

June 23, 2022 - Meeting of the Board of Education (Thursday, June 23, 2022)

Generated by Dawn Stetz on Tuesday, June 28, 2022

Roll Call

Mrs. Burdo (present)
Ms. Gervich (present)
Mr. Hall (excused)
Mr. Morris (excused)
Ms. Phillips (present)
Mr. Rosenbaum (present)
Mr. Sherman (present)
Mr. Wachtmeister (present)

Also Present:

Mr. Lebrun, Superintendent of Schools
Mrs. Zales, Assistant Superintendent of Curriculum & Instruction
Dawn Stetz, District Clerk

Mrs. Susan Wilson, Director of Management
Mr. Jamie LaBarge, SMS Principal
Mrs. Marie Denis, Momot Principal

PLEDGE OF ALLEGIANCE

Ms. Gervich lead the Pledge of Allegiance.

CALL TO ORDER

At 6:02 p.m., it was moved by Ms. Phillips, seconded by Mrs. Burdo to recommend the Board of Education call the meeting to order and to go into Executive Session for the purposes to discuss matters as provided for in Board Policy 2330; collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Confidential Management personnel and the employment history of a particular person.

MOTION CARRIED: 5-0

RECONVENE

At 7:33 p.m., it was moved by Mrs. Burdo, seconded by Mr. Rosenbaum to reconvene into Regular Session.

MOTION CARRIED: 5-0

REPORT

DWEIC Update - Carrie Zales shared with the Board the progress on Strategic Planning; where we started and where we are going. Ms. Gervich also spoke on the great work DWEIC has done.

ADOPTION OF AGENDA

It was moved by Mrs. Burdo, seconded by Mr. Sherman to recommend the Board of Education adopt the Agenda as presented.

MOTION CARRIED: 5-0

CONSENT AGENDA

It was moved by Mr. Sherman, seconded by Ms. Phillips to recommend the Board of Education approve the Consent Agenda Items, 7.2 through 9.4. with the following addition/changes:

Personnel (Consent) - Probationary Apt., Replace "TBD" with Elizabeth Herkalo at Momot Elementary with a salary of \$49,650, Step 1, Masters.
Remove agenda item 15 Personnel (non-Consent)

Minutes

Recommended Action: Recommend the Board approve the minutes for the meetings held on June 9, 2022.

CSE, CPSE and 504 Plan Recommendations

Recommended Action: Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations.

CONSENT AGENDA - PERSONNEL

Probationary/Miscellaneous Appointments - Probationary Appointments

Recommend the Board of Education appoint the following probationary/ Miscellaneous appointments:

Employee	Position/Tenure Area	Grades/Dept	Effective Date	Pay Rate	Comments
TBD	Elementary Teacher	TBD	September 1, 2022	TBD	4-year probationary appointment, pending NYS Certification

Coaches - FALL 2022

Recommend the Board of Education approve the following coaching positions for Fall 2022:

SPORT	POSITION	RECOMMENDATION	STIPEND
Football	Varsity Head Coach	Michael Bordeau	\$5,872
	Varsity Ass't. Coach	Nick Moore	\$4,075
	Varsity Ass't. Coach	Joseph Mazzella	\$4,075
	Varsity Volunteer	John DeAngelos	N/A

