

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**July 1, 2013 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present (arrived 7:09 a.m.)  
Steve Krieg – present (arrived 7:07 a.m.)  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – excused

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**ELECTION OF OFFICERS**

President – Mr. Rotz nominated Mrs. Boise for the office of President and Mrs. Goerlitz seconded the nomination.

There were no other nominations, nominations were closed, and Mrs. Boise was elected President of the Board of Education for 2013-2014. MOTION CARRIED: 5-0

The District Clerk administered the Oath of Office to Leisa Boise who then presided over the meeting.

Vice-president – Mrs. Boise nominated Mr. Rotz for the office of Vice-president and Mrs. Goerlitz seconded the nomination.

There were no other nominations, nominations were closed, and Mr. Rotz was elected Vice-president of the Board of Education for 2013-2014. MOTION CARRIED: 5-0

The District Clerk administered the Oath of Office to Mr. Rotz.

**APPOINTMENT OF OFFICERS**

Appointment of District Clerk - Mr. Rotz moved, seconded by Mr. Morris that the Board appoint Dawn T. Stetz as District Clerk for the period July 1, 2013-June 30, 2014 at a stipend of \$4,141.

MOTION CARRIED: 5-0

The Oath of Office was administered to the District Clerk.

**Appointments of District Treasurer & Deputy Treasurer**

Mr. Morris moved, seconded by Mr. Marino that the Board appoint Kristina M. Burdo as District Treasurer at an annual salary of \$69,756 for the period July 1, 2013-June 30, 2014. MOTION CARRIED: 5-0

Mr. Marino moved, seconded by Mr. Rotz that the Board appoint Jean Bruce as Deputy Treasurer, without additional compensation, for the period July 1, 2013-June 30, 2014. MOTION CARRIED: 5-0

**Tax Collector** - Mr. Rotz moved, seconded by Mr. Morris that the Board appoint the Clinton County Treasurer's Office as the Plattsburgh City School District Tax Collector for 2013-2014, at a cost of \$10,500 per agreement. MOTION CARRIED: 5-0

At 7:07, Mr. Krieg entered meeting.

**Internal Claims Auditor** - Mr. Rotz moved, seconded by Mr. Wachtmeister that the Board appoint Lori Keever as

Internal Claims Auditor for the period July 1, 2013-June 30, 2014 at an hourly rate of \$14.94.

MOTION CARRIED: 6-0

**Oaths of Office** -The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

At 7:09, Mr. Hall entered meeting.

**OTHER APPOINTMENTS** – Mr. Marino moved, seconded by Mr. Krieg that the Board approve the appointments as presented below:

**Central Treasurer - Extraclassroom Activity Funds**

Stafford Middle School - Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2013-June 30, 2014.

Plattsburgh High School - Margaret Terry as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at Plattsburgh High School for the period July 1, 2013-June 30, 2014.

**Internal Auditor – Extraclassroom Activity Funds**

Kristina Burdo as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2013-June 30, 2014.

**Custodians of Petty Cash Funds**

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

|                         |       |  |
|-------------------------|-------|--|
| District Office         | \$100 | District Treasurer                           |
| Bailey Avenue School    | \$50  | Bailey Avenue School Principal               |
| Oak Street School       | \$50  | Oak Street School Principal                  |
| Momot Elementary School | \$50  | Momot Elementary School Principal            |
| Stafford Middle School  | \$100 | Stafford Middle School Principal             |
| Plattsburgh High School | \$100 | High School Principal or Assistant Principal |

**School Attorney**

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2013-June 30, 2014 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$150.00 per hour.

**LEA Asbestos Designee**

Norbert Neiderer as the Plattsburgh City School District’s Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2013-June 30, 2014.

**Integrated Pest Management Officer**

Norbert Neiderer as the Plattsburgh City School District’s Integrated Pest Management Officer, without additional compensation, effective July 1, 2013-June 30, 2014.

**Independent (External) Auditor**

Conroy, Boulrice, Telling & Trombley P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2013 for a fee of \$13,300.

**Internal Auditor**

Pinto, Mucenski, Hooper, VanHouse & Co., CPA’s, P.C. as Internal Auditors for the Plattsburgh City School District, effective July 1, 2013-June 30, 2014, not to exceed \$5,260.

**Records Access and Records Retention Officer**

Associate Superintendent John C. Lebrun as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2013-June 30, 2014.

Superintendent of Schools James M. Short as the Records Appeal Officer, without additional compensation, effective July 1, 2013-June 30, 2014.

**Title IX Officer**

John C. Lebrun as Title IX Officer, without additional compensation, for the period July 1, 2013-June 30, 2014.

**504 Coordinator**

Glenn Hurlock as the 504 Coordinator, without additional compensation, for the period July 1, 2013-June 30, 2014.

**Homeless Liaison**

Associate Superintendent John C. Lebrun as the Homeless Liaison, without additional compensation, for the period July 1, 2013-June 30, 2014.

**Census Taker/Attendance Supervisor**

Michael Haley as Census Taker/Attendance Supervisor for the period July 1, 2013-June 30, 2014 at a per diem rate of \$300.00, not to exceed 15 days.

**Purchasing Agent**

Associate Superintendent John C. Lebrun as Purchasing Agent, without additional compensation, for the period July 1, 2013-June 30, 2014.

**Designated Education Official**

Superintendent of Schools, James M. Short as Designated Education Official, without additional compensation, for the period July 1, 2013-June 30, 2014.

**Committee on Special Education and Committee on Preschool Special Education**

**Committee on Special Education**

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2013-June 30, 2014:

|  |  |
|--|--|
| Chairperson  | Claudine Selzer-Clark<br>Janet Booth (alternate)   |
| School Psychologists                               | Suzanne Frechette<br>Kelly Bilow (alternate)<br>James Debella (alternate)<br>Nichole Mitchell (alternate)<br>Steve Crain (alternate)<br>Sunshine Turner (alternate)<br>Sheldon Cullen (alternate)<br>Garret McLean (alternate)<br>Marcy DePaul (alternate) |
| Speech Therapists                                  | Thomas Schaub<br>Tammi Reil (alternate)<br>Margaret Felty (alternate)<br>Katherine Lewis (alternate)<br>Beth Dumas (alternate)<br>TBD (alternate)  |
| Special Education Teacher                          | Child’s Teacher as defined by Federal Regulations  |
| Parent Member                                      | TBD pending annual reviews   |
| Nurse Practitioner                                 | Linda Haubner, N.P.  |
| School Physician                                   | Roger Patnode, M.D.  |
| Child’s teacher as defined by Federal Regulations. |  |
| Child’s parent as defined by Federal Regulations.  |  |

**Committee on Preschool Special Education**

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2013-June 30, 2014:

Chairperson/District Representative Claudine Selzer-Clark

An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child’s residence:

County Representative Mary Paul

and

for a child evaluated for the first time:

- the child’s teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention Program;
- a professional who participated in the evaluation of the child;

or

- a professional employed by the school district other than the Chairperson, the child’s teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child’s teacher.

**Appointment of Impartial Hearing Officer**

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

MOTION CARRIED: 7-0

It was moved by Mr. Rotz, seconded by Mr. Hall to approve the designations as presented below:

**Official Bank Depositories**

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2013-June 30, 2014 for the following accounts:

|                      |                                     |
|----------------------|-------------------------------------|
| Special Aid Account  | Debt Service Account                |
| Capital Account      | Scholarship Account                 |
| Multipurpose Account | SMS Extraclassroom Activity Account |
| Payroll Account      | PHS Extraclassroom Activity Account |
| School Tax Account   | Tax Certiorari Account              |

**Safe Deposit Box**

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2013-June 30, 2014. The Associate Superintendent John C. Lebrun, District Treasurer Kristina Burdo, and Board President shall be authorized to have access (any two of the three present to authorize access).

**Posting of Notices of Meetings of Board of Education**

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2013-2014 school year.

**Official Newspaper**

The Press Republican as the District’s official newspaper for the period July 1, 2013-June 30, 2014.

**Substitute/Temporary On Call Pay Rates**

The following 2013-2014 Substitute/Temporary On Call pay rates:

| <u>Substitute/Temporary On Call Position</u>                                | <u>2013-2014 Pay Rate</u> |
|---|---------------------------|
| Teacher Aide  | \$9.00/hour               |
| Teacher Aide (Library) (Retired)  | \$16.50/hour              |
| Typist  | \$9.00/hour               |
| Typist (Retired)  | \$16.50/hour              |
| Monitor   | \$9.00/hour               |
| Monitor (Retired)   | \$9.60/hour               |
| LPN \$11.50/hour  |                           |
| LPN Retired   | \$16.50/hour              |
| Food Service Helper   | \$9.00/hour               |
| Food Service Helper (Retired)   | \$9.50/hour               |
| Cook Manager  | \$10.50/hour              |
| Cook Manager (Retired)  | \$11.00/hour              |
| Custodial Worker  | \$11.50/hour              |
| Custodial Worker (Retired)  | \$13.00/hour              |
| Bus Driver  | \$14.00/hour              |
| Bus Driver (Retired)  | \$16.50/hour              |
| Summer Laborer  | \$8.50/hour               |
| Category 1 (Preferred/Match) Teacher  | \$93.00/day               |
| Category 2 (Certified) Teacher  | \$84.00/day               |
| Category 3 (Uncertified) Teacher  | \$75.00/day               |
| Registered Nurse  | \$110.00/day              |
| Teaching Assistant  | \$9.00/hour               |
| Teaching Assistant (Retired)  | \$13.50/hour              |
| Tutor \$16.00/hour  |                           |
| Teacher (after 35 consecutive school days<br>in the same teaching position) | \$191.60/day              |
| Grant Funded Mentor Special Program Teacher                                 | \$100.00/day              |

MOTION CARRIED: 7-0

**RECORDS RETENTION AND DISPOSITION SCHEDULE**

It was recommended by Mr. Rotz, seconded by Mrs. Goerlitz to recommend that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

MOTION CARRIED: 7-0

**REGULAR BOARD MEETING DATES**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board hold its regular meetings during the 2013-2014 at 6:00 p.m. as presented in *Appendix I*.

MOTION CARRIED: 7-0

**ASSOCIATION MEMBERSHIPS**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve membership in the following associations:

- New York State School Boards Association (NYSSBA)
- New York State Association of Small City School Districts (NYSASCSD)
- Clinton County School Boards Association approx. (CCSBA)
- National School Boards Association (NSBA)

MOTION CARRIED: 7-0

**AUTHORIZATIONS**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the authorizations as presented below:

**Certification of Payrolls**

The Superintendent or, his designee, the Associate Superintendent to certify all payrolls for the period July 1, 2013-June 30, 2014.

**Temporary Investments of Funds**

The Treasurer or Deputy Treasurer in the absence of the Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2013-June 30, 2014 in the following institutions:

|                         |          |
|-------------------------|----------|
| Chase Bank              | Key Bank |
| Champlain National Bank | MBIA     |
| Community Bank          | NBT Bank |

Glens Falls National Bank      TD Bank

**Authorization for Budget Transfers**

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

**Authorization for Signature on Contracts**

The Superintendent of Schools is authorized to execute contracts which do not exceed \$25,000 and funds have been encumbered through a purchase order. All contracts which exceed \$25,000 shall require prior Board of Education approval.

**Approval of Attendance at Conferences**

The Superintendent of Schools James Short or his designee to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2013-June 30, 2014. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

**Authorized Signature on Checks and for Wire Transfers**

The District Treasurer, and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

**Authorized Signatures on Extraclassroom Activity Accounts**

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer  
Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

**Bondings**

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

|   |             |
|---|-------------|
| District Treasurer .....                    | \$1,000,000 |
| Assistant Superintendent for Business ..... | \$1,000,000 |
| Tax Collector .....                         | \$1,000,000 |

**State and Federal Fund Applications and Certifications**

The Superintendent of Schools James Short to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

**Title IX and Section 504 Statement**

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of race, color, national origin, creed, religion, marital status, sex, age, disability, sexual orientation, gender expression, predisposing genetic characteristic or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

- NAME: John C. Lebrun, Title IX Officer
- ADDRESS: Plattsburgh City School District  
49 Broad Street, Plattsburgh, NY 12901-3396
- TELEPHONE: (518) 957-6003
  
- NAME: Glenn Hurlock, 504 Coordinator
- ADDRESS: Plattsburgh High School  
1 Clifford Drive, Plattsburgh, NY 12901-2640
- TELEPHONE: (518) 561-7500 ext. 5009

These officials will provide information, including complaint procedures, to any student or employee who feels her or his rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

**Property Tax Refunds and Tax Roll Adjustments**

The Associate Superintendent John C. Lebrun to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

**Mileage Reimbursement Rate**

The reimbursement of pre-approved transportation expenses for the 2013-2014 school year at the current allowable Internal Revenue Service rate (\$.565 per mile currently), to be adjusted if necessary to prevailing IRS reimbursement rates on January 1, 2014.

**Borrowing (Credit Card)**

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

**District Owned Cell Phones**

The following are authorized to utilize district owned cell phones: Superintendent of Schools James Short; Associate Superintendent James “Jay” Lebrun; NERIC Senior Systems and Network Technician Lucas Wisniewski, Director of Special Education Claudine Selzer-Clark and Director of Buildings, Grounds, and Transportation Norbert Neiderer.

**Cooperative Bidding Resolution – St. Lawrence/Lewis BOCES**

Participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2013-2014 school year.

**Cooperative Purchasing Agreement**

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and for all commodities on the attached list.
- 6) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7) The Board of Education agrees:
  - a. To abide by majority decisions of the participating districts on quality standards;
  - b. That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
  - c. That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

MOTION CARRIED: 7-0

**ADOPTION OF ALL POLICIES AND CODE OF ETHICS**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board readopt all of its Policies and its Code of

Ethics (*Appendix II*) presently in effect.

MOTION CARRIED: 7-0

**ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board pass the following resolution:

**RESOLVED**, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

**RESOLVED**, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

MOTION CARRIED:7-0

**TAX WARRANT**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend, the Board of Education approve a tax warrant for 2013-2014 featuring a Total (Gross) School Tax Levy of \$20,326,926 (Current (Net Collection) Tax Levy to be announced).

MOTION CARRIED: 7-0

**2013-2014 NONRESIDENT TUITION RATES**

It was moved by Mr. Krieg, seconded by Mr. Rotz, based on Board Policy 5152, Admission of Nonresident Students, recommend that the Board set the 2013-2014 tuition rate for Grades K-5 at \$3,670 and Grades 6-12 at \$11,884.

MOTION CARRIED: 7-0

**CONSENT AGENDA ITEMS**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve consent agenda items:

**Minutes**

Recommend the Board approve the minutes of the meeting of the Board of Education held on June 19, 2013. (Copy attached.)

**CSE/CPSE Recommendations**

Recommend the Board approve the Committee on Special Education recommendations as presented in *Appendix III*.

**Personnel Items**

**Appointment**

Recommend the Board approve Craig Howard as PHS Events Coordinator/Liaison 2013-2014 school Year, stipend of \$1,836.

Recommend the Board approve the 26-week probationary appointment of Sheila DeCoste to the position of Custodial Worker, with an initial District-wide assignment of Plattsburgh High School, at the annualized salary of \$26,768 (to be pro-rated based upon actual start-date), effective July 1, 2013, pending fingerprinting clearance.

Recommend the Board approve the consultant services agreement for E-RATE application with John Haubner at the rate of \$46.34/hour, not to exceed 50 hours.

Recommend the Board approve the consultant services agreement for writing of prescriptions, for support services and Medicaid claims for Special Education and 504 students, with Linda Haubner, LNP, at the rate of \$90/hour, not to exceed 50 hours.

**2013 Summer Work Authorizations**

**CVES Summer School Cook Manager - 2013**

Recommend the Board approve Glenda Gonyea as Cook Manager for the 2013 CVES Summer School program at an hourly rate of \$18.08.



**Momot Elementary School AIS Summer Services – 2013**

Recommend the Board appoint the following staff to provide summer services for Momot Elementary, summer 2013, related to AIS services, not to exceed the hours listed below:

| <u>Name</u>        | <u>Authorization &amp; Contract Rate</u> | <u>Name</u>         | <u>Authorization &amp; Contract Rate</u> |
|--------------------|--|---------------------|--|
| Jennifer Jolicouer | 16 hours @ \$31.05/hr.                   | Kari Herkalo        | 16 hours @ \$31.05/hr.                   |
| Catherine Hite     | 16 hours @ \$31.05/hr.                   | Roxanne LaBarge     | 16 hours @ \$31.05/hr.                   |
| JoAnn Hynes        | 16 hours @ \$31.05/hr.                   | Mary Getsch-Cochran | 16 hours @ \$31.05/hr.                   |
| Mary Fortin        | 16 hours @ \$31.05/hr.                   | Tasha Nadge         | 16 hours @ \$31.05/hr.                   |
| Nichole Mitchell   | 16 hours @ \$31.05/hr.                   |                     |  |

**Momot Elementary School K Screening - 2013**

Recommend the Board appoint the following staff to provide summer services for Momot Elementary, summer 2013, related to Kindergarten screening, not to exceed the hours listed below:

| <u>Name</u>  | <u>Authorization &amp; Contract Rate</u> | <u>Name</u> | <u>Authorization &amp; Contract Rate</u> |
|--------------|--|-------------|--|
| Beth Cutaiar | 6 hours @ \$46.34/hr.                    | Tammi Reil  | 6 hours @ \$46.34/hr.                    |

**Nursing Services - 2013**

Recommend the Board appoint the following Nursing staff to provide summer services for PCSD, providing athletic physicals/Pre-K Screening/vaccination records, summer 2013, not to exceed the hours listed below:

| <u>Name</u>   | <u>Authorization &amp; Contract Rate</u> | <u>Name</u>       | <u>Authorization &amp; Contract Rate</u> |
|---------------|--|-------------------|--|
| Cheryl Maggie | 95 hours @ \$46.34/hr.                   | Jacqueline Bracey | 75 hours @ \$46.34/hr.                   |
| Diana Lavery  | 50 hours @ \$46.34/hr                    | Barb Davis        | 75 hours @ \$46.34/hr                    |
| Deborah Smith | 45 hours @ \$21.58/hr                    | Valery Butler     | 16 hours @ \$46.34/hr                    |
| Sandra Miller | 50 hours @ \$46.34/hr                    |                   |  |

**CVES Special Education Summer Program - Transportation**

Recommend the Board approve Summer 2013 work for Holly Bates, Bus Monitor from July 8, 2013 – August 16, 2013 for an anticipated four hours daily, at the hourly rate of \$19.69.

Recommend the Board approve Summer 2013 work for Elizabeth Crahan, Bus Monitor on an occasional basis from Monday, July 8, 2013 – Friday, August 16, 2013, at the hourly rate of \$11.49.

**Fall Coaches**

Recommend the Board appoint the following fall coaches for the 2013-2014 school year:

| <b>SPORT</b>          | <b>POSITION</b>      | <b>RECOMMENDATION</b> | <b>STIPEND</b> |
|-----------------------|----------------------|-----------------------|----------------|
| Football              | Varsity Head Coach   | **Jerry Defayette     | \$3,244        |
|                       | Varsity Ass't. Coach | Gary Ryan*            | volunteer      |
|                       | Varsity Ass't. Coach | **Keith Tedford*      | \$3,244        |
|                       | Varsity Ass't. Coach | **William Myers*      | \$3,244        |
|                       | Varsity Ass't. Coach | **Erik Turner*        | \$3,244        |
|                       | JV Head Coach        | Jim Manchester        | \$4,214        |
|                       | JV Ass't. Coach      | Brett Carpenter*      | \$2,994        |
|                       | Modified Head Coach  | Vern Harrison*        | \$2,550        |
|                       | Modified Head Coach  | Adam Mehan*           | \$2,550        |
| Football Cheerleading | Varsity Head Coach   | Michelle Rugar        | \$2,828        |
| Boys Soccer           | Varsity Head Coach   | Chris LaRose          | \$4,657        |

|                        |                     |                   |         |
|------------------------|---------------------|-------------------|---------|
|                        | JV Head Coach       | TBD               | \$2,994 |
|                        | Modified Head Coach | TBD               | \$2,550 |
| Girls Soccer           | Varsity Head Coach  | Tim Mulligan      | \$4,657 |
|                        | JV Head Coach       | Kate Flynn        | \$2,994 |
|                        | Modified Head Coach | TBD               | \$2,550 |
| Boys Cross Country     | Varsity Head Coach  | Kevin Larkin      | \$3,160 |
| Girls Cross Country    | Varsity Head Coach  | Corey Mousseau    | \$3,160 |
|                        | Special Needs       | Jesse Terry       | \$2,550 |
| Girls Swimming         | Varsity Head Coach  | John Ruff*        | \$4,047 |
|                        | Modified Head Coach | Pat Goodell       | \$2,550 |
| Volleyball             | Varsity Head Coach  | Shae LaPorte      | \$3,881 |
|                        | JV Head Coach       | Cindy McMahon     | \$3,160 |
|                        | Modified Coach      | TBD               | \$2,329 |
| Gymnastics             | Varsity Head Coach  | Janice Trudeau*   | \$3,271 |
|                        | Modified Head Coach | Brittany Edwards* | \$2,550 |
| Manager & Service Club |                     | Cathy Whalen      | \$3,881 |

\*Non-Teacher Coaches

\*\*Coaches agreed to divide equally

MOTION CARRIED: 7-0

## **BUSINESS**

### **Conference Request**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the requests of the Superintendent of Schools and Leisa Boise, Board member to attend the American Federation of Teachers (AFT) TEACH Conference in Washington, D.C., July 21 – 24, 2013.

MOTION CARRIED: 7-0

### **PERSONNEL (Not part of Consent Agenda)**

#### **Regents Review Classes – Summer 2013**

It was moved by Mr. Hall, seconded by Mr. Rotz to recommend the Board approve Summer 2013 work for Neil Bowlen and Bethany Soucy to work with a senior (special education) on passing the English and US History regents in order to graduate, at a rate of \$46.34/hour, not to exceed 21 hours each.

MOTION CARRIED: 7-0

#### **Core Curriculum (CC/DOS) Standards – Summer 2013**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Summer 2013 work for Heidi Wilkins, Kerri Chase, Karri Jock and Nina Bell, Life Skills Teachers, to align their curriculum with CC and CDOS standards, Summer 2013, at a rate of \$31.05/hour, not to exceed 10 hours each.

MOTION CARRIED: 7-0

#### **Contract Amendment – Associate Superintendent**

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve the amendment to John “Jay” Lebrun’s contract and authorize the President of the Board of Education to execute the amendment. The amendment extends the Associate Superintendent’s contract through June 30, 2018 and establishes his 2013-2014 salary (\$97,852) and employer 403(b) plan contribution (\$17,500) – *Appendix IV*.

MOTION CARRIED: 7-0

### **SUPERINTENDENTS’ REPORTS/REMARKS**

- Discussion of legal services contract – Mr. Lebrun discussed the Board’s options, recommending a committee consisting of a few Board members to read thru applications and decide if they want to conduct interviews.

### **BOARD REPORTS/REMARKS**

Mr. Morris and Mrs. Boise, both congratulated Mr. Marino on his appointment. Mrs. Boise also commented how nice graduation was and how all the hard work everyone put into it showed.

**ADJOURNMENT** – At 7:30 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to adjourn.

Respectfully,

Dawn Stetz, District Clerk

-

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**July 18, 2013 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present (excused 7:26 p.m.)  
Steve Krieg – present  
Clayton Morris – present (arrived 6:49 p.m.)  
Ronald Marino – excused  
Tracy Rotz – (Vice-president) - present  
David Stone – present (arrived 6:17 p.m.)  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Patricia Amo (Stafford Middle School Principal) – present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
Jamie LaBarge (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present  
Trevor Cameron (AP/Athletic Coordinator) - present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:10 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 5-0**

At 6:17 p.m., Dr. Stone entered Executive Session.  
At 6:49 p.m., Mr. Morris entered Executive Session.

**RECONVENE:** At 7:25 p.m., it was moved by Mr. Hall, seconded by Mr. Krieg to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

At 7:26 p.m., Mr. Hall was excused.

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**PUBLIC COMMENTS** – There were no public comments.

**Consent Agenda Items**

Recommend the Board approve the consent agenda items. It was moved by Mr. Wachtmeister, seconded by Mr. Hall to:

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on July 1, 2013.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE

Recommendations

Personnel

Appointments

Recommend the Board appoint **Alan Feazelle** as College Advancement Program (CAP) Coordinator for the 2013-2014 school year at a stipend of \$870.00.

Recommend the Board appoint **Karen Bisso** as Advanced Placement (AP) Coordinator for the 2013-2014 school year at a stipend of \$870.00.

Recommend the Board appoint **MaryJo Jubert** to provide summer clerical support for Momot Elementary, summer 2013, at a rate of \$19.00/hour, not to exceed 5 days.

**2013 Summer Work Authorizations**

**PIC Members to provide Summer Hours – 2013**

Recommend the Board appoint the following PIC members to provide summer hours, summer 2013, related to APPR/Professional Development, not to exceed 25 hours:

| <u>Name</u>    | <u>Contract Rate</u> | <u>Name</u>    | <u>Contract Rate</u> |
|----------------|----------------------|----------------|----------------------|
| Beth Flynn     | \$31.05/hr.          | MaryLou Megarr | \$31.05/hr.          |
| Nicole Nevader | \$31.05/hr.          | Sue LeVaque    | \$31.05/hr.          |
| Amanda Madore  | \$31.05/hr.          | Carolyn Miller | \$31.05/hr.          |
| Diane Smith    | \$31.05/hr.          | Mary Fortin    | \$31.05/hr.          |

**CSE Summer Services – 2013**

Recommend the Board approve **Janet Booth** to provide CSE summer services, at a rate of \$31.05/hour, not to exceed 50 hours.

**Change in Summer Hours**

Recommend the Board approve a change in summer hours (approved at the June 19, 2013 Board meeting) as follows:  
**Sue O’Dell**, Occupational Therapist, a decrease from 19.5 hrs. to 16.5 hrs. (student was removed from caseload).

**Maribeth McKinnon**, Occupational Therapist, an increase from 12 hrs. to 15 hrs. (added student to caseload).

**Marcy DePaul**, Psychologist, an increase from 12 hrs. to 15 hrs. (increase in behaviors/management needs).

**School Physician**

Roger E. Patnode, M.D. of Plattsburgh Primary Pediatrics as School Physician for the period July 1, 2013-June 30, 2014, for a monthly stipend of \$1,000 and \$100/hour for time spent in the school district.

**School Attorney**

Recommend the Board approve Girvin & Ferlazzao, PC as general counsel, at an hourly rate of \$160 for all legal services except litigation and hearings, and at an hourly rate of \$175 for litigation and hearings.

