

**CITY SCHOOL DISTRICT
PLATTSBURGH, NEW YORK**

Minutes of the
BOARD OF EDUCATION REORGANIZATION MEETING
held at Duken Elementary School Building on July 1, 2008 at 7:00 A.M.

The Oath of Office was administered to newly elected Board of Education members, Patricia Bentley and Steven Sullivan, and Superintendent of Schools James Short.

District Clerk Mary Huckeba opened the meeting at 7:01 a.m.

ROLL

Board of Education

Patricia Bentley – present
Leisa Boise – present (left at 7:29 a.m.)
John Gallagher - present
Brian Herkalo – present (arrived at 7:03 a.m.)
Clayton Morris - present
Kevin Richardson - excused
Richard Robbins - present
Steven Sullivan - present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Mary S. Huckeba (District Clerk) – present

PLEDGE OF ALLEGIANCE

Ms. Bentley led the Pledge of Allegiance.

ELECTION OF OFFICERS

President

Mr. Wachtmeister nominated Mr. Morris for the office of President. Dr. Robbins seconded the nomination of Mr. Morris.
Dr. Gallagher moved, seconded by Ms. Bentley that nominations for President be closed and the Clerk be instructed to cast a ballot for Mr. Morris.

Motion carried

Vote on the motion 8 – yes
0 – no

The District Clerk administered the Oath of Office to Mr. Morris who then presided over the meeting.

Vice-president

Mrs. Boise nominated Dr. Gallagher for the office of Vice-president. Mr. Wachtmeister seconded the nomination of Dr. Gallagher.
Dr. Robbins moved, seconded by Ms. Bentley that nominations for Vice-president be closed and the Clerk be instructed to cast a ballot for Dr. Gallagher.

Motion carried

Vote on the motion 8 – yes
0 – no

The District Clerk administered the Oath of Office to Dr. Gallagher.

**APPOINTMENT
OF OFFICERS**

Appointment of District Clerk

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board appoint Mary S. Huckeba as District Clerk for the period July 1, 2008-June 30, 2009 at stipend of \$4,478.

Motion carried Vote on the motion 8 – yes
0 – no

Mr. Morris administered the Oath of Office to Mrs. Huckeba.

Appointments of District Treasurer & Deputy Treasurer

Dr. Gallagher moved, seconded by Ms. Bentley that the Board appoint Kristina M. Burdo as District Treasurer at an annual salary of \$61,213 for the period July 1, 2008-June 30, 2009.

Motion carried Vote on the motion 8 – yes
0 – no

Mrs. Boise moved, seconded by Mr. Herkalo that the Board appoint Thelma Carrino as Deputy Treasurer, without additional compensation, for the period July 1, 2008-June 30, 2009.

Motion carried Vote on the motion 8 – yes
0 – no

Tax Collector

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board appoint the Clinton County Treasurer’s Office as the Plattsburgh City School District Tax Collector for 2008, at a cost of \$9,500.

Motion carried Vote on the motion 8 – yes
0 – no

Internal Claims Auditor

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board appoint Lori Keever as Internal Claims Auditor for the period July 1, 2008-June 30, 2009 at an hourly rate of \$12.65. Annual earnings are anticipated not to exceed \$3,000.

Motion carried Vote on the motion 8 – yes
0 – no

Oath of Office

The District Clerk will administer the Oath of Office to the District Treasurer, Deputy Treasurer, and others not in attendance.

EXECUTIVE SESSION

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board go into Executive Session at 7:08 a.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment of particular persons).

Motion carried Vote on the motion 8 – yes
0 – no

7:29 a.m. – Mrs. Boise left meeting.

Dr. Gallagher moved, seconded by Ms. Bentley that the Board return to Public Session at 8:14 a.m.

Motion carried

Vote on the motion 7 – yes
0 – no

OTHER APPOINTMENTS

Ms. Bentley moved, seconded by Mr. Herkalo that the Board approve the appointments as presented below:

Central Treasurer - Extraclassroom Activity Funds

Stafford Middle School

Tina Stoughton as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at the Stafford Middle School for the period July 1, 2008-June 30, 2009.

Plattsburgh High School

Margaret Terry as Central Treasurer, without additional compensation, for the Extraclassroom Activity Fund at Plattsburgh High School for the period July 1, 2008-June 30, 2009.

Internal Auditor – Extraclassroom Activity Funds

Kristina Burdo as Internal Auditor, without additional compensation, of the Extraclassroom Activity Funds for the period July 1, 2008-June 30, 2009.

Custodians of Petty Cash Funds

The following custodians, without additional compensation, who shall administer and be responsible for each petty cash fund as follows:

District Office	\$100	District Treasurer
Bailey Avenue School	\$50	Bailey Avenue School Principal
Oak Street School	\$50	Oak Street School Principal
Momot Elementary School	\$50	Momot Elementary School Principal
Stafford Middle School	\$100	Stafford Middle School Principal
Plattsburgh High School	\$100	High School Principal or Assistant Principal

School Attorney

Girvin & Ferlazzo, P.C. as the School Attorney for the period July 1, 2008-June 30, 2009 per proposal dated June 10, 2008 at an annual retainer of \$30,000 based on an allocation of 200 hours of legal services at a discounted hourly rate \$150 per hour to be paid in equally monthly installments of \$2,500 per month. The 200 hours retainer excludes any litigation, hearings, special education or construction related work. An hourly rate of \$175 for litigation, hearings, and construction related matters. An hourly rate of \$160 for general special education issues.

The Board President is authorized to sign the School Attorney Agreement.

Kevin L. Peryer, PC as Legal Counsel for the Plattsburgh City School District for the period July 1, 2008-June 30, 2009 in all matters concerning Family Court proceedings involving Plattsburgh City School District students pursuant to Article 7 of the Family Court Act, to wit: Person in Need of Supervision (PINS) proceedings, at the rate of \$150.00 per hour.

LEA Asbestos Designee

Norbert Neiderer as the Plattsburgh City School District's Asbestos Hazard Emergency Response Act Local Education Authority Asbestos Designee, without additional compensation, effective July 1, 2008-June 30, 2009.

Integrated Pest Management Officer

Norbert Neiderer as the Plattsburgh City School District's Integrated Pest Management Officer, without additional compensation, effective July 1, 2008-June 30, 2009.

Independent Auditor

Conroy, Boulrice, Telling & Trombley P.C. as the Independent Auditor to prepare the audit report of the school district records for the fiscal year ending June 30, 2008 for a fee of \$11,500.

Internal Auditors

Hooper & Van House, CPAs as Internal Auditors for the Plattsburgh City School District for the period of July 1, 2008 through June 30, 2009 at a cost not anticipated to exceed \$10,040.

Records Access and Records Retention Officer

Assistant Superintendent for Business John C. Lebrun as the Records Access and Records Retention Officer, without additional compensation, effective July 1, 2008-June 30, 2009.

Superintendent of Schools James M. Short as the Records Appeal Officer, without additional compensation, effective July 1, 2008-June 30, 2009.

Title IX Officer

Thelma Carrino as Title IX Officer, without additional compensation, for the period July 1, 2008-June 30, 2009

504 Coordinator

Diane Thompson as the 504 Coordinator, without additional compensation, for the period July 1, 2008-June 30, 2009

Homeless Liaison

Assistant Superintendent for Business John C. Lebrun as the Homeless Liaison, without additional compensation, for the period July 1, 2008-June 30, 2009.

Census Taker/Attendance Supervisor

Michael Haley as Census Taker/Attendance Supervisor for the period July 1, 2008-June 30, 2009 at a per diem rate of \$290.10, not to exceed 15 days.

Purchasing Agent

Assistant Superintendent for Business John C. Lebrun as Purchasing Agent, without additional compensation, for the period July 1, 2008-June 30, 2009.

**Committee on Special Education and Committee on Preschool
Special Education**

Committee on Special Education

The following individuals to serve on the Committee on Special Education for the period beginning July 1, 2008-June 30, 2009:

- | | |
|--|---|
| Chairperson | Claudine Selzer-Clark |
| School Psychologist | Suzanne Frechette
Kelly Bilow (alternate)
James Debella (alternate)
Kris Lutters (alternate)
Steve Crain (alternate)
Sunshine Turner (alternate) |
| Speech Therapists | Susan Ahnell
Tammi Reil (alternate)
Jan Kinne (alternate)
Carol Rock (alternate)
William Corcoran (alternate)
Thomas Schaub (alternate) |
| Special Education Teacher | Child's Teacher as defined
by Federal Regulations |
| Parent Member | Susan Stewart
Larry Mousseau (alternate) |
| Nurse Practitioner | Linda Haubner |
| School Physician | |
| Child's teacher as defined by Federal Regulations. | |
| Child's parent as defined by Federal Regulations. | |

Committee on Preschool Special Education

The following individuals to serve on the Committee on Preschool Special Education for the period beginning July 1, 2008-June 30, 2009:

- | | |
|--|-----------------------|
| Chairperson/District Representative | Claudine Selzer-Clark |
| An appropriately certified or licensed professional appointed by the Chief Executive Officer of the municipality of the preschool child's residence: | |
| County Representative | Kathy O'Connor |
| County Representative | Vickie Driscoll |
| and | |

for a child evaluated for the first time:

- the child's teacher if she/he has one; if not, an appropriately certified teacher;
- for a preschool child in transition from early intervention, a professional designated by the Department of Health's Early Intervention Program;
- a professional who participated in the evaluation of the child;
or
- a professional employed by the school district other than the Chairperson, the child's teacher or some other person knowledgeable about the evaluation procedures used and evaluation results.

for a child being reviewed:

- the child's teacher.

Appointment of Impartial Hearing Officer

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner’s Rules, and

Whereas, the Commissioner’s Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and

Whereas, the Commissioner’s Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available,

It is therefore resolved, that the Board President or Vice-president be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

Motion carried

Vote on the motion 6 – yes

0 – no

1 – abstention (Dr. Gallagher)

DESIGNATIONS

Dr. Gallagher moved, seconded by Mr. Wachtmeister that the Board approve the designations as presented below:

Official Bank Depositories

Glens Falls National Bank and Trust Co. as depository for the period July 1, 2008-June 30, 2009 for the following accounts:

- | | |
|----------------------|-------------------------------------|
| Special Aid Account | Debt Service Account |
| Capital Account | Scholarship Account |
| Multipurpose Account | SMS Extraclassroom Activity Account |
| Payroll Account | PHS Extraclassroom Activity Account |
| School Tax Account | Tax Certiorari Account |

Safe Deposit Box

Glens Falls National Bank and Trust Co. as the location of its Safe Deposit Box for the period July 1, 2008-June 30, 2009. The Assistant Superintendent for Business John C. Lebrun, District Treasurer Kristina Burdo, and Board President shall be authorized to have access (any two of the three present to authorize access).

Posting of Notices of Meetings of Board of Education

Each of the school buildings as the posting place of notices of meetings of the Board of Education during the 2008/2009 school year.

Official Newspaper

The Press Republican as the District’s official newspaper for the period July 1, 2008-June 30, 2009.

Motion carried

Vote on the motion 8 – yes

0 – no

RECORDS RETENTION AND DISPOSITION SCHEDULE

Ms. Bentley moved, seconded by Dr. Robbins that the Board adopt the Records Retention and Disposition Schedule ED-1 published by the New York State Archives.

Motion carried Vote on the motion 7 – yes
0 – no

REGULAR BOARD MEETING DATES

Mr. Herkalo moved, seconded by Mr. Wachtmeister that the Board hold its regular meetings during the 2008/2009 at 6:00 p.m. as presented in Appendix I.

Motion carried Vote on the motion 7 – yes
0 – no

ASSOCIATION MEMBERSHIPS

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve membership in the following associations:

- New York State School Boards Association
- New York State Association of Small City School Districts
- Clinton County School Boards Association
- Plattsburgh-North Country Chamber of Commerce
- National School Boards Association

Motion carried Vote on the motion 7 – yes
0 – no

AUTHORIZATIONS

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board approve the authorizations as presented below:

Certification of Payrolls

The Superintendent or, his designee, the Assistant Superintendent for Business to certify all payrolls for the period July 1, 2008-June 30, 2009.

Temporary Investments of Funds

The Treasurer to invest District monies not required for immediate expenditure for the period July 1, 2008-June 30, 2009 in the following institutions:

Chase Bank	Glens Falls National Bank	TD BankNorth
Citizens Bank	Key Bank	
MBIA	Champlain National Bank	
NBT Bank	Community Bank	

Authorization for Budget Transfers

The Superintendent of Schools to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$25,000. All transfers in excess of \$25,000 require prior Board of Education approval. The Superintendent will report any transfers to the Board as an information item at a regular meeting.

Approval of Attendance at Conferences

The Superintendent of Schools James Short or, as his designee, the Assistant Superintendent for Instruction Thelma Carrino to approve requests made by staff members to attend conferences and conventions within New York State and Northern Vermont for the period July 1, 2008-June 30, 2009. All other out-of-state conferences and conference requests made by the Superintendent of Schools are to be individually approved by the Board of Education.

Authorized Signature on Checks and for Wire Transfers

The District Treasurer; and in the absence of the District Treasurer the Deputy Treasurer, to sign checks or execute wire transfers based upon authorization from certified payrolls, approved warrants or approved investment of funds.

Authorized Signatures on Extraclassroom Activity Accounts

Stafford Middle School Central Treasurer & Middle School Principal or District Treasurer
Plattsburgh High School Central Treasurer & High School Principal or District Treasurer

Bondings

A blanket dishonesty bond in the amount of \$100,000 for all District employees and the following specific coverage for the positions listed:

District Treasurer..... \$1,000,000
Assistant Superintendent for Business \$1,000,000
Tax Collector \$1,000,000
Central Treasurers (2) for Extra Classroom Activity Funds
\$150,000 each
Internal Claims Auditor.....\$150,000

State and Federal Fund Applications and Certifications

The Superintendent of Schools James Short to be the authorized representative of the District to sign and file all applications and certifications for State and Federal funds.

Title IX and Section 504 Statement

The publication in the Press Republican of the following compliance statement during the month of July. This statement must be published annually.

“It is the policy of the Plattsburgh City School District, Board of Education, not to discriminate on the basis of sex, race, color, national origin, handicap or other protected status in the educational programs or activities which it operates. Furthermore, the Plattsburgh City School District, Board of Education, is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, respectively, not to discriminate in such a manner. Inquiries concerning this policy may be referred to the following individuals:

NAME: Thelma Carrino, Title IX Officer
ADDRESS: Plattsburgh City School District
49 Broad Street, Plattsburgh, NY 12901-3396
TELEPHONE: (518) 957-6006

NAME: Diane Thompson, 504 Coordinator
ADDRESS: Bailey Avenue School,
50 Bailey Avenue, Plattsburgh, NY 12901
TELEPHONE: (518) 563-2410

These officials will provide information, including complaint procedures, to any student or employee who feels her or his

rights under Title IX and/or Section 504 may have been violated by the district or its officials.”

Property Tax Refunds and Tax Roll Adjustments

The Assistant Superintendent for Business John C. Lebrun to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Clinton County Real Property Tax Services. The Board of Education will formally receive and document all such refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.

Mileage Reimbursement Rate

The reimbursement of pre-approved transportation expenses for the 2008-2009 school year at the allowable Internal Revenue Service rate in effect the date of travel.

Borrowing (Credit Card)

The Superintendent of Schools of the Plattsburgh City School District is authorized on behalf and in the name of the Plattsburgh City School District to utilize a credit card with Glens Falls National Bank and Trust Co. with a credit limit of \$8,000 for appropriate, District-related expenditures.

Cooperative Bidding Resolution – Monroe 2-Orleans BOCES

Participation in the Monroe 2-Orleans BOCES Cooperative Bidding as detailed below:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations, and the Monroe 2-Orleans BOCES (the “BOCES”) during the 2008-2009 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the Plattsburgh City School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures” – Appendix II) governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities; and

BE IT RESOLVED, that the Board of Education hereby appoints the superintendent or purchasing agent to represent it in all matters related above; and

BE IT FURTHER RESOLVED that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

Motion carried

Vote on the motion 7 – yes
0 – no

SCHOOL MEAL PRICES

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board approve the following meal prices for the 2008/2009 school year, increased to the amounts indicated: elementary student lunch \$1.85; secondary student lunch \$2.15; elementary and secondary breakfast \$1.25, elementary and secondary milk \$.65, and adult lunches \$4.50.

In response to a question about costs, Mr. Lebrun stated that bids are coming in 10%-20% higher and that many of the bids run on a two month cycle. He also noted that currently federal reimbursement rates are stagnant. Mr. Morris suggested there might be a need for more discussion on this at a future meeting.

Motion carried

Vote on the motion 7 – yes
0 – no

ADOPTION OF ALL POLICIES AND CODE OF ETHICS

Mr. Wachtmeister moved, seconded by Dr. Gallagher that the Board readopt all of its Policies and its Code of Ethics (Appendix III) presently in effect.

Motion carried

Vote on the motion 7 – yes
0 – no

ADOPTION OF SECTION 18 OF THE PUBLIC OFFICERS LAW

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board pass the following resolution:

RESOLVED, that, as a “public entity” under Section 18 of the Public Officers Law, the Plattsburgh City School District (the “District”) hereby expressly authorizes and agrees pursuant to Section 18 of the Public Officers Law to confer the benefits of Section 18 upon the “employees” of the District, as that term is defined in Section 18, and to be held liable for the costs incurred under its provision; and it is further

RESOLVED, that these benefits are expressly intended to supplement and be available in addition to any defense or indemnification available to employees of the District.

Motion carried

Vote on the motion 7 – yes
0 – no

TAX WARRANT

Dr. Gallagher moved, seconded by Dr. Robbins that the Board approve the 2008/2009 Tax Warrant in the amount of \$17,538,123.

Discussion: Mr. Short and Mr. Lebrun explained that due to an increase in City assessments the projected tax rate is \$20.59 per thousand which is less than the current rate of \$21.01 per thousand. Mr. Short reminded Board members that tax payers were told that both the change in the tax levy and tax rate were projected at 0%. The District’s ten-year average tax rate is \$21. Dr. Gallagher suggested issuing a press release regarding the decrease in the tax rate. Mr. Morris cautioned about concerns about the possibility of a freeze in State aid and the continuation of High Tax Aid which the District received for the first time. Dr. Gallagher said that the District “sold” a 0% increase to the public and if the State reneges on the budget – put it on the State. Mr. Morris urged that decisions be based on what is best for the District’s educational program.

Dr. Gallagher called the question.

Roll call vote on the motion
 Ms. Bentleyyes
 Dr. Gallagheryes
 Mr. Herkaloyes
 Mr. Morris..... no
 Dr. Robbins.....yes
 Mr. Sullivanyes
 Mr. Wachtmeisteryes

Motion carried
 Vote on the motion 6 – yes
 1 – no

**SUBSTITUTE AND
 NON-CONTRACT
 PAY RATES**

Ms. Bentley moved, seconded by Dr. Robbins that the Board established the 2008/2009 pay rates as presented:

<u>Substitutes</u>	<u>2008/2009</u>
Teaching Assistant	\$8.40/hour
Teaching Assistant – Retired	\$13.10/hour
Teacher Aide	\$8.40/hour
Teacher Aide – Retired	\$16.00/hour
Typist	\$8.40/hour
Typist – Retired	\$16.00/hour
Monitor	\$8.40/hour
Monitor – Retired	\$9.10/hour
Health Office Worker & LPN	\$10.80/hour
Health Office Worker & LPN – Retired	\$16.00/hour
Food Service Worker	\$8.40/hour
Food Service Worker – Retired	\$8.55/hour
Cook Manager – Retired	\$10.70/hour
Custodial Worker	\$11.10/hour
Custodial Worker – Retired	\$12.55/hour
Bus Driver	\$13.40/hour
Bus Driver – Retired	\$16.00/hour
<u>Non-Contract Staff</u>	<u>2008/2009</u>
Internal Claims Auditor	\$12.65/hour
Summer Laborers	\$8.25/hour
<u>Teacher & RN Substitutes</u>	<u>2008/2009</u>
Category 1 (Preferred/Match) – Teacher	\$100.00/day
Category 2 (Certified) – Teacher	\$91.00/day
Category 3 (Uncertified) – Teacher	\$81.00/day
Registered Nurse	\$120.00/day
Teacher (after 35 consecutive school days in the same teaching position)	\$178.13/day

Motion carried
 Vote on the motion 7 – yes
 0 – no

PERSONNEL ITEMS

Appointments

Teaching Assistant

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

Name of appointee: Elizabeth Church
Tenure area: Teaching Assistant

Date of commencement of the 3 year probationary appointment: September 1, 2008

Expiration date of the 3 year probationary appointment: August 31, 2011

Certification status: NYS Teaching Assistant, Level 1, effective 2/1/07

Initial district-wide assignment: Bailey Avenue Elementary School
Base salary: Teaching Assistant Schedule / Step 1 (\$21,375)

Motion carried Vote on the motion 7 – yes
0 – no

Elementary Teacher

Dr. Gallagher moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Alicia DuBray
Tenure area: Elementary

Date of commencement of the 3 year probationary appointment: September 1, 2008

Expiration date of the 3 year probationary appointment: August 31, 2011

Certification status: NYS PreK-6, Permanent, effective 9/1/08

Initial district-wide assignment: Kindergarten / Momot Elementary School
Base salary: Teacher Schedule / Step 3 / Masters (\$42,802)

Motion carried Vote on the motion 7 – yes
0 – no

Elementary Teacher

Ms. Bentley moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Sabrina Morris
Tenure area: Elementary

Date of commencement of the 3 year probationary appointment: September 1, 2008

Expiration date of the 3 year probationary appointment: August 31, 2011

Certification status: NYS Childhood Education (Grades 1-6) / Initial, effective 9/1/08

Initial district-wide assignment: Grade 3 / Oak Street Elementary School
Base salary: Teacher Schedule / Step 1 / Bachelors (\$35,625)

Motion carried Vote on the motion 6 – yes
0 – no

1 – abstention (Mr. Morris)

Elementary Teacher

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board approve the following 3 year probationary appointment:

Name of appointee: Tiffany Shaw
 Tenure area: Elementary
 Date of commencement of the
 3 year probationary appointment: September 1, 2008
 Expiration date of the
 3 year probationary appointment: August 31, 2011
 Certification status: NYS Childhood Education
 (Grades 1-6) / Initial, effective
 9/1/08
 Initial district-wide assignment: Grade 4 / Oak Street Elementary
 School
 Base salary: Teacher Schedule / Step 1 /
 Bachelors (\$35,625)

Motion carried Vote on the motion 7 – yes
0 – no

Elementary Teacher

Dr. Gallagher moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Erin McGill
 Tenure area: Elementary
 Date of commencement of the
 3 year probationary appointment: July 1, 2008
 Expiration date of the
 3 year probationary appointment: August 31, 2010 (granted Jarema
 Credit 2007/2008 School Year)
 Certification status: NYS PreK-6, Provisional, effective
 9/1/03
 Initial district-wide assignment: Grade 1 / Bailey Avenue
 Elementary School
 Base salary: Teacher Schedule / Step 2 /
 Masters (\$41,367)

Motion carried Vote on the motion 6 – yes
0 – no
1 – abstention (Mr. Wachtmeister)

2008 Summer Work Authorizations

Mr. Wachtmeister moved, seconded by Dr. Gallagher that the Board approve the following for 2008 summer services/work.

<u>Recommendation</u>	<u>Description</u>
Gilles Fortin	Momot Dean of Students July 1 - August 31, 2008; \$372.29/day - not to exceed 15 days in total (This includes the 5 days approved on June 19, 2008)
Elizabeth Church	1:1 Teaching Assistant to support the transition periods for one student over the summer; not to exceed 42 hours at \$25.85/hour
Larry Bosley	Bus Driver; \$14.33/hour

Laverne Hicks	Bus Monitor; \$12.68/hour
Holly Bates	Bus Monitor; \$17.62/hour
Allan Seymour	Bus Driver (Summer Substitute); \$13.92/hour as needed
Joyce Charland	Bus Driver (Summer Substitute); \$14.47/hour as needed
Roy Seem	Bus Driver (Summer Substitute); substitute rate \$13.40/hour as needed
Tina Simpson	Bus Monitor (Summer Substitute); \$12.68/hour as needed
Jeanne Barber	Bus Monitor (Summer Substitute); \$11.97/hour as needed
Gregory Hughes	Bus Monitor (Summer Substitute); substitute rate \$8.40/hour as needed
Sue Drollette	2008 Secondary Summer School Program: Science 8, the 20-hour Regents review course for Earth Science, and the 20-hour Regents review course for Chemistry - \$43.08/hr. (contingent on enrollment)
Shawn Farrell	2008 Secondary Summer School Program: Math 7 and Math 8 - \$43.08/hr. (contingent on enrollment) Note: He was scheduled to teach the Math 8 Camp but that course has been cancelled due to low enrollment numbers.
Chris Hartmann	2008 Secondary Summer School Program: Social Studies 7/8 - \$43.08/hr. (contingent on enrollment)
William Herzog	2008 Secondary Summer School Program: ELA 7/8 - \$43.08/hr. (contingent on enrollment)
Amanda Madore	2008 Secondary Summer School Program: Math 6 - \$43.08/hr. (contingent on enrollment)
Jennifer Slattery	2008 Secondary Summer School Program: Science 7 and the 20-hour Regents review course for Living Environment - \$43.08/hr. (contingent on enrollment)
Jason Nisoff	2008 Secondary Summer School Program: ELA/Social 6 - \$43.08/hr. (contingent on enrollment) This is addition to teaching the Math 7 Camp.
Judy Clancy	2008 Secondary Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
David Sponable	2008 Secondary Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Katherine Cutter	2008 Secondary Summer School Program: Regents Exam Proctor; \$25.85/hr. as needed
Kris Barnes	Special Education Summer Services (July 1 through August 11, 2008) - Special Education Teacher; not to exceed 54 hours at \$43.08/hr. (This is an adjustment to her June 19, 2008 appointment for summer services.)
Jerri Charlebois	Special Education Summer Services (July 1 through August 11, 2008) - Special Education Teacher; not to exceed 87 hours at \$43.08/hr.

- Angel Frechette (This is an adjustment to her June 19, 2008 appointment for summer services.)
Special Education Summer Services (July 1 through August 11, 2008) - Special Education Teacher; not to exceed 48 hours at \$43.08/hr.
- Catherine Hite Special Education Summer Services (July 1 through August 11, 2008) - Special Education Teacher; not to exceed 66 hours at \$43.08/hr. (This is an adjustment to her June 19, 2008 appointment for summer services.)
- Sue O'Dell Special Education Summer Services (July 1 through August 11, 2008) - Occupational Therapist; not to exceed 87.5 hours at \$43.08/hr. (This is an adjustment to her June 19, 2008 appointment for summer services.)

Motion carried Vote on the motion 7 – yes
0 – no

Resignation

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board accept Paulette Demarse’s resignation for retirement purposes from her teaching assistant position, effective July 1, 2008. Mrs. Demarse has worked in the district since 2001.

Motion carried Vote on the motion 7 – yes
0 – no

**TRANSPORTATION
DEPARTMENT BIDS**

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board award the bids as listed below:

School Bus Maintenance and Repair

The bid for the maintenance and repair of school buses for 2008-2009 to M.A. Jerry & Co., Inc. per the rates reflected in bid #2009-02. (Appendix IV)

Field Trip and Athletic Transportation

First Transit to conduct certain field trip and athletic transportation, per the terms established in bid #2008-04.

Motion carried Vote on the motion 7 – yes
0 – no

**BUDGET TRANSFER
OVER \$25,000**

Dr. Gallagher moved seconded by Mr. Wachtmeister that the Board approve the budget transfer as presented below:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$53,464	A2250-150-42-00	A2250-152-42-84
	CSE Chair Salary	Special Education Administrator

To cover the salary expense for administrative restructuring.

Motion carried Vote on the motion 7 – yes
0 – no

**CONSULTANT SERVICES
AGREEMENT – ADIRONDACK
HELPING HANDS**

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board authorize the signing of a Consultant Service Agreement with Adirondack Helping Hands for the provision of physical therapy services for one student during the Summer of 2008; not to exceed 6 hours (6 sessions of 60 minutes each @ \$140.00 per session = \$840.00). Note: This is in addition to the contract approved on June 19, 2008 for another student.

Motion carried

Vote on the motion 7 – yes
0 – no

CSE RECOMMENDATIONS

Based upon the recommendations of the Committee on Special Education, Annual Review Sub-committee and the completion of due process requirements, Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board approve the program modifications, classifications, triennial evaluations and re-evaluations, declassification, continue placements, and annual reviews as listed below.

Annual Reviews

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
06467	05890	07088	09082
08184	05156	05174	05995
07843	05155	05057	16425
06500	04988	06780	05111
05230	08269	08490	09894
09305	07203	06227	25119
09774	20879	20850	09287
20563			

Classifications

<u>I.D.#</u>	<u>Classification as</u>	<u>Program</u>
10369	Learning Disabled	Bailey – provide 15:1:1 class instruction – 1.5 hrs. per day. Speech – 3 X 30 mn./wk.
10330	Learning Disabled	Bailey – provide 15:1:1 class instruction – 1.5 hrs. per day.
25139	Other Health Impaired	Bailey – 12:1:1 – 5 X 2 hrs. per wk., OT & PT – 2 X 30 mn./wk.

Continuing Placement in a Comparable Program

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
20049	20573	06888
09341	20051	20050

Triennial Evaluation and Re-evaluations

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
06467	07088	08184	05156	05174
07843	16425	10403	08099	10167

Program Modifications

<u>I.D.#</u>	<u>Program Modifications</u>
10310	Provide a TBI evaluation.
08099	Add OT – 2 X 30 mn./wk.
20049	Change classification to SI.

Declassification

<u>I.D.#</u>	<u>Declassification as</u>
20050	Speech Impaired

Motion carried

Vote on the motion 7 – yes
0 – no

MINUTES

Mr. Herkalo moved, seconded by Dr. Gallagher that the Board approve the minutes of the meeting of the Board of Education held on June 19, 2008.

Motion carried

Vote on the motion 7 – yes
0 – no

ADJOURNMENT

There being no further business, Dr. Gallagher moved, seconded by Mr. Wachtmeister that the meeting be adjourned at 9:05 a.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckleba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on July 24, 2008 – 6:00 p.m. – Duken School Building

Due to the absence of the Board President and Vice-president and per Board Policy 2230,
Mr. Wachtmeister presided over the meeting.

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – excused
Brian Herkalo – present (arrived at 6:07 p.m.)
Clayton Morris (President) – excused
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mrs. Boise moved, seconded by Mr. Sullivan that the Board go into executive session at 6:06 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons).

Motion carried Vote on the motion 6 – yes
0 – no

6:07 p.m. – Mr. Herkalo arrived.

Mrs. Boise moved, seconded by Dr. Robbins that the Board return to public session at 7:47 p.m.

Motion carried Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mr. Wachtmeister led the pledge of allegiance.

Public Comment

Ben Wright (44 Champlain Street): Mr. Wright distributed copies of a structured abstract of the Tennessee study of class size in the early school grades. He stated that the Board was responsive to concerns

regarding class size by hosting a forum on the topic but what he is looking for is a discussion of the Board to hold class size to 18 at the elementary level. He stated that the establishment of a new prekindergarten class is great but he has a concern regarding the Momot program which is an excellent program – hopes there will be no change to that program – it would be a huge loss.

Mr. Wachtmeister thanked Mr. Wright for his comments.

Consent Agenda Items Mr. Richardson moved, seconded by Mr. Sullivan that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on July 1, 2008.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held July 24, 2008.

CPSE Recommendations Based upon the recommendations of the Committee on Preschool Special Education and the completion of due process requirements, the Board approved the amendments/modifications, classifications, and non-classification as presented.

Amendments/Modifications

<u>I.D.#</u>	<u>Amendment/Modification</u>
25056	Add 1:1 Aide for Summer Program.
25095	Add transportation and change from Teddy Bear Preschool to Pyramids.

Classifications

<u>I.D.#</u>	<u>Classification as</u>	<u>Recommendation</u>
25407	Preschool child with a disability	Speech 2 x 45/wk.
25094	Preschool child with a disability	SEIT 2 x 60/wk;.counseling 1 x 60/wk
25432	Preschool child with a disability	Speech 2 x 45/wk.
25416	Preschool child with a disability	Speech 3 x 45/wk.
25430	Preschool child with a disability	12:1:1 program fulltime; 1:1 aide fulltime; O.T. 3 x 30/wk; P.T. 2 x 30/wk; Speech 5 x 30/wk.
25403	Preschool child with a disability	P.T. 2 x 45/wk; Speech 2 x 60/wk; SEIT 2 x 60/wk.
25420	Preschool child with a disability	12:1:1 program fulltime; P.T. evaluation; Speech 5 x 30/wk; O.T. 2 x 30/wk; transportation.
25429	Preschool child with a disability	Developmental Evaluation; Audiological Evaluation; Speech 3 x 60/wk SEIT 3 x 60/wk.

Non-classification

<u>I.D.#</u>
25411

Personnel**Resignations**

The Board accepted Claudine Selzer-Clark's resignation from her position in the general special education tenure area, effective July 1, 2008. Ms. Selzer-Clark's resignation follows her appointment as the District's Director of Special Education.

The Board accepted Alicia DuBray's resignation from her special education teaching position, effective September 1, 2008. Mrs. DuBray has been appointed to an elementary teaching position in the District.

The Board accepted Anne LaVigne's resignation from her teaching assistant position, effective July 1, 2008. Ms. LaVigne has accepted a teaching position out of state.

The Board accepted Susan Wieneke's resignation from her part-time typist position, effective July 1, 2008.

Appointments**Substitute Appointments**

The Board approved the appointment and rates of pay as presented.

<u>Name</u>	<u>Substitute Position/08-09 Rate</u>	<u>Fingerprinting Status</u>
Pauline Stone	Typist - \$16/hour	n/a
	Teacher Aide - \$16/hour	

Interscholastic Coaching Positions

The Board approved the Fall Coaching recommendations for the 2008/2009 school year.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	JV Assistant	Joe Kowalowski (Emergency Conditional)	\$2,784
Boys Soccer	Var. Assistant	Craig Knowles (Emergency Conditional)	\$2,887
	JV Coach	George Stackpole	\$2,784
	Modified	Tim Hanrahan	\$2,371
Girls Soccer	Modified	Jill Parks (Emergency Conditional)	\$2,371
Ice Hockey	Varsity Coach	James Reidy	\$4,846

2008 Summer Appointments

The Board approved the 2008 Summer Appointments as presented:

<u>Recommendation</u>	<u>Description</u>
Linda Haubner	Review of student records and writing of OT or PT prescriptions, not to exceed 8 hours; \$43.08/hr.
Carla Ensel	2008 Pilot Projects, not to exceed 24 hours; \$43.08/hr.
Jennifer LeCuyer	Special Education instruction, not to exceed 20 hours; \$43.08/hr.
Marjorie Brown	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Susan Drollette	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Shawn Farrell	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Sandy Kowalowski	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed

Roger Lacroix	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Chris LaRose	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Lorraine Latremore	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Amanda Madore	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Laurene Mihalek	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Jason Nisoff	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Bethany Soucy	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Scott Waite	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Sue Wilson	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed
Kristine Barnes	Momot Gr. 3 Integrating Tech. Math; an additional 6 hours increasing total hours not to exceed to 18 hours; \$43.08/hr.
Melissa Bistor-Cross	Momot Gr. 3 Integrating Tech. Math; an additional 6 hours increasing total hours not to exceed to 18 hours; \$43.08/hr.
Pam Blanchard	Momot Gr. 3 Integrating Tech. Math; an additional 6 hours increasing total hours not to exceed to 18 hours; \$43.08/hr.
Paul Cole	Momot Gr. 3 Integrating Tech. Math; an additional 6 hours increasing total hours not to exceed to 18 hours; \$43.08/hr.
Daniel Devins	Momot Gr. 3 Integrating Tech. Math; an additional 6 hours increasing total hours not to exceed to 18 hours; \$43.08/hr.
Catherine Hite	Momot Gr. 3 Integrating Tech. Math; an additional 6 hours increasing total hours not to exceed to 18 hours; \$43.08/hr.
Beth O'Neil	Momot Gr. 3 Integrating Tech. Math; an additional 6 hours increasing total hours not to exceed to 18 hours; \$43.08/hr.
Denise Morrison	Summer School Substitute Teacher, \$43.08/hr. as needed
Tiffany Shaw	Summer School Substitute Teacher, \$43.08/hr. as needed
Tom Armstrong	2008 Summer School Program: Substitute Teacher and/or Regents Exam Proctor/Grader; \$43.08/hr. as needed

Business

CVES Adult Education and Safety Education Sponsorship Agreement

The Board authorized the Superintendent of Schools to sign the CVES Adult Education and Safety Education Sponsorship Agreement as presented in Appendix I. This agreement covers all CVES Adult Education Courses CO-SER 103 and the Accident Prevention/Pre-Licensing CO-SER 401.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

No formal correspondence. Mr. Lebrun received an informal request (phone call) for an impact statement for a proposed housing project (Catherine Gardens) to present to the planning Board. Mr. Short and Mr. Lebrun will develop a statement for Board review.

Old Business

Class Size Discussion

Mr. Short reported that within the Board agenda is a recommendation for an additional kindergarten teacher at Bailey Avenue Elementary School. Momot is currently full with a goal of capping classes at 18. In response to a letter from the District, three families have opted to transfer to Bailey Avenue Elementary School. Additional registrants are anticipated in late August as the opening of school approaches and everyone is keeping a close watch on class sizes.

New Business

Business

Budget Transfers over \$25,000 Requiring Board Approval

Mr. Short stated the transfers are a result of closing out the school year. The budget transfers will allow the District to implement the recommendations of the District’s insurance provider.

Mrs. Boise moved, seconded by Mr. Herkalo that the Board authorize the budget transfers as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$178,566	A211013042 Secondary Salaries	A162050032 Buildings & Grounds Supplies
		To cover cost of rubber mulch.
\$83,202	A211013042 Secondary Salaries	A162040032 Buildings & Grounds Contractual
		To cover cost of tree removal at PHS and resurfacing of District parking lots.

Ms. Bentley noted that, to stay within the time period of DEC permits, trees are being removed at Plattsburgh High School. Mr. Short reported that this is part of a long range plan and there are areas which may not be logged. Some of the wood from previous logging was used by students to build Adirondack chairs. In order to address concerns of residents of Adirondack Gardens, the District is considering the planting of trees which would provide a natural barrier/fence. The District is looking into the replanting of appropriate species of trees which will

complement the District's long range plan for the use of school grounds. This might be done through the service clubs.

Motion carried Vote on the motion 7 – yes
0 – no

Instructional

Personnel Items (Not Part of Consent Agenda)

Appointments

1) Grade 6 Math

Dr. Robbins moved, seconded by Mrs. Boise that the Board approve the following 3 year probationary appointment contingent on appointee receiving an extension of her provisional certification by October 1, 2008:

Name of appointee: Amanda Madore

Tenure area: Elementary

Date of commencement of the 3 year probationary appointment: September 1, 2008

Expiration date of the 3 year probationary appointment: August 31, 2011

Certification status: NYS Provisional Certificate PreK-6 & Mathematics 7-9 Ext, effective September 1, 2003

Initial Assignment: Grade 6 Math / Stafford Middle School

2008/2009 Base Salary: Step 1 B+60/M+15 (\$41,367)

Motion carried Vote on the motion 7 – yes
0 – no

2) Kindergarten Teacher

Mr. Richardson moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

Name of appointee: Erin Donnelly

Tenure area: Elementary

Date of commencement of the 3 year probationary appointment: July 1, 2008

Expiration date of the 3 year probationary appointment: November 15, 2010 (granted Jarema Credit November 16, 2007 through June 30, 2008)

Certification status: NYS Early Childhood Education (Birth-Grade 2) Initial Certificate, effective 9/1/07

Initial Assignment: Kindergarten Teacher / Bailey Avenue Elementary School

2008/2009 Base Salary: Step 2 B (\$37,060)

Motion carried Vote on the motion 7 – yes
0 – no

3) Prekindergarten Teacher

Mrs. Boise moved, seconded by Mr. Richardson that the Board approve the following 2 year probationary appointment:

Name of appointee: Catherine Conway

Tenure area: Elementary

Date of commencement of the
2 year probationary appointment: September 1, 2008

Expiration date of the
2 year probationary appointment: August 31, 2010

Certification status: NYS PreK-6 Permanent
Certificate, effective 9/1/04

Initial Assignment: Universal Prekindergarten / Bailey
Avenue Elementary School

2008/2009 Base Salary: Step 5 M (\$45,673)

Motion carried

Vote on the motion 7 – yes
0 – no

4) School Psychologist

Mr. Sullivan moved, seconded by Mr. Herkalo that the Board approve the following 3 year probationary appointment contingent on appointee receiving his NYS Certification by October 1, 2008:

Name of appointee: Antonio Perez

Tenure area: School Psychologist

Date of commencement of the
3 year probationary appointment: September 1, 2008

Expiration date of the
3 year probationary appointment: August 31, 2011

Certification status: NYS School Psychologist
Certification pending

Initial Assignment: School Psychologist / Plattsburgh
High School

2008/2009 Base Salary: Step 1 B+60/M+15 (\$41,367)

Motion carried

Vote on the motion 7 – yes
0 – no

5) School Psychologist

Mr. Richardson moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment contingent on appointee receiving his NYS Certification by October 1, 2008:

Name of appointee: Garret McLean

Tenure area: School Psychologist

Date of commencement of the
3 year probationary appointment: September 1, 2008

Expiration date of the
3 year probationary appointment: August 31, 2011

Certification status: NYS School Psychologist
Certification pending

Initial Assignment: School Psychologist / Oak Street
Elementary School

2008/2009 Base Salary: Step 1 B+60/M+15 (\$41,367)

Motion carried

Vote on the motion 7 – yes
0 – no

6) Special Education Teacher

Mrs. Boise moved, seconded by Ms. Bentley that the Board approve the following 3 year probationary appointment:

Name of appointee: Jamie Trudell
Tenure area: General Special Education

Date of commencement of the
3 year probationary appointment: September 1, 2008

Expiration date of the
3 year probationary appointment: August 31, 2011

Certification status: NYS Special Education
Permanent Certificate, effective
2/1/07

Initial Assignment: Special Education / Momot
Elementary School and
Plattsburgh High School

2008/2009 Base Salary: Step 1 M (\$39,931)

Motion carried

Vote on the motion 7 – yes
0 – no

7) Special Education Teacher

Mr. Richardson moved, seconded by Mrs. Boise that the Board approve the following 3 year probationary appointment:

Name of appointee: Robin Schelle
Tenure area: General Special Education

Date of commencement of the
3 year probationary appointment: September 1, 2008

Expiration date of the
3 year probationary appointment: August 31, 2011

Certification status: NYS Initial Certificate Students
with Disabilities (Grades 1-6),
effective 2/1/08

Initial Assignment: Special Education 8:1:2 / Momot
Elementary School

2008/2009 Base Salary: Step 1 B+9 (\$36,486)

Motion carried

Vote on the motion 7 – yes
0 – no

8) Special Education Teacher

Mr. Herkalo moved, seconded by Mr. Sullivan that the Board approve the following 2 year probationary appointment:

Name of appointee: Jaime O'Neil Nichols
Tenure area: General Special Education

Date of commencement of the
2 year probationary appointment: September 1, 2008

2 year probationary appointment: August 31, 2010

Certification status: NYS Initial Certificate Students
with Disabilities (Grades 1-6),
effective 9/1/05

Initial Assignment: Special Education 8:1:2 / Oak
Street Elementary School

2008/2009 Base Salary: Step 1 M (\$39,931)

Motion carried

Vote on the motion 7 – yes
0 – no

9) Typist / Momot Elementary School

Ms. Bentley moved, seconded by Mr. Richardson that the Board appoint Mary Jo Jubert to a 26-week probationary appointment (emergency conditional) as a 7.5-hour day Typist (10 month), effective September 1, 2008. This appointment is District-wide with an initial placement at Momot Elementary School. Her salary (\$24,864) is based on the Entry Level of the current CSEA contract for typists.

Motion carried

Vote on the motion 7 – yes
0 – no

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

2008/2009 Board Committees

Mr. Short stated that Mr. Morris and Dr. Gallagher have indicated they were willing to continue their committee memberships. Mr. Short suggested that the Board Policy Review and Board Facilities Committees meet regularly about an hour (5-6 p.m.) before Board meetings by alternating months starting in September. This is the last year of the Pepsi Funds Committee.

There was a suggestion of the “Negotiations” committee become targeted for each of the 3 bargaining units which will be negotiating this year. Mr. Short spoke about scheduling a meeting before the end of summer to review contracts and health insurance. It was decided to meet August 28 (4-6 pm) to review contracts and health insurance in preparation for negotiations.

A second New Board Member Orientation for Ms. Bentley and Mr. Sullivan with Mr. Lebrun and Mrs. Carrino was scheduled for August 14th meeting (4-6 p.m.).

Mr. Wachtmeister noted that this year is unique as all three contracts (administrative, teaching, and support staff) expire June 30, 2009. He suggested that all Board members become involved and to contact Mr. Short with any requests for data which might be useful during negotiations.

Committee memberships were reviewed and updated for finalization at the next meeting.

NYSSBA 89th Annual Convention & Trade show (October 16-19, 2008)

Members were polled to see who plans on attending – Mr. Morris, Mrs. Boise, Ms. Bentley, and Mr. Short will be attending.

Universal Prekindergarten – update

Mr. Short updated the Board on the status of the Universal PreK program. There will be a half day program in the afternoon at Bailey Avenue Elementary School. The teacher will work with Head Start staff in the mornings to help develop their program. The goal is to eventually have access for all 4 year olds in the City of Plattsburgh. The teacher appointed has experience in running a program in a large urban area as well as a training consultant. Mr. Short thanked Mr. Bartlett and the newspaper for getting the word out.

NYSASCSD's Survey

The NYS Association of Small City School District's is looking for input from school boards on any legislative or policy concerns they should be addressing, etc. Board members were asked to email Mr. Short with comments. This association is responsive to the needs of its member district.

Mr. Wachtmeister suggested High Tax Aid which the District received for the first time this year, impact of a Property Tax Cap, and tax exempt properties as small cities tend to be county seats and home of State universities which are all tax exempt.

School Law Book: Mr. Short announced that the 32nd edition of the NYS School Law Book will soon be available. In the past the District has purchased one for each Principal, the Director of Special Education, and Central Office Administrators. A copy is made available to Board members in the District Office as well as the CD version which comes with each copy. Board members did not request personal copies as the information is available to them.

Board Member Reports

NYSSBA Law Conference: Mr. Wachtmeister provided the District with a CD of information covered at the conference. A school board member in the audience asked how come the provision of NYS retirement system benefits to professionals went on for so long before being questioned. The first response was "we weren't there" – and the questioner asked again and the retirement system representative did not respond.

Board Members Remarks

Mr. Wachtmeister made the following comments regarding the issue of tax exempt properties in the City of Plattsburgh:

- 1) There are long term implications when granting tax exempt status:
 - a. inequitable distribution of taxation; and
 - b. loss of revenue due to limitations on the ability of remaining taxable property owners to make up for a large percentage of tax exempt and PILOTed property; especially if State tax revenues affected by economic recession lead to reduced State aid.
- 2) To further the spirit of municipal sharing the Plattsburgh City School District should arrange for the exchange of minutes of their respective meetings with the City government.
- 3) The Plattsburgh City School District should request, on an annual basis, a listing of all tax exempt or PILOT properties.
- 4) The Plattsburgh City School District should request that all tax exempt property assessments be kept as current as possible in order to have a clear picture as to the total value of exempt properties as a percentage of the total assessed real property value. This may be important on accessing increased revenue for both the City and the District.
- 5) Plattsburgh City School District should research what legal rights are available regarding the granting of tax exemptions and PILOT agreements from whatever source.
- 6) Plattsburgh City School District should consider revisiting its role in any IDA granting of tax exemptions.
- 7) Plattsburgh City School District should consider taking a position relative to the IDA's granting tax breaks and financing to tax exempt entities. (e.g. The haste by which the CCIDA granted tax exempt financing to Pine Harbour in January 2008.)

