

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**  
Minutes of the Meeting of the  
**Board of Education Re-Organizational & Regular Meetings**  
**July 2, 2018 – 7:00 a.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – excused  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present (arrived 7:05)

Others

Jay C. Lebrun (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent) – present  
Dawn Stetz (District Clerk) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER:** At 7:02 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order.

**Motion Carried: 7-0**

**Public Comment** – There were no public comments.

**ELECTION OF OFFICERS**

President

Mr. Morris nominated Mrs. Boise for the office of President. Mr. Rotz seconded the nomination of Mrs. Boise. There were no further nominations.  
Mr. Sherman moved, seconded by Mr. Krieg that nominations for President be closed.  
All members present cast their vote for Mrs. Boise.

**Motion carried**

**Vote on the motion 7 – yes  
0 – no**

The District Clerk administered the Oath of Office to Mrs. Boise who then presided over the meeting.

Vice-president

Mr. Sherman nominated Mr. Rotz for the office of Vice-president. Mr. Morris seconded the nomination of Mr. Rotz. There were no further nominations.  
Mrs. Goerlitz moved, seconded by Mr. Krieg that nominations for Vice-president be closed.  
All members present cast their vote for Mr. Rotz.

**Motion carried**

**Vote on the motion 7 – yes  
0 – no**

The District Clerk administered the Oath of Office to Mr. Rotz.

At 7:05 a.m., Mr. Wachtmeister entered meeting.

**APPOINTMENT OF OFFICERS**

**Appointment of District Clerk**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2018-June 30, 2019 at a stipend of \$4,894.00.

**Motion Carried: 8-0**

The Oath of Office was administered to the newly appointed District Clerk.

**Appointments of District Treasurer & Deputy Treasurer**

It was moved by Mrs. Goerlitz, seconded by Mr. Marino to recommend the Board appoint Christine Le Clair as Deputy Treasurer for the period of July 1, 2018-June 30, 2019, without additional compensation. **Motion Carried: 8-0**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board appoint Kristina M. LaDuke as District Treasurer at an annual salary of \$88,952.00 (*Inclusive of Medicaid Compliance Office Stipend*) for the period July 1, 2018-June 30, 2019. **Motion Carried: 8-0**

**Tax Collector**

It was moved by Mr. Sherman, seconded by Mr. Rotz to recommend the Board appoint the Clinton County Treasurer's Office as the Plattsburgh City School District Tax Collector for 2018-2019, at a cost of \$11,000 per agreement. **Motion Carried: 8-0**

**Internal Claims Auditor**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board appoint Lori Kever as Internal Claims Auditor for the period July 1, 2018-June 30, 2019 at an hourly rate of \$17.06. **Motion Carried: 8-0**

**Oath of Office**

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and other's not in attendance.

**OTHER APPOINTMENTS**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the appointments as presented below:

**Central Treasurer - Extraclassroom Activity Funds****Stafford Middle School**

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2018-June 30, 2019.

**Plattsburgh High School**

Denise Kennedy as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the \ Plattsburgh High School for the period July 1, 2018-June 30, 2019.

**Internal Auditor – Extraclassroom Activity Funds**

Kristina LaDuke as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2018-June 30, 2019.

**Custodians of Petty Cash Funds**

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal
Plattsburgh High School	\$100	Director of Special Education

**School Attorney**

Recommend the Board appoint Girvin & Ferlazzo, PC as general counsel for 2018-2019, at an hourly rate of \$170 for all legal services except litigation and hearings, and at an hourly rate of \$190 for matters of litigation, hearings, special education, and construction law.

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2018-June 30, 2019 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$250.00 per hour.

**LEA Asbestos Designee**

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2018-June 30, 2019.

**Integrated Pest Management Officer**

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2018-June 30, 2019.

**Independent (External) Auditor**

Boulrice and Wood P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2018 for a fee of \$14,750.

**Records Access and Records Retention Officer**

Assistant Superintendent for Business David J. Barody, or designee as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2018-June 30, 2019.

Assistant Superintendent for Business David J. Barody as the Records Appeal Officer, without additional compensation, effective July 1, 2018-June 30, 2019.

**Title IX Officer**

Carrie Zales and David Barody, or designee as Title IX Officer, without additional compensation, for the period July 1, 2018-June 30, 2019.

**504 Coordinator**

Claudine Selzer-Clark as the 504 Coordinator, without additional compensation, for the period July 1, 2018-June 30, 2019.

**Homeless Liaison**

Assistant Superintendent for Business David J. Barody, or designee as the Homeless Liaison, without additional compensation, for the period July 1, 2018-June 30, 2019.

**Purchasing Agent**

Assistant Superintendent for Business David J. Barody as Purchasing Agent, without additional compensation, for the period July 1, 2018-June 30, 2019.

**Designated Education Official**

Superintendent of Schools, John C. Lebrun as Designated Education Official, without additional compensation, for the period July 1, 2018-June 30, 2019.

**BOCES Food Service Agreement 2018-19**

Recommend that the Board of Education approve the shared services agreement between the Plattsburgh City School District and the Clinton-Essex-Warren-Washington Counties Board of Cooperative Education Services for the provision of food services at the William A. Fritz Center for FY 2018-2019. (*Appendix I*).

**Appointment of Impartial Hearing Officer**

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules, and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

**Standard Work Day and Reporting Resolution RS 2417-A**

Recommend the Board pass the following resolution:

*Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on Appendix II as the standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities.*

**Bus Maintenance & Repair 2018-2019**

Recommend the Board approve Champlain Peterbilt to provide the District's Bus Maintenance & Repair for 2018-2019, per the following rates:

Shop rate.....	\$80/hour
Labor for 30-day DOT inspection.....	\$240
Labor for lube, oil & filter service.....	\$144
Labor for transmission service.....	\$144
Labor for annual brake test inspection.....	\$440
Parts discount 30%	

**Motion Carried: 8-0**

**DESIGNATIONS**

It was moved by Mr. Rotz, seconded by Mr. Morris to recommend the Board approve the designations as presented below:

**Official Bank Depositories**

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2018-June 30, 2019 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
School Tax Account	Tax Certiorari Account
Insured Cash Sweep Account	

**Safe Deposit Box**

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2018-June 30, 2019. The Superintendent John C. Lebrun, District Treasurer Kristina LaDuke, and Board President shall be authorized to have access (any two of the three present to authorize access).

**Posting of Notices of Meetings of Board of Education**

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2018-2019 school year.

**Official Newspaper**

The Press Republican as the District's official newspaper for the period July 1, 2018-June 30, 2019.

**Substitute/Temporary On Call Pay Rates**

The following 2018-2019 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2018-2019 Pay Rate</u>
Clerk	\$11.10/hour
Teacher Aide/Student Aide	\$11.10/hour
Teacher Aide (Library) (Retired)	\$14.55/hour
Typist	\$11.10/hour
Typist (Retired)	\$16.50/hour
Monitor	\$11.10/hour
Monitor (Retired)	\$11.60/hour
LPN	\$12.35/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$11.10/hour
Food Service Helper (Retired)	\$11.25/hour
Cook Manager	\$11.80/hour
Cook Manager (Retired)	\$12.36/hour

Custodial Worker	\$13.00/hour
Custodial Worker (Retired)	\$13.75/hour
Maintenance Mechanic	\$13.80/hour
Bus Driver	\$16.40/hour
Summer Laborer	\$11.10/hour
Category 2 (Certified) Teacher	\$110.00/day
Category 3 (Uncertified) Teacher	\$100.00/day
Registered Nurse	\$110.00/day
Teaching Assistant	\$85.00/day
Teaching Assistant (Retired)	\$95.00/day
Tutor	\$17.30/hour
Teacher (after 35 consecutive school days in the same teaching position)	\$200.13/day

**Motion Carried: 8-0****RECORDS RETENTION AND DISPOSITION SCHEDULE**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

**Motion Carried: 8-0****REGULAR BOARD MEETING DATES**

It was moved by Mr. Sherman, seconded by Mrs. Goerlitz to recommend the Board hold its regular meetings during the 2018-2019 at 6:00 p.m. as presented in *Appendix III*.

**Motion Carried: 8-0****ASSOCIATION MEMBERSHIPS**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA)
- National School Boards Association (NSBA)

**Motion Carried: 8-0****AUTHORIZATIONS**

It was moved by Mr. Krieg, seconded by Mr. Marino to recommend the Board approve the authorizations as presented below:

**Certification of Payrolls**

The Superintendent or, his designee to certify all payrolls for the period July 1, 2018-June 30, 2019.

**Temporary Investments of Funds**

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2018-June 30, 2019 in the following institutions:

Chase Bank	Key Bank
Champlain National Bank	NY Class
Community Bank	NBT Bank
Glens Falls National Bank	TD Bank

**Authorization for Budget Transfers**

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

**Authorization for Signature on Contracts**

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

**Approval of Attendance at Conferences**

The Superintendent of Schools John C. Lebrun or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2018-June 30, 2019. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

**Authorized Signature on Checks and for Wire Transfers**

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

**Authorized Signatures on Extraclassroom Activity Accounts**

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

**Bondings**

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer .....	\$1,000,000
Assistant Superintendent for Business .....	\$1,000,000
Tax Collector.....	\$1,000,000

**State and Federal Fund Applications and Certifications**

The Superintendent of Schools John C. Lebrun to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

**Title IX and Section 504 Statement**

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

- NAME: Carrie Harvey-Zales/David Baroody, Title IX Officer
- ADDRESS: Plattsburgh City School District  
49 Broad Street, Plattsburgh, NY 12901-3396
- TELEPHONE: (518) 957-6001
  
- NAME: Claudine Selzer-Clark, 504 Coordinator
- ADDRESS: Plattsburgh High School  
1 Clifford Drive, Plattsburgh, NY 12901-2640
- TELEPHONE: (518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

**Property Tax Refunds and Tax Roll Adjustments**

The Assistant Superintendent for Business David J. Baroody to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

**Mileage Reimbursement Rate**

The reimbursement of pre-approved transportation expenses for the 2018-2019 school year at the current allowable Internal Revenue Service rate (\$.545 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2019.

**Borrowing (Credit Card)**

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

**District Owned Cell Phones**

The following are authorized to utilize district owned cell phones: Superintendent of Schools John “Jay” Lebrun; Assistant Superintendent for Business David J. Baroody; NERIC Senior Systems and Network Technician Lucas Wisniewski, and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

**Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES**

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2018-2019 school year.

**Cooperative Purchasing Agreement**

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
  - a. To abide by majority decisions of the participating districts on quality standards;
  - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
  - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

**Motion Carried: 8-0**

**ADOPTION OF ALL POLICIES AND CODE OF ETHICS**

It was move3d by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board readopt all of its Policies and its Code of Ethics (*Appendix IV*) presently in effect.

**Motion Carried: 8-0**

**ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW**

It was moved by Mr. Sherman, seconded by Mr. Krieg to recommend the Board pass the following resolution:

**RESOLVED**, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

**RESOLVED**, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

**Motion Carried: 8-0**

**TAX WARRANT**

It was moved by Mr. Rotz, seconded by Mr. Krieg to postpone this action item. Recommend the Board of Education approve a tax warrant for 2018-2019 featuring a Total (Gross) School Tax Levy of \$ \_\_\_\_\_ (Current (Net Collection) Tax Levy of \$ \_\_\_\_\_). *Information to be provided at a later time.*

**Motion To Postpone Carried: 8-0**

**2018-2019 NONRESIDENT TUITION RATES**

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg, based on Board Policy 5152, Admission of Nonresident Students, recommend that the Board set the 2018-2019 tuition rate for Grades K-6 at \$4,000 and Grades 7-12 at \$8,000.

**Motion Carried: 7-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Krieg, Mr. Marino, Mr. Rotz, Mr. Sherman, Mr. Wachtmeister  
**No** – Mr. Morris

**CONSENT AGENDA ITEMS**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the June 21, 2018 Board minutes. *(To be provided)*

**CSE/CPSE Recommendations**

Recommend the Board approve the Committee on Special Education recommendations as presented in *Appendix V*.

**Personnel Items****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jill Silver	Director of School Health Services	Districtwide	July 1, 2018-June 30, 2019	Monthly Stipend of \$2,000	
Kristen Gommel	Elementary Teacher	Oak Street, Grade 4	September 1, 2018	Salary of \$51,323 (step 3 M+30)	3 year probationary appointment
Courtney McGowan	Elementary Teacher	Momot, Grade 1	September 1, 2018	Salary of \$49,709 (step 4 M)	3 year probationary appointment
Kelly Cooper	School Guidance Counselor	Momot	September 1, 2018	Salary of \$54,551 (step 6, M+15)	3 year probationary appointment. NOTE: Salary remains same - change in step. Initially appointed at the 6/21/18 BOE meeting.
Grace Fox	School Guidance Counselor	Stafford Middle	September 1, 2018	Salary of \$51,323 (step 4, M+15)	3 year probationary appointment. NOTE: Salary remains same - change in step. Initially appointed at the 6/21/18 BOE meeting.
Brian Micheels	Volunteer - Girls' Varsity Soccer	Districtwide	Fall 2018	N/A	
Meghan Sullivan	Volunteer - Boys' Modified Soccer	Districtwide	Fall 2018	N/A	Pending Fingerprinting clearance
Lydia Gricoski	Coach - Modified Gymnastics	Districtwide	Fall 2018	Stipend of \$2,664	

**Intramural Coaches**

Recommend the Board approve the appointments of the staff listed below as intramural coaches for the 2018-2019 coaches for the 2018-2019 school year at a stipend per negotiated agreement at the maximum sessions per negotiated agreement:

<u>Oak Street</u>	Annmarie Curle	<u>Momot</u>	Jesse Terry
<u>Stafford Middle</u>	Shae LaPorte		Karin Sherman
	TBD		

**Head Teachers**

Recommend the Board approve the appointment of the staff members listed below as Head Teachers for the 2018-2019 school year. Their rate of pay will be based on the negotiated contract.

<u>Bailey Avenue</u>	Shasta Whitford
<u>Oak Street</u>	Laura DuBray

**Building Technologists**

Recommend the Board approve the appointment of the staff members listed below as Building Technologist for the 2018-2019 school year. Their rate of pay will be based on the negotiated contract, not to exceed hours as follows:

		Not to Exceed
<u>High School</u>	Wendy Demane	52.5
	Susan Levaque	52.5



<u>Stafford Middle</u>	Bryan Gottlob	52.5
	Todd Bailey	52.5
<u>Bailey Avenue</u>	Sheldon Cullen	80.0
<u>Oak Street</u>	Danielle Jackson	80.0
<u>Momot</u>	Tasha Nadge	25.0
	Melissa Caraballo	25.0
	Daniel Devins	25.0
	Abby Leonard	25.0

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Wendy Bezio	Retired TA Certified	\$100/day \$95/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
Jo Ann Hynes	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
MaryBeth Lonergan	Certified TA	\$100/day \$95/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
Penny Manor	Certified TA	\$100/day \$95/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A

**Events Coordinator/Liaison**

Recommend the Board approve the appointment of Craig Howard to the position of PHS Events Coordinator/Liaison, effective July 1, 2018 and for the 2018-2019 school year, with an annual stipend of \$2,022.

**Vehicle Maintenance Worker**

Recommend the Board approve the appointment of Larry Miller to the position of Vehicle Maintenance Worker, effective July 1, 2018 and for the 2018-19 school year, with an annual stipend of \$6,511.

**Summer School Bus Driver**

Recommend the Board approve the following bus driver/monitor for CVES Summer School, which is scheduled for July 9, 2018-August 17, 2018.

Colbie Griffin, Bus Driver @ \$16.75, 4 hours/day  
Tina Simpson, Bus Monitor @ \$18.14/hour, 3 hours/day

**Increase in Hours**

Recommend the Board approve Starr Rabideau as Food Service Helper at the Stafford Middle School, for an increase of 2.5 hours/day (total of 5.5 hours/day), effective August 28, 2018, at an hourly rate of \$11.14

**Committee on Special Education and Committee on Preschool Special Education**

**a. Committee on Special Education**

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2018-June 30, 2019:

- Chairperson Fortune Ellison, Kris Bennett-Barnes  
Sue Wilson, Jayson Barnhart, Claudine Clark, Jamie LaBarge, and Glenn Hurlock (alternate)
- School Psychologists Tracie McCarthy (alternate)  
Kelly Bilow (alternate)  
James Debella (alternate)  
Julie Miller (alternate)  
Sunshine Turner (alternate)  
Sheldon Cullen (alternate)

- Speech Therapists
  - Garret McLean (alternate)
  - Stephanie Branch (alternate)
  - Thomas Schaub
  - Tammi Reil (alternate)
  - Margaret Felty (alternate)
  - Kate Foster-Gagnier (alternate)
  - Beth Dumas (alternate)
  - Helen Pennington
  - Bailey Rabideau (alternate)
- Special Education Teacher Child’s Teacher as defined by Federal Regulations
- Parent Member TBD pending annual reviews
- RPN Jacqueline Bracy, Nurse
- Director of School Health Services Jill Silver, F.N.P.
- Child’s teacher as defined by Federal Regulations.
- Child’s parent as defined by Federal Regulations.

**b. Committee on Preschool Special Education**

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2018-June 30, 2019:

Chairperson/District Representative: Kris Bennett-Barnes

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative Jessica Matthews

and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
- a professional who participated in the evaluation of the child;
- or
- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.
- for a child being reviewed:
- the child’s teacher.

**c. Appointment of Impartial Hearing Officer**

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

**Summer Cafeteria**

Recommend the Board appoint Stephanie Brow to the position of Cook Manager, with a limited, nonrecurring assignment of CVES Summer School, at a rate of \$15.28/hour, effective July 1, 2018.

**Resignation**

Recommend the Board accept Elisabeth Bach’s letter of resignation as Special Education Teacher, effective September 1, 2018.

**Focus Review Summer Services – 2018****Clerical Support**

Recommend the Board approve 5 days for Kimberly Gilmore @ \$22.62/hour and 5 days TBD, funded by the Title I Improvement Grant, not to exceed \$1,695.50 for the 2018-2019 school year.

**Consultant Teacher Training/Support**

Recommend the Board approve 40 hours for Kris Bennett-Barnes @ \$32.43/hour, to be funded by the Title I Improvement Grant.

**Consultant Teacher Team Planning**

Recommend the Board approve the following staff for Focus Grant Consultant Teacher Team Planning, not to exceed 6 hours each, per planning session at a rate of \$32.43/hour.

Lisa Kelley/Abby Leonard	Lisa Kelley/Carla Ensel
Jenny Walker/Jennifer LeCuyer	Jenny Walker/Lori Darst
Jessica Dunn-Williams/Melissa Bistro-Cross	Jessica Dunn-Williams/Jennifer Wild
TBD/Elisabeth Bach/Kylie McLean	TBD/Michelle Gottschall
Kristy Boas/Michele McCloud/Andrea LaTorra	Kristy Boas/Shannon Rabideau/Jessica Klimkiewicz
Kristy Boas/Jessica Gilbo/Danielle Jackson	Jerri Charlebois/Hannah Tubbs
Jackie Cianfrocco/Chris Boule	Jackie Cianfrocco/Piper Bruce
Jerry Defayette/Pamela Frederick	Jennifer McCoy/Donna Baker
Jennifer McCoy/Neil Bowlen	Jennifer McCoy/Carrie Bednarz
Heather Sullivan/Matthew Rabideau	Heidi Wilkins/Lorri Willett-Thatcher
Heidi Wilkins/Chris LaRose	Heidi Wilkins/Amy Sholtis
Whitney LaCroix/Carrie Bednarz	Kate McCormick/Amy Sholtis
Aimee McLane/Erin Stepowany	Karri Jock/Alexis Facteau

**Oak Street/SMS Focus Leadership Teams**

Recommend the Board approve the following staff for Focus Grant SCEP document planning and writing, not to exceed 5 hours each at a rate of \$32.43/hour:

Aimiee McLane	Brett LaValley	Alexis Facteau
Garret McLean	Michele McCloud	TBD

**College Advancement Program (CAP) Coordinator**

Recommend the Board appoint Anna LaHart and Jordan Oshier as College Advancement Program (CAP) Coordinators for the 2018-2019 school year at a stipend of \$455 each.

**Advancement Program (AP) Coordinator**

Recommend the Board appoint Louis Piccirillo as College Advancement Program (AP) Coordinators for the 2018-2019 school year at a stipend of \$911 each.

**Business Items****Saranac Bus Lease Agreement for 2018-2019 School Year**

Recommend the Board authorize the signing of the Bus Lease Agreement (*Appendix VI*) with Saranac Central School District, effective July 1, 2018 through June 30, 2019. The agreement provides for the rental for the use of school buses at the sum \$3.16 per mile, plus the cost of a driver, if provided.

**District Trash & Recyclable**

Recommend the Board approve Casella Waste Systems to provide the District's Trash & Recyclable Materials collection for 2018-2019, at the annual reate of \$47,880.

**Duken Lease Agreement**

Recommend the Board authorize the Superintendent to continue with a Space Utilization Agreement with the Plattsburgh City School District Federal Credit Union for Duken classroom #5, at the rent (increased 2%) of \$4,527, for the lease term July 1, 2018 through June 30, 2019.

**CVES Special Education Summer School Program**

Recommend the Board pass the following: BE IT RESOLVED that the Plattsburgh City School District intends to participate in the 2019 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2019 summer school; and

BE IT FURTHER RESOLVED, that the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2019 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

**Motion Carried: 8-0**

**BUSINESS**

**Section VII Merger – Boys' Swim**

It was moved by Mr. Rotz, seconded by Mr. Krieg to discuss the following merger recommendations.

It was moved by Mr. Marino, seconded by Mr. Krieg to postpone the following merger recommendations.

Recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Boys' Swim for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VII*

**Section VII Merger – Gymnastics**

Recommend the Board approve AuSable Valley's request to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VIII*

**Section VII Merger – Football**

Recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Football for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix IX*

**Section VII Merger – Girls' Ice Hockey**

Recommend the Board approve Seton's, Peru Central's, AuSable Valley's and Saranac Central's request to merge with the Plattsburgh City School District for the sport of Girls' Ice Hockey for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix X.*

**Section VII Merger – Boys' Ice Hockey**

Recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Boys' Ice Hockey for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix XI*

**Section VII Merger – Lacrosse**

Recommend the Board approve AuSable Valley's, Saranac Central's, Peru Central's, and Beekmantown Central's request to merge with the Plattsburgh City School District for the sport of Lacrosse for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix XII.*

**Motion Carried: 8-0**

**CALL TO ORDER/EXECUTIVE SESSION**

At 7:37 a.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel.

**RECONVENE**

At 8:44 a.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to reconvene to Regular Session.

**BOARD REPORTS/REMARKS**

Mr. Sherman asked if there were any updates on the footbridge.

Mrs. Boise spoke to Mrs. Favro's retirement and how graduation went smoothly for both seniors and 8<sup>th</sup> graders.

**ADJOURNMENT**

At 8:46 a.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**  
Minutes of the Meeting of the  
**Board of Education Re-Organizational & Regular Meetings**  
**July 2, 2018 – 7:00 a.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – excused  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present (arrived 7:05)

Others

Jay C. Lebrun (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent) – present  
Dawn Stetz (District Clerk) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER:** At 7:02 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order.

**Motion Carried: 7-0**

**Public Comment** – There were no public comments.

**ELECTION OF OFFICERS**

President

Mr. Morris nominated Mrs. Boise for the office of President. Mr. Rotz seconded the nomination of Mrs. Boise. There were no further nominations.  
Mr. Sherman moved, seconded by Mr. Krieg that nominations for President be closed.  
All members present cast their vote for Mrs. Boise.

**Motion carried**

**Vote on the motion 7 – yes  
0 – no**

The District Clerk administered the Oath of Office to Mrs. Boise who then presided over the meeting.

Vice-president

Mr. Sherman nominated Mr. Rotz for the office of Vice-president. Mr. Morris seconded the nomination of Mr. Rotz. There were no further nominations.  
Mrs. Goerlitz moved, seconded by Mr. Krieg that nominations for Vice-president be closed.  
All members present cast their vote for Mr. Rotz.

**Motion carried**

**Vote on the motion 7 – yes  
0 – no**

The District Clerk administered the Oath of Office to Mr. Rotz.

At 7:05 a.m., Mr. Wachtmeister entered meeting.

**APPOINTMENT OF OFFICERS**

**Appointment of District Clerk**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2018-June 30, 2019 at a stipend of \$4,894.00.

**Motion Carried: 8-0**

The Oath of Office was administered to the newly appointed District Clerk.

**Appointments of District Treasurer & Deputy Treasurer**

It was moved by Mrs. Goerlitz, seconded by Mr. Marino to recommend the Board appoint Christine Le Clair as Deputy Treasurer for the period of July 1, 2018-June 30, 2019, without additional compensation. **Motion Carried: 8-0**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board appoint Kristina M. LaDuke as District Treasurer at an annual salary of \$88,952.00 (*Inclusive of Medicaid Compliance Office Stipend*) for the period July 1, 2018-June 30, 2019. **Motion Carried: 8-0**

**Tax Collector**

It was moved by Mr. Sherman, seconded by Mr. Rotz to recommend the Board appoint the Clinton County Treasurer's Office as the Plattsburgh City School District Tax Collector for 2018-2019, at a cost of \$11,000 per agreement. **Motion Carried: 8-0**

**Internal Claims Auditor**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board appoint Lori Kever as Internal Claims Auditor for the period July 1, 2018-June 30, 2019 at an hourly rate of \$17.06. **Motion Carried: 8-0**

**Oath of Office**

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and other's not in attendance.

**OTHER APPOINTMENTS**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the appointments as presented below:

**Central Treasurer - Extraclassroom Activity Funds****Stafford Middle School**

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2018-June 30, 2019.

**Plattsburgh High School**

Denise Kennedy as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the \ Plattsburgh High School for the period July 1, 2018-June 30, 2019.

**Internal Auditor – Extraclassroom Activity Funds**

Kristina LaDuke as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2018-June 30, 2019.

**Custodians of Petty Cash Funds**

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal
Plattsburgh High School	\$100	Director of Special Education

**School Attorney**

Recommend the Board appoint Girvin & Ferlazzo, PC as general counsel for 2018-2019, at an hourly rate of \$170 for all legal services except litigation and hearings, and at an hourly rate of \$190 for matters of litigation, hearings, special education, and construction law.

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2018-June 30, 2019 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$250.00 per hour.

**LEA Asbestos Designee**

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2018-June 30, 2019.

**Integrated Pest Management Officer**

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2018-June 30, 2019.

**Independent (External) Auditor**

Boulrice and Wood P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2018 for a fee of \$14,750.

**Records Access and Records Retention Officer**

Assistant Superintendent for Business David J. Barody, or designee as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2018-June 30, 2019.

Assistant Superintendent for Business David J. Barody as the Records Appeal Officer, without additional compensation, effective July 1, 2018-June 30, 2019.

**Title IX Officer**

Carrie Zales and David Barody, or designee as Title IX Officer, without additional compensation, for the period July 1, 2018-June 30, 2019.

**504 Coordinator**

Claudine Selzer-Clark as the 504 Coordinator, without additional compensation, for the period July 1, 2018-June 30, 2019.

**Homeless Liaison**

Assistant Superintendent for Business David J. Barody, or designee as the Homeless Liaison, without additional compensation, for the period July 1, 2018-June 30, 2019.

**Purchasing Agent**

Assistant Superintendent for Business David J. Barody as Purchasing Agent, without additional compensation, for the period July 1, 2018-June 30, 2019.

**Designated Education Official**

Superintendent of Schools, John C. Lebrun as Designated Education Official, without additional compensation, for the period July 1, 2018-June 30, 2019.

**BOCES Food Service Agreement 2018-19**

Recommend that the Board of Education approve the shared services agreement between the Plattsburgh City School District and the Clinton-Essex-Warren-Washington Counties Board of Cooperative Education Services for the provision of food services at the William A. Fritz Center for FY 2018-2019. (*Appendix I*).

**Appointment of Impartial Hearing Officer**

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules, and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.



