

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

**Meeting of the
Board of Education
School Board Meeting
February 11, 2021 – 6:00 p.m. – VIRTUAL**

In accordance with Executive Order No. 202.1, the meeting will also be conducted remotely via WebEx. The Public is also welcome to participate remotely by using <https://bit.ly/3tvsapB> (password: welcome) or participate by phone at +1-408-418-9388 United States Toll (New York City); Meeting number (access code: 132 381 4362). The meeting will be recorded and available online.

(Note — The Board contemplates convening in executive session immediately after the opening of the public meeting. It is expected the executive session will last until approximately 7:00 p.m.)

AGENDA

- 1. Roll** _____ Mrs. Boise
_____ Ms. Goerlitz
_____ Mr. Hall
_____ Mr. Lacey
_____ Mr. Marino
_____ Mr. Morris
_____ Mr. Sherman
_____ Mr. Wachtmeister

2. Pledge of Allegiance/Clerk Pro Tem

3. Call to Order/Executive Session (if necessary)

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

4. Mission Statement and Core Values Readers

5. Spotlight

6. Report

7. Public Comment

8. Consent Agenda Items

Recommend the Board of Education approve the consent agenda items.

8.1 Minutes

Recommend the Board of Education approve the minutes for the meetings held on July 20, 2020, August 4, 2020, August 20, 2020 and January 14, 2021.

8.2 Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

8.3 CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

8.4 PersonnelA. Probationary/Miscellaneous Appointments

- 1) Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Wanda Koehler	Account Clerk Typist	Duken	March 8, 2021	Salary of \$32,000 (pro-rated)	52-week probationary appointment.
Nicole Gilbert	School Monitor	Momot	February 12, 2021	\$12.64/hour	52-week probationary appointment – 2.5 hours/day.
Christina Holland	Long-term Substitute Student Aide/Teacher Aide	Momot	February 12, 2021 through June 25, 2021	\$13.00/hour	
Mary Swanson	Student Aide/Teacher Aide	Momot	February 12, 2021	\$14.32/hour	6.5 hours/day – 52-week probationary appointment.
Marcia Brinton	Student Aide/Teacher Aide	Glasgow	February 12, 2021	\$14.32/hour	6.5 hours/day – 52-week probationary appointment.
Kristina LaDuke	Temporary Purchasing Agent	Business Office	Extended Through March 31, 2021	N/A	Original approval was at the January 14, 2021 Brd. mtng.

- 2) WINTER Coaches

Recommend the Board appoint the following winter coaches for the 2020-2021 school year at a stipend to be determined based on length of season, pending approval of high-risk sports: *Tentative figures pending new contract.*

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Ice Hockey	Varsity – Head Coach	Joseph Tolosky	\$5,505
	Assistant Coach	Matthew Tolosky	\$3,983
	Volunteer	Brenden Carnright	N/A
	Volunteer	Kyle Erickson	N/A
Girls' Ice Hockey	Varsity – Head Coach	Trevor Cameron	Self-funded position
	Volunteer	Kara Barber	N/A
Girls' Basketball	Varsity	Joseph Mazzella	\$5,505
	JV	Karin Raville	\$3,983
	Modified A	Kristy Clark	\$3,104
	Modified B	Cynthia McMahon	\$2,694
Boys' Basketball	Varsity	Chris Hartmann	\$5,505
	JV	Brad LaValley	\$3,983
	Modified A	Alfie LaDue	\$3,104
	Modified B	Brad LaValley	\$2,694
Cheering	Varsity	Michelle Rugar	\$3,280

- 3) Substitute/Temporary On Call (TOC) Appointments - Recommend the Board of Education approve the appointments and rates of pay as presented.

Fingerprint

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Status</u>
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Victoria Aguilar-Oropeza	N/A	\$12.50/hour	School Monitor	Cleared
Daniela Girani	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Jamie Havicon	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	PENDING
Chasity LaPorte	N/A	\$12.50/hour	School Monitor	Cleared
Jessica Mousseau	N/A	\$12.50/hour \$12.50/hour \$12.50/hour	School Monitor Typist Clerk	Cleared
Madison Rondeau	Certified	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor

B. Increase in Hours

Recommend the Board of Education approved an increase in hours for Winema Kenny’s Food Service position from 5 hours/day to 5.5 hours/day, effective February 12, 2021.

