

**CITY SCHOOL DISTRICT
PLATTSBURGH, NEW YORK**

Minutes of the
BOARD OF EDUCATION REORGANIZATION MEETING
held at Duken Elementary School Building on July 1, 2009 at 7:00 a.m.

Oaths of Office were administered to newly elected Board of Education member Tracy Rotz and Superintendent of Schools James Short.

District Clerk Mary Huckeba opened the meeting at 7:01 a.m.

ROLL

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher – present (left at 7:55 a.m.)
Brian Herkalo – excused
Clayton Morris – present
Richard Robbins – present
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present (arrived at 7:07 a.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Mary S. Huckeba (District Clerk) – present

PLEDGE OF ALLEGIANCE

Mr. Morris led the Pledge of Allegiance.

ELECTION OF OFFICERS

President

Mrs. Boise nominated Mr. Morris for the office of President. Ms. Bentley seconded the nomination of Mr. Morris.

Dr. Gallagher moved, seconded by Dr. Robbins that nominations for President be closed and the Clerk be instructed to cast a ballot for Mr. Morris.

Motion carried

Vote on the motion 7– yes
0 – no

The District Clerk administered the Oath of Office to Mr. Morris who then presided over the meeting.

Vice-president

Dr. Robbins nominated Dr. Gallagher for the office of Vice-president. Mrs. Boise seconded the nomination of Dr. Gallagher.

Dr. Robbins moved, seconded by Mrs. Boise that nominations for Vice-president be closed and the Clerk be instructed to cast a ballot for Dr. Gallagher.

Motion carried

Vote on the motion 7 – yes
0 – no

The District Clerk administered the Oath of Office to Dr. Gallagher.

APPOINTMENT OF OFFICERS

Appointment of District Clerk

Ms. Bentley moved, seconded by Dr. Gallagher that Board appoint Mary S. Huckeba as District Clerk for the period July 1, 2009-June 30, 2010 at stipend of \$4,612.

Motion carried Vote on the motion 7 – yes
0 – no

The Oath of Office was administered to the newly appointed District Clerk.

Appointments of District Treasurer & Deputy Treasurer

Mr. Sullivan moved, seconded by Mrs. Boise that the Board appoint Kristina M. Burdo as District Treasurer at an annual salary of \$63,049 for the period July 1, 2009-June 30, 2010.

Motion carried Vote on the motion 7 – yes
0 – no

7:07 a.m. – Mr. Wachtmeister arrived.

Mr. Rotz moved, seconded by Ms. Bentley that the Board appoint Thelma Carrino as Deputy Treasurer, without additional compensation, for the period July 1, 2009-June 30, 2010.

Motion carried Vote on the motion 8 – yes
0 – no

Tax Collector

Ms. Bentley moved, seconded by Mr. Rotz that the Board appoint the Clinton County Treasurer’s Office as the Plattsburgh City School District Tax Collector for 2009, at a cost of \$9,500.

Motion carried Vote on the motion 7 – yes
0 – no
1 – abstention (Dr. Gallagher*)

**Dr. Gallagher stated he abstained because, as a County Legislator, he employs the Clinton County Treasurer.*

Internal Claims Auditor

Mrs. Boise moved, seconded by Mr. Sullivan that the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2009-June 30, 2010 at an hourly rate of \$13.03. Annual earnings are anticipated not to exceed \$3,000.

Motion carried Vote on the motion 8 – yes
0 – no

Oath of Office

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

OTHER APPOINTMENTS

Dr. Gallagher moved, seconded by Mrs. Boise that the Board approve the appointments as presented below:

Central Treasurer - Extraclassroom Activity Funds**Stafford Middle School**

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2009-June 30, 2010.

Plattsburgh High School

Margaret Terry as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at Plattsburgh High School for the period July 1, 2009-June 30, 2010.

Internal Auditor – Extraclassroom Activity Funds

Kristina Burdo as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2009-June 30, 2010.

Custodians of Petty Cash Funds

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal

School Attorney

Girvin & Ferlazzo, PC as the School Attorney for the period July 1, 2009-June 30, 2010 per proposal dated June 10, 2008 an annual retainer of \$30,000, exclusive of disbursements, which will cover up to 200 hours of services for the 2009/2010 school year, billed in equal monthly installments of \$2,500 per month and authorize the Board President to sign the School Attorney Agreement. The fee includes any and all services required by the District up to the hour limit, except for litigation, hearings, construction and special education. Services requested beyond the annual 200 hours will be billed at the normal hour rate of \$160 for all services except for litigation and hearings which will be billed at \$175 per hour.

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2009-June 30, 2010 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$150.00 per hour.

School Physician

Roger E. Patnode, M.D. of Plattsburgh Primary Pediatrics as School Physician for the period July 1, 2009 - June 30, 2010, for a monthly stipend of \$1,000 and \$100/hour for time spent in the school district.

LEA Asbestos Designee

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2009-June 30, 2010.

Integrated Pest Management Officer

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2009 - June 30, 2010.

Independent Auditor

Conroy, Boulrice, Telling & Trombley P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2009 for a fee of \$12,000.

Internal Auditors

Hooper & Van House, CPAs as Internal Auditors for the Plattsburgh City School District for the period of July 1, 2009-June 30, 2010 at a cost not anticipated to exceed \$10,040.

Records Access and Records Retention Officer

Assistant Superintendent for Business John C. Lebrun as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2009-June 30, 2010.

Superintendent of Schools James M. Short as the Records Appeal Officer, without additional compensation, effective July 1, 2009-June 30, 2010.

Title IX Officer

Thelma Carrino as Title IX Officer, without additional compensation, for the period July 1, 2009-June 30, 2010

504 Coordinator

Diane Thompson as the 504 Coordinator, without additional compensation, for the period July 1, 2009-June 30, 2010

Homeless Liaison

Assistant Superintendent for Business John C. Lebrun as the Homeless Liaison, without additional compensation, for the period July 1, 2009-June 30, 2010.

Census Taker/Attendance Supervisor

Michael Haley as Census Taker/Attendance Supervisor for the period July 1, 2009-June 30, 2010 at a per diem rate of \$290.10, not to exceed 15 days.

Purchasing Agent

Assistant Superintendent for Business John C. Lebrun as Purchasing Agent, without additional compensation, for the period July 1, 2009-June 30, 2010.

Committee on Special Education and Committee on Preschool

Special Education

Committee on Special Education

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2009-June 30, 2010:

- Chairperson Claudine Selzer-Clark
- School Psychologist Suzanne Frechette
- Kelly Bilow (alternate)
- James Debella (alternate)
- Kris Lutters (alternate)
- Steve Crain (alternate)
- Sunshine Turner (alternate)
- Garret McLean (alternate)
- Speech Therapists Susan Hurd
- Tammi Reil (alternate)
- Jan Kinne (alternate)
- Carol Rock (alternate)
- William Corcoran (alternate)
- Thomas Schaub (alternate)
- Special Education Teacher Child's Teacher as defined by Federal Regulations
- Parent Member Susan Stewart
- Larry Mousseau (alternate)
- Nurse Practitioner Linda Haubner
- School Physician Roger Patnode, M.D.
- Child's teacher as defined by Federal Regulations.
- Child's parent as defined by Federal Regulations.

Committee on Preschool Special Education

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2009-June 30, 2010:

Chairperson/District Representative Claudine Selzer-Clark

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child's residence:

- County Representative Kathy O'Connor
- County Representative Vickie Driscoll

and

for a child evaluated for the first time:

- the child's teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health's Early Intervention Program;
- a professional who participated in the evaluation of the child;

or

-a professional employed by the school district other than the Chairperson, the child's teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child's teacher.

Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Note: In response to Ms. Bentley’s question, Mr. Short explained that the school attorney is appointed annually and a Request for Proposals (RFP) is conducted every three years.

Motion carried Vote on the motion 8 – yes
0 – no

DESIGNATIONS

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board approve the designations as presented below:

Official Bank Depositories

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2009-June 30, 2010 for the following accounts:

- | | |
|----------------------|-------------------------------------|
| Special Aid Account | Debt Service Account |
| Capital Account | Scholarship Account |
| Multipurpose Account | SMS Extraclassroom Activity Account |
| Payroll Account | PHS Extraclassroom Activity Account |
| School Tax Account | Tax Certiorari Account |

Safe Deposit Box

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2009-June 30, 2010. The Assistant Superintendent for Business John C. Lebrun, District Treasurer Kristina Burdo, and Board President shall be authorized to have access (any two of the three present to authorize access).

Posting of Notices of Meetings of Board of Education

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2009/2010 school year.

Official Newspaper

The Press Republican as the District’s official newspaper for the period July 1, 2009-June 30, 2010.

Note: Mr. Short explained that the official newspaper must have a paid circulation.

Motion carried Vote on the motion 8 – yes
0 – no

RECORDS RETENTION AND DISPOSITION SCHEDULE

Mrs. Boise moved, seconded by Ms. Bentley that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

Motion carried Vote on the motion 8 – yes
0 – no

REGULAR BOARD MEETING DATES

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board hold its regular meetings during the 2009/2010 at 6:00 p.m. as presented in Appendix I.

Motion carried Vote on the motion 8 – yes
0 – no

ASSOCIATION MEMBERSHIPS

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve membership in the following associations:

- New York State School Boards Association
- New York State Association of Small City School Districts
- Clinton County School Boards Association
- Plattsburgh-North Country Chamber of Commerce
- National School Boards Association

Note: Ms. Bentley said she thought the District was no longer a member of the National School Boards Association. Mr. Short explained that the Board did not send anyone to last year’s convention as the funds were used to purchase laptops for Board member use. Mr. Morris stated that he expects the Board to be represented at this year’s convention.

Motion carried Vote on the motion 8 – yes
0 – no

AUTHORIZATIONS

Ms. Bentley moved, seconded by Dr. Robbins that the Board approve the authorizations as presented below:

Certification of Payrolls

The Superintendent or, his designee, the Assistant Superintendent for Business to certify all payrolls for the period July 1, 2009-June 30, 2010.

Temporary Investments of Funds

The Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2009-June 30, 2010 in the following institutions:

- | | |
|---------------------------|--------------|
| Chase Bank | Key Bank |
| Citizens Bank | MBIA |
| Champlain National Bank | NBT Bank |
| Community Bank | TD BankNorth |
| Glens Falls National Bank | |

Authorization for Budget Transfers

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

Approval of Attendance at Conferences

The Superintendent of Schools James Short or, as his designee, the Assistant Superintendent for Instruction Thelma Carrino to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2009-June 30, 2010. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

Authorized Signature on Checks and for Wire Transfers

The District Treasurer; and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

Authorized Signatures on Extraclassroom Activity Accounts

Stafford Middle School	Central Treasurer & Middle School Principal or District Treasurer
Plattsburgh High School	Central Treasurer & High School Principal or District Treasurer

Bondings

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer	\$1,000,000
Assistant Superintendent for Business.....	\$1,000,000
Tax Collector	\$1,000,000

State and Federal Fund Applications and Certifications

The Superintendent of Schools James Short to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

Title IX and Section 504 Statement

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of sex, race, color, national origin, handicap or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

NAME: Thelma Carrino, Title IX Officer
ADDRESS: Plattsburgh City School District
49 Broad Street, Plattsburgh, NY 12901-3396
TELEPHONE: (518) 957-6006

NAME: Diane Thompson, 504 Coordinator
ADDRESS: Bailey Avenue School,
50 Bailey Avenue, Plattsburgh, NY 12901
TELEPHONE: (518) 563-2410

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

Property Tax Refunds and Tax Roll Adjustments

The Assistant Superintendent for Business John C. Lebrun to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

Mileage Reimbursement Rate

~~The reimbursement of pre-approved transportation expenses for the 2009/2010 school year at the current allowable Internal Revenue Service rate of \$.55 per mile through December 31, 2009 and at the revised IRS rate effective January 1, 2010.~~

Amended Motion:

The reimbursement of pre-approved transportation expenses for the 2009/2010 school year at the current allowable Internal Revenue Service rate (\$.55 per mile currently).

Borrowing (Credit Card)

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

Cooperative Bidding Resolution – Monroe 2-Orleans BOCES

Participation in the Monroe 2-Orleans BOCES Cooperative Bidding as detailed below:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations, and the Monroe 2-Orleans BOCES (the “BOCES”) during the 2009-2010 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the Plattsburgh City School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures” – Appendix II) governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities; and

BE IT RESOLVED, that the Board of Education hereby appoints the superintendent or purchasing agent to represent it in all matters related above; and

BE IT FURTHER RESOLVED that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

Note: In response to a question regarding the Approval of Attendance at Conferences, Mr. Short explained that the approval of the Superintendent is a normal procedure in school districts. It was also clarified that "Northern Vermont" is the area around Burlington.

There was some discussion regarding the Mileage Reimbursement Rate and whether or not the motion could state "...the current allowable Internal Revenue Service rate (\$.55 per mile currently).

Ms. Bentley moved, seconded by Dr. Gallagher that the Mileage Reimbursement Rate motion be amended to:

The reimbursement of pre-approved transportation expenses for the 2009/2010 school year at the current allowable Internal Revenue Service rate (\$.55 per mile currently).

Motion to amend carried Vote on the motion 8 – yes
0 – no

Motion as amended carried Vote on the motion 8 – yes
0 – no

SCHOOL MEAL PRICES

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the following meal prices for the 2009/2010 school year: elementary student lunch \$1.85; secondary student lunch \$2.15; elementary and secondary breakfast \$1.25, elementary and secondary milk \$.65, and adult lunches \$4.50.

Note: Mr. Lebrun reported that revenues are projected to be better than last year's when there was a significant increase in meal prices which placed Plattsburgh ahead of area districts. He also stated that Plattsburgh's food service staff is under paid when compared to other school district. He also noted that the loss in revenues the previous school year was due to increases in food costs and long-term paid absences which the department did not experience this year. As much as possible, items are purchased locally.

Motion carried Vote on the motion 8 – yes
0 – no

ADOPTION OF ALL POLICIES AND CODE OF ETHICS

Ms. Bentley moved, seconded by Mrs. Boise that the Board readopt all of its Policies and its Code of Ethics (Appendix III) presently in effect.

Motion carried Vote on the motion 8 – yes
0 – no

ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board pass the following resolution:

RESOLVED, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

RESOLVED, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

Motion carried

Vote on the motion 8 – yes
0 – no

TAX WARRANT

Mr. Lebrun explained the nuances of the tax warrant and the net tax levy noting that the budget newsletter projected no change in the tax rate.

Dr. Gallagher moved, seconded by Dr. Robbins that the Board approve the 2009/2010 Tax Warrant, with a net tax levy in the amount of \$18,066,489.

Discussion: Dr. Gallagher stated that with the future holding so many unknowns, if the tax rate decreases that Board might be putting the District in a position to increase the rate in the future. Mr. Wachtmeister noted it is important to support Dr. Gallagher’s motion as voters voted on a budget/expenditure plan which took into account projected changes in assessments. He concurred that the Board does not know what will happen in Albany. He also reminded those present that the District is very vulnerable in continuing to qualify for High Tax Aid which this year is approximately \$500,000. The motion makes sense. The strategy for the District fits within the parameters of policies enacted in Albany and assuming the State Legislature will allow reserves for the NYS Teachers’ Retirement System and retirees health benefits which would “smooth out” any tax increases. Ms. Bentley asked about the formula for High Tax Aid. Mr. Lebrun responded the formula looks at enrollment and district wealth and the District qualified by \$2.

Motion carried

Vote on the motion 8 – yes
0 – no

SUBSTITUTE PAY RATES

Ms. Bentley moved, seconded by Mr. Rotz that the Board established the 2009/2010 pay rates as presented:

<u>Substitute Position</u>	<u>2009-2010 Pay Rate</u>
Teaching Assistant	\$8.65/hour
Teaching Assistant (Retired)	\$13.50/hour
Teaching Aide	\$8.65/hour
Teaching Aide (Retired)	\$16.50/hour
Typist	\$8.65/hour
Typist (Retired)	\$16.50/hour
Monitor	\$8.65/hour

Monitor (Retired)	\$9.35/hour
LPN	\$11.10/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$8.65/hour
Food Service Helper (Retired)	\$8.80/hour
Cook Manager	\$10.30/hour
Cook Manager (Retired)	\$11.00/hour
Custodial Worker	\$11.40/hour
Custodial Worker (Retired)	\$12.95/hour
Bus Driver	\$13.80/hour
Bus Driver (Retired)	\$16.50/hour
Category 1 (Preferred/Match) Teacher	\$100/day
Category 2 (Certified) Teacher	\$91/day
Category 3 (Uncertified) Teacher	\$81/day
Registered Nurse	\$120/day
Teacher (after 35 consecutive school days in the same teaching position)	\$178.13/day

Discussion: Mr. Lebrun stated the figures for substitutes for non-teaching positions represent a 3% increase rounded to the nearest \$.05. The certificated titles have no change which mirrors the teachers' contract. Dr. Gallagher noted that after 35 consecutive school days in the same teaching position teacher substitutes receive a higher rate. Mr. Morris pointed out that Category 3 (Uncertified) Teacher substitutes receive less than all other substitutes. Ms. Bentley stated that the market drives rates. Mr. Sullivan said that in other districts the higher rate does not come into effect until 75-90 days. Mr. Morris noted that support staff retirees receive a different rate when substituting – what about teachers. Mr. Short responded that in the case of bus drivers, the position is difficult to fill. It was also pointed out that bus drivers do not work an 8 hour day. Mr. Wachtmeister stated that in the past the District made an effort to raise the substitute rate for teachers to on par, if not above, area districts. He supports Mr. Morris' concerns but is not sure if there is a gain for the District to raise rates this year.

Motion carried

Vote on the motion 7 – yes
1 – no (Mr. Morris)

2009/2010 NONRESIDENT TUITION RATES

Mr. Lebrun reported that the policy calls for an increase to 95% of the State non-resident tuition formula for K-5, and 90% for 6-12. The State formula figures are \$2,895 for K-5 and \$10,463 for 6-12. Thus, the projected 2009-2010 PCSD tuition rates, based on policy, would be \$2,750 for K-5 and \$9,416 for 6-12. However, the K-5 rate is slated to decrease (2008-2009 rate was \$3,175). There is language in the policy which reads: "During the transition phase, rates set each year will not be any lower than the previous year's rates." However, as a practical point, tuition should never exceed the State formula, so we find ourselves with somewhat of a disagreement between the two sources. Therefore the recommendation is that the District's K-5 rate be moved directly to the 100% of the non-resident level which is one year ahead of schedule. The resultant K-5 tuition rate of \$2,895 is still below this 2008/2009 level, but because the District has reached 100%

of formula, it is no longer in the “transition period” and does not violate District policy. Henceforth this rate will be free to fluctuate without constraint.

He went on to explain that the fluctuating rates are presumably attributable to the District’s increasing K-5 population (costs are averaged across an increasing student roster). Conversely, the trend of increasing 6-12 rates continues – presumably because increased operating costs are averaged over a stagnant or decreasing population. The projected 2009-2010 6-12 rate is \$1,265 higher than the 2008/2009 rate.

Based on Board Policy 5152, Admission of Nonresident Students, Ms. Bentley moved, seconded by Dr. Gallagher that the Board set the 2009/2010 tuition rate for Grades K-5 at \$2,895.

Motion carried

Vote on the motion 8 – yes
0 – no

7:55 p.m. – Dr. Gallagher left the meeting.

Based on Board Policy 5152, Admission of Nonresident Students, Dr. Robbins moved, seconded by Ms. Bentley that the Board set the 2009/2010 tuition rate for Grades 6-12 at \$9,416.

Discussion: Mr. Morris stated that the amount of \$9,416 is ridiculous. Years ago the District had a significant number of non-resident tuition-paying students. In 1998 the tuition rate was raised. The Board should have a discussion on continuing to accept non-resident students and the related costs. Dr. Robbins commented that the District is drawing economically advantaged students. Mr. Sullivan noted that non-resident students are from wealthy families. Mr. Short stated that the cost is the local share and anything less than the State formula is getting a bargain. In response to a question from Mrs. Boise, Mr. Lebrun clarified that if someone owns property in the City of Plattsburgh in their own name, they receive a reduction in tuition equal to the amount paid in school taxes. Mr. Wachtmeister stated that the Board needs to spend some time on the issue as any change necessitates a change in Board Policy and there should be public notification of the discussion. Information is needed to present how the District would be impacted by an increase in enrollments and the impact on State aid formulas. In response to Mrs. Boise’s question, Mr. Lebrun said there are about 25 tuition paying students with about half paying the full rate. There was discussion of deferring action on the motion but Mr. Lebrun informed the Board that families will be making their enrollment decision soon and as this is Board Policy it may take up to two meetings to make any changes. Mr. Wachtmeister stated he was going to ask for a full discussion of this issue and utility tax this year. In response to Mr. Rotz’s question, Mr. Short stated that the District does not provide transportation of non-resident students.

Motion carried

Vote on the motion 7 – yes
0 – no

Following the vote, Mr. Wachtmeister asked that this be placed on a future agenda along with enrollment trends. He suggested Board members write down what they see as the strengths and/or weaknesses of the current policy.

BID AWARDS

Ms. Bentley moved, seconded by Mr. Sullivan that the Board award the bids as presented:

Trash and Recyclable Materials Removal

PCSD RFP 2010-01 (Trash and Recyclable Materials Removal) for 2009-2010 to Northern Sanitation, in the amount of \$30,788.64.

School Bus Maintenance and Repair

The maintenance and repair of school buses for 2009-2010 to M.A. Jerry & Co., Inc. per the rates reflected in bid #2009-02. (Appendix IV)

Field Trip and Athletic Transportation

The bid to conduct certain field trips and athletic transportation to First Transit at the hourly rate of \$31.01 for the driver, \$2.87 per mile, and a minimum charge of \$125 as per the terms established in bid #2008-04.

Motion carried

Vote on the motion 7 – yes
0 – no

CONSENT AGENDA ITEMS

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board approve the consent agenda items.

Minutes

- 1) The Board approved the minutes of the meeting of the Board of Education held on June 11, 2009.
- 2) The Board approved the minutes of the meeting of the Board of Education held on June 25, 2009

CSE/CPSE Recommendations

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education, Annual Review Sub-committees, and the completion of due process requirements, the Board approved the recommendations as listed below.

A. Annual Reviews

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
25451	25155	25045	25053	25099
25105	20051	08336	08315	05589
10019	25141	20323	20596	05936
09082	20071	05932	25366	10020
10403	25088	09923	08316	09958
20915	07196	06485	09916	10394
09146	10166	05702	09151	20065
20613	09097	10423	10188	10389
10397	10052	09881	07110	10167
20917	20367	25008	20499	99987
09900	09867	07010	08618	20406
10284	08307	06888	25115	06492
10248	09232	20587	10416	20563
10458	25402	20417	25145	05735
08335	25139	09085	09844	10310
06195	08973	25029	09159	09263
20885	10095	20513	20069	10541
25061	09894	10128	08306	20294

20068	10231	10599	06961	06941
08302	07176	06527	25120	08668
20548	09822	20438	10436	10261
08721	09879	06467	10431	10365
20049	07036	09230	10325	20472
25365	08168	04535	07034	20267
20544	09139	25160	10528	09826
07011	06201	07187	10367	09891
20573	25013	10235	06679	20456
08636	08220	05798	09256	10134
20916	08339	10529	09336	07027
08037	08277	07155	09902	25304
20512	08534	09895	09972	25158
07085	09110	10503	10330	20630
25264	07199	10298	20903	08569
08184	10171	25702	07135	06533
10263	09899	09199	10105	10143
08647	25265	06967	10318	10135
07046	09983	20421	20259	08734
08639	09863	08742	10552	10289
10043	07039	20028	10455	09225
10411	25171	10046	07071	09306
06886	08106	05636	05696	08095
05063	10596	25103	05986	08654
05055	05670	08521	05023	07031
05734	25404	25412	25430	25456
25462	25064	25082	25086	25436
25429	25409	08198	09346	09304
08310	25455	25460	25513	25427
25438	25152	25144	25066	25425
25072	10238	25452	25475	25151
25092	25224	25457	25465	25471
25464	25407	25421	25467	25468
25150	25418	25463	25434	25474

B. Classifications

<u>I.D.#</u>	<u>Classification as</u>	<u>Program</u>
25500	Preschool child with a disability	SEIT 3x60, Speech 2x45
25476	Preschool child with a disability	SEIT 2x60, Speech 2x45, OT 2x45
25487	Preschool child with a disability	SEIT 2x60, Speech 2x45
25408	Preschool child with a disability	Speech 2x45, OT and PT eval.
25492	Preschool child with a disability	SEIT 2x60, Speech2X60
25206	Other Health Impairment	12:1:1 program 5 x 90/wk and O.T. 2 x 30/wk.
25380	Speech and Language Impairment	12:1:1 program 5 x 240/wk.
10452	Other Health Impairment	15:1:1 program 5 x 150/wk; consultant teacher direct 5 x 60/wk; counseling 1 x 30 OSC.

- 06914 Traumatic Brain Injury 8:1:1 program half day at district; 12:1:1 Careers Program at CVES half day with Counseling 2 x 40/wk.
- 25242 Learning Disability 12:1:1 program 5 x 120/wk; Consultant Teacher Direct 3 x 60/wk; Speech 3 x 30/wk; O.T. 2 x 30/wk.
- 25455 Emotional Disturbance 8:1:2 program full day; counseling 2 x 30/wk; O.T. 2 x 30/wk; OSC
- 25513 Speech and Language Impairment 12:1:1 program 5 x 240/wk; Speech 5 x 30/wk.
- 25460 Speech and Language Impairment Consultant Teacher Direct 5 x 30/wk; Speech 3 x 30/wk; P.T. 2 x 30/wk.
- 25499 Preschool child with a disability 8:1:2; 1:1 Full time Aide; OT: 3x30; PT: 3x30,ST: 5x30
- 25903 Preschool child with a disability SEIT: 3x45; ST: 2x45
- 25498 Preschool child with a disability 12:1:1 full day; ST: 5x30; OT: 3x30; PT: 3x30
- 25494 Preschool child with a disability 12:1:1 full day; ST: 5x30 OT: 3x30
- 25497 Speech and Language Impairment Consultant Teacher Direct/Indirect 5 x 150/wk; Speech 4 x 30/wk.
- 25224 Speech and Language Impairment Speech 3 x 30/wk.

C. Continuing Placements in a Comparable Program

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
20923	08198	09346	08310

D. Triennial Evaluations and Re-evaluations

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
08739	20459	06952	20923	09102
05948	07095			

E. Program Modifications

<u>I.D.#</u>	<u>Program Modifications</u>
07176	Add additional testing accommodations
09085	Add additional testing accommodations
08106	Add additional testing accommodations
10091	Add additional testing accommodations
07151	Add additional testing accommodations
07135	Add additional testing accommodations
06866	Add additional testing accommodations
07030	Add additional testing accommodations
06961	Add additional testing accommodation
07034	Add additional testing accommodation

F. Declassifications

<u>I.D.#</u>	<u>Declassification as</u>
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25152	Preschool child with a disability
25095	Preschool child with a disability
25050	Preschool child with a disability
25153	Preschool child with a disability
25063	Preschool child with a disability
25424	Preschool child with a disability
25448	Preschool child with a disability
25461	Preschool child with a disability
25508	Preschool child with a disability
25025	Preschool child with a disability
25028	Preschool child with a disability
25080	Preschool child with a disability

G. Non-classifications

<u>I.D.#</u>	<u>I.D.#</u>
25068	25493

Personnel Items**Resignations**

- 1) The Board accepted Antonio Perez's resignation from his position as School Psychologist, effective September 1, 2009.
- 2) The Board accepted Erin Monnat's resignation from her teaching assistant (job coach) position, effective June 26, 2009.
- 3) The Board accepted Kelly Loner's resignation from her monitor position, effective July 1, 2009 contingent upon successful fulfillment of her new typist position.

2009 Summer Work Authorizations

The Board approved the following for 2009 summer services/work.

<u>Recommendation</u>	<u>Description</u>
Lawrence Bosley	Summer School Bus Driver; \$14.33/hour (Rate is based on 2008/2009 rate until negotiations are completed.)
Roy Seem	Summer School Bus Driver; \$13.52/hour (Rate is based on 2008/2009 rate until negotiations are completed.)
Joyce Charland	Summer School Substitute Bus Driver; \$14.47/hour (Rate is based on 2008/2009 rate until negotiations are completed.)
Holly Bates	Summer School Bus Monitor; \$17.62/hour (Rate is based on 2008/2009 rate until negotiations are completed.)
LaVerne Hicks	Summer School Bus Monitor; \$12.68/hour (Rate is based on 2008/2009 rate until negotiations are completed.)
Tina Simpson	Summer School Bus Monitor; \$12.68/hour (Rate is based on 2008/2009 rate until negotiations are completed.)
Jeanne Barber	Summer School Substitute Bus Monitor; \$11.97/hour (Rate is based on 2008/2009 rate until negotiations are completed.)
Amy Moore	Oak/AIS; \$43.08/hr. - not to exceed 3 hours
Amanda Oliver	Oak/AIS; \$43.08/hr. - not to exceed 3 hours
Jessica Klimkiewicz	Momot/Oak Gr. 3 Literature Alignment with Scott Foresman; \$43.08 - not to exceed 18 hours

Kris Lutters	Elementary 8:1:2 Program; \$43.08/hr. - not to exceed 18 hours
Nina Bell	Scott Foresman Literature Alignment; \$43.08/hr. - not to exceed 12 hours
Laurene Mihalek	Economics Course Development; \$43.08/hr. - not to exceed 12 hours
Theresa Munro	Bailey Stop and Think Social Skills Integration; \$25.85/hr. - not to exceed 8 hours
Cheryl Maggy	Athletic Physicals; \$43.08/hr. - not to exceed 60 hours
Linda Haubner	Athletic Physicals; \$43.08/hr. - not to exceed 80 hours
Diana Lavery	Athletic Physicals; \$43.08/hr. - not to exceed 20 hours
	Momot K Screening; \$43.08/hr. - not to exceed 6 hours
Jackie Bracy	Athletic Physicals/Pre-K Screening; \$43.08/hr. - not to exceed 80 hours
Barb Davis-Mecon	Athletic Physicals; \$43.08/hr. - not to exceed 70 hours
Deb Smith	Athletic Physicals; \$18.81/hr. - not to exceed 30 hours (Rate is based on 2008/2009 rate until negotiations are completed.)
Lynne Sheehan	Athletic Physicals; \$18.18/hr. - not to exceed 35 hours (Rate is based on 2008/2009 rate until negotiations are completed.)
Val Butler	Athletic Physicals; \$43.08/hr. - not to exceed 45 hours
Alicia DuBray	Special Education Teacher (9015 Summer Program); \$43.08/hr. - not to exceed 40 hours (This is a decrease from the original 60 hours.)
Jamie Trudell	Special Education Teacher (9015 Summer Program); \$43.08/hr. - not to exceed 24 hours (This is an increase from the original 12 hours.)
Kris Barnes	Special Education Teacher (9015 Summer Program); \$43.08/hr. - not to exceed 24 hours (This is a decrease from the original 33 hours.)
Tammi Reil	Speech Therapist (9015 Summer Program); \$43.08/hr. - not to exceed 33 hours (This is an increase from the original 31.5 hours.)
Danielle Jackson	Bailey Gr. 1 Integrate Scott Foresman into Science, Social Studies; \$43.08/hr. - not to exceed 8 hours
Karen Bisso	Curriculum design for 12:1:1 PHS Students; \$43.08/hr. - not to exceed 21 hours
Joy Demarse	Curriculum design for 12:1:1 PHS Students; \$43.08/hr. - not to exceed 21 hours
Tony Perez	Completion of neuro-psych evaluations; \$43.08/hr. - not to exceed 10 hours

Business Items**Reports for Board Information**

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of May 2009 under \$25,000 requiring the Superintendent's approval.

- 2) Stafford Middle School Extraclassroom Activity Fund Report (May 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (May 2009)
- 4) Summary of Monthly Wire Transfers (May 31, 2009)
- 5) Certificates of Deposit and Reserve Accounts (May 31, 2009)
- 6) Food Service Profit and Loss Statement (May 2009)
- 7) Revenue Status Report (Month Ending May 2009)
- 8) Budget Status Report (Month Ending May 2009)

Treasurer's Report

The Board accepted the May 31, 2009 Treasurer's Report as presented in Appendix V.

Donation

The Board accepted the Momot Parent Teacher Association's donation of \$1,161 to cover the costs of bus transportation for Momot field trips for grades PK-5.

Motion carried

Vote on the motion 7 – yes
0 – no

ADJOURNMENT

There being no further business, Mr. Sullivan moved, seconded by Dr. Robbins that the meeting be adjourned at 8:12 a.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on July 23, 2009 – 6:10 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present (arrived 6:20 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – present
Tracy Rotz – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – excused
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – excused
Donald Merrick (PHS Interim Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Dr. Robbins moved, seconded by Mr. Herkalo that the Board go into executive session at 6:10 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations and employment history of a particular person).

Motion carried

Vote on the motion 5 – yes
0 – no

6:20 p.m. – Mrs. Boise arrived.

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board return to public session at 7:29 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Mr. Wachtmeister led the pledge.

Public Comment

There was no one from the public in attendance.

Consent Agenda Items

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on July 1, 2009.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held July 23, 2009.

CPSE Recommendations Based upon the recommendations of the Committee on Preschool Special Education and the completion of due process requirements, the Board approved the recommendations as presented.

Amendments/Modifications

<u>I.D.#</u>	<u>Amendment/Modification</u>
25052	*See notation
25053	*See notation
25430	*See notation; DC Music Therapy
25500	PT Evaluation

*Student was to receive services through the Pyramids Child Development Agency which closed. Student will be receiving services from either Adirondack Helping Hands or North Country Kids and the dates for summer school will be July 20th through August 28th.

Classifications

<u>I.D.#</u>	<u>Classification as</u>	<u>Program</u>
25495	Preschool child with a disability	Speech 2x45
25902	Preschool child with a disability	SEIT 4X60; Speech 3X45

Non-classification

<u>I.D.#</u>
25904

Personnel

Extension of Emergency Conditional Appointment

Due to a delay in receiving fingerprinting clearance, recommend the Board extend the previously approved emergency conditional appointment of the staff member listed through August 20, 2009.

<u>Staff Member</u>	<u>Position</u>
Susan Bouchard	Secretary

Resignation

The Board accepted Dorothy Wood's resignation for retirement purposes from her typist position, effective August 28, 2009. Mrs. Wood has worked in the District since 1988.

Appointments

Substitute Appointments

The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Hollie Bower	Substitute Teacher, Non-Certified, \$81/day	Cleared
John Cochran	Substitute Teacher, Certified, \$91/day	Cleared
Amanda Cota	Substitute Teacher, Certified, \$91/day	Cleared
Noella Ingrassia	Substitute Teacher, Certified, \$91/day	Cleared
Meghann Kerley	Substitute Teacher, Non-Certified, \$81/day	Cleared
Kaitlyn Lewis	Substitute Teacher, Non-Certified, \$81/day	Cleared
Angela Mascarelli	Substitute Teacher, Certified, \$91/day	Cleared
Jocelyn Parks	Substitute Teacher, Non-Certified, \$81/day	Cleared

2009 Summer Substitutes, Exam Proctors, and/or Exam Graders

The Board approved the following as summer substitutes, exam proctors, and/or exams graders as needed.

Jerri Charlebois (\$43.08/hr.)

Wendy DeMane (\$43.08/hr.)

Mary Lou LaRocque (\$43.08/hr.)

2009 Summer (Outside of School/Work Year) Work Authorizations

The Board approved the 2009 Summer (Outside of School/Work Year) Work Authorizations as presented:

<u>Recommendation</u>	<u>Activity</u>
Susan Drollette	20-hour Regents Review Course for Chemistry, July 27 through August 14; \$43.08/hr.
Heather Hall	504 Building Coordination, \$43.08/hr. - not to exceed 12 hours
Neil Bowlen	US History; \$43.08/hr. - not to exceed 12 hours
James DeBella	Bailey RTI; \$43.08/hr. - not to exceed 6 hours (This is to help with Bailey pending appointment of school psychologist.
Lindsay Dillman	Bailey RTI; \$43.08/hr. - not to exceed 12 hours
Jackie LaFountain	Athletic Office Summer 2009; not to exceed 37.5 hours at \$16.74/hr. (Rate is based on 2008/2009 rate until negotiations are completed.) -
Susan Gertsch	Summer Monitor Workshop; not to exceed 18 hours at \$12.68/hr. (Rate is based on 2008/2009 rate until negotiations are completed.)
Erica Gould	Summer Monitor Workshop; not to exceed 18 hours at \$9.68/hr. (Rate is based on 2008/2009 rate until negotiations are completed.)
Nancy Hayhurst	Summer Monitor Workshop; not to exceed 18 hours at \$10.36/hr. (Rate is based on 2008/2009 rate until negotiations are completed.)
Patricia Hinkley	Summer Monitor Workshop; not to exceed 18 hours at \$9.96/hr. (Rate is based on 2008/2009 rate until negotiations are completed.)
Carolyn LaBounty	Summer Monitor Workshop; not to exceed 18 hours at \$12.68/hr. (Rate is based on 2008/2009 rate until negotiations are completed.)
Nancy Montefusco	Summer Monitor Workshop; not to exceed 18 hours at \$9.68/hr. (Rate is based on 2008/2009 rate until negotiations are completed.)
Laura St. John	Summer Monitor Workshop; not to exceed 18 hours at \$10.06/hr. (Rate is based on 2008/2009 rate until negotiations are completed.)
Victoria Tenney	Summer Monitor Workshop; not to exceed 18 hours at \$9.68/hr. (Rate is based on 2008/2009 rate until negotiations are completed.)
Kris Lutters	Summer Monitor Workshop; not to exceed 18 hours at \$43.08/hr.

Coaching Appointments

The Board approved the 2009/2010 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Football	Varsity Hd. Coach	Pat Goodell*	\$5052
	Var. Assistant	Mike Bordeau	\$3505

	Var. Assistant	William Myers	\$3505
	JV Hd. Coach	Peter McMillan**	\$3918
	JV Assistant	Joe Kowalowski	\$2784
	JV Assistant	Vern Harrison	\$2784
	Modified Asst.	Jim Manchester	\$2371
	Modified Asst.	Adam Mehan**	\$2371
Cross Country	Boys Varsity	Kevin Larkin*	\$2938
	Girls Varsity	Corey Mousseau*	\$2938
Gymnastics	Varsity	Janice Trudeau*	\$3041
	Modified	Sheree Trudeau	\$2371
Boys Soccer	Varsity Coach	Chris LaRose*	\$4330
	Var. Assistant	Craig Knowles	\$2887
	JV Coach	Dan Keaton Gallagher	\$2784
	JV Assistant	Jared Hogle**	\$2165
	Modified	Tim Hanrahan	\$2371
	Modified	Garret McLean***	\$2371
Girls Soccer	Varsity Coach	Tim Mulligan*	\$4330
	Var. Assistant	Heather Hall	\$2887
	JV Coach	Vickie McMillan	\$2784
	JV Assistant	Elizabeth Tregan****	\$2165
	Modified	Jill Parks	\$2371
	Modified	Jodi Forgette**	\$2371
Swim	Girls Varsity	John Ruff*	\$3763
	Girls Modified	Sue Wilson	\$2371
Football Cheering	Varsity Coach	Michelle Rugar*	\$2629
Managers	Fall	Cathy Whalen	\$3608

*Head Coaches appointed March 26, 2009.

**Has coached for district in other seasons.

***New coach who is a School Psychologist.

****New coach, non-district, fingerprint cleared.

Designated Education Official

The Board appointed Superintendent of Schools, James M. Short as the Designated Education Official, without additional compensation, for the period July 1, 2009-June 30, 2010.

Business

Donation

The Board accepted \$1,250 from Stephen G. Saiz to be used for replacing the PHS Swim Record Board at Stafford Middle School. (Note: The PHS Booster Club will match the donation and the purchase will be coordinated with the work on the pool.)

Disposal of Surplus Property

The Board authorized the disposal of the surplus property listed below:

Located at Oak Street School

1780 Overhead Projector # 1 700AJK

Transpaque ECC 57— no model #

Bell and Howell # 3890

1830 Overhead Projector — OH1 800AJE

2 OH Projectors Horizon — ECC 116 no model #BUHL # 80

Type — right machines:

ECC 76 — # 279409

ECC90 — no#
ECC26 — #090654
ECC 79 — # 269425
ECC 20 — # 089326
ECC 69 — #221947
ECC 19 — # 091423
ECC 32 — # 250556

Therma Fax — located in Oak St. Office -- no model #

Located at Stafford Middle School

3 gymnastics 'horses'
2 gymnastics parallel bar apparatuses

Mountain Lake PBS Voluntary Partnership Agreement

The Board authorized a payment of \$500 in support of the Mountain Lake PBS Voluntary Partnership. This annual partnership entitles collaborating schools to receive a monthly copy of the programming schedule, access to EdVideo Online Workshops and Professional Development Workshops, notification and access to all outreach activities and to receive information on upcoming educational events.

PHS Science Olympiad Team/Club

The Board approved the Plattsburgh High School Science Olympiad Team/Club to continue the activities and successes of 2008/2009.

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

The Board received copies of the following:

- Letter from a parent
- Mr. Lebrun’s memo to Parents of Non-resident Students
- Letter from Sheldon Silver, NYS Assembly Speaker
- Mr. Short reported he received two letters from Mr. King.

One communication was about topics for 2009/2010 Clinton-Essex-Warren-Washington School Boards Association meetings. The November 5 meeting topic is “Bullying” which principals may be interested in attending. The January 7 meeting topic is “Quality Schools and Shifting Demographics in the North Country.” The March 5 meeting topic is “Do’s and Don’ts for Boards of Education Including Executive Sessions.”

The other was regarding Required School Board Member Financial Training which is being offered at CVES on September 12th.

In response to a question from Dr. Robbins regarding the issues mentioned in the parent letter, Mr. Short stated that a mediation opportunity has been rejected by the parent. There are other processes in place which are being followed. The issue is: is the aide doing the job hired to do and it appears the aide is not. The services are provided by CVES.

Old Business

Non-Resident Students – Discussion

Mr. Short provided Board members with copies of minutes of the past two years relating to the topic.

Mr. Wachtmeister said the information provided should be very valuable and suggested adding some type of financial projection if the tuition were to drop to a 1/3 or 25% of the current level including the impact on the decrease

in tuition revenue as well as the increase in students on the various categories of State aid. Mr. Short noted that Mr. Lebrun's memo of March 2009 does discuss the issue to a small degree. Mr. Wachtmeister cautioned that the focus of State government will be on downstate and State Aid policies will be structured to benefit that part of the State.

Mr. Herkalo clarified what he understood Mr. Wachtmeister to say is if the financial benefit to the District is positive he may be in support but the admission of non-residents may impact class rankings, positions on sports teams, etc.

Mr. Morris said that this is the beginning of a new year; and now and in the future, he will be asking administrators their opinions.

Mr. Lebrun said that in as much as State aid is hard to predict – Mr. Wachtmeister is correct regarding Foundation Aid which is geared towards downstate. Currently it is frozen; and if re-activated under a new model there might be something to gain with additional students. High Tax Aid is expected to be gone in the future as the District no longer meets all the criteria and if unfrozen Plattsburgh will no longer qualify. He will provide the three criteria for High Tax Aid.

At Mr. Morris request, Mrs. Zales commented that she has a concern about the number of students in classes. After working in other school districts, there is a place for non-residents. As a taxpayer, her children will attend Plattsburgh City School District because she chooses to live here.

Mrs. Amo stated Stafford Middle School enrollments are decreasing and they have room for additional students. The question is what is the fair amount.

Mrs. Thompson stated in two years the sections for K-2 have gone from 3 to 4 sections per grade level. There is a need to be selective as City students should be a priority. She has had students move out of the district and want to continue but could not afford the tuition. There is a need to consider space constraints.

Mr. Lebrun stated that of the 25 tuition payers only 5 or 7 are at the elementary level due to the high enrollments.

Mr. Hurlock stated that one thing to keep in mind is that with IEP students you have to accept students fairly and the home district develops the IEP which Plattsburgh would have to implement.

Mr. Merrick stated that in general there is space at PHS but what Mr. Hurlock described is a concern.

Mr. Staves stated that, in the past, non-resident students added to the cocurricular programs – had a major impact on the hockey program – not any more. Because of limited housing opportunities a number of families try to find a home within the City but are not able to.

In response to a question from Mr. Morris, both Mr. Merrick and Mr. Staves stated they have not heard the comment a student is from out of town.

Mr. Herkalo commented that the head of the PHS student association was a non-resident.

Mr. Staves stated the taxpayer has to be considered.

Mr. Lebrun "channeled" Mr. Dowdle's comments that the value of a home in the City is impacted by the school system. If tuition is reduced it may do a disservice to City property owners.

Dr. Robbins said Mr. Wachtmeister brought up a point a few years ago that we tend to draw financially better students and draw them from their own school district. He mentioned that the cost to City residents is a "pooled" cost and could tuition be based on a family's income.

In response to Mr. Morris' question, Mr. Staves confirmed that a non-resident student has been expelled due to actions of the student.

Mr. Wachtmeister stated that Board policy was clarified to address student behavior.

Mr. Neiderer questioned if additional IEP students are brought in will the District be responsible to provide transportation? The response was no.

Mr. Hurlock commented that there was an issue concerning the transportation of a homeless student.

Mr. Lebrun stated that applies only to someone who lived in the District and becomes homeless. Parents of handicapped students want their children to go to Plattsburgh schools and some move just for the services available in Plattsburgh. Mrs. Thompson noted that the District's classification rate is higher than the State average.

As soon as the requested information is available, it is expected the topic will be brought forth for more discussion.

NYSASCSD's Education Funding Litigation

Mr. Wachtmeister moved, seconded by Mrs. Boise that Board authorize an expenditure of \$1,000 for support of the New York State Association of Small City School Districts' litigation against the State of New York regarding State Education funding.

Discussion: Mr. Wachtmeister stated he had requested the District look at this. The districts which are directly involved are paying more. The benefit for Plattsburgh is that it puts before the State that there is a need to put funding where the need is and to keep pressure on the State for adequate funding and aware of the plight of Small City School Districts.

Motion carried

Vote on the motion 6 – yes
0 – no

New Business

Business

**Public Use of School Facilities
(Board Policy 1500)**

First review of revisions to Board Policy 1500

As a first review, Mr. Short recommended that Board Policy 1500 Public Use of School Facilities be revised to remove 1500-E (Exhibit) and 1500-R (Regulation) from the policy. This will allow the supporting exhibit and regulation to be revised/updated as needed. (Appendix I)

Mr. Short stated that up-to-date fee structures have changed. If the fee structure and regulations are separate from the policy then the Board can address any changes needed on a year-to-year basis and in a timely manner without going through two readings as required to change Board Policy. Following discussion of the proposed revisions, he would like the Board to discuss fees and guidelines for use of District facilities.

There were no objections to the proposed revision to Board Policy 1500.

Board discussion related to fees and guidelines for use of District facilities.

Mr. Short asked for comments on Mr. Lebrun's memo regarding a proposed fee structure for use of District facilities.

Dr. Robbins and Mr. Sullivan agreed with Mr. Lebrun's recommendations.

Mr. Morris asked Board members which groups should be charged – he used as an example the Quilters' Guild.

Mrs. Zales commented that the Beekmantown Youth Commission uses Oak Street School – all non-district students. She has had issues with “District” groups not using the building appropriately and after warnings revoked the permit. Mrs. Zales said she thought it might be difficult to determine if “memberships” are district or non-district. Many times it is difficult for the custodial staff.

Mr. Short reminded everyone that the buildings are community structures.

Mr. Wachtmeister stated that while they are “community” buildings and available for emergency use; when there is an open forum for building use there is an liability issue which maybe borne by the entire community. By charging to use a facility the District is not shifting the burden to the community as a whole. He commented on the location of the Crete Civic Center which was supposed to be a community center and was located where it is not easily accessible to City residents. If people pay for something, hopefully they will be better stewards. The cost to use District facilities is not so great it would deny people use. There is a large amount of tax exempt property in the City which is used by everyone in Clinton County but City taxpayers bear the cost of having tax exempt property within the City limits. He suggested, if there is a hardship, there might be a way to reduce costs.

Mr. Staves reported that about 25 different groups use the PHS gym. Many times he will be in attendance. Mr. Staves said that use of the outside fields has tripled over the summer. The North Stars have done well for the two games they have played to date. He also informed the Board that the tennis group buys tennis nets and are not charged for use of the courts. There are many groups who use the fields with some type of reciprocity.

Mrs. Amo reported that the problem with SMS is that the gym is not always available. She has had many requests to use the auditorium and the charge is only for custodial time. The senior citizen group has used it. When the district is not using the facility, it is available for use.

Mr. Neiderer commented that when someone is using the auditorium they use the lights and the sound system for about \$17/hour. Policy says that only authorized personnel of the school district shall use the sound equipment and this is not being followed.

Mr. Morris stated the Board needs to look at the community needs and cautioned about making the buildings difficult to use.

Mr. Herkalo stated when he was in school the AV Club was responsible for care of the lights and sound systems. Club members were in charge and paid for running the systems for groups.

Mr. Staves stated that for scoreboard people are trained.

Mr. Lebrun stated the some of the equipment is very expensive and that should be addressed.

Mrs. Amo stated that at times it is the size of the stage, parking, and previous commitments which prevent use of a facility.

In response to a question from Mr. Morris, Mr. Lebrun stated that indirect costs are hard to define – maybe the District should absorb the cost as a contribution to the community. Philosophy he feels it is okay to charge.

Mrs. Zales reported that she schedules events for Oak Street School on a first come first serve basis.

Mr. Wachtmeister commented that the staff at SMS had a more expansive view of the auditorium to be built than the Board at the time. Not everything could be done within the project because bids came in higher than projected.

Mr. Morris summarized that all buildings are being used with a charge of about \$17/hour; when and if a custodian is needed. Mr. Neiderer stated he feels that if the public is using a building there should be a custodian in the building. The \$17 is not charged if a custodian is scheduled to be in a building.

Mr. Sullivan thinks a fee would be good – even if it is a token deposit.

Mr. Herkalo depends on the group.

Mr. Short cautioned about losing sight of quid pro quo relationships such as with the City.

Mr. Lebrun stated there is a “stand alone” reciprocity with the City.

Mr. Morris thinks the current practices should continue.

Mr. Neiderer noted he has one custodian at night whose responsibility is not the cleaning of the gym. If the building is fully used, he is not sure one custodian can clean the entire building in an evening and he is not sure what the solution will be when the 21st Century program is put in place.

Mr. Short noted stated there is a .5 custodian additionally at Bailey because of the Y After School Program and something similar might be funded by the 21st Century program at Oak. He suggested piloting the proposal to see how it works and provide the Board with a status report in mid-winter.

Mr. Morris also stated that if a building needs to be cleaned, it should be cleaned.

Mr. Wachtmeister stated that with an open forum the District cannot discriminate among groups and suggested that the school attorney look at the fee structure. He also reminded everyone to be sure to document the reasons, etc. when a group is no longer allowed to return. Regarding if a building is dirty it needs to be cleaned, this could be putting an extra burden on a District employee and someone needs to be sure the extra burden is not causing something to not be done. If time and manpower are necessary, something in the equation may need to be changed.

Dr. Robbins likes a fee schedule. The District should consider a deposit and the impact on custodial staff. Also, have the District's attorney review the fee schedule, etc.

Mr. Herkalo suggested reviewing the maintenance of equipment and the impact of usage.

Mr. Lebrun summarized the discussion: different rates (resident and non-residents), from no charge if no costs such as the out door grass fields which have less costs and no lights, and consider collecting security deposits. He will revise the fee structure looking at the impact of usage and will have the school attorney review the materials.

Mr. Neiderer commented on the costs of over-seeding and lining of the grass fields.

Mr. Staves stated that he has not lent out the PHS grass fields and stated there is a need to maintain the baseball and softball fields.

In response to a question of how the revenues from building use are categorized, Mr. Lebrun stated that the funds go to a revenue code and eventually to the fund balance. He stated he will revise the use of facilities documents taking the discussion into consideration.

