

Meeting of the Board of Education (Wednesday, May 18, 2022)

Generated by Dawn Stetz on Monday, June 1, 2022

Roll Call

Mrs. Burdo (present)
Ms. Gervich (present)
Mr. Hall (present)
Mr. Morris (excused)
Ms. Phillips (present)
Mr. Rosenbaum (present)
Mr. Sherman (excused)
Mr. Wachtmeister (present)

Also Present:

Mr. Lebrun, Superintendent of Schools
Mrs. Zales, Assistant Superintendent of Curriculum & Instruction

Mrs. Susan Wilson, Director of Management
Mr. Norbert Neiderer, Director of Facilities
Mr. Glenn Hurlock, Director of Special Education
Mrs. Marie Denis, Momot Principal
Mr. Jamie LaBarge, Stafford Middle Principal
Mr. Daniel Valenzuela, PHS Co-Principal
Mrs. Shasta Whitford, Glasgow Principal

PLEDGE OF ALLEGIANCE

Ms. Gervich lead the Pledge of Allegiance.

CALL TO ORDER

At 6:00 p.m., it was moved by Ms. Phillips, seconded by Mr. Hall to call the meeting to order.

MOTION CARRIED: 5-0

At 6:10 p.m., Mr. Wachtmeister entered Executive Session.

Executive Session

Recommend the Board of Education call the meeting to order and to go into Executive Session for the purposes to discuss matters as provided for in Board Policy 2330; collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Plattsburgh Administrative Council (PAC) and the employment history of a particular person.

MOTION CARRIED: 6-0

RECONVENE:

At 7:30 p.m., it was moved by Mrs. Burdo, seconded by Mr. Hall to reconvene into Regular Session.

PUBLIC COMMENT

There were no public comments

ADOPTION OF AGENDA

It was moved by Ms. Phillips, seconded by Mrs. Burdo to recommend the Board of Education adopt the Agenda as presented with the following changes:

8.1 CONSENT AGENDA-PERSONNEL

Remove "TBD's" for Special Education Teacher positions

Replace "TBD" for Math Teacher with Allison Morrow, salary \$61,270, Step 8, M

Replace "TBD" with Sylvie Levesque, salary \$56,290, Step 5, M.

8.3 Curriculum/Instructional Summer Hours

Remove first row, Ci3T Literacy Tier 1 Response to Systems TEst - it was listed twice.

MOTION CARRIED: 6-0

CONSENT AGENDA

It was moved by Mr. Hall, seconded by Wachtmeister to recommend the Board of Education approve the Consent Agenda Items, 7.2 through 9. 3.

Minutes

Recommend the Board approve the minutes for the meetings held on May 4, 2022.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations.

CONSENT AGENDA - PERSONNEL

Probationary Appointments

Recommended Action: Recommend the Board of Education appoint the following probationary/ Miscellaneous appointments:

Employee	Position/Tenure Area	Grades/Dept	Effective Date	Pay Rate	Comments
Bliss Rhoads	Math Teacher	PHS	September 1, 2022	Salary of \$49,650 (step 1, M)	4-year probationary appointment, pending NYS certification
Neil Bowlen	TOSA Dean of Students	PHS	2022-2023 & 2023-2024 School Years	10% of base salary	
TBD	Special Education Teacher	SMS	September 1, 2022	TBD	4-year probationary appointment.
TBD	Special Education Teacher	SMS	September 1, 2022	TBD	4-year probationary appointment.
TBD	Math Teacher	SMS	September 1, 2022	TBD	4-year probationary appointment.
TBD	Business & Marketing Teacher	SMS	September 1, 2022	TBD	4-year probationary appointment.
Joann Jackson Katie Isaac	Poll Workers	District	May 17, 2022	\$165/full day \$180/full day	

Summer Hours - 2022

Recommend the Board of Education approve the following miscellaneous summer hours - 2022.