C. Retirements/Resignations

- 1) Recommend the Board of Education accept Kelly Everleth’s letter of retirement as Business/Technology Teacher for Stafford Middle School, effective July 1, 2021.
- 2) Recommend the Board of Education accept Mary Fortin’s letter of retirement as Music Teacher for Momot Elementary, effective July 2, 2021.
- 3) Recommend the Board of Education accept Chasity LaPorte’s letter of resignation as School Monitor for Oak Street Elementary, effective February 8, 2021.

8.5 Business

A. Reports for Board of Education Information

The following are presented for Board of Education information:

- 1) Middle School Extraclassroom Activity Reports (December 2020)
- 2) High School Extraclassroom Activity Fund Reports (December 2020)
- 3) Summary of Budget Transfers for the month ending December 2020 under \$25,000
- 4) Summary of Monthly Wire Transfers (December 31, 2020)
- 5) Food Service Profit & Loss Statements (December 2020)
- 6) Budget Status Reports (December 31, 2020)
- 7) Revenue Status Report (December 31, 2020)

B. Treasurer’s Report

Recommend the Board of Education accept the December 31, 2020 Treasurer’s Report as presented in *Appendix II*.

C. Budget Transfers over \$25,000

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$206,287.56

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
<i>Explanation for Transfer: Retiree Waiver of District Sponsored Health Ins.</i>				
\$ 75,000.00	A28551504200	Coaching	A13101504200	Payroll*
\$ 66,287.56	A21101404200	Sub Teaching	A13101504200	Payroll*
\$ 65,000.00	A16224003200	Security-Contractual	A14204004100	Legal Services**

* To cover payroll expenses

** To cover legal expenses.

Motion _____ Secoded _____ Yes _____ No _____ Abstain _____

9. Correspondence

10. Old Business (► Indicates item to be discussed.)

11. New Business

11.1 Business

A. Athletic Merger - Boys’ Swim

Recommend the Board of Education approve Saranac Central’s request to merge with the

Plattsburgh City School District for the sport of Boys' Swim for the 2020-2021 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix III*

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

B. SEORA RESOLUTION
Annual Capital Outlay Project SEORA Resolution

Adopt the following RESOLUTIONS related to a proposed \$100,000 Annual Capital Project:

1) Declare the Plattsburgh City School District as Lead Agency for the purposes of reviewing and completing the SEQRA process relative to the proposed renovation project at the Plattsburgh Senior High School Facility.

2) Plattsburgh Senior High School Facility

WHEREAS, The Board of Education of the Plattsburgh City School District is proposing a Capital Project consisting of capital upgrades at the Plattsburgh Senior High School Facility; and

WHEREAS, The Board of Education proposes to proceed with the Proposed Action and wishes to take all actions necessary in connection therewith in order to comply with the State Environmental Quality Review Act ("SEQR"); and

WHEREAS, The Proposed Action has been determined to have no significant environmental impact and are "normal and routine construction and maintenance activities", is a Type II Action pursuant to SEQR, 6 NYCRR, Section 617.5 (c), (8) which describes Type 2 activities and includes the following subsections:

- (1) maintenance or repair involving no substantial changes in an existing structure or facility;
- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, The Board of Education believes that it has complied with the regulations for SEQR;

THEREFORE, BE IT RESOLVED, That the Board of Education of the Plattsburgh City School District hereby declares completion of the SEQR process as it relates to this Proposed Action.

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

C. Preparation for May 18, 2021 Board Election and Budget Vote

Recommend the Board of Education pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 18, 2021, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 11, 2021 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.

2. The three School Election Districts have been previously established by the Board of Education

and the polling places shall be at Momot Elementary School, Duken School Building, and Glasgow Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.

3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.

4. Voting machines are authorized for use in the annual election and budget vote.

5. Each inspector shall receive either \$165.00 or \$180.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

D. Board of Registration

Recommend that the Board of Education appoint and designate the Clinton County Board of Elections as the Board of Registration of the Plattsburgh City School District to serve for a term of one year.

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

E. Election Inspectors

Recommend the Board of Education appoint Ann Marie Acciaro, Betsy Baker, Barbara Barry, Joseph Barry, Deborah Breyette, Carol Chase, Sally Connolly, Shila Desso, David Ellsworth, Shelley Fracalossi, James Frenya, Marc Gendron, Lori Keever, Linda LaMarche, Barbara LaTulipe, Lou McIntyre, Julia Miller, Maria Pelkey, Ann Sandford, Juanita Stone, James Trombley and Michael Trudo to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 18, 2021; each inspector shall receive either \$165.00 or \$180.00 (if chairperson) as compensation of his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections.