- 8) Plattsburgh City School District, as part of its budget development process and the use of its newsletter, inform the community of the impact that tax exempt properties have on the tax rate and City in general.

Ms. Bentley requested that copies of a recent *Newsweek* article "Young, Gay and Murdered" be provided to Board members. She asked that it be discussed at a future meeting.

Public Comment

Mr. Wright asked the Board not to change Momot's Prekindergarten program – if it isn't broken don't fix it.

Adjournment

There being no further business, Ms. Bentley moved seconded by Mrs. Boise that the meeting be adjourned at 9:02 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on August 14, 2008 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present (arrived at 6:07 p.m.)
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – excused
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – excused

Executive Session

Mr. Richardson moved, seconded by Dr. Gallagher that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons).

Motion carried

Vote on the motion 7 – yes
0 – no

6:07 p.m. – Mrs. Boise arrived.

Dr. Robbins moved, seconded by Mr. Herkalo that the Board return to public session at 7:35 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Dr. Gallagher led the pledge of allegiance.

Public Comment

No one spoke.

Consent Agenda Items

Mr. Richardson moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on July 24, 2008.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held today, August 14, 2008.

CPSE/CSE**Recommendations**

Based upon the recommendations of the Committee on Preschool Special Education, Committee on Special Education, and the completion of due process requirements, the Board approved the amendments/modifications, classification, non-classification, and transfer/continuing placement as presented.

A. Amendments/Modifications

<u>I.D.#</u>	<u>Amendment/Modification</u>
25082	Add SEIT 2 x 60/wk; add Speech 2 x 60/wk.
25084	Reduce Speech to 2 x 60/wk.
25041	6:1:1 program full time; Speech 5 x 30/wk; O.T. 2 x 30/wk; transportation.
25027	Add 1:1 aide for fall program
25086	Change to SEIT 5 x 60/wk; Speech 5 x 60/wk; P.T. 2 x 45/wk
25428	12:1:1 fulltime; 1:1 aide fulltime; transportation; Speech 5 x 30/wk; O.T. 2 x 30/wk; P.T. 3 x 30/wk.

B. Classification

<u>I.D.#</u>	<u>Classification as</u>	<u>Recommendation</u>
25424	Preschool Child with a Disability	6:1:1 fulltime; Speech 2 x 30/wk; O.T. 2 x 30/wk; P.T. 2 x 30/wk; transportation

C. Non-classification

<u>I.D.#</u>
25423

D. Transfer/Continuing Placement

<u>I.D.#</u>
25171

Personnel**Unpaid Leave of Absence**

The Board granted Lisa Contini's request for an unpaid leave of absence, effective noon on October 17, 2008 through June 30, 2009 or sooner at the request of Mrs. Contini.

Appointments**2008 Summer Appointments**

The Board approved the 2008 Summer Appointments as presented:

<u>Recommendation</u>	<u>Description</u>
Joanne Votraw	Summer School Substitute Teacher, \$43.08/hr. as needed
Mary Jo Jubert	Training and Orientation – Momot Elementary School Office, \$16.58 per hour, not to exceed 30 hours
Beth Grafals	Summer 2008 Tutoring at \$41.63/hour for 2 hours on June 30, 2008 and \$43.08/hour, not to exceed 45 hours in total
Mary McNichols	SMS Sp. Ed./IEP Placements - Grade 6; \$43.08/hr. - not to exceed 6 hrs.
Alan Feazelle	PHS Guidance July 1 - August 31, 2008; an additional 1.5 days at \$314.50/day - increasing not to exceed days to 22.5 days

Amy Tisdale PHS Guidance July 1 - August 31, 2008; an additional 1.5 days at \$242.72/day - increasing not to exceed days to 22.5 days

Athletic Trainer

The Board appointed Mark Donnelly as Emeritus Athletic Trainer with a stipend of \$11,428, effective August 10, 2008 through December 31, 2008; and authorize the Superintendent of Schools to sign the Memorandum of Understanding – Emeritus Athletic Trainer Agreement (Appendix I). The agreement outlines the conditions/considerations of the employment of Mark Donnelly as Emeritus Athletic Trainer.

Adjustment of Hours for School Monitors

The Board approved the adjustment to monitor hours as presented below. The adjustments are due to re-assignments.

<u>Name</u>	<u>Previous Hours</u>	<u>New Hours</u>
Sheila Bond	2.25	2.50
Scott Ferris	2.50	2.25
Rachida Hamrane	2.50	2.25
Laverne Hicks	2.25	2.50

Business Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2007/2008 Budget Transfers for the month of June 2008 under \$25,000 requiring the Superintendent's approval.
- 2) Food Service Program – Profit & Loss Statement (June 2008)
- 3) Stafford Middle School Extraclassroom Activity Fund Report (June 2008)
- 4) Plattsburgh High School Extraclassroom Activity Fund Report (June 2008)
- 5) Summary of Monthly Wire Transfers (June 30, 2008)
- 6) Certificates of Deposit and Reserve Accounts (June 30, 2008)
- 7) Revenue Status Report (Month Ending June 2008)
- 8) Budget Status Report (Month Ending June 2008)

Treasurer's Report

The Board accepted the June 30, 2008 Treasurer's Report as presented in Appendix II.

Revision to Rate of Pay for Substitute Food Service Worker

The Board approved a revised substitute food service worker rate of pay of \$8.25/hour for the 2008/2009 school year.

Motion carried Vote on the motion 8 – yes
0 – no

Correspondence

Letter from Florence Callahan regarding Lake Forest

Mr. Wachtmeister stated he thinks the Board should reply to Ms. Callahan as there are some misunderstandings taking place. The real question is does Lake Forest meet the criteria for tax exempt status. The District is not attempting to "attack" old people but confirming the tax exempt status. He found it interesting that the rent has increased every year while Lake Forest shows a substantial profit each year. A letter will be drafted for review by Board members and then signed by Mr. Morris as President.

Personnel Items (Not Part of Consent Agenda)

Termination of Employment Mr. Richardson moved, seconded by Mrs. Boise that the Board terminate the employment of Robert LeFleur as Maintenance Mechanic, effective July 2, 2008. This termination of employment is in accordance with Civil Service Law Section 73.

Motion carried Vote on the motion 8 – yes
0 – no

Juul Agreement Mr. Richardson moved, seconded by Mrs. Boise that the probationary period of John Fairchild, high school principal tenure area, be extended for an additional period of time through June 30, 2009 and that the Superintendent of Schools be authorized to sign the Juul agreement between John Fairchild and the Plattsburgh City School District. (Appendix III)

Motion carried Vote on the motion 6 – yes
2 – no (Dr. Gallagher, Mr. Morris)

Change in Resignation for Retirement Date Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board authorize that Gary Deso’s effective date of resignation for retirement purposes be changed from July 24, 2008 to August 23, 2008, provided the application of all accumulated vacation leave.

It was clarified that Mr. Deso will be using his accumulated vacation rather than receiving a payment for his unused vacation time.

Motion carried Vote on the motion 8 – yes
0 – no

Appointments
1) Revision to Appointment
Mrs. Boise moved, seconded by Dr. Gallagher that the Board approve the following revision to the June 19, 2008 appointment of Joanne Weiss as School Media Specialist:
Base salary: Step 5 Masters (\$45,673)

Motion carried Vote on the motion 8 – yes
0 – no

2) Head Custodian
Mrs. Boise moved, seconded by Mr. Herkalo that the Board provisionally appoint Eric Allen to the position of Head Custodian for a 26-week probationary period, effective August 25, 2008 at an annual salary based on Step B (\$26,011) of the 2008/2009 salary schedule for Custodian/Head Custodian, prorated at \$22,109.

Mr. Allen is being provisionally appointed as he needs to be reachable on a Civil Service list following a civil service exam.

Motion carried Vote on the motion 8 – yes
0 – no

3) Building Maintenance Mechanic

Mrs. Boise moved, seconded by Dr. Gallagher that the Board appoint Jeff Breyette to the position of Building Maintenance Mechanic for a 26-week probationary period, effective August 15, 2008 at an annual salary based on the Entry Level (\$31,437) of the 2008/2009 salary schedule for Building Maintenance Mechanic, prorated at \$27,447, pending fingerprinting clearance.

Motion carried
Vote on the motion 7 – yes
0 – no
1 – abstention (Mr. Herkalo)

4) School Physician

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board appoint Roger E. Patnode, M.D. of Plattsburgh Primary Pediatrics as School Physician for the period July 1, 2008 - June 30, 2009, for a monthly stipend of \$1,000 and \$100/hour for time spent in the school district.

Motion carried
Vote on the motion 8 – yes
0 – no

5) School Physician for Home Football Games

Mr. Richardson moved, seconded by Mr. Sullivan that the Board appoint C. Philip Volk, M.D. as the District’s School Physician for Home Football Games for the 2008/2009 school year. As Dr. Volk is volunteering his time, this is without compensation.

Motion carried
Vote on the motion 8 – yes
0 – no

6) Substitute/Trainer Tax Collector

Mr. Herkalo moved, seconded by Mr. Wachtmeister that the Board appoint Beatrice Dragoon as a Substitute/Trainer School Tax Collector, effective July 1, 2008 – June 30, 2009, at a rate of \$12.50 per hour. Mrs. Dragoon works on an as needed basis.

Motion carried
Vote on the motion 8 – yes
0 – no

7) PHS Guided Study Hall Teacher

Mr. Richardson moved, seconded by Mrs. Boise that the Board approve the following 3 year probationary appointment:

Name of appointee: Erica Buskey
Tenure area: English
Date of commencement of the
3 year probationary appointment: September 1, 2008
Expiration date of the
3 year probationary appointment: August 31, 2011
Certification status: NYS Initial Certificate,
English Language Arts 7-
12, effective 2/1/07
Initial Assignment: Guided Study Hall /
Plattsburgh High School
2008/2009 Base Salary: Step 1 M (\$39,931)

Motion carried
Vote on the motion 8 – yes
0 – no

8) Teaching Assistant

Dr. Gallagher moved, seconded by Mrs. Boise that the Board approve the following 3 year probationary appointment:

Name of appointee: Danielle Jackson
Tenure area: Teaching Assistant
Date of commencement of the 3 year probationary appointment: September 1, 2008
Expiration date of the 3 year probationary appointment: August 31, 2011
Certification status: NYS Initial Certificate, Childhood Education (Grades 1-6), effective 9/1/07
Initial Assignment: Bailey Avenue Elementary School
2008/2009 Base Salary: Step 1 Teaching Assistant (\$21,375)

Motion carried Vote on the motion 8 – yes
0 – no

9) Teaching Assistant

Mrs. Boise moved, seconded by Mr. Herkalo that the Board approve the following 3 year probationary appointment:

Name of appointee: Dianna Stoyanoff
Tenure area: Teaching Assistant
Date of commencement of the 3 year probationary appointment: September 1, 2008
Expiration date of the 3 year probationary appointment: August 31, 2011
Certification status: NYS Initial Certificate, Childhood Education (Grades 1-6), effective 9/1/08
Initial Assignment: Oak Street Elementary School
2008/2009 Base Salary: Step 1 Teaching Assistant (\$21,375)

Motion carried Vote on the motion 8 – yes
0 – no

10) Teaching Assistant

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the following 3 year probationary appointment:

Name of appointee: Stacy Edwards-Fredette
Tenure area: Teaching Assistant
Date of commencement of the 3 year probationary appointment: September 1, 2008
Expiration date of the 3 year probationary appointment: August 31, 2011
Certification status: NYS Level I Teaching Assistant; effective 9/1/07
Initial Assignment: Momot Elementary School
2008/2009 Base Salary: Step 1 Teaching Assistant (\$21,375)

Motion carried Vote on the motion 8 – yes
0 – no

11) Teaching Assistant

Dr. Gallagher moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Karen Donoghue
Tenure area: Teaching Assistant
Date of commencement of the
3 year probationary appointment: September 1, 2008
Expiration date of the
3 year probationary appointment: August 31, 2011
Certification status: NYS Permanent, PreK-6,
effective 9/1/05
Initial Assignment: Oak Street Elementary
School
2008/2009 Base Salary: Step 1 Teaching Assistant
(\$21,375)

Motion carried Vote on the motion 8 – yes
0 – no

12) Teaching Assistant

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Elizabeth Frady
Tenure area: Teaching Assistant
Date of commencement of the
3 year probationary appointment: September 1, 2008
Expiration date of the
3 year probationary appointment: August 31, 2011
Certification status: NYS Initial Certificate,
Childhood Education
(Grades 1-6), effective
9/1/04
Initial Assignment: Bailey Avenue Elementary
School
2008/2009 Base Salary: Step 1 Teaching Assistant
(\$21,375)

Motion carried Vote on the motion 8 – yes
0 – no

13) Teaching Assistant

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board approve the following half-time (.50 fte) appointment:

Name of appointee: Stephanie Thwaites Lasher
Tenure area: Teaching Assistant
Date of commencement of the
half-time appointment: September 1, 2008
Expiration date of the
half-time appointment: June 30, 2009
Certification status: NYS Initial Certificate,
Childhood Education
(Grades 1-6), effective
2/1/07

Initial Assignment: Bailey Avenue Elementary School / Prekindergarten
2008/2009 Base Salary: Step 1 Teaching Assistant (\$21,375 prorated for half-time = \$10,687.50)

Motion carried

Vote on the motion 8 – yes
0 – no

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Mr. Short distributed the following:

- “List of Frequently Used Acronyms” or the “ABCs of the PCSD”
- Transcript of Ducky Drake’s recent WIRY broadcast of Is It Just Me? regarding Lake Forest’s tax exempt status
- “Flying High Again” which chronicles PARC’s redevelopment of Plattsburgh Air Force Base. Mr. Steadman, PARC President and CEO, provided complimentary copies of the book to Mr. Short as well as Mrs. Amo and Mr. Fairchild for use by teachers.

2008/2009 Board Committees

Committee memberships were updated: Mr. Wachtmeister, Mrs. Boise, and Mr. Sullivan will represent the Board during administrative negotiations. Dr. Gallagher, Mr. Morris, and Dr. Robbins will represent the Board during teacher negotiations. Mr. Morris and Mr. Herkalo will represent the Board during support staff negotiations.

Contract Review

The Board will review labor contracts before the August 28, 2008 from 5-6 pm.

Board Member Reports

Board of Assessment Review meeting: Board members were provided with a copy of Mr. Wachtmeister’s notes of the recent Board of Assessment Review meeting.

Legislative – Mr. Wachtmeister spoke about serious concerns regarding the State meeting revenue projections. The Governor has called for cuts but currently is saying no reduction in school aid. Mr. Wachtmeister voiced a concern that Foundation Aid may not be available when planning for the next year’s budget and suggested being conservative with expenditures as we go into the current school year.

The Property Tax Cap is another issue expected to be addressed by the State Legislature. Mr. Wachtmeister offered as the “legislative representative” of the Board to contact State legislators regarding the Property Tax Cap. He asked District administration to research what would have been the cumulative impact on the District in the past five years if such a cap was in place? Mr. Lebrun will research this.

Mr. Morris asked if the Board was against the tax cap – Dr. Gallagher believes in a “circuit breaker” – the problem is sorting it out. Mr. Morris asked how many receive a veteran’s or senior disability. Mr. Morris noted that this is form of a “circuit breaker.” The tone of the Board was that something needs to be done but not a Property Tax Cap as currently proposed.

Board Members Remarks

Mr. Wachtmeister reported that he and Mr. Lebrun attended the Board of Assessment Review meeting and would respond to any questions members might have. Media articles concerning the issue of tax exempt status seem to be positive in testing the validity of an entity's tax exempt status. He noted that a number of senior citizens in the community would not have the equity to contract to live at Lake Forest. One member of the Board of Assessment review will not be voting as he has a conflict of interest because he does business with Lake Forest. Mr. Wachtmeister would like to know who did grant the tax exempt status – the County, the Mayor, or the City Assessor. Thinks there are another questions for the State Attorney General to sort through such as the documents regarding the awarding of tax exempt status. The profit over the years is essentially what was not paid in taxes.

Mr. Morris thanked Mr. Wachtmeister and Mr. Lebrun for attending the meeting.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Richardson that the meeting be adjourned at 8:29 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on August 28, 2008 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – excused
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Dr. Gallagher moved, seconded by Mrs. Boise that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons and labor contract negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

Mr. Richardson moved, seconded by Mrs. Boise that the Board return to public session at 7:31 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Mr. Short led the pledge.

Report

2008 Summer School Program

Glenn Hurlock, the Summer School Principal, reviewed this year’s summer school program – enrollments, Regents Exam results, discipline, and minimum enrollment for classes. Overall he felt the program was successful.

Public Comment

No one addressed the Board.

Consent Agenda Items Mr. Richardson moved, seconded by Mrs. Boise that Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on August 14, 2008.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held August 28, 2008.

Personnel

Unpaid Leave of Absence The Board granted Katherine Bradford's request for an unpaid leave of absence from her teaching assistant position for the 2008/2009 school year.

Resignations

- 1) The Board accepted Andrea Binns' resignation from her position as physical education, effective August 13, 2008. Mrs. Binns is moving out of the area.
- 2) The Board accepted Patricia Kivett's resignation for retirement purposes from her position as Cook Manager at Bailey Avenue Elementary School, effective August 25, 2008. Mrs. Kivett has worked in the District since 1993.
- 3) The Board accepted Erica Buskey's resignation from her position as a teaching assistant, effective September 1, 2008. Ms. Buskey has accepted an English teacher position with the District.
- 4) The Board accepted Jamie Trudell's resignation from her position as a teaching assistant, effective September 1, 2008. Mrs. Trudell has accepted a special education teacher position with the District.
- 5) The Board accepted Andree Frechette's resignation from her position as school lunch monitor, effective August 8, 2008.
- 6) The Board accepted Cheryl Godfrey's resignation from her position as school lunch monitor, effective August 14, 2008. Ms. Godfrey has accepted a full time position.
- 7) The Board accepted Shirley Hewson's resignation from her position as school lunch monitor, effective August 14, 2008. Ms. Hewson has accepted a full time position.
- 8) The Board accepted Marjorie's Jock's resignation from her position as bus monitor, effective September 2, 2008.
- 9) The Board accepted Sheila Bond's resignation from her position as school lunch monitor, effective August 20, 2008.

Appointments

1) 2008 Summer Appointments

The Board approved the 2008 Summer Appointments as presented:

<u>Recommendation</u>	<u>Description</u>
Brenda Bezio	Pilot Projects; \$43.08/hr. - not to exceed 24 hrs.
Lori Darst	Pilot Projects; \$43.08/hr. - not to exceed 24 hrs.
Kristie Hulbert	Pilot Projects; \$43.08/hr. - not to exceed 24 hrs.
Kathryn Meyer	SMS Dean of Students July 1 - August 31, 2008; \$368.06/day - not to exceed 25 days (Note: This is a correction to her daily rate - numbers were transposed on June 19, 2008 action.)
Donna Baker	English Curriculum Work; \$43.08/hr. - not to exceed 2 hours
Jackie LaFountain	Athletic Office Summer 2008; \$16.74/hr. - not to exceed 37.5 hours
Wanda LaRose	Summer 2008 Substitute Teacher Aide; \$8.40/hr. - not to exceed 27 hours

Linda Haubner	Fall Physicals and Office Relocation; \$43.08/hr. - increasing not to exceed hours from 50 to 70 hours
Jackie Bracy	Fall Physicals and PreK screening; \$43.08/hr. - increasing not to exceed hours from 35 to 75 hours
Barbara Davis-Meconi	Fall Physicals and Immunization Clinic; \$43.08/hr. - increasing not to exceed hours from 55 to 73 hours
Deborah Smith	Fall Physicals and Immunization Clinic; \$18.81/hr. - increasing not to exceed hours from 20 to 30 hours
Lynne Sheehan	Fall Physicals; \$18.18/hr. - increasing not to exceed hours from 25 to 35 hours
Valerie Butler	Fall Physicals; \$43.08/hr. - increasing not to exceed hours from 25 to 30 hours
Kim Quinn	Grant Writing and Office Relocation; \$43.08/hr. - increasing not to exceed hours from 30 to 50 hours
Sandy Verity	2008 Summer School Enrichment; \$43.08/hr. - not to exceed 5 hours

2) Interscholastic Coaching Positions: 2008-09 School Year

The Board approved the Fall Coaching recommendations for the 2008/2009 school year.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Football	Volunteer	Travis LaVarnway*	Volunteer
Boys Soccer	JV Assistant Modified	George "Tom" Stackpole, Jr.* Dan "Keaton" Gallagher*	\$2,165 \$2,371

*Emergency Conditional

Adjustment of Hours for School Monitor

The Board approved the adjustment to monitor hours as presented below. The adjustment is due to a re-assignment.

<u>Name</u>	<u>Previous Hours</u>	<u>New Hours</u>
Denise Dufresne	2.5	2.25

Substitute and Tutor Appointments

The Board approved the substitute and tutor appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprinting Status</u>
Jessica Klimkiewicz	Certified Tutor - \$43.08/hour	Cleared
Victor Pomerville	Certified Tutor - \$43.08/hour	Cleared
Bridget Provost	Certified Tutor - \$43.08/hour	Cleared
Scott Ferris	Substitute Custodial Worker - \$11.10/hr.	Cleared
Nancy Montefusco	Substitute School Lunch Monitor - \$8.40/hr.	Emerg. Conditional
Amy Baker	Substitute School Lunch Monitor - \$8.40/hr.	Emerg. Conditional
Ericka Gould	Substitute School Lunch Monitor - \$8.40/hr.	Emerg. Conditional
	Substitute Bus Monitor - \$8.40/hr.	
Joannah Racine	Substitute School Lunch Monitor - \$8.40/hr.	Emerg. Conditional

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of July 2008 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (July 2008)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (July 2008)
- 4) Summary of Monthly Wire Transfers (July 31, 2008)
- 5) Certificates of Deposit and Reserve Accounts (July 31, 2008)
- 6) Budget Status Report (Month Ending July 2008)

Treasurer's Report

The Board accepted the July 31, 2008 Treasurer's Report as presented in Appendix I.

Motion carried

Vote on the motion 6 – yes
0 – no

New Business

Business

Establishment of Physical Therapy Position

Dr. Gallagher moved, seconded by Mr. Wachtmeister that the Board request the Clinton County Civil Service Commission to establish one Physical Therapist position for the District, effective September 1, 2008.

Motion carried

Vote on the motion 6 – yes
0 – no

Instructional

Out of State Conference Request

Based on Mrs. Amo's recommendation, Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board approve Diane Smith's request to attend Wilson Language Training's Overview of EmPOWER: An Approach to Teaching Expository Writing in Oxford, Massachusetts on July 30, 2008.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Appointments

1) School Lunch Monitor

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the following 8 week probationary appointment:

- Name of appointee: Marjorie Jock
- Civil Service Title: School Lunch Monitor – 2.5 hours/day
- Effective Date: September 2, 2008
- Fingerprint Clearance Status: Cleared
- Initial District-wide Assignment: Momot Elementary School
- Salary Schedule: School Monitor
- Level: G
- Salary: \$10.36/hour

Motion carried

Vote on the motion 6 – yes
0 – no

2) School Lunch Monitor

Dr. Gallagher moved, seconded by Mr. Wachtmeister that the Board approve the following emergency conditional 26 week probationary appointment:

- Name of appointee: Maryann Rebideau
- Civil Service Title: School Lunch Monitor – 2.5 hours/day
- Effective Date: September 2, 2008
- Fingerprint Clearance Status: Emergency Conditional

Initial District-wide Assignment: Stafford Middle School
Salary Schedule: School Monitor
Level: Entry
Salary: \$9.68/hour

Motion carried Vote on the motion 6 – yes
0 – no

3) School Lunch Monitor

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board approve the following emergency conditional 26 week probationary appointment:

Name of appointee: Nancy Montefusco
Civil Service Title: School Lunch Monitor – 2.5 hours/day
Effective Date: October 31, 2008
Fingerprint Clearance Status: Emergency Conditional
Initial District-wide Assignment: Momot Elementary School
Salary Schedule: School Monitor
Level: Entry
Salary: \$9.68/hour

Motion carried Vote on the motion 6 – yes
0 – no

4) School Lunch Monitor

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board approve the following emergency conditional 26 week probationary appointment:

Name of appointee: Hdiye (Houda) Bakour
Civil Service Title: School Lunch Monitor – 2.25
hours/day
Effective Date: September 2, 2008
Fingerprint Clearance Status: Emergency Conditional
Initial District-wide Assignment: Oak Street Elementary School
Salary Schedule: School Monitor
Level: Entry
Salary: \$9.68/hour

Motion carried Vote on the motion 6 – yes
0 – no

5) School Lunch Monitor

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the following emergency conditional 26 week probationary appointment:

Name of appointee: Kelly Loner
Civil Service Title: School Lunch Monitor – 2.25
hours/day
Effective Date: September 2, 2008
Fingerprint Clearance Status: Emergency Conditional
Initial District-wide Assignment: Bailey Avenue Elementary School
Salary Schedule: School Monitor
Level: Entry
Salary: \$9.68/hour

Motion carried Vote on the motion 6 – yes
0 – no

6) Teaching Assistant

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the following 3 year probationary appointment:

Name of appointee: Patricia Hartshorn
Tenure area: Teaching Assistant

Date of commencement of the
3 year probationary appointment: September 1, 2008

Expiration date of the
3 year probationary appointment: August 31, 2010 (granted Jarema
Credit 2007/2008 School Year)

Certification status: NYS Teaching Assistant Level 1,
effective 2/1/07

Initial Assignment: Oak Street Elementary School
2008/2009 Base Salary: Step 2 Teaching Assistant (\$22,236)

Motion carried Vote on the motion 6 – yes
0 – no

7) Teaching Assistant

Mrs. Boise moved, seconded by Dr. Gallagher that the Board approve the following one year substitute appointment:

Name of appointee: Denise Morrison
Tenure area: Teaching Assistant

Date of commencement of the
one year substitute appointment: September 1, 2008

Expiration date of the
one year substitute appointment: June 30, 2009

Certification status: NYS Initial Certificate – Literacy B-6,
effective 9/1/06 and Provisional Prek-
6, effective 9/1/03

Initial Assignment: Oak Street Elementary School
Salary: Step 1 Teaching Assistant (\$21,375)

Motion carried Vote on the motion 6 – yes
0 – no

8) Physical Therapist

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the following emergency conditional 26 week probationary appointment:

Name of appointee: Ann Ford
Civil Service Title: Physical Therapist
License: NYS Physical Therapist through
4/30/10

Effective Date: September 1, 2008

Fingerprint Clearance Status: Emergency Conditional

Initial Assignment: District-wide

Salary Schedule: Teacher's

2008/2009 Base Salary: Step 10 Master's (\$52,851)

Motion carried Vote on the motion 6 – yes
0 – no

Concluding Reports and Remarks**Superintendent's
Reports/Remarks**

Mr. Short informed the Board that he attended the Freshman Orientation for parents. He found Bailey Rabideau's "dress code fashion show" striking. Bailey and the PHS CSO along with Heather Hall, Sunshine Turner, and

Laurie Noelting organized the “show” over the summer. PHS students presented a “fashion show” depicting the school dress code which was a unique way to inform students and parents.

Dr. Gallagher suggested the DVD be shown on the public access channel. Mr. Short stated that Bailey is working with Mr. Fairchild to obtain releases from the parents of students in order to post the DVD on the District’s website.

Board Members Remarks

Mr. Wachtmeister inquired if the District has heard from the Board of Assessment Review. Mr. Lebrun reported that another meeting to obtain additional information is scheduled for October 8 and a decision is expected to be made within 5 days of that meeting.

Mr. Wachtmeister commented on Catherine Gardens, a 31 unit housing project at the former site of Seton Catholic High School. The funding for this project provides a significant subsidy or means for developers not to pay taxes. He requested that Mr. Lewis of Lewis and Greer be asked to provide an explanation of the funding for projects of this type. It appears that this project will be funded by tax dollars. If this is going to be tax exempt, the District needs to monitor the granting of tax exemptions as there are a large number of tax exempt properties in the City.

Mr. Wachtmeister thanked Mr. Lebrun for providing information regarding the number of units qualifying for tax exemptions as well as the criteria to qualify for an exemption.

Mr. Morris reminded everyone that Tuesday is opening day for staff and that on Wednesday students return. He wished all a great year.

Adjournment

There being no further business, Mr. Richardson moved, seconded by Mrs. Boise that the meeting be adjourned at 7:56 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on September 11, 2008 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived at 6:19 p.m.)
Leisa Boise – excused
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present (arrived at 6:09 p.m.; left at 7:20 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – excused
Glenn Hurlock (High School Assistant Principal) – excused
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Dr. Gallagher moved, seconded by Dr. Robbins that the Board go into executive session at 6:06 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (labor contract negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

6:09 p.m. – Mr. Wachtmeister arrived.

6:19 p.m. – Ms. Bentley arrived.

Dr. Gallagher moved, seconded by Ms. Bentley that the Board return to public session at 7:20 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

7:20 p.m. – Mr. Wachtmeister left the meeting.

Pledge of Allegiance

Dr. Gallagher led the pledge.

Recognition of Retirees

As each retiree’s name was called, Mr. Morris and Mr. Short presented them with a token of appreciation and a certificate recognizing their years of service.

Dorothy Broderick and Pauline Stone

Roxanne LaBarge spoke about Dottie Broderick and Pauline Stone and their reputations as “tell it like it is ladies with hearts of gold.” Annually, Mrs. Stone runs a Christmas store where students can purchase gifts for their families. The store is her pride and joy. Suffering from “empty nest syndrome,” Pauline and her husband took two students on a trip to Disney World. Dottie is like a walking heart. She wanted her students to be all they could be. She taught and believes in patriotism as is evidenced by the annual second grade Red, White, and Blue Program. It is most fitting she is being recognized on Patriot’s Day. Ms. LaBarge closed by reminding everyone of former teacher Sandy Deignan’s motto: “live your life in such a way that when your feet hit the floor in the morning, the devil shudders and says oh darn.”

Judith Clancy

Amanda Madore and Michelle Walpole spoke about the impact Mrs. Clancy had on them as both a mentor and college instructor. Miss Madore knew her first as professor in numerous courses she took at SUNY Plattsburgh and later as mentor when she taught at Stafford Middle School. Both she and Mrs. Walpole remember Mrs. Clancy’s graduate classes the most. Many times at the start of a class she would read “picture books” to the students. This taught them that you are never too old to be read to. Mrs. Walpole thanked her for her guidance as a professor, co-worker, colleague, and friend.

Gary Deso

Mr. Short commented that Mr. Deso is quite familiar with the Board meeting room as for years he has set up the room for meetings as well as recorded the audio. Mr. Neiderer highlighted Mr. Deso’s career starting as a substitute custodial worker and moving on to become head custodian. He was a dedicated individual who took pride in the schools being clean and safe for students and staff. Mr. Deso supported all the sports teams being sure the events were set-up. Mr. Neiderer thanked him for his dedication.

Angela “Bunny” Esposito

Mrs. Zales introduced Mary VonBargen, Peggy O’Connell, and Jocelyne LaVigne. Mrs. VonBargen thanked Bunny for being a special person. Mrs. O’Connell worked with her very often at the 3rd grade level. Ms. Esposito developed the 3rd Grade Field Day outdoor cooking center, implemented a grade 3 to 4 looping program with a special education inclusion program, worked on committees developing science and math curriculum guides, and set up the science lab for the State science test. Her 4th grade classes re-created the first Thanksgiving by cooking turkey and vegetables over an outdoor fire and she has fostered pen pal programs for her students.

Mrs. VonBargen stated that Mrs. Esposito is an advocate for special needs children. When she started working as a beginning teacher, Bunny shared her wisdom with her and taught her kids to discover learning, that being flexible is important, and to teach to the moment and celebrate each moment.

Mrs. O’Connell said that as teacher and as a friend, she is an excellent and dedicated model to follow and now time for her to enjoy retirement.

Nona Garrand

Rick Durham who worked with Mrs. Garrand at SMS said it was an honor to be doing this for her. She is one of the most dedicated professional people in the District and in the profession. He has never seen anyone put so much effort into a job – making sure every student had the very best education

possible. She made sure that she never compromised making sure every student received everything possible and was willing to try new things. She cannot be replaced and a better partner he will never have. He congratulated her on her retirement as she deserves it.

In closing, Mr. Short commented there are mixed feelings when someone retires as there is lost of great staff and wished all the best in their retirement.

Reports on Opening School

Mrs. Zales – Oak has welcomed a number of new staff members, 200 students, and held a kick off for PBIS. The 8:1:2 program is going well and the open house was extremely well attended.

Ms. Pernice reported for PHS as Mr. Fairchild and Mr. Hurlock were at the Open House. Ms. Pernice reported that things were done a little differently this year and all the madness of the first day of school in the Guidance Office was gone. Freshman orientation was one morning in August with upper class students helping the freshman find where they needed to go, etc. It was also the same for the parents in the evening. It was a great beginning. The format for open house is a meet and greet with students available to provide information about the different clubs.

She reported that she has a most amazing intern who has re-created the Guidance Department website. It is expected to be completed by the end of October with information on all scholarships (due dates, application, etc.), information for parents and teachers, and a calendar – very cool! As far as she can see “we’re happy.”

Mrs. Thompson reported that Bailey had a smooth opening with a number of new faculty and staff. She thanked the Board for adding another section of kindergarten over the summer as there are 76 kindergarteners. The students in the new Prekindergarten program are doing well. Staff members with smiling faces have been available to help students and parents transition to the new school year.

Mrs. Lamberti thanked the custodial and maintenance staff for all their hard work over the summer – creating a new room, moving staff, installing SmartBoards, etc. They did an outstanding job. Momot had a great beginning with 480 students. This is Mr. Fortin’s second year as the Dean of Students and everyone is very excited about the new year.

Mrs. Amo reported that SMS is having a fantastic beginning of the year and is running smoothly. They also revamped the 6th grade orientation which was held a week before school with parents and students. It was a tremendous experience with an excellent turnout. Students from the PHS National Honor Society volunteered their morning and escorted parents and students to the classrooms. They appeared to be excited to help the 6th graders. She reported that the scheduling workshop she attended was beneficial as well as having the Guidance Staff and Dean of Students available during the summer. SMS is on to great things with a good sense of community.

Mrs. Selzer-Clark reported that the Special Education Department enrolled 10 new students on the first day of school. Mrs. Waldron and Mrs. Durocher provided amazing support; and with open lines of communications, resolved a few “glitches.” She had a good meeting with Special Education staff prior to opening day

Mr. Neiderer reported that transportation went well as drivers and monitors made sure everyone was aware of the schedule. All schools were busy over the summer with many projects still being completed. There have been good

changes on the sports fields and playgrounds and everything is coming along nicely.

Mr. Short reported that when he and Mrs. Carrino toured the schools on opening day, everything was running very smoothly. The year is off to a good start but there are plenty of things to do. Now the good hard work begins. He thanked all the administrators for their reports.

Public Comment

No one spoke.

Consent Agenda Items

Dr. Gallagher requested that action on the Mountain Lake PBS Partnership Agreement be removed from the Consent Agenda.

Dr. Robbins moved, seconded by Ms. Bentley that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on August 28, 2008.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held September 11, 2008.

CPSE

Recommendations

Based upon the recommendations of the Committee on Preschool Special Education and the completion of due process requirements, the Board approved the amendments/modifications, classifications, and transfer/continuing placement as presented.

Amendments/Modifications

<u>I.D.#</u>	<u>Amendment/Modification</u>
25018	Reduce Speech to 3 x 45/wk
25290	End summer services as of 8/4/08. Fall services will remain the same.
25090	Reduce SEIT to 3 x 60/wk and Speech to 3 x 45/wk
25053	Increase Speech to 5 x 60/wk, Assistive Tech. 1 x 30/wk.

Classification

<u>I.D.#</u>	<u>Classification as</u>	<u>Recommendation</u>
25425	Preschool child with a disability	SEIT 3 x 60/wk; Speech 3 x 45/wk; Counseling 1 x 60/wk, O.T. evaluation
25426	Preschool child with a disability	SEIT 2 x 60/wk; Speech 2 x 60/wk; O.T. evaluation
25435	Preschool child with a disability	P.T. 90 minutes/wk; O.T. 1 x 60/wk; 1:1 aide 3hrs/wk; COS 1 x 30/month
25427	Preschool child with a disability	SEIT 2 x 60/wk; Speech 2 x 60/wk; effective 01/09.

Transfer/Continuing Placement

<u>I.D.#</u>
25187

Personnel

Resignations

The Board accepted MaryAnn Rabideau's resignation from her position as school monitor, effective September 2, 2008.

Change in Effective Date of Appointment

The Board approved the change in the effective date of Nancy Montefusco's appointment as school monitor from October 31, 2008 to September 12, 2008.

Change in Bus Driver Hours

The Board approved an increase in Allan Seymour's hours as a Bus Driver from 3.5 hours/day to 3.75 hours/day, effective September 12, 2008.

Appointments

2008 Summer Appointments

The Board approved the 2008 Summer Appointments as presented:

<u>Recommendation</u>	<u>Description</u>
Amanda Madore	SMS Special Education IEP Summer Work: \$43.08/hour - not to exceed 6 hours
Tim Hanrahan	PHS AIS ID/Placement; \$43.08/hr. – increase not to exceed hours from 5.5 hours to 8.5 hours

Educational Technologists

The Board approved the appointment of the staff members listed below as educational technologists for the 2008/2009 school year. Based on negotiated contract, their rate of pay is \$43.08/hour.

<u>School</u>	<u>Not to exceed Hours</u>	<u>Recommendation</u>
Bailey	80	Sarah McCarty
Oak	80	Carol Rock
Momot	33.3	Debra Davis
	33.3	Melissa Caraballo
	33.3	Mary Gertsch-Cochran
SMS	47.5	Kym Duffina
	47.5	Bryan Gottlob
PHS	47.5	Rod Sherman
	47.5	Anna Sherman

Head Teachers

The Board approved the appointments and rate of pay of the Head Teachers for 2008/2009 as listed below:

- Mary Lou LaRocque (\$810)– Bailey Avenue Elementary School
- Carol Robertson (\$810) – Oak Street Elementary School
- Kristine Lutters (\$810) – Momot Elementary School

Substitute Appointment

The Board approved the substitute appointment and rate of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprinting Status</u>
William Myers	Substitute Teaching Assistant Non-certified) - \$8.40/hour	n/a

Business

Disposal of Surplus Property

The Board authorized the disposal of the surplus property listed below. Bus #8 would be auctioned on EBay, the furniture items auctioned off by a local auction house, and printers would either be traded-in for credit from a local vendor or auctioned off.

25 wooden library chairs	Wooden table (72"x36"x26") adjustable
9 cushion chairs	Student cubbies (48"x12"x52")
7 round library tables	Sharp SF-2040 copier

- | | |
|--|---|
| 1 table (6'x3') with dividers | Minolta DI450 copier |
| (2) 2 drawer legal file cabinets 18"x28"x30" | (2) Sharp AR150N copiers |
| Record player | Sharp AL1540CS |
| Filmstrip viewer | Xerox 5614 |
| (2) 60" spinning book racks | 3 chalkboards – misc. sizes |
| Student desk, adjustable (18"x30"x24") | 16 misc. modular office partition pieces
with hardware |
| Wooden desk (18"x30"x20") | Library chair |
| Trapezoid table (54"x24"x22") | Formica laminate "L" shaped desktop piece |
| (2) Tables (60"x30"x22") | PCSD Bus #8 (1995 Thomas Navistar Vista;
35,653 approx. miles; VIN
1HVBDABN3TH272554) |
| (4) Wooden tables (72"x30"x22") | |
| (2) Wooden tables (60"x30"x22") | |
| (14) Wooden chairs (kindergarten size) | |
| Art easel | |

Substance Abuse Prevention

Counseling Agreement The Board authorized the Superintendent of Schools to sign the Substance Abuse Prevention Counseling Agreement (Appendix I) with Champlain Valley Family Center for the providing of substance abuse prevention counseling – 3 days per week at Plattsburgh High School and 2 days per week at Stafford Middle School, for a term of ten (10) months commencing September 2008 to June 2009 at a cost of \$35,430.

**Adventure Based
Counseling Program**

The Board authorized the Superintendent of Schools to sign the contract for the 2008/2009 Adventure Based Counseling Program from Behavioral Health Services North. The amount of the contract is \$9,840 and is detailed in Appendix II.

Motion carried Vote on the motion 7 – yes
0 – no

Correspondence

- Announcement of NYSSBA's Area 6 Dinner Meeting
- Letter from Pamela Dragoon regarding a tax exemption for the disabled – Mr. Short was asked to include discussion of the tax exemption for the disabled on the next Board agenda.

New Business

Business

Instructional

Over-night Trip for NYSSMA Conference

Based on Mr. Fairchild's recommendation, Dr. Gallagher moved, seconded by Mr. Sullivan that the Board approve Linda Sullivan and William Verity's request for 5 students to participate in the New York State School Music Association (NYSSMA) Conference All-State in Rochester, December 4-7, 2008.

Motion carried Vote on the motion 7 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Appointments

School Bus Driver

Mr. Herkalo moved, seconded by Ms. Bentley that the Board approve the following 26 week probationary appointment:

- Name of appointee: Roy Seem
- Civil Service Title: School Bus Driver
- Effective Date: September 12, 2008
- Fingerprint Clearance Status: Cleared
- Initial District-wide Assignment: n/a
- Salary Schedule: Bus Driver
 - Level: 1
 - Salary: \$8821.80 for 3.75 hours daily; 174 days (pro-rated from contractual salary of \$8,613, which is based on 3.5 hours daily; 182 days)

Motion carried Vote on the motion 7 – yes
0 – no

School Lunch Monitor

Mr. Herkalo moved, seconded Ms. Bentley that the Board approve the following emergency conditional 26 week probationary appointment:

- Name of appointee: Ericka Gould
- Civil Service Title: School Lunch Monitor
- Effective Date: September 12, 2008
- Fingerprint Clearance Status: Emergency Conditional
- Initial District-wide Assignment: Momot Elementary School
- Salary Schedule: School Monitor
 - Level: Entry
 - Salary: \$9.68/hour – 2.5 hours/day

Motion carried Vote on the motion 7 – yes
0 – no

Items Removed from Consent Agenda

Mountain Lake PBS Voluntary

Partnership Agreement

Dr. Gallagher moved, seconded by Mr. Herkalo that the Board authorized a payment of \$500 in support of the Mountain Lake PBS Voluntary Partnership. This annual partnership entitles collaborating schools to receive a monthly copy of the programming schedule, access to EdVideo Online Workshops and Professional Development Workshops, notification and access to all outreach activities and to receive information on upcoming educational events.

Motion carried Vote on the motion 6 – yes
0 – no
1 – abstention (Mr. Morris)

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Selection of Voting Delegate for the NYSSBA Annual Business Meeting

Mr. Short called the Board's attention to the NYSSBA Annual Meeting proposals and asked them to review the proposals so as to give the Board's delegate direction on how to vote. The proposals come from school boards who are members of NYSSBA.

Dr. Gallagher moved, seconded Dr. Robbins that the Board appoint Patricia Bentley as the voting delegate for the 2008 NYSSBA Annual Meeting in New York City on October 18, 2008.

Motion carried

Vote on the motion 6 – yes
0 – no
1 – abstention (Ms. Bentley)

Finalization of the Listing of Committees on Which Board Member Serve

Committee membership was finalized with Ms. Bentley added to the Negotiations/Contracts Review for Support Staff. Mr. Richardson was designated an alternate on the Facilities Planning Committee as it was noted that the Facilities Committee had five members which would constitute a quorum of the Board.

Board Member Reports

Professional Improvement Committee (PIC): Dr. Gallagher reported he attended the first meeting of PIC on Wednesday. Mrs. Carrino and the committee finalized the timeline for the October 14 Staff Development Day and established a committee to review Pepsi Grants. Meeting dates for the year were set. It was a brief and productive meeting.

Board Members Remarks

Mr. Herkalo reported that he attended the 4th grade parent orientation at Momot which was the first one for 4th grade. It was entertaining as well as informational. SmartBoards were used and well presented.

A concern was brought to him by several parents of PHS 9th graders about social studies class viewing or being shown excerpts from R-rated movies. A permission form for parents to sign was set home. He was asked if there is another way for the information to be presented.

He also asked about 7 & 8 grade class schedules and why they were not sent to students prior to the start of school. Mrs. Amo stated that many times the schedules are being worked on right up to the night before school starts. It has not been done in the past for 7 & 8 grades but for 6th graders to become familiar with schedules. She will review the matter.

Mr. Short will look into issue of R-rated movies and update the Board.

Dr. Gallagher announced that the County Legislature approved the hiring an executive director to work with victims of sexual abuse.

Dr. Robbins reported that Ms. Bentley was a delegate to the Democratic National Convention (DNC) and will be speaking about her experience in October. This might be of interest to some of the high school students.

Mr. Morris reported that a number of people are upset about the cutting of the trees behind PHS and that WPTZ might be doing an editorial on the issue. This began about 5 years ago when the athletic fields were being developed at PHS so that students do not have to drive to practice fields around the City. It was voted years ago to remove the trees at the leisure of the District and when it was most cost effective to do so. He applauded what has been done and will be done. Once completed, the fields will be fantastic asset for both District students and the City.

On the same issue, Dr. Gallagher noted that he has friends who live in the condos; and they have complimented Mr. Short and Mr. Lebrun on their public relations work to keep all informed of what is being done. Mr. Lebrun

noted Mr. Neiderer has also spent a lot of time on this issue. Mr. Short stated that it will look ugly before it looks better. Mr. Lebrun has a plan to replant some of the trees including the planting of shade trees at the elementary buildings to help with cooling, etc. At this time rye grass will be planted. Mr. Short reported that he will take the information he has provided WPTZ and the Board and write a press release to keep the public informed. He asked that the Facilities Committee meet to discuss plans for the next phase at the site.

Public Comment

No one spoke.

Adjournment

There being no further business, Ms. Bentley moved, seconded by Dr. Robbins that the meeting be adjourned at 8:47 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on September 25, 2008 – 6:00 p.m. – Plattsburgh High School Cafeteria

Roll

Board of Education

Patricia Bentley – absent
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – absent
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Dr. Robbins moved, seconded by Mrs. Boise that the Board go into executive session at 6:07 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment of particular persons).

Motion carried

Vote on the motion 8 – yes
0 – no

Dr. Gallagher moved, seconded by Mr. Herkalo that the Board return to public session at 7:05 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Mr. Morris led the pledge of allegiance.

**Mission Statement and
Core Values Readers**

Mike Seeber and Jenny Phillips read the District’s Mission Statement and Core Values

Spotlight

High School Student Trips

Mr. Fairchild introduced representatives from the Multicultural Club and the German American Partnership Program (GAPP). Multicultural Club advisor

Mrs. Yadollahpour and students Monique Arvisais-Anhalt, Carissa Boire, Jenny Phillips, and Rebecca Robbins narrated a PowerPoint showing highlights of their trip to Spain. GAPP advisor, Mrs. Seeber told the Board there were twenty-five students who went to Germany and lived with German families last spring. Students Alexander Gladwin, Martha Gray, Annette Liem, Kurt Reh, Benjamin Schultz, and Michael Seeber spoke about what the experience met to them.

