

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**  
Minutes of the Meeting of the  
**Board of Education Re-Organizational & Regular Meetings**  
**July 1, 2019 – 7:00 a.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – excused  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present (excused at 7:20 a.m.)  
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass't. Supt. for Business) – present  
Dawn Stetz (District Clerk) - present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER:** At 7:02 a.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order.  
**Motion Carried: 8-0**

**Public Comment** – Parents, with students in the Boys' Hockey program, reiterated their concerns in the actions taken regarding the Boys' Hockey program – change in coaching and ice and stated they look forward to a response from the Board about their concerns. It was noted, even though they do not agree with the firing of Mr. Reidy, they do not have any issues with Joe Tolosky as the coach and if it is not possible for the players to remain at AC North this coming school year, to please consider it for the following school year.

**ELECTION OF OFFICERS**

President

Mr. Rotz nominated Mrs. Boise for the office of President. Mr. Hall seconded the nomination of Mrs. Boise. There were no further nominations. All members present casted their vote for Mrs. Boise.

**Motion carried**

**Vote on the motion 8 – yes  
0 – no**

The District Clerk administered the Oath of Office to Mrs. Boise who then presided over the meeting.

Vice-president

Mrs. Boise nominated Mr. Rotz for the office of Vice-president. Mr. Krieg seconded the nomination of Mr. Rotz. There were no further nominations. All members present cast their vote for Mr. Rotz.

**Motion carried**

**Vote on the motion 8 – yes  
0 – no**

The District Clerk administered the Oath of Office to Mr. Rotz.

**APPOINTMENT OF OFFICERS**

**Appointment of District Clerk**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2019-June 30, 2020.

**Motion Carried: 8-0**

The Oath of Office is administered to the newly appointed District Clerk.

**Appointments of District Treasurer & Deputy Treasurer**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board appoint Christine Le Clair as Deputy Treasurer for the period of July 1, 2019-June 30, 2020, without additional compensation. **Motion Carried: 8-0**

It was moved by Mr. Rotz, seconded by Mr. Marino to recommend the Board appoint Kristina M. LaDuke as District Treasurer for the period July 1, 2019-June 30, 2020. **Motion Carried: 8-0**

**Tax Collector**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board appoint the Clinton County Treasurer’s Office as the Plattsburgh City School District Tax Collector for 2019-2020, at a cost of \$11,000, per agreement. **Motion Carried: 8-0**

**Internal Claims Auditor**

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2019-June 30, 2020 at an hourly rate of \$17.65. **Motion Carried: 8-0**

**Oath of Office**

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

**OTHER APPOINTMENTS**

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board approve the appointments as presented below:

**Central Treasurer - Extraclassroom Activity Funds**

1)Stafford Middle School

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2019-June 30, 2020.

2)Plattsburgh High School

Denise Kennedy as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Plattsburgh High School for the period July 1, 2019-June 30, 2020.

**Internal Auditor – Extraclassroom Activity Funds**

Kristina LaDuke as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2019-June 30, 2020.

**Custodians of Petty Cash Funds**

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal
Plattsburgh High School	\$100	Director of Special Education

**School Attorney**

- 1) Recommend the Board appoint Girvin & Ferlazzo, PC as general counsel for 2019-2020, at an hourly rate of \$175 for all legal services except litigation and hearings, and at an hourly rate of \$195 for matters of litigation, hearings, special education, and construction law.
- 2) Recommend the Board appoint Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2019-June 30, 2020 in one matter concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$250.00 per hour.
- 3) Recommend the Board appoint Insley & Douthat LLP (Matthew Douthat) as Legal Counsel for the Plattsburgh City School District for the period July 1, 2019-June 30, 2020 in all matters concerning Family

Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$175.00 per hour.

**LEA Asbestos Designee**

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2019-June 30, 2020.

**Integrated Pest Management Officer**

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2019-June 30, 2020.

**Independent (External) Auditor**

Boulrice and Wood P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2019 for a fee of \$15,300.

