maria Wehrenberg
Tenure area: Teaching Assistant
Date of commencement of the 3 year probationary appointment: January 14, 2011
Expiration date of the 3 year probationary appointment: January 13, 2014
Certification status: Teaching Assistant, Level One, 02/01/2009
Initial district-wide assignment: Momot Elementary School
Base salary: Step 1, Teaching Assistant (\$22,294 – prorated at \$12,373.17)

Motion carried

Vote on the motion 9 – yes
0 – no

5. Teaching Assistant

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve the following 3 year probationary appointment:

Name of appointee: Michelle Tolosky
Tenure area: Teaching Assistant
Date of commencement of the 3 year probationary appointment: January 18, 2011
Expiration date of the 3 year probationary appointment: January 17, 2014
Certification status: Students w/Disabilities Initial Grades 1-6, 09/01/2008 and Professional Birth-Grade 2, 09/01/2009
Initial district-wide assignment: Bailey Avenue Elementary School
Base salary: Step 1, Teaching Assistant (\$22,294 – prorated at \$12,261.70)

Motion carried

Vote on the motion 9 – yes
0 – no

6. Teaching Assistant

Mr. Morris moved, seconded by Mr. Rotz that the Board approve the following 3 year probationary appointment:

Name of appointee: Kristen Walker
Tenure area: Teaching Assistant

Date of commencement of the
3 year probationary appointment: January 14, 2011

Expiration date of the
3 year probationary appointment: January 13, 2014

Certification status: Students w/Disabilities Initial Grades 1-6, 02/01/2010 and Childhood Education Grades 1-6, 02/01/2010

Initial district-wide assignment: Oak Street Elementary School

Base salary: Step 1, Teaching Assistant (\$22,294 – prorated at \$12,373.17)

Motion carried

Vote on the motion 9 – yes
0 – no

**Items Removed from
Consent Agenda
Appointments**

Momot Elementary School Extra and Co-curricular Appointments

Mr. Morris moved, seconded by Mrs. Bennett that the Board approved the list of extra and co-curricular activity advisors for Momot Elementary School for the 2010-2011 school year. Their rate of pay will be based on and will not exceed the negotiated contract amount of \$3,609. All appointees will keep time sheets in regards to the hours worked.

Momot Music Theater

Roxanne LaBarge
Kari Herkalo
Melissa Caraballo
Mary Gertsch-Cochran
Daniel Devins
BethAnn O’Neil
Debra Davis
Susan Walker
Cynthia O’Neil

Momot Homework Lab

Susan Walker
Rhonda Bailey

Motion carried

Vote on the motion 8 – yes
0 – no
1 – abstention (Mr. Herkalo)

**Superintendent’s
Reports/Remarks**

CEWW Video Conference: Sharing, Restructuring High Schools, and School District Reorganization (February 2, 2011)

Mr. Krieg, Ms. Bentley, and Mr. Short plan on attending.

Winter Team Numbers for 2010-2011

As requested Board members were provided Winter Team Numbers.

2010-2011 Tax Collection Summary and Report

The Tax Collection Summary and Report were provided. Mr. Lebrun stated that the City of Plattsburgh is the guarantor; and after a specific period of time, the City will make the District whole regarding uncollected taxes.

**Board
Member Reports**

Mrs. Bennett reported she attended the Oak Street School Concert. The performances were wonderful and full of energy.

She also was present when Miss McGill received her award as Best Teacher from Kidsville Newspaper. She was nominated by a student describing how

awesome it is to have Miss McGill as a teacher. Miss McGill and her students received special prizes.

Mrs. Bennett announced that CVPH Medical Center is sponsoring a forum, "Bullying: A Community Discussion," on Wednesday, January 19, 2011.

Mr. Wachtmeister reported on the NYSASCSD Board of Directors recent meeting in Albany during which they went to the State Capitol and met with legislators or their aides.

Board

Members Remarks

Mr. Rotz thanked Mrs. Selzer-Clark and Mrs. Amo for the work they have put into arranging for his son to participate on the Modified Swim Team. From a Board perspective regarding cutting salaries and programs, he has issues asking people to give up raises and cutting programs when he sees administrators and teachers everyday responding to emails and working much beyond the work day.

Mr. Krieg agreed with what Mr. Rotz said – they do a wonderful job and deserve to be paid well – some are under paid. There is a need to recognize that it happens in the private sector also. The private sector has recognized times are hard and to exclude one group is not right.

Mr. Morris stated that the public seems to want to attack education when there is a need to have better teachers – pay and support them. The district is going in the right direction.

Mr. Wachtmeister brought the Board's attention to the news release regarding the State losing its appeal to stop a lawsuit, Hussein et al. v State of New York. The lawsuit was instituted by ninety two parents and children in eleven small city school districts seeking more state aid for their schools. He said the school districts deserve their day in court to prove that state aid to education is inadequate.

He also had a newspaper clipping regarding the 1977-1978 school budget which was the first year he was on the Board. The clipping showed a total budget of \$6,211,439.

Adjournment

There being no further business, Mr. Wachtmeister moved, seconded by Mr. Rotz that the meeting be adjourned at 9:41 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education
held on January 27, 2011 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present (arrived at 6:08 p.m.)
Tracy Rotz (Vice-president) – present
Steven Sullivan – excused
Fred Wachtmeister – present (arrived at 6:08 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – excused
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Executive Session

Ms. Bentley moved, seconded by Mr. Rotz that the Board go into executive session at 6:07 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons, pending litigation).

Motion carried

Vote on the motion 5 – yes
0 – no

6:08 p.m. – Mr. Morris and Mr. Wachtmeister arrived.

Ms. Bentley moved, seconded by Mr. Rotz that the Board return to public session at 7:15 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mrs. Boise led the Pledge of Allegiance.

Recognition

Former Board of Education Members

Dr. John Gallagher was presented a token of appreciation for his service as a member of the Board of Education 2006-2010. He has 47 years of service in public education.

Dr. Gallagher said that in 1981 he came to Plattsburgh as principal of Plattsburgh High School and he is now enjoying his position as Superintendent of Schools of Westport Central School District. It was a pleasure to serve on the Board.

Dr. Richard Robbins was unable to attend and will be recognized at a later date.

Special Education Quality Improvement Plan (QIP)

The State Education Department has identified the district as “in need of intervention for dropout rate.” Claudine Selzer-Clark presented background on the District’s quality review process which is based on the 2005 cohort as of June 2009 and had a dropout rate of 32% or higher. She reviewed the data analysis of the cohort, components of the QIP, and QIP goals.

Patricia Amo provided an overview of QIP related activities at the Stafford Middle School.

Jamie LaBarge provided information on what is being done at Plattsburgh High School as part of the QIP process.

Following the presentation, administrators responded to questions from Board Members.

Consent Agenda Items

Ms. Bentley moved, seconded by Mr. Rotz that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on January 13, 2011.

Adoption of the Agenda

The Board adopted the agenda for the meeting.

CSE and CPSE Recommendations

The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

Appointments

Substitute/Temporary On-call Appointments

The Board approved the substitute/temporary on-call appointments and rate of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Tara Forkey	Substitute Teacher, Non-Certified, \$81/day	Cleared
Heather Henchen	Substitute Teacher, Non-Certified, \$81/day	Cleared
Heather Henchen	Substitute T.A., Non-Certified, \$8.90/hr.	Cleared
Kimberley Bertrand	Substitute Teacher, Certified, \$91/day	Cleared
Christa VanCour	Substitute Teacher, Certified, \$91/day	Cleared
Kevin Colon	Substitute Teacher, Non-Certified, \$81/day	Cleared
Brian Gadzinski	Substitute Teacher, Non-Certified, \$81/day	Cleared
Kellie Lathrop	Substitute Teacher, Certified, \$91/day	Cleared
David Rosoff	Substitute Teacher, Non-Certified, \$81/day	Cleared
Farrah Whitney	Substitute Teacher, Certified, \$91/day	Cleared
Jeannette Seymour	Substitute T.A., Non-Certified, \$8.90/hr.	Cleared
Jennilee Corrow	Substitute Teacher, Certified, \$91/day	Cleared
Jody Varno	Substitute Teacher, Non-Certified, \$81/day	Cleared
Kristine Akey	Tutor, Certified, \$44.94/hr.	Cleared
Richard Rock	Substitute Custodial Worker, \$11.40/hr.	Emg. Conditional
Douglas Martin	Substitute Custodial Worker, \$11.40/hr.	Emg. Conditional
Deane Tremblay	Substitute Custodial Worker, \$11.40/hr.	Emg. Conditional

Coaching Appointment

The Board approved the 2010-2011 Interscholastic Coaching appointment as listed. He has received fingerprint clearance as a coach.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Hockey	Volunteer	Jamie Latinville	n/a

Reports for Board Information

The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of December 2010 under \$25,000
- 2) Middle School Extraclassroom Activity Report (December 2010)
- 3) High School Extraclassroom Activity Fund Report (December 2010)
- 4) Food Service Profit and Loss Statement (December 2010)
- 5) Summary of Monthly Wire Transfers (December 31, 2010)
- 6) Certificates of Deposit and Reserve Accounts (December 31, 2010)
- 7) Budget Status Report (December 31, 2010)

Treasurer’s Report

The Board accepted the December 31, 2010 Treasurer’s Report as presented in Appendix II.

Motion carried

Vote on the motion 7 – yes
0 – no

2011-2012 Budget

NYSSBA’s Seven Alternatives (Appendix III)

Mr. Wachtmeister suggested that the “seven alternatives” could be a springboard for communication with legislators. He asked whether or not the Board wants to take a position on the Personal Income Tax Surcharge for higher-income taxpayers and property tax cap as part of the discussion.

Ms. Bentley stated that some of the alternatives are philosophical, politically based, and suggested the Board poll themselves on each issue to see if there is support for any of the alternatives.

There was a general discussion to see if there was support for the alternatives proposed by NYSSBA.

At Mr. Wachtmeister’s suggestion there also was discussion to see if there was support for the Personal Income Tax Surcharge for higher-income taxpayers and/or a property tax cap.

Following the discussions, Mr. Short summarized that there appears to be Board support for the enactment of a new Tier VI of the state pension plan and the continuation of the Personal Income Tax Surcharge for higher-income taxpayers.

Mandate Relief

Board members were provided information regarding areas needing mandate relief. The Board asked Mr. Short to provide a priority listing of 10 areas needing mandate relief along with funding costs. Mr. Short asked Board Members to let him know of any areas on which they would like more information and mentioned that State Senator Betty Little has been appointed to the Governor’s Mandate Relief Redesign Team.

There was a suggestion that if a mandate does not have 100% funding the mandate should be removed.

Rollover Budget and Trends

Mr. Short cautioned those in attendance that the rollover budget is based on certain assumptions and there is a need to wait until the Governor’s Proposed Budget is released to see a true picture of any budget gap. He and Mr. Lebrun are currently discussing areas to reduce in the rollover budget.

Mr. Short stated that the Administrative Council has suggested holding a Board-Administrative Retreat at which no hard fast policies or budget decisions are made but informational and/or philosophical sharing can materialize. Mr. Short will establish a Doodle link to determine which dates most are available.

Application Board Policy Exhibit 4532-E School Volunteer Application (Appendix IV) was presented for first review.

Out of State

Conference Requests Ms. Bentley moved, seconded by Mr. Morris that the Board approve the requests of Tracy Rotz, James Short, and Roderick Sherman to present at and attend the Conference on Advancing Student Achievement through Labor-Management Collaboration in Denver, Colorado, February 14-17, 2011. They have been asked to present by the US Secretary of Education Arne Duncan. This is funded through the US Department of Education.

Motion carried

Vote on the motion 7 – yes
0 – no

Early Notification of Retirement

Plattsburgh Administrative Council

Mr. Rotz moved, seconded by Mr. Krieg that the Board authorize the Board President and Superintendent of Schools to execute the Memorandum of Agreement for Compensation for Early Notification of Retirement for members of the Plattsburgh Administrative Council as detailed in Appendix V and which expires at 4 p.m. on February 4, 2011.

Motion carried

Vote on the motion 7 – yes
0 – no

Superintendent's Reports/Remarks

CEWW School Boards Association Program on the Status of Regents Educational Reform Initiatives, Thursday, March 3, 2011

Mrs. Bennett, Ms. Bentley, Mrs. Boise, Mr. Krieg, Mr. Morris, Mr. Rotz, and Mr. Short are attending.

Board Member Reports

Mr. Morris reported that for about two hours he attended Oak Street School's Rtl meeting to review data. He is amazed at the data which the AIMSweb program provides. He recommended Board members try to attend other meetings to see what is going on and how the staff uses the data to provide appropriate services to students.

Mrs. Bennett reported she was pleased to see so many members of the school district at the recent community forum on bullying which made her appreciate the work of the District's student advocates.

Ms. Bentley stated that the community data provided at the community forum on bullying was provocative. There is a serious disconnect as to how students and adults see bullying. She sees a need to bridge that gap.

Mr. Wachtmeister commented that there is a need to recognize that in the next few months decisions will be made in Washington regarding education funding. He expects reductions similar to what is expected from Albany. He provided Board members with a copy of the responses to a New York Times poll on how to cut the deficit.

Adjournment

There being no further business, Ms. Bentley moved, seconded by Mr. Krieg that the meeting be adjourned at 9:26 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on February 10, 2011 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – excused
Tracy Rotz (Vice-president) – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Executive Session

Mr. Rotz moved, seconded by Mr. Krieg that the Board go into executive session at 6:11 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons, pending litigation).

Motion carried

Vote on the motion 6 – yes
0 – no

Mr. Sullivan moved, seconded by Mr. Krieg that the Board return to public session at 7:23 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Mr. Short led the Pledge of Allegiance.

Public Comment

Jeffrey Hughey, 30 Champlain Street, expressed concerns about issues in New Jersey and the Bronx with Planned Parenthood and wished the Board would consider a moratorium on Planned Parenthood presenting in the schools until the matter is resolved.

Consent Agenda Items

Mr. Rotz moved, seconded by Mr. Wachtmeister the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting held on January 27, 2011.

Adoption of the Agenda The Board adopted the agenda for the meeting.

CSE and CPSE Recommendations The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

Resignations The Board accepted Thelma M. Carrino’s resignation for the purpose of retirement from her position of Assistant Superintendent for Instruction, effective July 1, 2011. Mrs. Carrino has worked in the District since 1988.

The Board accepted Mary Louise “Sam” Lamberti’s resignation for the purpose of retirement from her position of Momot Elementary School Principal, effective July 1, 2011 and in accordance with terms of the Compensation for Early Notification of Retirement (Plattsburgh Administrative Council) Agreement approved by the Board of Education on January 27, 2011. Mrs. Lamberti has worked in the District since 1980.

Appointments 1) Substitute Appointments
 The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Mary Lake	Teacher, Certified, \$91/day	Cleared
Mark Donnelly	Teacher, Certified, \$91/day	Exempt-Continuous Employment

2) Increased Hours – School Monitor
 The Board approved an increase the daily work schedule for Nancy Hayhurst, School Monitor assigned to Momot Elementary School, from 2.5 hours per day to 3.25 hours per day, at the unchanged rate of pay of \$11.30/hour, effective February 11, 2011.