**Board Policy Revisions
First Review**

The following Board Policies have been reviewed by the Board Policy Subcommittee and revisions were presented for first review:

- 2210 Board Organizational Meeting (Appendix II)
- 6010 Fiscal Management Operations (Appendix III)
- 6110 Budget Planning (Appendix IV)
- 6110-R Budget Regulation (Appendix V)
- 6150 Budget Transfers (Appendix VI)
- 6240 Investments (Appendix VII)
- 6240-E.3 Investment Exhibit C, Certificate of Authorized Persons (Appendix VIII)
- 6500 Bonded Employees and Officers (Appendix IX)
- 6600 Fiscal Accounting and Reporting (Appendix X)
- 6610 Accounting System (Appendix XI)
- 6650 Internal Claims Auditor (Appendix XII)
- 6900 Disposal of District Property (Appendix XIII)

There were no objections to the proposed revisions.

**Property & Casualty Insurance
Results of RFP and
Contract Award**

Mr. Herkalo moved, seconded by Mr. Sullivan that the Board authorize James M. Short to sign the Engagement Agreement (Appendix IX) between The Compass Company, Inc. and the Plattsburgh City School District. For a fixed fee of \$10,000, the Compass Company will review the District’s existing property and casualty and professional liability insurance coverages, review the Request for Proposals (RFP) and prepare an analysis and recommendation, and oversee and management placement of the approved insurance program and the delivery of the insurance policies for a period of 90 days after the award of the program to the broker.

Mr. Short reported that this represents a 50% reduction in the usual fee charged as the company was contacted through the School District’s Attorney. The Compass Company will work with the District to analyze the RFPs which were received.

Motion carried

Vote on the motion 6 – yes
0 – no

Instructional

**Field Trip/Fund
Raiser Request**

Based on Mr. Merrick’s recommendation, Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve Jean Seeber’s request for students to participate in the bi-annual GAPP student exchange in Germany, April 1-22, 2010. September 20 – October 12, 2009, German students will visit Plattsburgh and along with PHS students visit New York City. Mrs. Seeber is requesting approval of funds raisers (City street corner drive conducted by PHS parents, Mainely Lobster Dinner benefit) and the students’ visit to New York City.

Mrs. Boise asked how students are picked. Mr. Hurlock responded that the students must be taking German and have no disciplinary issues, etc.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Mrs. Boise moved, seconded by Mr. Wachtmeister that Christine Suruda be appointed to the position of Teacher Aide (Library) per the following terms:

Name of Appointee: Christine Suruda
 Civil Service Title: Teacher Aide
 Effective Date: September 1, 2009
 Fingerprint Status: Cleared
 Initial Assignment: PHS (7.5 hrs./day; 10 months)
 Salary Schedule: Teacher Aide Library / Typist
 Level: C (to be adjusted per CSEA contract settlement)
 Salary: \$25,600 (to be adjusted per CSEA contract settlement)

Motion carried

Vote on the motion 6 – yes
 0 – no

Concluding Reports and Remarks**Superintendent's Reports/Remarks**A. 2009/2010 Committees on Which Board Members Serve

This will be reviewed at the next meeting.

In response to a question about the Pepsi Fund Committee, Mr. Short stated there are funds to be dispersed and a discussion of the continuation of "pouring rights" will need to be held.

B. NYSSBA 90th Annual Convention & Trade Show (October 15-18, 2009)

Mr. Morris and Mr. Short stated they will be attending.

C. 21st Century Community Learning Centers

Mr. Short announced that 60 grants were awarded with only 3 out side of New York City. He is working on community partnerships and reviewing the FS10 to be sure all items are covered. Approximately \$600,000 per year for the next three years will be coming into the local economy through the awarding of the grant. He is working on job descriptions but stated the YWCA in New York City has filed a lawsuit because they did not receive funding. The District has been notified this may delay the funds being awarded.

Board Member Reports

Mr. Wachtmeister reported he attended the NYSSBA School Law Conference last week and brought back materials for Board members to review. Information concerning negotiations will be emailed to Board members.

Board Members Remarks

Mr. Wachtmeister stated in 1993 there were discussions regarding authorizing a utility tax. Mr. Lebrun will check with the appropriate State agency for current information and when received the Board will discuss whether or not to proceed with the issue.

Public Comment

There was no one from the public in attendance.

Mr. Hurlock invited Board members to the Elementary Summer School Imagination Celebration on August 6, 2009.

Adjournment

There being no further business, Mr. Wachtmeister moved, seconded by Mr. Sullivan that the meeting be adjourned 9:24 p.m.

Motion carried

Vote on the motion 6 – yes
 0 – no

Mary S. Huckeba, District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on August 13, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (left at 8:59 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – excused
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – excused
Donald Merrick (PHS Interim Principal) – excused
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – excused

Executive Session

Mr. Herkalo moved, seconded by Ms. Bentley that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 7 – yes
0 – no

Mrs. Boise moved, seconded by Mr. Herkalo that the Board return to public session at 7:33 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

Report

Special Education (CSE & CPSE) Annual Report – Director of Special Education, Claudine Selzer-Clark presented the annual report and responded to Board members’ questions.

Public Comment

No one addressed the Board.

Consent Agenda Items

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board approve the consent agenda items.

- Minutes** The Board approved the minutes of the meeting of the Board of Education held on July 23, 2009.
- Adoption of the Agenda** The Board adopted the agenda for the meeting of the Board of Education being held August 13, 2009.
- Personnel**
- Extension of Emergency Conditional Appointment** Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff member listed through August 27, 2009.
- | <u>Staff Member</u> | <u>Position</u> |
|---------------------|-----------------|
| Susan Bouchard | Secretary |
- Appointments** 2009 Summer (Outside of School/Work Year) Work Authorizations
The Board approved the 2009 Summer (Outside of School/Work Year) Work Authorizations as presented:
- | <u>Recommendation</u> | <u>Activity</u> |
|---------------------------|--|
| Andrea LaTorra | Momot/Oak Gr. 3 Literature Alignment with Scott Foresman; \$43.08/hr. - 6 hours in addition to previously authorized 12 hours |
| Sabrina (Morris) Hamilton | Momot/Oak Gr. 3 Literature Alignment with Scott Foresman; \$43.08/hr. - 6 hours in addition to previously authorized 12 hours |
| Pamela Frederick | Work on Integrated Algebra Realignment; \$43.08/hr. - not to exceed 3 hours |
| Gilles Fortin | Momot Dean of Students; \$372.79/day (08/09) and \$382.27/day (09/10) - 5 days in addition to previously authorized 15 days (*Includes days in June) |
- On-call Summer Laborers
The Board approved the appointments, all effective August 13, 2009, and rates of pay as presented:
- | <u>Name</u> | <u>Position/Pay</u> | <u>Fingerprint Status</u> |
|---------------------------|--------------------------------------|---------------------------|
| Evan Cobb | Temporary On-Call Laborer/\$8.25/hr. | Not applicable |
| Thomas (TJ) McCarthy, Jr. | Temporary On-Call Laborer/\$8.25/hr. | Not applicable |
| Anthony Ryan | Temporary On-Call Laborer/\$8.25/hr. | Not applicable |
- Business**
- Donation** The Board accepted \$937.26 from the Bailey/Oak Family School Association for the purchase of rugs for new teachers at Bailey Avenue School.
- CVES Ancillary Services Agreement** The Board authorized the Superintendent of Schools to sign the Ancillary Services Agreement as presented in Appendix I.
- Reports for Board Information** The following were presented for Board information:
- 1) Summary of 2008/2009 Budget Transfers for the month of June 2009 under \$25,000 requiring the Superintendent's approval.
 - 2) Stafford Middle School Extraclassroom Activity Fund Report (June 2009)
 - 3) Plattsburgh High School Extraclassroom Activity Fund Report (June 2009)

- 4) Summary of Monthly Wire Transfers (June 30, 2009)
- 5) Certificates of Deposit and Reserve Accounts (June 30, 2009)
- 6) Food Service Profit and Loss Statement (June 2009)

Treasurer’s Report

The Board accepted the June 30, 2009 Treasurer’s Report as presented in Appendix II.

2009/2010 Budget Transfers over \$25,000

The Board authorized the budget transfers as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$116,209	A211012142 Elementary Teacher Salaries	A211012142S Elementary Teacher Salaries ARRA
\$60,000	A211013042 Secondary Teacher Salaries	A233015142S Summer School 7-12 Salaries ARRA
\$154,891	A211013042 Secondary Teacher Salaries	A211013042S Secondary Teacher Salaries ARRA
\$33,954	A21101504207 Teachers Health Ins. Buyout	A21101504207S Teachers Health Ins. Buyout ARRA
\$47,109	A225015042 Special Ed Teacher Salaries	A225015042S Special Ed Teacher Salaries ARRA
\$41,079	A233015042 Summer School K-5 Salaries	A233015042S Summer School K-5 Salaries ARRA
\$80,524	A263015042 Computer Assisted Instr. Salary	A263015042S Computer Assisted Instr Salary ARRA
\$42,802	A282015042 Psychologist Salaries	A282015042S Psychologist Salaries ARRA
\$92,782	A282515042 Social Worker Salaries	A282515042S Social Worker Salaries ARRA
\$26,000	A28254004003 CVFS/Prevention Secondary	A28254004003S CVFS/Prevention Secondary ARRA

CVES Adult Education and Safety Education Sponsorship Agreement

The Board authorized the Superintendent of Schools to sign the CVES Adult Education and Safety Education Sponsorship Agreement for the 2009/2010 school year as presented in Appendix III. This agreement covers all CVES Adult Education Courses CO-SER 103 and the Accident Prevention/Pre-Licensing CO-SER 401.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence:

A Letter in support of the Adventure Based Counseling Program and the Sunburst Adventure Program was received. Mr. Short circulated the elementary summer school parent survey which Mr. Hurlock had forward. A thank you note to the Board from a student was included with the survey.

Old Business

Non-Resident Students

Mr. Short stated that at the last two Board meetings there was dialogue regarding the non-resident tuition rate and the acceptance of non-resident students. He referred to the Board minutes which reflect the different points of view of Board members; and in the July 23, 2009 minutes, the comments of building principals. There is a need for the Board to come to a closure on the issue. Mr. Short asked Board members to review the minutes/comments in preparation of the development of a summary of the pros/cons of the issue

which he and Mr. Wachtmeister will prepare. He also stated that the Board has expressed interest in hearing comments from the community either at a Board meeting or a public forum.

Mr. Wachtmeister stated that he thinks it is an issue for the Board to consider as it is a controversial issue which has not had a deep discussion in about ten years. He stated what is being looked at is the tuition rate and he would like to capture community sentiment on the issue. A forum might be a way or perhaps conduct a poll using the services of NYSSBA as scientific data would be useful. His question is if tuition was reduced and more students enrolled what would the financial impact be on the District's State aid.

Mr. Short stated that the rate being used is based on the State formula for determining the local share of educating a student.

Mr. Lebrun stated the tuition rate can be \$0 up to the State formula.

Mr. Short noted that the Board minutes are archived on the District's website but he and Mr. Wachtmeister will try to capture all discussions in a summary.

Mr. Morris stated a forum was something he would support. Mr. Short agreed that a forum would give people an opportunity to present their positions.

EXCEL Capital Project

Mr. Short presented copies of the tabulation of the bid opening held earlier in the day. He explained one of the bids is for work on the Stafford Middle School pool and includes repairs and safety modifications to the pool drains. The other bid is to address roofing leaks at PHS at the extensions of the gym, auditorium, and lecture hall roofs. When a second roof was put on it covered "weep" holes in the bricks and this will be repaired. The bids received were favorable and close to the projected amount. The bid award recommendations are for the low bidders which are local firms. He asked the Board if they were willing to consider the recommendation at this meeting as this would allow the work to start sooner.

Bid Awards

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Plattsburgh City School District Board of Education award the capital construction bids received August 13, 2009, contingent upon receipt of all required post-bid documentation, as follows:

GC#1	Integrated Rigging and Contracting, Inc.	\$115,110
PC#2	L.H. Laplante Co.	\$42,750

Motion carried Vote on the motion 7 – yes
0 – no

In response to a question from Mr. Herkalo if there was any recourse due to the poor design/install of the PHS roof. Mr. Short stated that the District is long past the warranty period as the work was done a number of projects ago.

Ms. Bentley asked about a clerk of the works for the two projects. Mr. Short stated that District employees will over see this work; but for more expansive work, someone will be hired.

Mr. Lebrun reviewed the timeline and stated it is expected that the work will be completed sooner than expected.

Mr. Rotz asked about the roof bid which seems to be significantly lower than other bidders. Mr. Short and Mr. Lebrun stated all bidders had to follow the architect's specifications when bidding.

Adoption of Revised Board Policies

Ms. Bentley moved, seconded by Mrs. Boise that the Board approve the following revised Board policies which were presented for first review on July 27, 2009.

- 1500 Public Use of School Facilities deletion of 1500-E and 1500-R (Appendix IV)
- 2210 Board Organizational Meeting (Appendix V)
- 6010 Fiscal Management Operations (Appendix VI)
- 6110 Budget Planning (Appendix VII)
- 6110-R Budget Regulation (Appendix VIII)
- 6150 Budget Transfers (Appendix IX)
- 6240 Investments (Appendix X)
- 6240-E.3 Investment Exhibit C, Certificate of Authorized Persons (Appendix XI)
- 6500 Bonded Employees and Officers (Appendix XII)
- 6600 Fiscal Accounting and Reporting (Appendix XIII)
- 6610 Accounting System (Appendix XIV)
- 6650 Internal Claims Auditor (Appendix XV)
- 6900 Disposal of District Property (Appendix XVI)

Motion carried Vote on the motion 7 – yes
0 – no

New Business

Business

Out of State Conference Request

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the request of James Short and Carrie Zales to attend the 2009 National PBIS Leadership Forum, October 8-9, 2009, in Rosemont, Illinois.

Motion carried Vote on the motion 7 – yes
0 – no

Property & Casualty Insurance Results of RFP and Contract Award

Before Mr. Short read the motion, Mr. Lebrun stated that there were two corrections to the motion: the RFP was for four years and noted the brokering agency is Northern Insuring not Northern Insurance. Mr. Short read the motion as corrected.

Based upon the The Compass Company, Inc.'s analysis of the June 17, 2009 Request for Proposals for Property and Casualty Insurance 2009/2010, 2010/2011, 2011/2012; and 2012/2013, Mr. Rotz moved, seconded by Mrs. Boise that the Board award the contract to New York Schools Insurance Reciprocal (NYSIR), which is brokered through Northern Insuring Agency, Inc., with a total cost of \$86,598 for 2009/2010.

Motion carried Vote on the motion 7 – yes
0 – no

Instructional

Personnel Items (Not Part of Consent Agenda)

Appointments

School Psychologist

Ms. Boise moved, seconded by Mr. Herkalo that the Board approve the following 3 year probationary appointment:

Name of appointee: Sheldon Cullen
Tenure area: School Psychologist
Date of commencement of the 3 year probationary appointment: September 1, 2009
Expiration date of the 3 year probationary appointment: August 31, 2012
Certification status: NYS School Psychologist pending August 2009 Graduation
Initial district-wide assignment: Bailey Avenue Elementary School
Base salary: Step 1, Column M+15 (\$41,367)

Motion carried Vote on the motion 7 – yes
0 – no

Teaching Assistant

Ms. Boise moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Kyle LaBrake
Tenure area: Teaching Assistant
Date of commencement of the 3 year probationary appointment: September 1, 2009
Expiration date of the 3 year probationary appointment: August 31, 2012
Certification status: NYS Initial, Childhood Education (Grades 1-6), effective 2/1/09
Initial district-wide assignment: Plattsburgh High School
Base salary: Teaching Assistant Step 1, (\$21,375)

Motion carried Vote on the motion 7 – yes
0 – no

Teaching Assistant

Mrs. Boise moved, seconded by Mr. Rotz that the Board approve the following 3 year probationary appointment:

Name of appointee: Lara Kinne
Tenure area: Teaching Assistant
Date of commencement of the 3 year probationary appointment: September 1, 2009
Expiration date of the 3 year probationary appointment: August 31, 2012
Certification status: NYS Initial, Childhood Education (Grades 1-6), effective 2/1/08
Initial district-wide assignment: Stafford Middle School
Base salary: Teaching Assistant Step 1, (\$21,375)

Motion carried Vote on the motion 7 – yes
0 – no

Mr. Morris congratulated Miss Kinne who was in attendance.

Teaching Assistant

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following part-time (.5 fte) appointment:

Name of appointee: Dana Kozak
 Tenure area: Teaching Assistant
 Date of commencement of the
 .5 fte appointment: September 1, 2009
 Expiration date of the
 .5 fte appointment: June 30, 2010
 Certification status: Teaching Assistant, Level One,
 effective 9/1/09
 Initial district-wide assignment: Oak Street Elementary School
 Base salary: Teaching Assistant Step 1,
 prorated for half-time (\$10,687.50)

Motion carried

Vote on the motion 7 – yes
 0 – no

Concluding Reports and Remarks**Superintendent's
Reports/Remarks**2009/2010 Committees on Which Board Members Serve

The committee listing was finalized with Mr. Short cautioning that there cannot be more than four Board members on a committee as that would result in a quorum.

21st Century Community Learning Center

Mr. Short explained that the District is the LEA for the current grant which is the role CVES served for the original grant. The District will be posting positions for Project Coordinator, Program Educator (two positions). District faculty will be providing student tutoring. Other community participants include the YMCA after school program and many other community agencies along with an independent evaluator from SUNY Plattsburgh. It is estimated that the program will start with 200 students with a goal of serving 300. The amount of the grant is \$593,697 per year for the next five years and Plattsburgh is the only school in the North Country to receive the grant. The data presented and the interagency collaboration were the main reasons for the award.

In response to a question from Mr. Wachtmeister, Mr. Short explained that the YWCA of New York City has filed a contract award protest as an operator of a 21st Century Community Learning Center Program that has been defunded. The letter cautioned schools regarding the funding. Mr. Short stated there are a large number of families expecting the program to be in place when school starts in the fall.

Mr. Wachtmeister asked if there is a place where people can explore more information on the claim. Mr. Short will provide the information.

Piloting of proposed cell phone policy and proposed changes to Code of Conduct

Mr. Short stated he has provided Board members with copies of proposed cell phone policies to be piloted at SMS and PHS.

Champlain Valley Family Center – 2008/2009 Final Reports for Stafford Middle School and Plattsburgh High School

Mr. Short stated that Board members received copies of the Final Reports for SMS and PHS and this program will continue as it is partially funded through the Drug Free Schools grant.

Retiree Recognition

In keeping with the tradition of honoring retirees at the Board level, Mr. Short stated that Dee Wood who is the Secretary to the Assistant

Superintendent for Instruction is retiring later in the month. She will be missed along with her work ethic and dedication.

NYSSBA

Mr. Short announced that he and Board members have received copies of the proposed resolutions for the NYSSBA annual meeting this October. He will review the resolutions and bring to the Board's attention items as appropriate; especially those impacting the Plattsburgh City School District.

Board Member Reports

Mr. Herkalo provided copies of the Clinton County History Through the Eyes of Its Children program from the dedication of the mosaic at the Clinton County Government Center. Approximately 146 Plattsburgh students helped with the mosaic which started as a small project but finished at 38' long and 9' high. His daughter made the school house on Bridge Street. This is a collaboration of the school districts in Clinton County with 9 schools and over 1000 students participating.

Ms. Bentley stated she had a sneak peak of the project which included essay writing. She stated she found the recent QuEST Conference, which was the first time she attended as a Board member and a member of the District's team, gave her an opportunity to get to know faculty and administration. She stated that the District has been selected to receive a grant award from the AFT to develop the peer review process giving Plattsburgh national recognition. She attended a program about bullying and will share information with Mrs. Amo and Mrs. Meyer. A colleague donated some books to the Plattsburgh Aeronautical Institute and she was given a full tour of the facility. Mr. McCartney asked her to extend to the Board an invitation to tour the facility. The Board and Mr. Short are supportive in permitting students from schools located distances from Plattsburgh to take some classes at PHS.

Mr. Wachtmeister stated he spoke with Bob Biggerstaff of NYSASCSD and they have developed a calendar for this year. To ensure that all schools receive the aid to education which is constitutionally required, the association is considering lobbying not only at the State level but at the Federal level to see that extra funding is put into Title programs and IDEA. At election time there might be a way for Superintendents and Boards of Education to influence candidates to discuss Federal education funding.

Board Members Remarks

Mr. Morris introduced Randy Giltz, Northern Insuring Agency Vice President Marketing, who presented the Board with a plaque which states "New York Schools Insurance Reciprocal honors Plattsburgh City SD with deep appreciation and gratitude for your commitment to our mission of protecting New York Public Schools as we proudly celebrate our 20th Anniversary Member Since 2003."

Mr. Wachtmeister remarked that a former Assistant for Business was on the NYSIR Board.

Mr. Wachtmeister noted that some of the budget transfers were to separate funds to specific codes for accounting of Federal stimulus money.

He asked the status of Lake Forest's appeal. Mr. Lebrun stated that the next level of appeal is underway. The assessor has been taking a closer look at tax exemptions of various entities in the City and the next challenge will be the Pine Harbour property.

Mr. Wachtmeister stated that as a retired member of the NYSTRS system he is aware the fund is fully funded and will be able to meet all obligations now and in the future. Markets appear to be improving and the pension systems are safe.

Mr. Morris asked Miss Kinne, if after sitting through the Board meeting, should all new hires have to attend a Board meeting. Her response was in the positive.

Public Comment

No one addressed the Board.

Executive Session

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board go into executive session at 8:58 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations).

Motion carried

Vote on the motion 7 – yes
0 – no

8:59 p.m. – Mrs. Boise left the meeting.

Mr. Rotz moved, seconded by Mr. Herkalo that the Board return to public session at 10:06 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mr. Herkalo that the meeting be adjourned at 10:06 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on August 27, 2009 – 6:13 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived 6:16 p.m.)
Leisa Boise – present
John Gallagher (Vice-president) – excused
Brian Herkalo – excused
Clayton Morris (President) – present
Richard Robbins – present
Tracy Rotz – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board go into executive session at 6:14 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 5 – yes
0 – no

6:16 p.m. – Ms. Bentley arrived.

Ms. Bentley moved, seconded by Mr. Rotz that the Board return to public session at 7:43 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Mr. Wachtmeister led the Pledge of Allegiance.

Public Comment

No one addressed the Board.

Consent Agenda Items

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on August 13, 2009.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held August 27, 2009.

CPSE Recommendations Based upon the recommendations of the Committee on Preschool Special Education and the completion of due process requirements, the Board approved the recommendations as presented.

Amendments/Modifications

<u>I.D.#</u>	<u>Amendment/Modification</u>
25052	*See notation
25053	*See notation
25430	DC Music Therapy, *see notation
25500	PT Evaluation
25082	*See notation
25412	*See notation
25456	*See notation
25452	*See notation
25054	*See notation and OT for summer 2x30
25429	*See notation
25499	*See notation
25419	*See notation
25086	*See notation
25462	OT 1x30
25094	OT 2x30
25467	Change SEIT location
25903	Change SEIT location
25463	Change SEIT location
25490	Change SEIT location
25155	Discharge from SEIT
25498	Change location to home with O.T. 3x60; P.T. 2x 5 Speech 5x45 and SEIT 5x60
25494	Change location to home with SEIT 4x45; O.T. 2x45; Speech 5x45.
25438	SEIT 5 x 60; Speech 5x60
	**Please note the child was to receive services through the Pyramids Child Development Agency; however, this agency was closed down and the child will now be receiving services from either Adirondack Helping Hands or North Country Kids. Due to the agency closing, the dates for summer school will be July 20 th through August 28 th .

Non-classifications

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
25904	25908	25909

Classifications

<u>I.D.#</u>	<u>Classification as</u>	<u>Program</u>
25495	Preschool child with a disability	Speech 2x45
25902	Preschool child with a disability	SEIT 4X60, Speech 3X45
25907	Preschool child with a disability	SEIT 2x60, Speech 2x45
25912	Preschool child with a disability	OT 2x45
25488	Preschool child with a disability	Speech 4x45, OT 2x45, Coordination of Services 1x30
25496	Preschool child with a disability	Speech 2 x 45
25453	Preschool child with a disability	SEIT 2 x 60; Speech 3 x 45

Continuing Placement/Transfer Students in a Comparable Program

<u>I.D.#</u>	<u>I.D.#</u>
26056	25501

Personnel**Extension of Emergency
Conditional Appointment**

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff member listed through October 6, 2009.

<u>Staff Member</u>	<u>Position</u>
Susan Bouchard	Secretary

Resignations

The Board accepted Danielle Jackson's resignation from her teaching assistant position, effective September 1, 2009. Mrs. Jackson has been appointed to a teaching position.

The Board accepted Christine Suruda's resignation from her typist position, effective September 1, 2009 contingent upon successful fulfillment of her new position as teacher aide (library) at Plattsburgh High School.

The Board accepted William (Bill) Corcoran's resignation from his position as a speech pathologist and a teacher of the speech and hearing handicapped, effective August 31, 2009.

The Board accepted Margaret Garrand's resignation from her food service helper position, effective September 1, 2009 pending her appointment to the position of Cook Manager at Momot Elementary School.

The Board accepted Jared Hogle's resignation from his position as JV Assistant Coach for Boys Soccer for the 2009/2010 school year.

**Unpaid Leaves
of Absence**

The Board approved Michelle Gottschall's request for an unpaid leave of absence for the purpose of child rearing to commence with physician's medical release date through December 23, 2009.

The Board approved April Myers-Lautenschuetz's request for an unpaid leave of absence for the purpose of child rearing, effective September 8, 2009 through October 4, 2009.

Appointments2009 Summer (Outside of School/Work Year) Work Authorizations

The Board approved the 2009 Summer (Outside of School/Work Year) Work Authorizations as presented:

<u>Recommendation</u>	<u>Activity</u>
Bonnie Waldron	Training and transition of the Consolidated Application and Clear Track Data System; \$19.58/hr. (Rate is based on 2008/2009 rate until negotiations are completed.); not to exceed 30 hours (4 days)
Carol Rock	Oak/AIS; \$43.08/hr. - not to exceed 1 hour in addition to previously authorized 3 hours
Sue O'Dell	Occupational Therapy; \$43.08/hr. not to exceed 10 hours in addition to previously authorized 49.5 hours split with April Myers Lautenschuetz
Valeri Raugi	SMS transitioning to 8:1:2; \$25.85/hr. not to exceed 3 hours
Rita Fessette	SMS transitioning to 8:1:2; \$25.85/hr. not to exceed 3 hours
Diana Lavery	Athletic Physicals; \$43.08/hr. - not to exceed not to exceed 12 hours in addition to previously authorized 20 hours
Allan Seymour	Bus Driver; \$13.92/hr. (Rate is based on 2008/2009 rate until negotiations are completed.); not to exceed 4 hours

Coaching Appointment

The Board approved the 2009/2010 Interscholastic Coaching appointment as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Boys Soccer	JV Assistant	Alex Pierce*	\$2,165

*emergency conditional, non-district

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Kelly Fassett	Monitor (Lunch & Bus); \$8.65/hour	Pending
Edgar George	Monitor (Lunch & Bus); \$8.65/hour	Cleared
Crystalline Kilburn	Monitor (Lunch & Bus); \$8.65/hour	Cleared
Youngsik Lim	Monitor (Lunch & Bus); \$8.65/hour	Cleared
Heather Powers	Monitor (Lunch & Bus); \$8.65/hour	Cleared
Heather Powers	Food Service Helper; \$8.65/hour	Cleared
George Stackpole	Monitor (Lunch & Bus); \$8.65/hour	Cleared
Lori Thompson	Monitor (Lunch & Bus); \$8.65/hour	Pending
Lori Thompson	Food Service Helper; \$8.65/hour	Pending
Denise Whyman	Food Service Helper; \$8.65/hour	Cleared

Head Teachers

The Board approved the appointments and stipends of the Head Teachers for 2009/2010 as listed below:

Mary Lou LaRocque (\$810) – Bailey Avenue Elementary School
 Laura Dubray (\$810) – Oak Street Elementary School
 Kristine Lutters (\$810) – Momot Elementary School

Athletic Trainer

The Board appointed Mark Donnelly as Emeritus Athletic Trainer for the 2009/2010 academic year with a stipend of \$20,000, (\$7,868 – September 1, 2009 through December 31, 2009, and \$12,132 – January 1, 2010 through June 24, 2010); and authorized the Superintendent of Schools to sign the Memorandum of Understanding – Emeritus Athletic Trainer Agreement (Appendix I). The agreement outlines the conditions/considerations of the employment of Mark Donnelly as Emeritus Athletic Trainer.

Increase in hours

The Board approved an increase in hours for Denise Dufresne, School Monitor, from 2.25 to 2.5 hours (based on School Monitor schedule). Rate of pay is unchanged at \$9.87/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations).

The Board approved an increase in hours for Suzanne Alger, Cook Manager, from 5.5 hours to 6 hours (based on Cook Manager schedule), effective September 1, 2009. Rate of pay is unchanged at \$15.68/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations).

The Board approved an increase in hours for Glenda Gonyea, Cook Manager, from 5.5 hours to 6 hours (based on Cook Manager schedule), effective September 1, 2009. Rate of pay is unchanged at \$15.68/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations).

The Board approved an increase in hours for Stacey Papineau, Cook Manager, from 5.5 hours to 6 hours (based on Cook Manager schedule), and a revised seniority step placement of Level A (will be adjusted following the completion of CSEA negotiations), effective September 1, 2009. Rate of pay is increased from \$12.42/hour to \$12.54/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations).

The Board approved an increase in hours for Maureen Titherington, Cook Manager, from 5.5 hours to 6 hours (based on Cook Manager schedule), effective September 1, 2009. Rate of pay is unchanged at \$12.79/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations).

The Board approved an increase in hours for Patricia Bouchard, Food Service Helper, from 3 hours to 5 hours (based on Food Service Helper schedule), effective September 1, 2009. Rate of pay is unchanged at \$8.44/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations).

Business

Reports for Board Information

The following were presented for Board information:

- Summary of 2009/2010 Budget Transfers for the month of July 2009 under \$25,000 requiring the Superintendent's approval.
- Plattsburgh High School Extraclassroom Activity Fund Report (July 2009)
- Summary of Monthly Wire Transfers (July 31, 2009)
- Certificates of Deposit and Reserve Accounts (July 31, 2009)
- Revenue Status Report (June 2009)
- Budget Status Reports (June 2009, July 2009)

Treasurer's Report

The Board accepted the July 31, 2009 Treasurer's Report as presented in Appendix II.

Disposal of Surplus Property

The Board authorized the disposal of the following items, via sale to another NYS public school district:

- Phonak ML8 receiver default channel #01
- Phonak Inspiro transmitter default channel #01
- Phonak #052-0563 teacher audio kit
- #070-0080 size 13 batteries (3)

Motion carried

Vote on the motion 6 – yes
0 – no

New Business

Business

Superintendent's Conference Request

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve the request of James Short to attend the NYS School Boards Association 90th Annual Convention and Trade Show in New York City, October 15-18, 2009. Mr. Morris and Ms. Bentley are also attending.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Establishment of Positions

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board create the following position for the 21st Century Community Learning Center Program (CCLP):

21st Century Community Learning Center Project Coordinator (one position)

The Project Coordinator is responsible for oversight, development, and implementation of the 21st CCLC and is ultimately responsible for all volunteers and consultants who work in the after school program as outlined in the job description (Appendix III).

Motion carried

Vote on the motion 6 – yes
0 – no

Mrs. Boise moved, seconded by Mr. Rotz that the Board create the following position for the 21st Century Community Learning Center Program (CCLP): 21st Century Community Learning Center Program Educator (two positions)

The 21st Community Learning Center Program Educators will provide academic leadership for the 21st CCLC to provide academic and enrichment activities for students and families as outlined in the job description (Appendix IV).

Motion carried

Vote on the motion 6 – yes
0 – no

Appointments

Teaching Assistant

Ms. Bentley moved, seconded by Dr. Robbins that the Board approve the following 3 year probationary appointment:

Name of appointee: Jayme Trombley
Tenure area: Teaching Assistant

Date of commencement of the
3 year probationary appointment: September 1, 2009

Expiration date of the
3 year probationary appointment: August 31, 2012

Certification status: NYS Initial Certificate, Childhood
Education (Grades 1-6), effective 2/1/05

Initial district-wide assignment: Plattsburgh High School – Job Coach

Base salary: Teaching Assistant Step 1, (\$21,375)

Motion carried

Vote on the motion 6 – yes
0 – no

Mrs. Trombley was in attendance and congratulated on her appointment.

Monitor

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board approve Michele Bullis' emergency conditional probationary appointment to the position of School Monitor, as presented:

Name of appointee: Michele Bullis
Civil Service Title: Monitor
PCSD Title: School Monitor
Effective Date: September 1, 2009
Fingerprint Status: Emergency conditional
Initial Assignment: Bailey Avenue Elementary
Schedule: School Monitor; 2.25 hours
Level: Entry
Salary/Pay: \$9.68/hour (based on 2008-2009 salary
schedule; will be adjusted following
conclusion of CSEA negotiations)

Probationary Period: 26 weeks

Motion carried

Vote on the motion 6 – yes
0 – no

Monitor

Mrs. Boise moved, seconded by Mr. Rotz that the Board approve Gregory Hughes's probationary appointment to the position of School Monitor, as presented:

- Name of appointee: Gregory Hughes
- Civil Service Title: Monitor
- PCSD Title: School Monitor
- Effective Date: September 1, 2009
- Fingerprint Status: Cleared
- Initial Assignment: Oak Street Elementary
- Schedule: School Monitor; 2.25 hours
- Level: Entry
- Salary/Pay: \$9.68/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations)
- Probationary Period: 26 weeks

Motion carried

Vote on the motion 6 – yes
0 – no

Monitor

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board approve Robin Quinn's probationary appointment to the position of School Monitor, as presented:

- Name of appointee: Robin Quinn
- Civil Service Title: Monitor
- PCSD Title: School Monitor
- Effective Date: September 1, 2009
- Fingerprint Status: Cleared
- Initial Assignment: Oak Street Elementary
- Schedule: School Monitor; 2.25 hours
- Level: Entry
- Salary/Pay: \$9.68/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations)
- Probationary Period: 26 weeks

Motion carried

Vote on the motion 6 – yes
0 – no

Cook Manager

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve Margaret Garrand's probationary appointment to the position of Cook Manager, as presented:

- Name of appointee: Margaret Garrand
- Civil Service Title: Cook Manager
- PCSD Title: Cook Manager
- Effective Date: September 1, 2009
- Fingerprint Status: Cleared
- Initial Assignment: Momot Elementary
- Schedule: Cook Manager; 6-hours
- Level: Level C (will be adjusted following conclusions of the CSEA negotiations)
- Salary/Pay: \$12.79/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations)
- Probationary Period: 26 weeks

Motion carried

Vote on the motion 6 – yes
0 – no

Long-term Substitute Elementary Teacher

Mr. Rotz moved, seconded by Mrs. Boise that the Board approve the following long-term substitute appointment:

Name of appointee: Amanda Cota

Tenure area: Elementary

Date of commencement of the long-term substitute appointment: September 8, 2009

Expiration date of the long-term substitute appointment: December 23, 2009

Certification status: NYS Initial Certificate, Childhood Education and Students with Disabilities (Grades 1-6), effective 9/1/09

Substitute assignment: Grade 4 – Momot Elementary School

Base salary: Step 1, Column Bachelor's (prorated \$14,250)

Motion carried

Vote on the motion 6 – yes
0 – no

21st Century Community Learning Center Project Coordinator

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board appoint Diana Lavery as the 21st Century Community Learning Center Project Coordinator at a stipend of \$25,542.00, effective August 28, 2009 through June 25, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Concluding Reports and Remarks

Superintendent's Reports/Remarks

2008/2009 Internal Audit Report

Board members were given copies of the 2008/2009 Internal Audit Report prepared by Hooper and Van House Certified Public Accounts. The Internal Audit will be formally presented and received by the Board at an October meeting.

Board Member Reports

Mrs. Boise stated she heard that the welcome to kindergarten picnic at Momot was very nice.

Ms. Bentley reported that on Wednesday she met with Mrs. Amo and Mrs. Meyer at the Middle School. The purpose of the meeting was to share information on bullying she had received at a conference. She also was given a tour of the school.

Mr. Wachtmeister reported that, after a certain degree of progress, contract negotiations between the Board of Education and Plattsburgh Administrative Council are at a mutually agreed impasse and PERB will be contacted.

Board Members Remarks

Ms. Bentley commented on the Press article regarding the District withdrawing financial support of the DSS caseworkers. The perception of what is happening with the caseworkers needs to be clarified. She would like monitoring to be sure the District's Child Advocates and other personnel are providing support to students and their families.

Mr. Wachtmeister commented that the District's expectations of the Child Advocates are to provide support similar to that of the caseworkers. He

suggested a report to the Board on the work of the Child Advocates – trying to address not only the educational needs of students but any issue which may impact their being ready to learn. The Child Advocate Program was established when the Federal government eliminated the Follow Through Program a number of years ago.

Mr. Wachtmeister stated he has been researching the minutes related to the issue of non-resident students and tuition. He clarified that there are two issues: whether or not to accept non-resident students; and if yes, the amount of tuition to be charged. At the last meeting it was suggested to list the pros and cons of the various discussions over the years. He provided Board members summary information but stated he did not categorize items as “pro” or “con” as that determination might be made by a person’s perspective. He suggested the Board plan for a forum in the near future. Mr. Short stated that a few Board meetings ago administrators provided their comments and he will share Mr. Wachtmeister’s notes with them.

Mr. Short stated an instructor from SUNY Plattsburgh has met with him and her class might be interested in conducting a poll. He has a meeting with the class next week.

Mr. Wachtmeister stated that earlier in the summer he had an occasion to cross the footbridge and noticed the poor state of repair. Perhaps there might be some stimulus funds the City might be able to use for repair of the footbridge. The question over the years has been who is responsible for the maintenance and repair of the bridge. The District retains title and ownership with the City of Plattsburgh responsible for maintenance. He provided Board members a list of the various disputes over the years between the District and the City. He expressed concerns about the safety of students and the general public who use the bridge and asked about the District’s insurance carrier’s position. He suggested that perhaps the Board should consider closing the bridge or just at certain times such as dusk to dawn.

In response to a question from Mr. Morris, Mr. Hurlock said about 50% of the PHS students use the bridge on a daily basis as well as residents who work in the west end of the City. Mr. Hurlock stated that when they have reported damage to the bridge, the City’s public works department is very responsive.

Mr. Neiderer said the City Engineer has recently looked at the bridge with plans to incorporate it into the foot path project along the river.

Mr. Wachtmeister stated he will not vote to spend a dime on the bridge and suggested closing the bridge be placed on a future agenda for discussion.

Dr. Robbins stated he heard a bike went through the bridge and the City is going through a budget crisis and will not have funds for repairs. It might be useful to look into the matter.

Mr. Neiderer stated it has been repaired by putting old traffic signs on the deck. The City does maintain it and clears it of snow.

Mr. Rotz stated he recently walked the bridge with two people from the DPW and a bike did go through but not all the way. There is an engineering report saying structurally the bridge is fine. He has concerns that if the bridge is shut down, would the district be responsible to bus students.

Mr. Lebrun has boxes of information on the issue and will prepare a report for the Board; and as requested by Mr. Wachtmeister, will contact the school attorney for an opinion.

Mr. Morris asked if there is a way to get a tally of the number of students using the bridge. Mr. Lebrun offered the suggestion of hiring a monitor to conduct a census.

Mr. Short invited Board members to attend the opening day staff meeting on September 8 after which everyone goes to their buildings for more meetings and/or to prepare for opening day. September 9 is the first day for students and Board members were invited to meet at Duken at 8:30 a.m. to tour the school buildings.

Mr. Morris wished all administrators a great year and smooth opening!

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Rotz that the meeting be adjourned at 8:36 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on September 10, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present (left at 8:06 p.m.)
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – present
Tracy Rotz – present
Steven Sullivan – present (left at 8:05 p.m.)
Fred Wachtmeister – present (arrived at 6:06 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – excused
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Herkalo moved, seconded by Mr. Rotz that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 7 – yes
0 – no

6:06 p.m. – Mr. Wachtmeister arrived.

Dr. Gallagher moved, seconded by Mrs. Boise that the Board return to public session at 7:18 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Mr. Sullivan led the Pledge of Allegiance.

Reports

2009 PHS Regents Report

Mr. Hurlock presented the Regents exam results for the past four years. He also reviewed accountability, the PHS Philosophy, and what is being done to improve scores. He explained that all students, including special education students, are encouraged to take Regents and higher level courses.

2009 Summer School Program

As Summer School Principal, Mr. Hurlock presented the 2009 Summer School Program Report reviewing enrollment numbers, courses offered, August Regents results, budget, and reasons why he supports the continuation of the District's Summer School Program. At the high school level, most of the students walked or biked to class. The secondary summer school program enabled students to stay with their class and not fall behind. He also showed Mr. Puschak's slide show of the elementary summer school program.

Mr. Wachtmeister stated he thinks it is wise the District decided to continue its own program and would like the middle school program to be included for next year as there is a payback in other areas. Mr. Hurlock noted that at the middle school level there is no attendance requirement unlike at the high school level. He suggested that the "camps" and other enrichments be tied to math, reading, and writing. Mr. Wachtmeister stated that the District can require attendance even if the State does not.

Mr. Morris asked when does Plattsburgh need to notify CVES about participation in the regional summer school program. Mr. Short does not think there will be a guarantee that Plattsburgh will always host the regional summer school – as the fairness to the other districts is to rotate locations. Mr. Short stated that the best time to discuss the summer school program would be as soon as budget discussions are begun.

Mr. Hurlock was thanked for his presentations.

8:05 p.m. – Mr. Sullivan left the meeting.

Public Comment	No one addressed the Board.								
Consent Agenda Items	Dr. Gallagher moved, seconded by Mr. Herkalo that the Board approve the consent agenda items.								
Minutes	The Board approved the minutes of the meeting of the Board of Education held on August 27, 2009.								
Adoption of the Agenda	The Board adopted the agenda for the meeting of the Board of Education being held September 10, 2009.								
Resignation	The Board accepted the resignation of Michele Bullis from the position of school monitor, effective September 1, 2009.								
Appointments	<p><u>2009 Summer (Outside of School/Work Year) Work Authorizations</u> The Board approved the 2009 Summer (Outside of School/Work Year) Work Authorizations as presented:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Recommendation</u></th> <th style="text-align: left;"><u>Activity</u></th> </tr> </thead> <tbody> <tr> <td>Wanda LaRose</td> <td>Regents Monitor; \$10.57/hr. (Rate is based on 2008/2009 rate until negotiations are completed.); not to exceed 16.5 hours</td> </tr> <tr> <td>Alan Feazelle</td> <td>PHS Guidance; \$314.50/day (08/09) and \$321.68/day (09/10); not to exceed 2 days in addition to the 25 days previously authorized (*Includes days in June)</td> </tr> <tr> <td>Amy Tisdale</td> <td>PHS Guidance; \$242.72/day (08/09) and \$249.90/day (09/10); not to exceed 2 days in addition to the 25 days previously authorized (*Includes days in June)</td> </tr> </tbody> </table>	<u>Recommendation</u>	<u>Activity</u>	Wanda LaRose	Regents Monitor; \$10.57/hr. (Rate is based on 2008/2009 rate until negotiations are completed.); not to exceed 16.5 hours	Alan Feazelle	PHS Guidance; \$314.50/day (08/09) and \$321.68/day (09/10); not to exceed 2 days in addition to the 25 days previously authorized (*Includes days in June)	Amy Tisdale	PHS Guidance; \$242.72/day (08/09) and \$249.90/day (09/10); not to exceed 2 days in addition to the 25 days previously authorized (*Includes days in June)
<u>Recommendation</u>	<u>Activity</u>								
Wanda LaRose	Regents Monitor; \$10.57/hr. (Rate is based on 2008/2009 rate until negotiations are completed.); not to exceed 16.5 hours								
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Amy Tisdale	PHS Guidance; \$242.72/day (08/09) and \$249.90/day (09/10); not to exceed 2 days in addition to the 25 days previously authorized (*Includes days in June)								

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Claire Kopita	Speech Therapist; \$100/day	n/a
Carla LaPorte	Custodial Worker; \$11.40/hr.	Cleared
Beverly Chisholm	Monitor; \$8.65/hr.	Cleared
Beverly Chisholm	Food Service Helper; \$8.65/hr.	Cleared

Motion carried

Vote on the motion 7 – yes
0 – no

8:06 p.m. – Mrs. Boise left the meeting.

EXCEL Capital Project

Mr. Short reported that work on the SMS Pool drain has began. Demolition has been slow as the pool was well constructed. Since school has started work starts at the end of the school day. The swim team has been using the SUNY pool which is also used by two other area teams. Work on the roof flashing at PHS will begin within the next few days.

Appointments

21st Century Community Learning Center Program Educator

Dr. Robbins moved, seconded by Mr. Herkalo that the Board appoint Kristine Lutters as the 21st Century Community Learning Center Program Educator for Momot Elementary and Stafford Middle Schools at a stipend of \$15,480, effective September 8, 2009 through June 25, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

21st Century Community Learning Center Program Educator

Mr. Rotz moved, seconded by Mr. Herkalo that the Board appoint Dianna Stoyanoff as the 21st Century Community Learning Center Program Educator for Bailey Avenue and Oak Street Elementary Schools at a stipend of \$15,480, effective September 8, 2009 through June 25, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Food Service Helper

Mr. Wachtmeister moved, seconded by Dr. Gallagher that the Board approve Kathy Lambert's probationary appointment to the position of Food Service Helper, as presented:

- Name of appointee: Kathy Lambert
- Civil Service Title: Food Service Helper
- PCSD Title: Food Service Helper
- Effective Date: September 1, 2009
- Fingerprint Status: Cleared
- Initial Assignment: Plattsburgh High School
- Schedule: Food Service Helper (>1996); 5.5 hours daily
- Level: B
- Salary/Pay: \$8.44/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations)
- Probationary Period: 26 weeks

Motion carried

Vote on the motion 6 – yes
0 – no

**Superintendent's
Reports/Remarks**H1N1 Preparedness

Mr. Short provided copies of the parent packet which was distributed to families the first day of school. There was also a media release before the start of school. He stated that the District is working closely with the Clinton County Health Department and the best way to reduce the spread is good hygiene which includes frequent hand washing. If someone becomes ill during the school day, they will be isolated and sent home. If someone is sick (student or staff member), Mr. Short stated he does not want them coming to school/work – staying home is a social responsibility to help prevent the spread. Included in the packet is a declaration for parents to sign if they do not want their child(ren) to use alcohol based hand sanitizers. Currently there are no plans to close schools. Mr. Short gave a lot a credit to the District's nursing staff, Mr. Staves, and Mrs. Haubner. If immunizations are available and if schools are asked to participate, the District is prepared to use school buildings in support of the community

Dr. Gallagher suggested looking into posting Jeff Sisson's presentation on the website for members of the Board of Education and the public as it dispels a lot of concerns regarding H1N1.

2009 Opening of School

Mr. Short stated that he, Mr. Morris, Mrs. Boise, and Mrs. Carrino visited the schools on opening day. All schools were highly organized and ready to go. The District's staff did nice job in preparation of opening day.

PHS – There were no lines in the Guidance Office with everything running like clock-work. It was a smooth opening. He heard incredible reviews about the motivational speaker who addressed the student body.

SMS – Everything was running smoothly when they visited.

Momot –It was a very busy place with lots of smiling faces. It was apparent there is a need for additional classrooms.

Oak – Things were moving smoothly. Looking in at class sizes, it is apparent that the District needs to look at facilities

Bailey – Mr. Short stated he learned how to walk the crosswalk from Buddy Bear. It was interesting to see how kindergarteners were acclimated to school. He was surprised to see an equal number of students and parents in the kindergarten classrooms as teachers reviewed the program.

Mr. Morris stated Principals and staff did a great job opening school. He said the Board will have to make some decisions as there is not room at the elementary buildings and the State is adamant about not giving aid for additional space.

Mr. Short reported that the Technical Assistance Center report will be available soon and in time for the budget season. There will be a formal presentation at the December 10th meeting. He also stated here is a need to do a five-year facilities plan.

Acceptance of Non-resident Students and Related Tuition Rate

October 1, 2009 at 6 p.m. was selected as the date for a community form on Non-resident Students and Tuition. Mr. Short stated that it is not necessary to have the full Board present but it might be helpful to have as many as possible hear what community members have to say on the subject.

Education Course at PSUNY

Dr. Susan Mody is an instructor at SUNY Plattsburgh. She is teaching a course which studies schools, school climate, and the culture of a building. She and her students would like to use the non-resident tuition topic as a study piece. Students are traditional education students and some adults

from the Wyeth Facility looking to become physics or chemistry teachers. At their request, Dr. Gallagher and Mr. Short will attend one of the classes.

21st Century Community Learning Center Grant

Mr. Short announced that the original grant award was for approximately \$600,000 for five years which is a continuation of a previous grant. The YWCA of New York City challenged the scoring as they did not receive funding. On Friday, Mr. Short stated he and other grant awardees were notified that the grant term has been changed from 5 to 3 years. At this time plans for the 21st Community Learning Center are underway.

Footbridge

Mr. Lebrun distributed "Background Information for PCSD Interest in Saranac River Footbridge." Board members were asked to review for future discussion.

Board Member Reports

Mr. Wachtmeister stated that the Governor has called a special session of the legislature and Mr. Biggerstaff of the NYSASCSD is checking to see if there is anything which might require action by the Association. The Association may look into putting pressure on the Congressional delegation from New York State to ensure that the 40% for IDEA and money promised for NCLB/Title I is budgeted. Mr. Wachtmeister noted that the election for the Congressional District covering Plattsburgh is a toss-up. This might be an opportunity to raise the issue of education and education funding.

Board Members Remarks

Mr. Wachtmeister commented that one group protested a decision (referring to the awarding of the 21st Community Learning Center Grants); and because of that, there is a change in the term of funding which means re-applying in three years instead of five years. He reviewed NYS Legislative "member items," Senator Little's items cover one page while Manhattan County in New York City is 68 pages long. He understands it is not fair to compare but the issue has been raised about the in-balance in New York State.

Dr. Gallagher stated that responsiveness from elected officials is not the greatest.

Mr. Herkalo reminded everyone of the events commemorating the Battle of Plattsburgh.

Mr. Morris reported that the Finance Committee met with the external auditors. He asked if the Board would to meet with the auditors at the next meeting and reported there were two insignificant items. Mr. Short stated they were quite pleased with controls and how the Business Office functions. Board members did not request the auditors to be present at the next meeting.

Mr. Rotz announced that Sunday, September 20, 2009, is the date for this year's Buddy Walk for Down Syndrome. It is a fun as well as educational event.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Wachtmeister moved, seconded by Dr. Robbins that the meeting be adjourned at 8:52 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba, District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on September 24, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – excused
Clayton Morris (President) – present (left at 7:33 p.m.)
Richard Robbins – present
Tracy Rotz – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Ms. Bentley moved, seconded by Mr. Rotz that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 7 – yes
0 – no

Mr. Rotz moved, seconded by Mrs. Boise that the Board return to public session at 7:33 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

7:33 p.m. – Mr. Morris left the meeting.

Pledge of Allegiance

Brian Goodell led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Adrienne Munger and Joe Courson read the District’s Mission Statement and Core Values.

Spotlight:

Multicultural Club

Mr. Hurlock introduced advisor Jila Yadollahpour. Ms. Yadollahpour introduced students Martha Gray, Joe Courson, Brian Goodell, Ethan Hart, and Adrienne Munger. The students narrated a PowerPoint presentation highlighting their 2009 trip to Ireland, Wales, and England. Ms. Yadollahpour commended the students on their behavior which was something for their parents and school to be proud of.

In response to a question, Ms. Yadollahpour stated that this year's trip will be to France. She has coordinated six trips since her arrival at Plattsburgh High School.

Mr. Morris and Mr. Short presented Certificates of Appreciation to the students and their advisor.

Public Comment

Tim Carpenter (38 Main Mill) stated his children attend PHS and SMS and he is a City Councilor. He addressed the Board regarding the footbridge suggesting a document be developed between both entities (the City of Plattsburgh and Plattsburgh City School District) sharing ownership and responsibility for maintenance of the structure. He asked anyone interested to get in touch with him – both entities share the same tax payers.

Consent Agenda Items

Mrs. Boise moved, seconded by Mr. Rotz that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on September 10, 2009.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held September 24, 2009.