	Coaches	Neil Bowlen	
	JV Head Coach	Justin Hart	\$4,553
	JV Ass't. Coach	Mitch Senecal (pending fp)	\$3,236
	JV (Program) Ass't. Coach	Mike Deloria	\$3,236
	Modified Co-Coach	TBD	\$2,756
	Modified Co-Coach	William Chapman	\$2,756
	Modified Volunteer Coach	Vern Harrison	N/A
Football Cheer	Varsity Coach	Michelle Rugar	\$2,756
Boys' Soccer	Varsity Head Coach	Christopher LaRose	\$5,033
	JV Head Coach	Alfie LaDue	\$3,415
	Modified Head Coach	Louis Piccirillo	\$2,756
Girls' Soccer	Varsity Head Coach	Tim Mulligan	\$5,033
	JV Head Coach	MaryKate Krol	\$3,415
	Modified Head Coach	Katelyn Relation	\$2,756
	Modified Volunteer Ass't Coach	Molly Flynn	N/A
Girls' Swim	Varsity Head Coach	Shawn Farrell	\$4,373
	Modified Head Coach	Scott Given	\$2,756
Girls' Swim	Pool Deck Monitor	William Myers	\$30.05/hour
Volleyball	Varsity Head Coach	Cindy McMahon	\$5,033
	Varsity Volunteer Ass't Coach	Cassie Sellars	N/A
	JV Head Coach	Jenny Walker	\$3,415
	Modified Head Coach	Elizabeth Cutaiar	\$2,756
	Modified Volunteer	Molly Channel	N/A
Boys' Cross Country	Varsity Head Coach	Adam Mehan	\$3,415
Girls' Cross Country	Varsity Head Coach	Bailey Fregeau	\$3,415
Boys' & Girls' Modified Cross Country	Modified Head Coach	Jesse Terry	\$2,756
Gymnastics	Varsity Head Coach	Janice Trudeau	\$3,535
	Modified Head Coach	Jordan Haulton	\$2,756

Special Education Summer Services - 2022

Recommend the Board of Education approve the following staff members for the 2022 Special Education Extended School Year (ESY) services, which will run Mondays- Thursdays, from 9-11:30 am, from July 5, 2022-August 11, 2022:

Program:	Contract Title:	Staff Members:	Hourly Wage:	Total Hours:
Special Education ESY Services	Teacher	Jillian Buckley Jessica Colburn Michelle Dupree Tracy Hosler	Per Negotiated Contract for Student Contact Hours	Up to 57.5 Hours Each

		Kelly Jamieson Jennifer Stone		
Special Education ESY Services	Teaching Assistant	Mark Aloï Elizabeth Christon Stacy Edwards Pamela Macey Lindsey Martin Nanette Rogers Danielle Seem Patricia Hartshorn	Per Negotiated Contract for Student Contact Hours	Up to 57.5 Hours Each
Special Education ESY Services	Student Aide	Christina Coryea Carrie Desilets Barbara Drollette Ellen Giroux Jamie Prandato Michelle Rugar Rhonda Trombly-O'Hagan	Per Negotiated Contract	Up to 57.5 Hours Each
Special Education ESY Services	Related Service Provider	Margret Felty (Speech)	Per Negotiated Contract for Student Contact Hours	Up to 120 Hours
Special Education ESY Services	Related Service Provider	Sandy Miller (Nursing)	Per Negotiated Contract for Student Contact Hours	Up to 90 Hours
Special Education ESY Services	Related Service Provider	Sierra Caramia (OT) Natalie Smith (OT)	Per Negotiated Contract for Student Contact Hours	Up to 35 Hours Each
Special Education ESY Services	Substitute Teacher	Tammy Daniels	Per Negotiated Contract for Student Contact Hours	As Needed
Special Education ESY Services	Substitute Teaching Assistant	Jennifer Creedon Kristin Fortrell Cheryl Recore	Per Negotiated Contract for Student Contact Hours	As Needed
Special Education ESY Services	Substitute Related Service Provider	Beth Dumas (Speech)	Per Negotiated Contract for Student Contact Hours	As Needed
Special Education ESY Services	Substitute Student Aide	Scott Ferris Clarence Rampersad Chris Winterbottom	Per Negotiated Contract	As Needed

Credit Recovery Summer Services - 2022

Recommend the Board of Education approve the following staff members for summer 2022 Credit Recovery services.

Building	Topic	Staff Member	Hourly Wage	Number of hours
District	Grad Point Set Up	Chris Hartmann, Valeri Raugi, Nicole Rock, Francesca Bieber	Per Negotiated Contract for Non-Contact Hours	6 hours each

Curriculum/Instructional Summer Hours - 2022

Recommend the Board of Education approve the following Curriculum/Instructional summer hours - 2022. Names highlighted in green identify individuals who were TBD in the first round and have now been solidified for summer work.