3) Treasurer of the PHS Extraclassroom Activity Fund
 The Board appointed Deborah Long, without additional compensation, as Treasurer of the Extraclassroom Activity Fund at Plattsburgh High School, for the period of February 11-June 30, 2011.

4) Increased Hours – 21st Century Community Learning Center Project Coordinator
 The Board approved an increase in Diana Lavery’s hours as the 21st Century Community Learning Center Project Coordinator from 600 hours to 734 hours at \$44.94 per hour, effective July 1, 2010 through June 30, 2011. Timesheets reflecting hours beyond regular school hours are submitted biweekly and the 734 hours reflects the amount of hours budgeted in the project grant.

5) Oak Street School Extra and Co-curricular Advisors
 The Board approved the Oak Street School extra and co-curricular activity advisors for the 2010-2011 school year. The rate of pay will be based on a negotiated contract amount which is based on Oak Street School’s pool of \$1,804.50.

<u>Number of Sessions</u>	<u>Name</u>	<u>Amount</u>	<u>Activity</u>
80	Elizabeth Church	\$1,000	Study Partners
5	Laura DuBray	\$50	Director of Clubs
5	Annmarie Curle	\$50	Club Advisor Volleyball Club
5	Amanda Madore	\$50	Club Advisor Movement Club
5	Andrea LaTorra	\$50	Club Advisor Gardening Club

5	Tina Coryea	\$25	Club Advisor Sewing Club
5	Kathy Curran	\$25	Club Advisor Sewing Club
5	Sabrina Hamilton	\$50	Club Advisor Chess/Checkers Club
5	Amanda Oliver	\$50	Club Advisor Theatre Club
5	Jane Pike	\$50	Club Advisor Hip Hop Dance Club

Unpaid Leave of Absence

The Board approved the request of Jennifer Wild for an unpaid leave of absence for the purpose of child rearing, effective March 1, 2011 through April 13, 2011.

Preparation for May 17, 2011 Board Election and Budget Vote

The Board passed the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 17, 2011, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 3, 2011 between the hours of 2:00 and 6:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Board of Registration

The Board appointed and designated Harold Brohinsky and Steven Lawrence Carpenter as the Board of Registration of the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote.

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

Announcement that the CVES video conference on Sharing, Restructuring High Schools, and School District Reorganization has been rescheduled to March 17th from 6-8:45 p.m.

2011-2012 Budget

Status of 2011-2012 New Program Proposals

Mr. Short reported two proposals were received. One was for a course, Introduction to Library Research, from PHS. The recommendation was that while

the concept is supported it was felt that it is part of the current K-12 library curriculum. It was suggested that various departments at PHS work with the Librarian to ensure this is an integrated part of the total curriculum. The second proposal was from Stafford Middle School and is similar to the current "3:20-5:20" program at PHS. It was recommended to forward the proposal on to the Board for consideration during budget development with the suggestion that in light of 2011-2012 budget concerns SMS look for ways to support the program using current staff through flex-scheduling, etc.

Discussion of Budget Development Process

Mr. Short reported that the Governor's Proposal is a 14% reduction in State aid while not a single State mandate has been abolished. He and administrators are reviewing the budget gap and looking for possible solutions.

He reported that the District does have some fund balance and reserves which can be applied to the budget. It will be the Board's choice to use more reserves, knowing eventually they will run out. With the potential of a major business and suppliers (3,000 jobs) coming to Plattsburgh, it is important to keep Plattsburgh's educational system moving forward. Plattsburgh is the only school district in Northern New York offering Aeronautical Engineering to high school students. He will be offering some cuts while being cautious about reducing the academic program. Administrators are developing a matrix as a tool to evaluate programs – is it a program which deeply affects academic achievement.

At the next meeting he will present a budget with reductions but mostly likely he will not be able to close the gap. He asked the Board what approach they would like.

Mr. Krieg asked to first look at programs where students need preparation outside of school to go into a program.

Mr. Wachtmeister reviewed the list of non-mandated items totaling a little above \$1.5 million which would change Plattsburgh's education experience. The Board will be listening to the community to see what they will support. He concurs there is only so much you can do with the fund balance and at some point will there be no funds available. He suggested reducing the amount of fund balance used so as to make funds available for a longer period. Personally he does not have a problem with a 10% increase in the tax rate which if voted down by voters there would be a different set of issues. He is in favor of putting more for the community to vote on. If the vote is no then the Board will need to reduce items – the public should have the right to decide what it will support.

Mr. Rotz stated he would not vote for a 10% tax increase. The Board will need to look at reductions. He would like to see the impact of reductions – where cuts can be made and the domino effect of cuts.

Mr. Sullivan stated he would not support a 10% tax increase and would not look at reducing clubs as the clubs are worth more than their costs. He would like to look at "big ticket" items not little items which mean a lot.

Mrs. Bennett stated she would like to take advice from the professionals on what will have a minimum impact and then settle on something reasonable. There is a need to get a feel what people will tolerate. She is surprised that people expect their salaries to go up and see other costs going up but do not expect taxes to increase. She would like to not make huge cuts as the area is on the verge of prosperity and deep cuts are difficult to recover from. She is less likely to be swayed by groups of people as it is a balancing act between community values and the Board to provide the best education.

Mr. Short stated that no cuts are easy and the final dollar will be the hardest one.

Mrs. Boise stated that no one wants to see cuts but the Board will look at the budget realistically. She doesn't want a tax increase but the Board will the make best decisions for the students.

**Board Policy Exhibit
4532-E School Volunteer
Application**

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the adoption of Board Policy Exhibit 4532-E School Volunteer Application (Appendix II) which was presented for first review on January 27, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

**Standard Work Day
Resolution for
Employees RS 2418**

Mr. Rotz moved, seconded by Mr. Wachtmeister that Board pass the following resolution:

Be it resolved that the Plattsburgh City School District / Location Code 70043 hereby establishes the following as listed on Appendix III as the standard work days for its employees and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or the record of activities maintained and submitted by these employees.

Motion carried

Vote on the motion 6 – yes
0 – no

**Standard Work Day
and Reporting Resolution
RS 2417-A**

Mr. Krieg moved, seconded by Mr. Rotz that the Board pass the following resolution:

Be it resolved that the Plattsburgh City School District / Location Code 70043 hereby establishes the following as listed on Appendix IV as the standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials.

Motion carried

Vote on the motion 6 – yes
0 – no

Field Trip Requests

Based on Mr. Hurlock's recommendation, Mr. Sullivan moved, seconded by Mrs. Bennett that the Board approve the request of Susan LaPierre for approximately 20 students, who are participating in College for Every Student, and 2 chaperones to visit college campuses in the Albany, New York area on March 8-9, 2011 and Burlington, Vermont area on April 11-12, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

**Tenure
Recommendation**

Mr. Sullivan moved, seconded by Mr. Rotz that the Board appoint Claudine Selzer-Clark to tenure in the area of Director of Special Education, effective July 1, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

**Superintendent's
Reports/Remarks**

Congratulations were offered to Mrs. Selzer-Clark on being appointed to tenure.

Voting Machines

Mr. Short reported that school districts may use lever voting machines through December 2012 and the District has requested eight lever machines

from the county. He noted that using electronic voting is more expensive than lever machines and the District will continue to use the lever machines as long as legally possible.

Momot Music Theatre

Mr. Short reported it was fun to watch the number of students involved with the Momot Music Theatre production of The Emperor's New Clothes. Mr. Herkalo worked on the sets.

Science Olympiad Teams

Mr. Short reported two teams from PHS did very well in the recent Science Olympiad competition. They placed first and second and have earned a spot at the state competition to be held March 18 and 19 at West Point.

Future Business Leaders of America

Mr. Short reported that at regional contest in Saratoga, Plattsburgh placed in the top 5 of every category. Members will be going to the state competition in Rochester.

Board Member Reports

Mr. Wachtmeister reported that NYSASCSD representatives will be presenting testimony to State leaders regarding problems with the Governor's Budget Proposal. The Board of Directors meeting with Republican legislators will be on March 8 which is the same day as the Association's Legislative Breakfast.

Board Members Remarks

Mr. Wachtmeister commented that the district will be losing two veteran administrators who have provided valuable service. They will be missed. These are two of the better hiring decisions he has made – congratulations to Mrs. Carrino and Mrs. Lamberti.

Mr. Rotz concurred with Mr. Wachtmeister's remarks – it is a great loss to our programs and schools to lose Mrs. Carrino and Mrs. Lamberti. He worked on the Momot PTO with Mrs. Lamberti and related a story that at first he thought Mrs. Lamberti was a monitor as she always greeted the students in the morning. After Mrs. Lamberti and other Momot staff members participated in a Buddy Walk she came up to him and told him she will work to get more people involved next time. He said he told his wife that she thinks she has a lot of power as a hall monitor. He extended his congratulations to both Mrs. Lamberti and Mrs. Carrino.

Mrs. Bennett extended her congratulations to Mrs. Carrino and Mrs. Lamberti on their retirements. She noted that one of the rewards being back on the Board is the opportunity to go into the schools and see the students. It is amazing how teachers and administrators are always thinking about the kids and what they can do for them.

Mr. Sullivan reported that the Momot Music Theatre production was like a high school play – very well done and organized.

Mrs. Boise extended her thanks to Mrs. Carrino and Mrs. Lamberti for their years of service and expertise – they will be missed.

Public Comment

No one spoke.

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mr. Wachtmeister that the meeting be adjourned at 8:37 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on March 10, 2011 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present (arrived at 6:11 p.m.)
Clayton Morris – present
Tracy Rotz (Vice-president) – present
Steven Sullivan – present
Fred Wachtmeister – present (arrived at 7:31 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – excused
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) – present

Executive Session

Mr. Rotz moved, seconded by Mr. Herkalo that the Board go into executive session at 6:10 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

6:11 p.m. – Mr. Krieg arrived.

Mr. Rotz moved, seconded by Mr. Herkalo that the Board return to public session at 7:31 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

7:31 p.m. – Mr. Wachtmeister arrived.

Pledge of Allegiance

Mrs. Boise led the pledge of allegiance.

Consent Agenda Items

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on February 10, 2011.

Adoption of the Agenda

The Board adopted the agenda for the meeting.

CSE and CPSE

Recommendations The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

Resignations The Board accepted Mary S. Huckeba's resignation for the purpose of retirement from her position as Secretary to the Superintendent and District Clerk, effective July 31, 2011; and approved a lump sum payment at retirement of any unused vacation days, not to exceed 36 days, at her per diem rate at that time. Mrs. Huckeba has worked in the District since 1982.

The Board accepted the resignation of Craig Knowles from his position as lunch monitor, effective March 13, 2011.

Reports for Board Information

The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of January 2011 under \$25,000
- 2) Middle School Extraclassroom Activity Report (January 2011)
- 3) High School Extraclassroom Activity Fund Report (January 2011)
- 4) Food Service Profit and Loss Statement (January 2011)
- 5) Summary of Monthly Wire Transfers (January 31, 2011)
- 6) Certificates of Deposit and Reserve Accounts (January 31, 2011)
- 7) Revenue Status Report (January 31, 2011)
- 8) Budget Status Report (January 31, 2011)

Treasurer's Report

The Board accepted the January 31, 2011 Treasurer's Report as presented in Appendix II.

Budget Transfer over \$25,000

The Board authorized the budget transfer as presented.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$42,123	A2020-160-42 Clerical Salaries	A2250-151-42 Teaching Assistant Salaries
	To cover the salaries for two new teaching assistants hired.	

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

Announcement of Clinton County School Boards Annual Recognition Dinner on May 5, 2011 was provided to Board Members.

2011-2012 Budget

Mr. Lebrun presented a PowerPoint on fund balance – what is it, how is it built, undesignated fund balance, District's situation, designated fund balance, District's designated reserves, and recommendations.

Mr. Short explained that the rollover budget, using the Governor's Budget Proposal, showed a \$4.3 million budget gap. In his speech the Governor spoke about school districts using reserves and mandate relief. Mr. Short stated that at this time he does not expect significant savings from mandate relief to materialize. He commented that school districts are the only municipality to present a budget for public vote; and therefore, need to follow a specific timeline and statutory reporting requirements. He cautioned everyone to remember that when talking about reductions in budget lines there are ripple effects.

Since the rollover budget was presented advocacy for education has been present through various professional associations, there has been some preliminary discussions with the District's labor unions, he has reached out to neighboring districts about merging some functions; and working with

administrators, reduced the \$4.3 million gap to approximately \$1.3 million which is reflected in the second budget run.

Reductions reflected in the second budget run impact the following areas/programs/budget lines: Board of Education, Superintendent (self imposed salary freeze), Assistant Superintendent for Business (salary freeze), auditing expenses, Operations of Plant codes, Maintenance of Plant codes, Instruction Administration (includes elimination of the position of Assistant Superintendent for Instruction and some related staff development and additional district supply funds), Supervision of Regular School codes, Supervision of Summer School, textbook funds which were above and beyond the state aid allotment, guidance based on previous budget history experience, elementary co-curricular and secondary intramurals, Learn & Serve Partnership Grant, transportation – school bus replacement, field trips and selected pre-kindergarten transportation

Mr. Short then reviewed the next level of possible reductions, not reflected in the second budget run, which impact the following areas/programs/budget lines: 3:20-5:20 Program at PHS, Dean of Students at Momot, PHS Guided Study Hall, health office staffing, 12th grade elective offerings, foreign language offerings, library aide staffing, monitor positions, Odyssey Program, student/teacher supplies and equipment, elementary band and strings, Family Life Science local requirement for graduation, SMS computer technology class, teaming concept at SMS, secondary co-curricular and the elementary intramural program, Project Lead the Way Engineering Program, social studies class sizes, and increasing class sizes in upper elementary grades to 23-24 or so students.

He also reviewed the following possible but not recommended reductions/cuts: custodial reductions – alter cleaning in buildings, discontinue participation in CV-TEC, elimination of all elementary music and art, elimination of the entire strings program, eliminate athletics, eliminate pre-kindergarten and kindergarten or move to ½ day kindergarten, cut building technologists and head teachers, cut nurse practitioner, and reduce by ½ or eliminate the business program at PHS.

Mr. Lebrun stated that the assumption is there will be no change in the City assessment roll due to the resignation of the City Assessor and the appointment of a new City Assessor.

Mr. Wachtmeister spoke about the impact of any increase in assessments on the Tax Warrant which is set on July 1. He recommended that at that time the Board use any increase in assessments to reduce the proposed tax rate.

Mrs. Bennett stated that she thinks the Board needs to look at maintaining the best program possible and is not comfortable setting a target tax rate. She appreciates Mr. Short putting items “on the table” and personally would be comfortable receiving a priority of what would have the least impact on program and students. She did not think an 8.69% increase in the tax rate is one which the public will support – there is a need to deliver the best program and budget which will be supported by public. Some of the items are small budget amounts such as field trips, PreK transportation, and clubs in the elementary schools which have great impact on students. Items which impact those who have less need to be looked at closely.

Mr. Morris stated he does not agree with some items in the first line of reductions which do not affect programs. He thinks it is time for people who want education to count to fight back – ask the public to let the Board know what they want – not assume. He cannot support many of the cuts in the second group as the district will not have the education program it has now. It is important to say this is what we need for a quality education. The shortage is the money the State has taken from the district. He would like to look at

class sizes across the district. Funds for supplies and field trips need to stay. He would like to see something on the ballot if the public would like to see a merger – what would a merger save?