**Records Access and Records Retention Officer**

- 1) Assistant Superintendent for Business David J. Barody, or designee as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2019-June 30, 2020.
- 2) Assistant Superintendent for Business David J. Barody as the Records Appeal Officer, without additional compensation, effective July 1, 2019-June 30, 2020.

**Title IX Officer**

Carrie Zales and David Barody, or designee as Title IX Officer, without additional compensation, for the period July 1, 2019-June 30, 2020.

**504 Coordinator**

Claudine Selzer-Clark as the 504 Coordinator, without additional compensation, for the period July 1, 2019-June 30, 2020.

**Homeless Liaison**

Assistant Superintendent for Business David J. Barody, or designee as the Homeless Liaison, without additional compensation, for the period July 1, 2019-June 30, 2020.

**Purchasing Agent**

Assistant Superintendent for Business David J. Barody as Purchasing Agent, without additional compensation, for the period July 1, 2019-June 30, 2020.

**Designated Education Official**

Superintendent of Schools, John C. Lebrun as Designated Education Official, without additional compensation, for the period July 1, 2019-June 30, 2020.

**Appointment of Impartial Hearing Officer**

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules, and

Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

**Standard Work Day and Reporting Resolution RS 2417-A**

Recommend the Board pass the following resolution:

*Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on Appendix I as the standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities.*

**Bus Maintenance & Repair 2019-2020**

Recommend the Board approve Champlain Peterbilt to provide the District's Bus Maintenance & Repair for 2019-2020, per the following rates:

Shop rate.....	\$80/hour
Labor for 30-day DOT inspection.....	\$240
Labor for lube, oil & filter service.....	\$144
Labor for transmission service.....	\$144
Labor for annual brake test inspection.....	\$440
Parts discount	30%

**Motion Carried: 8-0**

**DESIGNATIONS**

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board approve the designations as presented below:

**Official Bank Depositories**

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2019-June 30, 2020 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
Insured Cash Sweep Account	Tax Certiorari Account

**Posting of Notices of Meetings of Board of Education**

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2019-2020 school year.

**Official Newspaper**

The Press Republican as the District's official newspaper for the period July 1, 2019-June 30, 2020.

**Substitute/Temporary On Call Pay Rates**

The following 2019-2020 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2019-2020 Pay Rate</u>
Clerk	\$11.80/hour
Teacher Aide/Student Aide	\$11.80/hour
Teacher Aide (Library) (Retired)	\$15.00/hour
Typist	\$11.80/hour
Typist (Retired)	\$16.50/hour
Monitor	\$11.80/hour
LPN	\$12.70/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$11.80/hour
Cook Manager	\$12.10/hour
Cook Manager (Retired)	\$12.40/hour
Custodial Worker	\$13.40/hour
Custodial Worker (Retired)	\$14.20/hour
Maintenance Mechanic	\$14.20/hour
Bus Driver	\$20.00/hour
Summer Laborer	\$11.80/hour
Category 2 (Certified) Teacher	\$113.00/day
Category 3 (Uncertified) Teacher	\$103.00/day
Registered Nurse	\$113.00/day

Teaching Assistant	\$88.00/day
Teaching Assistant (Retired)	\$98.00/day
Tutor	\$17.90/hour
Teacher (after 35 consecutive school days in the same teaching position)	\$202.40/day

**Motion Carried: 8-0**

**RECORDS RETENTION AND DISPOSITION SCHEDULE**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

**Motion Carried: 8-0**

**REGULAR BOARD MEETING DATES**

It was moved by Mrs. Goerlitz, seconded by Mr. Rotz to recommend the Board hold its regular meetings during the 2019-2020 at 6:00 p.m. as presented in *Appendix II*.