CPSE and CSE Recommendations

The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Personnel

Appointments

2009 Summer (Outside of School/Work Year) Work Authorizations

The Board approved the 2009 Summer (Outside of School/Work Year) Work Authorizations as presented:

<u>Recommendation</u>	<u>Activity</u>
Nina Bell	Scott Foresman Literature Alignment; \$43.08/hr. - not to exceed 6 hours in addition to the 12 hours previously authorized
Laura DuBray	Scott Foresman Literature Alignment; \$43.08/hr. - not to exceed 6 hours in addition to the 12 hours previously authorized

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Morris Duquette	Custodial Worker; \$11.40/hr.	Cleared
Colleen Rabideau	Teacher Aide (Library); \$8.65/hr.	Exempt
Bridgette Arthur	Teacher; Certified; \$91/day	Cleared
Gayle Ratner	Teacher; Certified; \$91/day	Cleared
Heidi Livsey	Teacher; Certified; \$91/day	Cleared
Virginia Burke	Teacher; Certified; \$91/day	Cleared

Sarah LaCroix	Teacher; Certified; \$91/day	Cleared
Meghan Parent	Teacher; Certified; \$91/day	Cleared
Meghan Parent	Registered Nurse; Certified; \$120/day	Cleared
Hollie Desrocher	Teacher; Certified; \$91/day	Cleared
Anna Case	Teacher; Certified; \$91/day	Cleared
Katherine Ragone	Teacher; Non-Certified; \$81/day	Cleared
Patricia Steenberge	Teacher; Certified; \$91/day	Cleared
Toni Wiszowaty	Teacher; Non-Certified; \$81/day	Cleared
Terese Vernon	Teacher; Certified; \$91/day	Cleared
Maria Wehrenberg	Teacher; Non-Certified; \$81/day	Cleared
Maria Wehrenberg	Teaching Assistant; Certified; \$8.65/hr	Cleared
Steven Vogl	Teacher; Non-Certified; \$81/day	Cleared
Steven Vogl	Speech-Language Path.; Certified; \$91/day	Cleared

Educational Technologists

The Board approved the appointment of the staff members listed below as educational technologists for the 2009/2010 school year. Based on negotiated contract, their rate of pay is \$43.08/hour.

<u>School</u>	<u>Not to exceed Hours</u>	<u>Recommendation</u>
Bailey	80	Sarah McCarty
Oak	80	Carol Rock
Momot	25	Debra Davis
	25	Melissa Caraballo
	25	Mary Gertsch-Cochran
	25	Dan Devins
SMS	47.5	Kym Duffina
	47.5	Bryan Gottlob
PHS	47.5	Rod Sherman
	47.5	Anna Sherman

Intramural Appointments

The Board approved the appointments of the staff listed below as intramural teachers for the 2009/2010 school year at the stipend as listed.

<u>Districtwide</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Hiking	Coordinator	Tom Armstrong	\$1,945
Skating	Coordinator	Charlene Barry	\$405
	Asst. Coordinator	Kate Messner	\$405
Skiing	Coordinator	Scott Given	\$836 - 3 trip minimum, +\$277 per additional trip; \$1,945 maximum
	Asst. Coordinator	Russ Puschak	\$628 - 3 trip minimum, +\$207 per additional trip; \$1,457 maximum

Building Intramurals

<u>Senior High</u>	<u>180 Sessions</u>	<u>Recommendation</u>	<u>Stipend</u>
(Max. 20 sessions per activity)		Chris Beaudin	\$40.16 per session
		Mike Bordeau	\$40.16 per session
		Chris LaRose	\$40.16 per session
		Tim Mulligan	\$40.16 per session
		Lori Latremore	\$40.16 per session
		Ilene Fessette	\$40.16 per session

<u>Stafford MS 180 Sessions</u> (Max. 20 sessions per activity)	<u>Recommendation</u>	<u>Stipend</u>
	Pat Goodell	\$40.16 per session
	Jim Manchester	\$40.16 per session
	Vickie McMillan	\$40.16 per session
	Chris Hartmann	\$40.16 per session
	Jason Nisoff	\$40.16 per session
	Cathy Whalen	\$40.16 per session
<u>Oak Street 130 Sessions</u> (Max. 20 sessions per activity)	<u>Recommendation</u>	<u>Stipend</u>
	Kim Quinn	\$40.16 per session
	Annmarie Curle	\$40.16 per session
<u>Momot Elem. 150 Sessions</u> (Max. 20 sessions per activity)	<u>Recommendation</u>	<u>Stipend</u>
	Karin Trombley	\$40.16 per session
	Annmarie Curle	\$40.16 per session
	Mema Miller	\$40.16 per session
	Jesse Terry	\$40.16 per session
	Brad LaValley	\$40.16 per session

Additional duties/responsibilities

The Board increased the 2009/2010 salary of the District Treasurer Kristina Burdo by \$7,500, effective September 25, 2009, so as to reflect the temporary assignment of increased duties and responsibilities related to the 21st Century Community Learning Center Grant as described in Appendix II.

Extension of Emergency Conditional Appointment

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff member listed through October 26, 2009.

<u>Staff Member</u>	<u>Position</u>
Lori Thompson	Substitute Monitor (Lunch & Bus)
	Substitute Food Service Helper

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2009/2010 Budget Transfers for the month of August 2009 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Reports (July & August 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (August 2009)
- 4) Summary of Monthly Wire Transfers (August 31, 2009)
- 5) Certificates of Deposit and Reserve Accounts (August 31, 2009)
- 6) Budget Status Report (August 31, 2009)

Treasurer's Report

The Board accepted the August 31, 2009 Treasurer's Report as presented in Appendix III.

Motion carried

Vote on the motion 6 – yes
0 – no

Old Business

EXCEL Capital Project

Mr. Short reported that good progress has been made on the renovations of the Stafford Middle School pool and the roofing work at Plattsburgh High School is back on track and moving forward.

He also reported that work is progressing on the bidding documents with an expectation to go out to bid in January 2010 for work in the summer. With

work at the buildings during the summer, there will be a need to make plans regarding summer school.

Non-Resident Students Mr. Short reminded everyone of the Community Forum on October 1 regarding the Admission of Nonresident Students / Tuition Rates. The Board is looking for input from the public regarding the acceptance of nonresidents and tuition rates. It will not be in the format of a Board meeting but as a community discussion. Dr. Gallagher asked people in the audience to encourage people who have an interest to attend.

New Business

Business

CSEA Memorandum of Understanding

Ms. Bentley moved, seconded by Mr. Wachtmeister, Dr. Gallagher, and Mr. Rotz that the Board approve the Memorandum of Understanding covering the dates July 1, 2009 – June 30, 2012 between the Plattsburgh City School District and Civil Service Employees Association Plattsburgh City Schools Unit #6468 as presented in Appendix IV.

Mr. Wachtmeister clarified that the agreement provides for an annual increment equal to 1.5%; and for the next three years, a general salary increase of 1.75% which equates to 3.25% for each of the next three years.

Motion carried

Vote on the motion 6 – yes
0 – no

2008/2009 Financial Report

Mrs. Boise moved, seconded by Ms. Bentley that the Board accept the Financial Report June 30, 2009 and 2008 and the Management Letter as prepared by Conroy, Boulrice, Telling & Trombley, PC.

Motion carried

Vote on the motion 5 – yes
0 – no
1 – abstention (Mr. Wachtmeister)

Mr. Wachtmeister clarified that he abstained as he did not have time to read report. Ms. Bentley stated she was pleased to see the auditors commented on the organization and practices of the Business Office. She extended her thanks to the Business Office as did Mr. Short.

Board Policy Revisions First Review

The following Board Policies (Appendix V), which were reviewed the Board Policy Sub-committee and the Director of Special Education, were presented for first review:

- 4321 Programs for Students with Disabilities under IDEA and New York's Education law Article 89
- 4321.1 Allocation of Space for Special Education Programs and Services in the Least Restrictive Environment
- 4321.2 School-wide Pre-referral Approaches and Interventions
- 4321.3 Allocation of Space for Special Education Programs
- 4321.4 Independent Educational Evaluation
- 4321.4-R Independent Educational Evaluation Regulation
- 4321.4-E Plattsburgh City School District Approved Outside Evaluators Exhibit

- 4321.5 Confidentiality and Access to Individualized Programs, Individualized Education Services Programs and Service Plans
- 4321.6 Availability of Alternative Format Instructional Materials for Students with Disabilities
- 4321.7 Districtwide and Statewide Assessments of Students with Disabilities
- 4321.8 Selection and Appointment of an Impartial Hearing Officer
- 4321.9 Declassification of Students with Disabilities
- 4321.10 Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities
- 4321.11 Public Report on Revisions to District Policies, Practices and Procedures Upon a Finding of Significant Disproportionality
- 4321.12 Use of Time Out Rooms and Physical Restraints
- 4321.13 Preschool Special Education
- 4321.13-R Preschool Special Education Regulation
- 4321.14 Special Education Personnel
- 4321.15 Procedures for Outside Use of Educational Materials and Assistive Technology
- 4321.15-E Special Education Assistive Technology Procedures for Borrowing Resources

Instructional

Fund Raiser Request

Based on the recommendation of Mrs. Zales, Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board approve Maureen King's request for the Oak Street School 5th graders to conduct a T-shirt sale (Jerry's Tees) to raise funds to support two end-of-year field trips to Great Escape in Lake George and Clinton Community College. The trips will tie in with Science and Math themes.

Discussion: Mrs. Boise stated that it is a great fundraiser and the quality of the t-shirts is very nice.

Motion carried

Vote on the motion 6 – yes
0 – no

Field Trip Request

Based on the recommendation of Mr. Hurlock, Mrs. Boise moved, seconded by Ms. Bentley that the Board approve Linda Sullivan's and Bill Verity's request for three (3) students to participate in the New York State School Music Association (NYSSMA) Conference All-State, December 3-6, 2009, in Rochester, New York.

Dr. Gallagher commented that the Music Department does a great job.

Motion carried

Vote on the motion 6 – yes
0 – no

Out of State Conference Request

Based on the recommendation of Mrs. Amo, Mrs. Boise moved, seconded by Mr. Rotz that the Board approve Kate Messner's request to attend the NCTE Annual Conference in Philadelphia, Pennsylvania, November 19-21, 2009. Her expenses will be paid for by Bloomsbury Walker.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Appointments

Teaching Assistant

Mrs. Boise moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

- Name of appointee: Denise Morrison
- Tenure area: Teaching Assistant
- Date of commencement of the 3 year probationary appointment: October 13, 2009
- Expiration date of the 3 year probationary appointment: October 12, 2012
- Certification status: NYS Permanent Certification, PreK-6, effective 9/1/08
- Initial district-wide assignment: PHS – Special Education
- Base salary: Teaching Assistant Step 1, \$18,489.38 prorated salary

Motion carried Vote on the motion 6 – yes
0 – no

Teacher of the Speech & Hearing

Ms. Bentley moved, seconded by Mr. Rotz that the Board approve the following 3 year probationary appointment:

- Name of appointee: Margret Felty
- Tenure area: Speech & Hearing Handicapped
- Date of commencement of the 3 year probationary appointment: October 13, 2009
- Expiration date of the 3 year probationary appointment: October 12, 2012
- Certification Status: NYS Initial Certificate, Speech and Language Disabilities, effective 9/1/09
- Initial district-wide assignment: PHS and Momot Elementary School
- Base salary: Step 1, Column Master's \$34,540.32 prorated salary

Motion carried Vote on the motion 6 – yes
0 – no

Monitor

Dr. Robbins moved, seconded by Mr. Wachtmeister that the Board approve Heather Powers' probationary appointment to the position of Monitor, as presented:

- Name of appointee: Heather Powers
- Civil Service Title: Monitor
- PCSD Title: School Monitor
- Effective Date: September 25, 2009
- Fingerprint status: Cleared
- Initial assignment: Bailey Avenue Elementary School
- Salary Schedule: School Monitor, 2.25 hours/day
- Level: Entry
- Salary/Pay: \$9.68/hour (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations)
- Probationary Period: 26 weeks

Motion carried Vote on the motion 6 – yes
0 – no

Concluding Reports and Remarks

Superintendent's Reports/Remarks

NYS Association of Small City School Districts Annual Breakfast
(October 16, 2009) – Mr. Short recommended that those who are attending the NYSSBA Conference in October should plan to attend. Mr. Morris, Ms. Bentley, and Mr. Short will represent the District at the breakfast. It was noted that Mr. Wachtmeister is the current president of NYSASCSD.

NYSSBA Annual Business Meeting Voting Delegate

Ms. Bentley moved, seconded by Ms. Boise that Mr. Morris be designated as the voting delegate for the NYSSBA Annual Business Meeting.

Motion carried

Vote on the motion 6 – yes
0 – no

German American Partnership Program (GAPP)

Mr. Short reported that he, Ms. Bentley, Mrs. Carrino, and Mr. Morris attended the GAPP reception earlier in the day. The program has been in place for approximately 21 years. It was fun to greet the students from Germany.

School Open Houses

Mr. Short and Mr. Morris attended open houses at the schools.

At Bailey Avenue Elementary School, Mrs. Thompson was selling books in the hall and students were dragging their parents to their classrooms.

At Oak Street Elementary School, Mrs. Zales addressed the parents and students and introduced the faculty and staff before the students and parents visited classrooms.

Mrs. Amo explained the Stafford Middle School schedule and life at the middle school. Parents were put on 3 minutes schedules to change classes which was quite interesting to observe.

At Plattsburgh High School parents followed the student's schedule. Mr. Hurlock addressed everyone explaining about life at Plattsburgh High School.

At Momot Elementary School, the back area was very "carnival-like" with a fire truck and police car on site for students to explore. Mr. Rotz was at the grill and Mr. Herkalo was spinning cotton candy.

The open houses were wonderful and everyone did a good job.

Board Member Reports

Dr. Gallagher reported that on Tuesday night, he and Mr. Short spoke to students in the MST program at SUNY Plattsburgh regarding school culture. Some of these students will be attending the Community Forum.

Mr. Wachtmeister reported that copies of an email from Mr. Biggerstaff outlining association's issues, purposes, activities, achievements, and events were provided to Board members. One of priorities will be to look at Federal Legislation impacting education. Chancellor Tisch of the Board of Regents has asked to meet with members of the association. They are also looking to arrange a meeting with the new Commissioner of Education, David Steiner.

Mr. Wachtmeister also stated that the YWCA of New York City challenged the rating process for the 21st Century Community Learning Center Program grants; and as a result, the NYS Comptroller has reduced the term of the grant award from 5 to 3 years.

**Board Members
Remarks**

Mr. Rotz congratulated all the principals on making the open houses an environment children and parents want to attend – a great job. He and his wife are active in the Downs Syndrome Buddy Walk and saw a large representation of faculty, staff, and students.

Mrs. Boise commented that the open houses always make you feel welcomed. She stated that the transition for her children to new schools was smooth – hats off to both SMS and PHS.

Ms. Bentley reported Chancellor Tisch and Commissioner Steiner are scheduled to present at the NYSSBA Convention. She plans on attending their addresses.

Mr. Wachtmeister commented that Pine Harbour is contesting their placement on the tax rolls. The attorney representing Pine Harbour is from Clifton Park. They did not go with the attorney who recently represented Lake Forest. The attorney is a veteran of assessment issues and will probably prove to be a worthy opponent. Mr. Wachtmeister stated he has a lot of faith in the attorney representing the City and School District.

Mr. Wachtmeister noted Mr. Carpenter had left the meeting. Referencing the materials provided Board members regarding the footbridge, he stated there were a few things that came to mind as he was reviewing them. The inception of the bridge involved a lot of cooperation between the city and school district. The Superintendent of Schools and the Mayor worked together to get the project done. The cooperation was having the school district generate a capital project with the city generating the money (\$200,000) to build the bridge. What Mr. Carpenter was saying is that the City does not have the money to maintain the footbridge and is looking to the school district. Mr. Wachtmeister suggested using another capital project. However, he does not support using educational funds for the footbridge. He pointed out that the relationship between the city and school district has not always been positive and asked if a way could be found to find federal and/or state dollars for work.

Mr. Wachtmeister commented on articles in today's paper. One article highlights how difficult it will be for the legislature to fund education. There is a need to get the message out that education is important.

He also reported that the executive director of Unshackle NY has proposed more than \$7 billion in budget cuts. He stated cuts can be done with minimal impact on programs and services and without shifting costs to local governments. Suggestions were implementing payroll lags, instituting worker furloughs, eliminating members items and revamping Medicaid.

Mr. Douglas of the Chamber of Commerce stated that bringing public workers' salaries and benefits in line with the private sector would go a long way toward solving the problems. Mr. Wachtmeister noted that wages and public benefits paid in the area stay in the area and are "recycled."

Dr. Robbins agreed with Mr. Wachtmeister's comments and said there is a need to thank unions for some of their accomplishments.

Public Comment

Christina Coryea (1 Righi Way) – Mrs. Coryea asked student Ruby Roach to stand as she is one of the students who will be attending the New York State School Music Association (NYSSMA) Conference All-State. Miss Roach was congratulated on her achievement.

Mrs. Coryea thanked Ms. Bentley, Mr. Morris, and Mr. Short who worked with CSEA to bring together a contract which is fair to the District and the union membership. She suggested it would be nice to see the three units

receive the same percentage across the board and she would like to see more equity across the three units.

Adjournment

There being no further business, Ms. Boise moved, seconded by Ms. Bentley that the meeting be adjourned at 8:46 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on October 8, 2009 – 7:30 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – present (arrived at 7:32 p.m.)
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present (arrived at 7:34 p.m.)

Others

James M. Short (Superintendent of Schools) – excused
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
Glenn Hurlock (High School Assistant Principal) – excused
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – excused
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – excused

Note: Mr. Short was absent (attending a conference); therefore, Mrs. Carrino presented recommendations for Board action.

Pledge of Allegiance	Mr. Morris led the pledge of allegiance.
Public Comment	No one addressed the Board.
Consent Agenda Items	Mrs. Boise moved, seconded by Mr. Rotz that the Board approve the consent agenda items.
Minutes	The Board approved the minutes of the meeting of the Board of Education held on September 24, 2009.
Adoption of the Agenda	The Board adopted the agenda for the meeting of the Board of Education being held October 8, 2009.
CPSE and CSE Recommendations	The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.
Personnel Appointments	<u>Substitute and Tutor Appointments</u>

The Board approved the substitute and tutor appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Amanda Cruickshank	Substitute Teacher, Certified, \$91/day	Cleared
Ashley Russell	Substitute Teacher, Certified, \$91/day	Cleared
Jennifer Donohue	Substitute Teacher, Non-Certified, \$81/day	Cleared
Jody Flora	Substitute Teacher, Non-Certified, \$81/day	Cleared
Robert Newell	Substitute Teaching Assistant, Certified; \$8.65/hour	Cleared
Kylie Parker	Substitute Teacher, Non-Certified, \$81/day	Cleared
Benjamin Rundell	Substitute Teacher, Non-Certified, \$81/day	Cleared
Julia Day	Substitute Teacher, Non-Certified, \$81/day	Cleared
Laurie Dubay	Substitute Teacher, Certified, \$91/day	Cleared
Jeanette McKinney	Substitute Teaching Assistant, Certified; \$8.65/hour	Cleared
Terese Vernon	Tutor, Certified, \$43.08/hour	Cleared
Laura Moore	Substitute Teaching Assistant, Non-Certified, \$8.65/hour	Cleared
Sidney Grube	Substitute Custodial Worker, \$11.40	Cleared
Elizabeth Crahan	Substitute Monitor, \$8.65/hour, eff. 10/5/09	Cleared
Elizabeth Crahan	Substitute Food Service Helper, \$8.65/hour, eff. 10/5/09	Cleared
Jennifer Ayotte	Tutor, Certified, \$43.08/hour	Cleared

Tutors at the Champlain Home for Children

The Board approved the appointments of the staff members listed below as tutors for the 2009/2010 school year for students who are placed at the Champlain Home For Children.

Recommendations

Mary Lou LaRocque at \$43.08/hour; not to exceed 315 hours
 Scott Keeney at \$43.08/hour; not to exceed 315 hours

Resignations

The Board accepted Shawn Farrell's resignation from the 2009-2010 school year position of Boys Varsity Swim Coach.

The Board accepted Gregory Hughes' resignation from his position as school monitor, effective September 28, 2009.

Transfer of Duties

The Board approved the transfer of duties of the Central Treasurer for Plattsburgh High School Extraclassroom Activity Fund, effective October 9, 2009 – June 30, 2010, without additional compensation, from Margaret Terry to Kelly Loner.

Correction of Tax Roll

The Board of Education approved the amendment of 2009-2010 Plattsburgh City School District Tax Bill #004586 for Bombardier Mass Transit Corporation from \$309,385.41 to \$133,172.13 so as to reflect the corrected tax roll in accordance with Section 554 of NYS Real Property Tax Law.

**2009/2010 Budget
 Transfers over \$25,000**

The Board authorized the budget transfers as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$86,320	A906080045 Health Insurance	A906080045S Health Insurance - ARRA
\$38,880	A902080045 Teachers Retirement	A902080045S Teachers Retirement - ARRA
\$42,872	A903080045 Social Security	A903080045S Social Security - ARRA

Motion carried

Vote on the motion 6 – yes
 0 – no

New Business

**Authorization for
Signature on Contracts**

Dr. Gallagher moved, seconded by Mrs. Boise that the Board authorize the Superintendent of Schools to execute contracts which do not exceed \$25,000. All contracts which exceed \$25,000 shall require prior Board of Education approval.

Mr. Morris and Mr. Lebrun stated this dollar amount aligns with the practice for budget transfers.

Motion carried Vote on the motion 6 – yes
0 – no

**21st Century Community
Learning Center Program
Grant Contracts**

Mrs. Boise moved, seconded by Mr. Sullivan that the Board authorize the Superintendent of Schools to execute the following contracts for the 21st Century Community Learning Center Program as listed below and detailed in Appendix III.

- 1) Behavioral Health Services North, Inc. (\$29,710) to provide Adventure Based Counseling
- 2) Champlain Valley Family Center (\$58,750) to provide a Step Ahead Program
- 3) YMCA (\$225,500) to provide counselors/staff for after school program.

Motion carried Vote on the motion 6 – yes
0 – no

7:32 p.m. – Dr. Robbins arrived.

Field Trip Request

Based on the recommendation of Mr. Merrick, Dr. Gallagher moved, seconded by Mrs. Boise that the Board approve the request of Susan LaPierre for six students and one chaperone to visit St. Michael’s College in Colchester, Vermont, October 17 and 18, 2009. The students will stay overnight sharing dorm rooms with selected St. Michael’s College students. This is part of the College for Every Student Program and expenses will be reimbursed by the college’s ALANA program.

Motion carried Vote on the motion 7 – yes
0 – no

**Out of State
Conference Requests**

Based on the recommendation of Mr. Merrick, Mr. Rotz moved, seconded by Mrs. Boise that the Board approve the request of Charles Lustig to attend the American Councils program in Washington, D.C., October 15-18, 2009. The only expense to the District will be the cost of Mr. Lustig’s substitute.

Motion carried Vote on the motion 7 – yes
0 – no

Based on the recommendations of Mrs. Lamberti and Mrs. Thompson, Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the requests of Catherine Conway (Bailey UPK), Mary Ward (Momot UPK), Karen Bernardi (Momot UPK Teaching Assistant), Judy Wurster (Momot K), Alicia DuBray (Momot K), Beth Channell (Momot K/1) , and Jen Jolicoeur (Momot K/1 AIS) to attend the 2009 National Association for the Education of Young

Children (NAEYC) Annual Conference and Expo in Washington, D.C., November 19-20, 2009. The District will provide substitutes as needed and \$250 toward expenses for each. Participants are paying for airfare, lodging, and food.

Mr. Morris and the Board “kudoed” the participants for covering a portion of the costs to attend this conference.

Motion carried

Vote on the motion 7 – yes
0 – no

7:34 p.m. – Mr. Wachtmeister arrived.

Personnel Items (Not Part of Consent Agenda)

Tenure Appointment

Mrs. Boise moved, seconded by Mr. Sullivan that the Board appoint Julie Bullis to tenure in the elementary tenure area, effective November 12, 2009. Mrs. Bullis holds NYS Permanent Certificates in the areas of Reading, Special Education, and Nursery, Kindergarten & Grades 1-6; effective February 1, 1998.

Motion carried

Vote on the motion 8 – yes
0 – no

**Appointment –
School Monitor**

Dr. Gallagher moved, seconded by Mr. Sullivan that the Board approve the following 26-week probationary appointment:

- Name of appointee: George M. Stackpole
- Civil Service Title: Monitor
- PCSD Title: School Monitor; 2.25 hours
- Effective Date: October 9, 2009
- Fingerprint Status: Cleared
- Initial Assignment: Oak Street Elementary
- Schedule: School Monitor
- Level: Entry
- Salary/Pay: \$9.68 (to be adjusted to \$10.08 following the application of the ratified 2009-2012 CSEA contract terms)
- Probationary Period: 26-weeks

Motion carried

Vote on the motion 8 – yes
0 – no

Old Business

**Adoption of Board
Policy Revisions**

Dr. Gallagher moved, seconded by Mr. Wachtmeister the Board approved the revisions to the Board Policies (Appendix II) listed below. The policies were reviewed by the Board Policy Sub-committee and the Director of Special Education and presented for first review on September 24, 2009.

- 4321 Programs for Students with Disabilities under IDEA and New York’s Education law Article 89
- 4321.1 Allocation of Space for Special Education Programs and Services in the Least Restrictive Environment
- 4321.2 School-wide Pre-referral Approaches and Interventions
- 4321.3 Allocation of Space for Special Education Programs

- 4321.4 Independent Educational Evaluation
- 4321.4-R Independent Educational Evaluation Regulation
- 4321.4-E Plattsburgh City School District Approved Outside Evaluators Exhibit
- 4321.5 Confidentiality and Access to Individualized Programs, Individualized Education Services Programs and Service Plans
- 4321.6 Availability of Alternative Format Instructional Materials for Students with Disabilities
- 4321.7 Districtwide and Statewide Assessments of Students with Disabilities
- 4321.8 Selection and Appointment of an Impartial Hearing Officer
- 4321.9 Declassification of Students with Disabilities
- 4321.10 Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities
- 4321.11 Public Report on Revisions to District Policies, Practices and Procedures Upon a Finding of Significant Disproportionality
- 4321.12 Use of Time Out Rooms and Physical Restraints
- 4321.13 Preschool Special Education
- 4321.13-R Preschool Special Education Regulation
- 4321.14 Special Education Personnel
- 4321.15 Procedures for Outside Use of Educational Materials and Assistive Technology
- 4321.15-E Special Education Assistive Technology Procedures for Borrowing Resources

Motion carried

Vote on the motion 8 – yes
0 – no

Concluding Reports and Remarks

Superintendent's Reports/Remarks

PHS Principal Recruitment

Mrs. Carrino updated the Board on the recruitment for PHS principal. The committee screened eighteen (18) applications and selected six (6) people to interview on October 20 and 21, 2009. She and Mr. Morris asked Board members to select dates for Board interviews with an anticipated date of November 12 for appointment by the Board of Education. Dr. Gallagher stated he will be out of the state but would be available the evening of the 4th and 5th. Mrs. Carrino reminded Board members of the CEWW School Boards Association presentation on bullying on November 5. After some discussion and with an anticipated start time of 7 p.m., the evenings of November 4 and 6 were selected for Board interviews allowing interested Board members to attend the CEWW presentation on bullying on November 5. After the conclusion of the interviews by the screening committee, Mr. Short and Mrs. Carrino will send out a schedule for November 4 and 6.

CEWW School Boards Association Meeting (November 5, 2009)

A sign up sheet for the meeting and program on bullying was distributed.

Board Member Reports

Mr. Wachtmeister reported that his meeting with the Chancellor and Commissioner was canceled as Mr. Biggerstaff was ill and not able to attend.

Mr. Wachtmeister commented that there have been a number of meetings with the candidates for the vacant Congressional seat. He offered to compose a letter to the candidates highlighting the need for education

funding for IDEA and No Child Left Behind and addressing the impact of charter schools which are federal issues. As of yet, there has been no serious discussion of educational issues and he would like all three candidates to be judged on their positions on these issues. There was support from the Board for Mr. Wachtmeister to draft a letter for their review. He also asked members to contact him with any other items with federal implications.

Board Members Remarks

Mr. Rotz reported on Karen Gaffney’s recent presentation. Miss Gaffney, who has Down syndrome, shared her story of successes as a public speaker, world-class long distance swimmer, and a 2001 graduate from Portland Community College with an associate degree. He stated that Mrs. Lamberti and Mrs. Amo were there. It was the third time he has seen her speak and it reminded him of Mr. Hurlock’s presentation when he said that the District strives to have all students participate.

Dr. Gallagher reported that at the recent Chief School Officers’ meeting there was an extensive discussion of the H1N1 virus. Plattsburgh City School District is well prepared. All school districts in Clinton and Essex counties will host flu immunization clinics if asked to do so.

Mr. Wachtmeister reported that at the last meeting Mr. Carpenter addressed the Board regarding the footbridge and had to leave before the meeting ended. He did email Mr. Carpenter and reviewed what he had stated at the last meeting that he is opposed to using district funds to repair the footbridge but would like to see cooperation with the city if there is another capital project similar to the one which built the bridge. He has not had a response.

Public Comment

No one addressed the Board

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Rotz that the meeting be adjourned at 7:50 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on October 22, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (left at 7:30 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – present (arrived at 7:30 p.m.)
Tracy Rotz – present (left at 7:30 p.m.)
Steven Sullivan – present (arrived at 6:30 p.m.)
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mrs. Boise moved, seconded by Mr. Herkalo that the Board go into executive session at 6:07 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of a particular person).

Motion carried

Vote on the motion 6 – yes
0 – no

6:30 p.m. – Mr. Sullivan arrived.

Mrs. Boise moved, seconded by Mr. Herkalo that the Board return to public session at 7:14 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Reception

In observance of School Board Recognition Board Week, members attended a brief reception (7:14-7:30 p.m.) sponsored by the Plattsburgh Teachers' Association, Civil Service Employees Association, and Plattsburgh Administrative Unit.

7:30 p.m. – Mrs. Boise and Mr. Rotz left the meeting.

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

Public Comment No one addressed the Board.

Consent Agenda Items Ms. Bentley moved, seconded by Dr. Robbins that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on October 8, 2009.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held October 22, 2009.

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Personnel Appointments Substitute Appointments
The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Tamie Lowther	Monitor; \$8.65/hr.	Cleared
	Food Service; \$8.65/hr.	Cleared
Stacie Papineau	Food Service; \$8.65/hr.	Cleared
	Typist/Library Aide; \$8.65/hr.	Cleared
Kathy Lambert	Cook Manager; \$10.30/hr.	Cleared

Substitute Per Diem Rate of Pay
The Board approved a change in Claire Kopita's substitute pay rate from \$100 per day to \$178.13 per day, effective September 9 through October 10, 2009.

Business

2009/2010 Budget Transfer over \$25,000 The Board authorized the budget transfer as presented for the utilization of ARRA funds.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$26,432	A261016042 Library Aide Salaries	A261016042S Library Aide Salaries-ARRA

Reports for Board Information The following were presented for Board information:
1) Summary of 2009/2010 Budget Transfers for the month of September 2009 under \$25,000 requiring the Superintendent's approval.
2) Stafford Middle School Extraclassroom Activity Report (September 2009)
3) Plattsburgh High School Extraclassroom Activity Fund Report (September 2009)
4) Summary of Monthly Wire Transfers (September 30, 2009)
5) Certificates of Deposit and Reserve Accounts (September 30, 2009)
6) Food Service Program Profit and Loss Statement (September 2009)
7) Budget Status Report (September 30, 2009)

Treasurer's Report The Board accepted the September 30, 2009 Treasurer's Report as presented in Appendix II.

Motion carried Vote on the motion 6 – yes
0 – no

Old Business

EXCEL Capital Project

Mr. Short announced that the SMS Pool has re-opened and work at PHS will proceed as soon as materials are received.

Mr. Short reported that bid documents are being prepared for January, to be awarded in early winter, and with work beginning as soon as school is in summer recess. He asked the Board Facilities Committee to meet with the school attorney to discuss the issue of project labor agreements. November 12 at 5:00 p.m. prior to the regularly scheduled Board meeting was selected. Ms. Bentley, Mr. Herkalo, Mr. Morris, and Mr. Sullivan were available. This meeting will be followed up with a meeting with the attorney in executive session.

Non-Resident Students

Mr. Short stated that the Board has received numerous comments on the issue of non-residents students and tuition and he sees three options before the Board: change policy to not accept non-resident students, lower the tuition rate, or leave the current policy in place.

Mr. Morris asked for comments from Board members.

Dr. Robbins said that, after hearing the comments at the October 1 forum, he would like the district to stop accepting non-resident students as it takes students from other school districts.

Mr. Wachtmeister stated he was a strong supporter of the forum at which both sides were represented. The increase in revenues due to the acceptance of non-resident students is not easy to determine. At this point in time he does not support lowering the tuition and thinks the district should discontinue accepting nonresident students.

Mr. Sullivan stated he is opposed to closing the door. If students want to come and have the ability to pay, they should be able to attend.

Mr. Herkalo stated he believes that it was established years ago to allow people to choose a different school district and closing the door would be too harsh for him; but we are not allowing students to come in because tuition is high. However, lowering the tuition is not something he would want to do at this time.

Mrs. Bentley said she has reviewed the materials from the forum. The non-acceptance of non-resident students at the elementary level will most likely continue through high school into the future. She does not want to be seen as "cherry picking" students from other districts – best course of action is not to accept non-resident students.

Mr. Morris stated his thought has been not to allow students from other districts as we are taking them from their home district while not really helping our own district. It appears that the income from tuition is marginal. He has come to the position to not allow non-resident students. His question is: what would be the status of our current non-resident students?

Dr. Robbins stated that it is clear to grandfather current students and allow them to finish their education.

Mr. Sullivan spoke about a student who in the past transferred to PHS because of what we now call bullying in the home school district. What would we do?

Mr. Short stated there has been agreements between superintendents when, due to a dire issue, an agreement is made to accept a student from another district. Sometimes this is for a few months, a year, or the balance of a student's education. We currently have such a situation in place. It is quite limited and thinks such an option should remain as a safe harbor.

Mr. Short reminded the Board that any decision made will initiate the procedure to change Board policy.

Mr. Lebrun stated that the bulk of tuition paying students is at the high school with a few at the elementary level but some may have siblings who

are not school age and the Board might want to consider them. He stated that the \$9,000 tuition has been a strong motivation for some people to falsify residency documents. The Board might want to commit resources to verify questionable claims of residency.

Mr. Wachtmeister stated that this has been an ongoing issue and investigations have been conducted and will need to continue when it comes to the district's attention there is a question of residency.

Mr. Short stated that the district thoroughly investigates questions of residency.

Mr. Morris stated the Board is aware of this and expects the administration to investigate as necessary.

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board direct District administration to prepare, for a first reading on November 12 and a second reading on December 10, a change in Board policy to state that the District will not accept any new non-resident students effective the date the policy is adopted. The new policy should also state that students enrolled as non-residents when the policy not to accept new non-residents goes into effect, may continue to attend through graduation following the current tuition policy.

Discussion:

Mr. Sullivan asked about siblings. Mr. Wachtmeister said his motion does not encompass siblings not enrolled in the District. Families have a choice to purchase a home within the City.

Ms. Bentley stated she supports the motion and not complicating it with the sibling issue is best. She expects, that in the future, school districts will be looking at consolidation.

Roll Call Vote on the Motion

Ms. Bentley.....yes
Mr. Herkalo.....yes
Mr. Morrisyes
Dr. Robbinsyes
Mr. Sullivan.....yes
Mr. Wachtmeisteryes

Motion carried

6 – yes
0 – no

New Business

Business

**Instructional
Field Trip Request**

Based on the recommendation of Mr. Merrick, Ms. Bentley moved, seconded by Mr. Herkalo that the Board approve the request of Kate Bulluck for seven students to participate in the New York State School Music Association Zone 5 Area All-State in Philadelphia, NY, November 20-21, 2009.

Motion carried

Vote on the motion 6 – yes
0 – no

Concluding Reports and Remarks

**Superintendent's
Reports/Remarks**

Board Picture: After a brief discussion, November 4 when the Board meets to interview the candidates for the position of PHS will be when this year's

Board picture will be taken. If that doesn't work out, November 12 was selected as an alternate date.

NYSSBA Conference: Mr. Short reported that he and Ms. Bentley attended the NYSSBA conference in NYC. The speakers and other forums at the convention were some of the better he has seen in recent years. NYSSBA did a very nice job. All the materials are available at the NYSSBA website for anyone to review.

Board Member Reports

Ms. Bentley added to Mr. Short's convention comments. The association meeting was quite good. She had the opportunity to hear both Chancellor Tisch of the Board of Regents and Commissioner Steiner of the State Education Department speak. The Chancellor and Commissioner are a "duo" and spoke about working together to effect changes at the State Education Department – not about more regulation but more best practices. The Chancellor said she expects to have an open door policy with stiff winds of common sense blowing through.

She also attended the Honeoye Falls-Lima Central School District presentation, "Discovering Diversity in a Non-diverse Community" and reminded everyone that handouts can be downloaded from the NYSSBA website. Ms. Bentley thanked the Board and District for the opportunity to attend; and perhaps in the future, other key members of the District staff can attend.

Mr. Wachtmeister stated that he is working on the draft of a letter to candidates for the 23rd Congressional seat which he spoke about at the last meeting. Earlier in the week he and members of the NYSACSD Board of Directors along with Mr. Biggerstaff attended meetings with Chancellor Tisch, Commissioner of Education Steiner, and Robert Megna Director of the NYS Division of Budget and his assistant Peter Appleby.

Mr. Wachtmeister reviewed highlights of these meetings and provided the following report on his October 20, 2009 meeting with Chancellor Tisch, Commissioner of Education Steiner, Senior Deputy Commissioner John King, Deputy Commissioner for Higher Education Joseph Frey, David Abrams, and Tony Lofrumento.

The SED is undergoing an internal reorganization. There will be a decoupling of the current Pk-16 framework into a Pk-12 and Higher Education format. Special Education will be given a new focus. The SED will become less bureaucratic, less regulatory and become more of a service oriented organization.

Race to the Top Grant money will be used to continue the efforts already underway. Over the next 5 years teacher preparation will be revamped with a focus on more rigorous performance evaluation before being in front of kids. An element of value added will be part of new teacher preparation but never as the only basis for evaluation. SED will do an RFP for non-providers of teacher preparation. The focus will be on clinical skills not necessarily courses. With a new database a feedback loop will allow new teacher performance to be provided to schools of education. Principal preparation will place more emphasis on more complex leadership skills

NYS lacks a core curriculum so one will be developed beginning with the elementary grades and moving up over time to the secondary levels. NYS needs to develop world class standards and assessments. The new curriculum will be the result of bringing together university personnel, researchers, teachers, etc. and emphasize vertical integration and common language. Given the events of the last year the curriculum will contain more economic education, technology, and apprenticeships. The arts will receive greater emphasis. State exams have become the curriculum. State

assessments will be evaluated and improved – more difficult and germane. Professional development will be matched to a benchmarked curriculum.

Federal resources will be used to develop a more complex accurate user friendly database matching students, courses, teachers, principals, and family data. This database will be used to better meet student needs and ensure better results. The goal here is to find ways to get the best teachers into schools with greatest need in order to close the gap between high performing and low performing students and schools.

Turnaround schools – the worst performing schools will be closed. The bottom 5% of lowest performing schools will be subject to either district plans for improvement, partner with SUNY, cultural institutions, STEM (science, technology, engineering, math) focus schools with Research Centers or BOCES. Charter schools, such as New Visions, will be leveraged to improve student educational success.

Questioning by association representatives brought out the fact that some but as little as possible of the grant money will be used to enhance SED staff. Even though the SED has been working on the grant since the spring, no decisions have been made as to how the grant monies are to be distributed given the requirement that 50% of the grant money is for LEAs or local education agencies. A plug for having some of this money allocated to small city school districts was put forth. In response to a query by Regent Tallon as to whether the association would agree to the direction outlined by Commissioner Steiner and Senior Deputy Commissioner King, the response indicated that the degree of support would be based on the opportunity for small cities to participate in this ongoing enterprise. A formal written response by the association will be prepared and forwarded to the SED.

Mr. Wachtmeister commented that this time the demeanor of the people from the budget office was different. You could see on their faces that they are not having a good time; but under a great deal of stress and working long hours. There is a need to monitor events.

Board Members Remarks

Dr. Robbins stated he could not make Tuesday's meeting on tolerance. He has spoken with a few of the parents involved and they were not happy with how the incident was handled. The incident is part of a larger problem and is based on the fact that students at the high school level are focused on status and the only power they have is what they have over each other. One of the ways is by belittling others – putting others down. What happened over the summer was cruel and he suggested that what happened this summer is not a diversity issue but a leadership/social skills issue. He suggested that the Board sit down and discuss ways to deal with the situation. The parents he spoke with do not think the situation was dealt with well. This might be an opportunity to look at relationship/social skills starting at the middle school level. He spoke about the movie "A Class Divided" which is based on the true story of a teacher who caused a controversy when she initiated an exercise with her class to teach them about discrimination by separating the class into blue-eyed and brown-eyed pupils and treating one group more favorably than the other. Dr. Robbins would like the district to consider how students and staff deal with this kind of behavior such as the incident over the summer.

Mr. Short stated the Mr. Hurlock is preparing notes from the meeting and when completed they will be provided to Board members. He commented that some people attending wanted to move things forward in doing a better job while other people wanted to process what happened over the summer. He also stated there has been and continues to be miscommunication as to what occurred. There is no evidence other than hearsay as to what occurred outside of school over the summer. At the meeting there were some great

ideas as to how to start working with this – positive ground. The next meeting is scheduled for November 5 at 3 p.m.

The October student assembly will focus on tolerance and respect for all people and student skits will modeling behaviors.

Mr. Hurlock stated that the issue is not done and is ongoing.

Dr. Robbins stated his concern is that people have not grasped the full depth of the issue, misconstrued the problem, and missed the point. There is a need to understand the full depth of the students' action.

Ms. Bentley was at the meeting and stated there was recognition that it is not just about race – it is a cultural issue. The meeting was preliminary – a beginning and some people had a need to air their comments. It was restated that this is an opportunity for education. She invited Dr. Robbins to attend the next meeting.

Mr. Short stated there is a need to better understand what is being discussed.

Mr. Herkalo commented that there is a need to incorporate families in the discussions as behavior starts at home .

Mr. Hurlock stated the meeting led to looking at the media students are using and how they are using it.

Dr. Robbins stated what is seen in face book and texting is a manifestation of what is there, not the cause. It is a relationship and leadership issue.

Mr. Wachtmeister was unable to attend the meeting and suggested that the Board be provided with details of the events which took place – students were suspended, why were they suspended, specific information as some of the activities took place over the summer in a private setting. He hoped that the school attorney was contacted as it is important to have early contact with the legal counsel. Mr. Short stated he did contact the district's legal counsel. He agreed with Dr. Robbins comments about the issue. It all comes down to how people relate to each other in their public lives – how we comport ourselves. Students and teachers need to know what is expected.

Mr. Short stated this was a student-to-student issue and recalled providing the Board with some information on the incident. There was an article in the local newspaper along with a blog following the article.

Mr. Merrick stated that administration sees it as a learning experience and a call to look at tolerance at all grade levels. He has worked in other schools in the area and Plattsburgh's students are far more tolerant than others he has observed. There is a need to see what is going on, learn from it, and do the best to grow and change.

Mr. Morris stated the incident did not occur in school and the only entity addressing it is the school district. He thanked all for their work.

Mr. Hurlock said that there has been discussion about bringing the Challenge Day program to the District but it is expense, maybe \$8,000. An area school district completed the program last year. At Mr. Morris request, Mr. Merrick and Mr. Hurlock will provide the Board with additional information on the program.

Dr. Robbins stated there is a need to develop a mind set of zero tolerance of showing disrespect to others (students and staff).

Ms. Bentley congratulated Mr. Neiderer and his staff for their work on issues related to the pool which is back in service ahead of schedule. She also thanked Mr. Short and Mr. Lebrun for taking the subject of project labor agreements seriously.

Mr. Wachtmeister asked if through the chief school officers of CVES, is their a possibility to do a study to collect the economic impact of the

component districts and CVES on the area. He expects the study to show schools not only educate students but infuse large sums of money into the community. Most of the money comes from outside the area but remains in the area and provides consumerism. He went on to suggest CVES hire SUNY Plattsburgh's Technical Assistance Center to provide such an analysis.

Mr. Morris stated the pins on the Board table came from the GAPP students who visited the area. PHS students will be visiting Germany in April.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Wachtmeister moved, seconded by Mr. Herkalo that the meeting be adjourned at 9:05 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on November 12, 2009 – 6:15 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (left at 8:23 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present (arrived at 7:25 p.m.,
left at 7:47 p.m.)
Richard Robbins – present
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

In the absence of Mr. Morris and Dr. Gallagher and per Board Policy 2230,
Mr. Wachtmeister presided over the meeting.

Executive Session

Mrs. Boise moved, seconded Mr. Rotz that the Board go into executive session at 6:15 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations, employment history of a particular person, and matters leading to the employment of a particular person or corporation).

Motion carried

Vote on the motion 7 – yes
0 – no

7:25 p.m. – Mr. Morris arrived.

Ms. Bentley moved, seconded by Dr. Robbins that the Board return to public session at 7:35 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Mr. Merrick led the Pledge of Allegiance.

Reorder of the Agenda

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Appointment of High School Principal be moved to next on the agenda.

Motion carried Vote on the motion 8 – yes
0 – no

Appointment of High School Principal

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

- Name of appointee: Glenn Hurlock
- Tenure area: Principal
- Date of commencement of the 3 year probationary appointment: January 1, 2010
- Expiration date of the 3 year probationary appointment: December 31, 2012
- Certification status: NYS School District Administrator, Permanent Certificate, effective February 1, 2006.
- Initial district-wide assignment: Plattsburgh High School Principal
- Base Salary: \$90,000 (2009/2010 School Year) to be prorated January 1, 2010 through June 30, 2010.

Note: Mr. Hurlock’s salary for January 1, 2010 through June 30, 2010 will not be adjusted when the Administrative Contract is settled.

Roll Call Vote on the Motion	Mrs. Boiseyes Mr. Herkalo.....yes Mr. Morrisyes Dr. Robbinsyes Mr. Rotz.....yes Mr. Sullivan.....yes Mr. Wachtmeisteryes Ms. Bentley.....yes
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Motion carried 8 – yes
0 – no

Following her affirmative vote, Ms. Bentley read the following statement:
“I believe that, despite dire predictions and a small first pool of candidates for the position of principal, that the search committee, the selection process, and the solicitation for nominees and applicants gave us not only a competitive but a qualified pool from which to select and interview.

I personally want to thank the members of the selection committee for their hard work, attention, and commitment to the process. I know that this type of work is never easy and there are often divergent points of view and opinion. Nevertheless, the committee kept to its mission and produced a good field and ultimately two highly qualified candidates for this critical position.

I believe both Cathy Oldenburg and Glenn Hurlock brought solid experience, vision, and energy to their application and presentations. I had the pleasure of dining with both with the Superintendent and the President of the Board. In addition, I attended both public forums and, of course the interviews of each with the School Board after the forums.

I believe that Glenn’s recommendation tonight and his appointment as the Principal of the High School is based on his excellent performance as

Assistant Principal at PHS for the last three and a half years as well as his considerable experience in a variety of public schools with diverse constituents, students, and curricula. He has impressed me as a student as attested by his pursuit of a doctorate which I anticipate he will finish and as a thoughtful educator, dedicated to student success and achievement. His personal interests in travel and administrative development and his clear understanding of the significant demands on time and family for this position indicate that, despite not having held a principalship before, that he is ready to lead our High School by example and innovation.

I am confident that we have the mentor, teacher, student, manager, and leader for the next decade or more in Glenn Hurlock.

While the turnout at the forum was satisfactory, I admit that I had expected a bigger turnout of public and members of the PHS staff and faculty, given the highly charged and significant numbers that we saw in the spring. I say this, because it is important that the community and the staff and faculty as well as the Board and Administration of the City School District and specifically of the High School, know that our appointment tonight is done with great expectations as well as total confidence that Glenn will be one of the, if not the, most successful principal in the history of Plattsburgh High School.

So, let me be clear. I am committing my wholehearted support to Glenn's and the High School's success. I expect that we will reach new levels of excellence for all students and for our faculty as well. I hope and encourage every member of the school community – Board, administration, faculty, students, parents, alumni, and supporters to do the same. It is time to build for the future—to seek innovative ways to excel and to engage the community in achieving the level of education and student success that will rank us among the best of schools in the region and in the state. We have all the ingredients; we need the chemistry to make it all come together. Our students deserve nothing less.”

Mr. Hurlock was congratulated by those in attendance.

7:46 p.m. – Mr. Morris left the meeting and Mr. Wachtmeister continued presiding over the meeting.

Reports

Comprehensive Education Plan (CEP) for Oak Street Elementary School

Mrs. Zales thanked the following for their work on the CEP: Claudine Selzer, Jaime Nichols, Michele Mc Cloud, Mary Von Bargen, and Garrett McLean who were present as well as Carol Rock and Nina Bell who were unable to be present. Mrs. Zales reported that over the summer Oak Street was cited by the New York State Education Department to be in need of basic improvement in ELA for their special education subgroup. With the inclusion of two special education classrooms, the special education enrollment for Oak was above 30 and is recognized as a special education subgroup (43 students). Mrs. Zales reviewed the Comprehensive Education Plan for Oak Street School. As the State Education Department doesn't have the staff to review the plan and supporting documentation, it is in the process of being reviewed by CVES staff who will then forward the plan on to the State Education Department. Following her presentation, Mrs. Zales responded to questions and comments from the Board.

Ms. Bentley moved, seconded by Mrs. Boise that the Board approved the Comprehensive Education Plan (CEP) for Oak Street Elementary School as presented in Appendix I.

Ms. Bentley thanked the team for their work and attendance at the meeting.

Motion carried

Vote on the motion 7 – yes
0 – no

8:23 p.m. – Mrs. Boise left the meeting.

2008-2009 Internal Audit Report

Mr. Lebrun introduced the District’s Internal Auditors from Hooper and Van House. Donald Hooper, a principal of the firm, noted that they serve as both external and internal auditors for various school districts. Their function as an internal auditor is to analyze risk and identify areas of concern. He stated they did a couple presentations in the District regarding extraclassroom activities. Mr. Hooper reviewed highlights of the report which the Board received at the August 27, 2009 Board meeting in order to have time to review the report. This year (2009-2010) they will be focusing on testing areas of highest priorities.

Mr. Wachtmeister asked if Board members had any questions for Mr. Hooper. Mr. Wachtmeister asked if there is a point going forward when they will again take a broad look. Mr. Hooper replied that they continue to look at all areas working down the risk ladder and cycle throughout the years of their contract. Mr. Hooper was very happy with what they have seen in Plattsburgh. Mr. Wachtmeister thanked them for their report. Mr. Herkalo thanked Mr. Lebrun who in turn stated he has a strong staff and capable administrators.

Mr. Sullivan moved, seconded by Mr. Rotz that the Board accept the 2008-2009 Internal Audit Report prepared by Hooper and Van House.

Motion carried

Vote on the motion 6 – yes
0 – no

Public Comment

No one addressed the Board.

Consent Agenda Items

Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve the consent agenda items with corrections (substitute teachers are paid per day not per hour) as noted by Mr. Short.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on October 22, 2009.

Adoption of the Agenda

The Board adopted the agenda and addendum (leave request) for the meeting of the Board of Education being held November 12, 2009.

CPSE and CSE Recommendations

The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix II.