Mr. Herkalo stated he is willing to pay whatever it is for education as kids are our future. He can live with the first cuts and a tax increase.

Mr. Krieg stated he agrees with the first level of cuts and most of the second level. The State has put this on the Board and he would like to see cuts made this year rather than do it little by little every year. He could support most of the second level but not the last level which would be devastating.

Mr. Wachtmeister asked what a contingent budget would mean. Mr. Lebrun responded it would be approximately a 2% increase in the budget or an increase of approximately of \$600,000. Mr. Short offered to show the Board what a contingent budget would look like. Mr. Wachtmeister also noted that the \$532,611 Federal Job Bill Funds are a one time revenue and would not be available to rollover to 2012-2013 while the District is looking at several years of reductions in state and/or federal aids and grants. Mr. Wachtmeister reminded everyone that you hear statements about the State being bankrupt which is that individuals at the State level do not want to raise taxes. Legislators do not want to continue taxes on those making over \$200,000. There is a need to look at the Plattsburgh community and he has provided data to Board members. Local communities can charge for services and have sales tax revenues available to them. Generally speaking Plattsburgh has the ability (income) to support its educational programs – the question is wanting to pay. He acknowledged there is a rich and a poor Plattsburgh. The data (2008) showed that of the districts in Clinton County who have had funds left over at the end of a budget year – Plattsburgh was second from the bottom. Plattsburgh has been prudent with its money. He noted that some items are one time savings such as the bus replacement and thinks the community should be presented with a budget with a tax increase. He is okay with 8.69% tax rate increase – it is the voters' decision – he does not want to present a truncated budget that cuts items which should not be cut – if the budget is defeated then go to the contingent budget.

Mr. Rotz said that all along he has been saying a school is more than an education. He does not support totally eliminating programs like drama, strings, and athletics and would like to see cuts that carry over more than one year. He does not think an 8.69% increase in the tax rate is sustainable. Everything is going up and people are not getting raises – not feasible to go 6-8% a year.

Mr. Wachtmeister suggested the Board pick five items of significant amount of funds to see if there is interest in supporting those reductions. Mr. Short responded he feels he has enough information to work on the next budget run. Mr. Wachtmeister noted that the student advocate positions are not listed on any level of potential cuts. Mr. Short stated he has not included those positions for possible reduction due to program impact.

Mr. Morris said he would like to look at items which will show long-term savings not just a one-time savings.

Looking at the budget development calendar, Mr. Wachtmeister asked if there is a need to schedule an additional meeting for March 31. Mr. Lebrun recommended scheduling a meeting for April 7 which is after the State Budget deadline. Mr. Short suggested Board members note the possibility of a meeting on April 7 at 6 p.m. for a public session on budget.

Mr. Herkalo asked about the impact on student enrollment if a large employer moves to the area. Mrs. Bennett noted that the TAC report projected minimal impact on Plattsburgh's student enrollment but major impact on Peru's enrollment due to lack of space for residential expansion

within the City of Plattsburgh. Mr. Wachtmeister added it might positively impact property values.

Nomination of candidate for the CVES Board

Board members commented that Mrs. Boise has done a great job as the District’s representative on the CVES Board. Mrs. Boise stated she is willing to continue serving on the CVES Board.

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board nominate Mrs. Boise to run for one of the five open positions on the CVES Board of Education.

Motion carried

Vote on the motion 8 – yes
0 – no

Board Policy 4525 Technology Responsible Use Policy for Plattsburgh City School District Network Account Holders

Board Policy 4525 Technology Responsible Use Policy for Plattsburgh City School District Network Account Holders (Appendix III) was presented for first review.

Settlement Agreement

Mr. Sullivan moved, seconded by Mr. Rotz that the Board pass the following resolution:

WHEREAS, the School District permits nonresident students to attend the public schools maintained by the School District, subject to the parents and/or legal guardians of the nonresident students paying nonresident student tuition to the School District in an amount set by the School District;

WHEREAS, the School District has claimed that during certain periods of time beginning in February 2006, certain students who the School District claims were not residents of the School District attended schools maintained by the School District without the payment of tuition (the “Claim”);

WHEREAS, in order to avoid the expense and uncertainty of litigation with respect to the Claim, the School District desires to settle the Claim for the payment of \$20,000.00 to the School District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the School District approves the settlement of the Claim in exchange for the payment of \$20,000.00 referenced above.

BE IT FURTHER RESOLVED, that the Board of Education of the School District authorizes the School District’s Superintendent of Schools to execute on behalf of the School District the Settlement Agreement and Mutual Release dated as of March 10, 2011, that has been prepared for the settlement of the Claim and such other documents as may be necessary to effectuate the terms of that agreement and the settlement of the claim.

Mr. Wachtmeister clarified that there were students who were admitted as residents and during the course of an investigation it was found they were not residents. As the result of discussions between their attorney and the school district’s attorney, a settlement of \$20,000 was reached and will be paid to the District.

Mr. Short stated this shows that the District will legally pursue any such cases.

In response to a question from Mr. Morris, Mr. Lebrun stated that there are two or three approaching the point where the Board might need to take legal action. Mr. Morris stated the Board will stop those not living in the District and attending school here from taking money from District taxpayers.

Motion carried

Vote on the motion 8 – yes
0 – no

Instructional

Out of State Conference Requests

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve Kate Messner’s request to attend the International Reading Association Annual Conference in Orlando, Florida, May 8-11, 2011 at no additional cost to the district.

Motion carried

Vote on the motion 8 – yes
0 – no

Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve Michele McCloud’s request to attend the PAR Conference – Students with Disabilities in Washington, D.C., March 3-4, 2011. All expenses are covered by the i3 grant.

Motion carried

Vote on the motion 8 – yes
0 – no

Board Member Reports

Mrs. Bennett stated that the Clinton County School Boards Association dinner with Commissioner Steiner was pleasant and informative and it was obvious that he enjoyed his time speaking with area students.

Mr. Krieg wished he has stayed longer and said more.

Mr. Wachtmeister reported that he was unable to attend the recent Small Cities Association Annual State Budget Seminar and extended his appreciation to Mr. Lebrun for attending and seeing government in action. Mr. Lebrun stated he will provide Board members with a written report.

Superintendent’s Remark

Mr. Short remarked that Mr. Hurlock announced that a PHS student, Tejinder Gill, has been accepted and will be attending Harvard. Mr. Hurlock stated that Tejinder thanked PHS for providing the programs for him. He attended Momot Elementary and Stafford Middle Schools.

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mr. Wachtmeister that the meeting be adjourned at 10:07 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on March 24, 2011 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present
Tracy Rotz (Vice-president) – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Executive Session

Ms. Bentley moved, seconded by Mr. Rotz that the Board go into executive session at 6:08 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations, employment of a particular person).

Motion carried

Vote on the motion 8 – yes
0 – no

Mr. Krieg moved, seconded by Mr. Wachtmeister that the Board return to public session at 7:37 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance Mrs. Boise led the pledge of allegiance.

Public Comment No one addressed the Board.

Consent Agenda Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting held on March 10, 2011.

Adoption of the Agenda

The Board adopted the agenda for the meeting.

CSE and CPSE Recommendations

The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

Appointments

Substitute/Temporary On Call Appointments

The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Derrick Campbell	Substitute Teacher, Certified, \$91/day	Cleared
Wendy Eggers	Substitute Teacher, Non-Certified, \$81/day	Cleared
Giselle Ingraham	Substitute Teacher, Certified, \$91/day	Cleared
Jenelle Dumas	Substitute Teacher, Non-Certified, \$81/day	Cleared
Dean Baker	Substitute Teacher, Certified, \$91/day	Cleared
Abram Benko	Substitute Teacher, Certified, \$91/day	Cleared
Abram Benko	Substitute T. A., Certified, \$8.90/hr.	Cleared
Susanna Guarino	Substitute Teacher, Non-Certified, \$81/day	Cleared
Mathew Soucy	Substitute Teacher, Non-Certified, \$81/day	Cleared
Heather Schubert	Substitute Teacher, Certified, \$91/day	Cleared
Heather Schubert	Substitute T. A., Certified, \$8.90/hr.	Cleared
Greg Badger	Substitute Teacher, Non-Certified, \$81/day	Cleared
Danielle Seem	Substitute T. A., Certified, \$8.90/hr.	Cleared
Emmy Welch	Substitute Teacher, Non-Certified, \$81/day	Cleared
Hillary Miller	Temporary-On-Call Monitor, \$8.90/hr.	Emerg. Conditional

Coaching Appointment

The Board approved the 2011-2012 Interscholastic Coaching appointment as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	Varsity Head Coach	Jerry Defayette	\$5,380

Reports for Board Information

The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of February 2011 under \$25,000
- 2) Middle School Extraclassroom Activity Report (February 2011)
- 3) High School Extraclassroom Activity Fund Report (February 2011)
- 4) Food Service Profit and Loss Statement (February 2011)
- 5) Summary of Monthly Wire Transfers (February 28, 2011)
- 6) Certificates of Deposit and Reserve Accounts (February 28, 2011)
- 7) Revenue Status Report (February 28, 2011)
- 8) Budget Status Report (February 28, 2011)

Treasurer's Report

The Board accepted the February 28, 2011 Treasurer's Report as presented in Appendix II.

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

Mr. Short reviewed the notice of the Annual Meeting of Champlain Valley Educational Services on April 13, 2011 at 7:30 p.m. in Mineville. If anyone is attending, please contact the District Clerk.

A letter from Beekmantown Board Member Richard LaVigne requesting support of his candidacy for the CVES Board of Education was distributed to Board members.

2011-2012 BudgetPresentation of Third Budget Draft

Mr. Short confirmed the Board meeting scheduled for April 7, 2011 at 6:00 p.m. The purpose of the meeting is to work on the 2011-2012 budget. He stated he has started a priority list taking into consideration feedback from administrators and others. He reviewed a transparency showing the rollover+executive proposal budget, central administration budget recommendations, and contingent budget impact and provided information on what is part and not part of a contingent budget. As a result of the projected reduction in State aid, a contingent budget is projected to drive a 1.44% increase in the tax levy which includes layoffs, involuntary transfers, frozen salaries, reduction in position title, and positions reduced through attrition.

He asked Board members for feedback as to what reductions they would like him to re-visit such as student school supplies noting that a contingent budget does not allow for student supplies, equipment, and outside use of school facilities.

Mr. Short reported the District does not know the value of the property assessment role as the City Assessor has until May 1st to finalize the roll. The new City Assessor has explained that he expects additional properties to come on the roll. He stated, that with a modest increase in assessments, history has shown the tax rate to increase about the same. He asked the Board to focus on any change in the tax levy until additional information on assessments is received and asked members what they feel the community will support. Everyone was reminded that if the budget is defeated twice, it automatically goes to a contingent budget. He reported that under enrolled classes will be high on his reduction list while classes with high enrollment will be low on the list and that the feedback from staff has been helpful. He asked the Board to look at the early release day schedule which has been reduced to 6; but if increased to 8 days, substitute teacher costs for data analysis for Rtl and PBIS would be reduced. He also noted that if someone retires in a job category which might be targeted for reduction, a position might be saved as well as other funds made available. He asked Board members what they would like for a tax levy; and if State aid is increased, where would they like the funds budgeted – into program, reduce reliance on reserves, or lower any increase to the tax levy/tax rate. He reminded Board members that if additional aid is received after the budget is set they are not allowed to increase expenditures. The additional funds may be used to reduce the tax levy or reliance on reserves.

Mrs. Bennett would be interested in seeing what cuts result with a 2-3-4% increase. She is uncomfortable stating a particular percentage until she sees its impact - some people might vote against the budget due to a particular cut. Additional funds should be split between programs and reserves. She stated she is extremely uncomfortable with reductions in field trips and transportation, elementary co-curricular, and school supplies.

Mr. Sullivan agreed with Mrs. Bennett about not cutting field trips and PreK transportation funds. He would support approximately about \$1.30 increase on the tax rate which is about \$15 a month extra for the average homeowner.

Ms. Bentley stated she would like to restore some of the programs. It is a reasonable to increase early release to 8 days but what is the impact on families? She is concerned that the tax rate is the highest in the county but we have the most diverse program. She is looking at whether or not the “fixes” are long-term. Mr. Short acknowledged that some are short-term such as the reduction in textbooks while a program reduction may be long-term – textbooks and supplies will be short-term. The maximum tax rate increase which she thinks is supportable is around 2%.

Mr. Krieg stated when he looks at this year’s budget he is also looking at next year’s which will also be difficult and does not have a problem with many of the

reductions through contingency. He would support additional revenue put towards reserves for use in the future to prevent program cuts.

Mr. Wachtmeister clarified with Mr. Short that he is currently using a contingency budget as a “floor.” What is important for him is for the first budget to be put to the voters. When the budget is adopted, the Board needs to know what is being eliminated as people may vote against a budget which eliminates a particular program. Mr. Short stated that within the budget newsletter the public will be informed about what they are voting on. In reviewing the Superintendent’s list, he would like it more balanced such as seeing something removed from the interscholastic athletic program. Mr. Short commented that the \$50,000 reduction made last year has not been restored and the CVAC is also looking at reductions. For the tax levy to preserve some items and let the community decide, Mr. Wachtmeister could support an increase of 8%. Looking at when the tax warrant is adopted, he would support giving back to the taxpayers any increase in assessments. Any additional revenues should go to the reserves in light of the ARRA funds not being available for 2012-2013.

In response to a question from Mr. Rotz, Mr. Short stated that there may be a domino effect when a program is reduced due to seniority and tenure area of staff members supporting a program. Mr. Rotz is skeptical on how high the tax rate can go with respect to his personal budget while trying to keep a quality program. He would not like to see classes with low enrollments stay and would like to see what is impacted at different budget levels. He does not want a contingent budget.

Mr. Morris stated the reality is – it is the taxpayers who make the decisions. The Board and Superintendent are looking at cutting programs they do not want to cut. There is a need to start talking about is being cut – need to bring something to the taxpayers – what is being cut? He is not seeing a lot of thinking beyond what can be cut. He went to an informational meeting on consolidation. Plattsburgh, as a small city school district, would have priority over other districts – it would be Plattsburgh’s Board, administration, etc. Mr. Short has offered to merge superintendent and transportation with other school districts. The use of additional funds depends where the tax rate is.

Mr. Sullivan stated he would support 8 early release days if there is a significant savings.

Mrs. Boise does not want to see anything cut but the Board needs to take into consideration taxpayers and programs which impact students. She cannot see an increase of more than 2% with additional funds put towards programs.

Mr. Short stated that the list of priority cuts are becoming more focused and there is an expectation that next week, once firmer numbers are received, more specific information will be available. Last week a downstate school district sent out a “Survey Monkey” for feedback from the community on budget, etc. He offered the Board the option of something similar if it would be helpful to receive public input. Mr. Wachtmeister suggested an exit poll asking for specific feedback. Mr. Krieg expressed a concern that some people might not be aware of the poll – not scientific therefore would not support.

Ms. Bentley agreed with Mr. Krieg.

Mr. Morris stated he sees it as another way to reach out to the public to see what is important – a way to engage the public.

