

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**July 1, 2014 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present (arrived 7:03 a.m.)  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) – present  
David Stone – excused  
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - excused  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – excused  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** At 7:01 a.m., it was moved by Mr. Rotz, seconded by Mrs. Boise to call the meeting to order and Mrs. Boise led the pledge of allegiance. **Motion Carried: 5-0**

**ELECTION OF OFFICERS**

President – Mr. Rotz nominated Mrs. Boise for the office of President and Mr. Morris seconded the nomination.

There were no other nominations, nominations were closed.

**Motion Failed: 4-1**

**Roll call vote:** Yes - Mr. Morris, Mr. Rotz, Mr. Hall, and Mrs. Boise  
No – Mr. Marino

At 7:03, Mr. Krieg entered meeting.

Mr. Rotz nominated Mrs. Boise for the office President and Mr. Hall seconded the nomination. There were no other nominations, nominations closed and Mrs. Boise was elected President of the Board of Education for 2014-2015.

**Motion Carried: 5-1**

**Roll call vote:** Yes - Mr. Morris, Mr. Rotz, Mr. Hall, Mrs. Boise and Mr. Krieg  
No – Mr. Marino

The District Clerk administered the Oath of Office to Leisa Boise who then presided over the meeting.

Mrs. Boise nominated Mr. Rotz for the office of Vice President and Mr. Morris seconded the nomination. There were no other nominations, nominations were closed and Mr. Rotz was elected Vice President of the Board of Education for 2014-2015.

**Motion Carried: 6-0**

The District Clerk administered the Oath of Office to Leisa Boise who then presided over the meeting.

**APPOINTMENT OF OFFICERS**

**Appointment of District Clerk**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2014-June 30, 2015 at a stipend to be determined per negotiations.

**Motion Carried: 6-0**

The Oath of Office was administered to the newly appointed District Clerk.

**Appointments of District Treasurer & Deputy Treasurer**

It was moved by Mr. Hall, seconded by Mr. Marino to recommend the Board appoint Kristina M. Burdo as District Treasurer at an annual salary to be determined per negotiations for the period July 1, 2014-June 30, 2015.

**Motion Carried: 6-0**

**Tax Collector**

It was moved by Mr. Krieg, seconded by Mr. Morris to recommend the Board appoint the Clinton County Treasurer’s Office as the Plattsburgh City School District Tax Collector for 2014-2015, at a cost of \$10,700 per agreement.

**Motion Carried: 6-0**

**Internal Claims Auditor**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2014-June 30, 2015 at an hourly rate to be determined per negotiations.

**Motion Carried: 6-0**

**Oath of Office**

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

**OTHER APPOINTMENTS**

Mr. Hall, seconded by Mr. Rotz to recommend the Board approve the appointments as presented below:

**Central Treasurer - Extraclassroom Activity Funds**

- 1) Stafford Middle School  
Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2014-June 30, 2015.
- 2) Plattsburgh High School  
Margaret Terry as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at Plattsburgh High School for the period July 1, 2014-June 30, 2015.

**Internal Auditor – Extraclassroom Activity Funds**

Kristina Burdo as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2014-June 30, 2015.

**Custodians of Petty Cash Funds**

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal

**School Attorney**

Recommend the Board appoint Girvin & Ferlazzao, PC as general counsel, at an hourly rate of \$160 for all legal services except litigation and hearings, and at an hourly rate of \$180 for hearings and litigation.

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2014-June 30, 2015 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$150.00 per hour.

**School Physician**

Recommend the Board approving Roger E. Patnode, M.D. of Plattsburgh Primary Pediatrics as School Physician for the period of July 1, 2014 – June 30, 2015, for a monthly stipend of \$1,250 and \$125/hour for time spent in the school district.

**LEA Asbestos Designee**

Norbert Neiderer as the Plattsburgh City School District’s Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2014-June 30, 2015.

**Integrated Pest Management Officer**

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2014-June 30, 2015.

**Independent (External) Auditor**

Conroy, Boulrice, Telling & Trombley P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2014 for a fee of \$13,600.

**Records Access and Records Retention Officer**

- 1) Associate Superintendent John C. Lebrun as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2014-June 30, 2015.
- 2) Superintendent of Schools James M. Short as the Records Appeal Officer, without additional compensation, effective July 1, 2014-June 30, 2015.

**Title IX Officer**

John C. Lebrun as Title IX Officer, without additional compensation, for the period July 1, 2014-June 30, 2015.

**504 Coordinator**

Glenn Hurlock as the 504 Coordinator, without additional compensation, for the period July 1, 2014-June 30, 2015.

**Homeless Liaison**

Associate Superintendent John C. Lebrun as the Homeless Liaison, without additional compensation, for the period July 1, 2014-June 30, 2015.

**Census Taker/Attendance Supervisor**

Michael Haley as Census Taker/Attendance Supervisor for the period July 1, 2014-June 30, 2015 at a per diem rate of \$300.00, not to exceed 15 days.

**Purchasing Agent**

Associate Superintendent John C. Lebrun as Purchasing Agent, without additional compensation, for the period July 1, 2014-June 30, 2015.

**Designated Education Official**

Superintendent of Schools, James M. Short as Designated Education Official, without additional compensation, for the period July 1, 2014-June 30, 2015.

**Committee on Special Education and Committee on Preschool Special Education**

**Committee on Special Education**

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2014-June 30, 2015:

Chairperson	Claudine Selzer-Clark Gilles Fortin, Carrie Zales, Nancy Osborn, Jamie LaBarge, and Glenn Hurlock (alternate)
School Psychologists	Suzanne Frechette Kelly Bilow (alternate) James Debella (alternate) Nichole Mitchell (alternate) Steve Crain (alternate) Sunshine Turner (alternate) Sheldon Cullen (alternate) Garret McLean (alternate) Marcy DePaul (alternate)
Speech Therapists	Thomas Schaub Tammi Reil (alternate) Margaret Felty (alternate) Kate Foster (alternate)

Beth Dumas (alternate)  
Helen Pennington  
TBD (alternate)

Special Education Teacher Child’s Teacher as defined by Federal Regulations  
Parent Member TBD pending annual reviews  
Nurse Practitioner Linda Haubner, N.P.  
Jacqueline Bracy, Nurse  
School Physician Roger Patnode, M.D.  
Child’s teacher as defined by Federal Regulations.  
Child’s parent as defined by Federal Regulations.

**Committee on Preschool Special Education**

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2014-June 30, 2015:

Chairperson/District Representative : Claudine Selzer-Clark

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative Mary Paul  
and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
- a professional who participated in the evaluation of the child;

or

- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child’s teacher.

**Appointment of Impartial Hearing Officer**

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one on more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

**Motion Carried: 6-0**

**DESIGNATIONS**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the designations as presented below:

**Official Bank Depositories**

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2014-June 30, 2015 for the following accounts:

Special Aid Account	Debt Service Account
Capital Account	Scholarship Account
Multipurpose Account	SMS Extraclassroom Activity Account
Payroll Account	PHS Extraclassroom Activity Account
School Tax Account	Tax Certiorari Account

**Safe Deposit Box**

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2014-June 30, 2015. The Associate Superintendent John C. Lebrun, District Treasurer Kristina Burdo, and Board President shall be authorized to have access (any two of the three present to authorize access).

**Posting of Notices of Meetings of Board of Education**

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2014-2015 school year.

**Official Newspaper**

The Press Republican as the District’s official newspaper for the period July 1, 2014-June 30, 2015.

**Substitute/Temporary On Call Pay Rates**

The following 2014-2015 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2014-2015 Pay Rate</u>
Teacher Aide	\$9.20/hour
Teacher Aide (Library) (Retired)	\$16.50/hour
Typist	\$9.20/hour
Typist (Retired)	\$16.50/hour
Monitor	\$9.20/hour
Monitor (Retired)	\$9.80/hour
LPN	\$11.75/hour
LPN Retired	\$16.50/hour
Food Service Helper	\$9.20/hour
Food Service Helper (Retired)	\$9.70/hour
Cook Manager	\$10.70/hour
Cook Manager (Retired)	\$11.25/hour
Custodial Worker	\$11.75/hour
Custodial Worker (Retired)	\$13.00/hour
Bus Driver	\$14.25/hour
Bus Driver (Retired)	\$16.50/hour
Summer Laborer	\$8.70/hour
Category 1 (Preferred/Match) Teacher	\$100.00/day
Category 2 (Certified) Teacher	\$90.00/day
Category 3 (Uncertified) Teacher	\$80.00/day
Registered Nurse	\$110.00/day
Teaching Assistant	\$9.20/hour
Teaching Assistant (Retired)	\$13.75/hour
Tutor	\$16.30/hour
Teacher (after 35 consecutive school days in the same teaching position)	(BS Step 1 Teacher Contract)/day

**Motion Carried: 6-0**

**RECORDS RETENTION AND DISPOSITION SCHEDULE**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

**Motion Carried: 6-0**

**REGULAR BOARD MEETING DATES**

Recommend the Board hold its regular meetings during the 2014-2015 at 6:00 p.m. as presented in *Appendix I*.

**Motion Carried: 6-0**

**ASSOCIATION MEMBERSHIPS**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA)
- National School Boards Association (NSBA)

**Motion Carried: 6-0**

**AUTHORIZATIONS**

It was moved by Mr. Rotz, seconded by Mr. Morris to recommend the Board approve the authorizations as presented below:

**Certification of Payrolls**

The Superintendent or, his designee, the Associate Superintendent to certify all payrolls for the period July 1, 2014-June 30, 2015.

**Temporary Investments of Funds**

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2014-June 30, 2015 in the following institutions:

Chase Bank	Key Bank
Champlain National Bank	MBIA
Community Bank	NBT Bank
Glens Falls National Bank	TD Bank

**Authorization for Budget Transfers**

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

**Authorization for Signature on Contracts**

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

**Approval of Attendance at Conferences**

The Superintendent of Schools James Short or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2014-June 30, 2015. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

**Authorized Signature on Checks and for Wire Transfers**

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

**Authorized Signatures on Extraclassroom Activity Accounts**

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer  
Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

**Bondings**

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer .....	\$1,000,000
Assistant Superintendent for Business .....	\$1,000,000
Tax Collector .....	\$1,000,000

**State and Federal Fund Applications and Certifications**

The Superintendent of Schools James Short to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

**Title IX and Section 504 Statement**

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or

other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

NAME: John C. Lebrun, Title IX Officer  
 ADDRESS: Plattsburgh City School District  
 49 Broad Street, Plattsburgh, NY 12901-3396  
 TELEPHONE: (518) 957-6003

NAME: Glenn Hurlock, 504 Coordinator  
 ADDRESS: Plattsburgh High School  
 1 Clifford Drive, Plattsburgh, NY 12901-2640  
 TELEPHONE: (518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

#### **Property Tax Refunds and Tax Roll Adjustments**

The Associate Superintendent John C. Lebrun to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

#### **Mileage Reimbursement Rate**

The reimbursement of pre-approved transportation expenses for the 2014-2015 school year at the current allowable Internal Revenue Service rate (\$.56 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2015.

#### **Borrowing (Credit Card)**

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

#### **District Owned Cell Phones**

The following are authorized to utilize district owned cell phones: Superintendent of Schools James Short; Associate Superintendent James “Jay” Lebrun; NERIC Senior Systems and Network Technician Lucas Wisniewski, Director of Special Education Claudine Selzer-Clark and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

#### **Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES**

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2014-2015 school year.

##### **Cooperative Purchasing Agreement**

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.

- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
  - a. To abide by majority decisions of the participating districts on quality standards;
  - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
  - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

**Motion Carried: 6-0**

**ADOPTION OF ALL POLICIES AND CODE OF ETHICS**

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board readopt all of its Policies and its Code of Ethics (*Appendix II*) presently in effect. **Motion Carried: 6-0**

**ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board pass the following resolution:

**RESOLVED**, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

**RESOLVED**, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District. **Motion Carried: 6-0**

**TAX WARRANT**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend, the Board of Education approve a tax warrant for 2014-2015 featuring a Total (Gross) School Tax Levy of \$20,398,644 (Current (Net Collection) Tax Levy to be announced). **Motion Carried: 6-0**

**2014-2015 NONRESIDENT TUITION RATES**

Based on Board Policy 5152, Admission of Nonresident Students, it was moved by Mr. Marino, seconded by Mr. Krieg to recommend that the Board set the 2014-2015 tuition rate for Grades K-5 at \$4,243 and Grades 6-12 at \$11,754. **Motion Carried: 6-0**

**CONSENT AGENDA ITEMS**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the consent agenda items with the following addition:

**15.3 Personnel**

**C. Resignation**

- 4) Recommend the Board accept Jackie LaFountain’s letter of resignation as Typist at Plattsburgh High School per agreement, effective August 30, 2014.

**Minutes**

Recommend the Board approve the minutes of the meeting of the Board of Education held on June 19, 2014. (Copy attached.)

**CSE/CPSE Recommendations**

Recommend the Board approve the Committee on Special Education recommendations as presented in *Appendix III*.

**Personnel Items**

**Appointment**

- 1) Recommend the Board approve Craig Howard as PHS Events Coordinator/Liaison 2014-2015 school Year, stipend of \$1,864.



- 2) Recommend the Board approve the consultant services agreement for E-RATE application with John Haubner at the rate to be determined per negotiations, not to exceed 50 hours.
- 3) Recommend the Board approve the consultant services agreement for writing of prescriptions, for support services and Medicaid claims for Special Education and 504 students, with Linda Haubner, LNP, at the rate of \$90/hour, not to exceed 50 hours.
- 4) Recommend the Board approve Jean Bruce, temporary on-call Account-Clerk Typist, up to 160 hours, at the hourly rate of \$25.45 for training purposes, effective August 1, 2014.
- 5) Recommend the Board approve Ethan Votraw, temporary on-call laborer, at the Board approved rate, effective June 11, 2014.

**Building Technologists**

Recommend the Board approve the appointment of the staff members listed below as building technologists for the 2014-2015 school year. Their rate of pay will be based on the negotiated contract hourly rate, not to exceed hours as follows:

School	Not to Exceed	Recommendation
High School	52.5	Kelly Everleth
	52.5	Gwenael Queguiner
Stafford Middle	52.5	Brian Gottlob
	52.5	Kim Duffina
Bailey Avenue Elementary	40	Sheldon Cullen
	40	Erin McGill
Oak Street Elementary	80	Michele McCloud
	33.3	Tasha Nadge
Momot Elementary	33.3	Dan Devins
	33.3	Melissa Caraballo

**Retirement/Resignation**

- 1) Recommend the Board accept Mary McNichols' letter of retirement as Special Education Teacher, effective June 30, 2014.
- 2) Recommend the Board accept Toni Mieles' letter of resignation as Special Education Teacher, effective June 30, 2014.
- 3) Recommend the Board accept Lawrence Dolan's letter of resignation as Teaching Assistant, effective June 30, 2014.
- 4) Recommend the Board accept Jackie LaFountain's letter of resignation as Typist at Plattsburgh High School per agreement, effective August 30, 2014.

**2014 Summer Work Authorizations**

**CVES Summer School Cook Manager - 2014**

- a. Recommend the Board approve Glenda Gonyea as Cook Manager for the 2014 CVES Summer School program at an hourly rate of \$18.65, effective July 1, 2014.
- b. Recommend the Board approve Stacey Papineau as on-call Cook Manager for CVES Summer School cafeteria, at the rate of \$16.38/hour, effective July 1, 2014.

**PAR Summer School Services**

Recommend the Board appoint the following staff to provide summer services for PAR, summer 2014, to work on forms/timelines, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Jennifer Slattery	5 hours @ \$TBD/hr.	Nichole Nevader	10 hours @ \$TBD/hr.
Patrick Goodell	5 hours @ \$TBD/hr.	Mary Gertsch-Cochran	5 hours @ \$TBD/hr.
Neil Bowlen	5 hours @ \$TBD/hr.		

**Momot Elementary School K Screening - 2014**

Recommend the Board appoint the following staff to provide summer services for Momot Elementary, summer 2014, related to Kindergarten screening, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Beth Cutaiaar	6 hours @ \$TBD /hr.	Tammi Reil	6 hours @ \$TBD/hr.

**Oak Street School RTI Summer Services - 2014**

Recommend the Board appoint the following staff to provide summer services for Oak Street, summer 2014, related to RTI services, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Michelle McCloud	18 hours @ \$ TBD/hr.	Laura DuBray	18 hours @ \$ TBD/hr.
Jayne Keable	18 hours @ \$ TBD/hr.	Sarah McCarty	18 hours @ \$ TBD/hr.
Brandy Ducatte	18 hours @ \$ TBD/hr.	Wendy Parker	18 hours @ \$ TBD/hr.

**Oak Street School Additional Clerical Support for 2014-2015 school year**

Recommend the Board appoint the following staff to provide additional clerical support for Oak Street School for the 2014-2015 school year, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Bonnie Waldron	75 hours @ \$22.95/hr.		

**Stafford Middle School Guidance Summer Services - 2014**

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Stafford Middle, summer 2014, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Christina Santella	12 days @\$322.84 /day (13-14) @ \$ TBD /day (14-15)	Heather Queguiner	12 days @ \$364.53/day (13-14) @ \$ TBD /day (14-15)
Janet Hankins	12 days @ \$276.52/day (13-14) @ \$ TBD /day (14-15)	Jeri Hebert	75 hours @ \$21.92/hr. (14-15)

**Elementary ELA Think Tank - 2014**

Recommend the Board appoint the following staff to provide summer services for District Elementary, summer 2014, related to ELA Common Core Curriculum, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Melissa Caraballo	10 hours @ \$ TBD/hr.	Nancy Steadman	10 hours @ \$ TBD/hr.
Andrea LaTorra	10 hours @ \$ TBD/hr.	Amanda Cota	10 hours @ \$ TBD/hr.
Theresa Tregan	10 hours @ \$ TBD/hr.	Sue Wilson	10 hours @ \$ TBD/hr.
Paul Cole	10 hours @ \$ TBD/hr.	Erica Buskey	10 hours @ \$ TBD/hr.
Bethany Soucy	10 hours @ \$ TBD/hr.	Mary Defayette	10 hours @ \$ TBD/hr.
Peggy McCartney	10 hours @ \$ TBD/hr.	Judith Wurster	10 hours @ \$ TBD/hr.

**Momot Elementary RTI/AIS Data Team - 2014**

Recommend the Board appoint the following staff to provide summer services for Momot Elementary, summer 2014, related to RTI/AIS Data Team, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Jennifer Jolicouer	10 hours @ \$ TBD/hr.	Kari Herkalo	10 hours @ \$ TBD/hr.
Catherine Hite	10 hours @ \$ TBD/hr.	Roxanne LaBarge	10 hours @ \$ TBD/hr.
JoAnn Hynes	10 hours @ \$ TBD/hr.	James DeBella	10 hours @ \$ TBD/hr.
Nichole Mitchell	18 hours @ \$ TBD/hr.	Mary Gertsch-Cochran	8 hours @ \$ TBD/hr.
Michelle Gottschall	8 hours @ \$ TBD/hr.		

**Nursing Services - 2014**

Recommend the Board appoint the following Nursing staff to provide summer services for PCSD, providing athletic physicals/Pre-K Screening/vaccination records, summer 2014, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Cheryl Maggy	95 hours @ \$ TBD/hr.	Jacqueline Bracy	75 hours @ \$ TBD/hr.
Emily Burnham	50 hours @ \$ TBD/hr.	TBD (SMS)	75 hours @ \$ TBD/hr.
Deborah Smith	45 hours @ \$ TBD/hr.	Valerie Butler	32 hours @ \$ TBD/hr.
Sandra Miller	60 hours @ \$ TBD/hr.		