Building/ Dept.	Topic	Employee	Hourly Wage	Number of hours/days
Oak	Clerical	Cristina Sferlazza	Per Negotiated Contract	5 days
Glasgow	Nursing	Sandy Miller	Per Negotiated Contract for Contact and Non-Contact Hours	6 hours
Athletics	Prep for fall sports	Christopher Hartmann	Per Negotiated Contract for Non-Contact Hours	30 hours
SMS	School Counseling	Christina Santella, Grace Prue, Janet Hankins	Per Negotiated Contract for Non-Contact hours	12 days each
SMS	Clerical	Jeri Hebert	Per Negotiated Contract	75 hours
District	Sports Clearance and Physicals	Val Butler, Jacqueline Bracy, Cheryl Maggy, Sandy Miller, Kari Scott, Cassie Sellers, Kara Trombley	Per Negotiated Contract for Contact and Non-Contact Hours	Bracy: 84 hours Butler: 40 hours Maggy: 85 hours Miller: 50 hours Scott: 50 hours Sellers: 60 hours Trombley: 45 hours
District	PAR CT Recalibration	Elizabeth Cutair, Mary Maye, Sarah McCarty, Kathleen Sciole, Erin Stepowany, Sandra Verity,	Per Negotiated Contract for Non-Contact hours	6 hours each
District		Jen Jolicoeur		9 hours

	PAR Planning and Recalibration		Per Negotiated Contract for Non-Contact hours	
PHS	School Counseling	Alan Feazelle, Rory LaPage, Amy Tisdale,	Per Negotiated Contract for Non-Contact hours	20 days each
PHS	Clerical	Gabriella Rose	Per Negotiated Contract	75 hours
Special Education	TOSA Work	Nina Cole	Per Negotiated Contract for Non-Contact hours	20 days

Curriculum/Instructional Summer Hours - 2022

Recommend the Board of Education approve the following Curriculum/Instructional summer hours - 2022, pending the passing of our school budget. Areas highlighted in green identify names that have not yet been identified and will need to go in front of the BOE for future approval.

Building	Topic	Staff Member	Hourly Wage	Number of hours
District	New Writing Coach Training with Dr. Lori Elliott	3 new coaches TBD	Per Negotiated Contract for Non-Contact Hours	3 hours each
District	Writing Coach Training with Dr. Lori Elliott – including coaching cycles, planning for coaching for 2022-2023 and roll out/implementation of plan	Kristin Branon, Lori Darst, Alicia Dubray, Emily Owens, Sarah McCarty, Evelyn McCord, Jennifer Slattery, 3 new coaches	Per Negotiated Contract for Non-Contact Hours	12 hours each
District	Universal Building Teams – training in de-escalation to then provide turnkey to buildings.	Neil Bowlen, Rory LaPage, Sunshine Quinn, JD DeBella, Stephanie Boutin, Bill Verity, Jenny Slattery, Jenn McCoy, Tim Mulligan, Tracie McCarthy, Lindsey Frakes, Kelly Cooper, Jessica Dunn-Williams, Alyssa Manning, Jessica Rafferty, Savannah Therrien, Jessica Colburn, Stephanie Lasher, Sheldon Cullen, Justin Hart, Cara Meyer, Jen Stone, Tracey Giroux, Garret McLean, Kristy Clark, Anne Martin, Sabrina Hamilton, Chesney Weeden, Cristina Santella, Grace Prue, Janet Hankins, Kelley Bilow, Jenna Hayden, Patrick Shaughnessy, Shae LaPorte, Kathleen Sciole	Per Negotiated Contract for Non-Contact Hours	6 hours each
District	Interactive Panel Training – training of pilot teachers to start the implementation of boards	Maximum 30 individuals to be identified through application process.	Per Negotiated Contract for Non-Contact Hours	6 hours each
District	Literacy Advisors and Spelling Pilot Teachers – development of instructional emphasis, model instructional methodology, creation of resources and guidance.	Advisors – Lindsey Frakes, Susan Higgins, Amy Moore, Andrea Dufraim, Melissa Caraballo, and Lori Darst WTW Pilot Teachers – Nichole Nevader, Amanda Madore, Tracy Hosler, Stephanie Lasher	Per Negotiated Contract for Non-Contact Hours	Advisors = 12 hours each Pilot Teachers = 4 hours each
District	Ci3T Math Intensive Training for PHS teachers to execute new intervention program Essentials for Algebra.	TBD	Per Negotiated Contract for Non-Contact Hours	3 hours each
District	Ci3T Math Strategic Training for elementary and SMS teachers to execute new intervention program V-Math.	Laura DuBray, Anne Martin, Brandy Ducatte, Elizabeth Church, Jayme Keable, Katie Bradford, Nicole Rock, Sara Favro, William Corcoran, Kristin Forttrell, Daniel Devins, Jennifer Jolicoeur, Kari Herkalo, Catherine Devins, Laura Buck, Kristen Walker, Jennifer Dunn-Williams, Megan Duquette, Angel Frechette, Tedi Bourq, Beth Flynn, Lisa Frechette, Brittani	Per Negotiated Contract for Contact and Non-Contact Hours	6 hours each

