

PUBLIC COMPLAINTS

The intent of this policy is to maintain dialogue among residents, the Board of Education and the administration, and at the same time safeguard employees from unfair criticism.

To accomplish the intent of this policy, complaints received by the Board members or the administration that require or request action shall be addressed in the following manner. Exceptions will be made only when complaints concern Board actions or Board operations.

The Board believes that complaints and grievance are best handled and resolved as close to their origin as possible and that the staff should be given every opportunity to consider issues and attempt to resolve problems prior to Board involvement. Therefore, the proper channeling of complaints will be as follows:

1. Teacher or staff member
2. Principal
3. Superintendent of Schools
4. Board of Education

The Board will not act on complaints that have not been explored at the appropriate level.

Individual Board members will refer persons making complaints to the Superintendent. Board members will refrain from expressing any judgment until such complaint is submitted to the entire Board. When an issue concerns any employee of the school district, the district will follow the executive sessions provision of the Open Meetings Law.

The Superintendent shall refer complaints to other staff members when appropriate.

Cross-ref: 2330, Executive Sessions

Adoption date: March 23, 2006