**CVES Special Education Summer Program - Transportation**

- 1) Recommend the Board approve Holly Bates, Bus Monitor for summer 2014 work, effective July 1, 2014, at the hourly rate of \$19.99.
- 2) Recommend the Board approve Tina Simpson, Bus Monitor for summer 2014 substitute work, effective July 1, 2014 at the hourly rate of \$15.75.
- 3) Recommend the Board approve Joyce Charland, Bus Driver for summer 2014 work, effective July 1, 2014, at the hourly rate of \$17.34.
- 4) Recommend the Board approve Charlene O'Connor, Food Service Director for Summer 2014 work up to 130 hours at the hourly rate of \$36.65, to be adjusted following the establishment of 2014-2015 exempt salaries.

**Business Items****Transfers over \$25,000**

Recommend the Board authorize the following budget transfer: \$142,296.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 103,151.00	A9020-800	Teacher Retirement To cover encumbrances for anticipated Capital Project expenses.	A1310-400-4100	Contractual
\$ 39,145.00	A2250-490-4100	BOCES-Handicapped Services To cover BOCES charges for Wifi Infrastructure & computer acquisition.	A2630-490-4100	BOCES - Computer Services

**Saranac Bus Lease Agreement for 2014-2015 School Year**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board authorize the signing of the Bus Lease Agreement (*Appendix IV* with Saranac Central School District, effective July 1, 2014 ending June 30, 2015. The agreement provides for the rental for the use of school buses at the sum \$3.02 per mile, plus the cost of a driver, if provided.

**Motion Carried: 6-0**

**OLD BUSINESS**

**Instructional Textbook – Second Review/Adoption**

It was moved by Mr. Krieg, seconded by Mr. Morris to approve the following textbook: Chemistry: A Molecular Approach; Pearson series – This is for use in the PHS AP Chemistry classroom. **Motion Carried: 6-0**

**INSTRUCTIONAL**

**Extracurricular Code of Conduct**

It was moved by Mr. Rotz, seconded by Mr. Marino to recommend the Board approve the changes to the Extracurricular Code of Conduct. Changes were presented at a public hearing was held at the June 19, 2014 Board meeting presenting the revisions. **Motion Failed: 4-2**

**Roll call vote:** Yes - Mr. Marino, Mr. Rotz, Mr. Hall, and Mrs. Boise  
No – Mr. Morris and Mr. Krieg

**PERSONNEL (Not part of Consent Agenda)**

**Appointments**

Recommend the Board approve the following 3 year probationary appointment:

Name of Appointee: Alexa Martin  
Tenure area: Art  
Date of commencement of the 3 year probationary appointment: September 1, 2014  
Certification status: NYS Visual Arts K-12, Initial Certificate  
Initial district-wide assignment: Plattsburgh High School (PHS)  
Base Salary: \$ TBD (Step 1, Masters) **Motion Carried: 6-0**

Recommend the Board approve the following 3 year probationary appointment:

Name of Appointee: Patrick Shaughnessy  
Tenure area: Physical Education/Health Teacher  
Date of commencement of the 3 year probationary appointment: September 1, 2014  
Certification status: NYS Physical Education, Health Pending, Initial Certificate,  
Initial district-wide assignment: Districtwide  
Base Salary: \$ TBD (Step 1, Bachelors) **Motion Carried: 6-0**

At 7:40 a.m., Mr. Rotz was excused.

**SUPERINTENDENTS' REPORTS/REMARKS**

Mrs. Boise commented on what a great job the District has done in handling the tragic news of the loss of two PHS students – she has heard nothing but positive comments.

**Adjournment:** At 7:42 a.m., it was moved by Mr. Morris, seconded by Mr. Hall to adjourn. **Motion Carried: 5-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**August 7, 2014 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – excused  
Ronald Marino – excused  
Tracy Rotz–(Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**PLEDGE OF ALLEGIANCE:** The Board

President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:12 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations.

**Motion Carried: 6-0**

**RECONVENE:** At 7:32 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to reconvene into Regular Session.

**Motion Carried: 6-0**

**Public Hearing:** Mike Harris , Bernier Carr & Associates (BC&A) and Ben Maslona, Fiscal Advisors & Marketing reviewed the architectural and engineering programs and financial aspect of the proposed Capital Project. A variety of questions from the Board, as well as from the public, were asked and answered.

**Report:** Claudine Selzer-Clark, Special Education Director presented the Annual Report for the Committee on Special Education and the Committee on Preschool Special Education for the 2013-14 school year. The report included: Demographic, referral, meeting and program data for CPSE and CSE, status on the implementation of the District’s continuum of service for the year, Highlights, trends and accomplishments of the District’s Special Education program.

**Public Comment:** There were no comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on July 1, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary Appointments**

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Todd Bailey	Math Teacher	Stafford Middle School	September 1, 2014	Per Negotiated Agreement (Step 1, M)	3 year probationary appt. NYS Mathematics, Initial.
Sarah Myers	Math Teacher	Stafford Middle	September 1, 2014	Per Negotiated Agreement (Step 1, M)	3 year probationary appt. NYS Mathematics, Initial.
Elizabeth Bach	Special Education Teacher - 12:1:3	Oak Street Elementary	September 1, 2014	Per Negotiated Agreement (Step 1, M)	3 year probationary appt. NYS SWD B-6, Initial.
Joanne Scott	Special Education Teacher - 8:1:2	Oak Street Elementary	September 1, 2014	Per Negotiated Agreement (Step 1, M)	3 year probationary appt. NYS SWD B-6, Initial.
Elisabeth Garrard	Special Education Teacher - 6:1:2	Momot Elementary	September 1, 2014	Per Negotiated Agreement (Step 1, M)	3 year probationary appt. NYS SWD 1-6, Initial.
Nicole Friend	Elementary Teacher	Momot Elementary Grade 3	September 1, 2014	Per Negotiated Agreement (Step 1, M)	3 year probationary appt. NYS Childhood Education B-6, Initial.
Alyssa Manning	Elementary Teacher	Oak Street Elementary Grade 3	September 1, 2014	Per Negotiated Agreement (Step 1, M)	3 year probationary appt. NYS Childhood Education 1-6, Initial.
Marcia Newcombe	Physical Therapist	District Wide	September 1, 2014	Per Negotiated Agreement (Step 9, M)	26 week probationary appt. Physical Therapist License.
Melissa Light	Speech	Momot Elementary	September 1, 2014	Per Negotiated Agreement (Step 10, M +15)	3 year probationary appt. Pending NYS certification.
Tara Forkey	Speech	Bailey Avenue	September 1, 2014	Per Negotiated Agreement (Step 3, M)	3 year probationary appt. Pending NYS Certification
Patrick Towey	Music	PHS	September 1, 2014	Per Negotiated Agreement (Step 1, BA)	3 year probationary appt. NYS Music, Permanent.
James Manchester	Athletic Coordinator	PCSD	2014-2015 School Year	Per Negotiated Agreement	
Christine Gero	Payroll Clerk	District	August 8, 2014	\$30,000 (\$26,885 prorated)	26 week probationary appt. pending fingerprinting clearance.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Charles Lustig	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Diane Smith	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared

Kathryn Meyer	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Jean Bruce	N/A		Account Clerk-Typist	Cleared
Elizabeth Johnson	N/A	\$11.75/hour	Custodial Worker	Cleared
Donna Stockdale	N/A	\$13.10/hour	Student Aide	Cleared
Rebecca Tremblay	N/A	\$10.70/hour	Cook Manager	Cleared
Gerald Devins	N/A	\$14.25/hour	Bus Driver	Cleared

**2014 Summer Hours**

Recommend the Board approve Sue Wilson for summer hours to work on the SMS Code of Conduct, not to exceed 8 hours.

Recommend the Board approve Summer 2014 secretarial work for MaryJo Jubert, Momot Elementary, not to exceed 5 days.

**Head Teachers**

Recommend the Board approve the appointments and rate of pay of the Head Teachers for 2014-2015 as listed below:

School	Stipend	Recommendation
Bailey Avenue Elementary	TBD	Rowena Genier
Oak Street Elementary	TBD	Laura DuBray

**Resignations**

Recommend the Board accept Katherine Lavery’s resignation as a Student Aide at Plattsburgh High School, effective August 1, 2014.

**Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (June 2014)
- 2) High School Extraclassroom Activity Fund Reports (May & June 2014)
- 3) Summary of Budget Transfers for the month of June 30, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (June 30, 2014)
- 5) Food Service Profit and Loss Statement (June 2014)
- 6) Budget Status Report (June 30, 2014)

**Treasurer’s Report**

Recommend the Board accept the June 30, 2014 **Treasurer’s Report** as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$37,171.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 37,171.00	A9030-800	Social Security	A2250-471-4800	Special Ed Tuition Paid to Public School.
		To cover tuition expense for city resident student.		

**2014-2015 Cafeteria Meal Prices**

Recommend the Board establish meal and milk prices for 2014-2015 as follows:

	Currently	Recommend
Elementary Breakfast	\$1.40	\$1.40
Secondary Breakfast	\$1.40	\$1.40
Elementary Lunch	\$2.10	\$2.15
Secondary Lunch	\$2.40	\$2.45

**Surplus Equipment**

Recommend the Board approve the disposal of the surplus equipment in *Appendix III*, in the most cost effective manner as determined by the District’s Purchasing Agent.

**Vehicle Maintenance Worker**

Recommend the Board create a part-time occasional, stipend-based position of Vehicle Maintenance Worker.

**CVES Special Education Summer School Program**

Recommend the Board pass the following: BE IT RESOLVED that the Plattsburgh City School District intends to participate in the 2015 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2015 summer school; and BE IT FURTHER RESOLVED, that the Clerk of the Board shall notify the CEWW BOCES in writing of the District’s commitment as described herein and the District’s intent to participate in the 2015 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent. **Motion Carried: 6-0**

**Correspondence**

**Old Business (► Indicates item to be discussed.)**

**Extracurricular Code of Conduct**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the changes to the Extracurricular Code of Conduct. These changes reflect the Board’s final input (Public Hearing: June 19, 2014/Board Discussion: July 1, 2014). **Motion Carried: 6-0**

**New Business**

**Business**

**Internal Auditor Report**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board accept the 2013-2014 Report of Internal Auditor from Pinton Mucenski Hooper Van House & Co. **Motion Carried: 6-0**

**Board Policy 4321.12- Seclusion and Physical Restraints - Time Out Policy – First Reading**

The Board reviewed Board Policy 4321.12, Seclusion and Physical Restraints. This new policy will replace the current policy (Use of Time out Rooms and Physical Restraints) to reflect changes in timeout/physical restraints.

**NYSSBA Voting Delegates**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board appoint Dr. Stone the voting delegate and Mrs. Boise as alternate at the 2014 NYSSBA Annual Meeting in New York City. **Motion Carried: 6-0**

**Personnel Items (not part of Consent Agenda)**

**Appointment**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board approve the appointment of Larry Miller to the position of Vehicle Maintenance Worker, effective August 8, 2014 and for the 2014-15 school year, with an annual stipend of \$6,000. **Motion Carried: 6-0**

**Tenure Recommendations**

It was moved by Mr. Wachtmeister, seconded by Mrs. Gorelitz to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE
Tasha Nadge	Media Specialist	Momot	October 9, 2014

**Motion Carried: 6-0**

**Concluding Reports and Remarks  
Superintendent’s Reports/Remarks**

- Board Committees (update)

**Board Member Reports/Remarks**

Mrs. Goerlitz thanked Mrs. Seltzer-Clark for her report.



Mr. Wachtmiester referred to the email shared with the Board on the progress of the NYSASCSD lawsuit and reported the trial should start in December. He commented he appreciated Mr. Sherman addressing the memorial for Mr. Zaferakis, math teacher.

Mr. Rotz congratulated the new hires and gave Mrs. Selzer-Clark kudos on her presentation.

Mrs. Boise complimented Mrs. Selzer-Clark on her program and thanked Mr. Harris for his presentation on the Capital Project stating she was delighted to see the community participate in tonight's public hearing. She also congratulated the new hires, thanked Mr. Manchester, Mr. Baroody and Mr. Hurlock for revising the Code of Conduct, and mentioned she was pleased Mr. Sherman spoke on behalf of Zaferakis' memorial. Mrs. Boise recognized students/staff/community that were involved in the recent fundraisers for the families of the two PHS students who recently passed away. She specifically recognized two students who raised over \$1,000 on their own: Zoe Prenoveau and Daniel Mihal.

**Public Comment:** There were no comments.

**Adjournment:** At 9:03 p.m., it was moved by Mr. Rotz seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**August 28, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present (excused 7:07)  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present (arrived 6:11)  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - excused  
David Stone – present (arrived 6:20)  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**PLEDGE OF ALLEGIANCE:** The Board

President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:10 p.m., it was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations and the employment of a particular personnel.

**Motion Carried: 6-0**

At 6:11 p.m., Mr. Krieg entered Executive Session  
At 6:20 p.m., Dr. Stone entered Executive Session  
At 7:07 p.m., Mrs. Boise was excused

**RECONVENE:** At 7:09 p.m., it was moved by Mr. Morris, seconded by Dr. Stone to reconvene into Regular Session.

**Motion Carried: 7-0**

**Special Recognition of Retirees:** Patrick Duniho, Linda Sullivan and Charles Lustig were recognized by Mr. Hurlock and the Board for their hard work and years of service to the district.

**REPORT:** Plattsburgh High School’s Data Report – Mr. Hurlock gave a Power Point presentation of the 2013-2014 Regents Exam results for Plattsburgh High School. The report included data from 2008-2014 listing the percentage of passing and the percentage of mastery for each subject.

**Public Comment**

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on August 7, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

**Personnel**

**Appointments**

**Probationary Appointments**

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Gabriel Girard	Special Education Teacher	Stafford Middle School	September 1, 2014	Per Negotiated Agreement (Step 7, M +15)	2 year probationary appt. NYS Special Education, Permanent.
Sarah Fadden	Nurse	Momot Elementary	September 1, 2014	Per Negotiated Agreement (Step 2, Non- Bac)	26-week probationary appt. NYS Registered Professional Nurse License.

**Winter Coaches**

Recommend the Board appoint the following fall coaches for the 2014-2015 school year at a stipend per negotiated agreement:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys Swim	Varsity	Pat Goodell	TBD
	Varsity – TA	Jason Nisoff	TBD
	Varsity – TA	Bill Myers	TBD
	Modified	Shawn Farrell	TBD
Boys & Girls Bowling	Varsity	Vickie McMillan	TBD
	Varsity (Volunteer)	Scott Beebie	TBD
Ice Hockey - Varsity	Head Coach	James Reidy	TBD
	Assistant Coach	Russell Holland	TBD
	Volunteer	Matthew Stetz	TBD
	Volunteer	Robin Weeden	TBD
	Volunteer	Joe Tolosky	TBD
Girls Basketball	Varsity	Brad LaValley	TBD
	JV	Tim Mulligan	TBD
	Modified	Cindy McMahon	TBD
Boys Basketball	Varsity	Chris Hartmann	TBD
	JV	Pat Shaughnessy	TBD
	Modified	Christopher LaRose	TBD
Basketball Cheering	Varsity	Michelle Rugar	TBD
Winter Track	Varsity	Vern Harrison/Adam Mehan*	TBD
Managers and Service Club		Thomas Armstrong	TBD
Boys’/Girls’ Cross Country	Special Needs	Jesse Terry	TBD
Gymnastics	Volunteer	Kelsey Darby**	N/A
Girls’ Swim	Varsity - TA	Bill Myers	TBD

\*Coaches agree to split stipend

\*\*Pending fingerprinting clearance

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Desrocher, Hollie	Certified	\$90.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared

		\$9.20/hour	Student Aide/Teacher Aide	
Devins, Mandi	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Fitzpatrick, Emily	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Carter-Kelly, Jennifer	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Matthews, Kelly	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
LaBombard, Michaelene	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
O'Driscoll, Vincent	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Yannaco, Nicholas	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Emery, Kathy	N/A	\$9.20/hour \$9.20/hour \$9.20/hour	School Monitor Teacher Aide Food Service Helper	Cleared
Graves, Amy	N/A	\$9.20/hour \$9.20/hour \$9.20/hour	School Monitor Teacher Aide Food Service Helper	Cleared
Mangum-Rinn, Montana	N/A	\$11.75 /hour	Custodial Worker	Cleared
Bump, Dawn	N/A	\$20.06/hour	Cook Manager	Cleared

### **2014 Change in Hours**

Recommend the Board approve a change in summer hours (originally approved at the July 1, 2014 Board meeting) as follows: List Melissa Caraballo for the Momot Elementary Summer RTI work, replacing James DeBella 10 hours @ \$ TBD/hr.

Recommend the Board approve a change in summer hours (originally approved at the June 19, 2014 Board meeting) as follows: List Scott Waite for the AIS Summer Services for 6 hours (originally approved for 3 hours), filling in for Shawn Farrell, who was unable to attend.

### **Resignation**

Recommend the Board accept Nicole Friend's resignation as Teaching Assistant at Momot Elementary, effective August 19, 2014.

Recommend the Board accept Michele Esquilin's resignation as Food Service Helper, effective August 4, 2014.

### **Retirement**

Recommend the Board accept Larry Bosley's retirement as Bus Driver, effective September 30, 2014.

Recommend the Board accept Barbara Davis' retirement agreement as a Nurse at Stafford Middle School, effective February 1, 2015.

### **Increase in Hours**

Recommend the Board increase the daily shift for Caroly Labounty, School Monitor, from 3.25 hours to 3.5 hours, effective September 2, 2014.

Recommend the Board increase the daily shift for Nancy Hayhurst, School Monitor, from 3.25 hours to 3.5 hours, effective September 2, 2014.

### **Elimination/Creation**

Recommend the Board approve the creation of the position of Bus Driver, effective August 21, 2014.

Recommend the Board approve the elimination of the position of Bus Driver, effective September 30, 2014.

### **Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (July 2014)
- 2) High School Extraclassroom Activity Fund Reports (July 2014)
- 3) Summary of Budget Transfers for the month of July 31, 2014 under \$25,000

- 4) Summary of Monthly Wire Transfers (July 31, 2014)
- 5) Budget Status Report (July 31, 2014)

### **Treasurer's Report**

Recommend the Board accept the July 31, 2014 **Treasurer's Report** as presented in *Appendix I*.

### **Standard Work Day and Reporting Resolution RS 2417-A**

Recommend the Board pass the following resolution: Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on *Appendix II* as the standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials.

### **Surplus Equipment**

Recommend the Board approve the disposal of the surplus equipment in *Appendix III*, in the most cost effective manner as determined by the District's Purchasing Agent. **MOTION CARRIED: 7-0**

### **Correspondence**

#### **Old Business (► Indicates item to be discussed.)**

#### **Board Policy 4321.12- Seclusion and Physical Restraints - Time Out Policy – Second Reading**

It was moved by Mrs. Gorelitz, seconded by Mr. Morris to recommend the Board review Board Policy 4321.12, Seclusion and Physical Restraints. This new policy will replace the current policy (Use of Time out Rooms and Physical Restraints) to reflect changes in timeout/physical restraints.

**MOTION CARRIED: 7-0**

#### **New Business**

#### **Business**

#### **Board of Registration**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve the following stipend for the Plattsburgh City School District's members of the Board of Registration, for additional work for the Capital Project vote and the repair of voting machine:

Harrold Ryan	\$100
Steven Carpenter	\$200

**MOTION CARRIED: 7-0**

#### **2014 Capital Project Vote**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve the final results of the August 14, 2014, Capital Project Vote (Budget passed with 358 yes votes to 191 no votes as shown on the attached tabulation.

