

Please type or print clearly  
 in blue or black ink

Employer Location Code

☐ ☐ ☐ ☐ ☐

Received Date

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the Plattsburgh City School District / 70043 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
<b>Appointed Officials:</b>									
Kristina LaDuke	xxxx	R10228590	District Treasurer	7/1/23-6/30/24	8	Y	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Dawn Stetz	xxxx	R10833633	District Clerk	7/1/23-6/30/24	8	Y	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
M.J. Jubert	xxxx	R11301412	Int. Claims Auditor	7/1/23-6/30/24	7.5	Y	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>

I, Dawn Stetz, secretary/clerk of the governing board of the Plattsburgh City School District, of the State of New York,  
 (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 6th day of July, 2023 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Plattsburgh City School District on this 6th day of July, 2023,  
 (Name of Employer)

Dawn Stetz  
 (Signature of Secretary or Clerk)

**Affidavit of Posting:** I, Dawn Stetz, being duly sworn, deposes and says that the posting of the Resolution began on July 6, 2023 and continued for at least 30 days. That the Resolution was available to the public on the:  
 (Date)

☒ Employer's website at: plattscsd.org

☐ Official sign board at: \_\_\_\_\_

☐ Main entrance Secretary or Clerk's office at: \_\_\_\_\_