**Building Technologists**

Recommend the Board approve the appointment of the staff members listed below as building technologists for the 2013-2014 school year. Their rate of pay will be based on the negotiated contract hourly rate, not to exceed hours of service per contract.

| <b>School</b>            | <b>Not to exceed</b> | <b>Recommendation</b> |
|--------------------------|----------------------|-----------------------|
| High School              | 47.5 hours           | Kelly Everleth        |
|                          | 47.5 hours           | Gwenael Queguiner     |
| Stafford Middle          | 47.5 hours           | Bryan Gottlob         |
|                          | 47.5 hours           | Kym Duffina           |
| Bailey Avenue Elementary | 80 hours             | Sheldon Cullen        |
| Oak Street Elementary    | 80 hours             | Michele McCloud       |
| Momot Elementary         | 33.3 hours           | Tasha Nadge           |
|                          | 33.3 hours           | Dan Devins            |
|                          | 33.3 hours           | Melissa Caraballo     |

**Head Teachers**

Recommend the Board approve the appointments and rate of pay of the Head Teachers for 2013-2014 as listed below:

| School                   | Stipend | Recommendation           |
|--------------------------|---------|--------------------------|
| Bailey Avenue Elementary | \$863   | Mary Lou LaRocque-Megarr |
| Oak Street Elementary    | \$863   | Laura DuBray             |
| Momot Elementary         | \$863   | Roxanne LaBarge          |

Recommend the Board appoint the following probationary appointments:

| EMPLOYEE                    | POSITION/TENURE AREA  | GRADES/ DEPT.                         | EFFECTIVE DATE    | PAY RATE                 | COMMENTS  |
|-----------------------------|---|---------------------------------------|-------------------|--------------------------|---|
| Tim Hanrahan                | Social Studies Teacher  | Plattsburgh High                      | September 1, 2013 | \$55,304<br>(step 9, M)  | Call back due to a retirement/reconfiguration   |
| Erin Castine                | Elementary Teacher  | Momot Elementary<br>Grades 2/3        | September 1, 2013 | \$44,496<br>(step 2, M)  | 2 year probationary appt.<br>NYS Childhood Ed Gr 1-6<br>– Initial                                 |
| Melissa Catton              | Elementary Teacher  | Momot Elementary<br>Grade 5           | September 1, 2013 | \$46,040<br>(step 3, M)  | 2 year probationary appt.<br>Certification status: NYS<br>Childhood Ed Gr 1-6 –<br>Professional   |
| Nicole Adams                | Elementary Teacher  | Momot Elementary<br>Grade 5           | September 1, 2013 | \$42,952<br>(step 1, M)  | 3 year probationary appt.<br>Certification status: NYS<br>Childhood Ed Gr 1-6 –<br>Initial        |
| Kylie McLean                | Elementary Teacher  | Bailey Avenue<br>Grade 1              | September 1, 2013 | \$42,952<br>(step 1, M)  | 3 year probationary appt.<br>Certification status: NYS<br>Childhood Ed Gr 1-6 -<br>Initial        |
| Toni Mieles                 | Special Education<br>Teacher  | Stafford Middle<br>6-8 Self Contained | September 1, 2013 | \$46,040<br>(step 3, M)  | 2 year probationary appt.<br>NYS Students<br>w/Disabilities Gr 1-6 –<br>Professional              |
| Jennifer Stone              | Special Education<br>Teacher  | Bailey Avenue<br>8:1:1                | September 1, 2013 | \$46,040<br>(step 3, M)  | 2 year probationary appt.<br>NYS Students<br>w/Disabilities B-Gr 2 -<br>Professional              |
| Lindsey Frakes              | Special Education<br>Teacher  | Momot Elementary<br>Grades 4/5        | September 1, 2013 | \$42,952<br>(step 1, M)  | 3 year probationary appt.<br>Certification status: NYS<br>Students w/Disabilities B-<br>6-Initial |
| Sandra Miller               | Professional Registered<br>School Nurse                               | Bailey Avenue                         | September 1, 2013 | \$38,320<br>(step 1, BS) | 26-week probationary<br>appt. NYS Registered<br>Professional Nurse<br>License                     |
| Whitney Herbold-<br>LaCroix | Special Education<br>Teacher (Community-<br>Based Work<br>Experience) | Plattsburgh High                      | September 1, 2013 | \$42,952<br>(step 1, M)  | 3 year probationary appt.<br>NYS Students<br>w/Disabilities Gr 7-12 -<br>Initial                  |
| David Baroody               | Assistant Principal/<br>Athletic Administrator<br>(12 month position) | Plattsburgh High                      | August 5, 2013    | \$70,000                 | 3 year probationary appt.<br>Certification status:<br>School Building Leader,<br>Internship       |

**Business**

Recommend the Board authorize the following budget transfers as presented:

| AMOUNT       | FROM           | DESCRIPTION                   | TO             | DESCRIPTION                     |
|--------------|----------------|-------------------------------|----------------|---------------------------------|
| \$ 29,035.00 | A2250-490-4100 | BOCES Handicapped<br>Services | A1620-400-3200 | Buildings & Grounds Contractual |

*To cover construction of Handicap Ramp @ Stafford Middle School.*

**CVES Special Education Summer School Program**

Recommend the Board pass the following: BE IT RESOLVED that the Plattsburgh City School District intends to participate in the 2014 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2014 summer school; and BE IT FURTHER RESOLVED, that no later than August 3, 2013, the Clerk of the Board shall notify the CEWW BOCES in writing of the District’s commitment as described herein and the District’s intent to participate in the 2014 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent. **Motion Carried: 6-0**

**New Business**

**Business**

**Board Policy 1500, Public Use of School Facilities - First Reading**

The Board reviewed Board Policy: 1500, Community Relations: Public Use of School Facilities. The revisions will correct inconsistency found in the language.

**Instructional**

**Field Trip/Fund Raiser Request**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the request (Appendix I) of Sarah McCarty for Oak Street School students completing Grades 4 & 5 in June 2014 to participate in the Teton Science School in Jackson Hole, Wyoming, June 28 – July 6, 2014, and to conduct fund raising activities to support the trip at no cost to the District.

**Motion Carried: 6-0**

**Personnel Items (not part of Consent Agenda)**

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

Board Committees – Superintendent Short shared a list of the committees; asking the Board to review.

**Board Member Reports/Remarks**

Mr. Wachtmeister discussed up-coming negotiations and mentioned positions the Board reinstated, such as Dean of Students, Odyssey, Elementary teachers and Music.

**Public Comment** – There were no public comments.

**Adjournment**

At 7:41 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk

-

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**August 1, 2013 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – excused  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present (arrived 6:10 p.m.)  
Ronald Marino – present  
Tracy Rotz – (Vice-president) - present  
David Stone – present  
Fred Wachtmeister – present (arrived 6:50 p.m.)

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:07 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; negotiations and employment of particular personnel. **Motion Carried: 5-0**

At 6:10 p.m., Mr. Morris entered Executive Session.  
At 6:50 p.m., Mr. Wachtmeister entered Executive Session.

**RECONVENE:** At 7:35 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

At 7:26 p.m., Mr. Hall was excused.

**PLEDGE OF ALLEGIANCE:** Mr. Rotz led the pledge of allegiance.

**PUBLIC COMMENTS** – There were no public comments.

**Consent Agenda Items**

Recommend the Board approve the consent agenda items. It was moved by Mr. Morris, seconded by Mr. Hall to:

Recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meetings held on July 18, 2013.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today with the following changes:

**Personnel (Consent Agenda):** 8.4.A.1 – Remove School Physician for Home Football Games  
8.4.A.3 - Change Helen Pennington and Kate Foster’s probationary periods to read 2 years.

**CSE and CPSE Recommendations** Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

School Physician for Home Football Games

Recommend the Board appoint C. Phillip Volk, M.D. as the District’s School Physician for Home Football Games. As Dr. Volk is volunteering his time, this is without compensation.

**Fall Coaches**

Recommend the Board appoint the following fall coaches for the 2013-2014 school year:

| SPORT        | POSITION            | RECOMMENDATION  | STIPEND |
|--------------|---------------------|-----------------|---------|
| Boys Soccer  | JV Head Coach       | Brian Micheels  | \$2,994 |
| Boys Soccer  | Modified Head Coach | Andrew Wiley    | \$2,550 |
| Girls Soccer | Modified Head Coach | Kristen Banting | \$2,550 |
| Volleyball   | Modified Coach      | Jody Emery      | \$2,329 |
| Volleyball   | JV Volunteer        | Taylor McMahan  | \$0     |

**Probationary Appointments**

Recommend the Board appoint the following probationary appointments:

| EMPLOYEE                    | POSITION/TENU<br>RE AREA              | GRADES/ DEPT.                     | EFFECTIVE<br>DATE | PAY RATE                       | COMMENTS   |
|-----------------------------|---------------------------------------|-----------------------------------|-------------------|--------------------------------|--|
| Helen Pennington            | Speech Pathologist/<br>Assistive Tech | Plattsburgh High/<br>Districtwide | September 1, 2013 | \$52,216<br>(step 6, M<br>+15) | 2 year probationary<br>appointment. NYS Speech<br>and Language Disabilities<br>– Professional. |
| Merrill “Kempton”<br>Pierce | Dean of Students<br>(10 month)        | Momot Elementary                  | September 1, 2013 | \$50,672<br>(step 6, M)        | 2 year probationary appt.<br>NYS Social Studies 7-12,<br>Permanent.                            |
| Kate Foster                 | Speech Pathologist                    | Momot Elementary                  | September 1, 2013 | \$46,040<br>(step 3, M)        | 2 year probationary<br>appointment. NYS<br>Speech and Language<br>Disabilities – Professional. |

**Changes/Additions - 2013 Summer Duties**

Recommend the Board approve a change in summer duties as follows:

Recommend the Board approve Summer 2013 work for Karri Jock to work with the 12:1:1 Special Education teachers on Summer Curriculum writing at a rate of \$31.05/hour, not to exceed 6 hours. She was originally approved for summer hours on June 19, 2013, for Common Core Curriculum work.

Recommend the Board approve Summer 2013 work for Kylie McLean to provide summer services for Bailey Avenue related to Common Core Curriculum development at a rate of \$31.05/hour, not to exceed 6 hours. She will be replacing Danielle Jackson due to her transfer to Oak Street Elementary, who was approved on June 19, 2013.

Recommend the Board approve Summer 2013 work for Pammy Maloney to provide summer services for Bailey Avenue related to Pre K and Kindergarten screening at a rate of \$27.80, not to exceed 6 hours. The funds originally set aside for Karri Jock for Common Core Curriculum Writing will cover the above-mentioned cost.

Recommend the Board approve Summer 2013 work for Kris Barnes to provide summer services for Special Education at a rate of \$46.34/hour, July 8 – August 16, 2013, not to exceed 45 hours. She will be replacing Lara Kinne who was approved June 19, 2013.

Recommend the Board approve Summer 2013 work for Jessica Gilbo to provide summer services for Special Education at a rate of \$46.34/hour, July 8 – August 16, 2013, not to exceed 45 hours.

**Resignations**

Recommend the Board accept Amanda Oliver’s resignation as AIS teacher at Oak Street School, effective September 1, 2013.

Recommend the Board accept Scott Kenney’s resignation as Science teacher at Plattsburgh High School, effective September 1, 2013.

Recommend the Board accept Lori Thompson’s resignation as school monitor at Momot Elementary School, effective July 29, 2013.



**Leave of Absences**

Recommend the Board approve an unpaid, 12-week Family Medical Leave of Absence (FMLA) for Katherine Lewis, Speech Therapist, effective the birth of her child, on or about July 24, 2013.

Recommend the Board approve an unpaid leave of absence for Hdiye Bakour, lunch monitor, for the 2013-2014 school year.

**Business**

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

| AMOUNT       | FROM           | DESCRIPTION   | TO             | DESCRIPTION                    |
|--------------|----------------|---------------|----------------|--------------------------------|
| \$ 41,000.00 | A2250-472-4800 | Tuition-Other | A1010-400-4100 | Board of Education-Contractual |

*To cover Consulting Agreements w/Castallo & Silky re: Shared Services Study w/Beekmantown Central School and Elementary School Facility Study.*

**A. Surplus Equipment**

Recommend the Board approve the disposal of the **surplus equipment**, listed below, in the most cost effective manner as determined by the District's Purchasing Agent.

| ECC  | Model            |  |  | ECC                     | Model  |
|------|------------------|--|--|-------------------------|--------|
| 0091 | ibook            |  |  | 2268                    | GX280  |
| 1761 | ibook            |  |  | 2275                    | GX280  |
| 3162 | emac             |  |  | 2276                    | GX280  |
| 1778 | InkJet           |  |  | 2260                    | GX280  |
| 3095 | ibook            |  |  | 2244                    | GX280  |
| 2265 | GX280            |  |  | 3149                    | GX260D |
| 0896 | ibook            |  |  | 2224                    | GX280  |
| 3589 | emac             |  |  | 2922                    | GX270D |
| 3311 | emac             |  |  | 2263                    | GX280  |
| 1870 | imac             |  |  | 2249                    | GX280  |
| 3312 | emac             |  |  | 5461                    | GX280  |
| NA   | UPS              |  |  | 2219                    | GX270  |
| 2925 | GX280            |  |  | 2221                    | GX270  |
| 3717 | GX280            |  |  | 2216                    | GX270  |
| 2390 | GX280            |  |  | 2913                    | GX270D |
| 3649 | GX280            |  |  | 2924                    | GX270D |
| 3641 | GX280            |  |  | 2247                    | GX280  |
| 3650 | GX280            |  |  | 2190                    | GX270D |
| 3721 | GX280            |  |  | 3414                    | emac   |
| 0805 | Oki 14in Printer |  |  | 3416                    | emac   |
| 3730 | 1710 Printer     |  |  | 3417                    | emac   |
| 2134 | GX270D           |  |  | 3406                    | emac   |
| 2133 | Scanner          |  |  | 3413                    | emac   |
| 3718 | GX280            |  |  | 3405                    | emac   |
| 2266 | GX280            |  |  | 2202                    | emac   |
| 2259 | GX280            |  |  | 3633                    | emac   |
| 2264 | GX280            |  |  | 3412                    | emac   |
| 2256 | GX270D           |  |  | 3144                    | GX280  |
| 2231 | GX280            |  |  |                         |        |
| 3714 | GX280            |  |  | *5 Boxes of misc. parts |        |
| 3275 | GX260D           |  |  |                         |        |

|      |        |  |  |  |  |
|------|--------|--|--|--|--|
| 2919 | GX270D |  |  |  |  |
| 2250 | GX280  |  |  |  |  |

**CVES Adult Education Sponsorship Agreement**

It was moved by Mr. Morris, seconded by Mr. Hall to recommend the Board authorize the Superintendent of Schools to sign the CVES Adult Education Sponsorship Agreement for the 2013-14 school year as presented in *Appendix II*. This agreement covers all CVES Adult Education Courses CO-SER 103. **Motion Carried: 7-0**

**Old Business (► Indicates item to be discussed.)**

**Board Policy 1500, Public Use of School Facilities - Second Reading**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board review Board Policy: 1500, Community Relations: Public Use of School Facilities. The revisions will correct inconsistency found in the language - *Appendix III*. **Motion Carried: 7-0**

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

Board Committees (update) – Superintendent Short provided the Board with an up-to-date listing of Board committees asking the Board to please let him know of any other updates.

**Board Member Reports/Remarks**

Mr. Krieg saw Patty Bentley who stated to him she wishes the best to the Board.

Mr. Wachtmeister – requested the Superintendent resubmit the letter to Senator Little regarding the Addie Russell’s bill A-4609.

**Public Comment** – There were no public comments.

**Adjournment** - At 7:47 p.m., it was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk

-

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**August 22, 2013 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present (excused 7:10 p.m.)  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz – (Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – present (arrived 7:10 p.m.)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal) - present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:24 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding proposed, pending or current litigation, collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. **Motion Carried: 5-0**

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**RECONVENE:** At 7:04 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 5-0**

**PUBLIC COMMENTS**

Tina Coryea discussed her concerns with the District hiring Teaching Assistants verses Teacher/Student Aides and asked that the administration to look into this matter further.

Walter Chmura commented on the denial of his FOIL request which is listed on the agenda.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the following consent agenda items:

Recommend the Board approve the consent agenda items.

**Minutes** Recommend the Board approve the minutes for the meeting held on August 1, 2013.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

**Personnel**

**Resignations**

Recommend the Board accept Jack Brand’s resignation as Teaching Assistant at Plattsburgh High School, effective July 2, 2013.

Recommend the Board accept Sherry Longe’s resignation as Custodial Worker, effective September 4, 2013.

Recommend the Board accept Jayme Keable's resignation as Teaching Assistant, effective September 1, 2013.

### Appointments

#### Increase in Hours

Recommend, the Board of Education approve an increase in the approved schedule for Tammy Cecil, Food Service Helper, from 2.5-hours daily to 5.5-hours daily, effective August 29, 2013.

### Probationary Appointments

Recommend the Board appoint the following probationary appointments:

| EMPLOYEE          | POSITION/TENURE AREA      | GRADES/DEPT.                           | EFFECTIVE DATE    | PAY RATE             | COMMENTS  |
|-------------------|---------------------------|--|-------------------|----------------------|---|
| Katelyn Flynn     | Biology/Chemistry Teacher | Plattsburgh High                       | September 1, 2013 | \$44,496 (step 2, M) | 3 year probationary appointment, Cert - Biology 7-12 -Initial.                    |
| William Herzog    | English Teacher           | Plattsburgh High                       | September 1, 2013 | \$50,672 (step 6, M) | Call back due to a retirement/reconfiguration                                     |
| Dana Lutters      | English Teacher           | Plattsburgh High                       | September 1, 2013 | \$42,952 (step 1, M) | 3 year probationary appointment, Cert - English Language Arts 7-12 - Initial      |
| Jayme Keable      | Elementary Teacher        | Oak Street Elementary                  | September 1, 2013 | \$42,952 (step 1, M) | 3 year probationary Appointment, Early Childhood Ed (B-2) - Initial.              |
| Danielle Seem     | Teaching Assistant        | Momot Elementary                       | September 1, 2013 | \$23,918 (step 2)    | 2 year probationary appointment, Cert - Teaching Ass't I, renewal.                |
| Amy McCasland     | Teaching Assistant        | Stafford Middle                        | September 1, 2013 | \$22,992 (step 1)    | 3 year probationary appointment, Cert - Childhood Ed Grs 1-6, Initial.            |
| Haley Feazelle    | Teaching Assistant        | Plattsburgh High Alternative Education | September 1, 2013 | \$22,992 (step 1)    | 3 year probationary appointment, Cert - Childhood Ed Grs 1-6, Initial.            |
| Abram Benko       | Teaching Assistant        | Plattsburgh High                       | September 1, 2013 | \$22,992 (step 1)    | 3 year probationary appointment, Cert - English Language Arts 7-12, Initial.      |
| Brandon Bosworth  | Teaching Assistant        | Stafford Middle 8:1:1                  | September 1, 2013 | \$22,992 (step 1)    | 3 year probationary appointment, Cert - Social Studies 7-12, Initial.             |
| Michelle Esquilin | Food Service Helper       | Momot Elementary                       | August 29, 2013   | \$10.09/hour         | 26-week probationary appointment, 2.5 hrs/day.                                    |
| Sherry Longe      | Food Service Helper       | Oak Street Elementary                  | September 5, 2013 | \$10.09/hour         | 26-week probationary appointment, 3 hrs/day.                                      |
| Lori Clukey       | Custodial Worker          | Plattsburgh High                       | September 3, 2013 | \$26,768 (prorated)  | 26-week probationary appointment, evening shift.                                  |
| Mandi Devins      | School Monitor            | Bailey Avenue Elementary               | September 3, 2013 | \$11.01/hour         | 26-week probationary appointment, 2.25 hrs/day. Pending fingerprinting clearance. |
| Jennifer Rock     | School Monitor            | Momot Elementary                       | September 3, 2013 | \$11.17/hour         | 26-week probationary appointment, 2.5 hrs/day.                                    |
| Dennis Lefebvre   | School Monitor            | Oak Street Elementary                  | September 3, 2013 | \$11.01/hour         | 26-week probationary appointment, 2.25 hrs/day. Pending fingerprinting clearance. |
| Susan Lamora      | School Monitor            | Bailey Avenue Elementary               | September 3, 2013 | \$11.01/hour         | 26-week probationary appointment, 2.25 hrs/day. Pending fingerprinting clearance. |
| Ericka Gould      | School Monitor            | Momot Elementary                       | September 3, 2013 | \$11.17/hour         | 26-week probationary appointment, 2.5 hrs/day.                                    |

**2013 Summer Work Authorizations - AIS Summer Hours – 2013**

Recommend the Board appoint the following personnel to provide summer hours, summer 2013, related to AIS, not to exceed 6.5 hours:

| <u>Name</u>  | <u>Contract Rate</u> | <u>Name</u>    | <u>Contract Rate</u> |
|--------------|----------------------|----------------|----------------------|
| Scott Waite  | \$31.05/hr.          | Kathy Meyer    | \$31.05/hr.          |
| Sue Wilson   | \$31.05/hr.          | Erica Buskey   | \$31.05/hr.          |
| Terry Niles  | \$31.05/hr.          | Wendy LaForest | \$31.05/hr.          |
| Nancy Strack | \$31.05/hr.          |                |                      |

**2013 Summer Work Authorization - PAR Summer Services (not to exceed 25 hrs/each)**

| <u>Name</u> | <u>Contract Rate</u> | <u>Name</u>    | <u>Contract Rate</u> |
|-------------|----------------------|----------------|----------------------|
| Beth Flynn  | \$31.05/hr.          | Nicole Nevader | \$31.05/hr.          |
| Neil Bowlen | \$31.05/hr.          | Pat Goodell    | \$31.05/hr.          |

**2013 Summer Work Authorizations - CT Members to provide Summer Hours**

Recommend the Board appoint the following CT members to provide summer hours, summer 2013, related to APPR/Professional Development, not to exceed 25 hours:

| <u>Name</u>        | <u>Contract Rate</u> | <u>Name</u>             | <u>Contract Rate</u> |
|--------------------|----------------------|-------------------------|----------------------|
| Elizabeth Cutaiaar | \$31.05/hr.          | MaryLou LaRocque-Megarr | \$31.05/hr.          |
| Jennifer Jolicoeur | \$31.05/hr.          | Susan Higgins           | \$31.05/hr.          |
| Thomas Via         | \$31.05/hr.          | Mary Fortin             | \$31.05/hr.          |
| Pamela Frederick   | \$31.05/hr.          | Mary Gertsch-Cochran    | \$31.05/hr.          |

**2013 Summer Work Authorization - Special Education Summer Services**

Recommend the Board appoint Toni Meiles to sub for Heidi Wilkins, to provide Special Education summer services, not to exceed 7.5 hours @ \$46.34/hr. Balance of Lara Kinne's hours approved at the June 19, 2013 board meeting.

**2013 Summer Work Authorization – Dean of Students**

Recommend the Board approve three days, not to exceed 20 hours @ \$31.05/hour, for Merrill "Kempton" Pierce for preparation of the opening of school at Momot Elementary.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve

the appointments and rates of pay as presented.

Fingerprint

Name      Certification      Rate      Position (Subs)      Status

|                 |               |   |  |                             |
|-----------------|---------------|---|--|-----------------------------|
| Kimberly Crompt | Certified     | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                     |
| Meghan Ryan     | Non-Certified | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                     |
| Candee Vincent  | N/A           | \$9.00/hour                               | Food Service Helper  | Cleared                     |
| Marcel Filion   | N/A           | \$ 11.50/hour                             | Custodial Worker   | Cleared                     |
| Ruth Marshall   | N/A           | \$9.00/hour<br>\$9.00/hour<br>\$9.00/hour | School Monitor<br>Student Aide<br>Food Service Helper      | Appt.. pending fp clearance |
| Sheryl McLean   | N/A           | \$9.00/hour<br>\$9.00/hour<br>\$9.00/hour | School Monitor<br>Student Aide<br>Food Service Helper      | Appt.. pending fp clearance |

|              |     |   |   |         |
|--------------|-----|---|---|---------|
|              |     | \$9.00/hour                               | Typist  |         |
| Jessica Monz | N/A | \$9.00/hour<br>\$9.00/hour<br>\$9.00/hour | School Monitor<br>Student Aide<br>Food Service Helper | Cleared |

**Leave of Absences**

Recommend the Board approve an unpaid leave of absence for Brian Ellsworth, bus and lunch monitor, for the 2013-2014 school year.

**Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (June 2013)
- 2) High School Extraclassroom Activity Fund Report (June 2013)
- 3) Summary of Budget Transfers for the month of June 30, 2013 under \$25,000
- 4) Summary of Monthly Wire Transfers (June 30, 2013)
- 5) Food Service Profit and Loss Statement (June 2013)
- 6) Budget Status Report (August 31, 2013)
- 7) Revenue Status Report (August 31, 2013)

**Treasurer’s Report**

Recommend the Board accept the June 30, 2013 **Treasurer’s Report** as presented in *Appendix I*.

**Emergency Medical Services - Home Football Games**

Recommend the Board approve an agreement for the provisions of emergency service at home football games with Plattsburgh City Fire Department for the 2013 football season at the rate of \$75 per game.

**Budget Tranfer over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

| AMOUNT       | FROM           | DESCRIPTION                        | TO             | DESCRIPTION                               |
|--------------|----------------|------------------------------------|----------------|---|
| \$ 49,184.00 | A2250-490-4100 | BOCES Shared<br>Services – Spec Ed | A2110-471-4100 | Tuition paid to other school<br>districts |

*To cover tuition expense for city resident students placed in foster care.*

**Motion Carried: 5-0**

**New Business**

**Business**

**Foil Request**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend, that the request for a copy of the letter dated April 25, 2013 from the District’s attorney, providing advice and counsel, is hereby denied because, as a legal opinion, this record is exempt by State of Federal Law under attorney-client privilege. Mr. Wachtmeister quoted a NYSSBA publication obtained at the 2013 Summer Law Conference on Collective Bargaining – Issues and Trends. After much discussion, motion failed.

**Motion Failed: 4-1**

**Standard Work Day and Reporting Resolution RS 2417-A**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board pass the following resolution: Be it resolved that the Plattsburgh City School District/Location Code 70043 hereby establishes the following as listed on *Appendix II* as the standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials.

**Motion Carried: 5-0**

**NYS DOT Safe Routes to Schools**

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend The Board accept the bid of \$54,322.01 from Murnane Building Contractors for the installation of concrete pads and bicycle/skateboard racks at Bailey Avenue Elementary, Oak Street Elementary, Momot Elementary, and Stafford Middle schools, per DOT PIN#780515.

**Motion Carried: 5-0**

**Personnel Items (not part of Consent Agenda)**

It was moved by Mr. Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board establish a position of a consultant teacher on special assignment financed thru the Innovation Fund grant. This position will perform consultant/teacher evaluation duties and coordinate innovation fund activities for the 2013-2014 academic school year.

**Motion Carried: 5-0**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board restore (partial) 2.25 hours of the position of Clerk, effective September 3, 2013.

**Motion Carried: 5-0**

It was moved by Mr. Hall, seconded by Mr. Wachtmeister to recommend the Board recall Danielle Scholl to the 2.25-hour position of Clerk at an unchanged rate pay, with an assignment of Bailey Avenue/Oak Street Elementary schools, effective September 3, 2013.

**Motion Carried: 5-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

- Update on Building Use Study – Superintendent Short reported the next meeting is September 18<sup>th</sup> at Oak Street Elementary, 6:00 p.m., 5:30 tour of the building for those who are not familiar with the building.
- Update on Shared Services Study – Superintendent Short reported that there is a joint meeting with Beekmantown and Plattsburgh City School Districts at PHS, in the cafeteria, on September 25<sup>th</sup>.

**Board Member Reports/Remarks**

Mr. Wachtmeister stated he is pleased to see the restorations and requested that maybe sometime during the year a report could be given on teaching assistants compared to teacher/student aides. He also requested a report be shared with the Board on the state's results of the district test scores.

Mrs. Boise thanked the staff, Board, and Administrators for all their hard work in getting the school off to a good start for the new school year.

**Public Comment** – There were no public comments.

**Adjournment** - At 8:29 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to adjourn.

**Motion Carried: 5-0**

Respectfully,

Dawn Stetz,  
District Clerk

-

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**September 12, 2013 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present (arrived 6:29)  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz – (Vice-president) - present  
David Stone – present  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal) - present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:15 p.m., it was moved by Mr. Wachtmeister, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.  
**Motion Carried: 8-0**

**PLEDGE OF ALLEGIANCE:** Mr. Rotz led the pledge of allegiance.

At 6:29 p.m., Mr. Krieg entered Executive Session.

**RECONVENE:** At 7:00 p.m., it was moved by Mr. Krieg, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order.  
**Motion Carried: 9-0**

**REPORT:** Claudine Selzer-Clark, Special Education Director presented the Annual Report for the Committee on Special Education and the Committee on Preschool Special Education for the 2012-13 school year. The report included: Demographic, referral, meeting and program data for CPSE and CSE, status on the implementation of the District’s continuum of service for the year, Highlights, trends and accomplishments of the District’s Special Education program, and considerations for future programming.

**PUBLIC COMMENTS**

Mr. Chmura discussed his FOIL request that the school attorney letter, regarding health insurance benefits, be shared with the public, which is on tonight’s agenda under Old Business.

Mrs. Coryea discussed the issue of assigning Teaching Assistants over Teacher Aides and directed some of her questions to Mrs. Selzer. She expressed her desire to know what other districts are doing and what their numbers are compared to PCSD’s numbers.

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board approve the following consent agenda items:

Recommend the Board approve the consent agenda items.

**Minutes** Recommend the Board approve the minutes for the meeting held on August 22, 2013.



**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today with the following changes:  
Under 8.4.B.2. add Mary Lou Megar and Sandra Kalowski as the tutors TBA for the Champlain Home for Children and under 8.4.B.5 a correction to the PHS Guidance Additional Summer Services to read as follows:  
Alan Feazelle 6 days, Heather Hall 6 days, Amy Tisdale 6 days and Rory LaPage 1 day.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel****Resignations**

- 1) Recommend the Board accept Karen C. Rock's resignation as ELA teacher at Stafford Middle, effective September 3, 2013.
- 2) Recommend the Board accept Elizabeth Crahan's resignation as Lunch/Bus Monitor, effective August 28, 2013.
- 3) Recommend the Board accept Georgina Deyo's resignation as School Monitor, at Bailey Avenue, effective August 29, 2013.
- 4) Recommend the Board accept Adam Mehan's resignation as Modified Football Coach, effective August 22, 2013.