**MOTION CARRIED: 7-0**

#### **Board Policy Parents' Bill of Rights for Data Privacy and Security (NEW) – First Reading**

The Board reviewed Board Policy - Parents' Bill of Rights for Data Privacy and Security. This new policy is in accordance with New York State Education Law Section 2-d.

#### **Section VII Merger – Boys' Ice Hockey**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve Willsboro School's request to merge with the Plattsburgh City School District for the sport of Boys' Varsity Ice Hockey for the 2014-2015 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (Appendix IV).

**MOTION CARRIED: 7-0**

#### **Aldi's Settlement**

It was moved by Mr. Marino, seconded by Mrs. Gorelitz to recommend the Board approve the payment of \$3,883.41 to Aldi, Inc., per settlement agreement of tax certiorari claim.

**MOTION CARRIED: 7-0**

#### **Personnel Items (not part of Consent Agenda)**

#### **Appointment**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the 26-week probationary appointment of Holli Fillion as 4-hour Bus Driver, effective August 21, 2014, at the entry-level salary of \$11,054 (pro-rated from 3.5-hour salary of \$9,673).

**MOTION CARRIED: 7-0**

**Increase in Position**

It was moved by Dr. Stone, seconded by Mr. Marino to recommend the Board authorize the PHS Receptionist (Typist) position be increased from a 10-month to an 11-month working calendar.

**MOTION CARRIED: 7-0**

**Reinstatement**

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board authorize that Nicole (Perry) Venne be reinstated as Secretary (Civil Service Typist) with the initial district-wide assignment of Special Education Office, effective September 2, 2014, at the appropriate prorating of the annualized Step B salary of \$27,255 (therefore not expected to exceed \$25,144 for 2014-2015).

**MOTION CARRIED: 7-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

Superintendent Short reported schools were doing what they need to be ready for opening day. He also reported on the status of the Capital Project stating the PHS roofing project has been approved by the State Education Department well within the anticipated timeline. The Superintendent invited Board members to join him to tour the schools on the first day of school for students.

**Board Member Reports/Remarks**

Mrs. Goerlitz thanked Mr. Hurlock for his report and his comments to retirees.

Mr. Marino commented on the Press Republican article referencing banking services costs suggesting we shop around every few years.

Dr. Stone congratulated the retirees.

Mr. Wachtmeister commented on the commotions of the start of the school year and thanked the staff for getting things ready to go.

**Public Comment:** There were no comments.

**Adjournment:** At 8:43 p.m., it was moved by Mr. Marino seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**September 11, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – excused  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – excused  
Tracy Rotz–(Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** The Board  
President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:04 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations. **Motion Carried: 5-0**

**RECONVENE:** At 7:29 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to reconvene into Regular Session. **Motion Carried: 5-0**

**Public Comment:** There were no comments.

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on August 28, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jennifer Creedon	Special Education Teaching Assistant	Plattsburgh High School	September 1, 2014	Per Negotiated Agreement (Step 1)	3 year probationary appt. NYS Teaching Assistant, Level I
Ellen Fesette	Special Education Teaching Assistant	Oak Street Elementary	September 1, 2014	Per Negotiated Agreement (Step 2)	2 year probationary appt. NYS Teaching Assistant, Level I.
William Corcoran	Special Education	Oak Street Elementary	September 29, 2014	Per Negotiated	3 year probationary appt.

	Teaching Assistant			Agreement (Step 1)	NYS Speech, Permanent.
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**2014 Summer Work Authorizations – PIC Summer Hours**

Recommend the Board approve Michelle Gottschall for 2.5 hours to provide summer hours, summer 2014, related to APPR/Professional Development, per negotiated agreement.

**Nursing Additional Summer Services - 2014**

Recommend the Board approve the following change in hours for the Nursing staff for providing summer services for PCSD, providing athletic physicals/Pre-K Screening/vaccination records, summer 2014, not to exceed the hours listed below. This change in hours does not exceed initial total allocation approved by Board on July 1, 2014.

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Cheryl Maggy	95 hours (no change)	Deborah Smith	45 hours (no change)
Emily Burnham	Increase from 50 hours to 75.25 hours	Valerie Butler	Increase from 32 hours to 36 hours
Sandra Miller	Increase from 60 hours to 65 hours	Jacqueline Bracy	Increase hours from 75 to 84 hours
Sarah Fadden	Decrease from 75 hours to 15 hours		

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Linda Sullivan	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Cara Meyer (effective 9/4/14)	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Appt. pending fp clearance
Lauryn DeBiondo (effective 9/4/14)	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Makenna Dubay (effective 9/4/14)	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Alyssa Robinson (effective 9/4/14)	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Holli Filion	N/A	\$9.20/hour	School Monitor	Cleared
Katie Keyes (effective 9/4/14)	Pending	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Appt. pending fp clearance
Monica Lapier	N/A	\$9.20/hour \$9.20/hour \$9.20/hour \$9.20/hour	School Monitor Typist/Library Aide Student Aide/Teacher Aide Food Service	Appt.. pending fp clearance
Mickie Rock	N/A	\$9.20/hour	Student Aide/Teacher Aide	Cleared
Nicholas Scors, Jr.	N/A	\$9.20/hour \$9.20/hour \$9.20/hour	School Monitor Student Aide/Teacher Aide Food Service	Appt.. pending fp clearance

**Resignations**

Recommend the Board accept Jennifer Creedon's resignation as Teacher Aide at the Plattsburgh High School, effective September 1, 2014, pending Board approval to Teaching Assistant appointment.

Recommend the Board accept Brian Ellsworth's resignation as School Monitor at the Oak Street School, effective August 27, 2014.

**Intramural Coaching Appointments**



Recommend the Board approve the appointments of the staff listed below as intramural teachers for the 2014/2015 school year at the stipend per negotiated agreement:

**Building Intramurals**

**Oak Street**

(Max. sessions per negotiated agreement ) Kim Quinn  
Annmarie Curle

**Momot Elem.**

(Max. sessions per negotiated agreement ) Karin Trombley  
Jesse Terry  
Pat Shaughnessy

**Business**

**Substitute/Temporary On all Pay Rates**

Recommend the Board approve the following 2014-2015 Substitute/Temporary On Call pay rates:

<u>Substitute/Temporary On Call Position</u>	<u>2014-2015 Pay Rate</u>
Account Clerk Typist	\$ 9.20/hour
Account Clerk Typist (retired rate)	\$16.50/hour

**Emergency Medical Services - Home Football Games**

Recommend the Board approve an agreement for the provisions of emergency service at home football games with Plattsburgh City Fire Department for the 2014 football season at the rate of \$100 per game. An additional \$22 per hour will be charged if the event runs over the three hours.

**Motion Carried: 5-0**

**Old Business (► Indicates item to be discussed.)**

**Board Policy Parents' Bill of Rights for Data Privacy and Security (NEW) – Second Reading**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board review Board Policy - Parents' Bill of Rights for Data Privacy and Security. This new policy is in accordance with New York State Education Law Section 2-d.

**Motion Carried: 5-0**

**New Business**

**Exempt Salaries - 2014-2015**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the following 2014-2015 exempt salaries:

Kristina Burdo \$71,849  
Dawn Stetz \$59,716  
Dawn Stetz (Clerk) \$4,265  
Kathleen Light \$52,339  
Charlene O'Connor \$61,312  
Deborah Timmons \$51,533

**Motion Carried: 5-0**

**Contract Amendment – Associate Superintendent**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board approve the amendment to John “Jay” Lebrun’s contract and authorize the President of the Board of Education to execute the amendment. The amendment extends the Associate Superintendent’s contract through June 20, 2019 and establishes his 2014-2015 salary (\$100,788) and employer 403(b) plan contribution (\$18,025). (Appendix II)

**Motion Carried: 5-0**

**Business**

**Bond Advisor Agreement**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board authorize the Superintendent to execute the attached Financial Advisory Services Agreement with Fiscal Advisors & Marketing, Inc. **Motion Carried: 5-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

- AIS Plan 2014-2017 – Superintendent Short reported to the Board that Mr. Cameron is working with the committee on this and the next meeting is scheduled for September 24, 2014.

**Board Member Reports/Remarks**

Mrs. Boise commended everyone for opening day – she had a wonderful visit in all schools.

**Public Comment:** There were no comments.

**Adjournment:** At 7:36 p.m., it was moved by Mr. Morris, seconded by Mr. Rotz to adjourn.

**Motion Carried: 5-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
September 25, 2014 – 7:00 p.m. – Duken School Building

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz– (Vice-president) - excused  
David Stone – present  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) - present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) –  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) –

**PLEDGE OF ALLEGIANCE:** The Board  
President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:08 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations. **Motion Carried: 5-0**

**RECONVENE:** At 6:55 p.m., it was moved by Mr. Hall, seconded by Mr. Krieg to reconvene into Regular Session. **Motion Carried: 6-0**

**Report:** Mr. Cameron, Assistant Principal along with Mr. LaBarge, SMS Principal shared and discussed with the Board the behavior and academic data related to the Stafford Middle School.

**Public Comment:** There were no comments.

**Consent Agenda Items**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on September 11, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Lashauna Quarles Sandra Kowalowski	Tutors	Champlain Home for Children	2014-2015 school year	Per Negotiated Agreement	Consolidated Title Grant Funds. Not to exceed 173 hours each.

**Internal Claims Auditor**

Recommend the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2014-June 30, 2015 at an hourly rate of \$14.86.

**Co-Curricular Advisory's for the 2014-2015 School Year**

Recommend the Board approve the appointments of staff members listed below as co-curricular advisors at the High School for the 2014-2015 school year at the stipend to be determined per negotiated contract:

**PLATTSBURGH HIGH SCHOOL**

Club/Advisor	Points	Club/Advisor	Points
Senior Class/Sue Fresn	71	Peer Mentoring Club/Fran Bieber	20
Junior Class/Michael Nichols	60	After Prom Party 2/Cheryl Maggy	18
Sophomore Class/Jerri Charlebois	50	After Prom Party 1/Heather Hall	18
Freshman Class/Heather Sullivan	18	CFES/Susan LaPierre	49
Freshman Class/Cindy McMahon	18	Student Association/Susan LaPierre	55
French Club/Jila Yadollahpour	20	Drama Club/Cheryl Maggy	82
GSA Advisor/Lorri Willet-Thatcher	13	Yearbook/Sullivan, Heather	132
Key Club/Fran Bieber	32	Literary Journal/Donna Baker	20
Multi-Cultural Club/Jila Yadollahpour	40	National Honor Society/Jennifer Slattery	30
PHS Green Team/Amy Sholtis	32	Science Olympiad 1/Cory Mousseau	32
Senior Slide Show/Michael Nichols	14	Chess Club/Corey Mousseau	10
Spanish Club/Alison Armstrong-Zantana	15	GAPP/Steve Graf	30
Future Business Leaders of America/Val Raugi	10	GAPP/Jean Seeber	30
Adventure Club/Whitney LaCroix	10	Adventure Club/Dana Lutters	10
School Store/Susan LaPierre	14		

**Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC WINTER/SPRING COACHING POSITIONS: 2014-15 SCHOOL YEAR

SPORT	POSITION	EMPLOYEE	STIPEND
<b>WINTER</b>			
Boys Swim	Teaching Assistant	Jason Nisoff David Sponable	Per negotiated agreement

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Matthew Bohin	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Larry Dolan	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Kayla Harper (effective 9/12/14)	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Pamela Lavin (effective 9/11/14)	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Maxwell, Magill	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Stephen Woodruff (effective 9/15/14)	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Scott Ferris	N/A	\$9.20/hour \$9.20/hour \$9.20/hour	School Monitor Typist/Library Aide Student Aide/Teacher Aide	Cleared
Amy Graves	N/A	\$9.20/hour	Bus Monitor	Cleared
Sheila Logerfo	N/A	\$9.20/hour \$9.20/hour \$9.20/hour	School Monitor Student Aide/Teacher Aide Food Service	Cleared

**Special Education Summer Services (2014) - Change in Services**

Recommend the Board approve Beth Dumas for providing Special Education Summer Services from July 7 – August 15, 2014, not to exceed 4.5 hours. This covered 4.5 hours of Margret Felty’s sessions. This does not exceed the original appropriation for summer Special Education services.

**Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (August 2014)
- 2) High School Extraclassroom Activity Fund Reports (August 2014)
- 3) Summary of Budget Transfers for the month of August 31, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (August 31, 2014)
- 5) Budget Status Report (August 31, 2014)

**Treasurer’s Report**

Recommend the Board accept the August 31, 2014 **Treasurer’s Report** as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$198,016.08

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$142,891.08	A2110-130-4200	Secondary Salaries	A2110-121-4200	Elementary Salaries
<i>To cover salary expense for two added positions, and recoding of one employee to proper location.</i>				
\$ 55,125.00	A2250-490-4100	BOCES Shared Service	A2110-121-4224	Speech Teacher Salaries
<i>To cover salary expense for program brought back from BOCES.</i>				

**Surplus Equipment**

Recommend, the Board of Education declare as surplus property, and approve the disposal via sealed bid, the following vehicle:

2004 Ford E350 Econoline Van  
 Color: Grey  
 5.4 V8 Engine, 4 Speed Automatic  
 VIN#: 1FTSS34L84HB02291  
 Odometer: 96,635

**MOTION CARRIED: 6-0**

**New Business**

**Exempt Salary - 2014-2015**

It was moved by Mr. Wachtmeister, seconded by Mr. Marino to recommend the Board approve the following 2014-2015 exempt salary:

Norbert Neiderer \$ 76,094

**MOTION CARRIED: 6-0**

**Business**

**CVES Adult Education Sponsorship Agreement**

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board authorize the Superintendent of Schools to sign the CVES Adult Education Sponsorship Agreement for the 2014-15 school year as presented in *Appendix III*. This agreement covers all CVES Adult Education Courses CO-SER 103. **MOTION CARRIED: 6-0**

**2014 Capital Project Bid Award**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve capital project contract No. 1 – Roofing to Titan Roofing, Inc. in the Total Base Bid amount of \$2,496,400 subject to the final review or required post-bid documents by Bernier, Carr & Associates (B C & A), and contingent upon the submission of bonds and insurances as required by the contract documents. **MOTION CARRIED: 6-0**

**Instructional**

**Field Trips**

CFES – It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board approve Susan LaPierre’s request for 8 students to participate in the St. Michael’s College Explore through College for Every Student (CFES) at no cost to the District. Students will visit private, large public, large community and technical colleges during this visit. **MOTION CARRIED: 6-0**

Varsity Baseball Team – It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board approve the request of James Manchester for the Varsity Baseball Team to travel to Myrtle Beach, March 30 – April 3, 2015, to participate in the Mingo Bay Baseball Tournament. Fund raising will be conducted under the auspices of the Booster Club. There is no cost to the District. **MOTION CARRIED: 6-0**

**Board Member Reports/Remarks**

Mr. Krieg quoted some articles from the ONBOARD publication referencing Common Core curriculum shift and NYS Regents reform agenda.

Mrs. Boise congratulated Mr. Barody’s induction to the Hall of Fame and recognized this weekend’s Home Coming events.

**Public Comment**

Mrs. Coryea inquired on the extra-classroom matrix listed on the agenda.

**Adjournment:** At 8:14 p.m., it was moved by Mr. Marino, seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**October 9, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz – (Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jayson Barnhart (Momot Ass’t Principal) - present  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:08 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations and the employment of particular personnel. **Motion Carried: 7-0**

**RECONVENE:** At 7:01 p.m., it was moved by Mr. Krieg, seconded by Mrs. Goerlitz to reconvene into Regular Session. **Motion Carried: 7-0**

**Spotlight:** SMS 7<sup>th</sup> Grade Technology Class - Adirondack Chair Project – Molly Carey, Carson Carpenter, Michael Graves and Liam Rascoe presented two Adirondack chairs they made last year when in their 7<sup>th</sup> grade Technology class with Mr. Tisdale. Students interacted with one another and the Board answering questions.

College For Every Student (CFES) Award – Mr. Hurlock summarized what the CFES program was about and introduced Mrs. LaPierre. Mrs. LaPierre read a letter from a former student who participated in CFES and shared a display of detailed information on the program. Mr. Boise presented PCSD with a banner recognizing them as a “School of Distinction” for the fourth year in a row, noting PCSD holds the record. Mrs. LaPierre was recognized for her time and dedication. Mrs. LaPierre is hoping to introduce the program to the lower school levels and will be having former students come speak to students at the high school of their college experiences. CFES students, Val Simmons and Ethan Rascoe answered questions from the Board.

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent – agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on September 25, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today with two corrections please omit 8.4.A Personnel – Appointments omit Nicole Rascoe/Teacher Aide/Student Adie and Matthew Hughey coach for Girls’ Modified Basketball.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Valeri Raugi, Kevin Champagne, Rachel Cutter	PHASEWON Tutors	Plattsburgh High	2014-2015 School Year	Per One-Work Source Funding	Grant-funded program.
Richard Durham	STEM Program Teacher/Coordinator	Districtwide	2014-2015 School Year	Stipend of \$5,000	
Katie Keyes	Teacher Aide/Student Aide	Momot Elementary	October 10, 2014	\$13.10/hour	22-week probationary appointment

**Consulting Teacher Honorarium**

Approve distribution of National Education Association (NEA) Grant funded honorariums to the following consultant Teachers for APPR evaluations and supporting the Peer Assistance and Review Model at a stipend of \$3,000 each for the 2014-2015 school year:

<u>Name</u>	<u>Name</u>
Elizabeth Cutaiar	Jennifer Jolicoeur
Susan Higgins	Thomas Via
MaryLou Laroque	

**Co-Curricular Advisory's for the 2014-2015 School Year**

Recommend the Board approve the appointments of staff members listed below as co-curricular advisors at the Stafford Middle School and High School for the 2014-2015 school year at the stipend to be determined per negotiated contract:

a. **PLATTSBURGH HIGH SCHOOL**

Club/Advisor	Points	Club/Advisor	Points
Amnesty International/Lorri Willett-Thatcher	N/A	Anti-Bullying Club/Anna LaHart	N/A
Art Club/Alexa Martin	N/A	Science Club/Jennifer Slattery	N/A

b. **STAFFORD MIDDLE SCHOOL**

Club/Advisor	Points	Club/Advisor	Points
Jazz Ensemble/ Daryle Redmond	30	Foreign Language/Christele Clarin	15
Jazz Ensemble/ Hilary Soulia	30	Chess-Backgammon/Scott Given	15
Student Council Advisor/Penny Manor	40	Recycling Club/Brandon Bosworth	10
Study Buddy/LaShauna Quarles	15	8th Grade Volunteers/Kathleen Sciole	10
Multi-Media Club/Bryan Gottlob	40	Math Counts/Shawn Farrell	15
8th Grade Advisor/ Kim Quinn	20	Science Olympiad/Sonal Patell-Dame	15
Library Club/Russell Puschak	15	Science Olympiad/Wendy DeMane	15
Technology Club/ Bryan Gottlob,	15	Yearbook/Toni Seguin	60
Tennis – Cathy Whalen	15		

**Resignation**

Recommend the Board accept a letter of resignation from Cynthia McMahon as Girls' Modified Basketball Coach, effective October 2, 2014.

**Motion Carried: 7-0**

**New Business****Business****External Audit Report**

It was moved by Mr. Marino, seconded by Mrs. Goerlitz to recommend, Board of Education receive the 2013/2014 Financial Statements and Management Letter from Boulrice & Wood CPAs, P.C.