Personnel Appointments

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Kaitlyn Lewis	Monitor; \$8.65/hr.	Cleared
Kaitlyn Lewis	Food Service Helper; \$8.65/hr.	Cleared
Kelly LaBounty	Monitor; \$8.65/hr.	Cleared
Kelly LaBounty	Teacher Aide; \$8.65/hr.	Cleared

Jaime Simpson	Teacher; Non-certified; \$81/day	Cleared
Brianne Williamson	Teacher; Non-certified; \$81/day	Cleared
Shallen Wells	Teacher; Certified; \$91/day	Cleared
Jessica Dearborn	Teacher; Certified; \$91/day	Cleared
Katie Lewis	Teaching Assistant; Non-certified; \$8.65/hr.	Cleared
James Sheehan	Teacher; Non-certified; \$81/day	Cleared
Tasha Hamel	Teacher; Non-certified; \$81/day	Cleared
Marie Mandeville	Teacher; Certified; \$91/day	Cleared
Erika Tobrocke	Teacher; Non-certified; \$81/day	Cleared
Kelly LaBounty	Teaching Assistant; Certified/\$8.65/hr.	Cleared

Coaching Appointments

The Board approved the 2009/2010 Interscholastic Coaching appointments as listed. All have received fingerprint clearance as required. *Varsity Coaches who were appointed March 26, 2009.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Swim	Boys Varsity	Scott Keeney	\$3,763
	Boys Modified	Pat Goodell	\$2,371
Volleyball	Varsity Coach	Vickie McMillan*	\$3,608
	JV Coach	Jody Emery	\$2,938
	Assistant	Sabrina Hamilton	\$2,165
	Assistant	Amanda Oliver	\$2,165
	Volunteer	Elizabeth Tregan	
Bowling (Boys & Girls)	Varsity	Scott Corrow	\$2,165
	Volunteer	Scott Beebie	
Ice Hockey	Varsity Coach	James Reidy*	\$4,846
	Var. Assistant	Jamie Latinville	\$3,505
	Volunteer	Matt Stetz	
Girls Basketball	Varsity Coach	Sue Wilson*	\$4,846
	JV Coach	Jim Manchester	\$3,505
	Mod. A	Kelly Weiss	\$2,732
	Mod. B	LaShauna Quarles	\$2,371
Boys Basketball	Varsity Coach	Chris Hartmann*	\$4,846
	JV Coach	Brad Lavalley	\$3,505
	Mod. A	Ryan Earle	\$2,732
	Mod. B	Chris LaRose	\$2,371
	Mod. B	Pat Goodell	\$2,371
Basketball Cheerleading	Varsity Coach	Michelle Rugar*	\$2,629
Winter Track	Varsity Coach	Vern Harrison/Adam Mehan	\$3,505
Mgrs. & Services		Tom Armstrong	\$2,887

Momot Elementary School Extra and Co-curricular Appointments

The Board approved the list of extra and co-curricular activity advisors for Momot Elementary School for the 2009-2010 school year. Their rate of pay will be based on and will not exceed the negotiated contract amount of \$3,460. All appointees will keep time sheets in regards to the hours worked.

Momot Music Theater

Roxanne LaBarge
Kari Herkalo
Melissa Caraballo
Mary Gertsch-Cochran
Dan Devins
Gilles Fortin
Mary Fortin

Momot Homework Lab

Susan Walker
Rosemary Manchester
Jennifer LeCuyer

Bailey Avenue School Extra & Co-Curricular Appointments

The Board approved the list of extra and co-curricular activity advisors for Bailey Avenue Elementary School for the 2009-2010 school year. The rate of pay will be based on the negotiated contract amount of \$1730.00 (\$24.03 per hour for the total of 72 hours).

<u>Club</u>	<u>Recommendation and Hours</u>
Gym and Game Club	Sheldon Cullen (4 hours)
Card Games Club	Mary Lou LaRocque (4 hours)
Woodworking Club	Jessica Colburn, Elizabeth Frady, Theresa Munro (4 hours each)
Pet Lovers Club	Melissa Adams, Wendy Patunoff (4 hours each)
Games Club	Karen Hulbert, Kathy Curran (4 hours each)
Arts & Crafts Club	Sue Higgins & Kathy Miller (4 hours each)
Roller Skating	Beth Christon and Erin McGill (6 hours each)
Floral Arranging Club	Erin McGill & Danielle Jackson (4 hours each)
Knitting Club	Catherine Conway & Stephanie Lasher (4 hours each)

Resignation

The Board accepted June Pernice's resignation for retirement purposes from her position as school counselor, effective November 14, 2009.

Business

2009/2010 Budget

Transfers over \$25,000

The Board authorized the budget transfers as presented in the total amount of \$77,630.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$42,630	A211012042 Full Day K Teacher Salaries	A211012042S Elementary Teacher Salaries ARRA

Utilization of ARRA Funds

\$35,000	A225049048200 BOCES Handicapped Services	A225040048 Special Education Contractual
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To cover the cost of itinerant student services for a student formerly served by BOCES now being served by a private contractor.

Learn and Serve America Program Contract

The Board authorized the Superintendent of Schools to sign a contract (Appendix III) with Champlain Valley Family Center to provide the NYS Education Learn and Serve America K-12 Program for the 2009-2010 school year for the amount of \$51,675.

Out of State Conference

The Board approved the request of Mark Donnelly to attend the Eastern Athletic Trainers Association Conference in Boston, Massachusetts, January 8-11, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

No additional correspondence.

Old Business

EXCEL Capital Project

Change Order

Mr. Herkalo moved, seconded by Ms. Bentley that the Board approve the change order presented below. The change order is to provide (35) new hangers for the middle school pool trench.

Change Order No. 2-01 \$3,517.16

SED No. 09-12-00-01-0-013-007

Contract No. 2 – Plumbing

L.H. LaPlante Co.

Motion carried

Vote on the motion 6 – yes
0 – no

Nonresident Students

First Review – Revision to Board Policy 5152 Admission of Nonresident Students

As directed by the Board of Education at the October 22, 2009 meeting, revisions to Board Policy 5152 Admission of Nonresident Students (Appendix IV) were presented for first review. (Note: The revisions include the deletion of 5152-R Admission of Nonresident Students Regulation, 5152-E.1 Nonresident Student Application, 5152-E.2 Release of Student Records, and 5152-E.3 Application for Admission.)

Mr. Short stated that the revision precludes the acceptance of nonresident students once the policy is approved. Sections of the policy applicable to current nonresident students who may continue as nonresidents have also been revised.

Dr. Robbins asked about special circumstances when an agreement is made between Superintendents. Mr. Short responded that when the school attorney reviewed the proposed revisions it was suggested that special circumstances be covered by a contract between the involved parties. Mr. Short restated the fact that if the Board adopts the revisions on December 10, 2009, new nonresidents will no longer be admitted.

New Business

Business

Creation of a Part-time Custodial Worker Position

Ms. Bentley moved, seconded by Mr. Rotz that the Board authorize the creation of a part-time custodial worker position, based on increased capacity to support the 21st Century Community Learning Centers grant program.

Motion carried

Vote on the motion 6 – yes
0 – no

Superintendent’s Conference Request

Dr. Robbins moved, seconded by Mr. Herkalo that the Board approve James Short’s request to attend the Northeastern Council of School Superintendents’ 39th Annual Conference in Lake Placid, New York, December 3-4, 2009. As Mr. Short will be attending as a commuter his registration fee is \$205.00.

Motion carried

Vote on the motion 6 – yes
0 – no

Safe Routes to Schools Grant

Mr. Rotz moved, seconded by Mr. Sullivan that the Board pass the following resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

WHEREAS, a Project for the Plattsburgh City School District — Safe Routes to School (SRTS), P.I.N.780516 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 100% Federal funds; and

WHEREAS, the Plattsburgh City School District desires to advance the Project by making a commitment of 100% of the federal share of the costs of \$99,887.

NOW, THEREFORE, the Plattsburgh City School District Board of Education, duly convened does hereby

RESOLVE, that the Plattsburgh City School District Board hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Plattsburgh City School District Board hereby authorizes the Superintendent of the Plattsburgh City School District to pay in the first instance 100% of the federal share of the cost of all phases of work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$99,887 is hereby appropriated from the 2009-2010 School Budget, and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal share costs of the project exceeds the amount appropriated above, the School Board of the Plattsburgh City School District shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Superintendent thereof, and it is further

RESOLVED, that the Superintendent of the Plattsburgh City School District is hereby authorized to execute all necessary Agreements and certifications with the New York State Department of Transportation in connection with the advancement or approval of the Project; and the Superintendent is hereby authorized to execute all necessary reimbursement requests for Federal Aid on behalf of the Plattsburgh City School District and providing for the administration of the Project and the School District’s first instance funding of project costs and permanent funding of the federal-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

Motion carried

Vote on the motion 6 – yes
0 – no

**Instructional
Field Trip Requests**

NETC Educational Tour to France

Based on the recommendation of Donald Merrick, Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the request of Jila Yadollahpour for six students and two chaperones to participate in the NETC Educational Tour to France leaving on Thursday, April 10, 2010 and return on Saturday, April 17, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Annual Student Association Conference

Based on the recommendation of Donald Merrick, Dr. Robbins moved, seconded by Ms. Bentley that the Board approve the request of Laurene Mihalek for nine students and two chaperones to attend the Annual Student Association Conference at the Saratoga Hilton Hotel and Conference Center, November 22-24, 2009.

Motion carried

Vote on the motion 6 – yes
0 – no

College For Every Student St. Michael's College Visit

Based on the recommendation of Donald Merrick, Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the request of Susan LaPierre for two students and one chaperone to visit St. Michael's College, November 14-15, 2009. Expenses will be reimbursed by St. Michael's College ALANA Program.

Motion carried

Vote on the motion 6 – yes
0 – no

Out of State Conference Request

National Council of Teachers of English (NCTE) Convention

Based on the recommendation of Donald Merrick, Dr. Robbins moved, seconded by Ms. Bentley that the Board approve the request of Marjorie Brown to attend the NCTE Annual Conference in Philadelphia, Pennsylvania, November 19-23, 2009. As she will be presenting during a panel session, "Recognizing Resistance: Teaching and Assessing Writers," most of her expenses will be covered by the State University of New York at Plattsburgh.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Tenure Appointment

Ms. Bentley moved, seconded by Mr. Herkalo that the Board appoint Karen A. Rock to tenure in the business tenure area, effective January 11, 2010. Mrs. Rock holds a NYS Permanent Certificate in the area of Business and Distributive Education, effective September 1, 2008 and a NYS Permanent Extension of Certificate in the area of Coordinator of Work-Based Learning Programs for Career Development, effective September 1, 2008.

Motion carried

Vote on the motion 6 – yes
0 – no

Unpaid Leave of Absence

Dr. Robbins moved, seconded by Mr. Herkalo that the Board approve Glenn Hurlock's request for a three year unpaid leave of absence, effective January 1, 2010 through December 31, 2012. Mr. Hurlock is requesting an unpaid leave of absence to accept the position of Plattsburgh High School Principal.

Motion carried

Vote on the motion 6 – yes
0 – no

Superintendent's Reports/Remarks

2009 School Enrollment and Projections Report

Board members received a copy of the annual School Enrollment and Projections Report prepared by Mr. Haley. Mr. Short noted that a couple of formula changes have been made; such as the one for projecting

kindergarten enrollment using birth rates and for students entering sixth grade and nine grade as the admittance of nonresidents at these levels will no longer need to be considered. Dr. Robbins stated the projections indicate a steady increase in enrollments over the years. Mr. Short commented that it takes a number of years for increased enrollments at the elementary level to impact the secondary level.

Mr. Wachtmeister noted that the looking back feature of the Press Republican recently stated the enrollment was 2200 a hundred years ago. He also noted that the number of resident students attending Seton Catholic and Seton Academy is approximately 73 students. Mr. Wachtmeister stated the district may be at a time when it will be in the best interests of the students and community to re-examine the educational program to be sure it is the best it can be. He will present some ideas for a self-analysis at a future meeting.

Board Member Reports There were no reports.

Board Members Remarks Mr. Rotz congratulated Mr. Hurlock on his appointment. He also stated he agrees with Mrs. Zales that assessments should be focused on what students can achieve. The team did a great job of not focusing on a particular classroom.

Public Comment No one addressed the Board.

Adjournment There being no further business, Mr. Herkalo moved, seconded by Mr. Rotz that the meeting be adjourned at 9:01 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on December 10, 2009 – 6:14 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived 6:55 p.m.)
Leisa Boise – excused
John Gallagher (Vice-president) – excused
Brian Herkalo – excused
Clayton Morris (President) – present
Richard Robbins – present
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – excused
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board go into executive session at 6:15 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of a particular person).

Motion carried

Vote on the motion 5 – yes
0 – no

6:55 p.m. – Ms. Bentley arrived.

Dr. Robbins moved, seconded by Mr. Wachtmeister that the Board return to public session at 7:35 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Olivia Latinville led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Amelia Carter-Kelly, Amelia Arguelles, Katherine Kavanaugh, and Isabel Yu read the District’s Mission Statement and Core Values.

SpotlightWittFitt Stability Balls (Momot Elementary School)

Students LJ Goodman, Olivia Latinville, Grace Pilon, Amelia Carter-Kelly, Amelia Arguelles, Katherine Kavanaugh, Isabel Yu, Rachel Hilchey, and Kurt Ouellette demonstrated their WittFitt Stability Balls.

Mrs. Lamberti introduced teachers Katherine Hite, Dan Devins, Laura Buck, and teaching assistant Rosemary Manchester. They all work with students who use the stability balls.

Catherine Hite reported on how the WittFit Stability Balls became part of their classrooms replacing chairs as seating for students and staff.

Dan Devins presented a PowerPoint about the benefits of the WittFit Balls – better posture, promotes active sitting, strengthens core muscles, improves balance and flexibility, keeps users alert and focused, improves blood flow to all parts of the body especially the brain, and improves handwriting.

Students Amelia Arguelles, Amelia Care-Kelly, Katie Kavanaugh, and Isabel Yu stated why they like to sit on the WittFitt balls which are sized to each user.

Posted in the classrooms are rules for sitting on the WittFitt Ball: always have your bottom on the ball; feet must be on the floor; treat the ball as a chair; keep sharp/dangerous objects away from the balls; and movement should not disturb others.

At the beginning of the school year, parents received informational letters and permission slips. Students are asked to sign a Stability Ball Use Contract. The teachers commented that students who have lost their ball (for three or five days) for not following the rules have not lost their balls again.

Following the presentation, Mrs. Hite and the students demonstrated some exercises they use in the classroom to keep alert and focused.

Dr. Robbins asked the Superintendent of Schools to get them for Board members. He stated this is quite revolutionary.

Ms. Bentley asked about the costs as students stated they want to continue to use them as the progress from grade to grade.

Dr. Robbins asked if there has been a difference in the interaction of the students. Mrs. Buck, who teaches first grade, stated that in her classroom the students are actually sitting on the balls which is not something students did when there were chairs in the classroom.

Mr. Morris thanked everyone and he and Mr. Short presented certificates to the students thanking them for coming to the meeting. Mr. Short offered up this quote: "Education at Momot is a ball."

Public Comment

No one spoke.

Consent Agenda Items

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on November 12, 2009.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held December 10, 2009.

Committees on Preschool Special**Education (CPSE and****Special Education (CSE)****CSE Chairperson and Alternate Chairpersons**

The Board appointed the following as 2009-2010 CSE Chairperson and Alternate CSE Chairpersons as needed.

- Chairperson: Claudine Selzer
- Alternates: Patricia Amo
- Glenn Hurlock
- Mary Louise Lamberti
- Diane Thompson
- Carrie Zales

CPSE and CSE Recommendations

The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Personnel Resignations

- 1) The Board accepted James Manchester’s resignation from the position of Girls Basketball JV Coach for the 2009-2010 season.
- 2) The Board of Education accepted Eric Allen’s resignation from the position of Head Custodian, effective December 11, 2009, contingent upon his appointment to the position of Custodian Worker.
- 3) The Board accepted Kelly Weiss’ resignation from the position of Girls Basketball Modified A Coach for the 2009-2010 season.

Appointments

1) Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Roberta Boyea	Teacher, Non-Certified, \$81/day	Cleared
Maribeth Capo	Teacher, Certified, \$91/day	Cleared
Victoria Colozza	Teacher, Non-Certified, \$81/day	Cleared
Victoria Colozza	Teaching Assistant, Non-Certified, \$8.65/hr.	Cleared
Kari Dahlquist	Teacher, Non-Certified, \$81/day	Cleared
Dana Kelly	Teacher, Certified, \$91/day	Cleared
Kylie Knoll	Teaching Assistant, Non-Certified, \$8.65/hr.	Cleared
Rory MacRae	Teacher, Non-Certified, \$81/day	Cleared
Amanda Malfer	Teacher, Certified, \$91/day	Cleared
Peter McMillan	Teacher, Non-Certified, \$81/day	Cleared
William Rowden	Teacher, Certified, \$91/day	Cleared
Jessie Wells	Teacher, Certified, \$91/day	Cleared
Toni Wiszowaty	Teacher, Certified, \$91/day	Cleared
O. Fred Scroggin	Bus Driver; \$13.80/hour	n/a
Daniel Ladue	Teacher Aide; \$8.65/hour	Cleared
George Stackpole	Bus Monitor; \$8.65/hour	Cleared
Penny Mesel	Food Service Helper; \$8.65/hour	Cleared

2) Co-curricular – Stafford Middle School

The Board approved the appointments of staff members listed below as co-curricular advisors at Stafford Middle School for the 2009-2010 school year at the stipend listed.

<u>Club</u>	<u>Advisor / Stipend</u>
Math Counts	Gale Carroll / \$535.00
Principal’s Award	Gale Carroll / \$267.50
Foreign Language	Christele Clarin / \$535.00
Spelling Bee	Christele Clarin / \$267.50
Drama	Andrew Ducharme / \$713.40
Student Council Advisor	Penny Manor / \$1,070.10
8th Grade Advisor	Kathy Meyer / \$535.00
Spelling Bee	Carolyn Miller / \$267.50
8th Grade Advisor	Teresa Niles / \$535.00

Principal's Award	Teresa Niles / \$267.50
Chess/Backgammon	Jason Nisoff / \$535.00
Recycling Club	Jason Nisoff / \$356.70
Library Club	Russell Puschak / \$535.00
Science Club	LaShauna Quarles / \$267.50
Jazz Ensemble	Richard Rabideau / \$2,140.20
Drama	Karen C. Rock / \$713.40
Science Club	Kathleen Sciole / \$267.50
Yearbook	Tomi Seguin / \$1,783.50
Study Buddy	Michelle Walpole / \$1,426.80
Design Technology	Keith West / \$713.40
FSO Faculty Liaison	Lori Wills / \$713.40

3) Co-curricular – Plattsburgh High School

The Board approved the appointments of staff members listed below as co-curricular advisors at Plattsburgh High School for the 2009-2010 school year at the stipend listed which is based on negotiated contract.

<u>Club</u>	<u>Advisor / Stipend</u>
Senior Class	Susan Fresn / \$2,484
Junior Class	Charles Lustig / \$2,129
Sophomore Class	Donna Baker / \$1,774
Freshman Class	William Herzog / \$1,419
After-Prom Party 1	Jackie Testo / \$266
After-Prom Party 2	Cheryl Maggy / \$266
CFES	Susan LaPierre / \$532
CFES Mentor 1	Corey Mousseau / \$355
CFES Mentor 2	Amy Tisdale / \$355
Chess Club	Steven Tice / \$1,064
Communications/Model UN	Charles Lustig / \$532
Dance Club Co-Advisor	Jennifer Slattery / \$532
Dance Club Co-Advisor	Alison Armstrong-Zantana / \$532
Drama Club	Cheryl Maggy / \$2,838
French Club	Jila Yadollahpour / \$1,064
GAPP	Jean Seeber / \$1,064
GSA Co-Advisor	Marje Brown / \$532
GSA Co-Advisor	Steve Graf / \$532
Holiday Club	Jean Seeber / \$1,064
Key Club 1	Tim Hanrahan / \$532
Key Club 2	Fran Bieber / \$532
Multi-Cultural Club	Jila Yadollahpour / \$1,419
National Honor Society	Jennifer Slattery / \$1,064
PHS Green Team	Amy Sholtis / \$1,064
Science Olympiad 1	Shirley Butler / \$532
Science Olympiad 2	Corey Mousseau / \$532
Senior Grad Presentation	Anna Sherman / \$532
Spanish Club	Alison Armstrong-Zantana / \$1,064
Student Association	Laurene Mihalek / \$1,774
Yearbook	Wendy DeMane / \$5,322

4) College Advancement Program Coordinator

The Board appointed Susan Levaque as College Advancement Program Coordinator for the balance of the 2009-2010 school year. Without compensation, Mrs. Levaque is filling the vacancy created by the retirement of June Pernice.

5) Coaching Appointments

The Board approved the 2009-2010 Interscholastic Coaching appointments as listed. All have received fingerprint clearance except as noted.

Girls Basketball	JV Coach	Kelly Weiss	\$3,505
	Mod. A	Jim Manchester	\$2,732
Volleyball	Volunteer	Hannah Emery*	
Boys Basketball	Volunteer	Pat Shaughnessy	

*Emergency Conditional pending Fingerprint Clearance

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2009-2010 Budget Transfers for the month of October 2009 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Report (October 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (October 2009)
- 4) Summary of Monthly Wire Transfers (October 31, 2009)
- 5) Certificates of Deposit and Reserve Accounts (October 31, 2009)
- 6) Food Service Program Profit and Loss Statement (October 2009)
- 7) Budget Status Report (October 31, 2009)

Treasurer's Report

The Board accepted the October 31, 2009 Treasurer's Report as presented in Appendix II.

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

No additional correspondence.

Old Business

EXCEL Capital Project

Change Orders

Mr. Rotz moved, seconded by Mr. Wachtmeister that Board approve the change orders presented below:

Change Order No. 2-02 \$17,030.37
 SED No. 09-12-00-01-0-013-007
 Contract No. 2 – Plumbing
 L.H. LaPlante Co.

Description: to provide new conduit and wire to the existing pool filter system pump and to modify new pool drain trenching as required to access the specified drain location.

Change Order No. 1-01 \$344.00
 SED No. 09-12-00-01-0-007-008
 Contract No. 1 – General Construction
 Integrated Rigging and Contracting

Description: to provide an additional 2 ¼” of trim cap metal at top of new siding perimeter throughout.

Motion carried

Vote on the motion 6 – yes
0 – no

Nonresident Students **Adoption of Revisions to Board Policy 5152 Admission of Nonresident Students**

Dr. Robbins moved, seconded by Mr. Wachtmeister that the Board approve the revisions to Board Policy 5152 Admission of Nonresident Students (Appendix III). (Note: The revisions include the deletion of 5152-R Admission of Nonresident Students Regulation, 5152-E.1 Nonresident Student Application, 5152-E.2 Release of Student Records, and 5152-E.3 Application for Admission.) The revisions were presented for first review on November 12,

Roll Call Vote on the Motion

Mr. Morrisyes
Dr. Robbinsyes
Mr. Rotzyes
Mr. Sullivan.....yes
Mr. Wachtmeisteryes
Ms. Bentley.....yes

Motion carried

6 – yes
0 – no

New Business

Business

Creation of a Custodial Worker Position

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board approve the creation of a Custodial Worker position.

Motion carried

Vote on the motion 6 – yes
0 – no

External Audit Services

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board accept the Audit Services Proposal from Conroy, Boulrice, Telling & Trombley for the years ending June 30, 2010-2012, at the respective rates of \$12,500, \$12,900, and \$13,300.

Mr. Lebrun stated there were two respondents to the RFP. The other firm's rates ranged from \$18,000 to \$19,500.

Motion carried

Vote on the motion 6 – yes
0 – no

Out of State Conference Requests

Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the requests of James Short and Roderick Sherman to participate as panelists in the session, "Educational Reform from the Inside: Teachers' Union – School Administration Partnerships," at the Labor and Employment Relations Association Annual Meeting in Atlanta, George, January 2-3, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Instructional

Field Trip/Fund Raiser Request

Based on the recommendation of Mr. Merrick, Ms. Bentley moved, seconded by Mr. Rotz that the Board approve Cheryl Maggy's request for the Drama Club to take their annual trip to New York City to see a Broadway production and visit historical and interesting sites in NYC and to conduct a Krispy Kreme Doughnuts sale. The trip will be planned for a Saturday in June 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Field Trip Request

Based on the recommendation of Mr. Merrick, Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve Linda Sullivan’s request for two students and one chaperone to participate in the New York State School Music Association High School Honor Band/Jazz Ensemble in Syracuse, New York, March 5-7, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Selective Classification

Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve a selective classification waiver for Jack Tolosky to participate in Boys Ice Hockey.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items (Not Part of Consent Agenda Appointments)

1) Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve Eric Allen’s probationary appointment to the position of Custodial Worker, as presented:

- Name of appointee: Eric Allen
- Civil Service Title: Custodial Worker
- PCSD Title: Custodial Worker
- Effective Date: December 11, 2009
- Fingerprint Status: Cleared
- Initial Assignment: To be determined
- Schedule: Custodial Worker
- Level: B
- Salary/Pay: \$14,407 (pro-rated from annualized salary of \$26,195 to allow for partial year)
- Probationary Period: 26 weeks

Motion carried

Vote on the motion 6 – yes
0 – no

2) Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board approve Loren Neiman’s probationary appointment to the position of part-time (3.75 hours) Custodial Worker, as presented:

- Name of appointee: Loren Neiman
- Civil Service title: Custodial Worker
- PCSD Title: Custodial Worker
- Effective Date: December 11, 2009
- Fingerprint status: Cleared
- Initial Assignment: Oak St. Elementary School
- Schedule: Custodial Worker
- Level: Entry
- 2009/20 10 Salary: \$6,621 (pro-rated for 3.75 hours and for balance of school year from \$25,502)
- Probationary Period 26 weeks

Motion carried

Vote on the motion 6 – yes
0 – no

Concluding Reports and Remarks**Superintendent's Reports/Remarks**January 7, 2010 C-E-W-W School Boards Meeting/Program

Mr. Short distributed the sign-up sheet for the January 7 Clinton-Essex-Warren-Washington School Boards Association Meeting/Program. The title of the program is "Quality Schools and Shifting Demographics in the North Country."

January 14, 2010 Board of Education Meeting

Due to conflict with his schedule, Mr. Short asked Board members if they would be willing to move the January 14 Board meeting to Wednesday, January 6. He did not suggest January 7 due to the C-E-W-W School Boards Meeting/Program. As there were no objections, the January 14 Board of Education was moved to January 6.

Interviews of PHS Assistant Principal Candidates

Mr. Short suggested Thursday, December 17 as a date to interview the Assistant Principal candidates. After a brief discussion, Thursday, December 17 at 5:30 p.m. was selected as a start time. Mr. Short reported that earlier in the day of the Board interviews, the finalists will be interviewed by a student panel at PHS, tour the school, and be available for an informal meet-and-greet with the staff.

Special Board Meeting

In anticipation of having a candidate to recommend, Mr. Short asked that a special meeting be scheduled for the appointment of the Plattsburgh High School Assistant Principal. Monday, December 21 at 7 a.m. was established.

H1N1 Flu Immunization School Clinics

Mr. Short reported that he has just received notice the Clinton County Health Department will conduct H1N1 Immunization Clinics in the school district on January 15. There will be no cost for the immunization. Information at the elementary will be sent home via a "backpack stuffing" and bulk mailed for grades 6-12.

Board Member Leave of Absence

Mr. Short stated he received a communication from Dr. Robbins that he will be teaching this Spring for the University of Virginia's Semester at Sea Program and will be away from Plattsburgh from approximately January 1 to June 1, 2010. He requested a leave from the Board during that time. As he will have regular access to email, he would appreciate being kept informed regarding Board activities.

Mr. Merrick's last Board Meeting

Mr. Short presented Mr. Merrick a brass apple bell in thanks for his work the past 9 months as an Interim Principal at Plattsburgh High School. Mr. Short recalled that when he call Mr. Merrick and asked him to serve as an interim principal, his comment was that he would be glad to as he has always had a fond place in his heart for Plattsburgh. Mr. Short stated there will be a fond place in Plattsburgh's heart for Don Merrick.

Board Member Reports

Ms. Bentley reported that earlier in the day, she and Mrs. Amo attended a conference titled "21st Century Bullying and its Implications on Schools." Part of the presentations were the distribution of district and school-wide

policies on the issue. Jay Worona of NYSSBA was one of the presenters. These are issues which all schools should be working on. It was a good conference co-sponsored by the teachers and school administrators associations and the educational conference board. There were eleven people from the District in attendance.

Mr. Wachtmeister stated that the State legislators and Governor have reached an agreement called a deficit reduction assessment. Education on the surface was spared; but the problem has been postponed a number of months. There will be a great deal of flux in State aid going forward. Also, there has been the creation of a new retirement tier which includes a lifetime employee contribution to the plan with a change in the age for retirement without penalty, and increases the number of years to vest in the system. The Regents state aid proposals are calling to re-establish the schedule for the foundation aid formula and for high tax aid to be adjusted. Currently, Plattsburgh benefits from high tax aid.

Board Members Remarks

Mr. Wachtmeister read the following remarks regarding preparation of the 2010-2011 budget.

Unless good decisions and much better than anticipated tax receipts occur very soon, the state budget will see a reduction and perhaps a significant reduction in state aid to education.

Through compromise and "creative budget moves" the K-12 education community has been, for the most part, spared mid year reductions. Other parts of the state budget have already or will make sacrifices and will continue to do so this coming year and the year after. It would be unreasonable to expect that K-12 education would be unaffected.

Plattsburgh did not gain from the adoption of the Foundation Aid Formula several years ago. Once the smoke clears from this "Great Recession" the formula's implementation will once again resume. We also have an expectation that even if High Tax Aid were to be available, Plattsburgh would not likely qualify. Loss of High Tax Aid alone would mean over \$500,000 less state aid. Talk in some circles has state aid being reduced by 10% from 2009-10 levels. While 10% is not likely, certainly a 3% reduction is within the realm of possibility. A 3% reduction would be roughly another \$500,000 reduction in state aid. Plattsburgh should prepare then for as much as \$1,000,000 in lost revenue. 10% would be devastating.

What actions might the district consider at this point in time. On the revenue side how much would each one percent increase in the tax levy be and how much would each one percent increase in the tax rate raise. A utility tax remains a possibility once complete data becomes available. This would enable the board to estimate how much revenue might be raised and what impact a utility tax would have on the community. A utility tax is a sales tax which other municipal governments gain revenue from at the current time. Years ago the county would not consider sharing their sales tax revenue with county school districts; and given their dependence on and recent decline in anticipated collections, they certainly would not be able to do so now or for the foreseeable future as they have also been using their fund balance to prevent property tax increases.

To deal with the expenditure side of the budget a list should be developed of non-mandated spending. A decade or more ago the District Administration was directed to provide the Board with this data. Examples might be the savings from class sizes at the maximum contractually allowed by K-5, 6-8, and 9-12. Cost of the music program in excess of the state

mandate. Interscholastic expenditures would be another area that could be reduced.

While none of this is especially palatable we should begin this in January to enable the community to recognize what is at stake and why the situation exists. It may be time to evaluate the totality of our educational programmatic offerings. If a miracle happens by April 1, 2010 and nothing has to be reduced or taxes not raised, we would still have a better appreciation for what we have. If the result of state budget development is as negative as predicted, we would be able to rationally, with full knowledge, make the best decisions. Waiting till the last moment however is not an option.

Dr. Robbins stated he attended a Momot study group (Education and Poverty: Improving Outcomes for Children) which Kris Lutters has organized. There were twenty-two participating in the inservice study group and should be commended for their efforts.

Mr. Morris: On behalf of the Board of Education, he wished all a great holiday.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Ms. Bentley moved, seconded by Mr. Sullivan that the meeting be adjourned at 8:52 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckleba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Special Meeting of the
Board of Education
held on December 21, 2009 – 7:10 a.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – excused
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present
Mary S. Huckeba (District Clerk) – present

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

**Appointment of Plattsburgh
High School
Assistant Principal**

Mrs. Boise moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

Name of appointee: Jamie LaBarge
Tenure area: Assistant Principal

Date of commencement of the
3 year probationary appointment: January 25, 2010

Expiration date of the
3 year probationary appointment: January 24, 2013

Certification status: NYS School Building Leader, Initial
Certificate, effective 02/01/2010

Sick Leave: 30 days credited, effective January 25, 2010

Initial district-wide assignment: Plattsburgh High School Assistant Principal

Base Salary: \$77,000 (2009/2010 School Year) to be
prorated January 25, 2010 through June 30,
2010. *Note: Mr. LaBarge's salary for
January 25, 2010 through June 30, 2010 will
not be adjusted when the Administrative
Contract is settled.*

Roll Call Vote on the Motion

Mr. Morrisyes
Mr. Rotz.....yes
Mr. Sullivan.....yes
Ms. Bentley.....yes
Mrs. Boiseyes
Dr. Gallagher.....yes

Motion carried

6 – yes
0 – no

Waiver of Board Policy 2410

Policy Development, Adoption, Implementation and Review and Adoption of Policy 4321.16 Medicaid Compliance and Regulations 4321.16-R

Mrs. Boise moved, seconded by Mr. Sullivan that the Board pass the following resolution:

Whereas, school districts that reasonably expect to receive reimbursement for or submit Medicaid claims in excess of \$500,000 during any consecutive twelve-month period are required by law to adopt and implement a Medicaid Compliance Program to detect and prevent Medicaid fraud, waste and abuse; and

Whereas, the Plattsburgh City School District reasonably expects to exceed the \$500,000 threshold;

Therefore be it resolved that the Board of Education hereby waives Policy 2410 that requires two readings prior to adoption of a policy and hereby adopts Policy 4321.16 (Appendix I) and Regulations 4321.16-R (Appendix II) Medicaid Compliance Program at this meeting on one reading.

Discussion:

Mr. Morris stated he has a concern about waiving Policy 2410 which requires two readings of a Board policy prior to adoption.

Mr. Short explained that every school district that reasonably expects to receive reimbursement for or submit Medicaid claims in excess of \$500,000 during any consecutive twelve-month period is now required to develop and implement a compliance program aimed at detecting and preventing Medicaid fraud, waste and abuse by December 31, 2009. Earlier this year the District's Special Education and Business Offices examined the new requirements and initially concluded this regulation did not affect Plattsburgh as the Medicaid claims were under the described threshold (\$300,000 - \$450,000). However, upon further review, the New York State Association of School Business Officials is advising schools like Plattsburgh to take the precaution and generate a compliance plan. He feels this advice is warranted for the mere fact that at any time a student could move into the district that needs services which fall within Medicaid reimbursement – moving the District over the threshold. Essentially this is a pro-active approach and will keep the District in compliance. He stated he has received a vast amount of documents from the School Attorney to help in the development of a compliance plan. The plan being presented is one which they prepared for all of their clients.

Motion carried 6 – yes
0 – no

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Sullivan that the meeting be adjourned at 7:19 a.m.

Motion carried 6 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on January 6, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present (arrived at 6:20 p.m.)
John Gallagher (Vice-president) – present (left at 9:08 p.m.)
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – excused
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board go into executive session at 6:10 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of a particular person).

Motion carried

Vote on the motion 6 – yes
0 – no

6:20 p.m. – Mrs. Boise arrived.

Mr. Rotz moved, seconded by Mr. Sullivan that the Board return to public session at 7:29 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Dr. Gallagher led the Pledge of Allegiance.

Report

Plattsburgh City School District Demographic and Economic Report prepared and presented by the Technical Assistance Center of SUNY Plattsburgh

Mr. Howard Lowe, Director of the Technical Assistance Center (TAC), stated the center is the economic development outreach arm of SUNY Plattsburgh. TAC provides technical assistance to public and private sector organizations with the goal of enhancing economic development across northern New York.

Victoria Zinser Duley, an Economic Development Specialist and the principal project researcher, presented highlights from the PCSD Economic and Demographic Report and responded to questions.

Mr. Short stated the information is extremely important as the district is always trying to estimate enrollments and corresponding impact on facility planning.

Mr. Wachtmeister asked if it is fair to say there are two Plattsburghs – the higher end and lower end. He commented it will be interesting to see if the projections follow what the upcoming census shows – perhaps the statistics could be updated when the census is complete. He suggested that the uniqueness of Plattsburgh should be brought to the attention of area legislators to show the need to look at Plattsburgh's qualifications for Foundation Aid. He asked if the big employers in the area provide health insurance coverage. Mrs. Duley said many do and the area seems to be at or lower than the remainder of the State. Mr. Wachtmeister suggested forwarding the report to the Mayor and the Common Council as well as some statewide educational associations and legislators. He also suggested the local BOCES might want to see what the economic impact is of State aid on the local community similar to what they do for SUNY Plattsburgh. Perhaps Mrs. Boise could suggest this at a CVES Board meeting.

Dr. Gallagher stated that a study done by Clinton County showed that Medicaid reimbursements bring a substantial amount of money to the area.

Mr. Short stated that soon the Board will begin working on the development of the 2010-2011 budget. He asked where in the data is there information on what is the impact of school taxes on the local taxpayer and what is the health of the local tax base. Mrs. Duley suggested looking at the data to see if there are ways to have a stronger tax base in the commercial sector. Most of the data only goes down to the county level.

Mr. Wachtmeister suggested looking at residential properties by assessments to get a sense of who is impacted by an increase in taxes.

Mr. Morris thanked them for the report.

Public Comment	No one spoke.
Consent Agenda Items	Mrs. Boise moved, seconded by Mr. Rotz that the Board approve the consent agenda items.
Minutes	The Board approved the minutes of the meeting of the Board of Education held on December 10, 2009. The Board approved the minutes of the meeting of the Board of Education held on December 21, 2009.
Adoption of the Agenda	The Board adopted the agenda for the meeting of the Board of Education being held January 6, 2010.
CPSE and CSE Recommendations	The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.
Personnel Resignation	The Board accepted Adam Mehan's resignation as Winter Track Varsity Coach for the 2009-2010 season which he was splitting with Vern Harrison. As a result of Mr. Mehan's resignation, Mr. Harrison will receive the full stipend (\$3,505) as Winter Track Varsity Coach.
Appointments	<u>Substitute Appointments</u>

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Joann Kaska	Registered Nurse; Certified; \$120/day	Cleared
Kimberly Fleming	Teacher; Non-Certified; \$81/day	Cleared
Celeste D'Avignon-Krieg	Teacher; Certified; \$91/day	Cleared
Shannon Rabideau	Teacher; Non-Certified; \$81/day	Cleared
Alison Rosenbaum	Teacher; Non-Certified; \$81/day	Cleared
Mary Ellen Shambo	Teacher; Certified; \$91/day	Cleared
Deborah Giroux	Teacher; Certified; \$91/day	Cleared
Brian Micheels	Teacher; Non-Certified; \$81/day	Cleared
Brian Micheels	Teaching Assistant; Non-Certified; \$8.65/hr.	Cleared
Carol Neyenhouse	Teaching Assistant; Non-Certified; \$8.65/hr.	Cleared
Cheryl Turcotte	Teaching Assistant; Certified; \$8.65/hr.	Cleared
Rachel Belson	Teacher; Certified; \$91/day	Cleared
Stacie Papineau	Teacher Aide; \$8.65/hr.	Cleared
Penny Mesel	Monitor; \$8.65/hr.	Cleared
Penny Mesel	Teacher Aide; \$8.65/hr.	Cleared
Kathryn Bruce	Monitor; \$8.65/hr.	Cleared
Kathryn Bruce	Teacher Aide; \$8.65/hr.	Cleared
Kathryn Bruce	Food Service; \$8.65/hr.	Cleared
Rachel Holcomb	Monitor; \$8.65/hr.	Cleared

Revisions to Co-curricular – Plattsburgh High School

The Board approved the revisions to the 2009-2010 stipends of co-curricular advisors at Plattsburgh High School. The revised stipends listed are based on negotiated contract.

<u>Club</u>	<u>Advisor / Stipend</u>
Senior Class	Susan Fresn / \$2,471
Junior Class	Charles Lustig / \$2,118
Sophomore Class	Donna Baker / \$1,765
Freshman Class	William Herzog / \$1,412
After-Prom Party 1	Jackie Cianfrocco / \$353
After-Prom Party 2	Cheryl Maggy / \$353
CFES	Susan LaPierre / \$529
CFES Mentor 1	Corey Mousseau / \$353
CFES Mentor 2	Amy Tisdale / \$353
Chess Club	Steven Tice / \$1,059
Communications/Model UN	Charles Lustig / \$529
Dance Club-Co Advisor	Jennifer Slattery / \$529
Dance Club-Co Advisor	Alison Armstrong-Zantana / \$529
Drama Club	Cheryl Maggy / \$2,824
French Club	Jila Yadollahpour / \$1,059
GAPP	Jean Seeber / \$1,059
GSA Co-Advisor	Marje Brown / \$529
GSA Co-Advisor	Steve Graf / \$529
Holiday Club	Jean Seeber / \$1,059
Key Club 1	Tim Hanrahan / \$529
Key Club 2	Fran Bieber / \$529
Multi-Cultural Club	Jila Yadollahpour / \$1,412
National Honor Society	Jennifer Slattery / \$1,059
PHS Green Team	Amy Sholtis / \$1,059
Science Olympiad 1	Shirley Butler / \$529
Science Olympiad 2	Corey Mousseau / \$529
Senior Grad Presentation	Anna Sherman / \$529

Spanish Club	Alison Armstrong-Zantana / \$1,059
Student Association	Laurene Mihalek / \$1,765
Yearbook	Wendy DeMane / \$5,294

Additional Hours

The Board approved an additional 6 hours at \$43.08 per hour for Donna Baker to continue her English mapping work from this summer. She was approved for 18 hours last summer and now needs 6 hours for this year's prep and implementation.

Unpaid Leave of Absence

The Board approved Jennifer Carter-Kelly's request for an unpaid leave of absence for the purpose of child rearing, effective the afternoon of November 13, 2009 through January 12, 2010.

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2009-2010 Budget Transfers for the month of November 2009 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Report (November 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (November 2009)
- 4) Summary of Monthly Wire Transfers (November 30, 2009)
- 5) Certificates of Deposit and Reserve Accounts (November 30, 2009)
- 6) Food Service Program Profit and Loss Statement (November 2009)
- 7) Budget Status Report (November 30, 2009)

Treasurer's Report

The Board accepted the November 30, 2009 Treasurer's Report as presented in Appendix II.

Saranac Bus Lease Agreement for 2010

The Board authorized the signing of the Bus Lease Agreement (Appendix III) with Saranac Central School District, effective January 1, 2010 ending December 31, 2010. The agreement provides for the rental for the use of school buses at the sum of \$2.40 per mile, plus the cost of a driver, if provided.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

The following correspondence was received:

- Letter from Stanley A. Ransom, Rotary Music Committee, complimenting the Select Vocal Ensemble's performance to the residents and Rotarians at Lake Forest Senior Retirement Community.
- Letter from Barker Yearbook Staff regarding the Board's interest in placing an advertisement in the PHS 2009-2010 yearbook. Dr. Gallagher stated he would organize a congratulations to the graduates. Board members were asked to contact Dr. Gallagher as soon as possible if they would like to contribute towards the advertisement.

New Business

Business

2010-2011 Budget

The 2010-2011 Budget Development Calendar was reviewed and provided to Board members.

Mr. Short informed Board Members about an option in State law to request the date of the annual budget vote to be rescheduled to the second Tuesday in May if there is a conflict due to a religious observance. The Board did not request a date change.

Mr. Short reported that any ARRA funds received have resulted in a similar decrease in State aid. It is expected that next year when ARRA funds are not available, there will not be a corresponding increase in State aid.

Mr. Wachtmeister stated he does not expect the Governor's Budget Proposal will be any different from what the Governor has been saying. It is expected to an "interesting" budget year.

Out-of-State Conference Request

Dr. Gallagher moved, seconded by Mr. Wachtmeister that the Board authorize James Short and Roderick Sherman to attend the Albert Shanker Institute "Good Schools" seminar in Washington, D.C., February 8-9, 2010. All travel and expenses will be paid by the Shanker Institute.

Motion carried Vote on the motion 7 – yes
0 – no

School Tax Collection Report

Dr. Gallagher moved, seconded by Mr. Sullivan that the Board accept the School Tax Collection Report 2009-2010 as presented:

School Tax Receivable	\$ 16,075,166.63
Reduction in Tax Roll: Bombardier	<u>176,213.28</u>
Adjusted School Tax Receivable	15,898,953.35
Less: Tax Received	<u>14,897,303.41</u>
Unpaid 2009 School Taxes	1,001,649.94
Plus: Penalties Due as of 12/6/09	<u>74,933.15</u>
Total Unpaid Taxes plus Penalties	\$ 1,076,583.09

Discussion: In response to a question from the Board, Mr. Lebrun stated that the percentage of unpaid taxes is 6% which is up slightly from last year's percentage of 5.3%. State law requires that the City serve as the District's guarantor of unpaid taxes. Following the conclusion of the tax collection season (i.e. December 1st), the roster of unpaid taxes is 'turned over' to the City Chamberlain's Office for collection. The City Chamberlain's Office will continue to collect these 'unpays' over the next two years, at which point they will pay the District the amount of the remaining unpaid taxes.

Motion carried Vote on the motion 7 – yes
0 – no

Memorandum of Agreement – 403b Third Party Administration (TPA) Services

Mr. Sullivan moved, seconded by Mr. Rotz that the Board authorize the Superintendent of Schools and the Board of Education President to sign the Memorandum of Agreement (Appendix IV) with the Plattsburgh Teachers' Association regarding 403b Third Party Administration (TPA) Services.

Discussion:

Mr. Wachtmeister clarified there are two parts to the agreement. He commented on the issue of Third Party Administrator (TPA) services which, in the past, when employees took advantage of 403b there was no direct cost to the district and the district was not involved. The need for a TPA is due to recent changes in law.

\$3,995 is the set up cost with a \$36 per participant cost per year. Currently enrollment is down but Mr. Lebrun stated he expects enrollment to increase once the TPA issue is resolved. Currently there are about 120 employees contributing to 403b plans. The participant per year fee (\$36) will be prorated for the balance of the 2009-2010 fiscal year. Mr. Wachtmeister

stated that the District will be assuming the costs which might be as high as \$6,480 per year. His position is that employees who want to defer taxes should pay the costs. If taxes are deferred, an employee’s tax liability is decreased with the State potentially receiving less income tax.

The other part of the agreement is that there are some “professional” retirees who have been taking their health insurance benefit in two family plans as opposed to two individual plans.

Mr. Short clarified that the elimination of the option for employees to take two family plans is the trade-off for the District to assume the expenses related to the use of a TPA for employee 403b plans. The option of taking two family plans for a retired couple who were both employed in the District is being removed from the Plattsburgh Teachers’ Association contract for current and future retirees.

The current annual cost of an individual plan is \$6,728 and \$17,510 for a family plan. Retirees do not contribute to their health insurance coverage while active employees do contribute. The difference between the plans is \$10,782 which equates to about approximately \$43,128 in savings per year when converting four (4) family plans to four (4) individual plans. This has been going on for approximately 5 years resulting in approximately \$200,000 additional costs to the District. Currently there are about 18 or 19 retired couples with only two of the couples electing double family coverage.

Mr. Wachtmeister stated that, as a retiree from another district, he has tried to halt the implementation of Plan B which would have increased co-pays. With the country trying to deal with the issue of health insurance coverage and cost, the added expense of four (4) family plans is an outrageous waste of taxpayer money. It would be better to explain at budget time this expense rather than have the District pick up the tab for 403(b) costs. He also noted that this clause would be removed for these two families if the consortium added a lifetime claim limit; then they could go back to two family plans no matter what the limit is. Mr. Wachtmeister stated that the proposed federal health law prohibits such a cap, making this provision redundant.

Mr. Wachtmeister stated in reviewing the GASP45 document there are a number of employees who have spouses who have retired from other area public school districts. Mr. Lebrun stated his office is currently gathering information on that same issue. Mr. Wachtmeister stated that he expects it would be easy for the consortium members to have each spouse’s insurance borne by the respective districts saving districts a large sum of money. This is something which needs to be looked at.

Mr. Sullivan stated buyouts might work in favor of a district.

Dr. Gallagher called the question.

Mr. Short clarified that there are Board members who are either a past employee or married to a current employee. He read the following from a guidance document from the school attorney regarding conflict of interest: Board members may want to abstain where they have a “personal” concern, i.e. deals with someone they are related to. But again they are not required to. Often, we recommend that such “relationships” be noted publicly to avoid “the appearance of impropriety,” but again, this is not required.

Roll Call Vote on the Motion

Mr. Morrisyes
Mr. Rotzyes
Mr. Sullivan..... abstained
Mr. Wachtmeister no
Mrs. Boiseyes
Dr. Gallagher*yes
Mr. Herkalo**yes

Motion carried

5 – yes
1 – abstention
1 - no

**Dr. Gallagher stated he is retired from the district.
**Mr. Herkalo stated he is the spouse of an employee.*

Instructional Field Trip Request

Based on the recommendation of Mrs. Amo, Mrs. Boise moved, seconded by Mr. Herkalo that the Board approve Richard Rabideau's request for one student (with one chaperone) to participate in the New York State Band Directors Association's Middle School, All-State Honor Band in Syracuse, March 5-7, 2010.

Motion carried

Vote on the motion 7 – yes
0 – no

9:08 p.m. – Dr. Gallagher left the meeting.

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Proposal for Outdoor Education Experience

Teton Science School

Mr. Short spoke about the proposal for Board information. He reported that Mrs. McCarty cannot attend this year due to family commitments but the FSO is helping parents with fund raising. Mrs. Boise stated that she went on a previous trip and it was a wonderful experience.

Race to the Top (RTTT)

Update on New York State's Race to the Top Grant Application

Mr. Short reported that the application was received on December 21st and is due at the State Education Department on January 8, 2010. Mr. Short reported that he and Mr. Wachtmeister participated in a conference call with Mr. Biggerstaff of the New York State Association of Small City School Districts. The application contains a great deal of harsh consequences for school districts. The State will receive 50% of the funds with the balance to be distributed to school districts. New York State United Teachers Association has not endorsed it on the state level but is leaving the decision to the locals. The local unit will support it under the Peer Assistance Review grant. The MOU mentions merit pay, charter schools, private management companies managing public schools, and includes federal funds for a national curriculum.

Mr. Short's estimate is that Plattsburgh would receive approximately \$54,000 per year for the next four years. Superintendents are worried that every federal dollar received will result in a similar reduction in State aid. The District's legal counsel stated the District could support the initiative and cautioned superintendents not to sign without the support of their Board of Education.

Mr. Short distributed information received from the New York State Association of Small City School Districts, the School District's Attorney, New York State Council of School Superintendents, and the Chair of the Council of District Superintendents.

He also distributed and reviewed copies of the MOU received from the State which has been amended based on information received from various sources and includes a statement from the Plattsburgh' Teachers Association.

If the school districts do not sign the MOU and the state does not receive the funds, the blame will be placed on the school districts.

Race to the Top Motion Mr. Sullivan moved, seconded by Mr. Herkalo that the Board President and Superintendent of Schools be authorized to execute the Race to the Top Draft Memorandum of Understanding as detailed in Appendix V.

Discussion:

Mr. Wachtmeister stated this it is probably "safe" to sign the MOU with all the modifiers recommended by Mr. Biggerstaff in place. The National School Boards Association is stating that it is a binding agreement.

He pointed out that, as President of the NYSASCD Board of Directors and directed by the Board, he has sent a letter to the Commissioner of Education restating comments/suggestions regarding the Draft MOU indicating support for Small City School Districts to sign the MOU.

In response to a question from Mr. Wachtmeister, Mr. Short stated that the President of the Plattsburgh Teachers' Association has indicated he will sign the document.

Mr. Wachtmeister stated will be voting "no" on principle as he regards the RTTT as a mechanism for the federal government to intrude on local school districts forcing school districts to agree to a national curriculum which he expects to be very costly. Half of the funds received will go to LEAs and the balance to the State to carry out its vision for reform. He noted that NYS has one of the better educational systems in the northeast. The amount of funds which are estimated to be distributed to LEAs is miniscule and the MOU includes evaluating teachers based on test scores which is a negotiated item. The proposals for education reform put forth by Secretary of Education Duncan, mirrored in the direction the New York State Education Department is taking under Commissioner Steiner and Chancellor Tisch of the Board of Regents, is an urban agenda for big cities. In New York State the Governor, leadership of the NYS Senate and NYS Assembly as well as the State Education Department all hail from New York City and their policies will be oriented toward urban issues.

Mr. Short stated that if a district does not participate from the beginning they cannot join later.

Mr. Morris stated that as Dr. Gallagher had to leave the meeting and supports the MOU, he will vote yes but he is absolutely against it.

Roll Call Vote on the Motion	Mr. Rotz.....yes
	Mr. Sullivan.....yes
	Mr. Wachtmeister no
	Mrs. Boiseyes
	Mr. Herkalo.....yes
	Mr. Morrisyes
Motion carried	5 – yes
	1 – no

Board Members Remarks Mr. Morris will not be able to attend January 28, 2010 meeting. If Dr. Gallagher cannot attend he would like to move the meeting to January 27, 2010. Mr. Morris and Mr. Short will be in contact with Dr. Gallagher.