**Appointments****Fall Coaches**

Recommend the Board appoint the following fall coaches for the 2013-2014 school year:

| SPORT      | POSITION           | RECOMMENDATION       | STIPEND     |
|------------|--------------------|----------------------|-------------|
| Football   | Modified Coach     | Christopher Hartmann | \$2,550     |
| Volleyball | Varsity Volunteer  | Brittany Bracale     | NA          |
| Swim Teams | TOC School Monitor | Robert Hartman       | \$9.00/hour |

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

| EMPLOYEE                               | POSITION/TENU RE AREA                    | GRADES/ DEPT.               | EFFECTIVE DATE                  | PAY RATE                        | COMMENTS  |
|--|--|-----------------------------|---------------------------------|---------------------------------|---|
| Mary Lou LaRocque<br>Sandra Kowalowski | Tutors                                   | Champlain Home For Children | 2013-2014 school year           | \$46.34/hour                    | Consolidated Title Grant Funds. Not to exceed 220 hours each. |
| Mary Lou LaRocque                      | Consultant Teacher on Special Assignment | Districtwide                | October 1, 2013 – June 26, 2014 | Current salary                  | Funded by the Innovation Fund Grant.                          |
| Karen Donoghue                         | Long Term Substitute Elementary Teacher  | Bailey Avenue Grade 2       | October 1, 2013 – June 26, 2014 | \$42,952 (pro-rated - \$38,657) | Replacing M. LaRocque, who has been reassigned.               |
| Elizabeth Crahan                       | Teacher/Student Aide                     | High School                 | September 3, 2013               | \$12.80/hour                    | 26-week probationary appointment, 6.5 hours/day.              |
| Taylor Reil                            | Teacher/Student Aide                     | Momot                       | September 3, 2013               | \$12.80/hour                    | 26-week probationary appointment, 6.5 hours/day.              |
| Katherine Lavery                       | Teacher/Student Aide                     | High School                 | September 3, 2013               | \$12.80/hour                    | 26-week probationary appointment, 3.0 hours/day.              |
| Jessica Monz                           | School Monitor                           | Momot                       | September 3, 2013               | \$11.01/hour                    | 26-week probationary appointment, 2.5 hours/day.              |

**2013 Summer Work Authorizations – Special Educational Services**

Recommend the Board appoint Lara Kinne as substitute teaching assistant to provide summer hours, summer 2013, related to Special Educational services, not to exceed 2.5 hours:

**Nursing Additional Summer Services - 2013**

Recommend the Board appoint the following Nursing staff to provide additional summer services for PCSD, providing athletic physicals/Pre-K Screening/vaccination records, summer 2013, not to exceed the hours listed below:

| <u>Name</u>    | <u>Authorization &amp; Contract Rate</u> | <u>Name</u> | <u>Authorization &amp; Contract Rate</u> |
|----------------|--|-------------|--|
| Cheryl Maggy   | 4 hours @ \$46.34/hr.                    | Barb Davis  | 2.5 hours @ \$46.34/hr                   |
| Valerie Butler | 8 hours @ \$46.34/hr                     |             |  |

### **Plattsburgh High School Guidance Additional Summer Services – 2013**

Recommend the Board appoint the following guidance counselors to provide additional summer services for Plattsburgh High, summer 2013 as follows:

| <u>Name</u>   | <u>Authorization &amp; Contract Rate</u> | <u>Name</u>  | <u>Authorization &amp; Contract Rate</u> |
|---------------|--|--------------|--|
| Alan Feazelle | 6 days @ \$361.44/day (13-14)            | Heather Hall | 6 days @ \$284.24/day (13-14)            |
| Amy Tisdale   | 6 days @ \$299.68/day (13-14)            | Rory LaPage  | 1 day @ \$253.36/day (13-14)             |

### **2013 Summer Work Authorization – CVES**

Recommend the Board approve summer hours for Charlene O'Connor @ \$36.65/hour, not to exceed 131 hours, for providing services for CVES during the summer of 2013.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Name</u>        | <u>Certification</u> | <u>Rate</u>                               | <u>Position (Subs)</u>                                     | <u>Fingerprint Status</u>   |
|--------------------|----------------------|---|--|-----------------------------|
| Alan Aguglia       | Certified            | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                     |
| Geoffrey Brenno    | Non-Certified        | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                     |
| Mark Eggelston     | Certified            | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                     |
| Elishia Alger      | Certified            | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                     |
| Kasie Shiflett     | N/A                  | \$9.00/hour                               | School Monitor   | Appt.. pending fp clearance |
| Reginald Bellevive | N/A                  | \$ 11.50/hour                             | Custodial Worker   | Cleared                     |

### **Leave of Absences**

Recommend the Board approve an unpaid leave of absence for Karen Donoghue, Teaching Assistant, effective October 1, 2013 – June 26, 2014, while filling a Long-Term Substitute Teaching position.

### **Business**

The following are presented for Board information:

- 1) Summary of Budget Transfers for the month of July 31, 2013 under \$25,000
- 2) Summary of Monthly Wire Transfers (July 31, 2013)
- 3) Budget Status Report (July 31, 2013)

### **Treasurer's Report**

Recommend the Board accept the July 31, 2013 **Treasurer's Report** as presented in *Appendix II*.

**Motion Carried: 9-0**

### **Correspondence**

- Clinton-Essex-Warren-Washington School Boards Association Informational Meetings
- CVES Board of Education Vacancy

### **Foil Request**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend, that the request for a copy of the letter dated April 25, 2013 from the District's attorneys, providing advice and counsel, is hereby denied because, as a legal opinion, this record is exempt by State of Federal Law under attorney-client privilege. After Board discussion the Board voted on the resolution which denied the FOIL.

**Motion Carried: 7-1-1**

### **New Business**

#### **NYSSBA Voting Delegates**

Recommend the Board appoint a Board member as the voting delegate at the 2013 NYSSBA Annual Meeting in Rochester, NY – October 24-26, 2013, and another Board member as an alternate. After Board discussion, it was stated if anyone was interested to please contact the District Clerk by Tuesday of next week. The District Clerk will be sending out a reminder via email.

### **Concluding Reports and Remarks**

#### **Superintendent's Reports/Remarks**

- Update on Building Use Study – Superintendent Short reported there is a follow up meeting at Oak Street Elementary, Sept. 18th. The next meeting will be the third week of October at the Middle school and the last meeting at Momot.
- Update on Shared Services Study – Superintendent Short reported there is a joint meeting of both PCSD and BCSD school boards at the Duken Building, September 25<sup>th</sup> at 6:30 p.m.

Superintendent commented both studies are expected to run each month through November/December and the information we receive should help us know if there are any implications when budgeting for the next school year.

#### **Board Member Reports/Remarks**

Mr. Goerlitz stated how pleased she is that we are providing more Special Educational services in our own District, thanking the teachers and administrators for making this happen.

Mr. Wachtmeister requested that for the next agenda a motion be put on to switch the CSEA and PTA and employees to Plan B so the Board could have a full discussion of the issues giving the Board a chance to vote. He also commented on his visit to his balhis union free school district for his 50<sup>th</sup> class reunion stating how impressed he was with the opportunities the students had there and commented on the differences between PCSD and BALhi ... such as: wealth, special education, funding, etc.

Mr. Rotz thanked Mrs. Selzer for a great presentation and thanked the administrators for making sure the first week of school went smoothly.

Mr. Marino congratulated Mrs. Selzer on a well-done presentation. He also requested that information be gathered concerning the various plans the voters/taxpayers have so we can compare them to both Plan A and Plan B so the public can have full knowledge.

Mr. Morris welcomed back everyone. He also asked do we have to stay in this health plan group and lets look to see if we can get into another one.

Dr. Stone agrees with all the comparisons that have been suggested tonight and asked Mr. Lebrun if he confirms the accuracy of figures shared by the public. He stated he would like to know that so if they are not working with the same figures Mr. Lebrun is, then that is misinformation and would like to share that with the public. Dr. Stone congratulated the administration for a fine job with the first week of school wishing them a great year.

Mrs. Boise shared with the Board that she visited all the schools on the first day of school for students stating it was all good, giving kudos to everyone and commented on what a great keynote speaker we had on opening day for teacher..

**Public Comment** – There were no public comments.

**Adjournment** - At 8:29 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to adjourn.

**Motion Carried: 9-0**

Respectfully,

Dawn Stetz, District Clerk

-

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**September 26, 2013 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present (arrived 6:23)  
Clayton Morris – present  
Ronald Marino – present (arrived 6:20)  
Tracy Rotz – (Vice-president) - present  
David Stone – present  
Fred Wachtmeister – present (arrived 6:10)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - excused  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:07 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.  
**Motion Carried: 6-0**

**PLEDGE OF ALLEGIANCE:** Kaitlynn Rabideau, a student, led the pledge of allegiance.

At 6:10 p.m., Mr. Wachtmeister entered Executive Session.

At 6:20 p.m., Mr. Marino entered Executive Session.

At 6:23 p.m., Mr. Krieg entered Executive Session.

**RECONVENE:** At 6:59 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order.  
**Motion Carried: 9-0**

**RECOGNITION:** Mrs. Sullivan presented to the Board art work for the following winners of the Thelma Carrino Best of Show Award Winners (“our first three years”)

2011 Winner: Nicole Williams, SMS  
2012 Winners: Colin Supernaw, K, Momot Elementary  
Niki Rodgers, 6<sup>th</sup> grade, SMS  
Taiyi Ma, 11<sup>th</sup> grade, PHS  
2013 Winners: Kaitlynn Rabideau, K, Bailey Elementary  
Hayden Nugent-Nadeau, 4<sup>th</sup> grade, Momot Elementary  
Ameila Argulles, 6<sup>th</sup> grade, Momot Elementary  
Taiyi Ma, 12<sup>th</sup> grade, PHS

Superintendent Short and Mr. LaBarge recognized Susan Scott for her heroism and extraordinary skill in saving a Stafford Middle School student from choking.

**PUBLIC COMMENTS**

Mr. Chmura referred to the annual Special Education report presented at the last board meeting inquiring on ratios assigned to various classes, requesting more specifics on the reported savings of \$400,000, the hiring of teaching assistants versus teacher aides, and asked if the special education students are faring better with the new PCSD program compared to BOCES.

Mrs. Burdo spoke in support of the strings program asking the District for their support.

Mr. Stewart commented on the lack of accessibility to the school games for those persons disabled and would appreciate the District's help in making access to the PHS side easier.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the following consent agenda items:

Recommend the Board approve the consent agenda items.

**Minutes** Recommend the Board approve the minutes for the meeting held on September 12, 2013.

**Adoption of the Agenda** Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Fall Coaches**

Recommend the Board appoint the following fall coaches for the 2013-2014 school year:

| SPORT      | POSITION          | RECOMMENDATION | STIPEND |
|------------|-------------------|----------------|---------|
| Gymnastics | Varsity Volunteer | Kelsey Darby*  | N/A     |

\* Pending fingerprinting clearance

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

| EMPLOYEE         | POSITION/TENU<br>RE AREA                   | GRADES/ DEPT. | EFFECTIVE<br>DATE                        | PAY RATE               | COMMENTS   |
|------------------|--|---------------|--|------------------------|--|
| Ellen Fessette   | Long Term Substitute<br>Teaching Assistant | Oak Street    | September 24,<br>2013 – June 26,<br>2014 | \$21,268<br>(prorated) | Replacing K. Donoghue,<br>who has been reassigned. |
| James Manchester | Athletic Coordinator                       | PCSD          | 2013-2014 school<br>year                 | \$7,000<br>Stipend     |  |
| Ruth Marshall    | School Monitor                             | Bailey Avenue | September 27, 2013                       | \$11.01/hour           | 26 week probationary<br>appointment. 2.25 hrs/day  |

**Intramural Coaching Appointments**

Recommend the Board approve the appointments of the staff listed below as intramural teachers for the 2013/2014 school year at the stipend as listed.

**Building Intramurals**

|                                 | <b>130 Sessions</b> | <b>Recommendation</b> |
|---------------------------------|---------------------|-----------------------|
| <b>Oak Street</b>               |                     |                       |
| (Max. 20 sessions per activity) | Kim Quinn           | \$43.19 per session   |
|                                 | Annmarie Curle      | \$43.19 per session   |
| <b>Momot Elem.</b>              |                     |                       |
| (Max. 20 sessions per activity) | Karin Trombley      | \$43.19 per session   |
|                                 | TBA                 | \$43.19 per session   |
|                                 | Jesse Terry         | \$43.19 per session   |

**2013 Summer Work Authorization - PIC Summer Training**

Recommend the Board appoint the following teachers to receive Teacher Leader Training (PIC) funded by National Education Association (NEA), summer 2013 as follows, not to exceed 5 hours each:

| <u>Name</u>         | <u>Contract Rate</u> | <u>Name</u>              | <u>Contract Rate</u> |
|---------------------|----------------------|--------------------------|----------------------|
| Susan Higgins       | \$31.05/hour         | Alison Armstrong-Zantana | \$31.05/hour         |
| Laura DuBray        | \$31.05/hour         | Jordan Oshier            | \$31.05/hour         |
| Michelle Gottschall | \$31.05/hour         | Peggy McCartney          | \$31.05/hour         |
| Sarah McCarty       | \$31.05/hour         | Jennifer Slattery        | \$31.05/hour         |

**2013 Summer Work Authorization - PAR Summer Services**

Recommend the Board approve summer hours for Mary Gertsch-Cochran, not to exceed 7.5 hours at \$31.05/hour, providing PAR services.

**2013-2014 Special Education Services**

Recommend the Board approve hours for Janet Booth to continue providing Special Education services during the transition of the I-3 Grant Coordinator for 2013-2014 school year, not to exceed 40 hours at a rate of \$31.05/hour.

**Co-Curricular Advisory's for the 2013-2014 School Year**

Recommend the Board approve the appointments of staff members listed below as co-curricular advisors at the Stafford Middle School and High School for the 2013-2014 school year at the stipends listed.

**a. PLATTSBURGH HIGH SCHOOL**

| <u>Club/Advisor</u>                          | <u>Stipend</u> | <u>Club/Advisor</u>                      | <u>Stipend</u> |
|--|----------------|--|----------------|
| Senior Class/Sue Fresn                       | \$2,720.00     | Junior Class/Charlie Lustig              | \$1,141.00     |
| Junior Class Co-Adv/Michael Nichols          | \$1,141.00     | Sophomore Class/Jerri Charlebois         | \$1,921.00     |
| Freshman Class/William Herzog                | \$1,350.00     | After Prom Party 1/Jackie Cianfrocco     | \$666.00       |
| After Prom Party 2/Cheryl Maggy              | \$666.00       | CFES/Susan LaPierre                      | \$1,864.00     |
| Model UN-Comm/Charlie Lustig                 | \$571.00       | Student Association/Susan LaPierre       | \$1,978.00     |
| CFES Mentor/Fran Bieber                      | \$951.00       | Drama Club/Cheryl Maggy                  | \$3,043.00     |
| French Club/Jila Yadollahpour                | \$761.00       | GAPP/Jean Seeber                         | \$2,282.00     |
| GSA Advisor/Lorri Willet-Thatcher            | \$571.00       | Yearbook/Sullivan, Heather               | \$5,021.00     |
| Key Club/Fran Bieber                         | \$1,141.00     | Creative Arts/Donna Baker                | \$1,141.00     |
| Multi-Cultural Club/Jila Yadollahpour        | \$1,522.00     | National Honor Society/Jennifer Slattery | \$1,141.00     |
| PHS Green Team/Amy Sholtis                   | \$1,141.00     | Science Olympiad 1/Cory Mousseau         | \$856.00       |
| Senior Slide Show/Michael Nichols            | \$304.00       | Senior Slide Show/Sue Fresn              | \$304.00       |
| Spanish Club/Alison Armstrong-Zantana        | \$761.00       | School Store/Susan LaPierre              | \$533.00       |
| Future Business Leaders of America/Val Raugi | \$761.00       |  |                |

**b. STAFFORD MIDDLE SCHOOL**

| <u>Club/Advisor</u>                  | <u>Stipend</u> | <u>Club/Advisor</u>                   | <u>Stipend</u> |
|--------------------------------------|----------------|---------------------------------------|----------------|
| Jazz Ensemble/ Pray, Matthew         | \$2,486.00     | Foreign Language/ Clarin, Christele   | \$621.00       |
| Drama/ Dolan, Lawrence               | \$2,072.00     | Chess-Backgammon/Given, Scott         | \$621.00       |
| Student Council Advisor/Manor, Penny | \$1,657.00     | Recycling Club/Passno, Carol          | \$414.00       |
| Study Buddy/Quarles, LaShauna        | \$621.00       | 8th Grade Volunteers/Sciole, Kathleen | \$414.00       |
| 8th Grade Advisor/Quinn, Kim         | \$829.00       | Math Counts/Farrell, Shawn            | \$621.00       |
| Library Club/Puschak, Russell        | \$621.00       | Science Olympiad/Patell-Dame, Sonal   | \$621.00       |
| Technology Club/Gottlob, Bryan       | \$621.00       | Science Olympiad/DeMane, Wendy        | \$207.00       |
| Tennis – Cathy Whalen                | \$621.00       | Yearbook/Seguin, Toni                 | \$2,486.00     |

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Name</u>   | <u>Certification</u> | <u>Rate</u>                | <u>Position (Subs)</u>        | <u>Fingerprint Status</u>    |
|---------------|----------------------|----------------------------|-------------------------------|------------------------------|
| Roger LaCroix | Certified            | \$84.00/day<br>\$9.00/hour | Teacher<br>Teaching Assistant | Cleared (Retired<br>Teacher) |

|                              |               |   |  |                           |
|------------------------------|---------------|---|--|---------------------------|
|                              |               | \$9.00/hour                               | Student Aide/Teacher Aide                                  |                           |
| <b>Bernard Scott Hecox</b>   | Non-Certified | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| <b>Christopher J. LaRose</b> | Non-Certified | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Appt pending fp clearance |
| <b>Maryanne Ellsworth</b>    | N/A           | \$12.80/hour                              | Student Aide/Teacher Aide                                  | Cleared                   |

**Business**

**Business Reports**

The following are presented for Board information:

- 1) Summary of Budget Transfers for the month of August 31, 2013 under \$25,000
- 2) Summary of Monthly Wire Transfers (August 31, 2013)
- 3) Budget Status Report (August 31, 2013)

**Treasurer’s Report**

Recommend the Board accept the August 31, 2013 **Treasurer’s Report** as presented in *Appendix II*.

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

| AMOUNT   | FROM           | DESCRIPTION                      | TO             | DESCRIPTION               |
|--|----------------|----------------------------------|----------------|---------------------------|
| \$ 92,272  | A2250-490-4100 | BOCES Shared Service - Spec. Ed. | A2110-121-4200 | Elementary Teacher Salary |
| \$ 70,000  | A2250-490-4100 | BOCES Shared Service - Spec. Ed. | A2110-166-4200 | Monitor Salary            |
| \$ 51,251  | A2250-490-4100 | BOCES Shared Service - Spec. Ed. | A2250-150-4200 | Special Ed Teacher Salary |
| <i>To cover the salary expense for programs brought back from BOCES.</i> |                |                                  |                |                           |
| \$ 63,024  | A2110-130-4200 | Secondary Teacher Salary         | A2110-121-4200 | Elementary Teacher Salary |
| <i>Transfer employee salary from secondary to elementary.</i>            |                |                                  |                |                           |
| \$ 50,572  | A2110-151-4000 | Leave Contingency                | A2110-121-4200 | Elementary Teacher Salary |
| <i>To cover salary expense for Dean of Students.</i>                     |                |                                  |                |                           |

**Motion Carried: 9-0**

**Correspondence** – Superintendent Short shared a letter from Mr. Stewart regarding handicap access to the athletic fields. He also shared correspondence in support of expanding the 4<sup>th</sup> grade “Beginning Strings” program.

**New Business**

**Business**

**Section VII Mergers - Boys Varsity Ice Hockey**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve Seton Catholic School’s request to merge with the Plattsburgh City School District for the sport of Boys Varsity Ice Hockey for the 2013-2014 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix III*).

**Motion Carried: 8-1**

**External Audit Report**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board receive the 2012-2013 Annual External Audit Report prepared by Conroy, Boulrice, Telling & Trombley, PC. It was noted that there were no findings.

**Motion Carried: 9-0**

**Health Insurance**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board continue discussion on the question of unilateral change to health insurance for Plattsburgh Teachers' Association and Civil Service Employees.

Superintendent Short explained the purpose of this agenda item is to allow the Board continued discussions before taking any action.

After much discussion, the Board agreed they would like more information before voting on making a possible change to health insurance, such as:

- Is CEWW plan B equivalent to the NYSHIP (aka Statewide) plan?
- If the Board elects not to unilaterally move the insured belonging to NYSUT and CSEA to Plan B (given the legal opinion expressing that the BOE could do so), does this constitute a gift of public funds?
- If the Board elects to unilaterally move active NYSUT and CSEA members to Plan B, but opts to leave retirees in Plan A, does this constitute a gift of public funds (given that they can apply to the retiree set that which they apply to the active set)?
- If the Board moves employees to Plan B through negotiations/collective bargaining, and there is some compensatory offering in exchange for this healthcare movement, does such constitute a gift of public funds?
- If the Board begins negotiations/collective bargaining, is a unilateral movement of employees to Plan B thereby precluded/restricted.

It was moved by Mr. Marino, seconded by Mr. Morris that the Board continue discussion on the question of unilateral change to health insurance for Plattsburgh Teachers' Association and Civil Service Employees subject to receiving all the information requested by the Board.

**Motion Carried: 9-0**

**Concluding Reports and Remarks****Superintendent's Reports/Remarks**

Update on Building Use Study – Superintendent Short reported the next meeting will be at Stafford Middle school and then Momot Elementary. He reported the minutes from the meetings are available via the District website. The consultants will be making a recommendation to the Board when the study is complete.

Update on Shared Services Study – Superintendent Short reported on the joint meeting between School Boards of the Beekmantown Central and Plattsburgh City School Districts. Consultants gave an overview of what they are looking at and gave examples of the types of services that can be shared. They spent this week interviewing administration at both Beekmantown Central SD and Plattsburgh City SD. There will be another joint meeting in about two months. The goal is to have some ideas/direction by the end of December which would be in time for decisions to be made for the next school year. The next meeting is October 16<sup>th</sup>.

**Board Member Reports/Remarks**

Mr. Hall requested administration look further into the accessibility to the high school fields and offered assistance to help with this matter.

Mrs. Goerlitz spoke of the strings program and the concerns and that she assumes this will be looked into.

Mr. Wachtmeister referred to an article in the ONBOARD on the FOIL process and the impact it can have on a district providing the information. He would like to know how the District handles their FOIL requests, number of requests they receive, are they done electronically, approximation of the time District employees spend on gathering information, etc. Mr. Wachtmeister also would like administration to examine providing more adequate access for the handicap parking/athletic field. He also asked for the following health insurance information: the number of people receiving health insurance broken down by family/medicare related, how many of those are retirees and how many individuals have the buyout?

Mr. Rotz felt Mr. Stewart brought up good points and would like to see what the District can do to make it possible for



the handicap to be able to gain better access to the fans.

Mr. Marino asked Mr. Lebrun (when preparing his figures on the health insurance) to provide the savings might be without retirees. He also commented on the handicap parking stating we can establish more parking/accessibility.

Mr. Morris also would like to see an increase in handicap parking and agrees there needs to be better accessibility.

Dr. Stone thanked Mr. Stewart for his feedback and feels we need a temporary solution for handicap access and then pursue a permanent solution to allow parking down below and to have complete and total access for the handicap.

Mrs. Boise appreciated the speakers coming forward and sharing their comments. She concurs with everyone on finding a solution to the handicap access to games. She reported she had an opportunity to go to the GAPP reception and gave Jean Seeber and the program kudos. Mrs. Boise thanked the administrators and parents for taking in the German students.

**Public Comment** – There were no public comments.

**Adjournment** - At 8:30 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 9-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**October 10, 2013 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present (arrived 6:05)  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz – (Vice-president) - present  
David Stone – present  
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:03 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Motion Carried: 7-0**

At 6:05 p.m., Mr. Krieg entered Executive Session.

**PLEDGE OF ALLEGIANCE:** Robert Matthews, PHS student, led the pledge of allegiance.

**RECONVENE:** At 7:11 p.m., it was moved by Dr. Stone, seconded by Mr. Rotz to reconvene into Regular Session and call the meeting to order.

**Motion Carried: 8-0**

**SPOTLIGHT:** The Board received a brief presentation by the CFES club advisor, Susan LaPierre and Mr. Boise on behalf of CFES. Robert Matthews, PHS recited the PHS mission statement and shared his positive experiences visiting colleges. Mr. Boise explained the goal of CFES is to help students do better in life by helping them take that next step towards their education. He presented PHS with a banner, recognizing them as a “School of Distinction” letting them know they will also be receiving a plaque at a later date. Mr. Boise thanked Mrs. LaPierre and students for the time they put into making the program so successful. It was noted that PHS has won this award three years in a row and only four school districts received this award this year, Plattsburgh being one of them.

**Report:** STAR Program – Cynthia King, with the State of New York Department of Taxation and Finance, gave a PowerPoint presentation on how the community can register for the STAR program. She informed community members will be receiving reminders in the mail around December 1<sup>st</sup>, reporting the deadline to register for the STAR program is December 31<sup>st</sup>.

**Public Comment**

Mr. Dowdle was inquiring on what position the NYSSBA has or will be taking on the gambling proposition.

**Consent Agenda Items**

It was moved by Mr. Rotz seconded by Mr. Morris to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the minutes for the meeting held on September 26, 2013.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

| EMPLOYEE     | POSITION/TENU<br>RE AREA | GRADES/ DEPT. | EFFECTIVE<br>DATE | PAY RATE     | COMMENTS   |
|--------------|--------------------------|---------------|-------------------|--------------|--|
| Sherry Longe | Bus Monitor              | Districtwide  | October 11, 2013  | \$11.01/hour | 26 week probationary appointment – 3.5 hours/day |

**Winter Coaches**

Recommend the Board appoint the following winter coaches for the 2013-2014 school year:

| SPORT                | POSITION           | RECOMMENDATION     | STIPEND |
|----------------------|--------------------|--------------------|---------|
| Volleyball (Fall)    | Modified Volunteer | Hannah Emery       | N/A     |
| Boys Swim            | Varsity            | Pat Goodell        | \$4,047 |
| Boys Swim            | Modified           | Pat Goodell        | \$2,550 |
| Boys & Girls Bowling | Varsity            | Vickie McMillan    | \$2,329 |
| Ice Hockey - Varsity | Head Coach         | James Reidy        | \$5,212 |
|                      | Assistant Coach    | Russell Holland    | \$3,770 |
|                      | Volunteer          | Matthew Stetz      | N/A     |
|                      | Volunteer          | Robin Weeden       | N/A     |
|                      | Volunteer          | Joe Tolosky        | N/A     |
| Girls Basketball     | Varsity            | Brad LaValley      | \$5,212 |
| Girls Basketball     | JV                 | Tim Mulligan       | \$3,770 |
| Girls Basketball     | Modified           | Cindy McMahan      | \$2,939 |
| Boys Basketball      | Varsity            | Chris Hartmann     | \$5,212 |
| Boys Basketball      | JV                 | Pat Shaughnessy    | \$3,770 |
| Boys Basketball      | Modified           | Christopher LaRose | \$2,939 |
| Basketball Cheering  | Varsity            | Michelle Rugar     | \$2,828 |
| Winter Track         | Varsity            | Vern Harrison      | \$3,770 |

**Co-Curricular Advisory's for the 2013-2014 School Year**

Recommend the Board approve the appointments of staff members listed below as co-curricular advisors at the Stafford Middle School and High School for the 2013-2014 school year at the stipends listed. **PLATTSBURGH HIGH SCHOOL**

| Club/Advisor  | Stipend  |
|---|----------|
| After Prom Party 1/Heather Hall (replacing Jackie Cianfrocco) | \$666.00 |

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| Name        | Certification | Rate        | Position (Subs) | Fingerprint<br>Status |
|-------------|---------------|-------------|-----------------|-----------------------|
| Drew Belois | Certified     | \$84.00/day | Teacher         | Cleared               |

|                             |                |  |  |                                       |
|-----------------------------|----------------|--|--|---------------------------------------|
|                             |                | \$9.00/hour<br>\$9.00/hour   | Teaching Assistant<br>Student Aide/Teacher Aide  |                                       |
| <b>Laura Duell</b>          | Non-Certified  | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour  | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide   | Cleared                               |
| <b>Tori-Lyndin Rabideau</b> | Certified      | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour  | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide   | Cleared                               |
| <b>Megan Conley</b>         | Certified (TA) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour  | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide   | Cleared                               |
| <b>Jane Garland</b>         | Certified (TA) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour  | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide   | Cleared                               |
| <b>Maryanne Ellsworth</b>   | N/A            | \$16.07/hour   | Teacher (Library) Aide   | Cleared                               |
| <b>Danielle Scholl</b>      | N/A            | \$16.07/hour<br>\$12.03/hour<br>\$12.03/hour<br>\$16.07/hour<br>\$12.80/hour<br>\$12.03/hour<br>\$12.87/hour | Typist<br>Bus Monitor<br>School Monitor<br>Teacher (Library) Aide<br>Student Aide<br>Food Service Helper<br>Custodial Worker | Cleared<br><b>Motion Carried: 8-0</b> |
| <b>Tiffany Taylor</b>       | N/A            | \$9.00/hour<br>\$9.00/hour   | School Monitor<br>Teacher Aide/Student Aide  | Cleared<br><b>Motion Carried: 8-0</b> |
| <b>Debra Tremblay</b>       | N/A            | \$9.00/hour<br>\$9.00 hour   | School Monitor<br>Teacher Aide/Student Aide  | Pending fp clearance                  |

**Old Business (► Indicates item to be discussed.)**

The Board continued discussion on the question of unilateral change to health insurance for Plattsburgh Teachers' Association and Civil Services Employees. Superintendent Short shared that Board member, Fred Wachtmeister gave him correspondence to share with them related to health insurance, which he will do via email per the Board's request.

Mr. Marino commended Mr. Lebrun for his hard work which has taken place on the research into the various options available (to the District) for health insurance and commented on the many conversations taking place amongst tax payers regarding health insurance. Superintendent Short asked the board members to please let him know of any additional information they are needing regarding health insurance.