**Standard Work Day and Reporting Resolution RS 2417-A**

Recommend the Board pass the following resolution:

*Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on Appendix II as the standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities.*

**Bus Maintenance & Repair 2018-2019**

Recommend the Board approve Champlain Peterbilt to provide the District's Bus Maintenance & Repair for 2018-2019, per the following rates:

Shop rate.....	\$80/hour
Labor for 30-day DOT inspection.....	\$240
Labor for lube, oil & filter service.....	\$144
Labor for transmission service.....	\$144
Labor for annual brake test inspection.....	\$440
Parts discount 30%	

**Motion Carried: 8-0**

**DESIGNATIONS**

It was moved by Mr. Rotz, seconded by Mr. Morris to recommend the Board approve the designations as presented below:

**Official Bank Depositories**

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2018-June 30, 2019 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
School Tax Account	Tax Certiorari Account
Insured Cash Sweep Account	

**Safe Deposit Box**

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2018-June 30, 2019. The Superintendent John C. Lebrun, District Treasurer Kristina LaDuke, and Board President shall be authorized to have access (any two of the three present to authorize access).

**Posting of Notices of Meetings of Board of Education**

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2018-2019 school year.

**Official Newspaper**

The Press Republican as the District's official newspaper for the period July 1, 2018-June 30, 2019.

**Substitute/Temporary On Call Pay Rates**

The following 2018-2019 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2018-2019 Pay Rate</u>
Clerk	\$11.10/hour
Teacher Aide/Student Aide	\$11.10/hour
Teacher Aide (Library) (Retired)	\$14.55/hour
Typist	\$11.10/hour
Typist (Retired)	\$16.50/hour
Monitor	\$11.10/hour
Monitor (Retired)	\$11.60/hour
LPN	\$12.35/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$11.10/hour
Food Service Helper (Retired)	\$11.25/hour
Cook Manager	\$11.80/hour
Cook Manager (Retired)	\$12.36/hour

Custodial Worker	\$13.00/hour
Custodial Worker (Retired)	\$13.75/hour
Maintenance Mechanic	\$13.80/hour
Bus Driver	\$16.40/hour
Summer Laborer	\$11.10/hour
Category 2 (Certified) Teacher	\$110.00/day
Category 3 (Uncertified) Teacher	\$100.00/day
Registered Nurse	\$110.00/day
Teaching Assistant	\$85.00/day
Teaching Assistant (Retired)	\$95.00/day
Tutor	\$17.30/hour
Teacher (after 35 consecutive school days in the same teaching position)	\$200.13/day

**Motion Carried: 8-0****RECORDS RETENTION AND DISPOSITION SCHEDULE**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

**Motion Carried: 8-0****REGULAR BOARD MEETING DATES**

It was moved by Mr. Sherman, seconded by Mrs. Goerlitz to recommend the Board hold its regular meetings during the 2018-2019 at 6:00 p.m. as presented in *Appendix III*.

**Motion Carried: 8-0****ASSOCIATION MEMBERSHIPS**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA)
- National School Boards Association (NSBA)

**Motion Carried: 8-0****AUTHORIZATIONS**

It was moved by Mr. Krieg, seconded by Mr. Marino to recommend the Board approve the authorizations as presented below:

**Certification of Payrolls**

The Superintendent or, his designee to certify all payrolls for the period July 1, 2018-June 30, 2019.

**Temporary Investments of Funds**

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2018-June 30, 2019 in the following institutions:

Chase Bank	Key Bank
Champlain National Bank	NY Class
Community Bank	NBT Bank
Glens Falls National Bank	TD Bank

**Authorization for Budget Transfers**

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

**Authorization for Signature on Contracts**

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

**Approval of Attendance at Conferences**

The Superintendent of Schools John C. Lebrun or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2018-June 30, 2019. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

**Authorized Signature on Checks and for Wire Transfers**

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

**Authorized Signatures on Extraclassroom Activity Accounts**

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

**Bondings**

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer .....	\$1,000,000
Assistant Superintendent for Business .....	\$1,000,000
Tax Collector.....	\$1,000,000

**State and Federal Fund Applications and Certifications**

The Superintendent of Schools John C. Lebrun to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

**Title IX and Section 504 Statement**

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

- NAME: Carrie Harvey-Zales/David Baroody, Title IX Officer
- ADDRESS: Plattsburgh City School District  
49 Broad Street, Plattsburgh, NY 12901-3396
- TELEPHONE: (518) 957-6001
  
- NAME: Claudine Selzer-Clark, 504 Coordinator
- ADDRESS: Plattsburgh High School  
1 Clifford Drive, Plattsburgh, NY 12901-2640
- TELEPHONE: (518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

**Property Tax Refunds and Tax Roll Adjustments**

The Assistant Superintendent for Business David J. Baroody to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

**Mileage Reimbursement Rate**

The reimbursement of pre-approved transportation expenses for the 2018-2019 school year at the current allowable Internal Revenue Service rate (\$.545 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2019.

**Borrowing (Credit Card)**

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

**District Owned Cell Phones**

The following are authorized to utilize district owned cell phones: Superintendent of Schools John “Jay” Lebrun; Assistant Superintendent for Business David J. Baroody; NERIC Senior Systems and Network Technician Lucas Wisniewski, and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

**Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES**

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2018-2019 school year.

**Cooperative Purchasing Agreement**

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
  - a. To abide by majority decisions of the participating districts on quality standards;
  - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
  - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

**Motion Carried: 8-0**

**ADOPTION OF ALL POLICIES AND CODE OF ETHICS**

It was move3d by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board readopt all of its Policies and its Code of Ethics (*Appendix IV*) presently in effect.

**Motion Carried: 8-0**

**ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW**

It was moved by Mr. Sherman, seconded by Mr. Krieg to recommend the Board pass the following resolution:

**RESOLVED**, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

**RESOLVED**, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

**Motion Carried: 8-0**

**TAX WARRANT**

It was moved by Mr. Rotz, seconded by Mr. Krieg to postpone this action item. Recommend the Board of Education approve a tax warrant for 2018-2019 featuring a Total (Gross) School Tax Levy of \$ \_\_\_\_\_ (Current (Net Collection) Tax Levy of \$ \_\_\_\_\_). *Information to be provided at a later time.*

**Motion To Postpone Carried: 8-0**

**2018-2019 NONRESIDENT TUITION RATES**

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg, based on Board Policy 5152, Admission of Nonresident Students, recommend that the Board set the 2018-2019 tuition rate for Grades K-6 at \$4,000 and Grades 7-12 at \$8,000.

**Motion Carried: 7-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Krieg, Mr. Marino, Mr. Rotz, Mr. Sherman, Mr. Wachtmeister  
**No** – Mr. Morris

**CONSENT AGENDA ITEMS**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the June 21, 2018 Board minutes. *(To be provided)*

**CSE/CPSE Recommendations**

Recommend the Board approve the Committee on Special Education recommendations as presented in *Appendix V*.

**Personnel Items****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jill Silver	Director of School Health Services	Districtwide	July 1, 2018-June 30, 2019	Monthly Stipend of \$2,000	
Kristen Gommel	Elementary Teacher	Oak Street, Grade 4	September 1, 2018	Salary of \$51,323 (step 3 M+30)	3 year probationary appointment
Courtney McGowan	Elementary Teacher	Momot, Grade 1	September 1, 2018	Salary of \$49,709 (step 4 M)	3 year probationary appointment
Kelly Cooper	School Guidance Counselor	Momot	September 1, 2018	Salary of \$54,551 (step 6, M+15)	3 year probationary appointment. NOTE: Salary remains same - change in step. Initially appointed at the 6/21/18 BOE meeting.
Grace Fox	School Guidance Counselor	Stafford Middle	September 1, 2018	Salary of \$51,323 (step 4, M+15)	3 year probationary appointment. NOTE: Salary remains same - change in step. Initially appointed at the 6/21/18 BOE meeting.
Brian Micheels	Volunteer - Girls' Varsity Soccer	Districtwide	Fall 2018	N/A	
Meghan Sullivan	Volunteer - Boys' Modified Soccer	Districtwide	Fall 2018	N/A	Pending Fingerprinting clearance
Lydia Gricoski	Coach - Modified Gymnastics	Districtwide	Fall 2018	Stipend of \$2,664	

**Intramural Coaches**

Recommend the Board approve the appointments of the staff listed below as intramural coaches for the 2018-2019 coaches for the 2018-2019 school year at a stipend per negotiated agreement at the maximum sessions per negotiated agreement:

<u>Oak Street</u>	Annmarie Curle	<u>Momot</u>	Jesse Terry
<u>Stafford Middle</u>	Shae LaPorte		Karin Sherman
	TBD		

**Head Teachers**

Recommend the Board approve the appointment of the staff members listed below as Head Teachers for the 2018-2019 school year. Their rate of pay will be based on the negotiated contract.

<u>Bailey Avenue</u>	Shasta Whitford
<u>Oak Street</u>	Laura DuBray

**Building Technologists**

Recommend the Board approve the appointment of the staff members listed below as Building Technologist for the 2018-2019 school year. Their rate of pay will be based on the negotiated contract, not to exceed hours as follows:

		Not to Exceed
<u>High School</u>	Wendy Demane	52.5
	Susan Levaque	52.5

<u>Stafford Middle</u>	Bryan Gottlob	52.5
	Todd Bailey	52.5
<u>Bailey Avenue</u>	Sheldon Cullen	80.0
<u>Oak Street</u>	Danielle Jackson	80.0
<u>Momot</u>	Tasha Nadge	25.0
	Melissa Caraballo	25.0
	Daniel Devins	25.0
	Abby Leonard	25.0

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Wendy Bezio	Retired TA Certified	\$100/day \$95/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
Jo Ann Hynes	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
MaryBeth Lonergan	Certified TA	\$100/day \$95/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
Penny Manor	Certified TA	\$100/day \$95/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A

**Events Coordinator/Liaison**

Recommend the Board approve the appointment of Craig Howard to the position of PHS Events Coordinator/Liaison, effective July 1, 2018 and for the 2018-2019 school year, with an annual stipend of \$2,022.

**Vehicle Maintenance Worker**

Recommend the Board approve the appointment of Larry Miller to the position of Vehicle Maintenance Worker, effective July 1, 2018 and for the 2018-19 school year, with an annual stipend of \$6,511.

**Summer School Bus Driver**

Recommend the Board approve the following bus driver/monitor for CVES Summer School, which is scheduled for July 9, 2018-August 17, 2018.

Colbie Griffin, Bus Driver @ \$16.75, 4 hours/day  
Tina Simpson, Bus Monitor @ \$18.14/hour, 3 hours/day

**Increase in Hours**

Recommend the Board approve Starr Rabideau as Food Service Helper at the Stafford Middle School, for an increase of 2.5 hours/day (total of 5.5 hours/day), effective August 28, 2018, at an hourly rate of \$11.14

**Committee on Special Education and Committee on Preschool Special Education**

**a. Committee on Special Education**

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2018-June 30, 2019:

- Chairperson Fortune Ellison, Kris Bennett-Barnes  
Sue Wilson, Jayson Barnhart, Claudine Clark, Jamie LaBarge, and Glenn Hurlock (alternate)
- School Psychologists Tracie McCarthy (alternate)  
Kelly Bilow (alternate)  
James Debella (alternate)  
Julie Miller (alternate)  
Sunshine Turner (alternate)  
Sheldon Cullen (alternate)

- Speech Therapists
  - Garret McLean (alternate)
  - Stephanie Branch (alternate)
  - Thomas Schaub
  - Tammi Reil (alternate)
  - Margaret Felty (alternate)
  - Kate Foster-Gagnier (alternate)
  - Beth Dumas (alternate)
  - Helen Pennington
  - Bailey Rabideau (alternate)
- Special Education Teacher    Child’s Teacher as defined by Federal Regulations
- Parent Member                    TBD pending annual reviews
- RPN                                    Jacqueline Bracy, Nurse
- Director of School Health Services    Jill Silver, F.N.P.
- Child’s teacher as defined by Federal Regulations.
- Child’s parent as defined by Federal Regulations.

**b. Committee on Preschool Special Education**

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2018-June 30, 2019:

Chairperson/District Representative: Kris Bennett-Barnes

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative                    Jessica Matthews

and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
- a professional who participated in the evaluation of the child;
- or
- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.
- for a child being reviewed:
- the child’s teacher.

**c. Appointment of Impartial Hearing Officer**

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

**Summer Cafeteria**

Recommend the Board appoint Stephanie Brow to the position of Cook Manager, with a limited, nonrecurring assignment of CVES Summer School, at a rate of \$15.28/hour, effective July 1, 2018.

**Resignation**

Recommend the Board accept Elisabeth Bach’s letter of resignation as Special Education Teacher, effective September 1, 2018.

**Focus Review Summer Services – 2018****Clerical Support**

Recommend the Board approve 5 days for Kimberly Gilmore @ \$22.62/hour and 5 days TBD, funded by the Title I Improvement Grant, not to exceed \$1,695.50 for the 2018-2019 school year.

**Consultant Teacher Training/Support**

Recommend the Board approve 40 hours for Kris Bennett-Barnes @ \$32.43/hour, to be funded by the Title I Improvement Grant.

**Consultant Teacher Team Planning**

Recommend the Board approve the following staff for Focus Grant Consultant Teacher Team Planning, not to exceed 6 hours each, per planning session at a rate of \$32.43/hour.

Lisa Kelley/Abby Leonard	Lisa Kelley/Carla Ensel
Jenny Walker/Jennifer LeCuyer	Jenny Walker/Lori Darst
Jessica Dunn-Williams/Melissa Bistro-Cross	Jessica Dunn-Williams/Jennifer Wild
TBD/Elisabeth Bach/Kylie McLean	TBD/Michelle Gottschall
Kristy Boas/Michele McCloud/Andrea LaTorra	Kristy Boas/Shannon Rabideau/Jessica Klimkiewicz
Kristy Boas/Jessica Gilbo/Danielle Jackson	Jerri Charlebois/Hannah Tubbs
Jackie Cianfrocco/Chris Boule	Jackie Cianfrocco/Piper Bruce
Jerry Defayette/Pamela Frederick	Jennifer McCoy/Donna Baker
Jennifer McCoy/Neil Bowlen	Jennifer McCoy/Carrie Bednarz
Heather Sullivan/Matthew Rabideau	Heidi Wilkins/Lorri Willett-Thatcher
Heidi Wilkins/Chris LaRose	Heidi Wilkins/Amy Sholtis
Whitney LaCroix/Carrie Bednarz	Kate McCormick/Amy Sholtis
Aimee McLane/Erin Stepowany	Karri Jock/Alexis Facteau

**Oak Street/SMS Focus Leadership Teams**

Recommend the Board approve the following staff for Focus Grant SCEP document planning and writing, not to exceed 5 hours each at a rate of \$32.43/hour:

Aimiee McLane	Brett LaValley	Alexis Facteau
Garret McLean	Michele McCloud	TBD

**College Advancement Program (CAP) Coordinator**

Recommend the Board appoint Anna LaHart and Jordan Oshier as College Advancement Program (CAP) Coordinators for the 2018-2019 school year at a stipend of \$455 each.

**Advancement Program (AP) Coordinator**

Recommend the Board appoint Louis Piccirillo as College Advancement Program (AP) Coordinators for the 2018-2019 school year at a stipend of \$911 each.

**Business Items****Saranac Bus Lease Agreement for 2018-2019 School Year**

Recommend the Board authorize the signing of the Bus Lease Agreement (*Appendix VI*) with Saranac Central School District, effective July 1, 2018 through June 30, 2019. The agreement provides for the rental for the use of school buses at the sum \$3.16 per mile, plus the cost of a driver, if provided.

**District Trash & Recyclable**

Recommend the Board approve Casella Waste Systems to provide the District's Trash & Recyclable Materials collection for 2018-2019, at the annual rate of \$47,880.

**Duken Lease Agreement**

Recommend the Board authorize the Superintendent to continue with a Space Utilization Agreement with the Plattsburgh City School District Federal Credit Union for Duken classroom #5, at the rent (increased 2%) of \$4,527, for the lease term July 1, 2018 through June 30, 2019.



**CVES Special Education Summer School Program**

Recommend the Board pass the following: BE IT RESOLVED that the Plattsburgh City School District intends to participate in the 2019 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2019 summer school; and

BE IT FURTHER RESOLVED, that the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2019 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

**Motion Carried: 8-0**

**BUSINESS**

**Section VII Merger – Boys' Swim**

It was moved by Mr. Rotz, seconded by Mr. Krieg to discuss the following merger recommendations.

It was moved by Mr. Marino, seconded by Mr. Krieg to postpone the following merger recommendations.

Recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Boys' Swim for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VII*

**Section VII Merger – Gymnastics**

Recommend the Board approve AuSable Valley's request to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VIII*

**Section VII Merger – Football**

Recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Football for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix IX*

**Section VII Merger – Girls' Ice Hockey**

Recommend the Board approve Seton's, Peru Central's, AuSable Valley's and Saranac Central's request to merge with the Plattsburgh City School District for the sport of Girls' Ice Hockey for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix X.*

**Section VII Merger – Boys' Ice Hockey**

Recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Boys' Ice Hockey for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix XI*

**Section VII Merger – Lacrosse**

Recommend the Board approve AuSable Valley's, Saranac Central's, Peru Central's, and Beekmantown Central's request to merge with the Plattsburgh City School District for the sport of Lacrosse for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix XII.*

**Motion Carried: 8-0**

**CALL TO ORDER/EXECUTIVE SESSION**

At 7:37 a.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel.

**RECONVENE**

At 8:44 a.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to reconvene to Regular Session.

**BOARD REPORTS/REMARKS**

Mr. Sherman asked if there were any updates on the footbridge.

Mrs. Boise spoke to Mrs. Favro's retirement and how graduation went smoothly for both seniors and 8<sup>th</sup> graders.

**ADJOURNMENT**

At 8:46 a.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**  
 Minutes of the Meeting of the  
**Board of Education Special Meeting**  
**July 17, 2018 – 7:00 a.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
 Amelia Goerlitz – present  
 Robert Hall, Jr. – present (arrived 7:03)  
 Steve Krieg – excused  
 Ronald Marino – excused  
 Clayton Morris – present  
 Tracy Rotz – (Vice-president) – present  
 Roderick Sherman – excused  
 Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
 Carrie Harvey-Zales – (Director of Curriculum & Instruction) – excused  
 David Baroody (Director of Management) – present  
 Fortune Ellison – (Director of Special Education) – excused  
Dawn Stetz (District Clerk)

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 7:01 a.m., it was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to call the meeting to order and enter into Executive Session. **Motion Carried: 5-0**

At 7:03 a.m., Mr. Hall entered Executive Session.

**RECONVENE:** At 7:07 a.m., it was moved by Mr. Hall, seconded by Mr. Wachtmeister to reconvene to Regular Session. **Motion Carried: 6-0**

**PERSONNEL ITEMS-CONSENT AGENDA** – It was moved by Mrs. Goerlitz, seconded by Mr. Hall to approve the following recommendations:

Appointments

**CVES Special Education Summer Program**

Recommend the Board appoint Charlene O’Connor as Food Service Director for the CVES Special Education summer school, effective July 1, 2018 for up to 150 hours, at the hourly rate of \$44.03.

Recommend the Board appoint Dawn Bump as substitute Cook Manager, with the limited, non-recurring assignment of CVES Special Education summer school, at the hourly rate of \$23.10, effective July 1, 2018.

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Brittani Phillips	Special Education Consultant Teacher	Bailey/Momot	September 1, 2018	Salary of \$43,253 (step 1 B+30)	4-year probationary appointment.
Maria Cristina Sferlazza	Typist	Special Education Office	July 18, 2018	Salary of \$29,885 (step 3)	52-week probationary period.
Maryanne Ellsworth	Teacher Aide/Student Aide	Oak Street	July 1, 2018	\$17.70/hour (step 2 prorated)	4.75 hours/day.
Joe Beshon	Custodial Worker (.5 FTE) Groundskeeper (.5 FTE)	Stafford Middle Districtwide	July 18, 2018	Unchanged Salary of \$28,728	52-week probationary period (Groundskeeper)

Robin Joy	Account Clerk/Typist	District Office	August 1, 2018	Salary of \$37,500 (prorated)	26-week probationary period.
-----------	----------------------	-----------------	----------------	-------------------------------	------------------------------

**Resignations**

Recommend the Board accept Daryle Redmond’s letter of resignation as Music Teacher, effective August 31, 2018.

Recommend the Board accept James Agnew’s letter of resignation as Custodial Worker, effective July 12, 2018.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Stephanie Beshon	N/A	\$13.00/hour	Custodial Worker	Cleared
Julie Cookingham	N/A	\$13.00/hour	Custodial Worker	Cleared

**Motion Carried: 6-0**

**OLD BUSINESS**

**TAX WARRANT**

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend, the Board of Education approve a tax warrant for 2018-2019 featuring a Total (Gross) School Tax Levy of \$22,611,662 (Current (Net Collection) Tax Levy of \$22,542,574). *Information to be provided at a later time.*

**Motion Carried: 6-0**

**ATHLETIC MERGERS**

**Section VII Merger – Boys’ Swim**

It was moved by Mr. Sherman, seconded by Mrs. Goerlitz to recommend the Board approve Seton’s request to merge with the Plattsburgh City School District for the sport of Boys’ Swim for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix I*

**Motion Carried: 5-1**

**VOTE:** YES – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Sherman and Mr. Wachtmeister  
 NO – Mr. Morris

**Section VII Merger – Gymnastics**

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board approve AuSable Valley’s request to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix II*

**Motion Carried: 6-0**

**Section VII Merger – Football**

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board approve Seton’s request to merge with the Plattsburgh City School District for the sport of Football for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix III*

**Motion Carried: 5-1**

**VOTE:** YES – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Sherman and Mr. Wachtmeister  
 NO – Mr. Morris

**Section VII Merger – Girls’ Ice Hockey**

It was moved by Mr. Sherman, seconded by Mr. Hall to recommend the Board approve Seton’s, Peru Central’s, AuSable Valley’s and Saranac Central’s request to merge with the Plattsburgh City School District for the sport of Girls’ Ice Hockey for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section IV Merger Application, pending agreement on terms. *Appendix X*

**Motion Carried: 6-0**

**Section VII Merger – Boys’ Ice Hockey**

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board approve Seton’s request to merge with the Plattsburgh City School District for the sport of Boys’ Ice Hockey for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix V*

**Motion Carried: 5-1**

**VOTE:** YES – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Sherman and Mr. Wachtmeister  
NO – Mr. Morris

**Section VII Merger – Lacrosse**

It was moved by Mr. Hall, seconded by Mr. Sherman to recommend the Board approve AuSable Valley’s, Saranac Central’s, Peru Central’s, and Beekmantown Central’s request to merge with the Plattsburgh City School District for the sport of Lacrosse for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VI*

**Motion Carried: 6-0**

At 7:38 a.m., Mr. Morris was excused.

**ADJOURNMENT**

At 7:40 a.m., it was moved by Mr. Hall, seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 5-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**August 9, 2018 – 6:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – excused  
Clayton Morris – excused  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present (arrived:  
6:10)

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present  
David Baroody (Director of Management) – present  
Fortune Ellison – (Director of Special Education) – present  
Dawn Stetz (District Clerk) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass't Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass't Principal) – present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 6:03 p.m., it was moved by Mr. Krieg, seconded by Mr. Rotz to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel and collective bargaining. **Motion Carried: 5-0**

At 6:10 p.m., Mr. Wachtmeister entered Executive Session.

**Reconvene:** At 7:19 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session. **Motion Carried: 6-0**

**Public Comment** – There were no public comments.

**Report:** Resource Officers – *Chief Levi J. Ritter*  
Pre-K – *Superintendent Lebrun/Susan Wilson*

**Public Comment-** there were no public comments.

**Consent Agenda Items**

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the minutes for the meetings held on July 2, 2018 and July 17, 2018.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting held today.

**CSE, CPSE and 504 Plan Recommendations**

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Chris Hartmann	Athletic Coordinator	Districtwide	August 10, 2018- August 31, 2018	\$32.43/hour	Up to 20 hours – to assist with commencement of 2018 Fall Sports season
Wanda Koehler	Food Service Helper	SMS	August 28, 2018	\$11.14/hour step 2	52-week probationary period. 3 hours/day
Andrea Trombley	Clerk	Bailey	September 1, 2018	\$14.88/hour step 1	52-week probationary period. 2.25 hours/day
Nancy Montefusco	School Monitor	SMS	September 1, 2018	\$14.16/hour step 11	52-week probationary period. 2.5 hours/day
Julie Cookingham	Custodial Worker	Momot	August 16, 2018	Salary of \$28,728 (prorated step 1)	52-week probationary period
Dylan Martin	Custodial Worker	Oak Street	August 10, 2018	Salary of \$28,728 (prorated step 1)	52-week probationary period
Stephanie Beshon	Custodial Worker	PHS	August 10, 2018	Salary of \$28,728 (prorated step 1)	52-week probationary period
Grace Fox	Intramural Coach	SMS	2018-2019 school year	Per contract	
Jordan Haulton	Music Teacher	SMS	September 1, 2018	Salary of \$42,607 (step 1, BS +24)	4-year probationary appointment
Joe Tolosky	Physical Education	SMS/Momot	September 1, 2018	Salary of \$48, 095 (step 3 M)	4-year probationary appointment

**Fall Coaches**

Recommend the Board appoint the following Fall coaches for the 2018-2019 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Football	JV Head Coach	Michael Bordeau	\$4,401
Girls' Swim	Varsity Head Coach	Lisa Kelley	\$4,227
	Varsity Volunteer Ass't.	Randy Kelley*	N/A
	Varsity Volunteer Ass't.	Alexis Kelley**	N/A
	Varsity Volunteer Ass't.	Brooke Kelley**	N/A
Girls' Soccer	JV Volunteer Assistant	Molly Flynn	N/A
Volleyball	Modified Volunteer Ass't.	Nikki Burdo***	N/A
	Volunteer Assistant	Amanda McMahon	N/A
	Volunteer Assistant	Kylie Melhorn	N/A
*Pending Fingerprinting			
**Helping on a limited basis (college student and daughter of coach)			
***Has coached for the district previously. Needs to complete fingerprinting			

**Summer Hours****Special Education Summer Services - 2018**

Recommend the Board approve an additional 9 hours for Sandy Miller - Special Education staff to provide summer services from July 10-August 18, 201. NOTE: Sandy was approved for an initial 45 hours at the June 21, 2018 Board meeting.

**Oak Street and Stafford Middle School Focus Leadership Teams**

Recommend Board approve the following staff for Focus Grant SCEP document planning and writing not to exceed 5 hours each at a rate of \$32.43/hour:

Nichole Friend (*TBD approved at the July 2, 2018 Board meeting*)  
Nina Cole (*addition to the staff already approved July 2, 2018*)

Coordination of Ci3T – Corrective Reading

Recommend the Board approve summer hours for Jessica Gilbo for Coordination – Corrective Reading, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 2 hours.

Psychoeducational Evaluation

Recommend the Board approve a total of 8 hours (4 hours of student contact and 4 hours of non-student contact – per contract) for Sunshine Turner to conduct a psychoeducational evaluation for a student along with attending a meeting in order to keep a parent request for evaluation in compliance.

Oak Street Universal Team

Recommend the Board approve the additions to the Oak Street School Universal Team (approved May 15, 2018) to review alignment of Oak Street with District initiative, code of conduct, family handbook, and Focus School visit, during summer 2018, at a non-student contract hourly rate, not to exceed three hours each:

Anne Martin@\$29.04/hour - replacing Anita Squier who was approved at the May 15, 2018 Board meeting.

Curriculum Work

Recommend that the Board of Education approve Jordan Oshier with summer curriculum work hours not to exceed four hours at the contractual rate of \$32.43/hour.

SMS Cross Curricular Writing Program

Recommend the Board appoint Daniel Inhelder (new hire) for the development of a cross curriculum writing program within the 7<sup>th</sup> grade, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 12 hours.