**Motion Carried: 7-0**



**Instructional**

**Academic Intervention Services (AIS) Plan** – It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board approve the District AIS Plan. **Motion Carried: 7-0**

**Field Trips**

**NYSSMA** – It was moved by Mrs. Goerlitz, seconded by Mr. Rotz to recommend the Board approve the request of Kate Bulluck for 10 students to participate in the New York State School Music Association (NYSSMA), All-State Orchestra, Potsdam, NY on November 21-22, 2014. **Motion Carried: 7-0**

**Superintendent Report:** Superintendent Short asked the Board/Public to engage in a sample of the Common Core Mathematics testing. He explained board had more exposure to the type of questions and level of work going on with the Common Core.

**Board Member Reports/Remarks**

Mr. Krieg discussed Common Core and its purpose and feels the Board should come up with answers for the parents/community to understand it.

Mr. Wachtmeister reported on the NYSASCSD litigation, stating the judge has recused himself and a new judge has been appointed - noting this will not delay the trial date.

Mr. Marino discussed Common Core stating he would also like to understand it better.

Mrs. Boise thanked Mr. LaBarge and Mr. Cameron for their presentation at the last meeting and for the additional information provided afterwards. She spoke of the home coming parade and how spectacular it was and noted the time and effort put in by the staff. Mrs. Boise acknowledged the support the students gave to the football coach and was impressed by Mr. Kelleher for thanking the students for their support. She recognized all events for home coming noting how well organized everything was by the administration/staff. She requested that some sort of reminder to Board members of the up-coming events stating the Board's presence would be very supportive. Mrs. Boise recognized the CFES program and SMS students who presented the chairs to the Board, stating the students' portray what they see and learn from their teachers.

**Public Comment:** There were no public comments.

**Adjournment:** At 8:23 p.m., it was moved by Mr. Hall, seconded by Mr. Krieg to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**October 23, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present (arrived 6:11)  
Clayton Morris – present  
Ronald Marino – excused  
Tracy Rotz–(Vice-president) - present  
David Stone – present  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**PLEDGE OF ALLEGIANCE:** The Board

President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:10 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations and the employment of a particular personnel.

**Motion Carried: 7-0**

At 6:11 p.m., Mr. Krieg entered Executive Session

**RECONVENE:** At 7:01 p.m., it was moved by Mr. Morris, seconded by Dr. Stone to reconvene into Regular Session.

**Motion Carried: 8-0**

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on October 9, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Resignation

Recommend the Board accept a letter of resignation from Mandi Devins as School Monitor at Bailey Avenue School, effective November 1, 2014.

Termination of Employment

Recommend the Board approve the termination of the 26-week probationary appointment of Kasie Shiflett, School Monitor, effective October 8, 2014.

**Retro Pay**

Recommend the Board approve a pro-rated 2014-2015 salary of \$4,570 for Jean Bruce, Account Clerk, of which \$4,437 has already been paid.

**School Physician for Home Football Games**

Recommend the Board appoint C. Phillip Volk, M.D. as the District's School Physician for Home Football Games for the 2014-2015 school year. As Dr. Volk is volunteering his time, this is without compensation.

**Coaching Appointment**

Recommend the Board appoint the following INTERSCHOLASTIC FALL COACHING POSITION: 2014-15 SCHOOL YEAR:

SPORT	POSITION	EMPLOYEE	STIPEND
FALL			
JV Football	Volunteer	Matthew Hughey	N/A

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Cynthia Allen	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Carole Dubois	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Jody Flora	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Rebecca LaMoy	Certified	\$90.00/day \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Kathleen Maldonado	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Davey Rice	Non-Certified	\$9.20/hour	Teaching Assistant	Cleared
Nicholas Bushey	N/A	\$11.75/hour	Custodial Worker	Cleared
Elizabeth Johnson	N/A	\$10.70	Cook Manager	Cleared
Darrell Mesec	N/A	\$11.75/hour	Custodial Worker	Pending
Stewart Mitchell	N/A	\$11.75/hour	Custodial Worker	Pending
Kenneth Neverett	N/A	\$9.20/hour	School Monitor	Pending

**Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (September 2014)
- 2) High School Extraclassroom Activity Fund Reports (September 2014)
- 3) Summary of Budget Transfers for the month of September 30, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (September 30, 2014)
- 5) Food Service Profit and Loss Statement (September 2014)
- 6) Budget Status Report (September 30, 2014)

**Treasurer's Report**

Recommend the Board accept the September 30, 2014 **Treasurer's Report** as presented in *Appendix II*.

**Motion Carried: 8-0**

**Correspondence**

Student Career Plan presented by CEWW School Boards

**Old Business (► Indicates item to be discussed.)****Correction to Minutes**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board correct the August 28, 2014 minutes under PERSONNEL (Consent Agenda): Reinstatement, Nicole Vennes' salary to read \$25,144, not \$24,777.

**Motion Carried: 8-0**

**New Business****Business****Teacher's Contract**

It was moved by Dr. Stone, seconded by Mr. Rotz to recommend the Board approve a Memorandum of Agreement executed on behalf of the Plattsburgh City School District and Plattsburgh Teachers' Association conveying the 2014-2017 contract terms.

**Motion Carried: 8-0**

**Instructional****Field Trips**

NYSSMA – It was moved by Dr. Stone, seconded by Mr. Krieg to recommend the Board approve Kate Bulluck's request for 2 students to participate in the New York State School Music Association (NYSSMA) All-State Conference Wind Ensemble and Mixed Chorus, Rochester, NY on December 7, 2014.

**Motion Carried: 8-0**

Adirondack Youth Climate Summit – It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve Amy Sholtis' request for 5 students to participate in the Adirondack Youth Climate Summit Tupper Lake, NY on November 11-12, 2014, at no cost to the district.

**Motion Carried: 8-0**

New York City – It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Bill Verity, Cheryl Maggy, Kate Bulluck and Patrick Towey's requests for approximately 150 students to participate in an educational field trip to New York City for Friday, May 29-30, 2015, at no cost to the district.

**Motion Carried: 8-0**

**Concluding Reports and Remarks****Superintendent's Reports/Remarks**

Superintendent Short acknowledged the PHS students present for Government class. He recognized the high school for the Honor Flight presentation; WWII Veterans stating it was excellent, profound and very patriotic. He commented on how respectful the students were during the presentation and how the experience was great for both the Veterans and students.

Superintendent Short also recognized that it was Board appreciation week and presented the Board with a bag of goodies expressing his appreciation for their time and dedication.

**Board Member Reports/Remarks**

Mr. Hall inquired on how the roofing project was progressing at the high school. Superintendent Short reported the PHS roof project was off to a really good start, stating there was a surprise inspection which passed with 100%. He stated they are very happy with the roofing contractor – very top notch.

Mr. Krieg read an article written by Dr. Merryl Tisch, Chancellor, NY State Board of Regents referencing how the State Board of Regents plans easier paths to high school graduation.

Mrs. Goerlitz thanked Mr. Krieg for sharing the article - Mr. Wachtmeister concurred.

Mr. Wachtmeister commended Ms. Livingston's October 17<sup>th</sup> article regarding differences amongst the communities in the North Country and their academic performance/economic-poverty rates.

Mrs. Boise referenced soccer/football game and recognized the support of the student body and their enthusiasm. She expressed her appreciation of the Board and acknowledged the good rapport they had.

**Public comment:**

Mrs. Coryea thanked Mr. Hurlock for opening the school up to the WW II Veterans and commented at how moved the Veterans were with the amount of respect shown. She also referred to her rebate check stating it was because the district stayed under the 2% tax cap and mentioned how this is huge to the community and thanked the Board.

**Adjournment:** At 7:25 p.m., it was moved by Dr. Stone, seconded by Mr. Morris to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
November 13, 2014 – 7:00 p.m. – Duken School Building

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – excused  
Tracy Rotz–(Vice-president) - present  
David Stone – present  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:16 p.m., it was moved by Dr. Stone, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters of confidentiality.

**Motion Carried: 7-0**

**RECONVENE:** At 7:10 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session.

**Motion Carried: 7-0**

**Public Comment:**

Mr. Tobrocke wanted to know if the Board has a bus that will be taken off line soon and if so, would they be willing to donate it to the Veterans.

**Consent Agenda Items**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on October 23, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary Appointments

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Tiffany Taylor	School Monitor	Momot Elementary	November 14, 2014	\$11.31/hour	52-week probationary appointment – 2.5 hours/day.
Kenneth Neverett	School Monitor	Oak Street	November 14, 2014	\$11.31/hour	52-week probationary appointment – 2.25 hours/day. Pending Fingerprinting clearance.

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Michele Crahan	School Monitor	Stafford Middle	November 14, 2014 – June 30, 2015	\$11.31/hour	52-week probationary appointment – 2.5 hours/day, Mondays & Fridays only. Pending fingerprinting clearance.
Danielle Scholl	Teacher Aide/Student Aide (Library)	Oak Street	November 14, 2014	\$16.27/hour	8-week probationary appointment – 1 hour/day.
Nicole Rascoe	Teacher Aide/Student Aide (Library)	Districtwide	November 14, 2014	\$16.27/hour	52-week probationary appointment – 3.5 hours/day

**Amendment of Working Schedule**

Recommend the Board approve the amendment of the working schedule for Donna Stockdale, School Monitor, to only Tuesdays, Wednesdays and Thursdays in accordance with the School Monitor working calendars, with no change in rate of pay or assignment through June 30, 2015, effective November 14, 2014.

**Decrease in Hours**

Recommend the Board approve a decrease in hours for Danielle Scholl from 3.25 hours Clerk to 2.25 hours Clerk at an unchanged rate of pay for the Clerk positions.

**Coaching Appointment**

Recommend the Board appoint the following INTERSCHOLASTIC WINTER/SPRING COACHING POSITION:  
2014-15 SCHOOL YEAR

SPORT	POSITION	EMPLOYEE	STIPEND
<b>WINTER</b>			
Modified A Basketball	Head Coach	Sara Arnold	\$2,968

SPORT	POSITION	EMPLOYEE	STIPEND
<b>SPRING</b>			
Tennis	Boys Varsity	Cathy Whalen	\$2,408
	Girls Varsity	Christopher Hartman	\$2,408
Golf	Varsity	Rusty Bigelow	\$2,408
Baseball	Varsity	James Manchester	\$4,088
	JV	Chris Boule	\$3,136
	Modified	Patrick Shaughnessy	\$2,576
Track	Girls Varsity	Vern Harrison (Head) Kate Flynn (Ass't)	\$3,808 \$2,880
	Girls Modified	Brett LaValley	\$2,576
	Boys Varsity	Jesse Terry (Head) Adam Mehan (Ass't)	\$3,808 \$2,800
	Boys Modified	Brad LaValley	\$2,576
Softball	Varsity	Pat Goodell (Head) Bill Myers (Volunteer)	\$4,088 N/A
	JV	Shae LaPorte	\$3,124
	Modified	Cindy McMahan Joe McMahan	\$2,576 N/A

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Lee Rigs	N/A	\$9.20/hour	Student Aide/Teacher Aide	Cleared

**Business**

**Surplus Equipment**

Recommend the Board approve the disposal of the following surplus equipment in the most cost effective manner as determined by the District’s Purchasing Agent:

<b>ECC</b>	<b>Model</b>	<b>ECC</b>	<b>Model</b>
2253	GX 280	3614	emac
3453	GX 270	2081	emac
2037	GX 270	3323	emac
2020	GX 270	3377	emac
2010	GX 270	1487	HP Deskject 870 cxi
0964	GX 270	3425	GX 270
2024	GX 270	3427	GX 270
2014	GX 270	2920	GX 270
2008	GX 270	3273	GX 260
3219	GX 260	5650	GX 270
3442	GX 270	5648	GX 270
5077	GX 270	3515	Dimension 2400
3332	emac	2169	HP LJ 1200
3321	emac	1891	GX 150
2088	emac	2203	emac
3322	emac	2143	GX 270
2089	emac		

**Motion Carried: 7-0**

**Correspondence**

- District Mission Goals Vision

**New Business**

**Instructional**

**Field Trip**

CFES – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve Susan LaPierre’s request for about 25 students to participate in the an overnight visit to the Potsdam-Canton area through College for Every Student (CFES), at no cost to the District. Students will visit a 2 and 4 year State school, a 4 year liberal arts school and a 4 year technical school.

**Motion Carried: 7-0**

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

District Mission Goals Vision – Superintendent Short stated it has been at least twelve years since the District last developed the core values, mission and vision and that it is not uncommon to review and reprioritize. He feels this would be a great time to do this and asked the Board if they would like him to look into engaging school teams and proceeding.

The Board agreed it should be updated to keep up with the times. Mr. Wachtmeister added the District needs to allocate a curriculum director in next year’s budget, which this position could play a vital part in the developing of the core values, mission and vision for the district.

**Board Member Reports/Remarks**

Mr. Morris met with SIP committee commenting he was impressed with the work load the high school has and stated they are short staffed.



Mr. Wachtmeister reiterated what Mr. Morris said, commenting that he too was at the SIP committee meeting. He referenced the November election stating he sees an opportunity for change and thought it would be good timing for the Board to send a letter to our legislators regarding the Affordable Care Act tax. He volunteered to compile the letter and will provide to the Board. Mr. Wachtmeister also asked questions regarding the Health Reimbursement Account (HRA) and how it would be taxed.

Mr. Rotz referenced his attendance at the NYSSBA conference and recognized that PCSD does a lot of things right and provides a great education to students. He stated we do an outstanding job for our students and community and that we are doing it as well if not better than other school districts and commended everyone for their work. He also commended Claudine on PCSD's Special Education program.

Mrs. Boise spoke of the NYSBBA conference also stating the comparison to other districts confirms the great things PCSD does and what an incredible group we have, all around, in our district. She requested up-coming events be provided to the Board and wished everyone a Happy Thanksgiving.

**Public comment:** none

**Adjournment:** At 7:45 p.m., it was moved by Mr. Morris, seconded by Dr. Stone to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**December 11, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present (arrived 6:16)  
Steve Krieg – present  
Clayton Morris – excused  
Ronald Marino – excused  
Tracy Rotz–(Vice-president) - present  
David Stone – present  
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – excused  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:05 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss the employment of particular personnel.  
**Motion Carried: 5-0**

At 6:16 p.m., Mr. Hall entered Executive Session.

**RECONVENE:** At 7:00 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to reconvene into Regular Session.  
**Motion Carried: 6-0**

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on November 13, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary Appointments

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Elizabeth Johnson	Food Service Helper	District-wide	December 12, 2014	\$10.24/hour	52-week probationary appointment – 2.5 hours/day.

**Retirements**

Recommend the Board approve the retirement of Laurie Phifer as Teaching Assistant at Momot Elementary, effective January 11, 2015.

Recommend the Board approve the retirement of Emily Sullivan as Art Teacher at Bailey and Oak Elementary, effective January 7, 2015.

**Coaching Appointment**

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING COACHING POSITION: 2014-15 SCHOOL YEAR**

SPORT	POSITION	EMPLOYEE	STIPEND
<b>SPRING</b>			
Baseball	Varsity	Tracy Rotz	Volunteer

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Megan Briddell	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Katharine Cusick	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Mandi Devins	N/A	\$9.20/hour \$9.20/hour	Food Service Helper School Monitor	Cleared
Kathy Emery	N/A	\$9.20/hour	Bus Monitor	Cleared
Frank Langr	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Deborah Long	N/A	\$9.20/hour	Typist	Cleared
James Maston	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Robert Newell	N/A	\$9.20/hour	Bus Monitor	Cleared
James Sheehan	Certified	\$90.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared

**Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (October 2014)
- 2) High School Extraclassroom Activity Fund Reports (October 2014)
- 3) Summary of Budget Transfers for the month of October 31, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (October 31, 2014)
- 5) Food Service Profit and Loss Statement (October 2014)
- 6) Budget Status Report (October 31, 2014)

**Treasurer's Report**

Recommend the Board accept the October 31, 2014 **Treasurer's Report** as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$59,388.44

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 59,388	A2110-130-4200	Secondary Teacher Salaries	A2110-121-4224	Speech Teacher Salaries

*To cover salary expense for additional employee (sign language).*

**Motion Carried: 6-0**

**Correspondence**

- Banking Services RFP Update – Jay Lebrun
- School Boards Association Meeting: Do's and Don'ts for Boards of Education – January 8, 2015
- Funding of State Aid
- Conveying Surplus Bus to Charity

**New Business****Business****Instructional****Field Trip**

Syracuse, NY – It was moved by Dr. Stone, seconded by Mr. Rotz to recommend the Board approve Patrick Towey/Hilary Soulia's request for 4 students to participate in the New York State Band Director's Association Honor Concert Bands. Students will rehearse and perform from March 6-8, 2015 in Syracuse, NY. The students will be performing high quality music under the guidance of a nationally respected conductor. **Motion Carried: 6-0**

Montreal, Quebec – It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve Jean Seeber's request for about 55 students to participate in a day trip visit to Montreal, Quebec in March 2015. Students will visit Marche Atwater, Holocaust Museum and McGill University and will experience cultural interaction and learn the history of WWII/Cold War. **Motion Carried: 6-0**

**Personnel Items (not part of Consent Agenda)****Concluding Reports and Remarks****Superintendent's Reports/Remarks**

- 2014 School Enrollment & Projections – Superintendent Short reviewed the 2014 School Enrollment & Projections report with the Board stating the projections were as expected.

**Board Member Reports/Remarks**

Dr. Stone mentioned he would like the Board/District to honor Jeriqho Gadway, who is representing the District at the 36<sup>th</sup> Annual Foot Locker Cross Country National Finals in San Diego on December 13<sup>th</sup>. More discussion will take place in deciding the best way to do this.

Mrs. Goerlitz thanked Mr. Hurlock and Mrs. LaPage for a well-done presentation.

Mr. Rotz liked the idea of recognizing Jeriqho Gadway, but also wanted to know what has past practice been for situations like this. He thanked Mr. Hurlock and Mrs. LaPage for their presentation. Mr. Rotz stated he was very pleased with the changes to the number of study halls and wished everyone a Merry Christmas.

Mrs. Boise thanked Mr. Hurlock and Mrs. LaPage for their presentation and concurred with Mr. Rotz on the changes to study halls. She stated she attended the Music concert this past week and informed the Board of the concert at PHS scheduled for Monday night. Mrs. Boise wished everyone a Merry Christmas.

**Public comment:** There were no public comments.

**Adjournment:** At 8:15 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**January 8, 2015 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – excused  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – excused  
Tracy Rotz–(Vice-president) - present  
David Stone – present  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:10 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of a particular personnel. **Motion Carried: 7-0**

**RECONVENE:** At 7:03 p.m., it was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to reconvene into Regular Session. **Motion Carried: 7-0**

**Public Comment:** There were no comments.

**Consent Agenda Items**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on December 11, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Business

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (November 2014)
- 2) High School Extraclassroom Activity Fund Reports (November 2014)
- 3) Summary of Budget Transfers for the month of November 30, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2014)
- 5) Food Service Profit and Loss Statement (November 2014)
- 6) Budget Status Report (November 30, 2014)

Treasurer’s Report

Recommend the Board accept the November 30, 2014 **Treasurer’s Report** as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.  
The total amount of the transfers listed is: \$120,000.00

The following details budgetary transfers of \$25,000 or more requiring Board approval.  
The total amount of the transfers listed is: \$ 120,000.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$120,000.00	A9020-800	Teacher Retirement	A2110-140-42	Substitute Teacher Salaries
		<i>To correct budgeted amount.</i>		

**Motion Carried: 7-0**

**New Business****Business****Appointment of Deputy Treasurer**

It was moved by Dr. Stone, seconded by Mr. Morris to recommend the Board appoint Christine Gero as Deputy Treasurer, without additional compensation, for the period of July 1, 2014-June 30, 2015. **Motion Carried: 7-0**

**Establishment of a New Bank Account**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board to approve a new account titled Compensating Balance Account. **Motion Carried: 7-0**

**School Tax Collection Report**

It was moved by Mrs. Gorelitz, seconded by Mr. Krieg to recommend the Board accept the School Tax Collection Report **2014-2015** as presented.