**Motion Carried: 8-0**

**ASSOCIATION MEMBERSHIPS**

It was moved by Mr. Hall, seconded by Mr. Marino to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA)
- National School Boards Association (NSBA)

**Motion Carried: 8-0**

**AUTHORIZATIONS**

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board approve the authorizations as presented below:

**Certification of Payrolls**

The Superintendent or, his designee to certify all payrolls for the period July 1, 2019-June 30, 2020.

**Temporary Investments of Funds**

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2019-June 30, 2020 in the following institutions:

Chase Bank	Key Bank
Champlain National Bank	NY Class
Community Bank	NBT Bank
Glens Falls National Bank	TD Bank

**Authorization for Budget Transfers**

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

**Authorization for Signature on Contracts**

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

**Approval of Attendance at Conferences**

The Superintendent of Schools John C. Lebrun or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2019-June 30, 2020. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

**Authorized Signature on Checks and for Wire Transfers**

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

**Authorized Signatures on Extraclassroom Activity Accounts**

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer

Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

**Bondings**

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer .....	\$1,000,000
Assistant Superintendent for Business .....	\$1,000,000
Tax Collector.....	\$1,000,000

**State and Federal Fund Applications and Certifications**

The Superintendent of Schools John C. Lebrun to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

**Title IX and Section 504 Statement**

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

NAME: Carrie Harvey-Zales/David Baroody, Title IX Officer  
ADDRESS: Plattsburgh City School District  
49 Broad Street, Plattsburgh, NY 12901-3396  
TELEPHONE: (518) 957-6001

NAME: Claudine Selzer-Clark, 504 Coordinator  
ADDRESS: Plattsburgh High School  
1 Clifford Drive, Plattsburgh, NY 12901-2640  
TELEPHONE: (518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

**Property Tax Refunds and Tax Roll Adjustments**

The Assistant Superintendent for Business David J. Baroody to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

**Mileage Reimbursement Rate**

The reimbursement of pre-approved transportation expenses for the 2019-2020 school year at the current allowable Internal Revenue Service rate (\$.58 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2020.

**Borrowing (Credit Card)**

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

**District Owned Cell Phones**

The following are authorized to utilize district owned cell phones: Superintendent of Schools John “Jay” Lebrun; Assistant Superintendent for Business David J. Baroody; NERIC Senior Systems and Network Technician Lucas Wisniewski, and Director of Facilities III and Transportation Norbert Neiderer.

**Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES**

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2019-2020 school year.

**Cooperative Purchasing Agreement**

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
  - a. To abide by majority decisions of the participating districts on quality standards;
  - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
  - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

**Motion Carried: 8-0**

**ADOPTION OF ALL POLICIES AND CODE OF ETHICS**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board readopt all of its Policies and its Code of Ethics (*Appendix III*) presently in effect.

**Motion Carried: 8-0**

**ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board pass the following resolution:

**RESOLVED**, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

**RESOLVED**, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

**Motion Carried: 8-0**

**TAX WARRANT**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend, the Board of Education approve a tax warrant for 2019-2020 featuring a Total (Gross) School Tax Levy of \$23,110,146 (Current (Net Collection) Tax Levy of \$23,073,232).

**Motion Carried: 8-0**

**2019-2020 NONRESIDENT TUITION RATES**

Based on Board Policy 5152, Admission of Nonresident Students, it was moved by Mr. Krieg, seconded by Mrs. Goelritz to recommend that the Board set the 2019-2020 tuition rate for Grades K-6 at \$4,000 and Grades 7-12 at \$8,000.

**Motion Carried: 8-0**

At 7:20 a.m., Mr. Sherman was excused.

**CONSENT AGENDA ITEMS**

It was moved by Mrs. Goelritz, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the June 20, 2019 Board minutes.

**CSE/CPSE Recommendations**

Recommend the Board approve the Committee on Special Education recommendations as presented in *Appendix IV*.