Mr. Fairchild thanked the Board for their continued support of the programs. In response to a question he informed the Board there are only a couple of schools in New York State participating in GAPP.

Mr. Short and Mr. Morris presented the advisors and students Certificates of Appreciation.

Report

2007/2008 Financial Report

Mr. Morris reported that, as members of the Board’s Audit Sub-committee, he and Mrs. Boise met with the auditors and reviewed the report. The report was excellent. Mr. Short stated it is a credit to the Business Office staff. Mr. Wachtmeister noted that, in light of what is happening in the financial markets, the reserve funds will prove to be beneficial over the next few years especially the Retirement Reserve Fund

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board accept the Financial Report for the fiscal year ended June 30, 2008 and the Management Letter as prepared by Conroy, Boulrice, Telling & Trombley, PC.

Motion carried

Vote on the motion 8 – yes
0 – no

Public Comment

No one spoke.

Consent Agenda Items

Dr. Gallagher moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on September 11, 2008.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held September 25, 2008.

CSE Recommendation

Based upon the recommendation of the Committee on Special Education and the completion of due process requirements, the Board approved the amendment/modification as presented.

Amendment/Modification

I.D.# Amendment/Modification

10429 Reduce TOD – 10 hrs. consult. Remove CTM – 5 X 60 min./wk. and TOD services – 1:2 – 1 X 30 min./wk. Remove speech consult – 1 X 15 mn.

Personnel

Appointments

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprinting Status</u>
Anne Schneider	School Monitor – \$8.40/hr.	Emergency Conditional
Maryann Ellsworth	School Monitor – \$8.40/hr.	Emergency Conditional
Florence Ormsby	School Monitor – \$8.40/hr.	Emergency Conditional
Crystal Fox	School Monitor – \$8.40/hr.	Emergency Conditional
Lisa Cooney	School Monitor – \$8.40/hr.	Emergency Conditional
Kim Granmoe	School Monitor – \$8.40/hr.	Emergency Conditional
Diane Boglisch	School Monitor – \$8.40/hr.	Emergency Conditional
	Food Service Helper – \$8.40/hr.	
Alysia Ahrent	Substitute Teacher, Non-Certified, \$81.00/day	Cleared
Kathleen Anthony	Substitute Teacher, Non-Certified, \$81.00/day	Cleared
Kathleen Anthony	Substitute Teaching Asst., \$8.40/hour	Cleared
Barbara Banker	Substitute Teacher, Non-Certified, \$81.00/day	Cleared
Barbara Banker	Substitute Teaching Asst., \$8.40/hour	Cleared
Felicia Battiste	Substitute Teacher, Certified, \$91.00 per day	Cleared
Elizabeth Bunker	Substitute Teacher, Certified, \$91.00/day	Cleared
Brian Defayette	Substitute Teacher, Non-Certified, \$81.00/day	Cleared
Jessica Mitchell-Briehl	Substitute Teacher, Certified, \$91.00/day	Cleared
Michael Kulik	Substitute Teacher, Certified, \$91.00 per day	Cleared
Pammy Maloney	Substitute Teacher, Certified, \$91.00/day	Cleared
Marie Parry	Substitute Teacher, Non-Certified, \$81.00 per day	Cleared
Melanie Pascarella	Substitute Teacher, Certified, \$91.00/day	Cleared
Marcia Podolak	Substitute Teacher, Certified, \$91.00/day	Cleared
Paula Schares	Substitute Teacher, Non-Certified, \$81.00 per day	Cleared
Paula Schares	Substitute Teaching Asst., \$8.40 per hour	Cleared
Tamie Stephensen	Substitute Teacher, Certified, \$91.00/day	Cleared
John Streker	Substitute Teacher, Non-Certified, \$81.00 per day	Cleared
Amanda Tourville	Substitute Teacher, Certified, \$91.00/day	Cleared

Tutors at the Champlain Home for Children

The Board approved the appointment of the staff members listed below as tutors for the 2008/2009 school year for students who are placed at the Champlain Home For Children.

Recommendations

Mary Lou LaRocque (Megarr) at \$43.08/hour; not to exceed 230 hours
 Scott Keeney at \$43.08/hour; not to exceed 230 hours

Intramural Appointments

The Board approved the appointments of the staff listed below as intramural teachers for the 2008/2009 school year at the stipend as listed.

<u>Districtwide</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Hiking	Coordinator	Tom Armstrong	\$1,945
Skating	Coordinator	Charlene Berry	\$405
	Asst. Coordinator	Kate Messner	\$405
Skiing	Coordinator	Scott Given	\$836 - 3 trip minimum, +\$277 per trip; \$1,945 maximum
	Asst. Coordinator	Russ Puschak	\$628 - 3 trip minimum, +\$207 per trip; \$1,457 maximum

Building Intramurals

<u>Senior High</u>	<u>180 Sessions</u>	<u>Recommendation</u>	<u>Stipend</u>
(Max. 20 sessions per activity)		Chris Beaudin	\$40.16 per session
		Mike Bordeau	\$40.16 per session
		Neil Bowlen	\$40.16 per session
		Chris LaRose	\$40.16 per session
		Tim Mulligan	\$40.16 per session
		Brad LaValley	\$40.16 per session
		Lori Latremore	\$40.16 per session

	Ilene Fessette	\$40.16 per session
<u>Stafford MS</u> <u>180 Sessions</u>	<u>Recommendation</u>	
(Max. 20 sessions per activity)	Pat Goodell	\$40.16 per session
	Jim Manchester	\$40.16 per session
	Vickie McMillan	\$40.16 per session
	Chris Hartmann	\$40.16 per session
	Jason Nisoff	\$40.16 per session
 <u>Oak Street</u> <u>130 Sessions</u>	 <u>Recommendation</u>	
(Max. 20 sessions per activity)	Kim Quinn	\$40.16 per session
	Jan Flynn	\$40.16 per session
	Annmarie Curle	\$40.16 per session
 <u>Momot Elem.</u> <u>150 Sessions</u>	 <u>Recommendation</u>	
(Max. 20 sessions per activity)	Joanne Votraw	\$40.16 per session
	Karin Trombley	\$40.16 per session
	Jan Flynn	\$40.16 per session
	Annmarie Curle	\$40.16 per session
	Mema Miller	\$40.16 per session

**Extension of Emergency
Conditional
Appointments**

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointments of the staff members listed through October 29, 2008:

<u>Staff Member</u>	<u>Position</u>
George "Tom" Stackpole	Boys Soccer – JV Assistant Coach
Travis LaVarnway	Football - Volunteer
Erica Gould	School Monitor
Amy Baker	School Monitor – Substitute
Joanah Racine	School Monitor – Substitute

Business

**Reports for
Board Information**

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of August 2008 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (August 2008)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (August 2008)
- 4) Summary of Monthly Wire Transfers (August 31, 2008)
- 5) Certificates of Deposit and Reserve Accounts (August 31, 2008)
- 6) Budget Status Report (Month Ending August 2008)

Treasurer's Report

The Board accepted the August 31, 2008 Treasurer's Report as presented in Appendix I.

**Budget Transfer
over \$25,000**

The Board authorized the budget transfers as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$72,946	A2250-490-48-200 BOCES Handicapped Services	A2250-150-42 Special Education Teacher Salaries
\$116,768	A2250-490-48-200 BOCES Handicapped Services	A2820-150-42 Psychologist Salaries

To cover salary expenses due to the creation of district-based special education programs.

Learn and Serve America and Mentoring Program Contract

The Board authorized the Superintendent of Schools to sign a contract (Appendix II) with Champlain Valley Family Center for Coordination of the Learn and Serve America/Mentoring Program for the 2008/2009 school year for the amount of \$47,975.

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

The Board received the following correspondence:

- Letter from Pamela Dragoon regarding a tax exemption for the disabled,
- Letter from Putnam Valley Central School District seeking the Board's support of a resolution regarding the use of regional rates (CPI-U) where educational laws reference the consumer price index,
- Letter from Senator Little to Mr. Morris regarding the beginning of the school year and issues impacting school districts.
- Mr. Morris and Dr. Gallagher each received a letter, which was also sent to the newspaper, from the residents of Adirondack Gardens regarding the condition of the area at Plattsburgh High School where trees were recently removed. It was stated that there is a plan to make the area more attractive by planting appropriate species of trees.

New Business

Business

PHS Extracurricular Accounts

Due to the lack of account activity, Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board authorize the removal of the clubs listed from having access to extracurricular accounts. Any funds in these accounts will be transferred to the Student Association Account.

- | | |
|---------------------------|------------------|
| Chess Club | SADD |
| Communication Club | Science Club |
| Holiday Club | Science Olympiad |
| Managers and Service Club | |

Motion carried

Vote on the motion 8 – yes
0 – no

Per the Internal Auditor's recommendation, Dr. Gallagher moved, seconded by Mr. Wachtmeister that the Board authorize the transfer of the Hall of Fame and Hornet Association accounts to the Booster Club.

Motion carried

Vote on the motion 8 – yes
0 – no

Universal Prekindergarten (UPK) Contracts

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board authorize the Board President and Superintendent of Schools to sign contracts for UPK services for ten (10) students at the SUNY Plattsburgh Child Care Center (Appendix III) and four (4) students at Our Lady of Victory Pre-K and Nursery (Appendix IV).

Motion carried

Vote on the motion 8 – yes
0 – no

**Out of State
Conference Request**

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board approve Christina Coryea’s request to attend the CSEA 98th Annual Delegates meeting September 21-26, 2008 in Washington, D.C.

Motion carried

Vote on the motion 8 – yes
0 – no

**Discussion of Board
Policy 6215**

Tax Exemptions for Senior Citizens (with Limited Income) and Disabled (with Limited Income)

Dr. Robbins asked if the Board has the authority to allow the exemption when a child attending a public school within the District is in residence on an individual basis.

Mr. Lebrun replied that his understanding is the Board cannot waive for a specific individual but for all qualifiers. Currently there are about 22 disability exemptions and 252 senior citizens exemptions. At this time, if the policy were to be changed, the District does not know who would qualify for the exemption.

Mr. Wachtmeister noted that there is a requirement to prove eligibility and he doesn’t think there would be a large number of additional people eligible to qualify. He noted that the District is not reimbursed by the State for revenues lost through this exemption, which is unlike the STAR exemption. He recommended that the District contact the school attorney to inquire if the exemption may be qualified.

Mr. Short will contact the school attorney and will update the individual who inquired.

Instructional

Trip/Fund Raisers

Drama Club

Based on John Fairchild’s recommendation, Dr. Gallagher moved, seconded by Mr. Herkalo that the Board approve Cheryl Maggy’s request for the Drama Club to take a trip to NYC to see a Broadway musical and to raise funds (See’s Candies) to finance the experience. If enough funds are raised, the students might visit the Empire State Building or the Top of the Rock Observatory. The tentative date for the trip is either Wednesday, May 20 or Saturday, May 23, 2009.

Motion carried

Vote on the motion 8 – yes
0 – no

Music Department

Based on John Fairchild’s recommendation, Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve (in concept) the request of Linda Sullivan, Bill Verity, and Kate Bulluck’s for approximately 180 music students to take a trip and perform outside of Plattsburgh in 2011. The trip destination and time frame are still in the planning process. The instructors are looking for approval to start various fund raisers starting with a cookie dough sale this year.

Motion carried

Vote on the motion 8 – yes
0 – no

**Personnel Items
(Not Part of Consent
Agenda) – Appointment**

School Lunch Monitor

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following emergency conditional 26 week probationary appointment:

- Name of Appointee: Jean Nesbitt
- Civil Service Title: School Lunch Monitor – 2.5 hours per day
- Effective Date: September 29, 2008
- Fingerprint Clearance: Emergency Conditional
- Initial Assignment: Stafford Middle School
- Salary Schedule: School Monitor
- Level: Entry
- Salary: \$9.68/hour

Motion carried

Vote on the motion 8 – yes
0 – no

Concluding Reports and Remarks

**Superintendent’s
Reports/Remarks**

2008 NYSSBA Proposed Bylaw Amendments/Resolutions

Mr. Short asked for Board input regarding his perspective of the proposals which Ms. Bentley will be voting on in October.

Board Member Reports None

Board Members Remarks

Mr. Wachtmeister commented on the difficulties in the financial sectors. On October 7th NYSASCSD’s Directors are meeting with the Director of Budget in Albany. They will be looking at the thinking in Albany regarding State revenues and resulting impact on the State budget. He will report back at the October 9th meeting. He also commented on the large sum of money the federal government is spending to bailout the financial institutions. These are funds which could be used to fund IDEA which continues to be under-funded by the Federal government. Districts will most likely be looking at increased pension costs. Education is a large part of the State budget and most likely will be impacted by what is happening in the markets.

Dr. Gallagher stated that the proposed bailout will cost about \$6,500 per family or a little over \$2,000 per person.

Dr. Robbins noted that it might be good to look at this as an extraordinary teaching moment and to take advantage of it.

Mr. Wachtmeister, commenting on the recent cutting of trees behind PHS, that perhaps a few more than necessary were cut down – but there is a plan in place for tree planting once the area is prepared. He is looking forward to the area being developed for all people to enjoy.

Dr. Gallagher reported that the Facilities Committee met before the Board meeting and that was the topic of discussion – plans are being made to develop the area so that residents adjoining the site have a more visually appealing view and the development of the fields will allow students to remain on campus.

Mr. Morris stated that approximately 155 trees were removed and the District is planning to replace the trees throughout the District.

Mr. Wachtmeister attended the meeting of the Board of Directors of the CEWW Health Insurance Consortium and noted that, thanks to Mr. Short and Mr. Scott, materials were emailed to directors prior to the meeting. The materials included a resolution which would allow the two plans, including the current plan which was to sunset in June 2011, to go forward for the foreseeable future. This will give school districts more time to negotiate with their bargaining units. As time goes on and districts negotiate to Plan B, at some point with decreased enrollment Plan A will be dissolved. The Chair of the Board of Directors is retiring and Mr. MacDonald of Ticonderoga was elected. Following Mr. MacDonald's election, Paul Savage of Au Sable was elected Vice-chair. He reported that in Ticonderoga, new hires will be fully on Plan B, and currently employed teachers will have \$250 cap on scripts with no change to out-of-the-pocket expenses.

Public Comment

No one spoke.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Herkalo that the meeting be adjourned at 8:34 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Mary S. Huckleba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of
Board of Education
held on October 9, 2008 – 6:00 p.m. – Oak Street Elementary School

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present (left at 7:35 p.m.)
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – excused
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Richardson moved, seconded by Mrs. Boise that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 9 – yes
0 – no

Dr. Gallagher moved, seconded by Mr. Richardson that the Board return to public session at 7:35 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

7:35 p.m. – Dr. Robbins left the meeting.

Pledge of Allegiance

Brett Rotz led the pledge of allegiance.

**Mission Statement, Core Values,
and Goal Readers**

Justin Scafidi and Kaylie Feathers read the District Mission Statement, Core Values, and Goals.

Spotlight

“Oak Street’s Student Engagement”

Odyssey Teacher, Sarah McCarty spoke about the three levels of the District's Odyssey Program. Fourth grader Ian Salvamoser narrated his PowerPoint presentation which highlighted why and what he likes about the independent study portion of the Odyssey Program.

Music Teacher, Sandra Verity's students (Alex Follmer, Ashliegh Ahrent, Caleb Barton, Chynna LaBarge, Claire Deshaies, Joshua Boise, Casey Scors, Kevin Dandrow, Miah Thornton, Theo Gardener-Puschak, Trevor Wills, Victoria, Knaggs, Wade Weeden, and Zaidee Laughlin) performed a musical selection on their xylophones.

Mr. Short and Mr. Morris thanked the students, teachers, and parents for coming to the meeting and presented the participants with Certificates of Appreciation.

Public Comment

No one spoke.

Consent Agenda Items

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on September 25, 2008.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held October 9, 2008.

CSE and CPSE Recommendations

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the amendment/modifications, classifications, and continuing placements/transfers as presented.

Amendment/Modification

<u>I.D.#</u>	<u>Amendment/Modification</u>
20594	Change to 8:1:1 plain classroom with full time aide. Add speech 3 X 30 mn./wk. Change counseling to 1 push in and 2 group.
20499	Add transportation to 08/09 IEP.
25094	Start Speech Therapy 1 x 60/wk.
25144	Begin P.T. 2 x 30/wk.
25420	Add P.T. 2 x 30/wk.
25430	Increase P.T. to 3 x 30/wk.
25403	O.T. Evaluation
25435	Remove 1:1 aide from IEP.

Classifications

<u>I.D.#</u>	<u>Classification As</u>	<u>Program</u>
06941	Emotionally Disturbed	Provide 8:1:1 instruction – 4 X 40 mn./day, counseling 2 X 40 mn./wk.
25437	Preschool child with a Disability	Speech 2 x 45/wk.
25436	Preschool child with a Disability	6:1:1 program, waiting list; speech 3 x 45/wk; SEIT 3 x 45/wk.

Continuing Placements/Transfers

<u>I.D.#</u>	<u>I.D.#</u>
25449	25447

Personnel**Resignation**

The Board accepted Jean Nesbitt's resignation from the position of School Lunch Monitor, effective September 29 2008.

Unpaid Leaves of Absence

The Board granted Rosemary Manchester's request for two unpaid leaves of absence, October 20 – November 7, 2008 and January 20 – May 8, 2009. Mrs. Manchester is working on her M.S.T.

Substitute Cook Manager Rate of Pay

The Board approved the 2008-2009 substitute Cook Manager rate of \$10.00 per hour.

AppointmentsSubstitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprinting Status</u>
Julia Ashline	Food Service Helper (\$8.40/hr.)	Emergency Conditional
Julia Ashline	Cook Manager (\$10/hr.)	Emergency Conditional
Julia Ashline	School Monitor (\$8.40/hr.)	Emergency Conditional
Julia Ashline	Teacher Aide (\$8.40/hr.)	Emergency Conditional
Robin Doner	Food Service Helper (\$8.40/hr.)	Emergency Conditional
Maryanne Ellsworth	Teacher Aide (\$8.40/hr.)	Emergency Conditional
Linda Mesick (current employee)	Cook Manager (per contract)	Exempt
Stacey Papineau (current employee)	Cook Manager (per contract)	Cleared
Julie Dominy (current employee)	Cook Manager (per contract)	Exempt
Margaret Garrand (current employee)	Cook Manager (per contract)	Cleared
Mary Salton	Cook Manager (\$10/hr.)	Cleared
Cheryl Plumadore	Custodial Worker (\$11.10)	Emergency Conditional
John Milligan	Bus Driver (\$13.40)	Cleared
Jennifer Grodski	Teacher; Certified; \$91/day	Cleared
Jennifer Gwinn	Teaching Assistant; \$8.40/hour	Cleared
Karen Karkoski	Teacher; Certified; \$91/day	Cleared
Robert Lewis	Teacher; Certified; \$91/day	Cleared
Marilee Patnode	Teacher; Certified; \$91/day	Cleared
Erin Raville	Teacher; Certified; \$91/day	Cleared
Steven Ross	Teacher; Non-certified; \$81/day	Cleared

Business**Surplus Equipment**

The Board approved the disposal of the following items as surplus property:

- 2 Rockwell wood lathes
- 2 Rockwell metal lathes
- 1 Logan milling machine
- 1 Rolex milling machine
- 1 Johnson smelter with assorted molds, sand, and related tools
- 1 Walker floor jack
- 1 Hobart vertical freezer
- 1 Vulcan oven with griddle top
- 1 Foster cooler case
- 1 Thurmadune prep counter
- 1 Kenmore range
- 1 Toledo commercial dishwasher
- 1 Niagara 2-bay stainless sink with "L" work area
- 1 Niagara 1-bay stainless sink with "L" work area

Donation

The Board accepted a donation of \$2,550 from the Bailey/Oak Family School Association to purchase a hot laminator, bulletins boards, and a magnetic mechanism for a door at Bailey Avenue Elementary School.

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

The Board received a copy of a letter to Mrs. Dragoon updating her on the Board’s response to her request to modify the criteria for Tax Exemptions for Senior Citizens (with Limited Income) and Disabled (with Limited Income).

Old Business

Board Policy 6215

Tax Exemptions for Senior Citizens (with Limited Income) and Disabled (with Limited Income)

This was a continuation of a discussion from the September 25, 2008 Board meeting. Mr. Lebrun provided an update on the issue and the number of people who might be impacted if the Board voted to amend the policy to allow the exemptions when a K-12 public school student resides in the household. A request for a change as been received from one resident and the City Assessor is aware of one other situation which might benefit by a change. The Board may not change the exemption guidelines for a specific individual but for all who may qualify.

Ms. Bentley stated that she re-affirms the current Board Policy as it seems appropriate given the circumstances.

Mr. Wachtmeister had a concern that if the Catherine Gardens project moves forward the PILOT agreement might be quite low and he is not aware of any provisions if grandparents have guardianship – might be an issue to look at with the City. He agreed with Ms. Bentley that the policy should not be changed. The policy can always be reviewed at a later date.

Mr. Lebrun clarified that the exemption applies to homeowners who have life tenancy of a residence.

Dr. Gallagher and Mr. Richardson agreed with Ms. Bentley and Mr. Wachtmeister.

Dr. Gallagher noted that it is the municipality which determines the PILOT. This is a recent development.

Mr. Morris summarized that the Direction of the board is for the policy to stand as is and Mrs. Dragoon will be notified.

New Business

Business

Report of Examination

School District Medicaid Reimbursement

Mrs. Boise moved, seconded by Mr. Sullivan that the Board acknowledge the receipt of the Office of the New York State Comptroller’s Report of Examination - School District Medicaid Reimbursement for the time period July 1, 2005 to June 30, 2007. (Appendix I)

Discussion: Referring to a recent newspaper article, Mr. Wachtmeister clarified that the NYS Comptroller’s Office was noting that reimbursement received from the Federal Government is split 50/50 between the State and school districts. It appeared that a times the District had difficulty getting data from providers which prevented some of the billing from being completed in a timely manner. He asked Mr. Short if additional staffing was needed. Mr. Short replied that staffing is adequate and the District had

approximately a 90% capture rate and there is a mechanism to capture missed billings.

Mr. Wachtmeister noted that New York State tends to send more funds to Washington than it receives from the Federal Government and the State is trying to be more aggressive as the audit was a revenue generator for the State. He noted that a few years back districts were cautioned about over billing the Federal Government.

Mr. Short stated that some smaller districts do not bill for Medicaid reimbursement as it is not cost effective for them to do so.

Mr. Lebrun credited the Special Education Department staff for their efforts and that significant changes have been made in the monthly billings.

Dr. Gallagher called the question.

Motion carried

Vote on the motion 8 – yes
0 – no

Out of State Conference Requests

Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve Roderick Sherman’s request to attend The Albert Shanker – Good Schools Seminar on November 19 and 20, 2008 in Washington, D.C. All expenses will be paid by the Institute.

Mr. Morris stated he will also be attending with his expenses paid for by the institute.

Motion carried

Vote on the motion 8 – yes
0 – no

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve Kate Messner’s request to attend the SCBWI (Society of Children’s Book Writers and Illustrators) Children’s Literature N.E. Conference on April 24-26, 2009 in Nashua, New Hampshire.

Motion carried

Vote on the motion 8 – yes
0 – no

Instructional

Field Trip Approval – Music Department

Based on Mrs. Carrino’s recommendation, Dr. Gallagher moved, seconded by Ms. Bentley that the Board approve Kate Bulluck’s request for 6 students to participate in the New York State School Music Association Zone 5 Area All-state on November 21-22, 2008 in Potsdam, New York.

Motion carried

Vote on the motion 8 – yes
0 – no

Field Trip/Fund Raiser Approval

Based on Mr. Fairchild’s recommendation, Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve Jila Yadollahpour’s request for 17 students and 3 chaperones to spend 10 days touring England, Ireland, and Wales and to conduct various fund raisers to cover expenses, April 9-18, 2009.

Motion carried

Vote on the motion 8 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)**Appointment**School Lunch Monitor

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve the following emergency conditional 26 week probationary appointment:

Name of Appointee: Anne Schneider
 Civil Service Title: School Lunch Monitor
 Effective Date: October 10, 2008
 Fingerprint Clearance: Emergency Conditional
 Initial Assignment: Stafford Middle School
 Salary Schedule: School Monitor
 Level: Entry
 Salary: \$9.68/hour– 2.5 hours per day

Motion carried

Vote on the motion 8 – yes
 0 – no

Concluding Reports and Remarks**Superintendent's Reports/Remarks**CEWW School Boards Association Meeting on November 6, 2008

Topic: Setting Direction – Vision, Goals, and Standards

This is the evening of the day of the PBIS Summit which Mrs. Boise, Mr. Morris, Dr. Robbins, and Mr. Short are scheduled to attend.

Mr. Morris, Mr. Sullivan, and Mr. Short stated they will attend the CEWW meeting that evening.

NSBA Annual Conference in San Diego, April 4-7, 2009

In light of recent developments in the financial markets. Mr. Richardson suggested that to be fiscally responsible the Board not send anyone to this year's National School Boards Association Annual Meeting and Convention in San Diego.

Dr. Gallagher agreed that it is a good place to start not knowing what is in the future.

Mr. Herkalo agreed.

Mr. Wachtmeister suggested that in difficult financial times the Board might also take a closer look at out of state conferences. He also cautioned that the Board needs to look at some activities as educational and/or informative – Board responsibility is value for level of expenditure.

Mr. Morris agreed with leading by example.

Board Member Reports

Odyssey Committee – Mrs. Boise attended a meeting of the Odyssey Committee and reported that they are discussing another way of assessing students for participation in the program.

CVES Board of Education – Mrs. Boise reported that Dr. George Flynn of SUNY Plattsburgh has donated a plane to the Plattsburgh Aeronautical Institute.

NYSASCAD Board of Directors' Meeting – Mr. Wachtmeister reported on the October 7, 2008 meeting. (Summary is attached to minutes.)

Board Members Remarks

Mr. Wachtmeister recommended the Board review all PILOT agreements to be sure the District is receiving what it is entitled. He cautioned about preparing for a multi-year shortage in State Aid. He suggested that at the next meeting the Board discuss what it would like the State to do while cautioning that in the future High Tax Aid might not "save" the

District possibly resulting in increased class sizes and/or abolishment of positions – not going to be a good time next budget year.

Dr. Gallagher stated that he is a member of the Workforce Investment Board and that the unemployment rate in Clinton County has risen from 4.5% in August 2007 to 6.7% in August 2008.

Mr. Morris requested that discussion of the location of Board meetings be placed on the next agenda. He is looking for the history of moving from school to school.

He also stated that the thought process to get through financial issues in the upcoming years is to be sure to take care of the students.

Public Comment

No one spoke.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Sullivan that the meeting be adjourned at 9:00 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on October 23, 2008 – 6:00 p.m. – Momot Elementary School

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 7 – yes
0 – no

Mr. Richardson moved, seconded by Mr. Wachtmeister that the Board returns to public session at 7:16 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Angel Castonguay led the pledge.

**Mission Statement and
Core Values Readers**

Sarah Bracy, Lee Cypers, and JD Side read the Mission Statement, Core Values, and Student Standards.

Spotlight

Mrs. McGee’s 5th Grade Learn and Serve Project “Empty Bowls”

Learn and Serve Coordinator Karen McCarthy introduced Mrs. McGee’s fifth grade students who spoke about the process of their “Empty Bowls.” The ceramic bowls are made by the students with help from the Plattsburgh State Ceramics class. The bowls are used for a fund raising dinner to benefit the

Plattsburgh Food Shelf. For \$10.00 (\$7.50 for students) diners receive dinner (soup/bread/beverage/dessert) and get to take home a handmade bowl. The dinner is Saturday, November 8, 2008 at the Clinton Dining Hall. The students spoke about "The Minimum Wage Game" which teaches students about budgets/expenses and how hard people work to pay for living expenses. They also spoke about their trip to the food shelf where they brought donations and learned how the food shelf functions.

Ms. McCarthy has students do reflections whenever they do service learning – how it made them feel or what they learned or the impact on the community.

Angel Castonguay, Elizabeth Khristiansen, Ethan Rascoe, JD Side, Julia Karkoski, Lee Cyphers, Olivia Hornibrook-Wells, Sarah Bracy, Serena Vela, and Zoe Porter read their reflections.

Mr. Morris thanked everyone for teaching students an awareness of community service.

Presentation

School Board Member Recognition

In honor of School Board Member Recognition Week, Mr. Short presented each member of the Board of Education with a White Pine Tree (seedling) along with a certificate stating "The decisions you make today impact generations to come. Look at this tree as symbolizing an investment into the future; similar to your contributions as a member of the Plattsburgh City School District Board of Education. Thank you for all your time and efforts!" Members of the Administrative Council were also presented with a "tree" in recognition of their service.

On behalf of the Board of Education, Mr. Morris thanked Mr. Short.

Public Comment

No one spoke.

Consent Agenda Items

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on October 9, 2008.

Adoption of the Agenda

The Board adopt the agenda for the meeting of the Board of Education being held October 23, 2008.

CSE and CPSE Recommendations

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the amendment/modifications, classifications, and continuing placements/transfers as presented.

A. Amendment/Modification

<u>I.D.#</u>	<u>Amendment/Modification</u>
25060	Update Speech goals
25052	Remove 1:1 aide.
20370	Add transportation to 08/09 IEP.
20596	Reduce 1:1 aide to no more than 6 hours per day.
20482	Add OT – 3 X 30 mn./wk. Add PT – 2 X 30 mn./wk.
09822	Add OSC.
08534	Foreign Language exempt. 15:1 class instruction – 5 X 80 mn./wk., 8:1:2 – 5 X 40 min./wk., 8:1:2 – 3 X 40 mn./6 dy cycle.

- 09972 8:1:2 class instruction – 5 X 80 mn./wk., 15:1 – 5 X 80 Mn./wk.
 09336 Foreign language exempt. 8:1:2 – 5 X 80 min/wk. 15:1 – 5 X 80 mn./wk.
 05670 Change RR to every other day. Add instructional support to program mods.
 08160 Decrease RR every other day. – CT – 5 X 40 mn./wk., add instructional support to program mods.
 09225 Add special alerts to 2008/2009 IEP.

B. Classifications

<u>I.D.#</u>	<u>Classification As</u>	<u>Program</u>
25421	Preschool child with a disability	Speech 2 x 45/wk.
25438	Preschool child with a disability	Speech 3 x 45/wk; SEIT 2 x 60/wk.
25434	Preschool child with a disability	P.T. 2 x 45/wk; O.T. 1 x 45/wk; COS 1 x 30/month to begin January 2009.
20444	Emotionally Disturbed	Place in 8:1:2 class – full day. Counseling – 2 X 30 mn./wk., transportation and OSC.

C. Continuing Placements/Transfers

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
25448	25389	20058

Personnel**Appointments**Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprinting Status</u>
Wanda Christian	Substitute Teaching Asst.; \$8.40 per hour	Clearance Received
Wanda Christian	Substitute Teacher; Non-Certified; \$81.00 per day	Clearance Received
Linda DeLong	Substitute Nurse; \$120.00 per day	Emergency Conditional
Thomas Howard	Substitute Teacher; Certified; \$91.00 per day	Clearance Received
Emily Lacey	Substitute Teacher; Non-Certified; \$81.00 per day	Clearance Received
Anastasia Reil	Substitute Teacher; Certified; \$91.00 per day	Clearance Received

Monitor – Increased Hours

The Board approved an increase in Jeanne Barber's daily School Monitor hours from 2.25 hours to 4.25 hours, effective October 24, 2008.

Co-curricular – Stafford Middle School

The Board approved the appointments of staff members listed below as co-curricular advisors at Stafford Middle School for the 2008/2009 school year at the stipend listed.

<u>Club</u>	<u>Advisor / Stipend</u>
Math Counts	Gale Carroll / \$535.00
Principal's Award	Gale Carroll / \$267.50
Foreign Language	Christele Clarin / \$535.00
Spelling Bee	Christele Clarin / \$267.50
Drama	Andrew Ducharme / \$713.40
Project Pride	Kym Duffina / \$535.00
Student Council Advisor	Penny Manor / \$1,070.10
8th Grade Advisor	Kathy Meyer / \$535.00
Spelling Bee	Carolyn Miller / \$267.50
8th Grade Advisor	Teresa Niles / \$535.00
Principal's Award	Teresa Niles / \$267.50
Chess/Backgammon	Jason Nisoff / \$535.00

Recycling Club	Jason Nisoff / \$356.70
Library Club	Russell Puschak / \$535.00
Jazz Ensemble	Richard Rabideau / \$2,140.20
Drama	Karen Rock / \$713.40
Yearbook	Toni Seguin / \$1,783.50
Study Buddy	Michelle Walpole / \$1,426.80
Design Technology	Keith West / \$713.40
FSO Faculty Liaison	Lori Wills / \$713.40

Extension of Emergency Conditional Appointments

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointments of the staff members listed through November 13, 2008:

<u>Staff Member</u>	<u>Position</u>
Lisa Cooney	Substitute Monitor
Maryann Ellsworth	Substitute Monitor, Teacher Aide
Crystal Fox	Substitute Monitor
Erica Gould	School Monitor
Travis LaVarnway	Football - Volunteer

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of September 2008 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (September 2008)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (September 2008)
- 4) Summary of Monthly Wire Transfers (September 30, 2008)
- 5) Certificates of Deposit and Reserve Accounts (September 30, 2008)
- 6) Food Service Profit and Loss Statement (September 2008)
- 7) Budget Status Report (Month Ending September 2008)

Treasurer's Report

The Board accepted the September 30, 2008 Treasurer's Report as presented in Appendix I.

Surplus Equipment

The Board declared a Gulbransen A15527 piano as surplus property to be disposed of via local auction.

Donation

The Board accepted the Bailey/Oak FSA's donation of \$2,436 to purchase a projector and SmartBoard and \$264 for materials and supplies for Oak Street Elementary School.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

The Board received a copy of a letter to Mrs. Dragoon regarding the Board's decision not to revise Board Policy 6215 – Tax Exemptions for Senior Citizens (with Limited Income) and Disabled (with Limited Income)

New Business

Business

Contract for Demolition and Site Clearing

Mrs. Boise moved, seconded by Mr. Sullivan that the Board award the contract for the demolition and site clearing for the 66 South Peru Street property to Jonathan Pribble Excavating, LLC, in the amount of \$26,543.

Seventeen invitations to bid were sent out and one bid was received. Part of the demolition requires coordination with an asbestos abatement contractor which not many contractors are used to doing. The contract covers removing permanent improvements, leveling the site, and rough preparation for capital project work. Work is expected to start within two weeks.

Motion carried

Vote on the motion 7 – yes
0 – no

Discussion Regarding Location of Board Meetings

Mr. Morris had requested this item to be placed on the agenda as there is difficulty hearing at some of the locations and an associated cost with moving equipment and setting up at other locations.

Mr. Herkalo stated that it might take people away from individual schools; but with the economy, this is another area to save money – a wise choice.

Mr. Wachtmeister noted he enjoys getting out to the individual buildings once a year. He was not sure what the savings would be but any savings would have value. He would like to see some activity to bring small groups of Board members into the schools. There are advantages to Duken as documents, etc. are readily available. When would this change? Mr. Morris responded the next meeting if the Board agreed.

Mr. Wachtmeister asked if done is there a way to establish a schedule for Board members to visit buildings other than the first day of school.

Mr. Morris noted that in the future tours of the buildings will be scheduled before the school year starts and he and Mr. Short are planning to meet with each building family school organization to hear what is on their minds. Board members will be welcomed to join them.

Dr. Robbins liked the idea but would like to hear from the principals. If there is an associated expense, it is a consideration.

Mrs. Carrino noted that originally this was a way for the Board to become closer with the various school communities but does not think it serves the purpose as originally intended.

Mr. Neiderer commented on the risk to the equipment – older and heavier – when stored at Duken it is in a controlled environment and secured. Cables are taking a beating – would be better to keep at Duken due to wear and tear on the equipment. He reported that it takes about 3 hours to set up and 2 hours to take down. When at Duken, Ms. Bates is able to do some of the work during her normal work day.

Mr. Fairchild recommended to keep at Duken as Board members are welcomed at any time to visit PHS.

Mrs. Zales agreed with Mr. Fairchild – Board members are always welcomed.

Mrs. Thompson stated that there are lots of activities Board members are welcomed to attend. She would be happy to add their email addresses to the Bailey list serve.

Mrs. Lamberti agreed as Board members are always welcomed and it is great to visit when the students are in the schools.

Mrs. Amo welcomed Board members to stop in at anytime as the real sense of a school is when students and staff are present.

Mr. Richardson and Mr. Sullivan agreed – keep at Duken.

Mrs. Boise noted that the meeting facility at Duken is user friendly and she likes that an open door policy is available at the schools during the school day.

Mr. Wachtmeister cautioned that, if a large turn out is anticipated, there might be a need to schedule at a larger venue.

Dr. Robbins moved, seconded by Mr. Herkalo to have all meetings held at the Duken School Building.

Motion carried

Vote on the motion 7 – yes
0 – no

**Teacher Emeritus
Status MOU**

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board the Board authorize the Board President and Superintendent of Schools to sign the Teacher Emeritus Status Memorandum of Understanding as presented in presented Appendix II.

It was noted that this MOU will sunset on June 30, 2009.

Motion carried

Vote on the motion 7 – yes
0 – no

**CAP and AP
Coordinator MOA**

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board authorize the Board President and Superintendent of Schools to sign the Memorandum of Agreement regarding the position and compensation of College Advancement Program and Advanced Placement Coordinator at Plattsburgh High School as presented in Appendix III.

Mr. Short commented that this position could be filled by one staff member or shared.

Motion carried

Vote on the motion 7 – yes
0 – no

**Appointment of 403(b)
Program Third Party
Administrator (TPA)**

Mr. Richardson moved, seconded by Mr. Sullivan that the Board the Board of Education confirm the selection of ING as the Third Party Administrator (TPA) for the District's 403(b) Program and authorize the District Administration and School Attorney to negotiate a contract which provides adequate contractual protections. If a satisfactory contract cannot be negotiated with the first selection in a timely manner, then the District Administration and School Attorney are authorized to open contract negotiations with SmartChoice. Once a satisfactory contract has been developed and based on the recommendation of the School Attorney, the Board President and Superintendent of Schools are authorized to execute the TPA contract with one of the above providers.

Discussion: Mr. Wachtmeister asked what is the reason to select a Third Party Administrator for 403(b)s. Mr. Lebrun explained that as of January 1, 2009, due to revisions to the Section 403(b) of Internal Revenue Code, there is a requirement for school districts to take control of and be responsible for 403(b) plans where in the past districts would forward employee contributions

to the employee’s investment broker who oversaw the compliance of 403(b) regulations. In response to Mr. Wachtmeister’s question regarding whether or not negotiations were held with the bargaining units on this matter, Mr. Short reported that a committee was formed. Leaders of the three bargaining units were given the opportunity for representation with the Plattsburgh Teachers’ Association the only group participating in the vetting process of four TPA providers. Information from the four providers was reviewed and the two having a cost to the District were not recommended to the Board. The two selected have no direct cost to the District. Mr. Short reported that the ING option is the only one which will allow employees the greatest likely hood of continuing to work with their current 403(b) providers. Mr. Wachtmeister noted there had been an investigation of NYSUT and its dealings with ING regarding payments to promote the company’s retirement products to NYSUT members and that a settlement was reached through the NYS Attorney General’s Office.

He also noted that the District’s Legal Counsel has recommended that anyone participating sign a waiver that they are making their choices – holding the District harmless.

Mr. Wachtmeister stated that his first choice would have been SmartChoice as they will offer the best choice of investments with a lower fee cost; however, based of the information from the District’s Legal Counsel, his understanding is there is no fiduciary responsibility and therefore he will go along with ING to provide more choices.

Mr. Short noted that in the future SmartChoice might be another vehicle available to people as a better investment tool.

Roll call vote on the motion	Mrs. Boise.....yes
	Mr. Herkalo abstain
	Mr. Morris.....yes
	Mr. Richardsonyes
	Dr. Robbins.....yes
	Mr. Sullivan..... abstain
	Mr. Wachtmeisteryes

Motion carried	Vote on the motion 5 – yes
	0 – no
	2 - abstentions

Instructional

Personnel Items

(Not Part of Consent Agenda)

Appointment

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following emergency conditional 26 week probationary appointment:

Name of Appointee: April Myers-Lautenschuetz
 Civil Service Title: Occupational Therapist
 Effective Date: November 17, 2008
 Fingerprint Clearance: Emergency Conditional
 Initial Assignment: District-wide
 Salary Schedule: Teachers’ Association Contract
 Base Salary: Step 12; Column BS+24 (\$53,712)
 Prorated salary: \$39,478.32

Motion carried	Vote on the motion 7 – yes
	0 – no

Selective Classification Mrs. Boise moved, seconded by Mr. Sullivan that pending successful completion of selective classification requirements, the Board approve Alexandra Betrus to participate on the Girls Varsity Ice Hockey team.

Motion carried

Vote on the motion 7 – yes
0 – no

Board Members Remarks Mrs. Boise stated that she signed up for the District's Community Volleyball Program with Annmarie Curle and thanked all who offer programs as well as those who participate. There was a great turnout from Momot. Last year her son participated in the "Empty Bowls" project – they had a wonderful time and everyone should go to the dinner.

Mr. Wachtmeister stated that the Board of Assessment Review has rendered its decision regarding Pine Harbour and Lake Forest. He said the District should receive a copy of the decision as he expects it will be litigated. Catherine Gardens was approved by the Zoning Board of Appeals and the newspaper mentioned a PILOT agreement. He would like to be sure the District receives a pro-rated share and the District should ensure its rights to funds to which it is entitled – should be sure the District is receiving all funds derived from any PILOT agreements in effect.

Mr. Morris agreed with Mr. Wachtmeister's comments.

Public Comment No one spoke.

Adjournment There being no further business, Mr. Sullivan moved, seconded by Mrs. Boise that the meeting be adjourned at 8:31 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Special Meeting of the
Board of Education
held on November 6, 2008 – 7:30 a.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – excused
Steven Sullivan – excused
Fred Wachtmeister – present (left at 7:56 a.m.)

Others

James M. Short (Superintendent of Schools) – present
Mary S. Huckeba (District Clerk) – present

Pledge of Allegiance

Mr. Morris led the pledge.

Public Comment

No one from the public was present.

Personnel – Appointments

Interscholastic Coaching Positions 2008-2009 School Year

Mr. Wachtmeister moved, seconded by Dr. Gallagher that the Board approve the Winter Coaching recommendations for the 2008/2009 school year.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Swim	Boys Varsity	Shawn Farrell	\$3,763
	Boys Modified	Pat Goodell	\$2,371
Volleyball	Varsity Coach	Vickie McMillan	\$3,608
	JV Coach	Jody Emery	\$2,938
	Assistant	Sabrina Morris	\$2,165
	Assistant	Jan Flynn	\$2,165
Bowling (Boys & Girls)		Scott Corrow	\$2,165
Ice Hockey	Varsity Coach	James Reidy*	\$4,846
	Var. Assistant	Jamie Latinville	\$3,505
Girls Basketball	Varsity Coach	Sue Wilson	\$4,846
	JV Coach	Jim Manchester	\$3,505
	Mod. A	Kelly Weiss	\$2,732
	Mod. B	LaShauna Quarles**	\$2,371
Boys Basketball	Varsity Coach	Chris Hartmann	\$4,846
	JV Coach	Brad Lavalley	\$3,505
	Mod. A	Tyrone Spencer***	\$2,732
	Mod. B	Chris LaRose	\$2,371
	Mod. B	Pat Goodell	\$2,371

Basketball Cheering	Varsity Coach	Michelle Rugar	\$2,629
Winter Track	Varsity Coach	Vern Harrison/Adam Mehan	\$3,505
Mgrs. & Services		Tom Armstrong	\$2,887

*Appointed July 24, 2008

**New Coach (District Employee)

***New Coach (Non-district, Emergency Conditional)

Discussion:

Ms. Bentley asked how the stipend was determined and it was explained it is set by contract.

Mr. Richardson expressed concerns about the late date of the Board action and appointing coaches without fingerprint clearance or who have not applied for clearance – the District is accepting a liability if the process is not done or clearance is not received. He emphasized this is a general observation and not a reflection on any particular person.

Mr. Morris explained that the reason for the special meeting was because the Athletic Director did not present his coaching recommendations in a timely fashion.

Motion carried

Vote on the motion 6 – yes

0 – no

1 – Abstention (Mr. Morris)

Executive Session

Dr. Gallagher moved, seconded by Mrs. Boise that the Board go into executive session at 7:38 a.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person).

Motion carried

Vote on the motion 7 – yes

0 – no

7:56 a.m. – Mr. Wachtmeister left the meeting.

Dr. Gallagher moved, seconded by Mrs. Boise that the Board return to public session at 7:59 a.m.

Motion carried

Vote on the motion 6 – yes

0 – no

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Herkalo that the meeting be adjourned at 7:59 a.m.

Motion carried

Vote on the motion 6 – yes

0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on November 13, 2008 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (left at 7:07 p.m.)
Leisa Boise – excused
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – excused
Fred Wachtmeister – excused

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Richardson moved, seconded by Ms. Bentley that the Board go into executive session at 6:10 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 6– yes
0 – no

7:07 p.m. – Ms. Bentley left the meeting.

Mr. Herkalo moved, seconded by Dr. Gallagher that the Board return to public session at 7:20 p.m.

Motion carried

Vote on the motion 5– yes
0 – no

Pledge of Allegiance

Patricia Downs, Antonia LaValley, Kali Bushey, and Jenna Worley led the pledge.

**Mission Statement and
Core Values Readers**

Patricia Downs read the District’s Core Values and Lindsey LaMarche read the Mission Statement.

SpotlightEnhancing Student Enrichment Opportunities for Stafford Middle School Students

Mrs. Elizabeth Luscombe thanked the Board, Mrs. Amo, and her colleagues for their support of her participation in the Fulbright Exchange Program last school year. She explained that through creative scheduling they have been able to provide 6th graders an enrichment/exploratory program in two foreign languages (French and Spanish). The program gives the students an overview of the two languages.

6th grade students Patricia Downs, Antonia LaValley, Kali Bushey, and Jenna Worley showed and spoke about the books they have made during program. The students reported that it has been a great experience learning new words, making a family tree, and having the opportunity to explore the French and Spanish languages before making a language choice when they enter 7th grade. They said that some 7th and 8th graders don't like it because they did not have this opportunity before making a language choice.

Mrs. Barbara Napper spoke about the Environmental Science elective being offered. She recently participated in a professional development program for educators who teach in the Lake Champlain Basin called "A Watershed for Every Classroom." As part of the program she visited areas in both New York State and Vermont learning about what make ups the Lake Champlain Basin watershed. She explained that enrollment is limited because of the hands-on approach. She introduced students Lindsey LaMarche and Kelly Cantwell who spoke about their participation in World Water Monitoring Day which is an international education and outreach program to build public awareness and involvement in protecting water resources around the world by engaging citizens to conduct basic monitoring of their local water bodies. The students spoke about testing the water of the Saranac River. Using kits provided they sampled the water temperature, pH, turbidity and dissolved oxygen. All the students went to the river to take samples for testing. They said it was fun especially getting into the waders.