Adoption of Board Policy

Policy 4525 Technology Responsible Use Policy for Plattsburgh City School District Network Account Holders

Mr. Krieg moved, seconded by Ms. Bentley that the Board approve the adoption of Board Policy 4525 Technology Responsible Use Policy for Plattsburgh City School District Network Account Holders (Appendix III) which was presented for first review on March 10, 2011.

Motion carried

Vote on the motion 8 – yes
0 – no

Appointment

School Media Specialist

Ms. Bentley moved, seconded by Mr. Rotz that the Board approve the following 3 year probationary appointment:

- Name of appointee: Tasha Nadge
- Tenure area: School Media Specialist
- Date of commencement of the 3 year probationary appointment: September 1, 2011
- Expiration date of the 3 year probationary appointment: August 31, 2014
- New York State Certification status: Library Media Specialist, Initial Certificate, effective 02/01/2010 to 01/31/2015
- Initial district-wide assignment: Momot Elementary School
- Base salary: Step 1, Column Master’s (\$42,523)

Ms. Bentley reported she sat in on the seven interviews and thanked Mrs. Lamberti for running a good committee with wonderful candidates – good choice.

Motion carried

Vote on the motion 8 – yes
0 – no

Superintendent’s Reports/Remarks

The PHS Drama production of “Hairspray” was great – incredible with over 90 students and one advisor. The students displayed many talents – hats off to them!

Oak Street School Odyssey ELA 4th graders sent ten entries into the Creative Communications Poetry Contest. Five of the students were selected for publication in this year’s anthology. Each student and the school library will receive a copy of the anthology. This is a major honor for the writers as not all entries are published.

The PHS Science Olympiad Team placed first regionally and went to West Point for the State competition. The team placed 14th overall, won the “Small School Award,” Kevin Stallsmith and Cody Bushey took 4th place for Helicopter Duration, Brian Goodell and Natalia Vigezzi took 1st place for Optics, and Jake Messner and Walker Gosrich (9th graders) and Justin Collins took 1st place for Mission Possible.

Board Members Remarks

Mr. Morris stated he would like to see a presentation on the Science Olympiads at the May 17 Board meeting as well as the five students whose poetry was selected to be published.

Mr. Rotz extended his congratulations to the Science Olympiad students and the Oak Street School poets. He reported on a call he received about how well a teacher handled an issue at Bailey Avenue Elementary School. The family is very happy their child is receiving the best care at school. He attended the student production of “Hairspray” twice and was amazed at the quality of the students’ performances.

Mr. Hurlock reported that the choice of the play came out of an issue at the school the previous year.

Mr. Wachtmeister stated there have been calls for mandate relief; however, the preliminary report developed by the Mandate Relief Design Team does not have any significant impact on costs. Regarding consolidation of school districts – people do not want consolidation. If the State wants schools to consolidate, the State will have to order it . The Syracuse Center for Policy Research conducted a study which found that in schools with more than 1,500 students a merger will not generate significant savings. Referencing a recent newspaper article on comments about the number of administrators in schools, he noted that the article stated that Laurentian would have about 250 jobs classified as administrative out of the 900 jobs projected – do we have 20% administrative jobs? He reported that at the Health Insurance Consortium’s recent meeting next year’s premiums for Plan A and Plan B were set – Plan A went up 3% and Plan B had no increase – Plan B is 13% cheaper. Mr. Wachtmeister stated this could be the result of increased deductibles and prescription drug costs. Mr. Wachtmeister requested a listing of districts and groups who have adopted Plan B and asked when is the district scheduled for its next GASB 45 audit for health insurance?

Public Comment

Dale Dowdle, 48 Cogan Avenue - Referring to the use of Survey Monkey, he cautioned about collecting data and how it is used afterwards. Mr. Short responded that there was not Board support for Survey Monkey.

Adjournment

There being no further business, Mr. Rotz seconded by Ms. Bentley that the meeting be adjourned at 9:56 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on April 7, 2011 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – excused
Leisa Boise (President) – present
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present (arrived at 6:11 p.m.)
Tracy Rotz (Vice-president) – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
C. Joseph Staves (Athletic Director) – excused

Pledge of Allegiance

Mrs. Boise led the Pledge of Allegiance.

Public Comment

Suzanne Barton (William Street) spoke in support of academics over field trips; regarding school supplies she asked administration and staff to look at what they are asking parents to purchase noting that her daughter's backpack weighs 10 pounds.

Kate Gardner (Broad Street) spoke in support of the music program and stated the Odyssey Program is essential.

6:11 p.m. – Mr. Morris arrived.

2011-2012 Budget

Mr. Short reviewed the progression and status of next year's budget which drives a 2.98% increase in the tax levy. People in attendance were provided a quick view of “Programs/Functions Eliminated or Modified and Programs Currently Maintained” being presenting to the Board. He explained each item listed acknowledging that he is not comfortable with all recommendations but believes they reflect what the Board has directed and the community will support.

The proposed budget for the Board to adopt is in the amount of \$38,399,039. He explained that the projected tax rate is dependent on the assessment roll which is not set until May 1st and the tax rate is not set until early July.

He provided the following projected personnel impact summary: 6 direct teacher layoffs, 2 direct CSEA layoffs, 6 reductions through attrition (2 teaching and 1 FT CSEA and part-time monitoring positions currently vacant), 2.6 administrative positions, 2 self-imposed salary freezes (Superintendent and Assistant Superintendent), 2 reduction in positions (teacher to teaching assistant). It is estimated that \$14,000,000 is leaving area.

Mrs. Bennett stated that she appreciates all the work that has been put into the budget development. When she looks at a budget she has always been looking at a good budget and educational program. Unlike the City, the school district has tried to keep any tax rate increases stable. This is a fair budget and the administration is taking such a large hit. People in the community have to do without and people expect the same from the schools.

Mr. Krieg stated that he has some problems with some items being cut but might be able to be restored in a creative less costly way in the future. Overall he thinks it is a good budget and can support it.

Mr. Short noted some change may be made if there are additional retirements or changes in labor contracts.

Mr. Rotz thinks it is good and likes the number where it is. However, he thinks the SMS commuter program is very important and asked about the PHS Engineering Program.

Mr. Short responded that if enrollment is low a course may be offered on alternate years but if continued low then would be looked at. Also, the PHS Engineering Program is more than one course.

Mr. Wachtmeister asked about the difference between contingency and what is recommended. When the fiscal year is closed out there is a budgeted amount and the amount what is actually expended – it appears the budgeted amount is more closely matching the amount to be expended which will mean that the amount remaining at the close of the fiscal year will be far less than previous years. He asked the difference estimated from June 2011–June 2012. Mr. Short responded it could be 25% of what is usually remaining. In response to a question from Mr. Wachtmeister, Mr. Lebrun stated that at \$1.9 million per year reserves may be consumed by the end of 2012-2013. Mr. Lebrun explained that the value of property assessments is received from the City Assessor who was recently appointed after a long-term vacancy in the position.

Mr. Wachtmeister read a quote from the Daily News in which Governor Cuomo advocates that districts use their reserve funds now and goes on to state that he doesn't believe any well-managed district will have to layoff teachers due to cuts.

Mr. Wachtmeister stated the reduction process has been ongoing over the last two years impacting both teaching and support staff positions while the District has brought back CVES programs at a cost savings. He cautioned that it might not be appropriate to bring back programs of some high need students due to demands on staff and administration. He noted there has been a shift of the financial burden from the State to the local level. Mr. Wachtmeister stated that due to a former Board member (Mr. Holcomb) additional funds were allocated to teaching supplies. There is a need to relieve the burden of school supplies on parents and find a way to control what teachers expect students to bring in as well as what is going on with fundraising. He would like funds added for supplies. He commented that some of the reductions are "one shot" reductions. He could go higher than the 2.98% in the levy.

Mr. Morris thanked Mr. Short and Mr. Lebrun for their work on the budget. He has great concerns as the difference between contingency and what is currently proposed is a very safe budget to put out to the public. Not

giving those who want to see the programs to be cut an opportunity to voice their opinions. Looking at next year the District is already short \$1 million. People are talking about what programs to keep and not keep. Some things should not be cut.

Mr. Short stated that he has prioritized what to restore if funds become available. Mr. Morris stated that what is cut will be gone. The county has lost \$14,000,000 and which, as a business man, has an impact. If it was a major company leaving the area it would be all over the paper but it is not because it is education. 2.9% is too safe. He is looking at 3.99% or 4.25% to bring back some programs. He would be a no vote on the proposed budget. Mr. Wachtmeister concurred.

Mr. Short illustrated that \$187,557 reflects a 1% increase in the tax levy and equates to two or three positions.

Mr. Sullivan stated it is tough to look at the list to see what he would restore. Cutting the SMS computer technology program means cutting a math teacher and to lose a good math teacher would be devastating.

Mr. Rotz commented that Mr. Wachtmeister and Mr. Morris made good points. He would like to see more funds added to save the computer program.

Mr. Herkalo stated he is glad to see Guided Study Hall and 3:20-5:20 program were not cut. Mr. Short said the scope of the programs depends on the students' needs and costs. Regarding the SMS computer class, he could go higher than 2.9 % himself to keep certain classes.

Mr. Wachtmeister said he would go to 8% on the levy but can the Board support a 5% increase on the levy.

Mr. Short stated, if directed, he would review and present a revised budget and one between the two rates.

Mrs. Bennett stated that last time five people supported 2%. However, she has asked for the most educationally sound budget and appreciates the list and rationale. She has her list what she would like funded – it is a balance between best program and what taxpayers can support. Personally there are things we did in the past which we cannot continue to do – look at what has happened in Tupper Lake.

Mr. Short stated that if the number is changed, he will still make an overall presentation not picking one program over the next – he is listening.

Mr. Morris agreed with Mr. Wachtmeister and will support 5%.

Mr. Short asked what will the Board support.

Mrs. Boise stated that the way it stands she does not feel comfortable with 5%. What she is hearing in the community is it is not doable. The Board has a tough job ahead and they have to listen to the public and they are telling her 5% is too high.

At this point the Board was polled for support of 2.9% on the levy: Morris–no, Mr. Sullivan-yes, Bennett-yes, Mrs. Boise-yes, and Mr. Rotz-yes but might go slightly higher, Mr. Wachtmeister-no, Mr. Krieg-yes, and Mr. Herkalo-yes but might go slightly higher.

Mr. Short clarified that support is mixed at 2.9% with two people stating could support a little higher and asked for additional direction.

Mrs. Boise asked impact on average home which Mr. Lebrun stated is difficult to project without assessment numbers.

Mr. Short asked if the Board wanted to see what a 3.5% increase on the tax levy looks like along with implications.

The Board was polled for support of 3.5% on the tax levy: Mr. Herkalo-yes, Mr. Krieg-no at 2.9%; Mr. Wachtmeister-no, Mr. Rotz at 2.9% but curious at 3.5%; Mr. Sullivan at 2.9% but curious about 3.5%; Mr. Morris-no; Mrs. Bennett-no; and Mrs. Boise-no.

Mr. Lebrun stated that in the chance something developed – unforeseen retirements/resignations and based on discuss, it is his assumption that extra funds be directed to currently excluded programs, tax levy, and fund balance.

Mr. Wachtmeister supported extra funds going to fund balance

Mr. Krieg supported extra funds split between programs (2/3) and fund balance (1/3).

Mr. Short stated that it appears 2.9% has the support of the majority of the Board with a few things restored which he will work on. He asked for an executive session for Teachers' Association contract negotiations.

Public Comment

No one spoke

Executive Session

Mrs. Bennett moved, seconded by Mr. Rotz that the Board go into executive session at 7:45 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations).

Motion carried

Vote on the motion 8 – yes
0 – no

Mr. Morris moved, seconded by Mr. Krieg that the Board return to public session at 8:30 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Adjournment

There being no further business, Mr. Morris moved, seconded by Mr. Krieg that the meeting be adjourned at 8:30 p.m.

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on April 14, 2011 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – present (arrived at 6:20 p.m.)
Leisa Boise (President) – present
Brian Herkalo – present (arrived at 7:15 p.m.)
Steve Krieg – present
Clayton Morris – present (arrived at 6:24 p.m.)
Tracy Rotz (Vice-president) – present
Steven Sullivan – present
Fred Wachtmeister – present (arrived at 6:33 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Executive Session

Mr. Rotz moved, seconded by Mr. Sullivan that the Board go into executive session at 6:10 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations, employment of a particular person).

Motion carried

Vote on the motion 5 – yes
0 – no

6:20 p.m. – Ms. Bentley arrived.
6:24 p.m. – Mr. Morris arrived.
6:33 p.m. – Mr. Wachtmeister arrived.
7:15 p.m. – Mr. Herkalo arrived.

Mr. Wachtmeister moved, seconded by Mr. Krieg that the Board return to public session at 7:33 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Pledge of Allegiance

Mrs. Boise led the Pledge of Allegiance.

Public Comment

Cindy Bentley (US Oval) thanked everyone for all their effort in the school budget to keep the schools the best they can be. On behalf of past present and future Farsi students of PHS she spoke about a neighbor who studied

Farsi and German, the benefits it has afforded him, and neighboring students who are excited about studying Farsi. Please keep Farsi.

Consent Agenda Items Ms. Bentley moved, seconded by Mr. Morris that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meetings held on March 24, 2011 and April 7, 2011.

Adoption of the Agenda The Board adopted the agenda for the meeting.

CSE and CPSE Recommendations The Board approved the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

CSE Subcommittees The Board approved the appointment of the people listed below to the Committee on Special Education Subcommittees for the sole purpose of conducting 2010-2011 annual and triennial reviews of students with a disability, effective April 15, 2011.

Plattsburgh High School

Chairperson Glenn Hurlock/Jamie LaBarge (alternate)
School Psychologist Sunshine Turner/Steve Crain
Parent
Child's Teacher as defined by Federal Regulations

Strafford Middle School

Chairperson Patricia Amo/Kathleen Myer (alternate)
School Psychologist Kelly Bilow
Parent
Child's Teacher as defined by Federal Regulations

Bailey Avenue School

Chairperson NancyJean Osborn
School Psychologist Sheldon Cullen
Parent
Child's Teacher as defined by Federal Regulations

Oak Street School

Chairperson Carrie Zales
School Psychologist Garret McLean
Parent Katie Cutcher, Stephanie LeClair
Child's Teacher as defined by Federal Regulations

Momot Elementary School

Chairperson Mary Louise Lamberti
School Psychologist Suzanne Frechette
James DeBella (alternate)
Parent Lindsay Webber (alternate)
Child's Teacher as defined by Federal Regulations

CVES

Parent Larry Mousseau

Preschool

Parent

Unpaid Leave of Absence The Board approved Amy Moore's request for an unpaid leave of absence for the purpose of child rearing, effective the afternoon of March 25, 2011 through June 24, 2011.

AppointmentsLong-term Per Diem Substitute

The Board approved the appointment of Elizabeth Bosworth as a long-term per diem substitute, effective March 22, 2011 through June 24, 2011 at the per diem rate of \$185.79.

21st Century Learning Center Program Educators

- a) The Board approved an increase of 78 hours for Karen Donoghue's appointment as a 21st Century Program Educator for the 2010-2011 school year at a stipend of \$44.94 per hour (contract hourly rate) increasing her not to exceed hours to 378 hours in total. Note: Timesheets reflecting hours beyond regular school hours are submitted biweekly.
- b) The Board approved an increase of 78 hours for Catherine Hite's appointment as a 21st Century Program Educator for the 2010-2011 school year at a stipend of \$44.94 per hour (contract hourly rate) increasing her not to exceed hours to 378 hours in total. Note: Timesheets reflecting hours beyond regular school hours are submitted biweekly.