**Personnel Items****A. Appointments****1) Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

<b>EMPLOYEE</b>	<b>POSITION/TENU RE AREA</b>	<b>GRADES/ DEPT.</b>	<b>EFFECTIVE DATE</b>	<b>PAY RATE</b>	<b>COMMENTS</b>
Jill Silver	Medical Director	Districtwide	July 1, 2019- June 30, 2020	Monthly Stipend of \$2,000	
Tedi Bourg	Special Education Teacher	TBD	September 1, 2019	Salary of \$50,272 (step 4 M)	4 year probationary appointment
Kristen Banting	Special Education Teacher	TBD	September 1, 2019	Salary of \$45,376 (step 1 M)	4 year probationary appointment
Sarah Burleigh	Elementary Teacher	TBD	September 1, 2019	Salary of \$45,376 (step 1 M)	4 year probationary appointment
Bridget Stone	Teacher Aide/Student Aide	District Wide	September 3, 2019	Rate of \$14.75/hour (Level 3)	52-week probationary period 6.5 hours/day
Karen Everleth	Teacher Aide/Student Aide	District Wide	September 3, 2019	Rate of \$14.11/hour (Level 1)	52-week probationary period 6.5 hours/day
Carrie Desilets	Teacher Aide/Student Aide	District Wide	September 3, 2019	Rate of \$14.11/hour (Level 1)	52-week probationary period 6.5 hours/day
Amanda Tromblee	Teacher Aide/Student Aide	District Wide	September 3, 2019	Rate of \$14.11/hour (Level 1)	52-week probationary period 7.5 hours/day
Andrea Trombley	Teacher Aide/Student Aide	District Wide	September 3, 2019	Rate of \$14.11/hour (Level 1)	52-week probationary period 6.5 hours/day
Christopher Hartmann	Athletic Coordinator	Districtwide	2019-2020 School Year	Stipend of \$7,109	4 hrs/day
Edward Kent	Building Maintenance Mechanic	District Wide	July 2, 2019	Salary of \$38,829 (Step 4)	1-year probationary appointment

**Intramural Coaches**

Recommend the Board approve the appointments of the staff listed below as intramural coaches for the 2019-2020 school year at a stipend per negotiated agreement at the maximum sessions per negotiated agreement:

<u>Oak Street</u>	Annmarie Curle	<u>Momot</u>	Jesse Terry
<u>Stafford Middle</u>	Shae LaPorte		Karin Sherman
	TBD		Joe Tolosky

**Head Teachers**

Recommend the Board approve the appointment of the staff members listed below as Head Teachers for the 2019-2020 school year. Their stipend is \$1,244.

<u>Bailey Avenue</u>	Shasta Whitford
<u>Oak Street</u>	Laura DuBray

**Building Technologists**

Recommend the Board approve the appointment of the staff members listed below as Building Technologist for the 2019-2020 school year. Their rate of pay is \$32.80/hour.

		<b>Not to Exceed</b>
<u>High School</u>	Wendy Demane	52.5
	Susan Levaque	52.5
<u>Stafford Middle</u>	Bryan Gottlob	52.5
	Todd Bailey	52.5
<u>Bailey Avenue</u>	Sheldon Cullen	80.0

<u>Oak Street</u>	Danielle Jackson	80.0
<u>Momot</u>	Melissa Caraballo	25.0
	Daniel Devins	25.0
	Abby Leonard	25.0

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Stephen Graf	Retired Teacher Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	N/A
Bonnie Waldron	Non- Certified	\$103/day \$88/day	Teacher Teaching Assistant	N/A

**Events Coordinator/Liaison**

Recommend the Board approve the appointment of Craig Howard to the position of PHS Events Coordinator/Liaison, effective July 1, 2019 and for the 2019-2020 school year, with an annual stipend of \$2,093.

**Vehicle Maintenance Worker**

Recommend the Board approve the appointment of Larry Miller to the position of Vehicle Maintenance Worker, effective July 1, 2019 and for the 2019-20 school year, with an annual stipend of \$6,739.

**Summer School Bus Driver**

Recommend the Board approve the following bus driver/monitor for CVES Summer School, which is scheduled for July 8, 2019-August 16, 2019.