		Phillips, Kelly Flax, Melissa Devan, Beth Christon, Katie Babbie, Cheryl Pecore, Cara Meyer, Sarah Myers, Karri Jock, Jody Daly, Brenda Bieber, Jason Nisoff, Shawn Farrell, Jenna Hayden, Erin Castine		
District	Ci3T Math Strategic Training for elementary teachers to execute new intervention program Whole Number Foundations	Daniel Devins, Jennifer Jolicoeur, Kari Herkalo, Catherine Devins, Laura Buck, Kristen Walker, Jessica Dunn-Williams, Megan Duquette, Angel Frechette, Tedi Bourg, Beth Flynn, Lisa Frechette, Brittani Phillips, Kelly Flax, Melissa Devan, Beth Christon, Katie Babbie, Cheryl Pecore, Cara Meyer	Per Negotiated Contract for Non-Contact Hours	8 hours each
District	EasyCBM Progress Monitoring – turnkey trainers. Will be training others in external progress monitoring for all intensive and strategic interventions.	Sheldon Cullen, Garret McLean, Kari Herkalo, Tracie McCarthy, Samantha Trudeau, Michelle Walpole, Bethnay Leclair, Susan Higgins	Per Negotiated Contract for Non-Contact Hours	6 hours each
District	easyCBM progress monitoring training	Anne Martin, Brandy Ducatte, Elizabeth Church, Jayme Keable, Jessica Gilbo, Joanne Scott, Katie Bradford, Nicole Rock, Sara Favro, Shannon Rabideau, William Corcoran, Tracy Hosler, Margaret Felty, Kristy Clark, Kristen Forttrell, Karen Rock, Kylie McLean, Jennifer Rocque, Melissa Devan, Jennifer Stone, Jessica Colburn, Kelly Flax, Brittani Phillips, Lisa Frechette, Daniel Devins, Jennifer Jolicoeur, Kari Herkalo, Catherine Devins, Laura Buck, Kristen Walker, Jessica Dunn-Williams, Megan Duquette, Angel Frechette, Tedi Bourg, Bethany LeClair, Kyle LaBrake Lianna Gelwicks, Samantha Trudeau, Michelle Walpole, Aimee McLane, Paul Cole, Brenda Bieber, Kerri Chase, Thom Schaub, Chad Baker, Rick Durham, Erika Buskey, Andrew Ducharme Jim Munger	Per Negotiated Contract for Non-Contact Hours	3 hours each
District	Ci3T Literacy Leadership Team – creation of plan for Tier 1 response based on results of national systems test.	Bethany Leclair, Brandy Ducatte, Catherine Devins, Daniel Devins, Jayme Keable, Jennifer Jolicoeur, Jessica Gilbo, Joanne Scott, Kari Herkalo, Kelly Flax, Kristen Walker, Kyle LaBrake, Laura DuBray, Lianna Gelwicks, Lisa Frechette, Michelle Walpole, Nina Cole, Paul Cole, Smantha Trudeau, Sheldon Cullen, Sunshine Quinn, Tracie McCarthy	Per Negotiated Contract for Non-Contact Hours	6 hours each
District	Instructional Integrationists	Danielle Jackson, TBD	Per Negotiated Contract for Contact and Non-Contact Hours	Danielle – 87 hours TBD – 50 hours
District	Technology Training	All PreK-Grade 12 Classroom Teachers, Special Education Teachers, AIS providers, Related Service Providers, Student Support Services and Teaching Assistants	Per Negotiated Contract for Non-Contact Hours	2 hours each
Momot	Case Partners - Meet to review roles/responsibilities, crisis response procedures, and the implementation of the PBIS model for the 2022-2023 year.	Kelly, Cooper, Tracie McCarthy, Savannah Therrien, Sarah Randall, Sarah Titherington	Per Negotiated Contract for Non-Contact Hours	6 hours each
Momot	Universal Team – Address social/emotional needs and those outlined in the Ci3T Behavior Protocol in preparation for the start of the school year. There will be work on building theme and revamping PBIS system of rewards.	Tracie McCarthy, Kelly Cooper, Savannah Therrien, Jessica Dunn-Williams, Alyssa Manning, Lindsey Frakes, TBD	Per Negotiated Contract for Non-Contact Hours	6 hours each
Momot	PreK-K Screenings	Sarah Randall, Amanda Cota, Natalie Smith, Kari Scott, Kate Gagnier	Per Negotiated Contract for	12 hours each

