

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**  
Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
**January 3, 2019 – 6:00 p.m. – Stafford Middle School**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

John C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass't. Supt. for Curriculum & Instruction) – present  
David Baroodly (Ass't. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) - excused  
Dawn Stetz (District Clerk) - present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
James Manchester (Plattsburgh High School Ass't Principal) – excused  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass't Principal) - excused  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – excused  
Jayson Barnhart (Oak Street Elementary School Principal) – excused  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass't Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/PRO TEM CLERK/EXECUTIVE SESSION:** At 6:00 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to call the meeting to order, to enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of a particular personnel and possible litigation. **Motion Carried: 8-0**  
At 5:52 p.m., Mr. Wachtmeister entered Executive Session.

**Reconvene:** At 7:14 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene to Regular Session.

**Report:** Mr. LaBarge thanked the Board for the beautiful canopies and expressed his appreciation for the new computers.

**Public Comment-** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on December 6, 2018, December 17, 2018 and December 19, 2018.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENURE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Erin McGill and Alyssa Manning	Yearbook Advisors	Bailey Avenue	2018-2019 School Year	Stipend of \$1,300 each	
Michelle Hunt	Tutor (PHASEWON-Core Program)	PHS	2018-2019 School Year	\$17.30/hour	Grant funded program with One Work Source.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Katelyn Atkinson	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Newton Greiner	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Arzu Gul	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Daniel Hunter	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Natalie Munafo	Non-Certified	\$100/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Jennifer Stone	Certified	\$110/day \$85/day \$17.30/hour	Teacher Teaching Assistant Tutor	Cleared
Chasity LaPorte	N/A	\$11.10/hour	Clerk	Cleared
Justin Rock	N/A	\$13.00/hour	Cleaner/Messenger	Cleared

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (November 2018)
- 2) High School Extraclassroom Activity Fund Report (November 2018)
- 3) Summary of Budget Transfers for the months of November 30, 2018 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2018)
- 5) Food Service Program Profit and Loss Statement (November 2018)
- 6) Budget Status Report (November 30, 2018)

**Treasurer's Report**

Recommend the Board accept the November 30, 2018 Treasurer's Report as presented in *Appendix II*.

**School Tax Collection Report**

Recommend the Board accept the School Tax Collection Report for 2018-2019 as presented:

School Tax Receivable	\$20,403,665.09
Less: Tax Received	\$19,198,954.80
Unpaid 2018-2019 School Taxes	\$ 1,204,710.29
Plus: Penalties Due as of 12/1/18	\$ 28,843.87
Total Unpaid Taxes Plus Penalties	\$ 1,233,554.16

**Stop The Bleed**

Recommend the Board adopt the “Stop the Bleed” program, which was presented at the December 6, 2018 board meeting.

**Correspondence**

- Letter from Assemblyman Jones regarding secured funds for the District.
- Draft letter from Board of Education to Governor Cuomo.
- Letter to the District regarding renaming the Duken Building (words on the building)

**Motion Carried: 8-0**

**New Business****Instructional****Innovative Course Recommendations**

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board approve the following Innovative Courses for the Plattsburgh High School, effective the 2019-2020 school year. Based on the following stipulations:

- 1) **Visual Mathematics and Problem Solving**
  - a. Stipulations
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Costs of course to come from building budget codes
- 2) **AP English language and Composition**
  - a. Stipulations
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Costs of course to come from building budget codes
    - iv. This course will run every other year opposing AP Literature and Composition
- 3) **Astronomy**
  - a. Stipulations
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Costs of course to come from building budget codes
- 4) **STEAM**
  - a. Stipulations
    - i. No Staffing impact
    - ii. Class runs with a minimum of 10 students
    - iii. Cost of course materials to be taken from building budget
    - iv. Course **cannot** be taken concurrently with Algebra 440

Recommend the Board **not approve** the following Innovative Course based on the following:

1) **Introduction to Anatomy and Physiology**

- Author of the proposal wants the course to run in 2020-2021. Assistant Superintendent of Curriculum and Instruction is recommending that the proposal be resubmitted next year as we do not want to get into the practice of approving courses in advance. Each year we should be taking into consideration course offerings, staffing and fiscal status prior to approving courses.

2) **Art and Writing**

- Course proposal needed more development. This innovative proposal did not pass through PHS SIP for approval; therefore is not being supported by Assistant Superintendent for Curriculum and Instruction.

**Motion Carried: 8-0**

**Field Trips****NYS Band Directors Association Honor Concert Bands/Jazz Ensembles**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve a request made by Patrick Towey and Jordan Haulton for two students to participate in the New York State Band Directors Association Honor Concert Bands and Jazz Ensembles in Liverpool, New York on March 1<sup>st</sup>-3<sup>rd</sup>, 2019. *[Board approval is needed since this trip will include staying overnight in a hotel for two nights.]*

**Motion Carried: 8-0**

**PHS Drama Club**

It was moved by Mr. Rotz, seconded by Mr. Sherman to recommend the Board approve a request made by Cheryl Maggy, PHS Drama Club Advisor, to take approximately 50 students to New York City in June 2019 with 6-8 chaperones to see a Broadway musical and tour New York City. *[Board approval is needed since the bus to New York City will cross state lines, going through New Jersey, for a short period of time.]* **Motion Carried: 8-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

- 2019-2020 Budget Timeline Calendar – provided by Mr. Baroody.
- Smart Schools – Superintendent Lebrun updated the Board on the District's Smart School Technology Plan
- Footbridge – Superintendent Lebrun informed the Board that a RFP cannot be sent out until a design plan was completed, which would cost the District \$12,000. He asked the Board for direction.

**Board Member Reports/Remarks**

Mr. Marino is in favor of moving forward with the RFP.

Mr. Sherman is not in favor of moving forward with the RFP and has confidence in the community that the bridge will get fixed.

Mr. Morris is a no on the RFP. He wished everyone a great New Year and had no comments on the bridge, at this time.

Mr. Hall also is a no on the RFP and wished everyone a Happy New Year. He feels there is movement on the bridge, but will reserve any comments for now. He asked for an update on NYSEG's timeline (for removal of gas-line) and for clarification on any revenue the District may have received. Superintendent Lebrun stated the District was told the removal of the gas-line could be completed in six weeks to one year. As for any revenue, there was the original \$25,000 pay out to the District and there has been no recurring, ongoing revenue.

Mr. Krieg is a no on the RFP. He expressed his disappointment in the misinformation, reported by the Mayor, of the District's on-going revenue from the NYSEG gas-line.

Mr. Wachtmeister is in favor of moving forward with the RFP – as to do things in a timely manner. He stated the District has been led down a false road by NYSEG – the District was misled (had two 7:00 a.m., special board meetings) into thinking NYSEG was in a hurry to do the work and nothing has happened. Mr. Wachtmeister also discussed the Mayor's recent, misleading comments on the footbridge.

Mr. Rotz stated our Board approved a resolution, the City voted in favor of it, so for now, he is a no on the RFP.

Mrs. Boise wished everyone a Happy New Year. She commented on what a great District we had and thanked the students and staff for their hard work. She is a no on moving forward with the RFP.

**Public Comment** – There were no public comments.

**ADJOURNMENT**

At 7:40 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz  
District Clerk