**New Business****Business****Section VII Mergers - Boys Swimming**

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board approve Beekmantown Central School's request to merge with the Plattsburgh City School District for the sport of Boys Varsity Swimming for the 2013-2014 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix II*). **Motion Carried: 8-0**

**Field Trips**

It was moved by Mr. Rotz, seconded by Dr. Stone to recommend the Board approve the request of William Verity for **1 student** to participate in the New York State School Music Association (NYSSMA), **All-State Conference - Mixed Chorus**, Rochester, NY on December 8, 2013. **Motion Carried: 8-0**

It was moved by Dr. Stone, seconded by Mr. Rotz to recommend the Board approve the request of Kate Bulluck for **9 students** to participate in the New York State School Music Association (NYSSMA), **All-State Orchestra**, Philadelphia, NY on November 15-16, 2013. **Motion Carried: 8-0**

**Concluding Reports and Remarks  
Superintendent's Reports/Remarks**

- Update on Building Use Study – data is still being collected, meeting scheduled for October has been cancelled. The next scheduled meeting is November 20<sup>th</sup> at Stafford Middle.
- Update on Shared Services Study – data is still being collected and the next meeting will be held sometime in November.
- Health Consortium meeting – Superintendent Short provided information shared at the health consortium describing its impacts and stated the information will be posted to the District's web site for review.

**Board Member Reports/Remarks**

Mrs. Goerlitz noted this is the first time the Board has received information like this from the consortium and thanked Superintendent Short for making it happen.

Mr. Morris thanked Superintendent Short for the information on the health care and emphasized the District needs to keep an eye on the cost of health insurance in the long term.

Mrs. Boise thanked Superintendent Short and Mr. Lebrun for the health insurance information and complimented Ms. LaPierre on the exceptional job she does with the students and the CFES program. She also commented on how pleasant the talent show was with the German students and thanked them for the invite.

**Public Comment** – There were no public comments.

**Adjournment:** At 8:16 p.m., it was moved by Mr. Hall, seconded by Mr. Krieg to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**October 24, 2013 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz – (Vice-president) - present  
David Stone – excused  
Fred Wachtmeister – present (arrived 6:16)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:06 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**Motion Carried: 7-0**

At 6:16 p.m., Mr. Wachtmeister entered Executive Session.

**RECONVENE:** At 7:06 p.m., it was moved by Mr. Hall, seconded by Mrs. Goerlitz to reconvene into Regular Session and call the meeting to order.

**Motion Carried: 8-0**

**Report:** Mrs. Bracy and Mrs. Butler gave a Power Point presentation to the Board on the School Policy for concussions.

**Public Comment:** There were no comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items.

Minutes

Recommend the Board approve the minutes for the meeting held on October 10, 2013.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today removing item 8.4.B.1 Teacher Aide position.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Leave of Absence

Recommend the Board approve an unpaid leave of absence for Tasha Nadge, Momot Elementary, Librarian effective, October 18, 2013 (1/2 day) – November 26, 2013.

Recommend the Board approve an unpaid leave of absence for Amy Moore, Oak Street Elementary Teacher effective, November 23, 2013 – December 23, 2013.

**Appointments**

**Jazz Ensemble**

Recommend the Board appoint Matthew Pray to the position of Jazz Ensemble instructor for PHS for the 2013-2014 school year. Per negotiated contract at a rate of \$46.34/hour, not to exceed 53hours.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Name</u>           | <u>Certification</u> | <u>Rate</u>   | <u>Position (Subs)</u>                      | <u>Fingerprint</u><br><u>Status</u> |
|-----------------------|----------------------|---------------|---|-------------------------------------|
| <b>Mandi Devins</b>   | N/A                  | \$11.01/hour  | Bus Monitor<br>(effective 10/17/13)         | Cleared                             |
| <b>Tiffany Taylor</b> | N/A                  | \$9.00/hour   | Food Service Helper<br>(effective 10/17/13) | Cleared                             |
| <b>Heather Powers</b> | N/A                  | \$11.650/hour | Bus Monitor<br>(effective 10/17/13)         | Cleared                             |

**Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (July, August, September 2013)
- 2) High School Extraclassroom Activity Fund Reports (July, August, September 2013)
- 3) Summary of Budget Transfers for the month of September 30, 2013 under \$25,000
- 4) Summary of Monthly Wire Transfers (September 30, 2013)
- 5) Food Service Profit and Loss Statement (September 2013)
- 6) Budget Status Report (September 30, 2013)

**Treasurer’s Report**

Recommend the Board accept the September 30, 2013 **Treasurer’s Report** as presented in *Appendix II*.  
**Motion Carried: 8-0**

**Correspondence**

Superintendent Short shared an email he received from Margarita Garcia Notario, who is a parent of the District, regarding a forum of concerned parents and educators of our region. The purpose of the forum is to discuss State exams, Common Core, APPR, Privacy for Students, Funding for schools, etc. Assemblywoman Janet Duprey will be hosting the forum which will be on November 14<sup>th</sup>.

Clinton Essex Warren Washington School Boards Associations is holding a meeting at the West Side Ball room in November to discuss cost saving measures for school districts and shared services. The Superintendent noted they are using the same consultants we are using for our study.

**New Business**

**Business**

**Board Policy 5280.1 – Concussion Management – First Reading**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board review Board Policy 5280.1, Students: Concussion Management. This policy will be in accordance with the Concussion Management and Awareness Act; supporting the proper evaluation and management of concussion injuries.  
**Motion Carried: 8-0**

**Section VII Mergers – Girls Ice Hockey**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board approve Plattsburgh City School to join in with Chazy Central, Peru Central, Seton Catholic, Northeastern Clinton Central and Saranac Central School’s request to merge (at no cost to PCSD) with the Beekmantown Central School District for the sport of Girls Ice Hockey for the 2013-2014 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix III*).  
**Motion Carried: 8-0**

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

Superintendent Short shared letters from candidates running for NYSSBA Area 6 Director.

Superintendent Short recognized the Board for their dedicated commitment to education, thanking them for what they do and presented them with Jay Rifenburg’s books titled: *True to Your CORE* and *No Excuses*.

**Board Member Reports/Remarks**

Mr. Marino responded to Mr. Wachtmeister’s written comments of “reasons why not to vote for a unilateral change

from plan A to plan B”, which was shared at the last board meeting (*Appendix IV*) with his written comments in support of a unilateral change from plan A to plan B (*Appendix V*).

Mr. Morris asked that the November 14<sup>th</sup> meeting be moved to the 13<sup>th</sup> so board members can attend the forum at SUNY Plattsburgh, hosted by Assemblywoman Duprey on Common Core, APPR and state exams. A majority of the Board agreed.

Mr. Krieg would like to see both sides presented at the abovementioned forum. He also commented that he would like to have a vote on the question of the Board acting on a unilateral change at the next board meeting.

Mrs. Goerlitz stated the switch to Plan B is inevitable and she believes, per advisement, the Board should make the switch effective the end of a calendar year to insure a smooth transition. She would like to use the time between now and then to work with the unions. She believes, when there is an issue, to use diplomacy first.

Mr. Wachtmeister requested his written comments and Mr. Marino’s written comments, regarding a unilateral change from Plan A to Plan B, be made a part of the minutes. He also inquired on whether the District has received a response from Senator Little regarding the Russell-Lupardo School Funding Equity Reform Act. Superintendent Short replied the District Office will follow up on this matter.

After much discussion, the Board agreed to place on November’s board agenda, for discussion, leading to action with motions coming from the floor, the topic on unilateral change in health insurance. Superintendent Short stated he will provide the Board and the press with a brief synopsis of the information gathered regarding health insurance.

Mr. Rotz stated he will not vote for a unilateral change and agrees it needs to be voted on at the next board meeting. He would also like to discuss, at the next meeting, changing the board terms of office. Superintendent Short suggested the Board let him do some research first before it is added as an agenda item.

Mrs. Boise thanked Superintendent Short for Jay Reifenbary’s *True to Your Core* book used in recent staff professional development. She stated she was able to sit in on the keynote speaker’s presentation; commenting what a great job he did. Mrs. Boise also thanked her fellow board members for all their hard work.

**Public Comment**

Mrs. Selzer-Clark briefly commented on how successful the recent Superintendent’s Day was and how the Professional Improvement Committee (PIC), in addition to numerous teachers, custodial staff, and administrators who made this possible. In addition, she recognized Beth Flynn for stepping up as chair leader and making things happen. She stated they are really working at improving what we do and will continue doing so.

Mr. Chmura stated he was pleased to hear about the Board having further discussion on plan B and shared his thoughts on the tax cap.

**Adjournment:** At 8:28 p.m., it was moved by Mr. Marino, seconded by Mr. Morris to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz,  
District Clerk



**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
November 13, 2013 – 7:30 p.m. – Duken School Building

**ROLL**

Board of Education

Leisa Boise (President) – excused  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present (arrived 6:04)  
Ronald Marino – present  
Tracy Rotz – (Vice-president) - excused  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) –  
Trevor Cameron (Stafford Middle School Ass’t Principal) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:02 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding collective negotiations pursuant to Article 14 of the Civil Service Law.

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**Motion Carried: 5-0**

At 6:04 p.m., Mr. Morris entered Executive Session.

**RECONVENE:** At 7:38 p.m., it was moved by Mr. Morris, seconded by Mrs. Goerlitz to reconvene into Regular Session and call the meeting to order.

**Motion Carried: 6-0**

**Public Comment:**

Mr. Baker voiced his opinion on School Board and Employee conflict of interest referring to school Board policies: Code of Ethics and Employee Conflict of Interest. He also expressed his support for Plan B Health Insurance.

Mr. Sherman commented on the school district’s current health plan and the BOCES health consortium. He gave a recap of the history of the district’s health coverage and encouraged the public to ask the health consortium more questions.

Mrs. LaRocque asked the Board to please put pressure on the consortium for a full investigation on other options for health insurance. Mrs. LaRocque also asked the Board to have faith in the collaborative process for negotiations.

Ms. Barber spoke as a concerned tax payer, expressing her support for Plan B.

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the minutes for the meeting held on October 24, 2013.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today with the following changes:

8.4.B.2 Coaching Appointments – change Whitney LaCroix to read volunteer at \$0 for stipend and to omit item 11.1.A Section VII Merger – Boys’ and Girls’ Indoor Track .

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Leave of Absence**

Recommend the Board approve an unpaid leave of absence for Melissa Catton, Momot Elementary, Elementary Teacher, effective October 30, 2013 for approximately 6 weeks.

Recommend the Board approve an unpaid leave of absence for Larry Dolan, Stafford Middle School, Teaching Assistant, effective November 12, 2013 thru April 11, 2014.

**Appointments**

**Probationary/Miscellaneous Appointments**

Recommend the Board appoint the following probationary/Miscellaneous appointments:

| EMPLOYEE         | POSITION/TENU<br>RE AREA                   | GRADES/ DEPT. | EFFECTIVE<br>DATE | PAY RATE         | COMMENTS  |
|------------------|--|---------------|-------------------|------------------|---|
| Lara Kinne       | Long Term Substitute<br>Elementary Teacher | Momot         | October 28, 2013  | \$191.60/day     | Replacing M. Catton, who is on leave.               |
| Katherine Lavery | Teacher Aide                               | PHS           | October 28, 2013  | Current pay rate | Increase in the daily schedule from 3 to 3.5 hours. |

**Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC WINTER/SPRING COACHING POSITIONS: 2013-14 SCHOOL YEAR

| SPORT            | POSITION           | EMPLOYEE                                     | STIPEND                                      |
|------------------|--------------------|--|--|
| <b>SPRING</b>    |                    |  |  |
| Tennis           | Boys Varsity       | Cathy Whalen                                 | \$2,384                                      |
|                  | Girls Varsity      | Christopher Hartman                          | \$2,384                                      |
| Golf             | Varsity            | TBD  | \$2,384                                      |
| Baseball         | Varsity            | James Manchester                             | \$4,047                                      |
|                  | JV                 | Chris Boule                                  | \$3,105                                      |
|                  | Modified           | Patrick Goodell                              | \$2,550                                      |
| Track            | Girls Varsity      | TBD (Head)<br>Whitney Herbold-LaCroix (vol)  | \$3,770<br>N/A                               |
|                  | Girls Modified     | Brett LaValley                               | \$2,550                                      |
|                  | Boys Varsity       | Jesse Terry (Head)<br>TBD (Ass't)            | \$3,770<br>\$2,772                           |
|                  | Boys Modified      | Brad LaValley                                | \$2,550                                      |
| Softball         | Varsity            | Jordan Oshier                                | \$4,047                                      |
|                  | JV                 | TBD  | \$3,105                                      |
|                  | Modified           | Cindy McMahon                                | \$2,550                                      |
| <b>WINTER</b>    |                    |  |  |
| Boys Swim        | Teaching Assistant | Jason Nisoff<br>David Sponable<br>Bill Myers | \$27.80/hour<br>\$27.80/hour<br>\$27.80/hour |
| Girls Basketball | Modified           | Sara Arnold                                  | Volunteer                                    |
| Track            | Varsity            | Vern Harrison*<br>Adam Mehan*                | \$1,885<br>\$1,885                           |
| Service Club     | Advisor            | Thomas Armstrong                             | \$3,105                                      |

\* Change in stipends from 10-10-13 Board meeting approval. Mr. Harrison will now be splitting stipend with Adam Mehan.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| Name              | Certification | Rate        | Position (Subs) | Fingerprint<br>Status |
|-------------------|---------------|-------------|-----------------|-----------------------|
| Meredith Torrance | Certified     | \$84.00/day | Teacher         | Cleared               |

|  |               |   |  |         |
|--|---------------|---|--|---------|
|  |               | \$9.00/hour<br>\$9.00/hour                | Teaching Assistant<br>Student Aide/Teacher Aide            |         |
| Sarah Lake                                       | Certified     | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared |
| Adam Scharf                                      | Non-Certified | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared |
| Heidi Davey./Rachel Cutter/<br>Justine Parkinson | N/A           | \$16.00/hour                              | Tutor  | Cleared |

**Motion Carried: 6-0****Motion Carried: 6-0**

**Correspondence** – It was noted that a letter was received from Senator Little’s office responding to the Board’s letter regarding additional state aid.

**Old Business (► Indicates item to be discussed.)**

**Board Policy 5280.1 – Concussion Management – Second Reading**

It was moved by Mr. Morris, seconded by Mrs. Goerlitz to recommend the Board adopt Board Policy 5280.1, Students: Concussion Management. This policy will be in accordance with the Concussion Management and Awareness Act; supporting the proper evaluation and management of concussion injuries (*Appendix II*). **Motion Carried: 6-0**

**Health Insurance**

The Board will continue discussions, leading to anticipated motions from the floor related to the concept of a unilateral change in health insurance plans involving the Teachers’ association and CSEA.

Mr. Krieg expressed his interest in the District moving to Plan B, which he felt would save the District and tax payers money.

Mr. Marino also expressed his interest in the District moving to Plan B which he also felt would save the District and tax payers a considerable amount of money. He stated the District should move forward to Plan B whether unilaterally or through negotiations; whatever would be for the good of the district and tax payers.

Mr. Morris noted that Plan B will eventually increase in cost once Plan A is eliminated. He stated he felt this item should be negotiated.

Mrs. Goerlitz agrees that this is something that needs to be negotiated and that the Board needs to continue that trust.

Mr. Hall also stated he felt this needs to be negotiated.

Mr. Wachtmeister referred the audience to the minutes, via web page, to review his and Mr. Marino’s written comments on the subject of a unilateral change. He addressed Mr. Baker’s statement on the Board’s ethical right to vote.

Dr. Stone sent the Board an email, in his absence of tonight’s meeting, stating he would not support a unilateral change, unless a shift cannot be negotiated.

It was moved by Mr. Morris, seconded by Mr. Marino to allow the audience to address the Board on health insurance.

**Roll call vote:** Yes - Mr. Morris, Mrs. Goerlitz, Mr. Sullivan, Mr. Hall, and Mr. Krieg  
No – Mr. Wachtmeister

**Motion Carried: 5-1**

Ms. Adams is concerned that if we continue with Plan A the programs for students will suffer and so will the tax payers. She asked the Board to do what is in the best interest for the community and the students.

Mr. Sherman reiterated it is not about Plan A or Plan B it is about the consortium.

Mr. Adams commented on the negotiations process.

Tom Via expressed to the Board how he appreciated the tremendous support they have given the teachers and how the cooperation they both have shared over the years results in one of the best school systems in the North Country. He stated how a unilateral change would damper that relationship. He emphasized that the teacher's association knows there is a real issue with health insurance and is more than willing to work with the Board in negotiations to find a creative solution.

Upon conclusion of the discussion, no motions were made by the Board; therefore, no action was taken.

**New Business**

**Instructional**

**Field Trips**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve the request of Jila Yadollahpour for 6 students to participate in the NETC Educational Tours to "France", April 2014 in France. There is no cost to the District.

**Motion Carried: 6-0**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board approved the request of James Manchester for the Varsity Baseball Team to travel to Myrtle Beach, April 14-18, 2014, to participate in the Mingo Bay Baseball Tournament. Fund raising will be conducted under the auspices of the Booster Club. There is no cost to the District.

**Motion Carried: 6-0**

It was moved by Mrs. Goerlitz, seconded by Mr. Marino to recommend the Board approve Jean Seeber's request for 18 students to participate in the bi-annual GAPP student exchange in Germany, March 2014. Mrs. Seeber is also requesting approval for fundraising associated with the trip.

**Motion Carried: 6-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

- Board Terms of Office – The Board agreed to wait to take any action on this matter until the next meeting.

**Board Member Reports/Remarks**

Mr. Wachtmeister spoke in regards to the Board terms favoring the five year term which is about what it takes to learn the ropes. This item will be on the next agenda for continued discussion.

Mr. Marino thanked those who came and spoke at the meeting tonight.

Mr. Morris acknowledged Jila Yadollahpour, James Manchester and Jean Seeber for going above and beyond what the district requires and also thanked the public for coming tonight.

Mrs. Goerlitz and Mr. Hall commented it was nice to see a packed house.

**Public Comment**

Mrs. Larocque thanked the Board for their trust in the negotiations process. She also clarified that negotiations is a process that takes time and negotiating in good faith is the way to go and appreciates the trust the Board has in that process.

**Adjournment:** At 9:04 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk



**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**December 12, 2013 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz – (Vice-president) – present (arrived 7:07)  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal) – present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:11 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding collective negotiations pursuant to Article 14 of the Civil Service Law and the employment of particular personnel.

**Motion Carried: 5-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

At 7:07 p.m., Mr. Rotz entered Executive Session.

**RECONVENE:** At 7:37 p.m., it was moved by Mr. Rotz, seconded by Mr. Wachtmeister to reconvene into Regular Session and call the meeting to order.

**Motion Carried: 6-0**

**Public Comment**

Mr. Chmura inquired about a few follow-up questions he had previously asked about regarding the two Special Education presentations; specifically the savings to the District in not having the Special Education program at CVES and the District’s hiring teaching assistants verses teacher aides. Mr. Chmura commented on the teacher’s advocacy against the common core and testing.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items with the following changes to the November 13, 2013 Board minutes, page three under the topic Health Insurance, 9<sup>th</sup> paragraph: 1) replace the word “speak” with “address the Board”, 2) omit “Mr. Marino seconded it” (end of the sentence), and 3) “roll call vote on motion to postpone” should read “roll call vote on motion carried” and on page four under the topic Health Insurance, 2<sup>nd</sup> paragraph the sentence should read: “Upon conclusion of the discussions, no motions were made by the Board; therefore, no action was taken.”

**Minutes**

Recommend the Board approve the minutes for the meeting held on November 13, 2013 with the abovementioned changes.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel****Reduction in Schedule (Bus Monitors)**

Recommend the Board reduce Nancy Montefusco and Jeanne Barber, Bus Monitors, each from 4 hours/day to 3.5 hours/day at an unchanged rate of pay, effective January 6, 2014.

**Appointments****Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING/FALL** COACHING POSITIONS: 2013-14 and the 2014-2015 SCHOOL YEARS

| <b>SPORT</b>            | <b>POSITION</b>           | <b>EMPLOYEE</b>     | <b>STIPEND</b> |
|-------------------------|---------------------------|---------------------|----------------|
| <b>SPRING 2014</b>      |                           |                     |                |
| Golf                    | Varsity                   | Rusty Bigelow       | \$2,384        |
| Track                   | Girls Varsity             | Vern Harrison       | \$3,770        |
| <b>FALL 2014</b>        |                           |                     |                |
| <b>TO BE DETERMINED</b> |                           |                     |                |
| Track                   | Varsity                   | TBD – Ass't.        |                |
|                         | Boys Varsity              | Adam Mehan – Ass't. | \$2,772        |
| Softball                | JV                        | TBD                 |                |
| Football                | Varsity Head Coach        | Pat Keleher         |                |
|                         | Varsity Ass't. Coach      | Jack Daly           |                |
|                         | Varsity Ass't. Coach      | Jim Godfrey         |                |
|                         | Varsity Ass't. Coach      | Gary Ryan           |                |
|                         | JV Head Coach             | Neil Bowlen         |                |
|                         | JV Ass't. Coach           | TBD                 |                |
|                         | Modified Head Coach       | Chris Hartmann      |                |
|                         | Modified Ass't Head Coach | TBD                 |                |
| Cheerleading            | Varsity Head Coach        | Michelle Rugar      |                |
| Boys Soccer             | Varsity Head Coach        | Chris LaRose        |                |
|                         | JV Head Coach             | Brian Micheels      |                |
|                         | Modified Head Coach       | Andrew Wylie        |                |
| Girls Soccer            | Varsity Head Coach        | Tim Mulligan        |                |
|                         | JV Head Coach             | Kate Flynn          |                |
|                         | Modified Head Coach       | Kristen Banting     |                |
| Boys Cross Country      | Varsity Head Coach        | Kevin Larkin        |                |
| Girls Cross Country     | Varsity Head Coach        | Corey Mousseau      |                |
| Girls Swimming          | Varsity Head Coach        | John Ruff           |                |
|                         | Modified Head Coach       | Pat Goodell         |                |
|                         | Volunteer                 | Scott Given         | N/A            |
| Volleyball              | Varsity Head Coach        | Shae LaPorte        |                |
|                         | JV Head Coach             | Cindy McMahon       |                |
|                         | Modified Coach            | Taylor McMahon      |                |
| Gymnastics              | Varsity Head Coach        | Janice Trudeau      |                |
|                         | Modified Head Coach       | Brittany Edwards    |                |
| Manager & Service Club  |                           | Cathy Whalen        |                |

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

**Fingerprint**

| <u>Name</u>             | <u>Certification</u>    | <u>Rate</u>                               | <u>Position (Subs)</u>                                     | <u>Status</u>                    |
|-------------------------|-------------------------|---|--|----------------------------------|
| Samantha Lavigne        | Certified               | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                          |
| Anne Martin             | Non-Certified           | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                          |
| Heather Henchen         | Non-Certified (Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                          |
| Tracy Vicory-Rosenquest | Non-Certified           | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Pending Fingerprinting Clearance |

|                    |                         |   |   |                                  |
|--------------------|-------------------------|---|---|----------------------------------|
| Alexa Caron        | Non-Certified           | \$9.00/hour<br>\$9.00/hour                                | Teaching Assistant<br>Student Aide/Teacher Aide                                 | Pending Fingerprinting Clearance |
| Carly Gagne        | Non-Certified (Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour                 | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide                      | Cleared                          |
| MaryBeth Clark     | N/A                     | \$9.00/hour<br>\$9.00/hour                                | School Monitor<br>Student Aide/Teacher Aide                                     | Cleared                          |
| Rebecca Tremblay   | N/A                     | \$9.00/hour<br>\$9.00/hour<br>\$9.00/hour<br>\$11.50/hour | School Monitor<br>Student Aide/Teacher Aide<br>Food Service Helper<br>Custodian | Cleared                          |
| Michelle Hunt      | N/A                     | \$9.00/hour   | School Monitor  | Cleared                          |
| Danielle Scholl    | N/A                     | \$12.03/hour<br>\$16.07/hour<br>\$16.07/hour              | School Monitor<br>Typist<br>Student Aide/Teacher Aide                           | Cleared                          |
| Maryanne Ellsworth | N/A                     | \$11.65/hour  | Clerk   | Cleared                          |
| Penny Mesel        | N/A                     | \$14.11/hour  | Cook Manager  | Cleared                          |

### Long Term Substitute Teacher

Recommend the Board appoint Joann Votraw as a long term substitute Health/Physical Education teacher, effective November 18, 2013 with a salary of \$42,952, prorated. She will be replacing I. Fesette, who is on leave.

### Business

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (October 2013)
- 2) High School Extraclassroom Activity Fund Reports (October 2013)
- 3) Summary of Budget Transfers for the month of October 31, 2013 under \$25,000
- 4) Summary of Monthly Wire Transfers (October 31, 2013)
- 5) Food Service Profit and Loss Statement (October 2013)
- 6) Budget Status Report (October 31, 2013)

### Treasurer's Report

Recommend the Board accept the October 31, 2013 **Treasurer's Report** as presented in *Appendix II*.

### Budget Transfers over \$25,000

Recommend the Board authorize the following budget transfers as presented:

| AMOUNT       | FROM           | DESCRIPTION   | TO             | DESCRIPTION                     |
|--------------|----------------|---|----------------|---------------------------------|
| \$ 39,134    | A2250-490-4100 | BOCES Handicapped Services  | A2110-121-4224 | Speech Teacher Salaries         |
| \$ 41,877.00 | A2250-490-4100 | BOCES Handicapped Services  | A2820-150-4200 | Psychologist Salaries           |
|              |                | <i>To cover salary expenses due to reduction in grand funds.</i>    |                |                                 |
| \$ 51,493.00 | A9050-800-0000 | Unemployment Insurance  | A1620-400-3200 | Buildings & Grounds Contractual |
|              |                | <i>To cover Safe Route to Schools grant work for bicycle racks.</i> |                |                                 |

**Motion Carried: 6-0**

### Correspondence – Superintendent Short shared the following:

- 2014-2015 Budget Development Calendar
- Tax Collection Summary
- Sustaining Quality Rural Schools Meeting Information – January 9, 2014
- Letter of response from Senator Little regarding school funding

### New Business

#### Business

#### Board Terms of Office

The Board discussed the possibility of changing the future terms of office from five years to three years. Superintendent Short pointed out if this were to be done: 1) The Board would need to be sure to have an even rotation,



2) If it were to be put forth to the voters this year, it wouldn't take effect until the following year and; 3) Already-appointed Board members elected to five year terms would serve those five years. He also stated the pros and cons of changing the terms. After much discussion, the Superintendent stated he will provide the Board with additional information at a future time.

### **School Tax Collection Report**

It was moved by Mr. Krieg, seconded by Mr. Rotz to recommend the Board accept the School Tax Collection Report 2013-2014 as presented.

|                                   |                 |
|-----------------------------------|-----------------|
| School Tax Receivable             | \$18,092,086.39 |
| Reduction In Tax Roll:            | \$ 856.46       |
| Adjusted School Tax Receivable    | \$18,091,229.93 |
| Less: Tax Received                | \$17,310,461.56 |
| Unpaid 2013 School Taxes          | \$ 780,768.37   |
| Plus: Penalties Due as of 12/1    | \$ 56,346.38    |
| Total Unpaid Taxes Plus Penalties | \$ 837,114.75   |

**Motion Carried: 6-0**

### **Instructional**

#### **Field Trips**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the request of Linda Sullivan and Hilary Soulia for 5 students to participate in the New York State Band Directors Association Honor Band; March 7-9, 2014 in Syracuse, NY.

**Motion Carried: 6-0**

### **Concluding Reports and Remarks**

#### **Superintendent's Reports/Remarks**

Building Advisory – Superintendent Short reported the next advisory committee meeting is scheduled for December 17<sup>th</sup> at the high school. The consultants will be presenting their report at the January 9th Board meeting. Building conditions study finding will be presented at the January 23<sup>rd</sup> Board meeting. Shared services study – there will be meeting with the Beekmantown Board sometime soon.

### **Board Reports/Comments**

Mr. Marino commented he had the opportunity to work with Mrs. Zales, Mrs. Osborn and Mr. Fortin in a project called Operation Warm, which provided coats for children in need. He complimented the administrators in the good work they did. Mr. Marino also commented on a letter received from Barb Adams regarding her addressing the Board at the November meeting, during Public Comment. He expressed his embarrassment for the actions of certain teachers that night.

Mr. Krieg asked the Superintendent if, for the future, the Board members have the right to speak up and address the inappropriate behavior.

Mr. Wachtmeister mentioned the NYSASCSD support initiation lawsuit stating they are entering into the final phase.

Mr. Rotz wished everyone a happy holiday and thanked the Board, administrators, District Office for their support in the passing of his mother.

Mrs. Boise reminded everyone of the high school concert and wished everyone a happy holiday. She also gave a special thank you to fellow Board members for their time and effort.

### **Public Comment**

Mr. Chmura discussed Board terms.

**Adjournment:** At 8:58 p.m., it was moved by Mr. Rotz seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz, District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**January 9, 2014 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present (arrived 6:04)  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president)– excused  
David Stone – present  
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:03 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding collective negotiations pursuant to Article 14 of the Civil Service Law, the employment of particular personnel and a student discipline matter.

**Motion Carried: 6-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

At 6:04 p.m., Mr. Hall entered Executive Session.

**RECONVENE:** At 7:07 p.m., it was moved by Mr. Marino, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order.

**Motion Carried: 7-0**

**REPORT:** Dr. Williams Silky and Dr. Philip Martin, consultants with Castallo & Silky presented the Board with the Building Use Study Final Report. Dr. Silky stated the purpose of the study was to find out the following:

1. Given the practical capacities of the existing schools and in light of future enrollment projections, is it feasible to reduce the number of operating school buildings and continue to maintain the quality of the educational program? If so, how might the buildings best be utilized and what might the fiscal implications be? If not, what building modifications, if any, should be made, and why?
2. Is it feasible to relocate district office functions to another school building? If so, what are the options for their relocation?