Chaperone Appointment

The Board appointed Lee Emery as a volunteer chaperone for a music trip.

Innovation Fund Project (i3 Grant)

The Board approved the following honorariums for participation in the Innovation Fund Project (i3 Grant) during the 2010-2011 school year. The honorariums are covered by the i3 Grant.

Elementary Team

Claudine Selzer-Clark (Evaluator) – \$2,000
 Mary Lou LaRocque (Evaluator) – \$2,000
 Beth Cutaia (Evaluatee) – \$500
 Lori Darst (Evaluatee) – \$500
 Jennifer Jolicoeur (Evaluatee) – \$500

Secondary Team

Patty Amo (Evaluator) – \$2,000
 Donna Baker (Evaluator) – \$2,000
 Shawn Farrell (Evaluatee) – \$500
 Kathy Stark (Evaluatee) – \$500
 Patrick Duniho (Evaluatee) – \$500

Substitute/Temporary On Call Appointments

The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Danielle Seem	Substitute Teacher, Non-certified, \$81/day	Cleared
Linda Byrne-Luguri	Substitute Teacher, Certified, \$91/day	Cleared
Linda Byrne-Luguri	Substitute T. A., Certified, \$8.90/hr.	Cleared

Coaching Appointment

The Board approved the 2010-2011 interscholastic coaching appointment as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Girls Modified Softball	Coach	Chris LaRose	\$2,473

Appointment of Election Inspectors

The Board appointed Martha Bartoszek, Marion Carron, Ernest Cleveland, Jennifer Colver, Robert Joyce, Michael Kulik, Barbara LaTulipe, Susan McFadden, Maria Pelkey, Janet Quick, William Quick, Sr., and Janet Tuomey to act as inspectors of the vote on the annual election/budget vote being

presented to voters on May 17, 2011; each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general election.

Lease Agreement

The Board authorized the Superintendent of Schools sign the lease agreement presented in Appendix II with the Plattsburgh City School District Federal Credit Union.

Budget Transfer over \$25,000

The Board authorized the budget transfer as presented.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$55,000	A2110-490-00-500	A2250-490-48-200
	BOCES Shared Svs. Teaching Svs.	BOCES Handicapped Services
		To cover BOCES Special Education Expense

Motion carried

Vote on the motion 9 – yes
0 – no

2011-2012 Proposed Budget

Mr. Short provided an update on the current status of the 2011-2012 proposed budget of \$38,399,039; tax levy increase of 2.98%; and based on current estimates of the property assessments which are expected to increase, an estimated change in the tax rate of 2.72%. He also reviewed budget reductions/modifications stating that some will depend on the master schedule and announced that the previous evening the Plattsburgh Teachers' Association ratified changes to their contract which reflect an estimated savings of \$278,000 for 2011-2012. The changes are 0% in new money with teachers moving up steps, 1% plus step for 2012-2013, and step plus 2-3% depending on CPI for 2013-2014.

Mr. Short emphasized that if any course/program is under-enrolled he will be looking at a reduction. As elementary enrollments are increasing, class sizes have been maintained at the elementary level. Depending on the master schedule, classes at the secondary level may be increased so as not to have classes with low enrollments. He reviewed programs which are being maintained; but if the budget is defeated, might not be continued. High School enrollment is projected to decrease by 30 students for 2011-2012. With the teachers ratifying a change in the contract, it means that more programs may be saved. Which programs will depend on the master schedule. Additional retirements would also have a program impact depending on the area. He asked the Board if they could support a budget with a 2.98% tax levy increase and an estimated change in the tax rate of 2.72%. Without assessments changing, using last year's median home assessment of \$144,047, a media home's school tax bill would increase \$81.78.

Mr. Wachtmeister asked for some clarifications. Of the \$278,000 savings in the first year of the Teachers' Contract, how much would be put back into program and into reserves for next year. Mr. Short responded that, as of the Board meeting, he has reduced the number of layoffs from 6 to 3 with a need to continue looking at the master schedule. This accounts for about \$200,000. Referencing a reduction in supplies, Mr. Wachtmeister expressed his biggest worry is that lists would go home asking parents to provide "x" for supplies and the resulting financial burden on families. He requested that additional funds be put into supplies and suggested a disclaimer on any supply list sent home with a copy kept on file in the Principal's Office. He stated that he supports the Farsi program and noted that some items

eliminated are one-shot reductions. He said he could support spending more and in the past the Board has used increased assessments to increase the fund balance or give back to the taxpayers.

Ms. Bentley stated she could live with the 2.98% using increased assessments to lower the tax rate. The City is on the cusp of growth; and unlike other districts has a large number of exempt properties which impinge on the tax base. She is frustrated that there are programs which have been eliminated or modified and hopes if the business program has an increase in enrollment it is re-evaluated.

Mr. Morris applauded the efforts of Mr. Short and Administrators to develop a budget which does not impact the core subjects. He is on board and thinks as a City and State we are going in the wrong direction for education. With this budget Plattsburgh will not be as great a school system it was – lessening the quality of education in the District.

Mrs. Bennett stated she always been pleased that the Board and Administration have always taken the long view – stable steady increases. The reality is we are in a time where families and governments are cutting back. She believes the budget is a great balance between the concerns of the taxpayers and educational needs of the students. The taxpayers can be proud they have continued to support the educational system and she cannot imagine there are those who cannot support the budget.

Mr. Herkalo stated he can support the budget presented. Because they cannot take care of their own house, the State is making the District do this – presenting a budget with minimum impact. He would like to see everything stay as the students deserve it but can support the 2.98%.

Mr. Krieg stated he can support the budget proposed and thanked Mr. Short, Mr. Lebrun and Administrators. He is sorry some programs are being eliminated. If some students have chosen Farsi as their language for college, he suggested restoring it at a higher level.

Adoption of the 2011-2012 Proposed Budget

Mr. Morris moved, seconded by Mr. Sullivan that that the Board adopt the 2011-2012 Proposed Budget in the amount of \$38,399,039.

Roll call vote on the motion	Ms. Bentley.....yes
	Mrs. Boiseyes
	Mr. Herkalo.....yes
	Mr. Krieg.....yes
	Mr. Morrisyes
	Mr. Rotz.....yes
	Mr. Sullivan.....yes
	Mr. Wachtmeister no
	Mrs. Bennett.....yes
Motion carried	Vote on the motion 8 – yes 1 – no

2011-2012 Property Tax Report Card

Mr. Krieg moved, seconded by Mr. Wachtmeister that the Board approve the 2011-2012 Property Tax Report Card as presented in Appendix III.

At Mr. Wachtmeister’s request, Mr. Lebrun reviewed items reported on the property tax report card; and, in response to a question, stated that the undesignated fund balance is estimated to be depleted at the end of 2012-2013.

Motion carried Vote on the motion 9 – yes

Correspondence

Letters from candidates (Leisa Boise, David Hall, and Tom McCabe) for the CVES Board were distributed.

CSEA Side Letter of Understanding

Mr. Wachtmeister moved, seconded by Mr. Krieg that the Board authorize the Board President and Superintendent of Schools to sign a Side Letter of Understanding (Appendix IV) with the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO, Plattsburgh City Schools Unit 6468 of Local 810 regarding the payout of unused vacation time.

Motion carried

Vote on the motion 7 – yes
2 – no (Ms. Bentley, Mr. Rotz)

Memorandum of Agreement between the District and the Teachers' Association

Mr. Short stated the memorandum provides the following: step increase and the addition of steps 17, 19, 20, 22 and 23 for 2011-2012, step plus 1% for 2012-2013, step plus 2-3% depending on CPI for 2013-2014, Association members who are on frozen steps (steps 24, 27, 30, and 33) will be held harmless for any increase in their 15% copay for health insurance, any Association member who submits and irrevocable letter of resignation by September 1, 2011 with an effective date no later than July 2, 2012 will be compensated on the step and salary that was originally in place before the memorandum, and the Association will negotiate the hourly rate.

Mr. Wachtmeister stated the current contract would have expired June 30, 2012; this negotiation has resulted in a two year extension; anyone not on a frozen step will receive a step increase for 2011-2012; the savings for 2011-2012 is approximately \$278,000 and there are projected savings for 2012-2013 and 2013-2014; steps have been filled in – if not filled in those on frozen steps would not have received any increase.

Mr. Short clarified that as there is no contract to compare 2012-2013 and 2013-2014 against, the figures were compared against Triborough; adding the cells reduces the number who would not receive additional compensation if an increase is step only. In response to a question, Mr. Short clarified that the \$2,000 February early notice incentive was not written into the contract; however, the new contract provides compensation for notice by September 1, 2011 which might become part of an employee's final average salary. Mr. Wachtmeister asked if the Board will offer another early notification incentive. Mr. Short responded it would be up to the Board as any incentive has always been a stand alone document.

Mr. Wachtmeister stated that the second year of the memorandum provides for step plus 1% and the third year step plus 2-3% based on CPI and that for all three years, the formulas are applied to all other schedules such as coaching and extra-curricular.

In response to a question, Mr. Short stated that included in the agreement is the Association and District will negotiate the hourly rate by June 30, 2011. The hourly rate is for additional work, such as summer curriculum writing, 3:20-5:20 program, in-home tutoring, etc. The intention is for the rate to reflect the type of work being done – curriculum or student instruction.

Mr. Wachtmeister stated that one of the costs of the new contract is that other issues are not addressed.

Ms. Bentley stated she agrees the memorandum does push out the contract allowing the Association to stay within the framework of the current

agreement. Initially she did not support extending the contract but does want to compliment the Association for their effort to provide some savings.

Mr. Short stated Association members want to show that they are part of the budget solution to support programs for students while mitigating some layoffs – essentially the memorandum does help bring to the table solutions in tough budget times.

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board pass the following resolution:

RESOLVED, to ratify the Memorandum of Agreement between the Plattsburgh Teachers' Association for the period July 1, 2011- June 30, 2014 based on the terms set forth in the Appendix V and authorize the Board President and Superintendent of Schools to sign the agreement.

Roll call vote on the motion	Mrs. Boiseyes
	Mr. Herkalo.....yes
	Mr. Krieg.....yes
	Mr. Morrisyes
	Mr. Rotz.....yes
	Mr. Sullivan..... abstain
	Mr. Wachtmeisteryes
	Mrs. Bennett..... no
	Ms. Bentley.....yes

Motion carried	Vote on the motion 7 – yes
	1 – no
	1 – abstention

Superintendent's Reports/Remarks

Mr. Short announced that during Spring Recess next week, the Duken School Building will be without power Tuesday and Wednesday as MLD will be working on the power transformer – the lights will be off but the plan is for the District Offices to remain open.

Board Member Reports

In response to a question from Mrs. Bennett, Mr. Short stated three petitions for the Board of Education have been picked up.

Board Members Remarks

Ms. Bentley reflected on the loss of another library position – lost a clerk last year and an aide this year resulting in a split position at Bailey-Oak, fulltime at Momot and SMS. The earlier and better literacy programs are in place, the more students will be likely to respond in other areas. She feels splitting positions is awkward at best.

Mr. Wachtmeister stated he is surprised that the library is not use sufficiently to need an aide – are there things to be done to encourage students to use the PHS library. He spent a good bit of time being critical of the Governor and doesn't agree with some of the things he has done – congratulations as the strategy he used was quite successful this year to get districts to use their reserve funds. The federal stimulus funds have allowed the District to preserve some programs. Unions were probably scared into making concessions in some districts – one wonders about the future as the amount of money provided for education aid is not going to change. Governor Cuomo got away with allowing the personal income tax surcharge to expire and that money not being available will limit the growth of State aid. Cuomo has played a great hand and the other issue is whether or not cuts in Washington will impact students.

Mrs. Bennett stated it is sad to see the shrinking of education when people should be seeing an expansion. SUNY and the County are laying off staff

and being on a board or government body to make those decisions is a difficult one. The reality has to be dealt with – it is a very sad time for education and the School District.

Public Comment

Ron Marino (47 Sandra Avenue) stated he came to listen but after listening became upset. He congratulated the Plattsburgh Teachers' Association for changes to their contract, inquired how many students are taking Farsi, stated educate and look at the basics, get rid of sports – it is about sitting down and making the hard decisions, and suggested changing the comment session to after vote on budget.

Kathy Curran (Bailey-Oak Librarian) stated she was speaking on behalf of her students who will be impacted by the library aide cut, very disappointed as a library position was cut last year, no one has asked about impact – no one has spoken to her. If the decision was based on knowledge she would have accepted it.

Chris Rizos (Language Department Representative) stated it is not a complaint. Regarding salaries being frozen, they were frozen last year meaning 2 out of 3 years will be frozen. She appreciates the support of the foreign language program. They are a cooperative group and are working hard to cover the four foreign languages. The main constraint is that not all teachers can teach all languages but they will work to offer the best program.

Adjournment

There being no further business, Mr. Sullivan moved, seconded by Mr. Krieg that the meeting be adjourned at 9:39 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on April 28, 2011 – 6:30 p.m. – Duken School Building

Roll

Board of Education

Theresa Bennett – present
Patricia Bentley – present
Leisa Boise (President) – present
Brian Herkalo – excused
Steve Krieg – present
Clayton Morris – present (arrived at 6:37 p.m.)
Tracy Rotz (Vice-president) – present
Steven Sullivan – excused
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Executive Session

Mr. Rotz moved, seconded by Ms. Bentley that the Board go into executive session at 6:30 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations).

Motion carried

Vote on the motion 5 – yes
0 – no

6:37 p.m. – Mr. Morris arrived.

Mr. Rotz moved, seconded by Ms. Bentley that the Board return to public session at 7:31 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Mrs. Boise led the Pledge of Allegiance.

Public Comment

Russell Puschak (Middle School Library Media Specialist and City Resident) stated he prefers to be called a teacher-librarian and thanked everyone on the Board and Administrators for a great job and planning ahead in a difficult time. He spoke about the Middle School Library and times the library is closed, the need for staff to help run a library, multi-facets of a library, data supporting strong

school libraries, and asked the Board to keep library aides at current level as a plus for academic achievement.

Consent Agenda Mr. Rotz moved, seconded by Mr. Morris that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting held on April 14, 2011.

Adoption of the Agenda The Board adopted the agenda for the meeting.

CSE and CPSE The Board approved the recommendations of the Committee on Special Education, Committee on Preschool Special Education, and Annual Review Sub-committees as presented in Appendix I.

Appointments Substitute/Temporary On Call Appointments
 The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Ethan Sullivan	Tutor, certified, \$44.94/hr.	Cleared
Karen Karkoski	Tutor, certified, \$44.94/hr.	Cleared
Charles Edward Guenther II	Substitute T. A., non-certified, \$8.90/hr	Cleared
Andrya A. Heller	Substitute Teacher, Certified, \$91/day	Cleared
Bethany L. White	Substitute Teacher, Certified, \$91/day	Cleared

Coaching Appointment
 The Board approved the 2010-11 Interscholastic Coaching appointment as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Girls Modified Softball	Coach	William Myers	\$2473

Extension of Emergency Conditional Appointment Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff member listed through May 26, 2011.