			Non-Contact Hours	
Momot	Data Team – Review of data and practices to prepare for next school year.	Kari Herkalo, Jennifer Jolicoeur, Tracie McCarthy, Kelly Cooper, Jenny Walker, Sarah Randall, Jessica Dunn-Williams, Kristen Walker	Per Negotiated Contract for Non-Contact Hours	3 hours each
Glasgow	Universal Team - Ci3T and PBIS planning, SEL instruction, building goals, PBIS kick off, PPT, dates, times, etc.	Jessica Colburn, Stephanie Lasher, Sheldon Cullen, Justin Hart, Cara Meyer, Jennifer Stone, Tracey Giroux	Per Negotiated Contract for Non-Contact Hours	6 hours each
Glasgow	Ci3T Point People – Prepare Ci3T data spreadsheet for the upcoming school year, update rosters, include benchmark cut offs	Sheldon Cullen, Kelly Flax	Per Negotiated Contract for Non-Contact Hours	1.5 hours each
Glasgow	PreK Dial Scoring of DIAL and reports printed.	Sheldon Cullen	Per Negotiated Contract for Non-Contact Hours	3 hours
Glasgow	Prek and K Screening for students who did not attend spring screening	April Nyers-Lautenschuetz, Catherine Conway, Tracey Giroux, Sarah Burleigh, Erin Moriarity, Heather Nephew	Per Negotiated Contract for Non-Contact Hours	6 hours each student contact
Glasgow	Data Team – Data review, Ci3T Literacy and Math preparation, Ci3T procedures/protocols, scheduling, resources, placements, and staff training.	Beth Dumas, Jessica Charland, Lisa Frechette, Sheldon Cullen, Tracey Giroux, and Kelly Flax.	Per Negotiated Contract for Non-Contact Hours	6 hours each
PHS	Universal Team – planning of Tier 1 universal recognition system, PBIS back to school kick off, behavior correction procedure, 10 classroom management practices	Rory LaPage, Sunshine Quinn, James DeBella, Tim Mulligan, Jennifer Slattery, William Verity, Jennifer McCoy, Stephanie Boutin, Neil Bowlen	Per Negotiated Contract for Non-Contact Hours	12 hours each
PHS	New Student Screening Ci3T	Bethany Leclair	Per Negotiated Contract for Non-Contact Hours	12 hours – student contact
SMS	Ci3T Literacy Coordination	Samantha Trudeau	Per Negotiated Contract for Non-Contact Hours	12 hours
SMS	Ci3T Math Coordination	Sarah Myers	Per Negotiated Contract for Non-Contact Hours	12 hours
SMS	Develop writing strategies for writing across the curriculum.	Sarah McCarty and Emily Owens	Per Negotiated Contract for Non-Contact Hours	3 hours each
SMS	Assist principal in updating the code of conduct, cell phone policy, expectation presentations and orientation presentation.	Kathleen Sciole	Per Negotiated Contract for Non-Contact Hours	42 hours
SMS	Universal Team – plan for opening day events at SMS for students.	Kelly Bilow, Janet Hankins, Cristina Santella, Grace Prue, Kathleen Sciole, Patrick Shaughnessy, Shae LaPorte	Per Negotiated Contract for Non-Contact Hours	3 hours each
Oak Street	Data Team – jobs include data review, handling benchmark and placements for fall, ELA, and Math Ci3T prepared procedures and protocols for 2022-2023, review assessment tools DDI	Laura DuBray, Jayme Keable, Brandy Ducatte, Kristin Branon, Amanda Madore, Amy Moore, and Jessica Gilbo.	Per Negotiated Contract for Non-Contact Hours	12 hours each
Oak Street				3 hours each