School Tax Receivable	\$18,114,816.86
Reduction In Tax Roll:	\$ 513.65
Adjusted School Tax Receivable	\$17,953,666.80
Less: Tax Received	\$16,928,044.16
Unpaid 2014 School Taxes	\$ 1,025,622.64
Plus: Penalties Due as of 12/1	\$ 23,184.64
Total Unpaid Taxes Plus Penalties	\$ 1,048,807.28

**Motion Carried: 7-0**

**Instructional****Field Trip**

Boston, Massachusetts – It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve Corey Mousesseau’s request for approximately 20 students to participate in the Science Olympiad Competition in Boston/Cambridge Massachusetts and tour the Massachusetts Institute of Technology (MIT). This will be at no cost to the District. **Motion Carried: 7-0**

**Concluding Reports and Remarks****Superintendent’s Reports/Remarks**

- 2015 Budget Timeline Calendar – the Superintendent reviewed the budget timeline calendar with Board members.

**Board Member Reports/Remarks**

Mr. Wachtmeister stated this coming Tuesday there is a Board of Directors for the Small Cities Association meeting and then after the meeting they will be going to the capital hoping to get some information to obtain some insight on the budget. Noted the association has set March 17<sup>th</sup> lobbying day (9:30 a.m. – 12:30) as a breakfast in Albany where key members of the NY senate and assembly will inform them of where things are – Mr. Wachtmeister noted the deadline for the State budget is April 1st and they have met that deadline for the last several years and likely will again this year. It is looking like the association’s yearly conference will be held on June 1<sup>st</sup> which would include the former Chief Judge of the NYS Court of Appeals, head of NYSUT, Board of Regents Chancellor Tisch and possibly the new Commissioner of Education.

**Spotlight**

Mr. Barody summarized Jeriqho Gadway’s (PHS student) many achievements in the sport of Cross Country over the years. Superintendent Short presented Jeriqho with a plaque of recognition on behalf of the Board of Education. The Superintendent stated how proud Jeriqho should be of his achievements. Mrs. Gadway asked the Board to also recognize Mr. Larkin for his dedication to Jeriqho – stating without him this would not have been possible.

Mr. Wachtmeister asked the Board to pay attention to the letters Superintendent Short shared between the Governor’s office and Regents Chancellor Merryl Tisch, related to the current state of education (i.e., APPR and Charter Schools). He stated the Maisto lawsuit, which the district has supported, is coming up for trial on January 21<sup>st</sup> and as he understands it, the governor is concerned where the case might go. Mr. Wachtmeister stated he feels we will see a lot more requirements put on school districts and less money.

Mr. Rotz agreed with Mr. Wachtmeister’s statement to expect more requirements from the State and less money. He thanked Mr. Barody for his presentation to Jeriqho and thanked Superintendent Short and the Board for making this happen.

**Public comment:** There were no comments.

**Adjournment:** At 7:32 p.m., it was moved by Mr. Morris seconded by Mr. Hall to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Special Meeting of the  
**Board of Education/School Budget Hearing**  
**January 14, 2015 – 7:00 a.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – excused  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – present

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 7:04 a.m., it was moved by Mr. Wachtmeister, seconded by Mr. Hall to call the meeting to order. **Motion Carried: 7-0**

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today with a change to the effective date for Dana Lutters to read February 14, 2015.

**Personnel**

**Retirement**

Recommend the Board approve the retirement of Mary McGee as an Elementary teacher for Momot Elementary, effective January 31, 2015, as outlined in the Memorandum of Understanding.

**Roll call vote:** Yes - Mr. Morris, Mrs. Goerlitz, Mr. Wachtmeister, Mr. Hall, Mr. Morris and Mr. Marino  
No – Mr. Rotz

**Motion Carried: 6-1**

**Resignation**

Recommend the Board approve the resignation of Dana Lutters as an English teacher for PHS, effective January 14, 2015.

**Motion Carried: 7-0**

**Public comment:** There were no public comments.

**Adjournment:** At 7:14 a.m., it was moved by Mr. Rotz seconded by Mr. Marino to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk



**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**January 22, 2015 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - present  
David Stone – present (arrived 6:11)  
Fred Wachtmeister – present (arrived 6:13)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:11p.m., it was moved by Mrs. Goerlitz, seconded by Mr.Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; CSEA and Administrative contract negotiations and the employment history of a particular personnel.

**Motion Carried: 7-0**

At 6:11 p.m., Dr. Stone entered Executive Session.  
At 6:13 p.m., Mr. Wachtmeister entered Executive Session.

**RECONVENE:** At 6:52 p.m., it was moved by Mrs. Goerlitz, seconded by Mr.Hall to reconvene into Regular Session.

**Motion Carried: 9-0**

**Spotlight** – The Momot Ukulele gave two performance for the School Board playing their ukulele’s.

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on January 8, 2015 and January 14, 2015.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Katheryn Meyer	Interim Special Education Director	Districtwide	January 22, 2015	\$47.00/hour (not to exceed \$4,000)	Filling in for C. Selzer- Clark, while on leave.

EMPLOYEE	POSITION/TENURE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Michael Morris	Teaching Assistant	Momot Elementary	January 13, 2015	\$23,223 (Step 1-prorated)	3-year probationary appointment. Replacing L. Phifer, who retired.
Maiko Barcomb	ESL Tutor	Districtwide	January 12, 2015	\$16.30/hour	
Jennifer McCoy	PHASEWON Tutor	Plattsburgh High	2014-2015 School Year	\$207/quarter) Per One-Work Source Funding	Grant-funded program
Chad Baker Abram Benko Michael Nichols Katherine Lavery Valeri Raugi	PHASEWON Proctor	Plattsburgh High	2014-2015 School Year	\$16/hour	Grant-funded program
Jordan Oshier Jayme Keable Danielle Seem Susan Higgins George Still Natalie Ward Jessica Colburn Lashauna Quarles Erin McGill Jennifer Slattery Michelle Gottshall Catherine Conway MaryLou LaRocque	Professional Development Presenters	Districtwide	October 2014	\$300 stipend per workshop	Staff Development Day
Jean Ann Hunt Stephen Guenzi Amy Moore Brandy Ducatte Sabrina Hamilton Michele McCloud	Professional Development Co-Presenters	Districtwide	October 2014	\$150 stipend per workshop	Staff Development Day
Kyle Burdo	Volunteer Ass't Coach	Girls' Varsity Softball	2014-2015 School Year	N/A	

**CSE Sub-Committee on Special Education 2014-2015 Members**

Recommend the Board appoint the following for conducting meetings for students with a disability:

**Plattsburgh High School**

Chairperson: Glen Hurlock/ David Baroody (alternate)  
 School Psychologist: Sunshine Turner/Steve Crain/Marcy DePaul  
 Parent: TBD  
 Child's Teacher as defined by Federal Regulations

**Strafford Middle School**

Chairperson: Jamie LaBarge/Trevor Cameron (alternate)  
 School Psychologist: Kelly Bilow  
 Parent: TBD  
 Child's Teacher as defined by Federal Regulations

**Bailey Avenue School**

Chairperson: NancyJean Osborn  
 School Psychologist: Sheldon Cullen  
 Parent: TBD  
 Child's Teacher as defined by Federal Regulations

**Oak Street School**

Chairperson: Carrie Zales  
 School Psychologist: Garret McLean

Parent: TBD  
 Child's Teacher as defined by Federal Regulations  
**Momot Elementary School**  
 Chairperson: Gilles Fortin/Jayson Barnhart (alternate)  
 School Psychologist: Suzanne Frechette  
 James DeBella (alternate)  
 Nichole Mitchell (alternate)  
 Parent : TBD  
 Child's Teacher as defined by Federal Regulations

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Melanie Bliss-Hall	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Tammy Daniels	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Amanda Kaufman	Non-Certified	\$80.00/day \$9.20/hour \$9.20/hour	Teacher Teaching Assistant Student Aide/Teacher Aide	Cleared
Robert Montefusco	N/A	\$9.20/hour \$11.75/hour	School Monitor Custodial Worker	Cleared
Michael Waldron	N/A	\$9.20/hur	Student Adie/Teacher Aide	Cleared

**Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (December 2014)
- 2) High School Extraclassroom Activity Fund Reports (December 2014)
- 3) Summary of Budget Transfers for the month of December 31, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (December 31, 2014)
- 5) Food Service Profit and Loss Statement (December 2014)
- 6) Budget Status Report (December 31, 2014)

**Treasurer's Report**

Recommend the Board accept the December 31, 2014 **Treasurer's Report** as presented in *Appendix II*. **Motion Carried: 9-0**

**New Business**

**Business**

**2014-2015 Budget Increase**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve an increase to the 2014-2015 school budget in the amount of \$149,672, effective January 23, 2015, to cover tax certiorari settlement with Main Mill, LLC. **Motion Carried: 9-0**

**Personnel Items (not part of Consent Agenda)**

**Appointments**

**Leave of Absence**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board accept Michael Morris' request for a one-year leave of absence, without pay, as a Teacher Aide/Student Aide, effective January 13 2015, pending approval of Teaching Assistant position at Momot Elementary School. **Motion Carried: 9-0**

**Concluding Reports and Remarks**  
**Superintendent's Reports/Remarks**

- 2015-2016 Budget – Superintendent Short gave the Board the highlights of the State Budget which included State Aid, Teacher Evaluations, and Charter Schools.

The Superintendent stated the Business Office is working on a roll-over budget and that in a month we will have health insurance rates to input along with a few other scenarios.

**Board Member Reports/Remarks**

Mr. Wachtmeister commented on his experience on the Small City Schools visit to the Capital. He stated there are several factors to be considered in the state budget this year and noted the tax cap and rent control is up for renewal and other political factors taking place in Albany.

Dr. Stone thinks it is imperative to see the whole picture so we don't miss out on some of the important issues. He stated he would like the Board to take a position not to support charter schools. Dr. Stone also stated he supports the parent movement against students testing and discussed the serious issues going on with education all around.

Mrs. Boise stated how much she enjoyed tonight's spotlight and how she loves this part of being on the Board. She thanked Mr. Hurlock for the timeline and acknowledged Mr. Wachtmeisters' time and knowledge shared with the Board.

**Public comment:** Mrs. Megarr stated she felt it is important that the bargain units stay together and mentioned the District has great things going on and we can't let what is going on in Albany ruin that.

**Adjournment:** At 8:35 p.m., it was moved by Mr. Marino seconded by Mr. Rotz to adjourn.

**Motion Carried: 9-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**February 12, 2015 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – excused  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:08 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; CSEA and Administrative contract negotiations and to discuss a potential arbitration. **Motion Carried: 6-0**

**RECONVENE:** At 7:28 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session. **Motion Carried: 6-0**

**Public Comment**

Margarita Garcia-Notario thanked the District for the “robo” calls and the flexibility shown to students and parents on the recent cold days we have had. She commented on how nice (and appropriate) Spirit Week was at PHS. Mrs. Garcia-Notario expressed the concerns parents have regarding the implementation of Common Core and teacher evaluation measures that are taking place. She also stated parents will be, once again, opting their children out of taking the high stakes tests mandated for the schools and thanked the Board for their support.

A concerned parent also spoke on the opting out of high stakes testing and the implementation of the Common Core and teacher evaluation measurers and spoke of the detrimental impact the Common Core program and Race to the Top are having on our children.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the minutes for the meetings held on January 22, 2015.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel****Appointments****Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Rosemary Manchester	English Teacher	PHS	Approximately March 13, 2015	\$49,625 prorated (step 5 M)	
Alyssa Manning	Art Teacher	Bailey/Oak	TBD	Current Salary	
Tiffany Taylor	Student Aide/Teacher Aide	Momot	February 13, 2015	\$13.10/hour	52-week probationary

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Janyce Lomot	N/A	\$9.20/hour	Food Service Helper	Cleared
Monica Lapier	N/A	\$11.75/hour	Custodial Worker	Cleared
Monica Merchand	N/A	\$9.20/hour	Typist	Cleared

**Leave of Absence**

Recommend the Board approve a leave of absence, without pay, for Tiffany Taylor, effective February 13, 2015 through June 30, 2015.

**Retirement**

Recommend the Board accept Rita Fessette's letter of retirement as Teaching Assistant at Bailey Avenue School, effective March 14, 2015.

**Business****New Business**

**Business** - It was moved by Mr. Marino, seconded by Mr. Wachtmeister to approve the following resolution:

**RESOLUTION - New York State Association of Small City School Districts-MAISTO**

Recommend the Board approve the following resolution in support of the New York State Association of Small City School Districts in the Maisto case:

**RESOLUTION**

**WHEREAS**, the New York State Court of Appeals by its June 26, 2012 decision in *Maisto et al. v State of New York* (formerly captioned Hussein v State of New York) has found that the plaintiff parents from the small city school districts involved in the case have stated valid claims of violations under the New York State Constitution, Article XI, Section 1 which mandates that the State provide **all** children an opportunity of a sound basic education, and

**WHEREAS**, the New York State Court of Appeals has further found that the State's motion to dismiss the case was properly denied in the lower courts and that the claims asserted by the parent plaintiffs should be heard at trial, and

**WHEREAS**, the complaint in the case requests relief in the form of increases in education funding sufficient to provide a sound basic education, and

**WHEREAS**, the case highlights the lack of sufficient education funding in small city school districts and in all demographically similar districts throughout the state, and

**WHEREAS**, the State has and continues to fail to address under funding of those New York State school districts that most need financial assistance in meeting the constitutional standard of a sound basic education,

**NOW THEREFORE**, we resolve and state that the district supports the New York State Association of Small City School Districts and the plaintiff parents in the **Maisto** case.

Mr. Wachtmeister shared a summary of what has taken place with the case (attached).

**Motion Carried: 6-0**

### Grievance

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board uphold the Superintendent of Schools' decision with regards to a Stage 3 grievance, #1/2015 filed by the Teacher's Union.

### Preparation for May 19, 2015 Board Election and Budget Vote

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 19, 2015, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 5, 2015 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

**Motion Carried: 6-0**

### Board of Registration

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend that the Board appoint and designate **Harold Ryan** and **Steven Lawrence**

**Carpenter** as the **Board of Registration** of the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote.

**Motion Carried: 6-0**

### **Concluding Reports and Remarks**

#### **Superintendent's Reports/Remarks**

Board Excellence Awards – The Superintendent presented awards to Board Members: Mrs. Boise, Mrs. Goerlitz and Dr. Stone for training they received through the New York School Boards Association (NYSSBA).

2015-2016 Rollover Budget Status Report – The Superintendent discussed the current landscape is budgeting on the scenario that the State will not give the district additional funds. So with no increase in aid, he can balance the budget without major reductions in programs and staff (staying inside the tax cap). The Superintendent does think there will be

more state aid coming, but also noted it's going to be hard to be able to aspire to be the school that we should be if we don't have a proper flow of state aid.

Superintendent Short commented that there are four areas emerging that need to be addressed at some point with the budget, but emphasizing there will not be enough funds for all, so there will be a need to prioritize. They are: Staffing, Curriculum, Computer/Technology, and Buildings, Grounds & Transportation Department.

**Board Member Reports/Remarks**

Mr. Wachtmeister discussed budget development and agreed we can't do much until we find out more. He feels there will be some money (not a lot) but we don't know how it will break out. He stated he would like to see parents and/or staff to come forward and let the Board know what programs they feel would make the education program brighter and better. Mr. Wachtmeister stated there seemed to be a cooperative spirit between district and parents for opting out of testing. Both the Superintendent and Mr. Wachtmeister confirmed the same will take place this year.

Mrs. Boise thanked the parents for coming out and speaking to the Board. She did state there was a CVES board meeting recently and they are working on the budget. She stated there will be a 9.8% increase in administrative costs to all schools. She also informed the Board that Mr. Davey was more than happy to come and give them an overview if requested. She announced CV-TECH 's open house and alumni night on April 7<sup>th</sup> – encouraging administrators and Board members to attend to show their support. Mrs. Boise also mentioned that PHS is doing an ice cream social tomorrow.

**Public comment**

A concerned parent spoke of Senator Little's program titled Kids Not Cuts, which is for the GAP elimination adjustment. She thanked the District emphasizing Momot for providing such a great education to students.

Margarita Garcia-Notario asked the Board to consider allocating money for field trips and to be able to provide transportation to all students for all sports. She also discussed students' needs for better food.

**Adjournment:** At 8:35 p.m., it was moved by Mr. Marino seconded by Mr. Rotz to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk



**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**March 5, 2015 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – excused  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - excused  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**APPOINTMENT OF CLERK PRO TEM:** Due to the absence of the District Clerk, it was moved by Mr. Marino, seconded by Mr. Hall to appoint Mr. Lebrun as Clerk Pro Tem.

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:15 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; CSEA and Administrative contract negotiations. **Motion Carried: 5-0**

**RECONVENE:** At 7:26 p.m., it was moved by Mr. Hall, seconded by Mr. Wachtmeister to reconvene into Regular Session. **Motion Carried: 5-0**

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on February 12, 2015.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

PIC Members to provide Spring Hours – 2015

Recommend the Board appoint PIC members to provide spring 2015 hours, related to APPR/Professional Development, as follows:

<u>Name/Stipend</u>		<u>Name/Stipend</u>	
George Still	\$500	LaShauna Quarles	\$500
James DeBella	\$500	Susan Higgins	\$500
Jayne Keable	\$500		

**Coaches**

Recommend the Board appoint the following fall coaches for the 2014-2015 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Tennis	Varsity Assistant Coach	Randy Whalen	Volunteer
Boys' Baseball	Jr Varsity Assistant Coach	Robby Knowles	Volunteer
Boys' Lacrosse (pending approval of Lacrosse program)	Modified Coach	Eric Baxter	N/A

Appoint Kyle LaBrake as advisor to Adventure Club, per contract (replacing Dana Lutters).

**Appointment of Election Inspectors**

Recommend the Board appoint Betsy Baker, Gretchen Barton, Marion Carron, Carol Chase, Ernest Cleveland, Mary Ellen Cleveland, Sally Connolly, Shila Desso, David Ellsworth, Shelley Fracalossi, Marc Gendron, Robert Joyce, Linda LaMarche, Barbara LaTulipe, Susan McFadden, Lou McIntyre, Maria Pelkey, and Juanita Stone to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 20, 2014; each inspector shall receive either \$150 or \$165 (if in charge of collecting ballots at the close of election) as compensation for his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	Fingerprint Status
Jeffrey Blackburn	Certified	\$90.00/day	Teacher	Cleared
Adam Mehan	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Jamie Rothe	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Zella Aikens	N/A	\$9.20/hour \$9.20/hour \$9.20/hour	Typist Student Aide/Teacher Aide School Monitor	Cleared
Karen Dudley	N/A	\$9.20/hour \$9.20/hour	School Monitor Student Aide/Teacher Aide	Cleared
Sharon Gowans	N/A	\$9.20/hour \$9.20/hour \$9.20/hour \$9.20/hour	Food Service Worker Typist Student Aide/Teacher Aide School Monitor	Cleared
Deborah Mischler	N/A	\$9.20/hour \$9.20/hour \$11.75/hour \$9.20/hour	Typist Food Service Worker Custodial Worker Bus Monitor	Cleared
Robert Montefusco	N/A	\$9.20/hour	Student Aide/Teacher Aide	Cleared
Julie Nichols	N/A	\$9.20/hour \$9.20/hour	Typist School Monitor	Cleared

**Resignation**

Recommend the Board accept Alyssa Manning's letter of resignation as Elementary Teacher at Oak Street Elementary School, effective date to be determined.