Report2008 School Enrollment and Projections

Mr. Michael Haley reviewed his annual report. City of Plattsburgh births have increased from 158 in 2003 to 217 in 2008. The number of students in this year's kindergarten is 98% of the number of births in 2003. He stated that he had projected 795 for grades K-5 but the actual enrollment was 829 with the major increase at the kindergarten level. The actual enrollment at SMS was 408 which is 5 less than projected and the actual enrollment at PHS was 596 which is 12 less than projected.

He also reported that 45% of the current 12 graders were in Kindergarten in Plattsburgh. This indicates a considerable turn-over of students.

He noted that based on current numbers and projections, the District might be looking a space issues at the elementary levels in the near future.

Dr. Gallagher asked if in terms of economic development, were the new entrants from out of state and moved as the result of their parents' jobs. Mr. Haley stated that looking from where the students originated, it appears that their parents might work for a federal agency. Also some are children who were born in Vermont but whose parents live here and commute to Vermont for work.

Mr. Short noted that looking forward to 2009, there is a space issue a Momot at the kindergarten and 5th grade levels. Next week they will be going though space utilizations looking at spaces currently leased by CVES which

generate funds for the District. The loss of the rental income from these leases in this economic climate could be problematic. Mr. Short also noted that the schools work diligently over the summer to register students before the start of school but there are always new entrants the first day of school.

Mr. Herkalo asked if the birth rate reflects children born in the neo-natal unit in Vermont to New York parents. Mr. Haley said that the birth statistics do not include these children as the births are registered in Vermont.

Mr. Short stated the birth rates throughout Clinton County are higher than in past years.

Dr. Gallagher thanked Mr. Haley who has prepared this report for a long time – he amazes him and makes for good planning.

Dr. Robbins asked about the impact of students entering the District rather than switching from Seton Academy to Seton Catholic. Mr. Haley responded that many students are going through grade 5 at Seton Academy and switch to SMS for grade 6 either for transportation issues or other reasons.

Public Comment

No one addressed the Board.

Consent Agenda Items

Dr. Robbins moved, seconded by Mr. Herkalo that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on October 23, 2008.

The Board approved the minutes of the special meeting of the Board of Education held on November 6, 2008.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held November 13, 2008.

CSE and CPSE Recommendations

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the amendment/modifications, classifications, continuing placements/transfers, evaluations / re-evaluations, and review of program as presented.

Amendment/Modification

I.D.# Amendment/Modification

10569 Discontinue RR. Add Integrated Co-Teaching, 5 X 45 mn./wk., add “tests read” to testing accommodations.

25264 Discontinue RR and add Integrated Co-Teaching – 5 X 90 mn./wk.

10171 Discontinue Special Class Reading.

20563 Change from 12:1:1 Program to 8:1:2 – 5 X 3 hrs./wk.

10128 Change to 15:1 program 5 X 150 mn./wk.

09983 Change program services to 15:1 – 5 X 150 mn./wk. for Social Studies and science 2 hrs. weekly.

25403 Decrease P.T. to 2 x 30/wk; add O.T. 2 x 30/wk.

25047 D/c P.T. and COS.

25419 Increase SEIT to 4 x 60/wk; Increase Speech to 5 x 60/wk O.T. and P.T. Evaluation; Pediatric Developmental Eval

09085 Change program from 8:1:1 to 8:1:2 – 1 x 40 mn./day.

07207 Reduce 8:1:2 program to 1 X 40 mn./day.

05713 Reduce Home Instruction to 4 X 2 hrs./wk., Change to 8:1:2 Program
 – 5 X 80 mn./wk.

Classifications

<u>I.D.#</u>	<u>Classification As</u>	<u>Program</u>
20367	Speech Impaired	Provide Speech – 3 X 30 mn. per week.
06947	Other Health Impaired	Provide Home Instruction – 10 hours per wk., ICT – 2 hrs. per week.

Continuing Placements/Transfers

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
20068	25368	10166	25096	25366

Evaluations/Re-evaluations

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
10159	10454	25366

Review of Program

<u>I.D.#</u>
09306

Personnel

Appointments

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprinting Status</u>
Krista Argese	Teaching Assistant / \$8.40 per hour	Clearance Received
Krista Argese	Teacher / Non-Certified / \$81.00 per day	Clearance Received
Becky Hopkins	Teacher / Certified / \$91.00 per day	Clearance Received
Dana Kozak	Teaching Assistant / \$8.40 per hour	Clearance Received
Dana Kozak	Teacher / Non-Certified / \$81.00 per day	Clearance Received
Rueben Ortiz-Dias	Teacher / Non-Certified / \$81.00 per day	Clearance Received
Megan Preston	Teacher / Non-Certified / \$81.00 per day	Clearance Received
Morgan Snyder	Teacher / Certified / \$91.00 per day	Clearance Received

Co-curricular – Plattsburgh High School

The Board approved the appointments of staff members listed below as co-curricular advisors at Plattsburgh High School for the 2008/2009 school year at the stipend listed which is based on negotiated contract.

<u>Club</u>	<u>Advisor / Stipend</u>
Senior Class	Susan Fresn / \$2,408
Junior Class	Charles Lustig / \$2,064
Sophomore Class	Donna Baker / \$1,720
Freshman Class	William Herzog / \$1,376
After-Prom Party Co-Advisor	Cheryl Maggy / \$344
After-Prom Party Co-Advisor	Heather Hall / \$344
Book Club	Terry Tregan / \$860
CFES	Susan LaPierre / \$1,032
CFES Mentor Co-Advisor	Corey Mousseau / \$516
CFES Mentor Co-Advisor	Amy Tisdale / \$516
Chess Club	Steven Tice / \$688
Communications/Model UN	Charles Lustig / \$516
Dance Club-Co Advisor	Alison Armstrong-Zantana / \$344
Dance Club-Co Advisor	Jen Meyer Slattery / \$344
Drama Club	Cheryl Maggy / \$2,752
French Club	Jila Yadollahpour / \$860
GAPP	Jean Seeber / \$1,032
GSA Co-Advisor	Marje Brown / \$516
GSA Co-Advisor	Steve Graf / \$516

Holiday Club	Jean Seeber / \$1,032
Key Club	Fran Bieber / \$688
Key Club	Tim Hanrahan / \$688
Multi-Cultural Club	Jila Yadollahpour / \$1,376
National Honor Society 1	Jen Meyer Slattery / \$688
National Honor Society 2	June Pernice / \$688
Literary Journal (replaces news	Donna Baker / \$1,548
Senior Grad Presentation	Anna Sherman / \$516
Spanish Club	Alison Armstrong-Zantana / \$860
Student Association 1	Lauren Mihalek / \$1,720
Yearbook 1	Wendy DeMane / \$3,096
Yearbook 2	Karen Bisso / \$2,064

Extension of Emergency Conditional Appointments

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointments of the staff members listed through December 11, 2008:

<u>Staff Member</u>	<u>Position</u>
Lisa Cooney	Substitute Monitor
Linda DeLong	Substitute Nurse
Maryann Ellsworth	Substitute Monitor, Teacher Aide
Crystal Fox	Substitute Monitor
Erica Gould	School Monitor
Cheryl Plumadore	Substitute Custodial Worker

Business

Donation

The Board accepted the Stafford Middle School FSO's donation of \$284 to the Trailblazer Team's field trip to the Natural History Museum of the Adirondacks to help defray the cost of admission for the students and \$650 from the proceeds of the annual "June Jubilee" for the purchase of fresh produce for the Stafford Middle School's student lunch program.

Contracts for Services for Preschool Special Education

The Board authorized the Board President and Superintendent of Schools to sign the following contracts for the purposes of providing preschool special education services for children residing in the Plattsburgh City School District, identified by the Preschool Committee on Special Education, and attending the respective programs, September 3, 2008 ending June 25, 2009.

North Country Kids in the amount \$30,996 based on allocations under 611 Federal Flow Through Funds of \$1,080 per child for 21 children and allocations under 619 Federal Flow Through Funds of \$396 per child for 21 children, all who reside in the Plattsburgh City School District. (Appendix I)

Pyramids Preschool Services, Inc. in the amount of \$19,680 based on allocations under 611 Federal Flow Through Funds of \$1,080 per child for 12 children and \$360 per child for 4 children and allocations under 619 Federal Flow Through Funds of \$396 per child for 12 children and \$132 per child for 4 children, all who reside in the Plattsburgh City School District. (Appendix II)

Adirondack Helping Hands, Inc. in the amount of \$7,872 based on allocations under 611 Federal Flow Through Funds of \$1,080 per child for 4 children and \$360 per child for 4 children allocations and under 619 Federal Flow

Through Funds of \$396 per child for 4 children and \$132 per child for 4 children, all who reside in the Plattsburgh City School District. Appendix III)

Surplus Equipment Disposal

Two Okidata 4410 printers (serial #012A0002889 & 001A0003136) were declared surplus property and will be offered for disposal via eBay.

Motion carried

Vote on the motion 5– yes
0 – no

Correspondence

At Mr. Wachtmeister request, Mr. Morris asked if the Board was in agreement to send a letter to State legislators requesting they increase taxes on high income taxpayers. There was support of Mr. Wachtmeister’s request.

New Business

Instructional

Field Trip/Fund Raiser Request

Based on the recommendation of John Fairchild, Dr. Gallagher moved, seconded by Dr. Robbins that the Board approve Lauren Mihalek’s request for two chaperones (Lauren Mihalek and Jean Seeber) and twelve students to attend the annual New York State Council on Leadership and Student Activities conference in Saratoga Springs, New York, November 23-25, 2008. Proceeds of the Homecoming Dance will pay for some of the expenses.

Motion carried

Vote on the motion 5– yes
0 – no

Out of State Conference Request

Based on Mr. Staves’ recommendation, Mr. Herkalo moved, seconded by Dr. Robbins that the Board approve the request of Mark Donnelly to attend the Eastern Athletic Trainers’ Association Conference in Boston, Massachusetts, January 9-12, 2009.

Motion carried

Vote on the motion 5– yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Appointment

Dr. Gallagher moved, seconded by Dr. Robbins that the Board approve the following 2 year emergency conditional probationary appointment:

Name of appointee: Theresa Munro

Tenure area: Teaching Assistant

Date of commencement of the 2 year probationary appointment: November 14, 2008

Expiration date of the 2 year probationary appointment: November 13, 2010

Certification status: NYS Teaching Assistant Continuing Certificate, effective 9/1/01

Initial Assignment: Momot Elementary School

2008/2009 Base Salary: Step 1 Teaching Assistant \$21,375

Prorated Salary: \$15,817.50

Motion carried

Vote on the motion 5– yes
0 – no

Resignation

Mr. Herkalo moved, seconded by Dr. Gallagher that the Board accept Tyrone Spencer’s resignation from his position as Boys Basketball Modified A Coach for the 2008/2009 school year, effective immediately (November 13, 2008).

Motion carried

Vote on the motion 5– yes
0 – no

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Mr. Short announced that Regent Dawson recently visited all the District schools and was thoroughly impressed with the professionalism and degree that individuals and administrators are using student data. The work in the buildings was well done and well presented. Mr. Short thanked the administrators for their help in preparing staff for Regent Dawson’s visit. He has not seen people using data to the extent and manner it is here in Plattsburgh. He complimented the administrators and staff.

Board Member Reports

Mr. Herkalo reported he participated in the City’s Police Department’s active shooter training which was held at the Stafford Middle School. It was an excellent experience and they are working hard to get it right. He was proud to see the City Police Department and the School District working together. He also attended the Momot Prekindergarten Harvest Dinner earlier in the evening. There was quite a showing with 92 adults representing 21 students attending – it was excellent.

Board Members Remarks

Dr. Gallagher wished the Hornets good luck in their second year of making it to the final four for Boys’ Soccer. He noted that five area schools made it to the section finals this year.

Mr. Morris commented on Regent Dawson’s visit. The administrators and staff did a great job showing we are going in the right direction. Regent Dawson found both PBIS and RTI data very impressive.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Herkalo moved, seconded by Dr Gallagher that the meeting be adjourned at 8:27 p.m.

Motion carried

Vote on the motion 5– yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on December 11, 2008 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (arrived at 6:18 p.m.)
John Gallagher (Vice-president) – present (left at 7:15 p.m.)
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present (arrived at 6:30 p.m.)
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – excused
Claudine Selzer-Clark (Director of Special Education) – excused
John Fairchild (High School Principal) – excused
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Ms. Bentley moved, seconded by Mr. Herkalo that the Board go into executive session at 6:10 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (contract negotiations and employment history of particular persons).

Motion carried

Vote on the motion 7 – yes
0 – no

6:18 p.m. – Mrs. Boise arrived.

6:30 p.m. – Mr. Richardson arrived.

7:15 p.m. – Dr. Gallagher left.

Mr. Richardson moved, seconded by Mrs. Boise that the Board return to public session at 7:30 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Samuel McNeil, Isabelle Lebrun, and Isabel Martine led the pledge.

**Mission Statement and
Core Values Readers**

Isabelle Lebrun read the District’s Core Values and Isabel Martine read the District’s Mission and Vision Statements.

SpotlightBailey Avenue's Reading to a Therapy Dog Program

Mrs. Thompson introduced Mrs. Susan Higgins who spoke about the program which is in its second year at Bailey Avenue. Mrs. Higgins coordinates the program and spoke about the benefits of Children Reading to Dogs "Tail Wagging Tutors" which is a program of Therapy Dogs International, Inc. She introduced John and Wendy Annette who bring their dog Glory to the school every Monday. Glory is a four year old Newfoundland who spends time being read to by students in 15 minute blocks of time.

Mr. and Mrs. Annette explained that they and Glory are part of Therapy Dogs International. Glory has attended obedience school and therapy dog school. She has learned not to respond to loud or sudden noises and not to react to unusual situations or people. Mr. Annette gave a demonstration showing that Glory can read the word "sit." They also teach students how to approach a dog.

The students read to Glory. Samuel McNeil read Mrs. Wishy Washy, Isabelle Lebrun read what she wrote about Thanksgiving and what she is thankful for, and Isabel Martine read Martha Speaks.

Mr. Morris and Mr. Short thanked all for coming and presented certificates to all and a certificate and "treats" to Glory.

Public Comment

No one addressed the Board.

Consent Agenda Items

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the special meeting of the Board of Education held on November 13, 2008.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held December 11, 2008.

**CSE and CPSE
Recommendations**

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the amendment/modifications, classifications, continuing placements/transfers, review of program, declassifications, reevaluations, and manifestation determinations as presented.

Amendment/Modification

<u>I.D.#</u>	<u>Amendment/Modification</u>
06248	Provide counseling – 1 X 40 mn./wk.
05798	Add use of spell check to testing accommodations.
10586	Provide PT consult – 5 hrs. per year
07011	Remove CTM – Math. Add RR support – 1 period per day.
08773	Change ratio for Social and Science to 12:1. Add testing accommodations.
09802	Add 15:1 Math – Add testing accommodations.
20551	Increase 15:1 class instruction to 2 hrs. per day
25088	12:1:1 support – 30 min. per day. CTM – 1 hour Direct. Counseling – 1 X 30 Individual, 1 X 30 Group
25152	Decrease Counseling to 1 x 45/wk.
25425	Add O.T. 2 x 45/wk.
25426	Add new goals.
25092	Decrease P.T. to 2 x 45/wk.

- 25420 Change program to SEIT 5 x 45/wk; Speech 3 x 45/wk; P.T. 1 x 45/wk; O.T. 1 x 45/wk.
- 20344 Remove TA services as listed as in-class support. Reduce special class to 5 X 30 mn./wk.
- 10438 Decrease SC reading to 1 hr. 20 min./wk. Discontinue direct instruction for Math.
- 20279 Change CT services for Reading and Math to Written Expression - 120 mn./wk. Add CT goals for Written Expression, add organizational supports from TA, additional time to complete tasks to testing accommodations.
- 09324 Reduce OT to consult – 1 hr. per month.
- 10423 Add testing modifications – tests read, extended time – time and ½, administer in small group, minimal distractions, repeat oral comprehension items more than standard administrations – 2 extra times.
- 10080 Remove RR support.
- 10257 Change from regular Math to 15:1 Math – 5 X 60 mn./wk.
- 08654 Resume Special Ed services.
- 09085 Add counseling – 1 X 40 mn./wk.
- 20544 Change classification to Multiply Disabled
- 09093 Change to GED program
- 08719 Add use of scribe for extended response questions under testing accommodations and program modifications. Add use of word processor to testing accommodations.
- 25042 Decrease Speech to 2 x 30/wk
- 25081 Decrease Speech to 3 x 45/wk
- 25030 Decrease O.T. to 1 x 45/wk
- 25065 Discharge from O.T.
- 20594 Add testing accommodations and program modifications. Reduce Counseling – to 1 Individual and 1 Group.
- 10238 Change counseling from 3 X 30 group to 1 X 30 group and 1 X 30 individual, change testing accommodations and management statement.

Classifications

<u>I.D.#</u>	<u>Classification As</u>	<u>Program</u>
25446	Preschool child with a disability	Speech 2 x 45/wk to begin 1/5/09.
25451	Preschool child with a disability	SEIT 5 x 60/wk; Speech 5 x 45/wk; O.T. 3 x 45/wk; Counseling 2 x 60/wk
25462	Preschool child with a disability	SEIT 3 x 45/wk; Speech 3 x 45/wk.

Continuing Placements/Transfers

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
20885	09761	08302	07134	06192
25187	25214	25171	25365	20068
20065	25458	25393	09093	20900
08315	20069			

Review of Program

I.D.#
20587

Declassifications

<u>I.D.#</u>	<u>Declassification as</u>
10502	Speech impaired; discontinue speech, discontinue counseling.
25073	Preschool child with a disability

Reevaluations

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
20544	25119	20421	09085

Manifestation Determination

<u>I.D.#</u>	<u>Determination</u>
09097	Behavior not a manifestation of the student's disability
09219	Behavior not a manifestation of the student's disability

Personnel**Appointments****Substitutes/Tutor****Appointments**

The Board approved the substitute/tutor appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprinting Status</u>
Lacey Branch	Substitute Teacher; Non-Certified; \$81.00 per day	Emerg. Conditional
Lisa Boire	Substitute Teacher; Certified; \$91.00 per day	Cleared
Jill Brunetto	Substitute Teaching Asst.; \$8.40 per hour	Cleared
Ross McCallister	Substitute Teaching Asst.; Certified; \$8.40 per hour	Cleared
Sandra Miller	Substitute Nurse; \$120.00 per day	Cleared
Elizabeth Pellerin	Substitute Teacher; Certified; \$91.00 per day	Cleared
Elizabeth Pellerin	Substitute Teaching Asst.; \$8.40 per hour	Cleared
Jesaka St. Phillips	Substitute Teacher; Certified; \$91.00 per day	Cleared
Steven Trevlakis	Substitute Teacher; Certified; \$91.00 per day	Cleared
Barbara Banker	Tutor; Non-certified; \$43.08 per hour	Cleared

Food Service Helper**– Increased Hours**

The Board approved an increase in the daily schedule of Dawn Bump, from 4 hour Food Service Helper to 5.5 hour Food Service Helper, effective January 5, 2009.

2008/2009 Bailey**Avenue School Extra & Co-Curricular Activities**

The Board approved the appointments and hours as presented below. The rate of pay will be based on the negotiated contract amount of \$1730.00 (\$24.03 per hour for the total of 72 hours).

<u>Club</u>	<u>Recommendation and Hours</u>
Adventure Club	Stephen Crain (10 hours)
Gym and Game Club	Jan Flynn, Janet Kinne (4 hours each)
Card Games Club	Mary Lou LaRocque Megarr, Bonnie Waldron (4 hours each)
Woodworking Club	Jessica Colburn, Elizabeth Frady, Danielle Jackson (4 hours each)
Quilting Club	Melissa Adams, Wendy Patunoff (4 hours each)
Games Club	Karen Hulbert, Colleen Rabideau (4 hours each)
Arts & Crafts Club	Sue Higgins & Kathy Miller (4 hours each)
Roller Skating	Beth Christon (6 hours)
Earth Friendly Craft Club	Erin McGill (4 hours)

Interscholastic**Coaching Positions**

The Board approved the Winter Coaching recommendations for the 2008/2009 school year as listed:

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Stipend</u>
Boys Basketball	Mod. A	Ryan Earle*	\$2,732
	Volunteer	Josh Dubay*	
	Volunteer	Patrick Shaughnessy*	
Hockey	Volunteer	Matt Stetz**	

*New Coach (Non-district, Emergency Conditional)

**New Coach (Non-district, Fingerprint Clearance Received)

Extension of Emergency Conditional**Appointments**

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointments of the staff members listed through January 22, 2009:

Staff Member	Position
Linda DeLong	Substitute Nurse
Theresa Munro	Teaching Assistant
April Myers-Lautenschuetz	Occupational Therapist
Cheryl Plumadore	Substitute Custodial Worker

Resignations

The Board accepted Betty Jock's resignation from her position as a 7.5 hour per day monitor at Plattsburgh High School, effective November 14, 2008.

The Board accepted the resignation of Stacey Papineau from the position of Food Service Helper, effective January 5, 2009, pending her appointment as Cook Manager.

Business**Reports for Board Information**

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of October 2008 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (October 2008)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (October 2008)
- 4) Summary of Monthly Wire Transfers (October 31, 2008)
- 5) Certificates of Deposit and Reserve Accounts (October 31, 2008)
- 6) Food Service Profit and Loss Statement (September 2008 Revised, October 2008)
- 7) Budget Status Report (Month Ending October 2008)

Treasurer's Report

The Board accepted the October 31, 2008 Treasurer's Report as presented in Appendix I.

DonationsPHS Class of 1948

The Board accepted the PHS Class of 1948's donation of \$300 to be applied toward payment of college credit courses for a student(s) who could not afford to pay for them and therefore would not receive college credit. The only restriction being is that the student not be pursuing a degree in a sports-related field. The funds are a surplus from the Class of 1948's recent 60th Reunion.

Class of 1938

The Board accepted the PHS Class of 1938's donation of \$554.89 to be used for needy students taking A/P classes. The funds are the balance of the Class of 1938's funds.

Surplus Equipment for Disposal

The following items were approved for disposal via local sealed bid or sale as scrap metal:

1. 1983 GMC 'sand truck," VIN: 1D1GDHK34MADV5330)
2. ServiceMaster Carpet Extractor model #SM15038, Serial #: SM150310013817
3. ServiceMaster Floor Machine model #392700, Serial #0598625
4. ServiceMaster High Speed Burnisher model #393620, Serial #0525774

Motion carried

Vote on the motion 8 – yes
0 – no

New Business

Business

2009-2010 District Budget

The following were presented for Board information:

Letter to State Legislators

Mr. Wachtmeister commented on the letter and thanked the Board for agreeing to send it to State Legislators. He would like to send a similar one to the District's Federal legislators.

Superintendent's Letter to the School Community which Mr. Short will be sending to faculty and staff.

Superintendent's Conference Request

Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve Mr. Short's request to attend, as a commuter, the Annual Northeast Council of School Superintendents' Conference in Lake Placid, December 4-5, 2008.

Motion carried

Vote on the motion 8 – yes
0 – no

Food Service Helper Position – Reduction of Hours

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the reduction of the Bailey Avenue Elementary Food Service Helper position from 4 hours to 3 hours daily, effective January 5, 2009.

Mr. Wachtmeister clarified this is a position that is currently vacant, the result of the re-assigning of current staff, the additional time is no longer needed, and a four hour position is entitled to benefits.

Motion carried

Vote on the motion 8 – yes
0 – no

School Tax Collection Report

Ms. Bentley moved, seconded by Mr. Sullivan that the Board accept the School Tax Collector Report 2008/2009 as presented below:

School Tax Receivable	\$ 15,374,027.62
Reduction in Tax Roll:	
Adjusted School Tax Receivable	\$ 15,374,027.62
Less: Tax Received	<u>\$ 14,508,335.27</u>
Unpaid 2008 School Taxes	\$ 865,692.35
Plus: Penalties Due as of 12/1/08	<u>\$ 19,441.27</u>
Total Unpaid Taxes Plus Penalties	\$ 885,133.62
County Fee	<u>\$ 44,256.83</u>
Tax, Fee, and County Fee 12/1/08	<u>\$ 929,390.45</u>

Ms. Bentley asked about the County Fee. Mr. Lebrun explained that it is a misnomer as the City is the District's guarantor. This is a penalty for late payments which the City of Plattsburgh is entitled as they collect late taxes.

Mr. Wachtmeister noted this is approximately 5.6% of the School Tax Receivable. Is this the normal percentage? Mr. Lebrun said this is approximately 25% higher than previous years' unpaid taxes. Mr. Wachtmeister noted this is something that the District needs to be aware of as it is tied to the economy.

Motion carried

Vote on the motion 8 – yes
0 – no

Instructional**Field Trip Requests**NYSBDA Middle School, All-state Honor Band

Based on Mrs. Amo's recommendation, Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve Daryle Redmond's request for 2 or 3 students to participate in the New York State Band Directors Association's Middle School, All-State Honor Band in Syracuse, March 6 – 8, 2009.

Motion carried

Vote on the motion 8 – yes
0 – no

NYSBDA High School, All-state Honor Band

Based on Mr. Fairchild's recommendation, Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board approve Dick Rabideau's request for 3 students to participate in the New York State Band Directors Association, All-State Honor Band in Syracuse, March 6 – 8, 2009.

Motion carried

Vote on the motion 8 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)**Appointments**Cook Manager

Mr. Sullivan moved, seconded by Mr. Wachtmeister that the Board approve the following 8-week probationary appointment:

Name of appointee: Stacey Papineau
Civil Service Title: Cook Manager
Effective Date: January 5, 2009
Fingerprint Clearance: Cleared (current employee)
Initial Assignment: Stafford Middle School
Salary Schedule: Cook Manager
Level: Entry
Salary: \$12.42/hour; 5.5 hours daily

Motion carried

Vote on the motion 8 – yes
0 – no

Physical Education Teacher

Ms. Bentley moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Jesse Terry
Tenure area: Physical Education
Date of commencement of the
3 year probationary appointment: January 5, 2009
Expiration date of the
3 year probationary appointment: January 4, 2012
Certification status: pending December 2008 graduation
Initial Assignment: Momot Elementary School
2008/2009 Base Salary: Step 1 Bachelor's \$35,626
at the prorated amount of \$21,375.

Motion carried

Vote on the motion 8 – yes
0 – no

Concluding Reports and Remarks**Superintendent's Reports/Remarks**

Mr. Short passed a brochure highlighting students participating in the All-State Honor Bands.

New York School Public Relations Association Award

Mr. Short announced that the District's publication "Plattsburgh City Schools – Excellence in Learning, Excellence in Life" won a New York School Public Relations Association Award of Honor for a Special Purpose Publication. The publication, for businesses to use when recruiting, is a small booklet highlighting the school district and area. The writing and design were done by CVES Staff, Publications Specialist Paula Piatt and Communications Specialist Matthew Smith, and printed by Northeast Printing & Distribution Company.

January 8, 2009 C-E-W-W School Boards Association Meeting

Mr. Short announced that Commissioner Mills will be attending along with Regent Dawson. Commissioner Mills has developed a strong interest in Clinton County schools because of improvements in test scores and graduation rates. Students from the PHS Guided Study Hall will be participating in a panel during the evening and there is a possibility Commissioner Mills will visit the Guided Study Hall during the day.

Due to a conflict with the regular Board meeting on January 8, 2009, Mr. Short asked the Board if they were interested in rescheduling the meeting to Wednesday January 7, 2009. Mrs. Boise stated that she might have a conflict with a CVES Board meeting but there was agreement to move the meeting to January 7, 2009.

State Board of Regents – update

Mr. Short updated the Board on the State Board of Regents. They were not optimistic about the State Budget. A balance is needed for adequate funding with the State's worsening revenue picture. In response to the State's economic crisis, the Board of Regents has proposed an increase in State Aid that is almost \$1 billion less than the increase previously enacted by the State. The Regents approved their 2009-10 State Aid proposal, recommending an increase of \$879 million for the upcoming year. This amount represents a 4.1% increase over the previous year. The proposal recommends sustaining foundation aid while reducing the increase by half, greatly reducing the State's deficit. The Regents are keenly aware of the State's economic difficulties but know districts must continue to educate all children to high standards, close the achievement gap, and get more students to graduate.

Plattsburgh Aeronautical Institute (PAI)

Mr. Short requested Board members to take time to review information about PAI. There are commitments from the State and at the Federal level. The current opening date is September 2009 with 23 or 25 students. Garry Douglas of the Chamber of Commerce is marketing the Plattsburgh area to aerospace companies and one of their concerns is the availability of a trained workforce. People at the Volvo bus company also have an interest in graduates of PAI. Mr. Short noted that there are schools in Essex and Clinton Counties who would like to send students to the institute who will need to complete some of their regular course work. Mr. Short commented that, if there is space available, some of these students may attend some classes at PHS. Plattsburgh would then have the option of charging the home district a prorated tuition, reduced tuition, or no tuition. Mr. Short stated this is a rare opportunity to keep some of our talented youth in the

area. Companies that are coming to the area would like to hire people who will remain in the area. They are asking what are schools doing to help support this. CVES has a publication speaking about PAI which will be housed at the former Clinton County Airport and is in close proximity to PHS. Some of the companies already have Plattsburgh High School's profile and are impressed by what they see.

Mr. Short will be asking for the School Board's support of technology programs and partnerships with neighboring schools to provide courses for their students. Students completing PAI may have the option of transferring to Clinton Community College or Clarkson. It appears everything is in place. The question is what are the education systems doing. Mr. Short asked Board members to "talk it up" with members of other school boards and strengthen partnerships with other schools.

As a CVES Board member, Mrs. Boise stated that the support within the community is huge.

Ms. Bentley complimented Mr. Short and Mrs. Boise for their work. She asked about partnerships with area trade unions as they have a vested interest in keeping their sons and daughters in the area.

Mr. Wachtmeister commented on Commissioner Mills' visit to the area. It is great that he is going to highlight one of our schools. He will be retiring in March; and in the past, he has been out of touch with what is happening in schools but more of a bureaucrat

He cautioned that while PAI is a public institute the beneficiaries will be private industries which may have received subsidies. He agreed with Ms. Bentley about the trade unions. The private sector needs to be lobbying for the educational institutions in Albany and Washington to get the support they need – it is a two way street. There is a need to look at what is being developed to make sure the District is not supporting something without a benefit in return. A lot of the economic development has not helped local workers.

Regarding Commissioner Mills' visit, PHS and the Guided Study Hall Program deserve a pat on the back. It is a much different place than it was a few years ago.

Board Member Reports

CVES Board Meeting: Mrs. Boise reported that at the last meeting, Ms. Manion reported on the Special Education Program and how they enjoyed having the opportunity to have classrooms in our District's school buildings.

NYSASCSD Board of Directors Meeting: Mr. Wachtmeister reported the NYSASCSD lawsuit has been filed, there was discussion about the changes taking place in the NYS Senate, and the State Board of Regents is calling for an increase in State Aid which is significantly lower than what they would have normally requested.

He asked that copies of the Benchmark Report be provided to Board members.

Mr. Wachtmeister asked that the District request a copy of the Technical Assistance Center's report regarding the cost of living in the Plattsburgh area.

NYSSBA Conference: Ms. Bentley reported that Tom Suozzi spoke at the conference and that since that time has added the reduction of school mandates to the Property Tax Report. She said the session was packed and that school board members in attendance were clear about the need for relief from unfunded mandates. She also spent a fair amount of time at the trade fair.

Board Members Remarks Mr. Richardson commented about the malfunctioning horn on the gymnasium scoreboard clock. Mr. Short reported that he has spoken with Mr. Staves about a replacement.

Mr. Short clarified that CVES has been told that the District will try to keep the integrated setting classrooms available but the students located at Duken might have to relocate. He stated that CVES pays the District approximately \$125,000 in annual rental fees.

Mr. Morris stated that Plattsburgh students should not be negatively impacted by the needs of CVES. Mr. Short stated there is the possibility of relocating special education offices to Duken Building which would not impact students.

Public Comment No one addressed the Board.

Adjournment There being no further business, Mr. Sullivan moved, seconded by Mrs. Boise that the meeting be adjourned at 9:23 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on January 7, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (7:09 p.m. – arrived)
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – excused
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – excused*
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – excused*
Claudine Selzer-Clark (Director of Special Education) – excused*
John Fairchild (High School Principal) – excused*
Glenn Hurlock (High School Assistant Principal) – excused*
Mary Louise Lamberti (Momot Elementary School Principal) – excused*
C. Joseph Staves (Athletic Director) – excused*
Diane Thompson (Bailey Avenue School Principal) – excused*
Carrie Zales (Oak Street School Principal) – excused*
Norbert Neiderer (Director of Buildings & Transportation) – excused*
*Excused due to inclement weather

Executive Session

Mr. Herkalo moved, seconded by Mr. Wachtmeister that the Board go into executive session at 6:08 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person, labor contract negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

7:09 p.m. – Mrs. Boise arrived.

Mrs. Boise moved, seconded by Mr. Sullivan that the Board return to public session at 7:45 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

Public Comment

No one addressed the Board.

Consent Agenda Items

Mr. Morris requested that action on “Donations” be removed from the Consent Agenda.

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve the Consent Agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on December 11, 2008.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held January 7, 2009.

**CSE and CPSE
Recommendations**

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the amendments/modifications, classifications, continuing placement/transfer, review of program, and nonclassification as presented.

Amendments/Modifications**I.D.# Amendment/Modification**

- 10429 Discontinue Speech Services as of 12/3/08. Discharge from TOD Services as of 1/5/09.
- 10503 Reduce reading instruction to 1 hour. Add testing modification.
- 10367 Reduce reading instruction to 1 hour.
- 10235 Reduce reading instruction to 1 hour.
- 20323 Reduce reading instruction to 1 hour. Add testing modification.
- 25402 Add OT – 2 X 30 mn./wk.
- 08742 Add 1 period of 8:1:2 support per day. Add Counseling – 1 X 40 mn./wk. Remove testing mods.
- 25029 Place in CVES – 8:1:1 program – 4 X 60 mn./wk. CT – 5 X 60 mn./wk. OT – 2 X 30 mn./wk., TA support – 5 X 150 mn.wk., Speech 3 X 30 mn./wk.
- 20573 Provide an Assistive Tech. Eval, Increase RR – to 5 X 40 mn./wk., Change OT – to 1 X 30 mn./wk., Add testing accommodation.
- 25419 Add O.T. 2 x 45/wk and P.T. 1 x 45/wk.
- 25039 P.T. Evaluation.
- 25050 Add O.T. 1 x 45/wk and coordination of Services 1 x 30/month.
- 25054 D/c 1:1 aide
- 25412 Add Counseling 1 x 30/wk.

Classifications**I.D.# Classification As**

13288 Speech Impaired

Program

- 13288 Provide speech – 3 X 30 minutes per week. Integrated Co-Teaching – 5 X 30 mn. per week, Counseling – 1 X 30 min./wk.
- 25456 Preschool child with a disability SEIT 4 x 45/wk; P.T. 1 x 45/wk; O.T. 2 x 45/wk; Speech 4 x 45/wk.
- 25454 Preschool child with a disability SEIT 3 x 60/wk; P.T. 1 x 45/wk.
- 25452 Preschool child with a disability SEIT 3 x 60/wk; O.T. 2 x 60/wk; Counseling 1 x 30/wk to begin 9/09.

Continuing Placement/Transfer**I.D.# Program**

25471 SEIT 2 x 60/wk; Speech 3 x 45/wk.

Review of Program**I.D.# I.D.#**

09306 09338

Nonclassification

I.D.#
25506

**Personnel
Appointment**

Tutor Appointment

The Board approved the tutor appointment and rate of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprinting Status</u>
Rolland Benware	Tutor/ \$43.08 per hour	Cleared

Athletic Trainer

The Board appointed Mark Donnelly as Emeritus Athletic Trainer as outlined in Appendix I, at a stipend of \$22,132, effective January 1, 2009 – August 30, 2009.

Resignation

The Board accepted Marjorie Jock's resignation from her monitor position, effective the end of the day on December 19, 2008.

Business

**Reports for
Board Information**

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of November 2008 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (November 2008)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (November 2008)
- 4) Summary of Monthly Wire Transfers (November 30, 2008)
- 5) Certificates of Deposit and Reserve Accounts (November 30, 2008)
- 6) Food Service Profit and Loss Statement (November 2008)
- 7) Budget Status Report (Month Ending November 2008)

Treasurer's Report

The Board accepted the November 30, 2008 Treasurer's Report as presented in Appendix II.

**Saranac Bus Lease
Agreement for 2009**

The Board authorized the signing of the Bus Lease Agreement (Appendix III) with Saranac Central School District, effective January 1, 2009 ending December 31, 2009. The agreement provides for the rental for the use of school buses at the sum of \$1.90 per mile, plus the cost of a driver, if provided.

Inventory Reduction

The Board declared the computer equipment listed on Appendix IV as obsolete and be disposed of and removed from the Technology Inventory Database.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

Mr. Short distributed copies of Assemblywoman Duprey's response to the Board's letter regarding the State's fiscal crisis and a letter signed by Mr. Morris and sent to Mayor Kasprzak regarding negotiation of PILOT agreements.

Old Business

2009-2010 Budget

Mr. Lebrun distributed the 2009/2010 Budget Development Calendar and explained that it is always subject to change depending on what is happening at the State and District levels. April 23, 2009 is the target date for mailing of the budget newsletter. He explained that things start slowly as the District waits for the State budget to be adopted which establishes the District's State Aid projections.

Mr. Morris commented that the Governor's proposed budget is a reduction of approximately \$1,006,000 with the largest reduction in aid in a new category labeled "Deficit Reduction Assessment" which is \$882,998. Every indication is this will be a difficult budget year for all levels of government.

Mr. Wachtmeister commented on letters sent to legislators asking for their consideration of raising taxes on incomes over \$250,000. He read comments from Assemblywoman Duprey's letter regarding the suggestion. He noted that it appears that 25% of the reduction in State aid to school districts in Clinton County comes from the Plattsburgh City School District. This is a large amount of money that will not be coming to area schools; and in turn, spent in the area.

Ms. Bentley noted there are two items Governor Paterson is focusing on: resolving issues related to the current year's budget by February 1 and having next year's budget in place by March 1. She commented that the Governor mentions giving mandate relief without giving specifics.

Mr. Morris noted that school districts are being asked to fund more of CPSE costs which saves the counties money by transferring the costs to school districts.

Mr. Wachtmeister said the Governor is saying not to raise property taxes but reduce programs. The District needs to continue to pressure legislators for not only mandate relief but increased aid.

Dr. Robbins said the Governor mentioned raising taxes on incomes over \$250,000 but did not provide any details.

New Business**Business****Board Policies Revisions
for First Review**

The Board Policies listed below were reviewed by the Board Policy Review Subcommittee. Mr. Short explained that recommendations are from the Board Policy Review Subcommittee and/or NYSSBA Policy Alerts Update Services.

- 0100 Equal Opportunity (Appendix V)
- 0110 Anti-Harassment (Appendix VI)
- 0110-R Anti-Harassment Regulation (Appendix VII)
- 0111 Anti-Discrimination (Appendix VIII)
- 0111-R Anti-Discrimination Regulation (Appendix IX)
- 1420-R Complaints About Curricula or Instructional Materials Regulation (Appendix X)
- 1741-R Home Instruction Regulation (Appendix XI)

**Instructional
Field Trip Fund
Raiser Request**

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board approve James Manchester's request for the Varsity Baseball Team to travel to Myrtle Beach, April 10-18, 2009, to participate in the Mingo Bay Baseball Tournament and to conduct fund raisers to cover expenses.

Board members asked for clarification on the types of fundraisers (various), lodging accommodations (hotel, condo, and with parents), and the number of students (not known until tryouts are completed).

Motion carried

Vote on the motion 7 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Appointments

Teaching Assistant

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following 3 year (emergency conditional) probationary appointment:

Name of appointee: Erin Monnat
Tenure area: Teaching Assistant
Date of commencement of the
3 year probationary appointment: January 5, 2009
Expiration date of the
3 year probationary appointment: January 4, 2012
Certification status: Pending / December 2008 graduate
Initial Assignment: Plattsburgh High School
2008/2009 Base Salary: Step 1 Teaching Assistant \$21,375 at
the prorated amount of \$12,825

Motion carried

Vote on the motion 7 – yes
0 – no

Items Removed from Consent Agenda

Donations

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board accept the donations as presented:

- 1) \$1,000 donation from the Plattsburgh High Booster Club to help defray the cost of the student handbooks. This donation enables PHS to order the most useful handbooks for their students.
- 2) \$7,500 donation from the Bailey/Oak Family School Organization to purchase SmartBoards and SmartBoards speaker systems for Bailey Avenue Elementary School.
- 3) \$10,200 donation from the Bailey/Oak Family School Organization to purchase 3 SmartBoards for Oak Street Elementary School.
- 4) \$1,200 donation from the Bailey/Oak Family School Organization to Bailey Avenue and Oak Street Elementary Schools for the purchase of SmartBoard sound systems.

Mr. Short commented on the amount of technology the District has been able to purchase due to the generous donations of the parent organizations.

Mr. Morris stated that the amount of money donated by the various parent organizations (PTOs, FSOs, FSAs, Booster Club) over the past two years is probably in excess of \$50,000. The Board very much appreciates what they have done for the students.

Mr. Short stated that letters of thanks are sent when donations are accepted by the Board but this time it will be an enhanced version.

Mr. Lebrun reported that as the result of tonight's donations, elementary classrooms will be 100% SmartBoard equipped. The faculty has embraced this technology which has changed how they teach and students learn.

Mrs. Boise reported that she has heard positive comments about the use of technology in the special education classrooms.

Mr. Herkalo stated this helps to close the “education gap” for students with disabilities.

Ms. Bentley noted that education majors who have been in schools are coming back to the campus asking for this technology – cool stuff.

Motion carried

Vote on the motion 7 – yes
0 – no

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Mr. Short reported that at each Board member’s place was additional information from Mrs. Zales regarding PBIS, a copy of the CVES publication “Endless Opportunities,” and Mrs. Carrino’s summary of mini-grant requests.

Mr. Short asked the Board if they wanted to set a date for their Winter Retreat. After some discussion and a review of various calendar dates, the date of February 3rd at 5:30 p.m. was selected.

Arrangements were finalized for travel to Peru for the Clinton County School Boards’ meeting on Thursday. Mr. Wachtmeister will not be attending and offered his reservation to anyone interested in attending.

Board Member Reports

Mr. Wachtmeister announced there will be a New York State Association of Small City School Districts meeting on Monday to meet with Assembly Democrats representing Small City School Districts. He is unable to attend but will be speaking with Executive Director Robert Biggerstaff regarding the meeting.

He asked if the Board would like to send a letter to Federal legislators asking them to increase funding for IDEA to 40%. He will draft a letter for Board review and suggested that copies be sent to the local media to keep the general public informed of the Board’s concerns.

Board Members Remarks

Dr. Robbins spoke about an incident a month ago when a student put inflammatory and derogatory information about another student on Facebook. He would like to see a workshop addressing social networking and related areas. Corporations spend large sums of money vetting people as part of their hiring process and students are not always aware that once something is posted on the internet it is out there. He does not feel enough time is spent on the issue. There is a sub-culture to which students are exposed.

Mr. Wachtmeister suggested this topic be placed on a future Board agenda. Mr. Morris stated that if this is an agenda item there can be discussion.

Ms. Bentley said this is a form of social networking. There was a presentation at Rotary by someone from the NYS Attorney General’s Office which Janet Duprey helped to arrange. At Plattsburgh State they are discussing the issue in some technology classes.

Dr. Robbins would like to discuss with administrators – understanding social networking, how well do teachers understand the sub-culture, and does the Board understand the importance of status for students. The Board has spent very little time on the social culture of schools.

Mr. Morris asked shouldn’t parents be informed. Dr. Robbins commented he was amazed about the denial of parents regarding what students are doing. Mr. Wachtmeister said that programs for parents might come from the discussion.

Mr. Sullivan stated that it is “underground” in the schools.

Mr. Wachtmeister commented on the Benchmarking Report which Board members received. There are a series of important observations/data which might be of help to the Board during the budget development process. He found it fascinating.

Mr. Wachtmeister announced that Dr. Robbins was recently spotlighted in the Press Republican – very interesting article.

He also asked if the Board wants to send a letter of well wishes to Mr. Curtin, the District's former attorney, who recently announced he is now president of a major company's plasma-collections division. Mr. Short will send a congratulatory letter on behalf of the Board.

Ms. Bentley expressed concern that in his State of the State Address and Budget Proposal, Governor Patterson made no mention of funding for teacher resource centers.

Mr. Wachtmeister suggested sending a letter covering a variety of issues. He will compose a draft for Board review.

In response to a question from Ms. Bentley, Mr. Short announced that Plattsburgh and Beekmantown will be making short presentations at the Clinton Essex Warren Washington School Boards meeting. Commissioner Mills and Regent Dawson will be in attendance.

Public Comment

No one present.

Adjournment

There being no further business, Dr. Robbins moved, seconded by Mr. Wachtmeister that the meeting be adjourned at 8:56 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education
held on January 22, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived at 6:16 p.m.)
Leisa Boise – present (arrived at 6:10 p.m.)
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present (left at 7:00 p.m.)
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Richardson moved, seconded by Dr. Gallagher that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person, labor contract negotiations).

Motion carried

Vote on the motion 7 – yes
0 – no

6:10 p.m. – Mrs. Boise arrived.
6:16 p.m. – Ms. Bentley arrived.
7:00 p.m. – Mr. Sullivan left.

Mr. Richardson moved, seconded by Dr. Gallagher that the Board return to public session 7:32 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

Report

Annual Special Education Report For 2007/2008 School Year – Director of Special Education, Ms. Selzer reviewed highlights of the report which Board members had received. Following her presentation, she responded to questions from the Board.

Public Comment No one addressed the Board.

Consent Agenda Items Dr. Gallagher requested that Substitute Appointments be removed from the Consent Agenda.

Mr. Short requested that, at her request, acceptance of Ms. Loner's resignation be removed from the Consent Agenda.

Dr. Robbins moved, seconded by Mr. Herkalo that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on January 7, 2009.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held January 22, 2009.

CSE and CPSE Recommendations Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the recommendations as presented.

Amendments/Modifications

- | <u>I.D.#</u> | <u>Amendment/Modification</u> |
|--------------|--|
| 09805 | Add "tests read" |
| 09816 | Add "tests read" |
| 10114 | Discharge from OT. |
| 09972 | Remove 15:1 ELA – Add general ed ELA with support. |
| 10542 | Change Integrated speech services to group – 3 X 45 mn./wk. |
| 07005 | Remove modified grading from program mods. |
| 06888 | Add counseling – 1 x 40 mn./wk. |
| 25020 | Change to SEIT 5 x 60/wk; Speech 5 x 60/wk; and O.T. 1 x 45/wk. |
| 25426 | Add O.T. 1 x 45/wk. |
| 25430 | Decrease P.T. to 2 x 45/wk. |
| 10454 | Change Special Class Instruction – 2 hrs. daily TA support – 1 ½ daily. |
| 20514 | Provide a neuropsychological evaluation. |
| 10548 | Increase Direct Instruction to 2.5 hrs. per day. |
| 09272 | Reduce 1:1 aide to ½ time. |
| 08583 | Add ½ time 1:1 aide. |
| 09324 | Change Special Class to 2 hrs. daily, TA Support in the regular Ed class 1 ½ hrs. daily, Speech Language – 5 X 30 individual And 3 X 45 group. |
| 10570 | Add testing accommodations. |

Classification

<u>I.D.#</u>	<u>Classification As</u>	<u>Program</u>
25459	Preschool Child with a Disability	6:1:1 Integrated classroom waiting list with Speech 4 x 30/wk; O.T. 2 x 30/wk; P.T. 1 x 30/wk; and Counseling 1 x 30/wk.