Building	Topic	Staff Member	Hourly Wage	Number of hours
District	Ci3T Math Intensive Training for PHS teachers to execute new intervention program Essentials for Algebra.	Bliss Rhoades, Anna LaHart and Kari Prescott	Per Negotiated Contract for Non-Contact Hours	3 hours each
Momot	Universal Team – Address social/emotional needs and those outlined in the Ci3T Behavior Protocol in preparation for the start of the school year. There will be work on building theme and revamping PBIS system of rewards.	Sarah Titherington	Per Negotiated Contract for Non-Contact Hours	6 hours each

Resignations/Retirements

Recommend the Board of Education accept the following retirements/resignations as presented or read in by the Superintendent of Schools:
1) Tod Polhemus' letter of resignation as Custodial Worker at Plattsburgh High School, effective July 1, 2022.

Substitute/Temporary On Call (TOC) Appointments

Recommend the Board of Education approve the substitute appointments and rates of pay as presented.

Name	Certification	Rate	Position	Fingerprint Status
Cathleen Whalen	Certified	\$115.00/day \$90.00/day \$19.00/hour	Teacher Teaching Assistant Tutor	Cleared

CONSENT AGENDA - BUSINESS

Reports for Board of Education Information

Recommend the Board of Education approve the following Business Reports:

- 1) Middle School Extra classroom Activity Report (May 2022)
- 2) High School Extra classroom Activity Fund Report (May 2022)
- 3) Summary of Budget Transfers for the month ending May 2022 under \$25,000
- 4) Summary of Monthly Wire Transfers (May 31, 2022)
- 5) Food Service Profit & Loss Statement (April 2022)
- 6) Budget Status Report (May 31, 2022)
- 7) Revenue Status Report (May 31, 2022)

Treasurer's Report

Recommend the Board of Education accept the May 31, 2022 Treasurer's Report as presented.

Budget Transfers over \$25,000

Recommend the Board of Education approve the following Budget Transfers over \$25,000. The following details budgetary transfers of \$25,000 or more requiring Board approval. The total amount of the transfers listed is: \$ 89,000.

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$49,000.00	A22504904100	BOCES Shared Svc. Handicap	A10104904100	BOCES Services
		<i>Voting Machines</i>		
\$40,000.00	A21101302200	7-12 Teachers PHS	A21101404200	Substitute Teachers

Cover cost of subs through 6/24/22

Surplus Equipment

Recommend the Board of Education approve the following surplus equipment, which will be purchased by IT-RE INC for a total price of \$5,400.

Serial	Model	Serial	Model
8877	HP Probook 9480M	8801	HP Probook 9480M
8800	HP Probook 9480M	8860	HP Probook 9480M
8866	HP Probook 9480M	8827	HP Probook 9480M
8615	HP Probook 9480M	8587	HP Probook 9480M
8787	HP Probook 9480M	8570	HP Probook 9480M
8810	HP Probook 9480M	8569	HP Probook 9480M
8452	HP Probook 9480M	8508	HP Probook 9480M
8503	HP Probook 9480M	8566	HP Probook 9480M
8715	HP Probook 9480M	8637	HP Probook 9480M
8654	HP Probook 9480M	8818	HP Probook 9480M
8528	HP Probook 9480M	8690	HP Probook 9480M
8454	HP Probook 9480M	8659	HP Probook 9480M
8832	HP Probook 9480M	8562	HP Probook 9480M
8677	HP Probook 9480M	8639	HP Probook 9480M
8514	HP Probook 9480M	8706	HP Probook 9480M
8600	HP Probook 9480M	8675	HP Probook 9480M
8556	HP Probook 9480M	8618	HP Probook 9480M
8616	HP Probook 9480M	8536	HP Probook 9480M
8628	HP Probook 9480M	8610	HP Probook 9480M
8627	HP Probook 9480M	8533	HP Probook 9480M
8636	HP Probook 9480M	8611	HP Probook 9480M
8559	HP Probook 9480M	8765	HP Probook 9480M
8732	HP Probook 9480M	8488	HP Probook 9480M
8862	HP Probook 9480M	8649	HP Probook 9480M
8742	HP Probook 9480M	8564	HP Probook 9480M
8822	HP Probook 9480M	8743	HP Probook 9480M
8803	HP Probook 9480M	8434	HP Probook 9480M
8686	HP Probook 9480M	8648	HP Probook 9480M
8680	HP Probook 9480M	8858	HP Probook 9480M