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (January 2015)
- 2) High School Extraclassroom Activity Fund Reports (January 2015)
- 3) Summary of Budget Transfers for the month of January 31, 2015 under \$25,000
- 4) Summary of Monthly Wire Transfers (January 31, 2015)
- 5) Food Service Profit and Loss Statement (January 2015)
- 6) Budget Status Report (January 31, 2015)
- 7) Revenue Status Report (January 31, 2015)

**Treasurer's Report**

Recommend the Board accept the January 31, 2015 **Treasurer's Report** as presented in *Appendix II*.

**Surplus Equipment**

Recommend the Board approve the disposal of the surplus equipment, listed below, in the most cost effective manner as determined by the District's Purchasing Agent.

2251	GX280	3721	GX280
2243	GX280	5645	GX260
2276	GX280	2929	GX270
3663	GX280	2928	GX270
3715	GX280	3719	GX280
3883	GX270	2931	GX270
3445	GX270	2256	GX280
2242	GX280	2248	GX280
3272	GX260	2269	GX280
2911	GX270	2238	GX280
2234	GX280	2910	GX270
3455	GX270	5642	GX270
2146	GX270	3748	Dell 1710
3142	GX260	2226	GX280
2212	GX270	2258	GX280
2254	GX280	2247	GX280
2273	GX280	3255	Dell 1710
2262	GX280	2388	620
2245	GX280	0809	Oki 14i
2921	GX270	3729	Dell 1710
5647	GX270	3738	Dell 1710
2186	GX270	0325	HP 2100
2023	GX270	0673	CDR
2235	GX280	1918	CDR
2183	Laptop	0631	CDR
3079	Sony Camera	0977	iMac
3076	Sony Camera	0384	HP 8000DN
417	Califone	2398	GX280
218	Cassette	0714	HP 970 DJ
143516972	RCA TV	1993	Oki 14i
143517103	RCA TV	150	VHS
V6F004311	Hitachi TV	149	VHS
201571554	Quasar Tv	G3IE25676	VHS
158	RCA TV	8012882	Sony VHS
172B	RCA TV	8012467	Sony VHS
721-34090010	Quasar TV	3075	Dell Monitor
160	RVA TV	3163	Sony Monitor
147	VHS	104	Overhead
2235	GX280	5378	Oki B431
5104	HP P2055DN	5118	Dell 760
5103	HP P2055DN	5384	Oki B431
5321	HP P2055DN	3681	Dell 1700N
5362	Oki B431	2641	Dell 1720N
1939	LJ 1100	2642	Dell 1720N
3175	LJ 1220	2239	GX280
3745	Dell 1710N	1075	LJ 2100
3101	LJ 2200DN	2170	LJ 2500N
0183	LJ 2100	2403	Dell 2400MP
0178	LJ 4000TN	2590	Dell 2400MP
2427	Dell 2400MP	3769	SB580
2599	Dell 2400MP	5536	Oki B431

ECC	Type	Model	Serial
6	Optomo Projector		
	VCR Panasonic	PV-V4520	A0SA45688
	VCR Panasonic	PV-V4520	A0SA11496
	VCR Panasonic	PV-V4520	E9MC18453
	VCR Panasonic	PV-V4520	A0SA12048
176	RCA VCR	VR644HF	741681057
	Sylvania TV	SST4274	T07431979
105	Dukane Overhead	653	1797248
	BUHL Overhead	9014EDC	507052C060500298
	GTL Overhead	GTL5000	2343103
	3M Overhead	9050	9000AGA
0526	ELMO	EV500	
16	Panasonic VCR	PV-1330	F5MA11616
	Panasonic VCR	PV-9451	C9MA11188
	FUNAI VCR	F2820M	V01901340
391	Sharp Cassette	RD-680AV	85100628
	Cassette		
	Cassette		
	B&H Cassette	3091	2 of them
	IBM/Lexmark Typewriter	6781-018	11-VWp71
1945	Optoma Projector		
1944	Optoma Projector		
0437	Optoma Projector		
1951	Optoma Projector		
0527	Softboard	205	A0300817
	Speakers	HCD-CBX1	8278305
	AIWA Speakers	CX-NA555U	S01EH94D0589

**Motion Carried: 5-0**

### **Correspondence**

Superintendent Short reported to the Board the upcoming nominations/election of CVES Board of Education Members.

### **New Business**

#### **Business**

#### **Establishment of Boys' Lacrosse Program/Section VII Merger**

It was moved by Mr. Morris, seconded by Mr. Wachtmeister to recommend the Board approve the parents' request that Plattsburgh City School District accept the establishment of a Boys' Lacrosse Program for the 2014-2015 school year (at no cost to the District) and authorize the Superintendent of Schools and Board President to sign the Section VII Merger between Plattsburgh City, Seton Catholic, Peru, Saranac and Beekmantown schools for the sport of Modified Boys' Lacrosse for the Spring 2015 season. This would be contingent upon the approval from the Section VII Athletic Program.

**Motion Carried: 5-0**

#### **Music Department Donation**

It was moved by Mr. Morris, seconded by Mr. Marino to recommend the Board accept a donation from the Class of 1971-Michael Murray Scholarship Fund in the amount of \$4,571.30 for the purpose of purchasing a vibraphone for the music department.

**Motion Carried: 5-0**

#### **2015-2016 School Calendar**

No action was taken. The Superintendent shared information with the Board regarding next years' school calendar and noted it will be up for approval at the next meeting.

#### **Instructional**

#### **Field Trip**

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board approve the request of Jila Yadollahpour for 6 students and 1 chaperone to travel to Costa Rica on March 26, 2015 with a return date of April 2, 2015. This tour will focus on visiting Costa Rica's Rain Forest, exotic birds and Volcanic Mountains.

**Motion Carried: 5-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

The Associate Superintendent, Mr. Lebrun reports to the Board on: Budget Status, Tax Cap, Tax Freeze/Rebate/ Government Efficiency, Omitted Taxes, Smart Schools Bond Act, Fiscal Stress Monitoring, and need to conserve/re-build reserves/fund balance.

**Board Member Reports/Remarks**

Mr. Marino commented about Governor Cuomo's political platform...including lifting of Charter School Cap.

Mr. Morris agreed with Mr. Marino's comments. Bothered by the Governor's non-release of budget information, which prevents meaningful budget discussion/deliberation at local/Board level.

Mrs. Boise congratulated Coach Reidy and Boys' hockey team. She reminded attendees of upcoming Boys' basketball game and encouraged public support of Prom fundraising efforts. Mrs. Boise also reminded attendees about upcoming choral concert.

**Public comment**

**Adjournment:** At approximately 8:30 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to adjourn.

**Motion Carried: 5-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**March 19, 2015 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present (arrived 6:12)  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz–(Vice-president)–(arrived 6:50)  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:11 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment history of particular personnel. **Motion Carried: 5-0**

At 6:12 p.m., Mr. Krieg entered Executive Session.

At 6:50 p.m., Mr. Rotz entered Executive Session.

**RECONVENE:** At 7:08 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to reconvene into Regular Session. **Motion Carried: 7-0**

**Report:** Mr. Cameron gave a PowerPoint presentation on the i-Ready program. Questions were asked and answered.

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items with the following additions:

**Consent Agenda**

Personnel

Additional Hours

Recommend the Board approve 30 additional hours for Katheryn Meyers, Interim Special Education Director at \$47.00/hour.

**Personnel Items (not part of Consent Agenda)**

**Correction of Hourly Rate**

Recommend, the Board of Education approve the correction of hourly rate for Danielle Scholl, Clerk, retroactive to November 19, 2014 and for the duration of 2014-15 year, to \$16.38/hour, and that this rate represent Step H of the forthcoming Clerk salary schedule.

**Minutes**

Recommend the Board approve the minutes for the meetings held on March 5, 2015.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**8.4 Consent Agenda**

**Personnel**

**B. Additional Hours**

Recommend the Board approve 30 additional hours for Katheryn Meyers, Interim Special Education Director at \$47.00/hour.

**12.1 Personnel Items (not part of Consent Agenda)**

**A. Correction of Hourly Rate**

Recommend, the Board of Education approve the correction of hourly rate for Danielle Scholl, Clerk, retroactive to November 19, 2014 and for the duration of 2014-15 year, to \$16.38/hour, and that this rate represent Step H of the forthcoming Clerk salary schedule.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Coaches**

Recommend the Board appoint the following spring coaches for the 2014-2015 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' Track – correction from the November 13, 2014 minutes	Varsity Coach	Adam Mehan	Per negotiated agreement
Boys' Track- correction from the November 13, 2014 minutes	Varsity Ass't. Coach	Jessee Terry	Per negotiated agreement
Boys' Lacrosse	Volunteers	Doug Collyer Tom Pillsworth Adam Sullivan	N/A N/A N/A

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented. Fingerprint

Name                      Certification                      Rate                      Position (Subs)                      Status

Brandi Taylor	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Katie Brooks	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Vanessa Darling	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Patrick Duniho	Certified	\$90.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Laura Elliott	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
David Guay	Certified	\$90.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Jessica Stone	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Michael Waldron	Non-Certified	\$9.20/hour	Teaching Assistant	Cleared
Deborah Mischler	N/A	\$9.20/hour \$9.20/hour	School Monitor Student Aide/Teacher Aide	Cleared

**Additional Hours**

Recommend the Board approve 30 additional hours for Katheryn Meyers, Interim Special Education Director at \$47.00/hour.

**Business**

**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (February 2015)
- 2) High School Extraclassroom Activity Fund Reports (February 2015)
- 3) Summary of Budget Transfers for the month of February 28, 2015 under \$25,000
- 4) Summary of Monthly Wire Transfers (February 28, 2015)
- 5) Food Service Profit and Loss Statement (February 2015)
- 6) Budget Status Report (February 28, 2015)
- 7) Revenue Status Report (February 28, 2015)

**Treasurer’s Report**

Recommend the Board accept the February 28, 2015 **Treasurer’s Report** as presented in *Appendix II*.

**Motion Carried: 7-0**

**Old Business (► Indicates item to be discussed.)**

**2015-2016 School Calendar**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve the 2015-2016 School Calendar (which has been revised BOCES-wide).

**Motion Carried: 6-1**

**Roll call vote:** Yes – Mrs. Boixe, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, and Mr. Marino  
No – Mr. Wachtmeister

**New Business**

**Business**

**Student Association Donation**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board accept a donation from the PHS Student Association in the amount of \$1,641.31 for the PHS Mascot.

**Motion Carried: 7-0**

**Administrator’s Contract**

It was moved by Mr. Marino, seconded by Mrs. Goerlitz to recommend the Board approve a Memorandum of Agreement executed on behalf of the Plattsburgh City School District and Administrator’s conveying the 2013-2018 contract terms.

**Motion Carried: 7-0**

**Instructional**

**Field Trip-CFES**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve the request of Susan LaPierre for up to 25 students and 2 chaperones to participate in the Albany College Explore through College for Every Student (CFES) at no cost to the District. Students will visit private, large public, large community and technical colleges during this visit.

**Motion Carried: 7-0**

**Personnel Items (not part of Consent Agenda)**

**Correction of Hourly Rate**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend, the Board of Education approve the correction of hourly rate for Danielle Scholl, Clerk, retroactive to November 19, 2014 and for the duration of 2014-15 year, to \$16.38/hour, and that this rate represent Step H of the forthcoming Clerk salary schedule.

**Motion Carried: 7-0**



**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

2015-2016 Budget Update – The Superintendent reviewed the current status of the state budget and a comparison of senate assembly and executive proposals. He anticipated the budget would be on time. He pointed out three focus areas if the district received additional funds from the state which were:

- Regaining Focus Toward Academic Continuity, Accountability and Appropriate Rigor
- Continue Building Back program Access and After-School Enrichment
- Fiscal Stability & Fund Balance Management

Mr. Krieg would like to see more money put into ELA. He would also like to see classes reintroduced that students not only educationally benefit from but are of interest to them, i.e., Mr. Beaudin's senior class.

Mr. Wachtmeister reiterated it is a wait-and-see situation and discussed the tax levy cap. He discussed the importance of having a curriculum director.

**Board Member Reports/Remarks**

Mr. Marino discussed the Governor's approval rate going down and how Albany, (for example) has not changed anything. He believes it is also up to the people to make change.

Mrs. Goerlitz thanked Mr. Cameron for his presentation and enthusiasm. She also stated the District Band Concert was very good and complimented Mr. Towey.

It was noted the Coral concert is Wednesday at the PHS gym.

Mrs. Boise also thanked Mr. Cameron for the presentation. She shared that she attended the ice cream social at PHS and how nice it was to see so much participation from students. Mrs. Boise also thanked the panelists and others involved for helping out with the pie in the face fundraiser. She announced the Drama performance at PHS is this weekend.

**Public comment**

**Adjournment:** At 8:53 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**April 9, 2015 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – present (arrived 6:10)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:07 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; employment of a particular personnel. **Motion Carried: 7-0**

At 6:10 p.m., Mr. Wachtmeister entered Executive Session.

**RECONVENE:** At 7:26 p.m., it was moved by Mrs. Goerlitz, seconded by Mr.Krieg to reconvene into Regular Session. **Motion Carried: 8-0**

**Public Comment:** There were no public comments.

**Consent Agenda Items**

IT was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on March 19, 2015.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Karen Donoghue	Elementary Teacher	Oak Street	May 11, 2015	\$44,945 prorated (step 2 +M)	2 year probationary period. Replacing A. Manning, who transferred to Art position.
Lindsey Frakes	Elementary Teacher	TBD	September 1, 2015	\$46,975	3 year probationary

				(step 3 + M)	period.
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2) **Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented. Fingerprint

Name                      Certification                      Rate                      Position (Subs)                      Status

Carrie Bednarz	Certified	\$90.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Jennifer Brighton	Certified	\$90.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Kyle Canning	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Marisol Jarvis	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Laura Rella	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Julie Nichols	N/A	\$9.20/hour	Student Aide/Teacher Aide	Cleared

**Retirement**

Recommend the Board accept NancyJean Osborn’s letter of retirement from her position of Principal at Bailey Avenue School per agreement, effective July 31, 2015.

Recommend the Board accept Mary Lou LaRocque-Megar’s letter of retirement from her position as Elementary Teacher at Bailey Avenue School, effective July 1, 2015.

**Business**

**Surplus Equipment**

Recommend the Board approve the disposal of the surplus equipment, listed below, in the most cost effective manner as determined by the District’s Purchasing Agent.

<b>Ecc</b>	<b>Model</b>	<b>Ecc</b>	<b>Model</b>
2052	GX270	5317	HP P2055DN
2926	GX270	0126	HP LJ 2100
2004	GX270	5178	HP P2055DN
3392	GX270	1752	HP LJ 2100
3178	LJ1200	2646	Dell MFP 1125
3546	TLP-S10	42	IMC Overhead
3553	TLP-S10	95	IMC Overhead
2196	TLP-S10	91	IMC Overhead
0064	TDP-S20	31	IMC Overhead
2283	TDP-SW20	71	IMC Overhead
2282	TDP-SW20	76	IMC Overhead
3350	TLP-S10	109	IMC Overhead
3278	TLP-S10	No #	4 x 3M
3542	TLP-S10	215	Record Player
3548	TLP-T60M	183	Record Player
2184	TLP-S10	209	Record Player
3543	TLP-S10	177	131
2279	TDP-S20	142	Filmstrip projector
2278	TDP-S20	KOWA13459	Panasonic Camcorder
2047	TLP-S10	R005736	FrontRow to go spkr
3796	Infocus X1A	9	Slide Projector
3540	TLP-S10	27	VCR
3562	TLP-S10	V5650B	DVD/VCR Samsung

3551	TLP-S10	SLV-N55	VCR SONY
3797	Infocus X1a	U33305863	DVD/VCR Sylvania
11	VCR	1836/1958	Sony Camera
BF730168	Caufone	454/452	Caufone
330/358	Tape Recorder	91001131	VCR
173	VCR	2046	Imac
326/327	Mac classic	3254	Cisco 4006

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$ 361,675.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 30,000	A9060-800	Health Insurance	A9060-802	Section 125 Flex/HRA Plan.
		<i>To cover HRA benefit per negotiated contract.</i>		
\$ 80,000	A2110-121-4200	Elementary Salaries	A2110-140-4200	Substitute Teacher Salaries
		<i>To cover substitute teacher salaries due to high level of absences.</i>		
\$ 25,000	A2110-500-4000	District Wide Instructional Materials	A2110-480-4100	DW Textbooks
\$ 12,220	A1910-421-4100	Liability Insurance	A2110-480-4100	DW Textbooks
\$ 7,500	A2250-472-4800	Special Ed Tuition	A2110-480-4100	DW Textbooks
\$ 21,955	A2010-501-4000	Curriculum Supplies	A2110-480-4100	DW Textbooks
\$ 25,000	A2020-160-4200	Clerical Salaries	A2110-480-4100	DW Textbooks
\$ 160,000	A2110-121-4200	Elementary Salaries	A2110-480-4100	DW Textbooks
		<i>To purchase textbooks for new curriculum.</i>		

**Motion Carried: 8-0**

**Old Business (► Indicates item to be discussed.)**

**2015-2016 School Calendar Early Release/Superintendent Days**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the following early release/Superintendent days added to the already approved 2015-2016 school calendar. Note: this calendar was approved at the March 19, 2015 Board meeting.

**Motion Carried: 8-0**

**New Business**

**Business**

**Adoption of the 2015-2016 Proposed Budget**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board to adopt:

Superintendent Short referenced the draft rollover budget that was presented previously and reiterated the district is staying within the calculated property tax cap, which is 2.8% and showed no program reductions, layoffs or any other cuts to the District’s operations. He also noted the District would benefit to have less reliance on the fund balance. Superintendent Short reminded Board members the State budget (increase in aid) is contingent on the District meeting new requirements mostly centered on Annual Professional Performance Review. He did mention the District will be receiving an increase in money, over a \$1,000,000.00, to run the budget this year due to the “Gap Elimination Adjustment”.

The Superintendent pointed out the three focus areas were:

- Regaining Focus Toward Academic Continuity, Accountability and Appropriate Rigor (includes Elementary Curriculum and Director of Instruction/Curriculum, Summer Work)
- Continue Building Back Program Access and After-School Enrichment (focus will be on PHS)
- Fiscal Stability & Fund Balance Management

Mr. Marino referred to a year-to-date actual expense report provided last year and would like it for this year before approving a budget.

Mr. Wachtmeister clarified that the Board is not choosing tonight what exactly is being added to the budget? Superintendent Short stated that was correct. He also asked the comparison of this year's budget to actual expenditures. Mr. Lebrun stated approximately \$600,000.

Mr. Marino stated he would like to use the April 23<sup>rd</sup> optional board meeting to adopt the budget and would like a committee to review the budget more closely before then.

Mr. Lebrun mentioned appropriated fund balance and his hope for the District, in the long run, is for that figure to decrease. He did point out that, due to unforeseen expenses, the District will not spend the budget in its entirety.

Mr. Wachtmeister stated that if we were going to vote on this tonight, he would be a no vote because he wants to know which areas the budget would be going. He doesn't like the unknown factor and he stated the curriculum instructor needs to be in the budget.