Continuing Placements/Transfers in a Comparable Special Education Program

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
08316	08307	08639	08306	20071

Nonclassification

- I.D.#
25509

Declassification

I.D.# Declassification as
 25065 Preschool Child with a Disability

**Personnel
 Appointments**

Oak Street School Co-curricular Advisors

The Board approved the appointments of the Oak Street School Co-curricular Activity advisors for the 2008/2009 school year. Their rate of pay will be based on a negotiated contract amount which is based on Oak Street School's pool of \$1,730.00.

<u>Number of Sessions</u>	<u>Name</u>	<u>Amount</u>	<u>Activity</u>
18	Jocelyne LaVigne	\$205.20	Book Club
18	Kathy Curran	\$205.20	Book Club
5	Kathy Curran	\$50.00	Book Club
5	Mary VonBargen	\$50.00	Book Club
80	Peggy Whipple	\$912.00	Study Partners
5	Laura DuBray	\$50.00	Director of Clubs
5	Annmarie Curle	\$50.00	Volleyball Club Advisor
5	Emily Sullivan	\$25.00	Digital Photography Club Advisor
5	Karen Donoghue	\$25.00	Digital Photography Club Advisor
5	Andrea LaTorra	\$50.00	Gardening Club Advisor
5	Tina Coryea	\$25.00	Sewing Club Advisor
5	Denise Morrison	\$50.00	Book Club Advisor
5	Kathy Curran	\$25.00	Sewing Club Advisor

College Advancement Program and Advanced Placement Coordinator

The Board appointed Karen Bisso and June Pernice as College Advancement Program and Advanced Placement Co-Coordinators for the 2008/2009 and 2009/2010 school years. The annual stipend, which is equivalent to twice that of a Head Teacher, is \$1,620 for the 2008/2009 school year. Each co-coordinator will receive one-half (\$810 for 2008/2009) of the annual stipend for the respective school year.

Resignations

The Board accept Lorraine Brown's resignation for the purposes of retirement from her position as Principal's Secretary at Oak Street Elementary School, effective April 1, 2009. Mrs. Brown has worked in the District since 1980.

The Board accept Rachida Hamrane's resignation from her monitor position, effective January 13, 2009.

**Extension of Emergency
 Conditional
 Appointments**

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointments of the staff members listed through February 26, 2009:

<u>Staff Member</u>	<u>Position</u>
Lacey Branch	Substitute Teacher
Linda DeLong	Substitute Nurse
Josh Dubay	Boys Basketball - Volunteer
Ryan Earle	Boys Basketball – Modified A Coach
Theresa Munro	Teaching Assistant
April Myers-Lautenschuetz	Occupational Therapist
Patrick Shaughnessy	Boys Basketball – Volunteer

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of December 2008 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (December 2008)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (December 2008)
- 4) Summary of Monthly Wire Transfers (December 31, 2008)
- 5) Certificates of Deposit and Reserve Accounts (December 31, 2008)
- 6) Food Service Profit and Loss Statement (December 2008)
- 7) Revenue Status Report (Month Ending December 2008)
- 8) Budget Status Report (Month Ending December 2008)

Treasurer's Report

The Board accepted the December 31, 2008 Treasurer's Report as presented in Appendix I.

Board of Registration

Harold Brohinsky, 1 Wolfe Way, Plattsburgh, NY, a registered Democrat, and Steven Lawrence Carpenter, 87 Park Avenue, Plattsburgh, NY, a registered Republican, were appointed and designated as the Board of Registration of the Plattsburgh City School District to serve for a term of one year. Members of the Board of Registration shall be compensated at the rate of \$400 for the annual election/budget vote and any referendum that requires a public vote.

TD Banknorth Depository Account Resolutions

The Board passed the following:

RESOLVED, the following officers (District Treasurer, Deputy Treasurer) of Corporation, are hereby authorized, acting singly or jointly, for and on behalf of the Corporation, to open and maintain a deposit account or accounts of the Corporation with Depository, subject to the terms and conditions specified in the applicable Account Agreement(s), and to endorse and deposit with said Depository negotiable instruments or other orders for the payment of money, which endorsements may be made in writing or by stamp and without the designation of the person endorsing.

Be it further resolved, the District Treasurer or Deputy Treasurer may sign checks or other orders for the payment of money, withdrawing funds from Corporation account(s) with Depository. Such signature may be in writing or by facsimile. In the event this Corporation uses facsimile signature(s) for these persons it shall promptly notify the Depository and execute any form(s) that may be requested by Depository in connection therewith. This Corporation assumes all responsibility for the use of actual or purported facsimile signature(s) and shall indemnify and hold harmless the Depository from any and all liability, costs, expenses, suits, claims, or actions arising out of any action or inaction taken by the Depository in good faith under the terms of this Resolution. The signature of the District Treasurer or Deputy Treasurer is necessary to act under this Resolution.

RESOLVED, that the Depository be promptly notified in writing by the Secretary/Clerk or any officer of this Corporation of any change in this Resolution, such notice to be given to the Depository in which any account of this Corporation may be maintained, and that until it has actually so received such notice in writing it is authorized to act in reliance on this Resolution, and that until it has actually received such notice it shall be indemnified and held harmless from any loss suffered or liability incurred by it in continuing to act

in reliance of this Resolution even though this Resolution may have been changed.

RESOLVED, that the Depository may, in its discretion, accept in lieu of an original signature, a legible facsimile or photocopy of a signature of any of the officers designated in the foregoing Resolution.

RESOLVED, that the Corporation shall be bound by the terms and conditions of the Account Agreement as it may be revised and or amended from time to time.

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

Board members received copies of the following:

- Thank you letter from CEWW District Superintendent for providing an overview of Guided Study Hall at the CEWW School Boards Association Meeting.
- Announcement of the Clinton County School Boards’ Annual Recognition Dinner

Old Business

2009-2010 Budget

Draft “rollover” budget – Mr. Lebrun reviewed the draft “rollover” budget and the assumptions used to develop the budget using the Governor’s Executive Budget Proposal. It is difficult because what is being said at the State and Federal levels is not what was put forth in the Executive Budget.

Dr. Gallagher clarified with Mr. Lebrun that he is going forward with the “worse case” scenario. Both Mr. Lebrun and Mr. Short stated they will continue to go forth with the State run based on the Governor’s Budget Proposal.

In response to a question from Mr. Morris regarding assessments, Mr. Lebrun responded that an estimate from the City Assessor’s Office is expected in February.

Mr. Morris asked what Mr. Short and Mr. Lebrun are asking from the Board at this time. With an estimated \$1.5 million shortfall in State aid, the Rollover Budget showing a 3.36% increase, and a 10.82% change in the tax levy, Mr. Short responded they will be looking closely at the District’s educational program to develop a listing of areas of potential savings.

Mr. Wachtmeister noted that health insurance costs are estimated to increase 7%. Mr. Short responded that the Board of Directors has not met to vote on the issue. In response to Mr. Wachtmeister’s question, Mr. Lebrun stated that for retirement system rates he is using an average increase.

Mr. Wachtmeister commented that the Suozzi Commission recommends to cap the tax levy at 120% of CPI or 4% whichever is lower. Political leaders are complaining that local property taxes are too high. The District has not raised taxes the past few years because the District has received adequate State Aid.

Dr. Gallagher concurred with Mr. Wachtmeister. The Clinton County Government has reduced their tax rate and then receives a letter that the State wants \$800,000.

Mr. Wachtmeister stated he would support a Utility Tax. The District would not be raising property taxes and other entities raise money through a sales tax.

Revised Board Policies for Adoption

Ms. Bentley moved, seconded by Dr. Gallagher that the Board approve the revisions to the policies listed which were presented for first review on January 7, 2009.

- 0100 Equal Opportunity (Appendix II)
- 0110 Anti-Harassment (Appendix III)
- 0110-R Anti-Harassment Regulation (Appendix IV)
- 0111 Anti-Discrimination (Appendix V)
- 0111-R Anti-Discrimination Regulation (Appendix VI)
- 1420-R Complaints About Curricula or Instructional Materials Regulation (Appendix VII)
- 1741-R Home Instruction Regulation (Appendix VIII)

Motion carried Vote on the motion 8 – yes
0 – no

New Business

Business

**Memorandum of Agreements:
Compensation for Early Notification
of Retirement**

Plattsburgh Teachers' Association

Dr. Gallagher moved, seconded by Dr. Robbins that the Board authorize the Board President and Superintendent of Schools to sign the Memorandum of Agreement – Compensation for Early Notification of Retirement as presented in Appendix IX. The agreement states “Plattsburgh Teachers’ Association members who present a Board actionable, irrevocable letter of resignation by February 27, 2009 will receive payment of \$2,000 (payable as non-regular salary with the last March payroll). The effective date of said retirement will be no later than July 2, 2009.”

Motion carried Vote on the motion 8 – yes
0 – no

Civil Service Employees Association

Mr. Wachtmeister moved, seconded Ms. Boise that the Board authorize the Board President and Superintendent of Schools to sign the Memorandum of Agreement – Compensation for Early Notification of Retirement as presented in Appendix X. The agreement states “Association members who present a Board actionable, irrevocable letter of resignation (for retirement purposes) by February 27, 2009 will receive payment of \$2,000 (payable as non-regular salary with the last March payroll). The effective date of said retirement will be no later than July 2, 2009. Employees whose daily schedule is equal to or greater than four (4) hours will receive a payment of \$2,000, while employees whose daily schedule is less than four (4) hours will receive a payment of \$1,000. Resignations (for retirement purposes) approved by the Board of Education on January 22, 2009 and received through February 27, 2009 will be eligible for this payment, as long as all other conditions are met.”

Motion carried Vote on the motion 8 – yes
0 – no

**Administrative Salary
Enhancement**

Pursuant to the provisions of Article V, Section D (Salary Enhancement) of the contract between the Plattsburgh City School District and the Plattsburgh Administrative Unit, Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board accept Mary Louise Lamberti’s December 1, 2008 application for Salary Enhancement, effective the 2009/2010 school year.

Motion carried

Vote on the motion 8 – yes
0 – no**Instructional****Field Trip Requests**Drama Club

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board approve Cheryl Maggy's request for the Drama Club to travel to New York City to see "West Side Story" on Broadway, Saturday, June 6, 2009. This is in follow-up to the Board's approval on September 25, 2008 for members of the Drama Club to conduct a candy sale to help fund a trip to New York City.

Motion carried

Vote on the motion 8 – yes
0 – noMusic Student

Mr. Wachtmeister moved, seconded by Ms. Boise that the Board approve Mrs. Carrino's request for a PHS student to attend and participate in the 2009 All-Eastern Conference and Honors Ensemble in Providence, Rhode Island on March 12-15, 2009. The student will be accompanied by Mr. Verity who is her vocal instructor and a female chaperone. Funding for this experience will be provided by the District.

Motion carried

Vote on the motion 8 – yes
0 – noFES Students Visit to St. Michael's College in Vermont

Ms. Bentley moved, seconded by Dr. Gallagher that the Board approve Susan LaPierre's request for approximately thirty students to travel (February 5-6, 2009) to Vermont to visit Champlain College, attend a play, and meet with students and then spend the night at St. Michael's College. The next day the students are scheduled to tour St. Michael's College and the University of Vermont before returning to PHS. All costs incurred will be paid for through a CFES stipend of \$1000 and CFES funds.

Motion carried

Vote on the motion 8 – yes
0 – no**Personnel Items (Not Part of
Consent Agenda)**Appointment – Teaching Assistant

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board approve the following 3 year probationary appointment:

Name of appointee:	Stephanie Lasher
Tenure area:	Teaching Assistant
Date of commencement of the 3 year probationary appointment:	January 23, 2009
Expiration date of the 3 year probationary appointment:	September 30, 2011 (granted Jarema Credit October 1, 2008 through January 22, 2009)
Certification status:	NYS Initial Certification: Childhood Education (Grades 1-6), effective 2/1/07
Initial Assignment:	Bailey Avenue Elementary School
2008/2009 Base Salary:	Step 1 Teaching Assistant \$21,375 at the prorated amount of \$11,328.75

Motion carried

Vote on the motion 8 – yes
0 – no

**Items Removed from
Consent Agenda**

Substitute Appointments

Dr. Gallagher moved, seconded by Mr. Wachtmeister that the Board approve the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Angela Garrand	Teacher, Certified, \$91.00 per day	Cleared
Ashlee Goddeau	Teacher, Certified, \$91.00 per day	Cleared
Catherine Hill	Teacher, Non-Certified, \$81.00 per day	Cleared
Holly LaBombard	Teacher, Non-Certified, \$81.00 per day	Cleared
Kyle LaBrake	Teacher, Non-Certified, \$81.00 per day	Cleared
Anna LaHart	Teacher, Non-Certified, \$81.00 per day	Cleared
Thomas Smith	Teacher, Non-Certified, \$81.00 per day	Cleared
Lisa Vicencio	Teacher, Certified, \$91.00 per day	Cleared
Matthew Perras	Custodial Worker, \$11.10 per hour	Emerg. Conditional
Stacie Papineau	Custodial Worker, \$11.10 per hour	Emerg. Conditional

Mr. Morris stated that he had asked that this item be removed from the Consent Agenda as two of the people being recommended have not received their fingerprint clearances.

Mr. Short explained that one of the individuals has filed her paperwork with the State Education Department and the other has not due to the \$94.25 cost.

Dr. Gallagher asked if the District is allowed to pay the expense. Mr. Short stated that if the District covered the fee, it could become a large expense. Some people do not have the funds to cover the expense without having the work. Ms. Bentley commented that in the past the Board has looked at a living wage. She suggested the establishment of a small fund (not District funds) to help people in this situation. Mr. Morris stated he is concerned about hiring before clearance is received. Mr. Short noted that the custodial worker substitute pool is shallow. Dr. Robbins agreed that this is opening up the District to too much risk. He suggested advancing the funds which then can be paid back by withholding funds from the employee's pay.

In response to a question regarding the use of current staff to cover the substitute work, Mr. Lebrun responded that for custodial staff overtime may be an option; but with food service overtime is not a viable option as all food service employee schedules are similar.

Dr. Gallagher called the question.

Motion failed

Roll Call Vote on the Motion

Dr. Gallagheryes

Mr. Herkaloyes

Mr. Morris no

Mr. Richardsonyes

Dr. Robbins no

Mr. Wachtmeisteryes

Ms. Bentley no

Mrs. Boise no

4 – yes

4 – no

Dr. Gallagher moved, seconded by Mrs. Boise that the Board approve the substitute appointments and rates of pay of those who fingerprints have

cleared or whose paperwork has been filed with the State Education Department.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Angela Garrand	Teacher, Certified, \$91.00 per day	Cleared
Ashlee Goddeau	Teacher, Certified, \$91.00 per day	Cleared
Catherine Hill	Teacher, Non-Certified, \$81.00 per day	Cleared
Holly LaBombard	Teacher, Non-Certified, \$81.00 per day	Cleared
Kyle LaBrake	Teacher, Non-Certified, \$81.00 per day	Cleared
Anna LaHart	Teacher, Non-Certified, \$81.00 per day	Cleared
Thomas Smith	Teacher, Non-Certified, \$81.00 per day	Cleared
Lisa Vicencio	Teacher, Certified, \$91.00 per day	Cleared
Stacie Papineau	Custodial Worker, \$11.10 per hour	Emerg. Conditional

Motion carried

Vote on the motion 8 – yes
0 – no

Ms. Bentley would like to discuss setting up a revolving funds (not District money) account to help people with this process. Mr. Richardson suggested the Workforce Investment Board may be of help.

Concluding Reports and Remarks

Superintendent's Reports/Remarks

PHS: Student Engagement, Dropout Prevention, Other Data

Board members were provided with a copy of a presentation Mr. Short will be delivering at the next Chief School Officers meeting. The data was compiled by Jane Landry at CVES. He pointed out that test scores, attendance, and absenteeism rates of 11th graders in the Guided Study Hall were compared to their 8th grade data and the data shows marked improvement in these areas.

Graduation rates are up as noted by Commissioner Mills. The number of students receiving advanced Regents Diplomas has doubled and enrollments in AP and CAP courses are continuing to increase.

Three year comparison for each of the Regents exams shows improvement in some areas and a need for improvement in other areas. The absenteeism rate has dropped from 7.5% in 2005-2006 to 6.7% in 2007-2008. The number of student referrals has decreased from 2006-2007 when there were 1,758 to 960 this year through January 14. The data shows the high school has a three year trend of positive data in many areas and the PHS faculty should know that and hear the numbers.

At Mr. Wachtmeister's request, Mr. Short will send the additional data to Board members.

CVES Regional School Calendar – Revision

Mr. Short reported that the Regional School Calendar Committee has recommended adding September 2 and 3, 2009 to the calendar, removing April 2, 2010, changing spring recess to April 5-9, 2010, and removing June 25, 2010. He recommended a partial change to the District's 2009-2010 calendar which is to move April recess to a week earlier (April 5-9, 2010) but not wrap it into Good Friday as the committee recommended due to the fact that the District does not make calendar decision based on religious holidays. If the Regional School Calendar Committee's recommendations are adopted, this move will provide the most continuity possible between Plattsburgh and CVES programs in the District and at the Center. He has provided that position to the calendar committee.

Mr. Wachtmeister noted that in the past Rabbis have asked for changes. With the variety of religions in the area, it would be difficult to accommodate

such requests. He also pointed out that the designation of Good Friday as a holiday has been removed from the District's labor contracts. The District has stated its position to the CCVES Regional Calendar Committee in the past. There are some holidays, such as Christmas, when school cannot legally be in session.

Dr. Gallagher noted his only concern is that if CVES adopts the revised calendar there will be students in our schools who will not have classes at CVES that day. Back in the late 80's early 90's the District adopted a calendar dramatically different from the regional calendar and it was problematic.

Mr. Morris asked how someone gets on the calendar committee. A. Paul Scott the Peru Superintendent of Schools represents area superintendents and a teacher from the our District is also on the committee.

Mr. Short also explained that if no emergency days are used and following the rotation schedule, the Friday before the April recess would be scheduled as a holiday.

Board Member Reports

Mr. Wachtmeister has drafted a letter to Senator Schumer, which he will provide to the District Clerk, requesting the promised funding for IDEA and NCLB.

Dr. Robbins reported on the Martin Luther King Day celebration at the Newman Center. Mr. Verity's select choral group performed and received many compliments.

Dr. Gallagher attended the Study Hall Presentation at the CEWW meeting and it was very nice.

Mr. Wachtmeister commented on the purchase of student review books and the decision that it is the District's responsibility. He has seen students who have not purchased review books due to family financial constraints. He is also in support of Mr. Short's letter to the CEWW Health Consortium Board of Directors calling for more open dialogue and more open meetings.

Mr. Short stated that as an agent of the Board, he wanted to receive their input before sending. There was support for the letter to be sent.

Board Members Remarks Student Culture (Discussion continued from the previous meeting.)

Dr. Robbins stated he was not sure if this needs to be discussed at the evening's Board meeting but perhaps in another venue. Research says students are obsessed with status – who they sit with at lunch, cell phones, social networking, etc. He is suggesting there is a vast body of research on these issues which is used by corporations when marketing to students. He suggested establishing a venue to share this type of information.

Dr. Gallagher suggested a subcommittee of the Board.

Mr. Wachtmeister suggested using a Superintendent's Conference Day for a general discussion.

Mr. Short stated it might be important to hear from the principals about what is currently occurring in the schools. Dr. Robbins stated that students should be involved in the discussion.

Mr. Fairchild reported there have been changes (i.e. iPods in study hall). In response to a question from Dr. Gallagher, he stated it has been changed in the student handbook and Dr. Gallagher asked for copy as this is a discussion at Westport.

Mrs. Amo stated the culture at SMS is unique – i.e. who you sit with at lunch is more important than a focus on academics. Mrs. Amo reported there are some issues relating to school culture which are addressed through PBIS.

Mrs. Zales stated that PBIS has a role in the issue of school climate and that all buildings have some type of climate committee. It would be good to have such a conversation.

Ms. Bentley stated not only is her interest in what happens in school but what happens outside of school. The student population has access to a large variety of social networking sites.

Mr. Hurlock reported that Jay Miner of the State Police will present sessions on internet safety during the March Superintendent's Day.

Mr. Richardson stated that staff members should have to sign an Acceptable Use Policy (AUP) which the student are required to sign.

Mr. Short reported that many sites are blocked but administrators may have access in order to monitor them.

Mr. Morris stated that a few Board members and a couple of administrators will meet to further discuss the topic.

Dr. Robbins stated he will send Mr. Short a bibliography of items for review.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Richardson moved, seconded by Mrs. Boise that the meeting be adjourned at 9:20 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the special meeting of the
BOARD OF EDUCATION
held on February 3, 2009 – Duken School Building – 5:15 p.m.

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – excused
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Mary S. Huckeba (District Clerk) – present

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

**Ratification of Contract between
the District and Plattsburgh
Teachers’ Association**

Ms. Bentley moved, seconded by Dr. Gallagher that the Board pass the following resolution:

RESOLVED, to Ratify a New Collective Bargaining Agreement with the Plattsburgh Teachers’ Association for the period July 1, 2009 – June 30, 2012 based on the terms set forth in the Memorandum of Agreement (Appendix I).

Discussion/comments:

~~For clarification, Mr. Wachtmeister stated the following: the 2009-2010 salary schedule for members of the bargaining unit is the same as the 2008-2009 schedule. Staff members that gain an additional year of service which translates to a step move will be compensated with 2.1% salary increase unless they happen to be on one of the few steps where there is no increment. This means that the majority of the bargaining unit members will receive 2.1% pay increase.~~

~~Mr. Short confirmed that there is no change to the schedule.~~

~~Mr. Wachtmeister asked if his understanding was correct that to ensure that no bargaining unit member receives less in terms of cash in pocket, Item 4 of the memorandum provides reimbursement to staff members not receiving a step increase for any increase in their 15% contribution to the cost of their health insurance premium.~~

~~Mr. Short confirmed that was correct and clarified that the funds for the reimbursement will come from a pool based on the difference in the 2008/2009 to 2009/2010 85% cash option (insurance buy-out).~~

~~Mr. Wachtmeister stated that the memorandum indicates that the 2010-2011 salary schedule is attached and other compensations are raised by 4.3%. Lest someone is confused, the salary grid is increased~~

~~by 4.3% with an increment of 2.1% providing staff on step with a 6.4% raise in the second year of the contract. The majority will receive 6.4%. Those on steps with no increments will receive 4.3%. For the two years of 2009/2010 and 2010/2011, the majority of staff will receive 8.5% or a 4.24% average for each of the first two years.~~

~~Mr. Short and Mr. Lebrun confirmed Mr. Wachtmeister's figures.~~

~~Mr. Wachtmeister continued that as Item 3 is written, the section might be misinterpreted to mean that depending upon a particular cost of living measure the salaries will be raised between 2% and 4%. As worded the concept of increment or pay increase for moving up the salary grid with another year's experience is not mentioned. The increment is once again approximately 2.1%. This would make the range of possible increases for the majority of staff 4.1% to 6.1%. The actual percentage increase over three years would be 2.1% + 6.4% + (4.1% or 6.1%) for a range of 12.6% to 14.6% or an averaged annual increase for staff of 4.2% to 4.86%.~~

~~Mr. Wachtmeister continued that in summary the language is too opaque. It needs to be as transparent as possible. The financial difficulties NYS and our country face are at least two years of struggle. Reducing compensation next year and increasing more the second year will still leave the District with hard decisions in fiscally trying times. Depending on individual circumstances, some staff able to retire after 2009-2010 may decide to stay into 2010-2011.~~

Amended February 12, 2009

Clarification of comments made by Board of Education Member Fred Wachtmeister.

Ratification of Contract between the District and Plattsburgh Teachers' Association.

The first issue addressed concerned numbered Items 1 and 4. Members of the Plattsburgh Teachers' Association will work in 2009/2010 under the same salary schedule in effect in 2008/2009. Even though the salary schedule will remain the same, staff members employed in 2008/2009 and working in 2009/2010 will move up in step to reflect an additional year of employment in the District. This increment based on the salary schedule therefore reflects for 2009/2010 an approximately increase of 2.1% in salary increase costs for the District. This additional money is divided to establish a \$1,435 difference between each cell from Step 1 to Step 16 producing a different percentage of increase at different levels on the schedule. From Step 1 to Step 2 the increase is about 3.5%. From Step 15 to Step 16 the increase is about 2.4%. The dollar increase at Steps 18, 21, 24, 27, 30 and 33 is large reflecting the fact for the previous 1 to 2 years there was no step increase but there might have been an increase in salary that did not include a step increase. Bargaining unit members on Steps 17, 19, 20, 22, 23, 25, 26, 28, 29, 31, 32, and years of service beyond 33 years will not see their salaries increase in 2009/2010. New money for salaries will amount to approximately 2.1%.

Regarding Item #4, in order to ensure that those individuals not receiving increment increases do not receive less in total compensation in 2009/2010 than in 2008/2009 due to an increase in the health insurance premium 15% employee contribution and the buyout, a separate sum of money is established to hold them

harmless. By not having a salary increase in addition to the increment increase this complexity was necessary.

In Item #2 of the memorandum, a 2010/2011 salary schedule is attached and other compensation raised by 4.3%. The presentation may confuse those not familiar with the development of salary grids. The reality of the 2010/2011 salary grid is that 4.3% is added to 2.1% increment increase to create new money expenditure for salaries covered by this contract of 6.4%.

For the two years of 2009/2010 and 2010/2011 the total new money for salaries is 2.1% plus 6.4% or 8.5% divided by 2 equals 4.25% average for each of the two years. Individual staff members could receive as much as 11% over two years, others receiving less.

Item #3 as written could be interpreted to mean that depending upon the use of a particular cost of living measure the salary pool will increase from between 2% and 4%. Not mentioned is the increment of approximately 2.1%. The actual new money increase will range from 4.1% to 6.1%.

In summary the language was too opaque. It should be as transparent as possible. The financial difficulties NYS and our country face are at least two years of struggle.

Reducing compensation growth next year and increasing more the second year will still leave us with hard decisions in fiscally trying times.

Depending upon individual circumstances the contract as crafted may lead some staff not to retire next year and stay through the 2010/2011 year as the increase may significantly impact their retirement thereby reducing savings to the District by retirements at the end of next year.”

Mr. Morris stated that in the past two years the Plattsburgh Teachers' Association had received less increases than neighboring schools.

Ms. Bentley asked about the choice of "Urban Wage Earners and Clerical Workers – U.S. City Average" to determine the CPI to be used in the last year of the agreement. Mr. Lebrun responded it was the Teachers' Association preference and what other labor units have used. Dr. Robbins stated it tends to be conservative and Mr. Wachtmeister stated he thought it had been used in the past. Mr. Lebrun reminded everyone one that it is a one year average which will be used.

Mr. Morris stated that the settlement of the agreement will give District administration an opportunity to develop a budget with a minimum cost to the District in the first year of the agreement. Next year the District will be in a position to plan and work with an established schedule. He thanked all who had worked on the agreement.

Mr. Wachtmeister stated that he is working with Mr. Lebrun to request information from the Technical Assistance Center to get a picture of the economic climate of the community.

Roll call vote on the motion

Mr. Herkalo..... abstained
Mr. Morrisyes
Mr. Richardson.....yes
Dr. Robbinsyes
Mr. Wachtmeister..... no
Ms. Bentleyyes
Dr. Gallagher.....yes

Motion carried

Vote on the motion 5 – yes
1 – no
1 – abstention

Public Comment

Lori Noelting, PHS parent and CSO Co-president, addressed the Board. She asked what can concerned parents do to keep the same administration (John Fairchild and Glenn Hurlock) at Plattsburgh High School. As a parent of children who have gone through the system including a graduate and three presently at PHS, she expressed her appreciation of the job they are doing and her concern if PHS loses them. They work well with the school community and parents – keep continuity in place.

Mr. Morris thanked her for coming.

Adjournment

There being no further business, Dr. Gallagher moved, seconded by Mr. Herkalo that the meeting be adjourned at 5:40 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on February 12, 2009 – 6:00 p.m. – Duken School Building

*In the absence of the Board President and Vice-president and as per Board policy,
Mr. Wachtmeister presided over the meeting.*

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (arrived at 6:29 p.m., left at 8:24 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – excused
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – excused
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Richardson moved, seconded by Ms. Bentley that the Board go into executive session at 6:07 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons, labor contract negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

6:29 p.m. – Mrs. Boise arrived

Ms. Bentley moved, seconded by Mr. Herkalo that the Board return to public session at 7:47 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Pledge of Allegiance

Ben Schultz led the Pledge of Allegiance.

Spotlight

Science Olympiad

Mr. Fairchild introduced Mrs. Butler and Mr. Mousseau who are volunteer advisors of the Science Olympiad Club. Mrs. Butler stated that the students

are the Science Olympiad Dream Team. She explained that the Science Olympiad regional competition was an all-day event held at Clarkson. PHS participated in all 15 events, placed in the top ten in 13 of the 15 events, and finished as the number one team in the region. The students have been preparing since November and have until March 19 to prepare for the two-day state competition at West Point. Members of the team present were Seniors Ben Schultz and Annette Liem; Junior Adrienne Munger; Sophomores Alex Lemos and Connor McCambridge; and Freshmen Justin Collins, Bennett Cyphers and Elliott Munger. Members of the team unable to attend: Seniors Simone Arvisais-Anhalt, Stephanie Demane, Jen Menard, Bryan Marlow, and Chelsea Ensel and Freshmen Gaurav Sheni

Ms. Bentley commented that the impetus came from the students who asked Mrs. Butler and Mr. Mousseau for their support.

Mr. Mousseau stated that there has been support from a lot of the high school teachers. The students would recommend this to other students next year. This event's trophy will be added to past Science Olympiad awards.

Mr. Short and Mr. Wachtmeister presented certificates of appreciation to the students and teachers who were present wearing their competition shirts.

Public Comment

No one addressed the Board.

Consent Agenda Items

Mr. Herkalo requested that Momot Elementary School Extra and Co-curricular Appointments be removed from the Consent Agenda.

Mr. Wachtmeister requested that, for clarification, approval of the February 3, 2009 minutes of the special meeting be removed from the Consent Agenda.

Ms. Bentley moved, seconded by Dr. Robbins that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on January 22, 2009.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held on February 12, 2009.

**CSE and CPSE
Recommendations**

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the recommendations as presented.

Amendments/Modifications

I.D.# Amendment/Modification

10188 Add PT – 2 X 30 mn./wk.

20491 Add an additional 90 minutes per day for special class.

10423 Reduce speech to 3 X 30 mn./wk.

09879 Add use of scribe to testing accommodations. Provide PT evaluation.

10165 Add testing accommodations.

07155 Add use of calculator to testing accommodations.

25290 Decrease SEIT to 2 x 60/wk.

25436 Change program to 6:1:1 fulltime with transportation and Speech 5 x 30/wk.

25458 D/c Speech

25403 Increase SEIT to 3 x 60/wk; add goals.

25053 Change P.T. to 4 x 30/wk; revise speech goals.

- 10318 Add PT – 1 X 30 mn./wk.
- 07088 Remove from 8:1:2 – 1 period daily. Place in 3-5 program.
- 25246 Add OT – 2 X 30 mn/wk.
- 20402 Discharge from OT services.
- 09304 Change to 12:1:1 Career Exploration at WAF; add OT and PT.

Classification

<u>I.D.#</u>	<u>Classification As</u>	<u>Program</u>
25460	Preschool child with a disability	Speech 2 x 45/wk; P.T. 1 x 45/wk; COS 1 x 30/month.
25455	Preschool child with a disability	O.T. 1 x 45/wk; Counseling 1 x 60/wk, COS 1 x 30/month.
25457	Preschool child with a disability	Speech 2 x 45/wk; Counseling 1 x 45/wk; O.T. Evaluation; COS 1 x 30/month.
25468	Preschool child with a disability	Counseling 2 x 45/wk.
25265	Emotionally Disturbed	Provide 12:1:1 – 2 hrs. per day, integrated co-teaching – 1 hr. per day. Counseling – 1 X 30 Group and 1 X 30 individual; ongoing Service Coordination and transportation.

Re-evaluations

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
09306	09863	10298	09879	10165
10423	10166			

Review of Program

I.D.#

08315

Continuing Placement

I.D.#

25246

**Personnel
Appointments**

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Henry Bandhold	Teacher; Non-Certified; \$81.00 per day	Cleared
Clarissa Douglas	Teacher; Certified; \$91.00 per day	Cleared
Kaylen Fessette	Teacher; Certified; \$91.00 per day	Cleared
Meghan Kelly	Teacher; Certified; \$91.00 per day	Cleared
Rachel Moore	Teacher; Certified; \$91.00 per day	Cleared
Lindsay Oertel	Teacher; Certified; \$91.00 per day	Cleared
Rueben Ortiz-Diaz	Teaching Assistant; \$8.40 per hour	Cleared
Brandi Palmer	Teacher; Non-Certified; \$81.00 per day	Cleared
Dustin Relation	Teacher; Certified; \$91.00 per day	Cleared

Monitor – Increase in Hours

The Board approved an increase in Bill Myers' Monitor schedule from 3.5 to 7.5 hours daily, with his rate of pay unchanged per CSEA contract, effective Monday, February 23, 2009.

Resignations

The Board accepted Cynthia Deso's resignation for retirement purposes from her typist position, effective June 30, 2009. Mrs. Deso has worked in the District since 1986.

The Board accepted Julie Wells' resignation for retirement purposes from her cook manager position, effective July 1, 2009. Mrs. Wells has worked in the District since 1988.

The Board accepted Linda Mesick's resignation for retirement purposes from her food service helper position, effective July 2, 2009. Ms. Mesick has worked in the District since 1988.

The Board accepted Jamie Whalen's resignation from her food service helper position, effective February 2, 2009.

Extension of Emergency Conditional Appointments

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointments of the staff members listed through March 12, 2009.

<u>Staff Member</u>	<u>Position</u>
Theresa Munro	Teaching Assistant
April Myers-Lautenschuetz	Occupational Therapist
Stacie Papineau	Substitute Custodial Worker
Patrick Shaughnessy	Boys Basketball – Volunteer

Business School-Based Preventive Services

The Board authorized the Superintendent of Schools to sign the contracts (Appendix I) with the Clinton County Department of Social Services for school-based preventive services at Bailey-Oak and Momot Schools, effective January 1, 2009 – June 30, 2009.

Budget Transfer over \$25,000

The Board authorized the budget transfer as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$70,511	A2250-490-48-200	A2250-471-48
	BOCES Handicapped Services	Tuition paid to public districts in NYS

To cover the estimated tuition expense for city resident students placed in foster care.

Preparation of Register and Polls for May 19, 2009 Board Election and Budget Vote

The Board passed the following resolution:

Resolved as to the preparation for and conduct of the annual school election and budget vote to be held on May 19, 2009, the following be adopted:

1. The Board of Registration shall attend with the Plattsburgh City School District at the office of the Clinton County Board of Elections on Margaret Street, on the first floor of the Clinton County Government Center, Plattsburgh, New York on Tuesday, May 5, 2009 between the hours of 2:00 and 6:00 p.m. for the purpose of preparing a register for the City School District Election and Budget Vote, and to attend to personal voter registration at said time, date, and place.
2. The three School Election Districts have been previously established by the Board of Education and the polling places shall be at Momot Elementary School, Duken School Building and Bailey Avenue Elementary School, with the polls to be open on Election Day from 7:00 A.M. to 8:00 P.M.
3. The Clerk of the Board of Education, assisted by the Board of Registration, be and hereby is authorized and directed to employ such persons as are necessary to assist in the procedures authorized above, and incur such expense as is necessary for wages, legal advertising, equipment and supplies in aid of the operations hereby authorized and in conducting the election and budget vote.

- 4. Voting machines are authorized for use in the annual election and budget vote.
- 5. Each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for services as an inspector of the annual election/budget vote, and in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

Board Members received copies of correspondence from the following:

- Plattsburgh North Stars Football Club regarding use of Football Field
- Craig King regarding CVES Board Member Election
- Mr. & Mrs. Roenbeck regarding the successes of the Career Exploration Internship Program

Mr. Short informed Board Members he will ask them to discuss the request of the North Stars Football Club at the next Board meeting.

Old Business

2009-10 District Budget

Review of new program proposals for SY 2009-2010

The New Program Proposals for 2009/2010 which were reviewed by a sub-committee of DWEIC (District-wide Educational Improvement Council) and the full DWEIC were recommended to the Board for consideration. The proposals recommended were: SAT Preparation Course which would be self-supporting, Film and Literature Elective with a one-time cost, and a Graphing Calculator Utilization Course with no additional costs anticipated. The three proposals were from PHS and had the support of the Building SIP before being forwarded for consideration. Mr. Short reported that the proposals recommended have been included in the proposed budget.

2009-2010 Budget Update

Mr. Short recommended that the Board delay taking any action on proposed budget reductions until an analysis of the Federal Stimulus package and its impact is available. Currently the District only has the Governor's proposal and the State Legislature is waiting for the Federal Stimulus package before taking any action.

Based on the Governor's proposal, the first draft of the 2009/2010 budget shows an increase of 2.78%. Due to the proposed reductions in State Aid there is a \$1.6 million gap between revenues and expenditures. The Board will need to start discussions on how to best address this gap. Retirements will have an impact and there is an incentive for early notification of retirement expiring on February 27th.

Mr. Short presented three categories of budget reduction scenarios:

- The least palpable would be \$500,000 in reductions which would take programs from students and eliminate 15 teaching positions. There are a number of non-mandated programs offered students which help to make Plattsburgh City School District what it is.
- The middle recommendation would be \$500,000 in reductions which would involve layoffs that do not impact student programs except for when and how they are offered, eliminating some areas of customer service, and 7 teaching positions.

- The first recommendation would be \$300,000 in reductions in areas which do not impact students and active employees, such as staff development.

The three categories of reduction total \$1,345,642 which does not come to the \$1.6 million needed. Future Board discussions should look at strategic reserves. Current projections show a 9.61% increase in the tax levy but Mr. Short stated he does not see that happening. All reductions come to 15 people being laid off from active employment which is something Plattsburgh has not had to do in the past. Mr. Short reported that he has met with the representatives of the Plattsburgh Teachers' Association and will be meeting with representatives of the Civil Service Employees Association unit.

Mr. Short stated he has received great input from building SIPs but the recommendations will be from him to the Board of Education. At this time, he does not see removing a full program.

8:24 p.m. – Mrs. Boise left.

Mr. Short stated that the athletics program is not mandated and that the section has reduced the number of games played. The down side would be if a district drops a sport it may impact other districts.

Mr. Short reported that he has met with individuals who might work on a district wide level regarding any potential impact on their positions. When asked the impact of retirements on proposed reductions, he stated that 5 retirements could possibly save 7 positions. It was noted that when someone retires or otherwise vacates a position, the District's practice has been to analyze the need for the position; and in some instances, the District has not filled a vacancy.

Dr. Robbins asked at what point would it be useful to discuss ways of reducing the budget beyond athletics.

Mr. Short reported that currently the District operates a District-wide Summer School Program and he is working with CVES on the possibility of participating in the 6-12 Regional Summer School which would save a considerable sum of money. CVES has asked that due to Plattsburgh's central location, Plattsburgh host the regional high school summer school. This would generate additional BOCES aid and the District would receive revenue from CVES from the use of the facilities with a net savings of approximately \$75,000. The Plattsburgh Teachers' Association has been working with him on the concept and he asked for the Board's support.

Mr. Richardson stated that he would like to focus on contract services (money paid out) and said there is a need to re-open the non-resident policy and stop charging \$7,000 or \$8,000 a year to attend PHS – more than SUNY Plattsburgh.

Mr. Wachtmeister noted that there are students who do not live in the District but chose to come here. The District does receive State aid.

Mr. Wachtmeister thanked Mr. Short and Mr. Lebrun for their work on putting the budget information together. It is difficult as there are a lot of unknowns regarding Federal and State aid. In about a month from now it is expected that more information will be available. He offered a caveat that with a 600 page bill "the devil is in the fine print" as to whether the aid for education will help in this particular situation or be available immediately and only for 2 years. In that case, some of the issues of laying off or closing programs would be deferred. NYS should have a budget in place by April 1 and by mid March the State should know what to expect from the Federal government. Sheldon Silver is talking about raising taxes in NYS to make up for the budget shortfalls. The Governor

is talking about reducing expenditures and stopping spending. The State Senate is talking about no tax increase and living within its means. The other piece Plattsburgh needs to worry about is the loss of High Tax Aid which was received last year; and if the formula changes, might not receive in 2009/2010. The District needs to be sure that all properties which should be taxable are taxed.

CVES Regional School Calendar – Revision

Mr. Short commented there is no recommendation for action at this time as the CVES Board of Education has not taken action to revise the calendar.

New Business

Business

Fire Inspection Results

Mr. Sullivan moved, seconded by Ms. Bentley that the Board accept the 2009 Annual State Education Department Fire Inspection Report as presented in Appendix II.

Mr. Herkalo strongly suggested the District watch how fire inspections are conducted. There needs to be a balance between what is required and what the District requires so that elementary classrooms do not become sterile. Mr. Short commented that the new fire code is quite sterile and that the District has not exceeded the standards. However, the State has pushed inspectors to follow the letter of the regulations.

Mr. Wachtmeister noted that over the years he has seen the District's reports getting better. The goal is to find the proper balance between not sterile and conformity to the fire code.

Motion carried

Vote on the motion 6 – yes
0 – no

RPTL 487 Resolution

Resolution Providing That No Exemption Provided Under Section 487 of the New York State Real Property Tax Law Shall Be Applicable Within This Jurisdiction

Mr. Richardson moved, seconded by Mr. Sullivan that the Board pass the following:

BE IT ENACTED by the Board of Education of the Plattsburgh City School District, as follows:

WHEREAS, under Section 487 of the Real Property Tax Law of the State of New York, real property that has been improved in accordance with such section shall be exempt from taxation to the extent of any increase in the value thereof by reason of such improvement; and

WHEREAS, pursuant to subsection 8 of Real Property Tax Law Section 487, school districts may provide that the exemption offered by Real Property Tax Law Section 487 shall not apply within its jurisdiction by adopting a resolution to said effect and filing a copy of such resolution with the State Board of Real Property Services and President of the New York State Energy Research and Development Agency; and

WHEREAS, the members of the Board of Education of the Plattsburgh City School District desire to “opt out” of the tax exemptions afforded by Real Property Tax Law Section 487, so that said tax exemptions do not apply within its jurisdiction constructed after the date of this resolution;

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Plattsburgh City School District as follows:

Section 1. The exemption from real property taxation granted by Real Property Tax Law Section 487 shall not be applicable to any solar or wind energy system or farm waste energy system located within the jurisdiction of the Plattsburgh City School District constructed subsequent to the effective date of this resolution.

Section 2. The Secretary of the Board of Education shall ensure that a copy of this resolution is filed with the State Board of Real Property Services and that an additional copy is provided to the President of the New York State Energy Research and Development Agency.

Section 3. This resolution shall take effect immediately.

Mr. Wachtmeister stated that it isn't that the Board is not in favor of solar or wind energy or farm waste energy systems; it's that it is not in favor of tax exemptions on such improvements.

Motion carried

Vote on the motion 6 – yes
0 – no

Instructional

**Out of State
Conference Request**

Based on the recommendations of Mrs. Amo and Mrs. Selzer-Clark, Mr. Sullivan moved, seconded by Dr. Robbins that the Board approve Diane Smith's request to attend the Wilson Language Training 13th Annual Trainer Retreat in Providence, Rhode Island, March 6-8, 2009.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Appointment

Food Service Helper

Ms. Bentley moved, seconded by Mr. Sullivan that the Board approve the food service helper 26-week probationary appointment as presented:

Name of appointee: Mary Salton
Civil Service title: Food Service Helper
Effective date: February 23, 2009
Fingerprint status: Cleared
Initial assignment: Bailey Avenue Elementary
Salary schedule: Food Service Helper
Level: B
Salary: \$8.44/hour; 3 hours daily

Motion carried

Vote on the motion 6 – yes
0 – no

**Items Removed from
Consent Agenda**

Appointments

Momot Elementary School Extra and Co-curricular Appointments

Mr. Sullivan moved, seconded by Dr. Robbins that the Board approve the list of extra and co-curricular activity advisors for Momot Elementary School for the 2008/2009 school year. Their rate of pay will be based on and will not exceed the negotiated contract amount of \$3,460. All appointees will keep time sheets in regards to the hours worked.

Momot Music Theater
Roxanne LaBarge
Kari Herkalo
Melissa Caraballo
Mary Gertsch-Cochran

Motion carried

Vote on the motion 5 – yes
0 – no
1 – abstention (Mr. Herkalo)

Minutes

Mr. Wachtmeister stated that his comments were not written and presented as clearly as they could have been. There seems to be some confusion in an article written in the local paper which said there will be no raises for Plattsburgh Teachers' Association members in 2009/2010. He asked to clarify his comments as there are about 60 teachers on a frozen step who will not receive a raise in 2009/2010. The language in contract was not simple and is partially responsible for the reporter mis-stating what is stated in the contact.

He requested that the minutes of the February 3, 2009 be amended to include his "Clarification of comments made by Board of Education Member Fred Wachtmeister at the February 3, 2009 Board of Education meeting."

Ms. Bentley moved, seconded by Dr. Robbins that the Board approve the minutes of the special meeting of the Board of Education held on February 3, 2009 as amended.

Motion carried

Vote on the motion 6 – yes
0 – no

Concluding Reports and Remarks

Superintendent's Reports/Remarks

CEWW School Boards Association Meeting – March 5, 2009

If interested, members were asked to contact the Superintendent's Office.

Capital Project Management

Mr. Short stated that while the District is preparing to go to bid, there is a need to discuss project management. The Facilities Committee is currently recommending a separation between the architect and project management. Copies of Bernier and Carr's proposal were distributed to Board members. Mr. Short asked members to review the proposal in anticipation of discussion at a future meeting. The bidding process is expected to start in March and it would be wise to have the project manager on board as soon as the contracts are settled with work starting in June. There is a goal to have work on the SMS pool completed by August when swim season starts.

Board Self-evaluation and Superintendent Evaluation

Mr. Morris has offered to summarize the evaluations. Electronic copies of the forms will be sent out on Friday. Mr. Short reported that Mr. Morris would like the evaluations to be completed before the next meeting and members were asked to return no later than February 23.

Board Member Reports

Mr. Wachtmeister reported that he plans to attend NYSSBA's 2009 State Issues Conference in Albany on March 1 and 2 and NYSASCSD's Legislative Breakfast on March 10th.

Mr. Herkalo reported that the Momot Music Theatre recently put on a production of "Rats." The production received excellent reviews and he thanked all.

Board Members Remarks

Ms. Bentley raised the issue of the 210 bed nursing on the former Plattsburgh Air Force Base which was recently announced. She asked that the paperwork be reviewed to see if a tax exemption is being requested.

Also commenting on the Federal Stimulus Bill, Ms. Bentley noted that it contains funding for Title I, Construction, IDEA, social services, and broadband. There are a number of potentially good items in the bill. On Monday, she saw Congressman McHugh and urged him to support the bill. Things are moving in the right direction to benefit students and parents.