	Grade level Teams – review of data cards and transition sheets, train in First in Math, 2 nd Step Curriculum horizontal and vertical curriculum map review, best practices in writer's workshop, review of NGS in ELA and Math.	Ellen Fesette, Sabrina Hamilton, Amy Moore, Kristin Branon, Kristen Gommel, Amanda Madore, Nancy Steadman, Andrea Dufrain, Nicole Friend, Dianna Stoyanoff, Tracy Hosler, Joanne Scott	Per Negotiated Contract for Non-Contact Hours	
Oak Street	Universal Team – Ci3T and PBIS planning, SEL instruction, building goals, PBIS kick off, PPT, dates, times, etc.	Sabrina Hamilton, Kristy Clark, Garret McLean, Chesney Weeden, Anne Martin	Per Negotiated Contract for Non-Contact Hours	6 hours each
Special Education	Certification of Crisis Building Level Teams in TCIS. Two trainers and 20 trainees to complete total training of all crisis teams per building.	Trainers – Sheldon Cullen and Tracy McCarthy 20 individuals to be trained TBD - see below	Per Negotiated Contract for Non-Contact Hours	24 hours each

TCIS TRAINING	Name	Days
Glasgow	Tracey Giroux/School Counselor	4
Glasgow	Jennifer Stone/Special Education Teacher	4
Glasgow	Jessica Colburn/Special Education Teacher	4
Glasgow	Jessica Mousseau/Teaching Assistant	4
Glasgow	Brittani Phillips/Special Education Teacher	4
Glasgow	Shasta Whitford/Principal	4
Oak	Valerie Butler/School Nurse	4
Oak	Chesney Weeden/School Counselor	4
Oak	Laura DuBray/Head Teacher	4
Oak	Jayson Barnhart/Principal	4
Momot	Savannah Therrien/School Psychologist	4
Momot	Sarah Randall/School Psychologist	4
Momot	Kelly Cooper/School Counselor	4
Momot	Charlie Scott/School Resource Officer	3
Momot	Lindsey Frakes/General Education Teacher	3
PHS	Jamie Maggy/Principal	4
PHS	Neil Bowlen/TOSA—Dean of Students	4
PHS	James DeBella/School Psychologist	4
PHS	Elizabeth Cutaiar/Special Education Teacher	4
PHS	Joseph Mazzella/Special Education Teacher	4

Increase in Hours

Recommend the Board of Education approve an increase in hours as a teacher aide/student aide assigned to the library at PHS from a 4.75-hour to a 5.5-hour, at her current hourly rate.