Mr. Morris stated he felt the budget was good considering the little time administration has had to put one together. But he would like more input from the community.

It was asked of Mr. Lebrun to provide board members with actual figures vs budget and the impact of the veterans exemption. It was agreed for the Audit Committee to meet on Tuesday, April 14th at 7:00 a.m. to review proposed budget.

**Motion Failed: 0-8**

**Instructional**

**Concluding Reports and Remarks  
Superintendent's Reports/Remarks**

- CCSBA Recognition Dinner – May 7, 2015-Mr. Marino and Mrs. Boise will be attending.
- CVES Annual Election/Budget – April 23, 2015 - yes

**Board Member Reports/Remarks**

Mr. Hall complimented on administration's budget preparation and asked when the numbers would be in on how many opt-outs.

Mrs. Goerlitz congratulated Mrs. Osborne on her upcoming retirement and thanked her for her hard work and dedication.

Mr. Wachtmeister stated it is nice that we get to add something to the budget this year instead of taking away. This ensures students good opportunities.

Mr. Rotz congratulated Mrs. Osborn and thanked her for her work and agreed it is nice that we get to add to the budget.

Mr. Morris congratulated Mrs. Osborn and noted he likes the budget presented. It is refreshing to increase the budget this year. He would like to put on the agenda in the future tuition paying students.

Mrs. Boise congratulated Mrs. Osborn and stated it was nice to work with a Board on important issues such as these who can discuss and move forward in a positive way. She stated how amazing the PHS concert was and the Drama

Club show also, commending the staff, students and parents. She also referenced April 14 5:00-6:30 is a time to be able to view the Art Show.

**Public comment:** There were no public comments.

**Adjournment:** At 8:48 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Rotz to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**April 23, 2015 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present (arrived 7:50)  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – present (arrived 6:14)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:08 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; CSEA negotiations. **Motion Carried: 6-0**

At 6:14 p.m., Mr. Wachtmeister entered Executive Session.

**RECONVENE:** At 7:40 p.m., it was moved by Mr. Krieg, seconded by Mr. Hall to reconvene into Regular Session. **Motion Carried: 7-0**

**Public Comment:**

Mrs. Coryea addressed budget items listed on the agenda versus budget related items not on the agenda. She also invited the public/school employees to attend the Honor Flight presentation on May 8<sup>th</sup> at SMS, 8:30 a.m.

At 7:50 p.m., Mrs. Boise entered Regular Session.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items with the following changes/additions:

**ADD 11. NEW BUSINESS**

**F. 2014 Capital Project Bid Awards – Project No. 2014-122**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve capital project contract No. 1 – General Construction to Murnane Building Contractors in the amount of \$515,300, as well as Alternate 1A in the amount of \$56,000, Alternate 1B in the amount of \$40,000, and Alternate 1C in the amount of \$38,000, subject to the final review of required post-bid documents by Bernier, Carr & Associates (BC&A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 8-0**

**G. 2014 Capital Project Bid Awards – Project No. 2014-122**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board approve capital project contract No. 2 – Electrical to S&L Electric in the amount of \$14,500, subject to the final review of required post-bid documents by Bernier, Carr & Associates (BC&A), and contingent upon the submission of bonds and insurances as required by the contract documents.

**CHANGE** - Change the order of item 10 – OLD BUSINESS to follow after item 11 – NEW BUSINESS.

**Minutes**

Recommend the Board approve the minutes for the meetings held on April 9, 2015.

**Adoption of the Agenda**

It was moved by Mr. Wachtmeister, seconded by Mr. Marino to recommend the Board adopt the agenda for the meeting being held today with moving agenda item 10.A, Adoption of the 2015-2016 Proposed Budget, to the end of the agenda.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Substitute/Temporary On Call (TOC) Appointments** – Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Julie Canepa	N/A	\$9.20/hour \$9.20/hour	Typist Teacher Aide/Student Aide	Cleared
Matthew Bracy	N/A	\$9.20/hour	Laborer	N/A
Allen Lafountain	N/A	\$11.75/hour	Custodial Worker	Cleared
George Poitras	N/A	\$9.20/hour \$11.75/hour \$9.20/hour \$9.20/hour	Bus Monitor Custodial Worker Teacher Aide/Student Aide Food Service Worker	Cleared

**Leave of Absence**

Recommend the Board approve an unpaid leave of absence for Nicole Friend, Elementary Teacher, effective April 20, 2015 through May 8, 2015.

**Business**

**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (March 2015)
- 2) High School Extraclassroom Activity Fund Reports (March 2015)
- 3) Summary of Budget Transfers for the month of March 31, 2015 under \$25,000
- 4) Summary of Monthly Wire Transfers (March 31, 2015)
- 5) Food Service Profit and Loss Statement (March 2015)
- 6) Budget Status Report (March 31, 2015)
- 7) Revenue Status Report (March 31, 2015)

**Treasurer’s Report**

Recommend the Board accept the March 31, 2015 **Treasurer’s Report** as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.  
\$ 80,000.00

The total amount of the transfers listed is:

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 40,000	A2110-151-4000	Leave Contingency	A2110-140-4200	Substitute Teacher
\$ 40,000	A2250-150-4200	Special Ed Teacher Salaries	A2110-140-4200	Substitute Teacher

*To correct original board transfer approved 4/9/15..*

**Motion Carried: 8-0**



**New Business**

**Business**

**Establishment of a Director of Curriculum and Instruction**

It was moved by Mrs. Goerlitz, seconded by Mr. Wachtmeister to recommend the Board establish a 1.0 FTE, 12 month Director of Curriculum and Instruction Position. This person will assist by providing leadership and vision in ongoing establishment of goals, planning, development, coordination, procurement, implementation and evaluation of K-12 curriculum and related instructional practice and professional development activities in the District.

**YES: Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Marino, Mr. Morris, Mr. Wachtmeister**

**NO: Mr. Rotz**

**Motion Carried: 7-1**

**Establishment of a Secondary Science Position**

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board establish a 1.0 FTE position of Secondary Science.

**Motion Carried: 8-0**

**Establishment of a Secondary Language Arts Position**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board establish a 1.0 FTE position of Secondary Language Arts.

**Motion Carried: 8-0**

**CVES Board of Cooperative Educational Services Board Election**

The following six candidates are running for the six vacant seats: Larry Barcomb (Chazy), Evan Glading (Ticonderoga), Linda Gonyo-Horne (Northeastern Clinton), Craig Jackson (Willsboro), Paul Mudie (Westport) and Susan Richards (AuSable Forks). It was moved by Mr. Marino, seconded by Mr. Rotz to:

- 1) Recommend the Board of Education of the Plattsburgh City School District cast one vote for Larry Barcomb for one of the six seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- 2) Recommend the Board of Education of the Plattsburgh City School District cast one vote for Evan Glading for one of the six seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- 3) Recommend the Board of Education of the Plattsburgh City School District cast one vote for Linda Gonyo-Horne for one of the six seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- 4) Recommend the Board of Education of the Plattsburgh City School District cast one vote for Craig Jackson for one of the six seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- 5) Recommend the Board of Education of the Plattsburgh City School District cast one vote for Paul Mudie for one of the six seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- 6) Recommend the Board of Education of the Plattsburgh City School District cast one vote for Susan Richards for one of the six seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

**Motion Carried: 8-0**

**CVES Board of Cooperative Educational Services Administrative Budget Vote**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend that the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the 2015-2016 school year.

**YES: Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Rotz, Mr. Wachtmeister**

**NO: Mr. Marino, Mr. Morris**

**Motion Carried: 6-2**

**2014 Capital Project Bid Awards – Project No. 2014-122**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve capital project contract No. 1 – General Construction to Murnane Building Contractors in the amount of \$515,300, as well as Alternate 1A in the amount of \$56,000, Alternate 1B in the amount of 440,000, and Alternate 1C in the amount of \$38,000, subject to the final review of required post-bid documents by Bernier, Carr & Associates (BC&A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 8-0**

**2014 Capital Project Bid Awards – Project No. 2014-122**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board approve capital project contract No. 2 – Electrical to S&L Electric in the amount of \$14,500, subject to the final review of required post-bid documents by Bernier, Carr & Associates (BC&A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 8-0**

**Old Business (► Indicates item to be discussed.)**

**Adoption of the 2015-2016 Proposed Budget**

It was moved by Mr. Rotz, seconded by Mr. Morris to recommend the Board to adopt the 2015-2016 Proposed Budget in the amount of \$40,680,486. **Motion Failed: 4-4**

**ROLL CALL**

**YES: Mrs. Boise, Mr. Hall, Mr. Morris, Mr. Rotz,**

**NO: Mr. Wachtmeister, Mrs. Goerlitz, Mr. Krieg, Mr. Marino**

It was moved by Mr. Wachtmeister, seconded by Mr. Marino to adopt the 2015-2016 Budget in the amount of \$40,480,486, which reduces the proposed budget by \$200,000 (reducing the tax levy). **Motion Failed: 4-4**

**ROLL CALL**

**YES: Mr. Wachtmeister, Mrs. Boise, Mrs. Goerlitz, Mr. Marino**

**NO: Mr. Hall, Mr. Krieg, Mr. Morris, Mr. Rotz**

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to adopt the 2015-2016 Budget in the amount of \$40,539,486, which reduces the proposed budget by \$141,000 (reducing the tax levy). The money is intended to be taken from the budget codes earmarked for potential teacher and support staff retirement incentives. **Motion Carried: 5-3**

**ROLL CALL**

**YES: Mrs. Boise, Mrs. Goerlitz, Mr. Hall, Mr. Krieg, Mr. Marino**

**NO: Mr. Rotz, Mr. Wachtmeister, Mr. Morris**

**Instructional**

**Instructional Textbook – First Review**

Life Science; Delta Education, LLC – This is for use in SMS 7<sup>th</sup> grade Science classroom.

**12.1 Personnel Items (not part of Consent Agenda)**

**12. Concluding Reports and Remarks**

**12.1 Superintendent’s Reports/Remarks**

**12.2 Board Member Reports/Remarks**

Mrs. Boise thanked administrators for putting budget together and how Board is very grateful to add positions this year.

**Public comment:** There were no public comments.

**Adjournment:** At 8:49 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**May 7, 2015 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – excused  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – excused  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - present  
David Stone – present  
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:06 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; CSEA negotiations. **Motion Carried: 5-0**

**RECONVENE:** At 7:03 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to reconvene into Regular Session. **Motion Carried: 5-0**

**Reports:**

**Budget Hearing** – Superintendent Short gave a Power Point presentation of the proposed budget for 2015-2016.

**Elementary ELA Materials** – Mr. Fortin gave a presentation on Elementary ELA materials.

**Public Comment:**

Mrs. Deena Giltz-McCullough read a statement regarding her son, Sean.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the minutes for the meetings held on April 23, 2015.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today with the following addition:

**11.1 Business**

**C. 2014 Capital Project Bid Awards – Project No. 2014-122**

Recommend the Board approve capital project contract No. 3 – Roofing to General Roofing Contractors of Glens Falls, New York, for the Total Base Bid amount of \$1,070,000, subject to the final review of required post-bid documents by Bernier, Carr & Associates (BC&A), and contingent upon the submission of bonds and insurances as required by the contract documents.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Jennifer Carter-Kelly	Teaching Assistant	Bailey Avenue	January 13, 2015	Salary of \$23,223 prorated	3-year probationary period
Michael Waldron	Teacher Aide/Student Aide	Momot Elementary	May 8, 2015	\$13.10/hour	52-week probationary period.

**Coaches**

Recommend the Board appoint the following fall coaches for the 2014-2015 school year:

SPORT	POSITION	RECOMMENDATION	STIPEND
Boys' and Girls' Track	Volunteer	Gabriel Girard	Per negotiated agreement

**Substitute/Temporary On Call (TOC) Appointments** – Recommend the Board approve the appointments and rates of pay as presented.

Name	Certification	Rate	Position (Subs)	<u>Fingerprint</u> Status
Emily Allen	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Sean Burke	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Karen Dudley	N/A	\$9.20/hour	Teaching Assistant	Cleared
Cristin Murphy	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Gabrielle Stephan	Non-Certified	\$80.00/day \$9.20/hour	Teacher Teaching Assistant	Cleared
Cormac McCambridge (May 7, 2015)	N/A	\$9.20/hour	Laborer	N/A
Garrett Manchester (May 11, 2015)	N/A	\$9.20/hour	Laborer	N/A

**Retirement**

Recommend the Board accept Timothy Hanrahan’s letter of retirement as Social Studies Teacher, Stafford Middle School, effective July 2, 2015.

**Resignation**

Recommend the Board accept Karen Donoghue’s letter of resignation as Teaching Assistant, Oak Street Elementary School, effective May 11, 2015.

**Increase in Hours**

Recommend the Board approve an increase in the working schedule for Michele Crahan, School Monitor, from 2.5 hours daily, 2 days weekly to 2.5-hours daily, 5 days weekly at the unchanged entry-level rate of pay of \$11.31/hour, effective May 8, 2015 with an unchanged probationary period ending November 13, 2015, with no defined effective end-date, and with a new District-wide assignment of Momot Elementary.

**Motion Carried: 5-0**

**Business**

**Old Business (► Indicates item to be discussed.)**

**Instructional Textbook – Second Review/Adoption**

It was moved by Mr. Hall, seconded by Mr. Marino to recommend the Board adopt the following textbook which was presented for first review on April 23, 2015: Life Science; Delta Education, LLC – This is for use in SMS 7<sup>th</sup> grade Science classroom.

**Motion Carried: 5-0**

**New Business**

**Business****Momot PTO Donation**

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board accept a donation from the Momot PTO in the amount of \$2,018 for the purpose of purchasing two Bottle Filling Stations. **Motion Carried: 5-0**

**McGraw Hill Reading Wonders - Curriculum Material – First Review**

The Board reviewed the McGraw Hill Reading Wonders curriculum to be used for supporting the Elementary/English Language Arts program.

**2014 Capital Project Bid Awards – Project No. 2014-122**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board approve capital project contract No. 3 – Roofing to General Roofing Contractors of Glens Falls, New York, for the Total Base Bid amount of \$1,070,000, subject to the final review of required post-bid documents by Bernier, Carr & Associates (BC&A), and contingent upon the submission of bonds and insurances as required by the contract documents. **Motion Carried: 5-0**

**Instructional****Personnel Items (not part of Consent Agenda)**

**Tenure Appointments** - It was moved by Mr. Marino, seconded by Dr. Stone to recommend the Board grant tenure for:

EMPLOYEE	AREA	SCHOOL	EFFECTIVE DATE
Beth Dumas	Speech Therapist	Bailey Avenue	September 1, 2015
Jennifer Stone	Special Education	Bailey Avenue	September 1, 2015
Jessica Gilbo	Special Education	Oak Street	July 1, 2015
Nichole Mitchell	School Psychologist	Momot	September 1, 2015
Erin Castine	Elementary	Momot	September 1, 2015
Kate Foster- Gagnier	Speech Therapist	Momot	September 1, 2015
Danielle Seem	Teaching Assistant	Momot	September 1, 2015
Kyle LaBrake	Reading	PHS	September 1, 2015
Marcy DePaul	School Psychologist	PHS	September 1, 2015
Jordan Oshier	Mathematics	PHS	September 1, 2015
Anna LaHart	Mathematics	PHS	September 1, 2015
Helen Pennington	Speech Therapist	PHS	September 1, 2015
Trevor Cameron	Assistant Principal	SMS	September 1, 2015

**Scholarships**

**Music Scholarship** – It was moved by Dr. Stone, seconded by Mr. Hall to recommend the Board approve the request of the Community-School Organization (CSO) to establish a scholarship in the amount of \$150 for a student who will study Music. **Motion Carried: 5-0**

**Criminal Justice Scholarship** – It was moved by Mrs. Goerlitz, seconded by Dr. Stone to recommend the Board approve the request of the Community-School Organization (CSO) to establish a scholarship in the amount of \$150 for a student who will study Criminal Justice. **Motion Carried: 5-0**

**Michael Lawson Memorial Scholarship** – It was moved by Dr. Stone, seconded by Mr. Hall to recommend the Board approve the request of the Community-School Organization (CSO) to establish a scholarship in the amount of \$350 for a student who has a minimum average of a B, good citizenship and attends CVTEC. **Motion Carried: 5-0**

**Taufik Maknani Memorial Scholarship** – It was moved by Mr. Hall, seconded by Mrs. Goerlitz to recommend the Board approve the request of the Community-School Organization (CSO) to establish a scholarship in the amount of \$200 for a student who has a minimum average of a B, good citizenship and plays a sport. **Motion Carried: 5-0**

**Reinstatement**

It was moved by Dr. Hall, seconded by Mrs. Goerlitz to recommend the Board authorize that Merrill “Kempton” Pierce be reinstated as Social Studies Teacher at Stafford Middle School, effective July 1, 2015, at a salary of \$56,431 (step 7, M +30). **Motion Carried: 5-0**

**Concluding Reports and Remarks**

**Board Member Reports/Remarks**

Mr. Marino stated he was very moved by Mrs. Giltz-McCullough's comments.

Dr. Stone referred to Mrs. Giltz-McCullough's comments - reminding everyone to take things seriously.

Mrs. Goerlitz thanked Mr. Fortin for nice job done on his presentation.

Mr. Rotz also complimented Mr. Fortin on his presentation and congratulated those receiving tenure.

**Public Comment**

Mrs. Coryea shared with everyone the WWII Vets would be presenting at Stafford Middle School, tomorrow, Friday at 8:30 a.m. encouraging the community to attend.

**Adjournment:** At 8:10 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 5-0**

Respectfully,

Dawn Stetz  
District Clerk

## BOE Meeting Minutes – June 9, 2015

- 6:09 Pledge of Allegiance. Present: Marino, Krieg, Wachtmeister, Boise, Rotz.  
Vote to enter executive session: Rotz, Marino... unanimous approval.
- 6:14 Carrie Zales invited into executive session.
- 7:16 Adjourn executive session. Marino, Krieg... unanimous.
- 7:21 Re-enter public session.  
Appoint Clerk pro tem. Marino, Wachtmeister... unanimous.
- 7:23 Carrie Zales begins RTI presentation.
- 7:44 Carrie Zales concludes RTI presentation. No questions.
- 7:45 Glenn Hurlock begins PHS SIP activities presentation. Introduces co-presenters: Tom Via, Sue Levaque, Rory Lepage.
- 8:28 PHS SIP activities presentation concludes.
- 8:29 Item 7. Public Comment. Mary Lou Laroque commented on the SIP work at PHS as example of collaborative work between a district and union.
- 8:30 Item 8. Consent agenda. Superintendent makes correction for Boys' Soccer: Shaugnessy as Varsity, Wylie as JV. Rotz, Krieg... unanimous.
- Item 9. Superintendent shares Lady Hornets Hockey players' letter & gift with BOE.
- Item 10. McGraw-Hill 2<sup>nd</sup> Read. Marino, Rotz... unanimous.
- Item 11. New Business
- 11.1 A Budget vote. Marino, Rotz... unanimous.
- B Small Cities SD Board Proxy (Wachtmeister). Rotz, Krieg... unanimous.
- C Change BOE meeting date. Marino, Rotz... unanimous.
- D i)Gymnastics merger. Rotz, Krieg... unanimous.

ii)Football merger. Rotz, Wachtmeister... unanimous.

iii)Boys' Hockey merger. Rotz, Wachtmeister... unanimous.

iv)Girls' Hockey merger. Rotz, Wachtmeister... unanimous.

E Bus lease agreement. Marino, Rotz... unanimous.