Ms. Bentley wanted it on the record that the Board is supportive of the PHS student body. Church leader Fred Phelps and members of the Westboro Baptist Church are planning to picket PHS and Plattsburgh State on March 6. She reported that organizational meetings have been held as it is important that the community stands in support to oppose their messages of hate and intolerance.

Mr. Short reported that he has met with both City and State law enforcement agencies and the school attorney. They have discussed the constitutional rights of the Westboro Baptist Church members as well as the general public. The plan at Plattsburgh High School is to conduct business as usual – on March 6th the high school will continue their focus on academics.

Mr. Herkalo noted that the last time they were here he heard they left early because it was boring.

Mr. Wachtmeister stated Mr. Lewis should be asked to review Meadowbrook's submission to the NYS Department of Health and also evaluate the financing to determine if there will be a request for tax exempt status.

Mr. Wachtmeister commented that it is unfortunate this group is coming here. It is deplorable to take advantage of a student's death or protest the burials of service members. It is easy to defend the free speech we agree with but not the speech we disagree with – the issue of the freedom of speech goes much further. The District may have to deal with the fact there might be some people within the District (students and staff) who do not disagree with the position of Rev Phelps. There is a need to understand that it is a complex issue.

Public Comment

No one addressed the Board.

Adjournment

There being no further business, Mr. Herkalo moved, seconded by Mr. Sullivan that the meeting be adjourned at 9:21 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the meeting of the
Board of Education
held on March 12, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (arrived 6:11 p.m.)
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Dr. Gallagher moved, seconded by Mr. Wachtmeister that the Board go into executive session at 6:04 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person).

Motion carried

Vote on the motion 7 – yes
0 – no

6:11 p.m. – Mrs. Boise arrived.

Mrs. Boise moved, seconded by Mr. Herkalo that the Board return to public session at 7:30 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Dr. Gallagher led the pledge of allegiance.

Public Comment

Mr. Morris opened the public comment session by reviewing the Board policy regarding public comment as it refers to speaking about personnel by name.

Joanne Arvisais presented a letter in support of Mr. Fairchild's tenure.
AJ Ford, a student at PHS, presented a petition (We Support Our Principal) on behalf of PHS students.
Kari Gadbois presented a letter in support of the PHS current administration.

Marla Wolkowicz read a letter addressed to the Superintendent of Schools, School Board President and Board members urging the continuation of the current administration at PHS.

Kelly Everleth, who is PHS teacher, spoke about the positive changes at PHS since the current administration has been in place and urged the Board to vote to continue the administration which has brought together teachers, staff, and students. Change will back up the building years from what has happened.

Lorie Lee Noelting added to Mrs. Wolkowicz's comments. She urged the Board not to base their decision on a vote of confidence or popularity but on data and statistics which show positive changes.

Meghan Ryan, who is a PHS student, stated the current administration makes connections with students. She has not seen students work so hard and participate in activities – students enjoy going to school as options and opportunities have made it enjoyable to be in school. They do care.

Consent Agenda Items

Ms. Bentley moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on February 12, 2009.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held March 12, 2009.

CSE and CPSE

Recommendations

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the recommendations as presented.

Amendments/Modifications

<u>I.D.#</u>	<u>Amendment/Modification</u>
09336	Remove 15:1 ELA – add general education ELA with supports from 8:1:2
10365	Amend IEP Goals, amend classroom modifications, testing accommodations, add ELA 15:1 and Math – 5 X 1 hr./day each.
09895	Increase 15:1:1 to 5 X 120 mn./wk.
09219	Change to CVES Placement- 8:1:1 traditional with counseling – 2 X 30 mn./wk.
10198	Add 15:1 Math – 5 X 80 mn./wk.
08592	Change program to 8:1:1 – Careers.
20279	Add 15:1 Reading – 1.5 hrs. per day
10250	Change placement to CVES – 8:1:1 traditional. Counseling – 2 X 30 Mn./wk.
25438	Increase SEIT to 4 x 60/wk; Increase Speech to 4 x 60/wk.
25030	D/c O.T. and COS.
25095	D/c 6:1:1 classroom; start SEIT 2 x 60/wk; add revised goals. Decrease speech to 2 x 45/wk, decrease O.T. 1 x 45/wk.
25409	Revise counseling goals; add skilled nursing 5 x 15/wk.
25420	Reduce SEIT to 4 x 45/wk.
25060	D/c 12:1:1 classroom and transportation. Add Counseling 1 x 60/wk and OSC 1 x 30/month; decrease Speech to 2 x 60/wk.
25274	D/c O.T.
09802	Make changes necessary to goals to match with program.
25393	Add use of seclusionary time out to program modifications.
25451	Add 1:1 aide 5 x 180/wk; decrease Counseling to 1 x 60/wk; add Speech goals.

06184 Increase 12:1:1 CVES to full day.
25103 Add counseling – 1 X 30 mn./wk.

Classifications

<u>I.D.#</u>	<u>Classification As</u>	<u>Program</u>
07135	Other Health Impaired	Provide Resource Room – 5 X 40 mn./wk., Indirect Co-Teaching – 5 X 200 Mn./wk., counseling – 1 X 40 mn/bi-monthly.
08180	Other Health Impaired	Place in 8:1:2 – 1 period per day. Counseling 2 X 40 mn./wk., program modifications and testing accommodations.
25160	Learning Disabled	Provide 15:1 instruction – 5 X 120 min./wk. Provide speech – 3 X 30 min./wk. Provide testing accommodations and program modifications. Ongoing Service Coordination.
25467	Preschool child with a disability	SEIT 2 x 60/wk; O.T. 1 x 60/wk.
25469	Preschool child with a disability	SEIT 3 x 45/wk; Speech 2 x 45/wk; O.T. 2 x 45/wk; Counseling 1 x 45/wk.
25465	Preschool child with a disability	SEIT 2 x 60/wk; Speech 3 x 60/wk; Counseling 1 x 60/wk.
25466	Preschool child with a disability	SEIT 2 x 60/wk.
25464	Preschool child with a disability	SEIT 2 x 60/wk; Speech 2 x 45/wk; Audiological Eval.
25508	Preschool child with a disability	Speech 2 x 30/wk
25463	Preschool child with a disability	SEIT 2 x 60/wk; Speech 2 x 45/wk.
25461	Preschool child with a disability	Speech 2 x 45/wk.
25513	Preschool child with a disability	SEIT 4 x 45/wk; Speech 3 x 45/wk.
25158	Learning Disabled	Provide 12:1:1 instruction – 5 X 2 hrs. per week, Speech – 2 X 30 mn./wk.

Re-evaluations

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
09256	09891	09902	10019	07134	08592

Declassifications

<u>I.D.#</u>	<u>Declassification as</u>
25435	Preschool child with a disability
25042	Preschool child with a disability
25047	Preschool child with a disability

Continuing Placements

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
20903	08336	20294	25707	09335
25021	09343	08269	05023	

Manifestation Determination

<u>I.D.#</u>	<u>Determination</u>
06941	Student's behavior is not related to student's disability.

**Personnel
Appointments****Substitute Appointments**

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Heather Chapala	Teacher, Certified, \$91/day	Cleared
Leslie Deamond	Teacher, Certified, \$91/day	Cleared
Lindsay Dillman	Teacher, Non-Certified, \$81/day	Cleared
Mark Drollette	Teacher, Certified, \$91/day	Cleared
Shelbie Bradford	Monitor, \$8.40/hour	Cleared
Matthew Perras	Custodial Worker, \$11.10/hour	Pending (submitted to SED)*

**Candidate will not be used until SED fingerprint clearance is received.*

Interscholastic Coaching Position

The Board approved the 2008/2009 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Tennis	Varsity Coach	George Stackpole, Sr.	\$2217
	Girls Coach	Cathy Whalen	\$2217
Golf	Varsity Coach	Rusty Bigelow	\$2217
Baseball	Varsity Coach	James Manchester	\$3763
	Var. Assistant	Joe Kowalowski	\$2784
	JV Coach	Chris Boulé	\$2887
	JV Assistant	Jared Hogle	\$2165
	Modified	Tim Hanrahan	\$2371
Girls Track	Unpaid Assistant	Tim Dodd	
	Varsity Coach	Jen Meyer Slattery	\$3505
	Var. Assistant	Adam Mehan	\$1718*
	Var. Assistant	Vern Harrison	\$1718*
Boys Track	Modified	Brett Lavalley	\$2371
	Varsity Coach	Kevin Larkin	\$3505
	Var. Assistant	Corey Mousseau	\$1718*
Softball	Modified	Brad LaValley	\$2371
	Varsity	Vickie McMillan	\$3763
	Var. Assistant	Bill Myers	\$2784
	JV Coach	Linda Byrne-Luguri	\$2784
	Unpaid Assistant	Peter Luguri	

**Two assistant salaries combined and divided among the three assistant coaches*

Resignations

The Board accepted JanMarie Flynn's resignation for retirement purposes from her teaching position, effective July 2, 2009. Mrs. Flynn has worked in the District since 1986.

The Board accepted Susan Bordeau's resignation for retirement purposes from her library clerk position, effective July 1, 2009. Mrs. Bordeau has worked in this position since 1986.

The Board accepted Peggy Whipple's resignation for retirement purposes from her teaching position, effective June 26, 2009. Ms. Whipple has worked in the District since 1973.

The Board accepted Carol Robertson's resignation for retirement purposes from her teaching position, effective July 2, 2009. Mrs. Robertson has worked in the District since 1987.

The Board accepted Colleen Rabideau's resignation for retirement purposes from her typist position, effective June 30, 2009. Mrs. Rabideau has worked for the District since 1983.

The Board accepted Tiffany Shaw's resignation from her teaching position, effective June 26, 2009.

Extension of Emergency Conditional Appointment

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff member listed through April 2, 2009.

<u>Staff Member</u>	<u>Position</u>
Theresa Munro	Teaching Assistant

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of January 2009 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (January 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (January 2009)
- 4) Summary of Monthly Wire Transfers (January 31, 2009)
- 5) Certificates of Deposit and Reserve Accounts (January 31, 2009)
- 6) Food Service Profit and Loss Statement (January 2009)
- 7) Revenue Status Report (Month Ending January 2009)
- 8) Budget Status Report (Month Ending January 2009)

Treasurer's Report

The Board accepted the January 31, 2009 Treasurer's Report as presented in Appendix I.

Inventory Reduction

The computer equipment listed was declared obsolete and authorized to be disposed of and removed from the District's Technology Inventory Database. The items were purchased in 1999.

<u>Model</u>	<u>Serial Number</u>	<u>ECC#</u>
iMac/333	XB932OCKGSP	0238
iMac/333	XB932ODBGSP	0240
iMac/333	XB932ODEGSP	0241
iMac/333	XB932OD1GSP	0242
iMac/333	PT9335QCGTO	2086
iMac/333	PT9335MNOTO	0288
iMac/333	PT9335JHGTO	0289
iMac/333	PT9335PZGTO	0290
iMac/333	PT9335NHGTO	0291
iMac/333	PT9335XJGTO	0292
iMac/333	PT9335KHGTO	0293
iMac/333	PT9335XFGTO	0294
iMac/333	PT9335NGGTO	0295
iMac/333	PT9335L8GT0	0296
iMac/333	PT9335LOGTO	0297
iMac/333	PT93365UGT0	0298
iMac/333	PT9335MLGTO	0299
iMac/333	RN9322K5GV3	0310
iMac/333	RN9361PJGV4	0412
iMac/333	RN9361A90V4	0506

iMac/266	XA912OVDFZK	0640
iMac/333	PT9335USGTO	0971
iMac/333	XB932OD7GSP	3658

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

Correspondence was received from:

- David Hall requesting the Board’s support of his re-election to the BOCES Board of Education.
- A. Paul Scott on behalf of the Peru Central School District Board of Education asking for support of a resolution regarding Maximizing School District Resources in Response to the Governor’s Executive Budget Proposal.
- the Plattsburgh Community Garden Group.
Mr. Short reported the Plattsburgh Community Garden Group’s letter is for Board information only as they are exploring a plot of City land near Bailey Avenue School which has better access and water.
- Notice of the CVES annual meeting on Wednesday, April 8 in Mineville. By March 23, 2009, they would like to know who will be attending. Members were asked to contact the Superintendent’s Office if attending.

Plattsburgh North Stars Football

Mr. Richardson requested that discussion of the request of the Plattsburgh North Stars be addressed next. There were no objections.

Mr. Keleher representing the Plattsburgh North Stars Football sent a letter to the Board requesting use of the Plattsburgh High School Athletic Facility (football field, stadium seating, and locker rooms) as their home site for the 2009 season.

Mr. Richardson stated that in the past year he was not in favor of granting their request as he thought that PHS did not have adequate indoor facilities due to construction. Mr. Short responded that there are no plans to work on the PHS lockers rooms this summer. Mr. Richardson stated he would like to support this year’s request as many of his concerns have been addressed by Mr. Keleher.

Dr. Gallagher also gave his support as one of the ideas communicated to the community is that the athletic facility is for the community.

Mr. Wachtmeister moved, seconded by Mr. Richardson that the rules be suspended so that discussion may take place with Mr. Keleher, Mr. Staves, and others who may have information. There were no objections.

Mr. Morris asked Mr. Keleher how he would address the prohibition of the use of alcohol and tobacco products on school grounds. Mr. Keleher responded that he would send a letter to members of the league informing them that it is a public facility with no alcohol and no smoking. His security staff will also ensure compliance.

In response to a question regarding damages, Mr. Keleher responded they have a \$2,000,000 liability policy to cover property damages as well as league sanctions.

Mr. Morris asked Mr. Staves his opinion. Mr. Staves stated that he feels the facility should be used more than it is; would like to give everyone a chance. City recreation personnel have told him last year was a marked improvement over previous years. Also, the PHS Booster Club will be able to run the concession stand and there would be a site chairperson responsible for the lights, locking the press box, etc. Playing at the PHS site will only enhance the league. He recommended giving them an opportunity

with 5 home games and the possibility of a preseason game and a playoff game.

Mr. Herkalo asked about wear and tear on the field. Mr. Staves stated they would be playing only games not practice and Mr. Keleher said all teams are aware of the appropriate cleats for artificial turf.

Mr. Keleher also addressed the issue of the locker rooms stating that a Board of Director member will be present at each home game as an added presence in the building/locker room to ensure visiting teams are aware the facility is a leased facility.

Mr. Neiderer stated that the field is not a secured field so there is the issue of determining how people enter as it is a wide open area. Mr. Keleher stated their plan is to funnel people in through the area near the concession stand.

Dr. Gallagher moved, seconded by Mr. Richardson that the Board of Education approve use of the football field and facilities as requested by the Plattsburgh North Stars Football.

Motion carried

Vote on the motion 8 – yes
0 – no

Old Business

2009-2010 District Budget

A second budget draft reflecting BOCES cost estimates and Assessor’s projections was presented to the Board.

Mr. Short stated that this is not a budget presentation as the District has not received any budget information from New York State since the release of the Governor’s Proposed Budget. Mr. Short reported he had a conversation with Senator Little earlier in the day and information is expected next week. He also noted a budget work session might be necessary once information is received from New York State.

Currently, the projected budget is based an assumption that the Federal stimulus funds would at least erase the “Deficit Reduction Assessment” included in the Governor’s proposal. The budget draft does include about \$504,122 in reductions previously described as “Level 1” reductions which equates to a projected 3.09% increase in the tax levy which is not the 0% tax levy change discussed by the Board earlier. This is a 1.5% budget increase and a projected 1.9% increase in the tax rate.

The Tier I reductions (\$504,122) are in areas which do not detract or take a single program offering from students and do not eliminate any District employees as the reduction in staffing would take place through resignations/retirements and shifting of current staff. Other Tier I savings are through the PHS tutoring consolidation, participation in the CVES Regional Summer School (Grades 6-12), and discontinuing of contracts with the Clinton County Department of Social Services for preventive caseworkers.

Mr. Short emphasized the goals in this budget process are to keep the strong programs currently in place; and in light of the current economy, with the lowest tax exposure as possible without anyone losing their position. Last year there was a 0% tax levy increase and the District is trying to do the same this year to offer stability to the community.

If necessary, Tier II reductions of \$408,459 would mean the elimination of some positions and programs,

Tier III reductions of \$508,211 would be additional positions and programs but at this time Mr. Short does not believe that will be necessary.

Mr. Short asked the Board if they would like him to continue to work towards a 0% change in the tax rate?

Dr. Gallagher asked if a reduction in the ERS rate is included in the proposed budget. Mr. Lebrun cautioned that changes in the rates follow the stock market with a lag. The prediction is that in the near future they are anticipating significant increases in rates for the following year; therefore for stability, he has not reflected the change in the proposed budget.

Mr. Short noted that next year's budget is a short term budget but any decisions have long term budget impact. For example, the IDEA and Title funds from the Federal Stimulus package are thought to be for two years. He stated that for at least the next two years he anticipates there will be a need to reduce \$400,000 to \$500,000 each year.

Mr. Lebrun stated that the only State Aid figures to date are from the Governor's proposal which reflects a decrease in State Aid.

Mr. Morris asked if there were funds from this year's budget to be used for next year? Mr. Lebrun reported that it is too early to predict and expects to have figures after the first of April.

Mr. Morris asked how many positions are reduced in Tier I through attrition and consolidations throughout the District. Mr. Short and Mr. Lebrun responded 5.5 fte which are reflected in the current draft budget.

Mr. Short reported that he has heard that with the Federal Stimulus money the District will be audited to see how the money was spent and were people kept employed. Mr. Short reminded those present that money spent by school districts remains in the community and that a large amount of products are purchased locally.

Mr. Wachtmeister asked for clarification on who will pay for District students to attend the CVES Regional Summer School. Mr. Short replied that the District pays for District students which may be offset by the leasing of Plattsburgh High School facilities for the Regional Summer School.

Mr. Wachtmeister commented that relative to the budget he has been in Albany twice in the past two weeks attending programs sponsored by NYSSBA and NYSASCSD. He learned that the Stimulus Money is a two year shot of money into the economy through Title I and IDEA programs. The biggest concern is the economic stabilization money which is going directly to the State. If Federal legislators were concerned about doing what was promised for Title I and IDEA it would not have been part of the Stimulus Package but included in the funding of the two programs as was promised when the programs were enacted. He also noted that no apparent changes have been made in how New York State lawmakers conduct business. Comptroller Napoli and the Budget Director cautioned that school districts need to be very careful as this is a two year revenue stream. The Comptroller stated that in 2011 there will be an increase in the ERS rates. Mr. Wachtmeister noted that the state retirement systems are fully and currently funded.

Mr. Richardson stated he is concerned that there is published information that the District will be reducing 15 people. Before laying off any tenured teachers, the Board needs to review the need for the number of administrations currently employed.

Mr. Richardson asked Mr. Lebrun if there were more students does the district receive more State aid. Mr. Richardson stated that the district has created a class society with the cost of secondary non-resident tuition at \$8,151. If the tuition rate was reduced to a manageable number say \$2,000, the District would receive additional revenue. Mr. Lebrun stated additional students generate additional aid in addition to tuition. Mr. Richardson requested an open discussion regarding tuition policy at the next meeting. Mr. Morris also stated he would like it on the agenda for the next meeting.

Mr. Wachtmeister asked Mr. Lebrun what would be the impact of additional students on the District's high tax aid. Mr. Wachtmeister noted

that he has supported using the State formula for calculating tuition and would like the District look at imposing a Utility Tax. Peekskill has recently adopted a utility tax and there are other small city school districts who are adopting a utility tax. When he receives his cell phone bill there is a county tax imposed. He would like a discussion regarding imposing a Utility Tax. He also suggested that the District support the NYSASCSD's lawsuit against the State of New York regarding state education funding in the amount of \$1,000. He and Mr. Lebrun recently met with representatives of the Technical Assistant Center at SUNY Plattsburgh to seek out what is the status of income/wealth in the City of Plattsburgh. They are preparing a proposal and cost estimate for Board review.

Ms. Bentley stated that she is interested in other revenue sources and prefers no change in the tax rate.

Mr. Short reported he expects to have more information from the State on Monday or Tuesday.

Mr. Morris polled the Board to see where everyone stands regarding a 0% change in the tax rate:

Mr. Richardson - 0% change

Mr. Sullivan - 0% change

Mrs. Boise - 0% change

Mr. Morris – 2-3% increase

Dr. Gallagher - 1% but requested more information on unspent revenues from current year outside of reserves and undesignated fund

Mr. Wachtmeister - following State leaders - 0% change

Ms. Bentley – would like 0% change but would go to 1.5%

Mr. Herkalo – 1.9% increase

Based on the information received, Mr. Short and Mr. Lebrun will look at other strategies.

Mr. Morris stated there is no problem scheduling a budget work session when more information is available.

New Business

Business

Out-of-State Conference Request

Ms. Bentley moved, seconded by Mr. Sullivan that the Board authorize James Short and Roderick Sherman to attend the Albert Shanker Institute "Good Schools" seminar in Washington, D.C., April 20-21, 2009. All travel and expenses will be paid by the Shanker Institute.

Motion carried

Vote on the motion 8 – yes
0 – no

Instructional

Field Trip Request

Ms. Boise moved, seconded by Mr. Sullivan that the Board approve Mr. Fairchild's request for 15 students and 2 chaperones (Shirley Butler and Corey Mousseau) to attend the State Level Science Olympiad Competition at West Point Academy, March 20 and 21, 2009. The students will compete in 25 different science and technology events with the top two teams qualifying to compete at the nationals.

Motion carried

Vote on the motion 8 – yes
0 – no

**Out of State
Conference Requests**

Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve Marjorie Light's request to attend the New England Society of Children's Book Writers and Illustrators (NESCBWI) writing conference in Nashua, New Hampshire, April 24-26, 2009. The only cost for the District is a substitute for one day as Ms. Light will attend at her own expense.

Motion carried

Vote on the motion 8 – yes
0 – no

Ms. Bentley moved, seconded by Mr. Sullivan that the Board approve Kathryn Bulluck's chaperoning a District student participating in the 2009 All-Eastern Conference and Honors Ensemble in Providence, Rhode Island on March 12-15, 2009. The student's vocal instructor Mr. Verity and a female chaperone were previously approved; but due to the high costs associated with the event, only Mrs. Bulluck will accompany the student. Funding for this experience is being provided by the District.

Motion carried

Vote on the motion 8 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)**Transfer**Principal's Secretary

Mr. Sullivan moved, seconded by Dr. Gallagher that the Board approve Bonnie Waldron's internal probationary placement on the Principal's Secretary salary schedule as presented.

Name of appointee: Bonnie Waldron
Civil Service title: Typist
PCSD title: Principal's Secretary – 11 month
Effective date: March 16, 2009
Fingerprint status: Exempt
Initial assignment: Oak Street Elementary
Salary schedule: Principal's Secretary
Level: I
Annualized Salary: \$32,313
(pro-rated through 6/30/09 at \$10,869)
Probationary Period: 13-week internal probationary period

Motion carried

Vote on the motion 8 – yes
0 – no

AppointmentsFood Service Helper

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board approve the following probationary appointment:

Name of appointee: Robin Doner
Civil Service title: Food Service Helper
Effective date: March 9, 2009
Fingerprint status: Cleared
Initial assignment: Momot Elementary School
Salary schedule: Food Service Helper
Level: B
Salary: \$8.44/hour; 2.5 hours daily
Probationary period: 26 weeks

Motion carried

Vote on the motion 8 – yes
0 – no

School Monitor

Mr. Sullivan moved, seconded by Ms. Bentley that the Board approve the following probationary appointment:

Name of appointee:	Victoria Tenney
Civil Service title:	Monitor
Effective date:	February 13, 2009
Fingerprint status:	Cleared
Initial assignment:	Momot Elementary School
Salary schedule:	School Monitor
Level:	Entry
Salary:	\$9.68/hour; 2.5 hours daily
Probationary Period:	26 weeks

Motion carried	Vote on the motion 8 – yes
	0 – no

School Monitor

Dr. Gallagher moved, seconded by Ms. Boise that the Board approve the following probationary appointment

Name of appointee:	Maryanne Ellsworth
Civil Service title:	Monitor
Effective date:	February 13, 2009
Fingerprint status:	Cleared
Initial assignment:	Oak Street Elementary School
Salary schedule:	School Monitor
Level:	Entry
Salary:	\$9.68/hour; 2.25 hours daily
Probationary Period:	26 weeks

Motion carried	Vote on the motion 8 – yes
	0 – no

Superintendent’s Reports/Remarks

2009/2010 Board of Education Calendar

Mr. Short asked the Board to review the draft for action at the next meeting. The calendar is modeled on the current year’s calendar.

Board Member Reports

Dr. Gallagher commented that one of his “hats” is membership on the four county youth board. The summer youth employment program has increased the age of youth to 24 years old. Contacts are Mary Beth McKee in Malone at One Work Source and John Redden in Plattsburgh.

Board Members Remarks

Mr. Morris reported that he and Mr. Short have attended four FSO meetings over the past few months. Discussions were two ways. They have gained a lot of information about what is happening in schools. It is especially amazing the amount of time and money FSOs and members contribute to the school district. He thanked the administrators for making sure it happened. He and Mr. Short are planning to start the visits earlier next year. Mr. Short echoed the comments of Mr. Morris.

Ms. Bentley commented that the community was well represented at the Plattsburgh State Unity Rally. Mr. Herkalo and Mr. Morris were present – the best of Plattsburgh. She also attended the PHS assembly when there was a presentation by JW Wiley. At the same assembly students who have excelled academically and athletically were acknowledged

Public Comment

No one spoke.

Adjournment

There being no further business, Ms. Bentley moved, seconded by Mrs. Boise that the meeting be adjourned at 9:23 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held March 26, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present (arrived 6:11 p.m.)
Leisa Boise – present (arrived 6:22 p.m.)
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Richardson moved, seconded by Mr. Sullivan that the Board go into executive session at 6:10 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person, contract negotiations).

Motion carried

Vote on the motion 7 – yes
0 – no

6:11 p.m. – Ms. Bentley arrived.
6:22 p.m. – Mrs. Boise arrived.

Mr. Richardson moved, seconded by Mr. Sullivan that the Board return to public session at 7:29 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Pledge of Allegiance

Students Peter Pierce and Magdalene "Maggie" Pierce led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Kris Lutters read the District's Mission Statement and Core Values.

Spotlight

Parent Engagement (PreK Program) – Mrs. Thompson introduced Kris Lutters who introduced members of the prekindergarten staff in attendance. Mrs. Lutters described the activities and programs associated with the District's prekindergarten program. Parents Katie Calkins, Danielle Seem, and Vickie Pierce spoke about their experiences with and participation in the District's prekindergarten program. Mrs. Ward introduced students and families in attendance.

Public Comment

Mr. Morris reviewed the Board Policy regarding the public comment session and the three minute time limit.

Marla Wolkowicz, PHS CSO Co-president and parent, spoke about the PHS administration that interacts in a positive manner with students, faculty, and parents. She requested the Board take action that supports all of the people and vote in favor of tenure of the PHS administration and exercise their responsibility as elected officials.

Scott Keeney, PHS teacher, spoke about the positive changes and climate at PHS in recent years. This is the best the school has been since he has been there. He asked the Board to consider the staff and students at PHS – things are going great!

Margaret Murat introduced herself as a taxpayer and a PINS Diversion Caseworker for about 20 years. In the past four years the number of students taken to family court has decreased to one as apposed to 10 or 12 in the past. The person who is up for tenure is responsible for the decrease in the number of PINS as he works to keep the students in school. It is cost effective to keep what is at PHS.

Jill Nesbitt Watson described herself as a former student of the current principal and a parent of a child at PHS. She described the principal as an incredible individual and educator. He is one of the professionals throughout her education who believed in her – he always supported her and her family. By and large she is very happy with the Plattsburgh school system. The principal should be in the position he is in.

Jean Seeber, 31-year teacher at PHS and 24 years a parent, stated she is able to speak from both perspectives. Everyone wants the kids to have the best they can have. It is all about the children. She now sees people working together and happier. All students aren't happy, things aren't perfect; but students feel respected and supported by the PHS administration. She thanked the Board for their interest and support of the kids.

Dale Dowdle, a city resident and former Board member, spoke about tuition paying students. He heard there is a proposal to reduced tuition to \$2,000 per student. Currently, he pays \$4,000 per year in school taxes. He has always opposed the acceptance of out of district students. He paid \$4000 a year to send his children here when he could have lived out of the district and paid \$2000 per year. Real estate people can tell prospective buyers that if they don't like the school district they can send their students to Plattsburgh for \$2,000 year. He questioned the admission of more students when elementary enrollment is high – why not only accept students whose districts accept out of district students – why not send our students to schools with lower enrollments. Such a proposal is about not laying off faculty and increasing class sizes. Is this a tuition sale to keep people employed? State aid is not always guaranteed if you take on more students. He suggested going to tier 2 or 3 reductions in the budget plan before going any further.

Judy Ryan, a City resident and parent of senior at PHS, spoke as a parent of students in Plattsburgh who have been under other administrations. This particular administration has been very supportive. Current administration has engaged the students – not that way when her sons graduated. Her

daughter asked her to speak on behalf of the current administration – teachers, school nurse, and attendance person – if it is not broken don't fix it. Cheryl Maggy spoke as a parent, PHS nurse, and tuition payer. Her children started with the current administrator when they attended a parochial school. On a day-to-day basis she has to give a million praises to the current administration. There is a lot of thought into how each child is handled. As a parent she has seen her kids grow at PHS – very happy with current administration.

Carol Dunham, a parent and a substitute teacher, spoke on behalf of her son, a senior, who asked her to speak on his behalf as he was at home sick. He has had a fantastic and incredible life at PHS. As a single parent they have helped her to raise her son and he wants that same opportunity for his brother. The administration has supported him. The administration balances each other very well. If it is not broken don't fix it.

Melody St. Clair, who attended PHS, was a probation officer and currently works at CVES. Her son is an only child and freshman at PHS. She has not personally met Mr. Fairchild – she is here because of his reputation. When she does intake for a student she knows everything has been tried at the District. Things are better – good people. Her question is if this happens and all the kids and majority of faculty think he is doing a good job, what happens to the relationships that have been built – bye bye.

Meghan Ryan, a PHS student, asked why would you take away something that makes kids happy. There are no fights, kids are not getting up set, kids are not skipping class – the principal and vice-principal work hard to get kids where they need to be. Lots of students are on the honor roll – so many kids have improved. There is a push for students to become better. She recommended keeping the administration the way it is.

Mary Ward stated that her oldest daughter was harassed as a senior in the hallways. The PHS principal handled it very well. She is impressed about his insight about what was going on, treats everyone with respect, and she appreciates that as a taxpayer. She asked the Board to give serious thought to the proposal to cut funding for Department of Social Services Preventive Caseworkers placed in the elementary schools. The prekindergarten deserves respect from the school board. This cut would cause a lot of trouble and increase the workload of child advocates and principals. The DSS worker is a vital link and very approachable. Currently preventive services are provided to families. Her social worker read about it in the newspaper. This will leave a big hole. Please give it some thought. She hopes the Board is respectful of the faculty and taxpayers who are present.

Roman Boyarov who is the Senior Class President spoke on behalf of his class and perhaps the entire school. He grew up in New York City and it has changed his life to come here. The administrators take opinions, facts, and deal with an issue honestly. Consider the effect on the kids – give serious consideration to keeping the current administration.

Judy Casey-Sanger, a PHS teacher, said last Friday was a staff development day at PHS and they worked in small groups. Were they complaining – no. Last Friday's staff development day was the first time they spoke about improving reading strategies and academic issues – makes her a better teacher.

Clifford Joseph Staves, Jr., Director of Athletics, Health Services, and Physical Education, stated that several years back the District started participating in PBIS. It was not supported at first but is supported now and he thinks one of the reasons is that the present administration has the guidance to carry it to the current level. In dealing with administration there has been some changes in his 21 years, it is important to support teachers and staff. His first administration was always there and he again has that

feeling with the current administration at PHS. He appreciates everything the Board has done as they have a very difficult job. Educators and parents trust in the Board – hopefully they will continue to do their job.

Consent Agenda Items Mrs. Boise moved, seconded by Ms. Bentley that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on March 12, 2009.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held March 26, 2009.

CSE and CPSE Recommendations Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education, and the completion of due process requirements, the Board approved the recommendations as presented.

Amendments/Modifications

- | <u>I.D.#</u> | <u>Amendment/Modification</u> |
|--------------|--|
| 25119 | Change to CVES 8:1:1 Traditional. Counseling – 2 X 30 mn./wk., SNS, OSC, OT evaluation to be conducted |
| 20370 | Decrease time in 8:1:2 to 45 minutes per day |
| 20425 | Change 1:1 support - to Teacher Supported classroom |
| 05063 | Change RR support to instructional support – 40 mn. day |
| 08055 | Remove counseling services |
| 20850 | Change classification to learning disability |
| 25141 | Change classification to multiple disabilities |
| 07088 | GED Program |
| 09338 | D/c Teacher of the Deaf; d/c use of hearing aides & Totable FM system |

Re-evaluations

- | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> |
|--------------|--------------|--------------|--------------|--------------|--------------|
| 20425 | 20402 | 20344 | 25368 | 20879 | 08037 |
| 25141 | 20850 | | | | |

Continuing Placements

- | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> |
|--------------|--------------|--------------|--------------|
| 10552 | 08277 | 05948 | 25145 |

Personnel

Appointments

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Michelle Getavesky	Food Service Helper; \$8.40/hour; eff 3/12/09	Cleared
Sherry Longe	Food Service Helper; \$8.40/hour; eff. 3/18/09	Cleared

Interscholastic Coaching Positions

2008/2009 School Year

The Board approved the 2008/2009 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Softball	Modified	Jody Forgette	\$2,371
	Asst. Modified	Jill Parks	\$2,165
	Asst. JV	Andrea Stupp*	\$2,165
Baseball	Asst. Modified	Mark Alois	\$2,165

*Emergency Conditional appointment; fingerprint clearance is pending at SED

2009/2010 School Year

The Board approved the 2009/2010 Interscholastic Coaching appointments as listed.

<u>Sport</u>	<u>Position</u>	<u>Recommendation</u>	<u>Salary</u>
Football	Varsity Hd. Coach	Pat Goodell	\$5,052
Cross Country	Boys Varsity	Kevin Larkin	\$2,938
	Girls Varsity	Corey Mousseau	\$2,938
Gymnastics	Varsity	Janice Trudeau	\$3,041
Boys Soccer	Varsity Coach	Chris LaRose	\$4,330
Girls Soccer	Varsity Coach	Tim Mulligan	\$4,330
Swim	Girls Varsity	John Ruff	\$3,763
Football Cheering	Varsity Coach	Michelle Rugar	\$2,629
Swim	Boys Varsity	Shawn Farrell	\$3,763
Volleyball	Varsity Coach	Vickie McMillan	\$3,608
Ice Hockey	Varsity Coach	James Reidy	\$4,846
Girls Basketball	Varsity Coach	Sue Wilson	\$4,846
Boys Basketball	Varsity Coach	Chris Hartmann	\$4,846
Basketball Cheering	Varsity Coach	Michelle Rugar	\$2,629

Intramural Appointment

The Board approved the appointment of the staff member listed below as an intramural teacher for the 2008/2009 school year at the stipend as listed.

<u>Building</u>	<u>Recommendation</u>
Momot Elementary	Jesse Terry (\$40.16 per session / Max. 20 sessions per activity)

Change in Retirement Date

Based on the request of Julie Wells, the Board approved a change of the effective date of her resignation for retirement purposes from June 30, 2009 to April 14, 2009.

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of February 2009 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (February 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (February 2009)
- 4) Summary of Monthly Wire Transfers (February 28, 2009)
- 5) Certificates of Deposit and Reserve Accounts (February 28, 2009)
- 6) Food Service Profit and Loss Statement (February 2009)
- 7) Revenue Status Report (Month Ending February 2009)
- 8) Budget Status Report (Month Ending February 2009)

Treasurer's Report

The Board accepted the February 28, 2009 Treasurer's Report as presented in Appendix I.

Motion carried

Vote on the motion 9 – yes
0 – no

Correspondence

None

Personnel Items (Not Part of Consent Agenda)

Tenure Recommendation Mrs. Boise moved, seconded by Mr. Richardson that the Board appoint John Fairchild to tenure in the area of high school principal, effective July 1, 2009. Mr. Fairchild holds a NYS School District Administrator Permanent Certificate, effective February 1, 2007

Roll call vote	Mr. Morris..... no Mr. Richardson..... no Dr. Robbinsyes Mr. Sullivanyes Mr. Wachtmeister.....yes Ms. Bentley no Mrs. Boiseyes Dr. Gallagher..... no Mr. Herkalo..... no Vote on the motion 4 – yes 5 – no
Motion failed	

Old Business

2009/2010 District Budget 3rd Draft of the 2009/2010 School District Budget

Mr. Short stated that two options are being presented and he has added a little back into the budget to be sure there is capacity in the budget if there is an increase in enrollments similar to last year. The budget shows a 1.7% change from year to year including the Tier 1 cuts where no individual is layoffed. In revenues, using a best guess, he and Mr. Lebrun have removed the Governor’s Deficit Reduction Assessment. One scenario shows a 1.18% increase in the tax levy and the other a 2.2% on the levy with corresponding tax rates changes of 0% and 1%. The difference between the two is the fund balance allocation. Both would keep the fund balance within the 4% cap. He reminded everyone that what is voted on is on the District’s spending plan. Mr. Short and Mr. Lebrun are ready to present this as the budget at the next meeting. If there is less State aid, then more fund balance would be used and if more State aid less fund balance. During the fiscal year the District can always reduce spending. Mr. Lebrun asked the Board for their preference so that the impact of the spending plan can be used in the budget materials. In response to a question from Mr. Morris, Mr. Lebrun explained that if there is less State aid the district can spend less than was budgeted.

Mr. Wachtmeister asked if the federal funds returned to the district under Medicare are included. Mr. Lebrun stated yes as those federal funds seem to be stable while the balance of federal funds is decreasing. The increases in Title I and IDEA are not reflected in the proposed budget as the aid streams are expected to be short term and it is recommended that they be used for one time expenditures or non-recurring expenses so a district does not rely on the funds. Mr. Wachtmeister asked if there are any requirements on how the stabilization funds are to be used. Mr. Lebrun replied the District has not received any language for use of the funds.

Dr. Gallagher noted it will be interesting to see how the Federal funds come to the school district. Mr. Lebrun stated nothing has been received.

Mr. Morris and Ms. Bentley were at 1% on the tax rate and the majority of the Board supported a 0% change in the tax rate.

Mr. Wachtmeister explained that since 1977 he was a firm believer, that if money is needed, to raise the tax rate but this is an unusual time and at the State and Federal level steps have not been taken to provide school districts with the funding streams needed to support education. He supports raising the income tax rates. School taxes are the only taxes legislators in Albany reference as they continue to say property tax rates are too high. By not

providing funding to school districts, legislators are saying cut programs. Districts need to send a message to legislators by cutting programs.

It was stated that the projected budget increase is half of what it would be if under a tax cap – which is at 4% – the District is being fiscally conservative.

Mr. Wachtmeister stated he is going with the 0% on the tax rate because he has seen where we can make reductions in the non-instructional program. These are very difficult times.

Mr. Morris stated that the Board consensus is to support a budget with a 0% change in tax rate.

New Business

Business

2009/2010 Board of Education

Meeting Calendar

Mrs. Boise moved, seconded by Mr. Sullivan that the Board adopt the 2009/2010 meeting calendar as presented in Appendix II. Adopting the calendar at this time will help to prevent scheduling conflicts for 2009/2010 school events such as concerts and other evening events.

Motion carried

Vote on the motion 8 – yes

0 – no

1 – abstention (Dr. Gallagher)

Non-Resident Tuition

Dr. Gallagher commented that when he worked in the District, he was happy to have non-residents as long as there were no additional costs. He would like more time to review the issue.

Mr. Richardson stated that he had requested Mr. Lebrun to use the \$2,000 figure when working projections. If the District is going to accept out of District students, he is vehemently opposed to making it an income class issue. His concern is the \$8,151 rate. There is a need to make the tuition rate reasonable and without incurring additional costs to the District.

Members of the Board requested that discussion be moved to another meeting. There were no objections.

Mr. Short cautioned that there is no guarantee that if the tuition rate is lowered more nonresident students would be enrolled.

NYSASCSD's Education

Funding Litigation

Mr. Wachtmeister had requested this item; and due to the late hour, requested the discussion be moved to a future Board meeting. There were no objections.

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Clinton County School Boards Annual

Recognition Dinner

Mr. Morris stated he will be attending and Board members were asked to confirm their attendance at the next Board meeting.

Board Member Reports

Mr. Richardson reported he participated in a recent the DSST Committee meeting and next year thinks it is important for a member of the Board to sit on the committee to keep the Board updated on a regular basis.

Board Members Remarks

Dr. Robbins expressed his regards for the Superintendent and his fellow Board members; that even if they disagree on a decision, they always have the students at heart.

Mrs. Boise commented on Oak Street School's Rainforest Show. It was entertaining and fulfilling for the children and adults – a really good show. She thanked Mrs. Zales and her staff for hosting the show and Mrs. Verity for bringing it to the school.

Public Comment

No one spoke.

Executive Session

Dr. Gallagher moved, seconded by Mrs. Boise that the Board go into Executive Session at 9:20 p.m. for the purpose of discussing items as provided for in Board Policy 2330 (contract negotiations).

Motion carried

Vote on the motion 9 – yes
0 – no

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board return to public session at 10:06 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Sullivan that the meeting be adjourned at 10:07 p.m.

Motion carried

Vote on the motion 9 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on April 2, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – present (arrived at 6:35 p.m. – left at 6:55 p.m.)
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – excused
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – excused
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Richardson moved, seconded by Ms. Bentley that the Board go into executive session at 6:07 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person).

Motion carried

Vote on the motion 8 – yes
0 – no

6:35 p.m. – Mr. Herkalo arrived.

6:55 p.m. – Mr. Herkalo left.

Mr. Richardson moved, seconded by Mr. Sullivan that the Board return to public session at 7:29 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Pledge of Allegiance

Student Nathan McCauley led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Students Jonathan Keens, Niki Rodgers, Niko Bardis, and Theo Gardner-Puschak read the District’s Mission Statement and Core Values.

SpotlightThe Oak Street School Digital Photographers' Club

Mrs. Zales introduced art teacher Emily Sullivan who spoke about the Digital Photographers' Club which is a part of a community partnership with the 4-H Club. Karen Donoghue, a teaching assistant at Oak Street School and a project coordinator with the 4-H, spoke about the goals for the students participating in the club. Jonathan Keens, Julien Desmangles, Nathan McCauley, Niki Rodgers, Niko Bardis, and Theo Gardner-Puschak described their pictures as displayed in a PowerPoint presentation.

Mr. Morris thanked the students saying this is one of the interesting parts of a Board meeting. Mr. Short and Mr. Morris presented the students with certificates of appreciation.

Moment of Silence

Mr. Morris asked everyone to stand for a moment of silence as respect for the two Saranac high school students and an adult drug counselor who were killed in two separate car accidents earlier in the week.

Public Comment

Mr. Morris reviewed the guidelines of the public comment session.

Lori Noelting, parent in the Plattsburgh City School District, apologized for her outburst at the last meeting. She stated that Dr. Harold Chaskey, a pediatrician in the community, had composed a statement which she read. Dr. Chaskey's statement asked the Board to reconsider its vote and approve the administrator for tenure.

Dr. Chaskey addressed the Board following the reading of his letter urging support of the high school principal.

Brandon Dunham, a senior at PHS, stated he was a freshman when the principal started his term. He thanked all who signed Friday's petition which was submitted on Tuesday. He shared students' stories and reflections about the PHS principal – he is a great man. He is why PHS is what it is and why students go there.

Stewart Harrison, a city resident, said a mistake was made not granting the current high school principal tenure. His grandson speaks highly of the current principal. Mr. Harrison requested the Board to reconsider their decision not to grant tenure.

Liz Ultee, a senior at PHS, requested the Board to reconsider and grant the current principal tenure. He helped to make sure she graduated on time and has improved the atmosphere of the school. She commented recruiting a new principal is costly and reminded the Board to listen to their constituents who have made it clear what they want.

Amy Sholtis, a PHS Biology teacher, read a letter written by one of her colleagues Alison Armstrong-Zantana. Mrs. Armstrong-Zantana's letter stated that the current principal listens to all sides before making a decision. In her letter she stated that in the past she felt her opinion did not matter and with the current principal she feels happy and comfortable with her colleagues. He has made it a comfortable and safe place for all.

Mrs. Sholtis said when there was an unpopular principal she hid in her room and now they have come together as a faculty. There is no harassment of teachers under the current administration.

Lisa Contini, a teacher who has worked at PHS for three years, stated she is currently on leave as her husband had a terminal illness and thanked the Board for granting her leave. When she returns in the fall she hopes to have the same principal. Everything has gotten better – the morale of the teachers and students. The environment has become safe for learning. Removing the current principal would be a serious mistake.

Ariella Wolkowicz, a PHS student, stated everyone is treated equal now. There is no bullying and no one is afraid. If there is a new principal, the new

principal would not know what is going on. Why not stick to the same principal and continue to get better?

Connie Marsh, Assistant Director of Field Placements/Student Teaching at SUNY Plattsburgh, stated that the current principal supports placements at PHS and the students enjoy their placement. The current principal is on par with other administrators she works with.

Sara Dean, a senior at PHS, stated the current administration has always been fair and treated everyone equally – someone she could always go to for help. He treats all students equally.

Lori Noelting, a parent, stated that she moved here in 2002 from Saranac so her children did not have to ride school buses. She spoke about being seriously ill and the security her child learned at PHS. She begged the Board not to think lightly of the matter of granting tenure and give tenure.

Brandon Grom, a senior at PSUNY, attended PHS school under the previous principal when the current principal was the assistant principal. The current principal should be given his tenure.

Mack Kilkeary, a PHS student and member of the Student Association, stated that most of the students who have addressed the Board are seniors and will not be at PHS next year and what they have to say should matter.

Marla Wolkowicz, addressed the Board saying there is a majority of people who care about the school district. The truth is that each individual faculty member at PHS was asked and over 80% support tenure. Statistics scientifically demonstrate that the students do not respond to an iron fist. Listening to views and working together comes from someone who listens and works from all perspectives. She asked whole heartily for all in attendance to reconsider their vote and allow tenure – need to see progress.

Carol Dunham, a parent, stated that actions speak louder than words. Last Friday when the principal asked students not to walk out on his behalf; they listened to him. Both administrators deserve tenure – it is a shame wasting time here rather than spending time with families and students. If you did not vote for the administration, you have not been part of this school system at PHS.

Tammy Grom, a parent, said this is her first time attending a school board meeting and she has not met the current principal. Her daughter, a sophomore, came home in tears when she heard the principal would not be returning and hopes the Board reconsiders their decision. He has earned the Board's respect – should reconsider.

Jean Seeber, a PHS teacher and parent, stated she has the privilege of walking into PHS everyday. The school is clean, well-run, productive, and students are responsible and happy. She sees a principal and vice-principal who work well together. They clearly have respect for each other and model that behavior for the students. She referenced scary economic times and the school needs to show the community that the schools are stable and working very well. She respectfully asked the Board to reconsider their decision.

Meghan Ryan, a PHS student, stated that she sees only a few people who have seen how the school is run – Mrs. Carrino, Mr. Short, and Mr. Richardson. She was taught the Board is here to look out for the best interests of the students. Personal reasons should not be a reflected.

Melanie Barriere, a PHS senior who transferred from another district, stated that her first year was terrible as she was harassed. Her father called the principal and he took care of everything. The school is organized, hardly any fights, everyone is usually to class on time, and students are respectful. Everyone who leaves PHS are good people and this has to do with the current administration.