8550	HP Probook 9480M	8602	HP Probook 9480M
8684	HP Probook 9480M	8825	HP Probook 9480M
8588	HP Probook 9480M	8756	HP Probook 9480M
8717	HP Probook 9480M	8614	HP Probook 9480M
8785	HP Probook 9480M	8576	HP Probook 9480M
8716	HP Probook 9480M	8826	HP Probook 9480M
8606	HP Probook 9480M	8836	HP Probook 9480M
8709	HP Probook 9480M	8791	HP Probook 9480M
8878	HP Probook 9480M	8477	HP Probook 9480M
8773	HP Probook 9480M	8461	HP Probook 9480M
8626	HP Probook 9480M	8555	HP Probook 9480M
8737	HP Probook 9480M	8568	HP Probook 9480M
8837	HP Probook 9480M	8671	HP Probook 9480M
8704	HP Probook 9480M	8748	HP Probook 9480M
8605	HP Probook 9480M	8855	HP Probook 9480M
8870	HP Probook 9480M	8820	HP Probook 9480M
8833	HP Probook 9480M	8842	HP Probook 9480M
8718	HP Probook 9480M	8647	HP Probook 9480M
8591	HP Probook 9480M	8539	HP Probook 9480M
8635	HP Probook 9480M	8699	HP Probook 9480M
8829	HP Probook 9480M	8593	HP Probook 9480M

MOTION CARRIED: 5-0

OLD BUSINESS (not part of Consent Agenda)

PCSD Library Collection Development Guidelines

It was moved by Mrs. Burdo, seconded by Mr. Sherman to recommend the Board of Education review and endorse the Plattsburgh City School District Library Collection Development Guidelines (attached).

MOTION CARRIED: 5-0

NEW BUSINESS (not part of Consent Agenda)

Extracurricular SMS Code of Conduct Revisions - Mr. LaBarge reviewed revisions to the cell phone section of the SMS Code of Conduct, commenting that they are now allowing backpacks and the cell phones are allowed in the back packs (not on person), but have to be turned off.

There will be a Public Hearing on August 18, 2022.

Plattsburgh City School District Safety Plan - There will be a Public Hearing on the changes on August 18, 2022. The public can, currently, post questions or express concerns regarding the plan on the district's website.

BP5100 Student Attendance (2nd Reading)

It was moved by Mrs. Burdo, seconded by Ms. Phillips to recommend the Board of Education approve the changes to Board Policy #5100 - Student Attendance. Revisions are due to COVID challenges. The First Reading was put before the Board on June 9, 2022.

MOTION CARRIED: 5-0

Photographer for Student Pictures

It was moved by Mr. Wachtmeister, seconded by Mr. Sherman to recommend the Board of Education authorize the Superintendent of Schools to approve the agreement between Glasgow Elementary and Oak Street Elementary with C.R. Tunes to render portrait photography for individual and class portraits for the 2022-2023 school year.

MOTION CARRIED: 5-0

Increase in 2021-2022 Budget

It was moved by Mr. Sherman, seconded by Ms. Phillips to recommend the Board of Education increase the 2021-2022 budget in the amount of \$160,579 for the purpose of Grant CARES ACT(ESSER) bringing the budget total to \$46,581,405.