After much research and discussion of the District’s options and their advantages and disadvantages, and after receiving feedback from the committee, Dr. Silky and Dr. Martin recommended the following to the Board:

That the Board of Education work with district administration to relocate the district office functions currently located at the Duken building to the high school and middle school for the 2014-15 school year. As soon as possible, a plan for distribution of these offices between both secondary buildings should be crafted by the Superintendent and his staff. They also provided the Board with floor plans providing possible locations at both Stafford Middle School and Plattsburgh High School for district offices which could serve as a beginning basis for discussion.

Superintendent Short commented on the thorough work the consultants did with the study and the positive aspects for everyone. He expressed his appreciation, to the consultants and the committee for their hard work.

Mr. Morris asked how and if the value of the Duken building is affected if the building is abandoned. Dr. Silky responded it is better to have the building occupied when trying to sell. He reiterated they felt it would be a mistake to

sell the building because of the enrollment projections and to leave the building vacated would be less desirable.

Dr. Stone asked what their level of confidence in the enrollment projections was. Dr. Silky responded by saying usually 95-98% accurate (varies by grade level) for the first three years and that they are very confident in the numbers. Discussion also took place on other enrollment factors.

Mrs. Boise thanked the advisory committee, Dr. Silky and Dr. Martin for their time and good work.

For more details the Power Point presentation can be viewed via the District’s web page:

<http://www.plattscsd.org/District/buildinguse.htm>

**Public Comment**

There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve the consent agenda items as written.

**Minutes**

Recommend the Board approve the minutes for the meeting held on December 12, 2013 with the abovementioned changes.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Retirement**

Recommend the Board accept Diana Lavery’s letter of retirement from her position of school nurse, effective March 2, 2014.

**Appointments**

**Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING/FALL** COACHING POSITIONS: 2013-14 school year.

| SPORT              | POSITION | EMPLOYEE             | STIPEND |
|--------------------|----------|----------------------|---------|
| <b>SPRING 2014</b> |          |                      |         |
| Softball           | JV       | William “Bill” Myers | \$3,105 |

**Miscellaneous Appointments**

Recommend the Board appoint the following appointments:

| EMPLOYEE   | POSITION/TENU<br>RE AREA | GRADES/ DEPT.    | EFFECTIVE<br>DATE        | PAY RATE                    | COMMENTS                                |
|--|--------------------------|------------------|--------------------------|-----------------------------|---|
| Kevin Champagne,<br>Michael Nichols,<br>Valeri Raugi | PHASEWON Tutors          | Plattsburgh High | 2013-2014 School<br>Year | Stipend of<br>\$621.00 each | Grant-funded program.                   |
| Lynn Sheehan   | Drama Club Advisor       | Stafford Middle  | 2013-2014 school<br>year | Stipend of<br>\$2,072.00    | Replacing L. Dolan, who<br>is on leave. |

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Name</u>                                | <u>Certification</u>       | <u>Rate</u>                               | <u>Position (Subs)</u>                                     | <u>Fingerprint Status</u> |
|--|----------------------------|---|--|---------------------------|
| Courtney Estes<br>(effective 12/31/2013)   | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Matthew Hewson<br>(effective 12/31/2013)   | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Brittany Petro<br>(effective 12/31/2013)   | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Warren Patterson<br>(effective 12/31/2013) | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Morgan Flynn<br>(effective 12/31/2013)     | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Hillary Sponable<br>(effective 12/31/2013) | Non-Certified              | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Clearance                 |

### **Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (November 2013)
- 2) High School Extraclassroom Activity Fund Reports (November 2013)
- 3) Summary of Budget Transfers for the month of November 30, 2013 under \$25,000
- 4) Summary of Monthly Wire Transfers (November 30, 2013)
- 5) Food Service Profit and Loss Statement (November 2013)
- 6) Budget Status Report (November 30, 2013)

### **Treasurer's Report**

Recommend the Board accept the November 30, 2013 **Treasurer's Report** as presented in *Appendix II*.

**Motion Carried: 7-0**

**Correspondence:** Superintendent Short addressed the:

- Legislative Advocacy Breakfast – January 31, 2014
- Vacancy CVES Board of Education – January 23, 2014

### **New Business**

#### **Business**

#### **Surplus Equipment**

It was moved by Mrs. Goerlitz, seconded by Mr. Hall to recommend the Board approve the disposal of the **surplus equipment**, listed below, in the most cost effective manner as determined by the District's Purchasing Agent.

| <u>ECC</u> | <u>Ins.</u> | <u>Model</u>          | <u>ST</u> | <u>ECC</u> | <u>Ins.</u> | <u>Model</u>            | <u>ST</u> |
|------------|-------------|-----------------------|-----------|------------|-------------|-------------------------|-----------|
| 3368       | 53          | emac                  |           | 3202       |             | DJ 6127                 |           |
| 3122       | 1142        | emac                  |           | 0099       |             | LJ 1100                 |           |
| 454        | 3554        | laserwriter<br>16/600 |           | 0138       |             | Infocus<br>LightPro 220 |           |
|            |             |                       | 6xh4z01   | 1781       |             | Umax 2000U              |           |
| 2091       | 40          | emac                  |           | 1889       |             | LJ 1200                 |           |
| 3111       | 1049        | emac                  |           | 2131       |             | LJ 1300                 |           |
| 3190       | 291         | emac                  |           | 2228       |             | LJ 1200                 |           |
| 2027       | 202         | Gx720                 |           | 3290       |             | LJ 1200                 |           |
| 917        |             | Inspiron 8100         |           | 2114       |             | LJ 1300                 |           |
| 2074       | 215         | emac                  |           | 3214       |             | DJ 6127                 |           |
| 3422       | 116         | Imac g4               |           | 2110       |             | LJ 1300                 |           |
| 2086       | 23          | emac                  |           | 2309       |             | Dell 1700               |           |

|  |      |           |      |        |           |         |
|--|------|-----------|------|--------|-----------|---------|
| 913  | 1414 | Imac g4   | 1888 |        | iBook G4  |         |
| 3367   | 51   | emac      | 2410 |        | Dell 1710 |         |
| 2077   | 148  | emac      | 3280 | 000941 | GX260     |         |
| 3239   | 204  | emac      | 2025 | 000066 | GX270     |         |
| 3716   |      | GX280     | 2012 | 000254 | GX270     |         |
| 3198   | 20   | emac      | 2018 | 001396 | GX280     |         |
| 3435   | 251  | GX270     | 3378 | 000359 | GX260     |         |
| 2461   |      | LI 1000   | 2147 |        | GX270     |         |
| 5490   |      | AIO 1315  | 3441 | 000063 | GX270     |         |
| 2126   |      | LJ 1300   | 3440 | 000147 | GX270     |         |
| 2103   |      | LJ 1300   | 1895 |        | Mavica    |         |
| 2129   |      | LJ 1300   | 1114 |        | Mavica    |         |
| 3176   |      | LJ 1200   | 0585 |        | Mavica    |         |
| 0063   |      | Dell 1710 | 0614 |        | Mavica    |         |
| 1934   |      | LJ 1100   | 1839 |        | Mavica    |         |
| 2107   |      | LJ 1300   | 3664 |        | GX280     |         |
|  |      |           |      |        | GX280     | 9QL6Z71 |
| Miscellaneous boxes of keyboards, CRT Monitors |      |           |      |        |           |         |

Motion Carried: 7-0

**Instructional**

**Personnel Items (not part of Consent Agenda)**

**Tenure Appointments** – It was moved by Mrs. Goerlitz, seconded by Mr. Marino to recommend the Board grant tenure for:

| EMPLOYEE         | AREA               | SCHOOL        | EFFECTIVE DATE   |
|------------------|--------------------|---------------|------------------|
| Maria Wehrenberg | Teaching Assistant | Middle School | January 14, 2014 |

Motion Carried: 7-0

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

- The following are Possible Propositions for the Upcoming Vote:
  - 1) Altering the length of term of office for board members from 5 to 3-year terms. Superintendent Short reported his conversation with the school attorney and the options before them.
  - 2) Mosaic Associations will present their findings to the Board at the January 23<sup>rd</sup> Board meeting on the Capital work that needs to be done. This will probably be put before the voters as a special vote in August or September.
  - 3) School Tax Exemptions for Military Veterans – the deadline for the Board to approve a resolution for this is March 1<sup>st</sup> which means this cannot be put before the voters for the May budget vote, (the timing does not work) and will be put before the Board for a vote. Mr. Lebrun explained that the Real Property Tax Law 458-a has been around for years and did not affect school taxes. He report that the Governor has signed an amendment (NY State Assembly Bill 565) and explained the possible impact it would have on the District. Mr. Lebrun stated next Wednesday there is a meeting with the local director of the Clinton County Real Property Office, which will hopefully provide him with more information.
  - 4) Bus propositions – Superintendent Short stated the District is going to try and stick with its common practice and purchase the buses out rite.
- Superintendent Short summarized the Education related initiatives from the Governor’s State of Address which included tax relief and specific property tax relief, increasing Pre-K to full time, more money going into educational technology, teacher excellence fund and scholarships for

highly skilled science/math tech workers; to name a few. It was noted the Governor also encouraged shared services.

- Common Core and Race to the Top – Superintendent Short is writing a summary on how the District has responded to the initiatives, which he will provide at the next Board meeting.
- Superintendent Short will also be addressing certain budget questions related to the District’s Special Education Program.
- Superintendent Short reported he has joined a development core group looking at the math science/technology initiative for the employment industry within Plattsburgh.

**Board Reports/Comments**

Mrs. Goerlitz asked what the next step is for the Board now that they have the recommendation on the building use study. Superintendent Short stated the Board should think about the recommendation and then charge him with a direction which they can discuss at a later date.

Mr. Marino stated he is pleased that the Board is looking into the VETS exemption. He also stated he feels the Board should explore the consultant’s (Silky and Martin) recommendation and also look at the suggestion of combining Bailey and Oak.

Mr. Hall asked if the Board can charge the consultants to do further research into combining Bailey and Oak? The Superintendent responded the District can keep pursuing this and do their own research. Mr. Hall expressed he felt this is something that should be checked into.

Mrs. Boise wished everyone a Happy New Year and reminded everyone the Board appreciates their hard work with the budget process in the past and the upcoming budget as well.

**Public Comment**

Mr. Chmura stated he enjoyed being on the building use committee. He made a suggestion the Board also look into the number of board members. He also commented on the VETS exemption. Mr. Chmura asked how the Special Education information would be provided. He stated he was pleased the Board was looking at the long range of the use of the District’s buildings.

Mr. Wright stated he appreciated the opportunity to be part of the building use committee. He discussed of his disappointment that there is no longer a Modified B basketball team.

**Adjournment:** At 8:52 p.m., it was moved by Mr. Marino seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Special Meeting of the  
**Board of Education**  
held on January 15, 2014 – 9:00 a.m. – Duken School Building

**Roll**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – excused  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz (Vice-president) – excused  
Dave Stone - present  
Fred Wachtmeister – excused

**CALL TO ORDER/EXECUTIVE SESSION:** At 9:00 a.m., it was moved by Mr. Morris, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss the discipline, suspension of a particular student. **Motion Carried: 6-0**

**CLERK PRO TEM:** It was moved by Mr. Morris, seconded by Mr. Krieg to appoint Superintendent Short as Clerk Pro Tem. **Motion Carried: 6-0**

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**RECONVENE:** At 10:10 a.m., it was moved by Mr. Krieg, seconded by Mr. Morris to reconvene into Regular Session and that the meeting be adjourned. **Motion Carried: 6-0**

Respectfully,

Dawn Stetz  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**January 23, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – excused  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present - (arrived 6:08)  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) – excused  
David Stone – present (arrived 6:09)  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:04 p.m., it was moved by Mr. Morris, seconded by Mr. Marino to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding the employment of particular personnel. **Motion Carried: 5-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

At 6:08 p.m., Mr. Hall entered Executive Session and at 6:09 p.m., Dr. Stone entered Executive Session.

**RECONVENE:** At 7:38 p.m., it was moved by Mr. Morris, seconded by Mr. Hall to reconvene into Regular Session and call the meeting to order. **Motion Carried: 7-0**

**REPORT:** The Five-Year Buildings Condition Survey was presented to the Board by Mosaic Associates Architects; providing a detailed list of repairs for each individual school/department within the school district. It was noted that this report is required by the State Education Department and any money spent on this capital project would require voter and Board approval.

**Public Comment**

Danny Kaifetz spoke on behalf of the Military Veterans Exemption veterans asking the Board for their support.

Margarita Garcia-Notario presented the Board with a letter which represented a group of parents expressing their concerns with the implementation of Common Core and teacher evaluation measures that are taking place. She also stated this group will opt their children out of taking the high stakes testing mandated for the schools this spring (does not include Regents exams).

**Consent Agenda Items**

It was moved by Mr. Morris seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items as written.

Recommend the Board approve the consent agenda items.

**Minutes**

Recommend the Board approve the minutes for the meetings held on January 9, 2014 and January 15, 2014.



**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today adding the TBA information under 8.4.A.3 Personnel, School Nurse Position to read: Emily Burnham with a payrate of \$38,320, Step 1 (prorated \$16,286).

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel****Appointments****Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING 2013/FALL 2014 COACHING POSITIONS**:

| SPORT              | POSITION                          | EMPLOYEE        | STIPEND |
|--------------------|-----------------------------------|-----------------|---------|
| <b>SPRING 2013</b> |                                   |                 |         |
| Softball           | Modified Assistant<br>(Volunteer) | Joseph McMahan  | N/A     |
| <b>FALL 2014</b>   |                                   |                 |         |
| Football           | JV Assistant                      | Jerry Defayette | TBD     |

**Leave of Absence**

Recommend the Board approve Kristen Walker's request for an unpaid leave of absence, effective approximately April 22, 2014 thru May 16, 2014.

**Miscellaneous Appointments**

Recommend the Board appoint the following appointments:

| EMPLOYEE      | POSITION/TENU<br>RE AREA | GRADES/ DEPT.    | EFFECTIVE<br>DATE | PAY RATE                                  | COMMENTS   |
|---------------|--------------------------|------------------|-------------------|---|--|
| Emily Burnham | School Nurse             | Momot Elementary | February 24, 2014 | \$38,320<br>Step 1<br>(prorated \$16,286) | 26-week probationary period. Replacing D. Lavery, who retired. |

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Name</u>                                   | <u>Certification</u> | <u>Rate</u>                                  | <u>Position (Subs)</u>                                     | <u>Fingerprint<br/>Status</u> |
|---|----------------------|--|--|-------------------------------|
| Elisa-Beth Heffernan<br>(effective 1/16/2014) | Certified            | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour    | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                       |
| Elisabeth Bach<br>(effective 1/16/2014)       | Non-Certified        | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour    | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                       |
| Ernest Lamberti<br>(effective 1/16/2014)      | Non-Certified        | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour    | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                       |
| Lesley Ramos<br>(effective 1/16/2014)         | Non-Certified        | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour    | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                       |
| Bryce Hanson<br>(effective 1/16/2014)         | Non-Certified        | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour    | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                       |
| Sarah Myers<br>(effective 1/16/2014)          | Non-Certified        | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour    | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                       |
| Elizabeth Johnson                             | N/A                  | \$9.00/hour<br>\$9.00/hour                   | Monitor<br>Food Service                                    | Cleared                       |
| Donna Allard                                  | N/A                  | \$15.22/hour<br>\$17.66/hour<br>\$15.22/hour | Clerk<br>Teacher Aide<br>Student Aide                      | Cleared<br>(grandfathered in) |
| Debra Tremblay                                | N/A                  | \$9.00/hour                                  | Typist/Library Aide  | Cleared                       |

**Business**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (December 2013)
- 2) High School Extraclassroom Activity Fund Reports (December 2013)
- 3) Summary of Budget Transfers for the month of December 31, 2013 under \$25,000
- 4) Summary of Monthly Wire Transfers (December 31, 2013)
- 5) Food Service Profit and Loss Statement (December 2013)
- 6) Budget Status Report (December 31, 2013)

**Treasurer's Report**

Recommend the Board accept the December 31, 2013 **Treasurer's Report** as presented in *Appendix II*.

**Budget Transfer over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$ 38,000.00

| AMOUNT      | FROM           | DESCRIPTION   | TO             | DESCRIPTION                     |
|-------------|----------------|---|----------------|---------------------------------|
| \$38,000.00 | A2250-151-4200 | Special Ed Teaching Assistant<br><i>To cover Trane air conditioner rebuild at Stafford Middle School.</i> | A1621-400-3200 | Buildings & Grounds Contractual |

**MOTION CARRIED: 7-0**

**New Business****Business**

**CVES Board of Cooperative Educational Services Board Election** - The following candidate is running for one vacant seat: Richard Harriman, Sr. (Northern Adirondack).

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Richard Harriman, Sr. for one vacant seat on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **MOTION CARRIED: 7-0**

**Approval of New Club**

It was moved by Mr. Krieg, seconded by Mr. Hall to recommend the Board approve the establishment of a Plattsburgh High School co-curricular club called: "The PHS Adventure Club". The advisors appointed for the club will be Whitney Herbold-Lacroix and Dana Lutters, who will not be paid for the first year (2013-2014), but will get a stipend starting in 2014-2015. **MOTION CARRIED: 7-0**

**Terms of Office**

The Board discussed changing the length of the Board's terms of office. After much discussion, Mr. Marino moved to put this before the voters for election, Dr. Stone seconded it. This will go on the February meeting for the Board to take action. Superintendent Short will resend the figures to the Board. No further action taken.

**Military Veterans Exemption**

The Board discussed the Alternative Veterans' Exemption (RPTL 458-a). After much discussion, it was moved by Dr. Stone, seconded by Mr. Marino to move this to a Public Hearing and call for a Board vote at the February Board meeting. Mr. Lebrun will resend his memorandum on this information. No further action taken.

**Instructional****Student Discipline**

It was moved by Mr. Marino, seconded by Mr. Hall to recommend the Board uphold the Superintendent's determination in regards to a Superintendent Hearing. **MOTION CARRIED: 7-0**

**Concluding Reports and Remarks  
Superintendent's Reports/Remarks**

Plattsburgh City Schools response to RTTT and Common Core Initiatives – Superintendent Short gave the Board a report on Race To the Top and Common core. His report can be found on the District's web page under BOE at:  
<http://www.plattscsd.org/BOE/documents/RTTT%201-14.pdf>

**Board Reports/Comments**

Mr. Marino stated he was pleased the Board is looking at the veteran exemption bill and letting the voters decide on the Board's terms of office.

Dr. Stone commented that the parental opt-out of high stakes testing is probably going to grow and become more intense and would like the District to be proactive for the students opting out and that they be treated fair. He supports parent's right to opt-out of high stakes testing and students should not receive negative results.

Mr. Hall reiterated Dr. Stone's comments adding he would like to see all the schools handle the testing issue the same.

Mr. Wachtmeister expressed his appreciation for the Superintendent's RTTT report and asked that it be shared with the Press Republican. He pointed out that he felt Mr. Kaifetz misunderstood Mr. Lebrun's statement providing the Board with figures related to the veteran's tax exemption. Mr. Lebrun was simply doing what he is expected to do and that is to provide the Board with all the facts. Mr. Wachtmeister stated he shares the frustration of the parents/students /teachers with the Common Core and evaluation measures taking place and also wants to make sure students who are being opted out are treated with respect. Mr. Wachtmeister discussed State Aid and other topics discussed at the Small City School's meeting he attended on January 21<sup>st</sup>.

Mr. Morris agreed with honoring the parents on the testing issue. He also referenced the upgrades needed on the buildings and is pleased that it will be going out to the voters. Mr. Morris asked to be provided the number of hours teachers are using to prepare for testing and the cost to the District for testing.

**Public Comment** – There were no comments.

**Adjournment:** At 10:05 p.m., it was moved by Mr. Marino seconded by Mr. Hall to adjourn.

**MOTION CARRIED: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**February 13, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – excused  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz – (Vice-president) – present  
David Stone – present  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent) – excused  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal) – present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:15 p.m., it was moved by Mrs. Goerlitz, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations and the employment of particular personnel. **Motion Carried: 7-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**RECONVENE:** At 7:06 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz to reconvene into Regular Session. **Motion Carried: 7-0**

**Public Comment** – The Board heard comments from Mr. Kerr and Ms. Brady who spoke against the passing of the Veterans Exemption Bill.

The Board also heard from Mr. Sherman who spoke of State aid and explained the history of the Budget Gap Elimination Adjustment.

Mr. Chmura inquired about several topics, some of which included: follow-up questions he had regarding Special Education, Plan A vs. Plan B, Insurance Buy Back, and School Mergers.

Claudine Seltzer provided a brief response to Mr. Chmura’s questions regarding Special Education

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meeting held on January 23, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today with the follow additions and changes:

**Change**

**11.1 New Business**

**E. Military Veterans Exemption**

Omit any figures/data for Wartime, Combat and Disability

**Additions 11.2 Instructional**

**A. Field Trips**

- (1) Cheer Competition - Recommend the Board approve Michelle Rugar’s request for 17 students to participate in a cheer competition in Cobleskill on Sunday, March 9, 2014 at no cost to the District.
- (2) Swim Team - Recommend the Board approve Patrick Goodell’s request for 10 students to participate in the NY State Championships from Thursday February 27 – March 1, 2014 in Webster, NY at no additional cost to the District.
- (3) CFES - Recommend the Board approve Susan LaPierre’s request for about 20 students to participate in the Albany College Explore through College for Every Student (CFES) at no cost to the District. Students will visit private, large public, large community and technical colleges during this visit.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC SPRING 2014 COACHING POSITION:

| SPORT       | POSITION                 | EMPLOYEE   | STIPEND |
|-------------|--------------------------|------------|---------|
| SPRING 2013 |                          |            |         |
| Baseball    | Boys Varsity (Volunteer) | Tracy Rotz | N/A     |

**Consulting Teacher Honorarium**

Approve distribution of National Education Association (NEA) Grant funded honorariums to the following consultant Teachers for APPR evaluations and supporting the Peer Assistance and Review Model at a stipend of \$3,750 each for the 2013-2014 school year:

| Name              | Name               |
|-------------------|--------------------|
| Elizabeth Cutaiar | Jennifer Jolicoeur |
| Susan Higgins     | Thomas Via         |

**Professional Development Preparation**

Recommend the Board appoint the following teachers for preparation time for Teacher Lead Professional Development, not to exceed 4 hours each:

| Name                     | Contract Rate | Name              | Contract Rate |
|--------------------------|---------------|-------------------|---------------|
| Alison Armstrong-Zantana | \$31.05/hour  | Sarah McCarty     | \$31.05/hour  |
| Susan Higgins            | \$31.05/hour  | Jordan Oshier     | \$31.05/hour  |
| Peggy McCartney          | \$31.05/hour  | Jennifer Slattery | \$31.05/hour  |

**CSE Sub-Committee on Special Education 2013-2014 Members**

Recommend the Board appoint the following for Alternate Sub Meetings, Annual and Triennial Review Purposes Only)

**Plattsburgh High School**

Chairperson: Glen Hurlock/ David Baroody (alternate)  
 School Psychologist: Sunshine Turner/Steve Crain/Marcy DePaul  
 Parent: TBD  
 Child’s Teacher as defined by Federal Regulations

**Strafford Middle School**

Chairperson: Jamie LaBarge/Trevor Cameron (alternate)  
 School Psychologist: Kelly Bilow

Parent: TBD  
 Child's Teacher as defined by Federal Regulations

**Bailey Avenue School**

Chairperson: NancyJean Osborn  
 School Psychologist: Sheldon Cullen  
 Parent: TBD  
 Child's Teacher as defined by Federal Regulations

**Oak Street School**

Chairperson: Carrie Zales  
 School Psychologist: Garret McLean  
 Parent: TBD  
 Child's Teacher as defined by Federal Regulations

**Momot Elementary School**

Chairperson: Gilles Fortin/Kempton Pierce (alternate)  
 School Psychologist: Suzanne Frechette  
 James DeBella (alternate)  
 Nichole Mitchell (alternate)  
 Parent : TBD  
 Child's Teacher as defined by Federal Regulations

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Name</u>                                | <u>Certification</u>       | <u>Rate</u>                               | <u>Position (Subs)</u>                                     | <u>Fingerprint Status</u> |
|--|----------------------------|---|--|---------------------------|
| Brianna Trombley<br>(effective 1/30/2014)  | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Michelle O'Reilly<br>(effective 1/30/2014) | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Katherine Lavery                           | N/A                        | \$16.07/hour                              | Typist   | Cleared                   |

**Resignation**

Recommend the Board accept Victoria Tenney's letter of resignation as School Monitor at Momot Elementary School, effective February 2, 2014.

**Leave of Absence**

Recommend the Board approve Tiffani Light's request for an unpaid leave of absence, effective approximately February 24, 2014 thru April 11, 2014. **Motion Carried: 7-0**

**Correspondence** – Superintendent Short shared the following correspondence with the Board:

- Letter from Senator Little regarding state aid and a draft from the Board to the Senator. Superintendent Short also commented on the Board supporting SCSD.
- Letter expressing an interest in leasing the Duken Building

**New Business**

**Business**

**Preparation for May 20, 2014 Board Election and Budget Vote**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board pass the following resolution:  
 Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 20, 2014, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 6, 2014 between the hours of 2:00 and 5:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School

Building, and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 a.m. to 8:00 p.m.

3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

**Motion Carried: 7-0**

### **Board of Registration**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend that the Board appoint and designate **Harold Ryan** and **Steven Lawrence Carpenter** as the **Board of Registration** of the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote.

**Motion Carried: 7-0**

**2014 Biennial Review of Shared Decision Making Plan (CR 100.11): rm tr** It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the 2014 Biennial Review of Shared Decision Making and assessments of its success and authorize the Board President to sign the Statement of Assurances as presented in *Appendix II*.

**Motion Carried: 7-0**

### **Approval of New Club**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board approve the establishment of a club basketball program for girls in grades 3-5, for Momot and Oak Elementary schools. The program is at no cost to the students, and all advisors would be volunteering.

**Motion Carried: 7-0**

### **Military Veterans Exemption**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board support the Veterans Exemption Bill at: \$18,000 (war time), \$30,000 (combat) and \$60,000 (disability) and at the May vote we do an exit poll of voters as well.

Mr. Wachtmeister expressed that he does not support the motion – he feels the voters should provide the Board with the direction of how to proceed.

Mrs. Goerlitz agrees it should be up to the voters.

Mr. Hall also does not support the motion on the floor and would like more feedback from the public.

Mr. Rotz is all for helping Veterans but thinks it should be the government's responsibility, but it is also a burden on tax payers – He is 100% behind the motion but may be in favor of lowering it a little.

Dr. Stone is in support of the Veterans exemption but not in the wording of the motion. He would like to see the Board vote to offer the exemption and go to voters to determine an amount.

Mr. Marino agreed with Mr. Rotz that we are here today with our freedom because of Veterans and would like to honor them.

Mrs. Boise feels it should be put to the voters.

After much discussion, Dr. Stone motioned that the Board amend the motion to show the Board's support of the Veteran Exemption Bill at the lowest dollar amount \$6,000 (war time), \$10,000 (combat) and \$20,000 (disability), with an advisory vote from the public (and communication with all tax payers) that the Board will take into consideration for future budget.

Mr. Rotz seconded the motion.

**Roll call vote on motion:** No's – Mr. Wachtmeister, Mrs. Goerlitz, Mrs. Boise  
Yes's – Mr. Rotz, Dr. Stone, Mr. Marino, Mr. Hall

**Motion Failed: 4-3**

It was moved by Mr. Marino, seconded by Mr. Rotz to withdraw the original motion.

It was moved by Dr. Stone to put before the public a proposition for the Veteran's exemption with their advice on whether the exemption will be granted and on a dollar amount. Mrs. Goerlitz seconded the motion.