Nancy Noelting, a PHS senior, stated people respect and like the current principal. Other schools are run by an iron fist which people do not respect.

Students like and respect the current administration. She is concerned for her two younger siblings – to get rid of him it is so wrong. Many of the students went back inside when he asked them to. Please reconsider.

Dr. Kathleen Camelo stated that her son attended St. John's where she experienced the current administrator as a principal. She questioned the Board as to what would the purpose be of getting another principal if things are moving in a positive direction, which is backed by data. A PINS representative, who deals with at-risk students, stated that the current administration has been effective as referrals to family court have dropped with a monetary savings for the district. She asked the Board to reconsider their decision. She has not heard anyone speak in support of the majority vote.

Michael Seeber, son of a PHS teacher and sibling of PHS graduates, commented that the majority voted the Board in and the majority of people have not supported the Board's decision. The current administrator deserves his job. He asked the no votes to change their votes to yes and it would all be done.

Josue Chicas, a PHS sophomore, stated he attended the march on Friday to give the principal tenure. The Board is elected by the people to represent the choice of the community. He started at PHS as president of the freshmen class and had the support of the administrator. The Board's decision shows the community does not have a voice. He urged the Board to let the voices be heard.

Jackie Testo, a teacher at PHS for 15 years, stated that she has made her opinion clear but wanted to say she is so proud of the kids. They will go on and be what they have become because of the administration. She told the students they are awesome.

Vickie Keens read data showing improvements in test scores, increased enrollments in CAP and AP, decreases in dropout and absentee rates.

Mr. Morris thanked all for coming.

Consent Agenda Items Mr. Richardson moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on March 26, 2009.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held April 2, 2009.

CSE and CPSE Recommendations Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the recommendations as presented.

Amendments/Modifications

- | <u>I.D.#</u> | <u>Amendment/Modification</u> |
|--------------|-------------------------------|
| 25030 | D/c Counseling |
| 25290 | Decrease O.T. to 1 x 45/wk. |
| 25039 | Add P.T. 2 x 30/wk. |
| 09219 | Add Counseling goals. |

Non-classification

- | <u>I.D.#</u> |
|--------------|
| 25222 |

Classifications

<u>I.D.#</u>	<u>Classification as</u>	<u>Program</u>
25484	Preschool child with a disability	To classify with SEIT 3 x 60/wk and Speech 4 x 45/wk.
25475	Preschool child with a disability	To classify with SEIT 2 x 60/wk and Speech 2 x 60/wk.

Manifestation Determination

<u>I.D.#</u>	<u>Determination</u>
08550	Behavior was a manifestation of the student’s disability

Personnel

Extension of Emergency Conditional Appointment

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff member listed through April 23, 2009.

<u>Staff Member</u>	<u>Position</u>
Matthew Perras	Substitute Custodial Worker

Substitute Appointment

The Board approved the substitute appointment and rate of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Christina Goddeau	Food Service Helper \$8.40/hour	Emergency Conditional (fingerprint clearance is pending at SED)

Business

Appointment of Election Inspectors

The Board appointed Martha Bartoszek, Pearl Burdeau, Marion Carron, Robert Joyce, Joyce Haynes, Susan McFadden, Janet Quick, William Quick, Sr., Mary Ellen Cleveland, Barbara LaTulipe, and Maria Pelkey to act as inspectors of the vote on the annual election/budget vote being presented to voters on May 19, 2009; each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion carried Vote on the motion 8 – yes
0 – no

Special Education CSE Subcommittees

The Board approved the appointment of the people listed below to the Committee on Special Education Subcommittees for the sole purpose of conducting 2008/2009 annual and triennial reviews of students with a disability, effective April 22, 2009.

<u>Plattsburgh High School</u>	
Chairperson:	John Fairchild/Glen Hurlock (alternate)
School Psychologist:	Sunshine Turner Antonio Perez (alternate)
Parent:	
	Child’s Teacher as defined by Federal Regulations

Strafford Middle School

Chairperson: Patricia Amo/Kathleen Meyer (alternate)
School Psychologist: Kelly Bilow
Parent:
Child's Teacher as defined by Federal Regulations

Bailey Avenue School

Chairperson: Diane Thompson
School Psychologist: Steve Crain
Parent: Steffanie LeClair
Child's Teacher as defined by Federal Regulations

Oak Street School

Chairperson: Carrie Zales
School Psychologist: Garret McLean
Parent: Cindy Rotz
Lisa Dragoon
Child's Teacher as defined by Federal Regulations

Momot Elementary School

Chairperson: Mary Louise Lamberti
School Psychologist: Suzanne Frechette
James DeBella (alternate)
Parent: Lindsay Webber
Child's Teacher as defined by Federal Regulations

CVES

Parent: Larry Mousseau

Motion carried

Vote on the motion 8 – yes
0 – no

Correspondence

Mr. Short distributed copies of a memo from NYSASCSD which provides additional information regarding provisions of the New York State Education Budget.

Old Business

2009/2010 District Budget Update

Mr. Short stated that the State Aid run came in close to what had been predicated. There is approximately \$10,000 more in aid. He recommended curtailing looking at any more reductions as the proposed budget does support a 0% tax rate increase as the Board had directed.

Ms. Bentley noted that the program component is the only part of the budget increasing.

Adoption of the 2009/2010 Proposed Budget

Mr. Richardson moved, seconded by Ms. Bentley that the Board adopt the 2009/2010 Proposed Budget in the amount of \$37,484,438.

Dr. Gallagher thanked Mr. Short and Mr. Lebrun for their work during this difficult process as well as their office staff.

Mr. Morris stated that the District is losing the equivalent of 5.5 ftes not through layoffs but retirements which will not be filled. He expects very tough financial times in the future .

Mr. Wachtmeister stated that the budget is an excellent one and most appropriate given the current economic climate. He stated two caveats. He concurs with Mr. Morris that next year will not be so good. The \$507,748 in high tax aid is very tenuous as the District may be on the verge of not

qualifying for it. Currently the high tax aid is preserved but frozen and could disappear in the future. A 1% increase in the tax levy equates to \$177,446 and to make up the high tax aid in the future, the District may have to look at increasing the tax rate, consider Tier 2 reductions, or a combination of both. He recommended when the budget process is over that District representatives sit down with the media and review how a school budget is crafted. He also suggested finding a way in the budget newsletter to let the community know that even though there is no change in the tax rate this year – next year the choices might be between a significant increase, reductions or both.

Motion carried

Vote on the motion 8 – yes
0 – no

New Business

Business

**Board Policies Revisions
for First Review**

The Board Policies listed below have been reviewed by the Board Policy Review Subcommittee and were presented with changes noted for first review:

- 2000 Board Operational Goals (Appendix I)
- 2270 School Attorney (Appendix II)
- 2310 Regular Meetings (Appendix III)
- 2710 Communication Among Individual Board Members (Appendix IV)
- 3200 Administrative Organization (Appendix V)
- 3200-E Administrative Organization Chart (Appendix VI)

**Additional Board
Meeting Date**

Mr. Wachtmeister moved, seconded by Ms. Bentley that the Board set April 30, 2009, 7:00 p.m. at the Duken School Building as an additional Board meeting date.

Motion carried

Vote on the motion 8 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Tenure Recommendation

Mr. Richardson moved, seconded by Mrs. Boise the Board appoint Glenn Hurlock to tenure in the tenure area of high school assistant principal, effective July 1, 2009.

Roll call vote

- Mr. Richardson.....yes
- Dr. Robbinsyes
- Mr. Sullivanyes
- Mr. Wachtmeister.....yes
- Ms. Bentleyyes
- Mrs. Boiseyes
- Dr. Gallagher.....yes
- Mr. Morris.....yes

Motion carried

Vote on the motion 8 – yes
0 – no

Concluding Reports and Remarks

Superintendent's Reports/Remarks

Clinton County School Boards Annual Recognition Dinner

If they are planning on attending the dinner, Board members were asked to contact the Superintendent's Office no later than Monday.

Board Member Reports None

Board Members Remarks

Dr. Gallagher reported that Robert Garrow, who was the principal at Momot Elementary School when he retired, will be inducted into the NYSPHSAA Hall of Fame as a sports official.

Mr. Wachtmeister asked about the next Health Insurance Consortium meeting and if Mr. Short had received an agenda. Mr. Short stated that as of the evening's Board meeting he had not received an agenda.

Ms. Bentley complimented Mrs. Zales on her students' Spotlight. She commented that the "Spotlight" is a highpoint of a Board meeting. She also complimented all who spoke during the evening, especially the students who were well spoken – very impressive.

Public Comment

Karen Merrill, a parent of two students at PHS, stated that school should be a safe and secure environment and the students have that at PHS. The Board should consider students going to school everyday and having security.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Sullivan that the meeting be adjourned at 9:20 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on April 23, 2009 – 6:15 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present
John Gallagher (Vice-president) – present (left at 8:46 p.m.)
Brian Herkalo – present (arrived at 6:25 p.m.)
Clayton Morris (President) – present (arrived at 7:00 p.m.)
Kevin Richardson – present (arrived at 7:30 p.m.)
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Dr. Robbins moved, seconded by Mr. Wachtmeister that the Board go into executive session at 6:15 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of particular persons, contract negotiations).

Motion carried

Vote on the motion 5 – yes
0 – no

6:25 p.m. – Mr. Herkalo arrived.

7:00 p.m. – Mr. Morris arrived.

Dr. Robbins moved, seconded by Mr. Sullivan that the Board return to public session at 7:29 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

7:30 p.m. – Mr. Richardson arrived.

Pledge of Allegiance

Student Cynthia Garcia led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Student Jamie Bedard read the District’s Mission Statement and Core Values.

Spotlight**7th Grade Creative Writing Workshop**

Teacher Kate Messner introduced Maggie Homer who spoke about the Creative Writing Workshop and introduced the student readers.

Students Sahar Khan, Victoria Herkalo, Rachel Bedard, and Gwendolyn Eagan shared examples of their work.

Mr. Morris and Mr. Short presented the students and Mrs. Messner with Certificates of Appreciation.

Public Comment

Mr. Morris asked that after speaking speakers sign in on the clipboard. He also stated that each person will have three minutes and one opportunity to address the Board.

Lorie Noelting (parent) spoke about survivorship and urged tenure for the high school principal.

Alexis Harrington (PHS Senior) spoke about the Principal buying her team pizza when they were late for the homecoming bonfire and all the hot dogs were gone. This is an example of what the Principal is about and she would like to see him continue.

Stewart Harrison (community member) asked the Board to reconsider their vote and grant tenure.

Kyle Maggy (PHS Senior) spoke in support of the current principal.

Miguel Nesbitt (PHS Sophomore) spoke about the Principal's caring and kindness. He is an amazing educator.

Meghan Ryan (PHS Senior) spoke about students collecting over 500 signatures in support of the high school principal. They did this by going house-to-house throughout the community. She urged the Board to re-think their vote. The Principal has personally cheered the bowling team.

Keirstin Jabaut (PHS Sophomore) shared a personal experience about her Freshman year at PHS which was her toughest year of school. The Principal got her through it and she could always go to him. He has changed her life.

Justin Dunham (PHS Sophomore) stated that the current Principal is very important to the school. Of all his principals throughout his school years, the high school principal is the only one to remember his name. He comes from a single parent household. The first day of school the Principal welcomed him to the school as he knew his older brother. His schedule and that of other students needed correcting and the current principal helped him and knew who he was. He treats him like a human being and speaks to the students like they are people.

Dr. Jeremy Bowers (PSUNY) stated he is invited into the schools and was encouraged by a current student to come to the meeting. The current principal reviewed his plans which he had developed with the previous principal and allowed him to move forward with his proposal. The principal has integrity.

Dr. Kathleen Camelo (parent of a sophomore and Director of Student Health at PSUNY) reviewed the Board's priorities as stated on the District's website and gave examples how the current principal has implemented the priorities.

Katie Booth (PHS Senior) stated that one of her biggest concerns is the members of the Board do not go to school everyday and interact with the students. She spoke about the principal who notices students – knows their names and speaks to them in the halls. She is speaking not for her self but for the underclassmen.

Christine Rzos (PHS Teacher) spoke about the current tone at PHS which the administration sets by example. She has sat through many faculty meetings – the tone has improved in the past four years – a positive step. The fact the principal has the majority of the staff on his side is truly miraculous.

Lizz Ultee (PHS Student) pointed out that the Board is dealing with people. Asked that the people who do not support tenure via the newspaper (Speakout) to please come forward and express their sentiments. She has not seen anyone impassioned speak to the Board to deny tenure.

Josue Chicas (PHS Sophomore) read a statement and asked the Board to give the Principal tenure.

Annelieke Rietsema (PHS Senior) shared an experience she had with the current principal when she had a substitute for her Pre-calculus class. They were practicing for a test the next day and did not understand the problem and the substitute was unable to help. The Principal was going by and saw the problem. He spent 30 minutes making sure the students understood and could do the problem. The Principal helping is not an uncommon event at PHS.

Judy Ryan (parent of a PHS Senior) stated the current administration is a wonderful balance at PHS – they truly are a “level” for the students. The children are very passionate about the current administration. She pleaded with each and everyone to look at what his here – the current administration – children are learning and parents are welcomed. This is about success at PHS – the numbers speak for themselves and the social gains are amazing.

Marla Wolkowicz (parent and Co-president of the CSO) stated there is a saying in medicine, “first do no harm.” This statement can apply to many jobs. She asked the Board to recognize the need for the school community to grow as the majority of the staff is supporting the administration. Finally they have outcomes which they have strived for. The faculty has learned how to work effectively together. The Board has heard from the community – it is not a vocal minority. She asked the Board not to cause harm and support the administration.

Ariella Wolkowicz (PHS student) stated the minority is not always right.

Kendrick Buchala (PHS student) asked everyone in the audience to stand and stated that they are the faces of PHS who want the Principal to receive tenure.

Mr. Morris thanked everyone for their comments.

Consent Agenda Items Mr. Sullivan moved, seconded by Mrs. Boise that the Board approved the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on April 2, 2009

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held April 23, 2009.

Personnel

Extension of Emergency Conditional Appointment Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff member listed through May 21, 2009.

<u>Staff Member</u>	<u>Position</u>
Andrea Stupp	Softball – JV Assistant Coach

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
James Fennessy	Teacher; Non-Certified; \$81.00 per day	Cleared
Daniel Plotnick	Teacher; Non-Certified; \$81.00 per day	Cleared
Jason Pratt	Teacher; Certified; \$91.00 per day	Cleared

Kathleen Spinner	Teacher; Certified; \$91.00 per day	Cleared
Shawn Turner	Teacher; Certified; \$91.00 per day	Cleared
Jenna Weilacher	Teacher; Non-Certified; \$81.00 per day	Cleared

Resignation

The Board accepted Anne Schneider’s resignation from her school monitor position, effective April 25, 2009.

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of March 2009 under \$25,000 requiring the Superintendent’s approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (March 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (March 2009)
- 4) Summary of Monthly Wire Transfers (March 31, 2009)
- 5) Certificates of Deposit and Reserve Accounts (March 31, 2009)
- 6) Food Service Profit and Loss Statement (March 2009)
- 7) Revenue Status Report (Month Ending March 2009)
- 8) Budget Status Report (Month Ending March 2009)

Treasurer’s Report

The Board accepted the March 31, 2009 Treasurer’s Report as presented in Appendix I.

Budget Transfer over \$25,000

The Board authorized the budget transfer as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$ 73,000	A2250-490-48-200	A2250-471-48
	BOCES Handicapped Services	Tuition Paid to Public Districts in NYS
	To cover the 2007-08 tuition expense for students placed in foster care.	

Appointment of Election Inspector

The Board appointed Marilyn Smith to act as an inspector of the vote on the annual election/budget vote being presented to voters on May 19, 2009; each inspector shall receive either \$150.00 or \$165.00 (if in charge of collecting ballots at the close of election) as compensation for his/her services as an inspector of the annual election/budget vote in accordance with the compensation paid to inspectors of elections at the preceding general election.

Motion carried	Vote on the motion 8 – yes 0 – no
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Correspondence

Linda Gonyo-Horne’s letter asking for support of her candidacy to the CVES Board was received.

Old Business

Adoption of Board Policies

Dr. Gallagher moved, seconded by Mrs. Boise that the Board adopt the policies listed which were presented for first review on April 2, 2009.

- 2000 Board Operational Goals (Appendix II)
- 2270 School Attorney (Appendix III)
- 2310 Regular Meetings (Appendix IV)
- 2710 Communication Among Individual Board Members (Appendix V)
- 3200 Administrative Organization (Appendix VI)
- 3200-E Administrative Organization Chart (Appendix VII)

Motion carried	Vote on the motion 8 – yes 0 – no
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8:46 p.m. – Dr. Gallagher left the meeting.

2009/2010 District Budget 2009 Summer School

Mr. Short provided an update on the status of secondary summer school and the District's participation in the BOCES (CVES) Regional Academic Summer School (RASS). \$75,000 has been removed from the proposed budget with the anticipation of the District participating in the Regional Academic Summer School. He provided two budget scenarios – one with the Regional Academic Summer School being held in Plattsburgh and the other with the program being held at Saranac High School. When the program is held in Plattsburgh the costs to the District are negligible due to the revenue from the lease of space and the BOCES aid on student tuition. When the program is held in Saranac, the cost would be approximately \$25,000. Currently the program is rotated between the Peru and Saranac campuses but Plattsburgh would now be added to the rotation schedule.

Mr. Short recommended the District offer transportation for students from PHS to the RASS campus (Saranac or Peru) with a corresponding return run.

He also reported that, after discussions with Mr. Fairchild, there is room in the 2009/2010 master schedule to accommodate some students who chose not to participate in the RASS.

In response to a question from Mr. Sullivan, Mr. Short stated the majority of the students are participating in summer school to pass a course with approximately 20 students taking courses to improve a grade. Mr. Short stated that if students are motivated they will take advantage of the opportunity to attend the Regional Academic Summer School.

Mr. Wachtmeister stated that when the Board originally looked at this it was part of the Tier 1 cost reductions which would not take programs from students and it was expected the program would be located in Plattsburgh. He would not support a recommendation to be part of the Regional Academic Summer School as part of an effort to consolidate services. Mr. Wachtmeister acknowledged there has been a movement by many legislators to consolidate/share services without causing "harm" to student programs. He expressed a concern that if a student needs a course to graduate but must wait for a period of time for "return" transportation, the student might lose out on an opportunity for summer work.

He cautioned that if there are a large number of students not passing a course, the school might incur the category of a "school in need of improvement." Mr. Wachtmeister stated that the money is not a problem as the District does budget conservatively.

Mr. Lebrun clarified that in the years the RASS is held in Plattsburgh the lease revenue would mostly likely cover the cost of participation.

Mr. Short stated that if the Board decides not to participate in the RASS the funds would have to be found within the current proposed budget.

Mr. Richardson stated he would not support the RASS as the program has a large problem with attendance. He asked that the Board re-consider some of the Tier 2 budget reductions or use fund balance to fund a District operated summer school.

Dr. Robbins agreed with Mr. Wachtmeister and Mr. Richardson. In response to a question from Dr. Robbins, Mr. Short explained how the programs are staffed – district and regionally.

Mr. Sullivan did not agree with Mr. Richardson and Mr. Wachtmeister as he does not agree to giving students "an out." as it just costs too much money. He would prefer the opportunity to participate in the RASS.

Mrs. Boise stated that she sees both sides of the issue but senses that many students do not have transportation.

Mr. Herkalo agreed with Mr. Wachtmeister as he is PHS graduate who worked through high school. The fund balance is set up for a rainy day and this is a rainy day.

Mr. Lebrun asked if the direction of the Board is that this program be retained in the District his question is what latitude would the Summer School Principal or the Superintendent have over minimum enrollment of students in course sections.

Mr. Wachtmeister acknowledged that it is an issue because administration needs to look at the effect on the student if a course is not offered as well as on the District. If the District wants to be more restrictive to save money, sections may be consolidated while keeping student needs in mind.

Mr. Richardson asked if there is an enrollment of one student for a class, may the student attend the RASS rather than hire a teacher to teacher one student. Mr. Short will look into that option.

Mr. Richardson asked if the District could take students from other districts. Mr. Short stated there were requests and students were not accepted but if a Regents exam was available students did sit for a test with the home school district's cooperation. Mr. Hurlock stated there is a lot of information needed from district and not all offices are open during the summer.

Mr. Staves stated that many years ago out of district students were charged tuition while district students attended without charge.

Mr. Morris stated that it appears there is no support full participation in the Regional Academic Summer School. Mr. Short clarified with the Board that summer school will focus on PHS core credits and students who need courses to graduate.

New Business

Business

CVES Board of Cooperative Educational Services Board Election

The following six candidates were presented as running for the five vacant seats: Larry Barcomb (Chazy), Bryan Garvey (Willsboro), Evan Glading (Ticonderoga), Linda Gonyo-Horne (Northeastern Clinton), David Hall (Peru), and Sue Reaser (Westport).

It was stated that Linda Gonyo-Horne and David Hall had sent letters asking for the Board's support of their candidacy. Mrs. Boise pointed out that Mr. Barcomb is the President of the CVES Board.

- 1) Mr. Wachtmeister moved, seconded by Mrs. Boise that the following resolution be passed:

Resolved that the Board of Education of the Plattsburgh City School District cast one vote for Linda Gonyo-Horne for the of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion carried

Vote on the motion 7 – yes
0 – no

- 2) Mr. Wachtmeister moved, seconded by Mr. Herkalo that the following resolution be passed:

Resolved that the Board of Education of the Plattsburgh City School District cast one vote for David Hall for one of the five seats vacant on

the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion carried Vote on the motion 7 – yes
0 – no

- 3) Mr. Wachtmeister moved, seconded by Mrs. Boise that the following resolution be passed:

Resolved that the Board of Education of the Plattsburgh City School District cast one vote for Larry Barcomb for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion carried Vote on the motion 7 – yes
0 – no

There were only three votes cast.

CVES Board of Cooperative Educational Services Administrative Budget Vote

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board of Education of the Plattsburgh City School District vote to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2009/2010.

Motion carried Vote on the motion 6 – yes
1 – no (Mr. Wachtmeister)

Instructional

Out of State Conference

Based on Mrs. Amo’s recommendation, Dr. Robbins moved, seconded by Mrs. Boise that the Board approve Elizabeth Luscombe’s request to participate in the Fulbright Alumni Panel which is being held in Chicago, Illinois, May 15-16, 2009. The only cost to the District will be for a substitute for one day as all expenses will be paid for by the Academy for Educational Development.

Motion carried Vote on the motion 7 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

Appointments

- 1) Principal’s Secretary

Mr. Wachtmeister moved, seconded by Mr. Herkalo that the Board approve Avis Mesec’s internal probationary placement as Principal’s Secretary as presented:

- Name of appointee: Avis Mesec
- Civil Service title: Typist
- PCSD title: Principal’s Secretary – 11 month
- Effective date: July 1, 2009
- Fingerprint status: Cleared
- Initial assignment: Bailey Avenue Elementary School
- Salary schedule: Principal’s Secretary
- Level: D
- Annualized salary: \$30,787 (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations)
- Probationary period: 13-week internal probationary period

Motion carried Vote on the motion 7 – yes
0 – no

2) Increased Appointment (10 months to 12 months)

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board approve an increase in the annual schedule for Christine Suruda, Secretary from 10-month to 12-month. Effective July 1, 2009, Mrs. Suruda’s new annual salary will be based on step D of the Teacher Aide Library/Typist salary schedule (currently \$31,020 for 2008-2009; will be adjusted following conclusion of CSEA negotiations).

Motion carried Vote on the motion 7 – yes
0 – no

3) Typist

Mr. Sullivan moved, seconded by Mr. Herkalo that the Board approve Kelly Loner’s probationary appointment, pending Civil Service eligibility, to the position of Secretary as presented:

- Name of appointee: Kelly Loner
- Civil Service title: Typist
- PCSD title: Secretary – 10 months
- Effective date: July 1, 2009
- Fingerprint status: Cleared
- Initial assignment: PHS Receptionist
- Salary schedule: Teacher Aide Library/Typist
- Level: Entry
- Annualized salary: \$24,864 (based on 2008-2009 salary schedule; will be adjusted following conclusion of CSEA negotiations)
- Probationary period: 26-week probationary period

Motion carried Vote on the motion 7 – yes
0 – no

4) Typist

Mr. Herkalo moved, seconded by Mr. Sullivan that the Board approve Susan Bouchard’s emergency conditional probationary appointment to the position of Secretary as presented:

- Name of appointee: Susan Bouchard
- Civil Service title: Typist
- PCSD title: Secretary – 11 months
- Effective date: April 27, 2009
- Fingerprint status: Emergency Conditional
- Initial assignment: Special Education Office
- Salary schedule: Teacher Aide Library/Typist
- Level: Entry
- Annualized salary \$27,350 (pro-rated through 06/30/09 at \$5,470.08)
- Probationary period: 26-week probationary period

Motion carried Vote on the motion 7 – yes
0 – no

Concluding Reports and Remarks

Superintendent’s Reports/Remarks

Mr. Short reported that earlier in the week he participated in the Shanker Institute on Schools which was held in Washington DC. This was the third

time someone from the District has participated. In the fall, with the Board's support, there might be an opportunity for a principal to attend.

Board Members Remarks Mr. Wachtmeister asked when the evaluation of the post employment benefits will be done. Mr. Lebrun stated he expects it within a month. He also asked about next week's Board meeting on April 30th and clarified that there will be an opportunity for community input. Mr. Wachtmeister announced that the District and City of Plattsburgh have prevailed on the issue of Lake Forest's tax status – Lake Forest is taxable. He will speak more on the issue at a future meeting.

Public Comment No one spoke.

Adjournment There being no further business, Mr. Sullivan moved, seconded by Mrs. Boise that the meeting be adjourned at 9:38 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on April 30, 2009 – 7:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – present
Brian Herkalo – excused
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
John Fairchild (High School Principal) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

**Superintendent’s
Statement**

Mr. Short read the following statement:

This particular issue has resulted in more active student citizenship than any other in recent history. Everyone values the fact that students have taken this seriously, and their active participation in the democratic process is an example to all. The primary objective of the Plattsburgh City School District Board of Education and Administration remains to provide the very best educational experience. In keeping, I implore all parties to use the energy displayed throughout this process to help lead the District forward, rather than to dwell in recent disagreements. Much work lies before us: concluding the academic year, organizing summer work and professional development, and preparing for next year. The operation of a high school is complex, and the work at hand is too important for us to lose focus.

The Board will complete its final discussions tonight and in the end I know I can stand in full support of the outcome for I have a single unique vantage point in witnessing the full deliberations first hand, and I know just

how deeply each member has considered all sides of this matter. I have absolute confidence, as should all of the District's stakeholders, that our Board is highly committed to the best interests of our District. At every turn, the long-term quality of our District is their guiding force. It is everyone's right to agree or disagree with a specific decision, but nobody should question these individuals' commitment to Plattsburgh City Schools.

Regardless of the outcome I urge everyone to maintain maturity over emotional reactive discourse or actions. I further urge everyone, regardless of the outcome, to join me in my desire of continuing PHS moving forward as the students and faculty deserve no less.

Public Comment

Mr. Morris reviewed the guidelines for Public Comments and thanked all for their input over the past meetings.

Stewart Harrison stated the current principal deserves tenure, has earned tenure, and urged the Board to do the right thing.

Jila Yadollahpour (PHS Teacher) read a statement about the petition she started at PHS giving everyone an opportunity to sign or not sign the petition – no one was forced and at the end of the second day she had seventy-eight signatures in support of Mr. Fairchild. The petition was to show Mr. Fairchild the faculty support he had.

Lorie Noelting (PHS Parent) presented a petition with thirty-two signatures in support of tenure. She addressed Mr. Richardson about his insight about the summer school program and interest to see students succeed. She would therefore expect him to support a principal with the same interest. She urged him to reconsider and vote in favor of tenure for the Principal.

Marla Wolkowicz (PHS Parent) stated that this has been a challenging experience for everyone – democracy in action. She went on to say there has never been such an outpouring of support for a person in the District. She urged the Board to commit themselves to grant tenure to the Principal who has done so much.

Cricket Terry (PHS Secretary) stated she has worked in the main office of PHS working with the Principal everyday. Students come in and ask if he has “a minute” and he always does sometimes being late for a meeting. She stated it is a disgrace if the Board does not grant tenure.

Deb Conroy (Parent) said she has known the Principal for about 12 years in an educational environment. There finally is someone who is supported by the administration and his staff and the students who have spoken on his behalf. Many things personal and unique to him have been said. Students and staff support and respect him. The past revolving door administrators have been evident at graduation when the principals could not pronounce students' names. Please change your vote – do not do this to the staff, community and most of all the kids.

Melissa Gillis (Champlain Group Home) stated she has had 50 kids attend the school over the years. This principal has come out to the group home to meet the kids – the kids do not want to leave and go to other schools.

Theresa Davies (PHS Parent) stated she has seen the positive outcome that is behind this administrator and asked the Board to reconsider and grant tenure.

Amy Sholtis (PHS Teacher) stated it has been a real difficult month for many of them. As she and the Principal were leaving, she heard students call to him and ask for help with a math problem. He stopped and went to help the students. This shows what his heart is and what he is all about. She stated there were teachers and other parents who wanted to be here but could not due to commitments. Please give tenure.

Ariella Wolkowicz (PHS Student) read facts: tie vote no tenure, not in school tomorrow, no tenure not at graduation to present diplomas. She read a statement from her brother stating true leaders are drawn from the leader of the team.

Judy Ryan (PHS Parent) stated she had heard that he is like an elementary school principal - it is about what needs to be done for the students. It is about the students – not about parents and the Board. Everyone is saying what “we have is right.”

Melanie Barriere (PHS Student) stated when she heard that if he is not granted tenure the Principal would not be handing out diplomas at graduation her heart started racing. The current administrator is awesome and she wants him to hand her diploma at graduation.

Meghan Ryan (PHS Student) stated she cannot imagine if he does not get tenure what it would be like at graduation or at school. Students want to stay at school – they enjoy the school's atmosphere under the current administration. What will happen if they lose the part that makes it fun.

Cheryl Maggy (PHS School Nurse and Parent) stated many people have stated positive comments about the current principal. She urged the Board to review the District's Core Values on the website as all the words and phrases have been used to describe the current principal. She has determined the most important part of the equation is the students and their well-being especially with many of the annual spring events coming up. The Principal is committed to the students. What type of tone does everyone want to end the school year? She asked everyone to stop and think about has been said and think about what is best for the students who have been speaking week after week – do the right thing for the right reason.

Jackie Cianfranco (PHS Teacher) stated that for several weeks the Board has heard people speak about their support of the current principal. She feels PHS is heading in a positive direction for the first time in ten years. If there are standards they are not meeting as a school, what are the standards? The second question is why is the Board going against the Superintendent's recommendation? If the Board doesn't trust the Superintendent's decision how should they feel about his decisions? Please do the right thing and grant tenure.

Claudia Mitchell (Parent) stated she has seen the work the Principal has done – it would be a bad mistake not to grant tenure.

Judith Terry (Parent) spoke in support of the current administrator's bid for tenure. She has known him has a substitute teacher. She cannot in good conscience see a reason to deny the Principal tenure. He worked to help her to set up a scholarship in memory of her daughter who passed away. She cannot think of a better individual.

Carol Brown-Dunham stated her children regret they could not be here as they have a track meet. The thought of the Principal not giving her son his diploma is upsetting. As an educator she has watched students write down observations of Board members as part of their government class. Board members are representing for the first time what government and politics depict. She hopes and implores that if this is not in favor of tenure there is a system in place for students' emotional well-being. It will disrupt their studies and final exams. This is the first experience for students about their voices being heard. She thanked the Board for their consideration of tenure for the Principal.

Mrs. John Fairchild stated she has been to every meeting and is impressed and awed by the students who are all here and in favor of the Principal. This has made her realize why she married this compassionate man.

Alan Godding (PHS Sophomore) stated that the current Principal makes him feel supportive and to make the right choice and calm down. He is the most important person in the school.

Jean Seeber (PHS Parent and Teacher) stated the school is like a family and the Board is part of this family. The entire community trusts everyone will do what is best for the students. Everyone wants the best for the children. She has watched the students as they have gotten older and she has advised them if they want to speak about something they must do it in the right way. They have been doing that and keeping the momentum for an entire month. The administration at PHS knows the students better than anyone.

Amberly Godding (PHS Senior) stated the Principal is a friend, a teacher, and someone who supports the students. She loves him with all her heart.

Laurene Johannes Mihalek (PHS Student Association advisor) stated she is breaking a promise to herself to stay out of this. The reason is because apparently after the faculty meeting was adjourned a conversation was started that continued on until today that faculty and staff were not standing to be counted. She knows personally there are a lot of faculty and staff present. She asked the faculty and staff present to stand up – a number of people stood up. She does not confuse that a principal or anyone is a school. The Principal has unified the building and the students' opinions and actions are unifying not dividing. It is about PHS Pride. People who speak privately not in publically are dividers.

Josue Chicas (PHS Sophomore) recounted when he first arrived at PHS and was a little late to school. The Principal was outside greeting students and urging them to get into school. He is someone who is there when students need him. It is admirable to see the community (old and young) here to support someone. He urged the Board to grant tenure to someone who puts a smile on everyone's face – an iron fist is not every solution.

Brad Phillips (PHS Sophomore) stated the Principal is absolutely amazing. The school is a very safe environment and the Principal has made it possible. He thanked him for that. Denying him tenure threatens the safety of the students.

Mr. Morris closed the session at 8:07 p.m.

Executive Session

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board go into executive session at 8:07 pm. p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person).

Motion carried

Vote on the motion 8 – yes
0 – no

Mrs. Boise moved, seconded by Mr. Sullivan that the Board return to public session at 9:20 p.m.

Motion carried

Vote on the motion 8 – yes
0 – no

Personnel Item

Tenure Recommendation Mr. Richardson moved, seconded by Mrs. Boise that the Board pass the following:

BE IT RESOLVED that the Board of Education of the Plattsburgh City School District hereby reconsiders the recommendation of the Superintendent that Principal John Fairchild be granted tenure (high school principal tenure area) at the conclusion of his probationary period (effective July 1, 2009).

Roll call vote	Dr. Robbinsyes Mr. Sullivanyes Mr. Wachtmeister.....yes Ms. Bentley no Mrs. Boiseyes Dr. Gallagher..... no Mr. Morris..... no Mr. Richardson..... no
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Motion failed	Vote on the motion 4 – yes 4 – no
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Adjournment

As members of the audience were directing inappropriate comments to specific Board members and there being no further business, Dr. Gallagher moved, seconded by Mrs. Boise that the meeting be adjourned at 9:23 p.m.

Motion carried	Vote on the motion 8 – yes 0 – no
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Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on May 6, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present
John Gallagher (Vice-president) – excused
Brian Herkalo – present
Clayton Morris (President) – present (arrived at 6:26 p.m.)
Kevin Richardson – present (arrived at 7:30 p.m.)
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present (left at 7:30 p.m.)

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – excused
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Note: Per Board Policy 2230, Mr. Wachtmeister presided until Mr. Morris arrived.

Executive Session

Mrs. Boise moved, seconded by Mr. Herkalo that the Board go into executive session at 6:05 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations).

Motion carried

Vote on the motion 6 – yes
0 – no

6:26 p.m. – Mr. Morris arrived.

Mrs. Boise moved, seconded by Ms. Bentley that the Board return to public session at 7:29 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

7:30 p.m. – Mr. Richardson arrived.

7:30 p.m. – Mr. Wachtmeister left.

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

Report

Plattsburgh City School District’s Long-Range Technology Plan

Mrs. Carrino introduced the District’s Technology Coordinator, John Haubner, who introduced Kym Duffina, Debra Davis, Carol Rock, and Anna

Sherman. They are members of the subcommittee of the District's Technology Committee who worked on the plan. Rod Sherman, a member of the NYSED Technology Advisory Committee, was also present.

Mr. Haubner gave a short history of the implementation of technology within the District. Technology is something everyone in the District uses throughout the day on a daily basis. He spoke about ISTE (International Society for Technology in Education) Benchmarks – which are used extensively in the District. The plan which was presented includes Student Technology Benchmarks and Teacher Technology Guidelines.

Mr. Haubner thanked all for their support of the program noting that family school organizations have made very generous donations to the schools to purchase technology related items.

Ms. Bentley stated she shared the document with some of her colleagues and would like to have a few extra copies as they are quite impressed with the work. She noted there was nothing about the appropriate use of social networks and the issue of cyber bullying. Mr. Sherman commented that the issue was brought up at the State level and needs careful scrutiny. Ms. Bentley commented that teachers need to be aware.

Dr. Robbins asked what percentage of students have access to computers and/or internet at home. Mr. Haubner responded that a survey a number of years ago showed the numbers to be quite high. He noted that it can be a sensitive issue. Dr. Robbins asked if there is a way to use old computers.

Dr. Robbins asked how will the needs of students who are well ahead of the standards be addressed. Mrs. Rock stated currently there is a discrepancy in the proficiency of staff members and some of her students are teaching their teachers. Regarding the students, Kym Duffina stated that at the middle school level it is the same as in any other subject areas, a teacher needs to have plans in place for those students who are more advanced than their peers.

Mrs. Sherman stated that at the high school level the staff is more specialized and therefore there are more curriculum areas where students have an opportunity to use their skills. She has a design class and encourages students to try other areas.

Mr. Herkalo asked how students who have a homework assignment which needs internet access complete their assignment. Mrs. Duffina stated that she doesn't assign outside work. Mrs. Sherman responded that there are computer labs at PHS where students may go to complete work.

Mrs. Carrino noted that all schools have computer labs which students have access to.

Dr. Robbins asked if the committee has had any discussion about using YouTube for networking. Mrs. Rock stated she uses Teacher Tube.

Ms. Bentley asked if there was any discussion on basic skills or workshops for parents. Mr. Haubner stated community members have attended some of the afterschool workshops which were advertised via the District's website.

Mr. Sullivan asked if any teachers post grades online. Mr. Haubner responded that the District's student data base has the capability but there have been some problems implementing the feature. Some teachers have paid to use a service to provide the information on line. Currently, the District is looking at setting up a portal so parents may monitor grades, discipline, and attendance.

Dr. Robbins asked how big an issue is it for staff members not proficient using technology. Mrs. Rock said that is one of the reasons there are guidelines for teachers within the document. She doesn't think individuals are technophobes but time can be an issue as well as natural ability.

Mr. Herkalo asked about the maintenance of technology. Mr. Haubner stated keeping equipment going and replacements are a big concern and there is a replacement plan in place. He added that Kevin Ryan, the District's network person, is incredible and will come to him and tell him what the District needs. The cost of technology has decreased over the past years.

Mrs. Amo stated that at Stafford Middle School they have two technology coaches (Kym Duffina and Bryan Gottlob) who are available and do a tremendous job. It makes it very easy to respond to problems and is a real plus that the District has been able to provide this kind of support.

Mr. Short thanked Mr. Haubner and members of his committee for their work.

Budget Hearing

Presentation of the 2009/2010 Proposed Budget

Mr. Short presented an overview of the 2009/2010 Budget. The proposed tax rate is unchanged from the previous year with a 1.18% change in the tax levy. The only change since the budget newsletter was written and printed was that the District will be providing summer school for grades 9-12 and not participating in the Regional Academic Summer School as originally planned.

Ms. Bentley asked about the status of the Department of Social Services contracts as she would like to be assured the District and DSS will review the positions – especially the caseworker at Momot who is busy. Mr. Short responded that the District is paying for a function that DSS is legally required to provide so they are not absolved of any responsibility. Once the 2009/2010 budget is approved by the voters, he will contact Mr. LePage on the issue. Earlier in the year, DSS was given an indication of the budget plans. Ms. Bentley's stated her concern is the lost of the in-house presence. If the DSS workers are not funded by their agency, she would like to see the District re-visit the issue. Mr. Short clarified that currently the District is paying a portion of the costs for the caseworkers.

Mr. Richardson's understanding is the preventive caseworkers are not losing their positions. If we are going to continue financially supporting the positions then the District should have more input as to who is placed in the schools. He is in favor of DSS paying, as PSAP workers who go to PHS and SMS are not paid for by the District but do spend time in the schools.

Ms. Bentley asked about transportation for Prekindergarten. Mr. Short responded the District supplements the prekindergarten program with about \$100,000. Next year more at-risk targeted students will be attending Bailey's program so there will be a better distribution of the students. The one area of a reduction is in transportation unless it is required by a student's IEP. Not all prekindergarten students will be transported as they were in the past. The programs will be blended so that a student can attend the school closest to home. Mr. Short noted it is important to have class sizes maximized as the enrollment drives State funding. Because of the number of students who have registered, there is a possibility of running morning and afternoon programs at both Bailey and Momot.

Public Comment

Theresa Davis stated a question which was brought to her. She asked where is the money going to come to find a new principal for the high school and asked if the response could be put in a mailer.

Mr. Short responded that out of the proposed budget the District will be paying one principal at a time and there is a budget code for recruiting for all district hires. He went on to explain that if a code is not fully expended the

funds may be applied to the following year's budget. He will try to get the information to the public.

Consent Agenda Items Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

Minutes The Board approved the minutes of the meeting of the Board of Education held on April 23, 2009.
The Board approved the minutes of the meeting of the Board of Education held on April 30, 2009.

Adoption of the Agenda The Board adopted the agenda for the meeting of the Board of Education being held May 6, 2009.

CSE and CPSE Recommendations Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education and the completion of due process requirements, the Board approved the recommendations as presented.

Amendments/Modifications

- | <u>I.D.#</u> | <u>Amendment/Modification</u> |
|--------------|---|
| 10167 | Change program to 8:1:2 program - full day; Counseling 2 x 30/wk; O.T. 1 x 30/wk; Nursing Services; Ongoing Service Coordination. |
| 10080 | Add 15:1 math 5 x 60/wk. |
| 25103 | Change to 8:1:2 program full day. |
| 20500 | Change classification to Emotional Disability; change program to CVES 8:1:1 traditional classroom with counseling 2 x 30/wk and Speech 2 x 30/wk. |
| 20049 | Add P.T. consultation 1 x 30/month. |
| 25403 | Change P.T. services to group sessions. |
| 25457 | Change start date for O.T. to 3/24/09. |
| 25452 | Begin services this year and add 1:1 Aide 5 x 300/wk.
Will be placed on 6:1:1 program waiting list for 2009-10 school year. |

Non-classification

- | <u>I.D.#</u> |
|--------------|
| 25486 |

Classifications

- | <u>I.D.#</u> | <u>Classification as</u> | <u>Program</u> |
|--------------|-----------------------------------|---|
| 10397 | Emotional Disability | 8:1:2 program 5 x 135/wk;
Counseling 5 x 30/wk. |
| 09899 | Speech or Language Impairment | 15:1 program 5 x 60/wk; Resource Rm. 5 x 40/wk; Speech 5 x 30/wk. |
| 25482 | Preschool child with a disability | Speech 2 x 45/wk. |
| 25483 | Preschool child with a disability | Speech 2 x 45/wk. |
| 25485 | Preschool child with a disability | SEIT 2 x 60/wk; Speech 3 x 45/wk; P.T. 1 x 45/wk; O.T. 1 x 45/wk. |

Non-classification

- | <u>I.D.#</u> |
|--------------|
| 25486 |

Transfers/Continuing Placements

- | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> |
|--------------|--------------|--------------|--------------|
| 08339 | 25429 | 25072 | 09342 |

Re-evaluations

- | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> |
|--------------|--------------|--------------|--------------|
| 06886 | 07203 | 10470 | 07150 |

Annual Reviews

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
09271	10470	08704	09342
07164	07150	08739	08583
09305	09940	08592	09266
07139	09272		

Personnel

Extension of Emergency Conditional Appointment

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff member listed through May 21, 2009.

<u>Staff Member</u>	<u>Position</u>
Christina Goddeau	Substitute Food Service Helper

Substitute Appointments

The Board approved the substitute appointments and rates of pay as presented.

<u>Name</u>	<u>Substitute Position</u>	<u>Fingerprint Status</u>
Misty Davidson	Food Service Helper; \$8.40 per hour Monitor; \$8.40 per hour	Cleared

Business

Disposal of Surplus Equipment

The Board authorized the disposal of the surplus equipment as listed. The following are iMac units (all purchased in 1999) and are hazardous waste and will be disposed through the computer equipment disposal process coordinates by our local BOCES.

<u>Model</u>	<u>Serial #</u>
iMac 266	XA9032F2FM3
iMac 266	XA912OVGFZK
iMac 266	XA912OVNFZK
iMac 333	RN9322K2GV3
iMac 333	RN9322JXGV3
iMac 333	RN9322LSGV3
iMac 333	RN9322JBGV3
iMac 333	RN9323YRGM3
iMac 333	RN9322JPGV3
iMac 333	RN9322LGGV3
iMac 333	XB932OD6GSP
iMac 333	SB932OCPGSP
iMac 333	RN9323ZAGV3
iMac 266	XA916055FM3

The following items are old shop equipment and will be sent to the local auction house for eventual sale.

<u>Item</u>	<u>Control #</u>
Rockwell metal lathe	20090127
Rockwell milling machine	20090128
Rockwell drill press	20090240
Rockwell air compressor	20090218

Special Education CSE Subcommittee

The Board approved the appointments of Ann Wolf and Christine Kaiser as parent representatives to the Oak Street School's Committee on Special Education Subcommittee for the sole purpose of conducting 2008/2009

annual and triennial reviews of students with a disability, effective May 7, 2009.

Motion carried

Vote on the motion 7 – yes
0 – no

Correspondence

None

Old Business (Indicates item to be discussed.)

2009/2010 District Budget

2009 Tax Collection

As Board members had no concerns, Mr. Lebrun will continue to make plans with the Clinton County Treasurer’s Office to collect 2009 school taxes similar to the 2008 collection process.

Personnel Items (Not Part of Consent Agenda)

Tenure Appointments

- 1) Mrs. Boise moved, seconded by Ms. Bentley that the Board appoint Michele McCloud to tenure in the area of General Special Education, effective September 1, 2009. She holds a NYS Special Education Permanent Certificate, effective September 1, 1998.

Motion carried

Vote on the motion 7 – yes
0 – no

- 2) Mr. Herkalo moved, seconded by Mr. Sullivan that the Board appoint Laura Buck to tenure in the area of Elementary Education, effective September 1, 2009. She holds a NYS PreK-6 Provisional Certificate, effective September 1, 2003 and Permanent Certificate, effective September 1, 2009.

Motion carried

Vote on the motion 7 – yes
0 – no

- 3) Mr. Herkalo moved, seconded by Mr. Sullivan that the Board appoint Nichole Latour to tenure in the area of Elementary Education, effective September 1, 2009. She holds a NYS Childhood Education (Grades 1-6) Initial Certificate, effective February 1, 2005.

Motion carried

Vote on the motion 7 – yes
0 – no

- 4) Mrs. Boise moved, seconded by Mr. Sullivan that the Board appoint Tammi Reil to tenure in the area of Speech and Hearing Handicapped, effective September 1, 2009. She holds a NYS Speech and Hearing Handicapped Permanent Certificate, effective September 1, 2003 and a NYS Speech-Language Pathology License, effective March 27, 2000.

Motion carried

Vote on the motion 7 – yes
0 – no

- 5) Mrs. Boise moved, seconded by Mr. Sullivan that the Board appoint Nanette Rogers to tenure in the area of Teaching Assistant, effective September 1, 2009. She holds a NYS Teaching Assistant Level Three Certificate, effective September 1, 2008.