Public Comment No one spoke.

Adjournment There being no further business, Mrs. Boise moved, seconded by Mr. Rotz that the meeting be adjourned at 9:40 p.m.

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on January 28, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (left at 9:08 p.m.)
John Gallagher (Vice-president) – present (arrived at 6:24 p.m.)
Brian Herkalo – present (arrived at 6:06 p.m.)
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present (left at 9:20 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Rotz moved, seconded by Ms. Bentley that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations, proposed litigation, and employment history of a particular person).

Motion carried

Vote on the motion 6 – yes
0 – no

6:06 p.m. – Mr. Herkalo arrived.

6:24 p.m. – Dr. Gallagher arrived.

Mr. Rotz moved, seconded by Mr. Herkalo that the Board return to public session at 7:34 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Students participating in the Spotlight led the pledge of allegiance.

**Mission Statement and
Core Values Readers**

Students participating in the Spotlight read the District’s Mission Statement and Core Values.

Spotlight

Pueblo Storyteller Dolls

Mrs. Zales and Mrs. Thompson introduced the students (Jonathan Caron, Renee Menn, Phoebe Rendon-Nissenbaum, Madeleine Woodward, Sascha

Menn, and Dominic Caron) who will be participating in the program. Art Instructor, Emily Sullivan spoke about the history and making of the storyteller dolls. The students displayed their storyteller dolls and told the accompanying stories. The dolls will be featured at an assembly at Oak Street Elementary School. As part of the 21st Century Community Learning Center Program, the students worked on the dolls and their stories after school. Certificates of Appreciation were presented to the students and their instructors.

Welcome

Mr. Morris welcomed Gilles Fortin who is completing an administrative internship with Mrs. Lamberti and Jamie LaBarge, Plattsburgh High School's recently appointed Assistant Principal.

Reports**PHS Mid-year Disciplinary Report**

Mr. Hurlock presented Plattsburgh High School's Mid-year Disciplinary Report. The trends in the majority of the incident categories show a decrease over the past four years.

Quality Improvement Process (QIP)

Ms. Selzer and Mr. Hurlock reviewed the Quality Improvement Process – Strategies to Improve Outcomes for Students with Disabilities. They explained that Plattsburgh was designated at risk for our drop out rate. The criteria for determining at risk is at least twenty students with disabilities in the 2004 cohort as of June 2008 and a drop out rate of 15% or higher. Baseline data, data analysis, analysis of need, measureable goals, and activities supporting goals were presented. Both Ms. Selzer and Mr. Hurlock spoke about providing targeted interventions.

Mr. Short commented that focusing on data and behavioral interventions, along with RTI and PBIS, shows what programs need to be provided.

It was stated that if a student drops out, returns to school, and drops out again, it is counted as two dropouts.

Dr. Gallagher commented that at a conference Regent Dawson spoke about changing the cohort to five years instead of four years. There has been discussion on the need of some students for five years to earn a high school diploma. Mr. Short noted there is a requirement for all students to take Regents or RCTs no matter their disability or ability.

Mr. Wachtmeister commented that there are discussions in Albany to eliminate the IEP Diploma.

Ms. Selzer stated that Special Education School Improvement Specialist Lora Parks-Recore and staff at the State Education Department have commented that the District's staff does not give up on these students and commended the staff for going the extra-mile for the students.

In response to a question from Mr. Wachtmeister, Ms. Selzer stated that the District tries to bring students back from CVES if the district can provide an appropriate program.

Public Comment

No one addressed the Board.

Consent Agenda Items

Mrs. Boise moved, seconded by Dr. Gallagher that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on January 6, 2010.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held January 28, 2010.

**CPSE and CSE
Recommendations**

The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Resignations

- 1) The Board accepted Raymond LaCroix's resignation, for the purpose of retirement, from his custodial worker position, effective July 1, 2010. Mr. LaCroix has worked in the District since 1993.
- 2) The Board accepted Margaret Gannon's resignation, for the purpose of retirement, from her first grade teaching position, effective June 26, 2010. Mrs. Gannon has worked in the District since 1975.
- 3) The Board accepted Jocelyne LaVigne's resignation, for the purpose of retirement, from her teaching position, effective July 2, 2010. Mrs. LaVigne has worked in the District since 1989.
- 4) The Board accepted accept Jennifer Carter-Kelly's resignation from her positions as Bus Monitor and Food Service Helper, effective January 13, 2010.

Appointments

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Joel Brandt	Teacher; non-certified; \$81/day	Cleared
Francesco Palumbo	Teacher; non-certified; \$81/day	Cleared
David McGannon	Teacher; non-certified; \$81/day	Cleared
Lisa Keyes	Teacher; non-certified; \$81/day	Cleared
Ethan Sullivan	Teacher; certified; \$91/day	Cleared
Jack Brandt	Teacher; certified; \$91/day	Cleared
Ceilidh Clark	Teacher; non-certified; \$81/day	Cleared
Michelle Lehman	Teacher; certified; \$91/day	Cleared
Katherine Lavery	Teacher; non-certified; \$81/day	Cleared
Katherine Lavery	Teaching Assistant; non-certified; \$8.65/hr.	Cleared
Beverly Chisholm	Teacher Aide; \$8.65/hr.	Cleared
Christine Cassone	Monitor; \$8.65/hr. (eff. January 11, 2010)	Exempt
Kathleen Collins	Monitor; \$8.65/hr. (eff. January 11, 2010)	Exempt
Janet Marquis	Teacher Aide; \$8.65/hr.	Cleared
Janet Marquis	Food Service; \$8.65/hr.	Cleared
Lisa Rabideau	Monitor; \$8.65/hr.	Cleared
Lisa Rabideau	Food Service; \$8.65/hr.	Cleared

Coaching Appointment

The Board approved the 2009/2010 Interscholastic Coaching appointment as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>	<u>Fingerprint Status</u>
Girls Basketball	Modified B	Kate Flynn	\$2,371	Cleared

Additional Hours

The Board approved fourteen hours of summer 2009 clerical work for Danielle Scholl at the rate of \$10.44 per hour.

School Store – Stafford Middle School

The Board approved the appointment of Kerri Chase as the extraclassroom activity advisor for the Stafford Middle School Store. As this role pertains to Mrs. Chase's regular instructional program, the appointment bears no additional compensation.

Reports for

Board Information

The following were presented for Board information:

- 1) Summary of 2009-2010 Budget Transfers for the month of December 2009 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Report (December 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (December 2009)
- 4) Summary of Monthly Wire Transfers (December 31, 2009)
- 5) Certificates of Deposit and Reserve Accounts (December 30, 2009)
- 6) Food Service Program Profit and Loss Statement (December 2009)
- 7) Revenue Status Report (December 31, 2009)
- 8) Budget Status Report (December 31, 2009)

Treasurer's Report

The Board accepted the December 31, 2009 Treasurer's Report as presented in Appendix II.

Disposal of Surplus Equipment

The Board authorized the disposal of the surplus equipment as listed.

<u>Model</u>	<u>Serial Number</u>	<u>Model</u>	<u>Serial Number</u>
iMac/266	XA91604WFM3	Precision 210	3225R
iMac/266	XA91605PFM3	Precision 210	321UY
iMac/266	SA9120VTFZK	Precision 210	31Z1I
iMac/266	XA9120VSFZK	Precision 210	321XX
iMac/266	XA9120VLFZK	Precision 210	321FQ
iMac/333	XB9270A9GSQ	Precision 210	320NZ
iMac/333	RN93601JGV4	Precision 210	320U6
iMac/333	RN9322MFGV3	Precision 210	321VZ
iMac/333	SG93709TGSP	Precision 210	3I3ZX
iMac/350	SG9536GGHQJ	Precision 210	3i3Z6
iMac/400	YM0372Q5JAU	Precision 210	3I3ZW
iMac/400	YM1153U7KLX	Precision 210	3I3ZQ
iMac/400	YM1153TSKLX	Precision 210	3I3ZF
Optiplex GX110	JZRPD01	Precision 210	3I3ZL
Optiplex GX110	85XDG01	Precision 210	32117
Optiplex GX110	CBG3K01	Precision 210	3I3ZR
Optiplex GX110	CCG3K01	Precision 210	3I3ZC
Optiplex GX110	1DG3K01	Precision 210	3I3ZN
Optiplex GX110	4DG3K01	Precision 210	3I3Z9
Optiplex GX110	6DG3K01	Precision 210	3I3ZV
Optiplex GX110	9DG3K01	Precision 210	3I3ZP
Optiplex GX110	DDG3K01	Precision 210	3I3ZG
Optiplex GX110	2FG3K01	Precision 210	3I3Z7
Optiplex GX110	BFG3K01	Precision 210	3I3ZH
Optiplex GX110	2GG3K01	Precision 210	322A5
Optiplex GX110	1SWNN01	Precision 210	31ZEV
Optiplex GX110	1F4Q30B	Precision 210	32225
Optiplex GX200	C2VW20B	550	0803105S0BBAA1115
Precision 210	3I3ZM	SnapScan 1236U	56BS5363S
Precision 210	320IW	14in	010A0002927
Precision 210	31ZEZ	LaserJet 5mp	USFB084781
Precision 210	3I3Z8	LaserJet 6p	USCD117636
Precision 210	3223F	LaserWriter Pro 630	F13431BN108
<u>Vehicle Model</u>	<u>Serial Number</u>		
1997 Dodge Cargo Van B2500		VIN#2B7HB21Y4VK543418	
1995 Oldsmobile Cutlass Cruiser Station Wagon		VIN#1G3AJ85M1S6413797	
1997 Freightliner Bus FS65		VIN#4UZ6CFAA7VC749309	

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

The Board received a letter from Plattsburgh North Stars Football thanking the District for the opportunity to utilize the Plattsburgh Athletic Complex for

the 2009 season home games and asking to continue the opportunity to use the complex. Mr. Short stated that this coming year there is a possibility of capital project work at the site and it might not be available.

2010-2011 Budget

The draft Rollover Budget applying 2009-2010 staffing to 2010-2011 expense assumptions and the Governor's revenue projections was provided to Board Members.

Mr. Short updated the Board on the status of budget. The Executive budget proposal features a \$1.2 million (-7.93%) reduction in State Aid. It was noted that every time Federal stimulus funds were received, the amount of State aid was reduced a corresponding amount. The worse case scenarios of a rollover budget reflect cost increases of approximately \$1.6 million resulting in a worse case scenario of \$2.8 million shortfall. The District cannot tax a way out of this. He asked the Board to consider what kind of reductions/changes in the school program and appropriate/strategic uses of the fund balance they would like to see. Mr. Short cautioned that the use of the fund balance for a non-recurring cost is an appropriate use; but if fund balance is used to fill the shortfall then the same problem will occur next year. He will begin to present strategies for use of fund balance, reductions, re-order of District business, review of all non-mandated programs and impact on the tax rate. He stated this could mean up to 20 people becoming unemployed. He also cautioned that there is not an expectation that the State will be able to provide any additional aid as the State is currently having trouble paying bills. He announced that on Tuesday he will be meeting with the Plattsburgh Teachers' Association Executive Committee. He also reminded the Board, that an early retirement notification incentive has been offered; however, as of the Board meeting, only two teachers and one member of the support staff have submitted letters of resignation for retirement. He added that there is approximately over twenty people with more than 30 years of service who are waiting to retire next year and about seven people who have indicated interest in the 25 years of service credit / 55 years of age incentive to be offered. Three people have indicated they will take the 55/25 incentive if offered. Mr. Short cautioned that there is usually a District cost to such incentives. He will be asking the Administrative Council at their next meeting for input as he reviews and expands on last year's three-tier reduction system, which he will bring to the Board plus more suggestions as he would like the Board to look at a multi-prong attack.

Mr. Wachtmeister commented that the fiscal situation of the State is serious and there is a risk of a December "take-back." This is a multi-year issue. As it is the Board responsibility to make the changes, he asked for a complete a list of possible areas where changes can be made for the Board to review. The Board will need time to discuss, deliberate, and receive input from the community. As elected officials, there is a need to allow for public input before the presentation of the budget. If reductions are made, they should be made in an as balanced a way as possible. He concurred with Mr. Short's remarks about the use of fund balance. Concerning retirement incentives, Mr. Wachtmeister stated that he will not vote for an incentive which takes local money to encourage people to retire. If staff members want to retire to prevent someone from losing a job – people need to step up.

Mr. Short stated he feels it is important to present the pros and cons on the impact of any change and for Board members to ask him for more if he doesn't give them enough information. If something supports a goal/mission of the District, he wants to be sure to provide the information.

Mr. Morris stated that in terms of our local area, if we can layoff through attrition it is better for the county. If a "package" is cost-effective by spending

a little to gain retirements which would save money, that may be a use of the fund balance.

Dr. Gallagher spoke about people in the community needing to clearly know what the thought process is before the budget hearing. He suggested publishing well in advance what the Board will be considering so that the public has an opportunity to hear the budget discussions. This is a problem created by a perfect storm of circumstances. If the Goldman-Saks people would turn their bonuses over to education it would certainly help the problem.

Mr. Wachtmeister stated that if the Board is going to present an incentive, it needs to be negotiated and started early. He cautioned about a clause in the Plattsburgh Teachers' Association contract regarding an impending financial crisis. Are they going to invoke the clause establishing a committee to review contemplated changes? He recommend Mr. Short ask the union if they are going to invoke it. Mr. Wachtmeister also stated that sometimes people do not realize how vulnerable their positions are and make a large purchase. There might be a time in the next few months to notify those low in seniority in any PHS department, special education and/or teaching assistants – to be aware of the issues.

Mr. Wachtmeister stated that if the Board is going to be raising taxes, it is important that as much as possible taxable property be on the tax roll. He noted that Lake Forest and Pine Harbour are currently being litigated. The community needs to know that tax exempt property puts a burden on the entire community. He has heard there is some question as to whether or not the latest medical building built at the CVPH complex is taxable.

Mr. Sullivan stated he does not think he would support an incentive unless the numbers prove it out. The number one issue of the public is the number students in a class, which should be put out to the public.

Mrs. Boise stated that the students need to come first.

Mr. Rotz stated the students need to come first and would support an incentive.

Ms. Bentley would like to see projections before commenting on a retirement incentive and program cuts.

Mr. Herkalo also needs to see the information stating there is a need to pursue all aspects.

Mr. Morris stated the important thing is not to hurt the core programs – remember why we are here.

9:08 p.m. – Mrs. Boise left the meeting.

EXCEL Capital Project Capital Project Management

Mr. Short reported that a local contractor requested an extra week to prepare bid documents. The extension was granted to him and all the potential bidders.

Mr. Short reminded Board members of the school attorney's recommendation to use the District's architect for project management. If it was a larger project, the attorney stated he would be recommending keeping the project management separate from the architect. Mr. Short asked for Board input.

Dr. Gallagher asked Mr. Short and Mr. Lebrun to meet with Rodney Brown, Clinton County Director of Planning, regarding having the architect serve as project management.

Mr. Morris would like to have a local clerk of the works.

Ms. Bentley agrees with Mr. Morris to have a District person reporting back to the District. She would feel more comfortable.

Mr. Rotz agrees with Dr. Gallagher – would be more comfortable.

Mr. Sullivan stated he has seen both fail.
 Mr. Herkalo would like to see a local clerk of the works.
 Mr. Wachtmeister stated there are advantages to both and he will go along with the wisdom of the majority.
 Mr. Short and Mr. Lebrun will keep the Board updated.

**2009-2010 Fire
 Inspection Results**

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board accept the 2009-2010 Annual State Education Department Fire Inspection Report as presented in Appendix III.

Motion carried Vote on the motion 7 – yes
0 – no

2010-2011 Calendar

Mr. Sullivan moved, seconded by Mr. Rotz that the Board adopt the 2010-2011 School Calendar as presented in Appendix IV.

Motion carried Vote on the motion 7 – yes
0 – no

**Memorandum of Agreement –
 403b Third Party Administration
 (TPA) Services**

Mr. Sullivan moved, seconded by Mr. Rotz that the Board authorize the Superintendent of Schools and the Board of Education President to sign the Memorandum of Agreement (Appendix V) with the Plattsburgh Administrative Council regarding 403b Third Party Administration (TPA) Services.

Discussion: Mr. Wachtmeister commented that three of the four people involved were teachers and one was an administrator. He clarified there are two parts to the agreement.

He commented on the issue of Third Party Administrator (TPA) services which, in the past, when employees took advantage of 403b there was no direct cost to the district and the district was not involved. The need for a TPA is due to recent changes in law.

\$3,995 is the set up cost with a \$36 per participant cost per year. Currently enrollment is down but Mr. Lebrun stated he expects enrollment to increase once the TPA issue is resolved. Currently there are about 120 employees contributing to 403b plans. The participant per year fee (\$36) will be prorated for the balance of the 2009-2010 fiscal year. Mr. Wachtmeister stated that the District will be assuming the costs which might be as high as \$6,480 per year. His position is that employees who want to defer taxes should pay the costs. If taxes are deferred, an employee’s tax liability is decreased with the State potentially receiving less income tax.

The other part of the agreement is that there are some “professional” retirees who have been taking their health insurance benefit in two family plans as opposed to two individual plans.

The current annual cost of an individual plan is \$6,728 and \$17,510 for a family plan. Retirees do not contribute to their health insurance coverage while active employees do contribute. The difference between the plans is \$10,782 which equates to about approximately \$43,128 in savings per year when converting four (4) family plans to four (4) individual plans. This has been going on for approximately 5 years resulting in approximately \$200,000 additional costs to the District. Currently there are about 18 or 19 retired couples with only two of the couples electing double family coverage.

Mr. Wachtmeister stated that, as a retiree from another district, he has tried to halt the implementation of Plan B which would have increased co-pays. With the country trying to deal with the issue of health insurance

coverage and cost, the added expense of four (4) family plans is an outrageous waste of taxpayer money. It would be better to explain at budget time this expense rather than have the District pick up the tab for 403(b) costs. He also noted that this clause would be removed for these two families if the consortium added a lifetime claim limit; then they could go back to two family plans no matter what the limit is. Mr. Wachtmeister stated that the proposed federal health law prohibits such a cap, making this provision redundant.

Mr. Wachtmeister stated in reviewing the GASP45 document there are a number of employees who have spouses who have retired from other area public school districts. He added that he expects it would be easy for the consortium members to have each spouse's insurance borne by the respective districts saving districts a large sum of money. This is something which needs to be looked at.

Ms. Bentley stated she appreciates that the Superintendent of Schools and two unions have worked together to resolve this issue and everyone worked in good faith.

Motion carried

Vote on the motion 6 – yes
1 – no (Mr. Wachtmeister)

**Project Lead the Way
Bid #RFB-1475-09**

Dr. Gallagher moved, seconded by Mr. Herkalo that the Board award Bid #RFB-1475-09 for Project Lead the Way as presented in Appendix VI. Bid prices will be honored by awarded bidders from December 1, 2009 through November 30, 2010.

Motion carried

Vote on the motion 7 – yes
0 – no

9:20 p.m. – Mr. Wachtmeister left meeting.

**2010 Biennial Review of
Shared Decision
Making (CR 100.11)**

Ms. Bentley moved, seconded by Mr. Sullivan that the Board approve the Shared Decision Making plan and assessments of its success and authorize the Board President to sign the Statement of Assurances as presented in Appendix VII.

Dr. Gallagher thanked Mr. Short for this reminder of the need for action at Westport's next Board of Education meeting.

Motion carried

Vote on the motion 6 – yes
0 – no

Field Trip Requests

NASA DIME (Dropping In A Microgravity Environment) Event

Based on the recommendation of Mr. Hurlock, Dr. Gallagher moved, seconded by Mr. Rotz that the Board approve the request of four students and their teacher, Mrs. DeMane, to travel to Cleveland, Ohio the week of April 19-23, 2010. They have been selected as one of four teams nationwide to participate in the annual NASA DIME (Dropping In A Microgravity Environment) event at the NASA Glenn Research Center on April 20-22. The four students planned a unique microgravity experiment and wrote a formal proposal ("The Effect of Microgravity on the Mixing of Food and Water") in accordance with stringent standards. This included research, interviews, and engineering design tasks using their backgrounds in the science and technology courses they've taken at PHS. The only expense for the District will be for Mrs. DeMane's substitute coverage.

Motion carried

Vote on the motion 6 – yes
0 – no

Mingo Bay Baseball Tournament

Based on the recommendation of Mr. Staves, Dr. Gallagher moved, seconded by Mr. Rotz that the Board approve James Manchester’s request for the Varsity Baseball Team to travel to Myrtle Beach, April 10-17, 2010, and participate in the Mingo Bay Baseball Tournament. Several parents have offered to drive and act as chaperones and expenses will be handled through the Booster Club fundraising and parent expense.

Motion carried

Vote on the motion 6 – yes
0 – no

**Out of State
Conference Requests**

Based on the recommendation of Mrs. Amo, Mr. Rotz moved, seconded by Ms. Bentley that the Board approve the following out of state conference requests:

- 1) Marjorie Light’s request to attend the American Library Association conference in Boston, Massachusetts, January 15-18, 2010. Ms. Light is paying for all expenses except the cost of a substitute for one day.
- 2) Barbara Napper’s, Kathleen Sciole’s, and LaShauna Quarles’ requests to attend the National Science Teachers Association 2010 National Conference in Philadelphia, Pennsylvania, March 18-21, 2010.
- 3) Kate Messner’s request to attend the International Reading Association Annual Conference in Chicago, Illinois, April 25-27, 2010. Bloomsbury/Walker Books is paying all expenses except the cost of a substitute for two days.
- 4) Kate Messner’s request to attend the New England Society of Children’s Book Writers and Illustrators (NE SCBWI) Conference in Litchfield, Massachusetts, May 14-16, 2010. SCWBI is paying all expenses except the cost of a substitute for one day.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items

Clerk – Increased Hours

Mr. Herkalo moved, seconded by Ms. Bentley that the Board approve an amendment of Danielle Scholl’s Clerk appointment so as to reflect and increase from 3.5 hours daily to 7.5 hours daily, effective January 11, 2010, with an initial assignment to be shared between SMS and PHS; and recommend the Board accept her resignation from the position of Monitor, effective January 11, 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

Monitor

Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the appointment of Youngsik Lim, as follows:

- Name of appointee: Youngsik Lim
- Civil Service Title: Monitor
- PCSD Title: Monitor
- Effective Date: January 11, 2010
- Fingerprint Status: Cleared
- Initial Assignment: Bailey Avenue Elementary School
- Schedule: Lunch Monitor (2.25 hours daily)
- Level: Entry
- Salary/Pay: \$10.08/hour
- Probationary Period: 26 weeks

Motion carried

Vote on the motion 6 – yes
0 – no

Items Removed from Consent Agenda

Superintendent’s Reports/Remarks

NYSASCSD Annual Legislative Breakfast – March 9, 2010
If interested in attending, please contact the Superintendent of Schools.

Debt Service Re-financing

Mr. Lebrun stated he would like the Board to consider a full re-financing of the District’s debt service package. This would save some money, as rates are very competitive at this time. He would like a representative from the District’s fiscal advisors to make a presentation to the Board. There were no objections.

EXCEL Project Bid Opening

Mr. Lebrun announced that next Thursday is the capital project bid opening and asked if the Facilities Committee could meet shortly after the bid opening. Dr. Gallagher stated he will be available Friday, February 5. Mr. Lebrun will communicate with committee members after the bid opening.

Board Member Reports

Dr. Gallagher reported he has been in contact with the yearbook advisor and one of the students will do the art work. For any Board members interested in contributing, the cost for the congratulatory ad is \$150 dollars.

Board Members Remarks

Mr. Morris wished good luck to all in working on the budget during this tough season.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Ms. Bentley moved, seconded by Mr. Rotz that the meeting be adjourned at 9:31 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on February 11, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (arrived at 6:23 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present (left at 8:35 p.m.)
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board go into executive session at 6:11 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 6 – yes
0 – no

6:23 p.m. – Mrs. Boise arrived.

Mr. Rotz moved, seconded by Mrs. Boise that the Board return to public session at 7:37 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Aubrie Girard led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Benjamin Keever stated the Mission Statement.
Jodi Murray read the Core Values.

Spotlight

Bailey Avenue Elementary School’s Reading Incentive Program

Mrs. Thompson stated that each year the reading incentive program has a theme and this year’s theme is stories from around the world. The school’s goal is to read 28,000 books and each month move on to a new continent.

Some of the students spoke about the reading program explaining the reading goals and themes of the celebrations. Other students displayed their "Bailey Avenue Passport To Stories From Around the World." Their teacher, Miss McGill, spoke about what the students have learned from reading stories from around the world. Everyone was invited to Bailey Avenue's upcoming School is Feeling Celebration.

Following their presentations, all the students (Giuseppina Gallicchio, Abaigael Lebrun, Aubrie Girard, Benjamin Keever, Audrey Gerhardt, Luke Gerhardt, Louisa Mercier, Jodi Murray, and Sophie Burdo) sang "We've Got the Whole World in Our Books."

Mr. Morris and Mr. Short presented Certificates of Appreciation to all.

EXCEL Project

Michael Harris, the District's Architect from The Bernier Carr Group spoke about the bidding process. Mr. Short commented that five of the six contracts will be awarded to companies with local labor as AAA Roofing has stated they will be subcontracting their work to Monahan. Mr. Harris reported that the bids came in about \$130,000 higher than what was expected. However, he has spoken with some of the contractors and there will be additional credits of about \$70,000 after clarifying some of the bid items. He is recommending the awarding of all the base bids; and if funds are available, awarding of the alternates at a later date.

Mr. Short stated that on March 9th the Facilities Committee will be meeting to prioritize alternates and that construction might start as early as April 2010. He also stated that anytime there is work to be done on the Stafford Middle School pool it causes disruptions to the physical education program as well as the swim teams and this is being taken into consideration when scheduling work impacting the pool and related areas. He thanked Mr. Harris for his help in talking with contractors, especially local contractors, as they prepared their bids.

Ms. Bentley thanked Mr. Harris for his work and asked if the General Contractor will be using local trades for carpentry and plumbing work. Once the contracts are signed then he will have that kind of information. She stated she would like to see as much work as possible done by local contractors.

Mr. Wachtmeister stated most of the work and financing is being done locally. There were two local contractors who were not low bidders and perhaps they did not need the work; as in the past they have been very competitive. He went on to state that most of the funds will be spent in the local area. In light of the outcome of recent votes in neighboring districts, the District is fortunate to have a project.

Change in Agenda Order Mr. Sullivan moved, seconded by Mr. Rotz that the order of the agenda be amended to move action on the EXCEL Capital Project Bids and Retirement Incentive Memorandum of Agreement to the next two agenda items to be voted on separately.

Motion carried

Vote on the motion 7 – yes
0 – no

EXCEL Capital Project Bid Awards

Mr. Herkalo moved, seconded by Mr. Wachtmeister that the Board award the following capital construction contracts:

General Contracting to Neagley & Chase, South Burlington, VT
in the amount of \$2,675,000.

Plumbing to L.H. LaPlante Company, Plattsburgh, NY
in the amount of \$494,000

Electrical to Mountain Lake Electrical, Plattsburgh, NY
in the amount of \$498,450

Roofing to AAA Roofing, Indianapolis, IN
in the amount of \$269,777

Sitework to Luck Brothers, Plattsburgh, NY
in the amount of \$230,600

Mechanical to L.H. LaPlante Company, Plattsburgh, NY
in the amount of \$1,245,000

Motion carried

Vote on the motion 7 – yes
0 – no

**Retirement Incentive
Memorandum of
Agreement**

Mr. Sullivan moved, seconded by Mrs. Boise that the Board authorize the Board President and Superintendent of Schools to execute the Retirement Incentive Memorandum of Agreement for members of the Plattsburgh Teachers’ Association as detailed in Appendix II and which expires at 4 p.m. on March 10, 2010.

Discussion:

Mr. Wachtmeister stated he will be abstaining rather than voting no as he recognizes there are two sides to this issue. This may be an incentive for good people to leave the District’s employ; but if there are a number of retirements, it might prevent some layoffs.

Mr. Morris stated the incentive is good for the school district, the community, and the county as it will keep some young people working but it will be sad to lose some experienced people. He thanked Mr. Lebrun for all his work on the issue and for, through his many spreadsheets, showing how the District can save money over the next few years.

Mr. Sullivan stated he previously had said he did not think he would support an incentive unless the numbers prove it out and the numbers are way beyond his expectations.

Roll Call Vote on the Motion

Mr. Sullivan.....yes
Mr. Wachtmeister abstain
Ms. Bentley.....yes
Mrs. Boiseyes
Mr. Herkalo.....yes
Mr. Morrisyes
Mr. Rotz.....yes

Motion carried

6 – yes
0 – no
1 – abstention

Report

Response to Intervention (RTI)/Data Analysis (Bailey, Oak, and Momot)

Mrs. Thompson explained about what RTI is, does, how it is applied, screening/instructional requirements, the District’s RTI requirements, progress monitoring, data collection, and parent notification requirements.

Mrs. Zales spoke about intervention tiers, how students are identified for tier intervention, deficit areas, and the differences between the three tiers.

8:35 p.m. Mr. Sullivan left the meeting.

Mrs. Lamberti spoke about the positive impact of RTI on students and the instructional staff; the changing roles of principals, school psychologists,

general education teachers, related service providers, AIS providers, and teaching assistants; and the challenges and promise of RTI.

The Elementary Principals responded to questions from the Board stating that the implementation of RTI is a tremendous challenge for teachers and is a work in progress as well as a top District initiative.

Ms. Bentley commented that it is clear there are multiple types of data and values that go into this. How is the information transferred from grade to grade and building to building? Mrs. Thompson stated that at Bailey a form has been developed and the information goes to Oak Street School along with the student. Mrs. Zales stated that they are still working on aligning the data. Mrs. Zales and Mrs. Lamberti reported they have developed transition packets for students moving to Stafford Middle School.

Mrs. Selzer commented that RTI is mandated through Grade 5 and is a work in progress at the secondary level.

Mr. Short stated one point of teacher evaluation is value added – how well do students perform – and the changing role is crucial for all to understand.

Mr. Wachtmeister asked how long has it been fully implemented. The response was in some grade levels and curriculum areas it might be fully implemented while in other others it is being phased in. The presumption is that with something like this the movement is linear – people improve – do some improvement, move forward, then backward, and forward again. Referring to the difficult budget situation, he asked about the impact of increased class sizes. Mrs. Thompson stated it would be difficult – as it is a balancing act for teachers. Mrs. Zales responded that there would be some negative impact and her concern would be about Tier 2 and 3 interventions. Mrs. Lamberti said with more diverse learning in a classroom, larger classes would make it harder to provide the services. Mrs. Zales added that there would be a need for some creative ways – thinking out of the box as some students who in the past would have been classified are in the classroom – more things for everyone to juggle.

Mr. Short stated that the Board had asked for non-mandated items. While RTI is mandated, the question is to what extent?

Mr. Herkalo asked how receptive have parents been to RTI? Do parents receive information to continue the work over the summer? Mrs. Zales stated she has parents doing Tier 1 interventions at home and Mrs. Lamberti stated the elementary summer school program has been helpful.

Mr. Morris thanked Mrs. Zales, Mrs. Thompson, and Mrs. Lamberti for their report.

Public Comment

Dale Dowdle (Cogan Avenue) asked if the retirement incentive was a New York State incentive. Mr. Short explained that the District has reviewed the number of veteran-plus teachers; and following work on a formula, arrived at a dollar amount at which point a certain number of teachers will be provided an incentive to retire providing a budgetary advantage to the District. The Board is looking at this as a one time incentive driven by economic means to curb finances in the future. The amount of the incentive is \$20,000 and the retirement resignation must be received no later than 4:00 p.m. on March 10. There is a potential net savings of over \$1 million. Mr. Morris stated the Board offered a similar incentive in 1997.

Consent Agenda Items

Ms. Bentley moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on January 28, 2010.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held February 11, 2010.

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Resignation The Board accepted Gilbert LaValley's resignation, for retirement purposes, from his custodial worker position, effective January 28, 2010. Mr. LaValley has worked for the District since 1999.

Unpaid Leave of Absence The Board approved Brandy Ducatte's request for an unpaid leave of absence, for the purpose of child rearing, for the 2010/2011 school year.

Appointments Substitute Appointments
The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Judy Strong	Custodial Worker; \$11.40/hr.	Cleared
Erika Gould	Bus Monitor; \$10.24/hr.	Cleared
Nancy Montefusco	Bus Monitor; \$10.24/hr.	Cleared
Megan Lynch	Teacher; certified, \$91/day	Cleared
Amanda Rich	Teacher; non-certified, \$81/day	Cleared
Jeffrey Johnston	Teacher; certified, \$91/day	Cleared
Nicholas Brindisi	Teacher; non-certified, \$81/day	Cleared
Christopher Shacklett	Teacher; non-certified, \$81/day	Cleared
Katelyn Flynn	Teacher; non-certified, \$81/day	Cleared
Vickie Carpenter	Teaching Ass't; non-certified, \$8.65/hr.	Cleared
Courtney Foley	Teacher; non-certified, \$81/day	Cleared

Increase In Schedule
The Board approved the increase in schedule for a Clerk, Danielle Scholl, from 10 months to 11 months, effective July 1, 2010, creating an annualized salary of \$16,897.65 (2010/2011).

2009/2010 Budget Transfers over \$25,000 The Board authorized the budget transfers as presented in the total amount of \$312,610.00 for the utilization of supplemental ARRA funds.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$84,322	A2020-152-42 Principal Salaries	A2020-152-42SU Principal Salaries - SDRA
\$133,900	A2010-150-42 Director of Instruction Salary	A2010-150-42SU Asst Supt for Instr Salary - SDRA
\$64,622	A2815-150-42-10 Health Coordinator Salary	A2815-150-42-10SU Health Coordinator Salary - SDRA
\$29,766	A9010-800-45 Employees Retirement	A9060-800-45SU Health Insurance - SDRA

Preparation of Register and Polls for May 18, 2010 Board Election and Budget Vote The Board passed the following resolution:
Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 18, 2010, the following be adopted:
1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret

Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 4, 2010 between the hours of 2:00 and 6:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.

2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Board of Registration

Harold Brohinsky, 1 Wolfe Way, Plattsburgh, NY, a registered Democrat, and Steven Lawrence Carpenter, 87 Park Avenue, Plattsburgh, NY, a registered Republican, were appointed and designated as the Board of Registration of the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote.

Motion carried

Vote on the motion 6 – yes
0 – no

2010/2011 Budget

Review of new program proposals for the 2010/2011 school year

Mr. Short explained that Board members have received information on three new program proposals along with the caveat that implementation will depend on the budget. Last year it was decided if a proposal was a continuum of a current program it will not be part of the new program proposal review process. There was a proposal to pull a special education program back to the District from CVES as long as there is a savings to the District. It will also be reviewed during the development of the 2010/2011 budget.

First budget draft reflecting additional information

Mr. Short reported that when State and Federal aid reductions of \$1.2 million are added to the roll over budget there is a gap of \$2.8 million. This large budget gap is one of the reasons the Board has offered a retirement incentive. At the Board's request, he provided a listing of non-mandated areas cautioning everyone that he is neither recommending nor prioritizing any at this time. He also pointed out that not all non-mandated areas were included as they are necessary for the functioning of the school district. These are areas such as computer networking and business office software.

In the near future, he will be reviewing the items with District administrators to develop narratives on the impact of any changes. He also noted that some of the items listed might be a range such as not eliminating

an entire program. Before the Board starts discussions, he recommended waiting to see the impact of the retirement incentive. Some of the recommendations include not replacing staff, eliminating or consolidating up to 30 positions which are mostly teaching but also include administration and support staff. In addition to direct positions, 16 programs or school functions and an assortment of miscellaneous items were listed. He made it very clear that the listing is not his recommendation of cuts nor appear in any order of priority. It is merely an illustration of the total potential of about \$3.3 million and in no way would he be recommending implementing all cuts.

As required by the Plattsburgh Teachers' Association contract, he will be meeting with a committee to add to the narratives which District administrators will be preparing. As he meets with administrators and teachers, they may recommend additional areas for changes/reductions. He stated that he has reviewed notes from past superintendents to glean previous budget reduction thoughts as well as last year's list and discovered a few recurring themes while also realizing a number of reductions have been implemented already. The current list is far more exhaustive than many will have an interest in, yet the budget and State economy are similarly intense.

Regarding the State budget, what is being heard is do not expect any more money than the Governor's proposal. Plattsburgh's reduction is nearly 8% while the Governor has said 5% is the statewide average. Even if the legislature restores \$1,000,000, no one believes the State has the money. About half of next year's Federal stimulus money has been borrowed to pay this year's bills.

Mr. Lebrun reported that area superintendents recently met with State legislators at Duken. They had no insight to add; and due to recent actions on the ouster of a Democratic senator, there is some talk there will not be an on time State budget.

Board discussion of staffing and programs for 2010/2011

Mr. Wachtmeister stated that the Governor's 21-day amended budget shows additional Federal aid; and if not received, additional cuts – there is a "rotten" plank in the budget the Governor has put forth. A recent "On Board" article shows areas of New York State where the greatest cuts are. Inside there is a page of excerpts of a meeting with Assembly Speaker Silver and essentially the Governor has put forth figures which are too high for February and March revenue. Mr. Wachtmeister commented on an article in the newspaper regarding a discussion with Assemblywoman Duprey that she did not like the proposal to close Lyon Mountain and Moriah correctional facilities but she did not say where she would make the cuts. He went on to say that if there is no State budget, it will be a challenge for the District to put a budget in place.

Mr. Morris mentioned that the list is devastating and accounts for \$3.2 million – he does not expect the Board to enact them all. The Board needs to continue to work on priorities.

Mr. Morris asked what is being done now. Is there anything which can be done now in preparation – freezes? Mr. Morris asked should the Board look at freezes at this time. Mr. Wachtmeister noted that the District is conservative and historically does not spend all that is budgeted. Mr. Short stated that he expects that this year all will be spent and there is a goal to pay the retirement incentive out of this year's budget. At this time, there are no plans for hiring. The Board could look at assistant coaches but would need to look at team sizes, etc.

Mr. Wachtmeister asked if the tax rate was raised 10% would that raise approximately \$1.8 million as the State reduction is approximately 9% on the tax levy.

Mr. Lebrun stated that a "circuit breaker" is being discussed and the concept of the STAR program is in flux and might be tied to keeping tax rate changes at a certain level.

9:52 p.m. – Ms. Bentley stepped out of the meeting.

Field Trip Request

PHS Music Department

Based on the recommendation of Mr. Hurlock, Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve the request of Linda Sullivan, Bill Verity, Dick Rabideau, and Kate Bulluck for the PHS Music Department (band, chorus, jazz ensemble, and orchestra members) to visit Boston, Massachusetts, May 13-15, 2011. Fund raisers to support the 2011 trip were approved September 25, 2008.

Motion carried

Vote on the motion 5 – yes
0 – no

**Personnel Items
Typist**

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the emergency conditional appointment of Nicole Perry, as follows:

- Name of appointee: Nicole Perry
- Civil Service Title: Typist
- PCSD Title: Typist
- Effective Date: March 1, 2010
- Fingerprint Status: Emergency conditional
- Initial Assignment: PHS Guidance
- Schedule: TA Library/Typist, 11-month
- Level: Entry
- Salary/Pay: \$9,430 for balance of 2009/2010 (pro-rated from annualized salary of \$25,299)
- Probationary Period: 26 weeks

Motion carried

Vote on the motion 5 – yes
0 – no

School Monitor

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approve the appointment of Lisa Rabideau, as follows:

- Name of appointee: Lisa Rabideau
- Civil Service Title: School Monitor
- PCSD Title: Monitor
- Effective Date: February 12, 2010
- Fingerprint Status: Cleared
- Initial Assignment: Oak Street School
- Schedule: Monitor; 2.25 hours
- Level: Entry
- Salary/Pay: \$10.08/hr. (\$1,655.64 for balance of 2009/2010)
- Probationary Period: 26 weeks

Motion carried

Vote on the motion 5 – yes
0 – no

Superintendent's Reports/Remarks

Mr. Short asked Board members interested in attending either program to contact his office as soon as possible.
• C-E-W-W School Board Association Program – March 4, 2010
• NYSASCSD Annual Legislative Breakfast – March 9, 2010

9:55 p.m. – Ms. Bentley returned to the meeting.

Board Member Reports

Mr. Herkalo reported that Momot's school play went very well – the students enjoyed themselves. He also thanked Board members who were able to attend.

Mr. Wachtmeister reported he recently participated in a NYSASCSD conference call. One item from the call was that when New York State submitted its Race To The TOP (RTTT) application, it was not well received at the Federal level due to the number of charter schools. He commented that a copy of a letter sent by the small cities association regarding a lunch with Democratic Assembly members representing Small Cities stated on the bottom the following: "Due to a recent determination by the Commission on Public Integrity relating to the definition of a 'gift', we are not able to provide you the cost of the lunch but will be able to offer refreshments."

Board Members Remarks

Mr. Herkalo thanked Mr. Lebrun for all his work on and information provided on his spreadsheets.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mrs. Boise that the meeting be adjourned at 9:59 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on March 11, 2010 – 6:13 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived at 6:16 p.m.)
Leisa Boise – present
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Herkalo moved, seconded by Mr. Sullivan that the Board go into executive session at 6:13 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 5 – yes
0 – no

6:16 p.m. – Ms. Bentley arrived.

Ms. Bentley moved, seconded by Mr. Herkalo that the Board return to public session at 7:50 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Ashley Marlow led the Pledge of Allegiance

**Mission Statement and
Core Values Readers**

Trevor Cronce read the District’s Mission and Vision statements.
Ashley Marlow read the District’s Core Values.

Spotlight

Stafford Middle School’s “Biz Kids”

Holly Kipp, GP Federal Credit Union Manager, spoke about the Biz Kids program which she teaches as part of the 21st Century Community Learning Center at Stafford Middle School. The program is based on the public TV

series which teaches kids about money and business. Ms. Kipp stated that as a single mother, the 21st Century after school program has been wonderful for her children – academically and socially. Biz Kids is about financial literacy and is produced by the production company which produces Bill Nye the science guy. 6th grader Sierra Darrah spoke about how she has learned to spend her money wisely and about budgeting and bank statements. Three student posters showing what they have learned in the class were displayed. According to Ms. Kipp, about 10-15 students participated one day a week for about an hour watching the program with a follow up discussion.

Mr. Morris and Mr. Short presented Certificates of Appreciation to the participants. Mr. Short thanked Ms. Kipp for volunteering her time.

Public Comment

No one addressed the Board.

Consent Agenda Items

At Ms. Bentley's request Resignations and Interscholastic Coaching Appointments were removed from the Consent Agenda.

Mrs. Boise moved, seconded by Mr. Rotz that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on February 11, 2010.

Adoption of the Agenda

The Board adopted the agenda and addendum to the agenda for the meeting of the Board of Education being held March 11, 2010.

CPSE and CSE Recommendations

The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Michael Miller	Teacher, Certified, \$91/day	Cleared
Penelope Belton	Teacher, Non-certified, \$81/day	Cleared
Steven Howell	Teacher, Non-certified, \$81/day	Cleared
Sherry Reynolds	Teacher, Non-certified, \$81/day	Cleared
Sherry Reynolds	Teaching Ass't, Non-certified, \$8.65/hr.	Cleared
Damien Nevader	Teacher, Certified, \$91/day	Cleared
Sarah Anderson	Teacher, Non-certified, \$81/day	Cleared
MaryJo Crawford	Teacher, Certified, \$91/day	Cleared
Amanda Rich	Teaching Ass't, Non-certified, \$8.65/hr.	Cleared
Theresa Davies	Food Service Helper, \$8.65/hr.	Cleared
Theresa Davies	School Monitor, \$8.65/hr.	Cleared
Kathy Lambert	Cook Manager, \$12.96/hr.	Cleared
Sherry Reynolds	Teacher Aide, \$8.65/hr.	Cleared
Mickie Rock	Monitor, \$8.65/hr. (effective 3/5/10)	Cleared
Mickie Rock	Food Service Helper, \$8.65/hr.	Cleared
Stephanie Taylor	School Monitor, \$8.65/hr.	Cleared

Extra and Co-curricular Appointment (Momot)

The Board approved Rhonda Bailey as an extra and co-curricular activity advisor for Momot Elementary School's Homework Lab for the 2009/2010 school year. Her rate of pay will be based on and will not exceed the negotiated contract pool amount of \$3,460 for all advisors for Momot's extra

and co-curricular activities. She will keep a time sheet in regards to the hours worked.

Extra and Co-curricular Appointments (Oak)

The Board approved the Oak Street School extra and co-curricular activity advisors for the 2009/2010 school year. Their rate of pay will be based on a negotiated contract amount which is based on Oak Street School's pool of \$1,730.00.

<u>Number of Sessions</u>	<u>Name</u>	<u>Amount</u>	<u>Activity</u>
80	Karen Donoghue	\$1,000	Study Partners
5	Laura DuBray	\$50	Director of Clubs
5	Annamarie Curle	\$50	Advisor Volleyball Club
5	Karen Donoghue	\$25	Advisor Digital Photography Club
5	Andrea LaTorra	\$50	Advisor Gardening Club
5	Tina Coryea	\$25	Advisor Sewing Club
5	Kathy Curran	\$25	Advisor Sewing Club
5	Sabrina Hamilton	\$50	Advisor Chess/Checkers Club
5	Amanda Oliver	\$50	Advisor Science Club

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2009/2010 Budget Transfers for the month of January 2010 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Report (January 2010)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (January 2010)
- 4) Summary of Monthly Wire Transfers (January 31, 2010)
- 5) Certificates of Deposit and Reserve Accounts (January 31, 2010)
- 6) Food Service Program Profit and Loss Statement (January 31, 2010)
- 7) Revenue Status Report (January 31, 2010)
- 8) Budget Status Report (January 31, 2010)

Treasurer's Report

The Board accepted the January 31, 2010 Treasurer's Report as presented in Appendix II.

2009/2010 Budget Transfers over \$25,000

The Board authorized the budget transfers as presented in the total amount of \$39,931 for the utilization of ARRA funds.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$39,931	A2110-120-42 Full Day "K" Teacher Salaries	A2110-121-42S Elementary Salaries - ARRA

Donations

The Board accepted the following donations from the Oak Street School FSA:

- 1) a new wall oven (approximate value of \$900) to be placed in the Staff Room to be utilized for celebrations and lessons involving cooking;
- 2) \$1,788.00 to purchase headsets and 3 Airline™ wireless slates for use with SmartBoards.

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

CVES Notice of Annual Meeting on Wednesday, April 7, 2010 was received.

2010/2011 Budget

Second Draft of the 2010/2011 School Budget

Mr. Short restated that the first round budget draft (rollover budget and State aid projections) reflected a shortfall of \$2.8 million. As the result of the retirement incentive offered to members of the Plattsburgh Teachers' Association, fifteen retirements have been received resulting in a savings of approximately \$840,000 which is about one-third of the projected budget gap. Many of the elementary retirements will have to be replaced due to class sizes either through new hires or by transferring staff from other programs. At the secondary level most, if not all, retirements will not be filled due to decreased enrollments.

Mr. Short stated that the Board needs to discuss the tax levy, the appropriation of fund balance, use of reserves, and to prioritize areas of reductions.

A spending increase of 2.4% (\$892,000) from 2009/2010 to 2010/2011 in most years would appear reasonable; but with the reduction in State Aid, a budget gap of \$1.9 million dollars equates to 10.5% increase in the tax rate. (\$22.76 from \$20.59 per thousand.) Reflecting on the past four budgets, Mr. Short stated that the contingency budgets could have been higher than the budget presented to the taxpayers. Currently, this year the contingent budget cap is at -0.4%, which equates to a 0% increase. A failed budget and contingency budget would result in a spending reduction of 2.9%.

He reported that Mr. Lebrun is recommending adding \$550,000 to the Tax Certiorari Reserve. This account sets aside funds to cover challenges to school taxes and should be updated to cover current litigation.

The Board was asked to review other reserve accounts and the fund balance which in the past has been used to cover high cost student placements and other unpredictable events.

The Board was reminded that Federal Stimulus Funds will end after the 2010/2011 school year and that New York State has borrowed against these Federal funds. This year, State Aid payments have been delayed resulting in some neighboring school districts borrowing funds to make payroll until the aid payments were received.

Mr. Sullivan stated that if a teacher retires, attrition must be applied by transferring qualified faculty to cover the program.

Mr. Morris clarified that Mr. Short is looking for a general idea of what the Board would like him to look at. He drew the Board's attention to the recommendation to not fund the 2010 Summer School Program at least for 2010 and possibly for 2011. If the Board acts on this recommendation, it would be a first cut.

Mr. Morris stated his priorities would be no layoffs; class sizes need to be kept reasonable; keep programs which make the District special such as Odyssey, engineering courses, calculus; and keep the items the community cannot fill such as music, school activities, and sports. He does not think there should a focus on one area but review areas where cuts can be made and still expect a good return.

Mr. Herkalo suggested downsizing and consolidating programs.

Mr. Sullivan stated he is against touching the kindergarten program and it was the Board's consensus not to touch the kindergarten program. He does not think anyone wants to cut any positions but \$2 million is a lot of money.

Mr. Morris asked if Board members were considering at a tax rate increase. Mr. Short stated that a 1% change in the tax rate generates approximately \$180,000 in revenue.

The consensus of the Board members was perhaps a small tax rate increase: Mr. Herkalo 1%; Ms. Bentley 2% max; Mr. Morris 0%; Mrs. Boise 0-1%; Mr. Rotz 2% top, if the Board wants to keep this District what it is; and Mr. Sullivan 0%.

Mr. Lebrun restated the budget gap started at almost \$3 million and gratefully the Board offered a retirement incentive. There is still a \$1.8 million shortfall. The use of fund balance has a role but he cautioned the Board to have a long range view when using fund balance and reserves. He stated previous Boards have done well in establishing the reserves. The Debt Service Fund has a spend-down plan in place. He restated that if the Tax Certiorari Reserve is to remain fully funded it will need to be increased \$550,000 as there are tax challenges pending. Regarding the three remaining reserves, he cautioned that if any reserve is appropriated, the funds should be used cautiously as they are not sustainable and recommended using no more than \$600,000.

Mr. Short stated that if school districts knew what their school aid would be in future years it would be easier to develop budgets based on long range planning. At this time, school districts are anticipating bigger budget problems in the foreseeable future.

Mr. Morris stated \$400,000 would be a better amount looking at least three years out and using the same amount in each of the years.

Mr. Rotz concurred with the \$400,000 amount.

Ms. Bentley stated there is a need to look carefully at every category. She feels strongly about keeping the current kindergarten program and commented on the stipends for extra services such as extra curricular where it appears a substantial amount of funds are spent. Athletics is another area where we send very small teams to the sectionals. Is there a cost benefit at some point in some of the programs – such as the transportation of teams. Mr. Short announced that the Section 7 Athletic Council is looking at reducing the number of games played, the number of modified teams, and other areas for reductions.

Mr. Short reported he is reviewing educational and student support programs, after school activities (clubs and athletics), the District's administrative alignment, staff development, Board budget items including association memberships.

Mr. Morris stated that Board members and District employees should not go to any conferences for at least one year. Mr. Short reported that he is currently denying conference requests except for some District-wide initiatives such as RTI and those supported by various grants or for a specialized program need. Mr. Morris suggested cutting 50% of conferences – would it keep a teacher employed?

Mr. Short suggested cutting district newsletters and increasing the use of the District's website for notifications except those the District is legally required to mail such as the budget notice.

Mr. Morris asked about District administration and Mr. Short stated he is reviewing current alignment as part of fair play and balance. The question is how much more can the District add to someone who is working 12 hours a day – 6 days a week. He acknowledged there is a need to look at responsibilities such as a shared principal between Bailey and Oak; the consolidation of Special Education with a principalship; elimination of the Deans of Students at Momot Elementary School and at Stafford Middle School; Athletic Director responsibilities as well as those of the Assistant Superintendent for Instruction.

Mr. Morris asked Mr. Short if he would be comfortable in losing any administrative positions. Today at Oak Street School, he saw about 200 students participating in after-school programs – what is more important? He asked what percentage students participate in co-curricular and extra curricular activities (including clubs and athletics). Mr. Sullivan asked Mr. Hurlock – club/activities or teachers? Mr. Hurlock replied that PHS is overstaffed.

Mr. Sullivan asked Dean of Students or staff – Mrs. Amo stated Dean of Students is important and some retirements do not need to be replaced. Mrs. Thompson stated she has recommended not adding a third grade teacher. Mr. Short stated that two SMS positions have been taken out of the budget. Mr. Sullivan suggested not replacing any retirees.