Bailey Kindergarten Screening

Recommend the Board approve Tracey Giroux for Kindergarten screening of incoming students at Bailey Avenue School, during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 6 hours. (*Addition to hours already approved at the May 15, 2018 Board meeting*)

Momot – PBIS Model

Recommend the Board appoint Kelly Cooper to the Momot Elementary Case partners to review roles and responsibilities, response procedures and implementation of PBIS model, during summer 2018, at a non-student contract hourly rate of \$32.43, not to exceed 6 hours. (*TBD approved at the July 2, 2018 Board meeting*)

Consultant Teacher Training/Support

Recommend the Board approve up to 30, additional, summer hours for Kris Bennett-Barnes @ \$32.43/hour, to be funded by the Title I Improvement Grant. *Initial hours approved at the July 2, 2018 Board meeting.*

Proctoring for NYS Regents

Recommend that the Board of Education approve the following hours for the administration and proctoring of the New York State Regents exams on August 16<sup>th</sup> and 17<sup>th</sup>:

<b>Employee Name:</b>	<b>Not to Exceed:</b>
Oshier, Jordan	12 hours
LaHart, Anna	12 hours
Bieber, Francesca	10.5 hours
Raugi, Valeri	12 hours
Carpenter, Parker	4 hours
LaRose, Chris	12.5 hours
Madore, Amanda	11.5 hours
Bowlen, Neil	8.5 hours
Hartmann, Chris	8.5 hours
Charlebois, Jerri	6 hours
McCormick, Catherine	6 hours
Patel-Dame, Sonal	4 hours
Sponable, Dave	8 hours



Champagne, Kevin	12.5 hours
Flynn, Kate	8 hours
Wells-Bruce, Piper	10 hours

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Boardapprove the appointments and rates of pay as presented. FingerprintName    Certification                      Rate            Position (Subs)    Status

Mary Lou LaRocque	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Heather Queguiner	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
Pammy Maloney	Retired TA	\$100/day \$95/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
Kathy Light	N/A	\$25/hour	Account Clerk/Typist	N/A
Kyle Staley	N/A	\$13.00/hour	Custodial Worker	Cleared
Brian Stefanick	N/A	\$13.00/hour \$13.00/hour	Custodial Worker Groundskeeper	Cleared

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (June 2018)
- 2) High School Extraclassroom Activity Fund Reports (June 2018)
- 3) Summary of Budget Transfers for the months of February 28, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (June 30, 2018)
- 5) Food Service Profit and Loss Statement (June 2018)
- 6) Budget Status Report (June 30, 2018)
- 7) Revenue Status Report (June 30, 2018)

**Treasurer's Report**Recommend the Board accept the June 30, 2018 Treasurer's Report as presented in *Appendix II*.**PHS "Credit Recovery" Protocols**

Recommend the Board of Education review a Credit Recovery protocol, which will provide guidelines (and a standardized procedure) to better enable students to graduate on time.

**Motion Carried: 6-0****Correspondence**

- Letter from NYSPHSAA
- Letter from Parent

**New Business****Business****2018-2019 Budget Increase**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend that the Board of Education increase the 2018-2019 budget in the amount of \$117,416 for the purpose of purchasing a replacement school bus using only funds provided by the insurance recovery process, with no impact on the tax levy.

**Motion Carried: 6-0****Personnel Items (not part of Consent Agenda)****Concluding Reports and Remarks****Superintendent's Reports/Remarks**

Superintendent Lebrun mentioned the new website, that he now has a twitter account and acknowledged the hard workers within the District.

**Board Member Reports/Remarks**

Mr. Sherman thanked everyone involved working with the City Police Department.

Mr. Hall commented how both presentations were very informative.

Mr. Wachtmeister requested the detailed documentation, from Chief Ritter, be provided to the Board. He reference two articles in the Press Republican: Skyway properties reduced assessments and Annexation. Mr. Wachtmeister discussed the NYS new reporting requirements for school based budgeting starting 2020.

Mrs. Boise thanked Mrs. Wilson for her presentation and for the work yet-to-be done. She also thanked Chief Ritter for his presentation.

**Public Comment** – Mr. Graves referenced a letter he provided to the Board of his concerns with a teacher and the District’s protocol procedures.

**ADJOURNMENT**

At 8:55 p.m., it was moved by Mr. Sherman, seconded by Mr. Rotz, to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz  
District Clerk

**This page intentionally left blank.**

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**  
Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**August 23, 2018 – 6:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present (arrived: 5:50)  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – excused

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present  
David Baroody (Director of Management) – present

Dawn Stetz (District Clerk) - present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 5:35 p.m., it was moved by Mr. Rotz, seconded by Mr. Sherman to call the meeting to order and Enter into Executive Session to discuss matters as provided for in Board Policy 2330; superintendent evaluation, employment history of particular personnel, collective bargaining and possible litigation.

**Motion Carried: 6-0**

At 5:50 p.m., Mr. Marino entered Executive Session.

**Reconvene:** At 7:19 p.m., it was moved by Mr. Hall, seconded by Mr. Morris to reconvene to Regular Session.

**Motion Carried: 7-0**

**Public Comment-** there were no public comments.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

**Consent Agenda Items**

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on August 9, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Savannah Douglas	School Psychologist	Momot Elementary	September 24, 2018	Salary of \$48,095 (step 1 M+30)	4-year probationary period.
Valeri Raugi & Nanette Rogers	Tutor	CORE (PHASEWSON)	2018-2019 school year	\$17.30/hour	Grant funded program via One-Work Source. <i>Max of 75 hours each</i>

**Summer Hours****Bailey Kindergarten Screening**

Recommend the Board approve Shasta Whitford for incoming Kindergarten students at Bailey Avenue School during summer 2018, at a non-student contract hourly rate of \$32.43/hour, not to exceed 6 hours. *NOTE: Shasta is replacing Beth Dumas who was approved at the May 15, 2018 Board meeting.*

**Substitute/Temporary On Call (TOC) Appointments** – Recommend the Board

approve the appointments and rates of pay as presented.

Fingerprint

Name    Certification                      Rate                      Position (Subs)    Status

MaryBeth MacKinnon	Certified/Licensed	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
--------------------	--------------------	---------------------------------------	--	-----

**Retirements/Resignations**

Recommend the Board accept Maryanne Ellsworth's letter of resignation as Clerk and School Monitor, effective August 12, 2018.

Recommend the Board accept Julie Miller's letter of resignation as School Psychologist, effective September 3, 2018.

Recommend the Board accept Deborah Timmons' letter of retirement as Payroll Clerk, effective October 27, 2018.

Recommend the Board accept Anna Shearer's letter of retirement as Typist, effective October 27, 2018.

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) High School Extraclassroom Activity Fund Reports (July 2018)
- 2) Summary of Budget Transfers for the months of July 31, 2018 under \$25,000
- 3) Summary of Monthly Wire Transfers (July 31, 2018)
- 4) Budget Status Report (July 31, 2018)

**Treasurer's Report**

Recommend the Board accept the July 31, 2018 Treasurer's Report as presented in *Appendix II*.

**Motion Carried: 7-0**

**New Business****Business****Resource Officers**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend that the Board of Education approve an agreement with the City of Plattsburgh/City Police Department for the provision of 2 resource officers. **Motion Carried: 7-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks** – Superintendent Lebrun covered the following:

- October 25<sup>th</sup> Board Meeting – cancelled due to NYSSBA convention.
- Footbridge Update – progress continues – contract language is being worked out.
- Pre-K Update – concept has been very well received – positive feedback. Waiting to implement next school year.
- Resource Officers – shared correspondence from Mr. Wachtmeister and a community member – will be added as appendix to the minutes.
- September 5<sup>th</sup> is the first day of school for students – invited board members to join him for a tour of the schools.

**Board Member Reports/Remarks**

Mr. Sherman thanked Mr. Barody for his work on the agreement with the City Police Department.

Mr. Marino also thanked administration for their work – good job.

Mr. Morris expressed his excitement for school to start and for students to learn a lot and be safe. He thanked Mr. Barody and Superintendent Lebrun for their work on with the City Police Department and the footbridge.

Mr. Krieg thanked Mr. Barody for his work.

Mr. Rotz commented on what a fantastic job Mr. Barody has done and thanked Chief Ritter. He also welcomed our new hire, Savannah Douglas into the District.

Mrs. Boise thanked Mr. Barody and Superintendent Lebrun for their effort in the safety of students and staff. She is looking forward to another great school year; thanking the staff letting them know they are very much appreciated.

**Public Comment** – Ms. Blanchard inquired on student transportation in lieu of the footbridge for the start of school. She also voiced her concerns regarding armed officers in the schools.

Ms. Stacey-Patrie discussed her concerns in having armed officers in the buildings, the need for parents to be better informed on topics and a discipline issue involving her daughter.

**ADJOURNMENT**

At 7:53 p.m., it was moved by Mr. Morris, seconded by Mr. Marino, to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz  
District Clerk

**This page intentionally left blank.**

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**September 6, 2018 – 6:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present (arrived: 6:10)  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present (arrived:  
6:02)

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – excused  
David Baroody (Director of Management) – present

Dawn Stetz (District Clerk) - present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:00 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order, to appoint Mr. Baroody as Pro Tem Clerk and enter into Executive Session to discuss matters as provided for in Board Policy 2330; the employment history of particular personnel, collective bargaining and possible litigation. **Motion Carried: 7-0**

At 6:02 p.m., Mr. Wachtmeister entered Executive Session.

At 6:10 p.m., Mr. Morris entered Executive Session.

**Reconvene:** At 7:12 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Rotz to reconvene to Regular Session.

**Motion Carried: 9-0**

**Public Comment-** there were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on August 23, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.



**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Megan Briddell	Special Education Teacher	Bailey Avenue	September 1, 2018	Salary of \$44,867 (step 1 M)	4-year probationary period.
Donna Allard	Teacher Aide/Student Aide	Stafford Middle	September 1, 2018	\$20.18/hour	52-week probationary appointment.
Alexa Martin	Volunteer Assistant Coach	Modified Girls' Soccer	2018-2019 School Year	N/A	Fingerprinting cleared
Tanya Brandmeier	School Monitor	Oak Street	September 7, 2018	\$12.00/hour step 1	52-week probationary appointment. 2.25 hrs/day.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Justin Rock (back date 8/23/18)	N/A	\$13.00/hour	Custodial Worker	Cleared

**Leave of Absence**

Recommend the Board approve an unpaid leave of absence for Donna Allard as School Monitor for Oak Street School from September 1, 2018 through June 30, 2019.

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Fund Reports (July 2018)

**Surplus Equipment**

Recommend the Board approve the disposal of the following surplus equipment, in the most effective manner as determined by the District's Purchasing Agent.

Serial	Model	Serial	Model
0324	HP LaserJet 2100	0052	HP Laserjet 800
1787	Umax 2000 Scanner	0326	HP Laserjet 4000
2416	Dell 2400 Projector	2229	HP Laserjet 1200
0327	HP Laserjet 2100	2507	HP LJ 1017 MFP
2405	HP LJ 2840	3741	Dell 1710 Printer
3813	Apple iMac	3800	Apple iMac
3810	Apple iMac	5105	Dell 1410 Projector
2303	Dell 2300 Projector	2932	Dell 1409 Projector
5106	Dell 1410 Projector	5106	Dell 1410 Projector
3766	Smartboard	5653	Kyocera 5050 copier
2154	Cisco Switch 2950	3302	Cisco Switch 2950
3304	Cisco Switch 2950	2274	Dell Optiplex 280
2255	Dell Optiplex 280	2538	Dell Optiplex 755
2238	Dell Optiplex 755	2526	Dell Optiplex 755
2518	Dell Optiplex 755	2550	Dell Optiplex 755
3274	Dell Optiplex 280	3830	Dell Optiplex 620
2217	Dell Optiplex 270	2552	Dell Optiplex 755
2554	Dell Optiplex 755	2668	Dell Optiplex 755

2629	Dell Optiplex 755	2615	Dell Optiplex 755
2675	Dell Optiplex 755	2621	Dell Optiplex 755
2616	Dell Optiplex 755	2624	Dell Optiplex 755
2619	Dell Optiplex 755	2626	Dell Optiplex 755
2625	Dell Optiplex 755	2617	Dell Optiplex 755
2627	Dell Optiplex 755	2630	Dell Optiplex 755
2623	Dell Optiplex 755	2618	Dell Optiplex 755
5020	Dell Optiplex 760	5012	Dell Optiplex 760
2877	Dell Optiplex 760	2907	Dell Optiplex 760
2990	Dell Optiplex 760	3940	Cisco Switch 2950
3308	Cisco Switch 2950	3299	Cisco Switch 2950
3305	Cisco Switch 2950	3297	Cisco Switch 2950
3463	Cisco Switch 2950	2149	Cisco Switch 2950
3462	Cisco Switch 2950	3300	Cisco Switch 2950
2151	Cisco Switch 2950	3536	Cisco Switch 2950
3656	HP LaserJet 2500	30229	Titmus Vision Tester

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$25,788.74

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 25,788.74	A2825-150-4200	Social Worker Salaries	A2810-150-4200	Guidance Counselor Salaries
		<i>Recode Employee Salary</i>		

**Motion Carried: 9-0**

**New Business****Business****Contract Amendment – Superintendent**

It was moved by Mr. Krieg, seconded by Mr. Morris to recommend the Board approve the amendment to John “Jay” Lebrun’s contract and authorize the President of the Board of Education to execute the amendment. Pursuant to paragraph 3 of the agreement, the amendment extends the Superintendent’s contract through June 20, 2022. **Motion Carried: 9-0**

**NYSEG Easement Access**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Superintendent is hereby authorized to execute an easement to NYSEG (in such final form as shall be approved by Counsel). **Motion Carried: 8-1**

No vote – Mr. Wachtmeister

**NYSSBA Voting Delegates**

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend that the Board nominate Mr. Sherman and appoint him as a member as the voting delegate for the October 2018 NYSSBA Annual Convention in New York, NY.

**Motion Carried: 9-0**

**Concluding Reports and Remarks****Superintendent’s Reports/Remarks**

Resource Officers –Superintendent Lebrun expressed his appreciation to the City of Plattsburgh’s Common Council for approving the Resource Officer’s agreement between the District and the City. He announced the officers hired are Mr. John Stewart and Mr. Charlie Scott stating he sees this being a positive partnership. Superintendent Lebrun acknowledged Chief Ritter and Mr. Baroody for their hard work and commented on a well done and well received presentation on opening day from the Chief.

Sports Merger Financial Contribution by Resident, non-PCSD Students – It was agreed to continue same practice already in place.

**Board Member Reports/Remarks**

Mrs. Goerlitz participated in the start-of-school tour commenting in addition to things going smoothly with staff and students, that the building looked fantastic! Hornet banners are nice.

Mr. Wachtmeister confirmed the District did not have to hire or dismiss teachers due to class sizes. He also requested the data on reduction impacts of last year’s budget be provided at the next Board meeting. Mr. Wachtmeister also shared the 2017 Combined City Tax Rates. He acknowledged the hot summer the workers endured to prepare for opening day.

Mr. Sherman recognized former school board members for previous investments and congratulated Superintendent Lebrun on his amendment to his contract, expressing his appreciation for his work.

Mr. Morris commented hats off to Mr. Neiderer on his crew preparing buildings and grounds for the start of school – a lot of hard workers.

Mrs. Boise stated opening day was well done – received positive feedback. She also participated in the start-of-school tour commenting she loves that day.

**Public Comment** – There were no public comments.

**ADJOURNMENT**

At 8:13 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz, to adjourn.

**Motion Carried: 9-0**

Respectfully,

Dawn Stetz      David Baroody  
District Clerk    Pro Tem Clerk

**This page intentionally left blank.**

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
September 20, 2018 – 6:00 p.m. – Duken School Building

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present  
David Baroody (Director of Management) – present  
Fortune Ellison – (Director of Special Education) – present  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass't Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass't Principal) – present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:02 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; the employment history of particular personnel, collective bargaining and possible litigation.

**Motion Carried: 8-0**

**Reconvene:** At 7:15 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to reconvene to Regular Session.

**Motion Carried: 8-0**

**Public Comment-** there were no public comments.

**Consent Agenda Items**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on September 6, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Katie Palkovic	Payroll Clerk	District Office	October 8, 2018	\$44,000 (prorated)	26-week probationary appointment.
Susan Bouchard	Principal's Secretary (11 month)	Stafford Middle	October 29, 2018	\$39,458 prorated (Level 1)	
Cynthia Arnold	School Monitor	Momot	October 1, 2018	\$12.00/hour (Level 1)	52-week probationary apt. 2.5/hours a day.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board

approve the appointments and rates of pay as presented.

Fingerprint

Name    Certification                      Rate            Position (Subs)    Status

Brad Bousquet	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Noell Crowley-Williams	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Debra Favro	Certified	\$110/day	Teacher	N/A
Kristie Fries	Non-Certified	\$85/day	Teaching Assistant	Cleared
Elisa-Beth Heffernan	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Jennifer Lashway	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Dennis LeFebvre	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Melea Prepetit	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Cooper Tewksbury	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Priscilla Baker	N/A	\$13.24/hour	Bus Monitor	N/A
Deborah Timmons	N/A	\$25.00/hour	Payroll Clerk	N/A
Barbara Napper	Certified	\$110/day	Teacher	N/A

**Intramural Coach**

Recommend the Board approve the appointment of Patrick Shaughnessy (TBD for the July 2, 2018 Board meeting) as intramural coach for the 2018-2019 school year at a stipend per negotiated agreement at the maximum sessions per negotiated agreement. NOTE: Replacing Dylan Everleth who was approved at the August 10, 2018 Board meeting.

Recommend the Board approve the appointment of Joseph Tolosky as intramural coach for the 2018-2019 school year for Stafford Middle School, at a stipend per negotiated agreement at the maximum sessions per negotiated agreement.

NOTE: Sharing with Shae LaPorte.

**Increase in Hours**

Recommend the Board authorize the increase in hours for Tiffany Gould, Student Aide, from 6.5 to 7.5 hours/day due to the specific needs of a student, effective September 21, 2018.

Recommend the Board authorize the increase in hours for Michelle Hunt, Student Aide, from 7 to 7.5 hours/day due to the specific needs of a student, effective September 21, 2018.

**Resignation**

Recommend the Board accept Mark Elkins' letter of resignation, from his position as School Monitor at Momot Elementary, effective October 1, 2018.

Recommend the Board accept Susan Bouchard’s letter of resignation, from her position as Typist for the Plattsburgh High school, effective October 29, 2018.

**Business**

**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (August 2018)
- 2) High School Extraclassroom Activity Fund Report (August 2018)
- 3) Summary of Budget Transfers for the months of August 31, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (August 31, 2018)
- 5) Budget Status Report (August 31, 2018)

**Treasurer’s Report**

Recommend the Board accept the August 31, 2018 Treasurer’s Report as presented in *Appendix II*.

**Motion Carried: 8-0**

**Old Business (► Indicates item to be discussed.)**

**Mergers - Section VII Merger – Lacrosse**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board approve, adding, Seton Catholic High School to the list of schools requesting to merge with Plattsburgh City School District for the sport of Lacrosse for the 2018-2019 school year. The Board originally approved the merger requests from AuSable Valley Central, Saranac Central, Peru Central, and Beekmantown Central on July 2, 2018. *Appendix III*

**Motion Carried: 8-0**

**New Business**

**Business**

**Mergers - Section VII Merger – Girls’ Indoor Track**

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board approve Chazy Central’s request to merge with Plattsburgh City School District for the sport of Girls’ Indoor Track for the 2018-2019 school year and authorize the Superintendent of School and School Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix IV*

**Motion Carried: 8-0**

**JCEO/Duken Lease Agreement**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board authorize the Superintendent to enter into a contract for a Space Utilization Agreement with JCEO for Duken classroom #9, at the rent (increased 2% per annum) of \$3,772.50, for the lease term October 1, 2018 through June 30, 2019.

**Motion Carried: 8-0**

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

- BOCES Capital Project – Superintendent Lebrun informed the Board that Dr. Davey will be at the October 11<sup>th</sup> Board Meeting to discuss the BOCES Capital Project Vote

**Board Member Reports/Remarks**

Mr. Wachtmeister shared a copy of an Excel spreadsheet compiled by Mr. Sherman of the property tax information that was shared by Mr. Wachtmeister at the last board meeting.

Mrs. Boise has attended some recent sporting events which were spectacular and loves having the sports schedule on the website.

**Public Comment** – There were no public comments.

**ADJOURNMENT**

At 7:36 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg, to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**October 11, 2018 – 6:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present (*arrived 6:30*)  
Clayton Morris – excused  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Director of Curriculum & Instruction) – present  
David Baroody (Director of Management) – present  
Fortune Ellison – (Director of Special Education) – present  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass't Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass't Principal) – present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:07 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; the employment history of particular personnel, Administrative Council collective bargaining and possible litigation.

**Motion Carried: 6-0**

At 6:30 p.m., Mr. Marino entered Executive Session.

**Reconvene:** At 7:00 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to reconvene to Regular Session.

**Motion Carried: 7-0**

**Report:** BOCES Capital Project Presentation – Dr. Davey/Mr. Bell gave a Power Point presentation outlining the upcoming BOCES Capital Project Vote. Information can be found on the CVES website and the Plattsburgh City School District website.

**Public Comment-** there were no public comments.

**Consent Agenda Items**

It was moved by Mr. Sherman, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on September 20, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.



**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Pamela Poissant	School Monitor	Oak Street	September 25, 2018	\$12.00/hour (Level 1)	52-week probationary appointment. 5.25 hours/day
Deborah Long	Typist	PHS	October 12, 2018	Salary of \$29,213 prorated (Level 2)	
Donna Baker (ELA), Susan Fresn (S.S.) Jennifer Slatery (Science), and William Verity (Arts)	Department Chairs	PHS	2018-2019 School Year	Stipend of \$500	Per Contract
Jordan Oshier (Math), Anna LaHart (Math), Jennifer McCoy (Spec. Ed), Jackie Cianfrocco (Spec. Ed).	Department Chairs	PHS	2018-2019 School Year	Stipend of \$250	Per Contract
Carrie Bednarz, Jerri Charlebois, Whitney Herbold-Lacroix, Jennifer McCoy and Heidi Wilkins	Extra Half Period (5.5th Class)	PHS	2018-2019 School Year	Stipend of \$250	Per Contract
Judith Casey-Sanger, Jerry Defayette, Catherine McCormick, Kyle LaBrake, Bethany LeClair and Heather Sullivan	Extra Full Period (6th Class)	PHS	2018-2019 School Year	Stipend of \$500	Per Contract
Aimee McLane, Gabriel Girard, Paul Cole, and Samantha Trudeau	Extra Full Period (6th Class)	SMS	2018-2019 school year	Stipend of \$500 each	Per Contract
Elizabeth Cutaiair	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2018-2019 School Year	Stipend of \$3,000	Per Contract
Sarah McCarty	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2018-2019 School Year	Stipend of \$1,500	Per Contract
Jennifer Jolicoeur	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2018-2019 School Year	Stipend of \$5,000	Per Contract
Sandy Verity	PAR Consultant Teacher on Special Assignment (TOSA)	Districtwide	2018-2019 School Year	Stipend of \$1,500	Per Contract

**Winter Coaches**

Recommend the Board appoint the following winter coaches for the 2018-2019 school year at a stipend per negotiated agreement:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Swim	Varsity	Shawn Farrell	\$4,227
	Varsity – TA	Bill Myers	Hourly rate per contract
	Modified	Tom Schaub	\$2,664
Boys' & Girls' Bowling	Varsity	TBA	\$2,432
Boys' Ice Hockey - Varsity	Head Coach	James Reidy	\$5,443
	Assistant Coach	Russell Holland	\$3,938
	Volunteer Assistant	Robin Weeden	N/A
	Volunteer Assistant	Robby Knowles	N/A

	Volunteer Assistant	Joseph Tolosky	N/A
Girls' Ice Hockey – Varsity	Head Coach	Jamie Reidy	N/A
	Assistant Coach	Matt Rogers	N/A
	Assistant Coach	Emily Raville	N/A
	Assistant Coach	Robby Knowles	N/A
	Assistant Coach	Trevor Cameron	N/A
Girls' Basketball	Varsity	Tom Lacey	\$5,443
	Volunteer Assistant	Travis Gorham	\$N/A pending fp
	JV	Molly Flynn	\$3,938
	Modified A	Kristy Boas	\$3,069
Boys' Basketball	Varsity	Chris Hartmann	\$5,443
	Volunteer Assistant	Scott Cutaia	N/A
	JV	Pat Shaughnessy	\$3,938
	Modified A	Alfie LaDue	\$3,069
Winter Cheering	Varsity	Michelle Rugar	\$3,243
Winter Track	Varsity	Vern Harrison	\$3,938

**Co-Curricular Advisors for the 2018-2019 School Year**  
**STAFFORD MIDDLE SCHOOL**

Club/Advisor	Points	Stipend	Club/Advisor	Points	Stipend
Jazz Ensemble/ Patrick Towey	50	\$2,164.00	Science Olympiad/ Kathleen Buckley-Howard	20	\$865.00
Spelling Bee/Sarah McCarty	15	\$649.00	8th Grade Volunteers/Carol Passno	10	\$433.00
Student Council Advisor/Alexis Facticeau	40	\$1,731.00	Math Counts/Todd Bailey	15	\$649.00
Multi-Media Club/Bryan Gottlob	30	\$1,298.00	Yearbook/Tomi Seguin	60	\$2,596.00
8th Grade Advisor/Kim Quinn	30	\$1,298.00	Homework Club/Carol Passno	30	\$1,298.00
Technology Club/ Bryan Gottlob	15	\$649.00	Graduation Slide Show/Todd Bailey	7.5	\$325.00
Tennis – Cathy Whalen**	15	\$649.00	Reality Check/Kim Quinn	15	\$649.00
Graduation Slide Show/Jackie Stewart	7.5	\$325.00	Fermata Nowhere/Cody Hampton	15	\$649.00

\*\*Mrs. Whalen (tennis) will receive the entire stipend in the 1st payment. The tennis club runs in the fall in its entirety.

**Co-Curricular Advisory's for the 2018-2019 School Year**  
**PLATTSBURGH HIGH SCHOOL**

Club/Advisor	Points	Stipend	Club/Advisor	Points	Stipend
Adventure Club/Whitney Herbold-LaCroix	11	\$393.00	Junior Class/Jennifer McCoy	33	\$1,178.00
Adventure Club/Kyle LaBrake	11	\$393.00	Junior Class/Neil Bowlen	33	\$1,178.00
After Prom Party 2/Hannah Tubbs	19	\$678.00	Key Club/Fran Bieber	34	\$1,213.00
After Prom Party 1/Rosemary Manchester	19	\$678.00	Multi-Cultural Club/Jila Yadollahpour	44	\$1,570.00
Amnesty International/Stephanie Boutin	12	\$428.00	National Honor Society/Jennifer Slattery	34	\$1,213.00
Creative Arts Club/Kyle LaBrake	6	\$214.00	PHS Green Team/Amy Sholtis	34	\$1,213.00
Creative Arts Club/Alexa Martin	6	\$214.00	Model UN/Catherine McCormick	16	\$571.00
			Quidditch/Piper Wells-Bruce	12	\$428.00
CFES/Susan LaPierre	55	\$1,963.00	Science Club/Sonal Patel-Dame	4	\$143.00
CFES-Mentor/Fran Bieber	22	\$785.00	Science Club/Kate Relations	4	\$143.00
Drama Club/Cheryl Maggy	90	\$3,212.00	Science Club/Jennifer Slattery	4	\$143.00
Drama Club Music Director/Patrick Towey	22	\$785.00	Senior Class/Sue Fresn	76	\$2,712.00
Foosball Club, Alan Feazelle	12	\$428.00	Senior Slide Show/Corey Mousseau	11	\$393.00
French Club/Jila Yadollahpour	20	\$714.00	Sophomore Class/Jerri Charlebois	56	\$1,999.00

Freshman Class/Fran Bieber	23	\$821.00	Spanish Club/Alison Armstrong-Zantana	20	\$714.00
Freshman Class/Cindy McMahon	23	\$821.00	Student Association/Carrie Bednarz	33	\$1,178.00
Future Business Leaders of America/Val Raugi	16	\$571.00	Student Association/Hannah Tubbs	33	\$1,178.00
GAPP/Steve Graf	34	\$1,213.00	Yearbook/Heather Sullivan	145	\$5,175.00
GAPP/Jean Seeber	34	\$1,213.00			

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Alexandra Caron	N/A	\$11.10/hour \$11.10/hour	School Monitor Food Service Helper	Cleared
Erica Licourt (effective 10/2/18)	N/A	\$11.10/hour	School Monitor	Cleared
Amanda Tromblee (effective 10/2/18)	N/A	\$11.10/hour \$11.10/hour	School Monitor Student Aide/Teacher Aide	Cleared
John Woodcock	N/A	\$11.10/hour	Food Service Helper	Cleared

**Motion Carried: 7-0**

**Correspondence**

- BOCES Session – Supporting Student Mental Health – November 15<sup>th</sup>, 6:00 p.m.

**New Business**

**Business**

**Internal Auditor Report – 2017-2018**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board receive the Report of Internal Auditor for the 2017-2018 school year from Pinto, Mucenski, Hooper, VanHourse & Co.

**Motion Carried: 7-0**

**External Auditor Report – 2017-2018**

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board receive the 2017-2018 Financial Statements and Management Letter from Boulrice & Wood CPAs, P.C.

**Motion Carried: 7-0**

**PCSD Physical Education Plan**

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board approve the District’s Physical Education Plan, which was updated following an audit conducted by the Office of the State Comptroller.