F Acceptance of gift (Buddy benches). Rotz, Krieg... unanimous.

G Part-time Groundskeeper position creation. Wachtmeister, Krieg... unanimous.

11.3 Termination of probationary appointment. Superintendent specified that this is a tenure denial. Yea=Rotz, Krieg, Wachtmeister, Boise. Nay=Marino.

12.1 Superintendent Reports. Superintendent briefly reviewed upcoming school events.

12.2 BOE remarks.

Marino: inquired about the status of the Director of Curriculum search process. The Superintendent expressed that the Bailey Principal search process was begun first, and that the Director of Curriculum position has been posted internally, that applications have been received, and that an interview committee is being formed.

Krieg: No remarks.

Wachtmeister: No remarks.

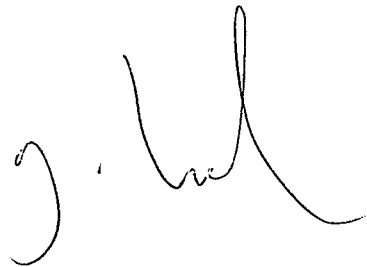
Rotz: Congratulated Judy Wurster on pending retirement.

Boise: Stated support for the work of Ms. Zales and the RTI system. Thanked PHS reps for work on expanding electives/offerings. Expressed congratulations to Ms. Osborn for pending retirement. Reminded BOE members about upcoming school events and recommended attending some.

13 Public Comment

Christina Coryea. Congratulated Beekmantown CSD on recent grant award. Inquired about PCSD interest in such. Superintendent expressed that PCSD had similar grant (21<sup>st</sup> Century Community Learning Centers). All parties agreed that such grants are meritorious and worth pursuing again in future.

8:46 Adjournment. Rotz, Krieg... unanimous.

A handwritten signature in black ink, appearing to be 'J. Wurster', is located in the bottom right corner of the page.



**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing  
June 25, 2015 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) - excused  
David Stone – excused  
Fred Wachtmeister – present (7:15)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Jayson Barnhart (Momot Elementary Ass’t Principal) - present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**EXECUTIVE SESSION/CALL TO ORDER:** At 5:00 p.m., it was moved by Mr. Krieg, seconded by Mr.Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; CSEA negotiations. **Motion Carried: 5-0**

At 7:15 p.m., Mr. Wachtmeister entered Executive Session.

**RECONVENE:** At 7:45 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Hall to reconvene into Regular Session. **Motion Carried: 6-0**

**Public Comments:** There were none.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on June 4, 2015, omitting the appointment of Julie Canepa to the School Monitor position at Stafford Middle school, due to her accepting employment elsewhere.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today, omitting 11.1.D Exempt Salaries.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board appoint the following probationary appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Patrick Towey	Jazz Ensemble Director	PHS	2014-2015 school year	\$46.80/hour	

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Gerrit Rietsema	N/A	\$9.20/hour	Summer Laborer	N/A

**Advancement Program (AP) Coordinator**

Recommend the Board appoint Karen Brennan-Bisso as College Advancement Program (AP) Coordinator for the 2014-2015 school year at a stipend of \$881.

**College Advancement Program (CAP) Coordinator**

Recommend the Board appoint Alan Feazelle as College Advancement Program (CAP) Coordinator for the 2014-2015 school year at a stipend of \$881.

**Building Technologists**

Recommend the Board approve the appointment and rate of pay of the Building Technologist for 2015-2016 as listed below:

<b>School</b>	<b>Not to Exceed (Hours)</b>	<b>Recommendation</b>
High School	52.5	Kelly Everleth
	52.5	Gwenael Queguiner
Momot Elementary	33.3	Tasha Nadge
	33.3	Dan Devins
	33.3	Melissa Caraballo
Bailey Avenue	80.0	Sheldon Cullen
Oak Street	80.0	Michele McCloud

**Head Teachers**

Recommend the Board approve the appointment and rate of pay of the Head Teachers for 2015-2016 as listed below:

<b>School</b>	<b>Stipend</b>	<b>Recommendation</b>
Bailey Avenue	\$1,201	Rowena Genier
Oak Street	\$1,201	Laura DuBray

**2015 Summer Work Authorizations**

**Plattsburgh High School Guidance Summer Services - 2015**

Recommend the Board appoint the following guidance personnel to provide summer services for Plattsburgh High, summer 2015, not to exceed the days/hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Alan Feazelle	20 days @ \$368.25/day (14-15) @\$375.14/day (15-16)	Heather Hall	20 days @ \$ 294.93/day (14-15) @\$ 305.80/day (15-16)
Amy Tisdale	20 days @ \$ 310.53/day (14-15) @\$ 321.56/day (15-16)	Rory LaPage	8 days @ \$ 263.73/day (14-15) @\$ 274.28day (15-16)
Lori Schudde	37.5 hours @ \$20.90/hour (15-16)		

**Special Education Summer Services - 2015**

Recommend the Board appoint the following Special Education staff to provide summer services from July 6 – August 14, 2015, not to exceed the hours listed below:

<u>Position/Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Position/Name</u>	<u>Authorization &amp; Contract Rate</u>
Special Education Teacher		Special Education Teaching Assistant	

Elizabeth Cutaia	90 hours @ \$47.27/hr.	Penny Manor	45 hours @ \$28.36/hr.
Jessica Colburn	45 hours @ \$47.27/hr.	Nicole Rock	20 hours @ \$28.36/hr.
Jennifer Stone	45 hours @ \$47.27/hr.	Cynthia O'Neil	45 hours @ \$28.36/hr.
Heidi Wilkins	36 hours @ \$47.27/hr.	Marybeth Lonergan	45 hours @ \$28.36/hr.
Aimee McLane	60 hours @ \$47.27/hr.	Anita Squier	45 hours @ \$28.36/hr.
Elizabeth Garrand	45 hours @ \$47.27/hr.	Nina Osborne	45 hours @ \$28.36/hr.
Nina Bell	45 hours @ \$47.27/hr.	Beth Christon	20 hours @ \$28.36/hr.
Karen Brennan-Bisso	5 hours @ \$47.27/hr.		
Elisabeth Bach	45 hours @ \$47.27/hr.		
<b>Speech Therapist</b>			
Margret Felty	30 hours @ \$47.27/hr.		
Beth Dumas	18 hours @ \$47.27/hr.		
Kate Foster-Gagnier	18 hours @ \$47.27/hr.		

**Bailey Avenue School RTI Summer Services - 2015**

Recommend the Board appoint the following staff to provide summer services for Bailey Avenue, summer 2015, related to RTI planning, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Jessica Charland	12 hours @ \$31.67/hr.	Sheldon Cullen	12 hours @ \$31.67/hr.
Beth Dumas	12 hours @ \$31.67/hr.	Erin Moriarity	12 hours @ \$31.67/hr.
Lori Mahoney	12 hours @ \$31.67/hr.	Rowena Genier	12 hours @ \$31.67/hr.
Kylie McLean	12 hours @ \$31.67/hr.	Patricia Liberty	12 hours @ \$31.67/hr.

**Bailey Avenue School Pre K and K Screening Summer Services- 2015**

Recommend the Board appoint the following staff to provide summer services for Bailey Avenue, summer 2015, related to Pre K and Kindergarten screening, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Stephanie Lasher	6 hours @ \$47.27/hr.	Beth Dumas	6 hours @ \$47.27/hr.
Erin Moriarity	6 hours @ \$47.27/hr.	Pammy Maloney	6 hours @ \$28.36/hr.
Catherine Conway	6 hours @ \$47.27/hr.		

**Bailey Avenue School Clerical Summer Services – 2015**

Recommend the Board appoint the following staff to provide summer clerical support for Bailey Avenue, summer 2015, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Avis Mesece	75 hours @ \$22.38/hr.		

**Plattsburgh High/Middle AIS - 2015**

Recommend the Board appoint the following staff for AIS planning, summer 2015, not to exceed the hours listed below (no contact with students):

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Bethany Soucy, AIS Coordinator	25 hours @ \$31.67/hr.	Amy Sholtis	10 hours @ \$31.67/hr.
Sandy Kowalowski	10 hours @ \$31.67/hr.	Judy Casey-Sanger	10 hours @ \$31.67/hr.
Donna Baker	10 hours @ \$31.67/hr.		
Jerri Charlebois	10 hours @ \$31.67/hr.	Chris Boule	10 hours @ \$31.67/hr.
Sarah Myers	3 hours @ \$31.67/hr.	Gabe Girard	3 hours @ \$31.67/hr.
Erica Buskey	6 hours @ \$31.67/hr.	Scott Waite	3 hours @ \$31.67/hr.
Rick Durham	3 hours @ \$31.67/hr.	Paul Cole	3 hours @ \$31.67/hr.

**CVES Summer School Cook Manager - 2015**

- a. Recommend the Board approve Glenda Gonyea as Cook Manager for the 2015 CVES Summer School program at an hourly rate of \$19.26, effective July 1, 2015.
- b. Recommend the Board approve Stacey Papineau as on-call Cook Manager for CVES Summer School cafeteria, at the rate of \$16.91/hour, effective July 1, 2015.

**ELA Curriculum Mapping - Secondary**

Recommend the Board appoint the following staff to provide summer planning on mapping the ELA curriculum for grades 9-12, not to exceed the hours listed below. This will allow for all required changes and align with the Common Core standards.

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Donna Baker	20 hours @ \$31.67/hr.	Chris Beaudin	20 hours @ \$31.67/hr.
William Herzog	20 hours @ \$31.67/hr.	Rosemary Manchester	20 hours @ \$31.67/hr.
Lorri Willett-Thatcher	20 hours @ \$31.67/hr.		

**School Libraries Switching to OPALS - 2015**

Recommend the Board appoint the following staff to provide summer services 2015, related to switching library program to OPALS, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Kathryn Curran	6 hours @ \$31.67/hr.	Tasha Nadge	6 hours @ \$31.67/hr.
Russell Puschak	6 hours @ \$31.67/hr.	Stephen Graf	6 hours @ \$31.67/hr.

**Oak Street School RTI Summer Services - 2015**

Recommend the Board appoint the following staff to provide summer services for Oak Street, summer 2015, related to RTI services, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Michele McCloud	24 hours @ \$31.67/hr.	Laura DuBray	24 hours @ \$31.67/hr.
Jayne Keable	24 hours @ \$31.67/hr.	Sarah McCarty	24 hours @ \$31.67/hr.
Brandy Ducatte	24 hours @ \$31.67/hr.	Danielle Jackson	24 hours @ \$31.67/hr.

**Momot Elementary School - Additional Clerical Support for 2015-2016 school year**

Recommend the Board appoint the following staff to provide additional clerical support for Momot Elementary School for the 2015-2016 school year, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Mary Jo Jubert	37.5 hours @ \$20.12/hr.		

**Stafford Middle School Guidance Summer Services - 2015**

Recommend the Board appoint the following guidance counselors/clerk to provide summer services for Stafford Middle, summer 2015, not to exceed the hours/days listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Christina Santella	12 days @ \$333.93/day (14-15) @ \$345.20/day (15-16)	Heather Queguiner	12 days @ \$371.37/day (14-15) @ \$378.29/day (15-16)
Janet Hankins	12 days @ \$287.13/day (14-15) @ \$297.92/day (15-16)	Jeri Hebert	84 hours @ \$22.63/hr. (15-16)

**Literacy Committee (Elementary) - 2015**

Recommend the Board appoint the following staff to provide planning for the up-coming school year for the District, summer 2015, related to elementary ELA Common Core Curriculum, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Melissa Caraballo	10 hours @ \$31.67/hr.	Nancy Steadman	10 hours @ \$31.67/hr.
Andrea LaTorra	10 hours @ \$31.67/hr.	Amanda Cota	10 hours @ \$31.67/hr.
Michele McCloud	10 hours @ \$31.67/hr.	Amy Moore	10 hours @ \$31.67/hr.
Paul Cole	10 hours @ \$31.67/hr.	Erin McGill	10 hours @ \$31.67/hr.
Sue Higgins	10 hours @ \$31.67/hr.	Lisa Frechette	10 hours @ \$31.67/hr.
Peggy McCartney	10 hours @ \$31.67/hr.	Lindsey Frakes	10 hours @ \$31.67/hr.
Kris Bennett-Barnes	10 hours @ \$31.67/hr.	Nicole Adams	10 hours @ \$31.67/hr.
Lori Darst	10 hours @ \$31.67/hr.	Sue Wilson	10 hours @ \$31.67/hr.

**Momot Elementary RTI/AIS Data Team - 2015**

Recommend the Board appoint the following staff to provide summer services for Momot Elementary, summer 2015, related to RTI/AIS Data Team, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Jennifer Jolicouer	24 hours @ \$31.67/hr.	Kari Herkalo	24 hours @ \$31.67/hr.
Catherine Devins	24 hours @ \$31.67/hr.	Roxanne LaBarge	24 hours @ \$31.67/hr.
JoAnn Hynes	24 hours @ \$31.67/hr.	James DeBella	24 hours @ \$31.67/hr.
Nichole Mitchell	24 hours @ \$31.67/hr.	TBD (K AIS)	24 hours @ \$31.67/hr.

**Nursing Services - 2015**

Recommend the Board appoint the following Nursing staff to provide summer services for PCSD, providing athletic physicals/Pre-K Screening/vaccination records, summer 2015, not to exceed the hours listed below:

<u>Name</u>	<u>Authorization &amp; Contract Rate</u>	<u>Name</u>	<u>Authorization &amp; Contract Rate</u>
Cheryl Maggy	85 hours per contract	Jacqueline Bracy	84 hours per contract
Emily Burnham	60 hours per contract	Kari Scott	50 hours per contract

Deborah Smith	45 hours per contract	Valerie Butler	30 hours per contract
Sandra Miller	65 hours per contract		

**Athletics Services – 2015**

Recommend the Board appoint James Manchester to provide athletic support for summer 2015, not to exceed 30 hours at \$31.67/hour.

**Robotics/AP Physics Development – 2015**

Recommend the Board appoint Corry Mousseau for the development of Robotics/AP Physics, summer 2015, not to exceed 20 hours @ \$31.67/hour.

**McGraw-Hill ELA Training**

Recommend the Board approve all K-5 regular and special education teachers, up to 12 hours at a rate of \$31.67/hours, for training/preparation of the McGraw-Hill ELA series.

**Additional Consultant Teacher Honorarium – 2014-2015**

Recommend the Board approve additional stipends to the following consultant teachers to work with first year teachers and the PAR panel for the 2014-2015 school year:

- MaryLou Larocque, stipend - \$375
- Elizabeth Cutaiar, stipend - \$750

**Retirement**

- 1) Recommend the Board accept Barbara Wehrlin letter of retirement as Food Service Helper at Stafford Middle School, effective June 26, 2015.
- 2) Recommend the Board accept Suzanne Frechette’s letter of retirement as School Psychologist at Momot Elementary School, effective December 1, 2015.

**Business**

**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (April 2015)
- 2) High School Extraclassroom Activity Fund Reports (May 2015)
- 3) Summary of Budget Transfers for the month of May 31, 2015 under \$25,000
- 4) Summary of Monthly Wire Transfers (May 31, 2015)
- 5) Food Service Profit and Loss Statement (May 2015)
- 6) Budget Status Report (May 31, 2015)
- 7) Revenue Status Report (May 31, 2015)

**Treasurer’s Report**

Recommend the Board accept the May 31, 2015 Treasurer’s Report as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following detailed budgetary transfers of \$25,000 or more require Board approval.

The total amount of the transfers listed is: \$74,372.73

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$74,372.73	A2250-472-4800	Special Ed Tuition	A9060-800	Health Insurance
		<i>To cover the balance of June health insurance payment.</i>		

**Motion Carried: 6-0**

**Correspondence**

- Letter from the District to Plattsburgh Common Council regarding the support provided recently to the District by the Plattsburgh City Police Department.
- Memo from CVES regarding CVES Board of Education vacancy.

**Old Business (► Indicates item to be discussed.)**

**Section VII Merger – Gymnastics (addition)**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board approve an addition to the already approved merger (June 4, 2015 Board meeting) between Lake Placid Central School and Plattsburgh City School District for the sport of Gymnastics for the 2015-2016 school year. The addition would be a Chazy student who is returning for the Fall 2015 season. **Motion Carried: 6-0**

**New Business**

**Business**

**Civil Service Employees (CSE)**

It was moved by Mr. Morris, seconded by Mr. Wachtmeister to recommend, the Board of Education approve the Successor Labor Agreement Memorandum of Understanding outlining changes to the collective bargaining agreement between the Plattsburgh City School District and the Civil Service Employees Association, Inc., Plattsburgh City School District Unit #6468, effective July 1, 2015 through June 30, 2019. **Motion Carried: 6-0**

**Duken Lease Agreement**

It was moved by Mr. Marion, seconded by Mr. Krieg to recommend the Board authorize the Superintendent to enter into a Space Utilization Agreement with Weight Watchers North America, Inc., for Duken classroom #7, at the initial monthly rate of \$400, effective July 1, 2015. **Motion Carried: 6-0**

**RTI Plan**

It was moved by Mr. Wachtmeister, seconded by Mr. Krieg to recommend the Board adopt the Response To Intervention, three-year plan as presented at the June 4, 2015 Board meeting. **Motion Carried: 6-0**

**Establishment of 6<sup>th</sup> Grade Academic Intervention Services (AIS)**

It was moved by Mr. Wachtmeister, seconded by Mr. Morris to recommend the Board establish an Academic Intervention Services (AIS) position at Stafford Middle School (SMS), effective September 1, 2015. **Motion Carried: 6-0**

**2015-2016 Reserves**

It was moved by Mr. Marion, seconded by Mr. Wachtmeister to recommend the Board re-establish the following reserves for the 2015-2016 fiscal year:

Employee Benefit Accrued Liability Reserve (EBALR).....	\$223,145.00
Workers’ Compensation Reserve.....	\$128,236.00
Tax Certiorari.....	\$1,476,616.00

Liquidate up to \$593,065 from the Retirement Reserve, for the purpose of paying NYSERS premiums. **Motion Carried: 5-1**

**Out of State Conference Requests**

It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board approve the requests of Leisa Boise and James Short to attend the AFT TEACH Conference in Washington, D.C., July 13-15, 2015. **Motion Carried: 6-0**

**Instructional**

**Instructional Textbooks – First Reviews**

- 1) Mankiw, N. G. (2015). Principles of Microeconomics, 7<sup>th</sup> ed.. Stamford, CT: Cengage Learning. This is for use in PHS AP Microeconomics classroom.
- 2) McEachern, W. A. (2013). Contemporary Economics, 3<sup>rd</sup> ed.. Mason, OH: South-Western/Cengage Learning. This is for use in PHS Economics classroom.

- 3) Ford, L. E.; Bardes, B. A; et al (2016). American Government and Politics Today, 2015-2016 ed.. Boston, MA: Cengage Learning. This is for use in PHS AP US Government classroom.

**Concluding Reports and Remarks**

**Board Member Reports/Remarks**

Mr. Boise thanked Mr. Lebrun for his recent efforts related to the Capital Project. She shared that she had an opportunity to attend all moving up ceremonies stating they went very smoothly.

**Public Comment**

Mrs. Coryea extended appreciation, on behalf of CESA members for their contract settlement. Members voted 53-4. She also commented Mrs. Boise and Mr. Short's presence at Oak Street School is noticed and appreciated.

Ms. Clark who is a substitute school monitor asked if administration could look into reducing the amount of food being wasted in the schools.

**Adjournment:** At 8:21 p.m., it was moved by Mr. Hall, seconded by Mr. Marino to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz  
District Clerk