Mr. Short cautioned about the impact at the elementary level of not filling positions. Currently he has not shifted Odyssey teachers to fill retirements – only natural consolidations are reflected in the budget.

Ms. Bentley commented about teachers with certification in multiple areas – it is clear that the high school is not going to have the same population it did 10 years ago. Mr. Short stated he has looked at moving staff by tenure area and certification. He has had people volunteer to transfer from PHS to SMS even though they may not be the least senior. This has not been done as there are not retirements in all tenure areas. There is a possibility of layoffs in the tenure area of English. Retirements have been received in Math, Science, and Social Studies. There is still the possibility of layoffs of three positions at PHS and 4 positions transferred which would still leave approximately a \$1 million shortfall.

Mr. Morris suggested cutting 50% from extracurricular and 25% from the athletic program budgets. Mr. Staves asked what should be cut. Mr. Sullivan suggested cutting modified sports and assistant coaches. Mr. Staves reported that Section 7 is discussing reducing the number of games. He also expressed a concern about safety when cutting assistants; and depending on the size of a team, supervision of students if a student is injured. In gymnastics, if one school eliminates their program it impacts the program within the Section. Regarding cutting modified, high school kids have other opportunities while the modified students do not. Again, this is a discussion within the Section. He will do what he is asked to do – 25% equates to cutting 6-8 programs. The Booster Club will need to re-think what it supports with its fundraising. Plattsburgh provides a large program which impacts the most students at an important time in their lives.

Mr. Rotz commented on the number of people attending the PHS hockey games. There are a large number of supporters in attendance – community and team unity. 25% would be a large cut in the Athletic Budget.

Mr. Morris stated there is a point where every program will be impacted. There is a need to cut – 13 teachers might be laid off as of July 1 – everyone needs to step forward.

Mr. Short stated that co-curricular, clubs, and athletics will be prioritized to reduce about \$75,000. He will present the figures to the Board. He also clarified his letter to all staff in which he stated he has frozen some spending and conference requests. Most items are at the district level as some of the end of year purchases are for the upcoming school year.

Mr. Morris asked about closing a building. Mr. Short responded the District is out of room at the elementary buildings and he has already told CVES we cannot lease out spaces except at Duken and PHS.

Mr. Short stated he will start prioritizing based on the Board's discussion. Mr. Morris stated he would prefer to cut as much as possible short of teachers. It is important to keep people working at this time as losing jobs will not help the county. Mr. Short stated there are areas to keep people working but may result in losing a program.

Mr. Sullivan stated some program changes might be for a year or two.

Mr. Short urged cautioned when relying on the fund balance and reserves. He will develop a range of reductions for the Board to consider. He also stated if the budget is voted down twice – the contingency budget would require \$2 million reduction. Mr. Short reminded everyone of the Campaign for Fiscal Equity lawsuit and that the State is still not adequately

funding education but trying to balance the budget by reducing aid to education. Another area to review is the District accepts UPK money but it costs the District an additional \$100,000 to provide the program beyond the State's funding.

2010 Summer School Program

In preparation of the 2010/2011 School Budget, Ms. Bentley moved, seconded by Mr. Sullivan that the Board authorize not funding a local summer school program (K-12) for the Summer of 2010.

Motion carried

Vote on the motion 6 – yes
0 – no

EXCEL Capital Project

Project Management Services

Mr. Short explained that the funds for the EXCEL Capital Project are paid out of a separate category from the State of New York and not through the District's general budget. The funds for the District's project were award three years ago.

Mr. Herkalo moved, seconded by Ms. Bentley that the Board appoint RMS (Robert M. Sunderland P.C.) as the Project Management Firm for the District's EXCEL Capital Project, with a guaranteed minimum of \$60,000 with a maximum of \$85,000 administered on a Time and Material basis and authorize the Board President to execute the formal contract as recommended by the School District's attorney.

Mr. Morris stated the funds expended during the project will be going into the local economy. Ms. Bentley was pleased that the District will be employing a local firm as project manager and contracts have been awarded to some local companies.

Motion carried

Vote on the motion 6 – yes
0 – no

Board Policy Revisions

Revisions to the following policies (Appendix III) were presented for first review:

- 6700 Purchasing
- 6700-R Purchasing Regulation
- 6720 Competitive Bidding Requirements and Procedures
- 6720-R Competitive Bidding Regulation

Establishment of PHS Green Team Extracurricular Club

Ms. Bentley moved, seconded by Mr. Sullivan that Board approve the establishment of the PHS Green Team Extracurricular Club.

Ms. Bentley asked about the impact on the budget of the establishment of this club. Mr. Short explained that the stipend is part Plattsburgh High School's total allocation for extracurricular activities with the PHS SIP team determining the stipend for each activity. In light of the Board's earlier budget conversations, Mr. Morris stated he will be voting no. Ms. Bentley stated that she has a concern that the amount of stipend allocated to advisors is significant. It was reported that the students are selling T-shirts as a fund raiser to support their "green" activities.

Motion carried

Vote on the motion 5 – yes
1 – no (Mr. Morris)

Field Trip Request

Based on the recommendation of Mr. Hurlock, Ms. Bentley moved, seconded by Mrs. Boise that the Board approve the request of Corey Mousseau for three (3) chaperones and seventeen (17) students to participate in the New York State Science Olympiad Tournament to be held in West Point, New York, March 19-20, 2010.

Ms. Bentley asked if they have competed in the regional as she would like to promote anything which encourages intellectual prowess. They have completed in the regional which qualifies the team for this tournament. Mr. Morris stated that he will be voting no until budget issues are resolved. Mrs. Boise stated that she will vote yes as the students have worked hard for this competition.

Motion carried

Vote on the motion 5 – yes
1 – no (Mr. Morris)

**Out of State
Conference Requests**

National Service-Learning Conference

Based on the recommendations of Mrs. Lamberti and Mrs. Zales, Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve the requests of Kimberly Bouissey, Melissa Bistor-Cross, and Nancy Steadman to attend the 21st National Service-Learning Conference in San Jose, California, March 24-27, 2010. The only cost to the District will be 50% of the costs for substitute teachers. The balance is supported through the Learn & Serve Program Grant.

Mr. Morris asked how much will it cost the District for the substitutes. Mr. Short responded approximately \$150 as Learn and Serve is covering a portion of the substitute costs.

Motion carried

Vote on the motion 5 – yes
1 – no (Mr. Morris)

Textbook Adoptions

The following textbooks for English 9 and 10 were presented for first review:

Title Prentice Hall Literature Language and Literacy
Publisher: Pearson Education, Inc.
Copyright: 2010
ISBN: 978-0-13-366639-7 (Grade 9)
 978-0-13-366648-9 (Grade 10)

Mrs. Carrino noted the textbooks are available for review. The funds to pay for the books are coming from State Aid for textbooks. The purchase of textbooks is the only use of these funds; and if not, the funds are not available for other uses. Ms. Bentley asked about materials for visually impaired. Mrs. Carrino reported that in past the company has provided appropriate materials. Ms. Selzer added that the District has the equipment to enlarge pages, etc.

**Items Removed from
Consent Agenda**

Resignations

Mr. Rotz moved, seconded by Mr. Sullivan that the Board accept the resignations as presented:

- 1) Allison Condo’s resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from her position as a K-1 classroom teacher,

- effective June 28, 2010. Mrs. Condo has worked for the District since 1986.
- 2) Celia Strebendt's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from her teaching position, effective July 1, 2010. Mrs. Strebendt has worked for the District since 1972.
 - 3) Malcolm Cutaiar's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from his teaching position, effective July 1, 2010. Mr. Cutaiar has worked in the District since 1969.
 - 4) John Haubner's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from his teaching position, effective July 1, 2010. Mr. Haubner has worked in the District since 1969.
 - 5) Sheila Wilson's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from her teaching position, effective July 1, 2010. Mrs. Wilson has worked in the District since 1984.
 - 6) Anna Sherman's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from her teaching position, effective July 1, 2010. Mrs. Sherman has worked in the District since 1968.
 - 7) Victoria McMillan's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from her teaching position, effective July 1, 2010. Mrs. McMillan has worked in the District since 1976.
 - 8) Richard Rabideau's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from his teaching position, effective July 2, 2010. Mr. Rabideau has worked in the District since 1977.
 - 9) Joan Perry's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010, from her teaching assistant position, effective June 26, 2010. Mrs. Perry has worked in the District since 1977.
 - 10) Helen Cook's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010 and dependent upon the passage of NYS bill S6712 or a similar bill as mentioned in the memorandum, from her teaching position, effective July 1, 2010. Mrs. Cook has worked in the District since 1982.
 - 11) Gale Carroll's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010 and dependent upon the passage of NYS bill S6712 or a similar bill as mentioned in the memorandum, from her teaching position, effective July 1, 2010. Mrs. Carroll has worked in the District since 1986.
 - 12) Shirley Butler's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010 and dependent upon the passage of NYS bill S6712 or a similar bill as mentioned in the memorandum, from her teaching position, effective July 2, 2010. Mrs. Butler has worked in the District since 1986.
 - 13) Laurene Mihalek's resignation, for retirement purposes in accordance with the terms of the retirement incentive approved by the Board of Education on February 11, 2010 and dependent upon the passage of NYS bill S6712 or a similar bill as mentioned in the memorandum, from

her teaching position, effective July 2, 2010. Ms. Mihalek has worked in the District since 1981.

Ms. Bentley stated the retirements represent over 500 years of experience and institutional memory. She noted that many of the retirements were done in light of the current financial climate. Mr. Morris stated he thanks them personally and on behalf of the District.

Motion carried

Vote on the motion 6 – yes
0 – no

Appointments

Interscholastic Coaches

Mr. Short stated that, due to current fiscal situation, the recommendation on the agenda does not include the appointment of assistant coaches. With approximately 75 students participating in track, he asked the Board to discuss appointing assistant track coaches and assistant coaches for baseball and softball.

Ms. Bentley stated she would like to hold off on appointing assistant coaches pending review of the programs. Mr. Short stated he struggles with the issue of track which has about 75 students participating. He reported that Mr. Staves has three recommendations (Jesse Terry, Alexis Harrington, and Adam Mehan) for assistant coaches who are willing to share the salary budgeted for two assistants. Board members agreed that there are too many track participants for two coaches to supervise; therefore, Mr. Short amended his recommendation.

Mr. Staves reported that currently the softball and baseball rosters average 13-15 for varsity and 16-20 JV teams. Ms. Bentley stated she would like to look at the coach to student ratio. Mr. Herkalo agreed with Ms. Bentley to hold off on appointing assistants for baseball and softball. Mr. Short stated there was a time when there were four assistants for baseball and softball and it has been cut back. Mr. Sullivan stated he would also like to see the student participation in clubs, etc. Mr. Rotz asked what the recommendation is for baseball, Mr. Short stated he would recommend one assistant to work with both varsity and JV teams. Mr. Rotz stated there is need to start cutting somewhere and suggested starting with assistants. Mrs. Boise agreed.

Mr. Short presented his recommendation including the three varsity assistant coaches for track.

Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the 2009/2010 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Tennis	Varsity Coach	George Stackpole	\$2217
	Girls Coach	Ashley Abar*	\$2217
Golf	Varsity Coach	Rusty Bigelow	\$2217
Baseball	Varsity Coach	James Manchester	\$3763
	JV Coach	Chris Boulé	\$2887
Girls Track	Varsity Coach	Corey Mousseau	\$3505
	Varsity Assistant	Jesse Terry	\$1,718
	Varsity Assistant	Alexis Harrington*	
	Modified Volunteer	Brett LaValley	\$2371
		Jen Meyer/Slattery	0

Boys Track	Varsity Coach	Vern Harrison	\$3505
	Varsity Assistant	Adam Mehan	
	Volunteer	Kevin Larkin	0
	Modified	Brad LaValley	\$2371
Softball	Varsity	Vickie McMillan	\$3763
	JV Coach	Linda Luguri	\$2887
	Modified	Jill Parks	\$2371
	Modified	Jodi Forgette	\$2371

*Emergency Conditional

Motion carried Vote on the motion 6 – yes
0 – no

Volunteer Assistant Coaches for Softball

Mr. Staves asked the Board to appointment Bill Myers and Peter Luguri as volunteer assistant coaches for softball. Mr. Short made the recommendation and Mr. Herkalo moved, seconded by Mr. Rotz that the Board appointment Bill Myers and Peter Luguri as volunteers for softball.

Motion carried Vote on the motion 6 – yes
0 – no

Board Member Reports

Ms. Bentley reported that she along with Mr. Morris and Mr. Short recently attended a meeting and program sponsored by the C-E-W-W School Boards Association. It was an interesting exchange of ideas about fiscal constraints facilitated by Timothy Kremer, Executive Director of the New York State School Boards Association.

Board Members Remarks

Mr. Herkalo stated that no matter what the Board does it will be taxing on everyone to get the budget passed. It will not be easy and he hopes everyone is on board and realizes how hard it is on the Board of Education – it will be terrible – people should realize that Board Members are not in anyway not putting their hearts into the development of next year’s budget.

Public Comment

Mr. Staves echoed Mr. Herkalo’s support stating last month the CVAC was speaking about what he had been saying last month. He also applauded the District’s administration for getting the information out early as it is important to have information out as soon as possible making a very big difference to everyone involved.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Rotz that the meeting be adjourned at 10:22 p.m.

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on March 25, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present (left at 6:25 p.m.)
Fred Wachtmeister – present (arrived at 6:22 p.m., left at 10:10 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
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Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Dr. Gallagher moved, seconded by Mrs. Boise that the Board go into executive session at 6:15 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 6 – yes
0 – no

6:22 p.m. – Mr. Wachtmeister arrived.

6:25 p.m. – Mr. Sullivan left the meeting.

Mr. Rotz moved, seconded by Mrs. Boise that the Board return to public session at 7:30 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

Public Comment

Michelle Ouellette (22 Sanborn Avenue) read a statement (filed with the minutes) about and in support of the Odyssey enrichment program and its teachers. At her request a large number of the audience stood up to show their support of the Odyssey Program. She provided research regarding enrichment programs and asked the Board to consider the research in their decision making.

Patricia Downs (7th grader at SMS) read her statement (filed with the minutes) about the positive impact the Odyssey Program has had on her.

Olivia Horinbrook-Wells (6th grader at SMS) spoke about the benefits of her participation in the Odyssey Program.

Kate Messner (23 Lakeside Court and SMS Teacher) – As a parent, she spoke in support of the Odyssey Program. As a SMS teacher, she spoke about the interdisciplinary teaming at Stafford Middle School and the benefits of teaming. She thinks the proposed cuts will be devastating to the Middle School's teaming.

Judy Casey-Sanger (32 So. Peru Street and PHS Guided Study Hall Teacher) – She stated that her children participated in the Odyssey Program and said "ditto" to previous statements regarding the program. As a Guided Study Hall teacher, she stated that the students in the program are those who do not have anyone to advocate for them. They work with 10% of the PHS population covering all the academic areas and their goal is for students to be academically successful and graduate.

Tim Hanrahan (18 Monty Street and PHS Guided Study Hall Teacher) – He spoke about the typical day of Guided Study Hall teachers and the blend of experiences the three teachers bring to the program. Their day is full as they work with students, consult with guidance counselors and parents. He also spoke about the potential impact on students if the program is not continued. He asked the Board not to cut the program.

Allison Moore (PHS Student) – She stated that she would not have made it through her freshman year without the Guided Study Hall Program. Before participating in the program, she never studied for a test.

Gregory Geddes (30 Hamilton Street) – He stated he has a son at Bailey Avenue Elementary School and at Oak Street Elementary School and spoke in support of the Odyssey Program. He stated that the students who would be impacted the most would be the students who do not have access to enrichment activities at home. The program provides a foundation for participation in honors programs at the middle and high schools.

Consent Agenda Items Mr. Rotz moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on March 11, 2010.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held today.

CPSE and CSE Recommendations
The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

CSE Subcommittees
The Board approved the appointments of the people listed below to the Committee on Special Education Subcommittees for the sole purpose of conducting 2009/2010 annual and triennial reviews of students with a disability, effective April 1, 2010.

Plattsburgh High School

Chairperson	Glenn Hurlock/Jamie LaBarge (alternate)
School Psychologist	Sunshine Turner/Steve Crain
Parent	

Child's Teacher as defined by Federal Regulations

Stafford Middle School

Chairperson Patricia Amo/Kathleen Myers (alternate)
 School Psychologist Kelly Bilow
 Parent

Child's Teacher as defined by Federal Regulations

Bailey Avenue School

Chairperson Diane Thompson
 School Psychologist Sheldon Cullen
 Parent Stephanie LeClair
 Ellen Giroux

Child's Teacher as defined by Federal Regulations

Oak Street School

Chairperson Carrie Zales
 School Psychologist Garret McLean
 Parent Ann Wolf
 Lisa Dragoon

Child's Teacher as defined by Federal Regulations

Momot Elementary School

Chairperson Mary Louise Lamberti
 School Psychologist Suzanne Frechette
 James DeBella (alternate)
 Parent Gayatri Rampel
 Lindsay Webber (alternate)

Child's Teacher as defined by Federal Regulations

CVES

Parent Larry Mousseau
 Susan Stewart

Preschool

Parent

Appointments

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Amanda Arnold	Teacher, Certified, \$91/day	Cleared
Federico Haurte	Teacher, Non-Certified, \$81/day	Cleared
Federico Haurte	Teaching Ass't., Non-Certified, \$8.65/hr.	Cleared
Nicole Dutton	Teacher, Non-Certified, \$81/day	Cleared
Mark Schubert	Teacher, Non-Certified, \$81/day	Cleared
Helena Patino	Teacher, Certified, \$91/day	Cleared

Sealed Bids of Surplus Vehicles

The Board accepted the results of the March 11, 2010 surplus equipment sealed bid process, as follows:

- 1997 Freightliner Bus for \$1,655 to John's Auto Crushing, Ausable Forks, NY
- 1995 Oldsmobile Station Wagon for \$735 to Duane Dickerson, Willsboro, NY
- 1997 Dodge Van for \$505 to John's Auto Crushing, Ausable Forks, NY

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2009/2010 Budget Transfers for the month of February 2010 under \$25,000 requiring the Superintendent's approval.

- 2) Stafford Middle School Extraclassroom Activity Report (February 2010)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (February 2010)
- 4) Summary of Monthly Wire Transfers (February 28, 2010)
- 5) Certificates of Deposit and Reserve Accounts (February 28, 2010)
- 6) Food Service Program Profit and Loss Statement (February 28, 2010)
- 7) Revenue Status Report (February 28, 2010)
- 8) Budget Status Report (February 28, 2010)

Treasurer's Report

The Board accepted the February 28, 2010 Treasurer's Report as presented in Appendix II.

Motion carried

Vote on the motion 6 – yes
0 – no

2010/2011 BudgetThird Draft of the 2010/2011 School Budget

Dr. Gallagher asked for a point of clarification: it is his understanding that at the end of tonight's meeting the Board will have given the Superintendent and Business Office a direction for the budget to be adopted by the Board on April 8th. Mr. Short confirmed his understanding adding that a budget work session might need to be scheduled before the April 8th meeting.

Mr. Short stated that based on the Governor's Proposal, State and Federal Aid is being reduced by \$1.2 million dollars. About 50% of the District's budget relies on State aid and it is expected the State budget will not be adopted by the State Legislature's April 1 deadline. Originally the Board was faced with a \$2.9 million budget gap. Some reductions have been made as the result of some decisions by the Board including a teachers' retirement incentive, the elimination of summer school, and not filling some positions vacated by retirements. Mr. Short re-stated his caution about relying on reserves. At the last meeting, the Board indicated they understand taxpayer stress, do not want to cut staff and/or eliminate programs which impact students. The question then became, if the Board is able to find a way to support certain programs, such as Odyssey and Guided Study Hall, can people support the budget which supports particular programs. Everyone was reminded of the May 18 budget vote date and that by April 8; the Board needs to establish a budget to present to the taxpayers into order to meet legal requirements.

Mr. Short reviewed his EXCEL presentation which included items for the Board to review for reduction or elimination and the impact on the Applied Reserves and Tax Levy. Currently there is a gap of approximately \$1,678,463. Mr. Lebrun is recommending moving \$550,000 to the Tax Certiorari Reserve to cover impending tax challenges. At the last meeting, the Board indicated they might use \$400,000 from reserves which is below the \$600,000 recommended by Mr. Lebrun. Mr. Short reported that, with two retirements in the District's Music Department, the department has been asked to re-design the music program with the replacing of one retiree without taking programs from students. The reduction of one music position is included in the Tier I reductions.

Mr. Short reviewed the reduction categories (No layoffs and No Student Program Reductions, No layoffs with Student Program Reductions, and Layoffs with No Program Reductions) including items listed in each category.

Dr. Gallagher stated that it has taken a period of evolution to build the District schools; and because the State cannot pay its bills, the Board is looking at program changes. He would lean towards increasing the tax levy

which is separate from the tax rate. In response to a question as to what 1% on the tax levy generates, Mr. Short responded \$180,000.

Mr. Wachtmeister stated that a 10-12% increase in the tax rate would spare everyone from this issue. He thinks that generally the community could support an increase. In the last few months community publications have been stating that the economy is sound. The Press Republican had an insert on the economy – the news is good in our community. He also recognizes that there are other parts of the community where an increase in taxes would be quite painful – most people could afford an increase. What the Board needs to consider is the positions taken by the business community (Chamber of Commerce) and State representatives (Little, Duprey) who have stated property taxes are too high. People who can change this are in Albany and the majority has said they will not increase State aid. The community needs to step forward and state they will pay the taxes to support the programs which they want to keep. The problem could be solved by increasing local property taxes or by reducing programs and making staffing cuts. There will need to be a long term solution to a re-occurring problem. If the Board makes a reduction, it needs to be one that continues on into 2010/2011 and beyond. Some expenses are recurring year after year. If the Board is going to make reductions, it will need to reduce staff. He hopes that the Board does not eliminate District newsletters as many people do not go online or have contact with the school community by going to the District's website.

Mr. Morris stated he would like to start moving numbers on Mr. Short's interactive worksheet which was projected for all to see. Some of the programs and staff positions which were moved from the list of potential reductions to either applied reserves or tax levy are: Board of Education (partial \$10,000), Newsletters, Odyssey Program, Dean of Students (one position), Targeted PreK Support, Library Aide (one position), Science, Foreign Language (two positions), GED (half-time position), Pre-engineering, Guided Study Hall (three positions), and Child Advocates (two positions)

Mr. Morris clarified, that at this time it means approximately 6.5 positions would be reduced. (Note: later in the meeting it was stated that this did not include any changes due to administrative consolidation.) This would affect people's lives. The illustration indicates an estimated tax levy increase of 2.32% and using \$552,873 from reserves.

Mr. Short stated that he has concerns about sustaining the \$100,000 in athletics. He also clarified that funding extracurricular is specified in the Plattsburgh Teachers' Association contract. Any changes would need to be explored through collective bargaining.

\$25,000 of funding for athletics-intramurals was moved to reserves. Mr. Morris stated he would rather save a position before supporting sports programs. Mr. Short cautioned this is a starting point as with staffing there will be a need to discuss staffing shifts with administrators. One example is that the reduction of a math position impacts the computer program at SMS.

Mr. Wachtmeister stated that class sizes in some secondary areas are considerably smaller than some of our neighboring districts.

Mr. Short reminded Board members that the positions of two social studies teachers who are retiring are not budgeted for replacement.

Mr. Morris asked Mr. Short what he would recommend. Mr. Short responded he would like to meet with administrators to review the proposed changes to fully review the impact on programs, etc.

Dr. Gallagher stated there is a fiduciary responsibility to develop a budget but he does not want to micromanage Mrs. Amo and Mr. Hurlock.

Mr. Short asked the Board what increase in the tax levy they think is passable for the community to support programs

In response to a question from Mr. Wachtmeister, Mr. Lebrun stated that last year's budget rolled over approximately \$1.3 million plus the reserve amount. He is not anticipating having that amount this year as there has been an increase in high cost special education placements. Mr. Lebrun reviewed the amounts in the reserve funds. Mr. Wachtmeister asked if the Board could use the ERS reserve just for that purpose as it would give the Board more flexibility to allocate the \$600,000 maximum reserve as recommended by Mr. Lebrun.

Dr. Gallagher stated that the Board is currently within Mr. Lebrun's recommendation for use of reserves.

Mr. Short cautioned that once he meets with administrators there may be changes he would recommend. He did state the reduction of a social studies teacher directly impacts the Guided Study Hall Program which the Board wants to maintain. Reductions can be complicated as a reduction in a tenure area may impact program staffing which the Board and/or administration might not want to change.

Again, Mr. Short asked what tax levy increase the Board would support.

At Mr. Herkalo's request and for illustration purposes only, Mr. Short moved all potential layoffs to the tax levy, increasing the levy by 3.19%.

For illustration purposes, Mr. Lebrun stated a 2.24% change in the levy would result in an estimated tax rate of \$21.06/\$1,000 or an additional \$92 on a home assessed at \$200,000 and a 3.19% change in the levy would result in an estimated tax rate of \$21.26/\$1,000 or an additional \$131.42 on a home assessed at \$200,000.

Dr. Gallagher stated he would give \$100 to support the District and that the District has never had a budget defeated. He asked Mr. Short if he will be requesting an additional meeting before April 8, 2010 as he will not be able to attend the meeting.

Mr. Rotz stated he thinks the \$100,000 reduction in Athletic-Intramural is going to impact students. He asked that \$10,000 be reduced from District Newsletters, \$5,000 reduced from the Board of Education, and \$15,000 applied from reserves restoring \$30,000 to Athletic-Intramurals. He asked Mr. Staves to give an illustration of what the reductions might look like.

Mr. Staves stated that for Phase I of reductions he is looking at reducing assistant coaches, one program as Peru and Ti are looking at their gymnastics programs, reducing transportation costs, eliminate Modified B Basketball but maintain the modified program. He stated he could reduce intramurals by about \$10,000 without impacting the elementary program and session programs in the District. The elementary program is strong and part of the physical education program. He recommended cutting District-wide Intramurals such as skiing, hiking, and skating which can be provided by parents. The next reductions would be to eliminate modified programs or decided what athletic programs to cut at the secondary level. He also cautioned to look at Title IX issues when cutting programs. Any further reductions would impact modified sports and assorted high school sports. The most expensive sport is ice hockey at \$16,000 not counting transportation. Most of the expense associated with ice hockey is the cost of ice time. Mr. Staves suggested looking at mergers for some sports (hockey, softball, gymnastics). His recommendations totaled approximately \$50,000 but he is continuing to look for further reductions.

Mr. Morris polled Board members.

Mr. Rotz stated he is happy with the tax levy change at 3.19% but is concerned about reserves.

Mrs. Boise was okay with taking funds out of the reserves.

Mr. Morris stated that 3.19% tax levy increase is too high. He would like to see 2.5% and not above \$600,000 for applied reserves.

Dr. Gallagher would like to maintain all programs which been funded. He is comfortable where everything is.

Mr. Wachtmeister stated he is not sure there is enough recurring savings in the proposed budget. The category of Tier II reductions needs approximately \$100,000 of recurring reductions. He is supporting a flat tax rate or lower change until he hears from the community. He personally does not have a problem paying for an increase; however the State Legislators are saying it is unacceptable to raise property taxes.

Mr. Herkalo stated he is for keeping people employed and that he can live with a change in the tax levy.

Dr. Gallagher stated that a Press Republican reporter is in the audience and asked about using their poll to see if taxpayers would support a 5% tax increase or 0%? Mr. Bartlett stated he will contact Mr. Short. The poll might give the Board a sense of where the community stands.

Given the economic climate, Mr. Lebrun stated that he would like to review with the Board the implications of a failed budget and Mr. Wachtmeister could explain the "circuit breaker" mechanism which gets some play by the State Legislature. Mr. Wachtmeister stated that the way the current law is the contingency budget can go up to the lesser of 120% of the CPI or four percent. However the CPI is a negative, therefore a contingency budget would equate to a 0% increase which would mean cutting approximately \$2.9 million. He noted that many area school districts have had their recent capital project referendums defeated. There has been some discussion in Albany to go to a 3.2% cap but he would not put much on it as the message coming from the legislators is do not spend as we are spending too much. Mr. Wachtmeister stated that with no increase in State aid and a roll over budget next year, the shortage would be approximately \$1.5 million for 2011/2012. He cautioned that, though a budget has never been defeated, it has come close a few times. The contingent budget is a real threat in our current environment. The dilemma the Board has is save jobs or raise taxes.

Mr. Morris asked the Board to think about when they might want to meet to continue the budget discussion. A meeting was scheduled for Tuesday, March 30 at 6:30 p.m. with the sole purpose to work on the budget.

In response to a question from Mr. Wachtmeister, Mr. Short stated the District has budgeted a 6% increase for Health Insurance.

Mr. Short asked if there are any other areas he should research.

Mr. Wachtmeister asked for more information on administrative consolidation.

Mr. Morris asked if there was anything else in the budget which can be skipped next year.

Mr. Short will meet with administrators. He reported he received a fact sheet of 101 unfunded mandates which the District is required to comply with and fund.

Mr. Morris asked those in the audience who would support various tax increases – the majority raised their hands up to a 5% increase.

10:10 p.m. – Mr. Wachtmeister left the meeting.

Use of District Facilities Recommend the Board approve the Use of Facilities Fee Schedule as presented in Appendix III.

Mr. Lebrun stated that in light of the time, the Board might want to consider moving the discussion to another meeting. Mr. Morris had no objection and stated that at this time he is a no vote.

Dr. Gallagher moved, seconded by Mr. Herkalo that the Board table discussion and action on the Use of Facilities Fee Schedule.

Motion carried Vote on the motion 5 – yes
0 – no

Board Policy Revisions

Mr. Rotz moved, seconded by Mrs. Boise that the Board approve the revisions to the policies listed below as detailed in Appendix IV. The revisions were presented for first review on March 11, 2010:

- 6700 Purchasing
- 6700-R Purchasing Regulation
- 6720 Competitive Bidding Requirements and Procedures
- 6720-R Competitive Bidding Regulation

Motion carried Vote on the motion 5 – yes
0 – no

CSEA PCSD #6468 Retirement Incentive Memorandum of Agreement

Dr. Gallagher moved, seconded by Mr. Herkalo that the Board authorize the Board President and Superintendent of Schools to execute the Retirement Incentive Memorandum of Agreement for members of the CSEA, Local 1000 AFSCME, AFL-CIO Plattsburgh City School District Unit #6468 as detailed in Appendix V and which expires at 4 p.m. on April 8, 2010.

Motion carried Vote on the motion 5 – yes
0 – no

Textbook Adoptions

Mrs. Boise moved, seconded by Mr. Rotz that the Board approve the adoption of the textbooks for English 9 and 10 as listed. They were presented for first review on March 11, 2010.

- Title: Prentice Hall Literature Language and Literacy
- Publisher: Pearson Education, Inc.
- Copyright: 2010
- ISBN: 978-0-13-366639-7 (Grade 9)
978-0-13-366648-9 (Grade 10)

Motion carried Vote on the motion 5 – yes
0 – no

Tenure Recommendations

Mr. Rotz moved, seconded by Mrs. Boise that the Board appoint Denice Marshall to tenure in the tenure area of teaching assistant, effective May 3, 2010.

Motion carried Vote on the motion 5 – yes
0 – no

Dr. Gallagher moved, seconded by Mrs. Boise that the Board appoint Lisa Contini to tenure in the tenure area of foreign language, effective May 29, 2010.

Motion carried Vote on the motion 5 – yes
0 – no

Superintendent's Reports/Remarks

Clinton County School Boards Association's Annual High School Senior Recognition Dinner

Mr. Short reminded Board members of the May 6, 2010 dinner. RSVPs are due April 27, 2010.

Board Members Remarks Mr. Morris thanked all for coming.

Public Comment

Doug Butdorf (64 Trafalgar Drive) – He stated that the political reality is an increase in the levy in the 2% range for two years in a row. It is complicated other wise and commended the Board on their good work

Carrie Zales (28 Erin Avenue and Oak Street Principal) – She asked that the administrative reduction be added to the 6.5 bringing potential staff reductions to 7.5.

Amada Madore (42 Maryland Road and Oak Street School Teacher) – She stated that she wishes the faculty and staff would write a statement of willingness to move into other areas. She attended a Catholic school and all her coaches were volunteers which might be something to look at. Also, there are expenses to cover classes for a short period of time and people are paid an hourly rate to substitute for short periods during the school day. It is exciting for the bank account. She has covered at the elementary level and is not compensated – covering a class for a colleague is done on a case-by-case basis. To save people, get rid of extra pay for work during what is normally a study hall.

Patty Amo (29 Flagler Drive and SMS Principal) – She would like the Board to consider the Dean of Students positions which she strongly advocates at SMS. If she were asked, are there ways to preserve a position, she would be wiling to bring ideas to the table. At both schools, she does not see how either school can perform what they do for students effectively without either of the Dean of Student positions.

Rickard Durham (6th Grade Science and Reading Teacher at SMS) – He is not a City resident but is a City taxpayer and is willing to pay more taxes to keep jobs. There was a \$64,000 figure to move a 6th grade position to an elementary building. The program has suffered especially in the area of reading and State wide reading scores are dropping. Is there a way to reconsider? The teams are not the same with one less body.

Adjournment

There being no further business, Mr. Rotz moved, seconded by Mrs. Boise that the meeting be adjourned at 10:25 p.m.

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Notes of the Budget Work Session of the
Board of Education
held on March 30, 2010 – 6:30 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – absent
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

Mr. Morris explained that this is a budget work session; and following the work session, public comment will be invited. Any comments or questions will be extended to District Administrators as well as Board of Education members. The goal is to have a clear understanding of what the budget is. He explained the interactive work sheet on display.

**2010/2011 Budget
Work Session**

Mr. Short reminded everyone that budget discussions began with a \$3 million gap before the reduction of 8.75 positions, elimination summer school and other items. The hardest part is the Board working to close the gap.

The Board conversation was left with the concept of how a % increase in the tax levy impacts a residential taxpayer. He also distributed copies of a sheet showing the impact on residential property of various percent increases ranging from .5% to 3% with assessments ranging from \$100,000 to \$450,000. Also distributed was a breakdown of the 3,839 residential properties in the 200 series. The average total residential assessment is \$144,047 with a range of under \$75,000 to above \$600,000. The median total residential assessment is \$129,000.

Mr. Short explained the workings of the interactive worksheet starting where the Board ended at their last meeting. He cautioned that the tax levy and tax rate are estimates as the tax levy is not set until July. He also reminded everyone that what is voted on in May is the total spending plan.

Mr. Wachtmeister clarified that the data does not take into account any exemptions and that most homeowners receive a STAR exemption. What

people should be looking at is the increase in taxes. In referring to the list of potential areas to reduce, the Plattsburgh Teachers' Association contract states that the District will provide support personnel to assist the librarians at SMS and PHS. Mr. Short clarified that the reduction in library aides would not necessarily be at SMS or PHS but a reassignment of staff – perhaps sharing of staff. Mr. Wachtmeister also referred to the section of the Plattsburgh Teachers' Association contract regarding right to provide input if there is an impending financial crises and asked if any meetings have been held. Mr. Short reported that there was an invitation to meet with the Executive Committee. The output of the meeting was that a large portion of the program impact statements were the results of the meeting. Some of the departments have taken a look at their programs to see how to continue to provide their programs with a reduction in staff. One example is the Music Department which has re-worked their program with the reduction of one staff member. Mr. Wachtmeister asked if there is a possibility of a grievance being filed. He was told that the Association could have been more involved than they chose to be. Mr. Wachtmeister clarified the recommendation is to replace one of the two retirements from the Music Department.

Mr. Wachtmeister stated that a contingent budget would necessitate a reduction of \$2 million dollars. Mr. Lebrun clarified that a contingent budget would result in a 0% change in the budget; for example, no equipment purchases, no public use of District facilities at District expense.

Dr. Gallagher stated that the assumption is the taxpayers will not vote for a tax increase. He has received lots of emails regarding the tax levy – there is no way of knowing how someone will vote until they step into the voting booth. He would always lean to asking taxpayers if they want to preserve a program. He stated there are three budgets in Albany - the Governor's, the Senate's, and the Assembly's. The tax levy, which is set July 1, is the difference between revenues and the adopted budget.

Mr. Short stated that once a district's budget is passed and there is an increase in State aid, the spending plan cannot be increased but the additional aid can go to reducing the tax levy. There is no flexibility to add something back into the budget once the school budget is voted on. Mr. Wachtmeister stated the Board can increase the levy and use more reserves to fund programs.

Mr. Short cautioned that if the State Aid does increase, can school districts count on receiving the aid? For example, this March's aid payment is being delayed. The best use of reserves is planning for 3, 4, or 5 years out.

Mr. Wachtmeister clarified that the Tax Certiorari Reserve is being increased due to new challenges. Mr. Lebrun stated the reserve can only be increased for claims on file to date. The Tax Certiorari Reserve is expected to be fully funded by June 30; and if needed, to continue funding for 2010/2011. He stated that Lake Forest's and Pine Harbour's challenges are on going and there has been a ruling in the claim regarding the CVPH medical building.

Mr. Morris questioned why Guided Study Hall went from two teachers and a teaching assistant to three teachers. Mr. Short responded this was to provide the appropriate support for students for the expanding program. Currently, all students who want to participate are not all being served. Mr. Hurlock stated that 60-70 the students or about 10% of PHS students are participating in the Guided Study Hall program. Ms. Bentley clarified the students are receiving AIS and/or resource room type services for all classes they are taking. Mr. Hurlock stated the program has increased the five-year graduation rate by approximately 10%.

Ms. Bentley confirmed that currently the proposed budget has a 3.19% increase in the tax levy; and at one time the Board wanted to reduced it to 2%. In response to her question, Mr. Short stated that \$180,000 equates to a 1% change on the levy. Regarding the use of reserves, her understanding was that \$600,000 was set for use of reserves. Mr. Short confirmed the \$600,000 and that it was increased from \$400,000.

Mr. Morris polled the Board to see where they stand for a change in the tax rate:

Mr. Herkalo stated that after the comments he has received since last meeting, 2%.

Ms. Bentley stated that personally she is more comfortable with 3.5% but not fair to expect taxpayers to go beyond 2%.

Mr. Wachtmeister stated 4%.

Dr. Gallagher stated 3%.

Mr. Morris stated 2.42%.

Mrs. Boise stated 3% as people want to keep programs.

Mr. Rotz agreed with Mrs. Boise; and with the emails he has received to keep programs, 2.5-3% and there are issues to address or the District will have a reoccurring problem.

Mr. Sullivan stated he was at 0% but with the feedback he has received he would go to 2%.

Dr. Gallagher re-stated that he said 3% and will stay at 3% but would like to give taxpayers a chance to vote. He would like to see a balance and agrees with Mr. Rotz about taking away ongoing expenses.

Ms. Bentley asked if there has been any response to the CSEA retirement incentive. Mr. Short replied that one person has shown an interest. Regarding 55/25 for members of a NYSUT affiliated bargaining unit, there are no additional to the four already received which are contingent on the passing of 55/25. At this time it appears the legislation will pass.

Mr. Short suggested that if the State does give an additional \$500,000 in aid, the Board could reduce the tax levy. If the budget does not pass, the Board will have two choices – re-present to the community or go to a contingent budget. If the budget fails twice, the District goes to contingent budget. It might be worthwhile to do a more fine-tuned exit survey especially for those who vote no.

Mr. Morris polled the Board regarding the use of reserves:

Mr. Sullivan – \$600,000

Mr. Rotz – \$600,000

Mrs. Boise – \$650,000

Mr. Morris – \$600,000

Dr. Gallagher – \$650,000

Mr. Wachtmeister – \$650,000-700,000

Ms. Bentley – \$650,000

Mr. Herkalo – \$650,000

Mr. Morris summarized that the majority of the Board is comfortable with using \$650,000 from reserves.

Mr. Short stated there is a problem in the reduction areas of Administrative Consolidation (\$100,000) and Deans of Students (\$128,000). He asked that the two areas be considered as one because the Deans are similar as they provide services to a school. He is not sure he can reach \$228,000 but thinks he could find a way to reduced \$100,000 between the two by restructuring how administrative work is delegated throughout the district.

Mr. Herkalo stated he was one who asked all positions to be moved from reductions to either applied reserves or tax levy. He asked if there areas where there is too many staff compared to students.

Mr. Short responded to Mr. Herkalo that for Child Advocates there is no other way to provide their services. He stated the Child Advocate position at PHS is vacate due to a retirement and a staffing shift and will not be filled for 2010/2011. There is no other way to provide the pre-engineering (Project Lead the Way) program. For Guided Study Hall, Math, GED, Foreign Language, English, Science, and Social Studies, there is capacity to shift staff. For example, one reduction in foreign language does not impact the foreign language program as French, Spanish, German, and Farsi could still be offered at PHS. A second reduction would impact the 6th exploratory foreign language program.

Mr. Rotz asked about the impact of the reduction of GED. Mr. Short stated there are programs in the area for students over 18 and the District's is for students 16-18. Mr. Hurlock said many other area schools are cutting their GED programs as testing is now done in Vermont over two evenings and it is becoming more difficult logistically for students to take the test.

Mr. Rotz stated he is looking at a reoccurring issue in the areas of science, social studies, English, and math. His question is what happens if these positions are eliminated. Is there a situation with some of the positions the program would not be impacted accept to raise class sizes?

Dr. Gallagher clarified that if one foreign language teacher is reduced there is no program cut and Mr. Short and Mr. Hurlock agreed. Dr. Gallagher recommended moving 1 fte foreign language to the reduction column.

Mr. Hurlock's position was to reduce the GED position. Ms. Bentley stated no one wants to see a position cut ; however the .5 fte GED position is more sacrificial because the Guided Study Hall provides students an opportunity of graduating with a diploma.

Mr. Morris asked for one of the library aide positions to be move to a reduction. Once again, Mr. Short stated that no library would go without appropriate support as there could be scenarios of sharing between libraries.

Dr. Gallagher asked if there any other reductions in the "saved" columns which would not impact programs. The response was that the 6th grade elementary reduction would change how teaming is done at SMS. However, the teacher could move to an elementary vacancy due to retirements.

Mr. Morris asked about reducing English at PHS and Mr. Hurlock stated it would increase average class sizes from 14 to around 21. Mrs. Zales stated her 5th grades average 23-24 and Mrs. Lamberti stated Momot's are around 22. Mr. Sullivan stated he would like to keep elementary class sizes low. Mrs. Zales asked what elementary class size number the Board is looking at. Mr. Morris responded 20 and Dr. Gallagher stated even lower numbers for kindergarten.

In response to a question, Mr. Hurlock stated the overall average class size at PHS is 14 which is due to the specialization within departments. Mr. Short clarified that people will need to be told and understand it will not be the same school they are used to.

Mrs. Boise asked how the 6th grade reduction would impact team teaching. Mrs. Amo stated they would still maintain teaming but might have to look at how the content areas are taught by the 7 remaining staff members – one teacher might work with both teams with higher class sizes but could still maintain the identity of the teams.

Mr. Hurlock stated that the reduction of one teaching assistant could be accommodated through re-structuring.

Mr. Sullivan asked if summer work has been eliminated. Mr. Short stated there might be some professional development but not to the degree as in the past and physicals for sports will still be needed. Mrs. Carrino stated the majority of summer work would be supported by grants.

Mr. Morris asked Board members to reaffirm they are comfortable with where they are – \$647,543 Applied Reserves and 2.61% Tax Levy increase.

Mrs. Boise confirmed that \$70,000 has been reduced in athletics and asked for a review of the summary provided by Mr. Staves. He stated that the school which was going to cut gymnastics is not going to eliminate the program – so that might need to be re-visited. He also suggested when looking at program costs to calculate the cost per hour per student and went on to state that a large number of students participate in the athletic program. He also spoke about the District's Athletic Trainer Program which is the best one in the State. Plattsburgh was the first school to become involved in the Impact Program. In speaking with the District's coaches today, to them the Athletic Trainer Program is more important than some of the other issues. The coaches feel very strongly in eliminating the Athletic Trainer Program the District will be going from the best care of our athletes to nothing and then there will be six schools with a better program. Also, some of the proposed cuts will not destroy programs but will lessen them. Mr. Staves also stated that non-district programs cost money for participation. What about students who do not have the funds to play in these elitist programs. Mr. Hurlock stated that student athletes behave better academically across the board – cutting programs might mean less student success. Mr. Staves stated he can make cuts; however, \$70,000 is a lot of money and \$50,000 is a can do. Mr. Sullivan agreed that the percentage cut on athletes is enormous. Mr. Morris stated the Athletic Department has the largest budget in the area and not the largest enrollment. Mrs. Lamberti stated that the biggest cut is still in administration. Mr. Staves stated that an equal number of sports are offered to boys and girls and that there are no cuts in a season. Mr. Rotz stated that at the last meeting he felt \$100,000 is high. High school is a formidable part of a child's life; and along with academics, the social aspect plays a part in a child's development. Anyone who attended the Beekmantown - PHS varsity hockey game could see the support for both teams – athletics give students life lessons. He would like to see \$20,000 restored to athletics.

Mr. Hurlock stated reducing a science position at PHS would not impact the program.

Mr. Herkalo asked about the number of \$64,000 for a Dean of Students. Mr. Short restated that Administrative Restructuring will encompass the positions of Deans of Students. He will work to get the reduction to \$114,000.

As another way to save money, Mr. Staves suggested looking at mergers and cost sharing with other school districts. For example, due to an agreement with AuSable Valley Central School District there has been no transportation expenses for hockey. Mr. Staves said a teacher told him they would give up a position to keep an athletic trainer. In response to a question, Mr. Staves stated he would not recommend cutting a program to keep an athletic trainer. However, if the Section cuts a program, he could see using the funds for an athletic trainer.

Mr. Short stated that if there is a \$70,000 reduction in athletics and during the year there are program reductions, the funds could be use as long as the budget is not increased – to quote Mr. Short...“living within the budget.”

Dr. Gallagher asked that the reduction in Athletics be changed to \$50,000.

Mr. Short informed the Board that a foreign language teacher might be looking at other professional pursuits and a second foreign language reduction might not mean a job loss for someone.

Mrs. Zales asked for confirmation that currently \$20,000 has been put back into athletics.

Ms. Bentley stated she is looking at 2.72% and \$647,575 which preserves the Odyssey Program, full day kindergarten, the ELA program, Pre-engineering, Child Advocates, and Guided Study Hall. She asked what will happen to the computer education program. Mr. Short replied that would come under secondary math; and to cover a retirement at SMS, a high school teacher could be transferred to SMS. Ms. Bentley stated she would like to preserve all the programs and see the tax levy reduced.

Mr. Short informed the Board that a science teacher is looking to pursue a doctorate in another area and there could be a savings in that position.

Mr. Wachtmeister asked if the Board has reduced the budget to where it needs to be.

Mr. Morris stated that as of right now, 6 people (5.5 positions) will be laid off as of July 1st. and this does not take into account the Athletic Trainer. These are three positions which will be gone for awhile. He asked if those people should be gone; if not, then the Board has to take from something to give the person a job.

Mrs. Zales stated the Board has to look at the impact on the program.

Dr. Gallagher stated that if the Board can have the same quality of program, no one wants to cut a position but the Board wants to preserve programs.

Mr. Morris clarified that all are comfortable with the following:

- \$50,000 for sports is more valuable than keeping a position
- Science (someone might be leaving, no program impact) 1 fte reduction
- Dean of Students – If Momot was to lose a Dean of Students they would need Student Advocates but they would prefer to keep both. However, if a choice has to be made, it would be to cut the Dean of Students. Mrs. Lamberti stated that with a school of 500, the lack of a Dean of Students would be a major restructuring of responsibilities including her own. The Dean of Students allows the school to run smoothly and successfully. The administrative landscape will need to be restructured and as a Council they have agreed not to pit one program against another.
- Library Aide – One position would be lost and Mr. Short would redesign how support is given, possible sharing between two libraries. He will be looking at circulation and activity within each library.
- Teaching Assistant – The original recommendation was 4.5 but that has been changed to one position because of the plan to bring back three CVES programs to Bailey, SMS, and PHS which will be a savings with the District educating its own students.
- Elimination of the .5 fte GED position.

Mr. Sullivan stated the biggest program impact is the Dean of Students at both schools.

Mr. Short reminded everyone that the person impacted by a reduction is not easily apparent due to issues of tenure areas and seniority.

Mrs. Amo spoke about the budget impact at SMS. Regarding the foreign language program which is exploratory at the 6th grade level and is an added extra, they would still be able to offer programs with two teachers. There is also the possibility that a SMS foreign language teacher might not return in 2010/2011. Stafford Middle School has about 500 students.

Mr. Short stated that there are four elementary and one music opening due to retirements.

Dr. Gallagher stated that the Board has put together a number of scenarios. He is comfortable giving Mr. Short the flexibility until the April 8th meeting to get it where it belongs with the reserves and tax levy. Is the Board comfortable letting Mr. Short and Mr. Lebrun fine tune the budget?

Ms. Bentley stated she is satisfied. She had a real estate broker tell her it is difficult to sell City properties due to the tax rate. Someone contacted her about the retention of the engineering program but is concerned about the tax rate. The Board has made an effort to preserve the quality and unique character of the District and needs to get people out to vote – if vote fails it will all have to go.

Mr. Rotz clarified with Mrs. Amo that the SMS Dean of Students is more important than the foreign language teacher.

Mr. Morris stated that at this point there has not been a reduction at the administrative level – everyone should share and be involved. Mr. Short stated the Special Education Department is bring programs back to the District which will save money.

Dr. Gallagher stated there is a parameter and to let the administrators make the final adjustments.

Mr. Morris polled the Board to see if they are comfortable with current numbers: 2.72% Tax Levy increase and \$647,545 Applied Reserves:

Mr. Sullivan – yes

Mr. Rotz – yes

Mrs. Boise – yes

Mr. Morris – no

Dr. Gallagher – yes

Mr. Wachtmeister – no, would spend more

Ms. Bentley – would like to be closer to 2.5, yes

Mr. Herkalo – yes and would like to see 100% increase in his salary of \$0 and if the State had not messed up we would not be here – it is out of our control.

Public Comment

Wendy DeMane (Crescent Drive, PHS Technology Teacher) – She thanked everyone for the out pouring of support for the program. Technology Education is a State requirement for graduation. She is pleased it is still in the budget as it would be a disservice not to give students the opportunity to become technologically involved.

Dale Dowdle (Cogan Avenue) – He asked about the record amount of uncollected taxes this year. How does the District make up for that money? (Dr. Gallagher will meet him after the meeting.)

Craig LePage (Broad Street) – He asked everyone to take the gamble so they are not back here next year – dip into reserves with the opportunity to come back next year after seeing the impact of the choice.

Kwangseek Choe (Crescent Drive) – He stated that he is from Korea and teaches business at SUNY Plattsburgh. It was very interesting. As a taxpayer, he does not want any increase in taxes but as a second thought – the main driving force of economic growth is an investment in education. As a father of two students, he is willing to make an investment for his kids' generation. It might bring some kind of pain but education is an investment for our kids, their generation, and the future.

Sally McSweeney (Trafalgar Drive) – She asked the Board to consider making alterations to the line items: Regarding the 6th grade position, she wonders about the quality of the experience students will have if a teacher is teaching something they have not taught before. She wonders when the average teacher teaches 80 students a day, why have three teachers teaching 60 students a day. Is it possible to keep two Guided Study Hall teachers and 1 teaching assistant?

Sue Baker (20 Adirondack Lane) – She suggested putting the outside lights at PHS on a sensor. Tonight they way everyone is talking about putting programs together is great. Then she looks at how taxes are being raised again. There are people who do not use email and are on fixed incomes.

What about the people who want to stay in their homes? The 2.7% may make it not possible for someone to stay in their home – look at the big picture – cutting positions means people staying in their homes. Keep education and do what is needed for the community.

Stacy Fredette (Sherman Street, District Employee) – She stated she is not speaking about not taking anything from the school but the need to look at the school as a whole. She has a child in each school – look at the impact on a child's education. Her children are athletes and cannot play sports without the academic support. She pointed out that a teaching assistant and teacher aide are two positions for \$50,000. A Dean of Students helps students everyday. She asked the Board to revisit the allocation for sports – education is what we are here for.

Angela Jeannette (Set Point) – She is a taxpayer and the Set Point Homeowners' Association President. With education in mind, 2.72% is high and feels people will have an issue with it. She asked the Board to continue to trim where it makes the most sense for the children.