**Motion Carried: 7-0**

**Merger**

**Section VII Merger – Boys’ Indoor Track**

Recommend the Board approve Chazy Central Schools request to merge with Plattsburgh City School District for the sport of Boys’ Indoor Track for the 208-2019 school year. *Appendix II*

**Motion Carried: 7-0**

**SEQRA Agreement**

**SEQRA Resolution – Webb Island Bridge Repair**

It was moved by Mr. Rotz, seconded by Mr. Hall to adopt the following RESOLUTIONS related to a proposed Webb Island Bridge Repair:

1) Declare the Plattsburgh City School District as Lead Agency for the purposes of reviewing and completing the SEQRA process relative to the proposed project at the High School site.

2) Plattsburgh High School site

WHEREAS, The Board of Education of the Plattsburgh City School District is proposing a Capital Project consisting of capital repairs to the Webb Island Bridge

WHEREAS, The Board of Education proposes to proceed with the Proposed Action and wishes to take all actions necessary in connection therewith in order to comply with the State Environmental Quality Review Act ("SEQR"); and

WHEREAS, The Proposed Action has been determined to have no significant environmental impact and are "normal and routine construction and maintenance activities", is a Type II Action pursuant to SEQR, 6 NYCRR, Section 617.5 (c), (8) which describes Type 2 activities and includes the following subsections:

- (1) maintenance or repair involving no substantial changes in an existing structure or facility;
- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, The Board of Education believes that it has complied with the regulations for SEQR;

THEREFORE, BE IT RESOLVED, That the Board of Education of the Plattsburgh City School District hereby declares completion of the SEQR process as it relates to this Proposed Action.

**Motion Carried: 7-0**

### **Instructional**

#### **Field Trips**

##### **Science Olympiad**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Corey Mousseau's request for the Science Olympiad teams to travel to Dartmouth College for the New England Invitational Tournament on December 14/15, 2018. This will be an overnight trip and parents will be transporting and accompanying all students, along with the two Science Olympiad teachers. *[Board approval is needed since this is a multi-day trip and it involves traveling outside of New York State.]*

**Motion Carried: 7-0**

##### **NYSSMA Winter Conference**

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board approve William Verity's request for approximately 45 students (3 chaperones) to participate in the NYSSMA Winter Conference to travel to Rochester, NY on November 29/30, 2018. *[Board approval is needed since this is an overnight trip.]*

**Motion Carried: 7-0**

##### **NYSSMA Zone 5 Festival**

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board approve Lori Kashorek's request for approximately 4 students (2 chaperones) to participate in the NYSSMA Zone 5 Area All-State Festival to travel to Potsdam, New York for practice and performance on November 16<sup>th</sup>-17<sup>th</sup>. They will be traveling with Mrs. Kashorek and will room by gender at a hotel. *[Board approval is needed since this is an overnight trip.]*

**Motion Carried: 7-0**

##### **NYSSMA All-State Conference**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Patrick Towey's request for approximately 1 selected student (1 chaperone) to participate in the NYSSMA All-State Conference Honors Ensemble to travel to Rochester, New York for practices and a performance from November 29<sup>th</sup> to December 2<sup>nd</sup>. Mr. Towey will be travelling to Rochester with his student. *[Board approval is needed since this is a trip that involves staying three nights in a hotel.]*

**Motion Carried: 7-0**

##### **Montreal, Canada – Foreign Language Classes**

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to recommend the Board approve Jean Seeber's request for students in French 3 and German 1 and 2 classes to travel to Montreal, Canada with their teacher, Mrs. Seeber (and other chaperones as needed) in early November. The students will tour the Montreal Holocaust Memorial Center, meet a survivor of the Holocaust, and have lunch at the Atwater Market. *[Board approval is needed since this trip involves travel outside of the USA.]*

**Motion Carried: 7-0**

##### **New Orleans – Jazz Ensemble**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve Patrick Towey's request for approximately 6 students of the PHS Jazz Combo (a sub-group of the PHS Jazz Ensemble) and 2 chaperones to travel to New Orleans, Louisiana, with Mr. Towey and another chaperone from April 13<sup>th</sup> to April 18<sup>th</sup>, 2019. Students will perform at various locations in New Orleans and will tour the city. The group plans to self-fund this trip and students will room by gender. *[Board approval is needed since this is a multi-day trip and it involves traveling outside of New York State.]*

**Foosball Club**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve the creation of the Foosball Club at Stafford Middle School for the 2018-2019 School Year. The advisor will be Mr. Shaughnessy. The students in the foosball club will learn the rules of competitive foosball, develop an understanding of the different styles and strategies of play, gather instruction in the techniques used in playing the game of foosball skillfully and learn to play both individually and with a partner.

**Motion Carried: 7-0**

**Superintendent's Reports/Remarks**

-Superintendent Lebrun invited Board members to participate in the Homecoming Parade.  
-Superintendent Lebrun shared that a number of our teachers have earned a Master Teacher Award, stating it is a very competitive and vigorous process. Congratulations to: Sue Higgins, Kylie McLean, Melissa Caraballo, Nicole Nevader, Tim Mulligan, Katelyn Relation and Sabrina Hamilton.

**Board Member Reports/Remarks**

Mr. Sherman recognized the wonderful job the District's coaches are doing – the kids are enjoying it immensely.

Mr. Krieg shared information from a NYSSBA publication about community schools.

Mr. Wachtmeister discussed a Small City's School conference call and referred to a Times Union article, both related to the student absenteeism issue. He also referred to the Comptroller's report on chronic student absenteeism, which finds that excessive absenteeism can be linked to negative consequences for students and their future. Mr. Wachtmeister also commented on another issues with absenteeism for teacher, which is a negative impact on student instruction. He mentioned that the Board of Regents will be making a recommendation for State Aid sometime in November – December.

Mrs. Boise thanked Dr. Davey and Mr. Bell for their presentation. She also thanked the staff, in advance, for their work on this weekend's homecoming and invited Board members to come and join in on the parade.

**Public Comment** – There were no public comments.

**ADJOURNMENT**

At 8:45 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg, to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**November 8, 2018 – 6:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present (*arrived 6:30*)  
Clayton Morris – excused  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – excused  
Fortune Ellison (Director of Special Education) - present  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass't Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass't Principal) - present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:00 p.m., it was moved by Mrs. Goerlitz, Seconded by Mr. Hall to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; the dismissal of a particular person – an employee, the discipline of a particular person – a student, the removal of a particular person – a parent, collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the School Administrators' Association of NYS and the Plattsburgh Teachers' Association and possible litigation.

**Motion Carried: 8-0**

**Reconvene:** At 7:02 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz to reconvene to Regular Session.

**Motion Carried: 8-0**

**Spotlight:** School Board Recognition – Mrs. Ellison, Mrs. McCormick, Mr. Gottlob, Mr. Defeyatte and students: Tyler Agnew and Michelle Germain presented the Board with a Power Point presentation on the high school's productivity with the new school store called the Hive. The students shared their learning experiences and successes working in the store and expressed their appreciation to the Board for their service.

**Public Comment-** Mr. Cyphers spoke in favor of the Footbridge, encouraging the Board to keep the bridge.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on October 11, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
John Ireland	Clerk	Districtwide		\$14.88/hour	1 hour/day
Cathy Whalen	Bowling Coach	Boys' & Girls' Varsity	2018-2019 School Year	Stipend of \$2,432	
Randy Whalen	Bowling Volunteer	Boys' & Girls' Varsity	2018-2019 School Year	N/A	
Nicole Byrne-Navarro	Special Education Teaching Assistant	SMS/Bailey	November 13, 2018	Salary of \$24,015 (prorated Step 1)	4-year probationary appointment
Morgan MacInnis	Volunteer Coach	Girls' Hockey	2018-2019 School Year	N/A	

**Increase in Hours**

Recommend that the Board of Education approve Andrea Trombley, Clerk (District Wide) with an additional .25 hours per day, hourly rate unchanged.

**FMLA Leave of Absence**

Recommend the Board approve an unpaid FMLA leave of absence for Erin Castine, Momot's Elementary Teacher, effective November 1, 2018 through December 17, 2018.

Recommend the Board approve an unpaid FMLA leave of absence for Jennilee Montanile, Stafford Middle's Special Education Teacher, effective November 13, 2018 through December 4, 2018.

**Resignations**

Recommend the Board accept Cindy Bates' letter of resignation as Food Service Helper, effective October 22, 2018.

Recommend the Board accept Benjamin Saunders' letter of resignation as Physical Education Teacher, effective February 1, 2019.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	<u>Fingerprint Status</u>
Jessica Bresette	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Tracy Gibbs	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Sherry Hawn	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Stacie Minchoff	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Jenna Hayden	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Lyndsey Tolman	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Ashely Velardi	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Alexandra Caron	N/A	\$11.10/hour \$11.10/hour	School Monitor Student Aide/Teacher Aide	Cleared
Jennifer Coupel	N/A	\$11.10/hour \$11.10/hour	School Monitor Student Aide/Teacher Aide	Cleared
John Woodcock	N/A	\$11.10/hour \$11.10/hour	School Monitor Student Aide/Teacher Aide	Cleared

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (September 2018)
- 2) High School Extraclassroom Activity Fund Report (September 2018)
- 3) Summary of Budget Transfers for the months of September 30, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (September 30, 2018)
- 5) Food Service Program Profit and Loss Statement (September 2018)
- 6) Budget Status Report (September 30, 2018)

**Treasurer's Report**

Recommend the Board accept the September 30, 2018 Treasurer's Report as presented in *Appendix II*.

**Motion Carried: 8-0**

**New Business****Business****Board Policy Breast Feeding – First Reading**

Recommend the Board review Board Policy #9520.6 - Breast Feeding. This new policy will provide accommodations for those employees who choose to continue providing nutrition to their infants after returning to work. Research has shown this accommodation benefits both the employer and employee in so many way.

**Instructional****Field Trips**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve Corey Mousseau's request for the Science Olympiad teams to travel to the Massachusetts Institute of Technology (MIT) in Cambridge, Massachusetts for an invitational tournament on January 11<sup>th</sup> and 12<sup>th</sup>. This will be an overnight trip and parents will be transporting and accompanying all students, along with the two Science Olympiad teachers and two other chaperones. *[Board approval is needed since this is a multi-day trip and it involves traveling outside of New York State.]*

**Motion Carried: 8-0**

It was moved by Mr. Sherman, seconded by Mr. Hall to recommend the Board approve Amy Sholtis' request for the Plattsburgh High School Green Team to attend the 10<sup>th</sup> Annual Adirondack Youth Climate Summit at the Wild Center in Tupper Lake, New York, on November 6, 7, and 8. This will be a three day/two night trip. *[Board approval is needed since this is a multi-day trip that involves staying overnight.]*

**Motion Carried: 8-0**

**Concluding Reports and Remarks****Superintendent's Reports/Remarks**

- Footbridge – Conversation took place on how to proceed with the footbridge and the draft agreement between the School Board and the City of Plattsburgh. After ample discussion, the consensus among the Board was:
  - To oversee the repairs on the bridge
  - Give ownership to the City (transfer title) after repairs
  - No responsibility for future demo/repairs
- Superintendent Lebrun acknowledged Veteran's Day and shared a war poem - In Flanders Field.

**Board Member Reports/Remarks**

Mrs. Goerlitz thanked Mrs. Ellison and students for their presentation/recognition.

Mr. Wachtmeister also thanked Mrs. Ellison and students for their presentation/recognition.

Mr. Rotz thanked Mrs. Ellison for the presentation/recognition.

Mr. Sherman commented how great the NYSSBA convention was and thanked everyone for tonight's presentation/acknowledgement.

Mr. Morris expressed his appreciation for tonight's recognition.



Mrs. Boise thanked everyone for a wonderful presentation/program tonight, emphasizing how great it was to hear from the students. The HIVE has been a great addition to the high school. She wished everyone a Happy Thanksgiving.

Mr. LaBarge informed the Board that the SMS student council had a very successful fundraiser for a SMS student and family and they will be presenting a \$1,087 check to the family.

**Public Comment** – Mr. Cyphers thanked the Board encouraging them to keep the footbridge.

**ADJOURNMENT**

At 8:37 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino, to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

**Minutes of the Meeting of the  
Board of Education Regular Meeting  
December 6, 2018 – 6:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
(*excused 7:46*)  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – excused  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present (*arrived  
5:52*)

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) – present  
Dawn Stetz (District Clerk) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass't Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass't Principal) – present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 5:17 p.m., it was moved by Mr. Rotz, seconded by Mr. Sherman to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the School Administrators' Association of NYS and the Plattsburgh Teachers' Association and possible litigation.

**Motion Carried: 7-0**

At 5:52 p.m., Mr. Wachtmeister entered Executive Session.

**Reconvene:** At 7:45 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to reconvene to Regular Session.

**Motion Carried: 8-0**

At 7:46 p.m., Mrs. Boise was excused.

**Spotlight:** Mr. Hampton, Music Teacher, played a performance by Stafford Middle School's Fermata Nowhere Acapella group and also shared with the Board that the group has qualified to compete in the International Championships of High Schools.

**Report:** Mrs. Silver, the District's Director of School Health Services along with Tammy Trombley, Trauma Program Manager for the University of Vermont Health Care, Network, CVPH, provided the Board with information on a program called Stop the Bleed. Ms. Trombley is available to provide free training to staff members of the District, at their request. She referred members to the following website for more information: <https://www.bleedingcontrol.org/> The Board requested an action item be placed on the January agenda, adopting the Stop the Bleed program.

**Public Comment-** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on November 8, 2018.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE, CPSE and 504 Plan Recommendations**

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Justin Hart	Physical Education Teacher	Bailey	January 2, 2019	Salary of \$40,025 prorated (Step 1, B)	4-year probationary appointment.

**FMLA Leave of Absence**

Recommend the Board approve a request to extend an unpaid FMLA leave of absence for Jennilee Montanile, Stafford Middle School’s Special Education Teacher, through January 3, 2019. NOTE: *The Board originally approved a request from November 13, 2018 through December 4, 2018, at the November 8, 2018 board meeting.*

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Jane Pike (retired)	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	N/A
Denise Gladue (eff. 11/7/18)	N/A	\$11.10/hour	School Monitor	Cleared
Donna Stockdale	N/A	\$11.10/hour	Clerk	Cleared
Caroline Thurber	N/A	\$11.10/hour \$11.10/hour	School Monitor Food Service Helper	Cleared

**Business**

**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (October 2018)
- 2) High School Extraclassroom Activity Fund Report (October 2018)
- 3) Summary of Budget Transfers for the months of October 31, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (October 31, 2018)
- 5) Food Service Program Profit and Loss Statement (October 2018)
- 6) Budget Status Report (October 31, 2018)

**Treasurer’s Report**

Recommend the Board accept the October 31, 2018 Treasurer’s Report as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$65,000.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 65,000.00	A1621-200-3200	Security Equipment	A1621-400-3200	Other Contractual

*To cover cost of school resource officers*

**Motion Carried: 7-0**

**Correspondence** – Letter of support on the Footbridge

**Old Business (► Indicates item to be discussed.)**

**Board Policy Breast Feeding – Second Reading**

It was moved by Mr. Sherman, seconded by Mr. Marino to recommend the Board adopt Board Policy #9520.6 - Breast Feeding. This new policy will provide accommodations for those employees who choose to continue providing nutrition to their infants after returning to work. Research has shown this accommodation benefits both the employer and employee in so many ways.

**Motion Carried: 7-0**

**New Business**

**Business**

**Donation**

It was moved by Mr. Marino, seconded by Mrs. Goerlitz to recommend that the Board of Education accept a donation from BCA Architects & Engineers for the purchase of an electronic sign from Daniels Signs Inc. in the amount of \$26,126.

**Motion Carried: 7-0**

**Increase 2018-2019 Budget**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend that the Board of Education increase the 2018-2019 budget in the amount of \$26,126 for the purpose of purchasing an electronic sign from Daniels Signs Inc. in conjunction with the donation from BCA Architects & Engineers. This purchase will be at no cost to the District.

**Motion Carried: 7-0**

**Surplus Equipment**

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board approve the disposal of the following surplus equipment, in the most effective manner as determined by the District's Purchasing Agent.

Serial	Model	Serial	Model
5931	Mitsubishi projector	6089	Mitsubishi projector
2471	Dell Printer	2454	iMac
2440	iMac	2459	iMac
9SMSWG1	Optiplex 755	3885	Optiplex 740
5247	Optiplex 380	5290	Optiplex 380
2628	Optiplex 755	2785	Optiplex 760
2781	Optiplex 760	2479	Optiplex 620
2391	Optiplex 620	5151	Optiplex 780
2394	Optiplex 620	2974	Optiplex 620
6328	Optiplex 380	5021	Optiplex 760
2882	Optiplex 760	2860	Optiplex 760
5042	Optiplex 760	J07VQC1	Optiplex 745
2854	Optiplex 760	5452	Optiplex 380
5238	Optiplex 380	5262	Optiplex 380
2620	Optiplex 755	5249	Optiplex 380
5309	Optiplex 380	5736	Optiplex 745
5725	Optiplex 745	5732	Optiplex 745
5028	Optiplex 760	2553	Optiplex 755
2889	Optiplex 760	5356	Optiplex 780
5032	Optiplex 760	0061	Optiplex 620
5000	Optiplex 760	2973	Optiplex 760
2973	Optiplex 760	2545	Optiplex 755
2527	Optiplex 755	2908	Optiplex 760
2891	Optiplex 760	2884	Optiplex 760
2870	Optiplex 760	2872	Optiplex 760
2816	Optiplex 760	2971	Optiplex 760
2694	Optiplex 755	2622	Optiplex 755
2631	Optiplex 755	5735	Optiplex 745
5702	Optiplex 745	5731	Optiplex 745
5546	Optiplex 745	5697	Optiplex 745

5243	Optiplex 380		
		0030486284EA	Cisterra
KQDGPZ	Cisco MCS 7800		
3942	Dell Poweredge 2950	2140	Dell Powervault 755N
2364	Dell Poweredge 2850	0887	Dell Poweredge 2850
2223	Dell Poweredge 2650	3255	Dell Poweredge 2650
3925	Cisco 2800	CAT0834Z21X	Cisco Catalyst 3560
3938	Cisco Catalyst 3550	CAT0834R23P	Cisco Catalyst 3560
M04FLJHC52	Cisco MCS 7800	0080	Cisco MCS 7800
2365	Cisco MCS 7800	3088	Apple server
3781	Apple Server	3B9ZLL1	Dell Poweredge 2900
V9480248517080	Sanyo TV & Cart	TV Cart	

**Motion Carried: 7-0**

**Bid Award – Momot Canopy and Site Improvements Project**

**Contract No. 1 (General Construction)**

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend the Board of Education approve Momot Elementary’s Canopy and Site Improvements Project (Project No. 2018-085) contract to **Murnane Building Contractors, Inc.**, in the total bid amount of **\$92,200** subject to the final review or required post-bid documents by Bernier, Carr & Associates (BC & A), and contingent upon the submission of bonds and insurances as required by the contract documents.

**Motion Carried: 7-0**

**Resolution – Footbridge**

It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to recommend the Board adopt the following resolution related to the Footbridge:

WHEREAS, the Plattsburgh City School District is the title owner of a pedestrian footbridge (“Footbridge”) over the Saranac River running generally from Waterhouse Street on the east to George Angell Drive on the west, sometimes referred to as the “Webb Island Pedestrian Bridge”; and

WHEREAS, certain matters relating to the funding, development, construction, and maintenance of the Footbridge were the subject of an Agreement for Public Improvements between the City of Plattsburgh and the Plattsburgh City School District, made on and dated as of August 20, 1981; and

WHEREAS, the Footbridge has been and could remain a valuable public resource benefitting the residents of the City of Plattsburgh and children of the Plattsburgh City School District; and

WHEREAS, engineering reports given last fall, indicate that the Footbridge is in need of significant repairs in order to render it safe for pedestrian use and to extend its useful life; and

WHEREAS, it is the wish and intent of the Plattsburgh City School District to work cooperatively with the Mayor and Common Council of the City of Plattsburgh in order to preserve the continued availability of the Footbridge as a public and student resource; and

WHEREAS, the Plattsburgh City School District must make a decision to demolish the footbridge or to follow the path outlined below, in the good faith offer; and

WHEREAS, the Plattsburgh City School District must begin the necessary administrative actions so that work to repair or demolish can be accomplished as early as possible in the spring; and

WHEREAS, our state legislators, Senator Little and Assemblyman Jones, have committed financial resources to the Plattsburgh City School District to repair the footbridge.

**NOW, THEREFORE, WE, THE PLATTSBURGH CITY SCHOOL DISTRICT, HEREBY PROPOSE THE FOLLOWING GOOD FAITH OFFER TO THE MAYOR AND COMMON COUNCIL OF THE CITY OF PLATTSBURGH.**

**I. FOOTBRIDGE REPAIRS**

A. The Plattsburgh City School District shall, at **no cost to the City of Plattsburgh**, retain appropriate contractor(s) to perform and complete such repairs to the Footbridge as may be necessary to remediate the conditions identified in the inspections and reports prepared by MJ Engineering and Land Surveying, P.C., and BCA Architects and Engineers in September, 2017 and November, 2017, respectively.

A. The Plattsburgh City School District's willingness to perform and complete the repairs specified in Section I (A) is subject to the District receiving funding through Dormitory Authority of the State of New York ("DASNY") in an amount of up to \$500,000 to be applied toward the cost of repairs. If either (a) DASNY funding is not available to be applied toward the cost of repairs, or (b) the cost of repairs exceeds the amount of any available DASNY funding, this Offer shall be null and void and the District shall have no further obligations hereunder.

## II. TRANSFER OF OWNERSHIP

A. Within sixty (60) days of the completion of the repairs specified in Section I above, which completion of repairs shall be certified in writing by the Plattsburgh City School District's Engineers, the District shall convey to the City of Plattsburgh, and the City shall accept, all of the District's right, title, and interest in the Footbridge and underlying real property. **The City shall not make any payment** to the District as consideration for this conveyance.

B. Such conveyance from the Plattsburgh City School District to the City of Plattsburgh shall include the transfer and/or assignment from the District to the City of the following interests: (a) the District's interest in a lot located on Waterhouse Street, being the same property conveyed to the District via Deed executed by Dorothy (Delisle) Farber dated December 15, 1982; (b) the District's interest in a Permit for Access dated March 25, 1983 and executed by John W. Delisle, Jr.; and (c) the District's interest in an Easement dated as of April 29, 1983 and granted by the State of New York. The District shall provide an abstract of title for these parcels demonstrating no encumbrances, liens or other clouds on title. Further, the District shall initially prepare the conveyance documents (i.e. deeds, TP-584; RP-5217).

C. Such conveyance from the Plattsburgh City School District to the City of Plattsburgh shall also include an assignment to the City of the District's rights and obligations under a certain Bridge Crossing License Agreement entered into between the District and New York State Electric & Gas Corporation dated as of August 22, 1996 and possible amendments are currently under consideration.

D. We ask that the City of Plattsburgh mutually cooperate in the preparation and execution of all documents as may be necessary to effectuate the foregoing conveyances. The Plattsburgh City School District shall be responsible for payment of any abstract/title costs and transfer taxes for the parcels described in Section II.B. The City shall be responsible for payment of any recording fees.

E. Upon completion of the conveyance of all of the Plattsburgh City School District's right, title, and interest in the Footbridge, **the District shall pay to the City of Plattsburgh the sum of \$50,000**, in consideration of the City's assumption of responsibility to maintain the Footbridge. Notwithstanding the foregoing, such funds may be used and applied by the City for any purpose within the City's sole discretion. This \$50,000 payment from the District to the City, which is to be secured via a member item grant through Assemblyman Billy Jones, shall be made within sixty (60) days of the City's recording of the conveyance documents.

F. We expect the City of Plattsburgh to acknowledge that the Plattsburgh City School District's performance of the repairs specified in Section I will be undertaken in express reliance on the City's agreement to accept title to the Footbridge upon completion of the repairs. The City shall agree that, in the event that the City fails to accept title to the Footbridge upon completion of the repairs as provided herein, the District shall be entitled to specific performance of the City's agreement to accept title, in addition to all other legal and/or equitable remedies as may be available under law.

## III. PRIOR AGREEMENTS SUPERSEDED

Upon the completion of the conveyance of the Footbridge to the City of Plattsburgh, this Agreement shall supersede all prior agreements between the City of Plattsburgh and the Plattsburgh City School District relating to the Footbridge, including but not limited to the Agreement for Public Improvements made on and dated as of August 20, 1981.

**Motion Carried: 7-0**

### Instructional Field Trips CFES

It was moved by Mr. Sherman, seconded by Mr. Morris to recommend the Board approve for members of the Junior Class to participate in an overnight visit to the Albany area with the College For Every Student club, advised by Ms. LaPierre. The group will have the opportunity to visit the University at Albany, Sage College, Hudson Valley Community College, Siena College, Rensselaer Polytechnic Institute, and Skidmore College on April 17 and 18. *[Board approval is sought because the students will be staying overnight in the Albany area.]*

**Motion Carried: 7-0**

### Varsity Baseball Team

It was moved by Mr. Morris, seconded by Mr. Sherman to recommend the Board approve Patrick Shaughnessy's request for the Varsity Baseball Team to travel to Myrtle Beach, April 13 - 20, 2019, to participate in the Mingo Bay Baseball Tournament. Fund raising will be conducted under the auspices of the Booster Club. There is no cost to the District. *[Board approval is needed since this is a multi-day trip that involves staying overnight.]*

**Motion Carried: 7-0**

**Concluding Reports and Remarks**

**12.1 Superintendent’s Reports/Remarks**

- o Superintendent Lebrun asked Board members if they were interested in providing (funding) the CCPT bussing for students this school year, once again. The Board was in agreement to do so for one more school year.
- o CVES- Evidence-Based Learning Program – January 10<sup>th</sup>, 6:00 p.m. – Superintendent Lebrun asked Board members to let the District Clerk know if they were interested in attending.
- o Superintendent Lebrun discussed the recent merger between Elizabethtown and Westport schools.
- o Superintendent Lebrun informed the Board that the District’s Phase I (wireless network intro districtwide) of the Smart Schools Bond Act has been approved by the State. Phase II (implementation of user devices) will be next to be approved.

It was moved by Mr. Wachtmeister to suspend the rules and put forth a motion for a RFP for the demolition of the Footbridge. Mr. Marino seconded that motion. **Motion Carried: 5-2**

**VOTE: Yes** - Mrs. Goerlitz, Mr. Hall, Mr. Marino, Mr. Wachtmeister and Mr. Rotz  
**No** - Mr. Sherman and Mr. Morris

After further discussion, it was moved by Mr. Wachtmeister that the District put forth a RFP to demolish the Webb Island Footbridge, discussions commence with NYSEG on the best way to handle the pipeline, and communicate with the school attorney on the language. Mr. Marino seconded. After more discussion, it was moved by Mr. Marino to amend the RFP motion to read that PCSD put forth a RFP to **ascertain** the cost to demolish the Webb Island Footbridge, discussions commence with NYSEG on the best way to handle the pipeline, and communicate with the school attorney on the language. Motion was seconded by Mr. Wachtmeister. **Motion Carried: 6-1**

**VOTE: Yes** - Mr. Rotz, Mr. Sherman, Mr. Wachtmeister, Mrs. Goerlitz, Mr. Hall, and Mr. Marino  
**No** - Mr. Morris

**Board Member Reports/Remarks**

Mr. Wachtmeister confirmed that the minutes from this meeting will be posted for the public to see after January 3<sup>rd</sup>'s Board Meeting.

Mr. Sherman requested that the letter from the Saranac River Trail Greenway, Inc. be included in the minutes.

Mr. Morris wished everyone a great Holiday!

Mr. Rotz wished everyone Happy Holidays and thanked the staff for everything they do.

**Public Comment** – There were no public comments.

**ADJOURNMENT**

At 9:01 p.m., it was moved by Mr. Marino, seconded by Mr. Sherman, to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz  
District Clerk

**SARANAC RIVER TRAIL GREENWAY, INC.**



December 6, 2018  
Mr. Jay C. Lebrun  
Superintendent  
Plattsburgh City School District  
49 Broad Street  
Plattsburgh, NY 12901

**RECEIVED**

DEC - 6 2018

Superintendent's Office  
Plattsburgh City School District

**RE: Letter of Support for Reconstruction of the Webb Island Bridge**

Dear Superintendent Lebrun:


On behalf of the Saranac River Trail Greenway, Inc. Board of Directors ("Board"), I am writing to express support for the reconstruction of the Webb Island Bridge and to urge the School District and the City of Plattsburgh to resolve the impasse that is hindering the reconstruction of the bridge.