**Roll call vote on motion:** No's – Mr. Marino  
Yes's – Mr. Rotz, Dr. Stone, Mr. Wachtmeister, Mrs. Goerlitz, Mrs. Boise, Mr. Hall, Mr. Rotz

**Motion Carried: 6-1**

### Terms of Office

It was moved by Mr. Marino, seconded by Mr. Rotz to create and approve the following proposition for tax payers to vote on for a change in Board terms:

*Shall the term of office of the members of the Plattsburgh City School District Board of Education shall be decreased from a five (5) year term to a three (3) year term effective as of the 2015-2016 school year, with one or more of the board vacancies to be filled during each of the years 2015-16, 2016-17, and 2017-18 being for three (3), two (2) or one (1) year terms, so that, as nearly as possible, there will be an equal number of board members elected to the Board of Education each year hence forth?*

**Roll call vote on motion:** No's – Mr. Wachtmeister, Mrs. Boise  
Yes's – Dr. Stone, Mr. Marino, Mrs. Goerlitz, Mr. Hall, Mr. Rotz

**Motion Carried: 5-2**

### Instructional

#### Field Trips

(1) Cheer Competition – It was moved by Mr. Wachtmeister, seconded by Mr. Hall to recommend the Board approve Michelle Rugar's request for 17 students to participate in a cheer competition in Cobleskill on Sunday, March 9, 2014 at no cost to the District. **Motion Carried: 7-0**

(2) Swim Team – It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve Patrick Goodell's request for 10 students to participate in the NY State Championships from Thursday February 27 – March 1, 2014 in Webster, NY at no additional cost to the District. **Motion Carried: 7-0**

(3) CFES – It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve Susan LaPier's request for about 20 students to participate in the Albany College Explore through College for Every Student (CFES) at no cost to the District. Students will visit private, large public, large community and technical colleges during this visit. **Motion Carried: 7-0**

### **Concluding Reports and Remarks**

#### **Superintendent's Reports/Remarks**

Superintendent Short briefly discussed the different scenarios for both Building Use and Capital Improvement, stating he recommended the Board put this before the existing subcommittees. In addition, the Superintendent provided the following concepts for the Board to consider:

#### Building Use Plan

Superintendent Short commented that the focus point became the Duken building. He reminded the Board we want to be sure not to compound the District's problems; stating some facts to be aware of are:

- (1) the high school needs roof repairs, hence it may not be good timing for District Office to take over any potential office space in case classrooms need to be temporarily relocated
- (2) the District may need additional space for the Universal Pre-K program, based on Executive Budget Proposal
- (3) some departments can be relocated easier than others
- (4) there is space in Duken already available (about ½ of the building)
- (5) three entities interested in leasing the Duken building – Kaleidoscope Children's Center, Plattsburgh SUNY's STARTUP NY program and an unnamed entity who has not yet submitted any correspondence
- (6) Mr. Lebrun has met with a realtor for assessment (commercial lease)
- (7) the enrollment figures will be coming in soon
- (8) as consultants suggested – remain mindful of anticipated enrollment projections over the next few years @ elementary levels



Superintendent Short stated he felt half the building is viable for leasing. Next step would be with facilities group and school attorney to start the leasing process.

#### Capital Improvement

Superintendent Short discussed the items on the list for improvement stating that a large amount of the work recommended can be handled by the District's maintenance group. He commented the District will need to assemble a Capital Project vote (that will fund the bigger projects, i.e., PHS roofs, heating systems in various schools, SMS gym floor) sometime in August or September. The March 6<sup>th</sup> Board meeting, Ben Maslona, Fiscal Advisors & Marketing, will present to the Board on bonding for capital projects, State aid, etc. Superintendent Short recommended the Board do a Request for Proposal (RFP) for an architect firm. He noted in his years of doing many capital improvement projects, he has learned other items are discovered needing to be done along the way.

#### 3-8 Testing

Superintendent Short reassured the Board the proper environment will be created for those students whose parents have opted them out of testing (grades 3-8). (As for the calculation of the cost of testing, which was requested by the Board, Superintendent Short explained it is more difficult to gather this information than one would think and he will provide the information at a future date.)

Superintendent Short will provide the Board with a calendar of the testing cycle and noted that a person could view sample questions on EngageNY. Other aspects of testing are the whole analysis of testing; to know how the students do and he hopes the teachers will be provided that information in the future. The Superintendent noted there is a committee in the school district looking at ELA materials: common core aligned, scope and sequence, and testlets which are ways to provide teachers throughout the year information on the student's progression along the curriculum. He referenced the State Education Department website where you can review the Board of Regents minutes which lists the modifications of Common Core and noted the State is not abandoning it, which people originally thought to be the case.

#### Budget Update

Superintendent Short reviewed Mr. Lebrun's memo to the Board with a copy of the "Roll-over" Budget Draft. Mr. Lebrun's memo touches on items such as the State Budget and the District's State Aid, Pre-K proposal, healthcare rates, pension rates and the fact of having 2 unsettled contracts. Superintendent Short pointed out the Budget Draft does define quite a gap and mentioned a few additional costs it does not show which will need to be discussed/finalized at the next Board meeting. They are: the need to discuss the possible purchase of a school bus, curriculum purchases, professional development, and a few other aspects such as positions.

#### Recognition

Superintendent Short recognized School Board Member Frederick Wachtmeister, for receiving an achievement award from the New York State School Boards Association for his time and effort to continually expand his governance knowledge and skills.

#### **Board Member Reports/Remarks**

Mr. Hall is pleased about the plan for kids testing and not testing.

Mrs. Goerlitz was amazed at how wonderful the strings concert was the other night. She asked how will students opting-out of testing affect the teachers/district/scores? Superintendent Short replied the District could become identified as a school in need of improvement but that doesn't worry the Superintendent because it is a parental decision and the state has not identified consequences.

Mr. Wachtmeister expressed his support for the capital project stating we should get as much done as we can while the State funds exist. He commented that he does not support leasing this building to the Plattsburgh SUNY Startup program and that it ought to be leased out to generate income and Startup is exempted from certain taxes. Mr. Wachtmeister referenced testing and commended the administration for giving the opt-out issue careful thought and applauded parents for generating the momentum on this issue. Mr. Wachtmeister thanked the Superintendent for providing the information by NYSCOSS showing the Governor's aid proposal over the last two years. He asked the Board for their support for NYSASCSD regarding financial backing for the suit for more aid. He reported that other

districts have contributed between \$250 - \$300,000. He also referenced the NYS of Office of Real Property Services (ORPS) stating you can get access to all of the tax exemptions which include the different exemption levels for Veterans.

Mr. Marino is pleased with the districts response to the opting-out issue. He would like the District to look into the one additional building use study aspect that Oak Street be closed.

Mr. Hall also agreed the closing of Oak Street be looked at further.

Dr. Stone stated he is not opposed to looking at the closing of a building but he would want that to be fully vetted by the public. He appreciates the Boards attention to the Veterans exemption and expressed his support. He also commented on the issue (addressed early on in the meeting) of the Special Education budget stating it is much more complex and regulated; stating that it is probably one of the most regulated aspects of public school life. He also stated a person would really need to understand the Federal regulations in order to understand the budget needs.

Mrs. Boise asked the Board if they are in support of a letter to Senator Little referencing district aid and the Board responded yes. She wished everyone a Happy Valentine's Day and hopes everyone enjoys their break.

The Superintendent asked if it is the will of the Board to put a contribution to NYSASCSD as an action item on the agenda for the next Board meeting. The Board agreed.

**Public Comment**

Mr. Favro spoke of last weekend's sectional swim meet involving one of our special education students. There were 13 swimmers. Unfortunately, the section only recognized the top 12, leaving said special education student out (who had his best swim time ever). Without being prompted, a PHS student (Matt Evans), who placed first, asked said student to go up to the podium to accept his award for him which allowed for him to receive the applause and the accolades he would not have gotten. Mr. Favor emphasized, at the end of the day what the Administration and the Board are doing is good work and are producing good kids.

**Adjournment:** At 9:24 p.m., it was moved by Mr. Marino, seconded by Dr. Stone to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**March 6, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – excused  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) – present  
David Stone – excused  
Fred Wachtmeister – present (arrived 6:59)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - excused  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – excused  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:07 p.m., it was moved by Mr. Rotz, seconded by Mr. Krieg to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations and a matter leading to the dismissal or removal of a particular person.

**Motion Carried: 5-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**RECONVENE:** At 6:58 p.m., it was moved by Mr. Marino, seconded by Mr. Krieg to reconvene into Regular Session.

**Motion Carried: 5-0**

At 6:59, Mr. Wachtmeister entered Regular Session.

**Reports:** Mr. Ben Maslona with Fiscal Advisors & Marketing, Inc., provided the Board with information on the potential new capital project. He reported the District has about \$367,000 remaining in EXCEL aid. In addition, Mr. Maslona discussed project aid, estimated amounts for the project and current debt of the district. Following presentation, questions were asked and answered.

**Public Comment**

Mr. Fritz addressed the Board regarding the content of the minutes for Public Comment and discussed his concern of treatment he received from district personnel.

Mr. Baker spoke of the school board election and voter turnout, making several statements pertaining to the logistics. He also commented regarding the coverage by the Press Republican.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Morris to recommend the Board approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meetings held on February 13, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel****Appointments****Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING/FALL 2014** COACHING POSITION:

| SPORT              | POSITION              | EMPLOYEE         | STIPEND          |
|--------------------|-----------------------|------------------|------------------|
| <b>SPRING 2014</b> |                       |                  |                  |
| Baseball           | Boys JV (Volunteer)   | Robert Knowles   | N/A              |
| <b>FALL 2014</b>   |                       |                  |                  |
| Football           | JV (Volunteer)        | Andrew McCormick | N/A              |
|                    | Modified Ass't. Coach | Vern Harrison    | To Be Determined |

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Name</u>                             | <u>Certification</u>       | <u>Rate</u>                               | <u>Position (Subs)</u>                                     | <u>Fingerprint Status</u> |
|---|----------------------------|---|--|---------------------------|
| Hannah Dennie<br>(effective 3/3/2014)   | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Ashley Chambers<br>(effective 3/3/2014) | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Eric Schultz<br>(effective 3/3/2014)    | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| James Burdick<br>(effective 3/3/2014)   | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |
| Jordan Wendling<br>(effective 3/3/2014) | Non-Certified              | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared                   |

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (January 2014)
- 2) High School Extraclassroom Activity Fund Reports (January 2014)
- 3) Summary of Budget Transfers for the month of January 31, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (January 31, 2014)
- 5) Food Service Profit and Loss Statement (January 2014)
- 6) Budget Status Report (January 31, 2014)
- 7) Revenue Status Report (January 31, 2014)

**Treasurer's Report**

Recommend the Board accept the January 31, 2014 **Treasurer's Report** as presented in *Appendix II*.

**Approve an Amendment to the NYCLASS Municipal Cooperation Resolution**

Recommend the Board approved the following resolution:

**AMENDMENT DATED AS OF MARCH 14, 2014 TO THE NEW YORK COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM (NYCLASS) MUNICIPAL COOPERATION AGREEMENT AS AMENDED AND RESTATED AS OF APRIL 23, 2012.**

The Municipal Cooperation Agreement referenced above is hereby amended so that it shall now be:

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Plattsburgh City School District (PCSD) wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Plattsburgh City School District (PCSD) wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

The Superintendent of Schools is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of the Plattsburgh City School District (PCSD) **Motion Carried: 6-0**

**Correspondence:** Superintendent shared the following correspondence with Board members:

- Letter from Mrs. Seeber and Mr. Graf re: PHS-GAPP.
- Correspondence from Principal Hurlock stating how well the Science Olympiad did in their first out-of-state competition; competing against teams from New Hampshire, the southern part of New York, Ohio, Pennsylvania and Virginia. Out of 36 teams, PHS came in 11<sup>th</sup> place overall.

At the regional competition at Clarkson University PHS teams did incredibly well; earning 1<sup>st</sup> place in 16 of the 20 competitions. Almost every student on the two teams medaled (top three) and many students had three or four first place finishes. It was noted that teams are led by Corey Mousseau, Steve Tice, Sonal Patel-Dame and Wendy DeMane.

- PHS was also well-represented at the Literacy Volunteers' Literacy Challenge held locally. The School Board team progressed to semi-finals with the student and teacher teams making it to the final four who were paired to compete against one another with the faculty team winning.
- Correspondence from Mr. Mousseau asking the Board to help with funding for the science Olympiad.
- PHS corral select performed with Foreigner - what a neat experience for students.

## **New Business**

### **Business**

#### **School Calendar**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board approve the 2014-2015 School Calendar (which has been revised BOCES-wide). **Motion Carried: 6-0**

#### **NYSASCSD – Litigation Support**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the District's contribution of \$1,000 to New York State Association of Small City School Districts (NYSASCSD) to support the litigation of eleven plaintiff districts in the fight for a sound basic education for every student in New York State. This contribution represents the 2013-2014 school year. **Motion Carried: 6-0**

## **Personnel Items (not part of Consent Agenda)**

### **Concluding Reports and Remarks**

#### **Superintendent's Reports/Remarks**

- Nominations/Election of CVES Board of Education Members – will be accepting nominations at the next Board meeting.
- Facilities/Capital Improvement – Mr. Morris, Mr. Hall and Mr. Rotz are on this committee. A RFP will be prepared for architecture firm written to work on the most critical areas first and go for the high aide able areas.
- Budget Update - Superintendent Short referred to information regarding state aid calculations and more budget runs from the district. Mr. Lebrun reviewed the 2014-2015 tax levy limit (tax cap) for Plattsburgh City Schools which is 0.16% (\$32,000). In addition to the tax limitation calculation, he also reviewed the roll over budget, other projected revenue and expenditure issues. The Board may need to make certain assumptions when developing the budget, i.e. impact of negotiations, use of reserves and potential state aid changes. For the next Board meeting, Mr. Lebrun will prepare and analyses of use of reserves and a current appropriation of fund balance.

**Board Reports**

Mr. Morris stated he would vote no to go above the tax cap unless tax payers agreed to it.

Mr. Krieg stated he would reserve his opinion until the budget process moves along a little.

Mr. Wachtmeister spoke of health care costs mentioning the district is currently in negotiations. He discussed the different scenarios that could happen with the state budget, cautioning if there were any additional reductions in money that was to be foundations aid, it still would not be a great deal of money. Mr. Wachtmeister confirmed with Mr. Lebrun: three years left after this year in ERS funds, debt services is effectively gone and tax certiorari reserves are tied to unsettled claims. As for the tax levy limit, Mr. Wachtmeister stated the District may be in a situation to make programmatic reductions and if that may be the case, he would support going above the levy limit and putting it out to the community to vote on.

Mr. Rotz would also like to see more of the budget before making a decision.

Mrs. Boise agreed with Mr. Rotz. She also stated that we want to ensure the students are getting their needs along with the tax payers. Mrs. Boise commented on the amount of talent our students have that participated in Science Olympiad and music department. She stated the quality of staff we have along with the dedication and talent of the students if wonderful.

Mr. Marino asked additional questions on the ERS in which Mr. Lebrun answered.

**Public Comment**

**Adjournment:** At 8:21 p.m., it was moved by Mr. Rotz seconded by Mr. Wachtmeister to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**March 20, 2014 – 7:00 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz–(Vice-president) – present (left 8:06)  
David Stone – excused  
Fred Wachtmeister – present (arrived 6:12)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:11 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding teacher contract negotiations. **Motion Carried: 6-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

At 6:12 p.m., Mr. Wachtmeister entered Executive Session.

**RECONVENE:** At 7:25 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to reconvene into Regular Session. **Motion Carried: 7-0**

**Reports:**

Professional Improvement Committee (PIC) – Beth Flynn gave a Power Point presentation to the Board on the Professional Improvement Committee (PIC) listing the improvements made along the way and expressed how professional development has helped teachers to “learn a new strategy and grapple with the implementation process”. Ms. Flynn also discussed (1) Teacher Evaluation and Development (T.E.D) and its timeline, (2) MLP Heat Maps being used to identify areas for future districtwide professional development and (3) PIC concerns such as: sustainability, budget and responsibility.

Teaching Character and Creating Positive Classrooms – Michelle Gottschall gave a Power Point presentation on “Character Strength”. Ms. Gottschall further explained how Momot Elementary has studied the book and received training on “How Children Succeed”, emphasizing what a huge and positive impact it has been on their students and how it has helped instill Self-Control, Optimism, Grit, Zest, Gratitude, Curiosity, and Social Intelligence. She also expressed the desire to share more within our district and with other school districts as well.

At 8:06 p.m., Mr. Rotz was excused.

**Public Comment**

Mrs. Coryea referenced two agenda items: a retirement and budget transfers.

Mr. Chmura referenced the budget and then inquired on the District’s financial plan. He repeated suggestions on how he felt the District could save money and also discussed mandates such as common core and evaluations.

Mr. Tobrocke referenced several foils he submitted to the District and correspondence he received from the District.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items as follows:

**Minutes**

Recommend the Board approve the minutes for the meetings held on March 6, 2014.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING 2014 COACHING POSITION**:

| SPORT              | POSITION                      | EMPLOYEE   | STIPEND |
|--------------------|-------------------------------|------------|---------|
| <b>SPRING 2014</b> |                               |            |         |
| Softball           | Girl's JV/Varsity (Volunteer) | Kyle Burdo | N/A     |

**Retirement**

Recommend the Board accept Jean Bruce's letter of retirement as Account Clerk Typist for the District Office, effective July 31, 2014.

**Business**

**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (February 2014)
- 2) High School Extraclassroom Activity Fund Reports (*to be provided at April meeting*)
- 3) Summary of Budget Transfers for the month of February 28, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (February 28, 2014)
- 5) Food Service Profit and Loss Statement (February 2014)
- 6) Budget Status Report (February 28, 2014)
- 7) Revenue Status Report (February 28, 2014)

**Treasurer's Report**

Recommend the Board accept the February 28, 2014 **Treasurer's Report** as presented in *Appendix II*.

**Budget Transfer over \$25,000**

Recommend the Board authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$ 295,348.00

| AMOUNT       | FROM           | DESCRIPTION                       | TO        | DESCRIPTION              |
|--------------|----------------|-----------------------------------|-----------|--------------------------|
| \$ 46,033    | A9901-950      | Transfer to Special Aid           | A9901-960 | Transfer to Debt Service |
| \$ 49,335.00 | A2110-151-4000 | Leave Contingency - Instructional | A9901-960 | Transfer to Debt Service |
| \$ 36,000.00 | A2110-161-4000 | Leave Contingency - Support Staff | A9901-960 | Transfer to Debt Service |
| \$ 40,000.00 | A2250-151-4200 | Special Education Teaching Ass't  | A9901-960 | Transfer to Debt Service |
| \$ 13,400.00 | A2110-100-4200 | Pre-K Teacher Salaries            | A9901-960 | Transfer to Debt Service |
| \$ 30,000.00 | A2110-121-4200 | Elementary Salaries               | A9901-960 | Transfer to Debt Service |
| \$ 30,000.00 | A5510-165-4200 | Bus Driver Salaries               | A9901-960 | Transfer to Debt Service |



|              |                |                               |           |                          |
|--------------|----------------|-------------------------------|-----------|--------------------------|
| \$ 45,000.00 | A2820-150-4200 | Psychologist Salaries         | A9901-960 | Transfer to Debt Service |
| \$ 5,580.00  | A2815-150-4200 | School Nurse Teacher Salaries | A9901-960 | Transfer to Debt Service |

**Motion Carried: 6-0**

**Correspondence**

Letter regarding Girls’ Hockey – Superintendent Short informed the Board of the popularity and growing number which prompted this request for our district to host a Girls’ Hockey team. This is open for the Board’s discussion and for them to decide if they would like this item on the next agenda for action. The Board requested this be placed on the April 10<sup>th</sup> agenda.

**New Business**

**Business**

**Nomination of Candidate for CVES BOARD**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board nominate Leisa Boise to run for one of the five vacant seats on the Champlain Valley Educational Services (BOCES) Board of Education.

**Motion Carried: 6-0**

**Exit Poll Advisory – Veterans Bill**

It was moved by Mr. Wachtmeister, seconded by Mrs. Goerlitz to recommend the Board implement an Exit Poll, which will advise the Board on the communities interest on whether to establish a Veterans Exemption and the subsequent level of exemption if the concept is so supported.

For clarification, Mr. Wachtmeister moved the Board implement an exit poll for the May election to see if the community is interested in affording the veterans a tax exemption and the levels of amounts be listed and each individual, if they vote yes, say at what level. The motion was seconded by Mrs. Goerlitz.

Superintendent Short added he would provide the information in the budget newsletter so voters can complete the information and return it when they come to vote in addition to making it available at the voting locations. Discussion also took place on having a user-friendly survey and providing information to the local newspaper and the District’s web page.

**Motion Carried: 6-0**

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

**Budget Update/Discussion**

Superintendent Short reviewed current projections stating we are at a bit of a sticking point waiting for pivotal information from the State for one, and second, the District is in the middle of negotiations which can have influence within the budget depending on timing. He relayed the District’s intention is to try and not cut student programs (to stay in stride with last year), but it doesn’t mean there won’t be changes along the financial landscape, commenting there is a \$3,000,000 gap.

The Superintendent reviewed a handout listing State Aid, Gap Elimination Adjustment, Pre-K, Afterschool programs, Property tax freeze, etc. at the Governor, Assembly and Senate levels. He stated this information is available via the District web page under BOE/2014-2015 Vote Information.

In the, meantime Superintendent Short has obtained information from building administrators needed for making budget decisions. He asked the Board Audit Committee to meet with him next Thursday night, also inviting the union presidents: Carrie Zales, Tina Coryea and Mary Lou Larocque, and the Associate Superintendent and Treasurer to sit in also to review the budget line by line. In the meantime, before Thursday, he will prepare a few extra documents, i.e., class sizes, tax history, etc.

The Superintendent reiterated what he hears the Board saying is to stay within the tax limitation calculation, which is a levy increase of 0.16% and commented all eyes need to look toward the details that fall on the state side and what can be fine-tuned within the budget. Superintendent Short stated he will have a budget for the Board to approve (at the April 10<sup>th</sup> meeting) without doing dramatic cuts to programs for students, but noted it will not be without alterations and changes in how the budget operates.

**Board Member Reports/Remarks**

Mr. Wachtmeister requested an update on areas the District previously reduced and subsequently restored (Odyssey Enrichment, Music, Class Size). Mr. Wachtmeister also asked about the impact of the abolishment of summer school and 6<sup>th</sup> grade foreign language.

Mr. Marino spoke of the correspondence a public speaker referred to earlier in the meeting and asked the speaker to address his concerns to the Board via a letter.

Mrs. Boise gave kudos to Ms. Flynn and Ms. Gottschall on their presentations and the District in general for their hard work. She thanked her fellow board members for nominating her for the CVES Board. Mrs. Boise reminded every one of the musical this weekend at PHS.

**Public Comment**

Mrs. Garcia Notario also asked the School Board to pressure Albany about GEA restoration and make a resolution against testing and sharing student information with inBloom.

**Adjournment:** At 9:19 p.m., it was moved by Mr. Marino seconded by Mrs. Goerlitz to adjourn.

**Motion Carried: 6-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**April 10, 2014 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) – present  
David Stone – present  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:04 p.m., it was moved by Mr. Rotz, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding contract negotiations. **Motion Carried: 9-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**RECONVENE:** At 7:31 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session. **Motion Carried: 9-0**

**Reports:** 2014-2015 School Budget Proposal – Superintendent Short reviewed a list of previously distributed budget information. He stated when planning the budget he considers the feedback he gets from administration & management, School Board, forecasting of new mandates/regulations, enrollment projections and demographic trends, public comments, parent and student voices, and consideration of past budget deliberations. Superintendent Short reviewed the state aid run which included: general purpose aids, expense-based aids, other aids and Gap Elimination Adjustment (GEA).

Superintendent Short reported our district did not receive additional funds for Pre-K and explained we are losing \$1,326,549 in GEA, but have received \$336,124 above the Executive Proposal and total aid is \$16,388,245. He then reviewed the change in total aid since 2008-2009 showing it is still a reduction, stating it is less than 2008-2009 which explains the lack of funding for schools over the years. Superintendent Short explained next year’s proposal is \$106,349 less which is \$39,526,458. He is anticipating to use \$1,756,969 from the fund balance.

Overall Points given by the Superintendent:

-It is important to point out, (to find a reasonable balance in the budget) from the roll over budget, there are a number of areas being requested to be funded which are not included in the budget proposal, such as a curriculum coordinator.

-It was noted that contract negotiations will have an impact on the budget and that assumptions were made. Overall the budget has a \$106,349 reduction from this year and held at a tax cap calculation of 0.16%.

Superintendent Short reminded the community that the Budget Hearing is May 7<sup>th</sup> and vote day is May 20<sup>th</sup>. He reported that budget/vote information can be found on the PCSD website.

After much discussion, Mr. Lebrun clarified Board questions related to the fund balance, its allocation and logistics of its functions.

**Public Comment**

Mr. Chmura made suggestions of involving tax payers outside of the Board for the budget process and suggested we could save money by negotiating contracts by doing it every year which will give the district flexibility.

Health insurance – A PCSD retiree spoke of health insurance and is not in favor for any change in health insurance for retirees and asked the Board to grandfather in the current retirees.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Krieg to recommend the Board approve the consent agenda items as follows:

**Minutes**

Recommend the Board approve the minutes for the meetings held on March 20, 2014.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Appointments**

**Coaching Appointments**

Recommend the Board appoint the following INTERSCHOLASTIC **SPRING 2014 COACHING POSITION**:

| SPORT              | POSITION             | EMPLOYEE      | STIPEND |
|--------------------|----------------------|---------------|---------|
| <b>SPRING 2014</b> |                      |               |         |
| Girl's Track       | Varsity Ass't. Coach | Katelyn Flynn | \$2,772 |

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

Fingerprint

Name                      Certification                      Rate                      Position (Subs)                      Status

|   |                            |   |  |         |
|---|----------------------------|---|--|---------|
| Chad Baker<br>(effective 4/2/2014)          | Non-Certified              | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared |
| Adelia Clifford<br>(effective 4/2/2014)     | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared |
| Jordyn Danforth<br>(effective 4/2/2014)     | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared |
| Shannon Piche-Smith<br>(effective 4/2/2014) | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared |

**Retirement**

Recommend the Board accept Kathryn Meyer's letter of retirement as Math Teacher at the Stafford Middle School, effective May 3, 2014.

**Business**

**Surplus Equipment**

Recommend the Board approve the disposal of the surplus equipment (radios), listed below, in the most cost effective manner as determined by the District's Purchasing Agent:

| Type     | Brand  | Model Number | Serial Number |
|----------|--------|--------------|---------------|
| Handheld | Maxon  | CP-0510      | 407T24772     |
| Handheld | Maxon  | CP-0510-P    | 505T46260     |
| Handheld | Jobcom |              | 22165         |

|          |                       |              |             |
|----------|-----------------------|--------------|-------------|
| Handheld | Jobcom                |              | 22059       |
| Handheld | Maxon                 | CP-1015      | 10425242    |
| Handheld | Maxon                 | CP-1015      | 10425180    |
| Handheld | Maxon                 | CP-0510      | 407T24524   |
| Handheld | Maxon                 | CP-0510      | 407T24895   |
| Handheld | Icom                  | IC-F21       | 0432696     |
| Handheld | Icom                  | IC-F21       | 0432790     |
| Handheld | Icom                  | IC-F21       | 0433761     |
| Handheld | Icom                  | IC-F21       | 0425722     |
| Handheld | Icom                  | IC-F21       | 0432789     |
| Handheld | Icom                  | IC-F21       | 0433800     |
| Handheld | Vertex                | VX-210AU     | 2N280282    |
| Handheld | Vertex                | VX-210U      | 10360472    |
| Handheld | Motorola Radius P100  | H44QPU7120BN | 759TRE0491  |
| Handheld | Motorola Radius P100  | H44QPU7120BN | 759TRE7632  |
| Handheld | Motorola Radius P100  | H44QPU7120BN | 759TSN8623  |
| Handheld | Motorola Radius GP300 | P94YPC20D2AA | 174FUY2612  |
| Handheld | Motorola Radius GP300 | P94YPC20D2AA | 174TSS0426  |
| Handheld | Vertex                | VX-210U      | 10360473    |
| Handheld | Vertex                | VX-210AU     | 1K070727    |
| Handheld | Vertex                | VX-210AU     | 1K070726    |
| Handheld | Motorola Radius GP300 | P94YPC20A2AA | 174FUSL989  |
| Handheld | Tekk Pro-40           | T-40         | RFL0244     |
| Handheld | Motorola Radius P110  | P44QLC20E2AA | 188FSS3572  |
| Handheld | Vertex                | VX-210AU     | 2N280283    |
| Handheld | Motorola Visar        | HO5RDD9AA4DN | 720TAS0222Z |
| Base     | Motorola Max Trac     | D44MJA73A5CK | 428TZE1113  |

### **Appointment of Election Inspectors**

Recommend the Board appoint Betsy Baker, Gretchen Barton, Marion Carron, Carol Chase, Ernest Cleveland, Mary Ellen Cleveland, Sally Connolly, Shila Desso, David Ellsworth, Shelley Fracalossi, Marc Gendron, Robert Joyce, Linda LaMarche, Barbara LaTulipe, Susan McFadden, Lou McIntyre, Maria Pelkey, and Juanita Stone to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 20, 2014; each inspector shall receive either \$150 or \$165 (if in charge of collecting ballots at the close of election) as compensation for his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general elections.

**Motion Carried: 9-0**

### **Correspondence**

Small City School District (SCSD) Association Dues – 2014-2015 – Discount is allowed if we pay dues in timely manner. This will go on the next agenda for action.

### **New Business**

#### **Business**

#### **Establishment of Girls' Hockey Program**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the parents' request that Plattsburgh City School District accept the establishment of a Girls' Hockey Program for the 2014-2015 school year (at no cost to the District) and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application contingent upon the approval from the Section VII Athletic Program.

**Motion Carried: 9-0**

#### **Adoption of the 2014-2015 Budget Proposal**

It was recommended by Mr. Rotz, seconded by Mr. Krieg to approve a 2014-2015 general fund budget proposal of \$39,526,458, with a tax levy of \$20,398,644.

**Roll call vote on motion:** No - Mr. Marino

Yes – Mr. Wachtmeister, Mrs. Boise, Mr. Hall, Mr. Krieg Mr. Morris, Mr. Rotz, Mrs. Goerlitz and Dr. Stone

**Motion Carried: 8-1**

**Board Policy 4773 – NYS Career Development and Occupational Commencement Credential – First Reading**

Recommend the Board review Board Policy: NYS Career Development and Occupational Commencement Credential. This policy will replace the current Board Policy 4773; IEP Diploma Procedures. This is in accordance with New York Codes Rules and Regulations (NYCRR) 100.1, 100.6 and 200.4.