MOTION CARRIED: 5-0

Workers' Compensation Reserve

It was moved by Mrs. Burdo, seconded by Mr. Wachtmeister to recommend the Board of Education authorize the liquidation from the Workers' Compensation Reserve of \$176,011.79 and re-establish the reserve fund in the amount up to \$185,511.

MOTION CARRIED: 5-0

Tax Certiorari Reserve

It was moved by Mrs. Burdo, seconded by Mr. Rosenbaum to recommend the Board of Education authorize an increase in the Tax Certiorari Reserve up to the amount of \$184,639 and to re-establish the reserve in the amount up to \$564,254.

MOTION CARRIED: 5-0

Employee Benefit Accrued Liability Reserve (EBALR)

It was moved by Mr. Wachtmeister, seconded by Mr. Sherman to recommend the Board of Education authorize the liquidation from the EBALR in the amount of \$43,730.73 and re-establish the reserve in the amount up to \$210,204.

MOTION CARRIED: 5-0

ERS-Retirement Reserve

It was moved by Mr. Sherman, seconded by Ms. Phillips to recommend the Board of Education authorize the re-establishment of the Retirement Reserve (ERS) up to \$717,749 and increase the reserve in the amount up to \$1,242 (interest earned).

MOTION CARRIED: 5-0

TRS-Sub Account-Retirement Reserve

It was moved by Mrs. Burdo, seconded by Mr. Rosenbaum to recommend the Board of Education increase the Retirement Reserve (TRS Sub-Fund) in the amount up to \$336,057 and re-establish the reserve up to \$1,396,000.

MOTION CARRIED: 5-0

PERSONNEL (not part of Consent Agenda)

Tenure Appointments

It was moved by Mrs. Burdo, seconded by Mr. Sherman to recommend the Board of Education grant tenure for:

NAME	TENURE AREA	SCHOOL	EFFECTIVE DATE
Brittani Phillips	Special Education	Glasgow	September 1, 2022
Kristen Gommel	Elementary	Oak	September 1, 2022
Tracy Hosler	Special Education	Oak	September 1, 2022
Joseph Tolosky	Physical Education	Oak	September 1, 2022
Krystyn Walsh	Elementary	Momot	September 1, 2022
Savannah Therrein	School Psychologist	Momot	September 1, 2022
Megan Duquette	Special Education	Momot	September 1, 2022
Grace Prue	School Counselor	SMS	September 1, 2022
Jordan Haulton	Music	SMS	September 1, 2022

Exempt Salaries

It was moved by Mr. Wachtmeister, seconded by Mrs. Burdo to approve a three-year contract for all Exempt Employees as agreed upon for each individual.

MOTION CARRIED: 5-0

Recognition

A resolution was read by two former board members (Mrs. Boise and Ms. Goerlitz) and a retired teacher (Ms. LaRocque), acknowledging Mr. Wachtmeister's spirited past, his 44 year's of dedicated service as Board member for the Plattsburgh City School District and recommending him as a designee as official Presider of the Class of 2022 graduation. Superintendent Lebrun presented Mr. Wachtmeister with the colors of his graduation hood denoting Mr. Wachtmeister's degree and his alma mater. Superintendent Lebrun presented Mr. Wachtmeister with 44 yellow note-pads representing the 44 years that Mr. Wachtmeister has challenged us all to do the best we could for this community, and his tools in that endeavor were his mind, his voice, and almost always, those damned yellow note -pads on which he organized his potent, and sometimes biting thoughts. In the moment, if we were being honest, we all lamented those pads, but here in the twilight of his Board service, we recognize how instrumental these were in conveying his message and in creating his legacy.

ADJOURNMENT

At 8:42 p.m., it was moved by Mr. Wachtmeister, seconded by Mrs. Burdo to recommend the Board of Education adjourn the meeting.

MOTION CARRIED: 5-0

Respectfully,

Dawn Stetz
District Clerk