The Saranac River Trail Greenway, Inc. is a registered 501(c)(3) organization founded in 2012. Our mission is to establish and develop public multi-use recreational trails along the 27-mile Saranac River Trail Greenway corridor ("SRTG") that engage and link residents, visitors, businesses and communities with health, recreational, environmental, and transportation resources. Developing, promoting, and advocating for public access to the SRTG is integral to our mission.

The Webb Island Bridge is a vital link to the SRTG. The bridge provides residents living on the south side of the city with easy pedestrian access to the end of the current trail on George Angell Drive. The "Webb Island Spur" also provides a connection from the SRTG to Riverview Park located on Vale Way. In short, the Webb Island Bridge is a critical part of the SRTG and its closure limits opportunities for public enjoyment of the SRTG.

To be clear, the Board understands that closure of the Webb Island Bridge was necessary and commends the District's decisive action to close the bridge in light of the safety concerns. We further recognize that there are substantive and serious issues related to ongoing maintenance that need to be resolved by the parties. However, as a Board we urge the parties remain focused on the impact that this closure is having on our community, including impeding access to the SRTG, and to work collaboratively to resolve these matters with all possible haste.

We thank you for your time and consideration. If you have any questions about this letter, please do not hesitate to contact me by phone at (518) 335-5915 or by email at [jfeiler@champlainarts.com](mailto:jfeiler@champlainarts.com).

Cordially,  
  
Jesse Feiler  
President

Cc: Hon. Colin Read, Mayor of the City of Plattsburgh



## Webb Island Footbridge/Webb Island Pedestrian Overpass

March 23, 1978 Study Session Minutes: 2. Saranac Bridge -

The Superintendent [Dr. Gerald Carozza] reported on his conversations with Mr. William B. Haessig, Director of the Division of Educational Facilities Planning at the State Education Department. Mr. Haessig has verbally approved for building aid purposes a total project in the amount of \$650,000.

The Superintendent reported that he had met with Mayor Ianelli and City Chamberlain Colver to explore ways in which the City can fund their portion of the cost of the Bridge. It appears that the most difficult part of the project will be finding a way to legally transfer money from the City to the City School District for the bridge portion of the work.

The Superintendent recommended that architects and engineers and public announcements of the project be postponed until assurances can be received from the State that a financing plan can be worked out." [This last piece may relate to the information Mr. Sherman relayed at the last meeting concerning the District reimbursing the City for a portion or all of the City's portion of the cost. Maybe Rod can let me know when the reimbursement occurred and maybe I may be able to find some minutes containing such.]

October 25, 1979 Bd minutes: "Bob Deforge reported on a meeting he had with the City Common Council relative to the construction of a footbridge across the Saranac River at the High School site. He informed the Board that the Council would be willing to meet with the Board of Education on November 8 to see if there is a common ground for moving forward with the plan. The Board of Education had no objection to hosting such a joint meeting at the High School during the November 8, 1979 Board meeting."

May 21, 1981 Bd minutes: "A. Saranac Bridge The Superintendent reviewed with the Board the proposal to construct a footbridge across the Saranac River at the Senior High School site. The City of Plattsburgh has indicated that they may have a source of funding that could be turned over to the City School District for construction purposes. It was moved by Mr. Deforge, seconded by Mr. Bleeker, that the Board of Education in support of the construction of a footbridge across the Saranac River at the Senior High School in cooperation with the City of Plattsburgh, pending approval of a financing plan." "Motion Carried Vote on the Motion-8 Yes 0 No" [Again it might be helpful to know when the District reimbursed the City.]

August 20, 1981 Bd minutes: "The Superintendent reviewed with the Board a proposed Agreement for Public Improvements between the City of Plattsburgh and the City School District, a part of which would be the construction of a footbridge across the Saranac River at the Senior High School site. A copy of the proposed Agreement for Public Improvements is attached to the minutes. It was moved by Mr. Lavery, seconded by Mr.

Wachtmeister that the Agreement for Public Improvements be approved and that the Superintendent of Schools is authorized to sign the agreement. Motion Carried Vote on the Motion-7 Yes 0 No"

December 3, 1981 Bd minutes: "Dr Saunders[Acting Superintendent of Schools] informed the Board members of a meeting scheduled for December 14 in the Facilities Planning Office of the State Education Department regarding the proposed Saranac Bridge. Mayor Ianelli, Dr. Saunders, Mr. Deforge, Mr. Momot, and Mr. Pierce will be attending the meeting."

December 17, 1981 Bd minutes: "Bob Deforge reported on the meeting of school and city officials held on December 14 in Albany with State Education Department personnel regarding the proposed Saranac River pedestrian bridge."

February 18, 1982 Bd minutes: "Mr. Momot[recently appointed Superintendent of Schools] updated information to the Board on the status of the proposed Saranac bridge and requested that the Board approve a request to ask Joe Martina to give us a proposal on preliminary site work. A draft copy of a letter to submit to Mr. Martina is attached to the minutes. Mr. Bleeker moved, seconded by Mr. Wachtmeister, that the Board approve a request to ask Joe Martina to give us a proposal on preliminary site work. Motion Carried Vote on the Motion-7 Yes 0 No"

March 18, 1982 Bd minutes: "Mr. Wachtmeister moved, seconded by Mr. Ellis, that the Board approve the proposal submitted by Mr. Joseph Martina for preliminary site work on the proposed Saranac Bridge. Letter from Mr. Martina is attached to the minutes which includes a cost breakdown and summary of the specified items. Motion Carried Vote on the Motion-7 Yes 0 No"

May 20, 1982 Bd minutes: "Mr. Momot reported that this project is progressing on schedule. Mr. Martina has finished preliminary design plans. They have started core borings on each side of the river and, at the present time, are trying to scale the project down to keep it within \$500,000."

November 18, 1982 Bd minutes: "Mr. Ellis moved, seconded by Mr. Ryan, that the Board adopt the following resolution:

RESOLVED, that to advance the footbridge project, the District shall acquire real property rights and access to land from SUNY, Plattsburgh, for the west bridge abutment, as well as the crossing of the Saranac River and Webb Island, according to a metes and bounds description prepared by J.J. Martina, P.E., and dated November 8, 1982 and any appropriate amendments of it, and as shown on his map dated July 1982 and finally revised on September 21, 1982, initially for a time at least as great as the five year period of probable usefulness fixed for the project by resolution of August 12, 1982, and extending to eventual full ownership; also extending to the matters here directed to be done, the authority previously granted to the Superintendent et al, as to the Farber purchase. Motion Carried Vote on the Motion-5 Yes 0 No"

These quotations from PCSD minutes show how much effort and time was invested by both the City and the City School District in making the footbridge possible to the advantage of youngsters living in the South side of the City at a time when more students walked to school that may be the case today.

I am sure that there are more quotes that could be included but right now most of 1983 minutes are probably located in another box which I will locate sometime in the future. Chances are there will not be much. The January 14, 1983 Press-Republican reported that work would begin in earnest in early April 1983 and be open by the start of school in September.

The next time the bridge was in the news concerned the placement of an 8 inch pipeline over the top of the footbridge to carry natural gas to the Imperial Paper Mill in an effort to keep it open which proved to be insufficient. Public Hearings were held on August 8, 15, 20, and 22nd with a majority of a divided Board voting to approve the pipeline on August 22, 1996. The Press-Republican editorialized after the vote.

The September 24, 2009 Press-Republican article by reporter Stephen Bartlett under the headline of "City School Board concerned about footbridge" contained the following: "...The footbridge needs repair, and it is the responsibility of the city, said School Board member Fred Wachtmeister. The city needs to step up and do this....They[City officials] say they have been maintaining the footbridge and it is structurally sound and, in fact, just passed an inspection by a bridge specialist....School Board member Tracy Rotz said it's obvious the bridge needs some work, especially the planking....While the district currently has title to the bridge, the original agreement from 1981 between the city and School District clearly specifies that the city is responsible for the maintenance and repair of the bridge, Short[Superintendent] said....[City Engineer] Farrington said, but I don't think they[School District] ever gave us title. Failure to turn over title did not void the agreement. The deal was the school would build it and the city take ownership of it. He acknowledged the district built the bridge on time and the city has maintained it since."

Both the Sun Community Newspaper in articles by reporter Elizabeth Izzo and Press-Republican reporter McKenzie Delisle have recently written articles concerning current positions and facts about the footbridge and the Board members and community members can access those for additional information if they wish to.

A Press-Republican Editorial on November 28, 20018 was titled, "End squabble over bridge and fix it." The Editorial begins with, "It's time for the City of Plattsburgh and Plattsburgh City School District to meet in the middle on the Webb Island Footbridge." A catchy phrase to be sure but it may be hazardous for the parties to be on the bridge anywhere much less the middle. On a safer note the Editorial ends with, "City and School District leaders need to sit down, right now, to iron out the details and get the bridge fixed." The sticking points were and some remain such as; Who will pay for the repair of the footbridge? This issue was resolved when due to the responsible generosity of NYS Senator Little repair money would come from the State. Assemblyman Jones's responsible action was to secure an additional \$50,000 to be used at the city's discretion hopefully to offset some of the cost of maintaining the bridge after repairs are effectuated. Who will oversee repair? The District has agreed to supervise the repair. Who will own the bridge after it is certified safe for pedestrians? The City should own the bridge as it owns other bridges within the city. Here there lies disagreement over what conditions should apply in order to make the transfer possible. What if any responsibility should the District have once the title to the bridge is transferred to the City? The District should no longer have any responsibility for the bridge, financial or otherwise, after transfer to the City. The Mayor and Council want the District to pay half the cost of demolition or building a new footbridge in the future. This is a deal breaker! Who will pay to maintain the bridge? The City must pay to maintain the bridge as it has done since the bridge was built 25 years ago. Should the bridge at some time in the future once again suffer structural decay and be deemed unsafe for pedestrian traffic when owned by the City, the City makes the call to demolish and pay to do so. Once in City ownership, the District has no more say or responsibility.

The Press-Republican Editorial title on June 30,2011 sums up the issue clearly. "Footbridge responsibility lies with city." "The City of Plattsburgh should take over ownership of the footbridge near Plattsburgh High School. There is no reason for a school district to own a bridge....The city has a maintenance fund set up to care for the bridge, but it never took over the structure. When the need for repairs came up recently, the School District offered to pay the \$36,000 as long as the city would take ownership of the bridge, as agreed to back when it was built. But Mayor Kasprzak rejected that idea. I don't believe the taxpayers of this city should be put in a position where we have to take ownership of the bridge and the liability and possible financial

consequences of owning a bridge, he said....Councilor Mark Tiffer,...disagreed....He called it a vital part of the transportation infrastructure in the City of Plattsburgh. Tiffer is absolutely right. It is the purview of a city, not a school district, to oversee the bridges in its jurisdiction. You can't rule one out because of fears of liability. Every bridge presents that danger, as there is always the possibility that someone will fall or jump from the bridge. The footbridge is actually better guarded against that danger than the city's other bridges, as its sides are surrounded in fencing to prevent injury. The city has already established ownership through maintaining the structure for the past 28 years. If the issue were taken to court, that is likely what a judge would rule, as it has happened in other cases around the North Country. Also, the city did agree--whether the sitting leaders like it or not--to officially take over the bridge years ago, and it has been negligent in not doing so. And finally, it is not students alone who use that bridge. Stand alongside it, especially on a weekend, and watch the number of adults who cross the structure on foot and bikes, and it will be clear that the bridge belongs to the citizens of Plattsburgh--and therefore should be owned and cared for by the city."

At this point I would advise the Board that before should it appear that the bridge will be repaired that the Mayor and the Common Council agree that title will be transferred as outlined above and in the Resolution before the Board. Given a history of difficult relations with the City, the Board should be very diligent in being sure that the City will follow through on their commitment to take ownership. Absent cooperation by the City, the Board should with all due haste seek an RFP for demolition. Further I recommend that the Resolution be amended to identify Senator Little as the legislator securing the DASNY funding.

AGREEMENT  
FOR  
PUBLIC IMPROVEMENTS

THIS AGREEMENT, made on or as of the *20* day of *August*, 1981 by and between the City of Plattsburgh, a Municipal Corporation organized under the laws of the State of New York, hereinafter called the "City", and the City of Plattsburgh School District, a City School District organized under the laws of the State of New York, hereinafter called the "School District"; both parties having their principal offices in Plattsburgh, New York

WITNESSETH:

WHEREAS, the City has for a period of time exceeding twenty years, sought to construct a bridge over the Saranac River connecting the south end of the City to the west end which holds Plattsburgh High School, the State University and shopping areas, and

WHEREAS, attainment of funding assistance from Federal, State and local sources has eluded the City, causing such a bridge to remain a badly needed facility rather than a physical reality, and

WHEREAS, the parties hereto working together with a common goal which recognizes the ability of each party to achieve certain objectives, and their mutual concern and responsibility to the citizens of the City of Plattsburgh, do find the construction of such a bridge is financially feasible and will achieve the following specific objectives:

- 1 - Provide pedestrians a link between Ward I and Ward II.
- 2 - Reduce the distance for most students in Ward I by 1.1 mile in reaching Plattsburgh Senior High School, located in Ward II.
- 3 - Aid residents of Ward I which carries the highest percentage of low income population in the City (I - 72.9%, II - 57.7%, III - 58.8% 1979 data), by improved mobility to school and other activities.
- 4 - Aid in particular, residents in Ward I residing in public housing (Ward I having by far the greatest concentration) and a proposed new 100 unit Sec. 8 family housing development on Underwood Avenue.
- 5 - Reduce energy consumption through reduction in personal automobile usage by bringing the High School within walking distance for Ward I students.
- 6 - Reduce traffic congestion on South Catherine Street, Broad Street and Rugar Street through reduction in personal automobile usage by bringing the High School within walking distance for Ward I students.
- 7 - Provide the crossing linkage farthest upstream and the connector to Webb Island nature area which is a vital component of the City's Verdantique Park (a riverbank parkway with bicycle paths, pedestrian paths, picnic areas, fishing access areas, etc.) master plan, and

WHEREAS, the City has certain Community Development Block Grant Funds (hold-harmless, entitlement) available for such purposes to aid low and moderate income families, and the School District has certain New York State Building Aid funds available for such purposes together with energy saving improvements to its school buildings,

NOW, THEREFORE, in consideration of the covenants herein made, the sums to be paid as hereinafter set forth, and other good and valuable consideration, it is agreed as follows:

- 1 - The School District, upon approval of the State Education Department, will establish a capital construction project for building renovations including the construction of a pedestrian bridge running generally from North Street in Ward I to Webb Island, to South Prospect Avenue extension in Ward II. Said pedestrian bridge project is presently estimated to cost a total of \$500,000.
- 2 - The City, utilizing Community Development Block Grant Funds, agrees to contribute \$200,000 as its cash share of costs for the construction of said capital construction bridge project. If total project costs of the bridge are subsequently estimated in excess of \$500,000 necessitating an increase in the City's cash share, written approval must be granted by the City by Addendum to this Agreement. In no instance or manner, does this Agreement as presently constituted, commit the City to anything in excess of its \$200,000 cash share of said project.
- 3 - The City will pay its share of \$200,000 for said project, to the School District Capital Construction Project not later than October 31, 1981, which may be drawn as needed for sub-surface investigations, preliminary designs and cost estimates; final construction plans and specifications construction, and all legal and normal project eligible expenditures.
- 4 - The City will deed over to the School District, sufficient lands owned by the City on North Street and South Prospect Avenue extension for bridge approaches and construction purposes; for the sum of \$1.00.
- 5 - The City and School District, through their respective Chief Executive Officers, or their designees, will jointly engage the State of New York and P.S.U.C., reputed owner of Webb Island, for conveyance of ownership of said Island to the School District.
- 6 - The City agrees to maintain the bridge upon completion of construction, at a level in keeping with generally accepted municipal standards.
- 7 - The School District agrees to convey title to the bridge, the aforementioned (see Sec.4 above) approaches on North Street and South Prospect Avenue extension, and Webb Island for the sum of \$1.00 not later than December 31, 1992.
- 8 - The School District's bridge design engineer/architect shall consult with and obtain concurrence of the Mayor, the City Engineer; and the City's Verdantique Park master planner, Henry P. Wilhelmi, to fully coordinate with the City's future development plans.
- 9 - Failure to carry out said project by initiating construction by October 31, 1982 and thereafter proceed with due diligence shall void this Agreement. Legitimate preliminary project expenditures incurred to that date shall be borne by the City, with the balance of the City's contribution to the project being returned promptly to the City but not later than November 30, 1982. In case of unforeseen circumstances the above dates can be changed by addenda.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals by order of their respective governing bodies, the day and date first above written.

ATTEST:

Alvin J. Lott  
City Clerk

CITY OF PLATTSBURGH

[Signature]  
Mayor

ATTEST:

Robert H. Klein  
Clerk

CITY OF PLATTSBURGH SCHOOL DISTRICT

[Signature]  
Superintendent of School

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**  
Minutes of the Meeting of the  
**Board of Education Special Meeting**  
**December 17, 2018 – 7:00 a.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present (excused 8:04)  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – excused  
Tracy Rotz – (Vice-president) – present  
(excused 7:25)  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Assistant Superintendent for Curriculum & Instruction) – excused  
David Baroody (Assistant Superintendent for Business) – present  
Fortune Ellison – (Director of Special Education) – excused  
Dawn Stetz (District Clerk) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 7:02 a.m., it was moved by Mr. Marino, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; possible litigation. **Motion Carried: 7-0**

At 7:25 a.m., Mr. Rotz was excused.

**RECONVENE:** At 7:39 a.m., it was moved by Mr. Sherman, seconded by Mr. Krieg to reconvene to Regular Session. **Motion Carried: 6-0**

**PUBLIC COMMENT** There were no public comments.

**NEW BUSINESS**

**NYSEG Easement**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve the easement resolution with NYSEG for the Foot Bridge gas main relocation per Appendix I. **Motion Failed: 4-2**

**VOTE: Yes** Mrs. Boise, Mr. Hall, Mr. Marino and Mr. Sherman

**No** Mr. Wachtmeister and Mr. Krieg

At 8:04 a.m., Mr. Hall was excused.

**ADJOURNMENT**

At 8:07 a.m., it was moved by Mr. Krieg, seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 5-0**

Respectfully,

Dawn Stetz  
District Clerk



**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Special Meeting**  
**December 19, 2018 – 7:00 a.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – excused  
Ronald Marino – present  
Clayton Morris – excused  
Tracy Rotz – (Vice-president) – present  
(excused 7:14)  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Assistant Superintendent for Curriculum & Instruction) – excused  
David Baroody (Assistant Superintendent for Business) – present  
Fortune Ellison – (Director of Special Education) – excused  
Dawn Stetz (District Clerk) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 7:02 a.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; possible litigation.

**Motion Carried: 7-0**

**RECONVENE:** At 7:08 a.m., it was moved by Mr. Hall, seconded by Mr. Rotz to reconvene to Regular Session.

**Motion Carried: 7-0**

**PUBLIC COMMENT** There were no public comments.

**OLD BUSINESS**

**NYSEG Easement**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the easement resolution with NYSEG for the Foot Bridge gas main relocation per Appendix I.

**Motion Carried: 6-1**

**VOTE: Yes** Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Marino, Mr. Rotz and Mr. Sherman

**No** Mr. Wachtmeister

At 7:14 a.m., Mr. Rotz was excused.

It was moved by Mr. Wachtmeister, seconded by Mr. Marino to suspend the rules to allow for a motion to be made regarding the Footbridge resolution. It was moved by Mr. Marino, seconded by Mr. Wachtmeister to instruct the Superintendent of Schools to communicate with the Mayor and council, in writing, that the District would like a reply (by February 1<sup>st</sup>) with an answer to the proposed resolution of their final position on the Web Island Foot Bridge.

**ADJOURNMENT**

At 7:37 a.m., it was moved by Mr. Hall, seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**  
Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**January 3, 2019 – 6:00 p.m. – Stafford Middle School**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroodly (Ass't. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) – excused  
Dawn Stetz (District Clerk) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
James Manchester (Plattsburgh High School Ass't Principal) – excused  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass't Principal) – excused  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused  
Jayson Barnhart (Oak Street Elementary School Principal) – excused  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:00 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel and possible litigation. **Motion Carried: 8-0**  
At 5:52 p.m., Mr. Wachtmeister entered Executive Session.

**Reconvene:** At 7:14 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session.

**Report:** Mr. LaBarge thanked the Board for the beautiful canopies and expressed his appreciation for the new computers.

**Public Comment-** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on December 6, 2018, December 17, 2018 and December 19, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Erin McGill and Alyssa Manning	Yearbook Advisors	Bailey Avenue	2018-2019 School Year	Stipend of \$1,300 each	
Michelle Hunt	Tutor (PHASEWON-Core Program)	PHS	2018-2019 School Year	\$17.30/hour	Grant funded program with One Work Source.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Katelyn Atkinson	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Newton Greiner	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Arzu Gul	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Daniel Hunter	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Natalie Munafo	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Jennifer Stone	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Chasity LaPorte	N/A	\$11.10/hour	Clerk	Cleared
Justin Rock	N/A	\$13.00/hour	Cleaner/Messenger	Cleared

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (November 2018)
- 2) High School Extraclassroom Activity Fund Report (November 2018)
- 3) Summary of Budget Transfers for the months of November 30, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2018)
- 5) Food Service Program Profit and Loss Statement (November 2018)
- 6) Budget Status Report (November 30, 2018)

**Treasurer's Report**

Recommend the Board accept the November 30, 2018 Treasurer's Report as presented in *Appendix II*.

**School Tax Collection Report**

Recommend the Board accept the School Tax Collection Report for 2018-2019 as presented:

School Tax Receivable	\$20,403,665.09
Less: Tax Received	\$19,198,954.80
Unpaid 2018-2019 School Taxes	\$ 1,204,710.29
Plus: Penalties Due as of 12/1/18	\$ 28,843.87
Total Unpaid Taxes Plus Penalties	\$ 1,233,554.16

**Stop The Bleed**

Recommend the Board adopt the “Stop the Bleed” program, which was presented at the December 6, 2018 board meeting.

**Correspondence**

- Letter from Assemblyman Jones regarding secured funds for the District.
- Draft letter from Board of Education to Governor Cuomo.
- Letter to the District regarding renaming the Duken Building (words on the building)

**Motion Carried: 8-0**

**New Business****Instructional****Innovative Course Recommendations**

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board approve the following Innovative Courses for the Plattsburgh High School, effective the 2019-2020 school year. Based on the following stipulations:

- 1) **Visual Mathematics and Problem Solving**
  - a. Stipulations
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Costs of course to come from building budget codes
- 2) **AP English language and Composition**
  - a. Stipulations
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Costs of course to come from building budget codes
    - iv. This course will run every other year opposing AP Literature and Composition
- 3) **Astronomy**
  - a. Stipulations
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Costs of course to come from building budget codes
- 4) **STEAM**
  - a. Stipulations
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Cost of course materials to be taken from building budget
    - iv. Course **cannot** be taken concurrently with Algebra 440

Recommend the Board **not approve** the following Innovative Course based on the following:

1) **Introduction to Anatomy and Physiology**

- Author of the proposal wants the course to run in 2020-2021. Assistant Superintendent of Curriculum and Instruction is recommending that the proposal be resubmitted next year as we do not want to get into the practice of approving courses in advance. Each year we should be taking into consideration course offerings, staffing and fiscal status prior to approving courses.

2) **Art and Writing**

- Course proposal needed more development. This innovative proposal did not pass through PHS SIP for approval; therefore is not being supported by Assistant Superintendent for Curriculum and Instruction.

**Motion Carried: 8-0**

**Field Trips****NYS Band Directors Association Honor Concert Bands/Jazz Ensembles**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve a request made by Patrick Towey and Jordan Haulton for two students to participate in the New York State Band Directors Association Honor Concert Bands and Jazz Ensembles in Liverpool, New York on March 1<sup>st</sup>-3<sup>rd</sup>, 2019. *[Board approval is needed since this trip will include staying overnight in a hotel for two nights.]*

**Motion Carried: 8-0**

**PHS Drama Club**

It was moved by Mr. Rotz, seconded by Mr. Sherman to recommend the Board approve a request made by Cheryl Maggy, PHS Drama Club Advisor, to take approximately 50 students to New York City in June 2019 with 6-8 chaperones to see a Broadway musical and tour New York City. *[Board approval is needed since the bus to New York City will cross state lines, going through New Jersey, for a short period of time.]* **Motion Carried: 8-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

- 2019-2020 Budget Timeline Calendar – provided by Mr. Baroody.
- Smart Schools – Superintendent Lebrun updated the Board on the District's Smart School Technology Plan
- Footbridge – Superintendent Lebrun informed the Board that a RFP cannot be sent out until a design plan was completed, which would cost the District \$12,000. He asked the Board for direction.

**Board Member Reports/Remarks**

Mr. Marino is in favor of moving forward with the RFP.

Mr. Sherman is not in favor of moving forward with the RFP and has confidence in the community that the bridge will get fixed.

Mr. Morris is a no on the RFP. He wished everyone a great New Year and had no comments on the bridge, at this time.

Mr. Hall also is a no on the RFP and wished everyone a Happy New Year. He feels there is movement on the bridge, but will reserve any comments for now. He asked for an update on NYSEG's timeline (for removal of gas-line) and for clarification on any revenue the District may have received. Superintendent Lebrun stated the District was told the removal of the gas-line could be completed in six weeks to one year. As for any revenue, there was the original \$25,000 pay out to the District and there has been no recurring, ongoing revenue.

Mr. Krieg is a no on the RFP. He expressed his disappointment in the misinformation, reported by the Mayor, of the District's on-going revenue from the NYSEG gas-line.

Mr. Wachtmeister is in favor of moving forward with the RFP – as to do things in a timely manner. He stated the District has been led down a false road by NYSEG – the District was misled (had two 7:00 a.m., special board meetings) into thinking NYSEG was in a hurry to do the work and nothing has happened. Mr. Wachtmeister also discussed the Mayor's recent, misleading comments on the footbridge.

Mr. Rotz stated our Board approved a resolution, the City voted in favor of it, so for now, he is a no on the RFP.

Mrs. Boise wished everyone a Happy New Year. She commented on what a great District we had and thanked the students and staff for their hard work. She is a no on moving forward with the RFP.

**Public Comment** – There were no public comments.

**ADJOURNMENT**

At 7:40 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**January 17, 2019 – 6:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – excused-P.S.)  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) – present  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
James Manchester (Plattsburgh High School Ass't Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass't Principal) – present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – excused  
Jamie Maggy (Momot Elementary Ass't Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – excused

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:01 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Hall to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel, possible litigation and collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Confidential Management Staff and the School Administrators' Association of NYS.  
**Motion Carried: 8-0**

**Reconvene:** At 8:11 p.m., it was moved by Mr. Morris, seconded by Mr. Krieg to reconvene to Regular Session.

At 8:12 p.m., Mrs. Boise was excused.

**Report:** Revisions to the School District Safety Plan were presented by Mr. Baroody and will be on the next agenda for Board approval.

Mr. Lebrun presented on the District's Smart Schools Bond Act. He passed around the lap top and IPAD that will be utilized by students and informed the Board that the March 22<sup>nd</sup> Superintendent's Day will be devoted to technology.

**Public Comment-** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on January 3, 2019.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

**CSE, CPSE and 504 Plan Recommendations**

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jennifer Creedon	Tutor (PHASEWON-Core Program)	PHS	2018-2019 School Year	\$17.30/hour	Grant funded program with One Work Source.
Lisa Garrand	Teacher Aide/Student Aide	Momot	January 8, 2019	\$14.25/hour (Level 2)	52-week probationary period. 6.5 hours/day.