**Instructional**

**Field Trip**

It was moved by Mr. Marino, seconded by Mr. Morris to approve the request of Cheryl Maggy for 48 students and 6 chaperones to travel to New York City, Saturday, May 31, 2014 to see a Broadway show, sight see and to conduct fundraisers to cover the expenses.

**Motion Carried: 9-0**

**Concluding Reports and Remarks**

**Superintendent's Reports/Remarks**

- Clinton County School Boards Recognition Dinner – May 1<sup>st</sup> - Mrs. Boise and Mr. Hall will be attending along with the Superintendent of Schools
- CVES Board Election – April 24<sup>th</sup> – the Board agreed to meet at 7:30 a.m. – remind board members – no evening meeting

**Board Member Reports/Remarks**

Mr. Morris thanked Superintendent Short, Mr. Lebrun and Administrators for their work on the budget. He feels the fund balance is going down a little too fast and would like to put more in it, but does feel the District is on the right track.

Mr. Wachtmeister asked the status of the information he requested on the impact on FOIL requests. Superintendent Short said it is not completed but should be around the 24<sup>th</sup>. Mr. Wachtmeister discussed information provided to him by the Superintendent: the effects of the previous reductions and class size data.

Mr. Rotz agrees we need to continue to keep fine tuning the budget, but at the same time the use of fund balance has helped. Very happy with the decrease in taxes and commended the Superintendent and Mr. Lebrun for a smooth process in presenting the budget proposal.

Mrs. Boise thanked the Superintendent, Mr. Lebrun and Administrative staff for their time and commended Mr. Durham for doing an outstanding job with the STEM program and noted the budget was one of the smoothest ones she can remember.

**Public Comment:** There were no public comments.

**Adjournment:** At 9:06 p.m., it was moved by Mr. Hall seconded by Mr. Krieg to adjourn.

**Motion Carried: 9-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Special Meeting of the  
**Board of Education/School Budget Hearing**  
**April 24, 2014 – 7:30 a.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present (7:31 a.m.)  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present (7:33 a.m.)  
Ronald Marino – present  
Tracy Rotz–(Vice-president) – present  
David Stone – present  
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – excused  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - excused  
Gilles Fortin (Momot Elementary School Principal) – excused  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – excused  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – excused  
Norbert Neiderer (Director of Buildings & Transportation) – excused  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**CALL TO ORDER:** At 7:30 a.m., it was moved by Mr. Hall, seconded by Mr. Krieg to call the meeting to order.

**Motion Carried: 5-0**

**PLEDGE OF ALLEGIANCE:** The Board Vice President led the pledge of allegiance.

At 7:31 a.m., Mrs. Boise entered meeting.

**Public Comment:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Hall, seconded by Mr. Krieg to recommend the Board approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meetings held on April 10, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

Personnel

Appointments

Recommend the Board approve the 26-week probationary appointment of Kasie Shiflett to the position of 2.5 hour School Monitor, with an initial assignment of Momot Elementary School, at the hourly rate of \$11.01, effective April 11, 2014.

**Motion Carried: 6-0**

**New Business**

2014-2015 Property Tax Report Card

It was moved by Mr. Krieg, seconded by Dr. Stone to recommend the Board approve the 2014-2015 Property Tax Report Card as presented.

**Motion Carried: 6-0**

At 7:33 a.m., Mr. Morris entered meeting.

**CVES Board of Cooperative Educational Services Board Election**

The following five candidates are running for the five vacant seats: Leisa Boise (Plattsburgh), Tonia Finnegan (AuSable Valley), Ed Marin (Beekmantown), Thomas McCabe (Keene), and Bruce Murdock (Schroon Lake).

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Leisa Boise for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 7-0**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Tonia Finnegan for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 7-0**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Ed Marin for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 7-0**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Thomas McCabe for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 7-0**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board of Education of the Plattsburgh City School District cast one vote for Bruce Murdock for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion Carried: 7-0**

**CVES Board of Cooperative Educational Services Administrative Budget Vote**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend that the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the 2014-2015 school year. **Motion Carried: 7-0**

**Public Comment:** There were no public comments.

**Adjournment:** At 7:37 a.m., it was moved by Mr. Rotz seconded by Mr. Hall to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz,  
District Clerk



**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**May 7, 2014 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) – present  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – excused  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – excused  
Claudine Selzer-Clark (Director of Special Education) – excused

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:09 p.m., it was moved by Mr. Marino, seconded by Mrs. Goerlitz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding contract negotiations and employment of a particular person. **Motion Carried: 8-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**RECONVENE:** At 7:26 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session. **Motion Carried: 8-0**

**BUDGET HEARING:** 2014-2015 School Budget Proposal -Superintendent Short presented a Power Point presentation reviewing the propositions being presented to voters and explained next year’s proposal is \$39,526,458. He reviewed the district’s revenues and expenditures, stating overall the budget is a \$106,349 reduction from this year’s approved budget and is held at a tax cap calculation of 0.16%. Superintendent Short also stated voters will have the option to vote for two board candidates and that there will be an exit poll survey asking for the communities feedback on the veterans exemption. He pointed out that the current budget being proposed compared to a contingency budget (if it fails) that it would be about the same.

Superintendent Short commented that a concern was reported to him earlier this week on the process of the drawing of board candidate names and that the candidates were not notified of the drawing. Superintendent Short noted the District followed School Law and that all four candidates running for office have run before and there was a sense by virtue of their involvement, they had knowledge of the process. However, he did state he felt it was important to give the courtesy of letting candidates know and it would be good practice to include this information on future board candidate petition packets.

Superintendent Short reminded the community that the vote is May 20<sup>th</sup> from 7:00 a.m. – 8:00 p.m. and reported that budget/vote information can be found on the PCSD website.

**Public Comment**

Larry Kudrle had questions about the budget’s reserve funds. He also stated as a Veteran he does not support the exemption.

Mr. Chmura would like an email of reserves and had questions on why the actual budget is not compared to next year’s budget.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items as follows:

**Minutes**

Recommend the Board approve the minutes for the meetings held on April 24, 2014.

**Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel**

**Leave of Absence**

Recommend the Board approve Lisa Frechette's request for an unpaid leave of absence, effective May 5, 2014 through June 26, 2014.

**Resignation**

Recommend the Board accept Marjorie Brown's letter of resignation as English Teacher at the Plattsburgh High School, effective April 16, 2014.

**Retirement**

Recommend the Board accept Ilene Fessette's letter of retirement as Health Teacher at the Plattsburgh High School, effective June 30, 2014.

Recommend the Board accept Teresa Niles' letter of retirement as Math Teacher at the Stafford Middle School, effective June 27, 2014.

Recommend the Board accept Diane Smith's letter of retirement as Special Education Teacher at Stafford Middle School, effective June 27, 2014.

**Business**

**Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (March 2014)
- 2) High School Extraclassroom Activity Fund Reports (February 2014)
- 3) Summary of Budget Transfers for the month of March 31, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (March 31, 2014)
- 5) Food Service Profit and Loss Statement (March 2014)
- 6) Budget Status Report (March 31, 2014)
- 7) Revenue Status Report (March 31, 2014)

**Treasurer's Report**

Recommend the Board accept the March 31, 2014 **Treasurer's Report** as presented in *Appendix II*.

**Motion Carried: 8-0**

**Old Business (► Indicates item to be discussed.)**

**Board Policy 4773 – NYS Career Development and Occupational Commencement Credential – Second Reading**

It was moved by Mrs. Goerlitz seconded by Mr. Krieg to recommend the Board approve Board Policy: NYS Career Development and Occupational Commencement Credential. This policy will replace the current Board Policy 4773; IEP Diploma Procedures. This is in accordance with New York Codes Rules and Regulations (NYCRR) 100.1, 100.6 and 2004.

**Motion Carried: 7-1**

**New Business**

**Business**

**Instructional**

**Instructional Textbook – First Review**

Physics; Pearson series – This is for use in PHS Physics classroom.

**Field Trip**

It was moved by Mr. Rotz, seconded by Mr. Hall to recommend the Board approve the request of Jila Yadollahpour for 8 students (French Club) and 1 chaperone to travel to Quebec City, Saturday, May 24-26, 2014, at no cost to students.

**Motion Carried: 8-0**

**Personnel Items (not part of Consent Agenda)**

**Tenure Recommendations**

It was moved by Mr. Marino, seconded by Mr. Morris to recommend the Board grant tenure for:

| EMPLOYEE         | AREA                 | SCHOOL | EFFECTIVE DATE    |
|------------------|----------------------|--------|-------------------|
| Gilles Fortin    | Elementary Principal | Momot  | June 30, 2014     |
| Pam Macey        | Teaching Assistant   | Momot  | September 1, 2014 |
| Kristen Walker   | Special Education    | Momot  | September 1, 2014 |
| Sonal Patel-Dame | Science              | PHS    | September 1, 2014 |
| Heidi Wilkins    | Special Education    | PHS    | September 1, 2014 |

**Motion Carried: 8-0**

**Board Member Reports/Remarks**

Mr. Wachtmeister shared a hand out with the Board on General School District Data which was created back in 1979 showing aid received per pupil, budget figures, tax levy, etc. He commented that on the New York State’s web site (Office of the State Comptroller) there is a fiscal profile of the City of Plattsburgh, which includes a description of the cities’ current budget condition.

Mr. Marino stated he voted against the budget at the last board meeting and commented on his position.

Mr. Morris urged people to get out and vote on all items presented to them commenting they are all important.

Mrs. Boise thanked all the helpers for supporting prom and expressed her appreciation to the Superintendent and Associate Superintendent for all their work on the budget.

**Public Comment:**

Larry Kudrle had comments about Executive Session rules.

Margarita updated the school board on the test refusal movement that has taken place this year. She also spoke of How supportive parents are in maintaining education programs.

**Adjournment:** At 8:44 p.m., it was moved by Mr. Rotz seconded by Mr.Krieg to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz,  
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**June 5, 2014 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – present  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – excused  
Ronald Marino – present  
Tracy Rotz – (Vice-president) – present  
David Stone – present  
Fred Wachtmeister – present (arrived 6:52)

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal) – present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – present

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:09 p.m., it was moved by Mr. Krieg, seconded by Mr. Rotz to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding contract negotiations and the employment of a particular personnel. **Motion Carried: 7-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

At 6: 52 p.m., Mr. Wachtmeister entered Executive Session.

**RECONVENE:** At 7:04 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to reconvene into Regular Session. **Motion Carried: 8-0**

**SPOTLIGHT:** German American Partnership Program (GAPP)

**REPORTS:** Veterans Exemption Advisory (Exit Poll) Results

**PUBLIC COMMENT:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the consent agenda items as follows:

Minutes

Recommend the Board approve the minutes for the meetings held on May 20, 2014.

Adoption of the Agenda

Recommend the Board adopt the agenda for the meeting being held today.

CSE and CPSE Recommendations

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

Personnel

Appointments

Co-Curricular Advisory

Recommend the Board approve Sonal Patel-Dame as Co-Advisor of the National Honor Society for the 2013-2014 school year at a stipend of \$570.50.

**Girls' Hockey Coach**

Recommend the Board approve Nicole Williams as the Girls' Hockey coach for the 2014-2015 school year, at no cost to the district.

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Fingerprint</u> | <u>Name</u>                            | <u>Certification</u>       | <u>Rate</u>                               | <u>Position (Subs)</u>                                     | <u>Status</u> |
|--------------------|--|----------------------------|---|--|---------------|
|                    | Virginia Burke<br>(effective 6/3/2014) | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared       |
|                    | Gianna DeFabio<br>(effective 6/3/2014) | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared       |
|                    | Hannah Emery<br>(effective 6/3/2014)   | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared       |
|                    | Lisa McGinn<br>(effective 6/3/2014)    | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared       |
|                    | Sunny Ann Reed<br>(effective 6/3/2014) | Certified                  | \$84.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared       |
|                    | Amanda Smith<br>(effective 6/3/2014)   | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared       |
|                    | Kasey Snow<br>(effective 6/3/2014)     | Non-Certified<br>(Pending) | \$75.00/day<br>\$9.00/hour<br>\$9.00/hour | Teacher<br>Teaching Assistant<br>Student Aide/Teacher Aide | Cleared       |

**Retirement**

Recommend the Board accept Debra Davis' letter of retirement as Elementary Teacher at Momot Elementary School, effective July 2, 2014.

Recommend the Board accept Linda Sullivan's letter of retirement as Music Teacher at the Plattsburgh High School, effective June 30, 2014.

**Business**

**Budget Transfers over \$25,000**

Recommend the Board authorize the following budget transfer: \$59,665.00

| <b>AMOUNT</b> | <b>FROM</b>    | <b>DESCRIPTION</b>                | <b>TO</b>      | <b>DESCRIPTION</b> |
|---------------|----------------|-----------------------------------|----------------|--------------------|
| \$ 5,262.00   | A5510-400-4500 | Contractual - Bus Garage          | A1620-477-3200 | Electricity        |
| \$ 1,296.00   | A5510-500-4500 | Supplies - Bus Garage             | A1620-477-3200 | Electricity        |
| \$12,000.00   | A1620-475-3200 | Natural Gas                       | A1620-477-3200 | Electricity        |
| \$ 7,390.00   | A1620-478-3200 | Telephone                         | A1620-477-3200 | Electricity        |
| \$ 6,050.00   | A1620-479-3200 | Water/Sewer                       | A1620-477-3200 | Electricity        |
| \$ 650.00     | A1621-400-3200 | Contractual - Buildings & Grounds | A1620-477-3200 | Electricity        |
| \$ 611.00     | A1621-432-3200 | Fire Alarm System                 | A1620-477-3200 | Electricity        |
| \$ 642.00     | A1621-436-3200 | Pool Service                      | A1620-477-3200 | Electricity        |
| \$ 500.00     | A1621-438-3200 | Equipment Rental                  | A1620-477-3200 | Electricity        |
| \$ 2,933.00   | A1621-461-3200 | Roof Repair                       | A1620-477-3200 | Electricity        |
| \$ 7,242.00   | A1621-464-3200 | Grounds Service                   | A1620-477-3200 | Electricity        |
| \$ 1,500.00   | A1621-466-3200 | Locksmith                         | A1620-477-3200 | Electricity        |
| \$ 1,681.00   | A1621-536-3200 | Pool Supplies                     | A1620-477-3200 | Electricity        |
| \$ 4,637.00   | A1621-540-3200 | Maintenance Supplies              | A1620-477-3200 | Electricity        |
| \$ 5,145.00   | A1621-544-3200 | Electrical Supplies               | A1620-477-3200 | Electricity        |
| \$ 1,000.00   | A1621-547-3200 | Lumber Supplies                   | A1620-477-3200 | Electricity        |

\$ 1,126.00    A1621-553-3200    Grounds Supplies    A1620-477-3200    Electricity  
*To cover higher than budgeted electricity expense.*

**Motion Carried: 8-0**

**Correspondence:** Superintendent Short shared the following correspondence with Board members:

- Correspondence from Dr. Mark Davey, CVES to PCSD acknowledging the accomplishments of the following students with the Skills USA Regional and State Conferences:
  - Lindsey LaMarche
  - Nikolai May
  - Christopher Mihal
  - Alex Varnell
  
- Plattsburgh Lacrosse

**Old Business (► Indicates item to be discussed.)**

**2014-2015 School Calendar**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the following early release days/Superintendent day added to the already approved 2014-2015 school calendar. Note: this calendar was approved at the March 6, 2014 board meeting.

**Motion Carried: 8-0**

**2014-2015 Budget Vote and Board Member Election**

It was moved by Mr. Rotz, seconded by Mrs. Goerlitz to recommend the Board approve the final results (includes affidavits) of the May 20, 2014, School Budget Vote (Budget passed with 1,016 yes votes to 465 no votes and Board Terms passed with 1,127 yes votes to 321 no votes) and School Board Election, as shown on the attached tabulation (*Appendix II*), and that the Board:

Hereby, confirms the results, following the canvass, and further, that the following candidates be declared elected to the terms indicated:

Mr. Tracy Rotz, (5 year term – 7/1/14-6/30/19)

Mr. Fred Wachtmeister, Jr. (5 year term – 7/1/14-6/30/19)

**Motion Carried: 8-0**

**New Business**

**Business**

**2013-2014 School Board Calendar**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the board calendar for the 2014-2015 school year (*Appendix III*).

**Motion Carried: 8-0**

**Surplus Equipment**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve the disposal of the surplus equipment, listed below, in the most cost effective manner as determined by the District's Purchasing Agent:

- Rockwell/Delta Machining Tool, Cat # 21-100, SN# DH-8541
- Rockwell/Delta Machining Tool, Cat# 21-100, SN#
- Rockwell/Delta 14" Metal Lathe, Cat # 210, SN# 1368289
- Rockwell/Delta Drill Press, Cat # 16-650, SN# 1377591
- F.A. Norster Hydraulic Jack Press, Model # S2J, SN# 5590
- Stanley Bench Grinder
- Stanley Bench Grinder

**Motion Carried: 8-0**

**Instructional**

**Instructional Textbook – First Review**

American History; Bedford/St. Martins series – This is for use in AP US History classroom.

**Concluding Reports and Remarks**  
**Superintendent's Reports/Remarks**

The Superintendent shared information from BC & A on the Capital Project that will be presented to the community in August of this year. He explained the purpose of the project is to provide needed upgrades to the schools, i.e. roofs, window upgrades, SMS gym floor, etc. Discussion took place on doing minimal work (for the first phase) at the Duken building, bus garage, Bailey and Oak.

Superintendent Short reported he would prepare the referendum next board meeting to seek voter approval in August.

Phase II a year from now, looking at the rest of the needed repairs/upgrades which will also allow more research into the Bailey/Oak possible merger.

**Board Member Reports/Remarks**

Mr. Marino – commented on a great job done by the GAPP students. He likes the approach of to the Capital Project improvements – taking care of the emergencies first. Mr. Marino commented he supports Lacrosse. He also referred to the results of the veterans exemption and made a motion that the Board consider level 5, which he felt the community wanted, to go on the agenda for the next meeting. Dr. Stone seconded. **Motion Failed: 2-6**

**Roll call vote:** No - Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Rotz, Mrs. Goerlitz, Mr. Wachtmeister  
Yes - Mr. Marino, Dr. Stone

Mr. Rotz stated he has been in favor of this exemption but feels we should go with level 1 which is what the community indicated. Mrs. Boise agreed. Mr. Hall, Mr. Krieg and Mrs. Goerlitz struggle with the exemption, but agree the feedback indicated level 1. Mr. Wachtmeister agreed to go with the survey results, level 1. Dr. Stone agrees to go with level 1 also. Highly endorsed item.

Dr. Stone made a motion to put the Veteran's Exemption on the next agenda for consideration at the level that was endorsed by the public - level 1. Mr. Hall seconded. **Motion Passed: 7-1**

**Roll call vote:** Yes - Mrs. Boise, Mr. Hall, Mr. Krieg, Mr. Rotz, Mrs. Goerlitz, Mr. Wachtmeister, Dr. Stone  
No - Mr. Marino

Dr. Stone congratulated Mr. Rotz and Mr. Wachtmeister on their re-elections.

Mr. Hall congratulated Mr. Rotz and Mr. Wachtmeister on their win and he congratulated the GAPP students; stating he feels it is a wonderful program. He also commented he supports lacrosse.

Mr. Krieg stated he supports lacrosse.

Mrs. Goerlitz supports the lacrosse program and also thought the GAPP presentation was the best yet. She Congratulated Mr. Rotz and Mr. Wachtmeister on their re-election.

Mr. Wachtmeister also supports lacrosse and was pleased to hear from the GAPP students.

Mr. Rotz is a big supporter of GAPP stating PHS offers many great opportunities like GAPP and Drama Club. He also supports lacrosse.

Dr. Stone commented he supports lacrosse and said it was obvious the GAPP students got a lot out of their trip/class.

Mrs. Boise congratulated Mr. Wachtmeister and Mr. Rotz and thanked them for their service. She reiterated the GAPP program is a great opportunity to be part of another culture. Mrs. Boise also wanted to make sure kudos were also given to Mrs. Seeber and Mr. Graf. Mrs. Boise also supports lacrosse.

Mr. Labarge commented on the SMS and PHS chorus who performed last night stating how amazing it was.

**Public Comment**

Mr. Graves spoke to the Board of the Plattsburgh Lacrosse Club and thanked the Board for their positive feedback and support of the program. He gave a brief report of the program's huge growth and invited the Board to attend their second jamboree.

Tina Coryea referenced the anticipated position needing to be filled in District Office.

**Adjournment:** At 9:02 p.m., it was moved by Mr. Hall seconded by Mr. Krieg to adjourn.

**Motion Carried: 8-0**

Respectfully,

Dawn Stetz  
District Clerk



**PLATTSBURGH CITY SCHOOL DISTRICT**  
**Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education/School Budget Hearing**  
**June 19, 2014 – 7:30 p.m. – Duken School Building**

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Clayton Morris – present  
Ronald Marino – present  
Tracy Rotz–(Vice-president) – present  
David Stone – excused  
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present  
John “Jay” Lebrun (Associate Superintendent ) – present  
Dawn Stetz (District Clerk) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal ) - present  
Gilles Fortin (Momot Elementary School Principal) – present  
Carrie Harvey-Zales (Oak Street Elementary School Principal) – present  
Glenn Hurlock (Plattsburgh High School Principal) – present  
David Baroody (Plattsburgh High School Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present  
NancyJean Osborn (Bailey Avenue Elementary School Principal) – present  
Claudine Selzer-Clark (Director of Special Education) – excused

**EXECUTIVE SESSION/CALL TO ORDER:** At 6:07 p.m., it was moved by Mr. Rotz, seconded by Mr. Hall to call the meeting to order and enter into Executive Session to discuss matters as provided for in Board Policy 2330; discussion regarding contract negotiations and the employment of a particular personnel. **Motion Carried: 7-0**

**PLEDGE OF ALLEGIANCE:** The Board President led the pledge of allegiance.

**RECONVENE:** At 7:34 p.m., it was moved by Mr. Rotz, seconded by Mr. Marino to reconvene into Regular Session. **Motion Carried: 7-0**

**REPORTS:** Code of Conduct (2014-2015) – Mr. Baroody, PHS Assistant Principal and James Manchester, Athletic Coordinator presented the changes to the Board and public. Questions were asked and answered.

Maintenance/Grounds Equipment Repair Solution – Mr. Lebrun, Associate Superintendent suggested the District establish a CSEA stipend position where in some of the routine, low level mechanic work would be provided by this position. This would be a solution to the maintenance/grounds equipment repair/maintenance that would be more cost effective and would be more efficient. Mr. Lebrun will provide the Board with an electronic copy with details of this solution.

**PUBLIC COMMENT:** There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve the consent agenda items as follows with the following addition and changes:

**ADDITIONS**

**8.Consent Agenda**

**8.4** Personnel

**C.** Retirement

Recommend the Board accept Charles Lustig’s letter of retirement as Social Studies teacher at Plattsburgh High School, effective June 30, 2014.

**11. New Business**

**11.1** Business

**A.** 2014 Capital Project

1) SEQRA RESOLUTION

RESOLUTION DETERMINING THE PROPOSED ACTION IS A TYPE II ACTION FOR PURPOSES OF THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR BUILDING IMPROVEMENTS FOR SAID SCHOOL DISTRICT.

WHEREAS, the City School District of the City of Plattsburgh (the "School District") is planning to undertake the renovation, reconstruction and improvement of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School (the "Project"); and

WHEREAS, pursuant to the New York State Environmental Quality Review Act ("SEQRA Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the School District desires to comply with the SEQRA Act and regulations with respect to the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City School District of the City of Plattsburgh as follows:

- 1. The Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(2) and (8) and no further action under the SEQRA Act and the Regulations is required.
- 2. This resolution shall take effect immediately.

The foregoing resolution was thereupon declared duly adopted.

2) BOND RESOLUTION  
BOND RESOLUTION DATED June 19, 2014

A RESOLUTION AUTHORIZING THE RENOVATION AND IMPROVEMENT OF CERTAIN SCHOOL DISTRICT BUILDINGS AND FACILITIES BY THE CITY SCHOOL DISTRICT OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$9,094,826, AND AUTHORIZING THE ISSUANCE OF \$9,094,826 SERIAL BONDS TO PAY THE COSTS THEREOF.

WHEREAS, the Board of Education of the City School District of the City of Plattsburgh, Clinton County, New York (the "School District"), has determined that it is in the best interest of the School District to undertake the reconstruction, improvement, rehabilitation, repair, refurbishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, including site work and the acquisition of original furnishings, machinery and apparatus required for the purposes of which such buildings are to be used at a total maximum cost not to exceed \$9,094,826, issue up to \$9,094,826 obligations of the School District to pay the cost thereof, and levy of a tax to be collected in annual installments for such purposes; and

WHEREAS, all conditions precedent to the financing of the capital project described above, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to provide for the financing of such capital project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City School District of the City of Plattsburgh, Clinton County, New York, as follows:

Section 1. The reconstruction, improvement, rehabilitation, repair, furnishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, including site work and the acquisition of original furnishings, equipment, machinery and apparatus required for the purposes of which such buildings are to be used, is hereby authorized at a total estimated maximum cost not to exceed \$9,094,826.

Section 2. The plan for financing of such maximum estimated cost shall consist of the issuance of up to \$9,094,826 serial bonds of the School District, which are hereby authorized, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid objects or purposes is thirty years pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized (the "Bonds"), including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the bonds and any bond anticipation notes issued in anticipation of the Bonds, and the power to issue Bonds providing for substantially level or declining annual debt service, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.

Section 5. The temporary use of available funds of the School District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1.

Section 6. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the School District's General Fund. It is intended that the School District shall then reimburse expenditures from the General Fund with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the School District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 7. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 8. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the real property within the School District without legal or constitutional limit as to rate or amount.

Section 9. The validity of the Bonds or any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money; or
- (b) the provisions of law which should be complied with at the date of the publication of this resolution or a summary hereof are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days (20) days after such publication; or

- (c) such obligations are authorized in violation of the provisions of the Constitution.

Section 10. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the School District to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 11. The School District anticipates receiving approximately \$367,347.00 New York State EXCEL Aid payments for the capital purposes described in Section 1 of this resolution. Any such funds shall be applied to pay the principal or interest on the Bonds or any bond anticipation notes issued in anticipation of the Bonds or to the extent obligations shall not have been issued under this resolution, to reduce the maximum amount to be borrowed for such capital purposes.

Section 12. This resolution not become effective until a proposition approving this resolution is adopted at a special or annual School District meeting in accordance with Article 41 and Article 53 of the Education Law.

Section 13. After a proposition approving this resolution has been adopted and this resolution becomes effective, this resolution, or a summary hereof, shall be published in the official newspapers of the School District, together with a notice of the School District, in substantially the form provided in Section 81.00 of the Local Finance Law.

3) PROPOSITION BUDGET

RESOLUTION DATED JUNE 19, 2014

A RESOLUTION APPROVING A PROPOSITION FOR THE RENOVATION AND IMPROVEMENT OF CERTAIN SCHOOL DISTRICT BUILDINGS FOR SUBMISSION TO DISTRICT VOTES AT A SPECIAL DISTRICT MEETING TO BE HELD ON AUGUST 14, 2014.

WHEREAS, the Board of Education (the "Board of Education") of the City School District of the City of Plattsburgh, Clinton County, New York (the "School District"), adopted a bond resolution (the "Bond Resolution") on June 19, 2014 authorizing the issuance of up to \$9,094,826 serial bonds to pay the cost of the renovation and improvement of certain School District buildings and facilities; and

WHEREAS, the Board of Education now desires to approve a proposition for submission to School District voters, seeking voter approval of the Bond Resolution as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District as follows:

Section 1. The Board of Education hereby authorizes the submission of the following proposition to the School District voters at a special School District meeting to be held on August 14, 2014:

**Proposition One**  
**Reconstruction/Renovation/Improvement of Certain School District Facilities**

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Plattsburgh, Clinton County, New York (the "School District") on June 19, 2014 which (1) authorized the issuance of \$9,094,826 serial bonds with a maximum maturity of thirty (30) years to pay the cost of the reconstruction, improvement, rehabilitation, repair, furnishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, including site work and the acquisition of original furnishings, machinery and apparatus required for the purposes of which such buildings are to be used; (2) provides for the levy of taxes on the taxable real property in the School District to be collected in annual installments to pay for the same; (3) pledges the School District's faith and credit for payment of bond anticipation notes and such bonds; and (4) delegates certain powers to the chief fiscal officer of the School District with respect to such bonds and bond anticipation notes, be approved?

Section 2. The School District is hereby directed to include the foregoing proposition in a notice of the special meeting of the School District to be held on August 14, 2014 at the Bailey Avenue Elementary School, Duken School Building and Momot Elementary School on which date and at which place the polls shall be open between the hours of 7:00 a.m. and 8:00 p.m., local time, for purposes of voting on the proposition.

[Section 3. A public hearing to discuss the proposed Project shall be held at 7:30 p.m. on August 7, 2014 at the Duken School Building.]