<u>Staff Member</u>	<u>Position</u>
Hillary Miller	Temporary on Call Monitor

Reports for Board Information The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of March 2011 under \$25,000
- 2) Middle School Extraclassroom Activity Report (March 2011)
- 3) High School Extraclassroom Activity Fund Report (March 2011)
- 4) Food Service Profit and Loss Statement (March 2011)
- 5) Summary of Monthly Wire Transfers (March 31, 2011)
- 6) Certificates of Deposit and Reserve Accounts (March 31, 2011)
- 7) Revenue Status Report (March 31, 2011)
- 8) Budget Status Report (March 31, 2011)

Treasurer's Report The Board accepted the March 31, 2011 Treasurer's Report as presented in Appendix II.

Motion carried

Vote on the motion 6 – yes
 0 – no

Correspondence Correspondence was received from the Barker Yearbook Staff: thank you for 2011 advertisement and solicitation for the 2012 Barker. Also received was a letter from William Haseltine asking for support of his CVES Board candidacy.

**2011-2012 BOCES
Commitment Forms**

Mr. Rotz moved, seconded by Mr. Krieg that the Board approve the 2011-2012 Clinton-Essex-Warren-Washington BOCES Final Services Commitment Form reflecting initial subscribed services in the amount of \$2,279,223 and the 2011-2012 Capital Region BOCES Final Commitment Form reflecting initial subscribed services in the amount of \$519,289.63 and authorize the Superintendent of School to execute the documents.(Appendix III)

Motion carried

Vote on the motion 6 – yes
0 – no

**CVES Board of Cooperative
Educational Services
Board Election**

Mr. Morris moved, seconded by Ms. Bentley that the Board cast one bullet vote for Leisa Boise for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Ms. Bentley said that she appreciates that Mrs. Boise is willing to run again for the CVES Board and a bullet vote shows the District's confidence in her. Mr. Morris stated he agrees with Ms. Bentley.

Motion carried

Vote on the motion 6 – yes
0 – no

**CVES Board of Cooperative Educational
Services Administrative
Budget Vote**

Mr. Rotz moved, seconded by Ms. Bentley that the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2011-2012.

Mr. Morris asked for a roll call vote. He stated that districts are working at reducing budgets. Plattsburgh's share of the CVES Administrative Budget is increasing by 14% - they should be working to decrease their budget.

Mrs. Bennett asked Mrs. Boise for her input. She stated it is an expense which is shared by all CVES districts. Mr. Short explained that one of the cost drivers is retiree health insurance for all CVES retirees regardless which COSER they were employed under. When someone retires the cost is moved to the administrative COSER so funding is available in the event a particular COSER is no longer available. The spike is related to how costs are allocated based on a district's enrollment and Plattsburgh's enrollment has not declined at the rate of smaller districts.

Mr. Morris stated that in the current climate to ask for a 14% increase is wrong. In response to question, Mr. Short stated that the bringing back of students to the district has a minimal impact on the administrative portion of the CVES budget. Plattsburgh is cutting administrative positions. Mr. Krieg asked what the effect of a no vote is and Mr. Short responded the passing of the CVES Administrative Budget depends on the majority vote of all the component districts. He is not aware of a BOCES Administrative Budget not passing. Mr. Morris stated that voting no is a red flag. Responding to a question about CVES reductions, Mr. Short stated there have been reductions in CVES services in

special education programs, printing, and newsletter publications. Mrs. Bennett asked for Mrs. Boise’s recommendation and she responded that she does feel comfortable recommending a yes vote as they have struggled with reductions as have component districts.

Roll call vote on the motion	Mr. Krieg.....yes
	Mr. Morris no
	Mr. Rotz.....yes
	Mrs. Bennett.....yes
	Ms. Bentley..... no
	Mrs. Boiseyes

Motion failed	Vote on the motion 4 – yes
	2 – no

CVES BOCES Resolution for Establishment of a Career and Technical Education (CTE) Instructional Equipment Reserve Fund

Mr. Rotz moved, seconded by Mr. Krieg that the Board of Education of the Plattsburgh City School District vote to approve the establishment of a Career and Technical Education (CTE) Instructional Equipment Reserve Fund.

Ms. Bentley asked if the reserve fund applies to the Aeronautical Institute. Mr. Short stated it does and that CVES struggles to keep modern, high tech equipment available for students.

Motion carried	Vote on the motion 6 – yes
	0 – no

Tenure Recommendations

1) Mr. Rotz moved, seconded by Mr. Morris that the Board appoint Erica Buskey to tenure in the tenure area of English, effective September 1, 2011.

Motion carried	Vote on the motion 6 – yes
	0 – no

2) Mrs. Bennett moved, seconded by Mr. Rotz that the Board appoint Elizabeth Church to tenure in the tenure area of teaching assistant, effective September 1, 2011.

Motion carried	Vote on the motion 6 – yes
	0 – no

3) Mr. Rotz moved, seconded by Ms. Bentley that the Board appoint Karen Donoghue to tenure in the tenure area of teaching assistant, effective September 1, 2011.

Motion carried	Vote on the motion 6 – yes
	0 – no

4) Mr. Rotz moved, seconded by Ms. Bentley that the Board appoint Alicia DuBray to tenure in the tenure area of elementary, effective September 1, 2011.

Motion carried	Vote on the motion 6 – yes
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0 – no

- 5) Mr. Rotz moved, seconded by Ms. Bentley that the Board appoint Stacy Edwards-Fredette to tenure in the tenure area of teaching assistant, effective September 1, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

- 6) Mrs. Bennett moved, seconded by Mr. Rotz that the Board appoint Elizabeth Frady to tenure in the tenure area of teaching assistant, effective September 1, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

- 7) Ms. Bentley moved, seconded by Mr. Krieg that the Board appoint Sabrina Hamilton to tenure in the tenure area of elementary, effective September 1, 2011.

Motion carried

Vote on the motion 5 – yes
0 – no
1 – abstention (Mr. Morris)

- 8) Mr. Rotz moved, seconded by Mr. Morris that the Board appoint Amanda Madore to tenure in the tenure area of elementary, effective September 1, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

- 9) Mr. Morris moved, seconded by Mr. Rotz that the Board appoint Garret McLean to tenure in the tenure area of school psychologist, effective September 1, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

- 10) Mr. Rotz moved, seconded by Ms. Bentley that the Board appoint Robin Schelle to tenure in the tenure area of general special education, effective September 1, 2011.

Motion carried

Vote on the motion 6 – yes
0 – no

**Board Members
Remarks**

Ms. Bentley reflected on Mr. Puschak’s comments - it might be good to have as a Spotlight at some point. There is a need to look at the long-term impact of cuts to programs and she would like there to be conversations with library staff before there are any reductions. If they have not found the right “hook” at the high school, there is a need to look at the program. She encouraged principals and administrators to communicate with their staff and look at it again.

Mr. Morris stated the District has reached a time when it is cutting programs. Mr. Puschak's presentation was excellent. Mr. Short presented a budget as asked for by the Board. Mr. Morris feels cuts are being made which should not have been.

Public Comment

Kathy Curran (Bailey-Oak Librarian) thanked Mr. Puschak for his presentation and Mrs. Amo for her support. The library staff does work to provide a K-12 continuum. It is what her students will be facing if there is a reconfiguration of staff, circulation will be effected.

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mr. Krieg that the meeting be adjourned at 8:17 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckleba
District Clerk

provided funds for the elementary libraries as the program participants use the libraries; and regarding school supplies, principals are discussing supply lists with teachers to lessen the burden on families.

Public Comment

Richard Ambrose (Lozier Place) asked if there other avenues to look at to raise revenues. Mr. Short responded that there are grants which do not become part of the general fund as they are program specific and a one-time revenue stream. He stated the District is looking for ways to develop relationships with the private sector for volunteers as well as the leasing of unused space.

Mr. Ambrose asked about collecting from renters. Mr. Short stated he has been told the owners collect through rental fees. He reported that the Board has been aggressive in verifying the tax exempt status of properties as well as the residency of students.

Mr. Wachtmeister stated that the Board sought input on a Utility Tax through a public hearing and the public was not supportive.

Walter Chmura (Plattsburgh) stated he had a number of questions to ask and as he only had three minutes he would read them: Why is executive session first? What is the value of teachers' concession and did the budget remain the same? Is there a long range plan? Community involvement is pathetic. There needs more community involvement. Did send something regarding Colin Reed's articles as he appreciates his insights and suggested he be invited to address the Board. Mr. Chmura stated there is a lack of transparency in the whole process. Referring to hearing on the Utility Tax, were those who spoke invited back or contacted?

Mr. Short responded that the executive session is held before meetings as the Board reviews items before voting in public session; regarding public attendance – it varies meeting-to-meeting; the teachers' concession is about \$278,000 this year and \$130,000 next year with some of the funds used to preserve academic programs; long range planning is having three or four year budget runs from the State and Federal Governments which districts do not receive; however, yearly a 5-year enrollment projection report is updated and the District has received reports on housing and market trends from the Technical Assistance Center. It is difficult to project revenues as yearly school districts have to wait to learn the amount of various aids. Regarding Mr. Reed addressing the Board, it could be an opportunity to stimulate thoughts.

Mr. Wachtmeister also responded to some of Mr. Chmura's questions: executive session used to be after the meeting and when the Board would need to take action after the executive session many times the public had left. Regarding long-range planning, the most important piece is State Aid and for many years the State budget was not adopted until after the April 1 deadline. There was discussion of tying education aid to growth in personnel income but the unknown was the distribution of the additional aid. Long range planning is not something which is possible as there are new mandates being imposed. Regarding the lack of community involvement, the meeting dates and times are publicized. There is a great deal of transparency which allows those who want to be involved to be involved. He requested that ideas/suggestions be sent to Mr. Short with the understanding there are legal guidelines to be followed.

Consent Agenda Items

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on April 28, 2011.

Adoption of the Agenda

The Board adopted the agenda for the meeting including an addendum for the appointment of an additional election inspector as someone has withdrawn.

Appointments

Substitute/Temporary On Call Appointment

The Board approved the appointment and rate of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Robin Beshon	Substitute Custodial Worker, \$11.40/hr.	Cleared

Coaching Appointment

The Board approved the 2010-2011 Interscholastic Coaching appointment as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Baseball	Modified	Timothy Hanrahan	\$2,473

Surplus Equipment

The Board approved the disposal of the surplus equipment listed in the most cost effective manner as determined by the District's Purchasing Agent.

ECC			ECC		
<u>Number</u>	<u>Type</u>	<u>Model</u>	<u>Number</u>	<u>Type</u>	<u>Model</u>
1016	Computer	iBook	0694	Desk Top	iMac
1450	Computer	Optiplex GX1	0698	Computer	iMac/600
1707	Computer	Inspiron 3500	0707	Desk Top	iMac
1708	Computer	iBook	0757	Desk Top	iMac
1740	Computer	iMac/DV	0759	Computer	iMac/400
1768	Computer	Inspiron 5000	0760	Computer	iMac 400 MHz
1796	Desk Top	G4 AGP	0761	Desk Top	iMac
1931	Monitor	19"	0765	Computer	iMac 400 MHz
1970	Computer	G4/Titanium	0768	Computer	iMac/400
1983	Computer	iMac/400	0806	Monitor	19"
1994	Computer	Optiplex GX110	0842	Desk Top	iMac
2058	Desk Top	eMac	0849	Computer	iMac 400 MHz
2060	Desk Top	eMac	0860	Printer	DJ 970Cxi
2096	Desk Top	OptiplexGX60D	0864	Printer	DJ 970Cxi
2152	Computer	3024	0898	Notebook	Inspiron 2500
2165	Printer	DJ6127	0899	Computer	Inspiron 2500
2166	Printer	DJ6127	0932	Computer	iMac/15FP
2206	Computer	eMac	0939	Computer	iMac/15FP
2225	Desk Top	OPTIPLEX GX280	0946	Digital Camcorder	ZR40
2241	Desk Top	Optiplex GX280	0948	Digital Camcorder	ZR40
2246	Desk Top	Optiplex GX280	0951	Dell Switch	
2292	Printer	DJ6127	0954	Dell Switch	
2397	Printer	DJ6940	0964	Desk Top	Optiplex GX270
2404	Printer	DJ6940	0968	Desk Top	Optiplex GX270
2433	Computer	iMac/500	0986	Computer	iMac 400 MHz
2434	Computer	iMac/400	1771	Printer	DJ 930c
2502	Printer	DJ6940	1992	Computer	Optiplex GX110
2934	Computer	Latitude C800	1998	Computer	Optiplex GX110
3074	Monitor	19"	2003	Desk Top	Optiplex GX270S
3086	Desk Top	eMac	2026	Desk Top	Optiplex GX270S
3099	Notebook	Inspiron 2650	2038	Desk Top	Optiplex GX270S
3103	Computer	eMac	2139	Printer	DJ 6127
3105	Desk Top	eMac	2141	Printer	DJ 6127
3110	Computer	eMac	2202	Desk Top	eMac
3112	Desk Top	eMac	2240	Desk Top	Optiplex GX280
3114	Computer	eMac	2271	Desk Top	Optiplex GX280
3119	Computer	eMac	2333	Computer	Optiplex GX110
3120	Computer	eMac	2783	Projector	1409X DLP
3121	Computer	eMac	3102	Desk Top	eMac
3123	Computer	eMac	3108	Desk Top	eMac
3124	Computer	eMac	3109	Desk Top	eMac
3126	Computer	eMac	3115	Desk Top	eMac
3127	Desk Top	eMac	3116	Desk Top	eMac
3129	Desk Top	eMac	3125	Desk Top	eMac
3130	Computer	eMac	3135	Desk Top	eMac