Keith Bilyeau, Bus Driver @ \$24.00/hour, 3 hours/day  
Tina Simpson, Bus Monitor @ \$18.78/hour, 3 hours/day

**Committee on Special Education and Committee on Preschool Special Education**

**a. Committee on Special Education**

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2019-June 30, 2020:

- Chairperson Fortune Ellison, Nina Cole  
Sue Wilson, Jayson Barnhart, Claudine Clark, Jamie LaBarge, and Glenn Hurlock (alternate)
- School Psychologists Tracie McCarthy (alternate)  
Kelly Bilow (alternate)  
James Debella (alternate)  
Savannah Douglas (alternate)  
Sunshine Turner (alternate)  
Sheldon Cullen (alternate)  
Garret McLean (alternate)  
Mindy Fay (alternate)
- Speech Therapists Thomas Schaub  
Tammi Reil (alternate)  
Margaret Felty (alternate)  
Kate Foster-Gagnier (alternate)  
Beth Dumas (alternate)  
Helen Pennington  
Bailey Rabideau (alternate)
- Special Education Teacher Child’s Teacher as defined by Federal Regulations
- Parent Member TBD pending annual reviews
- RPN Jacqueline Bracy, Nurse
- Director of School Health Services Jill Silver, F.N.P.
- Child’s teacher as defined by Federal Regulations.
- Child’s parent as defined by Federal Regulations.

**b. Committee on Preschool Special Education**

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2019-June 30, 2020:

Chairperson/District Representative: Nina Cole

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative Jessica Matthews

and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
- a professional who participated in the evaluation of the child;

or

- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child’s teacher.

**c. Appointment of Impartial Hearing Officer**

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

**Curriculum and Instruction Summer Work**

Recommend the Board approve the following additional summer hours for Curriculum and Instruction Work – Summer 2019

Building	Topic	Staff Member	Hourly Wage	Number of hours
District	Classroom management training and plan creation	All related service providers: Tammi Reil	\$32.80/hour as per contract –	3 hours each

District	Classroom management training – PBIS coaches to assist in review of presentation	Lindsey Frakes, Sunshine Turner, Alexis Facticeau, Tracey Giroux and Sabrina Hamilton	\$32.80/hour as per contract –	1 hour each
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**Summer Services – Consultant Teacher Training**

Recommend the Board approve 1.5 days of Consultant Teacher Training for Summer work, each (dates TBD) for: Sandy Verity, Sarah McCarty, Beth Cutaiar. Also, 2 days of Summer work for Jen Jolicoeur at the contract rate of \$32.80/hour.

**Focus Review Summer Services – 2019 - Consultant Teacher Training/Support**

Recommend the Board approve 40 hours for Nina Cole @ \$32.80/hour, to be funded by the Title I Improvement Grant.

**Consultant Teacher Team Planning**

Recommend the Board approve the following staff for Focus Grant Consultant Teacher Team Planning, not to exceed 6 hours each, per planning session at a rate of \$32.80/hour.

Lisa Kelley/Abby Leonard	Lisa Kelley/Carla Ensel
TBD/Jennifer LeCuyer	TBD/Lori Darst
Jessica Dunn-Williams/Melissa Bistro-Cross	Jessica Dunn-Williams/Jennifer Wild
Brittani Phillips/TBD	Brittani Phillips/Kylie McLean
Kristy Boas/Danielle Jackson/Shannon Rabideau	Kristy Boas/Andrea LaTorra
Michele McCloud/Jessica Klimkiewicz/Jessica Gilbo	
Jerri Charlebois/Hannah Tubbs	Jerri Charlebois/TBD
Jackie Cianfrocco/Chris Boule	Jackie Cianfrocco/Piper Bruce
Jerry Defayette/Pamela Frederick	Jennifer McCoy/Neil Bowlen
Jennifer McCoy/Carrie Bednarz	Jennifer McCoy/Donna Baker
Heather Sullivan/TBD	Heidi Wilkins/Lorri Willett-Thatcher
Heidi Wilkins/Chris LaRose	Heidi Wilkins/Amy Sholtis
Whitney LaCroix/Carrie Bednarz	Kate McCormick/Amy Sholtis
Aimee McLane/Erin Stepowany	Karri Jock/Alexis Facteau