Section 4. The last date, place and time for qualified voters to register directly with the School District for the purpose of voting at the special district meeting to be held on August 14, 2014, shall be on July 31, 2014, at the Clinton County Board of Elections, (Clinton County Government Center – First Floor, Margaret Street), between the hours of 9:00 a.m. and 5:00 p.m. weekdays.

Section 5. The District Clerk is hereby authorized and directed to cause the "Notice of Special District Meeting" to be published in the Press Republican, the schools official newspaper having general circulation within the School District, once each week, for four (4) weeks, within the seven (7) weeks preceding said Special District Meeting, the first publication to occur not sooner than June 27, 2014 and the last of such notices to be published not later than August 7, 2014, in accordance with the provisions of §2007 and §2004 the New York Education Law; provided, however, that the District Clerk is hereby authorized, without further Board of Education action, to make non-substantive, technical amendments to the "Notice of Special District Meeting" as from time-to-time, in her discretion, in consultation with the District's legal counsel, such amendments are necessary.

4) PREPARATION FOR AUGUST 14, 2014 CAPITAL PROJECT VOTE

Recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on August 14, 2014, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, July 31, 2014 between the hours of 9:00 a.m. and 5:00 p.m. for the purpose of preparing a register for the City School District Capital Project Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Vote Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the capital project vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

## **CORRECTIONS**

### **Consent Agenda**

#### **8.4 Personnel/Appointments**

- 1 Plattsburgh High School Guidance Summer Services – Change Lori Schudde's daily rate to read \$151.80
- 2 Special Education Summer Services – Replace Teaching Assistant Nina Osborne's name with Susan Stowe.

### **Minutes**

Recommend the Board approve the minutes for the meetings held on June 5, 2014.

### **Adoption of the Agenda**

Recommend the Board adopt the agenda for the meeting being held today with the abovementioned additions/corrections.

**CSE and CPSE Recommendations**

Recommend the Board approve the Committee on Preschool Special Education and Committee on Special Education recommendations as presented in *Appendix I*.

**Personnel****Appointments****Plattsburgh High School Guidance Summer Services - 2014**

Recommend the Board appoint the following guidance counselors to provide summer services for Plattsburgh High, summer 2014, not to exceed the hours listed below:

| <b>Name</b>       | <b>Authorization &amp; Contract Rate</b>              | <b>Name</b>  | <b>Authorization &amp; Contract Rate</b>              |
|-------------------|---|--------------|---|
| Alan Feazelle     | 25 days @ \$361.44/day (13-14)<br>@ \$TBD/day (14-15) | Heather Hall | 25 days @ \$284.24/day (13-14)<br>@ \$TBD/day (14-15) |
| Amy Tisdale       | 25 days @ \$299.68/day (13-14)<br>@ \$TBD/day (14-15) | Rory LaPage  | 10 days @ \$253.36/day (13-14)<br>@ \$TBD/day (14-15) |
| Lori Schudde<br>2 | 10 days @ \$151.80/day (14-15)                        |              |   |

**Special Education Summer Services - 2014**

Recommend the Board appoint the following Special Education staff to provide summer services from July 7 – August 15, 2014, not to exceed the hours listed below:

| <b>Position/Name</b>             | <b>Authorization &amp; Contract Rate</b> | <b>Position/Name</b>                        | <b>Authorization &amp; Contract Rate</b>     |
|----------------------------------|--|---|--|
| <b>Special Education Teacher</b> |  | <b>Special Education Teaching Assistant</b> |  |
| Elizabeth Cutaia                 | 45 hours @ \$TBD/hr.                     | Penny Manor                                 | 45 hours @ \$TBD/hr.                         |
| Jessica Colburn                  | 50 hours @ \$TBD/hr.                     | TBD (sub)                                   | 20 hours @ \$TBD/hr.                         |
| Karri Jock                       | 3 hours @ \$TBD/hr.                      | Cynthia O'Neil                              | 45 hours @ \$TBD/hr.                         |
| Heidi Wilkins                    | 45 hours @ \$TBD/hr.                     | Maribeth Lonergan                           | 45 hours @ \$TBD/hr.                         |
| Aimee McLane                     | 54 hours @ \$TBD/hr.                     | Anita Squier                                | 45 hours @ \$TBD/hr.                         |
| Lara Kinne                       | 36 hours @ \$TBD/hr.                     | Sue Stowe                                   | 45 hours @ \$TBD/hr.                         |
| Amy McCasland                    | 36 hours @ \$TBD/hr.                     | Pam Macey<br>Beth Christian (sub)           | 45 hours @ \$TBD/hr.<br>20 hours @ \$TBD/hr. |
| Lindsay Frakes                   | 45 hours @ \$TBD/hr.                     |   |  |
| Nicole Nevader                   | 45 hours @ \$TBD/hr.                     | <b>Special Education Teacher Aides</b>      |  |
| <b>Speech Therapist</b>          |  | Catherine Pellerin                          | 45 hours @ \$13.49/hr.                       |
| Margret Felty                    | 33 hours @ \$TBD/hr.                     |   |  |
| Beth Dumas                       | 27 hours @ \$TBD/hr.                     | <b>Occupational Therapist</b>               |  |
| Kate Foster                      | 72 hours @ \$TBD/hr.                     | Marybeth McKinnon                           | 18 hours @ \$TBD/hr.                         |
| <b>Psychological Services</b>    |  | <b>Nursing</b>                              |  |
| Marcy DePaul                     | 18 hours @ \$TBD/hr.                     | Linda Haubner                               | 6 hours @ \$TBD/hr.                          |
|                                  |  |   |  |

**Bailey Avenue School Common Core Curriculum Summer Services - 2014**

Recommend the Board appoint the following staff to provide summer services for Bailey Avenue, summer 2014, related to Common Core Curriculum development, not to exceed the hours listed below (no contact with students):

| <u>Name</u>      | <u>Authorization &amp; Contract Rate</u> | <u>Name</u>    | <u>Authorization &amp; Contract Rate</u> |
|------------------|--|----------------|--|
| Beth Flynn       | 6 hours @ \$ TBD/hr.                     | Susan Higgins  | 6 hours @ \$ TBD/hr.                     |
| Stephanie Lasher | 6 hours @ \$ TBD/hr.                     | Erin Moriarity | 6 hours @ \$ TBD/hr.                     |
| Jessica Colburn  | 6 hours @ \$ TBD/hr.                     | Julie Bullis   | 6 hours @ \$ TBD/hr.                     |
| Jennifer Stone   | 6 hours @ \$ TBD/hr.                     | Erin McGill    | 6 hours @ \$ TBD/hr.                     |
| Lori Mahoney     | 6 hours @ \$ TBD/hr.                     | Rowena Genier  | 6 hours @ \$ TBD/hr.                     |
| Kylie McLean     | 6 hours @ \$ TBD/hr.                     | Mary Defayette | 6 hours @ \$ TBD/hr.                     |
| Lindsay Dillman  | 6 hours @ \$ TBD/hr.                     | Peg McCartney  | 6 hours @ \$ TBD/hr.                     |
| Mary Lou Megarr  | 6 hours @ \$ TBD/hr.                     | Lisa Frechette | 6 hours @ \$ TBD/hr.                     |

**Therapeutic Crisis Intervention (TCI) Summer Hours – 2014**

Recommend the Board appoint the following to provide summer hours, summer 2014, to create procedures, policy and implementation roll out to all district plan, not to exceed 18 hours each (no contact with students):

| <u>Name</u>   | <u>Contract Rate</u> | <u>Name</u>    | <u>Contract Rate</u> |
|---------------|----------------------|----------------|----------------------|
| James DeBella | \$TBD/hr.            | Rory LaPage    | \$TBD/hr.            |
| Garret McLean | \$TBD/hr.            | Sheldon Cullen | \$TBD/hr.            |

**Bailey Avenue School Pre K and K Screening Summer Services– 2014**

Recommend the Board appoint the following staff to provide summer services for Bailey Avenue, summer 2014, related to Pre K and Kindergarten screening, not to exceed the hours listed below:

| <u>Name</u>      | <u>Authorization &amp; Contract Rate</u> | <u>Name</u>   | <u>Authorization &amp; Contract Rate</u> |
|------------------|--|---------------|--|
| Stephanie Lasher | 6 hours @ \$TBD/hr.                      | Beth Dumas    | 6 hours @ \$TBD/hr.                      |
| Erin Moriarity   | 6 hours @ \$TBD/hr.                      | Pammy Maloney | 6 hours @ \$TBD/hr.                      |
| Catherine Conway | 6 hours @ \$TBD/hr.                      |               |  |

**Bailey Avenue School Clerical Summer Services – 2014**

Recommend the Board appoint the following staff to provide summer clerical support for Bailey Avenue, summer 2014, not to exceed the hours listed below:

| <u>Name</u> | <u>Authorization &amp; Contract Rate</u> | <u>Name</u> | <u>Authorization &amp; Contract Rate</u> |
|-------------|--|-------------|--|
| Avis Mesec  | 75 hours @ \$21.68/hr.                   |             |  |

**District Student Support Team (DSST) Members to provide Summer Hours – 2014**

Recommend the Board appoint the following DSST members to provide summer hours, summer 2014, related to APPR/Professional Development, not to exceed 4 hours each (no contact with students):

| <u>Name</u>   | <u>Contract Rate</u> | <u>Name</u>      | <u>Contract Rate</u> |
|---------------|----------------------|------------------|----------------------|
| Erica Buskey  | \$TBD/hr.            | MaryLou LaRocque | \$TBD/hr.            |
| Beth O'Neil   | \$TBD/hr.            | Bet Dumas        | \$TBD/hr.            |
| Paul Cole     | \$TBD/hr.            | Michele McCloud  | \$TBD/hr.            |
| Janet Hankins | \$TBD/hr.            | Jayne Keable     | \$TBD/hr.            |

**PIC Members to provide Summer Hours – 2014**

Recommend the Board appoint the following PIC members to provide summer hours, summer 2014, related to APPR/Professional Development, not to exceed 12 hours each (no contact with students):

| <u>Name</u>       | <u>Contract Rate</u> | <u>Name</u>      | <u>Contract Rate</u> |
|-------------------|----------------------|------------------|----------------------|
| Beth Flynn        | \$TBD/hr.            | MaryLou LaRocque | \$TBD/hr.            |
| Nicole Nevader    | \$TBD/hr.            | Jayne Keable     | \$TBD/hr.            |
| Amanda Madore     | \$TBD/hr.            | Carolyn Miller   | \$TBD/hr.            |
| Amy McCasland     | \$TBD/hr.            | Mary Fortin      | \$TBD/hr.            |
| Jennifer Slattery | \$TBD/hr.            |                  |                      |

**Plattsburgh High/Middle AIS/Special Education Summer Services - 2014**

Recommend the Board appoint the following staff to provide AIS/Special Education summer services, summer 2014, not to exceed the hours listed below (no contact with students):

| <u>Name</u>                    | <u>Authorization &amp; Contract Rate</u> | <u>Name</u>       | <u>Authorization &amp; Contract Rate</u> |
|--------------------------------|--|-------------------|--|
| Bethany Soucy, AIS Coordinator | 15 hours @ \$TBD/hr.                     | Amy Sholtis       | 6 hours @ \$TBD/hr.                      |
| Sandy Kowalowski               | 6 hours @ \$TBD/hr.                      | Judy Casey-Sanger | 6 hours @ \$TBD/hr.                      |
| Jerri Charlebois               | 6 hours @ \$TBD/hr.                      | Scott Waite       | 3 hours @ \$TBD/hr.                      |
| Donna Baker                    | 6 hours @ \$TBD/hr.                      | Shawn Farrell     | 3 hours @ \$TBD/hr.                      |
| Neil Bowlen                    | 6 hours @ \$TBD/hr.                      |                   |  |

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board approve the appointments and rates of pay as presented.

| <u>Name</u> | <u>Certification</u> | <u>Rate</u> | <u>Position (Subs)</u> | <u>Fingerprint Status</u> |
|-------------|----------------------|-------------|------------------------|---------------------------|
|-------------|----------------------|-------------|------------------------|---------------------------|

|                    |     |             |         |     |
|--------------------|-----|-------------|---------|-----|
| Matthew Bracy      | N/A | \$8.50/hour | Laborer | N/A |
| Savannah Bulriss   | N/A | \$8.50/hour | Laborer | N/A |
| Garrett Manchester | N/A | \$8.50/hour | Laborer | N/A |
| Cormac McCambridge | N/A | \$8.50/hour | Laborer | N/A |
| Jack Tolosky       | N/A | \$8.50/hour | Laborer | N/A |

**Resignation**

Recommend the Board accept Katherine Lewis' letter of resignation as Speech Therapist at Momot Elementary School, effective July 30, 2014.

**Retirement**

Recommend the Board accept Charles Lustig's letter of retirement as Social Studies teacher at Plattsburgh High School, effective June 30, 2014.

**Business****Reports for Board Information**

The following are presented for Board information:

- 1) Middle School Extraclassroom Activity Report (May 2014)
- 2) High School Extraclassroom Activity Fund Reports (April 2014)
- 3) Summary of Budget Transfers for the month of May 31, 2014 under \$25,000
- 4) Summary of Monthly Wire Transfers (May 31, 2014)
- 5) Food Service Profit and Loss Statement (May 2014)
- 6) Budget Status Report (May 31, 2014)
- 7) Revenue Status Report (May 31, 2014)

**Treasurer’s Report**

Recommend the Board accept the May 31, 2014 **Treasurer’s Report** as presented in *Appendix II*.

**Transfers over \$25,000**

Recommend the Board authorize the following budget transfer: \$217,082.00

| AMOUNT      | FROM           | DESCRIPTION   | TO             | DESCRIPTION                      |
|-------------|----------------|---|----------------|----------------------------------|
| \$47,000.00 | A9060-800      | Health Insurance  | A2110-140-42   | Substitute Teachers - General Ed |
| \$43,000.00 | A9060-800      | Health Insurance  | A2250-157-42   | Substitute Teachers - Special Ed |
|             |                | <i>To cover the salary expense for increase in absences.</i>    |                |                                  |
| \$63,082.00 | A2250-472-4800 | Spec. Ed Tuition (Other)  | A1621-434-32   | Clock/PA/Security                |
|             |                | <i>To cover the purchase of security cameras for PHS.</i>       |                |                                  |
| \$35,000.00 | A2250-471-4800 | Special Ed Tuition Pd to Public Sch.                            | A2250-500-4800 | Special Ed Supplies              |
|             |                | <i>To cover purchase of professional development software.</i>  |                |                                  |
| \$29,000.00 | A2250-472-4800 | Spec. Ed Tuition (Other)  | A2250-400-4800 | Special Ed Contractual           |
|             |                | <i>To cover curriculum expense for Special Education staff.</i> |                |                                  |

**Motion Carried: 7-0**

**Correspondence:** Mr. Hurlock provided an invitation to the high school’s Academics Awards Ceremony on June 23<sup>rd</sup>.

**Old Business (► Indicates item to be discussed.)**

**Instructional Textbook – Second Review/Adoption**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board adopt the following textbook which was presented for first review on June 5, 2014: American History; Bedford/St. Martins series – This is for use in PHS AP US History classroom.

**Motion Carried: 7-0**

**New Business**

**Business**

**2014 Capital Project SEQRA, Proposition, Bond Resolutions and Preparation for vote.**

It was moved by Mr. Marino, seconded by Mr. Krieg to approve the following proposition, Bond Resolutions and preparation for capital project vote:

1) SEQRA RESOLUTION

RESOLUTION DETERMINING THE PROPOSED ACTION IS A TYPE II ACTION FOR PURPOSES OF THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR BUILDING IMPROVEMENTS FOR SAID SCHOOL DISTRICT.

WHEREAS, the City School District of the City of Plattsburgh (the “School District”) is planning to undertake the renovation, reconstruction and improvement of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School (the “Project”); and

WHEREAS, pursuant to the New York State Environmental Quality Review Act (“SEQRA Act”) and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the “Regulations”), the School District desires to comply with the SEQRA Act and regulations with respect to the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City School District of the City of Plattsburgh as follows:

1. The Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(2) and (8) and no further action under the SEQRA Act and the Regulations is required.
2. This resolution shall take effect immediately.



The foregoing resolution was thereupon declared duly adopted.

2) BOND RESOLUTION

BOND RESOLUTION DATED June 19, 2014

A RESOLUTION AUTHORIZING THE RENOVATION AND IMPROVEMENT OF CERTAIN SCHOOL DISTRICT BUILDINGS AND FACILITIES BY THE CITY SCHOOL DISTRICT OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$9,094,826, AND AUTHORIZING THE ISSUANCE OF \$9,094,826 SERIAL BONDS TO PAY THE COSTS THEREOF.

WHEREAS, the Board of Education of the City School District of the City of Plattsburgh, Clinton County, New York (the "School District"), has determined that it is in the best interest of the School District to undertake the reconstruction, improvement, rehabilitation, repair, refurbishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, including site work and the acquisition of original furnishings, machinery and apparatus required for the purposes of which such buildings are to be used at a total maximum cost not to exceed \$9,094,826, issue up to \$9,094,826 obligations of the School District to pay the cost thereof, and levy of a tax to be collected in annual installments for such purposes; and

WHEREAS, all conditions precedent to the financing of the capital project described above, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to provide for the financing of such capital project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City School District of the City of Plattsburgh, Clinton County, New York, as follows:

Section 1. The reconstruction, improvement, rehabilitation, repair, furnishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, including site work and the acquisition of original furnishings, equipment, machinery and apparatus required for the purposes of which such buildings are to be used, is hereby authorized at a total estimated maximum cost not to exceed \$9,094,826.

Section 2. The plan for financing of such maximum estimated cost shall consist of the issuance of up to \$9,094,826 serial bonds of the School District, which are hereby authorized, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid objects or purposes is thirty years pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized (the "Bonds"), including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the bonds and any bond anticipation notes issued in anticipation of the Bonds, and the power to issue Bonds providing for substantially level or declining annual debt service, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.

Section 5. The temporary use of available funds of the School District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1.

Section 6. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the School District's General Fund. It is intended that the School District shall then reimburse expenditures from the General Fund with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the School District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 7. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 8. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the real property within the School District without legal or constitutional limit as to rate or amount.

Section 9. The validity of the Bonds or any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this resolution or a summary hereof are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days (20) days after such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 10. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the School District to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 11. The School District anticipates receiving approximately \$367,347.00 New York State EXCEL Aid payments for the capital purposes described in Section 1 of this resolution. Any such funds shall be applied to pay the principal or interest on the Bonds or any bond anticipation notes issued in anticipation of the Bonds or to the extent obligations shall not have been issued under this resolution, to reduce the maximum amount to be borrowed for such capital purposes.

Section 12. This resolution not become effective until a proposition approving this resolution is adopted at a special or annual School District meeting in accordance with Article 41 and Article 53 of the Education Law.

Section 13. After a proposition approving this resolution has been adopted and this resolution becomes effective, this resolution, or a summary hereof, shall be published in the official newspapers of the School District, together with a notice of the School District, in substantially the form provided in Section 81.00 of the Local Finance Law.

3) PROPOSITION BUDGET

RESOLUTION DATED JUNE 19, 2014

A RESOLUTION APPROVING A PROPOSITION FOR THE RENOVATION AND IMPROVEMENT OF CERTAIN SCHOOL DISTRICT BUILDINGS FOR SUBMISSION TO DISTRICT VOTES AT A SPECIAL DISTRICT MEETING TO BE HELD ON AUGUST 14, 2014.

WHEREAS, the Board of Education (the "Board of Education") of the City School District of the City of Plattsburgh, Clinton County, New York (the "School District"), adopted a bond resolution (the "Bond Resolution") on June 19, 2014 authorizing the issuance of up to \$9,094,826 serial bonds to pay the cost of the renovation and improvement of certain School District buildings and facilities; and

WHEREAS, the Board of Education now desires to approve a proposition for submission to School District voters, seeking voter approval of the Bond Resolution as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District as follows:

Section 1. The Board of Education hereby authorizes the submission of the following proposition to the School District voters at a special School District meeting to be held on August 14, 2014:

**Proposition One  
Reconstruction/Renovation/Improvement of Certain School District Facilities**

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Plattsburgh, Clinton County, New York (the "School District") on June 19, 2014 which (1) authorized the issuance of \$9,094,826 serial bonds with a maximum maturity of thirty (30) years to pay the cost of the reconstruction, improvement, rehabilitation, repair, furnishing and equipping of the Plattsburgh Senior High School, Stafford Middle School, Momot Elementary School, Bailey Avenue Elementary School and Oak Street Elementary School, including site work and the acquisition of original furnishings, machinery and apparatus required for the purposes of which such buildings are to be used; (2) provides for the levy of taxes on the taxable real property in the School District to be collected in annual installments to pay for the same; (3) pledges the School District's faith and credit for payment of bond anticipation notes and such bonds; and (4) delegates certain powers to the chief fiscal officer of the School District with respect to such bonds and bond anticipation notes, be approved?

Section 2. The School District is hereby directed to include the foregoing proposition in a notice of the special meeting of the School District to be held on August 14, 2014 at the Bailey Avenue Elementary School, Duken School Building and Momot Elementary School on which date and at which place the polls shall be open between the hours of 7:00 a.m. and 8:00 p.m., local time, for purposes of voting on the proposition.

[Section 3. A public hearing to discuss the proposed Project shall be held at 7:30 p.m. on August 7, 2014 at the Duken School Building.]

Section 4. The last date, place and time for qualified voters to register directly with the School District for the purpose of voting at the special district meeting to be held on August 14, 2014, shall be on July 31, 2014, at the Clinton County Board of Elections, (Clinton County Government Center – First Floor, Margaret Street), between the hours of 9:00 a.m. and 5:00 p.m. weekdays.

Section 5. The District Clerk is hereby authorized and directed to cause the “Notice of Special District Meeting” to be published in the Press Republican, the schools official newspaper having general circulation within the School District, once each week, for four (4) weeks, within the seven (7) weeks preceding said Special District Meeting, the first publication to occur not sooner than June 27, 2014 and the last of such notices to be published not later than August 7, 2014, in accordance with the provisions of §2007 and §2004 the New York Education Law; provided, however, that the District Clerk is hereby authorized, without further Board of Education action, to make non-substantive, technical amendments to the “Notice of Special District Meeting” as from time-to-time, in her discretion, in consultation with the District’s legal counsel, such amendments are necessary.

4) PREPARATION FOR AUGUST 14, 2014 CAPITAL PROJECT VOTE

Recommend the Board pass the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on August 14, 2014, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, July 31, 2014 between the hours of 9:00 a.m. and 5:00 p.m. for the purpose of preparing a register for the City School District Capital Project Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building, and Bailey Avenue Elementary School, with the polls to be open on Vote Day from 7:00 a.m. to 8:00 p.m.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the capital project vote.
4. Voting machines are authorized for use in the annual election and budget vote.
5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

**Motion Carried: 7-0**

**2014-2015 Reserves**

It was moved by Mr. Rotz, seconded by Mr. Krieg to recommend the Board re-establish the following reserves for the 2014-2015 fiscal year:

|   |                |
|---|----------------|
| Employee Benefit Accrued Liability Reserve (EBALR)..... | \$207,405.00   |
| Workers’ Compensation Reserve.....                      | \$109,290.00   |
| Retirement Reserve.....                                 | \$2,438,413.00 |
| Tax Certiorari up to .....                              | \$2,311,703.00 |

**Motion Carried: 7-0**

**District’s Property/Casualty Insurance**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board approve Utica National Insurance Company, brokered by Booth Insurance Agency, as the provider of the District’s property/casualty insurance for the 2014-2015 fiscal year, with an initial premium of \$83,823.00.

**Motion Carried: 7-0**

**District’s Bus Maintenance**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve Champlain Peterbilt as the provider of the District’s bus maintenance and repair for the 2014-2015 fiscal year, per the following rates:

|   |            |
|---|------------|
| Shop rate.....                              | \$ 80/hour |
| Labor for 30-day DOT inspection.....        | \$240      |
| Labor for lube, oil & Filter service.....   | \$144      |
| Labor for transmission service.....         | \$144      |
| Labor for annual brake test inspection..... | \$440      |
| Parts discount 30%                          |            |

**Motion Carried: 7-0**

**District's Trash & Recyclable Materials**

It was move by Mr. Rotz, seconded by Mr. Krieg to recommend the Board approve Northern Sanitation/Casella Waste Systems as the provider of the District's trash and recyclable materials collection for the 2014-2015 fiscal year, at the annual rate of \$35,992.

**Motion Carried: 7-0**

**Veterans Exemption**

It was moved by Mr. Rotz, seconded by Mr. Krieg to approve the following resolution:

**RESOLUTION AUTHORIZING ALTERNATIVE VETERANS EXEMPTION**

WHEREAS, pursuant to Real Property Tax Law Section 458-a, the Board of Education of the Plattsburgh City School District desires to offer a school tax exemption on the primary residence of eligible veterans residing within the school district; and

WHEREAS, a public hearing was held on this matter on May 7, 2014; and

THEREFORE, BE IT RESOLVED, that pursuant to Real Property Tax Law Section 458-a, the Board of Education hereby adopts the Alternative Veterans Exemption, permitting exemptions of 15%, an additional 10%, and 50% of the veteran's disability rating as determined by the Veterans Administration or Department of Defense, for wartime veterans, combat veterans and veterans who sustained a service-related disability, respectively, pursuant to the following maximum exemption amounts

|            |          |
|------------|----------|
| Wartime    | \$6,000  |
| Combat     | \$4,000  |
| Disability | \$20,000 |

BE IT FURTHER RESOLVED, this local law shall commence with the 2015-2016 tax year and shall continue until rescinded or amended by resolution of the Board of Education.

**Roll call vote:** Yes – Mr. Marino, Mrs. Boise, Mr. Hall, Mr. Krieg and Mr. Rotz

No – Mr. Wachtmeister and Mr. Morris

**Motion Carried: 5-2**

**Abolishment of Position**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board abolish the Dean of Student position, effective June 30, 2014.

**Motion Carried: 7-0**

**Establishment of Assistant Principal (11 months)**

It was moved by Mr. Morris, seconded by Mr. Rotz to recommend the Board establish an Assistant Principal (11 month) position, Momot Elementary, effective July 1, 2014.

**Motion Carried: 7-0**

**Section VII Mergers - Boys Varsity Ice Hockey**

It was moved by Mr. Rotz, seconded by Mr. Marino to recommend the Board approve Seton Catholic School's request to merge with the Plattsburgh City School District for the sport of Boys' Varsity Ice Hockey for the 2014-2015 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix III*).

**Motion Carried: 6-1**

It was move by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve Seton Catholic School's request to merge with the Plattsburgh City School District for the sport of Modified-JV-Varsity Football for the 2014-2015 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix IV*).

**Motion Carried: 6-1**

It was move by Mr. Rotz, seconded by Mr. Marino to recommend the Board approve Peru Central School's, Seton Catholic High School's and Saranac Central School's request to merge with the Plattsburgh City School District for the sport of Girls' Ice Hockey for the 2014-2015 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix V*).

**Motion Carried: 7-0**

It was moved by Mr. Marino, seconded by Mr. Rotz to recommend the Board approve Peru Central School's, Lake Placid Central School's request to merge with the Plattsburgh City School District for the sport of Gymnastics for the 2014-2015 school year and authorize the Superintendent of Schools and Board President to sign the Section VII Merger Application (*Appendix VI*).

**Motion Carried: 7-0**

**Instructional**

**Instructional Textbook – First Review**

The Board reviewed: Chemistry: A Molecular Approach; Pearson series – This is for use in the PHS AP Chemistry classroom.

**Personnel Items (not part of Consent Agenda)**

**Appointments** cm sk 7-0

It was moved by Mr. Morris, seconded by Mr. Krieg to recommend the Board approve the following 3 year probationary appointment:

Name of Appointee: Jayson Barnhart

Tenure area: Assistant Principal

Date of commencement of the 3 year probationary appointment: July 1, 2014

Certification status: NYS School Building Leader, Initial Certificate,

Initial district-wide assignment: Momot Elementary School Assistant Principal (11 months)

Base Salary: \$66,000.00

**Concluding Reports and Remarks**

**Superintendent’s Reports/Remarks**

- NYSSBA 95<sup>th</sup> Annual Convention – October 26-28, 2014 (New York City)

**Board Member Reports/Remarks**

Mr. Rotz congratulated Mr. Barnhart

Mr. Marina congratulated Mr. Barnhart and thanked Mr. Baroody and Mr. anchester for their very well put together presentation and work.

Mr. Morris welcomed Mr. Barnhart to the district.

Mrs. Boise welcomed Mr. Barnhart and stated what a wonderful job done for the teacher recognition day at the high School. She also mentioned accolades for: Bailey and Momot’s stars and stripes memorial/musical, Oak Street’s Field Day, SMS Celebration of Time and Athletic Banquet.

Superintendent Short – PCSD ranked 1 in SAT scores among schools (Franklin, Clinton and Essex Counties)

**Public Comment**

Tina Coryea mentioned what a great job the high school did at the Senior Athletic Banquet. She also had questions regarding the changes to the co-curricular code of conduct.

Mrs. Zales reported that Oak Street’s crossing guard, Mr. Gordon, of almost 20 years is retiring this year.

A Community Member spoke in reference to the Veteran’s Exemption, commenting he was hoping for a higher rate of support.

**Adjournment:** At 8:55 p.m., it was moved by Mr. Rotz seconded by Mr. Krieg to adjourn.

**Motion Carried: 7-0**

Respectfully,

Dawn Stetz  
District Clerk