3132	Desk Top	eMac	3140	Desk Top	Optiplex GX260D
3133	Desk Top	eMac	3154	Printer	DJ CP1160TN
3134	Computer	eMac	3180	Printer	DJ 6127
3136	Computer	eMac	3183	Printer	DJ 6127
3138	Computer	eMac	3194	Printer	DJ 6127
3146	Monitor	Dell Monitor	3205	Printer	DJ 6127
3153	Desk Top	eMac	3213	Printer	DJ 6127
3163	Monitor	19"	3219	Desk Top	Optiplex GX260D
3164	Computer	eMac	3225	Printer	DJ 6127
3165	Computer	eMac	3226	Printer	DJ 6127
3166	Desk Top	eMac	3234	Desk Top	eMac
3170	Desk Top	eMac	3249	Printer	DJ 6127
3232	Desk Top	eMac	3253	Printer	DJ 6127
3235	Desk Top	eMac	3277	Desk Top	eMac
3238	Computer	eMac	3311	Desk Top	eMac
3281	Desk Top	eMac	3325	Desk Top	eMac
3466	Desk Top	eMac	3335	Desk Top	eMac
3472	Desk Top	eMac	3338	Printer	LaserJet 2500N
3479	Desk Top	eMac	3339	Desk Top	eMac
3480	Desk Top	eMac	3370	Desk Top	eMac
3483	Desk Top	eMac	3380	Desk Top	Optiplex GX260G
3484	Desk Top	eMac	3419	Printer	LaserJet 2500N
3488	Desk Top	eMac	3426	Desk Top	Optiplex GX270S
3496	Desk Top	eMac	3464	Desk Top	eMac
3497	Desk Top	eMac	3467	Desk Top	eMac
3501	Desk Top	eMac	3476	Desk Top	eMac
3502	Desk Top	eMac	3498	Desk Top	eMac
3505	Desk Top	eMac	3500	Desk Top	eMac
3508	Desk Top	eMac	3512	Desk Top	eMac
3510	Desk Top	eMac	3588	Desk Top	eMac
3511	Desk Top	eMac	3589	Desk Top	eMac
3514	Desk Top	eMac	3621	Desk Top	eMac
3584	Desk Top	eMac	3624	Desk Top	eMac
3686	Computer	Optiplex GX280	3633	Desk Top	eMac
3687	Computer	Optiplex GX280	3682	Computer	Optiplex GX280
3688	Desk Top	Optiplex GX280	3683	Computer	Optiplex GX280
3692	Computer	Optiplex GX280	3684	Computer	Optiplex GX280
3702	Computer	Optiplex GX280	3685	Computer	Optiplex GX280
3706	Computer	Optiplex GX280	3689	Computer	Optiplex GX280
3707	Computer	Optiplex GX280	3690	Computer	Optiplex GX280
3708	Computer	Optiplex GX280	3691	Computer	Optiplex GX280
3709	Computer	Optiplex GX280	3693	Computer	Optiplex GX280
3864	Desk Top	Optiplex GX270S	3694	Computer	Optiplex GX270
3865	Computer	Optiplex GX1	3695	Computer	Optiplex GX280
3886	Computer	iBook	3696	Computer	Optiplex GX280
5080	Computer	eMac	3697	Computer	Optiplex GX280
--	Laptop		3698	Computer	Optiplex GX280
0049	Monitor	19"	3699	Computer	Optiplex GX280
0081		TMI621	3700	Computer	Optiplex GX280
0082	Monitor	Dell Monitor	3701	Computer	Optiplex GX280
0103	Monitor	19"	3703	Computer	Optiplex GX270
0652	Computer	iBook	3704	Computer	Optiplex GX280
0664	Notebook	Inspiron 1800	3705	Computer	Optiplex GX280
0671	Computer	G4/Titanium	3752	Printer	1710N
0680	Computer	Optiplex GX110	3755	Printer	1710N
0682	Desk Top	Optiplex GX110	3756	Printer	1710N
0684	Computer	Optiplex GX110	5079	Desk Top	eMac
0688	Computer	iBook	5082	Desk Top	eMac
0689	Computer	iBook	5117	Desk Top	eMac

Appointment of an Election Inspector

The Board appointed Julianna Deems to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 17, 2011; she shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion carried

Vote on the motion 7 – yes
0 – no

Board Member Reports

Mrs. Boise stated she was part of the Sophomore Hop which was a very nice evening for the students and an opportunity for her to meet some staff she had not met. It was a wonderful evening and she extended her thanks to all involved. Mr. Wachtmeister stated the NYSASCSD’s Annual Conference is May 23 with a Board of Directors meeting on May 22. He will be attending the Board of Directors meeting but not be able to make the May 23 conference and would like to see is someone can represent the District. Mr. Short will check with Mr. Lebrun as he has attended other Association events.

Board Members Remarks

Mr. Wachtmeister, regarding being transparent and informing the public, there has been reductions in staffing and programs. He requested a summary of reductions/changes.

He stated that he will be proposing a change in the policy for acceptance of non-resident students. Referring to the Governor’s Property Tax Cap proposal, he commented that the State government has started a course of action which may impede how local taxpayers support their communities. The NYSASCSD is part of a lawsuit against the State for not meeting the constitutional requirement to support education and he will be asking the Board to support the suit with a \$1,000 contribution. He also noted that the District might want to reconsider its membership in the Chamber of Commerce as it is supporting a reduction in education support.

Mr. Morris agreed with Mr. Wachtmeister regarding membership in the Chamber of Commerce. In less than two weeks the budget will be voted on. The budget is what the Board requested and the District can make it work even though he has misgivings. The District will have to work hard to do less with less.

Public Comment

No one spoke.

Adjournment

There being no further business, Mr. Wachtmeister moved, seconded by Mr. Rotz that the meeting be adjourned at 8:49 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckleba
District Clerk

displayed. In appreciation of Mrs. Carrino’s support of the District’s art program, Mrs. Sullivan presented Mrs. Carrino a print titled “Café Terrace at Night (after Van Gogh)” painted by Nichole Williams. She also announced the Art Department’s establishment of the Thelma T. Carrino Best of Show Award. Mema Boucek presented Mrs. Carrino a bouquet of roses. Mrs. Carrino reminded everyone of the Art Show’s official opening at 5 p.m. on Thursday.

Yasmene Dergham, Hannah LeClair, Nicole Williams, Sandra Chanduvi spoke about their work inspired by The Masters. Mr. Short and Mrs. Boise presented Certificates of Appreciation.

7:45 p.m. – Mr. Sullivan arrived.

Appointment of Clerk Pro Tem

Mr. Wachtmeister moved, seconded by Mr. Morris that the Board appoint Thelma Carrino as Clerk Pro Tem.

Motion carried

Vote on the motion 7 – yes
0 – no

7:50 p.m. – Mr. Wachtmeister left the meeting.

Public Comment

No one spoke.

Consent Agenda Items

Mr. Krieg moved, seconded by Mr. Herkalo that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on May 4, 2011.

Adoption of the Agenda

The Board adopted the agenda for the meeting.

Resignation

The Board accepted Susan Drollette’s resignation from her teaching position, effective June 25, 2011.

Appointments

Substitute/Temporary On Call Appointment

The Board approved the appointment and rate of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Jared Doser	Substitute Custodial Worker, \$11.40/hr.	Cleared

Coaching Appointments

The Board approved the 2011-2012 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	JV Hd. Coach	Jim Manchester	\$4086
Cross Country	Boys Varsity	Kevin Larkin	\$3065
	Girls Varsity	Corey Mousseau	\$3065
	Special Needs	Jesse Terry	\$2473
Gymnastics	Varsity Coach	Janice Trudeau	\$3172
Boys Soccer	Varsity Coach	Chris LaRose	\$4516
	Modified	Tim Hanrahan	\$2473

Girls Soccer	Varsity Coach	Tim Mulligan	\$4516
	JV Coach	Katelyn Flynn	\$2903
Swim	Girls Varsity	John Ruff	\$3925
	Girls Modified	Sue Wilson	\$2473
Volleyball	Varsity Coach	Vickie McMillan	\$3764
	JV Coach	Shae Gilmore	\$3065
	Assistant	Amanda Oliver	\$2258
Football Cheering	Varsity Coach	Michelle Rugar	\$2742
Managers	Fall	Cathy Whalen	\$3764

Donation

The Board accepted two donations, \$500 and \$800, from the Oak Street FSA for additional field trip expenditures.

Motion carried

Vote on the motion 6 – yes
0 – no

Appointment

Arthur P. Momot Elementary School Principal

Mr. Morris moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Gilles Fortin

Tenure area: Principal

Date of commencement of the
3 year probationary appointment: July 1, 2011

Expiration date of the
3 year probationary appointment: June 30, 2014

Certification status: NYS School Administrator/Supervisor,
Provisional Certificate Time Extension,
effective 09/01/2010

Sick Leave: Sick leave accrued as of June 30, 2011
will be continued.

Initial district-wide assignment: Arthur P. Momot Elementary School
Principal

2011-2012 Salary: \$84,000

Motion carried

Vote on the motion 6 – yes
0 – no

**Superintendent's
Reports/Remarks**

Memberships and Associations

Mr. Short reviewed the associations in which the Board maintains a membership. Mr. Morris stated he feels it odd that the Board supports an association which talks down about education. If the Chamber of Commerce was presented with a business losing 100 jobs, it seems it would oppose such an event. He agrees with Mr. Wachtmeister the Board should oppose membership. Mr. Short stated the membership for the current year is \$170. Re-stating what Mr. Wachtmeister had said, he said in their own way they receive tax revenue to support their work.

He asked the Board if they are still satisfied with their membership, stating he sees value received from membership in NYSASCSD, NYSSBA, and MLPBS. He asked the Board to look at National School Boards Association membership as the Board has not sent anyone to the national conference in

a number of years. It was noted that the Clinton County School Boards Association does not assess dues.

Regarding the Chamber of Commerce, Mr. Krieg stated they do well at what they do; but it does not always mesh well with what the schools do. It is not a reasonable fit and he would support discontinuing membership. Regarding NSBA, he does not see value in keeping the membership.

Mrs. Bennett stated she does not support membership in the Chamber and a letter should be sent explaining the Board's position. Frequently she reads about the Chamber advocating for grant money to be given to the airport and other places – where does the money come from if not from taxes.

Mr. Herkalo suggested increasing the donation to MLPBS by the \$170 saved.

Motion Mrs. Bennett moved, seconded by Mr. Sullivan that the Board not rejoin the Plattsburgh-North Country Chamber of Commerce and send a letter stating reasons.

Mr. Krieg asked for separate vote – not joining and about sending letter. Mr. Short will develop a letter for the Board's review.

Motion carried

Vote on the motion 6 – yes
0 – no

Mr. Short asked members to think out continuing membership in the National School Boards Association.

Board Member Recognition

In appreciation for her work and service as a former member and president of the Board of Education who returned in October to fill a vacancy, Mr. Short presented Mrs. Bennett with a certificate of appreciation and a brass apple bell.

Mrs. Bennett stated she feels she owed it as she has asked others to do the same in the past and appreciated being asked. She thanked everyone and said she asked Mike Mannix back twice and she has now come back twice – "I paid you back Mikie!" It has been interesting and a different time in education. She noted that in her previous Board service, she missed three meetings and none this term.

Board Member Remarks

Mr. Krieg spoke about an On Board article regarding online learning which might be a good fit for the District and something to look into. Mr. Short responded Mr. Hurlock has looked at some online programs and he will share the article with Mr. Hurlock.

Mrs. Boise spoke about the SkillsUSA State Competition at which forty-one CV-TEC students competed in Schenectady with 350 students. Nineteen local students were awarded medals in addition to over \$11,000 in scholarships and prizes. This give the students an opportunity to find other career interests.

Mrs. Boise thanked Mrs. Bennett for coming forth – she will be missed.

At 8:18 p.m. the meeting recessed pending receipt of the voting tabulation.

9:05 p.m. – Mr. Wachtmeister returned and the meeting resumed.

**2011-2012
Budget Vote and
Board Member Election**

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board approve the results of the May 17, 2011, School Budget Vote and School Board Election, as shown on the attached tabulation, and that the Board

Hereby, confirms the results, following the canvass, and further, that the following candidates be declared elected to the terms indicated:

David A. Stone (5 year term – 5/18/11-6/30/16)

Clayton Morris (5 year term – 5/18/11-6/30/16)

Motion carried

Vote on the motion 7 – yes
0 – no

Public Comment

No one spoke.

Adjournment

There being no further business, Mr. Sullivan moved, seconded by Mr. Krieg that the meeting be adjourned at 9:09 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Thelma M. Carrino
Clerk Pro Tem

Mary S. Huckleba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on June 9, 2011 – 6:00 p.m. – Duken School Building

Roll Board of Education

Patricia Bentley – present (arrived at 6:28 p.m.)
Leisa Boise (President) – present (arrived at 6:45 p.m.)
Brian Herkalo – present
Steve Krieg – present
Clayton Morris – present (left at 7:40 p.m.)
Tracy Rotz (Vice-president) – present (arrived at 6:49 p.m.)
David A. Stone – present
Steven Sullivan – present
Fred Wachtmeister – present (arrived at 7:15 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass't Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
C. Joseph Staves (Athletic Director) – present

Mr. Morris presided until Mrs. Boise arrived at 6:45 p.m.

Executive Session

Mr. Krieg moved, seconded by Mr. Sullivan that the Board go into executive session at 6:15 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment of a particular person, contract negotiations).

Motion carried

Vote on the motion 5 – yes
0 – no

6:28 p.m. – Ms. Bentley arrived.

6:45 p.m. – Mrs. Boise arrived.

6:49 p.m. – Mr. Rotz arrived.

Mr. Rotz moved, seconded by Mr. Sullivan that the Board return to public session at 7:05 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Mrs. Boise led the Pledge of Allegiance.

Recognition of Retirees The following retirees were present and recognized: Linda Byrne-Luguri, Thelma Carrino, Mary Huckeba, Jane Kribs, Mary Louise Lamberti, David Provost, and Carol Rock. Shirley Butler was not present.

Linda Byrne-Luguri: A student of Mrs. Luguri's, Brett Rotz, spoke about what she means to him, and presented her with a bouquet of flowers. Brett's mother described Mrs. Luguri's impact on her son as his teaching assistant of many years. She always had Brett's best interest in mind and has kept in contact with him since her retirement. Mrs. Rotz thanked her from the bottom of her heart.

7:15 Mr. Wachtmeister arrived.

Thelma Carrino: Describing her as a "touch of class," Mr. Short spoke about Mrs. Carrino's contributions throughout her career as the Assistant Superintendent for Instruction and a Building Principal. He stated he appreciates all the time and efforts she gives and that she will be missed at the "table."

Mary Huckeba: Mr. Short noted that this is an awkward moment as Mrs. Huckeba is the one who organizes the recognition and makes sure things go smoothly. She takes care of all things and will be missed.

Jane Kribs: Cathy Whalen spoke about Jane Kribs and her career, dedication, and recycling efforts. She extended best wishes to her on the next phase of her life.

Mary Louise Lamberti: Mr. Short stated that she completes the trifecta of three fabulous ladies at the Board and administrative level who are retiring. She is always up to trying something new and different. She will be missed at Momot and she has the deep respect of everyone with whom she has worked. Mrs. Lamberti has been very fortunate to have a career as a teacher and principal and is looking forward to her next chapter with equal enthusiasm.

David Provost: Kathy Meyer noted that when thinking about Mr. Provost she is reminded of the saying that every job is a self portrait of who does it. Mr. Provost has built many things for Stafford Middle School students and staff and has set the bar high to keep things neat and clean at the school. He knows the building inside and out and will be missed. Norbert Neiderer added to Mrs. Meyer's comments stating that Mr. Provost has been teaching him more than he could have taught him. He has dedicated himself to providing a comfortable and safe environment at SMS for students and staff and does not ask anyone to do something he would not do himself.

Carol Rock: Carrie Zales accompanied by Oak Street School staff members spoke about Mrs. Rock's talents as a dedicated and hard working educator who leads the building in technology, is a research based-practice guru, a leader in Rtl who practices what she preaches, and a very valuable resource. She is retiring at the top of her game and all her colleagues wish her years with her family.

Mr. Short presented each retiree with a certificate and token of appreciation for their years of service and wished them and their families the best.

7:40 p.m. – Mr. Morris left the meeting.

Mr. Short welcomed Dr. David A. Stone to the Board of Education.

Public Comment

No one spoke.

Consent Agenda Items

Mr. Rotz moved, seconded by Mr. Krieg that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on May 17, 2011.

Adoption of the Agenda

The Board adopted the agenda for the meeting being held today.

CSE and CPSE

The Board approve the Committees on Special Education and Preschool Special Education recommendations as presented in Appendix I.