Resignations/Retirements

Recommended Action: Recommend the Board of Education accept the following retirements/resignations as presented or read in by the Superintendent of Schools:

- 1) Erin Castine's letter of resignation as Elementary Teacher at Momot Elementary School, effective September 1, 2022.
- 2) Amber Coss' letter of resignation as Student Aide for the Plattsburgh High School, effective May 4, 2022.
- 3) Abbie Miller's letter of resignation as Math Teacher for Stafford Middle School, effective September 1, 2022.

Substitute/Temporary On Call (TOC) Appointments

Recommended Action: Recommend the Board of Education approve the substitute appointments and rates of pay as presented.

Name	Certification	Rate	Position	Fingerprint Status
Richard DeTulleo	N/A	\$30.00/hour	Bus Driver	Cleared

CONSENT AGENDA - BUSINESS

Reports for Board of Education Information

Recommend the Board of Education approve the following Business Reports:

- 1) Middle School Extra classroom Activity Report (April 2022)
- 2) High School Extra classroom Activity Fund Report (April 2022)

- 3) Summary of Budget Transfers for the month ending April 2022 under \$25,000
- 4) Summary of Monthly Wire Transfers (April 30, 2022)
- 5) Budget Status Report (April 30, 2022)
- 6) Revenue Status Report (April 30, 2022)

Treasurer's Report

Recommend the Board of Education accept the April 30, 2022 Treasurer's Report as presented.

Budget Transfers over \$25,000

Recommend the Board of Education approve the following Budget Transfers over \$25,000.

MOTION CARRIED: 6-0

NEW BUSINESS (not part of Consent Agenda)

Athletic Mergers

It was moved by Mr. Hall, seconded by Mrs. Burdo to recommend the Board of Education approve Seton's request to merge with Plattsburgh City School District for the sport of Football (probably JV) for the 2022-2023 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application, pending agreement on terms.

MOTION CARRIED: 6-0

It was moved by Mr. Hall, seconded by Ms. Phillips to recommend the Board of Education approve Seton's request to merge with Plattsburgh City School District for the sport of Gymnastics for the 2022-2023 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application, pending agreement on terms.

MOTION CARRIED: 6-0

BOARD COMMENTS

Ms. Phillips congratulated new board members and thanked Mr. Wachtmeister for his years of service.

Mr. Hall also congratulated new board members and thanked Mr. Wachtmeister for his years of service and thanked voters for showing up.

Mr. Wachtmeister shared that he has been with the Board for 44 years, 1st elected to the Board in 1970; adding that he lost a re-election in 1980, but came back in 1981. He shared a historical timeline of events that took place during his time of service. Mr. Wachtmeister gave a thanks to voters for supporting him all those years and gave a thank you to all board members he has served with and to administration. He also stated that he considers all employees equally valuable - without each the rest could not be successful. Mr. Wachtmeister closed with reiterating how thankful he is to all those to whom he has worked.

Mrs. Burdo thanked Mr. Wachtmeister for his years of service, thanked the District Clerk for her work on the vote and welcomed new board members.

Mr. Rosenbaum thanked the District Clerk and poll workers and voters for coming out to vote. He congratulated new board members and thanked Mr. Wachtmeister for his time.

Mrs. Gervich thanked the District Clerk/poll workers and County for their support. She congratulated the newly elected board members and thanked Mr. Wachtmeister for all of his years and for providing a rich history of PCSD.

PUBLIC COMMENT

There were not public comments.

ADJOURNMENT

At 8:07 p.m., it was moved by Mrs. Burdo, seconded by Mr. Hall to recommend the Board of Education adjourn the meeting.

MOTION CARRIED: 6-0

Respectfully,

Dawn Stetz
District Clerk