**Co-Curricular Advisory's for the 2018-2019 School Year****OAK STREET ELEMENTARY**

FACULTY NAME	CLUB	HOURS	STIPEND
Sandy Verity	Bucket Drumming	7	\$353.50

**Spring Coaches**

Recommend the Board appoint the following spring coaches for the 2018-2019 school year at a stipend per negotiated agreement:

SPORT	POSITION	EMPLOYEE	STIPEND
Tennis	Boys' Varsity	Cathy Whalen	\$2,490
	Boys' Varsity	Randy Whalen (Volunteer)	N/A
	Girls' Varsity	Brian Micheels	\$2,490
	Girls' Varsity	Rich Gottschall (Volunteer)	N/A
Golf	Varsity	Rusty Bigelow	\$2,490
Baseball	Varsity	Patrick Shaughnessy	\$4,227
		Tracy Rotz	N/A
	JV	Chris Boule	\$3,243
	Modified	Joseph Tolosky	\$2,664

Track	Girls' Varsity	Vern Harrison (Head)	\$3,938
		Megan Briddell (Ass't)	\$2,895
	Girls' Modified	Gabriel Girard	\$2,664
	Boys' Varsity	Adam Mehan (Head)	\$3,938
		TBD (Ass't)	\$2,895
	Boys' Modified	Jesse Terry	\$2,664
Softball	Varsity	Cindy McMahaon (Head)	\$4,227
		Joe McMahon (Volunteer)	N/A
	JV	Jenny Walker	\$3,243
		Molly Flynn (Volunteer)	N/A
	Modified	Kristy Boas	\$2,664
Basketball	Boys' Modified B	Brad LaValley	\$2,664
	Girls' Modified B	Kristy Boas	\$2,664
	Unified	Haley Feazelle( Coach)	\$750
		Kyle LaBrake (Advisor)	\$750
Lacrosse	Varsity	Eric Baxter (Head)	N/A

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Josh Barriere	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared

### **FMLA Leave of Absence**

- 1) Recommend the Board approve a request to extend an unpaid FMLA leave of absence for Jennilee Montanile, Stafford Middle School's Special Education Teacher, through February 22, 2019. NOTE: *The Board originally approved a request from November 13, 2018 through December 4, 2018 at the November 8, 2018 board meeting and then for an extension through January 3, 2019 at the December 6, 2018 board meeting.*
- 2) Recommend the Board approve a request for an unpaid leave of absence for Denice Marshall, Oak Street School's Teaching Assistant, from February 14, 2019 through March 8, 2019.

### **Retirement/Resignation**

- 1) Recommend the Board accept Nancy Strack's letter of retirement as English Teacher, effective July 2, 2019.
- 2) Recommend the Board accept Wanda Koehler's letter of resignation as Food Service Helper, effective January 16, 2019.
- 3) Recommend the Board accept Andrea Trombley's letter of resignation as Clerk, effective January 26, 2019.
- 4) Recommend the Board accept Mary Gertsch-Cochran's letter of retirement as Art Teacher, effective June 30, 2019.
- 5) Recommend the Board accept Bonnie Waldron's letter of retirement as Typist, effective June 30, 2019.
- 6) Recommend the Board accept Mary Gertsch-Cochran's letter of retirement as Art Teacher, effective June 30, 2019.

## **8.5 Business**

### **Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (December 2018)
- 2) High School Extraclassroom Activity Fund Report (December 2018)
- 3) Summary of Budget Transfers for the months of December 31, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (December 31, 2018)
- 5) Food Service Program Profit and Loss Statement (December 2018)
- 6) Budget Status Report (December 31, 2018)
- 7) Revenue Status Report (December 31, 2018)

### **Treasurer's Report**

Recommend the Board accept the December 31, 2018 Treasurer's Report as presented in *Appendix II*.

**Motion Carried: 7-0**

### **New Business**

#### **Business**

#### **Donation**

#### **Bailey/Oak FSA**

It was moved by Mr. Krieg, seconded by Mr. Wachtmeister to recommend the Board accept a Donation from Bailey/Oak FSA in the amount of \$656.00, which is marked to be utilized for Oak Street Elementary Clubs. **Motion Carried: 7-0**

#### **BCA Architects & Engineers**

It was moved by Mr. Sherman, seconded by Mr. Hall to recommend the Board accept a donation from BCA Architects & Engineers for the purchase of an electronic sign from Daniels Signs Inc. in the amount of \$9,200. **Motion Carried: 7-0**

#### **Surplus Equipment**



It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve the disposal of the following surplus equipment in the most effective manner as determined by the District's Purchasing Agent.

Serial	Model	Serial	Model
6350	Brother MFC	5246	Dell Optiplex 380
5244	Dell Optiplex 380	2665	Dell Optiplex 755
3777	Dell Optiplex GX620	2879	Dell Optiplex 760
3680	Dell Printer	2546	Dell Optiplex 755
2881	Dell Optiplex 755	J7GZRK1	Dell Optiplex 755
2871	Dell Optiplex 755	2901	Dell Optiplex 755
Serial	Model	Serial	Model
2894	Dell Optiplex 755	2904	Dell Optiplex 755
2883	Dell Optiplex 755	2905	Dell Optiplex 755
2898	Dell Optiplex 755	2880	Dell Optiplex 755
2890	Dell Optiplex 755	2906	Dell Optiplex 755
0397	HP Laserjet 2100TN	5272	Dell Optiplex 380
2506	Dell Optiplex 745	2657	Dell Optiplex 755
2693	Dell Optiplex 755	5126	Dell Optiplex 760
2782	Dell Optiplex 760	2031	Dell Optiplex GX270

**Motion Carried: 7-0**

#### **Increase 2018-2019 Budget**

It was moved by Mr. Sherman, seconded by Mr. Krieg to recommend that the Board of Education increase the 2018-2019 budget in the amount of \$9,200 for the purpose of purchasing an electronic sign from Daniels Signs Inc. in conjunction with the donation from BCA Architects & Engineers. This purchase will be at no cost to the District. **Motion Carried: 7-0**

#### **Concluding Reports and Remarks Superintendent's Reports/Remarks**

Superintendent Lebrun apologized for their tardiness to Public Session. He stated the Governor's budget proposal is available. Superintendent Lebrun also informed the Board that the on-going transition of Pre-School to a full-time program was discussed at a recent meeting between Administrators and Teachers. He brought attention to the recent article, in the Press Republican, on Mr. Daniel, the crossing guard for the Middle School, highly complimenting his work. Superintendent asked the Board if it was okay with them to change the February 7<sup>th</sup> meeting to February 13<sup>th</sup> – this is when the presenter on the Districtwide Capital Project can attend. The consensus was yes.

#### **Board Member Reports/Remarks**

Mr. Wachtmeister referenced an email he sent to the Board on the Clinton County School District state aide, rate of increases; noting we are once again one of the lowest in the county receiving additional aid. He reported that the Maista Court case has finally been ruled on - a state Supreme Court Justice has affirmed a previous ruling in favor of how New York's state distributes aid to schools - rejecting arguments filed by the Kingston School District and seven other small-city districts in New York. Plattsburgh was not one of the districts, but did support the case.

Mr. Rotz also apologized for keeping everyone waiting. He congratulated the retirees on the agenda tonight complimenting their exemplary work.

**Public Comment** – There were no public comments.

#### **ADJOURNMENT**

At 8:47 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Special Meeting**  
**January 31, 2019 – 5:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – excused  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Assistant Superintendent for Curriculum & Instruction) – present  
David Baroody (Assistant Superintendent for Business) – present  
Fortune Ellison – (Director of Special Education) – excused  
Dawn Stetz (District Clerk) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 5:03 p.m., it was moved by Mr. Hall, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel and potential transfer of real property.

**Motion Carried: 7-0**

**RECONVENE:** At 6:42 p.m., it was moved by Mr. Hall, seconded by Mr. Rotz to reconvene to Regular Session.

**Motion Carried: 7-0**

**PUBLIC COMMENT:** There were no public comments.

**ADJOURNMENT**

At 6:43 p.m., it was moved by Mr. Hall, seconded by Mr. Rotz to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**February 13, 2019 – 6:00 p.m. – Duken Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present (arrived 6:03)  
Ronald Marino – present  
Clayton Morris – excused  
Tracy Rotz – (Vice-president) – excused  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) – excused  
Dawn Stetz (District Clerk) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
James Manchester (Plattsburgh High School Ass't Principal) – excused  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass't Principal) – excused  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused  
Jayson Barnhart (Oak Street Elementary School Principal) – excused  
Susan Wilson (Momot Elementary School Principal) – excused  
Jamie Maggy (Momot Elementary Ass't Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – excused

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:02 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Marino to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel and possible litigation. **Motion Carried: 6-0**

At 6:03 p.m., Mr. Krieg entered Executive Session.

**Reconvene:** At 7:16 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Hall to reconvene to Regular Session.

**Report:** Capital Project Details – Ben Maslona/Mike Harris spoke to the Board (via teleconferencing) regarding the upcoming capital project that will be put before voters; sharing the logistics such as timelines, costs, etc.

**Public Comment** – There were no comments.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on January 17, 2019 and January 31, 2019.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Deborah Garrand	Food Service Helper	Districtwide	February 8, 2019	\$11.14/hour (step 2)	52-week probationary period. 3 hours/day

**Spring Coaches**

Recommend the Board appoint the following spring coaches for the 2018-2019 school year at a stipend per negotiated agreement:

SPORT	POSITION	EMPLOYEE	STIPEND
Track	Girls' Modified	Bailey Rabideau (replacing Gabe Girard)	\$2,664
	Boys' Varsity	Gabriel Girard (Assistant)	\$2,895

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Margarita Barcomb	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Jale Skulan	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Miguel Nesbitt	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Pending
Catherine Taylor	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	
Carolyn Macey	N/A	\$11.10/hour \$11.10/hour	School Monitor Food Service Helper	Cleared
Bryan Wallenhorst	N/A	\$11.10/hour \$11.10/hour	School Monitor Teacher Aide/Student Aide	Cleared
John Woodcock	N/A	\$11.10/hour \$13.00/hour	School Bus Monitor Custodial Worker	Cleared

**Retirement/Resignation**

Recommend the Board accept Steve Graf's letter of retirement as Library Media Specialist, effective June 30, 2019.

Recommend the Board accept Jennilee Montanile's letter of resignation as Special Education Teacher, effective March 1, 2019.

**Business**

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$104,582.86

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 74,066.07	A9020-800-0000	Teachers' Retirement System	A1964-400-4100	Refund of Real Property Taxes

To cover the Court Settlement – Skyway

§ 30,516.79      A2110-490-4100      BOCES Shared Svc Teachng      A2630-490-4100      BOCES Shared Svc Computer

Transfer to correct code- budgeted incorrectly

**Motion Carried: 7-0**

**New Business**

**Business**

**Property Tax Refund Settlement – Skyway Properties LLC**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend that the Board of Education approve a property tax refund for, Skyway Properties, LLC in the amount of \$74,066.07, in satisfaction of a recently-settled tax certiorari proceeding.

**Motion Carried: 7-0**

**BOCES Capital Project Resolution with School Districts**

It was moved by Mr. Krieg, seconded by Mr. Marino to recommend the Board pass the following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION  
OF THE  
PLATTSBURGH CITY SCHOOL DISTRICT**

AUTHORIZING SAID SCHOOL DISTRICT TO ENTER INTO A JOINT AGREEMENT WITH THE CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES BOARD OF COOPERATIVE EDUCATIONAL SERVICES D/B/A CHAMPLAIN VALLEY EDUCATIONAL SERVICES (“THE “CEWW BOCES”), AND THE OTHER SIXTEEN (16) COMPONENT SCHOOL DISTRICTS OF THE BOCES FOR THE ACQUISITION OF LAND AND RELATED BUILDINGS, CONSTRUCTION OF RENOVATIONS, ALTERATIONS, ADDITIONS AND IMPROVEMENTS TO EXISTING BUILDINGS, ALL TO INCLUDE RELATED DEMOLITION, CONSTRUCTION, RENOVATIONS, SITE IMPROVEMENTS, FURNISHINGS, FIXTURES AND EQUIPMENT REQUIRED FOR SUCH PURPOSES, ARCHITECTURAL FEES, GENERAL, MECHANICAL, ELECTRICAL, PLUMBING, ABATEMENT, AND SITE CONSTRUCTION WORK FOR RECONSTRUCTION AND ALTERATIONS, UPGRADE WORK TO VARIOUS BUILDING SYSTEMS AND COMPONENTS PURSUANT TO SECTION 1950 OF THE EDUCATION LAW AND FOR THE ALLOCATION OF THE COSTS OF SUCH CONSTRUCTION AMONG THE COMPONENT SCHOOL DISTRICTS OF THE BOCES.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PLATTSBURGH CITY SCHOOL DISTRICT (by a vote of not less than a majority of all the members of said Board) AS FOLLOWS:

Section 1. The Board of Education of the Plattsburgh City School District (the “School District”) is hereby authorized to enter into the Joint Agreement with the BOCES and the other sixteen (16) component school districts in the BOCES, a copy of which is attached hereto as Exhibit A, which Joint Agreement was approved by the BOCES at its January 17, 2019 meeting and which provides for the acquisition of land and related buildings, construction of renovations, alterations, additions and improvements to existing buildings, all to include related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components. Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of such construction of additions and improvements to various BOCES buildings and costs incidental thereto and (ii) provides for an allocation and apportionment of a portion of said costs among the seventeen (17) component school districts, including the Plattsburgh City School District, on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each of the seventeen (17) component school districts, including the Plattsburgh City School District.

Section 2. The President of the Board, the chief fiscal officer of the School District, and in his absence the Vice President of the Board, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the School District.

Section 3. The School District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

**Motion Carried: 7-0**

**Preparation for May 21, 2019 Board Election and Budget Vote**

It was moved by Mr. Marino, seconded by Mrs. Goerlitz to recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 21, 2019, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 14, 2019 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.

2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.

3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.

4. Voting machines are authorized for use in the annual election and budget vote.

5. Each inspector shall receive either \$160.00 or \$175.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

**Motion Carried: 7-0**

**Board of Registration**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend that the Board appoint and designate the Clinton County Board of Elections as the Board of Registration of the Plattsburgh City School District to serve for a term of one year.

**Motion Carried: 7-0**

**Section VII Merger – Outdoor Track**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve Chazy’s request to merge with the Plattsburgh City School District for the sport of Boys’ Outdoor Track for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the SectionVII Merger Application, pending agreement on terms.

*Appendix II*

**Motion Carried: 7-0**

It was moved by Mr. Krieg, seconded by Mr. Sherman to recommend the Board approve Chazy’s request to merge with the Plattsburgh City School District for the sport of Girls’ Outdoor Track for the 2018-2019 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

*Appendix III*

**Motion Carried: 7-0**

**Administrator’s Contract**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve a memorandum of agreement between the Plattsburgh City School District Board of Education and the Plattsburgh Administrative Council for terms of a collective bargaining agreement from July 1, 2018 through June 30, 2022.

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Marino, Mr. Sherman

**No** – Mr. Wachtmeister

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

- 2019-2020 School Budget - Budget Rollover - Mr. Baroody and Mrs. LaDuke updated the Board on the 2019-2020 budget rollover. More information to follow at the next meeting.
- Superintendent Lebrun reminded the Board that Fermata Nowhere will be competing in Northern Massachusetts.

**Board Member Reports/Remarks**

Mr. Sherman thanked everyone for their work on the budget and congratulated Steve Graf on his retirement.

Mr. Wachtmeister thanked Mrs. LaDuke for providing information on state aid calculations showing our district received less foundation aide than other areas and stated not to expect much of an increase. He also referenced an email he will have the District Clerk forward regarding NYS Association of Small City School Districts regarding a Joint Legislative Hearing on the 2019-2020 Executive Budget.

Mrs. Boise wished everyone an enjoyable break.

**ADJOURNMENT**

At 8:46 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz, District Clerk



**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
March 7, 2019 – 5:30 p.m. – High School Library

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – (arrived 5:44)

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) – excused  
Dawn Stetz (District Clerk) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass't Principal) – excused  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass't Principal) – excused  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused  
Jayson Barnhart (Oak Street Elementary School Principal) – excused  
Susan Wilson (Momot Elementary School Principal) – excused  
Jamie Maggy (Momot Elementary Ass't Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – excused

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 5:32 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel and potential transfer of real property.

**Motion Carried: 7-0**

At 5:44 p.m., Mr. Wachtmeister entered Executive Session.

**Reconvene:** At 7:12 p.m., it was moved by Mr. Sherman, seconded by Mr. Marino to reconvene to Regular Session.

**Motion Carried: 8-0**

**Spotlight:** Green Team – PHS – students gave a Power Point presentation and provided a resolution to be acted on Board members at a future meeting and requested funding for magnetic silverware catcher and bi-degradable plates. Superintendent Lebrun informed the students that he purchased a refrigerator to the Dream Team for their milk program.

**Public Comment** – there were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Marino to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on February 13, 2019.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Louis Piccirillo	Assistant Coach	Boys' Varsity Track	2018-2019 School Year	Stipend of \$2,895	Taking Gabe Girard's place
Jenna Hayden	Special Education Teacher	SMS	March 8, 2019	Salary of \$46,481 (prorated, Step 1)	4-year probationary appointment

**Co-Curricular Advisory's for the 2018-2019 School Year****Momot Club Funds Proposals for 2018-2019**

Grades	Club	Instructor(s)	Total Minutes	Total Hours	Hourly Rate \$38.00	Total Paid
3-5	Cheerleading Basics	Michelle Rugar	960	16		616
4-5	Momot Music Theater	Mary Fortin	2400	40		1539
4-5	Greek Mythology Club	Michelle Gottschall	400	6.67		257
4-5	Fun and Games Club	Danielle Seem Stephanie Branch	250	4.17		161
4-5	Yearbook Club	Beth O'Neil Jessica Dunn-Williams Tiffany Taylor	500	8.33		321
2-5	Coding Basics	Abby Leonard	400	6.67		257
3	Snack Club	Melissa Bistor-Cross	300	5		192
K-2	Board Games Club	Lynne Sheehan	1140	14		539

**Oak Street Club Funds Proposals for 2018-2019**

FACULTY NAME	CLUB	HOURS	STIPEND
Kristy Boas	Basketball	5	\$202.00
Christina Coryea	Helping Hand – Community Service	5	\$101.00
Katie Bradford	Helping Hand – Community Service	5	\$101.00
Nicole Friend	Guided Drawing	5	\$202.00
Jessica Klimkiewicz	Dance	5	\$202.00
Amy Moore	Lego	5	\$202.00
Danielle Jackson	Tech Time	5	\$202.00
Amanda Madore	Mindfulness and Movement Club	5	\$202.00
Erin McGill	Fashion Club	5	\$202.00
Sandy Verity	Recorder Club	3	\$151.50
Erin McGill	Yearbook	25	\$984.00
Alyssa Manning	Yearbook	25	\$984.00

**Bailey Avenue Club Funds Proposals for 2018-2019**

FACULTY NAME	CLUB	HOURS	STIPEND
Kylie McLean	Fun with Yarn	4 afternoons	\$125.00
Elizabeth Frady	Fun with Yarn	4 afternoons	\$125.00

Sarah Burleigh	Upcycling	4 afternoons	\$125.00
Amanda Rogers	Upcycling	4 afternoons	\$125.00
Erin McGill	Books and Art	4 afternoons	\$125.00
Alyssa Manning	Books and Art	4 afternoons	\$125.00
Sue Higgins	Games, Games, Games	4 afternoons	\$125.00
Kathy Miller	Games, Games, Games	4 afternoons	\$125.00
Christina Coryea	Helping Hands	4 afternoons	\$125.00
Katie Bradford	Helping Hands	4 afternoons	\$125.00
Jennifer Stone	Dance	4 afternoons	\$125.00
Katie Babbie	Kindness Club	4 afternoons	\$125.00
Beth Crahan	Kindness Cub	4 afternoons	\$125.00

### **Election Inspectors**

Recommend the Board appoint Ann Marie Acciario, Betsy Baker, Barbara Barry, Joseph Barry, Deborah Breyette, Carol Chase, Sally Connolly, Shila Desso, David Ellsworth, Shelley Fracalossi, Marc Gendron, Robert Joyce, Linda LaMarche, Ann Sandford, James Trombley, Barbara LaTulipe, Susan McFadden, Lou McIntryre, Maria Pelkey and Juanita Stone to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 21, 2019; each inspector shall receive either \$160 or \$175 (if chairperson) as compensation of his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Taylor Audi	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared
Alexandria D'Alo	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared
Alison Dalton	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared
Natalie Estrella	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared
Kaitlyn Miskovsky	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared
Tanya Murray	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Diane Emery	N/A	\$11.10/hour	Teacher Aide/Student Aide	Cleared
Maureen Harrigan	N/A	\$13.00/hour	Custodial Worker	Cleared
Shirley LaMar	N/A	\$11.10/hour	Teacher Aide/Student Aide	Cleared

### **Resignation**

Recommend the Board accept Gabriel Girard's letter of resignation as coach for all Track and Field, effective February 26, 2019.

### **Retirement**

Recommend the Board accept Kimberly Bouissey's letter of retirement as an Elementary Teacher at Momot Elementary, effective July 26, 2019.

### **Business**

#### **Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (January 2019)
- 2) High School Extraclassroom Activity Fund Report (January 2019)
- 3) Summary of Budget Transfers for the month of January 31, 2019 under \$25,000
- 4) Summary of Monthly Wire Transfers (January 31, 2019)
- 5) Food Service Program Profit and Loss Statement (January 2019)

- 6) Budget Status Report (January 31, 2019)
- 7) Revenue Status Report (January 31, 2019)

**Treasurer’s Report**

Recommend the Board accept the January 31, 2019 Treasurer’s Report as presented in *Appendix II*.

**Motion Carried: 8-0**

**New Business**

**Business**

**2019-2020 School Calendar**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve the 2019-2010 School Calendar. *Appendix III*

**Motion Carried: 8-0**

**SEQR Resolution**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board pass the following SEQR resolution:

RESOLUTION ADOPTED PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT DETERMINING THAT THE SCHOOL DISTRICT’S PROPOSED CAPITAL PROJECT WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT

WHEREAS, the Board of Education (the "Board") of the Plattsburgh City School District, Clinton County, New York (the "School District") is considering authorizing the reconstruction, improvement, rehabilitation, repair, refurbishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, security improvements at all School District buildings and facilities, reconstruction and improvement of outdoor athletic facilities, site work and the acquisition of original furnishings, machinery and apparatus required for the purposes of which such buildings and facilities are to be used, as further described in the Environmental Assessment Form (the "EAF") attached hereto (collectively, the "Project"); and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-b of the Consolidated Laws of New York, as amended (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York ("DEC"), being 6 NYCRR Part 617, as amended (the "Regulations"), the Board desires to determine whether the Project may have a significant effect on the environment and therefore require the preparation of an environmental impact statement; and

WHEREAS, the EAF was presented to and reviewed by the Board at this meeting and a copy is on file in the office of the School District Clerk; and

WHEREAS, pursuant to the Regulations, the Board has examined the EAF in order to make a determination as to the potential environmental significance of the Project; and

WHEREAS, the Project does not appear to constitute a "Type I Action" (as defined by the Regulations);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. Based on an examination of the EAF and based further upon the Board’s knowledge of the area surrounding the Project and such further investigation of the Project and its environmental effects as the Board has deemed appropriate, the Board makes the following findings with respect to the Project:

- (a) The Project is described in the EAF;
- (b) The Project constitutes an "unlisted action" (as defined in the Regulations);
- (c) No potentially significant effect on the environment is noted in the EAF, and none are known to the Board;
- (d) The Project will not have any significant adverse environmental impacts; and the Board will not require the preparation of an environmental impact statement with respect to the Project.

2. The School District Superintendent is hereby directed to execute Part 3 of the attached EAF (Determination of Significance), to confirm the determination that the Project will not result in any significant environmental impacts. A copy of the completed EAF shall be maintained in the Office of the School District Clerk in a file that will be readily accessible to the public.

3. This resolution shall take effect immediately.

The foregoing resolution was thereupon declared duly adopted.

**Motion Carried: 8-0**

**Bond Resolution**

It was moved by Mr. Wachtmeister, seconded by Mr. Morris to recommend the Board pass the following BOND resolution:

BOND RESOLUTION DATED MARCH 7, 2019

A RESOLUTION AUTHORIZING THE RENOVATION AND IMPROVEMENT OF CERTAIN SCHOOL DISTRICT BUILDINGS AND FACILITIES BY THE PLATTSBURGH CITY SCHOOL DISTRICT, CLINTON COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$9,176,583, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,176,583 SERIAL BONDS TO PAY THE COSTS THEREOF.

WHEREAS, the Board of Education of the Plattsburgh City School District, Clinton County, New York (the "School District"), has determined that it is in the best interest of the School District to undertake the reconstruction, improvement, rehabilitation, repair, refurbishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, security improvements at all School District buildings and facilities, reconstruction and improvement of outdoor athletic facilities, site work and the acquisition of original furnishings, machinery and apparatus required for the purposes of which such buildings and facilities are to be used, at a total maximum cost not to exceed \$9,176,583, issue up to \$7,176,583 obligations of the School District to pay the cost thereof, and levy a tax to be collected in annual installments for such purposes; and

WHEREAS, all conditions precedent to the financing of the capital project described above, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to provide for the financing of such capital project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Plattsburgh City School District, Clinton County, New York, as follows:

Section 1. The reconstruction, improvement, rehabilitation, repair, furnishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, security improvements at all School District buildings and facilities, reconstruction and improvement of outdoor athletic facilities, site work and the acquisition of original furnishings, equipment, machinery and apparatus required for the purposes of which such buildings and facilities are to be used, is hereby authorized at a total estimated maximum cost not to exceed \$9,176,583.

Section 2. The plan for financing of such maximum estimated cost shall consist of the following:

(a) the issuance of up to \$7,176,583 serial bonds (the "Bonds") of the School District, which are hereby authorized pursuant to the provisions of the Local Finance Law; and

(b) the appropriation and expenditure of up to \$2,000,000 from the School District's General Fund, which are hereby authorized.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid objects or purposes is thirty years pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized (the "Bonds"), including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the bonds and any bond anticipation notes issued in anticipation of the Bonds, and the power to issue Bonds providing for substantially level or declining annual debt service, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.

Section 5. The temporary use of available funds of the School District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1.

Section 6. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the School District's General Fund. It is intended that the School District shall then reimburse expenditures from the General Fund with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the School District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 7. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 8. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the real property within the School District without legal or constitutional limit as to rate or amount.

Section 9. The validity of the Bonds or any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this resolution or a summary hereof are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days (20) days after such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 10. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the School District to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 11. This resolution not become effective until a proposition approving this resolution is adopted at a special or annual School District meeting in accordance with Article 41 and Article 53 of the Education Law.

Section 12. After a proposition approving this resolution has been adopted and this resolution becomes effective, this resolution, or a summary hereof, shall be published in the official newspapers of the School District, together with a notice of the School District, in substantially the form provided in Section 81.00 of the Local Finance Law.

**Motion Carried: 8-0**

**Capital Project Proposition**

It was moved by Mr. Marino, seconded by Mr. Rotz, to recommend that the Board approve the following Capital Project Proposition

RESOLUTION DATED MARCH 7, 2019

A RESOLUTION APPROVING A PROPOSITION FOR THE RENOVATION AND IMPROVEMENT OF CERTAIN SCHOOL DISTRICT BUILDINGS AND FACILITIES FOR SUBMISSION TO DISTRICT VOTERS AT THE ANNUAL SCHOOL DISTRICT MEETING.

WHEREAS, the Board of Education (the "Board of Education") of the Plattsburgh City School District, Clinton County, New York (the "School District"), adopted a bond resolution (the "Bond Resolution") on March 7, 2019 authorizing the issuance of up to \$7,176,583 serial bonds, and the appropriation and expenditure of up to \$2,000,000 from the General Fund, to pay the cost of the renovation and improvement of certain School District buildings and facilities; and

WHEREAS, the Board of Education now desires to approve a proposition for submission to School District voters, seeking voter approval of the Bond Resolution as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District as follows:

Section 1. The Board of Education hereby authorizes the submission of the following proposition to the School District voters at the annual School District meeting to be held on May 21, 2019:

**Proposition No. \_\_\_\_\_  
Reconstruction/Renovation/Improvement of School District Facilities**

Shall the bond resolution adopted by the Board of Education of the Plattsburgh City School District, Clinton County, New York (the "School District") on March 7, 2019, which authorizes (1) the reconstruction, improvement, rehabilitation, repair, refurbishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, security improvements at all School District buildings and facilities, reconstruction and improvement of outdoor athletic facilities, site work and the acquisition of original furnishings, machinery and apparatus required for the purposes of which such buildings and facilities are to be used, at a total maximum cost not to exceed \$9,176,583; (2) the issuance of up to \$7,176,583 serial bonds of the School District and the appropriation and expenditure of up to \$2,000,000 from the School District's General Fund to pay the cost thereof; (3) the pledge of School District's faith and credit for payment of bond anticipation notes and such bonds; and (4) the levy of taxes on the taxable real property in the School District to be collected in annual installments to pay debt service on such obligations, be approved?