**Board Certified Behavior Analyst (BCBA) Consultant Summer Hours:**

- a) Recommend the Board approved summer services for observation and planning for Kate Ryan, BCBA, not to exceed 40 hours at a rate of \$60/hour.
- b) Recommend the Board approve summer planning hours for Robin Schelle and Elizabeth Garrand with BCBA, not to exceed 12 hrs. for each provider at non-contact contract rate of \$32.80/hour.

**Special Education Summer Services - 2019**

Recommend the Board appoint the following Special Education staff to provide summer services from July 8, 2019 – August 16, 2019, not to exceed the hours listed below:

<u>Position/Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Position/Name</u>	<u>Authorization &amp; Contract Rate</u>
<b>Special Education Teacher Contact Hours</b>		<b>Special Education Teaching Assistant</b>	
Jessica Colburn	45 hours @ a \$48.95/hour	Cynthia O’Neil	45 hours @ a \$29.37/hour
Jennifer Stone	45 hours @ a \$48.95/hour	Anita Squier	45 hours @ a \$29.37hour
Kristy Boas	45 hours @ a \$48.95/hour		
Lisa Kelley	57 hours @ a \$48.95/hour		
		<b>Special Education Teacher Aide</b>	
		Michael Waldron	45 hours @ \$15.35/hour
		Chris Winterbottom	45 hours @ \$16.09/hour
<b>Speech Therapist Contact Hours</b>			
Beth Dumas	33 hours @ \$48.95/hour	Susan LaMora	45 hours @ \$15.08/hour
Margaret Felty	33 hours @ \$48.95/hour		
<b>Nurse Contact Hours</b>			
Sandra Miller	45 hours @ a \$48.95/hour		

**Special Education Summer Services-CPSE & Special Education Coordinator**

Recommend the Board approve Nina Cole to provide CPSE and Special Education Coordinator services for summer 2019, not to exceed 160 hours (20 days) at \$32.80/hour.

**College Advancement Program (CAP) Coordinator**

Recommend the Board appoint Anna LaHart and Timothy Mulligan as College Advancement Program (CAP) Coordinators for the 2019-2020 school year at a stipend of \$921 each.

**Advancement Program (AP) Coordinator**

Recommend the Board appoint Louis Piccirillo as College Advancement Program (AP) Coordinators for the 2019-2020 school year at a stipend of \$921.

**Coaches****WINTER Coaches**

Recommend the Board appoint the following winter coaches for the 2019-2020 school year at a stipend per negotiated agreement:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Swim	Varsity	Shawn Farrell	\$4,275
	Varsity – TA	Bill Myers	Hourly rate per contract
	Modified	Tom Schaub	\$2,694
Boys' & Girls' Bowling	Varsity	Cathy Whalen	\$2,460
	Varsity (Volunteer)	Randy Whalen	N/A
Ice Hockey - Varsity	Head Coach	Joseph Tolosky	\$5,505
	Assistant Coach	TBD	\$3,983
Girls' Basketball	Varsity	TBD	\$5,505
	JV	TBD	\$3,983
	Modified A	Kristy Boas	\$3,104
	Modified B	Cindy McMahon	\$2,694
Boys' Basketball	Varsity	Chris Hartmann	\$5,505
	JV	Pat Shaughnessy	\$3,983
	Modified A	TBD	\$3,104
	Modified B	TBD	\$2,694
Cheering	Varsity	Michelle Rugar	\$3,280

**Retirement/Resignation**

- 1) Recommend the Board accept Norbert Neiderer's letter of retirement as Director of Facilities III and Clerk of the Works for the Plattsburgh City School District, effective September 30, 2022.
- 2) Recommend the Board accept Daniel Inhelder's letter of resignation as Science Teacher for the Stafford Middle School, effective July 18, 2019.
- 3) Recommend the Board accept Donna Allard's letter of resignation as School Monitor, effective June 30, 2019.