**Personnel
Appointments**

Substitute/Temporary On Call Appointments

The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Lauren Bond	Substitute Teacher, certified, \$91 day	Cleared
Dana Lutters	Substitute Teacher, certified, \$91 day	Cleared
Shea Crockett	Temporary On-Call Laborer, \$8.50 hr.	n/a
Brian LaTulipe	Temporary On-Call Laborer, \$8.50 hr.	n/a
Kyle LaPoint	Temporary On-Call Laborer, \$8.50 hr.	n/a
Connor McCambridge	Temporary On-Call Laborer, \$8.50 hr.	n/a
Andrew Caringi	Temporary On-Call Laborer, \$8.50 hr.	n/a

2011 Summer Work Authorizations

The Board approved the 2011 summer work authorizations as listed on Appendix II.

Intramural appointment

The Board approved the appointment of the staff member listed below as an intramural teacher for the 2010-2011 school year:

Building Intramurals

<u>Middle School 180 Sessions</u>	<u>Recommendation</u>	<u>Stipend</u>
(Max. 20 sessions per activity)	Shae Gilmore	\$41.89 per session

**Reports for
Board Information**

The following were presented for Board information:

- 1) Summary of Budget Transfers for the month of April 2011 under \$25,000
- 2) Middle School Extraclassroom Activity Report (April 2011)
- 3) High School Extraclassroom Activity Fund Report (April 2011)
- 4) Food Service Profit and Loss Statement (April 2011)
- 5) Summary of Monthly Wire Transfers (April 30, 2011)
- 6) Certificates of Deposit and Reserve Accounts (April 30, 2011)
- 7) Revenue Status Report (April 30, 2011)
- 8) Budget Status Report (April 30, 2011)

Treasurer's Report

The Board accept the April 30, 2011 Treasurer's Report as presented in Appendix III.

Donation

The Board accepted a \$1,000 donation from the Plattsburgh High School Green Team for the purchase of a water fountain that will allow students to refill water bottles and save on the use of plastic in the community.

**Trash and Recyclable
Materials Removal
Bid Award**

The Board of Education approved Bid #2011-01 Trash and Recyclable Materials Removal for the 2011-2012 school year in the amount of \$28,472 to Casella Waste Management of NY, Inc.

**Maintenance and Repair
of School Buses
Bid Award**

The Board of Education approved Bid #2011-02 Maintenance and Repair of School Buses for the 2011-2012 school year in the amounts listed below to Champlain Peterbilt.

Shop rate per hour	\$80
Labor for 30-day DOT inspection	\$240
Labor for lube, oil & filter service	\$144
Labor for transmission service	\$144
Labor for annual brake test inspection	\$440

Motion carried Vote on the motion 8 – yes
0 – no

Correspondence

- An Invitation to the Voyager Team’s Celebration of Time was received.
- Mr. Short reported he received correspondence from the New York State Association of School Nurses announcing that Linda Haubner has received the prestigious Award for Excellence in School Nursing for 2011 for Zone 8. The Association recognizes school nurses in New York State who excel in their practice of school nursing. Mrs. Haubner’s colleagues nominated and elected her to receive the award.

**2011-2012 Board of
Education Calendar**

Mr. Short stated the proposed calendar is similar to previous calendars. He asked the Board to look at the date for the reorganization meeting which is tentatively scheduled for July 1 at 7 a.m. He suggested Thursday, July 7, either morning or evening, as an alternate date. The Board was polled and July 1st at 7 a.m. was confirmed.

Mr. Rotz moved, seconded by Mr. Herkalo that the Board approve the 2011-2012 meeting calendar as presented in Appendix IV.

Motion carried Vote on the motion 8 – yes
0 – no

Reserve Funds

1) Tax Certiorari Reserve

Mr. Rotz moved, seconded by Mr. Wachtmeister that Board authorize the funding of the Tax Certiorari Reserve to an amount not to exceed \$868,375.70.

Mr. Wachtmeister stated most seem from previous years. Plattsburgh Suites is the most recent and they are requesting an assessment reduction from \$12 million assessment to \$3 million. Mr. Wachtmeister stated that it appears that cash flow is the basis of the assessment.

In response to a question, Mr. Lebrun stated challenges are handled by the City Assessor’s Office. As the District has a high stake in the tax certiorari proceedings, Mr. Wachtmeister suggested the District asked to be kept informed of the proceedings. He commented that Lake Forest has abandoned their challenge and that the CPI/CVPH (210 Cornelia Street) was lost and based on the recommendation of counsel not continued.

Motion carried

Vote on the motion 8 – yes
0 – no

2) Workers' Compensation Reserve

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board authorize the funding of the Workers' Compensation Reserve to an amount not to exceed \$97,239.

Motion carried

Vote on the motion 8 – yes
0 – no

3) Employee Benefits Accrued Liability Reserve

Mr. Rotz moved, seconded by Mr. Krieg that the Board authorize the funding of the Employee Benefits Accrued Liability Reserve to an amount not to exceed \$192,898.48.

Mr. Wachtmeister stated that the Board funds this reserve to reflect the District's actual liability.

Motion carried

Vote on the motion 8 – yes
0 – no

4) Insurance Reserve

Mr. Rotz moved, seconded by Ms. Bentley that the Board authorize the closing of the Insurance Reserve.

In response to a question from Mr. Wachtmeister, Mr. Lebrun stated the funds (\$1,164,112.57) will be moved to the undesignated fund balance with the anticipation to be used to bridge a difficult economic era.

Motion carried

Vote on the motion 8 – yes
0 – no

NYS Association of Small City School Districts

Mr. Rotz moved, seconded by Ms. Bentley that the Board authorize the payment of the 2011-2012 dues for the New York State Association of Small City School Districts in the amount \$5,000 if paid and received on or before June 30, 2011 which is a savings of \$300 if paid and received after June 30, 2011.

Ms. Bentley noted that in the past the Board approves association memberships at the reorganization meeting. Mr. Short responded that by renewing at this time there is a savings of \$300. Ms. Bentley requested a listing of association memberships and dues history.

As the Board's association representative, Mr. Wachtmeister stated that it is an unique association in the educational community which works to generate revenue for small city school districts as they have different needs. He also requested a motion at a future meeting to authorize a contribution towards the litigation for education funding.

Motion carried

Vote on the motion 8 – yes
0 – no

2011-2012 Cafeteria Meal Prices

Mr. Sullivan moved, seconded by Mr. Rotz that the Board establish meal and milk prices for 2011-2012 as follows:

Elementary Breakfast	\$1.30
Secondary Breakfast	\$1.30
Elementary Lunch	\$1.90
Secondary Lunch	\$2.20
Adult Lunch	\$4.50
Milk	\$0.65

Ms. Bentley asked if they try to purchase local food and produce and Mr. Short responded yes. She also asked if there are students on the Health Advisory Committee and Mrs. Boise stated there is a student representative.

Motion carried Vote on the motion 8 – yes
0 – no

Abolishment of Positions

Dr. Stone requested the motion be separated into three separation actions.

1) Civil Service Positions

Mr. Rotz moved, seconded by Ms. Bentley that the Board pass the following resolution:

BE IT RESOLVED that the Board of Education of the Plattsburgh City School District hereby abolishes the following support staff positions effective July 1, 2011. The Superintendent is directed to notify the affected staff members of this action.

- 1 Teacher Aide (Library)
- 1 Clerk
- 1 Custodian
- .5 FTE Monitor

Roll call vote on the motion	Mr. Krieg.....yes
	Mr. Rotz.....yes
	Dr. Stone.....yes
	Mr. Sullivan.....yes
	Mr. Wachtmeister.....yes
	Ms. Bentley.....yes
	Mrs. Boise.....yes
	Mr. Herkalo.....yes

Motion passed Vote on the motion 8 – yes
0 – no

2) Teaching Positions

Mr. Rotz moved, seconded by Mr. Krieg that the Board pass the following motion:

BE IT RESOLVED that the Board of Education of the Plattsburgh City School District hereby abolishes the following positions, effective July 1, 2011.

- 1 position in the tenure area of Speech Language
- 1 position in the tenure area of Home Economics
- 1 position in the tenure area of Science
- 1 position in the tenure area of Foreign Language
- 1 position in the tenure area of Business
- 1.5 positions in the tenure area of English
- 1.6 Dean of Students positions

The Superintendent is directed to notify the affected staff members of this action.

Roll call vote on the motion	Mr. Rotz.....yes
	Dr. Stone abstain
	Mr. Sullivan.....yes
	Mr. Wachtmeisteryes
	Ms. Bentley.....yes
	Mrs. Boiseyes
	Mr. Herkalo.....yes
	Mr. Krieg.....yes

Motion passed	Vote on the motion 7 – yes
	0 – no
	1 – abstention

3) Administrative Position

Mr. Sullivan moved, seconded by Mr. Rotz that the Board pass the following resolution:

BE IT RESOLVED that the Board of Education of the Plattsburgh City School District hereby abolishes the position of Assistant Superintendent for Instruction, effective July 1, 2011. The Superintendent is directed to notify the affected staff member of this action.

Roll call vote on the motion	Dr. Stoneyes
	Mr. Sullivan.....yes
	Mr. Wachtmeisteryes
	Ms. Bentley.....yes
	Mrs. Boiseyes
	Mr. Herkalo.....yes
	Mr. Kriegyes
	Mr. Rotz.....yes

Motion passed	Vote on the motion 8 – yes
	0 – no

Appointments

1) Teaching Assistant

Ms. Bentley moved, seconded by Mr. Rotz that the Board approve the following re-appointment:

- Name of appointee: Erica Buskey
- Tenure area: Teaching Assistant
- Effective Date of Re-appointment: July 1, 2011
- Certification status: NYS English Language Arts 7-12, Initial Certificate, effective 2/1/07
- Initial district-wide assignment: Plattsburgh High School Guided Study Hall
- Base salary: Step 8 Teaching Assistant (\$28,582)

Mr. Short clarified that the two teaching assistant appointments are staff members whose teaching positions were abolished and who have rights to teaching assistant positions.

Motion carried	Vote on the motion 8 – yes
	0 – no

2) Teaching Assistant

Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve the following appointment from half-time to full-time:

Name of appointee: William Herzog
Tenure area: Teaching Assistant
Effective Date of

Increased appointment: July 1, 2011
Certification status: NYS English Language Arts 7-12, Professional Certificate, effective 2/1/11

Initial district-wide assignment: Plattsburgh High School Guided Study Hall
Base salary: Step 5 Teaching Assistant (\$25,887)

Motion carried

Vote on the motion 8 – yes
0 – no

3) Confidential Secretary to the Superintendent

Mr. Wachtmeister moved seconded by Ms. Bentley that the Board approve the Agreement (Appendix V) and the following appointments for Dawn Stetz:

Civil Service Title: Confidential Secretary to the Superintendent
Effective Date: August 1, 2011

Fingerprint Status: Cleared

Probationary Period: August 1 – September 26, 2011 (8 weeks)

2011-12 Annual Salary: \$56,000 (Prorated at \$51,475.82 for 8/1/11 – 6/30/12)

Civil Service Title: School District Clerk

Effective Date: August 1, 2011 – June 30, 2012

Fingerprint Status: Cleared

Probationary Period: August 1 – September 26, 2011 (8 weeks)

2011-12 Annual Salary: \$4,000 (Prorated at \$3,675.82 for 8/1/11 – 6/30/12)

Title: Temporary Typist

Effective Dates: June 13 – July 29, 2011

Fingerprint Status: Cleared

Work Day/Work Week: As needed and determined by the Superintendent for transition training

Rate of Pay: \$16.50 per hour

Motion carried

Vote on the motion 8 – yes
0 – no

Mr. Short welcomed Mrs. Stetz and introduced her to those in attendance.

Superintendent's Reports/Remarks

Technical Assistance Center (TAC) Economic and Demographic Report

Mr. Short reported that due to budget reductions, the Technical Assistance Center is closing. At first, it was thought they would be able to complete the report but have notified Mr. Short that they will not be able to before closing.

Ms. Bentley asked if the Board could consider going out to bid for the report giving people in the area an opportunity to bid for the work. Mr. Short stated that is being researched as there is expertise in the community.

Saranac River Footbridge Repair

Mr. Short provided the following update related to the Saranac River Footbridge: the District owns the bridge and per an agreement the City is

responsible for maintenance of the footbridge, NYSEG has an easement for a natural gas pipeline by which the District receives a reduction in natural gas costs, the original agreement was for the District to transfer ownership to the footbridge, the City has received bids for repairs to the footbridge, and the District has offered to help fund the repairs and at the same time transfer ownership including the NYSEG easement and related benefits. It has been reported that the cost for the repairs is \$36,000. Mr. Short asked for Board input on the issue.

In response to a question from Mr. Sullivan regarding the structural integrity of the bridge, Mr. Short stated that the City Engineer and NYSEG agree the bridge is structurally sound but in need of new decking.

Mr. Herkalo asked if there is anything which would prevent the City from shutting down the footbridge. Mr. Short responded they see it as a benefit to both the community and students – but it is up to the owner.

Mr. Wachtmeister stated he would support contributing \$18,000 towards the repair and ensure the transfer of ownership rights noting that the City recently took ownership of the sludge treatment plant from Clinton County.

Ms. Bentley noted that Webb Island belongs to Plattsburgh State and the City has an obligation to recognize their ownership as part of the City's infrastructure – citizens benefit. She is reluctant to share the cost but would subsidize cost but not until the City recognizes ownership.

Mr. Rotz asked if the City is willing to pay the full cost. Mr. Short stated he understands the Mayor is recommending the City pay all the costs. He agrees with Mr. Wachtmeister that the original plan to transfer ownership should take place – offer \$18,000 and the City accept ownership or let the City pay the full amount.

Mr. Short asked Board members their position on contributing towards the repair work and ownership of the footbridge:

Mr. Herkalo: City ownership, contribute half of repair costs

Mr. Krieg: City ownership, communicate with the City

Ms. Bentley: City ownership, City pays all repair costs but could support half as a maximum

Mr. Wachtmeister: City ownership as soon as possible with \$18,000 towards repairs

Mr. Rotz: disturbed by the way bridge has been repaired over years, City ownership, \$18,000 towards repairs

Mr. Sullivan: pay entire bill to get it work done, ownership doesn't matter

Dr. Stone: Mr. Short and Mr. Lebrun clarified there is a rate reduction for natural gas with an estimated savings of \$5,000 a year.

Convey ownership, if they want to share cost so be it

Mrs. Boise: City ownership

Board Member Reports

Mr. Wachtmeister stated it will be very interesting to see what will happen regarding the tax cap issue and mandates. He noted that the 60% to override the tax cap is primarily aimed at school districts as school district budgets are the only budgets put to a public vote. Other government budgets are voted on by the members of a county legislature or a city or town council; so in these situations, it would be just a few yes votes to receive the required 60% pass rate.

Board Members Remarks

Mr. Wachtmeister commended the Board's decision not to renew membership in the Plattsburgh North Country Chamber of Commerce due to their stance on education funding.

Public Comment

Dustin Dunham (87 Oak Street) reported he attended the City's Common Council Work Session earlier in the evening and that the footbridge was discussed.

Adjournment

There being no further business Mr. Rotz moved, seconded by Mr. Sullivan that the meeting be adjourned at 8:56 p.m.

Mary S. Huckleba
District Clerk