Section 2. The School District is hereby directed to include the foregoing proposition in the notice of the annual School District meeting in accordance with the provisions of the Education Law. **Motion Carried: 8-0**

**Footbridge Resolution**

It was moved by Mr. Sherman, seconded by Mr. Hall to recommend the Board adopt resolution related to the Footbridge – Appendix III.

**Motion Carried: 7-1**

**VOTE: Yes** – Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Marino, Mr. Morris, Mr. Rotz, and Mr. Sherman

**No** – Mr. Wachtmeister

Mr. Marino wanted to know how the Superintendent will have the resolution delivered. Superintendent Lebrun replied the resolution will be delivered by email and district courier.

Mr. Sherman thanked Superintendent Lebrun, Mr. Baroody and the City Councilors' for their diligent work on the previous resolution and urged them to continue doing their duty.

Mr. Krieg expressed hope that the City Council realized the bridge is a community asset and accept the resolution. He also

recognized the work Assemblyman Jones and Senator Little have done.

Mr. Hall has concerns about the money going away and feels the Board of Education has made huge efforts to resolve this issue.

Mr. Wachtmeister stated it is unfortunate that this process has drawn out much longer than needed to be and could have been handled 1 year ago and already available to the community. The Mayor has dragged his feet and does not have the best interest of parents, students or community members. Mr. Wachtmeister feels the Mayor is 100% responsible and it his incompetence that has delayed the reopening of the bridge. Mr. Wachtmeister stated the lack of interest is shameful and he is not going to let Common Council off the hook – they did not follow proper procedure. Mr. Wachtmeister asked Superintendent Lebrun for a timeline if approved by the City. Superintendent Lebrun is going to request the City to respond within the week. Mr. Wachtmeister reiterated that Assemblyman Jones is giving \$50,000 for maintenance on the bridge and Senator Little \$500,000 for the repair of the bridge. He stated action needs to happen soon in order to have the bridge accessible for the new school year.

### **Instructional**

#### **Field Trips**

##### **SCIENCE OLYMPIAD**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve Corey Mousseau's request to take the Science Olympiad team to Syracuse, New York, for the State Science Olympiad Tournament at LeMoyne College on March 15-16. There will be 22 students and 3 chaperones on this trip. *[Board approval is needed since this is an overnight trip.]*

**Motion Carried: 8-0**

##### **MULTICULTURAL CLUB**

It was moved by Mr. Wachtmeister, seconded by Mr. Sherman to recommend the Board approve Jila Yadollahpour's request to take members of the Multicultural Club to Italy and Greece from April 12-21. There will be 11 students and 2 chaperones on this trip. *[Board approval is needed since this is (1) a trip out of the country to Canada, Italy, and Greece and (2) a trip that entails multiple overnight stays in hotels.]*

**Motion Carried: 8-0**

### **Concluding Reports and Remarks**

#### **Superintendent's Reports/Remarks**

- Clinton County School Boards Banquet – May 2<sup>nd</sup> – Superintendent Lebrun, Mr. Marino, Mrs. Boise and Mr. Krieg will be attending.
- 2019-2020 School Budget – 2<sup>nd</sup> update – Budget committee has met once – still waiting for more information. Superintendent noted healthcare costs have skyrocketed and noted the budget will include a school bus. Mr. Krieg discussed the huge increases of health care over the last 30 years, but yet this country does not cover everyone. Mr. Wachtmeister asked if there would be any staffing changes, i.e., additional staff, reduction in staff, changes in class sizes, etc.. Superintendent Lebrun foresees the District staying status quo and with maybe some additions. There is incomplete information, but it is being discussed.
- Superintendent Lebrun thanked Mr. Hurlock for hosting tonight's meeting.
- Superintendent Lebrun gave the Board the following information:
  - Our District won the Literacy Challenge this year
  - Our own Stacy Alexis (SMS student) won the 2019 Regional Spelling B Grand Champion and will go on to compete in the National Bee in Washington, D.C.
  - Our District has received the 2018 AP CSP Female Diversity Award
  - Our District's winter sports has been successful – multiple Section 7 Champions

#### **Board Member Reports/Remarks**

Mr. Wachtmeister discussed shared information he learned at Wednesday's Health Consortium meeting that concerned new Management and anticipated plan design changes, to name a few.

Mrs. Boise thanked the Board for their work on the communication piece on the footbridge. She stated we all want to see positive movement and have the bridge up and running. Mrs. Boise thanked Superintendent Lebrun, Mr. Baroody and Mrs. Stetz for their work also. She thanked Mrs. Sholtis and her student for their presentation and for their excitement and



enthusiasm. It was an awesome job.

**EXECUTIVE SESSION:** At 8:55 p.m., it was moved by Mr. Marino, seconded by Mr. Morris to re-enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel.

**Motion Carried: 8-0**

**ADJOURNMENT**

At 9:50 p.m., it was moved by Mr. Marino, seconded by Mr. Morris to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting  
March 19, 2019 – 5:30 p.m. – Duken Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present (arrived 6:02)  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison (Director of Special Education) - excused  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
James Manchester (Plattsburgh High School Ass't Principal) – excused  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass't Principal) - excused  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused  
Jayson Barnhart (Oak Street Elementary School Principal) – excused  
Susan Wilson (Momot Elementary School Principal) – excused  
Jamie Maggy (Momot Elementary Ass't Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – excused

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 5:31 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel, collective negotiations pursuant to Article 14 of the Civil Service Law and potential transfer of real property. **Motion Carried: 8-0**

At 6:02 p.m., Mr. Morris entered Executive Session.

**Reconvene:** At 7:33 p.m., it was moved by Mr. Sherman, seconded by Mr. Marino to reconvene to Regular Session. **Motion Carried: 9-0**

**Public Comment** – there were no public comments.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on March 7, 2019.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Kimberly Crockett	Clerk	Bailey Avenue	April 1, 2019	\$14.88/hour (Level I)	52-week probationary period. One hour/day
Adam Sullivan and Tom Pilsworth	Assistant Coaches	Lacrosse	2018-2019 school year	N/A	Funded by the Lacrosse Boosters

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Emily Beach	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared
Mallory Carpenter	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Kerrie Colleran	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Autumn Esposito	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Andrew Giroveanu	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Megan Johnson	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Thomas Via	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared

**Retirement**

Recommend the Board accept Peggy Eaglefeather letter of retirement as Elementary Teacher at Oak Street Elementary School, effective June 27, 2019.

**Business**

**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (February 2019)
- 2) High School Extraclassroom Activity Fund Report (February 2019)
- 3) Summary of Budget Transfers for the month of February 28, 2019 under \$25,000
- 4) Summary of Monthly Wire Transfers (February 28, 2019)
- 5) Food Service Program Profit and Loss Statement (February 2019)
- 6) Budget Status Report (February 28, 2019)
- 7) Revenue Status Report (February 28, 2019)

**Treasurer's Report**

Recommend the Board accept the February 28, 2019 Treasurer's Report as presented in *Appendix II*.

**Personnel Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The total amount of the transfers listed is: \$33,995.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 33,995.00	A2010-501-4000	Curriculum Training Supplies	A2110-486-4000	Curriculum Training/wk

*To cover contract with Partners for Learning*

**Motion Carried: 9-0**

**New Business**

**Business**

**Donation**

It was moved by Mr. Rotz, seconded by Mr. Marino to recommend that the Board of Education accept a donation from the Bailey Avenue/Oak Street FSA for the purchase of a Google Expedition Kit in the amount of \$4,000.

**Motion Carried: 9-0**

**Increase 2018-2019 Budget**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend that the Board of Education increase the 2018-2019 budget in the amount of \$4,000 for the purpose of purchasing a Google Expedition Kit in conjunction with the donation from the Bailey Avenue/Oak Street FSA.

**Motion Carried: 9-0**

**Memorandum of Understanding (MOU) – CEWW Healthcare**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board authorize a Memorandum of Understanding (MOU) related to CEWW Healthcare Consortium Governance.

**Motion Carried: 8-1**

**VOTE: Yes** – Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Marino, Mrs. Goerlitz, Mr. Rotz, Mr. Wachtmeister and Mr. Sherman  
**No** – Mr. Morris

**Resolution related to Footbridge**

It was moved by Mr. Sherman, seconded by Mr. Rotz to recommend the Board adopt a resolution related to the Footbridge – *Appendix III*.

It was moved by Mr. Sherman, seconded by Marino to amend the motion to remove the “WHEREAS’ ” and to just include the “RESOLVES’ ”.

**Motion Carried: 9-0**

Mr. Wachtmeister rejects the resolution from the City of Plattsburgh, adopted on March 14, 2019 for many reasons which are outlined in *Appendix V* of the minutes, and proposes a new motion which reads as follows:

*Move to have the Plattsburgh City School District take upon itself all necessary steps to repair the Saranac River Footbridge to enable the bridge to open to students and the general public for use by the opening of school in September 2019.*

*The steps required include obtaining an Easement from New York State, finalizing the removal of the natural gas pipeline from the footbridge by NYSEG, and preparing an RFP for repair of the bridge.*

*The District will utilize the DASNY funding obtained by Senator Little for repair and the funding obtained by Assemblyman Jones for maintenance. The Clinton County Legislature should be asked to extend to the District assistance for maintenance they were willing to extend to the City of Plattsburgh.*

*This action by the Board will in a clear and simple manner restore a benefit to students, parents, and community members.*

*The Plattsburgh City Board of Education and District Administration wish to express their gratitude to Senator Little and Assemblyman Jones for without their support this valuable resource would not have been restored to the community.*

There was not a second to Mr. Wachtmeister’s motion.

Mr. Hall stated he supports the City’s resolution and would like verification in the City’s resolution on the dollar amount for the DASNY funding.

Mr. Krieg feels it has been made clear, by the community, that they would like the bridge to open back up so that is his priority. He does agree with Fred in that he is not thrilled with the City’s resolution – they are keeping an out so that they do not have to take ownership, but in essence the community pays for this bridge regardless of who’s budget it comes out

of - the vast majority of the bridge is used by the community and should be recognized as such. Mr. Krieg does support the City's resolution in hopes the City will take ownership of the bridge, but if the City's resolution does not pass, he would support Fred's resolution.

It was then moved by Mr. Marino, seconded by Mr. Wachtmeister to also amend the motion to read the correct dollar amount for the DASYN funding. **Motion Carried: 9-0**

Mr. Morris stated he agrees with Mr. Wachtmeister because he feels the bridge will be ready for use faster doing it his way.

Mr. Wachtmeister moved, Mr. Hall seconded to amend motion to read that the final agreement needs to be approved by the Plattsburgh City School Board of Education. **Motion Failed: 1-8**

**ROLL CALL VOTE:**   **Yes** – Mr. Wachtmeister  
                          **No** – Mr. Morris, Mr. Rotz, Mr. Sherman, Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, and Mr. Marino

The amended motion before the Board of Education reads as follows:

*“Resolved, that the Board of Education hereby authorizes the Superintendent to execute an Agreement with the City of Plattsburgh with respect to the proposed repair and conveyance of the Pedestrian Bridge based on the general terms as set forth in the Resolution adopted by the City Council on March 14, 2019, in such final form as may be approved by District’s counsel.”*

*Further, the resolution approved by the Common Council (less the ‘whereas’ preambles, which were removed in the interest of conciseness and to confirm the dollar amount for DASYN funding) was the basis of last evening’s approval, and is part of the Board’s action.* **Motion Carried: 7-2**

**VOTE: Yes** – Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Marino, Mrs. Goerlitz, Mr. Rotz and Mr. Sherman  
**No** – Mr. Wachtmeister and Mr. Morris

**Contract Amendment – Assistant Superintendent for Business**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve the amendment to Dave Baroody’s contract and authorize the President of the Board of Education to execute the amendment. The amendment extends Mr. Baroody’s contract through June 30, 2023 and establishes his 2019-2020 salary (\$101,054). **Motion Carried: 9-0**

**Instructional**

**Field Trips**

**Montreal – Museum of Fine Arts**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve a request made by Jila Yadollahpour to take students in French 4/5 and Spanish 4/5 to Montreal to visit the Museum of Fine Arts in late March or early April. The field trip will have three chaperones and approximately 35 students. *[Board approval is needed since this field trip takes students across an international boundary.]* **Motion Carried: 9-0**

**Montreal – Museum of Archeology/Atwater Market**

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend the Board approve a request made by Jila Yadollahpour to take students in French 2 to Montreal to visit the Museum of Archeology and the Atwater Market in late March. The field trip will have three chaperones and approximately 35 students. *[Board approval is needed since this field trip takes students across an international boundary.]* **Motion Carried: 9-0**

**Concluding Reports and Remarks**  
**Superintendent’s Reports/Remarks**

2019-2020 School Budget – 3<sup>rd</sup> update – Mr. Baroody commented on how productive the budget committee meetings have been and that the BOCES service numbers are in and are included in the revised budget. He stated we are still waiting on final state numbers and updated numbers from special education. Those numbers along with other wish list type of request from each building will be included in the next version of the budget.

Mr. Baroody also gave a NYSEG update letting the Board know that NYSEG hit a ver hard spot under the river and had to bring in a larger drill. There is 130 feet left to go – close to completing the boring. NYSEG is finding spots that the initial study did not show. Weather permitting, the bypass will be completed this spring. NYSEG plans on deconstruction of existing pipeline this summer/fall.

FYI – Nominations are due to BOCES for one delegate and one alternate to represent New York State Teachers’ Retirement System and for CVES BOCES board members. This does not apply to Plattsburgh City School District this time around.

The April 11<sup>th</sup> School Board meeting was rescheduled for Tuesday, April 9<sup>th</sup>.

**Board Member Reports/Remarks**

Mr. Hall thanked Mr. Baroody for the update on the NYSEG project.

Mr. Krieg gave kudos to the Green Team for having solutions and for their presentation.

Mr. Wachtmeister reiterated his concerns on the footbridge resolution, in writing, which is included in the minutes as an appendices.

Mr. Sherman commended the City Council for their work on the resolution for the footbridge.

Mr. Marino feels the school district doesn’t have the business of owning a bridge and if the City doesn’t follow thru and it fails, then the District should demolish the bridge.

Mrs. Boise reminded everyone of the dram club play Thursday – Sunday.

**Public Comment** - there were no public comments.

**ADJOURNMENT**

At 8:38 p.m., it was moved by Mr. Morris, seconded by Mr. Rotz to adjourn.

**Motion Carried: 9-0**

Respectfully,

Dawn Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**April 9, 2019 – 5:30 p.m. – Duken Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) – present  
Dawn Stetz (District Clerk) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass't Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass't Principal) – present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 5:32 p.m., it was moved by Mr. Rotz, seconded by Mr. Sherman to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel, collective negotiations pursuant to Article 14 of the Civil Service Law, specifically the Civil Service Employee Association (CSEA) and potential transfer of real property.

**Motion Carried: 9-0**

**Reconvene:** At 7:33 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to reconvene to Regular Session.

**Motion Carried: 9-0**

**Report** – Mr. Baroody gave an update on the latest version of the 2019-2020 budget that the Board will be voting on tonight. He stated there are only nominal changes on the expense side since the last Board meeting. The Budget Review Committee met several times and over the course of the last 2 months has collaborated very effectively to include in the budget much needed items such as:

- Upgraded our NERIC Services to a CTS (Cooperative Technology Services) model that will provide a substantial level of technology support that will need with our 1:1 initiative and Smart Schools Bond Act.
- Business Teacher at PHS
- Technology Integrationist, District-Wide... we were able to include these two items because on April 1<sup>st</sup>, we found out that the District was receiving \$192,000 in additional funding above the executive proposal from NY State... the remainder of the \$192,000 in additional State Aid that was not used will allow for a slightly less appropriation of fund balance.

Also included in this budget:

- New Cafeteria tables at Bailey Ave.
- New Desks at Stafford Middle School

He also be noted that included in these financial expenses are CV-TEC, NERIC and Special Education Costs associated with our BOCES expenditures...

For example, we currently know of 1 pre-school student and 1 elementary student whose placements may change in the coming weeks... that being said, each of those 2 students would cost the District upwards of \$150,000 Thousand dollars... please know that we have budgeted for the aforementioned students.

He stated that Mrs. Ellison and Mrs. Bennett-Barnes have been working extremely hard to predict the Special Education program as accurately as they can. However, we will remain vulnerable to significant expense swings throughout the annual review process and possibly after based on student movement.

Finishing up in terms of the expense side of the budget, we have removed expenditures that include at this point:

- A. A school bus

He also provided the revenue projections for next year’s budget statng Kris LaDuke and the Business Office staff continues to do a wonderful job in preparing these forecasts.

To summarize where we currently stand right now:

- The tax cap features a 2.35% increase
- Our budget has seen a nominal increase of 1.35% (\$601,427) as compared to last year
- The reliance of fund balance, as compared to last year has decreased by approx. \$167,000... for 2019-20... The District has an appropriated fund balance of \$1,290,966 to this year’s budget.
- The total budget, as presented, is \$45,275,270

He stated this 1.35% increase is a very modest increase as compared to last year which makes us very pleased to recommend this budget to you.

**Public Comment** – there were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the minutes for the meeting held on March 19, 2019.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE, CPSE and 504 Plan Recommendations**

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Kim Crockett	School Monitor	Bailey	April 10, 2019	\$12.00/hour Level I	52-week probationary period. 1.5 hours/day
Thierry Bonnabesse	Volunteer Tennis Coach	Varsity Boys’	2018-2019 School Year	N/A	
Miguel Nesbitt	Volunteer Baseball Coach	Modified	2018-2019 School Year	N/A	
Keith Kilkeary	Volunteer Baseball Coach	Modified	2018-2019 School Year	N/A	



**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Evie Angle	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Amanda Boshart	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Savanna-Lin Boadway	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared
Danielle O'Mara	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Mary McNichols	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared

**Retirement/Resignation**

Recommend the Board accept Nancy Montefusco’s letter of retirement as School Bus Monitor and School Monitor for the Plattsburgh City School District, effective July 2, 2019.

Recommend the Board accept Stephanie Branch’s letter of resignation as School Psychologist at Momot Elementary School, effective May 4, 2019.

**New Business**

**Business**

**Resolution – Purchase of Copiers**

Recommend that the Board of approve the following resolution for the purpose of purchasing 10 copiers. This resolution supports the Plattsburgh City School District entering into a five (5) year contract with CR BOCES for NERIC services in Co-ser 604. More specifically, the Co-ser is for the purchase of ten (10) new copiers for Plattsburgh High School, Oak Street School, and Bailey Ave. Elementary School. The new fleet (of copiers) will replace 10 copiers in the aforementioned buildings that have reached the end of their useful life.

**RESOLUTION OF THE BOARD OF EDUCATION  
FOR THE PLATTSBURGH CITY SCHOOL DISTRICT**

WHEREAS, the Board of Education of the Plattsburgh City School District (hereinafter referred to as the “District”) desires to enter into a five (5) year service agreement with the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services (hereinafter referred to as “CR BOCES”) in order for the CR BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being NERIC services in Co-Ser 604.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Plattsburgh City School District School District agrees to enter into a contract with the CR BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the annual amount of \$20,771.66 and associated CR BOCES charges with such amount to include annual CR BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the CR BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to CR BOCES for early cancellation or withdrawal from this agreement to the same extent that CR BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys’ fees and disbursements, incurred by CR BOCES as consequence of any such early cancellation or withdrawal. The District further agrees to indemnify, defend and hold BOCES, its elected officials, its employees, and agents, harmless from any and all liability, claims including bodily injury or property damage, causes of action, damages and expenses, including attorney fees, which may arise out of the negligent actions of the District, its elected officials, employees, agents, invitees, and volunteers while using this service.

Payment will be made as part of a regular annual CR BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of CR BOCES. This contract will be for a maximum period of five (5) years commencing on or about July 1, 2019 and continuing through June 30, 2024.

**Motion Carried: 9-0**

**Resolution related to Footbridge**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board adopt a resolution related to the Footbridge as follows:

**FOOTBRIDGE RESOLUTION**

**WHEREAS**, the District is currently the owner of a pedestrian footbridge (“Footbridge”) over the Saranac River; and

**WHEREAS**, the Footbridge has been closed and unavailable for public use since approximately December, 2017, pending the completion of significant repairs necessary to render the Footbridge safe for pedestrian use, as detailed in prior inspection and engineering reports; and

**WHEREAS**, through the efforts of State Senator Little, up to \$400,000 in funding through the Dormitory Authority of the State of New York is available to support the District’s repair and/or reconstruction of the Footbridge; and

**WHEREAS**, through the efforts of State Assemblyman Jones, an additional \$50,00 member-item appropriation is also available to support the District’s repair and/or reconstruction of the Footbridge; and

**WHEREAS**, over the past eleven (11) months, the District has been engaged in ongoing negotiations with the City of Plattsburgh regarding an agreement pursuant to which ownership of the Footbridge would be conveyed to the City by District following the completion by the District of all work necessary for the repair and/or reconstruction of the Footbridge; and

**WHEREAS**, despite the District’s best and good faith efforts, the District has been unable to reach an agreement with the City on acceptable terms; and

**WHEREAS**, the Board has concluded that it is in the best interests of the District to immediately proceed with the necessary repair and/or reconstruction of the Footbridge, making use of currently available funding opportunities, and to defer for the time being any further negotiations regarding the future conveyance of the Footbridge to the City.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the appropriate District officers and employees are hereby authorized and directed to take such steps as may be necessary to proceed with the repair and/or reconstruction of the Footbridge, and to secure all available funding therefor, in accordance with all legal requirements applicable to such work.

Superintendent Lebrun expressed his concerns with the City wanting oversight on the project, which included their own independent engineer, independent clerk of the works and independent bridge inspection upon completion. Essentially requiring a full duplication. Superintendent Lebrun stated this would be a redundant approach, therefore supports the resolution before the Board of Education.

Mr. Krieg strongly disagreed with Councilman Kelly’s comments in the April 4<sup>th</sup> issue of the Press Republican. Mr. Krieg stated the city’s taxpayers are the school district’s taxpayers – they are one in the same. And they are asking for the bridge to be fixed. When the bridge is fixed, regardless of who maintains it, it will be the same taxpayers who foot the bill. Mr. Krieg thanked our legislators for providing funds to fix the bridge, stating the funds were not mean to be used to pay for a duplication of the firms. See *Appendix II* for more of Mr. Krieg’s comments.

Mr. Wachtmeister discussed the history of the footbridge, bulleting the obstacles along the way. He stated the only reason the District was involved with building the bridge was because they could access state aid. That was an example of municipal cooperation. It is his interpretation that the Mayor was no interested in ever taking ownership of the bridge. Mr. Wachtmeister also shared he rethought his opinion of demolishing the bridge and now feels we should save the bridge. The process has taken too long and he feels we shouldn’t deny students and the community access to the bridge.

Mr. Hall would like us to reach out to the County and have their engineer work with ours. He stated we have tried repeatedly to reach an agreement with the City and faced many obstacles. Also commenting the City has two bridge projects in the works - very discouraging. It is clear the County has been very supportive.

Mr. Sherman suggested we involve DOT and the County in the process. He also mentioned the City is adding two new bridges.

Mr. Marino is also frustrated with the Mayor’s tactics and would like to hear from voters on the bridge. He has never been a believer that the district should own a bridge. It’s too much of a liability.

Mr. Morris is excited that we are going to take care of the bridge.

Superintendent Lebrun shared a timeline for the bridge to be completed, giving October as the anticipated month when the bridge will be accessible. **Motion Carried: 8-1**

**VOTE: Yes** – Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Morris, Mrs. Goerlitz, Mr. Rotz, Mr. Wachtmeister and Mr. Sherman  
**No** – Mr. Marino

**Student Dress Code Board Policy-5300**

Revisions to Student Dress Code (Section V) Board Policy 5300 is presented for first review. *No action required.*

**Adoption of the 2019-2020 Proposed Budget**

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board adopt the 2019-2020 Proposed Budget in the amount of \$45,275,270. **Motion Carried: 9-0**

**Instructional Field Trips**

**Syracuse – NYS Science Olympiad Competition**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve a request made by Kathleen Howard to take students to Syracuse to compete in the NYS Science Olympiad completion in early April. The field trip will have five chaperones and approximately 20 students. *[Board approval is needed since students will be staying overnight.]*

**Motion Carried: 9-0**

At 8:45 p.m., Mr. Rotz was excused.

**Concluding Reports and Remarks Superintendent’s Reports/Remarks**

- Capital Project – Superintendent Lebrun summarized the upcoming Capital Project letting the Board know that Mr. Harris will be at the next Board meeting with a presentation.

**Board Member Reports/Remarks**

Mrs. Goerlitz mentioned how spectacular the drama club play was and the recent concert and sporting events she has been to. She is very proud of the students and the good sportsmanship and great mentors.

Mr. Krieg thanked Superintendent Lebrun, Mr. Baroody, Mrs. Zales, and Mrs. LaDuke for their work on the budget.

Mr. Wachtmeister discussed the District’s support for the MAISTO litigation and the tax rate.

Mr. Sherman commented on the students’ outstanding performance at the chorus concert. The District should be proud.

Mr. Marino was amazed at the drama club performance, Beauty and the Beast. The production was excellent!

Mr. Morris echoed the comments on the drama club performance – it was fantastic! Gave kudo to the budget committee – went above and beyond.

Mrs. Boise gave a special thank you to Board members, Superintendent Lebrun, Mr. Baroody, and Mrs. Stetz for their efforts on the footbridge. She also gave kudos to the budget committee for their extra effort put forth.

**Public Comment** - there were no public comments.

**ADJOURNMENT**

At 8:50 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education School Budget Meeting**  
**May 9, 2019 – 6:00 p.m. – Duken Building**

**ROLL**

Board of Education

Leisa Boise (President)–(arrived 6:11 p.m.)  
Amelia Goerlitz – (excused 7:37 p.m.)  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz–(Vice-president)–(arrived  
6:28 p.m.)  
Roderick Sherman – present  
Fred Wachtmeister– present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales –(Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison-(Director of Special Education) - present  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
James Manchester (Plattsburgh High School Ass't Principal) – excused  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass't Principal) - present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused  
Jayson Barnhart (Oak Street Elementary School Principal) – excused  
Susan Wilson (Momot Elementary School Principal) – excused  
Jamie Maggy (Momot Elementary Ass't Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mr. Wachtmeister led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:10 p.m., it was moved by Mr. Krieg, seconded by Mr. Hall to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel and potential litigation. **Motion Carried: 7-0**

At 6:11 p.m., Mrs. Boise entered Executive Session.

At 6:28. Mr. Rotz entered Executive Session.

**Reconvene:** At 7:36 p.m., it was moved by Mr. Hall, seconded by Mr. Morris to reconvene to Regular Session.

**Motion Carried: 9-0**

At 7:37, Mrs. Goerlitz left Executive Session.

**Report:** School Budget Hearing - Superintendent Lebrun and Mr. Baroody gave a power point presentation on the 2019-2020 School Budget.

Downtown Redevelopment Initiative – Renee McFarlin presented the PILOT proposition to the Board and public regarding Downtown Redevelopment Initiative. Questions were asked and answered.

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on April 25, 2019.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

**CSE, CPSE and 504 Plan Recommendations**

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Kelli Gottscholl	Art Teacher	Bailey/Oak	September 1, 2019	Salary of \$50,272 (Step 4, M)	4-year probationary appointment
Ellen Fesette	Elementary Teacher	TBD	September 1, 2019	Salary of \$51,904 (Step 5, B+45)	4-year probationary appointment
Mindy Fay	School Psychologist	Momot	June 3, 2019	Prorated Salary of \$52,937 (Step 4, M+30)	4-year probationary appointment

**Summer Work – Curriculum and Instruction**

Recommend the Board of Education approve Curriculum and Instruction Work for Summer 2019, pending voter approval of school budget, as outlined in *Appendix II*.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Daryl Cosgro	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Natalie Horgan	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
JongHun Kim	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Jennifer Bryan	N/A	\$11.10/hour	Teacher Aide/Student Aide	Cleared

**Retirement/Resignation**

Recommend the Board accept Suzanne Alger’s letter of retirement as Cook Manager for the Plattsburgh City School District, effective June 30, 2019.