**Business Items****Saranac Bus Lease Agreement for 2019-2020 School Year**

Recommend the Board authorize the signing of the Bus Lease Agreement (*Appendix V*) with Saranac Central School District, effective July 1, 2019 through June 30, 2020. The agreement provides for the rental for the use of school buses at the sum \$3.54 per mile, plus the cost of a driver, if provided.

**District Trash & Recyclable**

Recommend the Board approve Casella Waste Systems to provide the District's Trash & Recyclable Materials collection for 2019-2020, at the annual reate of \$51,300.

**Duken Lease Agreement**

Recommend the Board authorize the Superintendent to continue with a Space Utilization Agreement with the Plattsburgh City School District Federal Credit Union for Duken classroom #5, at the rent (increased 2%) of \$4,618, for the lease term July 1, 2019 through June 30, 2020.

**Motion Carried: 7-0****Coaches****FALL Coaches**

It was moved by Mrs. Goerlitz, seconded by Mr. Rotz to recommend the Board appoint the following Fall coaches for the 2019-2020 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Football	Varsity Head Coach	Michael Bordeau	\$5,740
	Varsity Ass't. Coach	Gary Ryan	\$3,983
	Varsity Ass't. Coach	Neil Bowlen	\$3,983
	Varsity Volunteer	Mike Deloria/Chris Rowell	N/A
	JV Head Coach	Justin Hart	\$4,451
	JV Ass't. Coach	Derek Wiebel	\$3,163
	JV Ass't. Coach	TBD	\$3,163
	Modified Co-Coach	Vern Harrison	\$2,694
	Modified Co-Coach	Brett Carpenter	\$2,694
Volleyball	Modified Coach	Kyleigh Melhorn	\$2,694

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Wachtmeister  
**No** – Mr. Marino

**BUSINESS****Contract Amendment – Assistant Superintendent for Curriculum**

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board approve the amendment to Carrie Harvey-Zales' contract and authorize the President of the Board of Education to execute the amendment. The amendment extends the Assistant Superintendent for Curriculum's contract through June 30, 2023 and also includes a provision for life insurance premium reimbursement.

**Motion Carried: 7-0****Contract Amendment – Assistant Superintendent for Business**

It was moved by Mr. Krieg, seconded by Mrs. Goerlitz to recommend the Board approve the amendment to David Baroody's contract and authorize the President of the Board of Education to execute the amendment. The amendment establishes Mr. Baroody's 2019-2020 salary at \$108,054 which is inclusive of a stipend for the oversight of District Transportation.

**Motion Carried: 7-0****Contract Amendment – Superintendent of Schools**

It was moved by Mrs. Goerlitz, seconded by Mr. Krieg to recommend the Board approve the amendment to John "Jay" Lebrun's contract and authorize the President of the Board of Education to execute the amendment. Pursuant to paragraph 3 of the agreement, the amendment extends the Superintendent's contract through June 30, 2023.

**Motion Carried: 7-0****Contract Amendment – Director of Facilities III**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve the contract of Norbert Neiderer and authorize the President of the Board of Education to execute the amendment. The amendment establishes Mr. Neiderer's 2019-2020 salary at \$95,000 (\$65,000 of which will be paid from the General Fund and \$30,000 will be paid out of the Capital Fund for his Clerk of the Works stipend).