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

F. Board Policies – 1st Readings (no action is required)

1) BP #1235 – Civility and decorum

Recommend the Board of Education review a 1st reading of Board Policy #1235 – Civility and decorum. This is a new policy to ensure professional conduct amongst employees.

2) BP #9645 – Disclosure of Wrongful Conduct

Recommend the Board of Education review a 1st reading of Board Policy #9645 – Disclosure of Wrongful Conduct. This is a new policy to ensure professional conduct amongst employees.

G. External Auditor

Recommend that the Board of Education approve the Independent (External) Auditor Boulrice and Wood P.C. as the Independent External Auditor to prepare the audit report of the school district records for the fiscal years ending June 30, 2021-2023, at the respective rates of \$15,900, \$16,200 and \$16,500.

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

11.2 Instructional

11.3 Personnel Items (not part of Consent Agenda)

A. Leave of Absence

Recommend the Board of Education approve extending an unpaid leave of absence for Lynne Sheehan, Licensed Practical Nurse at Stafford Middle School, through January 31, 2021. The Board approved her initial request (at the January 14, 2021 meeting), which was from January 4, 2021 through January 25, 2021.

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

B. Substitute/Temporary On Call Pay Rates

Recommend the Board of Education approve the following 2020-2021 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2020-2021 Pay Rate</u>
Clerk	\$13.00/hour
Teacher Aide/Student Aide	\$13.00/hour
Typist	\$13.00/hour
Monitor	\$13.00/hour
LPN	\$13.00/hour
Food Service Helper	\$13.00/hour
Cook Manager	\$13.00/hour
Cook Manager (Retired)	\$13.00/hour
Summer Laborer	\$13.00/hour

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

11.4 Items Removed from Consent Agenda

12. Concluding Reports and Remarks

12.1 Superintendent’s Reports/Remarks

- Board Committees
- Rollover Budget

12.2 Board Member Reports/Remarks

13. Public Comment

14. Executive Session (if necessary)

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

15. Adjournment

Motion _____ Seconded _____ Yes _____ No _____ Abstain _____

----- **BOARD OF EDUCATION PRIORITIES** -----

District Finance: Responsible budget management, which reflects the instructional mission of the District while remaining mindful of the local taxpayer effort.

Facilities: Facility planning to focus on deferred maintenance issues, safety, instructional and student use spaces.

Instructional: A K-12 curricular focus that prioritizes an articulated curriculum, utilization of instructional technology and educational opportunities such as course selections and program offerings.

School Community: Supportive of the partnerships between the school and greater community respecting parent involvement, communications, and community needs.

Student Achievement: Accountability towards student achievement K-12 and supporting efforts to enhance results at all levels.

Student/School Culture: Holding a particular focus on the importance of understanding the culture of today’s student and the resultant school climate. Noteworthy concerns which fall into this area include peer issues, bullying, food issues and classroom climate.

----- **STRATEGIC FOUNDATION** -----

— CORE VALUES —

We, the students, teachers, parents, Board of Education, and staff of the Plattsburgh City School District value...

Continuous Improvement — we create a learning community where every member is committed to and supported in doing better.

Accountability — we are responsible for student development and achievement.

Integrity — we address all aspects of our mission with honesty and compassion.

Building Community — we recognize and respect the diversity of all and encourage active participation and open communication in all aspects of our mission.

— MISSION —

Our mission is to educate each student of the Plattsburgh City School District by creating challenging, supportive, and interactive learning that advances intellectual, physical, social, and cultural development.

— VISION —

The Plattsburgh City School District will be recognized and admired for demonstrated excellence and student success. We will welcome all members of our community, embrace their diversity, and create partnerships without barriers with students, families, teachers, staff, and local agencies to improve the quality of life for all. Our schools will be centers of wellness, defined by an energized joy of learning that promotes positive self-esteem and develops well-rounded individuals as well as a community of life long learners. We will be advocates for change that creates a culture of openness and acceptance with foundations of integrity and accountability.

----- **DISTRICT STUDENT STANDARDS** -----

CRITICAL THINKER — All students will be capable of problem solving, decision making, and risk taking enabling them to function in an efficient, productive way in society.

EFFECTIVE COMMUNICATOR — All students will develop the skills necessary to communicate effectively.

HEALTHY CITIZEN — All students will consistently make healthful choices demonstrating respect for their physical, emotional, and social well-being.

LIFELONG LEARNER — All students will develop the skills of self-evaluation and inquiry to engage in the process of lifelong learning.

RESPONSIBLE CITIZEN — All students will positively apply understandings of their own and diverse cultures to a changing world.