Motion carried

Vote on the motion 7 – yes
0 – no

- 6) Mr. Herkalo moved, seconded by Ms. Bentley that the Board appoint Jennifer Wild to tenure in the area of Elementary Education, effective September 1, 2009. She holds a NYS Childhood Education (Grades 1-6) Initial Certificate, effective February 1, 2006.

Motion carried Vote on the motion 7 – yes
0 – no

- 7) Mrs. Boise moved, seconded by Ms. Bentley that the Board appoint Kathryn Bulluck to tenure in the area of Music, effective September 1, 2009. She holds a NYS Music Permanent Certificate, effective September 1, 2008.

Motion carried Vote on the motion 7 – yes
0 – no

- 8) Mr. Sullivan moved, seconded by Mr. Herkalo that the Board appoint Christele Clarin to tenure in the area of Foreign Language, effective September 1, 2009. She holds a NYS French 712 Initial Certificate, effective September 1, 2007.

Motion carried Vote on the motion 7 – yes
0 – no

- 9) Mrs. Boise moved, seconded by Mr. Sullivan that the Board appoint Heather Hall to tenure in the area of School Counselor, effective September 1, 2009. She holds a NYS School Counselor Permanent Certificate, effective February 1, 2009.

Motion carried Vote on the motion 7 – yes
0 – no

- 10) Ms. Bentley moved, seconded by Mr. Sullivan that the Board appoint Corey Mousseau to tenure in the area of Science, effective September 1, 2009. He holds a NYS Physics 7-12 Initial Certificate, effective September 1, 2004.

Motion carried Vote on the motion 7 – yes
0 – no

Interim High School Principal

Ms. Bentley moved, seconded by Mrs. Boise that the Board appoint Donald Merrick as Interim High School Principal at a rate of \$425 per diem, effective May 7, 2009.

Mr. Short clarified that the stipend includes mileage/travel and is as needed for as long as needed.

Motion carried Vote on the motion 7 – yes
0 – no

Concluding Reports and Remarks

Superintendent's Reports/Remarks

NYSASCSD's Proxy for the Annual Meeting
There were no objections to Mr. Short signing the proxy for NYSASCSD's Annual Meeting.

CVES Board Members Election/Administrative Budget Vote

Mr. Short announced there is a tie between Bryan Garvey and David Hall and May 12, 2009 has been selected by the CVES Board for a run-off vote. After some discussion, 7 a.m. was the meeting time established by Board members for the vote.

Board Members Remarks Mr. Morris announced that Carrie Zales has been named the 2009 recipient of the T. Walsh McQuillan Award by the School Administrators Association of New York State (SAANYS). The award is given annually in honor of the former educator T. Walsh McQuillan to a SAANYS member and administrator who has strong leadership skills and has made exceptional contributions to elementary education. She was recognized for her achievements at an awards ceremony Friday, May 1, at the Gideon Putnam Hotel in Saratoga Springs.

Public Comment No one spoke.

Adjournment There being no further business, Mrs. Boise moved, seconded by Mr. Sullivan that the meeting be adjourned at 9:04 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

Mary S. Huckleba
District Clerk

**PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York**

Minutes of the Special Meeting of the
Board of Education
held on May 12, 2009 – 7:00 a.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present
John Gallagher (Vice-president) – excused
Brian Herkalo – excused
Clayton Morris (President) – present
Kevin Richardson – present
Richard Robbins – excused
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
Mary S. Huckleba (District Clerk) – present

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

**CVES Board of Cooperative
Educational Services
Board Election**

Mr. Wachtmeister moved, seconded by Mrs. Boise that the following resolution be passed:
Resolved that the Board of Education of the Plattsburgh City School District cast one vote for David Hall for the one vacant seat on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion carried

Vote on the motion 5 – yes
0 – no

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Sullivan that the meeting be adjourned at 7:04 a.m.

Motion carried

Vote on the motion 5 – yes
0 – no

Mary S. Huckleba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on May 19, 2009 – 6:15 p.m. – Duken School Building

Appointment of Clerk Pro Tem Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board appoint John “Jay” Lebrun as Clerk Pro Tem.

Motion carried

Vote on the motion 5 – yes
0 – no

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – present (arrived at 7:25 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – excused
Clayton Morris (President) – present
Kevin Richardson – excused
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckleba (District Clerk) – present
Patricia Amo (Middle School Principal) – excused
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (High School Assistant Principal) – excused
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board go into executive session at 6:18 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations and employment history of a particular person).

Motion carried

Vote on the motion 5 – yes
0 – no

7:25 p.m. – Mrs. Boise arrived.

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board return to public session at 7:50 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Mr. Morris led the Pledge of Allegiance.

- Report** Mr. Short welcomed Mr. Don Merrick, the PHS Interim Principal. Mr. Merrick stated that things are going well at PHS and he appreciates the opportunity to serve the District. Mr. Morris extended the Board's thanks for his accepting the interim position.
- Public Comment** No one spoke.
- Consent Agenda Items** Ms. Bentley moved, seconded by Mrs. Boise that the Board approve the consent agenda items.
- Minutes** The Board approved the minutes of the meeting of the Board of Education held on May 6, 2009.
The Board approved the minutes of the meeting of the Board of Education held on May 12, 2009.
- Adoption of the Agenda** The Board adopted the agenda for the meeting of the Board of Education being held May 19, 2009.
- CSE and CPSE Recommendations** Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education, Annual Review Sub-committees and the completion of due process requirements, the Board approved the recommendations as presented.
- Amendments/Modifications**
- | <u>I.D.#</u> | <u>Amendment/Modification</u> |
|--------------|---|
| 10389 | Add 15:1 Math 5 x 60/wk. |
| 25702 | Add P.T. 1 x 30/wk. |
| 20513 | Neuropsychological Evaluation |
| 08095 | D/c Resource Room |
| 06941 | Change program to 2 hours home instruction at Duken |
- De-classifications**
- | <u>I.D.#</u> | <u>De-classification as</u> |
|--------------|---|
| 25009 | Speech or Language Impairment |
| 10438 | Speech or Language Impairment with Support Services |
| 08541 | Speech or Language Impairment with Support Services |
- Classifications**
- | <u>I.D.#</u> | <u>Classification as</u> | <u>Program</u> |
|--------------|--------------------------|--|
| 20630 | Learning Disabled | 12:1:1 program 5 x 90/wk. |
| 20613 | Learning Disabled | 12:1:1 program 5 x 120/wk; O.T. 1 x 30/wk. |
- Transfers/Continuing Placements**
- | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> |
|--------------|--------------|--------------|--------------|
| 08310 | 09150 | 07036 | 20916 |
| 20915 | 20917 | | |
- Re-evaluations**
- | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> |
|--------------|--------------|--------------|--------------|
| 05478 | 09338 | 20573 | 09186 |
| 09188 | 08719 | 08541 | |
- F. Annual Reviews**
- | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> | <u>I.D.#</u> |
|--------------|--------------|--------------|--------------|
| 05808 | 06289 | 09236 | 07072 |
| 06248 | 08141 | 09802 | 09805 |
| 09123 | 08773 | 09816 | 08665 |
| 09136 | 09150 | 10198 | 09828 |
| 06240 | 06272 | 10114 | 08287 |
| 08550 | 10106 | 08979 | 08562 |
| 09087 | 09319 | 20594 | 07203 |
| 07134 | 06184 | 05840 | 09267 |

05948 25015 09288 25368
 20307 20402 20344 20425
 20365 08584 06717 08711
 07038 10586

Personnel

Extension of Emergency

Conditional Appointments Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff members listed through June 19, 2009.

<u>Staff Member</u>	<u>Position</u>
Susan Bouchard	Secretary
Christina Goddeau	Substitute Food Service Helper

Substitute and Summer Grounds Appointments

The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Position</u>	<u>Fingerprint Status</u>
Frederick Ritter	Summer Grounds Laborer; \$8.25/hr	Not required
Ross Robertson	Summer Grounds Laborer; \$8.25/hr	Not required
Hayden Frechette	Summer Grounds Laborer; \$8.25/hr	Not required
Robert Newell	Substitute Food Service Helper; \$8.40/hr	Cleared
	Substitute Monitor; \$8.40/hr	
Kathy Lambert	Substitute Food Service Helper; \$8.40/hr	Cleared
	Substitute Cook Manager: \$10/hr	

Extension of an Unpaid Leave of Absence

The Board approved Rosemary Manchester's request to extend her unpaid leave through May 15, 2009. (On October 9, 2008, the Board granted Mrs. Manchester two unpaid leaves of absence, October 20 – November 7, 2008 and January 20 – May 8, 2009 while she is working on her M.S.T.)

Resignation

The Board accepted Jimmi Joy Reichhart Clarke's resignation from her school monitor position, effective May 5, 2009.

Business

Reports for Board Information

The following were presented for Board information:

- 1) Summary of 2008/2009 Budget Transfers for the month of April 2009 under \$25,000 requiring the Superintendent's approval.
- 2) Stafford Middle School Extraclassroom Activity Fund Report (April 2009)
- 3) Plattsburgh High School Extraclassroom Activity Fund Report (April 2009)
- 4) Summary of Monthly Wire Transfers (April 30, 2009)
- 5) Certificates of Deposit and Reserve Accounts (April 30, 2009)
- 6) Food Service Profit and Loss Statement (April 2009)
- 7) Revenue Status Report (Month Ending April 2009)
- 8) Budget Status Report (Month Ending April 2009)

Treasurer's Report

The Board accepted the April 30, 2009 Treasurer's Report as presented in Appendix I.

Budget Transfer over \$25,000

The Board authorized the budget transfer as presented:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$38,830	A2110-150-40-67	A1621-400-32
	Leave Contingency	Buildings & Grounds Contractual
	To cover insurance claim work done at Stafford Middle School.	

Donation

The Board accepted the following donations from the Oak Street FSO: \$371.71 to purchase technology equipment (portion of a SmartBoard) and \$1,500 for field trips.

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

The Board received the results of the CVES Board Member Election. Brian Garvey from Willsboro was elected.

Board members also received invitations to the PHS Academic Awards Ceremony and to the PHS High School Graduation.

Old Business

EXCEL Capital Project

Mr. Short provided Board members with a tabulation of the bids which were opened on Tuesday, May 12. With the tabulation Board members received a copy of a letter from Mike Harris of Bernier, Carr & Associates. Mr. Harris stated that the bids received reflect an extremely busy construction environment. Only five bids were received for the four available contracts indicating that local contractors have already committed their forces for the summer/fall 2009 construction season.

Mr. Short reported that the architect is recommending that the bids be rejected and consideration be given to re-bidding the majority of the project in December 2009 for the 2010 construction season. The items considered critical (i.e., pool drain work at Stafford Middle School and the roof/siding issue at the High School) can be re-bid within the next few weeks to maintain a summer construction schedule for that work.

The construction at the High School was intended to take place in the summer/fall of 2010. It was suggested that by pushing the bulk of the project into the 2010 construction season this will no doubt have an inflationary effect on the bids. However, the architect believes that a competitive bidding market, one which obtains at least five bids per contract, will more than offset any inflationary increases. Also Bernier and Carr will consider adjusting the bid packages to include more prime contracts which will further reduce costs by eliminating the general contractor's markup on subcontracts.

Mr. Wachtmeister asked that when they bids are re-written they are done so with flexibility.

Ms. Bentley was pleased to learn that there is work in the building trades. She urged the use of the LEED (Leadership in Energy and Environmental Design) standard when re-bidding.

Mr. Lebrun recommended that all work at Stafford Middle School, which cannot be completed when school is in session, be completed this summer due to the need for a location to hold summer school. If summer work is scheduled for both SMS and PHS simultaneously, it may conflict with the District's summer school program. Mr. Short agreed with Mr. Lebrun's recommendation.

New Business

Business

At Approximately 8:27 p.m. the District Clerk left the meeting to tally the voting results.

BOCES Classroom Rental Agreement

Ms. Bentley moved, seconded by Dr. Robbins that the Board authorize the Superintendent to execute a lease agreement with the Board of Cooperative Educational Services, Sole Supervisory District of Clinton, Essex, Warren and Washington Counties, for the period of July 1, 2009 through June 30, 2012 as presented in Appendix II.

Discussion: Mr. Morris inquired about 2nd grade classroom space and BOCES classrooms at Bailey. Mr. Short stated that he expects there will be a time in the near future when the BOCES contracts need to end due to space needs. Mr. Morris mentioned the former Cadyville Elementary School as a possible location for BOCES classrooms.

Motion carried

Vote on the motion 6 – yes
0 – no

Personnel Items (Not Part of Consent Agenda)

**Contract Amendment
Assistant Superintendent
for Business**

Mr. Wachtmeister moved, seconded by Dr. Robbins that the Board approve the amendment to John “Jay” Lebrun’s contract as presented in Appendix III and authorize the President of the Board of Education to execute the amendment. The amendment extends the Assistant Superintendent’s contact one year (through June 30, 2012), establishes his 2009/2010 salary (\$102,548), amends number of vacation days and health insurance buy-out.

Motion carried

Vote on the motion 6 – yes
0 – no

**Contract Amendment
Assistant Superintendent
for Instruction**

Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve the amendment to Thelma M. Carrino’s contract as presented in Appendix IV and authorize the President of the Board of Education to execute the amendment. The amendment establishes her 2009/2010 salary (\$133,900).

Motion carried

Vote on the motion 6 – yes
0 – no

**2009/2010 Management
Confidential Salaries**

Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board established the 2009/2010 management confidential salaries as listed:

<u>Title</u>	<u>Name</u>	<u>2009/2010 Salary</u>
Business Office Coordinator	Jean Bruce	\$47,582
District Treasurer	Kristina Burdo	\$63,049
Secretary to the Superintendent	Mary Huckleba	\$63,099
District Clerk	Mary Huckleba	\$4,612
Internal Claims Auditor	Lori Keever	\$13.03/hourly
Accounts Payable Clerk	Kathleen Light	\$45,930
Payroll Clerk	Debbie Timmons	\$44,192
Director of Buildings & Transportation	Norbert Neiderer	\$66,776
Food Service Director	Charlene O'Connor	\$53,804

Motion carried

Vote on the motion 6 – yes
0 – no

Concluding Reports and Remarks

**Superintendent’s
Reports/Remarks**

Data Collection from the Technical Assistance Center (TAC)

Mr. Short introduced Mr. Lowe’s letter.

Mr. Wachtmeister stated that decision makers benefit from increased data when making decisions regarding taxation, budget, and other issues. The District has provided a very stable tax levy and he would like to review some longevity of data as to the impact of the tax rate on housing,

foreclosures, incomes, etc. This information may be used as a basis for justifying tax increases and/or program reductions as there is a concern about High Tax Aid remaining as a District revenue stream. Once the data is assembled, the ongoing costs to maintain should be minimal. The District needs data specific to the City of Plattsburgh – much of the data easily available is at the county or regional level. Mr. Wachtmeister stated he was surprised to learn that there are sixteen or seventeen people in Clinton County who earn at least \$1 million. The data research and analysis will benefit the District in planning for the future. IDA has introduced a data center and he would like an independent source of data. He often hears that “taxpayers are fed up.” Are they really? Information can be included in a District newsletter.

Mrs. Boise asked about a timeline and has the data collection begun? Mr. Short stated that once authorized by the Board, the research would cover personal/household financial characteristics, cost of living and labor market research, economic and housing forecasting, and demographic forecasting.

Mr. Wachtmeister stated the data would enhance the annual enrollment and projections report prepared by Mr. Haley.

Ms. Bentley stated she has confidence in TAC but is concerned about the timeline and the impact of the 2010 census and wants to be sure the data is current for the City of Plattsburgh and not Clinton County. She would like TAC representatives to make a presentation of the data and would like ongoing costs to be much less than the initial cost.

Dr. Robbins thought it to be a wonderful idea and would like periodic updates.

Mr. Wachtmeister moved, seconded by Ms. Bentley that the rules be suspended to allow action on the Technical Assistance Center’s Data Research Proposal.

Motion carried

Vote on the motion 6 – yes
0 – no

Mr. Wachtmeister moved, seconded by Mrs. Boise that the Board authorize the Board President and Superintendent of Schools to execute a contract with the Technical Assistance Center for the collection of data as conceptually outlined in their proposal dated March 5, 2009 (Appendix V).

Motion carried

Vote on the motion 6 – yes
0 – no

Board Members Remarks Mrs. Boise announced that Stafford Middle School’s June Jubilee is scheduled for Saturday, June 6. She is chairing this year’s event and information is on the District website under Stafford Middle School. She is looking for volunteers and encouraged everyone to attend.

Dr. Robbins commended staff, parents, and students for a very successful after-prom party. He said there were many who contributed to making this event a success.

Ms. Bentley thanked Mr. Neiderer and his staff for their attention to Bailey Avenue when dealing with issues related to the H1N1 virus. She announced the District’s efforts at a college meeting and was proud to be affiliated with a district whose response was immediate and responsible.

Mr. Sullivan stated that he is interested in bringing back the School Resource Officer (SRO) to Plattsburgh High School. Mr. Short stated that a COPS grant is being pursued by the Plattsburgh Police Department for this purpose.

Mr. Wachtmeister stated that a year ago the Police Department had applied for a COPS grant but it was not funded. The City government wanted the District to assume the costs and used the crossing guards as leverage.

Mr. Wachtmeister requested that Mr. Short obtain a copy of NYSSBA's Teacher Contract Survey.

Mr. Wachtmeister commented on discussions of "secrecy" surrounding recent personnel matters. He stated that most people do not understand the necessity of privacy and some parties should have known better than to criticize. Sunday's Press Republican editorial criticized the Board for "not so much as a hint" as to why tenure was not given. This is pandering because the editors should have known that the Board is bound by legal framework to not divulge personnel information. The Press is a lead example of "yellow" journalism.

At approximately 8:50 p.m. the District Clerk returned to the meeting with the vote tabulation.

Mr. Wachtmeister also commented on Colin Read's May 10, 2009 Press article, "Government Owes Us Transparency." He is well-educated and should know better. He would not want his personnel issues (deficiencies) reported in public.

Mr. Wachtmeister suggested that during the summer the Board consider establishing goals and objectives for the coming year as well as continue to discuss the budget as future years may be challenging as High Tax Aid and Foundation Aid may be vulnerable. He would suggest looking at the impact of tuition paying students on State Aid and start discussing curricular goals as to where the community wants the school to be in the future.

Mr. Morris thanked Mr. Wachtmeister for his comments. He also thanked Board Members for honoring executive session privilege and their responsibility as Board members.

**2009/2010 Budget Vote
Board Member Election**

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the results of the May 19, 2009, School Budget Vote and School Board Election, as shown on the attached tabulation, and that the Board

Hereby, confirms the results, following the canvass, and further, that the following candidates be declared elected to the terms indicated:

Tracy Rotz for a 5 year term – 7/1/09-6/30/14)

Fred Wachtmeister, Jr. for a 5 year term – 7/1/09-6/30/14

Motion carried

Vote on the motion 6 – yes
0 – no

Public Comment

No one spoke.

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Wachtmeister that the meeting be adjourned at 9:04 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

John "Jay" Lebrun
Clerk Pro Tem

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the meeting of the
Board of Education
held on June 11, 2009 – 6:00 p.m. – Duken School Building

Roll

Board of Education

Patricia Bentley – excused
Leisa Boise – present (left meeting at 7:35 p.m.; returned at 8:06 p.m.)
John Gallagher (Vice-president) – excused
Brian Herkalo – present (arrived at 6:15 p.m.)
Clayton Morris (President) – present
Kevin Richardson – excused
Richard Robbins – present
Steven Sullivan – present
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present
John “Jay” Lebrun (Assistant Superintendent for Business) – present
Thelma Carrino (Assistant Superintendent for Instruction) – present
Mary S. Huckeba (District Clerk) – present
Patricia Amo (Middle School Principal) – present
Claudine Selzer-Clark (Director of Special Education) – present
Glenn Hurlock (High School Assistant Principal) – present
Mary Louise Lamberti (Momot Elementary School Principal) – present
Donald Merrick (PHS Interim Principal) – present
C. Joseph Staves (Athletic Director) – present
Diane Thompson (Bailey Avenue School Principal) – present
Carrie Zales (Oak Street School Principal) – present
Norbert Neiderer (Director of Buildings & Transportation) – present

Executive Session

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board go into executive session at 6:07 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations and employment of particular persons).

Motion carried Vote on the motion 5 – yes
0 – no

6:15 p.m. – Mr. Herkalo arrived.

Mr. Herkalo moved, seconded by Mrs. Boise that the Board return to public session at 7:04 p.m.

Motion carried Vote on the motion 6 – yes
0 – no

Pledge of Allegiance

Project Lead the Way students led the Pledge of Allegiance.

**Mission Statement and
Core Values Readers**

Project Lead the Way students read the District’s Mission Statement and Core Values.

Recognition of Retirees

Retirees present (Lori Brown – Principal’s Secretary, Peggy Whipple - Teacher, Carol Robertson - Teacher, Julie Wells – Cook Manager, Linda

Mesick – Food Service Helper, Colleen Rabideau – Principal’s Secretary, and Jan Flynn - Teacher) were recognized for their service to the students of the Plattsburgh City School District.

Oak Street School Principal, Carrie Zales introduced students Anna-Marie Baxley and Shalauna Baker who spoke about Mrs. Brown; Riley Monahan and Olyvia Duquette who spoke about Mrs. Whipple; and Jacob Jabaut who spoke about Mrs. Robertson. Mrs. Zales also thanked Mrs. King for her help in organizing the students.

Momot School Principal, Mary Louise Lamberti spoke about Julie Wells and Linda Mesick saying how much they will be missed.

Bonnie Waldron and Judy Rose spoke about their co-worker Colleen Rabideau and wished her a wonderful and happy retirement.

Bailey Avenue School Principal, Diane Thompson spoke about Mrs. Rabideau’s friendly face at Bailey and wished her good luck in her retirement.

Mrs. Thompson spoke about Jan Flynn and her career in the school district saying she will be missed and wished her the best in her retirement. Mary Defayette, Peggy McCartney, and Beth Flynn read a poem highlighting Mrs. Flynn’s life and career and wished her the very best.

Mr. Staves congratulated all the ladies noting that all had more than 20 years of service in the District. He spoke of Mrs. Flynn’s career in the District saying he is sad to see her leave.

Mr. Short and Mr. Morris present each retiree with a certificate of appreciation and a brass apple bell.

7:35 p.m. – Mrs. Boise left the meeting.

Spotlight

Project Lead the Way – Aerospace Engineering

Mrs. DeMane spoke about the Project Lead the Way program explaining that the program has a requirement for the students to demonstrate, in a professional manner, what they have learned.

Hayden Frechette and Roman Boyarov spoke about rockets covering design, launch, and flight. They also showed a video of a rocket launch.

Bryan Marlow and Ross Robertson spoke about airfoils. They spoke about Bernoulli’s principle and using a wind tunnel demonstrated air flow while graphing the lift and drag on the airfoil.

Tom LaDuke and Kyle Maggy spoke about gliders covering the definition of a glider, how a glider flies, the process of designing and building gliders, and the launch process.

8:06 pm – Mrs. Boise returned.

Cody Bushey and Alastair Russell spoke about robotics detailing what is a robot, advantages and uses of robotics. They spoke about a Boe-Bot which they built including the programming, showed a video of a Boe-Bot in action as well as conducted a live demonstration.

Mr. Morris thanked the students for their presentation and presented the students and Mrs. DeMane with certificates of appreciation. Mrs. DeMane thanked the students stating it has been a great year.

Public Comment

No one addressed the Board.

Consent Agenda Items

Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve the consent agenda items.

For full disclosure and transparency, Mr. Short stated that within the consent agenda there are appointment recommendations for summer work and Board members are related to some of the people being recommended. The recommendations are based on seniority and/or experience in a particular area. Education Law Section 3016 requires a two-thirds vote of the board when employing persons related to a Board member by blood or marriage.

Minutes

The Board approved the minutes of the meeting of the Board of Education held on May 19, 2009.

Adoption of the Agenda

The Board adopted the agenda for the meeting of the Board of Education being held June 11, 2009.

**CSE and CPSE
Recommendations**

Based upon the recommendations of the Committee on Special Education, Committee on Preschool Special Education, Annual Review Sub-committees and the completion of due process requirements, the Board approved the recommendations as presented.

A. Amendments/Modifications

<u>I.D.#</u>	<u>Amendment/Modification</u>
08106	Update Testing Modifications
25089	Refer to 504
10455	Add 15:1 math class 5 x 60/wk

B. De-classifications

<u>I.D.#</u>	<u>De-classification as</u>
25051	Preschool Child with a Disability
25290	Preschool Child with a Disability
25437	Preschool Child with a Disability
25084	Preschool Child with a Disability
20389	Speech and Language Impairment
20413	Speech and Language Impairment with Support Services
10159	Other Health Impairment with Support Services
10487	Speech or Language Impairment with Support Services
10014	Learning Disability with Support Services
20611	Other Health Impairment
09865	Speech or Language Impairment
20491	Speech or Language Impairment with Support Services
25097	Speech or Language Impairment with Support Services
20879	Learning Disability
08935	Speech or Language Impairment

C. Classifications

<u>I.D.#</u>	<u>Classification as</u>	<u>Program</u>
25901	Preschool Child with a Disability	SEIT 2x60, Speech 2x45
25020	Speech and Language Impairment	8:1:2 program fulltime with Speech 5 x 30/wk; O.T. 2 x 30/wk; transportation
25039	Speech and Language Impairment	12:1:1 Program 5 x 270/wk; O.T. 2 x 30/wk; P.T. 2 x 30/wk; Speech 4 x 30/wk; transportation

25052	Autism	8:1:2 program fulltime with Speech 5 x 30/wk; O.T. 2 x 30/wk; transportation
25054	Speech and Language Impairment	12:1:1 program 5 x 90/wk; O.T. 2 x 30/wk; Speech 4 x 30/wk; Counseling 1 x 30/wk.
25056	Multiple Disabilities	8:1:1 CVES/Bailey program full day with 1:1 aide fulltime; O.T. 2 x 30/wk; P.T. 2 x 30/wk; Speech 4 x 30/wk; transportation.
25060	Speech and Language Impairment	12:1:1 program 5 x 90/wk; Counseling 1 x 30/wk; Speech 3 x 30/wk.
25490	Preschool Child with a Disability	Speech 4X45 SEIT 3X60
25479	Preschool Child with a Disability	6:1:1 @ Teddy Bear Speech 4X30 OT 2X30
25446	Speech and Language Impairment	Speech 4 x 30/wk.
25405	Speech and Language Impairment	Consultant Teacher 5 x 30/wk; Speech 3 x 30/wk.
25447	Speech and Language Impairment	Consultant Teacher 5 x 30/wk; Speech 3 x 30/wk.
25018	Speech and Language Impairment	12:1:1 program 5 x 150/wk; Speech 5 x 30/wk.
25274	Speech and Language Impairment	12:1:1 program 5 x 240/wk; Speech 5 x 30/wk.
25403	Other Health Impairment	12:1:1 program 5 x 240/wk; Speech 5 x 30/wk; O.T. 2 x 30/wk; P.T. 2 x 30/wk.
25281	Multiple Disabilities	12:1:1 program 5 x 240/wk; Speech 5 x 30/wk; O.T. 2 x 30/wk.
25288	Speech or Language Impairment	12:1:1 program, 5 x 240/wk; Speech 3 x 30/wk.

D. Non-classification

<u>I.D.#</u>	<u>I.D.#</u>
25227	25491

E. Re-evaluations

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
25003	25004	06194	09324
20444	10185	10534	20611
07207	10569	10570	10091
07151	06866	09170	09072
20488	10548	25023	25022
25214	25187	10243	10013

25036 25289 20273 25279
 10400 10382 25087 20023
 20058 20900 07030 25049
 10423

F. Annual Reviews

<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>	<u>I.D.#</u>
06192	20500	08120	08269
25119	09335	25021	06947
09341	09745	10250	25052
25054	25020	25056	25039
25060	25437	25281	25094
25403	25274	25018	25447
25405	25446	25419	25466
25449	25454	25399	10165
10454	10542	20370	25414
20514	20482	10583	09908
10334	09843	09190	10080
10257	10429		

G. Continuing Placement/Transfer Student in a Comparable Program

<u>I.D.#</u>	<u>I.D.#</u>
09745	20075

Personnel

Extension of Emergency Conditional Appointments

Due to a delay in receiving fingerprinting clearance, the Board extended the previously approved emergency conditional appointment of the staff members listed through June 30, 2009.

<u>Staff Member</u>	<u>Position</u>
Susan Bouchard	Secretary
Christina Goddeau	Substitute Food Service Helper

Resignation

The Board accepted Margaret O’Connell’s resignation for retirement purposes from her teaching position, effective July 2, 2009. Mrs. O’Connell has worked in the District since 1985.

Unpaid Leave of Absence

The Board approved Brandy Ducatte’s request for an unpaid leave of absence for the purpose of child rearing for the 2009/2010 school year.

Appointments

1. Middle School Curriculum Representatives

The Board approved the appointments as listed for the 2009/2010 and 2010-11 school years. Each representative’s rate of pay is based on negotiated contract (\$810 for 2009/2010 and \$845 for 2010/2011).

Karen C. Rock	ELA Representative / Stafford Middle School
Gale Carroll	Math Representative / Stafford Middle School

2. Substitute and Summer Grounds Appointments

The Board approved the appointments and rates of pay as presented.

<u>Name</u>	<u>Fingerprint Status</u>	<u>Position</u>
Lorraine Brown	Not required	Substitute Typist (Retiree), effective 5/18/09, \$16/hr.
Susan Bordeau	Not required	Substitute Teacher Aide Library (Retiree), effective 7/1/09, \$16/hr.*
Colleen Rabideau	Not required	Substitute Typist (Retiree), effective 5/18/09, \$16/hr.*

Simone Arvisais-Anhalt	Not required	Summer Grounds Laborer (eff. 6/12/09), \$8.25/hr.
Andrew Manabat	Not required	Summer Grounds Laborer (eff. 6/12/09), \$8.25/hr.
Elizabeth Ultee	Not required	Summer Grounds Laborer (eff. 6/12/09), \$8.25/hr.
Nick Whitney	Not required	Summer Grounds Laborer (eff. 6/12/09), \$8.25/hr.

*2008/2009 rate as 2009/2010 rates have not been established

3. 2009 Elementary Summer School Staff

The following were approved for the 2009 Elementary Summer School Program. (Note: The appointments of the staff members are in the order listed below and contingent upon enrollment needs.)

<u>Recommendation</u>	<u>Assignment(s)</u>
Peggy McCartney	Teacher-\$43.08/hr.
Maureen King	Teacher-\$43.08/hr.
Mary Defayette	Teacher-\$43.08/hr.
Peggy Gannon	Teacher-\$43.08/hr.
Jennifer Jolicoeur	Teacher-\$43.08/hr.
Mary Parker	Teacher-\$43.08/hr.
Elizabeth Channell (K Plus)	Teacher-\$43.08/hr.
BethAnn O'Neil	Teacher-\$43.08/hr.
Rowena Genier	Special Education Teacher-\$43.08/hr.
Nichole Latour	Special Education Teacher-\$43.08/hr.
Cynthia O'Neil	Teaching Assistant-\$25.85/hr.
Anita Squier	Teaching Assistant-\$25.85/hr.
Joanne Circelli	Teaching Assistant-\$25.85/hr.
Sandra Davidson	Teaching Assistant-\$25.85/hr.
MaryBeth Lonergan	Teaching Assistant-\$25.85/hr.

4. 2009 Secondary Summer School Staff

The following were approved for the 2009 Secondary Summer School Program and to proctor exams as needed. (Note: The appointments of the staff members are in the order listed below and contingent upon enrollment needs.)

English	Marje Brown (\$43.08/hr.) Roger Lacroix (\$43.08/hr.) Susan Wilson (\$43.08/hr.)
Math	Rod Sherman (\$43.08/hr.) Sandy Kowalowski (\$43.08/hr.) Shawn Farrell (\$43.08/hr.)
Social Studies	Chris LaRose (\$43.08/hr.) Chris Hartmann (\$43.08/hr.)
Physical Education	Lori Latremore (\$43.08/hr.)
Librarian	Russell Puschak (\$43.08/hr.)
Nurse	Cheryl Maggy (\$43.08/hr.)
Teaching Assistant	Charlene Barry (Testing Mods/Accomodations, \$25.85/hr.)

5. 2009 Summer Substitutes, Exam Proctors, and/or Exam Graders

The Board approved the following as summer substitutes, exam proctors, and/or exams graders as needed.

Teachers

- Donna Baker - English (\$43.08/hr.)
- Erica Buskey - English (\$43.08/hr.)

Judy Casey-Sanger - Special Education (\$43.08/hr.)
 Kevin Champagne - Social Studies (\$43.08/hr.)
 Joy Demarse - English (\$43.08/hr.)
 Susan Drollette - Science (\$43.08/hr.)
 Tim Hanrahan - Social Studies (\$43.08/hr.)
 William Herzog - English (\$43.08/hr.)
 Catherine Hite - Elementary (\$43.08/hr.)
 Susan LaPierre - Math (\$43.08/hr.)
 Amanda Madore - Elementary, Math (\$43.08/hr.)
 Jennifer McCoy - Special Education (\$43.08/hr.)
 BethAnn O'Neil - Elementary (\$43.08/hr.)
 Amy Sholtis - Science (\$43.08/hr.)
 Dave Sponable - Science (\$43.08/hr.)
 Kathy Stark - Social Studies (\$43.08/hr.)
 Jesse Terry - Physical Education (\$43.08/hr.)
 Heather Sullivan - Special Education (\$43.08/hr.)
 Tom Via - Special Education (\$43.08/hr.)

Teaching Assistants

Fran Bieber (\$25.85/hr.)
 Cindy McMahon (\$25.85/hr.)
 Erin Monnat (\$25.85/hr.)
 Susan Stowe (\$25.85/hr.)

Nurses

Diana Lavery (\$43.08/hr.)
 Val Butler (\$43.08/hr.)

6. Special Education 2009 Summer Services

The Board approved the appointments for Special Education 2009 Summer Services as presented:

Special Education Teachers

Jessica Colburn (\$43.08/hr. not to exceed 18 hours)
 Lisa Kelley (\$43.08/hr. not to exceed 24 hours)
 Alicia DuBray (\$43.08/hr. not to exceed 60 hours)
 Angel Frechette (\$43.08/hr. not to exceed 36 hours)
 Pam Blanchard (\$43.08/hr. not to exceed 18 hours)
 Jackie Testo (\$43.08/hr. not to exceed 49.5 hours)
 Jamie Trudell (\$43.08/hr. not to exceed 12 hours)
 Kris Barnes (\$43.08/hr. not to exceed 33 hours)
 Jason Nisoff (\$43.08/hr. not to exceed 18 hours)
 Diane Smith (\$43.08/hr. not to exceed 12 hours)

Teaching Assistant

Elizabeth Christon (\$25.85/hr. not to exceed 27 hours)

Speech Therapist

Tammi Reil (\$43.08/hr. not to exceed 31.5 hours)
 Adirondack Helping Hands (\$140/hr. not to exceed 9 hours)

Occupational Therapists

Sue O'Dell (\$43.08/hr. not to exceed 49.5 hours split with April Myers Lautenschuetz)
 April Myers Lautenschuetz (\$43.08/hr. not to exceed 49.5 hours split with Sue O'Dell)

Physical Therapist

Adirondack Helping Hands (\$140/hr. not to exceed 3 hours)

Typists

Donna Durocher (\$16.74/hr. Rate is based on 2008/2009 rate until negotiations are completed.) not to exceed 37.5 hours)

Susan Bouchard (\$16.58/hr. Rate is based on 2008/2009 rate until negotiations are completed.) not to exceed 37.5 hours)

7. 2009 Summer (Outside of School/Work Year) Work Authorizations

The Board approved the 2009 Summer (Outside of School/Work Year) Work Authorizations as detailed in Appendix I.

Business Donations

The Board accepted \$360 from the Bailey-Oak FSA to be used for funding field trips at Oak Street Elementary School.

The Board accepted \$3,200 from the Momot Parent Teacher Association to be used for end of the year field trips for grades PK-5 at Momot Elementary School.

2008/2009 Budget Transfer over \$25,000

The Board approved the budget transfer as presented below:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$35,000	A2250-490-48-200	A1310-490-00-600
	BOCES Handicapped Services	BOCES Business Administration

To cover the cost of copiers purchased through NERIC.

Varsity Ice Hockey Mergers

Boys Varsity Ice Hockey Merger

The Board approved AuSable Valley Central School District's request to merge with the Plattsburgh City School District for the sport of Boys Varsity Ice Hockey for the 2009/2010 school year and authorized the Superintendent of Schools and Board President to sign the Section VII Merger Application (Appendix II). In consideration of Plattsburgh's granting the request to merge, AuSable Valley Central School District will be responsible for providing bus transportation to four Ice Hockey games.

Girls Varsity Ice Hockey Merger

The Board authorized the District to merge with Chazy, Beekmantown, Saranac, NCCS, and Seton school districts for the sport of Girls Varsity Ice Hockey for the 2009/2010 school year and authorized the Superintendent of Schools and Board President to sign the Section VII Merger Application (Appendix III).

Motion carried

Vote on the motion 6 – yes
0 – no

Correspondence

The Board received a copy of Mr. Merrick's memo regarding the success of the PHS Academic Awards Ceremony. He also recognized the efforts of the following: Eric Allen, Ed Hart, John Light, Donny Morrow, Harvey Latour, Craig Howard, Jerri Charlebois, Fran Bieber, Cindy McMahon, Anna Sherman, Lori Schudde, Cricket Terry, Avis Mesec, Susan LaPierre, Amy Tisdale, Cindy McMahon, Corey Mousseau, Shirley Butler, Lauren Mihalek, Bethany Soucy, and Glenn Hurlock.

Business

Reserve Funds

Tax Certiorari Reserve Fund

Mr. Herkalo moved, seconded by Dr. Robbins that the Board of Education authorize an adjustment of the Tax Certiorari Reserve Fund, in response to changing need, so as to reflect a new funding level of \$324,874.86.

Motion carried

Vote on the motion 6 – yes
0 – no

Employee Benefit Accrued Liability Reserve Fund

Mr. Sullivan moved, seconded by Mrs. Boise that the Board of Education authorize an adjustment of the Employee Benefit Accrued Liability Reserve Fund, in response to changing need, so as to reflect a new funding level of \$166,777.05.

Motion carried

Vote on the motion 6 – yes
0 – no

Workers' Compensation Reserve Fund

Mr. Wachtmeister moved, seconded by Mr. Sullivan that the Board of Education authorize an adjustment of the Workers' Compensation Reserve Fund, in recognition of changing need, so as to reflect a new funding level of \$94,456.

Motion carried

Vote on the motion 6 – yes
0 – no

Retirement Reserve Fund

Mrs. Boise moved, seconded by Mr. Wachtmeister that the Board of Education authorize an adjustment of the Retirement Reserve Fund, in recognition of changing need and of interest earned, so as to reflect a new funding level of \$2,755,478.

Motion carried

Vote on the motion 6 – yes
0 – no

Insurance Reserve Fund

Mr. Sullivan moved, seconded by Mrs. Boise that the Board of Education authorize the creation of an Insurance Reserve Fund, based on changing need and in accordance with NYS General Municipal Law Section 6-n), and that the fund receive a 2008-2009 contribution not to exceed the statutory limit of \$1,842,804.80.

Motion carried

Vote on the motion 6 – yes
0 – no

**Contract Amendment –
Superintendent
of Schools**

Mr. Wachtmeister moved, seconded by Mrs. Boise the Board approve the amendment to James M. Short's contract as presented in Appendix IV and authorize the President of the Board of Education to execute the amendment. The amendment extends the Superintendent's contract one year (through June 30, 2012), establishes his 2009/2010 salary (\$164,183), and amends the health insurance buy-out.

Motion carried

Vote on the motion 6 – yes
0 – no

**Out of State Conference
Requests**

National Association of School Nurses Annual Conference

Based on the recommendation of Mr. Staves, Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve Linda Haubner's request to attend the National Association of School Nurses Annual Conference in Boston, Massachusetts, June 25-28, 2009. The State Association is covering her expenses.

Motion carried

Vote on the motion 6 – yes
0 – no

QuEST Conference

Mr. Wachtmeister moved, seconded by Mr. Sullivan the Board approve the requests of James Short, Patricia Bentley, Clayton Morris, and Claudine Selzer-Clark to attend the AFT QuEST Conference July 13-15, 2009, in Washington, D.C. They are part of a District Team which includes members of the Plattsburgh Teachers' Association.

Mr. Short stated that Plattsburgh has the longest standing team in the country which has been represented at this conference.

Motion carried

Vote on the motion 6 – yes
0 – no

Instructional**Personnel Items (Not Part Of Consent Agenda)**1) Elementary Teacher

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Amy Moore

Tenure area: Elementary

Date of commencement of the
3 year probationary appointment: September 1, 2009

Expiration date of the
3 year probationary appointment: August 31, 2012

Certification status: PreK-6, Permanent, 2/1/09

Initial district-wide assignment: AIS – Oak Street Elementary School

Base salary: Step 1, Column M (\$39,931)

Motion carried

Vote on the motion 6 – yes
0 – no

2) Elementary Teacher

Mr. Sullivan moved, seconded by Mrs. Boise that the Board approve the following 3 year probationary appointment:

Name of appointee: Lindsay Dillman

Tenure area: Elementary

Date of commencement of the
3 year probationary appointment: September 1, 2009

Expiration date of the
3 year probationary appointment: August 31, 2012

Certification status: Early Childhood Education (B-2),
Initial, 2/1/09

Initial district-wide assignment: Grade 2 – Bailey Avenue Elementary
School

Base salary: Step 1, Column B (\$35,625)

Motion carried

Vote on the motion 6 – yes
0 – no

3) Elementary Teacher

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following 3 year probationary appointment:

Name of appointee: Jessica Klimkiewicz

Tenure area: Elementary

Date of commencement of the
3 year probationary appointment: September 1, 2009

Expiration date of the
3 year probationary appointment: August 31, 2012

Certification status: Childhood Education (Grades 1-6),
Initial, 9/1/08
Initial district-wide assignment: Grade 3 – Oak Street Elementary
School
Base salary: Step 1, Column M (\$39,931)

Motion carried Vote on the motion 6 – yes
0 – no

4) Elementary Teacher

Mr. Herkalo moved, seconded by Mrs. Boise that the Board approve the following 3 year probationary appointment:
Name of appointee: Danielle Jackson
Tenure area: Elementary
Date of commencement of the
3 year probationary appointment: September 1, 2009
Expiration date of the
3 year probationary appointment: August 31, 2012
Certification status: Childhood Education (Grades 1-6),
Initial, 9/1/07
Initial district-wide assignment: Grade 1 – Bailey Avenue Elementary
School
Base salary: Step 1, Column B (\$35,625)

Motion carried Vote on the motion 6 – yes
0 – no

5) Long-term Substitute Elementary Teacher

Mrs. Boise moved, seconded by Mr. Sullivan that the Board approve the following long-term substitute appointment:
Name of appointee: Amanda Oliver
Tenure area: Elementary
Date of commencement of the
long-term substitute appointment: September 1, 2009
Expiration date of the
long-term substitute appointment: June 30, 2010
Certification status: Childhood Education (Grades 1-6),
Initial, 2/1/07 and Literacy (B-6), Initial,
9/1/08
Initial district-wide assignment: AIS – Oak Street Elementary School
Base salary: Step 1, Column M (\$39,931)

Motion carried Vote on the motion 6 – yes
0 – no

Concluding Reports and Remarks

Superintendent's Reports/Remarks

NYSSBA 90th Annual Convention and Trade Show (October 15-18, 2009)

Mr. Short asked anyone interested in attending to please contact the Superintendent's Office as soon as possible. Mr. Morris asked members to check their calendars as a commitment July 1st would be helpful for early registration.

PHS Principal Recruitment

Mr. Short reported that Mr. Morris is looking for someone from the Board to participate on the Screening/Interview Committee for high school principal.

School District Budget Notice

Mr. Short reported that phone calls were received regarding the late delivery of the School Budget Notice. The Notice was received at the US Post

Office's Bulk Mail Center on May 11, 2009 (within the time prescribed by law) and delivered on May 21, 2009 which is three days after the date of the Budget Vote. The District's experience is that it can take up to three days for the delivery of bulk mail. Mr. Short reported that he spoke with the Postmaster who apologized for the delay and stated that our mail went from the Plattsburgh Bulk Mailing Center to Springfield and back to Plattsburgh. The Postmaster told him that the mail should not have left Plattsburgh and he typically likes to see bulk mail delivered within one to two days.

Math Scores

Mr. Short reported that the District's math scores are improving. He could not report on the ELA scores as they are still embargoed by the State Education Department.

New York State Association of Small Cities School Districts

Mr. Short congratulated Mr. Wachtmeister on being elected as President of the NYSASCSD's Association. This association represents small city school districts in New York State.

Board Member Reports

Mr. Wachtmeister thanked Mr. Short for his remarks and went on to state that the officers and Board of Directors of NYASCSD help each other. He attended the annual conference and has some materials which he will make available. He participated in a panel discussion about the State's fiscal situation which will be presented on Sunday's episode of New York Now on PBS. He also has information on Utility Tax and would like the Board to take a look at it in order to have a tax base as broad as possible. He suggested getting information from school districts similar in size to Plattsburgh.

Board Members Remarks

Mr. Morris welcomed and introduced Tracy Rotz who was elected to the Board, effective July 1, 2009.

Public Comment

No one addressed the Board.

Executive Session

Mr. Herkalo moved, seconded by Mr. Wachtmeister that the Board go into Executive Session at 8:44 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (discussion of contract negotiations – Administrative Unit).

Motion carried

Vote on the motion 6 – yes
0 – no

Dr. Robbins moved, seconded by Mrs. Boise that the Board return to public session at 9:49 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Adjournment

There being no further business, Mrs. Boise moved, seconded by Mr. Herkalo that the meeting be adjourned at 9:50 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Mary S. Huckeba
District Clerk

PLATTSBURGH CITY SCHOOL DISTRICT
Plattsburgh, New York

Minutes of the Meeting of the
Board of Education
held on June 25, 2009 – 6:00 p.m. – Duken School Building

Appointment of Clerk Pro Tem Ms. Bentley moved, seconded by Mr. Wachtmeister that the Board appoint James M. Short as Clerk Pro Tem.

Motion carried

Vote on the motion 6 – yes
0 – no

Roll

Board of Education

Patricia Bentley – present
Leisa Boise – excused
John Gallagher (Vice-president) – present
Brian Herkalo – present
Clayton Morris (President) – present
Kevin Richardson – excused
Richard Robbins – present
Steven Sullivan – excused
Fred Wachtmeister – present

Others

James M. Short (Superintendent of Schools) – present

Pledge of Allegiance

Mr. Short led the Pledge of Allegiance.

Executive Session

Mrs. Boise moved, seconded by Mr. Herkalo that the Board go into executive session at 6:15 p.m. for the purpose of discussing matters as provided for in Board Policy 2330 (employment history of a particular person).

Motion carried

Vote on the motion 6 – yes
0 – no

Dr. Gallagher moved, seconded by Dr. Robbins that the Board return to public session at 7:56 p.m.

Motion carried

Vote on the motion 6 – yes
0 – no

Adjournment

There being no further business, Dr. Gallagher moved, seconded by Dr. Robbins that the meeting be adjourned at 7:57 p.m.

Motion carried

Vote on the motion 7 – yes
0 – no

James M. Short
Clerk Pro Tem