**Motion Carried: 7-0**

**Athletic Mergers****Section VII Merger – Boys' Swim**

It was moved by Mr. Hall, seconded by Mr. Marino to recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Boys' Swim for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VI*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Gymnastics**

It was moved by Mr. Hall, seconded by Mr. Rotz to recommend the Board approve AuSable Valley and Seton's requests to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VII*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Football**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Football for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix VII*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Girls' Ice Hockey**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve Seton's, Peru Central's, and Saranac Central's requests to merge with the Plattsburgh City School District for the sport of Girls' Ice Hockey for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix IX*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Boys' Ice Hockey**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve Seton's request to merge with the Plattsburgh City School District for the sport of Boys' Ice Hockey for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix X*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Lacrosse**

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board approve Seton's, Northeastern Clinton Central's, Saranac Central's, and Peru Central's, and requests to merge with the Plattsburgh City School District for the sport of Lacrosse for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix XI*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Girls' Indoor Track**

It was moved by Mr. Hall, seconded by Mr. Rotz to recommend the Board approve Chazy Central's, and request to merge with the Plattsburgh City School District for the sport of Girls' Indoor Track for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix XII*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Boys’ Indoor Track**

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board approve Chazy Central’s, request to merge with the Plattsburgh City School District for the sport of Boys’ Indoor Track for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

*Appendix XIII*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Boys’ Outdoor Track**

It was moved by Mr. Rotz, seconded by Mr. Marino to recommend the Board approve Chazy Central’s, request to merge with the Plattsburgh City School District for the sport of Boys’ Outdoor Track for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

*Appendix XIV*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**Section VII Merger – Girls’ Outdoor Track**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve Chazy Central’s,7 request to merge with the Plattsburgh City School District for the sport of Girls’ Outdoor Track for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms.

*Appendix XV*

**Motion Carried: 6-1**

**VOTE: Yes** – Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz and Mr. Marino

**No** – Mr. Wachtmeister

**PERSONNEL (Not part of Consent Agenda)**

- A. **Tenure Appointments** – It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE DATE
Cody Hampton	Music Teacher	Stafford Middle	September 1, 2019

**Motion Carried: 7-0**

**Public Comment** – Margaret Perkins discussed rumors going around regarding the football program. She also questioned the appointment of non-resident students and playing time. She thanked the Board for their comments in reference to the parents who spoke earlier this a.m. on the boys’ hockey program.

**BOARD REPORTS/REMARKS**

Mr. Rotz stated he hopes the hockey parents will be enlightened by the Board’s response to their questions. He commented that he appreciates one parent’s statement on how emails can be misunderstood but disagreed with another’s comments on the Superintendent’s integrity.

Mr. Hall stated he is not a fan of written communication and agreed with Mr. Rotz’s statement regarding the Superintendent’s integrity. He feels the Superintendent is doing a great job with good intentions for students.

Mr. Marino stated the Superintendent is honest and forthright. The Board made the decision regarding the hockey program. He feels once the Board answers the parent concerns, they will have a better understanding. He is not sure about students returning to AC North.

Mrs. Goerlitz agreed with Board member comments and stated that the Board did make the decision not be at AC North.

Mr. Krieg thanked parents for coming and felt it was well presented for the most part. He commented communication is important, but can be difficult. He is open to getting players back to AC North.

Mr. Wachtmeister explained he voted no on the mergers because of the added burden placed on district administration and the lack of playing time for PCSD players. As for the hockey team issues, his understanding is that the boys were not invited back and he supports the practices and games taking place @ SUNY Plattsburgh. Everyone needs to proceed forward. Mr. Wachtmeister did state he does not foresee there being a problem on the concerns brought up regarding retaliation, but if it is validated, we need to look into it.

Mrs. Boise thanked members for their comments and support for Superintendent Lebrun. She stated she took offense at some of the parent comments made towards the Superintendent and went on to say he is compassionate, genuine, kind, has great integrity and is committed to the District. Mrs. Boise stated Superintendent Lebrun is a great superintendent who supports the community, district and students and she stands behind the him 100%.

Mrs. Boise expressed that the Board does appreciate parent concerns and gave Mrs. Calkins a lot of credit for considering miscommunication.

**ADJOURNMENT**

At 8:46 a.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz  
District Clerk