Ira Barbell (Set Point) – He stated that he is a former School Board Member and has recently returned to the area. A couple of issues – what concerns him is the \$20,000 here and \$50,000 there and what will happen when the budget is brought to the taxpayers. What has happened to the assessments? He encouraged the Board to look at the budget projections and revenues three years from now so the public can see the impact on the school system when looking at the overall economy.

Dave Collins (Elizabeth Street) – A former business owner and an educator in another school district, he spoke about what his child does at home with what he has learned in PTLW. He would be willing to pay more than the 2.7% increase. If people lose jobs, it hurts all in the long run.

Amanda Madore (Maryland Road, District Employee) – She attended a catholic school and the coaches volunteered. At the last meeting she spoke about the situation of being paid for covering a period for a colleague. Also, her social studies teacher was the athletic director. She is not knocking sports but much can be done with volunteers to direct and guide sports. At one time, the Guidance Counselor was the Athletic Director – that is something to look at.

Ben Wright (Champlain Street) – He thinks that most people are aware. If using a car analogy, we are just crashing the car. We do not see the turns in the road and speed limits. We need to be driving down the road. He has attended past Board meetings and this is the most he has seen at a meeting. He is not sure how the Board advocates for it self. There is a national priority we need to set – tonight this is fighting over the scrapes.

Kathleen Camelo (Cumberland Avenue) wanted to make a pitch for the technology piece to move to a safer place in the budget. Her son has taken the classes and a team of students has won an all expense paid trip to the NASA Glenn Research Center to conduct their zero gravity experiment. On a recent Mission of Hope, she saw the impact of poverty – a 2.72% tax increase is worth it to support students.

Gabe Girard (Broad Street) – Stated that as representatives the Board does a great job. He asked how much is in the reserve fund. (Mr. Short will meet with him after the meeting.)

Tim Mulligan (Bailey Avenue, District Employee) – He said many people call the reserve fund a “rainy day fund” and operate under the assumption it will not be replenished. He understands the assumptions are worse case scenarios, but could be replaced by funds not used. He would like to see more use of reserve funds next year so that three people could have a job.

Kendrick Buchala (Cumberland Avenue, PHS Student) – This is his third year in Technology Program and he is hoping for a fourth year. For the first time

and with Mrs. DeMane's leadership, three students are going to the NASA Glenn Research Center in Cleveland, Ohio in a few weeks. They have won the all-expenses paid trip to design and build their science experiment which will then be operated in a NASA microgravity drop tower facility. There will be webcams set up for people to watch their experiment.

Board Member Remarks Mr. Morris thanked all for coming. The administrators' questions were straight and honest as were their responses. Board members are happy this is over but not necessarily the end result.

Mr. Wachtmeister stated he appreciated the technology to demonstrate what is happening. Looking at the process all knew it was going to be a difficult and everyone should expect the same next year. What he found somewhat difficult to a degree is the determination regarding impact on a particular program. Next year he would start the process earlier into order to better understand the program impact. The Board Spotlights can show what programs there are for students and the community. Most of the taxing problems should have been resolved in Albany. The real money in the State comes from the metropolitan areas in the south. He would have voted differently – supporting taxing more and using of more reserve. There is a need to recognize a society needs to invest in education. As a son of immigrants, education was about improving resources – a return on tax dollars. It is a responsibility of the Board, Administrators, and employees to have more discussions about all programs and how they fit together. If supportive of programs, get friends and neighbors out to vote as the Board needs to understand what the community supports. It is now up to the community and those who vote to determine programs as the school budget is the only budget which can be voted on – not the city, town, county, or state.

Dr. Gallagher stated that 18,000 people live in the city and last year 472 voted on the budget. In a smaller school district, there were 450 voters. The only way to know is by those who get out and vote. In the last Presidential Election 80% voted – get your neighbors out to vote and exercise democracy.

Mr. Herkalo stated that he would pay any increase to keep the schools what they are. He is maintenance worker and his wife is a teacher. He urged everyone to vote; and hopefully next year, the Board will know better what people are willing to do.

Ms. Bentley simply wanted to thank everyone who sat through the heat of the discussion and appreciates those who take the time to call, stop her, or email her. The information is very useful to every member of the board. Thanks you.

Mrs. Boise thanked everyone who is here and stated that not only is she a City resident but she owns a business and an apartment in the downtown area. The tax will hit hard but she is willing to pay.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Rotz that the meeting be adjourned at 9:58 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on April 8, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present (left at 7:53 p.m.)
Fred Wachtmeister – present (arrived at 6:25 p.m., left at 8:42 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mrs. Boise moved, seconded by Ms. Bentley that the Board go into executive session at 6:06 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person).

Motion carried

Vote on the motion 6 – yes
0 – no

6:24 p.m. – Mr. Wachtmeister arrived.

Ms. Bentley moved, seconded by Ms. Bentley the Board return to public session at 6:31 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mitchell Kilkeary led the Pledge of Allegiance.

**Core Values
Mission and Vision**

Brady Reynolds read the Core Values.
Maggie Cummins read the Mission and Vision statements.

Spotlight

Ms. Sullivan spoke about the gift of young people making music and the District’s comprehensive music program which begins at the kindergarten level. She also listed the numerous venues and community events at which members of the District’s Music Program have performed.

Members of the Saxophone Quartet (Cayley Boire, Hamzah Qudsi, Kendrick Buchala, Noah Wolkowicz) performed a selection with Linda Sullivan directing.

Members of the String Trio (Eunice Choe, Laura Merrill, Amy DeMane) performed a selection with Kathryn Bulluck directing.

Following the performances of the Saxophone Quartet and String Trio, Renee Tetreault, Maggee Gates, Ruby Roach, and Josh West spoke about the tremendous impact the Music Program and faculty have had on them.

The Select Vocal Ensemble (Amy DeMane, Aislinn McKinstry, Allison Beebie, Brady Reynolds, BrieAnna Fleury Corinne Mather Dylan Dubrey, Emma Schneider-Ferrari Jake Alexander Josh West, Kelsey Matott, Maggee Gates, Maggie Cummins, Margaret Downs, Mitchell Kilkeary, Nancy Kwan, Noah Wolkowicz, Renee Tetreault, Ruby Roach, Ryan Parrotte, Tanner Stanley) performed a selection under the direction of William Verity.

Mr. Verity stated it is a treat to work with the students and he along with the students, Ms. Sullivan, and Mrs. Bulluck appreciate the Board's support of the District's Music Program.

Mr. Short and Mr. Morris presented Certificates of Appreciation to the performers and their directors.

Public Comment

No one spoke.

Consent Agenda Items

Mr. Herkalo requested that the Interscholastic Coaching appointments be removed from the Consent Agenda.

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on March 25, 2010. The Board approved the notes of the March 30, 2010 budget work session.

Adoption of the Agenda

The Board adopted the agenda and addendum for the meeting being held today.

CPSE and CSE

Recommendations

The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

CSE Subcommittee

The Board approved the appointment of Thelma Carrino as Chairperson of the Committee on Special Education Subcommittee for Bailey Avenue Elementary School for the sole purpose of conducting 2009/2010 annual and triennial reviews of students with a disability, effective April 9, 2010.

Personnel

Resignation

The Board accepted Diane Thompson's resignation from her position as Principal of Bailey Avenue Elementary School, effective April 9, 2010 contingent on the agreement (Appendix II) between her and the Board of Education and authorized the Board President and Superintendent of Schools to execute the agreement.

Business

**2009/2010 Budget Transfer
over \$25,000**

The Board authorized the budget transfer as presented in the amount of \$72,000 to cover the teachers' retirement incentive.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$72,000	A902080045 Teacher Retirement	A21101504067 Leave Contingency

Donations

The Board accepted a donation of \$700 from the SMS FSO to be used towards the purchase of a flat screen television which will be mounted in the cafeteria and used for a variety of purposes, including providing daily messaging and information sharing with students and staff.

The Board accepted a donation of \$5,000 from the PHS Booster Club to help subsidize the new public address system for the PHS Auditorium.

Disposal of Surplus Equipment

The Board authorized the disposal of the surplus equipment listed below. The equipment was donated to PHS in 1993 and is now obsolete and will be disposed of either by auction or as waste.

- DXC 1820 Sony Color Camera, Serial Number 13740 SUCP# 25423
- DXC 1820 Sony Color Camera, Serial Number 13758 SUCP# 25408
- DXC 1820 Sony Color Camera, Serial Number 13738 SUCP# 25422

Appointments of Election Inspectors

The Board appointed Martha Bartoszek, Pearl Burdeau, Marion Carron, Mary Ellen Cleveland, Barbara Drake, Robert Joyce, Bonita Langlois, Barbara LaTulipe, Susan McFadden, Maria Pelkey, Janet Quick, and William Quick, Sr. to act as inspectors of the vote on the annual election/budget vote being presented to voters on May 18, 2010; each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion carried Vote on the motion 6 – yes
1 – no (Mr. Rotz)

Correspondence

A letter was received from Lori Saunders asking for the Board's support of her candidacy for the CVES Board.

2010/2011 Budget

Update

Mr. Short presented an update on the 2010/2011 proposed budget outlining budget development, information provided to the Board throughout the year, initial concerns, goals involved with closing the budget gap, comparison of current year budget with proposed budget which is \$65,041 less than the previous year with a projected tax levy increase of 1.9% or \$343,317 and a projected tax rate of \$20.99 an increase of \$.39 per \$1,000 of assessed value, areas of reduction, noteworthy cost savings, estimated change in school tax bill, 11-year tax rate history, and dates and times of the budget hearing and budget vote.

As work will be starting, he also reviewed information on the EXCEL Capital Work which was approved by the voters in 2007. The funding source is different from the District's operating budget as it is funded by the State's EXCEL program. He explained that if the District was not approved to use the funds, the funds would be available and used by other districts. Many of the contracts have been awarded to or subcontracted to local companies.

Adoption of the 2010/2011 Proposed Budget

Ms. Bentley moved, seconded by Mr. Herkalo that the Board adopt the 2010/2011 Proposed Budget in the amount of \$37,419,424.

Discussion:

Ms. Bentley thanked Mr. Short, the Board, and community who have been forthcoming in support of the programs of the school district and emphasized that the Board has worked hard to minimize the lost of jobs.

Mr. Short stated the next effort is to make personnel adjustments.

Mr. Wachtmeister stated that on March 26 Speaker Silver addressed the General Budget Conference Committee and stated the Assembly's plan is to restore \$600 million of the Governor's proposed school-aid cuts – a restoration that they insist on because the Assembly believes public schools cannot sustain a \$1.4 billion year-over-year cut without an extremely negative impact on classrooms and on local property taxpayers. Therefore, he thinks the District will receive some more restoration aid and thinks that some items need to be returned to the budget. He asked about the impact of changes to the budget on programs at K-5, SMS, and PHS.

Mr. Short responded as follows: for PreK-5 programs there is no impact; 6-8 potential impact on teaming but depends on how the master schedule can be worked including a possible transfer from PHS, 6th grade classes may increase up to 21- 22 per class depending on scheduling, there are no plans to cut any programs; 9-12 there is no course being dropped but classes might go from 12-14 up to 20 depending on the program and/or schedule, some electives might be offered on an alternate year basis, the GED Program is the only program cut.

Mr. Wachtmeister stated that two staff members are looking at career changes but at this time there is still some uncertainty.

Mr. Short pointed out that in the last 5 years the District has decreased by 144 students with most of the loss at the 6-12 level which makes a lot of room in the master schedules. As the elementary students move forward, he and the building administrators will be keeping an eye on class sizes. The retirement incentive was very important in enabling staffing reductions without the loss of many positions.

Mr. Wachtmeister asked about administrative changes. Mr. Short stated the principalship vacancy at Bailey Avenue Elementary School is open and he will be studying how to best fill the position based on the school's and the District's needs. He stated that the faculty, staff, and students need an administrator within the building. There will be other developments in the next few years with retirements and realigning of responsibilities. Mr. Short confirmed that both Deans of Students will remain but without any summer work. Another area of reduction is the District's Technology Coordinator position which will be vacant due to a retirement.

7:53 p.m. – Mr. Sullivan left the meeting.

Mr. Wachtmeister asked for a current listing of classes sizes (Prek-12) to compare with September 2010. Mr. Short stated he will provide the information as well as information on staff reductions.

Mr. Wachtmeister put a plug in to restore \$100,000 to supplies, field trips, newsletters, and conference funds. He stated that a number of years ago the Board made an effort to increase supplies and it is better to maintain it at a steady funding level and field trips enrich programs. At the last meeting someone mentioned the Set Point community. There are 74 units there and he went to the Clinton County Real Property Office and did some research which showed the assessments range from \$92,600 to \$123,700 which are in the lower range of assessments. When you subtract the Basic STAR (\$30,000) and apply an estimated tax levy increase rounded up to 2%, the \$92,600 property has an estimated yearly increase of \$25.79 or \$2.15

per month and the \$123,700 property an estimated yearly increase of \$48.60 or \$3.22 per month. Obviously there are properties which are more than that and applying the same to a \$300,000 home, the estimated tax increase is \$111 or \$9.25 per month. He feels that putting a little back into supplies is important especially if more State aid is received and it will be beneficial to the overall educational program. He also thinks the tax impact information should be placed on the District's website. Mr. Short stated it could be included in the Budget newsletter. Mr. Wachtmeister stated he will not support the budget motion as presented as there are things he would like to add back in.

Ms. Bentley stated that she was remiss in not acknowledging the hard work to reduce expenditures and the budget.

Mr. Morris thanked parents, teachers, administrators and the Board for all the work they have done. Asking questions is important and it has been done without animosity. Mr. Short has done a good job in presenting the budget. It is not a perfect budget; as a perfect budget would raise taxes 10% and everyone would not be happy with that. Currently the budget presented reflects an approximate 1.9% tax rate increase.

Mr. Morris stated that at the last meeting the Board was at 2.72% and the Board felt that the administrators could get to that which is the way it was left at the last meeting.

Mrs. Zales stated she will be reporting information back to her staff – what are the biggest changes from the last meeting? Mr. Short stated the administrative pieces and the application of savings from bringing special education programs back to the District.

Mr. Wachtmeister asked what would the impact be to add \$100,000 back into the to the budget. Mr. Morris asked what would the \$100,000 be used for and Mr. Wachtmeister stated supplies, field trips, and newsletters.

Mr. Rotz stated that if the Board was going to add \$100,000 are there other areas which should be looked at such as saving positions.

Mr. Short stated what the Board needs to approve is a total budget amount. Mr. Wachtmeister stated he has an idea where the funds can be used.

Mr. Short stated that his plan was to keep the increase under 2%; and if additional aid is received, use it to reduce the tax levy or increase reserves or fund balance.

Mr. Wachtmeister stated that if the Speaker of the Assembly is insisting on the restoration of some aid – the District will be well to take it into consideration.

Mr. Lebrun was asked what the impact would be on the tax levy to put \$100,000 back into the budget. He responded it would be adding .55% to the 1.9% currently before the Board or bring the projected tax rate change to 2.45%.

Mr. Morris stated \$100,000 additional funds are on the table to be used as Mr. Wachtmeister suggested. Mr. Rotz asked if the additional funds will allocated to a specific item such as supplies and field trips. Mr. Wachtmeister responded they would be used for supplies, field trips, and newsletters but not necessarily all the funds have to be used.

Mr. Rotz asked if the funds could be used to prevent layoffs. Mr. Short respond what the Board is approving is the total spending plan. His proposal was \$37,419,424 and now the Board is discussing increasing that amount to \$37,519,424 which would could be moved across budget items and discussed in the future whether it is a position, supplies or field trips, or a combination. Mr. Wachtmeister stated that he had added those items together and if there is something else then throw it out for discussion. He did put out a dollar amount and has indicated where he thinks it should go. If

the Board wants to expend it in a different way, certainly they would all entertain a motion.

Mr. Morris asked the Board if they are interested in increasing the budget recommended by the Superintendent by \$100,000 which is estimated to increase the tax levy by 2.45%.

Ms. Bentley stated she is pleased with the discussion and resolution and would not want to target just those items suggested by Mr. Wachtmeister but look at the impact of programs reduced on students and faculty as well as professional development. The Board has an obligation to provide some access to professional development.

Mr. Short stated that the budget for professional development was reduced not eliminated. His goal was to keep the change in the levy below 2%. If there is additional State aid, the question becomes should the funds be used to decrease the levy, add to reserves or fund balance, or a combination of both.

Mr. Wachtmeister said he has stated he has no problem using additional funds to reduce the levy which would reduce the taxes.

Mr. Short stated that the projected tax levy at the 1.9% is \$343,317 which could be wiped out by additional State aid and possibly the additional \$100,000 being discussed. This could potentially zero out a tax rate increase.

Mr. Short said that he and Mr. Lebrun have been reviewing the State aid formulas to try and determine the impact on any additional aid but it is so subject to change.

Mr. Morris clarified that there is \$37,419,424 on the table and the Board is looking at increasing it to \$37,519,424.

Ms. Bentley stated she is pleased with the discussion and could support the additional \$100,000 if there was a budget from the State as the District is delving into reserve funds significantly.

Mr. Herkalo stated he will support an increase but not sure about the future. If additional funds are received, give back to the taxpayers.

Motion to Amend

Mr. Wachtmeister moved, seconded by Mr. Rotz that the motion be amended to increase the 2010/2011 budget to \$37,519,424 (an increase of \$100,000).

Motion to amend carried Vote on the motion 6 – yes
0 – no

Amended Motion

Ms. Bentley moved, seconded by Mr. Herkalo that the Board adopt the 2010/2011 Proposed Budget in the amount of \$37,519,424.

Roll call vote on the amended motion Mr. Wachtmeisteryes
Ms. Bentley.....yes
Mrs. Boiseyes
Mr. Herkalo.....yes
Mr. Morrisyes
Mr. Rotz.....yes

Motion carried 6 – yes
0 – no

Use of District Facilities

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board approve the new turf field use rates as listed. As these rates assume no custodial coverage and no access to building, separate charges will apply for such. Also, use of lights is an additional \$25/hour.

City-based youth non-profit = \$45/hour

Sectional/State event = \$45/hour
City-based adult non-profit = \$85/hour
Non City-based function = \$ 125/hour

Discussion:

Mr. Lebrun clarified that the rates being discussed apply specifically to the turf field and reduce the cost to give city-based youth better access to the turf field. In response to a question from Mr. Morris, Mr. Lebrun stated it would be up to the Board to define city-based youth non-profit and what would be the threshold for the designation.

In response to a question from Mr. Morris, Mr. Staves stated that the City does not charge for the use of City fields. Mr. Morris stated he has a problem charging taxpayers for using fields paid for by taxpayers. Mr. Morris does not think City residents should be charged for using City fields. Mr. Staves stated we do not charge for other fields – the only field which is charged is the turf field. Some of the “city” team rosters do not have a majority of City residents. Mr. Staves stated the more the field is used – the better and the proposed rate change is a large reduction. The City Recreation Department provides a certificate of insurance which covers all our fields.

Mr. Morris stated he will be voting no as \$45 is too much to charge City taxpayers. He asked about the practice of charging for custodial coverage for Saturdays and Sundays at \$30/hour. Mr. Lebrun stated this was due to an increase in overtime custodial costs. Groups are encouraged to schedule events when custodial coverage is in place.

Mr. Morris asked about having custodians work on Saturdays instead of Fridays. Mr. Lebrun does not think there is enough staff to move custodial coverage from weekdays to weekends. Mr. Morris suggested having custodians work 3-11 on Sundays. Mr. Lebrun expressed a concern that some of their time might be cleaning up after facility use not leaving enough time to complete regular cleaning assignments.

Mr. Lebrun stated the closing of a building is important as staff members can open doors; but there have been a number of problems with employees not locking up afterwards.

Mr. Morris stated this is a school and we are here for a function whether it is after school or on a Saturday night. Was this voted on the changing of \$30/hr. co-curricular for custodians?

Mr. Wachtmeister stated there are a lot of legitimate questions and suggested discussion be tabled to the next meeting to allow people with questions to send them to Mr. Lebrun and Mr. Short. Mr. Short stated there is a Board subcommittee for facilities which could review the issue and policy before making a recommendation for Board action.

Mr. Lebrun restated that the reduction in price being recommended is for City youth groups.

Mr. Wachtmeister suggested directing the Facilities Committee to review use of facilities.

Mr. Morris will vote no due to charging a fee to City-based youth groups.

Mr. Lebrun stated that the figures were done subjective based on a request from two local youth soccer groups who desire to use the field more frequently. \$45 is an abstract number if there is another number – it might be useful to do it tonight.

Mr. Rotz clarified that as someone whose daughter has played on the two soccer teams, he can state that the majority of those on the teams are not necessarily City residents. Also, part of the fee to play on those clubs is for tournaments and to play on specific fields – including the field house.

Mr. Lebrun stated he is not aware of any youth activity which is 100% City residents.

Mr. Morris stated if it is a true City-based group, there should be no charge. He asked Mr. Staves if these groups are going to displace District teams. Mr. Staves responded a schedule will be established so to avoid conflicts with District teams.

Mr. Staves stated a concern he had was that AAUP basketball used the gyms for nothing but when he found out what kids were charged to play and what coaches were paid – it was stopped. His concern is that for any pay-to-play program, it would be cheaper here than PSUNY and we would be over used. He also stated that the District does not have baseball fields but uses the City fields.

8:42 p.m. – Mr. Wachtmeister left the meeting.

Ms. Bentley stated she agrees with Mr. Morris but is concerned with elimination of district-wide intramurals. Mr. Staves clarified that district-wide intramurals refers to the ski, bowling, figure skating, and hiking intramural programs. The sessions for the buildings have not been cut. She would prefer to see the definition of a City group be 50% as we are not here to subsidize other groups in the county. Threshold of a 1/3 is a little low and the issue of extra curricular group activities has to be addressed.

Mr. Morris stated he will go back to a \$0 rate for City residents.

Mr. Lebrun stated this does not impact City of Plattsburgh programs which are covered by a separate agreement with the City.

Mr. Neiderer stated that for anyone coming in to use facilities the rest rooms need to be opened and cleaned, the turf field needs to be groomed, etc. Mr. Morris stated that the field is there to be used and so should the facilities – we cannot close buildings to public – need to keep them open to the public.

Mrs. Boise asked Mr. Staves if dropping the price they will use the facility more frequently. He expects they will ask to use the facility from 5-7:30 p.m., two to three times a week.

Mr. Morris moved, seconded by Ms. Bentley that the motion be amended so that the City of Plattsburgh Recreation Department groups are not charged and that the majority (more than 50%) of the roster needs to be City residents to qualify.

Motion to amend carried

Vote on the motion 5 – yes
0 – no

Mr. Rotz asked if, for example, Soccer United called and said they have a majority of City of Plattsburgh residents what do they pay? The response was they do not pay a facility fee.

Mr. Lebrun stated he understands that this issue is very complicated and his opinion is that our current approach to use of facilities is inconsistent.

Mr. Morris moved, seconded by Mr. Rotz that the motion to amend be rescinded with the idea the original motion is still on the floor and the facilities committee will meet on use of facilities.

Motion to rescind carried

Vote on the motion 5 – yes
0 – no

Motion carried

Vote on the motion 5 – yes
0 – no

Appointments

Interscholastic Coaching Positions

Mr. Herkalo moved seconded by Mr. Rotz that the Board approved the 2009/2010 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Baseball	Modified	Pat Goodell	\$2,371
	Modified	Mike Bordeau	\$2,371

Discussion: In response to a question, Mr. Staves stated that each district has one team except Beekmantown and Saranac with two teams each. Plattsburgh has one team of 34 and he is recommending two coaches for issues of safety as Plattsburgh does not cut modified sports.

Motion carried

Vote on the motion 5 – yes
0 – no

Public Comment

Margaret Terry (works at PHS) asked that when the Facilities Committee meets they need to take into account co-curricular advisors at PHS as they hold fund raisers for home-based clubs. Look at outside groups.

Steve Krieg (Mason Drive) stated that as he is getting closer to the end of his life he hopes his children and grandchildren have the same opportunities he has had. He will have no problem voting on the budget presented. His daughter is in Germany and he has been Skyping with her and sees her growth from the experience. Athletics are important as it is what makes some students come to school and do well. Studies are showing US students are falling behind other nations in math and science. He doubts that over the next few years that the State budget will be helpful to the District. He is willing to pay more but there are a lot of people who will have a hard time.

Bev Chisholm (Meadowvale Road) stated she is a parent and taxpayer whose children participate in the soccer program and she pays a lot. She suggested that the District provide information on what would be cut if the budget did not pass. Mr. Short stated the District has to be careful when it comes to budget advocacy and will look into what is allowed. She asked about the search for a principal for Bailey Avenue Elementary School. Mr. Short stated that after the Spring break and into May people will start to be involved.

Ben Wright (Champlain Street) stated he thinks what Bev might be asking is who is the Bailey family to be involved in the decision? Regarding class size – there has been some discussion – elementary classes by scientific studies is 13-17 – very little debate best practice. Fields discussion is interesting – people want to be involved – his belief is that shared decision making is good for everybody – need to know about what will happen if the budget does not pass and encouraged posting as much information.

Adjournment

There being no further business, Ms. Bentley moved, seconded by Mr. Rotz that the meeting be adjourned at 9:19 p.m.

Motion carried

Vote on the motion 5 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on April 22, 2010 – 6:30 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Carrie Zales (Oak Street Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mrs. Boise moved, seconded by Dr. Gallagher that the Board go into executive session at 6:39 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment of particular persons).

Motion carried Vote on the motion 7 – yes
0 – no

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board return to public session at 7:35 p.m.

Motion carried Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Dr. Gallagher led the pledge of allegiance.

Public Comment

No one spoke.

Consent Agenda Items

Ms. Bentley moved, seconded by Mr. Sullivan that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting held on April 8, 2010.

Adoption of the Agenda

The Board adopted the agenda and addendum for the meeting being held.

**CPSE and CSE
Recommendations**

The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Resignations

- 1) The Board accepted Karen Hulbert’s resignation, for retirement purposes, in accordance with the terms of the retirement incentive approved by the Board of Education on March 25, 2010, from her teacher aide library position, effective July 1, 2010. Mrs. Hulbert has worked in the District since 1997.
- 2) The Board accepted Jeanne Barber’s resignation, for retirement purposes, in accordance with the terms of the retirement incentive approved by the Board of Education on March 25, 2010, from her monitor position, effective June 30, 2010. Ms. Barber has worked in the District since 1997.
- 3) The Board accepted Jared Hogle’s resignation from his teaching position, effective the end of the work day on June 25, 2010.

**2009/2010 Budget
Transfer over \$25,000**

The Board authorized the budget transfer as presented in the amount of \$147,654 to cover the refund of taxes paid in 2009 for CVPH-214 Cornelia Street.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$147,654	A225049048200 BOCES Handicapped Services	A196440045 Refund on Real Property Taxes

**Reports for Board
Information**

The following were presented for Board information:

- 1) Summary of 2009/2010 Budget Transfers for the month of March 2010 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Report (March 2010)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (March 2010)
- 4) Summary of Monthly Wire Transfers (March 31, 2010)
- 5) Certificates of Deposit and Reserve Accounts (March 31, 2010)
- 6) Food Service Program Profit and Loss Statement (March 31, 2010)
- 7) Revenue Status Report (March 31, 2010)
- 8) Budget Status Report (March 31, 2010)

Treasurer’s Report

The Board accepted the March 31, 2010 Treasurer’s Report as presented in Appendix II.

**OMNI 403(b) Plan
Document Approval**

The Board authorized the Board President to sign the 403(b) Retirement Plan Document as presented in Appendix III.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

A letter was received from Mitch St. Pierre regarding his candidacy for the CVES Board.

**2010-2011 Property
Tax Report Card**

Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve the 2010-2011 Property Tax Report Card as presented in Appendix IV.

Motion carried

Vote on the motion 7 – yes
0 – no

**BOCES 2010-2011
Commitment Form**

Dr. Gallagher moved, seconded by Mr. Herkalo that the Board approve the 2010-2011 Clinton-Essex-Warren-Washington BOCES Final Services Commitment Form (Appendix V), reflecting initial subscribed services in the amount of \$2,588,282 and authorize the Superintendent of School to execute the document.

Ms. Bentley asked what type of services does BOCES provide. Mr. Short responded technical trade programs, Plattsburgh Aeronautical Institute, special education services the District is unable to offer, microcomputer repairs, and interlibrary loan services to name a few. Not included in the CVES BOCES contract is the NERIC commitment. NERIC provides the District's IT support.

Mr. Wachtmeister commented that on reviewing the CVES report, Plattsburgh sends half the number of students as other area districts to the CV-TEC Program. Mr. Short stated the enrollment is up from the past and the District does not cap or limit the number of student enrollments. Mr. Wachtmeister asked about increasing the information provided to students. Mr. Short stated they will continue to make sure all the students are informed of the technical trade program and there appears to be high interested CAP and AP programs. However, the District will continue to make students aware of all the available programs. Mr. Wachtmeister stated those who might take advantage of CV-TECH programs may not be those interested in AP/CAP. Mr. Short stated there is a realization that not everyone is college bound. Dr. Gallagher reported that he has been at conferences where Mr. Short has advocated for technical programs. Students attending CV-TEC are earning Regents Diplomas and Scholarships. Students should be looking at the technical opportunities which are available to them.

Mr. Herkalo stated that Clinton Community College is putting on a push for such programs.

Motion carried

Vote on the motion 7 – yes
0 – no

**Draft of Budget Vote
Exit Poll**

Mr. Short asked if Board members had any suggestions for revisions to the exit poll. Mr. Wachtmeister stated how and why someone voted is important. He suggested that the issue to be examined as another question, is what kinds of programs/courses would the community like to see offered (i.e. another foreign language, arts) as the schools should reflect community as well as staff input.

Ms. Bentley asked about posting the grid on the impact of the estimated tax rate on the website as she has had people ask for the information. Mr. Short stated it can be posted as a projected rate. One advantage of the website is that more information can be posted than in the newsletter. Mr. Wachtmeister suggested including information on the STAR and Enhanced STAR exemptions.

► EXCEL Capital Project

Mr. Short provided an update on the EXCEL Capital Project explaining the funding is through State revenues. RMS and the contractors are working well and project meetings are held regularly.

Mr. Short distributed a listing of the scope of the project. Information will be posted at each site so as to keep everyone informed and reminded that the funding mechanism is different from the District's operating budget.

Around May 1 there will be more activity at some of the sites and the work will be done with the safety of students and staff in mind. Work at Oak

Street School may go into the fall. With work scheduled for locker replacements at PHS, Mr. Staves and Mr. Neiderer have worked out a plan to give students access to the weight room/fitness area in late summer. Work at the SMS in the back and near the pool area has been scheduled so as to have the pool on line in time for fall sports. A lot of the work is related to maintenance and school security.

Ms. Bentley stated it is great there is not a direct cost to the local taxpayers. It seems contradictory to be laying people off and have construction going on. She complimented the facilities group for their effort to employ local workers whenever and wherever possible. Mr. Short stated that the electrical and plumbing is by local contractors and the general contractor and roof contractor have subcontracted with local companies. Ms. Bentley stated the District is setting the right example by spending local money locally – it is important.

► **Use of District Facilities**

Mr. Short asked members of the Board Facilities Committee to schedule a meeting on facilities use and to organize for the next five-year facility plan as required by SED. Due to numerous scheduling conflicts, Dr. Gallagher asked Mr. Herkalo to take his position on the committee. Tuesday, May 4th at 3:30 p.m. was selected for a meeting.

CVES Board of Cooperative Educational Services Board Election

Mrs. Boise moved, seconded by Ms. Bentley that the following resolution be passed:

It is resolved that the Board of Education of the Plattsburgh City School District cast one vote for each of the following Christopher Belair, Tonia Finnegan, David Hall, Lori Saunders, and Michael St. Pierre for the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion carried

Vote on the motion 7 – yes
0 – no

CVES Board of Cooperative Educational Services Administrative Budget Vote

Dr. Gallagher moved, seconded by Ms. Bentley that the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2010-2011.

In response to a question, Mr. Lebrun stated that Plattsburgh’s share of the Administrative Budget has increased \$211,780 or 9.6%. A district’s share of the CVES Administrative Budget is reflective of a RWDA formula which is based on the average daily attendance. He also stated that the majority of the rate changes are in reasonable ranges and he sees the administrative increase as an anomaly of the whole.

Ms. Bentley stated that the increase seems high – above the overall CPI for the year and over the past weeks the Plattsburgh Board has worked to stay within a limited budget.

Motion carried

Vote on the motion 6– yes
1 – no (Ms. Bentley)

Plattsburgh Administrative Council Agreement

Mr. Sullivan moved, seconded by Mrs. Boise that the Board authorize the Board President and Superintendent of Schools to execute the agreement (Appendix VI) between the District and the Plattsburgh Administrative Council, July 1, 2009 through June 30, 2013.

Motion carried

Vote on the motion 6 – yes
1 – no (Mr. Wachtmeister)

Partial Refund of CVPH School Tax Payment

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board authorize the refund of \$156,153.65 to CVPH Medical Center (214 Cornelia Street) pursuant to the Stipulation and Order Index No 2009-1805 ruling by Honorable Kevin K. Ryan on March 10, 2010.

Motion carried

Vote on the motion 6 – yes
1 – no (Mr. Herkalo)

Tax Certiorari Reserve Account

Mrs. Boise moved, seconded by Mr. Sullivan that the Board of Education authorize the funding of the Tax Certiorari Reserve Account to an amount not to exceed \$749,465.

Mr. Short explained that the not to exceed is the upper threshold especially in light of the recent Lake Forest decision.

Mr. Lebrun stated that the operative word is “not to exceed” and 24 hours after this was prepared he received the ruling regarding Lake Forest. He explained that there is still another level for appeal; therefore, it is still appropriate to consider the matter pending. Once the period for appeal closes and no appeal is filed, then \$223,000 may be removed from the liability.

Mr. Short stated that once the funding of the reserve is completed, the Board will be informed of the actual amount. He also reminded Board members that the District’s auditor asks to see what claims are pending during the audit process.

Mr. Lebrun stated that the \$223,000 which would have been used to fund the reserve will remain in the undesignated fund balance.

Ms. Bentley stated she has heard that Secretary of Education Duncan has been speaking about extending stimulus funds for education.

Mr. Short stated that the reality is that challenges to tax exempt status tie up funds pending rulings and does not help the District spread the tax burden and this is why the District has taken a strong stance against entities which do not qualify for tax exempt status.

Dr. Gallagher reflected that Secretary Duncan is targeting massive layoffs in school districts and it will be hard for the State to block the use of funds as intended.

Mr. Wachtmeister stated that the other piece to be noted is that it does not give the District more to spend but spreads the tax burden equally – every taxpayer in the City will benefit. It probably should not have been tax exempt from the beginning as the first application for tax exemption was denied. The district does not have extra money to spend and he hopes every property with tax exempt status will be reviewed. Adirondack Garden Apartments, which is assessed at \$2,000,035, recently sold for the \$3,150,000. Therefore, the assessment of the property will go up and other similar properties may have their assessments also increased as it is not often real estate of this type is sold. He hopes such changes continue so the tax burden is shared by everyone.

Motion carried

Vote on the motion 7 – yes
0 – no

**Workers' Compensation
Reserve Fund**

- 1) Dr. Gallagher moved, seconded by Ms. Bentley that the Board of Education authorize the liquidation of \$92,218 from the Workers' Compensation Reserve Fund to cover the District's existing obligations of the CEWW Schools' Workers' Compensation Plan, a self-insured workers' compensation program.

Mr. Wachtmeister clarified that the District is not eliminating the reserve. Mr. Lebrun confirmed that the liquidation will satisfy this year's bill and the next motion is reserving for next year's bill. This is the appropriate way to do it.

Mr. Wachtmeister stated the billing is tied to experience and percentage of payroll based on three different work classifications. If driven by payrolls, it might be interesting to see next year's premium.

Motion carried

Vote on the motion 7 – yes
0 – no

- 2) Dr. Gallagher moved, seconded by Ms. Bentley that the Board of Education authorize the funding of the Workers' Compensation Reserve Fund to cover the District's projected 2010-2011 obligations of the CEWW Schools' Workers' Compensation Plan, a self-insured workers' compensation program, to an amount not to exceed \$96,576.

Motion carried

Vote on the motion 7 – yes
0 – no

**Out of State Conference
Request**

Ms. Bentley moved, seconded by Mr. Sullivan that the Board approve the request of Karen C. Rock to attend the PAR/AFT grant meeting in Washington, D.C., May 6-7, 2010. All expenses will be paid by AFT and NYSUT through the Innovation Fund Grant.

Motion carried

Vote on the motion 7 – yes
0 – no

Ms. Bentley commented on the PAR program and stated that Mr. Sherman has suggested that a presentation be made to the Board. Mr. Short stated he will be able make the arrangements. A lot of work has gone into the presentation.

**Tenure
Recommendations**

- 1) Mr. Herkalo moved, seconded by Mr. Sullivan that the Board appoint Jessica Colburn to tenure in the tenure area of general special education, effective September 1, 2010.

Motion carried

Vote on the motion 7 – yes
0 – no

- 2) Mr. Sullivan moved, seconded by Mrs. Boise that the Board appoint Catherine Conway to tenure in the tenure area of elementary education, effective September 1, 2010.

Motion carried

Vote on the motion 7 – yes
0 – no

Motion carried Vote on the motion 7 – yes
0 – no

- 12) Mr. Sullivan moved, seconded by Mrs. Boise that the Board appoint William Herzog to tenure in the tenure areas of English and teaching assistant, effective October 29, 2010.

Motion carried Vote on the motion 7 – yes
0 – no

- 13) Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board appoint Theresa Munro to tenure in the tenure area of teaching assistant, effective November 14, 2010.

Motion carried Vote on the motion 7 – yes
0 – no

- 14) Mr. Herkalo moved, seconded by Dr. Gallagher that the Board appoint Erin Donnelly to tenure in the tenure area of elementary education, effective November 16, 2010.

Motion carried Vote on the motion 7 – yes
0 – no

Termination of Probationary Appointment

Mr. Herkalo moved, seconded by Ms. Bentley the Board approve Eric Allen's paid administrative leave from the position of Custodial Worker from April 2, 2010 through April 22, 2010, and the termination of Eric Allen's probationary appointment as Custodial Worker, effective April 23, 2010.

Motion carried Vote on the motion 7 – yes
0 – no

Superintendent's Reports/Remarks

Clinton County School Boards Annual Recognition Dinner (May 6, 2010)

Mr. Morris, Mrs. Boise, and Mr. Short will be attending.

NYSASCSD's 24th Annual Conference (May 24, 2010)

Mr. Wachtmeister stated the focus will be on where the federal and state officials see the state of education and various financial supports. State Education Department officials will also be in attendance. He will be finishing up his year as President of the Board of Directors. The position took more time than he had anticipated. His successor is the Superintendent of the Binghamton School District, Dr. Peggy Wozniak.

Tobacco Control Program

Mr. Short distributed a brochure titled, "What Big Tobacco is Marketing to Our Kids." Kim Quinn provided the copies from the Tobacco Control Program.

Board Member Reports

Dr. Gallagher reported that during a visit to Washington, he met with Congressman Owens and Senator Gillibrand's Senior Legislative Aide. They are keenly aware about Plattsburgh's issues. The visits were well worth the time.

Mr. Herkalo reported he attended a meeting of the 8th Grade Dance Committee. He is surprised about the amount of time parents put into this event. He will be doing some building for the dance.

Mr. Wachtmeister stated that the legislative grid lock continues in Albany as the Senate is evenly divided. Democrats are looking for ways to rebate money back to voters. The only question he has in his mind is that as

districts move forward; and budgets pass or fail, there will be less need to restore funds.

Board Members Remarks

Mrs. Boise stated that she was able to attend the PHS Staff Appreciation Day which was very much appreciated.

Ms. Bentley stated that she appreciated the article in the Press Republican about the District's music program which was the Board Spotlight at a recent meeting. One of the students, Ruby Roach, will be singing the National Anthem at the May 7 Salute to Labor.

Mr. Wachtmeister reported that Mr. Lebrun has received information on Utility Tax from the NYS Office of Taxation. Niagara Falls receives approximately \$2,000,000 of their budget from a utility tax. This is something the District might want to look into. Mr. Wachtmeister and Mr. Morris suggested it as a summer agenda item. He offered to write a letter to Albany regarding property tax legislation and bills which seek to exclude certain items from a contingency budget when calculating budget increases. Members were interested and he will draft letters for Board review. On the issue of tobacco and smoking, he stated that a previous Board had eliminated smoking on school property – Plattsburgh is a leader when in eliminating smoking in the work place.

Public Comment

Ben Wright (24 Champlain Street) addressed the Board regarding CV-TEC classes and in order to make it work need to start young and for girls to be comfortable with tools – sees it all the time at college. He encouraged the posting of more information on the website.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Sullivan that the meeting be adjourned at 9:06 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on May 5, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (arrived at 7:04 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present (arrived at 7:31 p.m.)
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Carrie Zales (Oak Street Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Ms. Bentley moved, seconded by Mr. Rotz that the Board go into executive session at 6:15 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment of particular persons).

Motion carried

Vote on the motion 5 – yes
0 – no

7:04 p.m. – Mrs. Boise arrived.

7:31 p.m. – Mr. Morris arrived.

Ms. Bentley moved, seconded by Mr. Rotz that the Board return to public session at 7:35 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mr. Morris and Mr. Short led the Pledge of Allegiance.

Budget Hearing

Presentation of the 2010-2011 Proposed Budget

Mr. Short provided an overview of the 2010-2011 proposed budget: change in spending .09%, revenues -7.2%, 94% increase in use of reserves, estimated change in tax levy and tax rate 2.45%. Recent information from the City Assessor’s Office shows an increase in assessments but numbers will not be finalized until after Grievance Day. He noted that if additional aid is received the spending plan (budget) cannot be increased. At this time State aid is reduced by \$1,874,221. However, with \$636,337 Federal

Restoration Aid the net change in school aid is a reduction of \$1,237,884. The administrative, program, and capital components of the budget were reviewed. The proposed budget is \$34,986 or .09% higher than the current year's budget. The following items were also reviewed: factors driving the budget, reduced expenditures (program revisions/reductions/eliminations and the reduction of 13.25 instructional and 2 support positions with majority through attrition) and what has been maintained in the budget, estimated tax bill covering Basic STAR and Enhanced STAR exemptions, and factors contributing to the District's financial stability. An explanation that bids for the EXCEL Capital Project which was approved in May 2007 have been awarded and work has started. Mr. Short explained that the work is addressing health, safety, and deferred maintenance issues and most of the work is being done by local contractors. The funding for the project does not have any additional impact to the local tax levy.

The budget proposition was reviewed and Mr. Short encouraged everyone to vote as every vote counts.

Ms. Bentley asked if the work on the playing fields at PHS is part of the project. Mr. Short stated that the work is being done by District staff; and at this time, there are no plans for additional fields.

Mr. Herkalo asked about another tree planting. Mr. Short stated that last year's plantings are doing well at all sites and there are no plans for additional plantings in the area of the Athletic Complex.

Ms. Bentley asked about funding of professional development. Mr. Short stated that it has been maintained but not fully restored. Through the PAR grant there is funding for professional development.

Public Comment No one spoke.

Consent Agenda Items Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting held on April 22, 2010.

Adoption of the Agenda The Board adopted the agenda for the meeting being held today.

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

CSE Subcommittee The Board approved the appointment of Elizabeth Darrah as a Parent Representative of the Committee on Special Education Subcommittee for Oak Street Elementary School for the sole purpose of conducting 2009/2010 annual and triennial reviews of students with a disability, effective May 6, 2010.

Substitute Appointments The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Cherie LaDuke	Teacher, Certified, \$91/day	Cleared
Maura Spilman	Teacher, Non-Certified, \$81/day	Cleared
Maiya Giroux	Teacher, Non-Certified, \$81/day	Cleared

Motion carried Vote on the motion 7 – yes
0 – no

Correspondence

- The result of CVES Board Election was announced. Christopher Belair (Northern Adirondack), Tonia Finnegan (AuSable Valley), Richard Malaney (Putnam), Lori Saunders (Saranac), and Michael St. Pierre (Crown Point) were elected to three-year terms.
- Mr. Short announced that as part of the Healthy People 2020 Mini Grant Project, the NYS Department of Health has chosen three community health departments to pilot a project to test the use of the Breakthrough Methodology in school based health interventions. Clinton County was chosen based on the history of school cafeteria initiatives. Plattsburgh along with Peru and Beekmantown will be testing an intervention in an effort to improve sales of nutritious options in the cafeteria.

EXCEL Capital Project

Mr. Short provided highlights of current work:
 SMS: Pool, Science Room, outside access to rest rooms
 PHS: cafeteria floor, auditorium
 Bailey: office window taken out to review structure and how to address greenhouse area, selection of colors
 As the District's representative, RMS has been quite helpful.

Out of State**Conference Request**

Mr. Herkalo moved, seconded by Ms. Bentley that the Board approve Diana Lavery's request to attend the Learning Centers Summer Institute in Washington, D.C., June 21-23, 2010. All expenses are covered by the 21st Century Community Learning Centers Grant.

Motion carried

Vote on the motion 7 – yes
 0 – no

Superintendent's Reports/Remarks

Mr. Short invited Board members to meet Dr. Saul Rubenstein of Rutgers who will be visiting the District on Friday, May 7. He is conducting a national study on school reform and collaborative partnerships. He is looking at the climate which allows a district to implement the Peer Assistance Review process. Mr. Wachtmeister is scheduled to be interviewed, along with Mr. Morris and Dr. Gallagher. Ms. Bentley will be interviewed by phone or in person depending on her schedule. Former Superintendent of Schools Art Momot is also scheduled to be interviewed. Plattsburgh is the smallest school district involved in the study and Board Members are welcomed to stop in.

Board Members Reports

Mr. Wachtmeister reported that at the May NYSASCSD annual conference and he will be voting for members of the Board of Directors. There are still openings to attend the conference.

Mr. Morris reported on the One Work Source meeting he attended along with Mr. Short and Dr. Gallagher. Area educators and members of the business community were in attendance and participated in many different discussions – everyone reached out.

Mr. Short stated that one aspect of the discussions was how schools support businesses by graduating students with employable skills. He stated that about 70% of our students go on to college and the balance enter the workforce or military. Business leaders stated an area they would like to endorse is the National Work Readiness Credential along with a high school diploma. They would like to say that students with the credential will receive preferential status when applying for positions. Following the meeting, Mr. Short was informed, that through the Literacy Zone Grant for the City of Plattsburgh, there are funds to work with PHS to look at the work readiness profile for students. Mr. Short stated that many of the skills are currently

taught at PHS. Mr. Morris commented that districts need to talk to businesses and businesses need to talk to schools as there is a lot of misinformation being communicated.

Mr. Short stated the Business Council believes our high school completion rate is significant lower than it is. There is a need to work harder on technical trades and green energy skills.

Board Members Remarks

Mrs. Boise announced the 6th Annual Stafford Middle School June Jubilee is June 5 from 9 a.m. to 1 p.m. She is chairing the event which is open to everyone in the community. The events are free to all students and there is a \$10 registration fee for non-students to participate in the 5K run or 1 mile walk. They are looking for volunteers. Please check the SMS website for additional information.

Ms. Bentley mentioned that she is the co-chair of the Salute to Labor being held Friday, May 7. A number of district employees will be in attendance. Congressman Bill Owens and NYS Commissioner of Labor Colleen Crawford Gardner are scheduled to speak.

Mr. Wachtmeister stated the he miss-spoke at the last meeting when he stated that since the Adirondack Garden Apartments had changed hands he is anticipating the property assessment would be re-evaluated. He has since learned that for this type of property the sale price is not used, but cash flow is, to determine the fair assessment. People may pay more for tax advantages (depreciation, etc) or for developing a specific portfolio. In the tax code, there are many ways for people to make money. He distributed a summary of information from area districts' Property Tax Report Cards. As he is preparing his letter to legislators, there is a sense the school budget process is completed and no need for aid restoration and should the funds be kept for next? The consensus of the Board is they want to request the restoration of school aid.

Ms. Bentley wished everyone a happy Cinco de Mayo

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Sullivan moved, seconded by Mr. Rotz that the meeting be adjourned at 8:58 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on May 18, 2010 – 6:00 p.m. – Duken School Building

**Appointment of
Clerk Pro Tem**

Mrs. Boise moved, seconded by Mr. Rotz that the Board appoint John “Jay” Lebrun as Clerk Pro Tem.

Motion carried

Vote on the motion 5 – yes
0 – no

Roll

Board of Education

Patricia Bentley – present (arrived at 6:20 p.m., left at 7:02 p.m., returned at 8:16 p.m.)
Leisa Boise – present
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – excused
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present (arrived at 7:15 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Carrie Zales (Oak Street Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mrs. Boise moved, seconded by Mr. Rotz that the Board go into executive session at 6:18 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons).

Motion carried

Vote on the motion 5 – yes
0 – no

6:20 p.m. – Ms. Bentley arrived.

7:02 p.m. – Ms. Bentley left.

7:15 p.m. – Mr. Wachtmeister arrived.

Mr. Rotz moved, seconded by Mr. Sullivan that the Board return to public session at 7:30 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Carissa Boise led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Danny O'Halloran read the Mission and Vision Statements.
Alex Gladwin read the Core Values.

Spotlight**NCCCA High School/Middle School Juried Exhibition**

PHS art teacher, Patrick Duniho stated that PHS students have been entering juried exhibitions longer than he has been in the District. One student won best in show and the work is exhibited at PHS. He explained how students are selected to compete with students from other Clinton County school districts.

Sarah Ashabranner placed first in the sculpture category with her entry of a soapstone bear. As she was unable to attend the meeting, Mr. Duniho read her statement. She believes that the District's art program is a wonderful program which she enjoys. Her sculpture took a lot of time including staying after school to complete.

Adrienne Munger was present and described the process she used to create her art work which was on display. Her work placed first in mixed medium composition. The title of her piece is "Leaves in Unity" which captures the beauty of autumn. Miss Munger is a PHS senior and has been involved in the District's art program since starting school at Bailey Avenue Elementary School. In her senior year she has completed an independent study exploring ecological art. She spoke about nature's beauty which surrounds everyone. She thanked Mr. Duniho for his guidance, encouragement, and support the past four years.

Mrs. Carrino encouraged people to visit the District's art exhibition and to enjoy the art on display. The art show's formal opening is Thursday and includes music by one of the District's music ensembles. She thanked the Art Department for their work in putting the show on display for the public when they came into vote .

German American Partnership Program (GAPP)

PHS German teacher, Mrs. Seeber and her students spoke about their recent trip to Germany. Seventeen high school students traveled to Germany on April 17 with one student completing a semester in Germany and returning in June to graduate. This program has been in place since 1987. The students worked hard both here and in Germany to represent their school and country in as good a light as possible. Mrs. Seeber read a prepared statement and thanked the students and the Board for their support. A student produced DVD highlighting the Plattsburgh area as well as the students' talents was shown.

The students spoke about what they took away from the experience – grew a lot, learned a language, thankful for the bonds created in Germany as well as with fellow students, learned something everyday, hearing the language helped them to grow, grew as individuals, learned that grades are important but how you carry yourself is more valuable, to rely on themselves, formed bonds with fellows students, learned to rely on self and others around you, and the acceptance of other groups of people.

Mrs. Seeber reported that the students started as friends and acquaintances and by the end of the trip they had bonded with each other and took care of each other. She reviewed students' comments from a survey following the trip. The favorite souvenir is the friendships made and experiences they had.

Mr. Herkalo asked what was most difficult. The response was that the bikes are tall and hard to ride and public transportation took getting use to.

Mr. Rotz asked about attending a professional soccer game. A student reported that a regular season game had 80,000 in attendance.

Mr. Morris and Mr. Short presented the Spotlight participants with Certificates of Appreciation.

Public Comment

Juliet Sorrell (Miller Street) expressed her strong concerns about her grandson’s program being changed from Oak Street Elementary School to the WAFSC at CVES. Her grandson has Down Syndrome and she spoke about his experiences at Oak Street School and how he has grown. She urged the District not to move the class out of Oak Street School stating that students have the right to grow as those who presented previously at the meeting. They need it more than other children – the opportunity to learn and grow. Mr. Morris thanked her for her comments.

8:15 p.m. – The District Clerk left the meeting to tally the voting results.

Consent Agenda Items Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting held on May 5, 2010.

Adoption of the Agenda The Board adopted the agenda for the meeting being held today.