Recommend the Board accept Michelle Hunt’s letter of resignation as Student Aide/Teacher Aide at Plattsburgh High School, effective May 4, 2019. **Motion Carried: 8-0**

**Correspondence** – The following correspondence was shared with the Board:

- Memo from Dr. Davey in regards to the 10-Day Notice of Intent to Fill Vacancies on the CVES Board.
- CVES 2019 Annual Vote/Election results
- Letter of gratitude to the Plattsburgh High School’s Madame Jila Yadollahpour

**New Business**

**Business**

**Correction to Minutes**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the following correction be made to the School Board minutes of April 9, 2019: Under PERSONNEL/Resignations for Nancy Montefusco’s, effective date to read July 2, 2019. **Motion Carried: 8-0**

**Donation of Grant Funds – Footbridge Project**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board accept the following grant funds provided through Senator Little’s and Assemblyman Jones’ offices, to be applied toward the cost of repairs to the Footbridge:

- \$400,000.00 from the Dormitory Authority of the State of New York (DASNY)
- \$50,000.00 from the New York State Education Department (Grant-in-Aid)

**Motion Carried: 8-0**

**Resolution - Adopting Second Amended and Restated Municipal Cooperation Agreement - Employee/Retiree Health Insurance Coverage**

It was moved by Mr. Rotz, seconded by Mr. Sherman to recommend the Board approve the following resolution related to Employee/Retiree Health Insurance coverage:

**RESOLUTION**

**Adopting Second Amended and Restated Municipal Cooperation Agreement**

**WHEREAS**, the District is a party to an Amended and Restated Municipal Cooperation Agreement (“MCA”) under Article 5-G of the General Municipal Law for the purpose of providing employee and retiree health insurance coverage; and

**WHEREAS**, the Board of Directors recommends amending the MCA to add labor representative to the Board of Directors and to provide a method for merged school Districts to continue in the Consortium;

**BE IT THEREFORE RESOLVED**, that the District approve proposed Second Amended and Restated Municipal Cooperation Agreement which will then be operative upon the affirmative vote of two-thirds of all participating Districts, in accord with Section T of the MCA. **Motion Carried: 8-0**

**Instructional**

**CVES Special Education Summer School Program**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board pass the following:

BE IT RESOLVED that the Plattsburgh City School District intends to participate in the 2020 Special Education School-Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2020 summer school; and

BE IT FURTHER RESOLVED, that the Clerk of the Board shall notify the CEWW BOCES in writing of the District’s commitment as described herein and the District’s intent to participate in the 2020 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

**Motion Carried: 8-0**

Superintendent Lebrun shared a listing of the history of board members given to him by Mr. Wachtmeister

**Board Member Reports/Remarks**

Mr. Hall inquired on an update on gas line – Mr. Baroody reported he spoke to Mr. Giroux – new pipe has been installed. They (NYSEG) have been making excellent progress. Next week they will test new pipe and then will run gas through it and remove existing line. Mr. Baroody is very pleased with the progress made so far.

Mr. Wachtmeister commented that he will not be in favor of the PILOT.

Mr. Sherman thanked Superintendent Lebrun for inviting tonight’s guest speaker.

Mr. Marino had a great time tonight. He stated the District needs to keep up on various meetings – be sure to follow up on PILOT.

Mrs. Boise thanked everyone for their input. While we appreciated the presentation, she agrees with Mr. Wachtmeister and is not in favor of the PILOT and agrees we need to keep an eye on things.

**Public Comment** – A constituent spoke on PILOT – was very impressed with questions. He shared his concerns regarding revenue, investment, assessment to mention a few.

Mr. Neiderer informed the Board and the public that the VFW will be having a memorial ceremony on May 27<sup>th</sup> at the Boynton branch.

**ADJOURNMENT**

At 8:50 p.m., it was moved by Mr. Marino seconded by Mr. Rotz to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education School Budget Vote**  
**May 21, 2019 – 6:00 p.m. – Duken Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) - present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Fortune Ellison (Director of Special Education) - present  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass't Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass't Principal) - present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mr. Wachtmeister led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:02 p.m., it was moved by Mr. Sherman, seconded by Mr. Hall to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel and negotiations for the Management Confidential Unit.  
**Motion Carried: 9-0**

**Reconvene:** At 7:32 p.m., it was moved by Mr. Hall, seconded by Mr. Morris to reconvene to Regular Session.

**Motion Carried: 9-0**

**Spotlight:** Oak Street Elementary Fashion Club

**Public Comment:** There were no public comments

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on May 9, 2019.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and 504 recommendations as presented in *Appendix I*.



**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

<b>EMPLOYEE</b>	<b>POSITION/TENURE AREA</b>	<b>GRADES/DEPT.</b>	<b>EFFECTIVE DATE</b>	<b>PAY RATE</b>	<b>COMMENTS</b>
Lauren Snel	Elementary Teacher	TBD	September 1, 2019	Salary of \$45,376 (step 1 BS +45)	4-year probationary appointment, pending certification
Ashley Manor	Elementary Teacher	TBD	September 1, 2019	Salary of \$45,376 (step 1 BS +45)	4-year probationary appointment, pending certification
Maria Cristina Sferlazza	Principal's Secretary – 11-month position	Oak Street School	July 1, 2019	Salary of \$33,419 (Step 4).	Probationary period 52 weeks. 7.5 hours/day

**Districtwide Summer Services – 2019 - pending school budget approval****Athletic**

Recommend the Board appoint Christopher Hartmann to provide athletic support for summer 2019, not to exceed 30 hours at \$32.80/hour.

**PHS Guidance Summer Services - 2019**

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Plattsburgh High School, summer 2019, not to exceed the dayslisted below:

<b>Employee Name</b>	<b>Authorization/Contract Rate</b>
Alan Feazelle	20 days (18-19 rate \$397.10; 19-20 rate \$408.28)
Amy Tisdale	20 days (18-19 rate \$353.46; 19-20 rate \$365.60)
Rory LaPage	20 days (18-19 rate \$305.04; 19-20 rate \$316.64)

**SMS Guidance Summer Services – 2019**

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Stafford Middle School, summer 2019, not to exceed the hours listed below:

<b>Employee Name</b>	<b>Authorization/Contract Rate</b>
Christina Santella	12 days (18-19 rate \$371.21; 19-20 rate \$378.66)
Grace Prue	12 days (18-19 rate \$256.62; 19-20 rate \$267.68)
Janet Hankins	12 days (18-19 rate \$329.25; 19-20 rate \$341.12)

**Additional Clerical Support for the Summer of 2019**

Recommend the Board appoint the following staff to provide additional clerical support for the summer of 2019, not to exceed the hours listed below:

<b>Employee Name</b>	<b>Authorization/Contract Rate</b>
Mary Jo Jubert	37.5 hours (rate \$23.24/hr.)
Avis Mesec	75 hours (rate \$25.85/hr.)
Jeri Hebert	75 hours (rate \$26.13/hr.)
Lori Schudde	75 hours (rate \$24.14/hr.)

**Nursing Services for the Summer of 2019**

Recommend the Board appoint the following nursing staff to provide summer services for PCSD, providing athletic physicals/Pre-K Screening/vaccination records, summer 2019(contact rate of \$48.95& non-contact rate of \$32.80), not to exceed the hours listed below:

<b><u>Employee Name</u></b>	<b><u>Authorization/Contract Rate</u></b>
Cheryl Maggy	85 hours (contact - \$48.95/non-contact \$32.80)
Jacqueline Bracy	84 hours (contact - \$48.95/non-contact \$32.80)
Emily Burnham	60 hours (contact - \$48.95/non-contact \$32.80)
Kari Scott	50 hours (contact - \$48.95/non-contact \$32.80)
Lynne Sheehan	45 hours (contact - \$48.95/non-contact \$32.80)
Valerie Butler	30 hours (contact - \$48.95/non-contact \$32.80)
Sandra Miller	50 hours (contact - \$48.95/non-contact \$32.80)

**Pre-K/Kindergarten Screening for the Summer of 2019 (contact rate of \$48.95/non-contact rate of \$32.80**

Recommend the Board appoint the following staff to provide summer services for PCSD, providing Pre-K/Kindergarten Screening, summer 2019, not to exceed the hours listed below:

<b><u>Employee Name</u></b>	<b><u>Authorization/Contract Rate</u></b>
Tracie McCarthy	6 Hours (contact - \$48.95/non-contact \$32.80)
Amanda Cota	6 Hours (contact - \$48.95/non-contact \$32.80)
Dan Devins	6 Hours (contact - \$48.95/non-contact \$32.80)
Kate Gagnier	6 Hours (contact - \$48.95/non-contact \$32.80)
Sheldon Cullen	4 Hours (contact - \$48.95/non-contact \$32.80)
Stephanie Lasher	6 Hours (contact - \$48.95/non-contact \$32.80)
Beth Dumas	6 Hours (contact - \$48.95/non-contact \$32.80)
April Myers	6 Hours (contact - \$48.95/non-contact \$32.80)
Erin Moriarty	6 Hours (contact - \$48.95/non-contact \$32.80)

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Kim Crockett	N/A	\$17.27/hour	Typist	Cleared
Brian Stefanik	N/A	\$11.10/hour \$11.10/hour	Bus Monitor School Monitor	Cleared

**Resignation**

Recommend the Board accept a letter of resignation for Kristine Bennett Barnes as Special Education Coordinator/CPSE Chairperson, effective July 1, 2019,

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (April 2019)
- 2) High School Extraclassroom Activity Fund Reports (April 2019)
- 3) Summary of Budget Transfers for the month of April 2019 under \$25,000
- 4) Summary of Monthly Wire Transfers (April 30, 2019)
- 5) Food Service Profit and Loss Statement (April 2019)
- 6) Budget Status Report (April 30, 2019)
- 7) Revenue Status Report (April 30, 2019)

**Treasurer's Report**

Recommend the Board accept the April 30, 2019 **Treasurer's Report** as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board approve the following budget transfer (contingent upon Board approval of Property Tax Refund):

**Amount:** \$104,853.41

**From:** A2250 490 4800(BOCES Shared Svc Teaching) **To:** A1964 400 4100 (Refund of Real Property

**Explanation:** Settlement of Tax Proceeding-Plattsburgh Plaza

**Motion Carried: 9-0**

## New Business

### Business

#### Property Tax Refund

It was moved by Mr. Sherman, seconded by Mr. Hall to recommend that the Board of Education approve a property tax refund for Plattsburgh Plaza in the amount of \$104,853.41, parcel ID's 207.17-1-15.2-1, 207.17-1-15.2-2, and 207.17-1-15.3, in satisfaction of a recently-settled tax certiorari proceeding.

**Motion Carried: 9-0**

### Instructional

#### Field Trip

It was moved by Mr. Sherman, seconded by Mr. Hall to recommend the Board approve Jila Yadollahpour's request for the Plattsburgh High School French Club to travel to Montreal to see the Museum of Fine Arts, the Biodome, and see a 3-D movie at the IMAX theatre on June 1<sup>st</sup>. Six students would be traveling with Ms. Yadollahpour to Montreal on June 1<sup>st</sup>. *[Board approval is needed because the French Club will be traveling outside of the United States of America.]*

**Motion Carried: 9-0**

### Personnel Items (not part of Consent Agenda)

**Tenure Appointments** – It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Katie Keyes	Teaching Assistant	Bailey	September 1, 2019
Cara Meyer	Teaching Assistant	Bailey	September 1, 2019
Amanda Rogers	Elementary Teacher	Bailey	September 1, 2019
Kristy Boas	Special Education Teacher	Oak	September 1, 2019
Anne Martin	Teaching Assistant	Oak	September 1, 2019
Shannon Rabideau	Special Education Teacher	Oak	September 1, 2019
Taylor Reil	Teaching Assistant	Momot	September 1, 2019
Jenny Walker	Special Education Teacher	Momot	September 1, 2019
Chad Baker	Teaching Assistant	Stafford Middle	September 1, 2019
Jody Flora	Teaching Assistant	Stafford Middle	September 1, 2019
Andrya Heller	French Teacher	Stafford Middle	September 1, 2019
Natalie Smith	Occupational Therapist	Stafford Middle	September 1, 2019
Piper Bruce	English Teacher	Plattsburgh High	October 24, 2019
Catherine McCormick	Special Education Teacher	Plattsburgh High	September 1, 2019
Adam Mehan	Teaching Assistant	Plattsburgh High	September 1, 2019

**Motion Carried: 9-0**

### Resolution - PILOT

It was moved by Mr. Wachtmeister, seconded by Mr. Sherman to recommend the Board approve a Resolution to seek cooperative negotiations with the City of Plattsburgh, County of Clinton and the Plattsburgh City School District on an acceptable Payment in Lieu of Taxes (PILOT) agreement with Prime and Clinton County Office of Economic Development

Whereas the City of Plattsburgh has approved moving ahead with the Downtown Revitalization Initiative (DRI) and

Whereas a proposal has been received by the City of Plattsburgh from Prime Companies to form a Single Purpose LLC to develop 3.4 acres located at 22 Durkee Street, and

Whereas Prime has submitted an application to the Clinton County Office of Economic Development seeking a PILOT agreement and

Whereas the proposed twenty-year PILOT shows an overall payment of 38.17% of estimated tax revenue thereby asking for forgiveness of nearly 62% of property tax revenues and

Whereas the current proportionality of total property tax rates for the City, County and School District are currently 29.03%, 13.33% and 56.52% respectively, now therefore be it

Resolved that the Plattsburgh City School District hereby requests that representatives of the City and County meet with representatives of the School District to propose an agreeable PILOT schedule to reply to the proposal sought by Prime Companies and be it further

Resolved that the three entities cooperate with the County Office of Economic Development to meet this goal  
**Motion Carried: 9-0**

**Board Member Reports/Remarks**

Mr. Sherman congratulated Board members who elected to run for Board again.

Mr. Marino gave kudos to Oak Street students for their spotlight.

Mr. Morris requested, if possible, add more funding for intramurals.

Mr. Hall praised Oak Street for their spotlight and would like more spotlights.

Mrs. Goerlitz stated what a great job to the Oak Street Fashion Club.

Mr. Krieg thanked Board members for running again.

Mr. Wachtmeister enjoyed the Oak Street Fashion Show!

Mr. Rotz said best spotlight yet!

Mrs. Boise commented what an exceptional job by Oak Street Fashion Club and she wants to see more spotlights in the future.

**ADJOURNMENT**

At 8:23 p.m., it was moved by Mr. Marino seconded by Mr. Rotz to adjourn.

**Motion Carried: 9-0**

**Public Comment/Budget Vote/Board Member Election Preliminary Results**

The District Clerk gave the following, preliminary vote results:

School Budget Vote passed with 402 YES' and 191 NO's  
Capital Project Vote passed with 418 YES' and 171 NO's

School Board Members were re-elected into office as follows: Mr. Wachtmeister with 396 votes, Mr. Rotz with 447 votes and Mr. Morris with 386 votes.

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting  
June 20, 2019 – 5:30 p.m. – Duken Building**

**ROLL**

Board of Education

Leisa Boise (President) – present (excused  
6:40)

Amelia Goerlitz – excused

Robert Hall, Jr. – present

Steve Krieg – present

Ronald Marino – present

Clayton Morris – present

Tracy Rotz – (Vice-president) – present

Roderick Sherman – present

Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present

Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present

David Baroody (Ass't. Supt. for Business) – present

Fortune Ellison (Director of Special Education) - present

Dawn Stetz (District Clerk) - present

Glenn Hurlock (Plattsburgh High School Principal) – excused

James Manchester (Plattsburgh High School Ass't Principal) – excused

Jamie LaBarge (Stafford Middle School Principal) – excused

Trevor Cameron (Stafford Middle School Ass't Principal) - excused

Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused

Jayson Barnhart (Oak Street Elementary School Principal) – excused

Susan Wilson (Momot Elementary School Principal) – excused

Jamie Maggy (Momot Elementary Ass't Principal) – excused

Norbert Neiderer (Director of Buildings & Transportation) – excused

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 5:34 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel and potential litigation. **Motion Carried: 8-0**

**Reconvene:** At 6:40 p.m., Mrs. Boise was excused from Executive Session and it was moved by Mr. Rotz, seconded by Mr. Krieg to reconvene to Regular Session. **Motion Carried: 7-0**

**Public Comment:** Parents, with students in the Boys' Hockey program, expressed their concerns with the firing of Coach Reidy and the change of ice for practices and home games. In addition, comments from the students were shared (in writing) along with a list of questions to the Board. The parents requested that this issue be placed on the next regularly scheduled Board meeting and stated they would appreciate a response to their questions, in a timely fashion prior to the meeting.

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

**Consent Agenda Items**

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on May 21, 2019.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Amanda Rogers, Kristin Branon, Alicia DuBray, Lori Darst, Emily Owens, Sarah McCarty, Rosemary Manchester, Jennifer Slattery	Writing Coaches	Districtwide	2019-2020 School Year	Stipend of \$1,500	

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Donna Allard	Teacher Aide/ Student Aide	PHS	2019-2020 School Year	\$20.89/hour	
Nina Cole	Special Education Coordinator/CSE Chair	Districtwide	2019-2020 School Year	Stipend of \$8,166	

**Summer Work – Curriculum and Instruction**

Recommend the Board of Education approve the following summer hours for Curriculum and Instruction Work - Summer 2019.

Building	Topic	Staff Member	Hourly Wage	Number of hours
District	Classroom management training and plan creation	All related service providers: Helen Pennington, Tom Schaub, Bailey Rabideau, Shasta Whitford, Marcia Newcombe, April Myers-Lautenschuetz, Kate Gagnier, Beth Dumas, Margaret Felty, Catherine Cole, Natalie Smith	\$32.80/hour as per contract –	3 hours each
District	Writing Coaches	Amanda Rogers, Kristin Branon, Lori Darst, Alicia DuBray, Emily Owens, Sarah McCarty, Rosemary Manchester, Jennifer Slattery.	\$32.80/hour as per contract –	6 hours each
Momot	Universal Team – review universal recognition system, plan for implementation of PBIS handbook.	Tracie McCarthy, Kelly Cooper, Jessica Dunn Williams, Melissa Caraballo, Lindsey Frakes, Danielle Seem	\$32.80/hour as per contract - \$29.37/hour TA	6 hours each
Bailey Ave.	Grade 2 Writer’s Workshop development work	2 <sup>nd</sup> grade teacher once assignments are made of new hires.	\$32.80/hour per contract	6 hours each
Oak Street	Universal Team – alignment of Oak Street with District initiative, code of conduct, family handbook, Focus School visit.	Anne Martin	\$29.37/hour TA payment as per contract	3 hours each
SMS	Create and implement a cross curricular writing program within 7 <sup>th</sup> grade	7 <sup>th</sup> Grade Science teacher	\$32.80/hour as per contract	6 hours each
PHS	Data Team	Rosemary Manchester	\$32.80/hour as per contract	6 hours each

**Summer School Bus Driver/Monitor:**

Recommend the Board of Education approve Ms. Tina Simpson, Summer School Bus Monitor, 3 hours per day, for the period of July 8, 2019 – August 16, 2019, at an hourly rate of \$18.78 per hour.

Recommend the Board of Education approve Mr. Keith Bilyeu, Summer School Bus Driver, 3 hours per day, for the period of July 8, 2019 – August 16, 2019, at an hourly rate \$24.00.

**Fall Coaches**

Recommend the Board appoint the following Fall coaches for the 2019-2020 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Football	Varsity Head Coach	TBD	\$5,740
	Varsity Ass't. Coach	TBD	\$3,938
	Varsity Ass't. Coach	TBD	\$3,938
	Varsity Volunteer	TBD	N/A
	JV Head Coach	TBD	\$4,451
	JV Ass't. Coach	TBD	\$3,163
	JV Ass't. Coach	TBD	\$3,163
	Modified Co-Coach	TBD	\$2,694

Boys' Soccer	Varsity Head Coach	Chris LaRose	\$4,920
	JV Head Coach	Alfie Ladue	\$3,338
	Modified Head Coach	Louis Piccirillo	\$2,694
Girls' Soccer	Varsity Head Coach	Tim Mulligan	\$4,920
	JV Head Coach	Kate Flynn	\$3,338
	Modified Head Coach	Catherine McCormick	\$2,694
Boys' Cross Country	Varsity Head Coach	Adam Mehan	\$3,338
Girls' Cross Country	Varsity Head Coach	Corey Mousseau	\$3,338
Boys' and Girls' Modified Cross Country	*Head Coach	Jesse Terry	\$2,694
Girls' Swimming	Varsity Head Coach	Kayla Breen	\$4,275
	Modified Head Coach	Scott Given	\$2,694
	TA-Liefguard	Bill Myers	\$29.37
Volleyball	Varsity Head Coach	Cindy McMahon	\$4,920
	JV Head Coach	Jenny Walker	\$3,338
	Modified Coach	TBD	\$2,694
Gymnastics	Varsity Head Coach	Janice Trudeau	\$3,456
	Modified Head Coach	Jordan Haulton	\$2,694
Cheerleading (Football)		Michelle Rugar	\$2,694

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Brittani Hellen	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Karis Kourofsky	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Emily Rusiecki	Non-Certified	\$85/day \$17.30/hour	Teaching Assistant Tutor	Cleared
Mary Sayward	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Megan Zmijewski	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Andrew Follmer	N/A	\$11.10/hour	Summer Laborer	N/A
Thomas Jolicoer	N/A	\$11.10/hour	Summer Laborer	N/A



Isabelle Lebrun	N/A	\$11.10/hour	Summer Laborer	N/A
Sara Sanders	N/A	\$11.10/hour	Teacher Aide/Student Aide	Cleared
Kathleen Sullivan	N/A	\$11.10/hour	Summer Laborer	N/A
Bonnie Waldron	N/A	\$16.50/hour	Typist	N/A
Henry Wylie	N/A	\$11.10/hour	Summer Laborer	N/A

**Retirement/Resignation**

- 1) Recommend the Board accept Carolyn LaBounty's letter of retirement as School Monitor for Momot Elementary, effective June 18, 2019.
- 2) Recommend the Board accept Deborah Long's letter of resignation as Typist (Attendance Secretary) at Plattsburgh High School, effective June 30, 2019.
- 3) Recommend the Board accept John Ireland's letter of resignation as School Monitor, and Clerk, effective June 26, 2019.

**Business****A. Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (May 2019)
- 2) High School Extraclassroom Activity Fund Reports (May 2019)
- 3) Summary of Budget Transfers for the month of May 2019 under \$25,000
- 4) Summary of Monthly Wire Transfers (May 31, 2019)
- 5) Food Service Profit and Loss Statement (May 2019)
- 6) Budget Status Report (May 31, 2019)
- 7) Revenue Status Report (May 31, 2019)

**Treasurer's Report**

Recommend the Board accept the May 31, 2019 **Treasurer's Report** as presented in *Appendix II*.

**Motion Carried: 7-0**

**Correspondence****Old Business (► Indicates item to be discussed.)****2019-2020 Budget Vote and Board Member Election**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve the final results (includes affidavit(s)) of the May 21, 2019 School Budget Vote (Budget passed with 404 yes votes to 192 no votes), Capital Project Vote (passed with 420 yes votes to 172 no votes) and School Board Election as shown on the attached tabulation (*Appendix III*), and that the Board hereby, confirms the results, following the canvas, and further, that the following candidates be declared re-elected to the terms indicated:

Mr. Fred Wachtmeister (3 year term – 7/1/19-6/30/22)

Mr. Tracy Rotz (3 year term – 7/1/19-6/30/22)

Mr. Clayton Morris (3 year term – 7/1/19-6/30/22)

**Motion Carried: 7-0**

**New Business****Business****2019-2020 Board of Education Calendar**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve the 2019-2020 Board of Education Calendar as presented in *Appendix IV*.

**Motion Carried: 7-0**

**Exempt Salaries**

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board approve the following 2019-2020 exempt salaries:

- Christine Le Clair \$37,879
- Kristina LaDuke \$92,066
- Robin Joy \$38,813
- Charlene O'Connor \$74,007
- Katie Palkovic \$45,540
- Dawn Stetz \$73,030
- Dawn Stetz (Clerk) \$4,894

**Motion Carried: 7-0**

**Retirement Contribution Reserve Sub-Fund Resolution**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve the following resolution for retirement contribution – Reserve Sub-Fund:

WHEREAS, on or about June 21, 2019, the Board of Education of the Plattsburgh City School District established, by resolution, a Retirement Contribution Reserve Fund known as the “Retirement Contribution Reserve” pursuant to Section 6-r of the General Municipal Law for the purpose of financing retirement contributions to the New York State Employees Retirement System (“ERS”); and

WHEREAS, pursuant to an amendment to the Section 6-r of the General Municipal Law, school districts may now establish a reserve fund for the purpose of financing retirement contributions to the New York State Teachers' Retirement System (“TRS”); and

WHEREAS, the Board of Education has determined it is appropriate to establish a sub-fund within the Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

**NOW THEREFORE**, pursuant to Section 6-r of the General Municipal Law, the Board of Education of the Plattsburgh City School District hereby resolves:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the Plattsburgh City School District Teachers’ Retirement Contribution Reserve Sub-Fund, for the purpose of financing contributions to the New York Teachers Retirement System.
2. The source of funds for this Reserve Sub-Fund shall be as allowed by law and the moneys contributed to the Reserve Sub-Fund during any particular fiscal year may not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year. The total amount of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund, as allowed by law.
4. The moneys in this Reserve Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
5. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
6. This Resolution shall take effect immediately.

**Motion Carried: 7-0**

**2018-19 Liquidation of Reserves**

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board liquidate the following 2018-19 reserves for the purpose funding the local share of the recently voter-approved capital project:

- \$1,200,000 From the Employee Retirement System Reserve
- \$ 500,000 From the Tax Certiorari Reserve
- \$ 300,000 From the EBALR Reserve

**Motion Carried: 7-0**

**2018-19 General Fund Budget – Amendment**

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to approved the following:

RESOLVED: that the Board of Education hereby amends the 2018-19 General Fund Budget as follows:

REVENUE: A914 Assigned Appropriated Fund Balance \$2,000,000  
 EXPENDITURE: A9950.9 Transfer to Capital Fund \$2,000,000

**Motion Carried: 7-0**

**Tax Certiorari Reserve**

It was moved by Mr. Marino, seconded by Mr. Sherman to recommend, the Board of Education re-establish the tax certiorari reserve fund in amount up to \$1,504,234.

**Motion Carried: 7-0**

**Workers’ Compensation Reserve**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend, the Board of Education approve the liquidation of \$139,244 (from the Workers’ Compensation Reserve Fund) and re-establish the Workers’ Compensation Reserve fund in an amount up to \$154,211.

**Motion Carried: 7-0**

**Employee Benefit Accrued Liability Reserve (EBALAR)**

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend, the Board of Education re-establish the Employee Benefit Accrued Liability Reserve (EBALAR) fund in an amount up to \$182,274.

**Motion Carried: 7-0**

**Retirement Reserve – TRS Sub Fund**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend, the Board of Education approve the liquidation of up to \$344,256 from the Retirement Reserve fund.

**Motion Carried: 7-0**

**Personnel Items (not part of Consent Agenda)**

**Tenure Appointments** – It was moved by Mr. Sherman, seconded by Mr. Morris to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Claudine Selzer-Clark	Principal	Bailey	August 1, 2019
Jayson Barnhart	Principal	Oak	August 28, 2019
Fortune Ellison	Director of Special Education	District	August 31, 2019

**Motion Carried: 7-0**

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

- July Board Meeting – Superintendent Lebrun reminded Board members the re-org meeting is July 1<sup>st</sup> and 7:00 a.m.
- NYSSBA Recognition – Board Mastery Award – Superintendent Lebrun recognized Board members receiving the Mastery Award for their commitment to the District.
- Footbridge – Superintendent Lebrun and Mr. Baroody reported SED approved the project and Bid openings are July 23<sup>rd</sup>. Gave an update on NYSEG and per lawyer, should be no issues with easement.

**Board Member Reports/Remarks**

Mr. Sherman thanked the parents for coming tonight and stated he is concerned with some of the accusations.

Mr. Krieg also thanked the group of parents for coming. He wanted the Board to know that he did not use the PCSD on his letter to the editor regarding legalizing marijuana. The Press Republican did. He reported he has received positive feedback. Mr. Krieg found out, due to a parent inquiring, that it is law that homeschool students cannot participate in school district sports. Not a district policy.

Mr. Wachtmeister informed the parent group present tonight, that the District is not able to comment on any personnel issues, therefor would not be able to answer some of the questions presented. He gave Mr. Krieg to keep his name on letter to editor. Mr. Wachtmeister is very pleased with the direction we are headed with the footbridge. He wished we would have gone this route sooner. In reference to the PILOT, Mr. Wachtmeister would like the District to make sure it receives as much benefits

as it can and wants to make sure taxes are not a give-away. He would like to keep on agenda so it is not forgotten.

Mr. Rotz thanked the parents for coming and that their concerns will be discussed among Board members. He reiterated some questions cannot be answered due to HIPPA. He also requested copies be provided to Board members not present at tonight's meeting.

**Public Comment** - there were no public comments.

**ADJOURNMENT**

At 8:16 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz  
District Clerk