CPSE and CSE Recommendations The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.

Personnel

Resignation The Board accepted Jamie Trudell’s resignation from her teaching position, effective the end of the work day on June 25, 2010.

Change in Resignation/Retirement Date The Board approved Raymond LaCroix’s request to change the effective date of his resignation/retirement from July 1, 2010 to June 30, 2010.

Business Donation The Board accepted \$1,500 from the Oak Street School FSA to support field trips.

Disposal of Surplus Equipment The Board authorized the disposal of the surplus equipment listed below. The equipment will be processed through the CVES Computer and Electronics Removal/Recycling program.

<u>Equipment</u>	<u>Model</u>	<u>Serial #</u>	<u>Equipment</u>	<u>Model</u>	<u>Serial #</u>
Apple(c)-Mac	iMac/DV	XA0120ENJ8A	Apple(c)-Mac	iMac/400	YM115200KLX
Apple(c)-Mac	iMac/DV	SRN0104HDJ89	Apple(c)-Mac	iMac/400	YM115202KLX
Apple(c)-Mac	iMac/DV	YM0105PTHQJ	Apple(c)-Mac	iMac/600	G82081YKMBQ
Apple(c)-Mac	iMac/400	YM0375BVJAU	Apple(c)-Mac	iMac/500	YM1430G3LFB
Apple(c)-Mac	iMac/500	SRN0420PLJVA	Apple(c)-Mac	iMac/500	YM1430LBLFB
Apple(c)-Mac	iMac/400	YM0463Y4JAU	Apple(c)-Mac	iMac/500	YM1430NPLFB
Apple(c)-Mac	iMac/400	RN01420KJ8E	Apple(c)-Mac	iMac/500	YM1430H1LFB
Apple(c)-Mac	iMac/600	RN1145LHKLB	Apple(c)-Mac	iMac/500	YM1421A2LFB
Apple(c)-Mac	iMac/600	RN11462LKLB	Apple(c)-Mac	iMac/500	YM1422L9LFB
Apple(c)-Mac	iMac/600	RN114630KLB	Apple(c)-Mac	iMac/500	YM1422PSLFB
Apple(c)-Mac	iMac/600	RN114632KLB	Apple(c)-Mac	iMac/500	YM1422M9LFB
Apple(c)-Mac	iMac/600	RN11463FKLB	Apple(c)-Mac	iMac/500	YM1422MCLFB
Apple(c)-Mac	iMac/600	RN11463HKLB	Apple(c)-Mac	iMac/500	YM1422MFLFB
Apple(c)-Mac	iMac/600	RN11463MKLB	Apple(c)-Mac	iMac/500	YM1422MKLFB

Apple(c)-Mac iMac/600 RN11463SKLB	Apple(c)-Mac iMac/500 YM1422MWLFB
Apple(c)-Mac iMac/600 RN11463VKLB	Apple(c)-Mac iMac/500 YM1422N2LFB
Apple(c)-Mac iMac/600 RN11464VKLB	Apple(c)-Mac iMac/500 YM1422PSLFB
Apple(c)-Mac iMac/600 RN11464WKLB	Apple(c)-Mac iMac/500 YM1422PVLFB
Apple(c)-Mac iMac/600 RN11464XKLB	Apple(c)-Mac iMac/500 YM1422PYLFB
Apple(c)-Mac iMac/600 RN1146JQKLB	Apple(c)-Mac iMac/500 YM1422QHLFB
Apple(c)-Mac iMac/600 RN1146U6KLB	Apple(c)-Mac iMac/500 YM1422YALFB
Apple(c)-Mac iMac/600 RN1146VEKLB	Apple(c)-Mac iMac/500 YM14230JLFB
Apple(c)-Mac iMac/600 RN1146W1KLB	Apple(c)-Mac iMac/500 YM14231ALFB
Apple(c)-Mac iMac/600 RN1146YWKLB	Apple(c)-Mac iMac/500 YM14231ELFB
Apple(c)-Mac iMac/500 YM13803KLFB	Apple(c)-Mac iMac/500 YM14231SLFB
Apple(c)-Mac iMac/600 RN114502KLB	Apple(c)-Mac iMac/400 RN013368J8E
Apple(c)-Mac iMac/600 RN1145BLKLB	Apple(c)-Mac iMac/400 RN2042W4MB6
Apple(c)-Mac iMac/400 YM11312PKLX	Apple(c)-Mac iMac/400 RN20422WMB6
Apple(c)-Mac iMac/400 YM1153UMKLX	

Motion carried

Vote on the motion 6 – yes
0 – no

8:16 p.m. – Ms. Bentley returned to the meeting.

Use of District Facilities Mr. Lebrun reviewed his memo (copy filed with minutes) summarizing the new facilities use schedule. Ms. Bentley inquired about a possible increase in requests for use of District fields. Mr. Staves explained that demand is modest for grass fields but that we may need to consider restrictions for use. Mr. Short explained that venues in the City are limited and the District is working hard to make facilities available to the public. Mr. Neiderer commented that Oak and Momot Elementary Schools are used heavily by certain groups. Mr. Staves explained that certain city facilities are somewhat overused. Mr. Morris asked about audio-visual (AV) coverage. Mr. Staves explained that AV coverage is necessary to protect the District’s investment in the equipment.

Textbook Adoptions The following textbooks for 8th Grade Science were presented for first review:
 Titles: Introduction to Chemistry, 8 year cycle (0-13-373483-8)
 Forces and Energy, 8 year cycle (0-13-373-492-7)
 Publisher: Pearson Education, Inc.
 Copyright: 2011

Superintendent’s Reports/Remarks Mr. Short reminded Board members of their invitation to the Middle School’s Voyageur’s Celebration of Time on June 11, 9:30-11:00 a.m.

Board Member Reports Legislative Update: Mr. Wachtmeister reported that there is really nothing legislative to report.
Peer Assistance Review (PAR): Mr. Wachtmeister also mentioned the new teacher evaluation system and suggested that the District will need to closely monitor and understand the impact; and, how the new direction will coordinate with the District’s current teacher evaluation initiatives. He requested information from the Superintendent when it becomes available. Mr. Short stated that there seems to be some overlap between the District’s and the State’s new evaluation process. He referenced Race to the Top as an important motivator for new State direction. Ms. Bentley added that the new State direction adds building principals to the evaluation process. Mr. Short reported that the PAR group next meets in Albany and he will update

the Board following the meeting. Mr. Wachtmeister added that he is a bit concerned that up to 25% of the evaluation system will be based on progress towards NYS exams. Exams are only at certain grade levels and content areas – inconsistency? What about 2-year courses such as Global History? What about support teachers? What costs will emerge? Mr. Hurlock stated that his understanding is that student progress would actually be determined by a local instrument of measuring student growth. Mr. Wachtmeister asked about consistency of testing from district to district. Mr. Short responded that this is part of a movement towards a national curriculum and announced that the next Race to the Top application will soon be available.

Board Members Remarks

Ms. Bentley reminded Board members about the Texas issue dealing with the Texas State Board of Education's influence on textbook content. Are we vigilant about possible bias/influence in the selection of texts? She also expressed concerns about the possible growth of charter schools and the impact on public education in the region. She believes the Race to the Top exclusion of New York State was not really a function of resistance to charter schools but rather because the New York State Education Department is difficult to work with. She also stated that the American Association of Pediatricians is really just anti-gay/lesbian propagandists purporting to represent the medical community.

Mr. Wachtmeister concurred with Ms. Bentley about the influence of certain states on the content of textbooks. He is pleased that District faculty makes selections based on the New York State curriculum.

On the issue of Lake Forest, he appreciated the Opinion piece authored by the former City Assessor and would like the NYS Attorney General's Office to investigate. It may be difficult because Lake Forest's former attorney is now a United States Congressman and Mayor Stewart has left office. He asked if the District can seek back taxes under the Correction of Errors law – any recourse for the District and City?

He recommended visiting the United States elections website to see congressional campaign contributors – local donors do not give much, money comes from outside the area. Mr. Owens received his largest local support from location physicians. Mr. Doheny's largest supporters are in the financial services industry – lots of special interest group influence in the electoral process.

Public Comment

LaShauna Quarles (Maryland Road) stated that when she went to a conference, she found that texts are highly geared towards NYS curriculum. Mrs. Carrino agreed and explained the District's selection process.

9:15 p.m. – The District Clerk returned to the meeting with the vote tabulation.

2010-2011 Budget Vote and

Board Member Election

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board approve the results of the May 18, 2010, School Budget Vote and School Board Election, as shown on the attached tabulation, and that the Board

Hereby, confirms the results (Budget Vote: 610 yes, 491 no), following the canvass, and further, that the following candidates be declared elected to the terms indicated:

- Leisa Boise (5 year term – 7/1/10-6/30/15)
- Stephen Krieg (5 year term – 7/1/10-6/30/15)

Motion carried

Vote on the motion 7 – yes
0 – no

Ms. Bentley stated that she was pleased that more people voted than in recent years and welcomed Mr. Krieg. She also thanked Mr. Morris for his great leadership and for mentoring her as a new board member.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Herkalo that the meeting be adjourned at 9:20 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

John “Jay” Lebrun
Clerk Pro Tem

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on June 10, 2010 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present (arrived at 6:30 pm)
Clayton Morris (President) – present (arrived at 6:50 pm, left at 7:50 pm)
Richard Robbins – present
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Stafford Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (Plattsburgh High School Principal) – present
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Carrie Zales (Oak Street Elementary School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mrs. Boise moved, seconded by Mr. Rotz that the Board go into executive session at 6:09 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons).

Motion carried

Vote on the motion 5 – yes
0 – no

6:30 p.m. – Mr. Herkalo arrived.

6:50 p.m. – Mr. Morris arrived.

Mrs. Boise moved, seconded by Mr. Rotz that the Board return to public session at 6:58 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Dr. Gallagher led the pledge of allegiance.

Recognition of Retirees

Retirees were recognized for their years of service to the students of the Plattsburgh City School District.

Shirley Butler (1986-2010) – Steve Tice spoke about Mrs. Butler’s career as a science teacher and the high standards she sets for her students. He described her as a phenomenal and dedicated individual. Jennifer Slattery spoke about what she taught her when she was a student and later as a mentor and colleague.

Gale Carroll (1986-2010) – Teresa Niles described her colleague, who has taught math over 25 years, as having a fierce work ethic and true dedication.

She told her that retirement is not a destination but a continuation of a journey.

Allison Condo (1986-2010) – Kris Lutters stated that she is reluctant to see her go as she is a quiet positive force whose classroom provides great examples of what should happen in an early childhood classroom. She is both a teacher and an artist and has made Momot a more beautiful place. Beth Channell, who teaches a multi-age class with her, thanked her for being a wonderful colleague and friend who will be missed by all.

Malcolm Cutaia (1969-2010) – Kate Messner spoke about her colleague's enthusiasm, passion for learning and openness to new ideas. She stated that he has taught longer than she has been on the planet. She is going to miss him terribly as he is a great social studies teacher, leader, role model, and a friend.

Margaret Gannon (1975-2010) – Lori Darst stated she thought long and hard on how to sum up 35 years of teaching impacting well over 900 lives. She estimated that Mrs. Gannon has worked 3400 hours on report cards, welcomed at least 120 block students into her classroom, and spent hours and hours of endless love on her students who will miss her dearly. She has loving and caring ways of taking care of colleagues and a role model for advice and guidance but most of all very a dear friend.

John Haubner (1969-2010) – Thelma Carrino thanked Mr. Haubner for the 41 years he has given to the Plattsburgh City School District. He is responsible for leading the District into the 21st century providing leadership in the planning, purchasing, and installation of over 2800 computers, projection systems, VoIP, and SmartBoards. Thanks to his leadership, the District is ahead of State mandates in the area of technology. Everyone has benefited from his expertise and dedication. He will be missed by all.

Karen Hulbert (1997-2010) – Kathy Curran spoke about her friend and colleague. She is a pleasure to work with, cooperative, willing to learn and at home in the library. She adjusts well and enjoys children of all ages and is active in the school family serving on a wide-range of committees. Mrs. Curran stated she is happy for her retirement but will miss her.

Raymond LaCroix (1993-2010) – Norbert Neiderer spoke about Mr. LaCroix who started as a substitute custodial worker and worked into a full time position. The staff will miss him and his "Ray shuffle" as he works listening to music. He is a team player who helps with any activity or situation and will be missed by all at Stafford and the District. Mr. Neiderer wished him well in his future endeavors

Gilbert LaValley (1999-2010) – Norbert Neiderer spoke about Mr. LaValley who started as a substitute, moved on to part time and then to a full time custodian at Bailey Avenue Elementary School before finishing up at PHS. He has touched a lot of people during his career and his friends and co-workers congratulate him on his retirement and wish him the best of luck

Victoria McMillan (1976-2010) – C. Joseph Staves thanked everyone being honored. His daughter attended the district and a majority of the retirees had a direct impact on her – congratulations to all but a loss to future students

Mr. Staves stated that Mrs. McMillan returned to PHS after her college graduation. She was inducted into the PHS Athletic Hall of Fame and is the most successful volleyball coach in the history of Section 7. She has trained other coaches impacting not only Plattsburgh students but students throughout the state. She has served in volunteer positions in many organizations and is always ready to volunteer.

Laurene Mihalek (1981-2010) – Jean Seeber spoke of her depth of knowledge and her belief that schools should be student centered. She values each student's personal talents and respect for others. She will be tough to replace.

Joan Perry (1975-2010) – Jayme Trombley spoke of Mrs. Perry’s heart of gold and open arms for her students. She is there for her students’ needs and once bought a prom dress for a student.

Richard Rabideau (1977-2010) – Daryl Redmond spoke of Mr. Rabideau’s philosophy that students always come first. He has served as president of the Clinton County Music Educators Association and the only president of New York State School Music Association from this region. He is a mentor, advisor, colleague, and a good friend. He will truly be missed.

Anna Sherman (1968-2010) – Karen Rock stated that it is an honor to speak about the best business teacher – Anna Sherman. She works hard, knows what students need, provides yoga classes, and serves as a technology representative. It is a privilege and honor to have worked with her as she has led the business department through thick and thin. PHS will not be the same – thank you and congratulations – you will be missed.

Celia Strebendt (1972-2010) – Bill Verity commented this must be important as Mrs. Strebendt doesn’t have her knitting with her. She has given 38 years of dedicated service. He is fortunate to have her as a colleague who has a passion for her students. When the local PBS station approached her about students performing on the last day of school, she jumped at the opportunity. There is a story that when her children were younger and at a concert she had to conduct, her youngest would not let her leave so she conducted the choir with her baby on her back. She is professional and dedicated and goes the extra mile – congratulations!

The following retirees were unable to attend: Jeanne Barber (1997-2010), Helen Cook (1982-2010), Jocelyne LaVigne (1989-2010), and Sheila Wilson (1984-2010).

As a thank you for his service as a Board Member (2002-2010), Mr. Short presented Mr. Morris a clock pen holder stating that he has put in immeasurable hours for the school and youth of the City of Plattsburgh – thank you for all your service.

Mr. Morris asked the retirees to stand up stating they represent over 500 years of experience. He thanked them for choosing to retire this year saving the District an enormous amount of angst if so many had not. He thanked them for stepping up and doing what they have done for many years – putting the children first. He applauded them.

7:50 p.m. Mr. Morris left the meeting and Dr. Gallagher presided.

Spotlight

PHS Multicultural Club

Mrs. Yadollahpour reported that during Spring break she along with four students and two chaperones traveled to France. It was especially interesting after they found out they had to stay longer due to the Icelandic volcano. Noah and Nitalya Wolkowicz presented a PowerPoint presentation of the trip. He said he took over 1000 pictures.

Dr. Gallagher thanked them for being good ambassadors.

Certificates of Appreciation were presented to the students (Emma Ferrari, Renee Tetreault, Nitalya Wolkowicz, and Noah Wolkowicz) and Mrs. Yadollahpour.

Mr. Hurlock thanked the Board for supporting the Multicultural Club.

- Public Comment** Marla Wolkowicz (Jerry Drive) thanked the Board for honoring the retirees; and as a trip chaperone, stated the District is lucky to have Mrs. Yadollahpour with students when they travel abroad.
Paul Bardis (Grace Avenue) and Ben Wright (Champlain Street) read a prepared statement regarding their concerns of the Oak Street School's Jaguar Card. (A copy was provided and is filed with the minutes.)
See second public comment for additional comments.
- Consent Agenda Items** Mr. Herkalo requested that 2010 Summer Work Authorizations and Special Education 2010 Summer Services Teaching Assistants be removed from the Consent Agenda.
Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve the consent agenda items.
- Minutes** The Board approved the minutes of the meeting held on May 18, 2010.
- Adoption of the Agenda** The Board adopted the agenda for the meeting being held today.
- CPSE and CSE Recommendations** The Board approved the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in Appendix I.
- Personnel**
- Leave of Absence** The Board approved Susan Drollette's request for an unpaid leave of absence for the 2010-2011 school year for the purpose of continuing her professional education.
- Resignations**
- 1) The Board accepted Michelle Walpole's resignation as the advisor of the Study Buddy Club at Stafford Middle School, effective December 1, 2009.
 - 2) The Board accepted Patricia Hinkley's resignation as monitor, effective end of the workday on June 21, 2010.
 - 3) The Board accepted Ericka Gould's resignation as monitor, effective May 27, 2010.
- Appointments**
- SMS Study Buddy Club
The Board appointed Kathryn Meyer and Heather Quéguiner as co-advisors for the Study Buddy Club at Stafford Middle School, effective December 1, 2009. Per negotiated contract they will each receive a stipend of \$356.70.
- Special Education 2010 Summer Services
The Board appointed the special education 2010 summer services staff as listed:
- | <u>Teachers</u> | <u>Rate and Authorization</u> |
|-------------------|--|
| Kris Bennett | \$44.94/hr. - not to exceed 82 hours |
| Jessica Colburn | \$44.94/hr. - not to exceed 72 hours |
| Rowena Genier | \$44.94/hr. - not to exceed 72 hours |
| Robin Schelle | \$44.94/hr. - not to exceed 72 hours |
| Jackie Cianfrocco | \$44.94/hr. - not to exceed 90 hours |
| Angela Frechette | \$44.94/hr. - not to exceed 45 hours |
| Lisa Kelley | \$44.94/hr. - not to exceed 25.5 hours |
| Alicia Dubray | \$44.94/hr. - not to exceed 27 hours |
| Michelle McCloud | \$44.94/hr. - not to exceed 36 hours |
| Aimee McLane | \$44.94/hr. - not to exceed 18 hours |
| Jason Nisoff | \$44.94/hr. - not to exceed 18 hours |

Speech Therapists

Tom Schaub \$44.94/hr. - not to exceed 18 hours
 Margret Felty \$44.94/hr. - not to exceed 42 hours

Occupational Therapists

Sue O'Dell \$44.94/hr. - not to exceed 45 hours
 April Myers \$44.94/hr. - not to exceed 21 hours

School Psychologists

Garrett McLean \$44.94/hr. - not to exceed 6 hours
 Sheldon Cullen \$44.94/hr. - not to exceed 6 hours

Summer Laborer

The Board appointed Ethan Crockett to the position of Summer Laborer, effective June 7, 2010. From June 7, 2010 through June 30, 2010, Mr. Crockett's rate of pay will be \$8.25/hour. Commencing July 1, 2010, Mr. Crockett's rate of pay will adjust to \$8.50/hour. Mr. Crockett will work up to 40 hours per week for a period of 13 weeks, with total earnings projected to not exceed \$4,384.

Business Donations

- 1) The Board accepted \$642.00 from the Oak Street School Fifth Grade Funds to offset additional field trip expenditures.
- 2) The Board accepted \$1,350 from the Oak Street FSA to purchase a digital keyboard for the Oak Street School Music Department.

2009-2010 Budget Transfer over \$25,000

The Board authorized the budget transfer as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$292,000	A2110-150-40-67 Leave Contingency	A9089-802-45 Employer 403B Incentive
	To process 403B retirement incentive payment.	

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2009-2010 Budget Transfers for the month of April 2010 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Report (April 2010)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (April 2010)
- 4) Summary of Monthly Wire Transfers (April 30, 2010)
- 5) Certificates of Deposit and Reserve Accounts (April 30, 2010)
- 6) Food Service Program Profit and Loss Statement (April 30, 2010)
- 7) Revenue Status Report (April 30, 2010)
- 8) Budget Status Report (April 30, 2010)

Treasurer's Report

The Board accepted the April 30, 2010 Treasurer's Report as presented in Appendix II.

New York State Association of Small City School Districts

The Board authorized the payment of the 2010-2011 dues for the New York State Association of Small City School Districts in the amount \$4,700 if paid and received on or before June 30, 2010 which is a savings of 6% if paid after June 30, 2010.

Motion carried

Vote on the motion 7 – yes
 0 – no

Correspondence

- Mr. Short distributed copies of the 21st Century Community Learning Center Summary Report 2006-2009.

- Mr. Short announced that the Board Clerk received Dr. Gallagher's resignation from the Board of Education, effective June 15, 2010. Dr. Gallagher asked if there were questions as how to proceed. Mr. Herkalo stated that it has been a pleasure working with him and hates to see him go. Mr. Short stated that Dr. Gallagher's term of office expires on June 30, 2011. The Board's options are to hold a special election within 90 days, if an election is not held within 90 days the seat may remain open or the Board may appoint someone to fill the vacancy until the next regular election (May 2011). He suggested at the next meeting the Board discuss the options. Mr. Sullivan asked if the Board must act on the resignation quickly. Mr. Short stated that on the Board calendar there is an optional date of June 24; and up to this point it was not necessary to hold the meeting. However, the Board could opt to hold a meeting to discuss the vacancy. The most common practice has been to fill a vacancy. Mr. Wachtmeister stated historically when this has happened the position has been left unfilled or the Board has appointed someone who has previously served on the Board and is willing to come back and complete someone's term of office. There is a concern of placing a mantle of incumbency on someone who has not run before. In the past ten years a previous Board member has been appointed. Dr. Gallagher stated the Board has a meeting scheduled for June 24 and does everyone understand the options. He offered the comment he has really enjoyed the four years he has served on the Board but he has gone back to work as a Superintendent of Schools and there are meeting conflicts. He loves the schools and working with students. Mr. Short confirmed there is a quorum available for June 24 with the main topic discussion of the Board vacancy. June 24 at 5:45 p.m. was confirmed as a meeting date.

Business

Calendars

2010-2011 School Calendar (Revised)

Mr. Herkalo moved, seconded by Mr. Rotz that the Board approve the revised 2010-2011 School Calendar as presented in Appendix III.

Motion carried Vote on the motion 7 – yes
0 – no

2010-2011 Board of Education Calendar

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the 2010-2011 Board of Education Calendar as presented in Appendix IV.

Motion carried Vote on the motion 7 – yes
0 – no

Cafeteria Meal Prices for 2010-2011

Mrs. Boise moved, seconded by Mr. Herkalo that the Board of Education approve the following meal 2010-2011 meal prices:

Breakfast:	All students	\$1.25
	Adults	\$1.65
Lunch:	PK through 5	\$1.85
	6 through 12	\$2.15
	Adults	\$4.50
Milk:		\$0.65

Motion carried Vote on the motion 7 – yes
0 – no

NERIC Commitment

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board approve the District's 2010-2011 Capital Region BOCES Final Commitment form (Appendix V) in the initial amount of \$411,688.

Motion carried

Vote on the motion 7 – yes
0 – no

**Employee Benefit
Accrued Liability
Reserve (EBALR)**

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board approve the re-establishment of the Employee Benefit Accrued Liability Reserve Fund in an amount to be set on June 30, 2010, and which will not exceed \$195,000

Motion carried

Vote on the motion 7 – yes
0 – no

Bid Awards

Trash/Recyclable Materials Removal Bid

Mrs. Boise moved, seconded by Mr. Herkalo that the Board award PCSD Bid #2010-01 (Trash/Recyclable Materials Removal) to Northern Sanitation for the 2010-2011 fiscal year in the amount of \$27,668.64.

Mr. Lebrun reported there were two bidders and the recommendation is a 10% reduction over this year's rates. Mr. Rotz asked why the City doesn't provide the service. The response was the City does not pickup commercial trash and does not have the appropriate equipment. In the future if the service becomes available, the District would look at working with the City.

Motion carried

Vote on the motion 7 – yes
0 – no

2) Field Trip and Athletic Transportation Bid

Mr. Wachtmeister moved, seconded by Mr. Rotz that the Board award PCSD Bid #2010-02 (Field Trip and Athletic Transportation) to First Transit for the 2010-2011 through 2012-2013 fiscal years at the rate of \$31.01 per hour + \$2.87 per mile.

Mr. Lebrun reported there were three bidders with the lowest bidder being this year's contractor.

Motion carried

Vote on the motion 7 – yes
0 – no

Substitute Pay Rates

Mr. Herkalo moved, seconded by Mr. Wachtmeister that the Board approve the following 2010-2011 substitute pay rates:

<u>Substitute Position</u>	<u>2010-2011 Pay Rate</u>
Teacher Aide	\$8.90/hour
Teacher Aide (Retired)	\$16.50/hour
Teaching Assistant	\$8.90/hour
Teaching Assistant (Retired)	\$13.50/hour
Typist	\$8.90/hour
Typist (Retired)	\$16.50/hour
Monitor	\$8.90/hour
Monitor (Retired)	\$9.60/hour
LPN	\$11.10/hour
LPN Retired	\$16.50/hour

Food Service Helper	\$8.90/hour
Food Service Helper (Retired)	\$9.05/hour
Cook Manager	\$10.30/hour
Cook Manager (Retired)	\$11.00/hour
Custodial Worker	\$11.40/hour
Custodial Worker (Retired)	\$12.95/hour
Bus Driver	\$13.80/hour
Bus Driver (Retired)	\$16.50/hour
Summer Laborer	\$8.50/hour
Category 1 (Preferred/Match) Teacher	\$100/day
Category 2 (Certified) Teacher	\$91/day
Category 3 (Uncertified) Teacher	\$81/day
Registered Nurse	\$120/day
Teacher (after 35 consecutive school days in the same teaching position)	\$185.79/day

Motion carried Vote on the motion 7 – yes
0 – no

Bond Counsel

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve Edwin Kelley of Bond, Schoeneck & King as the District’s Bond Counsel for the issuance of approximately \$7,000,000 in Bond Anticipation Notes, the subsequent issuance of approximately \$7,000,000 in serial bonds, the issuance of approximately \$7,700,000 in refunding serial bonds, and bond resolutions and other activities pertaining thereto. The projected legal fees for these tasks are as follows:

Bond Anticipation Notes	\$2,000
Serial Bonds	\$4,000
Bond Resolution	\$350
Refunding Serial Bonds	\$6,500
Refunding Bond Resolution	\$500

Motion carried Vote on the motion 7 – yes
0 – no

Instructional

Textbook Adoptions

Dr. Robbins moved, seconded by Mr. Sullivan that the Board approve the adoption of the following textbooks for 8th Grade Science which were presented for first review on May 18, 2010:

Titles: Introduction to Chemistry, 8 year cycle (0-13-373483-8)
Forces and Energy, 8 year cycle (0-13-373-492-7)
Publisher: Pearson Education, Inc.
Copyright: 2011

Motion carried Vote on the motion 6 – yes
0 – no
1 – abstention (Dr. Robbins)

Out of State

Conference Requests

1) Based on the recommendation of Mrs. Selzer-Clark, Mr. Sullivan moved, seconded by Mr. Rotz that the Board approve Diane Smith’s request to attend the Wilson Reading Regional Conference in Boston, Massachusetts, July 26-27, 2010.

Motion carried Vote on the motion 7 – yes
0 – no

- 2) Based on the recommendation of Mr. Hurlock, Mr. Rotz moved, seconded by Mr. Sullivan that the Board approve Marjorie Brown's request to attend the Summer Institute for the National Writing Project in Portland, Oregon, June 21- July 16, 2010 at no cost to the District.

Motion carried

Vote on the motion 7 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Contract Amendment – Superintendent of Schools

Mr. Sullivan moved, seconded by Mr. Herkalo that the Board approve the amendment to James M. Short's contract as presented in Appendix VI and authorize the President of the Board of Education to execute the amendment. The amendment extends the Superintendent's contact one year (through June 30, 2013) and establishes his 2010-2011 salary (\$169,108).

Roll Call Vote on the Motion

Mrs. Boiseyes
Dr. Gallagheryes
Mr. Herkaloyes
Dr. Robbinsyes
Mr. Rotzyes
Mr. Sullivanyes
Mr. Wachtmeisteryes

Motion carried

Vote on the motion 7 – yes
0 – no

Contract Amendment – Assistant Superintendent for Business

Mr. Rotz moved, seconded by Mr. Herkalo that the Board approve the amendment to John "Jay" Lebrun's contract as presented in Appendix VII and authorize the President of the Board of Education to execute the amendment. The amendment extends the Assistant Superintendent's contact one year (through June 30, 2013) and establishes his 2010-2011 salary (\$106,649).

Roll Call Vote on the Motion

Dr. Gallagheryes
Mr. Herkaloyes
Dr. Robbinsyes
Mr. Rotzyes
Mr. Sullivanyes
Mr. Wachtmeisteryes
Mrs. Boiseyes

Motion carried

Vote on the motion 7 – yes
0 – no

Contract Amendment – Assistant Superintendent for Instruction

Dr. Robbins moved, seconded by Mr. Wachtmeister that Board approve the amendment to Thelma M. Carrino's contract as presented in Appendix VIII and authorize the President of the Board of Education to execute the amendment. The amendment establishes her 2010-2011 salary (\$138,586) and amends paragraph 8.C.2 (Continued Health Insurance).

Roll Call Vote on the Motion

Mr. Herkalo.....yes
 Dr. Robbinsyes
 Mr. Rotz.....yes
 Mr. Sullivan.....yes
 Mr. Wachtmeisteryes
 Mrs. Boiseyes
 Dr. Gallagheryes

Motion carried

Vote on the motion 7 – yes
 0 – no

**2010-2011
 Exempt Salaries**

Mr. Rotz moved, seconded by Mr. Herkalo that the Board approve the following 2010-2011 salaries/hourly rates:

Jean Bruce	\$49,247
Kristina Burdo	\$65,256
Mary Huckeba	\$65,307
Mary Huckeba (Board Clerk)	\$4,773
Mary Huckeba (longevity bonus payable by August 1, 2010)	\$5,274
Mary Huckeba (longevity bonus payable by August 1, 2011)	\$6,343
Lori Keever	\$13.49/hour
Kathleen Light	\$47,538
Norbert Neiderer	\$69,113
Charlene O'Connor	\$55,687
Debbie Timmons	\$46,805

Motion carried

Vote on the motion 7 – yes
 0 – no

**Items Removed from
 Consent Agenda**

2010 Summer Work Authorizations

Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board approved the 2010 summer work as listed:

<u>Name</u>	<u>Summer Work</u>	<u>Rate and Authorization</u>
Sheldon Cullen	Bailey/RTI	\$44.94/hr. - not to exceed 12 hours
Rowena Genier	Bailey/RTI	\$44.94/hr. - not to exceed 12 hours
Tracey Giroux	Bailey/RTI	\$44.94/hr. - not to exceed 12 hours
Sue Higgins	Bailey/RTI	\$44.94/hr. - not to exceed 12 hours
Janet Kinne	Bailey/RTI	\$44.94/hr. - not to exceed 12 hours
Mary Lou LaRocque	Bailey/RTI	\$44.94/hr. - not to exceed 12 hours
Erin McGill	Bailey/RTI	\$44.94/hr. - not to exceed 12 hours
Kathy Miller	Bailey/RTI	\$26.96/hr. - not to exceed 12 hours
Catherine Conway	Bailey PreK Screening	\$44.94/hr. - not to exceed 6 hours
Erin Donnelly	Bailey K Screening	\$44.94/hr. - not to exceed 6 hours
Susan Higgins	Bailey K Screening	\$44.94/hr. - not to exceed 6 hours
Janet Kinne	Bailey K Screening	\$44.94/hr. - not to exceed 6 hours
Stephanie Lasher	Bailey Pre K Screening	\$26.96/hr. - not to exceed 6 hours
Mary Defayette	Bailey/Oak AIS Transition	\$44.94/hr. - not to exceed 3 hours
Lindsay Dillman	Bailey/Oak AIS Transition	\$44.94/hr. - not to exceed 3 hours
Mary Lou LaRocque	Bailey/Oak AIS Transition	\$44.94/hr. - not to exceed 3 hours
Peggy McCartney	Bailey/Oak AIS Transition	\$44.94/hr. - not to exceed 3 hours
Nina Bell	Oak/RTI	\$44.94/hr. - not to exceed 18 hours
Laura DuBray	Oak/RTI	\$44.94/hr. - not to exceed 18 hours
Garret McLean	Oak/RTI	\$44.94/hr. - not to exceed 18 hours
Amy Moore	Oak/RTI	\$44.94/hr. - not to exceed 18 hours
Amanda Oliver	Oak/RTI	\$44.94/hr. - not to exceed 18 hours
Jane Pike	Oak/RTI	\$44.94/hr. - not to exceed 18 hours
Carol Rock	Oak/RTI	\$44.94/hr. - not to exceed 18 hours

Laura DuBray	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Peggy Eaglefeather	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Peggy Eaglefeather	Oak/SMS AIS Transition	\$44.94/hr. - not to exceed 3 hours
Michelle McCloud	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Garret McLean	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Amy Moore	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Amanda Oliver	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Wendy Parker	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Jane Pike	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Carol Rock	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Nancy Steadman	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Mary VonBargen	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Jessica Klimkiewicz	Oak/AIS	\$44.94/hr. - not to exceed 3 hours
Marianne Bernard	SMS/AIS	\$44.94/hr. - not to exceed 3 hours
Andrew Ducharme	SMS/AIS	\$44.94/hr. - not to exceed 3 hours
Andrew Ducharme	SMS/PHS AIS Transition	\$44.94/hr. - not to exceed 3 hours
Kathy Meyer	SMS/AIS	\$44.94/hr. - not to exceed 3 hours
Teresa Niles	SMS/PHS AIS Transition	\$44.94/hr. - not to exceed 3 hours
Heather Quéguiner	SMS/AIS	\$44.94/hr. - not to exceed 3 hours
Christine Santella	SMS/AIS	\$44.94/hr. - not to exceed 3 hours
Scott Waite	SMS/AIS	\$44.94/hr. - not to exceed 3 hours
Sandy Kowalowski	PHS/AIS (Math Rep)	\$44.94/hr. - not to exceed 8 hours
Charlie Lustig	PHS/AIS (SS Rep)	\$44.94/hr. - not to exceed 8 hours
Jen Slattery	PHS/AIS (Sci Rep)	\$44.94/hr. - not to exceed 8 hours
Bethany Soucy	PHS/AIS (Supervisor)	\$44.94/hr. - not to exceed 14 hours
Heather Sullivan	PHS/AIS (Sp. Ed. Rep)	\$44.94/hr. - not to exceed 8 hours
Terry Tregan	PHS/AIS (Eng Rep)	\$44.94/hr. - not to exceed 8 hours
James DeBella	Momot AIS	\$44.94/hr. - not to exceed 12 hours
JoAnn Desotelle	Momot/SMS AIS	\$44.94/hr. - not to exceed 3 hours
JoAnn Desotelle	Momot AIS	\$44.94/hr. - not to exceed 12 hours
Gilles Fortin	Momot AIS	\$44.94/hr. - not to exceed 12 hours
Suzanne Frechette	Momot AIS	\$44.94/hr. - not to exceed 12 hours
Gaye Grabowski	Momot AIS	\$44.94/hr. - not to exceed 12 hours
Kari Herkalo	Momot AIS	\$44.94/hr. - not to exceed 12 hours
Jen Jolicoeur	Momot AIS	\$44.94/hr. - not to exceed 12 hours
Roxanne LaBarge	Momot AIS	\$44.94/hr. - not to exceed 12 hours
Diana Lavery	Momot AIS	\$44.94/hr. - not to exceed 12 hours
Kristie Bennett	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Brenda Bieber	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Kim Bouissey	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Laura Buck	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Beth Channell	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Paul Cole	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
James DeBella	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
James DeBella	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Jo Ann Desotelle	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Dan Devins	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Alicia Dubray	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Gilles Fortin	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Mary Fortin	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Gilles Fortin	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Suzanne Frechette	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Suzanne Frechette	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Michelle Gottschall	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Gaye Grabowski	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Mary Herbst	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Kari Herkalo	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Catherine Hite	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Kristie Hulbert	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours

Jen Jolicoeur	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Lisa Kelley	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Roxanne LaBarge	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Kris Lutters	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Nichole Nevader	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
BethAnn O'Neil	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Steve Visco	Momot RTI 3-5	\$44.94/hr. - not to exceed 9 hours
Jen Wild	Momot RTI K-2	\$44.94/hr. - not to exceed 9 hours
Karen Bernardi	Momot PreK screening	\$26.96/hr. - not to exceed 10 hours
Elizabeth Channell	Momot K screening	\$44.94/hr. - not to exceed 9 hours
Kris Lutters	Momot PreK screening	\$44.94/hr. - not to exceed 10 hours
Tom Schaub	Momot K screening	\$44.94/hr. - not to exceed 9 hours
Mary Ward	Momot PreK screening	\$44.94/hr. - not to exceed 10 hours
Alan Feazelle	PHS/Guidance	\$321.68/day (2009-2010), \$335.49/day (2010-2011), not to exceed 25 days
Heather Hall	PHS/Guidance	\$235.55/day (2009-2010), \$253.50/day (2010-2011) not to exceed 25 days
Amy Tisdale	PHS/ Guidance	\$249.90/day (2009-2010), \$268.12/day (2010-2011) not to exceed 25 days
Jackie Bracy	Athletic Physicals/ Pre-K Screening	\$44.94/hr. - not to exceed 80 hours
Val Butler	Athletic Physicals	\$44.94/hr. - not to exceed 45 hours
Linda Haubner	Athletic Physicals, OT-PT Scripts	\$44.94/hr. - not to exceed 120 hours
Diana Lavery	Athletic Physicals	\$44.94/hr. - not to exceed 20 hours
Cheryl Maggy	Athletic Physicals	\$44.94/hr. - not to exceed 100 hours
Barb Davis-Meconi	Athletic Physicals / moving Health Office x 2	\$44.94/hr. - not to exceed 85 hours
Lynne Sheehan	Athletic Physicals	\$19.53/hr. - not to exceed 35 hours
Debbie Smith	Athletic Physicals/ moving Health Office x 2	\$20.06/hr. - not to exceed 45 hours
Heather Quéguiner	SMS/Guidance	\$321.68/day (2009-2010), \$344.47/day (2010-2011) not to exceed 9 days
Chris Santella	SMS/Guidance	\$271.43/day (2009-2010), \$290.58/day (2010-2011) not to exceed 9 days
Janet Hankins	SMS/Guidance	\$228.37/day (2009-2010), \$245.67/day (2010-2011) not to exceed 9 days
Jeri Hébert	SMS/Guidance - Scheduling	\$19.29/hr. - not to exceed 75 hours
Bonnie Waldron	Title I Transitioning	\$20.88/hr. - not to exceed 45 hours
Jason Nisoff	Oak/Math-ELA Transition to Gr. 5	\$44.94/hr. - not to exceed 10 hours
Maureen King	Oak/Math-ELA Transition to Gr. 5	\$44.94/hr. - not to exceed 10 hours
Peggy Eaglefeather	Oak/Math-ELA Transition to Gr. 5	\$44.94/hr. - not to exceed 10 hours

Motion carried

Vote on the motion 5 – yes
0 – no

2 – abstentions (Mr. Herkalo, Mr. Sullivan)

Special Education 2010 Summer Services

Mr. Short asked the Board to table the recommendation until the July 1, 2010 meeting. Mr. Herkalo moved, seconded by Mr. Wachtmeister that the motion be tabled as requested by Mr. Short.

Teaching Assistants

Elizabeth Christon	\$26.96/hr. - not to exceed 54 hours
Elizabeth Frady	\$26.96/hr. - not to exceed 54 hours
Diana Stoyanoff	\$26.96/hr. - not to exceed 46 hours
Charlene Barry	\$26.96/hr. - not to exceed 46 hours

Theresa Munro \$26.96/hr.- not to exceed 75 hours
 Wendy Bezio \$26.96/hr.- not to exceed 6 hours

Motion to table carried Vote on the motion 7 – yes
 0 – no

Superintendent's Reports/Remarks

New Board Member Orientation: Mr. Short welcomed newly elected Board Member Mr. Krieg. He asked Board members to consider dates for New Board Member Orientation. He suggested following the reorganization meeting on July 1 and reviewed items covered under Board orientation. Mr. Wachtmeister reminded Board members of the New School Board Member Academy as NYSSBA does an excellent job.

Board Retreat: Mr. Short remind Board members of the August 12 date for a Board Retreat.

Boys Hockey Merger: Mr. Short reported that discussions are taking place about a potential Boys Hockey merger. As it becomes available, information will be provided.

Children's Choir for André Rieu Concert: Mr. Short reported that 30 students from the elementary, middle, and high school choruses have been invited to be part of the André Rieu concert at Montréal's Bell Centre on June 25. This is an incredible opportunity for the students. Sandy Verity, Bill Verity, and Celia Strebendt will prepare and escort the students to the event. Parents are very excited and it is expected the Bell Centre will be packed. All expenses will be paid by André Rieu.

Board Member Reports

Mrs. Boise stated that last night CVES held their monthly meeting at the Plattsburgh Aeronautical Institute (PAI). It is an incredible set up which everyone should take an opportunity to visit. She reported on the 6th Annual June Jubilee held at Stafford Middle School this past weekend. There were 57 runners and walkers. Students had a great time. She gave a big kudos to Dave Provost for being there at 7 a.m. through the entire day.

Mr. Rotz responded to the earlier public comment regarding Oak Street School. His son, who has Down Syndrome, went from Momot to Oak and is now at Stafford Middle School. Oak Street School prepared him for the Middle School. There were no labels and he was welcomed with open arms at Oak Street School. He asked if the hockey merger did occur, will it stay at PHS. Mr. Staves stated they are not at that point yet but he has offered Plattsburgh as the host school.

Board Members Remarks

Mr. Wachtmeister reported on the NYSASCSD's Board of Directors meeting earlier this month. Referencing Board action on the Association's dues, he stated that the association has spent more funds this year and this is a way to receive funds earlier as a way to generate income to further the interests of small city school districts without an increase in the dues. He also asked for time on June 24 to look at where the State is in light of this year's and next year's budgets. He has started to review Mr. Cuomo's documents. The data he quotes does not differentiate between big city districts and North Country districts. Basically he is saying things the Board needs to be concerned about and to talk about before January. He has asked Mr. Biggerstaff to see what has happened with state revenue the past three months as bad times are coming and stimulus funds are gone – need to send out a message.

Dr. Gallagher reported Mr. Short gave a great report to the area's Chief School Officers about the annual performance review and teachers and administrators working cooperatively together setting standards. His presentation was well received. This is his final comment as a member of the Plattsburgh City School District Board of Education.

Public Comment

Mrs. Zales - Referring to a statement made during the first public comment about Oak Street School's Jaguar Card, Mrs. Zales provided the following information:

- Oak Street School has approximately 15 universal programs that recognize students daily, weekly, and monthly.
- A parent survey is conducted every year regarding a multitude of information. The return rate is always quite good and this year only 2 parents commented with concerns regarding the Jaguar Card.
- The student survey had a 98% return rate and 2 students had concerns about the Jaguar Card.
- The Behavior Intervention Committee (BIC) heard the two parents who spoke in public comment. They were given between 30-45 minutes to share their concerns and were also heard last year at the SIP committee. On both occasions responses and dialogue occurred in regards to the Jaguar Card.
- Due to this visit to the BIC committee, a student survey was completed on June 1st regarding Oak Street's universal systems. The survey listed all of the universal programs in the school and asked students if they wanted to keep the program – "yes" or "no." If no, why? There was a 100% return rate and 97% of the students supported all of the universal programs.
- A data tracking system has been put into place to ensure that all students are recognized throughout the year.
- Students have given and continue to give input on the privileges that come with earning a Jaguar Card (criteria are having no office discipline referrals for a month interval and all class work handed in on time).
- The "stereotyped" students who may be financially, academically, or behaviorally challenged are given more opportunities than our universal programs to be recognized. Oak Street has a multitude of targeted and intensive programs for these students to ensure that recognition is occurring more frequently to shape behaviors. For extreme students, they can be recognized anywhere from 2 times per day to every time they comply with an adult directive.
- The Jaguar Card was reviewed by Joseph Otter, NYS PBIS representative. He reviewed the criteria and card practice and found it to be a sound universal program that supported PBIS expectations. This was also found to be appropriate from colleagues at PBIS Illinois.
- Oak Street staff, the Board of Education, and Superintendent have responded to both of these individuals on a number of occasions. The disagreement in philosophy has been shared and the program has remained.
- Doing away with the Jaguar Card program would negate the 97% of the student body who feels that the universal programs at Oak Street School should stay.
- Referring to the comment about a student losing a field trip experience for not completing homework, she stated that no students are losing a field trip experience for not completing homework.

Mrs. LaRocque asked Dr. Gallagher if he remembered the song “I heard it through the grapevine.” On behalf of the Plattsburgh Teachers’ Association she thanked him for his four years of service to the students and staff of the community and presented a token of appreciation.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Rotz that the meeting be adjourned at 9:20 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on June 23, 2010 – 6:08 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
Brian Herkalo – present
Clayton Morris (President) – present
Richard Robbins – present
Tracy Rotz – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Mary S. Huckeba (District Clerk) – present

Pledge of Allegiance Mr. Morris led the Pledge of Allegiance.

Public Comment Brandom Grom (North Catherine Street) addressed the Board regarding bringing a former Board member back to serve on the Board supporting that the position be left vacant or an election take place stating the people spoke when they voted not to return Mr. Morris to the Board. He asked the vote be sent back to the people giving someone an opportunity to run for the position.

Discussion of the Board Vacancy

Mr. Short stated that at the last meeting the Board publically received Dr. Gallagher’s resignation. He reviewed the Board’s options: leave the seat vacant, appoint someone until the next regular election, or hold a special election. He reviewed the last six instances when a Board vacancy occurred. When a vacancy occurred mid or late in the year, the position was left vacant. When a vacancy occurred earlier in the year, the Board filled the seat by appointing a former Board member.

Mr. Sullivan stated he is adamantly against not filling the position expressing a concern of the potential for a 4-4 vote.

Dr. Robbins agreed the position should be filled.

Mrs. Boise also agreed the seat should be filled.

Mr. Herkalo agreed with Mr. Sullivan to fill the seat expressing a concern of the potential for a 4-4 vote.

Ms. Bentley stated the Board has viable options and thinks the Board should fill the position especially in light of the potential of another vacancy this year if she is elected to the City’s Common Council.

Action on Board Vacancy

Stating that three people expressed interest in serving on the Board at the last election, Dr. Robbins nominated Clayton Morris and Ms. Bentley seconded the nomination to fill the seat vacated by the resignation of John Gallagher. Dr. Robbins stated he is nominating Clayton Morris as he deserves it, has shown incredible dedication and hard work, and is a wise and prudent choice.

Discussion:

Mr. Wachtmeister stated that not filling the seat would set up the potential for a 4-4 vote which did not become an issue in the past. However, recently there have been instances when a member might abstain as the action might impact a family member. The next year will probably be a difficult budget year as New York State’s fiscal problems are not over. The options boil down to filling with a particular person or by election – he does not have a problem with an election.

Mr. Short reviewed the timeline for a special election. September 13 would be the latest date to hold an election and in order to follow legal timelines the earliest date would be August 12. He also reported the cost to run an election is approximately \$3,800 and stated that with a primary in September he is not sure of the availability of voting machines.

Mr. Wachtmeister stated that when the Board has filled a vacancy it has been with someone with prior experience adding that Mr. Morris is a current Board member and he supports the nomination. Regarding the gentlemen who implied there was a rejection of Mr. Morris by the voters, he does not see that vote as a rejection of Mr. Morris and asked about the Exit Polls. Mr. Short stated the "lion's share" of the exit poll comments were about the budget. When looking at the voting results between Mr. Krieg and Mr. Morris, Mr. Wachtmeister stated the difference was 82 votes which he does not view as a rejection of Mr. Morris by the community. He understands some community members might be upset with Mr. Morris due to a particular vote. He concurs with Dr. Robbins that Mr. Morris has spent time on the Board serving the community and as a Board officer. He will be casting an affirmative vote for Mr. Morris.

Mr. Rotz stated that the gentlemen who spoke articulated himself well. Mrs. Boise and Mr. Krieg were the victors and the process was followed. Mr. Morris was the only other person who ran and received a substantial amount of votes. He has come to the conclusion we are following the process. After having served one year on the Board, he sees the need to fill the position especially with the potential for more people leaving the Board. There will be tough decisions to make as finances are not getting any better and it is very important to have Board members well educated and in tune with the Board process. He has spoken to past Board members and no one is interested. Mr. Morris has done a great job and has been there when he has questions – agreeing to disagree makes the process work. Appointing someone who is knowledgeable will be a benefit. The best option is to appoint Mr. Morris.

Ms. Bentley concurs with Mr. Rotz as the issue is coverage and representation on the Board. The next election is in May. There is an absolute absence of the media at meetings, which are usually attended by no one. To have anyone interested to serve 5 years and then for another 5, she is appreciative of that. Until someone has sat on the Board you cannot understand the stress and commitment. She is not aware of any previous members who have asked to serve and is comfortable with the process as there will be an election within 10 months. There is also the need for a majority vote and the potential for quorum in the spring is fragile.

Mr. Wachtmeister asked if the Board has the ability to appoint Mr. Morris as he is currently a member. Ms. Bentley stated that her understanding is the appointment would not be effective until July 1st.

Dr. Robbins moved to amend the motion to specify effective July 1. The motion to amend was seconded by Mr. Herkalo.

Motion to amend carried	Vote on the motion 7 – yes
	0 – no
	1 – abstention (Mr. Morris)

Mr. Herkalo stated he agrees with the motion. He has received a new position with another company which may impact his ability to attend all meetings which makes what is being said even stronger.

Roll Call Vote on the Amended Motion	Mr. Morris abstain
	Dr. Robbinsyes
	Mr. Rotz.....yes
	Mr. Sullivan.....yes
	Mr. Wachtmeisteryes
	Ms. Bentley.....yes

Mrs. Boiseyes
Mr. Herkalo.....yes

Motion carried

Vote on the motion 7 – yes
0 – no
1 – abstention

Public Comment Craig Squire (Elm Street) asked why the Board would not want an affirmation from the public.

Board Comment Ms. Bentley stated that after the Superintendent described the process and timeline for election that it would occur over the course of the summer. In the past there has been little or no public participation except when there is a personnel issue. The voter turnout does not support conducting a special election to be repeated in May 2011. It is an unnecessary exercise at this point, maybe this will engender more interest in the Board election process – more people should have stepped up.

Mr. Sullivan stated that as he looks around table, at least five members were unopposed when they ran and every time the position has been filled in the past it has been a former Board member.

Mrs. Boise stated when she came on the Board there were two seats open and she ran unopposed. People do not really know that they are dealing with when she run – she came back to help the students and community. Mr. Morris has helped her. He gives his heart and soul and that he wants to come back says a lot about him. She believes in what he stands for – the students and the school district

Mr. Wachtmeister would like the Board, sometime this summer, to deal with budgetary issues such as what may happen in the future, and what the Board may do to help as well as review the financial impact of changes made. He asked for class size information for the year which has just been completed and will be asking for the same information once the next school year starts. He would like to see the impact of the budget on class sizes. He would also like the Board to examine data on Plattsburgh’s cost per pupil and the impact of retirements on the cost per pupil.

Mr. Short stated that the 55/25 retirement incentive is being challenged in court by some groups in the southern part of New York State. Depending on the outcome, there may be a personnel impact locally. At the July 22 meeting he expects there will be some related issues to be discussed. He reminded Board members of the July 1 reorganizational meeting at 7 a.m.

Mr. Krieg stated he did not run for the purpose of knocking someone off the Board and he is okay with the Board’s decision.

Mr. Morris stated he would gladly accept the position and hopes he can fill Dr. Gallagher’s shoes.

Mr. Wachtmeister stated that this will be a tough year and agreed that this is a tough position which you do not realize until you sit at the table. Thank you!

Adjournment There being no further business, Mrs. Boise moved, seconded by Mr. Wachtmeister that the meeting be adjourned at 6:45 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckeba
District Clerk